

AGENDA
LIBRARY BOARD
Monday, April 4, 2016
6:00 PM

The Bastrop Public Library Board will meet in a regular meeting on Monday,
April 4, 2016 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

1. **Call to order**
2. **Review and Approval of Minutes for March meeting**
3. **Announcements**—*Book Sale + 1,000 - Silent Auction + 1400⁰⁰*
4. **Citizen Comments**
5. **Librarian's report**—discussion and possible action
6. **Friends of the Library Report**
 - Final planning made for book/plant sale scheduled for April 1 and 2
 - Book Nook sales continue to rise
 - Book Drive will end March 31
7. **Old business**
 - Brick pavers and tiles update—sold one \$50.00 brick in March—did not sell any tiles in March—discussion and possible action
 - Strategic planning retreat update—Bonnie has completed compiling the notes from the retreat—we will review and discuss these notes at this meeting— discussion and possible action
 - Construction projects update—discussion and possible action
 - Lisa Crick memorial plaque—discussion and possible action
 - Book Festival grant update—discussion and possible action
 - Update—Texas Film Round-up Program—discussion and possible action *+ 15 pages*
8. **New Business**
 - Furniture Plan—discussion and possible action →
 - Using Library Board funds for future maintenance and construction projects—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action *\$13,691⁰⁰ Balance in the account*

Submitted by:



Mickey Dr. Wall, Library Director

CERTIFICATION

I, Ann Franklin, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Ann Franklin, City Secretary

Bastrop Public Library
Librarian's Report
April 4, 2016

1. Library Statistics for the month of January. Circulation statistics are down 4% compared to February 2015; gate count is up 10% compared to February 2015; programming is up 63% compared to February 2015; Internet usage is up 20% compared to February 2015; reference requests are up 1% compared to February 2015 and meeting room reservations are up 17% compared to February 2015.
2. In the month of March 380 children and adults attended story time.
3. On Tuesday, March 1 Mickey DuVall participated in a webinar entitled "How to Complete Category 1 Funding Request" (erate funding).
4. On Tuesday, March 1 Mickey DuVall attended the monthly Friends of the Bastrop Public Library meeting.
5. On Wednesday, March 2 the library closed for the Texas Independence Day holiday.
6. On Thursday, March 3 Bonnie Pierson taught a library class to twenty-eight homeschool students.
7. On Thursday, March 3 Bonnie Pierson and Carmen Serna participated in the Mina Elementary School Literacy night. Thirty children and adults visited the library's booth.
8. On Thursday, March 3 Ashley Guerrero hosted a Teen Advisory Board (TAB) meeting. Twenty-six teens attended the meeting.
9. On Friday, March 4 Ray Vogel's, one of the library's AARP employees, worked his last day at the library.
10. On Monday, March 7 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Nine students and teachers were present.
11. On Tuesday, March 8 during a Parent Meeting Bonnie Pierson and Carmen Serna provided a program for students at Bluebonnet Elementary School.
12. On Wednesday, March 9 Georgina Engozi, executive director of the Bastrop County Historical Society Museum, gave a presentation about the museum to library staff.
13. On Wednesday, March 9 Mickey DuVall met with Chase McDonald of KM Contracting to solicit a bid to construct a new wall in the public area of the library.
14. On Thursday, March 10 Mickey DuVall participated in a webinar entitled "Lunch at the Library: The USDA Summer Food Service Program."
15. On Thursday, March 10 Ashley Guerrero hosted an Anime Club meeting. Twenty teens attended the meeting.
16. On Friday, March 11 Mickey DuVall met with Brandon Snavelly with Mango Languages to discuss purchasing online language courses.
17. On Tuesday, March 15 Carmen Serna hosted a Legos Club meeting. Thirty-eight children attended the meeting and built items using Legos.
18. On Tuesday, March 15 Mickey DuVall met with Jimmie King with EBSCO Services concerning the purchase of software.
19. On Tuesday, March 15 Levi Shirley from the Bastrop Parks Department repaired water leaks on the roof over the Local History room.
20. On Tuesday, March 15 employees from Mathison Air-Conditioning and Heating repaired one of the library's air-conditioning units.

