

**AGENDA
LIBRARY BOARD
Monday, August 4, 2014
6:00 PM**

The Bastrop Public Library Board will meet in a regular meeting on Monday,
August 4, 2014 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

- 1. Call to order**
- 2. Review and Approval of Minutes for June meeting**
- 3. Announcements—**
- 4. Citizen Comments—**
- 5. Librarian's report—**discussion and possible action
- 6. Friends of the Library Report**
 - The Friends are scheduled to meet on July 31
- 7. Old business**
 - Brick pavers and tiles update—New bricks have arrived and have been installed—discussion and possible action
 - Update—Bastrop County Complex Wildfire archival project—Submitted a Meadows Foundation grant application—mailed a letter of intent to the Summerlee Foundation—discussion and possible action
 - Update—Continue to wait on new shelving to be manufactured for Teen room—discussion and possible action
 - Update—AT&T is now providing the library with high speed Internet—discussion and possible action
 - Update—Memorial plaque for Ellen Moore—discussion and possible action
 - Update—Lisa Crick and Rebecca Bennett have been reappointed to the Library Board—discussion and possible action
 - Update—Summer Reading Program—discussion and possible action
- 8. New Business**
 - Election of new officers—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Elizabeth Lopez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Elizabeth Lopez, City Secretary

**Bastrop Public Library
Librarian's Report
August 4, 2014**

1. Library Statistics for the month of May. Circulation statistics are down 1% compared to May 2013; gate count is down 9% compared to May 2013; programming is up 66% compared to May 2013; Internet usage is down 1% compared to May 2013; reference requests are up 37% compared to May 2013 and meeting room reservations are down 9% compared to May 2013.
2. In the month of June 343 children and adults attended story time.
3. On Monday, June 2 Mickey DuVall cancelled magazine subscriptions through EBSCO Subscription Service and switched to Popular Subscription Service.
4. On Tuesday, June 2 Mickey DuVall attended a Bastrop City Council budget workshop.
5. On Thursday, June 5 Mickey DuVall attended a Friends of the Bastrop Public Library bylaws revision meeting.
6. On Thursday, June 5 Ashley Guerrero hosted a Teen Advisory Board meeting. Twenty-one teens attended the meeting. Teens talked about the upcoming events they planned for the summer and then played video games.
7. On Saturday, June 7 Bonnie Pierson hosted the annual Summer Reading Program opening day at Fisherman's Park. An estimated 250 children and adults attended the event.
8. On Tuesday, June 10 Mickey DuVall attended the Bastrop City Council meeting.
9. On Tuesday, June 10 Bonnie Pierson and Melissa Bullara hosted a Lego Club event. Fifty-eight children and adults attended the event.
10. On Wednesday, June 11 Cary Kittrell hosted a Stories and Crafts event. Forty-six children and adults attended the event.
11. On Thursday, June 12 Mickey DuVall attended an emergency management meeting at the Bastrop Police Department.
12. On Thursday, June 12 Bonnie Pierson hosted a Sky Kings falconry event. The event was held in Fisherman's Park and 281 children and adults attended the raptor bird show.
13. On Thursday, June 12 Mickey DuVall, Cookie Adkins, Bonnie Pierson and Linda Jenkins interviewed the first candidate for the VOE student worker position.
14. On Thursday, June 12 Ashley Guerrero hosted the Summer Reading Program Teen opening night. Twenty-five teens attended the event. Teens made wands while watching "Harry Potter and the Sorcerer's Stone." Sixteen teens participated in the craft. Near the end of the event a custom snack bucket was raffled off.
15. On Friday, June 13 Bonnie Pierson hosted the Friday afternoon movie "Frozen." Seventy-seven children and adults watched the movie.
16. On Monday, June 16 Bonnie Pierson and Ashley Guerrero hosted the students from the STARS BISD summer program. Fifty prekindergarten through fourth graders attended the event and played video games and listened to stories.
17. On Monday, June 16 Bonnie Pierson hosted a group of special needs children from Bluebonnet Trails. Thirteen children and adults attended the event.
18. On Tuesday, June 17 Melissa Bullara and Ashley Guerrero hosted a tween "Build It" event. Thirty-three tweens participated in the event.
19. On Tuesday, June 17 Mickey DuVall received a \$150 donation check from Stanberry and Associates. Thank you Stanberry and Associates.

