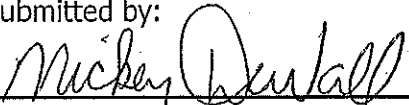


**AGENDA
LIBRARY BOARD
Monday, January 9, 2012
6:00 PM**

The Bastrop Public Library Board will meet in a regular meeting on Monday,
January 9, 2012 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

- 1. Call to order**
- 2. Review and Approval of Minutes of November meeting**
- 3. Announcements**
- 4. Librarian's report**—discussion and possible action
- 5. Friends of the Library Report**
 - Friend's meeting cancelled for December
- 6. Old business**
 - Brick pavers and tiles update—discussion and possible action
 - Update—BTOP grant—have started receiving some equipment—received desktop and laptop computers—discussion and possible action
- 7. New Business**
 - Review historical statistics—discussion and possible action
 - Ebooks—discussion and possible action
 - Surveys—discussion and possible action
 - Emergency management training—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Teresa Valdez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 904 Main, on _____ at _____.

Teresa Valdez, City Secretary

Bastrop Public Library
Librarian's Report
January 9, 2012

1. Library Statistics for the month of October. Circulation statistics are down 21% compared to October 2010; gate count is down 13% compared to October 2010; programming is down 40% compared to October 2010; Internet usage is down 18% compared with October 2010 and reference requests are up 4% compared to October 2010.
2. Library Statistics for the month of November. Circulation statistics are down 18% compared to November 2010; gate count is down 13% compared to November 2010; programming is up 157% compared to November 2010; Internet usage is down 7% compared with November 2010 and reference requests are down 4% compared to November 2010.
3. In the month of November 125 children and adults attended Story time.
4. On Tuesday, November 1 Sheilah Kosco hosted "Spooky Buddies" Brown Bag movie.
5. On Thursday, November 3 Sheilah Kosco hosted a Teen Advisory Board meeting. Seventeen teens attended the meeting.
6. On Friday, November 4 Bonnie Ueckert provided library instruction to 11 homeschool students.
7. On Saturday, November 5 seven children read to Bow Wow Book Buddies.
8. On Monday, November 7 Bonnie Ueckert hosted eight children from the Calvary After School program.
9. On Wednesday, November 9 Jean Zurow taught a genealogy class. Sixteen adults were in attendance.
10. On Thursday, November 10 Bonnie Ueckert provided library tours for 157 kindergarten students from the Bluebonnet Elementary School.
11. On Thursday, November 10 Sheilah Kosco hosted a teen event, Battle LA. Twelve teens attended the event.
12. On Saturday, November 12 Sheilah Kosco attended a Tayshas selection committee meeting. Committee members selected 2011 best books for Teens.
13. On Monday, November 14 Bonnie Ueckert hosted eight children from the Calvary After School program.
14. On Thursday, November 17 Bonnie Ueckert provided library tours for 120 first graders from Mina Elementary School.
15. On Thursday, November 17 Sheilah Kosco hosted a teen third Thursday event. Sixteen teens attended the event.
16. On Thursday, November 17 library staff attended ethics training at city hall.
17. On Saturday, November 20 Bonnie Ueckert hosted a Super Saturday video game day for tweens. Five tweens attended and played video games.
18. On Monday, November 21 Sheilah Kosco attended a VITA tax assistance meeting at the Bastrop Workforce Center.
19. On Monday, November 28 Bonnie Ueckert hosted seven children from the Calvary After School program.

