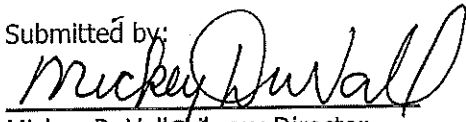


**AGENDA
LIBRARY BOARD
Monday, June 4, 2012
6:00 PM**

The Bastrop Public Library Board will meet in a regular meeting on Monday,
June 4, 2012 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

1. Call to order
2. Review and Approval of Minutes of May meeting *April +*
3. Announcements—
4. Librarian's report—discussion and possible action
5. Friends of the Library Report
 - Friend's did not meet in May
6. Old business
 - Brick pavers and tiles update—no brick or tile donations received—discussion and possible action
 - Update—BTOP grant—Cameras and headphones ordered and will be installed in study booths to enable patrons to communicate using Skype
 - Submitted library's long-range plan to the City Council for approval—discussion and possible action
 - Amended Library Board budget—discussion and possible action
 - Update—Bastrop County Complex Fire archival project—discussion and possible action
7. New Business
 - City of Bastrop and American Red Cross of Central Texas sign MOU agreeing to allow the Red Cross to manage the City's emergency shelters—discussion and possible action
 - The library will have a second NEG employee working out of the library—discussion and possible action
 - Library public relations and marketing campaign—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Teresa Valdez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 904 Main, on _____ at _____.

Teresa Valdez, City Secretary

Bastrop Public Library
Librarian's Report
June 4, 2012

1. Library Statistics for the month of April. Circulation statistics are down 22% compared to April 2011; gate count is down 22% compared to April 2011; programming is up 4% compared to April 2011; Internet usage is down 26% compared with April 2011 and reference requests are up 55% compared to March 2011.
2. In the month of May 183 children and adults attended Story time.
3. From Monday, April 30 through Wednesday, May 2 Linda Jenkins and Melissa Bullara attended Small Library Management training courses.
4. On Tuesday, May 1 Bonnie Ueckert presented a review of the library's Summer Reading Program to students at the Bluebonnet Elementary School. A total of 630 students attended the presentation.
5. On Tuesday, May 1 Mickey DuVall turned in the Library's preliminary budget for fiscal year 2012/2013.
6. From Tuesday May 1 through Thursday, May 3 Sheilah Kosco attended a 400 emergency management class.
7. On Thursday, May 3 Sheilah Kosco hosted a Teen Advisory Board (TAB) meeting. Twenty-three teens attended the meeting.
8. On Thursday, May 3 a technician from Simplex/Grinnell inspected the Library's sprinkler and smoke alarm systems. The Library passed the smoke alarm system but failed the sprinkler system inspection.
9. On Friday, May 4 Bonnie Ueckert presented a review of the library's Summer Reading Program to students at the Mina Elementary School. A total of 596 students attended the presentation.
10. On Saturday, May 5 Mickey DuVall attended a Bastrop City Council long-range planning retreat.
11. On Saturday, May 5 Bow Wow Book Buddies visited the library. Nine children read to the therapy dogs.
12. On Monday, May 7 Bonnie Ueckert hosted 19 children from the Calvary After School program.
13. On Tuesday, May 8 Bonnie Ueckert participated in Red Rock Elementary School Literacy Night. During the event, over 100 teachers, students and parents visited with Bonnie.
14. On Thursday, May 10 Sheilah Kosco hosted a Teen Second Thursday video gaming event. Sixteen teens participated in the event.
15. On Thursday, May 10 Bonnie Ueckert taught library skills to 25 homeschool students.
16. On Friday, May 11 Mickey DuVall met with Henry Gideon, Chief Operations Officer with the Bastrop Independent School District (BISD), and Bill Dorman and Joshua Jackson of the Red Cross to discuss using BISD facilities as emergency shelters.
17. On Monday, May 14 Bonnie Ueckert hosted 24 children from the Calvary After School program.
18. On Thursday, May 17 Sheilah Kosco hosted a teen open video game night. Twenty-six teens attended the event.

