

Board of Adjustment

The Board of Adjustment met Thursday, October 18, 2012 at 6:30 p.m. in the City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. Call to Order.

Dan Hays-Clark called the meeting to order at 6:32 p.m.

2. Roll call and confirmation of a quorum of Board members.

Blas Coy	- present
Michael Gibbons	- present
Dan Hays-Clark	- present
Debra Thorne-Francis	- absent
Clifford Wright	- absent
Drew Pickle	- present (departed at 7:25 pm)
Herb Goldsmith	- present

3. Consideration and approval of the September 5, 2012 meeting minutes.

There were two corrections to the meeting minutes of September 5, 2012 on page 2 and on the last page. Dan Hays-Clark made a motion to approve the meeting minutes with corrections, seconded by Blas Coy and the motion passed unanimously.

4. Workshop Session. The Board of Adjustment will adjourn from the regular session, and convene into the Workshop Session to discuss the following:

- a) Presentation and review of Roles and Responsibilities of the BOA.
- b) Update of the Commission and Board Training held in September and October.
- c) Update on Planning and Zoning Commission and City Council action in reference to granite driveways.

The Board of Adjustment adjourned from the regular session, and convened into the Workshop Session to discuss and review the Roles and Responsibilities of the BOA, an update on Board Trainings that were held in September and October this year, and an update on the Planning and Zoning Commission and City Council action in reference to granite driveways.

Jo Christy Brown, City Attorney, gave a presentation on the BOA roles and responsibilities and went into depth on variance grant and denial processes. Discussion was held regarding the five criteria for granting variances combined with a very informative slide presentation. Several examples of variance requests and their outcome were given to the members, showing how the BOA is envisioned to process various types of requests.

Brief discussion was held regarding the board training sessions that were held in September and early October stating these trainings will be offered annually in the future.

Joseph Willrich with Befoc Engineering Company addressed the Board giving a presentation on granite driveways. Mr. Willrich presented handouts to the members and discussed granite driveway details, excerpts from the City's Zoning and Subdivision Ordinance and gave stabilizer literature information to them as well.

Melissa McCollum updated the Board on the Planning and Zoning Commission's decision not to revise the decomposed granite driveway portion of our Code. This decision was put before the City Council who agreed with the Commission's decision to leave the Code as it currently is.

5. The Board of Adjustment will adjourn the Workshop Session and reconvene into the Regular Session, and take any necessary action(s) related to the Workshop Session items posted above.

The Board of Adjustment adjourned the Workshop Session and reconvened into the Regular Session. No action was taken on the Workshop Session.

6. Director's Report.

Melissa McCollum informed the Board there will be a regular meeting on November 7, 2012. She also informed the members to 'save the date' for a Form-Based Code meeting to be held on November 29, 2012.

7. Adjourn.

Michael Gibbons made a motion to adjourn the meeting at 8:13 p.m. Seconded by Blas Coy and the meeting adjourned.



Dan Hays-Clark, Board of Adjustment Chair