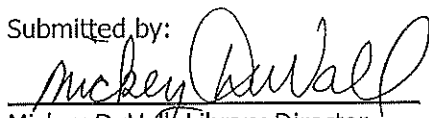


**AGENDA
LIBRARY BOARD
Monday, May 1, 2017
6:00 PM**

The Bastrop Public Library Board will meet in a meeting on Monday,
May 1, 2017 at 6:00 PM at the Bastrop Public Library,
1100 Church Street, Bastrop, TX., 78602

- 1. Call to order**
- 2. Review and Approval of Minutes for April meeting**
- 3. Announcements—Received a \$550 matching grant from IBM**
- 4. Citizen Comments**
- 5. Librarian's report**—discussion and possible action
- 6. Friends of the Library Report**
 - Discussed the success of the Plant and Book Sale this year
 - Discussed choosing a student for their scholarship
 - Mickey DuVall introduced the concept of a MakerSpace
 - Discussed changing the number of times they meet each year
- 7. Old business**
 - Brick pavers and tiles update—no bricks or tiles sold in April—discussion and possible action
 - Update—Makerspace design—Bill Hidell came to the library to discuss the design of the new study and MakerSpace rooms—he and his firm have started working on the design—discussion and possible action
 -
- 8. New Business**
 - General Fund Library Budget for Fiscal Year 2017/2018—discussion and possible action
 - Library Board Budget for Fiscal Year 2017/2018—discussion and possible action
 - Are there any items Board members would like to include on next month's agenda—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Ann Franklin, City Secretary, certify that the above notice was posted on the bulletin board of the
Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Ann Franklin, City Secretary

Bastrop Public Library
Librarian's Report
May 1, 2017

1. Library Statistics for the month of March. Circulation statistics are down 7% compared to March 2016; gate count is up 21% compared to March 2016; programming is up 30% compared to March 2016; Internet usage is up 2% compared to March 2016; reference requests are down 12% compared to March 2016 and meeting room reservations are even compared to March 2016.
2. In the month of April 456 children and adults attended story time.
3. On Monday, April 3 Mickey DuVall attended a Director's staff meeting at City Hall.
4. On Monday, April 3 Bonnie Pierson read a story to fifteen after school students from the Calvary School.
5. On Tuesday, April 4 Mickey DuVall attended the Friends of the Bastrop Public Library monthly meeting.
6. On Tuesday, April 4 Cookie Adkins, Cary Kittrell, Ashley Guerrero and Cassy Wilhelm attended a Citizen Relations training session at City Hall.
7. On Wednesday, April 5 Mickey DuVall attended a City Relations training session at City Hall.
8. On Thursday, April 6 Bonnie Pierson, Sheila Bowman and Carmen Serna attended a Citizens Relations training session at City Hall.
9. On Thursday, April 6 Ashley Guerrero hosted a Teen Anime Club event. Thirty Teens watched "The Devil is a Part Timer" anime movie.
10. On Thursday, April 6 Bonnie Pierson hosted an "Earth Day" event for twenty-one homeschooled students.
11. On Monday, April 10 Mickey DuVall attended a Director's staff meeting at City Hall.
12. On Monday, April 10 Bonnie Pierson read a story to thirteen after school students from the Calvary School.
13. On Tuesday, April 11 Mickey DuVall and Bonnie Pierson attended a Lost Pines Garden Club meeting and received an \$8,000 check. The money was raised during the Garden Clubs Plant Sale. All the funds raised through the sale are given to the Library to help pay for the Summer Reading Program.
14. On Wednesday, April 12 Bonnie Pierson hosted the Library's annual Easter Egg hunt at Bob Bryant Park. An estimated 300 children and adults attended the event.

