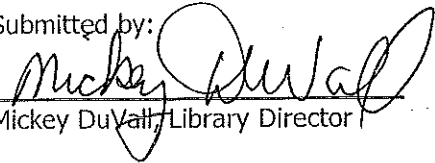


**AGENDA
LIBRARY BOARD
Monday, April 3, 2017
6:00 PM**

The Bastrop Public Library Board will meet in a meeting on Monday,
April 3, 2017 at 6:00 PM at the Bastrop Public Library,
1100 Church Street, Bastrop, TX., 78602

- 1. Call to order**
- 2. Review and Approval of Minutes for March meeting**
- 3. Announcements—**
- 4. Citizen Comments**
- 5. Librarian's report—discussion and possible action**
- 6. Friends of the Library Report**
 - Book sale—final preparations were made for the sale
 - Received scholarship applications—scholarship committee will select the winner
 - Nominating Committee—continue to search for individuals who want to be on the Executive Committee
 - Publicity—advertising for the Book Sale
- 7. Old business**
 - Brick pavers and tiles update—no bricks or tiles sold in March—discussion and possible action
 - Makerspace—phase 1 mobile Makerspace—phase 2 permanent Makerspace built in the library—discussion and possible action
 - Update—Makerspace design—in conversation with architect Bill Hidell to design the permanent Makerspace—discussion and possible action
 - Plant Sale—30 local businesses donated silent auction items—Plant Sale made an estimated \$8,800 in sales and silent auction proceeds—discussion and possible action
 - Book Sale—Friends of the Bastrop Public Library made an estimated \$3,157 in book sales, donations and new membership fees—discussion and possible action
- 8. New Business**
 - Tracy Waldron—Finance Director—Combined Library Board Fund Account—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda—discussion and possible action

Submitted by:


Mickey DuVal, Library Director

CERTIFICATION

I, Ann Franklin, City Secretary, certify that the above notice was posted on the bulletin board of the
Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Ann Franklin, City Secretary

Bastrop Public Library
Librarian's Report
April 3, 2017

1. Library Statistics for the month of February. Circulation statistics are down 8% compared to February 2016; gate count is up 14% compared to February 2016; programming is down 4% compared to February 2016; Internet usage is down 8% compared to February 2016; reference requests are even compared to February 2016 and meeting room reservations are down 25% compared to February 2016.
2. In the month of March 240 children and adults attended story time.
3. On Thursday, March 2 the library was closed for Texas Independence Day.
4. On Thursday, March 2 Bonnie Pierson participated in the Mina Elementary School Literacy Night. One hundred children visited with Bonnie at the library's booth.
5. On Friday, March 3 Mickey DuVall and Norman Jones attended Friday Gumbo at Lost Pines Toyota. Mickey DuVall presented Carlos Liriano a certificate of appreciation for his donation to the Lost Pines Garden Club silent auction in 2016.
6. On Saturday, March 4 Carmen Serna gave a Spanish Storytime. Five children attended the event.
7. On Monday, March 6 Bonnie Pierson read a story to twelve after school students from the Calvary School.
8. On Thursday, March 9 Bonnie Pierson hosted the Calvary School 4th graders. Bonnie gave a book talk and ten students selected and checked out books.
9. On Thursday, March 9 Bonnie Pierson hosted a Homeschool class. Nineteen students participated in a party celebrating the life and works of Dr. Seuss.
10. On Thursday, March 9 Ashley Guerrero hosted a "Teen Tech Week" Event. Twenty-eight teens participated in several different challenges.
11. On Thursday, March 16 Ashley Guerrero hosted the "Teen Cinema Club." Thirty teens watched "Dr. Strange."
12. On Thursday, March 16 Ashley Guerrero hosted a "Puzzlin' Patrons" event. One person participated in the event.
13. On Friday, March 17 Mickey DuVall attended a Director's meeting with the new City Manager, Lynda Humble.
14. On Saturday, March 18 Bonnie Pierson hosted a Super Saturday event, Sumo Saturday. Thirty-one participants assembled (Sumo) robots. The participants then competed to see if they could disable their opponents robot.