19. On Saturday, May 19 Bonnie Ueckert hosted a Super Saturday Event, "Video Games for Tweens." Twenty-five Tweens attended the event.
20. On Monday, May 21 Bonnie Ueckert hosted 17 children from the Calvary After School program.
21. On Tuesday, May 22 Bonnie Ueckert attended a McDade Summer Fest. Forty-five teachers, students and parents visited Bonnie's booth.
22. On Wednesday, May 23 Bonnie Ueckert presented a review of the library's Summer Reading Program to students at the Cedar Creek Elementary School. A total of 823 students attended the presentation.
23. Monday, May 28 the library closed for the Memorial Day Holiday.
24. On Wednesday, May 30 Mickey DuVall, Sheilah Kosco and Bonnie Ueckert met with Mike Talbot and Karla Stovall concerning next year's budget.
25. On Wednesday, May 30 Library staff celebrated the graduation of one of its VOE student workers, Jelisa Johns.
26. On Wednesday, May 30 Mickey DuVall met with National Emergency Grant (NEG) Case Worker, Stephanie Scott, and the NEG auditor to discuss NEG worker, Frank Williams, work performance.

Respectfully submitted: Mickey DuVall, Library Director

Bastrop Public Library Circulation Statistics
October 2011 - September 2012

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
2	Adult													238
3	000s	General	29	37	36	25	42	43	26					436
4	100s	Philosophy	78	50	48	65	59	69	67					364
5	200s	Religion	66	62	37	43	50	55	51					1,111
6	300s	Social Science	164	162	118	163	172	181	151					1,109
7	400s	Language	20	12	11	11	13	22	20					378
8	500s	Science	45	56	40	29	52	83	73					2,548
9	600s	Useful Arts	411	380	311	315	392	420	319					1,178
10	700s	Fine Arts	153	138	157	191	217	194	128					333
11	800s	Literature	70	52	44	33	47	38	49					776
12	900s	History	130	151	130	110	137	163	155					1,024
13	92s	Biography	123	106	96	95	129	116	110					3,355
14	F	Fiction	2,613	2,388	2,273	2,447	2,305	2,418	2,208					16,652
15	LT	Large Print	729	786	636	841	836	849	682					5,359
16	TEX	Texana	29	51	30	40	46	44	33					273
17	AUDCAS F	AUDCAS Adult Fic	34	25	27	29	31	26	22					194
18	CD BOOK F	CD Adult Fiction	639	596	591	603	620	711	608					4,368
19	CD BOOK NF	CD Adult Nonfiction	42	49	52	56	68	54	40					361
20	CD MUSIC	Music on CD	135	199	149	182	120	144	95					1,024
21	VC	VC	525	520	383	476	462	553	436					3,355
22	DVD	DVD	1,366	1,324	1,218	1,506	1,607	1,789	1,647					10,457
23	MP3	book fiction	43	55	46	41	64	60	64					373
24	REF	Reference Books	0	0	0	1	0	0	0					1
25	COMP	Computer Files	0	0	0	0	0	0	0					0
26	SPA DVD	Spanish DVDs	12	12	8	15	15	2	8					72
27	SPA FIC	Spanish Fiction	8	9	13	7	3	18	7					65
28	SPA NONFIC	Spanish Nonfiction	17	7	16	18	24	19	5					106
29	ONE-CLICK	Downloadable audio	0	0	180	242	357	71						850
30														
31		Subtotal Adult	7,481	7,227	6,650	7,584	7,868	8,142	7,004	0	0	0	0	51,956
32														
33	Children's													
34	E	Easy	1,643	1,659	967	1,249	1,176	1,372	1,175					9,241
35	1st R	First Readers	511	419	234	250	286	304	227					2,231
36	JF	Jr. Fiction	839	772	573	823	886	911	796					5,600
37	JF GRN	Jr. Graphic Novels	197	177	143	181	178	279	153					1,308
38	ENF	Easy Nonfiction	117	73	51	53	108	86	81					569
39	J 000s	General	18	17	7	16	14	13	10					95
40	J 100s	Philosophy	3	5	7	5	9	7	16					52
41	J 200s	Religion	31	27	13	7	14	22	8					122
42	J 300s	Social Science	53	51	33	38	39	34	27					275
43	J 400s	Language	0	0	0	0	4	10	6					20

