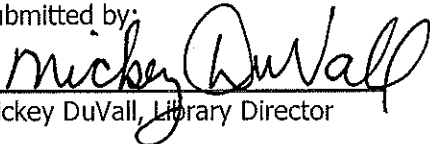


**AGENDA
LIBRARY BOARD
Monday, April 2, 2012
6:00 PM**

The Bastrop Public Library Board will meet in a regular meeting on Monday,
April 2, 2012 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

1. Call to order
2. Review and Approval of Minutes of March meeting
3. Announcements—1. FOBPL made over 3,000 Net on sale
4. Librarian's report—discussion and possible action 2. Storage building constructed onsite
5. Friends of the Library Report
 - Friend's met in a regularly scheduled meeting Thursday, March 22, 2012 3. Library closed for Easter holiday Friday & Saturday
 - Discussed upcoming booksale—March 29-31
 - Discussed the arrival of storage building
 - Appointed an Interim Treasurer
6. Old business
 - Brick pavers and tiles update—have six bricks on order—discussion and possible action
 - Update—BTOP grant—1. Waiting on Kevin to install the remaining six new computers—discussion and possible action
 - Received Building Permit—clearing the way to construct a 10' X 12' storage building on library property next to dumpster—discussion and possible action
 - Discussion on Library's five-year long-range plan—discussion and possible action
7. New Business
 - NEG funded employee placed at the library to assist fire victims—discussion and possible action
 - Annual Bookmark contest—discussion and possible action Reception April 14th
 - Memorandum of Understanding with the American Red Cross—discussion and possible action
 - Report on CTLS, Inc. plans for the future—discussion and possible action—Cute—Price setting for training
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Teresa Valdez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 904 Main, on _____ at _____.

Teresa Valdez, City Secretary

Bastrop Public Library
Librarian's Report
April 2, 2012

1. Library Statistics for the month of February. Circulation statistics are down 19% compared to February 2011; gate count is down 3% compared to February 2011; programming is up 33% compared to February 2011; Internet usage is down 16% compared with February 2011 and reference requests are down 8% compared to February 2011.
2. Through March 20th, 126 children and adults attended Story time.
3. Through March 20th, 16 children were read to by employees at daycares using the Library's storytime boxes.
4. On Thursday, March 1 Bonnie Ueckert taught library skills to 10 homeschool students.
5. On Friday, March 2 the library was closed for the Texas Independence Day holiday.
6. On Saturday, March 3 fifteen children read to Bow Wow Book Buddies. *one of the dogs was taken and killed.*
7. On Monday, March 5 Bonnie Ueckert hosted fifteen children from the Calvary After School program.
8. On Monday, March 5 Mike Talbot, City Manager, instructed Mickey DuVall to proceed with plans to contract Simplex/Grinnell to monitor the library's fire sprinkler system.
9. On Tuesday, March 6 Bonnie Ueckert hosted "Kung Fu Panda 2" Brown Bag movie. Twenty-eight children and adults attended the movie.
10. On Thursday, March 8 Sheilah Kosco hosted a Teen Advisory Board meeting. Nineteen teens attended the meeting.
11. On Thursday, March 8 Sheilah Kosco, Bonnie Ueckert and Kathy Lindsey met with a representative from Star Books.
12. On Thursday, March 8 Mickey DuVall submitted the Texas State Library annual report.
13. On Friday, March 9 Sheilah Kosco and Mickey DuVall attended a CTLS, Inc. regional meeting at the LaGrange Public Library.
14. On Saturday, March 10 the Bastrop Genealogy club met for the first time. Thirty-six people attended the meeting.
15. On Tuesday, March 13 Mickey DuVall submitted erate form 471 for the 2013 year.
16. On Friday, March 16 Sheilah Kosco and Mickey DuVall attended a CTLS, Inc. long-range planning committee meeting in Salado.
17. On Saturday, March 17 Bonnie Ueckert hosted a Super Saturday "Video Game" event. Fifteen children and adults attended the event.
18. On Monday, March 19 Bonnie Ueckert hosted twenty children from the Calvary After School program.
19. On Monday, March 19 Mickey DuVall interviewed Frank Williams. Mr. Williams is a NEG grant paid employee who will work out of the library assisting fire victims.
20. On Tuesday, March 20 Mickey DuVall spoke with Bill Dorman with the American Red Cross concerning an agreement between the City and the Red Cross for the Red Cross to manage a City shelter if the need should arise.
21. On Thursday, March 22 the Friends of the Bastrop Public Library met in a regularly scheduled meeting.

