

**AGENDA
LIBRARY BOARD
Monday, July 1, 2013
6:00 PM**

The Bastrop Public Library Board will meet in a regular meeting on Monday,
July 1, 2013 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

- 1. Call to order**
- 2. Review and Approval of Minutes for June meeting**
- 3. Announcements—**
- 4. Citizen Comments—**
- 5. Librarian's report—**discussion and possible action
- 6. Friends of the Library Report**
 - Friends will meet in a regularly scheduled meeting
- 7. Old business**
 - Brick pavers and tiles update—no new sales—installed four new bricks—discussion and possible action
 - Update—BTOP grant—grant paid computer trainer will finish at the end of June—library staff will take over training in August—discussion and possible action
 - Update—Bastrop County Complex Wildfire archival project—James Alexander continues to take on more project manager responsibilities—NEG grant program ends at the end of June—discussion and possible action
 - Update—Re-configuring the library—Mickey DuVall submitted a grant for \$50,000 for new shelving in the library to the Tocker Foundation—discussion and possible action
 - Update—Replacing old light fixtures—I continue to wait to hear from Mike on how he wants to proceed with the upgrading of the light fixtures—discussion and possible action
- 8. New Business**
 - Report on the Summer Reading Program—discussion and possible action
 - Edge Initiative—discussion and possible action
 - Selection of new Library Board candidates—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:

Mickey DuVall, Library Director

CERTIFICATION

I, Traci Chavez, Acting City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Traci Chavez, Acting City Secretary

Bastrop Public Library
Librarian's Report
July 1, 2013

1. Library Statistics for the month of May. Circulation statistics are up 3% compared to May 2012; gate count is down 2% compared to May 2012; programming is up 31% compared to May 2012; Internet usage is up 21% as compared to May 2012, reference requests are down 27% compared to May 2012 and meeting room reservations are up 21% compared to May 2012.
2. In the month of June 238 children and adults attended Story time.
3. In the month of June 856 children, teen and adults have signed-up for the Summer Reading Program.
4. On Monday, June 3 Sheilah Kosco, Cookie Adkins, Bonnie Ueckert and Mickey DuVall met with Karla Stovall and Mike Talbot to discuss the library's fiscal year 2013-2014 general fund budget.
5. On Tuesday, June 4 Mickey DuVall and Cookie Adkins attended an organizational meeting at City Hall.
6. On Wednesday, June 5 Mickey DuVall met with James Alexander and Gene Crick to discuss the budget for the Bastrop County Complex Wildfire archive project.
7. On Wednesday, June 5 Cookie Adkins and Cary Kittrell participated in a webinar "Rejuvenate Your Space."
8. On Saturday, June 8 Bonnie Ueckert hosted an opening day party for the Summer Reading Program (SRP) at Fisherman's Park. Over 300 children and adults attended the event.
9. On Monday, June 10 Mickey DuVall submitted an application for funding from Bastrop County. DuVall requested \$9,500 from the County for next year's budget.
10. On Monday, June 10 Bonnie Ueckert hosted the SRP Monday movie "Wreck It Ralph." Eighty-three children and adults watched the movie.
11. On Tuesday, June 11 Bonnie Ueckert hosted a "Lego Club" event. Ninety-two children and adults attended the event.
12. On Wednesday, June 12 Mickey DuVall participated in a workshop on the "Edge Initiative." The Edge Initiative is a program that assists libraries in identifying their technology strengths and/or weaknesses.
13. On Thursday, June 13 Mickey DuVall and Cookie Adkins participated in a webinar on the new RDA cataloging system.
14. On Thursday, June 13 Bonnie Ueckert hosted the "Flying Theater Machine" improvisation company. Eighty-nine children and adults attended the event.
15. On Thursday, June 13 Sheilah Kosco hosted the opening teen summer reading program event. Nineteen teens participated in the event. Teens ate pizza, drank sodas, socialized and then had a video scavenger hunt in Fisherman's Park. Teens had a great time.
16. On Friday, June 14 Bonnie Ueckert and Sheilah Kosco hosted an event for 51 Cedar Creek Elementary School STARS students.
17. On Monday, June 17 Bonnie Ueckert hosted the SRP Monday movie "Emperor's New Groove." Sixty-five children and adults watched the movie.
18. On Tuesday, June 18 Bonnie Ueckert hosted a "Books and Bites" storytime. Twenty-three children and adults attended the event.

