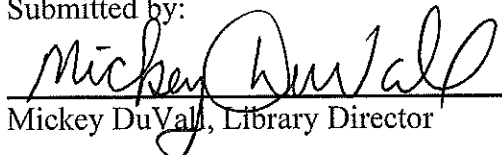


AGENDA
LIBRARY BOARD
Monday, May 2, 2016
6:00 PM

The Bastrop Public Library Board will meet in a regular meeting on Monday,
May 2, 2016 at 6:00 PM at the Bastrop Public Library
1100 Church Street, Bastrop, TX.

1. **Call to order**
2. **Review and Approval of Minutes for April meeting**
3. **Announcements—**
4. **Citizen Comments**
5. **Librarian's report—discussion and possible action**
6. **Friends of the Library Report**
 - Discussed book sale—total proceeds from the sale--\$1,631.13
 - Prepared for the Ice Cream Social to thank book and plant sale volunteers
7. **Old business**
 - Brick pavers and tiles update—sold one \$50.00 brick in April—ordered one tile in April—discussion and possible action
 - Construction projects update—discussion and possible action
 - Update—Lisa Crick memorial plaque—discussion and possible action
 - Update—Book Festival grant—did not receive grant this year—discussion and possible action
 - Update—Texas Film Round-up Program—the library's films and videos have been digitized—discussion and possible action
8. **New Business**
 - Pictures of Library Board members—discussion and possible action
 - Meet the Library staff—discussion and possible action
 - Plans to reconfigure the interior of the library
 - Bill Hidell (Architect) has agreed to assist us in reconfiguring the library—discussion and possible action
 - Library Board budget for Fiscal Year 2016/2017—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda?—discussion and possible action

Submitted by:


Mickey DuVal, Library Director

CERTIFICATION

I, Ann Franklin, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Ann Franklin, City Secretary

**Bastrop Public Library
Librarian's Report
May 2, 2016**

1. Library Statistics for the month of March. Circulation statistics are up 2% compared to March 2015; gate count is down 9% compared to March 2015; programming is up 94% compared to March 2015; Internet usage is up 8% compared to March 2015; reference requests are up 19% compared to March 2015 and meeting room reservations are up 4% compared to March 2015.
2. In the month of April 291 children and adults attended story time.
3. On Friday, April 1 and Saturday, April 2 the Lost Pines Garden Club and Friends of the Bastrop Public Library held their annual book and plant sale.
4. On Monday, April 4 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Ten students and teachers were present.
5. On Monday, April 4 Mickey DuVall and Bonnie Pierson attended City of Bastrop Strategic Planning meeting.
6. On Tuesday, April 5 the Friends of the Bastrop Public Library met in their monthly meeting.
7. On Wednesday, April 6 the Friends of the Bastrop Public Library held an ice cream social to thank volunteers that helped with the book and plant sale.
8. On Thursday, April 7 Bonnie Pierson taught a library class to twenty-eight homeschool students.
9. On Thursday, April 7 Ashley Guerrero hosted a Teen Advisory Board (TAB) meeting. Thirty teens attended the meeting.
10. On Friday, April 8 Mickey DuVall met with City Manager Mike Talbot in a monthly departmental meeting.
11. On Monday, April 11 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Twelve students and teachers were present.
12. On Monday, April 11 Bonnie Pierson hosted a dance class for three year olds. Twenty-seven children and adults attended the event.
13. On Tuesday, April 12 GSC Fire and Security personnel tested the library's smoke alarm system. Because the gauges are five years old they need to be replaced.
14. On Tuesday, April 12 Mickey DuVall attended the Lost Pines Garden Club monthly meeting. The Garden Club, Friends of the Bastrop Public Library and Mickey DuVall posed for pictures. The Garden Club presented a large poster size check to the Friends.
15. On Wednesday, April 13 the Treasurer of the Friends of the Bastrop Public gave the Library a check for \$6,000. These were funds collected by the Lost Pines Garden Club during their plant sale. The Friends of the Bastrop Public Library in-turn donated the funds to the library. All funds are designated to help pay for the 2016 Summer Reading Program.
16. On Thursday, April 14 Ashley Guerrero hosted an Anime Club meeting. Twenty-eight teens attended the meeting.
17. On Saturday, April 16 Bonnie Pierson presented a Race and Runs Super Saturday event. Fifteen children and adults attended the program.
18. On Sunday, April 17 Mickey DuVall inspected the library for water leaks. One was found in the Local History room.

