

AGENDA
LIBRARY BOARD
Monday, April 6, 2015
6:00 PM

The Bastrop Public Library Board will meet in a regular meeting on Monday,
April 6, 2015 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

- 1. Call to order**
- 2. Review and Approval of Minutes for March meeting**
- 3. Announcements—**
- 4. Citizen Comments**
- 5. Librarian's report—discussion and possible action**
- 6. Friends of the Library Report**
 - The Friends held a regularly scheduled March meeting
 - Book and plant sale discussed
 - Dessert Social discussed
- 7. Old business**
 - Brick pavers and tiles update—No bricks sold in March—discussion and possible action
 - Update—Bastrop County Complex Wildfire archival project—working on a Lola Wright Foundation grant—discussion and possible action
 - Update—dessert social—continue to sell tickets—discussion and possible action
 - Bastrop County Complex Wildfire Archive Project fundraising presentation by Sherry Hood—discussion and possible action
- 8. New Business**
 - Book and Plant sale—discussion and possible action
 - Special thank you event for the Friends and the Lost Pines Garden Club for their hard work preparing for this booksale/plant sale—discussion and possible action
 - Fiscal Year 2015-2016 budget preparation—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Elizabeth Lopez, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Elizabeth Lopez, City Secretary

Bastrop Public Library
Librarian's Report
April 6, 2015

1. Library Statistics for the month of February. Circulation statistics are up 5% compared to February 2014; gate count is down 8% compared to February 2014; programming is up 32% compared to February 2014; Internet usage is up 14% compared to February 2014; reference requests are up 1% compared to February 2014 and meeting room reservations are down 3% compared to February 2014.
2. In the month of March 221 children and adults attended story time.
3. On Monday, March 2 the library was closed for Texas Independence Day.
4. On Monday, March 2 Mickey DuVall and Kathleen Gfeller distributed Dessert Social flyers to downtown businesses.
5. On Tuesday, March 3 Mickey DuVall attended the Friends of the Bastrop Public Library meeting.
6. On Tuesday, March 3 Bonnie Pierson and Ashley Guerrero hosted a Tuesday Afternoon Programs (TAPS) event. Fourteen children attended the program.
7. On Thursday, March 5 Ashley Guerrero hosted a Teen Advisory Board (TAB) meeting. Fifteen teens talked about the Mizuumi Com and then played video games.
8. On Thursday, March 5 Bonnie Pierson, Cary Kittrell and Ashley Guerrero provided a class on how to use the library for homeschooled students. Fourteen students attended the lesson.
9. On Tuesday, March 10 Mickey DuVall and Kathleen Gfeller canvassed the downtown shops for the Dessert Social.
10. On Tuesday, March 10 Bonnie Pierson and Ashley Guerrero hosted a Tuesday Afternoon Programs (TAPS) event. Fifteen children attended the program.
11. On Thursday, March 12 Mickey DuVall collected a donation from HEB for the Book and Plant sale.
12. On Thursday, March 12 Ashley Guerrero hosted a teen anime event. Twenty-nine teens celebrated White Day (Japanese Valentine's Day tradition) by eating chocolates and watching "Death Notice."
13. On Saturday, March 15 Bonnie Pierson hosted an Ooey Gooley Super Saturday event. Twenty-one children and adults attended the event.
14. On Monday, March 16 Carmen Serna, our new Library Associate-Children's Services employee, started work.
15. On Tuesday, March 17 Bonnie Pierson and Ashley Guerrero hosted a Tuesday Afternoon Lego Club program. Twenty-nine children attended the program and created items using Legos.
16. On Thursday, March 19 Mickey DuVall met with Susan Wood at City Hall concerning employment issues within the City.
17. On Thursday, March 19 Ashley Guerrero hosted a teen "Open Video Game" night. Twenty-six teens played various video games.
18. On Friday, March 20 the Board of CTLS (Connecting Texas Libraries Statewide), Inc. met in the Maynard Board Room.
19. On Monday, March 23 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Eighteen students and teachers were present.