19. On Tuesday, June 18 Sheilah Kosco and Melissa Bullara hosted a tween/teen craft event, "Airplanes." Thirty-two tweens and teens attended the event.
20. On Tuesday, June 18 Mickey DuVall attended the first Bastrop City Council budget workshop.
21. On Thursday, June 20 Bonnie Ueckert and Melissa Bullara hosted a "video games" tween and teen event. Sixty-two teens and tweens attended the event.
22. On Thursday, June 20 Sheilah Kosco hosted the teen Anime meeting. Seventeen teens attended the meeting and watched the anime movie "Negima," ate snacks and created sharpie tie dye shirts. Teens had great fun.
23. On Friday, June 21 Bonnie Ueckert and Sheilah Kosco hosted an event for 49 Emile Elementary School STARS students.
24. On Saturday, June 22 Bonnie Ueckert and Melissa Bullara hosted a "Crazy Creations" craft event. Sixty-five children and adults attended the event.
25. On Monday, June 24 Mickey DuVall and Sheila Bowman attended Buy Board training at City Hall.
26. On Wednesday, June 26 Mickey DuVall met with Clayton Strickland from Recorded Books.
27. On Thursday, June 27 the Friends of the Bastrop Public Library are scheduled to meet.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2012-2013

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	36	25	40	34	36	34	28	25					258
100-199	65	51	36	52	60	32	73	48					417
200-299	69	51	44	72	54	59	56	64					469
300-399	148	138	115	137	124	90	140	160					1,052
400-499	21	17	3	8	5	13	12	26					105
500-599	55	62	50	54	52	53	92	73					491
600-699	358	355	289	440	313	278	398	380					2,811
700-799	163	157	156	198	152	137	113	137					1,213
800-899	43	35	38	67	38	37	36	45					339
900-999	151	152	134	124	112	114	127	120					1,034
92-920	94	84	77	96	73	116	91	80					711
Adult Audiocassettes	13	4	2	2	10	8	7	7					53
Adult Book Club Bag	0	0	0	0	1	1	1	0					3
Adult DVD's	1,744	1,345	1,431	1,919	1,491	1,464	1,612	1,273					12,279
Adult Fiction	2,667	2,410	2,104	2,522	2,325	2,226	2,331	2,548					19,133
Adult Fiction CD's	567	596	580	619	642	637	727	756					5,124
Adult Genealogy	0	0	0	0	0	0	0	0					0
Adult Historical Vertical File	0	0	0	0	0	0	0	0					0
Adult Large Print	799	660	644	841	745	769	759	794					6,011
Adult Microfilm	0	0	0	0	0	0	0	0					0
Adult MP3 Book	42	41	34	35	23	31	29	27					262
Adult Music on CD	189	101	89	127	111	130	122	113					982
Adult Nonfiction CD'S	59	61	36	51	52	48	76	66					449
Adult One-Click e-audio	99	155	95	186	110	110	96	69					920
Adult Overdrive e-book	0	0	100	157	147	155	181	166					906
Adult Pro Col	0	0	0	0	0	0	0	0					0
Adult Reference	0	0	0	5	1	0	0	0					6
Adult Reference Desk	0	0	0	0	0	0	0	0					0
Adult Spanish DVD's	12	6	4	0	3	9	10	5					49
Adult Spanish Fiction	11	12	10	13	19	16	11	15					107