20. On Tuesday, June 17 Mickey DuVall, Cookie Adkins, Bonnie Pierson and Linda Jenkins interviewed three candidates for the VOE student worker position.
21. On Wednesday, June 18 Rebecca Martinez was selected and hired as the new VOE student worker.
22. On Wednesday, June 18 Ashley Guerrero hosted a Stories and Crafts event. Thirty-one children and adults attended the event.
23. On Thursday, June 19 the Friends of the Bastrop Public Library met in a regularly scheduled meeting. The Friends discussed the upcoming annual meeting. In addition, the Friends discussed changes to the bylaws to present to the entire membership.
24. On Thursday, June 19 Mickey DuVall attended the FCI Bastrop Community Relations Board meeting and luncheon.
25. On Thursday, June 19 Ashley Guerrero hosted a Cosplay Creations teen event. Twenty-one teens attended the event. Teens watched "My Neighbor Totoro" and created their own Totoro felt ears and tails. Teens also made t-shirts. Fifteen teens participated in the crafts.
26. On Thursday, June 19 Bonnie Pierson and Recycle Reads hosted a "Paper Making" event. One hundred and five children and adults attended the event.
27. On Friday, June 20 Bonnie Pierson hosted the Friday afternoon movie "Meet the Robinsons." Twenty-six children and adults watched the movie.
28. On Saturday, June 21 Bonnie Pierson and Cary Kittrell hosted a "Pie Social." Seventy children and adults attended the event and enjoyed the pie eating contest and tasting the many donated pies.
29. On Monday, June 23 Ashley Guerrero and Melissa Bullara hosted the students from the STARS BISD summer program. Fifty-seven prekindergarten through fourth graders played video games and listened to stories.
30. On Monday, June 23 seventeen children and adults met to play chess in the Pressley Meeting Room.
31. On Tuesday, June 24 Melissa Bullara and Ashley Guerrero hosted a tween "Science" event. Sixty-one tweens and adults participated in the event.
32. On Wednesday, June 25 Bonnie Pierson hosted a Stories and Crafts event. Eighteen children and adults attended the event.
33. On Thursday, June 26 Bonnie Pierson hosted "Cody Fisher" and his magic show. 153 children and adults attended the first show and 147 children and adults attended the second show.
34. On Thursday, June 26 Ashley Guerrero hosted a teen video tournament. Three bands competed. Twenty-three teens attended the event.
35. On Friday, June 27 Melissa Bullara hosted the Friday afternoon movie "Despicable Me 2." Forty-eight children and adults watched the movie.
36. On Monday, June 30 Cary Kittrell and Melissa Bullara hosted the students from the STARS BISD summer program. Fifty prekindergarten through fourth graders played video games and listened to stories.
37. Library Statistics for the month of June. Circulation statistics are down 2% compared to June 2013; gate count is down 9% compared to June 2013; programming is up 22% compared to June 2013; Internet usage is down 4% compared to June 2013; reference requests are up 55% compared to June 2013 and meeting room reservations are down 6% compared to June 2013.
38. In the month of July 418 children and adults attended storytime.