21. On Thursday, March 17 Mickey DuVall, Cary Kittrell and Stephanie Davila attended a training session on the City's new website.
22. On Thursday, March 17 Ashley Guerrero hosted a Super Smash Brothers Doubles Tournament. Twenty-nine Teens participated in the event.
23. On Thursday, March 17 Mickey DuVall scheduled a fire alarm inspection with GSC.
24. On Friday, March 18 Mickey DuVall continued to contact local businesses asking for donations for the silent auction at the upcoming book and plant sale.
25. On Saturday, March 19 Bonnie Pierson hosted a Super Saturday event "I Spy." Nineteen children and adults attended the event.
26. On Monday, March 21 Bonnie Pierson submitted the remaining notes to the library's strategic planning retreat.
27. On Wednesday, March 23 Bonnie Pierson and Carmen Serna hosted the library's annual Easter Egg Hunt at Bob Bryant Park. One hundred and sixty-three children and adults took part in the event.
28. On Thursday, March 24 Ashley Guerrero hosted a Hot Dog Eating Contest. Two Teens participated in the eating contest urged on by eighteen of their peers.
29. From Friday, March 25 through Sunday, March 27 the library closed for the Easter holiday.
30. On Monday, March 28 Mickey DuVall, Cookie Adkins and Bonnie Pierson attended the City's first Strategic Planning meeting.

Respectfully Submitted, Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	20	29	22	25	29								125
100-199	64	30	50	44	90								278
200-299	26	22	37	31	42								158
300-399	129	109	113	98	113								562
400-499	16	21	10	3	12								62
500-599	52	54	61	66	57								290
600-699	285	201	267	311	319								1,383
700-799	110	99	93	114	149								565
800-899	67	37	35	30	32								201
900-999	93	86	97	85	86								447
92-920	50	82	82	102	99								415
Adult Audiocassettes	1	0	0	2	2								5
Adult Book Club Bag	0	1	1	2	2								6
Adult DVD's	1,641	1,523	1,676	1,829	1,788								8,457
Adult Fiction	1,821	1,590	1,778	1,777	1,805								8,771
Adult Fiction CD's	571	541	629	609	620								2,970
Adult Genealogy	0	0	0	0	0								0
Adult Vertical File	0	0	0	0	0								0
Adult Large Print	809	661	758	732	754								3,714
Adult Microfilm	0	0	0	0	0								0
Adult MP3 Book	18	8	17	14	20								77
Adult Music on CD	224	180	144	165	172								885
Adult Nonfiction CD'S	49	38	71	57	51								266
Adult One-Click e-audio	0	0	0	0	0								0
Adult Overdrive e-book	677	623	662	770	739								3,471
Adult Pro Col	0	0	0	0	0								0
Adult Reference	0	0	0	0	0								0
Adult Reference Desk	0	0	0	0	0								0
Adult Spanish DVD's	5	0	6	1	4								16
Adult Spanish Fiction	19	12	9	3	6								49
Adult Spanish Nonfiction	10	12	10	11	7								50
Adult Texana	40	38	32	46	40								196

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Vertical Files	0	0	0	0	0								0
Adult Videocassettes	74	46	66	52	58								296
													0
Subtotal Adult:	6,871	6,043	6,726	6,979	7,096	0	0	0	0	0	0	0	33,715
Juvenile and children's:													
Child Spanish 1st R	20	16	16	27	24								103
Child Spanish Easy	138	82	60	157	119								556
Child Spanish Easy Nonfic	17	15	10	2	0								44
Child Storytime box	0	0	1	2	2								5
Easy Nonfiction	155	146	70	159	141								671
Easy Picture Books	1,615	1,412	1,125	1,274	1,341								6,767
First Readers	449	503	366	449	423								2,190
J 000 - J 099	9	12	9	5	13								48
J 100 - J 199	9	4	6	3	5								27
J 200 - J 299	8	10	8	11	19								56
J 300 - J 399	40	23	31	27	46								167
J 400 - J 499	1	0	5	0	0								6
J 500 - J 599	137	106	70	147	131								591
J 600 - J 699	50	37	42	53	61								243
J 700 - J 799	148	170	149	170	147								784
J 800 - J 899	28	22	13	13	14								90
J 900 - J 999	63	29	34	42	93								261
J 92 - J 920	16	14	16	14	31								91
Juvy Audiocassettes	0	0	0	3	0								3
Juvy CDS	38	31	29	26	28								152
Juvy DVD	321	326	300	275	276								1,498
Juvy Fiction	790	741	568	651	801								3,551
Juvy Graphic Novels	160	179	139	144	184								806
Juvy Oversize	1	8	8	5	12								34
Juvy Reference	0	0	0	0	0								0
Juvy Spanish Fiction	4	1	2	9	4								20
Juvy Spanish Nonfiction	6	26	27	43	38								140
													0
Subtotal Juv. & children's:	4,223	3,913	3,104	3,711	3,953	0	0	0	0	0	0	0	18,904