19. On Monday, April 18 two representatives from Gaeke Construction inspected the library's roof for leaks.
20. On Monday, April 18 Bonnie Pierson provided a story time for after school students from Calvary Episcopal School. Twelve students and teachers were present.
21. On Monday, April 18 Mickey DuVall spoke with Bill Hidell concerning the re-configuration of the interior of the library.
22. On Tuesday, April 19 Mickey DuVall attended a special Bastrop City Council meeting.
23. On Tuesday, April 19 Bonnie Pierson hosted a Lego Club event. Thirty-one children and adults attended the event.
24. On Thursday, April 21 Mickey DuVall and Bonnie Pierson attended a Lost Pines Garden Club plant sale participant's appreciation get together.
25. On Friday, Mickey DuVall and Bonnie Pierson visited Lowe's to view samples of carpet tiles to help in the selection of carpet that will replace the carpet in the meeting room.
26. On Saturday, April 23 Hamid Zahoor of the Ahmadiyya Muslim Youth Association provided a Quran exhibit in the Library's meeting room.
27. On Monday, April 25 Mickey DuVall will meet with Troy Price from Floor King to discuss replacing carpet in the meeting room.
28. On Monday, April 25 Mickey DuVall and Bonnie Pierson will attend a City's Strategic Planning meeting.
29. On Tuesday, April 26 Library staff will hold one of their semi-annual Volunteer Luncheons.
30. On Tuesday, April 26 Mickey DuVall will discuss emergency management cooperation between government units with Dr. Christine Hagar of the School of Information at San Jose State University, CA, USA.
31. On Wednesday, April 27 Mickey DuVall, Bonnie Pierson, Cookie Adkins and Cary Kittrell met with Bill Hidell of Hidell and Associates to discuss the reconfiguration of the interior of the Library.
32. On Thursday, April 28 Mickey DuVall is scheduled to attend a quarterly meeting of the Bastrop County Historical Commission.

Respectfully Submitted, Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	20	29	22	25	29	34							159
100-199	64	30	50	44	90	90							368
200-299	26	22	37	31	42	53							211
300-399	129	109	113	98	113	122							684
400-499	16	21	10	3	12	14							76
500-599	52	54	61	66	57	102							392
600-699	285	201	267	311	319	330							1,713
700-799	110	99	93	114	149	181							746
800-899	67	37	35	30	32	44							245
900-999	93	86	97	85	86	113							560
92-920	50	82	82	102	99	78							493
Adult Audiocassettes	1	0	0	2	2	0							5
Adult Book Club Bag	0	1	1	2	2	1							7
Adult DVD's	1,641	1,523	1,676	1,829	1,788	1,721							10,178
Adult Fiction	1,821	1,590	1,778	1,777	1,805	1,892							10,663
Adult Fiction CD's	571	541	629	609	620	700							3,670
Adult Genealogy	0	0	0	0	0	0							0
Adult Vertical File	0	0	0	0	0	0							0
Adult Large Print	809	661	758	732	754	781							4,495
Adult Microfilm	0	0	0	0	0	0							0
Adult MP3 Book	18	8	17	14	20	16							93
Adult Music on CD	224	180	144	165	172	171							1,056
Adult Nonfiction CD'S	49	38	71	57	51	40							306
Adult One-Click e-audio	0	0	0	0	0	0							0
Adult Overdrive e-book	677	623	662	770	739	845							4,316
Adult Pro Col	0	0	0	0	0	0							0
Adult Reference	0	0	0	0	0	1							1
Adult Reference Desk	0	0	0	0	0	0							0
Adult Spanish DVD's	5	0	6	1	4	4							20
Adult Spanish Fiction	19	12	9	3	6	16							65
Adult Spanish Nonfiction	10	12	10	11	7	12							62
Adult Texana	40	38	32	46	40	32							228

