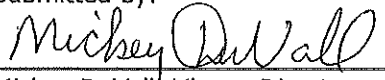


AGENDA
LIBRARY BOARD
Monday, November 3, 2014
6:00 PM

The Bastrop Public Library Board will meet in a regular meeting on Monday,
November 3, 2014 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

1. **Call to order**
2. **Review and Approval of Minutes for October meeting**
3. **Announcements—Received a \$200 donation from the Bastrop Ladies Reading Circle — Hannibal Lokumbe**
4. **Citizen Comments**
5. **Librarian's report**—discussion and possible action
6. **Friends of the Library Report**
 - The Friends held a regularly scheduled meeting in October
7. **Old business**
 - Brick pavers and tiles update—Did not sell any new bricks in the month of October—discussion and possible action
 - Update—Bastrop County Complex Wildfire archival project—continue to wait on an answer from the Summerlee Foundation—discussion and possible action
 - Update—National Night Out—discussion and possible action
8. **New Business**
 - Halloween Fest—discussion and possible action
 - Open House is scheduled for December 13—discussion and possible action
 - City Christmas party (Friday, December 19)—discussion and possible action
 - Recycle More Art Contest (October 13 – November 14)—discussion and possible action
 - Annual statistics review—discussion and possible action
 - Possible reconfiguration of the library—discussion and possible action
 - Long Range Plan—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVall Library Director

CERTIFICATION

I, Elizabeth Lopez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Elizabeth Lopez, City Secretary

**Bastrop Public Library
Librarian's Report
November 3, 2014**

1. Library Statistics for the month of September. Circulation statistics are up 1% compared to September 2013; gate count is up 6% compared to September 2013; programming is up 3% compared to September 2013; Internet usage is up 32% compared to September 2013; reference requests are up 8% compared to September 2013 and meeting room reservations are up 4% compared to September 2013.
2. Library Statistics comparison for the years 2012/2013 to 2013/2014. Circulation statistics are down 2% compared to 2012/2013; gate count is down 5% compared to 2012/2013; programming is down 9% compared to 2012/2013; Internet usage is up 4% compared to 2012/2013; reference requests are up 33% compared to 2012/2013 and meeting room reservations are up 4% compared to 2012/2013.
3. In the month of October 239 children and adults attended story time.
4. From September 30 through October 3 Mickey DuVall was on vacation.
5. On Wednesday, October 1 Mickey DuVall participated in a webinar "Digital Shift: Libraries at the Center."
6. On Thursday, October 2 Bonnie Pierson, Cary Kittrell and Ashley Guerrero provided a class on how to use the library for homeschooled students. Eleven students attended the lessons.
7. On Thursday, October 2 Ashley Guerrero hosted a Teen Advisory Board (TAB) meeting. Nineteen teens attended the meeting and talked about upcoming events.
8. On Monday, October 6 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Sixteen students and teachers were present.
9. On Tuesday, October 7 the library held a block party for National Night Out. An estimated 40 children and adults attended the event.
10. On Tuesday, October 7 the Friends of the Bastrop Library met in a regularly scheduled meeting.
11. On Tuesday, October 7 Melissa Bullara hosted a Tuesday Afternoon Programs (TAPS) event. Thirty children attended the program.
12. On Thursday, October 9 Mickey DuVall participated in an online American Libraries Live Panel that discussed digitization.
13. On Thursday, October 9 Ashley Guerrero hosted a Teen Anime Club meeting. Fifteen teens watched the DVD "Attack on Titan" and made Origami photo frames.
14. On Thursday, October 9 Mickey DuVall met with members of the Friends of the Bastrop Public Library to discuss used book pricing.
15. On Monday, October 13 Mickey DuVall submitted the necessary paperwork to request reimbursement of funds from the Texas State Library. The reimbursement is for monies spent on mailing interlibrary loan books to other libraries.
16. On Monday, October 13 Mickey DuVall accepted a bid from Simplex Grinnell to repair the library's smoke alarm system.
17. On Tuesday, October 14 Mickey DuVall submitted a report to Mike Talbot on projects the library has planned.
18. On Tuesday, October 14 Melissa Bullara hosted a Tuesday Afternoon Programs (TAPS) event. Twenty-seven children attended the program.