20. In the month of November One Click audio (e-audiobooks subscription service from Recorded Books) launched after numerous delays.
21. In the month of November the library received 20 desktop and 10 laptop new computers paid for out of the BTOP broadband grant initiative. Kevin Unger will use these computers to replace the current Teen and Children's computers, the three booth computers, the local history computer and add two specialized computers for people with disabilities. The library also received two work stations of specialized furniture for people with disabilities.
22. In the month of November an automatic door was installed at the library.
23. In the month of November beginning computer classes were made available on Tuesday evenings and Thursday mornings. Patrons seem very pleased with the training. Laura McBain, trainer, is also available four hours per week to work with class members who need extra tutoring. Laura McBain's salary is being paid out of the BTOP grant.
24. In the month of December 45 children and adults attended Story time.
25. On Monday, November 28 Linda Jenkins and Melissa Bullara attended a "Get Motivated" event in Austin.
26. On Monday, November 28 Mickey DuVall returned to work from sick leave.
27. From Thursday, December 1 through Saturday, December 3 the Friends of the Bastrop Public Library held one of its semi-annual book sales. The Friends reported earning an estimated \$2,300 dollars.
28. On Thursday, December 1 Bonnie Ueckert provided library instruction to 11 homeschool students.
29. On Monday, December 5 Bonnie Ueckert hosted eight children from the Calvary After School program.
30. On Tuesday, December 6 Bonnie Ueckert hosted the Brown Bag Movie—"Mars Needs Moms". Four children and adults attended the movie.
31. On Wednesday, December 7 Sheilah Kosco, Cookie Adkins and Mickey DuVall participated in a webinar on ebooks.
32. On Thursday, December 8 Clayton Strickland, a representative from Recorded Books, assisted Sheilah Kosco in accessing One Click. One Click is an online resource for e-audiobooks created by Recorded Books.
33. On Thursday, December 8 Sheilah Kosco hosted a Teen Advisory Board meeting. Sixteen teens attended the meeting.
34. On Friday, December 9 Mickey DuVall attended a CTLS, Inc. long-range planning committee meeting at Salado. At the meeting members of the committee talked about the future of CTLS. With the loss of funding from the State, CTLS has to find its own funds to continue operating. It is still uncertain if CTLS will survive or not.
35. On Friday, December 9 all library staff attended the City's Christmas party at the new Bastrop Convention Center.
36. On Saturday, December 10 the library held its annual Library Board open house. An estimated 700-800 people attended the open house.
37. On Saturday, December 10 Bonnie Ueckert and Sheilah Kosco hosted a decorating Ginger Bread House craft event. Over 208 children and adults decorated houses.

38. On Saturday, December 10 Sheilah Kosco and 22 teens decorated a library float to participate in the City's annual lighted Christmas parade.
39. On Monday, December 12 Bonnie Ueckert hosted six children from the Calvary After School program.
40. On Wednesday, December 14 Sheilah Kosco, Cookie Adkins and Cary Kittrell participated in a webinar on ebooks.
41. On Thursday, December 15 the library held its Winter Volunteer Luncheon. Forty people, including staff, attended the luncheon.
42. On Thursday, December 15 Sheilah Kosco hosted a teen video gaming night. Fourteen teens participated in playing video games.
43. From December 23 through December 26 the library closed for the Christmas holiday.
44. On Monday, January 2 the library closed for the New Year's holiday.

Respectfully submitted: Mickey DuVall, Library Director

Bastrop Public Library Circulation Statistics
October 2011 - September 2012

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
2 Adult														
3 000s	General	29	37											66
4 100s	Philosophy	78	50											128
5 200s	Religion	66	62											128
6 300s	Social Science	164	162											326
7 400s	Language	20	12											32
8 500s	Science	45	56											101
9 600s	Useful Arts	411	380											791
10 700s	Fine Arts	153	138											291
11 800s	Literature	70	52											122
12 900s	History	130	151											281
13 92s	Biography	123	106											229
14 F	Fiction	2,613	2,388											5,001
15 LT	Large Print	729	786											1,515
16 TEX	Texana	29	51											80
17 AUDCAS F	AUDCAS Adult Fic	34	25											59
18 CD BOOK F	CD Adult Fiction	639	596											1,235
19 CD BOOK NF	CD Adult Nonfiction	42	49											91
20 CD MUSIC	Music on CD	135	199											334
21 VC	VC	525	520											1,045
22 DVD	DVD	1,366	1,324											2,690
23 MP3	book fiction	43	55											98
24 REF	Reference Books	0	0											0
25 COMP	Computer Files	0	0											0
26 SPA DVD	Spanish DVDs	12	12											24
27 SPA FIC	Spanish Fiction	8	9											17
28 SPA NONFIC	Spanish Nonfiction	17	7											24
29 NETLIBRARY	Downloadable audio	0	0											0
30														
31	Subtotal Adult	7,481	7,227	0	0	0	0	0	0	0	0	0	0	14,708
32														
33 Children's														
34 E	Easy	1,643	1,659											3,302
35 1st R	First Readers	511	419											930
36 JF	Jr. Fiction	839	772											1,611
37 JF GRN	Jr. Graphic Novels	197	177											374
38 E NF	Easy Nonfiction	117	73											190
39 J 000s	General	18	17											35
40 J 100s	Philosophy	3	5											8
41 J 200s	Religion	31	27											58