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		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1														
44 J 500s	Science	144	143	82	197	204	160	142						1,072
45 J 600s	Useful Arts	46	55	44	64	90	78	60						437
46 J 700s	Fine Arts	122	181	88	179	111	127	115						923
47 J 800s	Literature	24	24	20	30	21	11	22						162
48 J 900s	History	91	96	43	86	101	91	47						555
49 J 92s	Biography	24	19	23	38	34	17	24						179
50 SPA E	Spanish Easy	132	89	42	77	73	123	44						580
51 SPA 1st R	Spanish 1st reader	19	7	10	2	13	18	3						72
52 SPA JF	Spanish Juv. Fic.	1	5	2	1	1	5	1						16
53 SPA JNF	Spanish Juv. Nonfic	17	7	17	7	12	34	7						101
54 OVERSIZE	Oversize	3	7	3	9	6	3	2						33
55 AUDCAS E	Children's audios	0	0	0	0	0	0	0						0
56 AUDCAS JF	Juvenile audios	25	14	8	14	8	8	6						83
57 CD BOOK E	Children's CDs	0	0	0	0	0	0	0						0
58 CD BOOK JF	Juvenile CDs	49	50	41	45	38	41	48						312
59 J REF	Juvenile Reference	0	0	0	0	0	0	1						1
60														
61	Subtotal Children's	4,109	3,897	2,451	3,371	3,426	3,754	3,021	0	0	0	0	0	24,029
62														
63 Teen														
64 YA F	Teen Fiction	506	549	479	510	450	576	504						3,574
65 YA NF	Teen Nonfiction	17	13	7	6	2	0	0						45
66 YA GRN	Teen Graphic Novels	359	269	258	132	228	383	152						1,781
67 AUDCAS YA	Teen Audios	0	0	0	0	0	0	0						0
68 CD BOOK YA	Teen CDs	7	10	9	9	13	18	17						83
69														
70	Subtotal Teen	889	841	753	657	693	977	673	0	0	0	0	0	5,483
71														
72 Other														
73 PRO COL	Professional Collect.	0	0	0	0	0	0	0						0
74 PB	Paperbacks	672	636	605	748	498	574	606						4,339
75	Periodicals	15	21	16	21	23	30	31						157
76	Book Club Bag	0	0	0	2	1	1	1						3
77														
78	Subtotal Other	687	657	621	771	522	605	638	0	0	0	0	0	4,501
79														
80	Grand Total All	13,166	12,622	10,475	12,383	12,509	13,478	11,336	0	0	0	0	0	85,969
81														
82														
83														
84														
85														

Bastrop Public Library Circulation Statistics
October 2011 - September 2012

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
1		OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
86 Other services:	Auto-counter	9,619	8,467	8,503	9,192	9,203	10,333	8,514						63,831
87	ILL	17	32	24	17	34	50	46						220
88	Typewriter	5	5	5	5	5	5	5						35
89	Microfilm	5	5	5	5	5	5	5						35
90	Internet	3,025	2,591	2,391	2,697	2,321	2,664	2,307						17,936
91														
92														
93 Programming														
94	Children's programs	278	454	329	178	411	353	483						2486
95	Outreach programs	9	0	20	0	0	1909	70						2008
96	Teen Programs	44	45	52	66	62	50	65						384
97	Adult Programs	80	104	59	81	129	76	91						620
98														
99	Total Programming	411	603	460	325	602	2388	709	0	0	0	0	0	5,498
100														
101 Patron Usage:														
102	County	71%	70%	71%	67%	69%	70%	69%						
103	City	21%	21%	21%	25%	22%	23%	21%						
104	Faculty	3%	4%	3%	4%	3%	2%	3%						
105	Other	4%	5%	5%	4%	6%	5%	7%						
106														
107 Volunteer hours:														
108	Regular volunteers	151.25	181.25	188.00	140.50	176.00	171.25	172.75						1181
109	Friends	75.50	72.25	202.00	79.00	83.75	203.75	77.50						793.75
110	Vol. Reader	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0
111														
112	Total Volunteer Hrs	226.75	253.50	390.00	219.50	259.75	375.00	250.25	0.00	0.00	0.00	0.00	0.00	1974.75
113														
114 Gifts & memorials:		\$730.50	\$180.98	\$885.00	\$ 240.00	\$205.00	\$0.00	\$172.15						\$2,413.63
115														
116 Cataloging:														
117	Cat Express	12	28	8	12	0	40	15						115
118	Original	37	41	59	110	19	90	40						40
119	Recorded Books	5	14	0	7	9	12	7						7
120	B&T	36	20	24	6	32	10	36						164
121	Broadart	1	3	0	8	0	0	0						12
122	Ingram	82	67	72	140	172	99	157						789
123	Apollo	135	179	254	191	49	241	115						1164
124														
125	Total Cataloged	308	352	417	474	281	492	370						2694
126														
127	Withdrawn	227	382	391	681	505	76	788						3050