22. On Thursday, March 22 Mickey DuVall met with Mike Murphy, manager of NEG grant personnel, to go over the paperwork establishing the library as a place of assistance for those people who suffered losses during the Bastrop Complex Fire.
23. On Friday, March 23 Sheilah Kosco setup the display of bookmarks submitted by students from BISD.
24. From Monday, March 26 through Thursday, March 29 Sheilah Kosco, Bonnie Ueckert and Mickey DuVall will participate in an emergency management exercise at the Bastrop Convention Center.
25. From Thursday, March 29 through Saturday, March 31 the Friends of the Bastrop Public Library will hold one of their semi-annual booksales.

Respectfully submitted: Mickey DuVall, Library Director

Bastrop Public Library Circulation Statistics
October 2011 - September 2012

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
			OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1	Adult														
2	000s	General	29	37	36	25	42								169
3	100s	Philosophy	78	50	48	65	59								300
4	200s	Religion	66	62	37	43	50								258
5	300s	Social Science	164	162	118	163	172								779
6	400s	Language	20	12	11	11	13								67
7	500s	Science	45	56	40	29	52								222
8	600s	Useful Arts	411	380	311	315	392								1,809
9	700s	Fine Arts	153	138	157	191	217								856
10	800s	Literature	70	52	44	33	47								246
11	900s	History	130	151	130	110	137								658
12	92s	Biography	123	106	96	95	129								549
13	F	Fiction	2,613	2,388	2,273	2,447	2,305								12,026
14	LT	Large Print	729	786	636	841	836								3,828
15	TEX	Texana	29	51	30	40	46								196
16	AUDCAS F	AUDCAS Adult Fic	34	25	27	29	31								146
17	CD BOOK F	CD Adult Fiction	639	596	591	603	620								3,049
18	CD BOOK NF	CD Adult Nonfiction	42	49	52	56	68								267
19	CD MUSIC	Music on CD	135	199	149	182	120								785
20	VC	VC	525	520	383	476	462								2,366
21	DVD	DVD	1,366	1,324	1,218	1,506	1,607								7,021
22	MP3	book fiction	43	55	46	41	64								249
23	REF	Reference Books	0	0	0	1	0								1
24	COMP	Computer Files	0	0	0	0	0								0
25	SPA DVD	Spanish DVDs	12	12	8	15	15								62
26	SPA FIC	Spanish Fiction	8	9	13	7	3								40
27	SPA NONFIC	Spanish Nonfiction	17	7	16	18	24								82
28	ONE-CLICK	Downloadable audio	0	0	180	242	357								779
29															
30															
31		Subtotal Adult	7,481	7,227	6,650	7,584	7,868	0	0	0	0	0	0	0	36,810
32															
33	Children's														
34	E	Easy	1,643	1,659	967	1,249	1,176								6,694
35	1st R	First Readers	511	419	234	250	286								1,700
36	JF	Jr. Fiction	839	772	573	823	886								3,893
37	JF GRN	Jr. Graphic Novels	197	177	143	181	178								876
38	E NF	Easy Nonfiction	117	73	51	53	108								402
39	J 000s	General	18	17	7	16	14								72
40	J 100s	Philosophy	3	5	7	5	9								29
41	J 200s	Religion	31	27	13	7	14								92