19. On Tuesday, October 14 Mickey DuVall attended the Lost Pines Garden Club meeting. The Lost Pines Garden Club presented nine new gardening books to be added into the library's collection. The Lost Pines Garden Club also presented a check for \$454 to the Friends of the Bastrop Public Library.
20. On Thursday, October 16 Mickey DuVall went to jail for the Muscular Dystrophy Association.
21. On Thursday, October 16 Ashley Guerrero hosted a special teen event "Teen Read Week." Twenty-four teens discussed the Texas Teen Book Festival and watched the DVD "The Mortal Instruments: City of Bones."
22. On Saturday, October 18 Bonnie Pierson hosted a Mask Parade Super Saturday event. Twenty-eight children and adults made Halloween masks.
23. On Monday, October 20 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Thirteen students and teachers were present.
24. On Tuesday, October 21 Bonnie Pierson attended the Bastrop Intermediate School Literacy Night. Thirty students and their parents visited Bonnie's booth.
25. On Thursday, October 23 Ashley Guerrero hosted a teen Classic Gamers and Cyberbullying Presentation (YMCA and the Family Crises Center) event. Twenty-six teens played board and card games. Then, the presenters from the Family Crises Center gave a wonderful presentation on cyberbullying, which really got the teens talking.
26. On Monday, October 27 Mickey DuVall participated in a webinar "Be Prepared: What to expect if Ebola affects your city."
27. On Monday, October 27 Mickey DuVall attended a Director's meeting on the new comprehensive plan at City hall.
28. On Thursday, October 30 Ashley Guerrero will host a teen "Halloween Party."
29. On Friday, October 31 library staff will man a booth downtown for the annual Halloween Fest.

Respectfully submitted: Mickey DuVall, Library Director

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BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	29	39	18	34	35	31	25	30	45	42	42	22	392
100-199	43	58	37	55	38	70	65	59	68	110	80	44	727
200-299	65	70	61	81	51	52	57	62	52	72	60	55	738
300-399	175	140	124	182	105	145	124	102	163	144	168	124	1,696
400-499	26	19	12	17	11	29	10	16	16	18	27	24	225
500-599	55	30	61	82	88	63	88	80	90	95	61	93	886
600-699	381	360	273	391	378	368	314	367	464	440	411	282	4,429
700-799	183	153	127	174	137	159	98	141	154	196	189	116	1,827
800-899	52	41	30	54	37	44	40	37	39	64	52	46	536
900-999	102	100	101	123	135	123	86	116	111	115	123	103	1,338
92-920	87	78	70	110	94	98	84	88	93	87	81	78	1,048
Adult Audiocassettes	2	3	2	1	2	0	3	2	3	3	4	1	26
Adult Book Club Bag	1	0	0	0	0	0	2	1	2	2	2	1	11
Adult DVD's	1,533	1,363	1,550	1,667	1,494	1,547	1,382	1,756	1,841	2,103	1,870	1,932	20,028
Adult Fiction	2,386	2,010	2,032	2,190	2,057	2,221	2,033	2,272	2,333	2,502	2,639	2,203	26,878
Adult Fiction CD's	715	613	688	605	594	709	637	745	702	811	690	658	8,167
Adult Genealogy	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Historical Vertical File	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Large Print	854	670	741	801	763	772	658	745	822	834	706	677	9,043
Adult Microfilm	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult MP3 Book	42	27	27	30	17	34	18	15	19	16	31	19	295
Adult Music on CD	165	160	142	175	179	154	169	131	118	123	126	128	1,770
Adult Nonfiction CD'S	67	55	52	53	45	66	51	72	50	61	70	46	688
Adult One-Click e-audio	45	67	49	26	37	57	53	63	26	31	48	40	542
Adult Overdrive e-book	313	275	298	416	446	532	590	532	463	517	552	641	5,575
Adult Pro Col	0	0	0	0	0	2	0	0	0	1	0	0	3
Adult Reference	0	1	0	0	0	0	0	0	0	0	0	0	1
Adult Reference Desk	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Spanish DVD's	8	6	2	12	8	8	3	17	12	12	6	2	96
Adult Spanish Fiction	34	14	5	17	18	25	15	16	33	18	20	14	229