Bastrop Public Library Circulation Statistics
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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	P
			OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	Totals
1															
128															
129		Lost Books	0	13	0	1	0	0	25						39
130															
131	New Cards:														
132		City	34	34	32	53	25	60	36						274
133		County	143	118	82	95	171	155	110						874
134															
135		Total cards issued	177	152	114	148	196	215	146	0	0	0	0	0	1148
136															
137	Reference:														
138		Directional Questions	260	151	143	165	190	268	495						1672
139		Reference Questions	632	522	428	546	643	635	763						4169
140		Telephone Reference	256	213	206	19	261	316	392						1663
141		Microfilm Assistance	10	4	2	8	0	9	6						39
142															
143		Total Reference	1158	890	779	738	1094	1228	1656	0	0	0	0	0	7543
144															
145	Reservations:														
146		Meeting Rooms	102	62	62	67	67	69	67						496
147		Booths	201	223	147	193	181	184	181						1310
148															
149		Total Reservations	303	285	209	260	248	253	248						1806
150															
151		Website Hits	1,782	1940	1,844	2,159	2,085	2,009	2,027						13846
152															
153		Proctored Tests	7	6	8	1	6	37	5						70

Memorandum of Understanding

Between

The American Red Cross

And the

City of Bastrop, Texas

I. Purpose

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and City of Bastrop, Texas (hereinafter City of Bastrop), in preparing for and responding to certain disaster situations. This MOU provides the broad framework for cooperation between the Red Cross and the City of Bastrop in rendering assistance and service to victims of disaster, as well as other services for which cooperation may be mutually beneficial.

II. Independence of Operations

Each party to this MOU will maintain its own identity in providing service. Each organization is separately responsible for establishing its own policies and procedures and financing its own activities.

III. Disasters Covered by this MOU

The Red Cross provides disaster services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter, codified at Title 36, Sections 300101-300111, of the United States Code (1998). In the Charter, Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace, and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

The Red Cross role was reaffirmed in the 1974 Disaster Relief Act (Public Law 93- 288), the 1988 Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 100-707), and The Disaster Mitigation Act of 2000 (Public Law 106-390). The Federal law governing disaster relief, found in Title 42, Chapter 68 of the United States Code defines "emergencies" and "major disasters" as follows:

"Emergency" means any occasion or instance for which, in the determination of the President, Federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the United States.

"Major disaster" means any natural catastrophe (including any hurricane, tornado, storm, high water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, or drought), or, regardless of cause, any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance under this chapter to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

On a local level, the Red Cross responds to all kinds of disasters, whether or not they are the subject of a presidential declaration. The disasters to which the Red Cross responds include any threatening event of such destructive magnitude and force as to dislocate people, separate family members, damage or destroy homes, or injure or kill people. A disaster produces a range and level of immediate suffering and basic human needs that cannot be promptly or adequately addressed by the affected people and impedes them from initiating and proceeding with their recovery efforts.

Some disasters are natural disasters, such as floods, tornados, hurricanes, typhoons, winter storms, tsunamis, hail storms, thunderstorms, wildfires, windstorms, epidemics, and earthquakes. Human-caused disasters, which may be intentional or unintentional, include residential fires, building collapses, transportation accidents, hazardous materials releases, explosions, and domestic acts of terrorism. All of these are within the Red Cross mission.

IV. Organization of the American Red Cross

The national headquarters of the Red Cross is located in Washington, D.C. National headquarters is responsible for implementing policies and procedures that govern Red Cross activities and providing administrative and technical supervision and guidance to the chartered units, which include chapters and blood services regions. Each chapter has certain authority and responsibility for carrying out Red Cross disaster preparedness and response activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each chapter is familiar with the hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications, and facilities available for disaster relief. The chapter also formulates cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur. In carrying out their disaster preparedness and response activities, each chapter coordinates with one of eight Regional Service Areas that provide immediate technical and logistical support to chapters within their jurisdictions.

Through its nationwide organization, the Red Cross coordinates its total resources for use in large disasters. Services are provided to those in need regardless of citizenship, race, religion, age, sex, or political affiliation. In providing disaster services, the Red Cross follows the Fundamental Principles of the International Red Cross and Red Crescent Movement.