39. On Tuesday, July 1 Ashley Guerrero and Melissa Bullara hosted a tween "crazy day" event. Forty-seven tweens and adults participated in the event.
40. On Wednesday, July 2 Bonnie Pierson hosted a Stories and Crafts event. Fifteen children and adults attended the event.
41. On Thursday, July 3 Mickey DuVall met with James Alexander to discuss submitting Meadows Foundation and Summerlee Foundation grants for the Bastrop County Complex Wildfire Archive Project.
42. On Thursday, July 3 Ashley Guerrero hosted a "Star Wars: Robot Building Contest" event. Ten robots were built and eight entered into a contest. The first place winner was awarded a \$20 Walmart gift card, second place two candy bars and third place one candy bar for most creative robots.
43. On Friday, July 4 the library closed for the Independence Day holiday.
44. On Monday, July 7 Rebecca Martinez, the library's newest student worker, began work.
45. On Monday, July 7 Bonnie Pierson and Melissa Bullara hosted the students from the STARS BISD summer program. Sixty-one prekindergarten through fourth graders attended the event and played video games and listened to stories.
46. On Monday, July 7 fourteen children met and played chess in the Pressley Meeting Room.
47. On Tuesday, July 8 Bonnie Pierson hosted the Lego Club event. Eighty-six children and adults attended the event.
48. On Wednesday, July 9 Bonnie Pierson hosted a Stories and Crafts event. Nineteen children and adults attended the event.
49. On Thursday, July 10 Ashley Guerrero hosted an open video game event. Thirty nine children played video games.
50. On Thursday, July 10 Ashley Guerrero hosted a "Naruto Ninja Party." Teens made shinobi village headbands. Out of the sixteen teens attending, 13 participated in the craft. While working on the headbands, they watched the first six episodes of Naruto.
51. On Thursday, July 10 Mickey DuVall attended an emergency management meeting with representatives from Rockport, Texas.
52. On Thursday, July 10 Ken McMillan, the library's security guard, worked his last day at the library.
53. On Friday, July 11 the movie "Thor" was shown in the library. Twenty-four children and adults watched the movie.
54. On Friday, July 11 Mark from Mark's A/C came by the library and examined the library's air-handler. He is going to perform warranty work as soon as the part comes in.
55. On Friday, July 11 Mickey DuVall participated in a webinar entitled "Making Difficult Conversations Easy."
56. On Monday, July 14 Jerry Harris, the library's new security guard, started work.
57. On Monday, July 14 Bonnie Pierson and Cary Kittrell hosted the students from the STARS BISD summer program. Fifty-four prekindergarten through fourth graders attended the event and played video games and listened to stories.
58. On Monday, July 14 Bonnie Pierson hosted a group of special needs children from Bluebonnet Trails. Ten children and adults attended the event.
59. On Monday, July 14 ten children met and played chess in the Pressley Meeting Room.
60. On Tuesday, July 15 Ashley Guerrero and Melissa Bullara hosted a tween event "brain challenge." Thirty-three tweens and adults attended the event.

61. On Tuesday, July 15 Mickey DuVall accepted James Alexander's resignation as the Project Manager for the Bastrop County Complex Wildfire Archive Project.
62. On Tuesday, July 15 Mickey DuVall met with a representative from Recorded Books, Clayton Strickland. Eaudiobooks were discussed.
63. On Wednesday, July 16 Cary Kittrell hosted a Stories and Crafts event. Thirty-seven children and adults attended the event.
64. On Thursday, July 17 Bonnie Pierson hosted a "Mad Science" event. One hundred and sixty-five children and adults attended the event.
65. On Thursday, July 17 the library received a new copy machine for the public area.
66. On Thursday, July 17 the library's Internet service was changed from Department of Information Resources to AT&T. The change will increase our bandwidth from 3mbs to 100mbs in the public portion of the library.
67. On Thursday, July 17 Ashley Guerrero hosted a "Super Smash Brothers Brawl Tournament." Seventeen teens participated in the event but only 11 participated in the tournament. The winner received a \$20 gift card from Walmart.
68. On Friday, July 18 the library received a \$2,500 donation from the Friends of the Bastrop Public Library.
69. On Friday, July 18 the movie "Monster's University" was shown in the library. Eighty-nine children and adults watched the movie.
70. On Monday, July 21 Bonnie Pierson and Cary Kittrell hosted the students from the STARS BISD summer program. Forty-nine prekindergarten through fourth graders attended the event and played video games and listened to stories.
71. On Monday, July 21 nine children met and played chess in the Pressley Meeting Room.
72. On Tuesday, July 22 Mickey DuVall attended a Form Based Code meeting and luncheon.
73. On Tuesday, July 22 Mickey DuVall attended the City Council meeting.
74. On Tuesday, July 22 Ashley Guerrero and Melissa Bullara hosted a tween "gross out day," event. Thirty-six tweens attended the event.
75. On Wednesday, July 23 Mickey DuVall participated in a webinar on "Emotional Intelligence."
76. On Thursday, July 24 Bonnie Pierson hosted a "Stories and Craft" event. Fifteen children attended the event.
77. On Thursday, July 24 Bonnie Pierson and Cary Kittrell hosted a "video game" event. Fifty-four children, tweens and teens participated in the event.
78. On Thursday, July 24 Ashley Guerrero hosted a "Mad Scientist Teen Finale Party." Out of the 14 teens who attended, 10 participated in the Fear Food Factor. There were four challenges; Worm Pie Challenge; Jell-o Challenge; Find the Bugs! and the Baby Food Taste Test. After the teens finished the Fear Food Factor the teens dissected owl pellets.
79. On Thursday, July 24 Mickey DuVall was notified that the Department of Information Resources has issued disconnect work orders for the library's Internet. AT&T is now providing the library with Internet connectivity.
80. On Friday, July 25 Mickey DuVall called Osborne Plumbing to repair a toilet in the women's restroom.
81. On Friday, July 25 Mark's A/C performed repairs on the leaking air-handler.
82. On Friday, July 25 the movie "Iron Giant" was shown in the library. Thirty-six children and adults watched the movie.