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Spanish Nonfiction	38	13	8	12	10	15	18	12	32	23	17	10	208
Adult Texana	29	27	34	57	26	41	31	52	39	23	27	20	406
Adult Vertical Files	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Videocassettes	183	200	206	220	160	178	167	109	220	196	157	107	2,103
Subtotal Adult:	7,613	6,592	6,750	7,575	6,965	7,543	6,821	7,638	8,010	8,659	8,259	7,486	89,911
Juvenile and children's:													
Child Spanish 1st R	9	23	11	20	6	20	9	9	26	22	22	25	202
Child Spanish Easy	104	51	21	49	30	56	19	30	58	81	48	104	651
Child Spanish Easy Nonfic	23	15	5	12	1	21	1	3	16	22	10	26	155
Child Storytime box	3	1	0	0	6	1	25	6	4	4	8	12	70
Easy Nonfiction	186	140	84	116	116	141	143	101	203	247	131	208	1,816
Easy Picture Books	1,577	1,501	1,067	1,290	1,156	1,426	1,326	1,265	2,061	2,257	1,359	1,566	17,851
First Readers	459	413	271	409	466	400	401	385	492	573	383	435	5,087
J 000 - J 099	14	9	3	7	11	5	6	13	23	16	9	8	124
J 100 - J 199	8	6	5	6	2	6	3	5	14	7	10	5	77
J 200 - J 299	11	6	11	9	7	31	10	16	29	35	11	11	187
J 300 - J 399	71	31	21	33	33	42	31	27	58	49	42	53	491
J 400 - J 499	7	5	2	4	0	3	3	3	3	0	5	7	42
J 500 - J 599	154	140	83	179	161	187	159	185	289	279	213	233	2,262
J 600 - J 699	86	51	19	71	53	73	66	70	91	90	51	58	779
J 700 - J 799	218	173	136	147	128	149	131	187	237	239	118	212	2,075
J 800 - J 899	23	27	19	22	9	14	14	18	30	23	22	32	253
J 900 - J 999	80	82	38	30	73	61	53	55	96	97	70	39	774
J 92 - J 920	24	23	13	63	48	25	29	15	31	31	24	32	358
Juvy Audiocassettes	3	2	3	0	0	4	0	4	3	0	3	1	23
Juvy CDs	44	36	29	37	24	24	35	45	44	71	62	49	500
Juvy DVD	460	409	353	445	281	376	354	311	513	600	468	411	4,981
Juvy Fiction	991	842	675	845	809	981	955	921	1,866	1,844	1,095	981	12,805
Juvy Graphic Novels	252	229	189	228	186	221	208	261	441	377	286	231	3,109
Juvy Oversize	7	19	2	10	6	8	9	11	18	16	10	13	129
Juvy Reference	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvy Spanish Fiction	10	6	0	4	9	6	1	3	11	6	11	5	72

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvy Spanish Nonfiction	21	8	17	5	25	4	4	9	24	20	9	12	158
Subtotal Juv. & children's	4,845	4,248	3,077	4,041	3,646	4,285	3,995	3,958	6,681	7,006	4,480	4,769	55,031
Young Adult:													
Young Adult CD's	12	13	16	11	7	7	9	7	12	6	2	3	105
Young Adult Fiction	398	437	531	427	386	450	365	411	634	623	484	348	5,494
Young Adult Graphic Novels	415	287	377	299	265	312	364	247	291	381	424	282	3,944
Subtotal Young Adult	825	737	924	737	658	769	738	665	937	1,010	910	633	9,543
Other:													
Paperbacks	704	579	691	767	541	739	616	760	653	779	619	636	8,084
Magazines	22	14	6	5	27	1	29	31	22	27	70	45	299
Subtotal Other	726	593	697	772	568	740	645	791	675	806	689	681	8,383
Grand Total All	14,009	12,170	11,448	13,125	11,837	13,337	12,199	13,052	16,303	17,481	14,338	13,569	162,868
OTHER SERVICES:													
Total Online Bastrop													
Advertiser Searches	4,394	4,427	3,411	4,282	3,905	4,098	3,988	6,443	6,176	12,866	4,798	4,519	63,307
Computer Usage:													
Adult	1,694	1,261	1,218	1,527	1,444	1,429	1,233	1,469	1,552	1,644	1,813	1,703	17,987
Children	473	332	244	368	299	366	272	339	677	733	672	373	5,148
Computer Class	39	18	17	0	4	2	2	2	0	0	0	0	84
Teen	311	251	208	211	266	211	211	213	323	319	389	327	3,240
Wireless	831	785	780	1,079	976	938	967	976	1,289	1,567	1,763	1,612	13,563
Total Computer Usage	2,517	2,647	2,467	3,185	2,989	2,946	2,685	2,999	3,841	4,263	4,637	4,015	39,191
Gifts and Memorials:	\$325.00	\$0.00	\$94.08	\$47.60	\$80.00	\$580.00	\$275.00	\$29.00	\$419.03	\$177.68	\$0.00	\$0.00	\$2,027.39