V. American Red Cross Disaster Relief Assistance

Red Cross emergency assistance is designed to minimize the immediate suffering caused by a disaster by providing food, clothing, shelter, first aid, and other assistance to address basic human needs. Red Cross emergency assistance may be provided either as mass care, individual assistance, or a combination of the two, depending on the victims' needs. Mass care is provided

through any combination of three integrated elements: 1) individual or congregate temporary shelters; (2) fixed or mobile feeding operations, and (3) distribution of relief supplies. Individual assistance is provided to individuals and families through the purchase of needed items and/or services or referrals to other agencies and organizations that offer assistance to disaster victims at no charge. The Red Cross also processes welfare information requests. In addition to emergency assistance, the Red Cross participates in community recovery programs after major disasters.

Red Cross disaster response activities vary depending upon the nature and scope of the required response, as follows:

Mass Casualty Incidents: Mass casualty incidents are usually the result of transportation accidents, fires in high-occupancy structures, industrial accidents or similar disasters. In mass casualty disasters, the Red Cross closely coordinates with the authorities at the scene (including firefighters, police, and government agencies) and representatives of the owner/operator. Depending on the nature and scope of the disaster, the needs of the victims and workers, and the response of the owner/operator, the Red Cross may engage in a number of activities to assist victims, survivors, families of victims or survivors, emergency workers or others. These services include but are not limited to shelter, food, basic first aid, and mental health services.

Aviation Disasters: The Red Cross has a special role in major aviation disasters. Under the provisions of the Aviation Disaster Family Assistance Act of 1996 (P.L. 104-264), airlines, the National Transportation Safety Board (NTSB), and a "designated independent nonprofit organization" were given specific responsibilities with regard to coordinating the emotional care and support of the families of passengers involved in aviation disasters. The NTSB, as part of its Federal Family Assistance Plan for Aviation Disasters, has designated the Red Cross as the organization responsible for Family Care and Mental Health. The Red Cross has accepted this role and has specially trained staff on call on its "Critical response Team" (CRT) who initiate support within hours of a request from the NTSB for services.

Hazardous Material Situations: When an actual or potential hazardous material situation results in an evacuation, the Red Cross provides emergency mass care until families can return home. If public authorities deem it necessary for families to relocate permanently, the Red Cross works with other community organizations to provide temporary mass care or casework assistance.

The American Red Cross does not provide disaster assistance where government officials or agencies require building evacuation as a result of chronic deferred maintenance, code violations, radon contamination or fire hazards.

Nuclear Facility or Transportation Accidents: In the event of an evacuation due to a nuclear power plant accident or transportation accident involving radioactive materials, the Red Cross provides mass care services for the evacuees and emergency workers. The Red Cross coordinates with public health authorities with respect to health concerns and the possible need for decontamination, but the Red Cross does not engage in decontamination activities. If the Red Cross is operating evacuation shelters, evacuees and workers must undergo any necessary decontamination before they are admitted to the shelter.

Civil Disorder: Situations involving civil disorder — such as riots or hostage incidents — are not within the usual scope of the Red Cross's disaster relief activities. Nevertheless, when basic human needs are not being met as a result of civil disorder, the Red Cross may participate in community actions to supplement the efforts of civil authorities by providing mass care and other services upon request of appropriate government authorities if Red Cross resources are available. The Red Cross will provide services only in a safe and secure area.

Catastrophic Incident: A catastrophic incident, as defined by the National Response Plan, is any natural or manmade incident, including terrorism, that results in extraordinary levels of mass casualties, damage or disruption, and severely affects the population, infrastructure, environment, economy, and national morale and/or government functions. A catastrophic incident results in sustained national effects over a prolonged period. In a catastrophic incident, the Red Cross will work closely with appropriate state and local government and non-government partners to provide mass care, including shelter, feeding, first aid, and other assistance to address basic human needs in a safe environment.

Repatriation of U.S. Citizens and Dependents: During the emergency repatriation of U.S. citizens and dependents evacuated from foreign countries during emergencies, the Red Cross will, at designated ports of entry, cooperate with federal, state, local and voluntary agencies involved with their reception, temporary care and onward transportation, to provide shelter, feeding and basic first aid among other services.