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Vertical Files	0	0	0	0	0	0							0
Adult Videocassettes	74	46	66	52	58	93							389
													0
Subtotal Adult:	6,871	6,043	6,726	6,979	7,096	7,486	0	0	0	0	0	0	41,201
Juvenile and children's:													
Child Spanish 1st R	20	16	16	27	24	24							127
Child Spanish Easy	138	82	60	157	119	162							718
Child Spanish Easy Nonfic	17	15	10	2	0	0							44
Child Storytime box	0	0	1	2	2	0							5
Easy Nonfiction	155	146	70	159	141	231							902
Easy Picture Books	1,615	1,412	1,125	1,274	1,341	1,519							8,286
First Readers	449	503	366	449	423	483							2,673
J 000 - J 099	9	12	9	5	13	9							57
J 100 - J 199	9	4	6	3	5	5							32
J 200 - J 299	8	10	8	11	19	25							81
J 300 - J 399	40	23	31	27	46	23							190
J 400 - J 499	1	0	5	0	0	6							12
J 500 - J 599	137	106	70	147	131	141							732
J 600 - J 699	50	37	42	53	61	92							335
J 700 - J 799	148	170	149	170	147	205							989
J 800 - J 899	28	22	13	13	14	16							106
J 900 - J 999	63	29	34	42	93	81							342
J 92 - J 920	16	14	16	14	31	32							123
Juvy Audiocassettes	0	0	0	3	0	3							6
Juvy CDS	38	31	29	26	28	36							188
Juvy DVD	321	326	300	275	276	403							1,901
Juvy Fiction	790	741	568	651	801	969							4,520
Juvy Graphic Novels	160	179	139	144	184	222							1,028
Juvy Oversize	1	8	8	5	12	17							51
Juvy Reference	0	0	0	0	0	0							0
Juvy Spanish Fiction	4	1	2	9	4	14							34
Juvy Spanish Nonfiction	6	26	27	43	38	46							186
													0
Subtotal Juv. & children's:	4,223	3,913	3,104	3,711	3,953	4,764	0	0	0	0	0	0	23,668

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Young Adult:													0
Young Adult CD's	0	0	0	0	0	0						0	0
Young Adult Fiction	270	287	417	357	207	213							1,751
Young Adult Graphic Nove	272	276	463	427	263	340							2,041
Subtotal Young Adult	542	563	880	784	470	553	0	0	0	0	0	0	3,792
Other:													
Paperbacks	502	471	421	494	396	510							2,794
Magazines	22	47	32	30	27	39							197
Subtotal Other	524	518	453	524	423	549	0	0	0	0	0	0	2,991
Grand Total All	12,160	11,037	11,163	11,998	11,942	13,352	0	0	0	0	0	0	71,652
OTHER SERVICES:													
Total Online Bastrop													
Advertiser Searches	5,393	4,353	4,201	4,393	5,756	4,686							28,782
Computer Usage:													
Adult	1,482	1,276	1,415	1,701	1,580	1,415							8,869
Children	313	301	334	328	345	344							1,965
Reserve a Librarian	4	0	0	9	5	12							30
Teen	292	258	308	240	256	243							1,597
Wireless	1,950	1,570	1,822	1,886	1,886	1,837							10,951
Total Computer Usage	4,041	3,405	3,879	4,164	4,072	3,851	0	0	0	0	0	0	23,412
Gifts and Memorials:	\$0.00	\$0.00	\$1,222.98	\$665.00	\$1,270.00	\$125.00							\$3,282.98
Items Processed:													
Items Cataloged:													
Apollo	75	63	160	115	46	166							625
Baker & Taylor	40	23	13	20	6	42							144