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Adult Spanish Nonfiction	21	12	6	8	19	29	22	15											132
Adult Texana	71	60	48	75	63	69	61	33											480
Adult Vertical Files	0	0	0	0	0	0	0	0											0
Adult Videocassettes	444	363	368	370	240	228	194	234											2,441
Subtotal Adult:	7,941	6,953	6,533	8,212	7,021	6,893	7,405	7,279	0	0	0	0	0	0	0	0	0	0	58,237
Juvenile and children's:																			
Child Spanish 1st R	28	14	20	15	30	12	12	10											141
Child Spanish Easy	106	75	35	61	58	60	30	30											455
Child Spanish Easy Nonfic	20	7	5	17	11	7	7	7											81
Child Storytime box	7	1	1	1	2	2	1	1											16
Easy Nonfiction	150	75	92	80	145	101	90	107											840
Easy Picture Books	1,733	1,573	1,081	1,377	1,251	1,338	1,208	1,440											11,001
First Readers	487	411	272	280	289	354	348	335											2,776
J 000 - J 099	19	16	15	11	12	9	7	10											99
J 100 - J199	14	9	1	3	2	4	5	2											40
J 200 - J 299	18	10	13	8	6	9	15	15											94
J 300 - J 399	74	59	18	33	23	22	14	46											289
J 400 - J 499	3	2	1	1	1	2	2	12											24
J 500 - J 599	202	162	126	207	143	75	172	229											1,316
J 600 - J 699	43	45	33	63	34	43	63	89											413
J 700 - J 799	176	154	144	145	103	118	110	119											1,069
J 800 - J 899	23	17	9	12	25	16	15	18											135
J 900 - J 999	102	76	55	81	64	70	73	88											609
J 92 - J 920	22	29	25	24	41	26	37	52											256
Juvy Audiocassettes	2	1	2	4	3	6	5	7											30
Juvy CD'S	59	29	35	56	36	23	27	58											323
Juvy DVD	322	415	449	476	466	368	425	426											3,347
Juvy Fiction	877	822	667	828	714	814	919	953											6,594
Juvy Graphic Novels	194	189	206	228	207	160	237	227											1,648
Juvy Oversize	7	3	3	7	4	12	7	7											50
Juvy Reference	0	0	0	0	0	0	0	0											0
Juvy Spanish Fiction	5	7	0	5	0	1	0	1											19
Juvy Spanish Nonfiction	32	14	11	7	3	19	16	14											116

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Subtotal Juv. & children's	4,725	4,215	3,319	4,030	3,673	3,671	3,845	4,303	0	0	0	0	31,781
Young Adult:													
Young Adult CD's	15	14	8	7	19	21	12	7					103
Young Adult Fiction	428	394	484	463	443	405	478	456					3,551
Young Adult Graphic Novels	299	234	217	279	343	289	310	370					2,341
Subtotal Young Adult	742	642	709	749	805	715	800	833	0	0	0	0	5,995
Other:													
Paperbacks	681	639	580	855	681	532	620	777					5,365
Magazines	27	25	16	29	22	16	20	18					173
Subtotal Other	708	664	596	884	703	548	640	795	0	0	0	0	5,538
Grand Total All	14,116	12,474	11,157	13,875	12,202	11,827	12,690	13,210	0	0	0	0	101,551
OTHER SERVICES:													
Total Online Bastrop													
Advertiser Searches	5,130	5,965	5,054	7,002	6,800	7,442	7,372	5,847					50,612
Computer Usage:													
Adult	1,965	1,368	1,316	1,715	1,603	1,522	1,523	1,527					12,539
Children	601	407	378	400	466	519	339	384					3,494
Computer Class	32	67	26	32	52	37	43	37					326
Teen	438	325	318	268	260	285	263	354					2,511
Wireless				500	648	697	728	727					
Total Computer Usage	3,036	2,167	2,038	2,915	3,029	3,060	2,896	3,029					22,170
Gifts and Memorials:	\$137.26	\$12.58	\$900.00	\$0.00	\$135.00	\$437.19	\$450.00	\$120.61					\$2,192.64