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Young Adult:													0
Young Adult CD's	0	0	0	0	0							0	0
Young Adult Fiction	270	287	417	357	207								1,538
Young Adult Graphic Nove	272	276	463	427	263								1,701
Subtotal Young Adult	542	563	880	784	470	0	0	0	0	0	0	0	3,239
Other:													
Paperbacks	502	471	421	494	396								2,284
Magazines	22	47	32	30	27								158
Subtotal Other	524	518	453	524	423	0	0	0	0	0	0	0	2,442
Grand Total All	12,160	11,037	11,163	11,998	11,942	0	0	0	0	0	0	0	58,300
OTHER SERVICES:													
Total Online Bastrop													
Advertiser Searches	5,393	4,353	4,201	4,393	5,756								24,096
Computer Usage:													
Adult	1,482	1,276	1,415	1,701	1,580								7,454
Children	313	301	334	328	345								1,621
Reserve a Librarian	4	0	0	9	5								18
Teen	292	258	308	240	256								1,354
Wireless	1,950	1,570	1,822	1,886	1,886								9,114
Total Computer Usage	4,041	3,405	3,879	4,164	4,072	0	0	0	0	0	0	0	19,561
Gifts and Memorials:	\$0.00	\$0.00	\$1,222.98	\$665.00	\$1,270.00								\$3,157.98
Items Processed:													
Items Cataloged:													
Apollo	75	63	160	115	46								459
Baker & Taylor	40	23	13	20	6								102

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Brodart	0	0	0	0	0								0
Cat Express--OCLC	47	2	7	17	0								73
Ingram	57	113	182	86	135								573
Original	85	66	213	114	50								528
Recorded Books	5	19	7	5	0								36
Total items cataloged	309	286	582	357	237	0	0	0	0	0	0	0	1,771
Total items withdrawn	810	382	241	422	54								1,909
Total items lost	48	0	0	0	0								48
Interlibrary Loan:													
Borrowed	10	7	9	5	15								46
Loaned	4	1	5	4	4								18
Total Transactions	14	8	14	9	19	0	0	0	0	0	0	0	64
New Library Patrons:													
City	36	22	34	34	25								151
County	94	86	75	142	105								502
Total Patrons added	130	108	109	176	130	0	0	0	0	0	0	0	653
Patron Usage:													
County	69%	70%	68%	67%	69%								
City	20%	20%	19%	19%	20%								
Faculty	4%	4%	6%	5%	5%								
Other	7%	6%	7%	9%	6%								
Proctored Tests Given:	2	4	3	1	5								15
Programming:													
Children's programs	431	389	1,069	412	589								2,890
Outreach programs	0	0	0	13	15								28
Teen programs	115	89	95	118	124								541
Adult programs	0	11	600	0	0								611
Total Programming	546	489	1,764	543	728	0	0	0	0	0	0	0	4,070
Total # of Programs	29	23	22	18	17								109

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Reference Assistance:													
Directional Questions	584	589	625	665	757								3,220
Microfilm assistance	0	0	0	0	0								0
Reference Questions	1,058	895	1,104	1,101	1,127								5,285
Telephone Reference	288	263	396	199	315								1,461
Total Reference	1,930	1,747	2,125	1,965	2,199	0	0	0	0	0	0	0	9,966
Reservations:													
Pressley Meeting Room	43	36	38	33	42								192
Maynard Board Room	18	16	19	20	22								95
Study Booths	234	215	208	279	309								1,245
Total Reservations	295	267	265	332	373	0	0	0	0	0	0	0	1,532
Visitor Count:	8,802	7,040	8,177	9,057	8,164								41,240
Volunteer Hours:													
Regular volunteers	121.00	115.00	132.75	151.25	155.75								675.75
Friends volunteers	61.50	58.25	51.25	28.00	40.75								239.75
Total Volunteer Hours	182.50	173.25	184.00	179.25	196.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	915.50
Website Hits:	2,592	2,600	2,509	2,793	2,571								13,065
Ereader assistance	12	13	18	24	26								93

Strategic Planning Retreat Jan. 25, 2016

Community Involvement / Partnerships

1. Partner with the school district
 - a. The Big Read
 - i. Present to the School Board
 - ii. Library spreads to community, School district only schools
 - iii. Remember – School District is all about benefit to the schools
2. Partner with businesses
 - a. BEDC
 - b. DBA
 - c. Preschools
 - i. Read at preschools
 - ii. Friends/Volunteer involvement
 - d. First National Bank
 - e. Chamber
 - i. Fliers for events
 - ii. Programming guide
 - f. Visitor Center
 - g. Bluebonnet / Aqua water
 - i. Information in bills
 - ii. Cost?
 - h. City Water bills – line or two on the bill
3. Ideas
 - a. Welcome to Bastrop Packet
 - i. Does anyone do this?
 - ii. If yes how do we get in it?
 - b. BPL Welcome Bag
 - i. New patrons
 - ii. Pencil, magnet
 - iii. City map
 - iv. Useful information to new families
 - c. Need to set priorities
 - i. Change requires group effort
 - ii. Staff/Board members need to get to know each other
 1. Recognition in the library
 - a. Pictures
 - b. Name and bio

i. Staff

ii. Board

iii. Friends Board

2. Post open meetings for Library Board -- staff attend
3. Encourage Board members to be more involved with Library
4. Ask Board members (Library & Friends) to help disseminate information