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Items Processed:													
Items Cataloged:													
Apollo	191	142	81	129	121	112	49	147	40	112	62	25	1,211
Baker & Taylor	43	23	8	26	25	17	54	23	32	25	31	53	360
Brodart	0	0	0	0	0	0	0	0	0	0	0	0	0
Cat Express--OCLC	36	5	12	4	17	17	0	30	8	60	0	7	196
Ingram	92	49	71	50	61	61	76	96	151	60	154	295	1,216
Original	70	18	18	37	66	66	22	59	43	71	26	52	548
Recorded Books	5	9	6	9	7	4	5	15	5	5	7	6	83
Total items cataloged	437	246	196	255	297	277	206	370	279	333	280	438	3,614
Total items withdrawn	152	473	260	43	58	543	35	608	63	79	594	180	3,088
Total items lost	7	0	0	0	0	0	0	55	0	0	12	0	74
Interlibrary Loan:													
Borrowed	15	17	12	16	13	8	19	17	13	21	19	16	186
Loaned	2	1	0	0	0	3	2	4	5	3	4	3	27
Total Transactions	17	18	12	16	13	11	21	21	18	24	23	19	213
New Library Patrons:													
City	45	37	21	41	42	49	34	56	85	72	73	46	601
County	166	123	104	184	118	135	83	132	280	231	230	166	1,952
Total Patrons added	211	160	125	225	160	184	117	188	365	303	303	212	2,553
Patron Usage:													
County	72%	71%	70%	69%	70%	70%	70%	69%	72%	71%	72%	70%	71%
City	20%	20%	19%	20%	20%	21%	21%	22%	21%	21%	19%	21%	20%
Faculty	3%	4%	3%	4%	4%	3%	3%	4%	3%	3%	3%	3%	3%
Other	5%	5%	8%	7%	6%	6%	6%	5%	4%	5%	6%	6%	6%
Proctored Tests Given:	3	3	3	4	4	7	4	4	2	9	3	2	48

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Programming:													
Children's programs	476	547	590	260	284	474	559	433	1,951	1,526	454	493	8,047
Outreach programs	222	227	45	0	0	150	100	1,651	0	0	400	0	2,795
Teen programs	52	42	33	38	46	38	51	53	90	90	65	105	703
Adult programs	270	0	0	0	10	0	0	0	0	0	0	0	280
Total Programming	1,020	816	668	298	340	662	710	2,137	2,041	1,616	919	598	11,825
Reference Assistance:													
Directional Questions	375	318	230	624	677	730	728	558	617	616	448	412	6,333
Microfilm assistance	0	0	0	0	0	0	0	0	1	0	0	0	1
Reference Questions	803	594	484	1,123	1,086	906	991	1,087	1,223	1,170	1,141	1,020	11,628
Telephone Reference	371	309	243	348	384	317	353	220	364	214	267	156	3,546
Total Reference	1,549	1,221	957	2,095	2,147	1,953	2,072	1,865	2,205	2,000	1,856	1,588	21,508
Reservations:													
Pressley Meeting Room	56	41	37	41	42	41	39	42	41	47	38	45	510
Maynard Board Room	34	27	26	27	23	19	24	20	17	17	18	14	266
Study Booths	287	217	200	271	264	240	199	203	255	235	250	270	2,891
Total Reservations	377	285	263	339	329	300	262	265	313	299	306	329	3,667
Visitor Count:													
	9,248	7,412	6,771	8,623	8,141	8,313	7,252	7,887	10,326	11,375	9,957	9,493	104,798
Volunteer Hours:													
Regular volunteers	184.50	131.50	176.50	133.50	144.50	158.75	126.00	145.50	525.25	321.75	119.50	165.00	2,332.25
Friends volunteers	25.00	41.75	38.25	25.75	56.00	259.00	32.00	94.50	63.50	68.50	65.50	249.25	1,019.00
Total Volunteer Hours	209.50	173.25	214.75	159.25	200.50	417.75	158.00	240.00	588.75	390.25	185.00	414.25	3,351.25
Website Hits:													
	2,153	1,917	2,021	2,484	2,173	2,408	2,218	2,329	2,743	2,854	2,662	2,476	28,438
Ereader assistance	0	0	0	0	2	8	14	20	23	12	21	17	117



CITY OF BASTROP CHRISTMAS PARTY 2014!!!!