Other Events or Situations: In the event of other unforeseen events or situations in which human suffering is involved, the Red Cross will coordinate with appropriate government and non-government partners to provide mass care, including shelter, feeding, first aid, and other assistance to address basic human needs, as resources are available to assist.

VI. Role of City of Bastrop, Texas in Disaster Response Activities

1. Texas Constitution
2. Executive Order of the Governor relating to Emergency Management
3. Texas Disaster Act of 1975 (Texas Government Code, Chapter 418)
4. State of Emergency (Texas Government Code, Chapter 433)
5. Interlocal Cooperation Contracts (Texas Government Code, Chapter 791)
6. Emergency Management Assistance Compact, Texas Health and Safety Code, chapter 778
7. Title 37 (Public Safety and Correction), Texas Administration Code
8. City of Bastrop Code of Ordinances, Chapter 1. Sec. 1.08.001-13
9. Joint Resolution between the County of Bastrop and the City of Bastrop dated September 22, 2003.

VII. Cooperative Actions

The Red Cross and the City of Bastrop will coordinate in rendering their respective disaster relief activities in the following manner:

1. Maintain close liaison at all levels of both the ARC and the City of Bastrop by conferences, meetings, telephone, facsimile, e-mail, and other means. Share current data regarding disasters, disaster declarations, and changes in applicable legislation. Include a representative of the other party in appropriate committees and task forces formed to mitigate, prepare for, respond to, and recover from disasters and other emergencies.
2. Keep each other informed of disaster and emergency situations, the human needs created by the events, and the actions they have taken regarding service delivery to clients.
3. During a disaster the Red Cross will, as appropriate at the request of the City of Bastrop provide liaison personnel to the City of Bastrop Emergency Operations Center and any district Emergency Operations Centers during a disaster. The City of Bastrop will provide space and other required support, such as computer, e-mail access and a designated phone line for the Red Cross liaison personnel assigned to the Emergency Operations Centers.
4. The Red Cross can provide Canteen Operations, working with local Volunteer Fire Departments REHAB activities during periods of operational response to disasters.
5. During the time of disaster, keep the public informed of the cooperative efforts through the public information offices of the ARC and the City of Bastrop.
6. Support the Red Cross in conducting special appeals and campaigns for funds during times of disaster.
7. Allocate the responsibility for joint expenses only in writing and only in advance of any commitment.
8. Advocate for programs and legislation designed to mitigate disaster damage and loss of life in the City of Bastrop.
9. Encourage mutual participation and coordination of services to the community.
10. Actively seek to determine other areas/services within the ARC and the City of Bastrop where cooperation and support will be mutually beneficial.
11. Use or display the name, emblem, or trade marks of the ARC or the City of Bastrop only in the case of defined projects and only with the prior express written consent of the other organization.

12. Make training, educational and other developmental opportunities available to the other party's personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training and exercises, as appropriate.
13. Explore opportunities for collaboration to provide Community Disaster Education ("CDE") within the City of Bastrop. Cooperative efforts could include distributing CDE materials to targeted populations within the community, preparing volunteers as CDE presenters, or jointly developing and implementing CDE plans.
14. Allow the use of each other's facilities, as available and if agreed upon in writing, for the purpose of preparedness training, meetings and response and recovery activities.
15. Widely distribute this MOU within the ARC's and the City of Bastrop departments and administrative offices and urge full cooperation.

VIII. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans or goals as appropriate.

IX. Term and Termination.

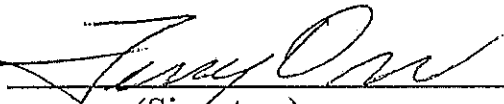
This MOU is effective as of June 1, 2012. It expires on June 1, 2017. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any reason or for no reason.

X. Miscellaneous

This MOU does not create a partnership or a joint venture. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

Signature page
follows.

City of Bastrop, Texas

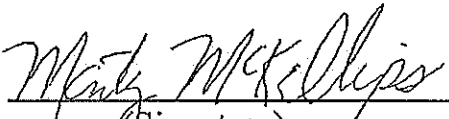
By: 
(Signature)

Name: Terry Orr

Title: Mayor, City of Bastrop

Date: May 10, 2012

The American Red Cross

By: 
(Signature)

Name: Marty McKelips

Title: C.E.O. Am. Red Cross-C

Date: 5-21-2012