Strategic Planning Retreat Jan. 25, 2016

Construction Projects:

****Update on wall project**** *ordered door for employee lounge 500⁰⁰*
Consulting with architect *ordered partitions at 500⁰⁰*
Gene Crick has a door and possibly someone to install
May just go with contractor to get whole thing done

1. Ideas for current space

- a. Rework employee space
- b. Rework storage
- c. Need more seating
- d. Change Genealogy Room
 - i. No space for growth
 - ii. Shelves along glass wall
- e. Reconfigure building for more shelving
 - i. Use reference space better
 - ii. Redesign Adult area?
 - iii. Need a professional designer to provide solutions
- f. Display case inside of front door
 - i. Bookcase style
- g. Display on ends of shelves
 - i. Movable to reconfigure
 - ii. Multiuse
- h. Signage
 - i. We have no great signs
 - ii. Need distinction between sections in building
 - iii. Outside
 1. Electronic scrolling sign
 2. Electronic sign by Lowe's
 3. Directional signs in city not good
 4. Building sign blends in
 - a. Not visible from street
 - b. Trees block view
- i. Conference Room
 - i. Should open it to small groups without reservation?
 1. No other small group space
 2. Problems?
 - a. Reservations need deposit
 - b. How can we let one group use without deposit then charge another group?
 - c. Have to really enforce no food or drink in room

2. Future Projects

a. Digital Lab / Digital center

- i. iPad
- ii. Laptops
- iii. Comics Plus?
- iv. Language Center

b. Additional study rooms

- i. **There was discussion about changing our current policy to allow ~~2~~ ³ people in the study booths. Currently this is not policy but it is allowed because there are no other spaces available.
- ii. 2 person study rooms
 - 1. With computer
 - 2. Without computer
- iii. 3 to 5 person meeting rooms

c. Playground on site

d. Benches or other seating outside

e. Tables with umbrella

f. Internet café

g. Coffee shop

i. Example: Georgetown Library

- 1. Independently run
- 2. Separate street entrance
- 3. Cater events and sell during library hours

ii. Friends once a week coffee shop

Strategic Planning Retreat Jan. 25, 2016

Marketing

1. Challenges

- a. People don't know where we are
- b. People don't know what we have / do
- c. People don't realize we are a city dept.
- d. People surprised not a part of a larger system
 - i. Cooperation with Elgin & Smithville
- e. Businesses don't understand value to community
- f. No good media outlet
 - i. Paper limited
 - ii. Bastropian – need to be in it
 - iii. TV station – new, need to work with Andreas
 - iv. Local magazine – quarterly
 - v. Web site
 - 1. Static
 - 2. Not an app
 - 3. App expensive

2. Ideas

- a. Outside marketing consultant
 - i. Staff members responsible for different aspects
 - ii. City setting up own marketing without the Hyatt
- b. Business savvy people to help
 - i. Library board
 - ii. Friends board
- c. Email newsletter and programming guide
 - i. No cost
 - ii. Could ask, Would you like our newsletter/programming guide emailed?
 - iii. Put newsletter and programming guide on web
- d. Put information where people wait
 - i. Oil change, restaurant, doctor office, WIC, Workforce, tire place...
 - ii. Have to maintain it
 - iii. Will take everyone, if not more people
 - iv. Print fliers with GNC
 - 1. Get advertisers, business logo on flier
 - 2. Beneficial to businesses / mutual relationship
- e. Put information where people are

1. Cedar Creek and Red Rock
2. Where can put fliers?

f. Pocket Libraries

- i. Fill box with paperbacks
- ii. Honor system
- iii. Restock monthly
- iv. Friends Outreach?
- v. Red Rock / Cedar Creek
 1. Rockney Grocery
 2. Post Office
 3. Dollar General