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Items Processed:																
Items Cataloged:																
Apollo	174	64	148	136	88	192	162	120								1,084
Baker & Taylor	39	12	20	19	36	29	33	28								216
Brodart	0	0	0	0	0	0	0	0								0
Cat Express--OCLC	7	0	18	8	17	13	8	31								102
Ingram	163	58	90	72	54	58	75	62								632
Original	109	46	73	34	90	105	54	36								547
Recorded Books	9	14	1	0	9	12	2	5								52
Total items cataloged	501	194	350	269	294	409	334	282								2,633
Total items withdrawn	448	294	841	1,221	632	63	1,145	749								5,393
Total items lost	8	8	10	0	0	0	312	74								412
Interlibrary Loan:																
Borrowed	64	62	45	27	29	30	53	46								356
Loaned	8	0	2	2	1	3	2	0								18
Total Transactions	72	62	47	29	30	33	55	46								374
New Library Patrons:																
City	25	27	19	38	38	36	29	38								250
County	139	147	87	154	127	101	124	142								1,021
Total Patrons added	164	174	106	192	165	137	153	180								1,271
Patron Usage:																
County	73%	72%	73%	72%	72%	71%	70%	70%								
City	20%	20%	19%	20%	20%	20%	21%	21%								
Faculty	2%	2%	2%	3%	3%	3%	4%	4%								
Other	5%	6%	6%	5%	5%	6%	5%	5%								
Proctored Tests Given:																
	12	6	4	3	5	5	2	2								39
Programming:																
Children's programs	396	373	469	267	274	349	358	717								3,203
Outreach programs	157	121	120	0	0	3,189	161	500								4,248
Teen programs	62	52	56	27	35	32	44	73								381

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Adult programs	119	99	58	86	71	63	0	0					496
Total Programming	734	645	703	380	380	3,633	563	1,290					8,328
Reference Assistance:													
Directional Questions	300	204	162	225	167	167	282	240					1,747
Microfilm assistance	2	1	2	6	0	3	0	0					14
Reference Questions	937	687	556	865	701	640	834	843					6,063
Telephone Reference	363	261	199	300	319	228	317	280					2,267
Total Reference	1,602	1,153	919	1,396	1,187	1,038	1,433	1,363					10,091
Reservations:													
Pressley Meeting Room	43	37	39	41	42	45	50	49					346
Maynard Board Room	36	32	27	35	29	35	36	39					269
Study Booths	215	139	133	193	211	199	271	216					1,577
Total Reservations	294	208	199	269	282	279	357	304					2,192
Visitor Count:	9,657	7,998	8,157	9,015	8,560	8,158	8,801	8,712					69,058
Volunteer Hours:													
Regular volunteers	154.00	89.00	153.25	116.00	118.00	115.75	100.50	193.75					1,040.25
Friends volunteers	75.25	144.25	93.25	23.00	17.00	172.25	19.50	13.00					557.50
Total Volunteer Hours	229.25	233.25	246.50	139.00	135.00	288.00	120.00	206.75					1,597.75
Website Hits:	1,936	1,913	1,247	2,006	2,022	2,297	2,299	2,123					15,843

Summer Reading Daily total 2013

[illegible]

17							
18							
19							
20	0	0	0	0	0	0	0
22							
23							
24							
25							
26							
27	0	0	0	0	0	0	0

08-Jul				
09-Jul				
10-Jul				
11-Jul				
12-Jul				
13-Jul				
15-Jul				
16-Jul				
17-Jul				
18-Jul				
19-Jul				
20-Jul				
22-Jul				
23-Jul				
24-Jul				
25-Jul	101000	18000	61299	180299

	Child	Teen	Adult	
12-Jun		3000		3000
13-Jun	2000			2000
14-Jun	2000			2000
15-Jun	4000		2452	6452
17-Jun	2000	6000		8000
18-Jun	7000	3000		10000
19-Jun	3000			3000
20-Jun	7000		2098	9098
21-Jun	40000		2000	42000
22-Jun	3000	3000	7359	13359
24-Jun	6000		7513	13513
25-Jun	8000		4322	12322
26-Jun			3820	3820
27-Jun	5000		18731	23731
28-Jun	4000		6175	10175
29-Jun	6000	3000	6829	15829
01-Jul	2000			2000
02-Jul				
03-Jul				
04-Jul				
05-Jul				
06-Jul				