15. On Wednesday, April 12 Mickey DuVall submitted an Erate form 470 to apply for an 80% discount on Internet access charges.
16. On Thursday, April 13 Ashley Guerrero hosted a Teen video game competition. Thirty-two Teens competed in a "Mortal Combat vs. DC Universe" tournament.
17. On Thursday, April 13 the Calvary Episcopal School held its annual Science Fair in the Lina S. Pressley Meeting Room.
18. On Thursday, April 13 Mickey DuVall met with Chris Trail, a representative from Trac Systems. Trac Systems is the company that provides the Library's computer reservation software.
19. On Friday, April 14 and Saturday, April 15 the library was closed for the Easter Holiday.
20. On Monday, April 17 Mickey DuVall attended a Director's meeting at City Hall.
21. On Monday, April 17 Mickey DuVall and Bonnie Pierson met with Lynda Humble and Tracy Waldren to discuss the Library's budget for fiscal year 2017/2018.
22. On Tuesday, April 18 Carmen Serna hosted the Lego Club. Fifteen children created items using Legos.
23. On Wednesday, April 19 Mickey DuVall met with architect Bill Hidell to discuss the designing of a MakerSpace and study rooms.
24. From Wednesday, April 19 through Friday, April 21 Mickey DuVall and Bonnie Pierson attended the Texas Library Association Annual Conference in San Antonio.
25. On Thursday, April 20 Ashley Guerrero hosted a Teen program, "Classic Gamers!" Twenty-one Teens played classic games.
26. On Thursday, April 20 Carmen Serna hosted the Calvary School 4th graders. Carmen gave a book talk and then ten students selected and checked out books.
27. On Friday, April 21 Carmen Serna gave a tour and read a story to twenty three-year old children from the McDade School District.
28. On Monday, April 24 Mickey DuVall and Sheila Bowman attended a Food Handlers class at City Hall.
29. On Tuesday, April 25 GSC Fire & Security will come to the library and perform a smoke alarm and sprinkler inspection.
30. On Wednesday, April 26 Emily Bane, from the Bastrop Independent School District, will drop off a book written, bound and published by one of their students.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	16	19	20	17	20	16							108
100-199	53	58	38	50	56	76							331
200-299	25	39	39	45	28	60							236
300-399	97	151	91	94	125	104							662
400-499	21	9	11	12	11	11							75
500-599	69	59	57	47	36	62							330
600-699	230	289	217	247	268	305							1,556
700-799	118	136	95	138	113	113							713
800-899	39	36	22	38	52	27							214
900-999	105	116	122	137	159	124							763
92-920	87	73	80	122	85	86							533
Adult Book Club Bag	4	1	1	1	2	1							10
Adult DVD's	1,764	1,565	1,688	1,656	1,316	1,508							9,497
Adult Fiction	1,946	1,667	1,761	1,879	1,693	1,791							10,737
Adult Fiction CD's	566	592	549	570	498	587							3,362
Adult Genealogy	0	0	0	0	0	0							0
Adult Historical File	0	0	0	0	0	0							0
Adult Large Print	764	762	670	672	566	689							4,123
Adult Microfilm	0	0	0	0	0	0							0
Adult MP3 Book	7	8	10	10	8	17							60
Adult Music on CD	230	170	193	183	161	187							1,124
Adult Nonfiction CD's	83	64	46	57	32	29							311
Adult Overdrive e-book	894	854	782	884	773	899							5,086
Adult Pro Col	0	0	0	0	0	0							0
Adult Reference	0	0	0	0	0	0							0
Adult Reference Desk	0	0	0	0	0	0							0
Adult Spanish DVD's	1	3	1	0	6	5							16
Adult Spanish Fiction	16	8	9	7	6	9							55
Adult Spanish Nonfiction	17	12	14	14	21	31							109
Adult Texana	32	38	24	33	29	31							187
Adult Vertical Files	0	0	0	0	0	0							0
Adult Videocassettes	37	15	29	32	20	33							166
Cake Pans	4	1	1	1	0	3							10
Subtotal Adult:	7,225	6,745	6,570	6,946	6,084	6,804	0	0	0	0	0	0	40,374

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvenile and children's:													
Child Spanish 1st R	43	22	5	3	11	13							97
Child Spanish Easy	111	85	36	120	104	117							573
Child Spanish Easy No	0	0	0	0	0	1							1
Child Storytime box	1	0	0	1	0	1							3
Easy Nonfiction	178	134	74	114	160	170							830
Easy Picture Books	1,412	1,378	1,017	1,164	1,235	1,638							7,844
First Readers	427	451	238	325	408	486							2,335
J 000 - J 099	21	18	6	9	16	12							82
J 100 - J 199	3	2	3	9	6	2							25
J 200 - J 299	4	16	9	9	13	16							67
J 300 - J 399	27	34	12	31	23	36							163
J 400 - J 499	5	2	0	0	2	4							13
J 500 - J 599	135	131	99	130	126	126							747
J 600 - J 699	52	55	48	55	47	51							308
J 700 - J 799	113	113	70	141	134	130							701
J 800 - J 899	12	15	19	29	22	14							111
J 900 - J 999	76	56	40	102	74	112							460
J 92 - J 920	33	12	7	18	27	25							122
Juvy CDs	40	54	43	29	43	44							253
Juvy DVD	352	284	308	300	306	378							1,928
Juvy Fiction	930	849	760	818	962	1,095							5,414
Juvy Graphic Novels	215	170	135	199	232	216							1,167
Juvy Oversize	6	6	6	8	7	12							45
Juvy Reference	0	0	0	0	0	0							0
Juvy Spanish Fiction	31	35	12	25	25	27							155
Juvy Spanish Nonfiction	58	39	19	48	31	28							223
Subtotal Juv. & childr	4,285	3,961	2,966	3,687	4,014	4,754	0	0	0	0	0	0	23,667
Young Adult:													
Young Adult Fiction	208	239	205	251	248	252							1,403
Young Adult Graphic N	286	207	207	230	196	215							1,341
Subtotal Young Adult	494	446	412	481	444	467	0	0	0	0	0	0	2,744
Other:													
Paperbacks	402	333	322	428	385	373							2,243
Magazines	31	36	33	28	43	43							214