Strategic Planning Retreat Jan. 25, 2016

Processes

1. What can we do differently? How can we improve efficiency or service to patrons?
 - a. Move Reference to Circ
 - i. Free up space in the library
 - ii. Cross train so more can help with ref
 - iii. Privacy issues
 - iv. Sometimes Ref could use 2 staff
 - b. Change Ref desk to customer service desk
 - i. Cards
 - ii. Have phone ring at Ref - help when Circ is busy
 - c. Online Reference
 - i. Email questions
 - ii. Must check regularly
 1. Who would check
 2. When
 - d. Rethink the processes at Circ
 - i. What we can or can't do
 - ii. Other options for AARP
 - iii. Volunteers
 1. Only need at certain times
 2. Retrain to help more
 3. Go to shelves
 4. Help with Pharos
 - iv. Adjust Circ desk schedule
 1. Too many people at times
 2. On / off desk during the day can be distracting
 3. Possibilities
 - a. 4 hour desk shift
 - b. Once a day on the desk
 - c. One day on / one day off
 - i. May not work with vacations / sick time
 - v. Back phone at Check-in
 1. Put a lap top there to help with circ functions
 2. Call reserves
 3. Help answer phone / patrons call back here after reserve calls
 - vi. Intercom system for building – can't hear using phone

e. OverDrive

- i. Everyone needs a better idea of how it works
- ii. Can take a long time
- iii. Need to help versus limited resources / time
 - 1. Try to move to Reserve a librarian
 - 2. Everyone deserves privacy

f. Find better / different place for security guard – everyone deserves privacy

g. Cash Registers

- i. Rules set by finance
- ii. Must be accountable

2. New Ideas

a. Discount Cards / Passes to attractions

- i. Examples: Thinkery, Bob Bullock Museum, caves, other day trips
- ii. Purchase season pass
- iii. Patron check out pass
 - 1. Policy
 - 2. Reserves

b. Information hub for attractions/ activities

- i. Link to local attractions
 - 1. Dinosaur Park, Capital of Tx Zoo, Pick your own farm, Renaissance Festival
 - 2. % discounts to local businesses

c. Training to help register for school

d. Extend wi-fi to the parking lot

Strategic Planning Retreat Jan. 25, 2016

Social Media

1. Need social media policy
2. Web page links to Facebook and Twitter
3. Facebook
 - a. Stephanie, Bonnie, Cary & Ashley authorized to post
 - b. Post events – before / after
 - i. Can post from phone
 - c. Who are we targeting?
 - d. Pre-set posts / drafts
 - e. Should we pay to boost posts?
 - f. FB absorbed Instagram
 - i. Library Instagram page?
4. Twitter
 - a. Staff can all post to twitter
 - i. Quick, short post
 - ii. Need followers to library page
 - iii. Can post from phone
 - b. Post events – before / during / after
 - c. Twitter does post directly to FB
 - d. Need to post regularly
 - i. 5 times a day
 - ii. When to post?
 - iii. Pre-set posts and drafts
5. New Social Media?
 - a. Will it be useful?
 - b. How much time will it take?
 - c. Is it an effective way to reach people?

Strategic Planning Retreat Jan. 25, 2016

Technology

1. Services for patrons
 - a. More computers
 - i. Notebooks, tablets, pads
 - ii. Check out for in library use
 - b. Computer classes
 - i. Actual classes not reserve a librarian
 - ii. Classes in different languages
 - c. Charging stations
 - i. Plugs and cords
 - d. Receipt printer
 - i. \$230.00
 - ii. Prints all items checked out
 - iii. Some may not like
 - iv. Patron/ staff training
 - v. Less time per transaction
 - e. Wireless printer
 - i. Tried before
 1. poor wireless strength
 2. unable to print
 - ii. Should try again?
 - f. Color printer
 - i. How much to charge
 1. Smithville charges \$1.00
 - ii. Can do at Bastrop Copier and Staples
 - g. Faxing
 - i. Self-serve option
 - ii. Software?
 - h. 3D printer
 - i. 3D lab
 - ii. Permanent place
 - iii. Good ventilation
 - iv. Staff to supervise/train
 - i. Maker space
 - i. Robotics
 - ii. Video/ audio lab

- j. Huge computer lab
 - i. Macs and PCs
- 2. Ideas / concerns from staff
 - a. Catalogue station in Adult area
 - b. TV screens for scrolling information
 - i. Several places in building
 - ii. Programs, board/friends profiles
 - iii. Advertising from businesses to pay for it
 - c. Need a better relationship with IT
 - d. Some downloading capabilities for computers – adult?
 - e. Better way to clear patron information
 - i. Only cleans at night
 - ii. Clear between patrons / protect privacy
 - f. Wireless daily password
 - i. Lots of people on wireless, bogs down speed
 - ii. Only library users can access
 - g. Printing program for computers
 - i. Pay before print
 - ii. Pause printing to pay
 - iii. Printer issues take lots of staff time
 - h. Network computer with newspaper files
 - i. Portal to Texas history accessible
 - i. Remove Internet Explorer icon
 - i. Have Google icon
 - ii. Change Mozilla icon to Google