20. On Tuesday, March 24 Mickey DuVall attended a kick-off meeting for the preparation of the 2015-2016 budget at City Hall.
21. On Tuesday, March 24 Bonnie Pierson and Ashley Guerrero hosted a Tuesday Afternoon Programs (TAPS) event. Nine children attended the program.
22. On Friday and Saturday, March 27 and 28 the Friends of the Bastrop Public Library and the Lost Pines Garden Club held a book/plant sale at the library.
23. On Friday, March 27 Mickey DuVall and Gene Crick participated in a technology workshop at the Smithville Public Library.
24. On Tuesday, March 31 Mickey DuVall submitted the Library Board attendance record for fiscal year 2014 to City Secretary, Elizabeth Lopez.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2013-2014

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	26	7	33	52	40								158
100-199	74	38	36	50	49								247
200-299	63	51	73	49	34								270
300-399	128	83	101	165	117								594
400-499	17	7	7	22	20								73
500-599	68	36	48	72	61								285
600-699	361	235	230	330	323								1,479
700-799	131	100	99	150	137								617
800-899	43	29	27	31	22								152
900-999	118	103	86	104	93								504
92-920	91	64	85	101	103								444
Adult Audiocassettes	1	2	0	5	0								8
Adult Book Club Bag	1	0	0	0	1								2
Adult DVD's	1,692	1,370	1,893	1,813	1,767								8,535
Adult Fiction	2,116	1,745	2,029	2,007	1,921								9,818
Adult Fiction CD's	797	568	636	655	696								3,352
Adult Genealogy	0	0	0	0	0								0
Adult Historical Vertical File	0	0	0	0	0								0
Adult Large Print	744	607	738	810	758								3,657
Adult Microfilm	0	0	0	0	0								0
Adult MP3 Book	35	12	27	28	15								117
Adult Music on CD	171	60	200	101	212								744
Adult Nonfiction CD's	61	34	39	52	60								246
Adult One-Click e-audio	0	0	0	0	0								0
Adult Overdrive e-book	614	605	606	743	772								3,340
Adult Pro Col	0	0	0	0	1								1
Adult Reference	0	0	0	0	0								0
Adult Reference Desk	0	0	0	0	0								0
Adult Spanish DVD's	9	4	4	0	1								18
Adult Spanish Fiction	12	6	16	8	16								58

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Adult Spanish Nonfiction	9	10	10	10	11								50
Adult Texana	41	17	21	36	23								138
Adult Vertical Files	0	0	0	0	0								0
Adult Videocassettes	127	97	113	73	60								470
Subtotal Adult:	7,550	5,890	7,157	7,467	7,313	0	0	0	0	0	0	0	35,377
Juvenile and children's:													
Child Spanish 1st R	27	29	19	34	23								132
Child Spanish Easy	84	76	64	87	105								416
Child Spanish Easy Nonfic	16	19	13	24	21								93
Child Storytime box	9	2	7	0	2								20
Easy Nonfiction	155	151	100	125	131								662
Easy Picture Books	1,513	1,143	1,131	1,121	1,180								6,088
First Readers	495	348	271	347	386								1,847
J 000 - J 099	5	3	5	15	3								31
J 100 - J199	6	4	1	5	7								23
J 200 - J 299	7	9	7	12	15								50
J 300 - J 399	21	19	25	26	33								124
J 400 - J 499	2	1	1	8	6								18
J 500 - J 599	204	140	83	172	114								713
J 600 - J 699	79	52	32	83	65								311
J 700 - J 799	175	132	127	140	152								726
J 800 - J 899	16	14	7	12	24								73
J 900 - J 999	109	65	31	96	73								374
J 92 - J 920	34	20	10	25	36								125
Juvy Audiocassettes	0	0	0	0	1								1
Juvy CD'S	24	21	24	19	35								123
Juvy DVD	388	336	334	330	368								1,756
Juvy Fiction	942	798	708	741	701								3,890
Juvy Graphic Novels	243	163	135	205	215								961
Juvy Oversize	13	13	5	8	15								54
Juvy Reference	0	0	0	0	0								0
Juvy Spanish Fiction	1	3	3	9	6								22

