

**AGENDA
LIBRARY BOARD
Monday, February 4, 2013
6:00 PM**

The Bastrop Public Library Board will meet in a regular meeting on Monday,
February 4, 2013 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

- 1. Call to order**
- 2. Review and Approval of Minutes for January meeting**
- 3. Announcements—**
- 4. Citizen Comments—**
- 5. Librarian's report—**discussion and possible action
- 6. Friends of the Library Report**
 - Friends met at a regularly scheduled meeting
 - Discussed moving December book sale to September
 - Providing the library with the use of their 501 c 3 status for grant writing
- 7. Old business**
 - Brick pavers and tiles update—no new sales—discussion and possible action
 - Update—BTOP grant—Computer training classes are continuing—discussion and possible action
 - Update—Bastrop County Complex Wildfire archival project—New NEG grant employee is collecting data—I have turned in an oral history grant to record the experiences of those who experienced the wildfires—discussion and possible action
 - Update—Re-configuring the library—We have moved some library furniture in anticipation of the reconfiguration of the library—discussion and possible action
 - Update—Replacing old light fixtures—I continue to wait to hear from Mike on how he wants to proceed with the upgrading of the light fixtures—discussion and possible action
- 8. New Business**
 - Revised Volunteer Policy—discussion and possible action
 - Purchase of flags for the Pressley Meeting Room—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:

Mickey DuVall, Library Director

CERTIFICATION

I, Teresa Valdez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Teresa Valdez, City Secretary

**Bastrop Public Library
Librarian's Report
February 4, 2013**

1. Library Statistics for the month of December. Circulation statistics are up 6% compared to December 2011; gate count is down 4% compared to December 2011; programming is up 53% compared to December 2011; Internet usage down 15% as compared to December 2011 and reference requests are up 18% compared to December 2011.
2. In the month of January 134 children and adults attended Story time.
3. On Tuesday, January 1 the library was closed for the New Year's holiday.
4. On Wednesday, January 2 Mickey DuVall called Janitor's Warehouse and reported a broken vacuum cleaner. He asked that they come out and pick-up the broken vacuum, so that it could be repaired. He also purchased a new vacuum cleaner and asked them to deliver that machine to the library. The vendor brought the new vacuum to the library but Alma Rodriguez said it looked used and asked them to bring back another machine that was to be delivered straight out of the box. Subsequently, we received a new vacuum cleaner but it is acting as if the dust sensor needs to be repaired each time it is used. Mickey DuVall asked the vendor to collect the new machine and return it to the shop and have it inspected. The older machine has been repaired and returned to the library. The new machine is now in the shop being inspected.
5. On Thursday, January 3 Bonnie Ueckert taught library skills to 21 homeschooled children.
6. On Tuesday, January 8 Bonnie Ueckert hosted the Brown Bag Movie, "Madagascar 3." Ten children and adults attended the movie.
7. On Tuesday, January 8 Eva Garcia, General Manager of the Austin AARP Foundation, came to the library and introduced herself. The Austin AARP Foundation provides training opportunities for senior citizens. The library has provided training for AARP Foundation personnel for a number of years.
8. On Thursday, January 10 Sheilah Kosco hosted a Teen Anime Club meeting. Club members watched the anime "Gauken Alice" in subtitles. They also worked on creating their own Manga series. They also discussed having an art exhibit and displaying this art on top of reference shelves in March/April. The group decided on having an anime fest sometime in the near future. They decided to have a Valentine themed meeting in February. Twelve teens attended the meeting.
9. On Thursday, January 10 Mickey DuVall met with new NEG grant employee, Laura Green, and James Alexander, a recent library school graduate, concerning the Bastrop County Complex Wildfire Archive Project. James Alexander has agreed to research and write grants to help fund the project. A strategy session was held to plan out the next phase of the project.
10. On Thursday, January 10 Mickey DuVall met with Gene Crick, the manager of the Bastrop County Disaster Recovery Center. Mr. Crick offered his services if the Library should need a 501 c 3 nonprofit corporation to partner on the writing of a grant for the archive project.
11. On Friday, January 11 Mickey DuVall met with Mike Talbot in a regularly scheduled departmental meeting.
12. On Saturday, January 12 Mickey DuVall gave a presentation to the Bastrop Genealogical Society on genealogical resources available at the Bastrop Public Library.