Strategic Planning Retreat Jan. 25, 2016

Serving Underserved Populations

1. Expand Spanish Collection
 - a. Keep separate
 - b. Formats?
 - i. DVD
 - ii. Current titles
 1. Translations ok
 2. Need recommendations
 3. Refer to Mickey and Bonnie
 - iii. Magazines
 1. More? What?
 2. Spanish Cosmo?
 3. Put with other Spanish materials
 - iv. Adult non-fiction career materials
 - v. CDs to learn English – requested
 - vi. Learning Express (TxShare Databases) – Spanish
 1. Does have Spanish option
 2. Career materials
2. How to reach?
 - a. Literacy Volunteers
 - b. Headstart
 - c. Pre-k parent fliers (BISD)
 - d. School Literacy Nights – Spanish materials
 - e. ESL & Spanish for non-speaker classes
 - i. Contact Smithville, they have classes
 - ii. Find Spanish tutor
 - iii. Appeal to speakers and non-speakers
 - iv. Bring the whole family
 - v. Provide for kids
 - f. Volunteers to go out to speak to Spanish groups about the library
 - i. Churches
 - ii. Other??
 - g. People of Color
 - i. How to reach?
 - ii. Encourage to use library
 - iii. Transportation?
 - iv. Target housing project?
 - h. Senior population
 - i. Senior programs?

1. Silver Pines – took books
 2. Argent Court
 - a. Will bring residents
 - b. Games, puzzles, coloring
 3. Programs at facilities
 - a. Storytimes
 - b. Therapy dogs
 - c. Bring color books
 - d. Take books
 - i. Use donations
 - ii. Honor system
 - iii. Replace regularly - Friends?
 4. Settlement and Senior apartments
 - a. Fliers
 - b. Friends market the Library
- i. Other
- i. Social Services on line
 1. Bring low socio-economic into the library
 - ii. Community bulletin board
 1. No other place in town to post information
 2. Date fliers and take down after determined amount of time
 - iii. Digital bulletin board
 - iv. Electronic scrolling board – we type in information
 1. Limit to non-profit
 2. Individuals
 3. Job openings
- j. Getting the word out – still big problem
- i. Social media
 1. Twitter – quick, on the fly posting
 2. Facebook – longer post
 - a. Spanish post
 - ii. Bastrop TV
 1. Access through City web site
 2. Promote programs & services

Bastrop Public Library's
Teen Hot Dog Eating Contest

Where – Pressley Meeting Room @ the library

When – 5:00 PM Thursday, March 24, 2016

What – To see who can eat two hot dogs the fastest!

The Rules

- 1) Must be 13 - 17 years old to enter.
- 2) There are only 12 spots available, so make sure to register and return your permission slip ASAP!
- 3) Contestants may not touch the hot dogs until the starting signal.
- 4) Whoever can eat two hot dogs in the fastest time wins.
- 5) Only entire hot dogs eaten will be counted. This includes the bun and everything on the hot dog.
- 6) Contestants may drink a beverage during the contest.
- 7) Partially eaten hot dogs will not be counted.
- 8) Ties will be decided by an "eat off."
- 9) In the name of fairness, each hot dog will have the same toppings on them. This includes:
 - ♦ Mustard, Mayonnaise, or Ketchup
 - ♦ Relish
 - ♦ Cheese

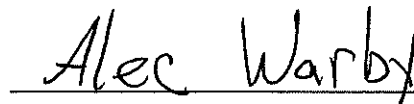
The contest winner will be crowned the "Bastrop Library Head Hot Dog" and receive a \$15 Walmart gift card!

Permission Slip- *Required to Register*

I give my child permission to participate in the Bastrop Public Library's Teen Hot Dog Eating Contest. In signing this, I am stating that my child has no known food allergies to the food that will be consumed and that I will not hold the library liable, should my child become sick from competing in the contest. I assume all risks associated with eating in this type of event, including but not limited to, indigestion. Having read this waiver and knowing these facts, I, on behalf of my child, waive and release the Bastrop Public Library from all claims of liabilities of any kind arising out of my child's participation in this event.



Parent or Guardian's Signature



Child's Name

Bastrop Public Library's Teen Hot Dog Eating Contest

Where – Pressley Meeting Room @ the library

When – 5:00 PM Thursday, March 24, 2016

What – To see who can eat two hot dogs the fastest!