Bastrop Public Library Circulation Statistics
October 2011 - September 2012

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
42 J 300s	Social Science	53	51											104
43 J 400s	Language	0	0											0
44 J 500s	Science	144	143											287
45 J 600s	Useful Arts	46	55											101
46 J 700s	Fine Arts	122	181											303
47 J 800s	Literature	24	24											48
48 J 900s	History	91	96											187
49 J 92s	Biography	24	19											43
50 SPA E	Spanish Easy	132	89											221
51 SPA 1st R	Spanish 1st reader	19	7											26
52 SPA JF	Spanish Juv. Fic.	1	5											6
53 SPA JNF	Spanish Juv. Nonfic	17	7											24
54 OVERSIZE	Over-size	3	7											10
55 AUDCAS E	Children's audios	0	0											0
56 AUDCAS JF	Juvenile audios	25	14											39
57 CD BOOK E	Children's CDs	0	0											0
58 CD BOOK JF	Juvenile CDs	49	50											99
59 J REF	Juvenile Reference	0	0											0
60														
61	Subtotal Children's	4,109	3,897	0	0	0	0	0	0	0	0	0	0	8,006
62														
63 Teen														
64 YA F	Teen Fiction	506	549											1,055
65 YA NF	Teen Nonfiction	17	13											30
66 YA GRN	Teen Graphic Novels	359	269											628
67 AUDCAS YA	Teen Audios	0	0											0
68 CD BOOK YA	Teen CDs	7	10											17
69														
70	Subtotal Teen	889	841	0	0	0	0	0	0	0	0	0	0	1,730
71														
72 Other														
73 PRO COL	Professional Collect.	0	0											0
74 PB	Paperbacks	672	636											1,308
75	Periodicals	15	21											36
76	Book Club Bag	0	0											0
77														
78	Subtotal Other	687	657	0	0	0	0	0	0	0	0	0	0	1,344
79														
80	Grand Total All	13,166	12,622	0	0	0	0	0	0	0	0	0	0	25,788
81														

Bastrop Public Library Circulation Statistics
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A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
82														
83														
84														
85														
86 Other services:														
87	Auto-counter	9,619	8,467											18,086
88	ILL	17	32											49
89	Typewriter	5	5											10
90	Microfilm	5	5											10
91	Internet	3,025	2,591											5,616
92														
93 Programming														
94	Children's programs	278	454											732
95	Outreach programs	9	0											9
96	Teen Programs	44	45											89
97	Adult Programs	80	104											184
98														
99	Total Programming	411	603	0	0	0	0	0	0	0	0	0	0	1,014
100														
101 Patron Usage:														
102	County	71%	70%											
103	City	21%	21%											
104	Faculty	3%	4%											
105	Other	4%	5%											
106														
107 Volunteer hours:														
108	Regular volunteers	151.25	181.25											332.5
109	Friends	75.50	72.25											147.75
110	Vol. Reader	0.00	0.00											0
111														
112	Total Volunteer Hrs	226.75	253.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.25
113														
114 Gifts & memorials:		\$730.50	\$180.98											\$911.48
115														
116 Cataloging:														
117	Cat Express	12	28											40
118	Original	37	41											0
119	Recorded Books	5	14											0
120	B&T	36	20											56
121	Brodart	1	3											4