83. On Saturday, July 26 Bonnie Pierson hosted the end of the Summer Reading Program party in Fisherman's Park. An estimated 200 children and adults attended the event.
84. On Monday, July 28 ten children met and played chess in the Pressley Meeting Room.
85. On Monday, July 28 Bonnie Pierson and Cary Kittrell hosted the students from the STARS BISD summer program. Fifty-one prekindergarten through fourth graders attended the event and played video games and listened to stories.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	29	39	18	34	35	31	25	30	45				286
100-199	43	58	37	55	38	70	65	59	68				493
200-299	65	70	61	81	51	52	57	62	52				551
300-399	175	140	124	182	105	145	124	102	163				1,260
400-499	26	19	12	17	11	29	10	16	16				156
500-599	55	30	61	82	88	63	88	80	90				637
600-699	381	360	273	391	378	368	314	367	464				3,296
700-799	183	153	127	174	137	159	98	141	154				1,326
800-899	52	41	30	54	37	44	40	37	39				374
900-999	102	100	101	123	135	123	86	116	111				997
92-920	87	78	70	110	94	98	84	88	93				802
Adult Audiocassettes	2	3	2	1	2	0	3	2	3				18
Adult Book Club Bag	1	0	0	0	0	0	2	1	2				6
Adult DVD's	1,533	1,363	1,550	1,657	1,494	1,547	1,382	1,756	1,841				14,123
Adult Fiction	2,386	2,010	2,032	2,190	2,057	2,221	2,033	2,272	2,333				19,534
Adult Fiction CD's	715	613	688	605	594	709	637	745	702				6,008
Adult Genealogy	0	0	0	0	0	0	0	0	0				0
Adult Historical Vertical File	0	0	0	0	0	0	0	0	0				0
Adult Large Print	854	670	741	801	763	772	658	745	822				6,826
Adult Microfilm	0	0	0	0	0	0	0	0	0				0
Adult MP3 Book	42	27	27	30	17	34	18	15	19				229
Adult Music on CD	165	160	142	175	179	154	169	131	118				1,393
Adult Nonfiction CD'S	67	55	52	53	45	66	51	72	50				511
Adult One-Click e-audio	45	67	49	26	37	57	53	63	26				423
Adult Overdrive e-book	313	275	298	416	446	532	590	532	463				3,865
Adult Pro Col	0	0	0	0	0	2	0	0	0				2
Adult Reference	0	1	0	0	0	0	0	0	0				1
Adult Reference Desk	0	0	0	0	0	0	0	0	0				0
Adult Spanish DVD's	8	6	2	12	8	8	3	17	12				76
Adult Spanish Fiction	34	14	5	17	18	25	15	16	33				177