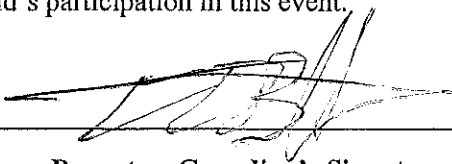
The Rules

- 1) Must be 13 - 17 years old to enter.
- 2) There are only 12 spots available, so make sure to register and return your permission slip ASAP!
- 3) Contestants may not touch the hot dogs until the starting signal.
- 4) Whoever can eat two hot dogs in the fastest time wins.
- 5) Only entire hot dogs eaten will be counted. This includes the bun and everything on the hot dog.
- 6) Contestants may drink a beverage during the contest.
- 7) Partially eaten hot dogs will not be counted.
- 8) Ties will be decided by an "eat off."
- 9) In the name of fairness, each hot dog will have the same toppings on them. This includes:
 - ♦ Mustard, Mayonnaise, or Ketchup
 - ♦ Relish
 - ♦ Cheese

The contest winner will be crowned the "Bastrop Library Head Hot Dog" and receive a \$15 Walmart gift card!

Permission Slip- *Required to Register*

I give my child permission to participate in the Bastrop Public Library's Teen Hot Dog Eating Contest. In signing this, I am stating that my child has no known food allergies to the food that will be consumed and that I will not hold the library liable, should my child become sick from competing in the contest. I assume all risks associated with eating in this type of event, including but not limited to, indigestion. Having read this waiver and knowing these facts, I, on behalf of my child, waive and release the Bastrop Public Library from all claims of liabilities of any kind arising out of my child's participation in this event.



Parent or Guardian's Signature



Child's Name

Recap Sheet--Library Board
FY 2016/2017

				Budgeted	Estimated	Proposed
81	00	5201	Supplies	\$230.00	\$230.00	\$11,300.00
		5206	Office Furniture	\$0.00	\$0.00	\$500.00
		5210	Small Office Equip.	\$0.00	\$0.00	\$500.00
		5231	Books	\$1,500.00	\$1,500.00	\$5,000.00
		5232	A/V	\$1,000.00	\$1,000.00	\$3,100.00
		5345	Building Maintenance	\$200.00	\$200.00	\$2,500.00
		5505	Professional Services	\$0.00	\$0.00	\$500.00
			Total	\$2,930.00	\$2,930.00	\$23,400.00

2016 Summer Reading Program Calendar

June

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Opening Day Party 10:00 - 12:00 Fisherman's Park Bob Bryant Park in case of heavy rain
5	6	7 Stories & Crafts 2:00 - 3:00	8 Storytime Work Your Body 10:30 - 12:00 Storyteller: Bernadette Nason 2:00	9 Teen Opening- An Intergalactic Party! 5:00 - 7:00	10 Storytime Work Your Body 10:30 - 12:00 Friday Film GooseBumps 2:00pm rated PG	11 Big Truck Day 5:30 - 7:30 pm Parks & Rec Movie in the Park Cars at dusk, 8:00pm Bob Bryant Park
12	13 BISD STARS 1:00 - 3:00	14 Life Sized Candyland 2:00 - 5:00	15 Storytime Let's Play 10:30 - 12:00 Races & Runs 2:00 - 5:00	16 Teen Anime- Wild about <i>Rurouni Kenshin!</i> 5:00 - 7:00	17 Storytime Let's Play 10:30 - 12:00 Friday Film The Big Green 2:00pm rated PG	18
19	20 BISD STARS 1:00 - 3:00	21 Lego Club 3:00 - 5:00	22 Storytime Here's a Ball 10:30 - 12:00 Stories & Crafts 2:00 - 3:00	23 Teen- Just Dance 2016 Tournament 5:00 - 7:00	24 Storytime Here's a Ball 10:30 - 12:00 Friday Film The Good Dinosaur 2:00pm rated PG	25
26	27 BISD STARS 1:00 - 3:00	28 STEM Brain Teasers 2:00 - 5:00 Spanish Storytime 6:30 - 7:30	29 Storytime Wiggle & Dance 10:30 - 12:00 Tx State Aquarium 1:30 & 3:30	30 Teen Karaoke Party! 5:00 - 7:00		

1/05/16	1/07	C23978	DEPOSIT		28979	DAILY CASH POSTING	1/05/2016		0.02	11.67
1/07/16	1/07	A52247	TRANSFER		23418	505-991 A/P REIMBURSEMENT			150.00CR	11.52
1/16/16	1/26	C24140	DEPOSIT		29023	DAILY CASH POSTING	1/16/2016		11.74	11.53
1/19/16	2/01	C24159	DEPOSIT		29072	DAILY CASH POSTING	1/19/2016		12.97	11.55
1/28/16	1/28	A53258	TRANSFER		23516	505-991 A/P REIMBURSEMENT			69.71CR	11.48
1/29/16	2/01	C24160	DEPOSIT		29073	DAILY CASH POSTING	1/29/2016		13.36	11.49
1/29/16	2/01	C24161	DEPOSIT		29074	DAILY CASH POSTING	1/29/2016		693.56	12.19
1/31/16	2/05	B24232			02771	TEXPOOL MTHLY INT ALLOC		JE#	012047	000170
1/31/16	2/05	B24235			02773	Mthly Interest Alloc		JE#	012049	000171
1/31/16	2/09	B24245			02778	Mthly Interest Alloc		JE#	012062	000174
			=====					CR:		
					JANUARY ACTIVITY	DB:	737.62		219.71CR	517.91
2/01/16	2/01	C24162	DEPOSIT		29079	DAILY CASH POSTING	2/01/2016		12.90	12.20
2/02/16	2/10	C24272	DEPOSIT		29128	DAILY CASH POSTING	2/02/2016		4.71	12.21
2/04/16	2/11	B24276			02783	Mthly Interest Alloc		JE#	012076	000188