15. On Monday, March 20 Mickey DuVall attended a Director's meeting.
16. On Monday, March 20 Bonnie Pierson read a story to fourteen after school students from the Calvary School.
17. On Tuesday, March 21 Mickey DuVall and Bonnie Pierson gave presentations to the Bastrop Rotary Club covering the Summer Reading Program and the proposed Makerspace.
18. On Tuesday, March 21 Carmen Serna hosted the Lego Club. Sixteen children created items out of Lego's.
19. On Wednesday, March 22 Mickey DuVall, Bonnie Pierson and Cary Kittrell attended an emergency sheltering workshop at City Hall.
20. On Thursday, March 23 Bonnie Pierson participated in the Lost Pines Elementary School Career Fair. Bonnie spoke to 168 kindergarteners' about becoming a librarian.
21. On Friday, March 24 Stephanie Hart worked her last day at the library.
22. On Friday, March 24 and Saturday, March 25 the Friends of the Bastrop Public Library held their annual book sale. In total, the Friends made \$3,156.74.
23. On Friday, March 24 and Saturday, March 25 the Lost Pines Garden Club held their annual plant sale and silent auction. One hundred percent of the money raised (estimated \$8,800) goes to the library for the Summer Reading Program.
24. On Friday, March 31 Mickey DuVall, Norman Jones and Jeff Fletcher met to discuss 3D printers.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	16	19	20	17	20								92
100-199	53	58	38	50	56								255
200-299	25	39	39	45	28								176
300-399	97	151	91	94	125								558
400-499	21	9	11	12	11								64
500-599	69	59	57	47	36								268
600-699	230	289	217	247	268								1,251
700-799	118	136	95	138	113								600
800-899	39	36	22	38	52								187
900-999	105	116	122	137	159								639
92-920	87	73	80	122	85								447
Adult Book Club Bag	4	1	1	1	2								9
Adult DVDs	1,764	1,565	1,688	1,656	1,316								7,989
Adult Fiction	1,946	1,667	1,761	1,879	1,693								8,946
Adult Fiction CDs	566	592	549	570	498								2,775
Adult Genealogy	0	0	0	0	0								0
Adult Historical File	0	0	0	0	0								0
Adult Large Print	764	762	670	672	566								3,434
Adult Microfilm	0	0	0	0	0								0
Adult MP3 Book	7	8	10	10	8								43
Adult Music on CD	230	170	193	183	161								937
Adult Nonfiction CDS	83	64	46	57	32								282
Adult Overdrive e-book	894	854	782	884	773								4,187
Adult Pro Col	0	0	0	0	0								0
Adult Reference	0	0	0	0	0								0
Adult Reference Desk	0	0	0	0	0								0
Adult Spanish DVD's	1	3	1	0	6								11
Adult Spanish Fiction	16	8	9	7	6								46
Adult Spanish Nonfiction	17	12	14	14	21								78
Adult Texana	32	38	24	33	29								156
Adult Vertical Files	0	0	0	0	0								0
Adult Videocassettes	37	15	29	32	20								133
Cake Pans	4	1	1	1	0								7
Subtotal Adult:	7,225	6,745	6,570	6,946	6,084	0	0	0	0	0	0	0	33,570

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvenile and children's:													
Child Spanish 1st R	43	22	5	3	11								84
Child Spanish Easy	111	85	36	120	104								456
Child Spanish Easy No	0	0	0	0	0								0
Child Storytime box	1	0	0	1	0								2
Easy Nonfiction	178	134	74	114	160								660
Easy Picture Books	1,412	1,378	1,017	1,164	1,235								6,206
First Readers	427	451	238	325	408								1,849
J 000 - J 099	21	18	6	9	16								70
J 100 - J 199	3	2	3	9	6								23
J 200 - J 299	4	16	9	9	13								51
J 300 - J 399	27	34	12	31	23								127
J 400 - J 499	5	2	0	0	2								9
J 500 - J 599	135	131	99	130	126								621
J 600 - J 699	52	55	48	55	47								257
J 700 - J 799	113	113	70	141	134								571
J 800 - J 899	12	15	19	29	22								97
J 900 - J 999	76	56	40	102	74								348
J 92 - J 920	33	12	7	18	27								97
Juvy CDs	40	54	43	29	43								209
Juvy DVD	352	284	308	300	306								1,550
Juvy Fiction	930	849	760	818	962								4,319
Juvy Graphic Novels	215	170	135	199	232								951
Juvy Oversize	6	6	6	8	7								33
Juvy Reference	0	0	0	0	0								0
Juvy Spanish Fiction	31	35	12	25	25								128
Juvy Spanish Nonfiction	58	39	19	48	31								195
Subtotal Juv. & children	4,285	3,961	2,966	3,687	4,014	0	0	0	0	0	0	0	18,913
Young Adult:													
Young Adult Fiction	208	239	205	251	248								1,151
Young Adult Graphic No	286	207	207	230	196								1,126
Subtotal Young Adult:	494	446	412	481	444	0	0	0	0	0	0	0	2,277
Other:													
Paperbacks	402	333	322	428	385								1,870
Magazines	31	36	33	28	43								171