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	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Spanish Nonfiction	38	13	8	12	10	15	18	12	32				158
Adult Texana	29	27	34	57	26	41	31	52	39				336
Adult Vertical Files	0	0	0	0	0	0	0	0	0				0
Adult Videocassettes	183	200	206	220	160	178	167	109	220				1,643
Subtotal Adult:	7,613	6,592	6,750	7,575	6,965	7,543	6,821	7,638	8,010	0	0	0	65,507
Juvenile and children's:													
Child Spanish 1st R	9	23	11	20	6	20	9	9	26				133
Child Spanish Easy	104	51	21	49	30	56	19	30	58				418
Child Spanish Easy Nonfic	23	15	5	12	1	21	1	3	16				97
Child Storytime box	3	1	0	0	6	1	25	6	4				46
Easy Nonfiction	186	140	84	116	116	141	143	101	203				1,230
Easy Picture Books	1,577	1,501	1,067	1,290	1,156	1,426	1,326	1,265	2,061				12,669
First Readers	459	413	271	409	466	400	401	385	492				3,696
J 000 - J 099	14	9	3	7	11	5	6	13	23				91
J 100 - J199	8	6	5	6	2	6	3	5	14				55
J 200 - J 299	11	6	11	9	7	31	10	16	29				130
J 300 - J 399	71	31	21	33	33	42	31	27	58				347
J 400 - J 499	7	5	2	4	0	3	3	3	3				30
J 500 - J 599	154	140	83	179	161	187	159	185	289				1,537
J 600 - J 699	86	51	19	71	53	73	66	70	91				580
J 700 - J 799	218	173	136	147	128	149	131	187	237				1,506
J 800 - J 899	23	27	19	22	9	14	14	18	30				176
J 900 - J 999	80	82	38	30	73	61	53	55	96				568
J 92 - J 920	24	23	13	63	48	25	29	15	31				271
Juvy Audiocassettes	3	2	3	0	0	4	0	4	3				19
Juvy CD'S	44	36	29	37	24	24	35	45	44				318
Juvy DVD	460	409	353	445	281	376	354	311	513				3,502
Juvy Fiction	991	842	675	845	809	981	955	921	1,866				8,885
Juvy Graphic Novels	252	229	189	228	186	221	208	261	441				2,215
Juvy Oversize	7	19	2	10	6	8	9	11	18				90
Juvy Reference	0	0	0	0	0	0	0	0	0				0
Juvy Spanish Fiction	10	6	0	4	9	6	1	3	11				50

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	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvy Spanish Nonfiction	21	8	17	5	25	4	4	9	24				117
Subtotal Juv. & children's	4,845	4,248	3,077	4,041	3,646	4,285	3,995	3,958	6,681	0	0	0	38,776
Young Adult:													
Young Adult CD's	12	13	16	11	7	7	9	7	12				94
Young Adult Fiction	398	437	531	427	386	450	365	411	634				4,039
Young Adult Graphic Novels	415	287	377	299	265	312	364	247	291				2,857
Subtotal Young Adult	825	737	924	737	658	769	738	665	937	0	0	0	6,990
Other:													
Paperbacks	704	579	691	767	541	739	616	760	653				6,050
Magazines	22	14	6	5	27	1	29	31	22				157
Subtotal Other	726	593	697	772	568	740	645	791	675	0	0	0	6,207
Grand Total All	14,009	12,170	11,448	13,125	11,837	13,337	12,199	13,052	16,303	0	0	0	117,480
OTHER SERVICES:													
Total Online Bastrop													
Advertiser Searches	4,394	4,427	3,411	4,282	3,905	4,098	3,988	6,443	6,176				41,124
Computer Usage:													
Adult	1,694	1,261	1,218	1,527	1,444	1,429	1,233	1,469	1,552				12,827
Children	473	332	244	368	299	366	272	339	677				3,370
Computer Class	39	18	17	0	4	2	2	2	0				84
Teen	311	251	208	211	266	211	211	213	323				2,205
Wireless	831	785	780	1,079	976	938	967	976	1,289				8,621
Total Computer Usage	2,517	2,647	2,467	3,185	2,989	2,946	2,685	2,999	3,841	0	0	0	26,276
Gifts and Memorials:	\$325.00	\$0.00	\$94.08	\$47.60	\$80.00	\$580.00	\$275.00	\$29.00	\$419.03				\$1,849.71