00-00-1000 CLAIM ON CASH-LIBRARY FUND * (CONTINUED) *

2/08/16	2/10	C24273	DEPOSIT	29129	DAILY CASH POSTING	2/08/2016	JE#	012134	000228	295.43	12,508
2/16/16	2/16	C24310	DEPOSIT	29165	DAILY CASH POSTING	2/16/2016	JE#	012105	000230	327.77	12,836
2/22/16	2/22	C24343	DEPOSIT	29190	DAILY CASH POSTING	2/22/2016	JE#	012135	000231	69.52	13,906
2/29/16	2/29	C24363	DEPOSIT	29218	DAILY CASH POSTING	2/29/2016	JE#	012134	000228	685.17	13,591
2/29/16	3/08	B24427	DEPOSIT	02807	TEXPOOL MTHLY INT ALLOC		JE#	012105	000230	0.98	13,591
2/29/16	3/08	B24431	DEPOSIT	02800	Mthly Interest Alloc		JE#	012135	000231	2.33	13,594
2/29/16	3/08	B24433	DEPOSIT	02809	Mthly Interest Alloc		CR:			0.15	13,594
FEBRUARY ACTIVITY DB: 1,400.04										1,400.04	

3/01/16	3/18	B24506	Misc	000000	02829	INT ON FNC MM JAN & FEB 2016	JE#	012191		0.01	13,594
3/01/16	3/18	B24507	DEPOSIT	02831	CD INT EARNED		JE#	012193		1.36	13,596
3/07/16	3/07	C24395	DEPOSIT	29246	DAILY CASH POSTING	3/07/2016				81.24	13,677
3/14/16	3/14	C24481	DEPOSIT	29279	DAILY CASH POSTING	3/14/2016				13.52	13,691
3/21/16	3/21	C24513	DEPOSIT	29309	DAILY CASH POSTING	3/21/2016				60.48	13,751
3/28/16	3/28	C24536	DEPOSIT	29336	DAILY CASH POSTING	3/28/2016				11.54	13,763
3/31/16	4/04	C24596	DEPOSIT	29371	DAILY CASH POSTING	3/31/2016	JE#	012242	000290	5.24	13,768
3/31/16	4/06	B24601	DEPOSIT	02853	TEXPOOL MTHLY INT ALLOC		JE#	012244	000292	1.08	13,769
3/31/16	4/06	B24603	DEPOSIT	02855	Mthly Interest Alloc		JE#	012255		2.89	13,772
3/31/16	4/06	B24615	DEPOSIT	02860	CD INT EARNED		JE#	012266		0.82	13,773
3/31/16	4/11	B24638	DEPOSIT	02867	Mthly Interest Alloc		CR:			0.14	13,773
MARCH ACTIVITY DB: 178.32										178.32	

4/04/16	4/05	C24599	DEPOSIT	29377	DAILY CASH POSTING	4/04/2016				9.11	13,782
4/11/16	4/11	C24647	DEPOSIT	29404	DAILY CASH POSTING	4/11/2016				116.32	13,898
4/18/16	4/18	C24684	DEPOSIT	29436	DAILY CASH POSTING	4/18/2016	CR:		0.00	219.12	14,117
APRIL ACTIVITY DB: 344.55										344.55	

000 ERRORS IN THIS REPORT!

*** REPORT TOTALS ***
BEGINNING BALANCES: 10,545.37
REPORTED ACTIVITY: 4,175.59
ENDING BALANCES: 14,720.96
TOTAL FUND ENDING BALANCE: 14,117.75
----- CREDITS -----
0.00
603.21CR
603.21CR

SELECTION CRITERIA

FISCAL YEAR: Oct-2015 / Sep-2016
FUND: Include: 505
PERIOD TO USE: Oct-2015 THRU Sep-2016
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-1000 THRU 00-00-1000
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION: NO

PRINT OPTIONS

DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***