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Other	433	369	355	456	428	0	0	0	0	0	0	0	2,041
Grand Total All	12,437	11,521	10,303	11,570	10,970	0	0	0	0	0	0	0	56,801
OTHER SERVICES:													
Total Online Bastrop	4,854	4,319	4,339	9,517	4,840								27,869
Advertiser Searches													
Computer Usage:													
Adult	1,442	1,177	1,125	1,399	1,347								6,490
Children	396	288	265	273	284								1,506
Teen	334	275	209	231	255								1,394
Wireless	2,107	1,745	1,709	1,947	1,878								9,386
Total Computer Usage	4,279	3,485	3,398	3,850	3,764	0	0	0	0	0	0	0	18,776
Gifts and Memorials:	\$85.21	\$0.00	\$1,125.00	\$1,000.00	\$0.00								\$2,210.21
Items Processed:													
Items Cataloged:													
Apollo	81	100	78	20	105								384
Baker & Taylor	52	29	12	33	12								138
Brodart	0	0	0	0	0								0
Cat Express-OCLC	0	18	34	25	0								77
Ingram	52	51	29	184	56								372
Original	132	100	89	23	167								511
Recorded Books	6	16	3	1	19								45
Total items cataloged	323	314	245	286	359	0	0	0	0	0	0	0	1,527
Total items withdrawn	601	167	143	482	558								1,951
Total items lost	0	0	0	0	0								0
Interlibrary Loan:													
Borrowed	17	8	13	7	4								49
Loaned	5	2	4	5	3								19
Total Transactions	22	10	17	12	7	0	0	0	0	0	0	0	68
New Library Patrons:													
City	31	28	18	49	23								149

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
County	117	95	83	110	97								502
Total Patrons added	148	123	101	159	120	0	0	0	0	0	0	0	651
Patron Usage:													
County	70%	70%	71%	66%	67%								
City	20%	21%	19%	22%	22%								
Faculty	4%	4%	5%	6%	4%								
Other	6%	5%	5%	6%	7%								
Proctored Tests Given	3	2	2	4	2								13
Programming:													
Children's programs	508	586	1,112	354	546								3,106
Outreach programs	1,300	37	56	24	0								1,417
Teen programs	150	112	162	141	145								710
Adult programs	0	0	402	2	6								410
Total Programming	1,958	735	1,732	521	697	0	0	0	0	0	0	0	5,643
Number of Programs	25	24	21	21	22								113
Reference Assistance:													
Directional Questions	638	540	542	745	692								3,157
Microfilm assistance	0	0	0	0	0								0
Reference Questions	1,066	824	897	1,257	1,209								5,253
Telephone Reference	252	239	264	297	306								1,358
Total Reference	1,956	1,603	1,703	2,299	2,207	0	0	0	0	0	0	0	9,768
Reservations:													
Pressley Meeting Room	43	40	41	38	38								200
Maynard Board Room	24	26	19	20	17								106
Study Booths	224	208	179	230	223								1,064
Total Reservations	291	274	239	288	278	0	0	0	0	0	0	0	1,370
Visitor Count:	11,042	8,508	8,830	9,060	9,270								46,710
Volunteer Hours:													
Regular volunteers	274.50	149.25	210.75	194.50	132.00								961.00
Friends volunteers	54.00	45.50	53.00	61.00	46.75								260.25

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Total Volunteer Hours	328.50	194.75	263.75	255.50	178.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,221.25
Website Hits:	2,120	2,220	2,008	2,198	1,979								10,525
Ereader assistance	15	18	10	17	22								82
Reserve-A-Librarian	7	5	3	3	2								20