13. On Monday, January 14 Mickey DuVall met with a representative of Lawton Publications concerning purchasing an ad to be placed in the annual Bastrop Chamber of Commerce map.
14. On Monday, January 14 Mickey DuVall met with Susie Kirk, a National Emergency Grant case manager, who oversees NEG grant workers for the Bastrop Workforce Commission.
15. On Monday, January 14 Bonnie Ueckert hosted twelve students from the Calvary Episcopal School after school program.
16. On Tuesday, January 15 Mickey DuVall met with Karla Stovall, the City's Finance Director, about donations made or grants received for the Bastrop County Complex Wildfire Archives Project.
17. On Thursday, January 17 Andres Rosales, IT Director for the City of Bastrop, oversaw the installation of two new Melaki wireless radios in the library.
18. On Thursday, January 17 Sergei Starovoyt, a technician from Sorenson Corporation, installed an upgrade to the library's videophone.
19. On Thursday, January 17 Sheilah Kosco hosted Open Video Games Teen Night. Fifteen teens attended and twelve stayed to play video games. Teens played Rock Band, Halo, Cow Race and Mario Smash Brothers.
20. On Saturday, January 19 Bonnie Ueckert hosted a Super Saturday Science Craft Day. Thirty-four children and adults attended the event.
21. On Monday, January 21 the library was closed for the Martin Luther King, Jr. holiday.
22. On Tuesday, January 22 Mickey DuVall went to Austin and purchased four outside flags and two complete flag sets for the Pressley Meeting Room.
23. On Wednesday, January 23 Mickey DuVall and Bonnie Ueckert met to discuss the library's branding project.
24. On Wednesday, January 23 Mickey DuVall met with Mike Talbot, J.C. Brown and Samantha Friedman in a legal review session. An MOU with local churches to be used as shelters was discussed.
25. On Thursday, January 24 the Friends of the Bastrop Public Library met in a regularly scheduled executive committee meeting.
26. On Thursday, January 24 Sheilah Kosco called and asked that Bastrop Copier send a repairman to the library to look at two of our printers. One printer has a fusing element burnt out and the other has a bad network card. Andres Rosales has ordered the parts and will repair the machines when the parts arrive.
27. On Saturday, January 26 Mickey DuVall attended the annual Bastrop Main Street Strategic Planning Workshop at the Hyatt Regency Resort.
28. On Saturday, January 26 Mickey and Marty DuVall attended the Bastrop Chamber of Commerce ribbon cutting for the New Museum & Visitor Center.
29. On Monday, January 28 Bonnie Ueckert hosted twelve students from the Calvary Episcopal School after school program.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2012-2013

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	36	25	40										101
100-199	65	51	36										152
200-299	69	51	44										164
300-399	148	138	115										401
400-499	21	17	3										41
500-599	55	62	50										167
600-699	358	355	289										1,002
700-799	163	157	156										476
800-899	43	35	38										116
900-999	151	152	134										437
92-920	94	84	77										255
Adult Audiocassettes	13	4	2										19
Adult Book Club Bag	0	0	0										0
Adult DVD's	1,744	1,345	1,431										4,520
Adult Fiction	2,667	2,410	2,104										7,181
Adult Fiction CD's	567	596	580										1,743
Adult Genealogy	0	0	0										0
Adult Historical Vertical File	0	0	0										0
Adult Large Print	799	660	644										2,103
Adult Microfilm	0	0	0										0
Adult MP3 Book	42	41	34										117
Adult Music on CD	189	101	89										379
Adult Nonfiction CD'S	59	61	36										156
Adult One-Click e-audio	99	155	95										349
Adult Overdrive e-book	0	0	100										100
Adult Pro Col	0	0	0										0
Adult Reference	0	0	0										0
Adult Reference Desk	0	0	0										0
Adult Spanish DVD's	12	6	4										22
Adult Spanish Fiction	11	12	10										33

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Adult Spanish Nonfiction	21	12	6																39
Adult Texana	71	60	48																179
Adult Vertical Files	0	0	0																0
Adult Videocassettes	444	363	368																1,175
Subtotal Adult:	7,941	6,953	6,533	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21,427
Juvenile and children's:																			
Child Spanish 1st R	28	14	20																62
Child Spanish Easy	106	75	35																216
Child Spanish Easy Nonfic	20	7	5																32
Child Storytime box	7	1	1																9
Easy Nonfiction	150	75	92																317
Easy Picture Books	1,733	1,573	1,081																4,387
First Readers	487	411	272																1,170
J 000 - J 099	19	16	15																50
J 100 - J199	14	9	1																24
J 200 - J 299	18	10	13																41
J 300 - J 399	74	59	18																151
J 400 - J 499	3	2	1																6
J 500 - J 599	202	162	126																490
J 600 - J 699	43	45	33																121
J 700 - J 799	176	154	144																474
J 800 - J 899	23	17	9																49
J 900 - J 999	102	76	55																233
J 92 - J 920	22	29	25																76
Juvy Audiocassettes	2	1	2																5
Juvy CD'S	59	29	35																123
Juvy DVD	322	415	449																1,186
Juvy Fiction	877	822	667																2,366
Juvy Graphic Novels	194	189	206																589
Juvy Oversize	7	3	3																13
Juvy Reference	0	0	0																0
Juvy Spanish Fiction	5	7	0																12
Juvy Spanish Nonfiction	32	14	11																57

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Subtotal Juv. & children's	4,725	4,215	3,319	0	0	0	0	0	0	0	0	12,259
Young Adult:												
Young Adult CD's	15	14	8									37
Young Adult Fiction	428	394	484									1,306
Young Adult Graphic Novels	299	234	217									750
Subtotal Young Adult	742	642	709	0	0	0	0	0	0	0	0	2,093
Other:												
Paperbacks	681	639	580									1,900
Magazines	27	25	16									68
Subtotal Other	708	664	596	0	0	0	0	0	0	0	0	1,968
Grand Total All	14,116	12,474	11,157	0	0	0	0	0	0	0	0	37,747
OTHER SERVICES:												
Total Online Bastrop												
Advertiser Searches	5,130	5,965	5,054									16,149
Computer Usage:												
Adult	1,965	1,368	1,316									4,649
Children	601	407	378									1,386
Computer Class	32	67	26									125
Teen	438	325	318									1,081
Total Computer Usage	3,036	2,167	2,038									7,241
Gifts and Memorials:	\$137.26	\$12.58	\$900.00									\$1,049.84
Items Processed:												
Items Cataloged:												

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