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Brodart	0	0	0	0	0	3							3
Cat Express--OCLC	47	2	7	17	0	54							127
Ingram	57	113	182	86	135	84							657
Original	85	66	213	114	50	167							695
Recorded Books	5	19	7	5	0	20							56
Total items cataloged	309	286	582	357	237	536	0	0	0	0	0	0	2,307
Total items withdrawn	810	382	241	422	54	226							2,135
Total items lost	48	0	0	0	0	0							48
Interlibrary Loan:													
Borrowed	10	7	9	5	15	17							63
Loaned	4	1	5	4	4	6							24
Total Transactions	14	8	14	9	19	23	0	0	0	0	0	0	87
New Library Patrons:													
City	36	22	34	34	25	37							188
County	94	86	75	142	105	127							629
Total Patrons added	130	108	109	176	130	164	0	0	0	0	0	0	817
Patron Usage:													
County	69%	70%	68%	67%	69%	67%							
City	20%	20%	19%	19%	20%	20%							
Faculty	4%	4%	6%	5%	5%	6%							
Other	7%	6%	7%	9%	6%	7%							
Proctored Tests Given:	2	4	3	1	5	2							17
Programming:													
Children's programs	431	389	1,069	412	589	611							3,501
Outreach programs	0	0	0	13	15	68							96
Teen programs	115	89	95	118	124	120							661
Adult programs	0	11	600	0	0	0							611
Total Programming	546	489	1,764	543	728	799	0	0	0	0	0	0	4,869
Total # of Programs	29	23	22	18	17	15							124

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2015-2016

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Reference Assistance:													
Directional Questions	584	589	625	665	757	845							4,065
Microfilm assistance	0	0	0	0	0	0							0
Reference Questions	1,058	895	1,104	1,101	1,127	1,246							6,531
Telephone Reference	288	263	396	199	315	323							1,784
Total Reference	1,930	1,747	2,125	1,965	2,199	2,414	0	0	0	0	0	0	12,380
Reservations:													
Pressley Meeting Room	43	36	38	33	42	40							232
Maynard Board Room	18	16	19	20	22	20							115
Study Booths	234	215	208	279	309	239							1,484
Total Reservations	295	267	265	332	373	299	0	0	0	0	0	0	1,831
Visitor Count:	8,802	7,040	8,177	9,057	8,164	8,774							50,014
Volunteer Hours:													
Regular volunteers	121.00	115.00	132.75	151.25	155.75	95.75							771.50
Friends volunteers	61.50	58.25	51.25	28.00	40.75	104.25							344.00
Total Volunteer Hours	182.50	173.25	184.00	179.25	196.50	200.00	0.00	0.00	0.00	0.00	0.00	0.00	1,115.50
Website Hits:	2,592	2,600	2,509	2,793	2,571	2,953							16,018
Ereader assistance	12	13	18	24	26	12							105

Mickey DuVall

From: Lesa Neese <lneese902@austin.rr.com>
Sent: Saturday, April 30, 2016 8:31 PM
To: Mickey DuVall; Mary Jenkins
Subject: Monday, May 2, 2016-Lesa Neese

While my dad has begun to make a a slow recovery, unfortunately the beginning of this month brings another family matter that will keep me away from the board meeting--we lost our aunt at the end of this week and I will be traveling to Oklahoma City to attend the services and assist family---

Thank you--
Less Neese

Mickey DuVall

From: Rebecca Bennett <rebecca.bennett@ymail.com>
Sent: Wednesday, April 20, 2016 7:54 PM
To: Mickey DuVall
Subject: may meeting

I won't be able to attend the May meeting. I have a school related event that night. See you in June.

Sent from Yahoo Mail on Android