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		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
42 J 300s	Social Science	53	51	33	38	39								214
43 J 400s	Language	0	0	0	0	4								4
44 J 500s	Science	144	143	82	197	204								770
45 J 600s	Useful Arts	46	55	44	64	90								299
46 J 700s	Fine Arts	122	181	88	179	111								681
47 J 800s	Literature	24	24	20	30	21								119
48 J 900s	History	91	96	43	86	101								417
49 J 92s	Biography	24	19	23	38	34								138
50 SPA E	Spanish Easy	132	89	42	77	73								413
51 SPA 1st R	Spanish 1st reader	19	7	10	2	13								51
52 SPA JF	Spanish Juv. Fic.	1	5	2	1	1								10
53 SPA JNF	Spanish Juv. Nonfic	17	7	17	7	12								60
54 OVERSIZE	Overize	3	7	3	9	6								28
55 AUDCAS E	Children's audios	0	0	0	0	0								0
56 AUDCAS JF	Juvenile audios	25	14	8	14	8								69
57 CD BOOK E	Children's CDs	0	0	0	0	0								0
58 CD BOOK JF	Juvenile CDs	49	50	41	45	38								223
59 J REF	Juvenile Reference	0	0	0	0	0								0
60														
61	Subtotal Children's	4,109	3,897	2,451	3,371	3,426	0	0	0	0	0	0	0	17,254
62														
63 Teen														
64 YA F	Teen Fiction	506	549	479	510	450								2,494
65 YA NF	Teen Nonfiction	17	13	7	6	2								45
66 YA GRN	Teen Graphic Novels	359	269	258	132	228								1,246
67 AUDCAS YA	Teen Audios	0	0	0	0	0								0
68 CD BOOK YA	Teen CDs	7	10	9	9	13								48
69														
70	Subtotal Teen	889	841	753	657	693	0	0	0	0	0	0	0	3,833
71														
72 Other														
73 PRO COL	Professional Collect.	0	0	0	0	0								0
74 PB	Paperbacks	672	636	605	748	498								3,159
75	Periodicals	15	21	16	21	23								96
76	Book Club Bag	0	0	0	2	1								1
77														
78	Subtotal Other	687	657	621	771	522	0	0	0	0	0	0	0	3,258
79														
80	Grand Total All	13,166	12,622	10,475	12,383	12,509	0	0	0	0	0	0	0	61,155
81														

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		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
82														
83														
84														
85														
86	Other services:													
87	Auto-counter	9,619	8,467	8,503	9,192	9,203								44,984
88	ILL	17	32	24	17	34								124
89	Typewriter	5	5	5	5	5								25
90	Microfilm	5	5	5	5	5								25
91	Internet	3,025	2,591	2,391	2,697	2,321								13,025
92														
93	Programming													
94	Children's programs	278	454	329	178	411								1650
95	Outreach programs	9	0	20	0	0								29
96	Teen Programs	44	45	52	66	62								269
97	Adult Programs	80	104	59	81	129								453
98														
99	Total Programming	411	603	460	325	602	0	0	0	0	0	0	0	2,401
100														
101	Patron Usage:													
102	County	71%	70%	71%	67%	69%								
103	City	21%	21%	21%	25%	22%								
104	Faculty	3%	4%	3%	4%	3%								
105	Other	4%	5%	5%	4%	6%								
106														
107	Volunteer hours:													
108	Regular volunteers	151.25	181.25	188.00	140.50	176.00								837
109	Friends	75.50	72.25	202.00	79.00	83.75								512.5
110	Vol. Reader	0.00	0.00	0.00	0.00	0.00								0
111														
112	Total Volunteer Hrs	226.75	253.50	390.00	219.50	259.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1349.5
113														
114	Gifts & memorials:	\$730.50	\$180.98	\$885.00	\$ 240.00	\$205.00								\$2,241.48
115														
116	Cataloging:													
117	Cat Express	12	28	8	12	0								60
118	Original	37	41	59	110	19								0
119	Recorded Books	5	14	0	7	9								0
120	B&T	36	20	24	6	32								118
121	Broadart	1	3	0	8	0								12

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1		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
122	Ingram	82	67	72	140	172								533
123	Apollo	135	179	254	191	49								808
124														
125	Total Cataloged	308	352	417	474	281								1832
126														
127	Withdrawn	227	382	391	681	505								2186
128														
129	Lost Books	0	13	0	1	0								14
130														
131	New Cards:													
132	City	34	34	32	53	25								178
133	County	143	118	82	95	171								609
134														
135	Total cards issued	177	152	114	148	196	0	0	0	0	0	0	0	787
136														
137	Reference:													
138	Directional Questions	260	151	143	165	190								909
139	Reference Questions	632	522	428	546	643								2771
140	Telephone Reference	256	213	206	19	261								955
141	Microfilm Assistance	10	4	2	8	0								24
142														
143	Total Reference	1158	890	779	738	1094	0	0	0	0	0	0	0	4659
144														
145	Reservations:													
146	Meeting Rooms	102	62	62	67	67								360
147	Booths	201	223	147	193	181								945
148														
149	Total Reservations	303	285	209	260	248								1305
150														
151	Website Hits	1,782	1940	1,844	2,159	2,085								9810
152														
153	Proctored Tests	7	6	8	1	6								28