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Other	433	369	355	456	428	416	0	0	0	0	0	0	2,457
Grand Total All	12,437	11,521	10,303	11,570	10,970	12,441	0	0	0	0	0	0	69,242
OTHER SERVICES:													
Total Online Bastrop	4,854	4,319	4,339	9,517	4,840	5,290							33,159
Advertiser Searches													
Computer Usage:													
Adult	1,442	1,177	1,125	1,399	1,347	1,387							7,877
Children	396	288	265	273	284	276							1,782
Teen	334	275	299	231	255	238							1,632
Wireless	2,107	1,745	1,709	1,947	1,878	2,025							11,411
Total Computer Usage	4,279	3,485	3,398	3,850	3,764	3,926	0	0	0	0	0	0	22,702
Gifts and Memorials:	\$85.21	\$0.00	\$1,125.00	\$1,000.00	\$0.00	\$550.00							\$2,760.21
Items Processed:													
Items Cataloged:													
Apollo	81	100	78	20	105	76							460
Baker & Taylor	52	29	12	33	12	23							161
Brodart	0	0	0	0	0	0							0
Cat Express-OCIC	0	18	34	25	0	21							98
Ingram	52	51	29	184	56	87							459
Original	132	100	89	23	167	101							612
Recorded Books	6	16	3	1	19	11							56
Total items cataloged	323	314	245	286	359	319	0	0	0	0	0	0	1,846
Total items withdrawn	601	167	143	482	558	35							1,986
Total items lost	0	0	0	0	0	0							0
Interlibrary Loan:													
Borrowed	17	8	13	7	4	15							64
Loaned	5	2	4	5	3	3							22
Total Transactions	22	10	17	12	7	18	0	0	0	0	0	0	86
New Library Patrons:													
City	31	28	18	49	23	45							194

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
County	117	95	83	110	97	103							605
Total Patrons added	148	123	101	159	120	148	0	0	0	0	0	0	799
Patron Usage:													
County	70%	70%	71%	66%	67%	68%							
City	20%	21%	19%	22%	22%	22%							
Faculty	4%	4%	5%	6%	4%	4%							
Other	6%	5%	5%	6%	7%	6%							
Proctored Tests Given	3	2	2	4	2	2							15
Programming:													
Children's programs	508	586	1,112	354	546	681							3,787
Outreach programs	1,300	37	56	24	0	268							1,685
Teen programs	150	112	162	141	145	91							801
Adult programs	0	0	402	2	6	1							411
Total Programming	1,958	735	1,732	521	697	1,041	0	0	0	0	0	0	6,684
Number of Programs	25	24	21	21	22	25							138
Reference Assistance:													
Directional Questions	638	540	542	745	692	701							3,858
Microfilm assistance	0	0	0	0	0	0							0
Reference Questions	1,066	824	897	1,257	1,209	1,082							6,335
Telephone Reference	252	239	264	297	306	332							1,690
Total Reference	1,956	1,603	1,703	2,299	2,207	2,115	0	0	0	0	0	0	11,883
Reservations:													
Pressley Meeting Room	43	40	41	38	38	38							238
Maynard Board Room	24	26	19	20	17	22							128
Study Booths	224	208	179	230	223	238							1,302
Total Reservations	291	274	239	288	278	298	0	0	0	0	0	0	1,668
Visitor Count:	11,042	8,508	8,830	9,060	9,270	10,612							57,322
Volunteer Hours:													
Regular volunteers	274.50	149.25	210.75	194.50	132.00	131.75							1,092.75
Friends volunteers	54.00	45.50	53.00	61.00	46.75	136.75							397.00

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Total Volunteer Hours	328.50	194.75	263.75	255.50	178.75	268.50	0.00	0.00	0.00	0.00	0.00	0.00	1,489.75
Website Hits:	2,120	2,220	2,008	2,198	1,979	2,222							12,747
Ereader assistance	15	18	10	17	22	10							92
Reserve-A-Librarian	7	5	3	3	2	3							23