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Items Processed:													
Items Cataloged:													
Apollo	191	142	81	129	121	112	49	147	40				1,012
Baker & Taylor	43	23	8	26	25	17	54	23	32				251
Brodart	0	0	0	0	0	0	0	0	0				0
Cat Express--OCLC	36	5	12	4	17	17	0	30	8				129
Ingram	92	49	71	50	61	61	76	96	151				707
Original	70	18	18	37	66	66	22	59	43				399
Recorded Books	5	9	6	9	7	4	5	15	5				65
Total items cataloged	437	246	196	255	297	277	206	370	279	0	0		2,563
Total items withdrawn	152	473	260	43	58	543	35	608	63				2,235
Total items lost	7	0	0	0	0	0	0	55	0				62
Interlibrary Loan:													
Borrowed	15	17	12	16	13	8	19	17	13				130
Loaned	2	1	0	0	0	3	2	4	5				17
Total Transactions	17	18	12	16	13	11	21	21	18	0	0		147
New Library Patrons:													
City	45	37	21	41	42	49	34	56	85				410
County	166	123	104	184	118	135	83	132	280				1,325
Total Patrons added	211	160	125	225	160	184	117	188	365	0	0		1,735
Patron Usage:													
County	72%	71%	70%	69%	70%	70%	70%	69%	72%				
City	20%	20%	19%	20%	20%	21%	21%	22%	21%				
Faculty	3%	4%	3%	4%	4%	3%	3%	4%	3%				
Other	5%	5%	8%	7%	6%	6%	6%	5%	4%				
Proctored Tests Given:	3	3	3	4	4	7	4	4	2				34

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Programming:													
Children's programs	476	547	590	260	284	474	559	433	1,951				5,574
Outreach programs	222	227	45	0	0	150	100	1,651	0				2,395
Teen programs	52	42	33	38	46	38	51	53	90				443
Adult programs	270	0	0	0	10	0	0	0	0				280
Total Programming	1,020	816	668	298	340	662	710	2,137	2,041	0	0		8,692
Reference Assistance:													
Directional Questions	375	318	230	624	677	730	728	558	617				4,857
Microfilm assistance	0	0	0	0	0	0	0	0	1				1
Reference Questions	803	594	484	1,123	1,086	906	991	1,087	1,223				8,297
Telephone Reference	371	309	243	348	384	317	353	220	364				2,909
Total Reference	1,549	1,221	957	2,095	2,147	1,953	2,072	1,865	2,205	0	0		16,064
Reservations:													
Pressley Meeting Room	56	41	37	41	42	41	39	42	41				380
Maynard Board Room	34	27	26	27	23	19	24	20	17				217
Study Booths	287	217	200	271	264	240	199	203	255				2,136
Total Reservations	377	285	263	339	329	300	262	265	313	0	0		2,733
Visitor Count:	9,248	7,412	6,771	8,623	8,141	8,313	7,252	7,887	10,326				73,973
Volunteer Hours:													
Regular volunteers	184.50	131.50	176.50	133.50	144.50	158.75	126.00	145.50	525.25				1,726.00
Friends volunteers	25.00	41.75	38.25	25.75	56.00	259.00	32.00	94.50	63.50				635.75
Total Volunteer Hours	209.50	173.25	214.75	159.25	200.50	417.75	158.00	240.00	588.75				2,361.75
Website Hits:	2,153	1,917	2,021	2,484	2,173	2,408	2,218	2,329	2,743				20,446
Ereader assistance	0	0	0	0	2	8	14	20	23	0	0	0	67