TO: All City Employees, Volunteer Firefighters, Mayor, Council Members, Board Members, and their Immediate Families

FROM: Tanya L. Cantrell, Human Resources Director

DATE: October 14, 2014

RE: RSVP for Christmas Party

The Christmas Party Committee members have been hard at work planning a special party for 2014!!! The **EXTRA SPECIAL** plans are:

Date: Friday, December 19, 2014
Location: **Bastrop Convention Center**
Time: Dinner: 6:30 p.m. Dance: 8:00 p.m. – 12:00 a.m.
Menu: Chicken Fried Steak or Grilled Chicken Breast, Buttered Potatoes, Green Beans, Salad, and Tea
Entertainment: DJ: Our very own Robert Campion (He is AWESOME)

All Children are invited to come to the dinner and dance. We will have hamburgers, chips and a drinks for the kids under 12 years of age. **Be sure to list your children's ages when you RSVP so we will know how many burgers are needed.**

We need for **EVERYONE** to **RSVP** by **WEDNESDAY, DECEMBER 3, 2014**. Please fill in the bottom of this form and return it to Tanya Cantrell at City Hall or call/email (512) 332-8812 / tcantrell@cityofbastrop.org.

1) Adults attending the dinner:

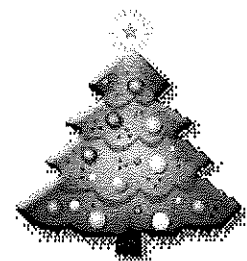
Names: _____
Chicken Fried Steak: _____ Grilled Chicken: _____

2) Children attending the dinner:

Names and **Ages**: _____
Hamburgers: _____

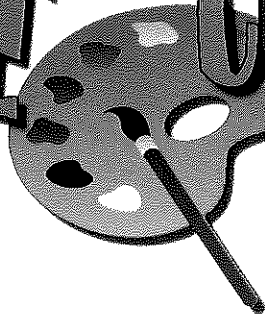
****Please be sure to indicate the number in your party and whether they will be eating chicken fried steak, grilled chicken, or the hamburgers.****

SANTA, Door prizes, kiddos, dancing, karaoke, great food and longevity checks are sure to make this Christmas Party the best one yet!! Hope to see everyone there!!!



Fifth Annual

RECYCLE MORE ART CONTEST



October 13 to November 14, 2014

Student artists in Kindergarten through 12th grade are invited to design a holiday tree decoration using recycled materials. Decorations will be displayed in local businesses during the FestiviTREES celebrations in Bastrop, Elgin and Smithville. Winners will be selected by a panel of judges from your nearest city.

Cash Prizes will be awarded in the following age categories:

- Kindergarten
- First and Second grades
- Third and Fourth grades
- Fifth and Sixth grades
- Seventh and Eighth grades
- Ninth thru Twelfth grades

In addition - 1st Place at each Bastrop County High School will be a Kindle Fire HD

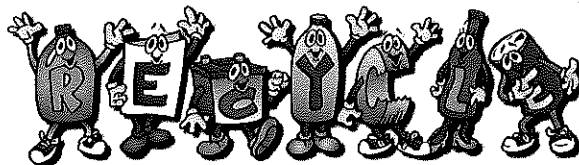
How to WIN

1. Create a holiday tree ornament out of recycled paper/cardboard, plastic, or metal
2. Complete the entry form on back
3. Cut out the "ornament tag" and attach securely to your ornament
4. Take your entry form and your tagged ornament to your local library by November 14, 2014

Smithville Library
507 Main St.
Hours-10-5 Mon-Sat
512-237-3282 ext2401

Bastrop Library
1100 Church St
Hours-10-6 MWF; 1-9 Tu & Thurs; 10-4 Sat
512-321-5441

Elgin Library
404 N. Main
Hours 10-4 Tues-Sat
512-281-5678



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