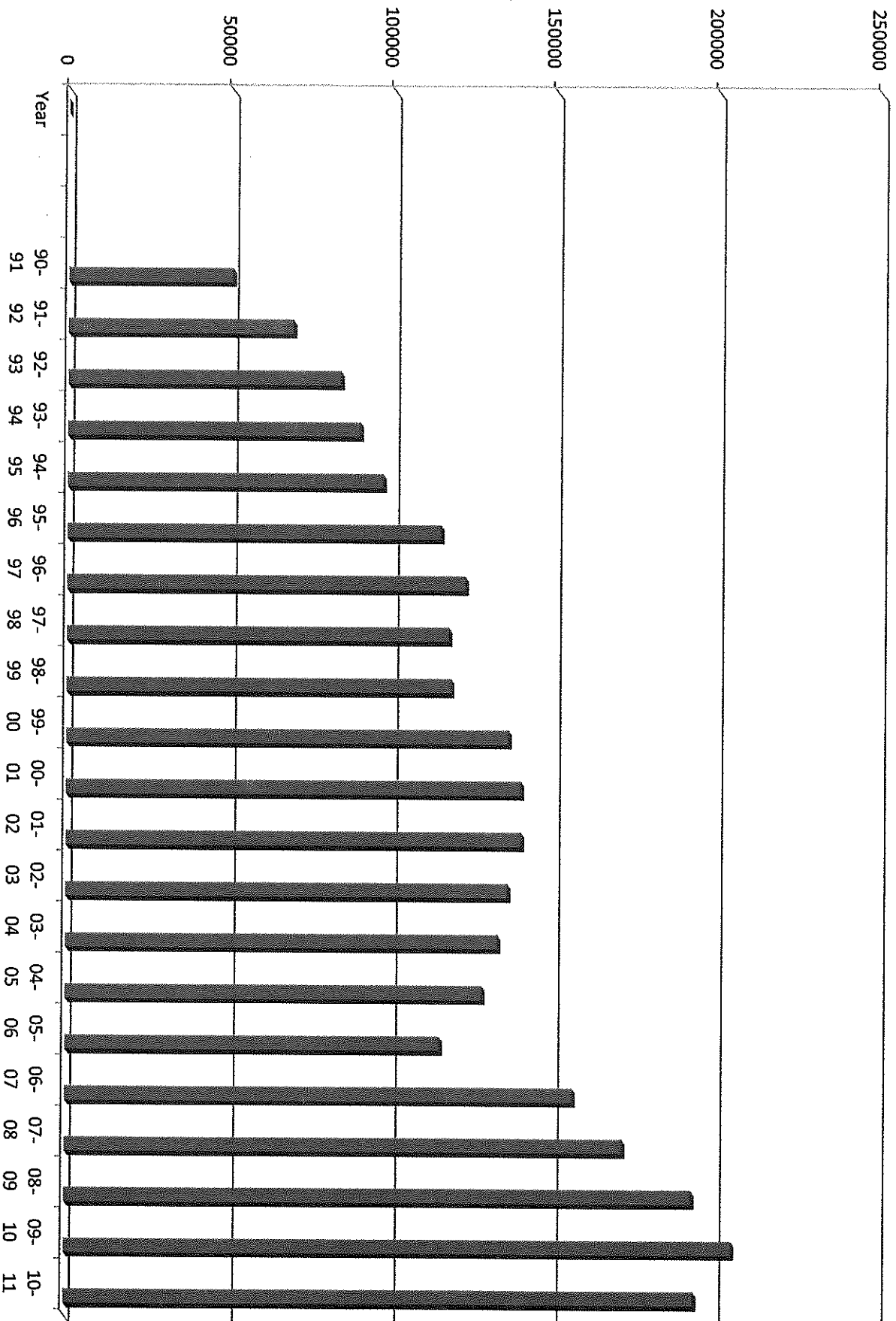
Bastrop Public Library Circulation Statistics
October 2011 - September 2012