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	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvy Spanish Nonfiction	2	8	3	67	32								112
Subtotal Juv. & children's	4,570	3,569	3,146	3,711	3,749	0	0	0	0	0	0	0	18,745
Young Adult:													
Young Adult CD's	8	8	2	0	1								19
Young Adult Fiction	381	255	401	331	331								1,699
Young Adult Graphic Novels	332	280	417	515	554								2,098
Subtotal Young Adult	721	543	820	846	886	0	0	0	0	0	0	0	3,816
Other:													
Paperbacks	532	430	469	541	501								2,473
Magazines	56	55	58	51	34								254
Subtotal Other	588	485	527	592	535	0	0	0	0	0	0	0	2,727
Grand Total All	13,429	10,487	11,650	12,616	12,483	0	0	0	0	0	0	0	60,665
OTHER SERVICES:													
Total Online Bastrop													
Advertiser Searches	6,292	3,524	4,722	5,976	6,752	0	0	0	0	0	0	0	27,266
Computer Usage:													
Adult	1,566	1,154	1,377	1,562	1,559								7,218
Children	403	249	350	325	376								1,703
Computer Class	10	7	7	13	12								49
Teen	302	239	326	196	206								1,269
Wireless	1,525	1,220	1,421	1,191	1,240								6,597
Total Computer Usage	3,806	2,869	3,481	3,287	3,393	0	0	0	0	0	0	0	16,836
Gifts and Memorials:	\$200.00	\$65.19	\$350.00	\$225.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$990.19

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	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Items Processed:													
Items Cataloged:													
Apollo	167	47	44	39	220								517
Baker & Taylor	25	20	9	17	19								90
Brodart	0	0	0	0	0								0
Cat Express--OCLC	34	1	13	5	27								80
Ingram	75	83	112	45	116								431
Original	106	39	63	49	86								343
Recorded Books	14	7	2	3	2								28
Total items cataloged	421	197	243	158	470	0	0	0	0	0	0	0	1,489
Total items withdrawn	416	154	616	63	287	0	0	0	0	0	0	0	1,536
Total items lost	15	0	11	0	17	0	0	0	0	0	0	0	43
Interlibrary Loan:													
Borrowed	20	11	15	15	21								82
Loaned	4	5	5	4	1								19
Total Transactions	24	16	20	19	22	0	0	0	0	0	0	0	101
New Library Patrons:													
City	25	48	45	46	28								192
County	146	97	92	153	113								601
Total Patrons added	171	145	137	199	141	0	0	0	0	0	0	0	793
Patron Usage:													
County	69%	70%	70%	69%	70%								
City	20%	22%	21%	21%	19%								
Faculty	4%	3%	2%	3%	3%								
Other	7%	5%	7%	7%	8%								
Proctored Tests Given:	4	3	3	2	4	0	0	0	0	0	0	0	16

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	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Programming:													
Children's programs	498	459	910	318	337								2,522
Outreach programs	0	0	0	0	0								0
Teen programs	115	85	100	105	111								516
Adult programs	40	150	0	0	0								190
Total Programming	653	694	1,010	423	448	0	0	0	0	0	0	0	3,228
Reference Assistance:													
Directional Questions	583	424	469	871	418								2,765
Microfilm assistance	0	0	0	0	0								0
Reference Questions	1,101	631	870	1,327	1,383								5,312
Telephone Reference	333	174	184	346	373								1,410
Total Reference	2,017	1,229	1,523	2,544	2,174	0	0	0	0	0	0	0	9,487
Reservations:													
Pressley Meeting Room	52	39	41	40	38								210
Maynard Board Room	17	14	14	19	20								84
Study Booths	274	202	236	274	262								1,248
Total Reservations	343	255	291	333	320	0	0	0	0	0	0	0	1,542
Visitor Count:	8,962	6,575	8,226	8,085	7,433	0	0	0	0	0	0	0	39,281
Volunteer Hours:													
Regular volunteers	165.25	166.00	190.25	113.75	118.50								753.75
Friends volunteers	64.75	41.75	70.00	113.50	104.50								394.50
Total Volunteer Hours	230.00	207.75	260.25	227.25	223.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,148.25
Website Hits:	2,366	2,369	2,434	2,703	2,544	0	0	0	0	0	0	0	12,416
Ereader assistance	9	9	13	9	15	0	0	0	0	0	0	0	55