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
122	Ingram	82	67											149
123	Apollo	135	179											314
124														
125	Total Cataloged	308	352											660
126														
127	Withdrawn	227	382											609
128														
129	Lost Books	0	13											13
130														
131	New Cards:													
132	City	34	34											68
133	County	143	118											261
134														
135	Total cards issued	177	152	0	0	0	0	0	0	0	0	0	0	329
136														
137	Reference:													
138	Directional Questions	260	151											411
139	Reference Questions	632	522											1154
140	Telephone Reference	256	213											469
141	Microfilm Assistance	10	4											14
142	Gale Legal forms	0	0											0
143														
144	Total Reference	1158	890	0	0	0	0	0	0	0	0	0	0	2048
145														
146	Reservations:													
147	Meeting Rooms	102	62											164
148	Booths	201	223											424
149														
150	Total Reservations	303	285											588
151														
152	Website Hits	1,782	1940											3722
153														
154	Proctored Tests	7	6											13

Statistical Comparison 1990-2011

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Fiscal	Circulation	%Chg	Collection	Hours	Staff	Library	%Chg	Budget	County	City Cards	County	%Cards	Library	Library
2	Year			Size	Open	FTE	Visits			Contrib.	Issued	Cards	Issued	Usage	Usage
3												Issued	County	City	County
4															
5	90-91	50,395		17,300	34	3.5	na		\$111,068						
6	91-92	69,093	37%	18,200	34	3.5	na		na						
7	92-93	83,941	21%	19,881	34	4	na		\$116,101						
8	93-94	90,000	7%	24,150	39	4	na		\$117,885	\$ 5,000.00					
9	94-95	96,998	7%	22,622	39	3.75	na		\$132,824						
10	95-96	115,070	16%	28,000	39	4.25	98,335		\$136,795						
11	96-97	122,607	7%	23,441	39	4.25	100,000	2%	\$153,491		235	926	80%	22%	78%
12	97-98	117,684	-4%	19,632	39	4.5	101,643	2%	\$163,288	\$ 5,000.00	361	1316	81%		
13	98-99	118,375	1%	22,500	39	4.5	105,000	3%	\$180,402	\$ 5,000.00	490	1233	72%		
14	99-00	136,158	15%	23,719	46	5.5	75,921	-28%	\$224,185	\$ 5,000.00	496	1281	72%		
15	00-01	140,105	7%	26,449	46	5.5	79,022	4%	\$237,100	\$ 5,000.00	451	1351	75%	20%	70%
16	01-02	140,119	0%	29,434	46	5.5	89,423	13%	\$267,810	\$10,000.00	565	1630	74%	20%	72%
17	02-03	135,992	-3%	32,000	46	5.9	95,895	7%	\$284,182	\$10,000.00	518	1552	75%	19%	73%
18	03-04	132,986	-2%	34,000	46	6.3	104,069	9%	\$306,507	\$10,000.00	602	1870	76%	20%	72%
19	04-05	128,211	-4%	35,376	46	6.925	109,633	5%	\$330,965	\$10,000.00	701	1897	70%	20%	71%
20	05-06	115,172	-10%	35,326	46	8.3	85,094	-22%	\$385,895	\$10,000.00	714	1842	72%	22%	71%
21	06-07	156,116	36%	38,543	46	8.3	103,905	22%	\$423,331	\$10,000.00	911	2482	75%	23%	71%
22	07-08	171,362	10%	43,000	46	8.3	126,162	21%	\$460,387	\$10,000.00	3113	2432	78%	20%	72%
23	08-09	192,700	12%	45,979	46	8.3	137,555	9%	\$527,980	\$10,000.00	679	2316	77%	21%	74%
24	09-10	205,177	6%	47,971	46	8.3	146,491	6%	\$552,754	\$ 8,500.00	614	2211	78%	22%	72%
25	10-11	193,529	-6%	49,641	46	8.3	133,676	-9%	\$608,853	\$ 8,500.00	577	2017	78%	21%	73%

Statistical Comparison--Circulation--1990-2011



Bastrop Public Library Community Member Survey

Please check the appropriate circle or circles for each question.

1. Have you visited the library in the past year?
 - ☐ Yes
 - ☐ No
2. What prevents you from using the library (please check all that apply)?
 - ☐ The cost of fuel or other transportation problems
 - ☐ I use other libraries
 - ☐ The Bastrop library does not have the kind of items I need/want
 - ☐ No need for the library's services
 - ☐ The library's hours aren't convenient
 - ☐ Other (please specify _____)
3. Do you own an e-reader?
 - ☐ Yes, Kindle
 - ☐ Yes, Nook
 - ☐ Yes, other (please specify _____)
 - ☐ No
 - ☐ I don't know what an e-reader is
4. Would you be interested if the library were to offer e-books or e-audiobooks?
 - ☐ Yes, e-books
 - ☐ Yes, e-audiobooks
 - ☐ Yes, both
 - ☐ No
 - ☐ I don't know what e-books or e-audiobooks are
5. How old are you?
 - ☐ 21 and under
 - ☐ 22-34
 - ☐ 35-44
 - ☐ 45-54
 - ☐ 55-64
 - ☐ 65 and over
6. What is your gender?
 - ☐ Male
 - ☐ Female
7. Do you have any other suggestions to offer or services to request?

Bastrop Public Library Current User Survey

Please check the appropriate circle or circles for each question.

1. How often do you visit the Bastrop Public Library?

- ☐ Once a week or more
- ☐ Twice a month
- ☐ Once a month
- ☐ Less than once a month

2. Have your visits to the library decreased in the last year?

- ☐ Yes
- ☐ No

3. If your visits have decreased, why?

- ☐ Cost of fuel
- ☐ Less need of the library's services
- ☐ The library doesn't have the materials I want
- ☐ Other (Please specify, if possible _____)

4. Do you use the Library's computers or wireless to connect to the Internet?

- ☐ Computers
- ☐ Wireless
- ☐ No

5. Do you have an e-reader?

- ☐ Yes, Kindle
- ☐ Yes, Nook
- ☐ Yes, Other (Please specify _____)
- ☐ No

6. Would you like the library to offer digital content, such as e-books or e-audiobooks?

- ☐ Yes, e-books
- ☐ Yes, e-audiobooks
- ☐ Yes, both
- ☐ Not interested
- ☐ I don't know what e-books or e-audiobooks are

7. When you visit the library do you:

- ☐ Visit the Children's area or go to Storytime
- ☐ Use the Internet
- ☐ Use the computers for other purposes (classes, etc.)
- ☐ Check out materials
- ☐ Use reference materials
- ☐ Do research
- ☐ Use the local history and genealogy areas
- ☐ Read magazines or newspapers
- ☐ Attend programming (summer programs, genealogy workshops, etc.)
- ☐ Use meeting rooms

8. How old are you?

- ☐ 21 and under
- ☐ 22-34
- ☐ 35-44
- ☐ 45-54
- ☐ 55-64
- ☐ 65 and over

9. What is your gender?

- ☐ Male
- ☐ Female

10. Do you have any other suggestions to offer or services to request?

Sign In Sheet
Library Board Meeting
January 9, 2012
6:00 p.m.

Mary Jo Jenkins Mary Jo Jenkins
Becky Schaefer Came by - meeting conflict 4H
Ellen Moore Called In
Rebecca Bennett Rebecca Bennett
Lisa Crick Lisa Crick
Willie Schlickeisen Willie Schlickeisen
Lesa Neese Lesa Neese
Jamie McDonald Jamie McDonald
Michael MacDonald Michael MacDonald
Library Director Mickey Curvall

Guests:
