

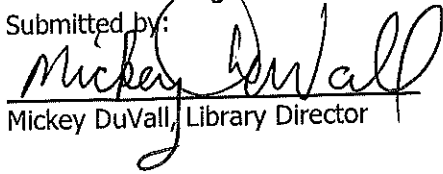
**AMENDED AGENDA
LIBRARY BOARD
Monday, November 6, 2017
6:00 PM**

The Bastrop Public Library Board will meet in a meeting on Monday,
November 6, 2017 at 6:00 PM at the Bastrop Public Library,
1100 Church Street, Bastrop, TX., 78602

- **Call to order**
- **Review and Approval of Minutes for October Meeting**
- **Announcements**—*Open House confirmed entertainers*
- **Citizen Comments**
- **Librarian's report**—discussion and possible action
- **Friends of the Library Report**
 - Cindy Heath suggested the Friend's purchase Gaylord's (Pallets) of books, DVDs, and/or audiobooks
 - Cindy Heath recommended the Friends acquire and use a portable credit card machine
 - Discussed participating the American Library Association Books for Babies program
- **Old business**
 - Brick pavers and tiles update—sold three \$100 bricks in October—discussion and possible action
 - Mobile Makerspace—students from the Smithville High School Building Trades class are building the mobile MakerSpace cabinet--Mickey DuVall is creating a MakerSpace program—first MakerSpace program is scheduled for November 18th — discussion and possible action
 - Update—15 Ton A/C unit—Mark's Heating and A/C will install the new air-conditioning unit on Thursday, November 2nd—discussion and possible action
 - Update—staff development day—library staff discussed the future of the library in the morning session and received a presentation on marketing the library in the afternoon session—discussion and possible action
 - Update—Computer and telephone issues—when a patron calls they are still unable to leave a message—existing computers continue to break-down, new computers are to be installed the first week of December; patrons continue to complain about slow WIFI connections; network printers are causing aggravation to the public and staff by having to be re-installed daily—discussion and possible action
 - Update—emergency shelter—Mickey DuVall and Bonnie Pierson are working on procedures to open, manage, close, and maintain the new emergency shelter that is scheduled to open in March—the building is located on Linden Street right outside the gate to Public Works—discussion and possible action
 - Update—knife raffle and educational program—discussion and possible action
- **New Business**
 - Library goals for fiscal year 2017/2018--discussion and possible action
 - Library Workplan objectives for fiscal year 2017/2018—discussion and possible action
 - Board/Commission/Task Force Banquet 11/9/2017—discussion and possible action
 - MakerSpace Policy—discussion and possible action
 - Joint Work Session with the City Council scheduled for February 15th, 2018— discussion and possible action
 - Annual statistics review—discussion and possible action

- Are there any items Board members would like to include on next month's agenda—discussion and possible action

Submitted by:


Mickey DuVall, Library Director

CERTIFICATION

I, Ann Franklin, City Secretary, certify that the above notice was posted on the bulletin board of the Bastrop City Hall, 1311 Chestnut, on _____ at _____.

Ann Franklin, City Secretary

Bastrop Public Library

Librarian's Report

November 6, 2017

1. Library Statistics for the month of September. Circulation statistics are up 3% compared to September 2016; gate count is down 11% compared to September 2016; programming is down 32% compared to September 2016; Internet usage is down 20% compared to September 2016; reference requests are down 20% compared to September 2016, and meeting room reservations are down 2% compared to September 2016.
2. Library annual statistics comparison from 2015/2016 to 2016/2017. Circulation statistics are down 4% from last year; gate count is up 8% over last year; programming is up 22% over last year; computer usage is down 12% from last year; reference requests are down 8% from last year; and meeting room reservations are down 1% from last year.
3. In the month of October 245 children and adults attended story time.
4. On Monday, October 2, Bonnie Pierson read a story to fourteen afterschool students from the Calvary Episcopal School.
5. On Monday, October 2, Bonnie Pierson hosted a STEM program. Ten children participated in the program and made robots.
6. Tuesday, October 3, Cookie Adkins attended the monthly Friends of the Bastrop Public Library meeting.
7. On Wednesday, October 4, Mickey DuVall hosted the Chess Club. Eight people competed in playing chess.
8. On Thursday, October 5, Bonnie Pierson read a story to nineteen Calvary Episcopal School kindergarteners.
9. On Thursday, October 5, Bonnie Pierson hosted a homeschool class. Eighteen students visited the library.
10. On Thursday, October 5, Bethany Dietrich hosted a Teen program. Twelve teens played Q-tip Dodgeball and Board Games.
11. On Thursday, October 5, Mickey DuVall met Norman Jones at Lowe's to purchase plywood for the mobile Makerspace cabinet.
12. On Thursday, October 5, Mickey DuVall met with Clayton Strickland, Recorded Books representative, to discuss the purchase of Zinio, an online magazine resource.
13. On Thursday, October 5 Mickey DuVall met with Cindy Heath to discuss acquiring her services to perform a weeding project (weed 300s, 600s, and 900s subject areas).
14. From October 9 through October 13 Mickey DuVall was on vacation.
15. On Tuesday, October 10, Bethany Dietrich presented the library's first Tween program, "Celebrate Yourself: Building Self-Esteem." Twelve Tweens participated in the program.
16. On Wednesday, October 11, John Richardson, library volunteer, hosted the Chess Club. Eight people competed playing chess.
17. On Thursday, October 12, Bethany Dietrich hosted the Teen Anime Club. Twelve teens attended the program.
18. On Monday, October 16, Bonnie Pierson read a story to fourteen afterschool students from the Calvary Episcopal School.

19. On Tuesday, October 17, Carmen Serna hosted the LEGO Club. Twenty-three children and adults enjoyed creating items using LEGOs.
20. On Tuesday, October 17, technicians from Alvear Pro Systems installed a new card reader lock on the back door.
21. On Tuesday, October 17, library staff attended a City Manager Quarterly information meeting.
22. On Wednesday, October 18, Mickey DuVall attended an emergency management meeting with Police Chief Adcock and the City Manager, Lynda Humble.
23. On Wednesday, October 18, a TML inspector visited the library to assess damage caused by Hurricane Harvey.
24. On Thursday, October 19, Bethany Dietrich hosted a teen event. Thirteen teens attended the event.
25. On Monday, October 23, Bonnie Pierson read a story to sixteen afterschool students from the Calvary Episcopal School.
26. On Wednesday, October 25, the library closed for a staff development day. Nancy Wood facilitated the morning session and Cindy Heath provided a workshop on marketing the library in the afternoon session.
27. On Thursday, October 26, Bethany Dietrich hosted a "Halloween Fest for Teens" program. Twenty teens attended the event.
28. On Friday, October 27, Carmen Serner represented the library at a Centex Family Services Parent Resource Fair. Fifteen parents visited the library's booth.
29. On Tuesday, October 31, Mickey DuVall and Sheila Bowman attended a Finance Department purchasing workshop.
30. On Tuesday, October 31, Bonnie Pierson, library staff, and volunteers participated in the annual Trick or Treat Trail. Library staff decorated the Pressley Room into a Halloween Fun Trail. 1,222 children, teens, and adults passed through the trail.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	16	19	20	17	20	16	28	29	23	34	19	8	249
100-199	53	58	38	50	56	76	62	59	54	60	42	50	658
200-299	25	39	39	45	28	60	34	40	43	70	36	25	484
300-399	97	151	91	94	125	104	92	107	135	144	129	98	1,367
400-499	21	9	11	12	11	11	7	14	14	15	10	9	144
500-599	69	59	57	47	36	62	44	86	72	51	55	64	702
600-699	230	289	217	247	268	305	196	330	307	320	268	235	3,212
700-799	118	136	95	138	113	113	75	107	105	114	105	105	1,324
800-899	39	36	22	38	52	27	24	39	38	25	58	38	436
900-999	105	116	122	137	159	124	110	131	131	112	123	126	1,496
92-920	87	73	80	122	85	86	80	94	81	76	73	73	1,010
Adult Book Club Bag	4	1	1	1	2	1	1	1	0	0	0	0	12
Adult DVD's	1,764	1,565	1,688	1,656	1,316	1,508	1,197	1,443	1,467	1,647	1,775	1,756	18,782
Adult Fiction	1,946	1,667	1,761	1,879	1,693	1,791	1,568	1,877	2,270	1,994	1,876	1,899	22,221
Adult Fiction CD's	566	592	549	570	498	587	575	607	528	537	558	511	6,678
Adult Genealogy	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Historical File	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Large Print	764	762	670	672	566	689	604	772	757	872	882	777	8,787
Adult Microfilm	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult MP3 Book	7	8	10	10	8	17	14	9	11	12	16	16	138
Adult Music on CD	230	170	193	183	161	187	123	130	162	150	122	138	1,949
Adult Nonfiction CD's	83	64	46	57	32	29	24	35	50	33	32	40	525
Adult Overdrive e-book	894	854	782	884	773	899	873	844	853	985	881	848	10,370
Adult Pro Col	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Reference	0	0	0	0	0	0	3	0	1	0	0	0	4
Adult Reference Desk	0	0	0	0	0	0	0	0	1	0	0	0	1
Adult Spanish DVD's	1	3	1	0	6	5	0	1	4	0	13	14	48
Adult Spanish Fiction	16	8	9	7	6	9	11	15	14	19	13	14	141
Adult Spanish Nonfiction	17	12	14	14	21	31	11	15	22	22	28	23	230
Adult Texana	32	38	24	33	29	31	35	26	33	46	36	21	384
Adult Vertical Files	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Videocassettes	37	15	29	32	20	33	29	27	25	38	17	35	337
Cake Pans	4	1	1	1	0	3	1	1	5	6	1	4	28
Subtotal Adult:	7,225	6,745	6,570	6,946	6,084	6,804	5,821	6,839	7,206	7,382	7,168	6,927	81,717

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvenile and children's:													
Child Spanish 1st R	43	22	5	3	11	13	9	10	13	11	21	17	178
Child Spanish Easy	111	85	36	120	104	117	74	62	113	101	124	111	1,158
Child Spanish Easy No	0	0	0	0	0	1	0	0	0	2	1	0	4
Child Storytime box	1	0	0	1	0	1	0	0	0	0	0	2	5
Easy Nonfiction	178	134	74	114	160	170	146	173	219	171	123	104	1,766
Easy Picture Books	1,412	1,378	1,017	1,164	1,235	1,638	1,208	1,381	1,891	1,665	1,487	1,592	17,068
First Readers	427	451	238	325	408	486	397	493	759	600	471	464	5,519
J 000 - J 099	21	18	6	9	16	12	14	13	29	20	9	9	176
J 100 - J 199	3	2	3	9	6	2	4	1	8	2	1	1	42
J 200 - J 299	4	16	9	9	13	16	16	11	8	6	8	8	124
J 300 - J 399	27	34	12	31	23	36	31	25	42	30	26	23	340
J 400 - J 499	5	2	0	0	2	4	8	7	6	6	1	3	44
J 500 - J 599	135	131	99	130	126	126	132	107	174	176	128	156	1,520
J 600 - J 699	52	55	48	55	47	51	44	69	56	42	39	54	612
J 700 - J 799	113	113	70	141	134	130	146	173	224	207	138	133	1,722
J 800 - J 899	12	15	19	29	22	14	20	28	21	16	15	19	230
J 900 - J 999	76	56	40	102	74	112	92	91	82	77	58	92	952
J 92 - J 920	33	12	7	18	27	25	16	38	25	22	23	22	268
Juvy CDS	40	54	43	29	43	44	37	66	84	62	58	68	628
Juvy DVD	352	284	308	300	306	378	270	311	429	441	435	380	4,194
Juvy Fiction	930	849	760	818	962	1,095	816	977	1,692	1,289	1,081	983	12,252
Juvy Graphic Novels	215	170	135	199	232	216	137	205	365	363	279	214	2,730
Juvy Oversize	6	6	6	8	7	12	11	20	8	7	12	7	110
Juvy Reference	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvy Spanish Fiction	31	35	12	25	25	27	19	5	48	38	9	18	292
Juvy Spanish Nonfiction	58	39	19	48	31	28	16	17	36	45	37	47	421
Subtotal Juv. & childr	4,285	3,961	2,966	3,687	4,014	4,754	3,663	4,283	6,332	5,399	4,584	4,527	52,455
Young Adult:													
Young Adult Fiction	208	239	205	251	248	252	214	271	496	427	292	234	3,337
Young Adult Graphic No	286	207	207	230	196	215	316	414	376	395	342	312	3,496
Subtotal Young Adult	494	446	412	481	444	467	530	685	872	822	634	546	6,833

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Other:													
Paperbacks	402	333	322	428	385	373	284	376	393	369	348	338	4,351
Magazines	31	36	33	28	43	43	48	61	33	31	38	46	471
Subtotal Other	433	369	355	456	428	416	332	437	426	400	386	384	4,822
Grand Total All	12,437	11,521	10,303	11,570	10,970	12,441	10,346	12,244	14,836	14,003	12,772	12,384	145,827
OTHER SERVICES:													
Total Online Bastrop	4,854	4,319	4,339	9,517	4,840	5,290	6,020	7,312	8,803	6,752	5,704	5,363	73,113
Advertiser Searches													
Computer Usage:													
Adult	1,442	1,177	1,125	1,399	1,347	1,387	1,168	797	842	836	1,066	1,137	13,723
Children	396	288	265	273	284	276	234	215	423	373	267	263	3,557
Teen	334	275	299	231	255	238	240	234	317	168	157	241	2,989
Wireless	2,107	1,745	1,709	1,947	1,878	2,025	1,619	1,773	2,199	2,244	2,059	1,736	23,041
Total Computer Usage	4,279	3,485	3,398	3,850	3,764	3,926	3,261	3,019	3,781	3,621	3,549	3,377	43,310
Gifts and Memorials:	\$85.21	\$0.00	\$1,125.00	\$1,000.00	\$0.00	\$550.00	\$550.00	\$0.00	\$11,805.75	\$50.00	\$845.00	\$51.02	\$16,061.98
Items Processed:													
Items Cataloged:													
Apollo	81	100	78	20	105	76	111	84	173	166	25	11	1,030
Baker & Taylor	52	29	12	33	12	23	31	26	28	15	27	34	322
Brodart	0	0	0	0	0	0	0	0	0	0	0	0	0
Cat Express-OCLC	0	18	34	25	0	21	7	7	17	18	0	16	163
Ingram	52	51	29	184	56	87	38	118	55	31	132	224	1,057
Original	132	100	89	23	167	101	105	120	165	85	82	46	1,215
Recorded Books	6	16	3	1	19	11	3	8	11	6	11	0	95
Total items cataloged	323	314	245	286	359	319	295	363	449	321	277	331	3,882
Total items withdrawn	601	167	143	482	558	35	606	408	21	1,055	350	495	4,921
Total items lost	0	0	0	0	0	0	52	0	0	0	0	0	52

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Interlibrary Loan:													
Borrowed	17	8	13	7	4	15	8	14	12	10	9	16	133
Loaned	5	2	4	5	3	3	3	4	4	1	6	3	43
Total Transactions	22	10	17	12	7	18	11	18	16	11	15	19	176
New Library Patrons:													
City	31	28	18	49	23	45	26	38	53	42	56	25	434
County	117	95	83	110	97	103	71	104	269	160	130	108	1,447
Total Patrons added	148	123	101	159	120	148	97	142	322	202	186	133	1,881
Patron Usage:													
County	70%	70%	71%	66%	67%	68%	67%	67%	71%	69%	68%	66%	
City	20%	21%	19%	22%	22%	22%	21%	22%	18%	21%	22%	22%	
Faculty	4%	4%	5%	6%	4%	4%	6%	5%	5%	5%	5%	5%	
Other	6%	5%	5%	6%	7%	6%	6%	6%	6%	5%	5%	7%	
Proctored Tests Given	3	2	2	4	2	2	0	0	0	0	0	0	15
Programming:													
Children's programs	508	586	1,112	354	546	681	632	721	1,907	1,287	447	579	9,360
Outreach programs	1,300	37	56	24	0	268	0	1,490	0	31	0	0	3,206
Teen programs	150	112	162	141	145	91	113	113	149	136	0	40	1,352
Adult programs	0	0	402	2	6	1	0	0	0	20	0	0	431
Total Programming	1,958	735	1,732	521	697	1,041	745	2,324	2,056	1,474	447	619	14,349
Number of Programs	25	24	21	21	22	25	19	27	32	22	11	18	267
Reference Assistance:													
Directional Questions	638	540	542	745	692	701	315	509	623	514	481	543	6,843
Microfilm assistance	0	0	0	0	0	0	2	0	0	0	0	0	2
Reference Questions	1,066	824	897	1,257	1,209	1,082	1,220	1,006	1,222	1,223	1,068	935	13,009
Telephone Reference	252	239	264	297	306	332	278	258	293	317	316	286	3,438
Total Reference	1,956	1,603	1,703	2,299	2,207	2,115	1,815	1,773	2,138	2,054	1,865	1,764	23,292

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2016-2017

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Reservations:													
Pressley Meeting Room	43	40	41	38	38	38	41	43	41	33	39	38	473
Maynard Board Room	24	26	19	20	17	22	19	29	32	33	36	32	309
Study Booths	224	208	179	230	223	238	219	250	260	210	231	244	2,716
Total Reservations	291	274	239	288	278	298	279	322	333	276	306	314	3,498
Visitor Count:	11,042	8,508	8,830	9,060	9,270	10,612	7,043	9,593	12,777	10,698	9,238	8,790	115,461
Volunteer Hours:													
Regular volunteers	274.50	149.25	210.75	194.50	132.00	131.75	105.00	125.50	198.25	120.00	128.00	105.60	1,875.10
Friends volunteers	54.00	45.50	53.00	61.00	46.75	136.75	74.00	68.00	130.00	68.75	75.25	55.25	868.25
Total Volunteer Hours	328.50	194.75	263.75	255.50	178.75	268.50	179.00	193.50	328.25	188.75	203.25	160.85	2,743.35
Website Hits:	2,120	2,220	2,008	2,198	1,979	2,222	2,172	2,335	3,193	2,820	2,307	2,039	27,613
Ereader assistance	15	18	10	17	22	10	6	10	16	14	4	12	154
Reserve-A-Librarian	7	5	3	3	2	3	4	0	0	2	3	5	37

**Bastrop Public Library
Goals for F.Y. 2017/2018**

1. Organize and arrange fiction books by genre.
2. Start a new program for Tweens.
3. Provide STEM (Science, Technology, Engineering, and Math) programming.
4. Provide a mobile MakerSpace to use in technology related programs. MakerSpace programming includes training on the use of a 3D printer and a CNC vinyl cutter. In addition, training sessions on how to create and manufacture items using different design software.
5. Start a new chess club.
6. Establish policy, processes and procedures in the opening, operation, and management of the City's new FEMA emergency shelter.

Library Work Plan 2017/2018

Objective 1: Early Literacy

Promotes early childhood literacy by providing Story Time and Story Time Plus programs every Wednesday and Friday mornings.

Responsible Parties: Bonnie Pierson, with assistance from Carmen Serna, creates and presents Story Time and Story Time Plus programs.

Objective Description: Storytime will provide fun, rich experiences that encourage a love of books and reading, while also promoting engaging activities that build children's reading readiness skills such as letter recognition, vocabulary development, and book handling. In addition, this program will model interactive reading techniques and activities that encourage parents to be an active participant in their child's literacy development.

Resource Allocation: Cost incurred are Bonnie's and Carmen's salaries; children's books to read from; flannel boards; toys, blocks, and craft materials. Supplies: \$350.00.

Time Allocation: Bonnie spends an estimated six hours per week on preparing and presenting Story Time and Story Time Plus programs. Carmen Serna spends five hours per week on assisting Bonnie in preparing for and presenting Story Time and Story Time Plus programs.

Progress/Attendance: Progress is determined by attendance numbers. Continued or repeat attendance by parents and children is a noteworthy factor, but it is not tracked. Another measure of progress is the sharing of experiences by parents who then bring new families to the Library. Again, this is another measure of success that is not tracked.

Attendance is kept monthly. October through September.

Library Work Plan FY 2017-2018

Objective 2: Teen Programming

Provide weekly library programming for young adults (teens) in the Bastrop community.

Responsible Parties: Bethany Dietrich, Young Adult Librarian, with the assistance from Cary Kittrell and Bonnie Pierson.

Objective Description: Teen programs provide young adults a venue to socialize with their fellow teens in a public, non-school environment. They enjoy challenging each other and themselves with playing video games, board games, karaoke, eating contests, and other fun and competitive events. Teens also have the opportunity to discuss books they read (they can also recommend new books, DVD's, etc.), movies they see, and other experiences they have had.

Resource Allocation: Costs incurred are Bethany's, Cary's and Bonnie's salaries; all manner of media purchased (books, DVD's, anime movie streaming, video games); board games; craft supplies; pizza and snacks; Christmas decorations and parade float supplies; printing costs for flyers and posters; and other program supplies.

Time Allocation: Bethany spends 6 hours a week preparing and presenting programs. In addition, Cary and Bonnie spend an estimated 2 hours per week in assisting Bethany.

Progress/Attendance: Progress is determined by the number of attendees at teen programs, teens' satisfaction of the programs attended, and teens' active involvement in advising Bethany in what books to purchase, DVD's to show, and programs they would like to see in the future. Less tangibly, we want teens to grow comfortable in utilizing the services the library offers and instilling in them a desire to continue to visit the library and use said resources beyond their high school years. This is nearly impossible to gauge, but making sure that they feel heard, respected, and a valuable part of the library community is important.

Attendance is kept monthly. October through September.

Library Work Plan 2017/2018

Objective 3: Gathering Place

Provide a welcoming environment where individuals from nonprofit corporations, clubs, government entities, public service agencies, students, entrepreneurs, and the general public can meet in formal or informal gatherings and communicate in a comfortable, safe environment.

Responsible Parties: Cary Kittrell is responsible for scheduling the use of the Lina S. Pressley Meeting Room and the Maynard Conference Room. Other library staff, sign people in and out of the library's three two-person study rooms.

Objective Description:

The library is a meeting place for an assortment of individuals and groups. The library provides meeting space, within the library proper, or in our special Pressley Meeting Room, Maynard Conference Room, or in one of our three two-person study booths. The library encourages the community to use the library as a gathering place to keep informed, socialize, do business, meet and discuss important matters, to use as an open forum, to learn, and to have fun.

Resource Allocation: Staff time. Cary Kittrell expends an estimated 6 hours per month scheduling the meeting rooms. Other staff members sign people in and out of the study rooms. There are utilities and cleaning costs. Individuals and groups use the library's meeting rooms tables and chairs.

Time Allocation: The library is open 46 hours per week. When the library is open all meeting-rooms are available. After hours, one can reserve the use of the Pressley Meeting Room.

Progress: The library collects the number of reservations for each of the meeting rooms. These numbers are collated monthly and published in a monthly statistical report.

Library Work Plan 2017/2018

Objective 4: Mobile MakerSpace Programming

The library is creating a mobile MakerSpace. The mobile MakerSpace will house a 3D printer, CNC vinyl cutter, three laptops, design software, and a WIFI router. Library staff and volunteers create and present programs using equipment included in the mobile MakerSpace.

Responsible Parties: Mickey DuVall is responsible for the designing and overseeing the construction of the mobile MakerSpace cabinet. He is also responsible for purchasing the equipment needed to be included in the MakerSpace. Mickey DuVall, Cary Kittrell, Bonnie Pierson, other library staff, and volunteers create and present MakerSpace programs.

Objective Description: The objective of this project is to allow patrons the opportunity to learn new technology. The programs enable patrons to create and/or innovate working alone or in groups. The library provides the necessary equipment and training for individuals of all ages to design and print objects using the 3D printer and/or CNC vinyl cutter. Library staff and volunteers are going to provide training on the use of the 3D printer and CNC vinyl cutter. In addition, library staff and/or volunteers are going to teach classes on learning how to use design software to create items on the 3D printer or CNC vinyl cutter. Even though library patrons become familiar with the equipment, library staff only may operate the 3D printer and CNC vinyl cutter.

Resource Allocation: Cost incurred include a 3D printer--\$2,374; CNC vinyl cutter--\$250.00; 3 lap-top computers--\$2,150.00; Cabinet materials--\$566; training supplies; and Mickey DuVall's, Cary Kittrell's, Ashley Guerrero's and Bonnie Pierson's salaries.

Time Allocation: Mickey spends an estimated ten hours per month on preparing and overseeing programs. Bonnie and Cary spend an estimated two hours per month assisting Mickey. Ashley Guerrero spends an estimated four hours per month soliciting and overseeing volunteers.

Progress:

1st Quarter: Create policy to guide staff, patrons, and volunteers in the use of the MakerSpace. Construction of mobile cabinet completed at the beginning of November. The mobile MakerSpace is introduced at the first program scheduled for Saturday, November 18th.

2nd Quarter: Staff members and/or volunteers begin offering classes on CAD (computer aided design) software. The number of students attending classes are collected and tracked in a statistical monthly report. Other attendees can work on their own designs.

3rd Quarter: Using the same design software, individuals and/or groups are challenged to design and manufacture the same item. Staff and volunteers judge the competition and the winning individual or group receives a Walmart gift card.

4th Quarter: Open session. Encourage adult patrons to participate in the MakerSpace Program. Have staff and volunteers on hand to assist new attendees. Advertise on Facebook, library's website, Texas Workforce Center, Chamber of Commerce, City's newsletter, and other outlets.

The number of attendees, number of items created using CAD (design) software, and the number of manufactured items created using the 3D printer and the CNC vinyl cutter are collected and included in a monthly statistical report.

Library Work Plan FY 2017-2018

Objective 5: Tween Programming

Provide monthly library programming and identify books appropriate for intermediate and middle schoolers ("tweens") in the Bastrop community.

Responsible Parties: Bethany Dietrich, Young Adult Librarian, with the assistance from Cary Kittrell, Carmen Serna, and Bonnie Pierson.

Objective Description: Tween programs provide intermediate and middle school students with a venue to socialize with their peers in a non-school environment. They have the opportunity to build their self-esteems, their socializing skills, their (digital and literary) literacy skills, their critical thinking skills, and to have fun in a safe environment. Additionally, tweens are encouraged to find books that fit their interests, whether they are a stronger reader and gravitate towards the Young Adult (YA) collection or are still navigating the Juvenile Fiction (JF) collection.

Resource Allocation: Costs incurred are Bethany's, Cary's, Carmen's, and Bonnie's salaries; all manner of media purchased (books, DVD's, video games, etc.); board games; craft supplies; snacks; printing costs for flyers and posters; and other program supplies.

Time Allocation: Bethany spends 3 hours a week preparing and presenting programs. In addition, Cary, Carmen, and Bonnie spend an estimated 1 hour per week in assisting Bethany.

Progress/Attendance: Progress is determined by the number of attendees at tween programs, tweens' satisfaction of the programs attended, and tweens' active involvement in advising Bethany in what books to purchase and programs they would like to see in the future. Less tangibly, we want tweens to grow comfortable in utilizing the services the library offers and instilling in them a desire to continue to visit the library and use said resources as they grow into adulthood. This is especially important as the middle school years are when students' attention to and predilection towards reading starts to wane as school and extra-curricular commitments demand more time and brainpower. Nearly impossible to gauge, this attention to cultivating life-long learners and readers helps to insure the continued progress in the Tween's educational future.

Attendance is kept monthly. October through September.

Library Work Plan 2017/2018

Objective 6: Marketing the Library

Library staff will concentrate on reaching out to the community and informing them of the existence of the library and what services and programs the library provides.

Responsible Parties: Mickey DuVall is the lead in this effort. Cassy Wilhelm performs public relations and outreach. Bethany Dietrich assists Cassy by maintaining the library's social media presence. Cary Kittrell assists Cassy Wilhelm by creating graphic materials for distribution.

Objective Description: To communicate with the Bastrop community about the services and programs the library has available to them. Starting a dialog with the business community, reaching out to underserved segments of the community, welcome new residents to the area, partner with local organizations to enhance current community initiatives, and highlighting the resources available to the community from the City of Bastrop and its library. The most important aspect of this objective is to reach out to the community and ask what the community wants and needs from their library. Communication with the community is key to this objective.

Resource Allocation: Library staff salaries. Transportation costs for outreach employee. Printing costs. Graphic art supplies. Promotional materials costs.

Time Allocation: Mickey DuVall—an estimated 4 hours per month; Cassy Wilhelm—an estimated 16 hours per week; Bethany Dietrich—an estimated 2 hours per month; and Cary Kittrell—an estimated 4 hours per month.

Progress:

1st Quarter: Cassy reaches out to Sarah at Main Street. Cassy begins attending meetings held by local businesses, organizations, and clubs. Bethany introduces the library's outreach program on social media. Cary works with Cassy to start creating flyers and brochures introducing the library and highlighting the services and programs the library provides. Cassy creates a database of businesses, organizations, clubs, and individuals contacted. Includes contact information and organization function. Cassy compiles a list of news agencies, email lists, Internet agencies, church lists, school contacts, social networks, web sites, where the library can advertise an upcoming program or event.

2nd Quarter: Cassy continues to attend business, organization, and club meetings. Cassy joins and/or participates in organizations and attends businesses meetings. Cassy reaches out to businesses, organizations, and clubs in Bastrop County. Bethany updates Cassy's outreach efforts on social media. Cary assists Cassy with creating graphic material targeted at different groups and organizations

3rd Quarter: Cassy continues to attend business, organization, and club meetings. Cassy investigates and tries to identify underserved populations in Bastrop County. She reaches out to engage different groups, churches, or other organizations that may include or represent an underserved population. Cassy continues to update contacts database.

4th Quarter: Cassy reaches out to the Bastrop, Smithville, and Elgin School Districts. Cassy continues to attend business, organization, and club meetings. Cassy updates the contacts database and starts calling the people on the list to find out if there is anything the library can do for them or to update them on the status of a service or program that they had suggested earlier. Bethany continues to update social media. Cassy works with Cary to create new flyers and brochures.

Compare monthly patron visits to the prior year to determine if the marketing plan is increasing the number of people visiting the library.

Library Work Plan 2017/2018

Objective 7: Emergency Shelter

To open the new FEMA emergency shelter.

Responsible Parties: Mickey DuVall, Shelter Officer. Bonnie Pierson, Shelter Manager. Entire library staff.

Objective Description: Using FEMA money, the City of Bastrop is building a new building to be used as an emergency shelter. As each Readiness Level is announced, and depending on the emergency, Mickey DuVall and Bonnie Pierson will identify the steps needed to be taken to open a shelter at each Readiness Level. In preparation of opening the shelter, library staff will purchase and have installed appliances, equipment, and supplies. Mickey DuVall, with Bonnie Pierson's assistance, will create procedures for opening, managing, and closing the shelter. Also, Mickey and Bonnie will write procedures on managing inventory and maintaining readiness of the shelter.

Resource Allocation: Library staff salaries. General fund budgeted monies to purchase appliances, equipment, and supplies.

Time Allocation: Mickey DuVall—until writing procedures are completed—an estimated eight hours per week; Bonnie Pierson—estimated one hour per week; and Cary Kittrell—estimated one hour per week; and other library staff—estimated eight hours per month.

Progress:

1st Quarter: Readiness Levels defined for each identified emergency. Complete procedures for opening, managing, closing, and maintaining shelter. Mickey DuVall meets and confers with Senior Center representative to explain the operation of the shelter.

2nd Quarter: In February, purchase appliances, equipment and supplies. Install all appliances and equipment. Purchase and store all supplies. Provide shelter training for staff and Senior Center volunteers. In March, have two shelter opening exercises.

3rd Quarter: At the first of April have an open house. Inventory supplies and replace what is needed. Check the building for livability and safety. Provide training for new volunteers and staff.

4th Quarter: Review procedures. Update as needed. Inspect building and check inventory (these tasks are performed quarterly).

Library Work Plan 2017/2018

Objective 8: Special Event Programming: Halloween

Plan and implement a family friendly event as part of the Bastrop community's Halloween Trick or Treat Trail event.

Responsible Parties: Bonnie Pierson, with assistance from Carmen Serna, Cary Kittrell, Bethany Dietrich and the entire Library staff.

Objective Description: The Halloween event will position the Library as a partner within the overall community Trick or Treat Trail event as we provide a fun, energetic, safe and family friendly Halloween experience. This event will expose those unfamiliar with our Library facility to the location, services and opportunities we provide.

Resource Allocation: Main personnel involved: Bonnie Pierson, Carmen Serna, Cary Kittrell, and Bethany Dietrich. The event is staged in the Pressley Meeting room. The room is reserved for the Library a total of three days. Supplies for decorations, crowd control, and safety run approximately \$700.00.

Time Allocation: Planning, preparation, and completion take place during the 3rd and 4th quarters of the year with a concentration of the workload during the end of September and the month of October.

Progress/Attendance:

3rd Quarter: Attend planning meetings with Main Street, Parks and Recreation, YMCA, Police Department and the Bastrop Ministerial Alliance. Coordinate with the groups to compile a list of activities for distribution on social media and print sources.

Plan Library activities and decorations. Create a work plan, supply list, safety plan and distribution of responsibilities for the Library staff.

4th Quarter: Order supplies, prep decorations, and schedule staff and volunteers for night of the event. Two days prior to the event stage meeting room and prep the Library for large crowds.

Attend follow up meetings with event partners.

Attendance is measured by the electronic counter at the main entrance to the Library.

Library Work Plan 2017/2018

Objective 9: Special Event Programming: Summer Reading Program

Plan and implement a series of activities and events that take place during a seven week time period during the summer months which encourage and motivate children and families to read for pleasure and use the resources of the Library.

Responsible Parties: Bonnie Pierson, with assistance from Carmen Serna, Cary Kittrell, Bethany Dietrich, and the entire Library staff.

Objective Description: Summer Reading Program Objectives:

1. Encourage children to read over the summer months to help them maintain or improve their reading skills.
2. Provide educational and entertaining programs to support summer learning.
3. Encourage parents to read to their children. Parents who read are the best example for encouraging the reading habits in their children.
4. Bring quality programs and entertainment to our community for all families.
5. Partner with organizations and groups outside the Library to increase awareness of the Library and its programs and resources.
6. Maintain a high-quality standard for the programs we provide.
7. Partner with the Bastrop Parks and Recreation Department to provide joint summer programming.
8. Maintain or exceed participation year to year.

Resource Allocation: Salaries for the main personnel involved: Bonnie Pierson, Carmen Serna, Cary Kittrell, and Bethany Dietrich. This multi-week program, including outside entertainment and activities for multiple ages, is primarily funded through donations from the Lost Pines Garden Club, Friends of the Bastrop Public Library, and local businesses. The total cost is approximately \$10,000.

Time Allocation: Planning, preparation, and completion take place during the entire year with a concentration of the workload during the 2nd and 3rd quarters of the year. The months of May, June and July are the peak months for activity.

Progress/Attendance:

1st Quarter:

- Finalize performers
- Finalize budget
- contact possible partners

- Contact businesses for donations
- Contact schools for visits and tours
- Begin creating publicity / informational materials for print, website and social media
- Create programing plan

2nd Quarter:

- Finalize calendar, promotional materials, volunteer needs
- Order materials and book prizes
- Post publicity in the library, on the web and on social media
- Create displays in the Library
- Visit schools to promote the Summer Reading Program and host school tours of the Library
- Hire temporary summer workers
- Train staff and volunteers on program
- Prep activities
- Implement programs

3rd Quarter:

- Prep activities
- Implement programs
- compile statistics for reports / presentations to Library Board, Friends of the Library, Library Director
- Have a staff wrap-up meeting
- Set tentative dates for next summer

4th Quarter:

- Receive / Review / order materials for following summer from Texas State Library
- Initial program planning: performers, publicity, calendar, events and activities
- Hire major performers

Attendance:

Attendance is collected at each individual event.

Statistics are collected for:

- Number of children, teens and adults registered
- Number of children, teens, adults reaching completion of the program (a predetermined number of minutes read during the seven-week period)

Library Work Plan 2017/2018

Objective 10: Special Event Programming: Graham Cracker Houses

Create a memorable event for families with children during the Library's Annual Open House.

Responsible Parties: Bonnie Pierson, with assistance from Carmen Serna. Library staff and community volunteers.

Objective Description: The Graham Cracker House event will provide an enjoyable family friendly seasonal activity during Open House. Our program will be a relaxed social and creative way for parents, grandparents, and children to interact together.

Resource Allocation: Bonnie Pierson's and Carmen Serna's salaries. The total cost is approximately \$500.00 to build 300 graham cracker houses and have supplies for families to decorate the houses.

Time Allocation: Planning, preparation, and completion take place during the 4th quarter of the year.

Progress/Attendance:

In November:

- review summary from last year and plan for current event
- purchase supplies
- ask for volunteers to help make houses and assist staff the day of the event
- start building houses after Thanksgiving Holiday

In December:

- finish building houses
- prep and implement program

People are counted as they enter the Pressley Meeting Room. Success is measured by attendance and if supplies met the demand during the program.

NARRATIVE INFORMATION FOR AWARDS BANQUET

Board: Library Board
Department: Library
Liaison: Mickey DuVall, Library Director
Board Chair or President: Mary Jo Jenkins

NARRATIVE

HISTORY/PURPOSE

The Library Board was established by the Bastrop City Council on February 8, 1971.

"The members of the Library Board shall serve in an advisory capacity only, shall represent the people of the library area, and shall make recommendations to the City Council and to the staff for the supervision, management and operation of such library, and shall carry out the directives and policies established by the City Council." --From the Charter of the Bastrop Public Library Board.

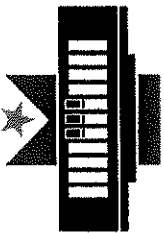
ACHIEVEMENTS FROM PAST YEAR (OR RECENT PAST)

Approved the use of donated funds to purchase the necessary equipment and materials to create a mobile MakerSpace. Provided support and hosted the library's annual Open House. Approved updated Volunteer, Circulation, and Display and Flyer Policies. Approved the use of donated funds for the updating and purchase of new security cameras.

Five Library Board members attended American Red Cross emergency shelter training.

FUTURE GOALS

Support the library in reaching the following goals for fiscal year 2017/2018. Organize and arrange fiction books by genre (Mysteries, Science Fiction/Fantasy, Romance, Historical Fiction, and General Fiction). Start a new program for Tweens. Provide STEM (Science, Technology, Engineering, and Math) programming. Provide a mobile MakerSpace to use in technology related programs. MakerSpace programming includes training on the use of a 3D printer and a CNC vinyl cutter. In addition, training sessions on how to create and manufacture items using different design software. Starting a new Chess Club. Establish policy, processes, and procedures in the opening and operation of the City's new FEMA emergency shelter.



TEXAS STATE LIBRARY
AND
ARCHIVES COMMISSION

Customized Library Data Charts for Local Fiscal Year 2015 Bastrop Public Library

What you can do with these charts:

- Print all of them at once, or create a PDF
- Copy and paste individual charts into a document or presentation (when pasting charts, use paste special/picture)
- Re-word titles, change colors or other characteristics, change the y-axis values (especially helpful where differences appear exaggerated)

Source for this data: Texas Public Libraries Annual Report for Local Fiscal Year 2015

NOTE: These charts are only as valid as the data that was provided by each library

Not all of these charts will be meaningful for your library, especially if there is incomplete or inconsistent data

Charts created by Stacey Malek, Texas State Library and Archives Commission, 2013

Scroll down, or use these quick links to other charts

[Collection](#)

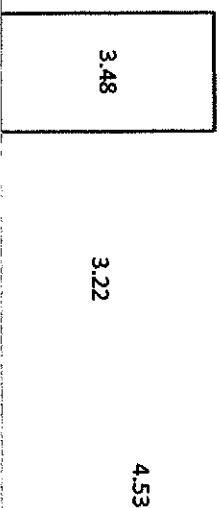
[Revenue](#)

[Expenditure](#)

[Other Measures](#)

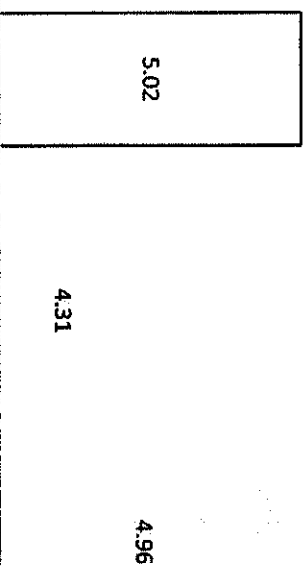
Library Use Charts

Library Visits Per Capita, FY2015



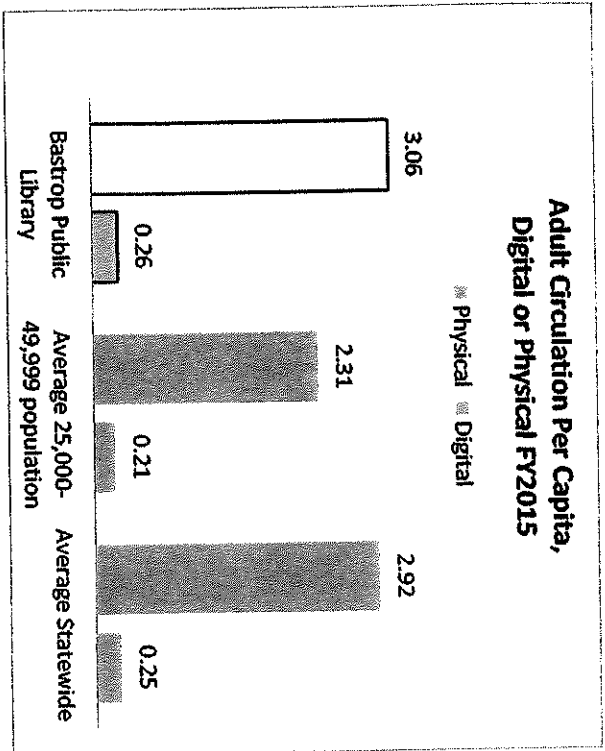
Bastrop Public Library Average 25,000-49,999 population

Total Circulation Per Capita, FY2015

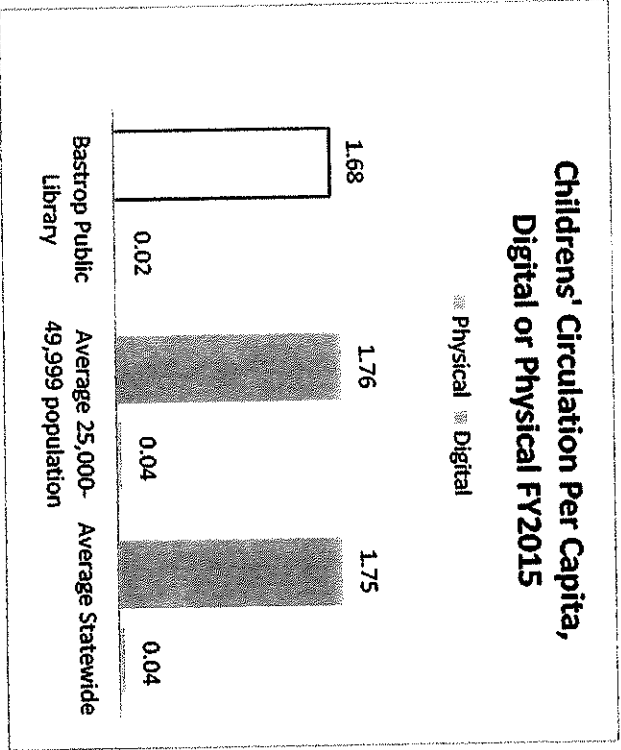


Bastrop Public Library Average 25,000-49,999 population

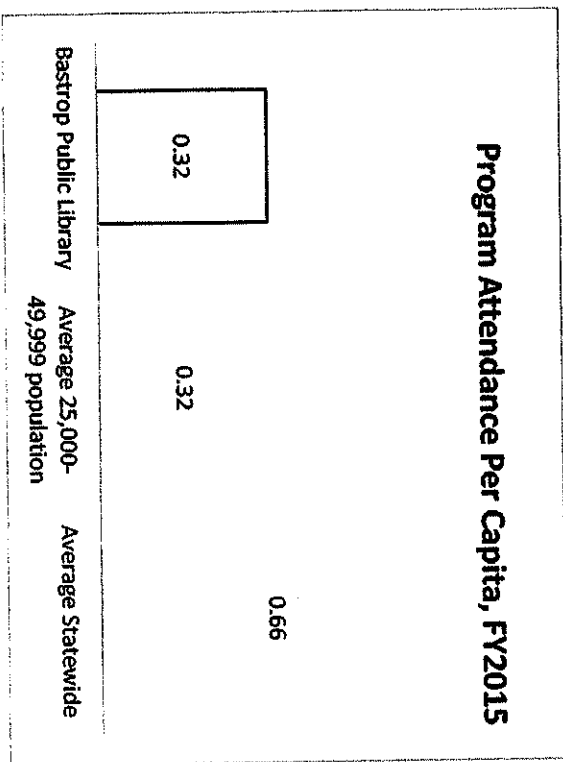
**Adult Circulation Per Capita,
Digital or Physical FY2015**



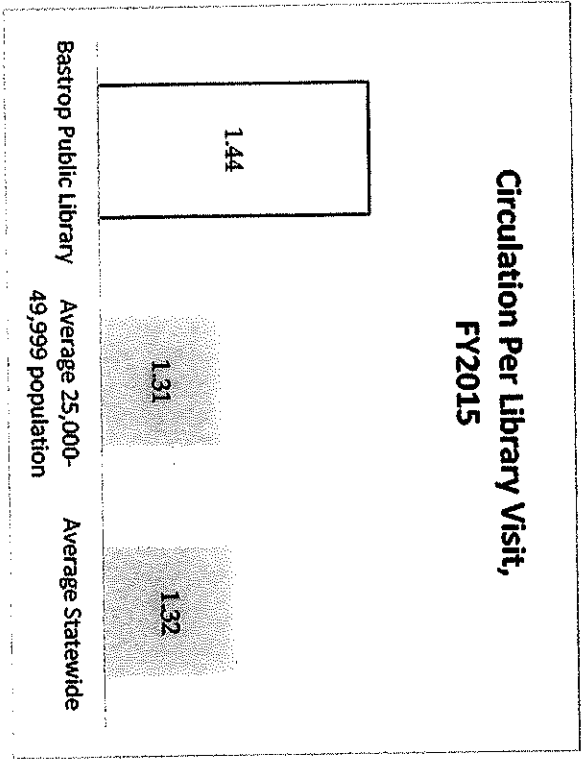
**Childrens' Circulation Per Capita,
Digital or Physical FY2015**



Program Attendance Per Capita, FY2015

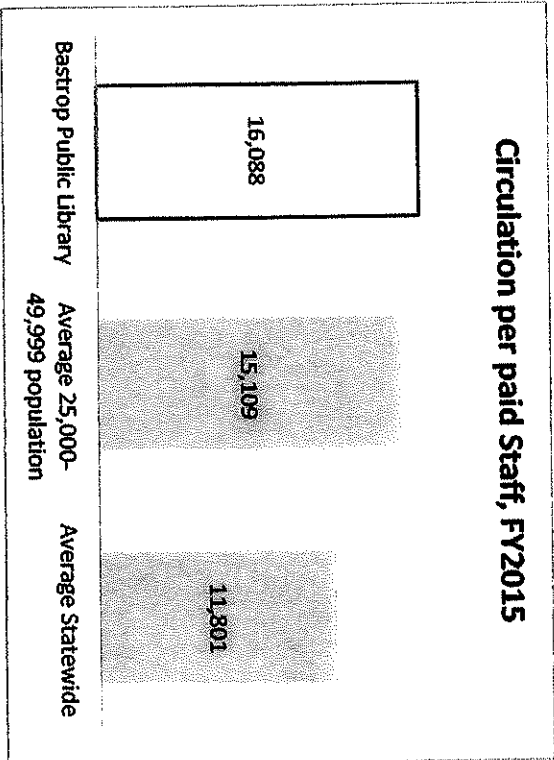


**Circulation Per Library Visit,
FY2015**

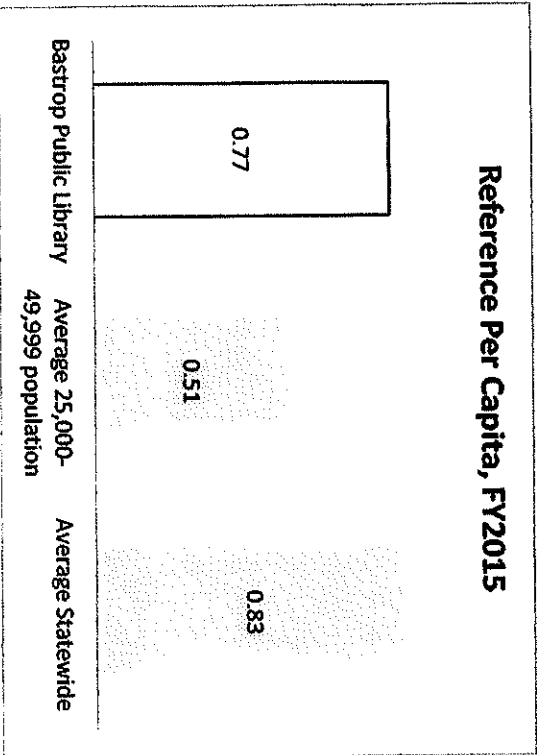


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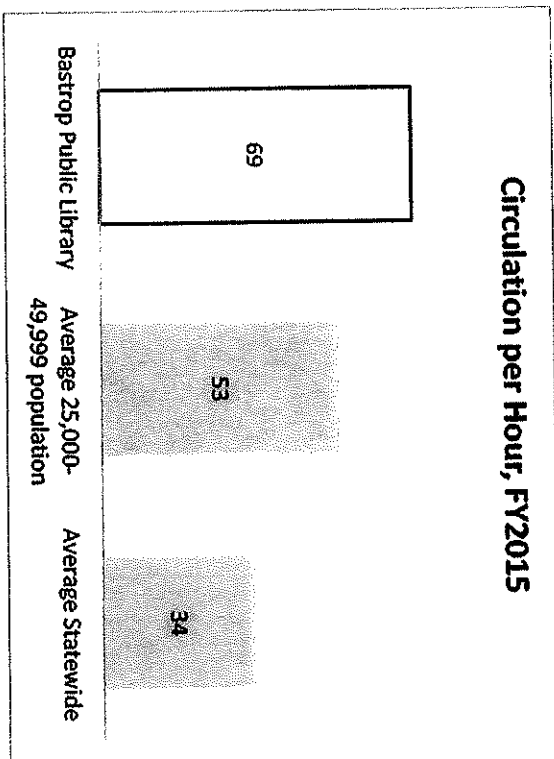
Circulation per paid Staff, FY2015



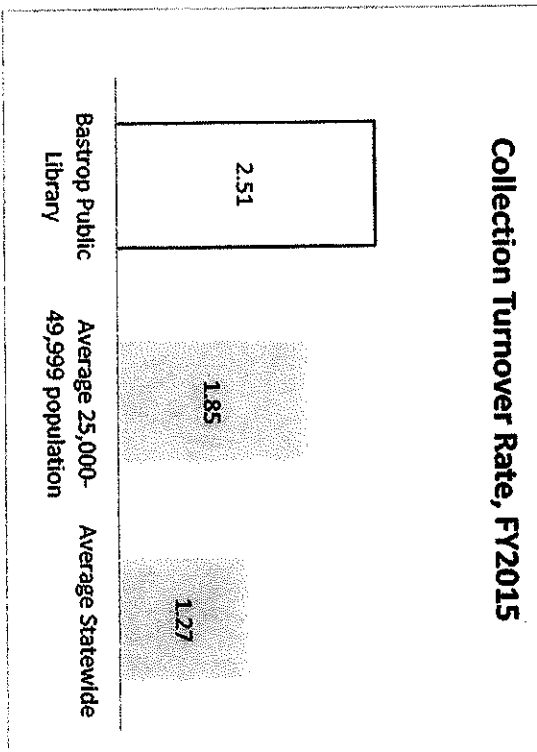
Reference Per Capita, FY2015



Circulation per Hour, FY2015



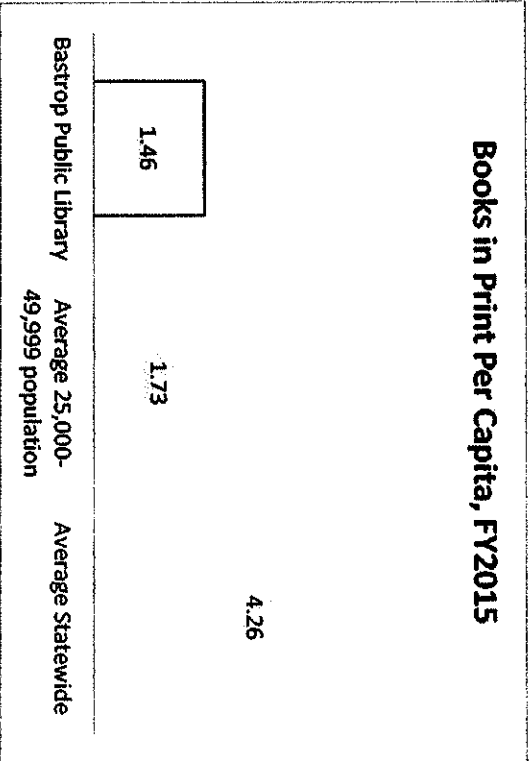
Collection Turnover Rate, FY2015



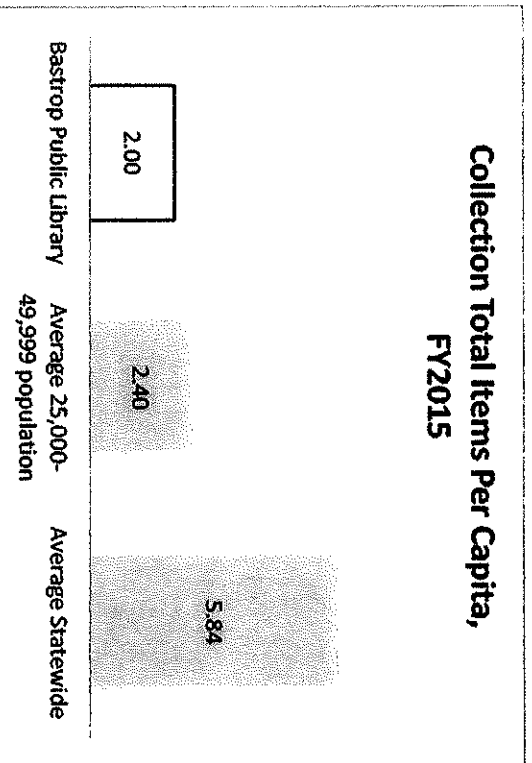
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Collection Charts

Books in Print Per Capita, FY2015



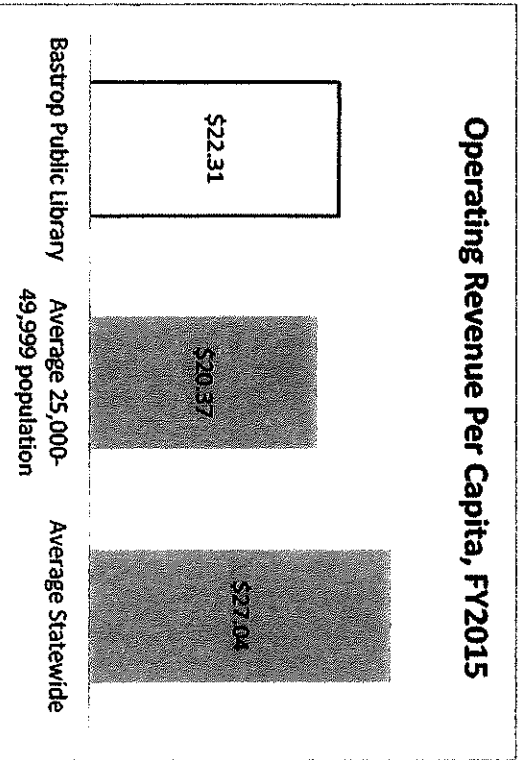
Collection Total Items Per Capita, FY2015



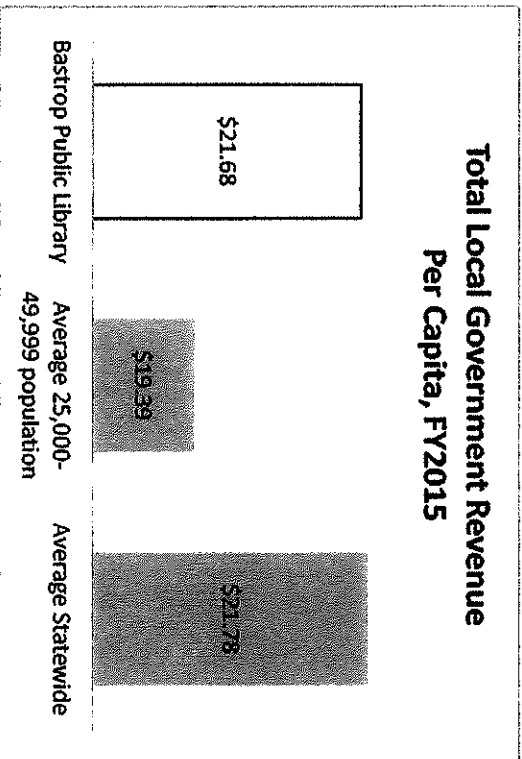
Revenue Charts

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Operating Revenue Per Capita, FY2015

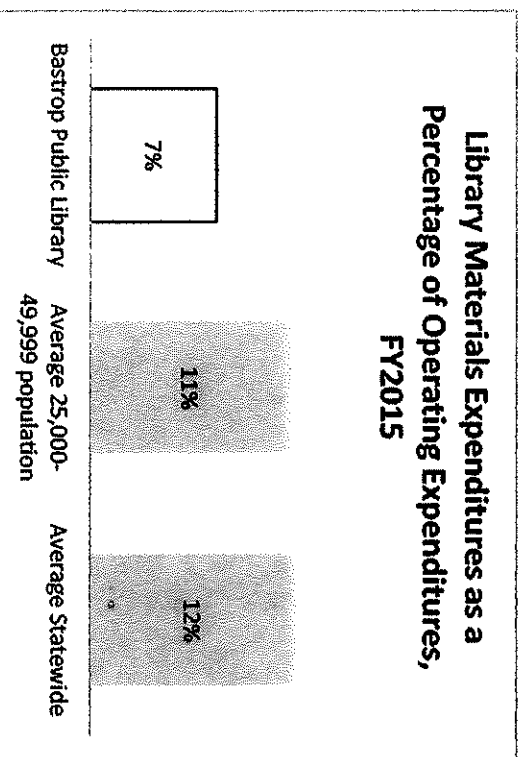
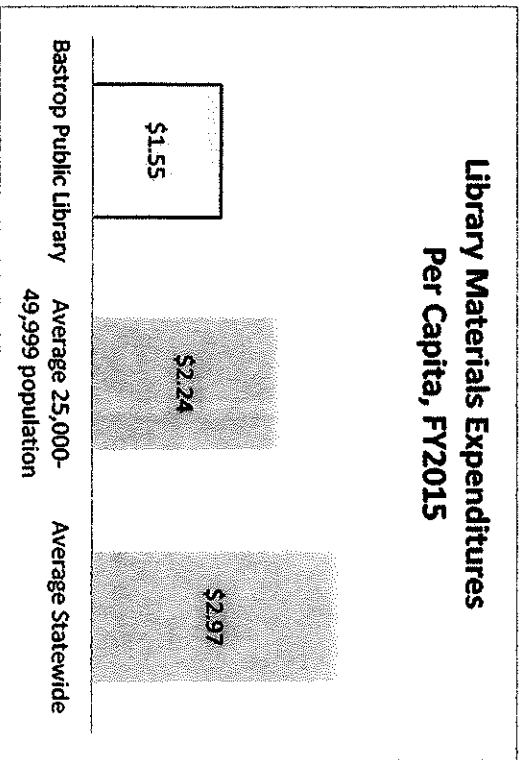
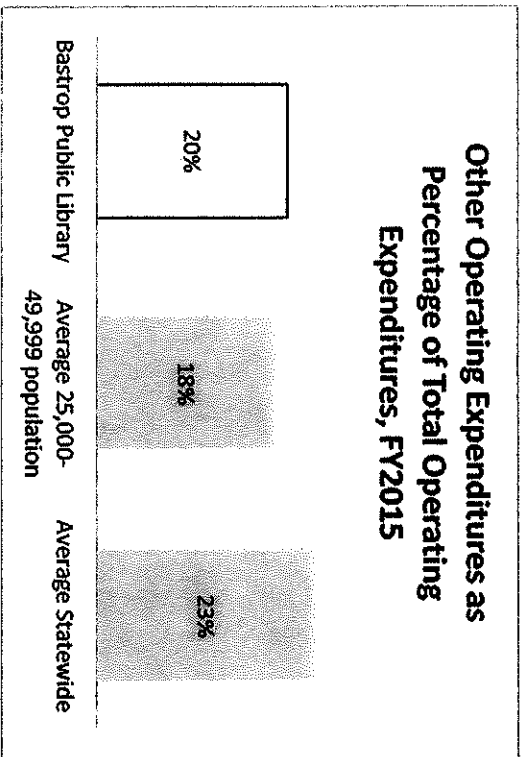
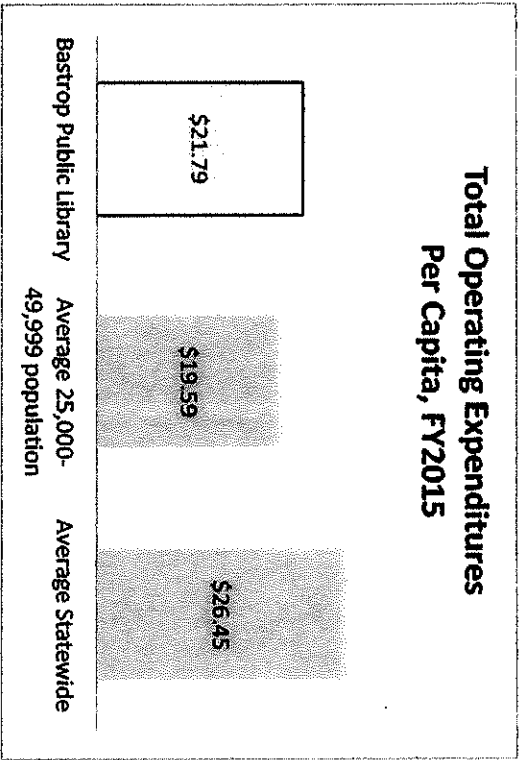


Total Local Government Revenue Per Capita, FY2015



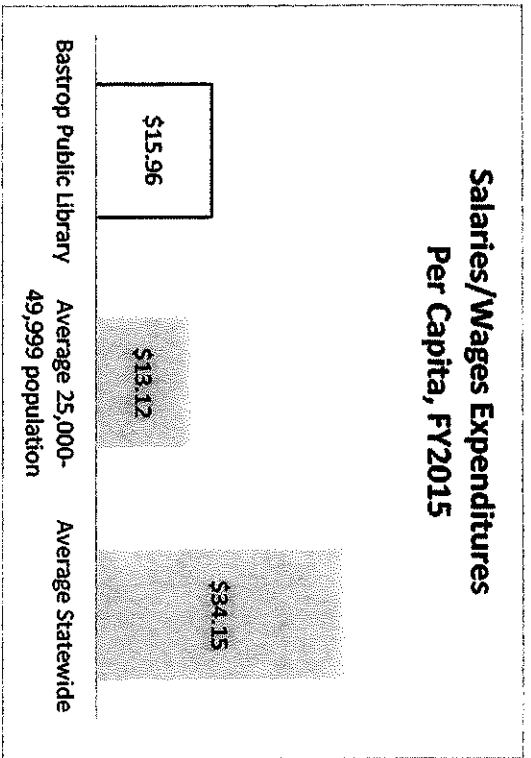
Expenditure Charts

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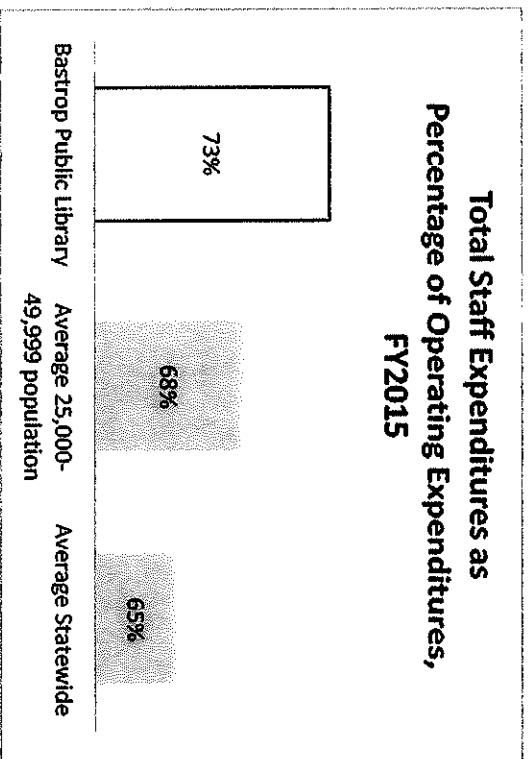


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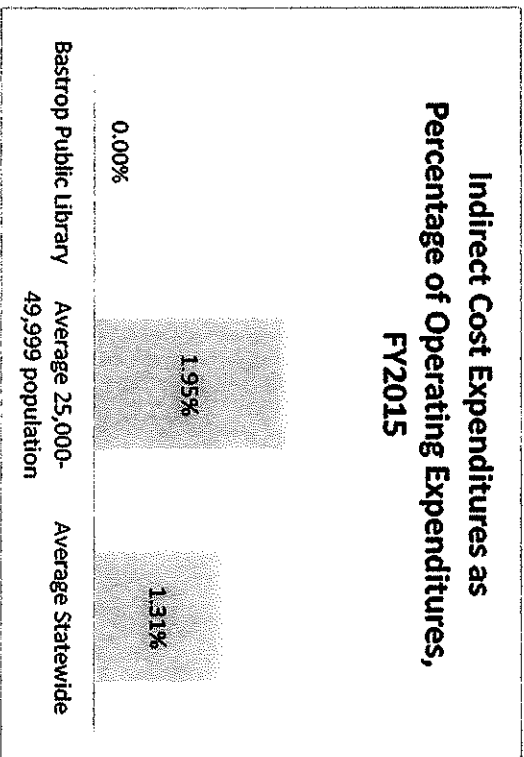
**Salaries/Wages Expenditures
Per Capita, FY2015**



**Total Staff Expenditures as
Percentage of Operating Expenditures,
FY2015**



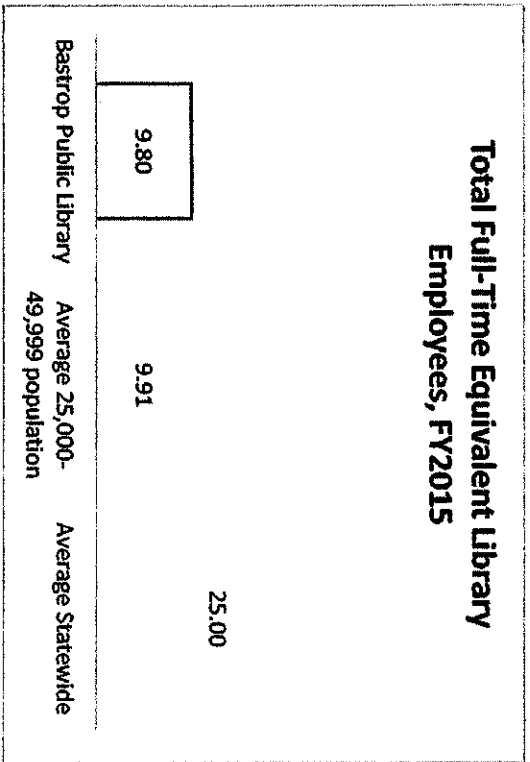
**Indirect Cost Expenditures as
Percentage of Operating Expenditures,
FY2015**



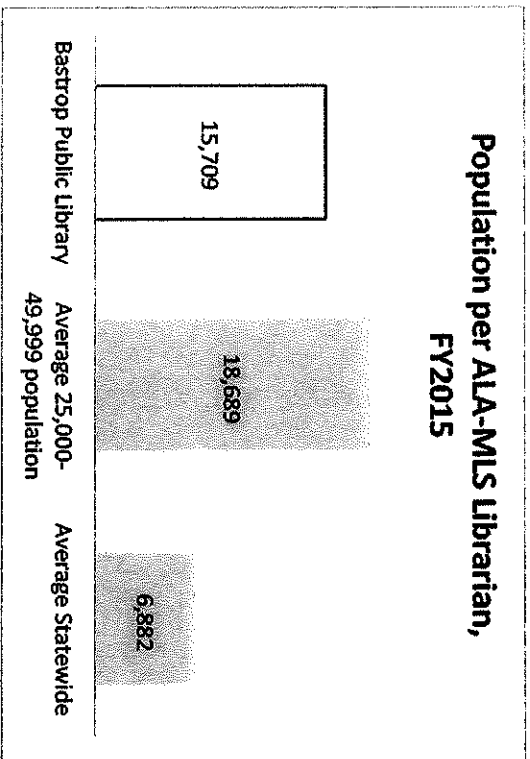
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Other Measures

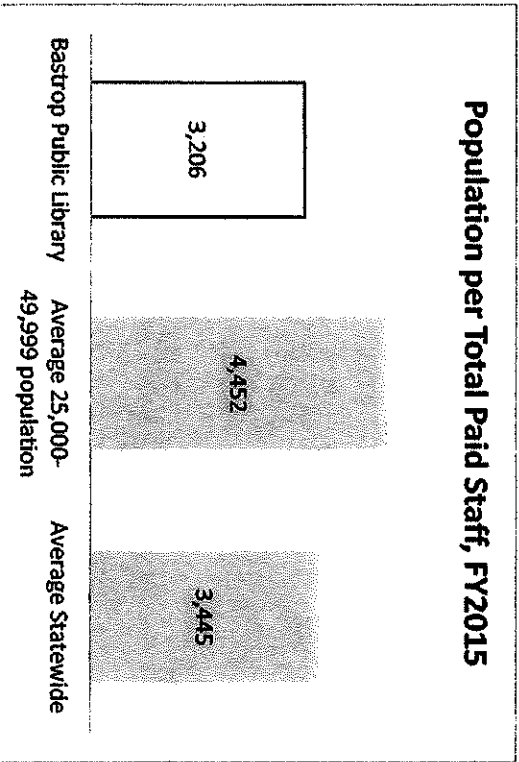
Total Full-Time Equivalent Library Employees, FY2015



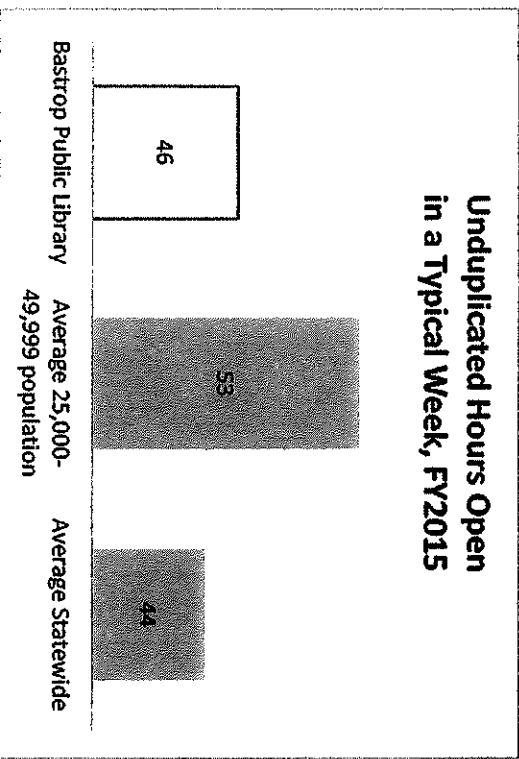
Population per ALA-MILS Librarian, FY2015



Population per Total Paid Staff, FY2015

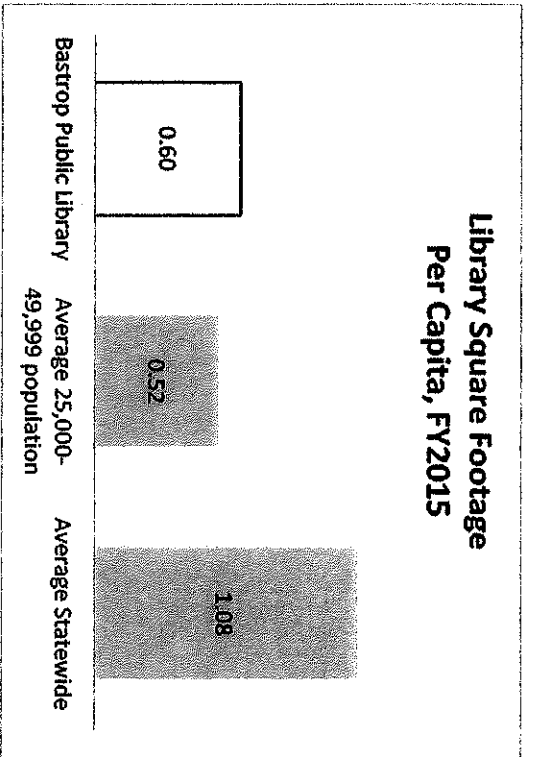


Unduplicated Hours Open in a Typical Week, FY2015



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Library Square Footage Per Capita, FY2015



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BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2016-2017

	2011	2012	2013	2014	2015	2016	2017
CIRCULATION SERVICES:							
Adult:							
000-099	440	383	392	319	270	249	
100-199	817	629	727	642	733	658	
200-299	740	727	738	622	496	484	
300-399	2,007	1,699	1,696	1,477	1,277	1,367	
400-499	211	210	225	227	136	144	
500-599	857	821	886	780	756	702	
600-699	4,642	4,374	4,429	3,799	3,393	3,212	
700-799	2,291	1,933	1,827	1,528	1,579	1,324	
800-899	675	611	536	468	493	436	
900-999	1,762	1,561	1,338	1,199	1,280	1,496	
92-920	1,345	1,054	1,048	1,030	901	1,010	
Adult Audiocassettes	354	63	26	16	8	0	
Adult Book Club Bag	4	5	11	5	13	12	
Adult DVD's	21,325	19,609	20,028	20,855	21,307	18,782	
Adult Fiction	30,028	30,355	26,878	23,835	22,406	22,221	
Adult Fiction CD's	7,925	7,863	8,167	7,862	7,550	6,678	
Adult Genealogy	-	0	0	0	0	0	
Adult Historical Vertical File	-	0	0	0	0	0	
Adult Large Print	9,630	9,119	9,043	9,204	9,414	8,787	
Adult Microfilm	-	0	0	0	0	0	
Adult MP3 Book	555	384	295	256	215	138	
Adult Music on CD	1,807	1,595	1,770	1,788	2,319	1,949	
Adult Nonfiction CD'S	699	691	688	617	634	525	
Adult One Click e-books	1,366	1,185	542	0	0	0	
Adult Overdrive e-book	-	1,898	5,575	8,601	8,851	10,370	
Adult Pro Col	-	0	3	1	2	0	
Adult Reference	3	8	1	0	2	4	
Adult Reference Desk	-	0	0	0	0	1	
Adult Spanish DVD's	124	82	96	40	47	48	
Adult Spanish Fiction	133	214	229	143	153	141	
Adult Spanish Nonfiction	216	226	208	141	156	230	
Adult Texana	573	629	406	333	496	384	

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2016-2017

	2012	2013	2014	2015	2016	2017
Adult Vertical Files	-	0	0	0	0	0
Adult Videocassettes	6,011	3,550	2,103	1,131	762	337
Cake Pans	-	0	0	0	0	28
Subtotal Adult:	94,778	91,478	89,911	86,919	85,649	81,717
Juvenile and children's:						
Child Spanish 1st R	186	224	202	325	203	178
Child Spanish Easy	1,040	659	651	1,232	1,393	1,158
Child Spanish Easy Nonfic	-	145	155	232	47	4
Child Storytime box	1	20	70	32	6	5
Easy Nonfiction	1,227	1,812	1,816	1,940	2,030	1,766
Easy Picture Books	17,479	18,628	17,851	17,505	17,867	17,068
First Readers	4,463	4,642	5,087	5,049	6,168	5,519
J 000 - J 099	210	172	124	132	163	176
J 100 - J199	97	83	77	59	62	42
J 200 - J 299	210	170	187	132	151	124
J 300 - J 399	507	517	491	407	362	340
J 400 - J 499	31	42	42	35	29	44
J 500 - J 599	2,336	2,273	2,262	1,922	1,709	1,620
J 600 - J 699	797	778	779	731	689	612
J 700 - J 799	1,927	2,018	2,075	2,175	1,901	1,722
J 800 - J 899	229	255	253	204	222	230
J 900 - J 999	941	1,004	774	929	739	952
J 92 - J 920	299	341	358	310	294	268
Juvv Audiocassettes	154	53	23	7	8	0
Juvv CD'S	575	570	500	363	486	628
Juvv DVD	-	5,464	4,981	4,589	4,081	4,194
Juvv Fiction	12,329	12,168	12,805	11,420	11,260	12,252
Juvv Graphic Novels	2,745	2,859	3,109	2,767	2,558	2,730
Juvv Oversize	50	86	129	124	112	110
Juvv Reference	2	2	0	3	0	0
Juvv Spanish Fiction	63	38	72	59	108	292
Juvv Spanish Nonfiction	188	216	158	239	369	421
Subtotal Juv. & children's	48,086	55,239	55,031	52,922	53,017	52,455
						0

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2016-2017

	2012	2013	2014	2015	2016	2017
Young Adult:						
Young Adult CD's	170	148	105	19	0	0
Young Adult Fiction	6,862	5,887	5,494	4,243	3,803	3,337
Young Adult Graphic Novels	3,509	3,879	3,944	5,921	4,105	3,496
Young Adult Nonfiction	45					
Subtotal Young Adult	10,586	9,914	9,438	10,164	7,908	6,833
Other:						
Paperbacks	8,065	8,775	8,084	7,131	5,169	4,351
Magazines	296	261	299	511	368	471
Subtotal Other	8,361	9,036	8,383	7,642	5,537	4,822
Grand Total All	161,811	165,667	162,763	157,647	152,111	145,827
OTHER SERVICES:						
Total Online Bastrop		76,312	63,307	64,006	55,404	73,113
Advertiser Searches						
Computer Usage:						
Adult		19,346	17,987	18,543	17,301	13,723
Children		6,390	5,148	5,227	4,343	3,557
Computer Class		459	84	101	42	0
Teen		4,075	3,240	3,801	3,705	2,989
Wireless		7,356	13,563	20,342	23,711	23,041
Total Computer Usage	33,056	37,626	40,022	48,014	49,102	43,310
Gifts and Memorials:						
	\$3,326.83	\$7,618.98	\$2,027.39	\$1,630.54	\$4,282.98	\$16,061.98
Items Processed:						
Items Cataloged:						

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2016-2017

	2012	2013	2014	2015	2016	2017	
Apollo	1,702	1,424	1,211	1,291	1,170	1,030	
Baker & Taylor	319	326	360	295	305	322	
Brodart	16	0	0	0	50	0	
Cat Express-OCLC	239	183	196	399	264	163	
Ingram	1,196	857	1,216	1,252	1,382	1,057	
Original	755	721	548	825	1,505	1,215	
Recorded Books	96	76	83	75	111	95	
Total items cataloged	4,323	3,587	3,614	4,137	4,787	3,882	0
Total items withdrawn	6,010	7,494	3,088	3,521	6,597	4,921	
Total items lost	39	485	74	87	123	52	
Interlibrary Loan:							
Borrowed	413	565	186	192	130	133	
Loaned		27	27	44	43	43	
Total Transactions	413	592	213	236	173	176	0
New Library Patrons:							
City	559	504	601	585	417	434	
County	1,783	1,892	1,952	1,754	1,561	1,447	
Total Patrons added	2,342	2,396	2,553	2,339	1,978	1,881	0
Patron Usage:							
County	70.0000%	72%	71%	70%	71%	68%	
City	20.0000%	20%	20%	20%	20%	21%	
Faculty	3.0000%	3%	3%	3%	3%	5%	
Other	5.0000%	5%	6%	7%	6%	6%	
Proctored Tests Given:	-	53	48	39	22	15	
Programming:							
Children's programs	8,674	7,178	8,047	7,383	9,491	9,360	
Outreach programs	2,070	4,576	2,795	1,000	295	3,206	
Teen programs	751	609	703	1,392	1,312	1,352	
Adult programs	1,067	798	280	293	650	431	
Total Programming	12,562	13,161	11,825	10,068	11,748	14,349	0

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2016-2017

	2012	2013	2014	2015	2016	2017
Number of Programs	-	0	0	0	0	267
Reference Assistance:						
Directional Questions	3,340	2,996	6,333	7,305	8,247	6,843
Microfilm assistance	60	17	1	0	0	2
Reference Questions	8,437	9,614	11,628	13,341	13,288	13,009
Telephone Reference	3,546	3,579	3,546	3,499	3,665	3,438
Total Reference	15,383	16,206	21,508	24,145	25,200	23,292
Reservations:						
Pressley Meeting Room	885	545	510	529	493	473
Maynard Board Room		373	266	210	248	309
Study Booths	2,247	2,619	2,891	3,074	2,807	2,716
Total Reservations	3,132	3,537	3,667	3,813	3,548	3,498
Visitor Count:	116,898	110,164	104,798	109,459	106,483	115,461
Volunteer Hours:						
Regular volunteers	2,524	2,230.25	2,332.25	2,354.15	1,663.50	1,875.10
Friends volunteers	1,241	924.25	1,019.00	1,156.25	864.25	868.25
Total Volunteer Hours	3,766	3,154.50	3,351.25	3,510.40	2,527.75	2,743.35
Website Hits:	25,094	25,968	28,438	34,247	31,844	27,613
Ereader assistance	0	0	117	158	232	154
Reserve-a-librarian	0	0	0	0	0	37

00-00-3000 UNASSIGNED FUND BALANCE B E G I N N I N G B A L A N C E 0.

00-00-3200 RESTRICTED FUND BALANCE B E G I N N I N G B A L A N C E 14,028.

00-00-4400 INTEREST B E G I N N I N G B A L A N C E 0.

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
10/26/16	11/15	B26084			03200 Mthly Interest Alloc		JE# 012934	000034	2.39CR	2
10/30/16	11/15	B26083			03199 Mthly Interest Alloc		JE# 012933	000033	0.26CR	2
10/31/16	11/07	B26007			03181 CD INT EARNED		JE# 012877		2.97CR	5
10/31/16	11/07	B26008			03182 TEXPOOL MTHLY INT ALLOC		JE# 012878	000006	0.96CR	6
10/31/16	11/07	B26010			03184 Mthly Interest Alloc		JE# 012880	000008	3.36CR	9
11/30/16	12/02	B26231			03225 CD INT EARNED		JE# 013007		10.78CR	20
11/30/16	12/05	B26240			03231 TEXPOOL MTHLY INT ALLOC		JE# 013012	000053	0.97CR	21
11/30/16	12/05	B26241			03232 Mthly Interest Alloc		JE# 013013	000054	3.18CR	24
11/30/16	12/07	B26274			03236 Mthly Interest Alloc		JE# 013040	000076	2.03CR	26
12/31/16	1/03	B26431			03247 CD INT EARNED		JE# 013077		7.52CR	34
12/31/16	1/03	B26432			03247 CD INT EARNED		JE# 013078		0.01CR	34
12/31/16	1/05	B26471			03256 TEXPOOL MTHLY INT ALLOC		JE# 013110	000117	1.78CR	36
12/31/16	1/06	B26481			03262 Mthly Interest Alloc		JE# 013116	000123	5.54CR	41
12/31/16	1/09	B26506			03265 Mthly Interest Alloc		JE# 013120	000126	0.33CR	42
12/31/16	2/06	B26654			03287 CD INT EARNED		JE# 013181		5.20CR	47
1/31/17	2/07	B26658			03289 Mthly Interest Alloc		JE# 013183	000158	8.81CR	56
1/31/17	2/07	B26661			03292 TEXPOOL MTHLY INT ALLOC		JE# 013186	000161	2.16CR	58
1/31/17	2/10	B26680			03299 Mthly Interest Alloc		JE# 013194	000164	4.71CR	62
2/03/17	3/13	B26893			03351 Mthly Interest Alloc		JE# 013306	000223	4.73CR	67
2/28/17	3/07	B26824			03330 CD INT EARNED		JE# 013252		9.53CR	77
2/28/17	3/07	B26825			03331 CD INT EARNED		JE# 013253		0.01CR	77
2/28/17	3/07	B26826			03332 TEXPOOL MTHLY INT ALLOC		JE# 013254	000190	1.93CR	79
2/28/17	3/07	B26827			03333 Mthly Interest Alloc		JE# 013255	000191	8.30CR	87
2/28/17	3/07	B26829			03335 CD INT EARNED		JE# 013257		0.36CR	87
2/28/17	3/13	B26894			03352 Mthly Interest Alloc		JE# 013307	000224	0.39CR	88
3/31/17	4/03	B26990			03369 Mthly Interest Alloc		JE# 013326	000237	5.76CR	93
3/31/17	4/05	B27005			03376 TEXPOOL MTHLY INT ALLOC		JE# 013335	000242	2.13CR	96
3/31/17	4/05	B27031			03383 CD INT EARNED		JE# 013360		7.51CR	103
3/31/17	4/06	B27040			03389 MBS CD INT EARNED		JE# 013367		0.30CR	103
3/31/17	4/07	B27067			03395 Mthly Interest Alloc		JE# 013384	000272	0.40CR	103
3/31/17	4/07	B27069			03397 CD INT EARNED		JE# 013386		1.37CR	104
4/30/17	5/03	B27215			03427 TEXPOOL MTHLY INT ALLOC		JE# 013447	000322	2.47CR	108
4/30/17	5/03	B27216			03428 Mthly Interest Alloc		JE# 013448	000323	5.32CR	113
4/30/17	5/04	B27219			03430 CD INT EARNED		JE# 013450		5.50CR	118
4/30/17	5/04	B27220			03431 MBS CD INT EARNED		JE# 013451		0.34CR	119
4/30/17	5/09	B27250			03437 Mthly Interest Alloc		JE# 013466	000328	5.62CR	124
4/30/17	5/09	B27251			03438 Mthly Interest Alloc		JE# 013467	000329	0.73CR	125

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
5/31/17	6/02	B27377		03462	CD INT EARNED		JE# 0134999	27.17CR	27.17CR
5/31/17	6/05	B27383		03465	TEXPOOL MTHLY INT ALLOC		JE# 013502	3.20CR	3.20CR
5/31/17	6/05	B27384		03466	MBS CD INT EARNED		JE# 013503	0.38CR	0.38CR
5/31/17	6/05	B27387		03468	Mthly Interest Alloc		JE# 013505	5.65CR	5.65CR
5/31/17	6/13	B27474		03486	Mthly Interest Alloc		JE# 013552	5.00CR	5.00CR
5/31/17	6/13	B27476		03487	Mthly Interest Alloc		JE# 013553	0.59CR	0.59CR
6/30/17	7/03	B27552		03502	CD INT EARNED		JE# 013571	9.60CR	9.60CR
6/30/17	7/03	B27555		03504	Mthly Interest Alloc		JE# 013573	6.72CR	6.72CR
6/30/17	7/10	B27612		03508	Mthly Interest Alloc		JE# 013597	1.21CR	1.21CR
6/30/17	7/10	B27620		03512	TEXPOOL MTHLY INT ALLOC		JE# 013605	4.84CR	4.84CR
7/31/17	8/07	B27622		03514	MBS CD INT EARNED		JE# 013607	000411	000411
7/31/17	8/07	B27788		03551	CD INT EARNED		JE# 013667	7.62CR	7.62CR
7/31/17	8/07	B27791		03553	TEXPOOL MTHLY INT ALLOC		JE# 013669	4.20CR	4.20CR
7/31/17	8/09	B27802		03554	Mthly Interest Alloc		JE# 013670	6.20CR	6.20CR
7/31/17	8/10	B27843		03559	MBS CD INT EARNED		JE# 013675	3.11CR	3.11CR
8/31/17	9/06	B27984		03567	Mthly Interest Alloc		JE# 013712	1.46CR	1.46CR
8/31/17	9/06	B27985		03597	TEXPOOL MTHLY INT ALLOC		JE# 013761	1.96CR	1.96CR
8/31/17	9/06	B27988		03598	Mthly Interest Alloc		JE# 013762	6.47CR	6.47CR
8/31/17	9/06	B27993		03600	CD INT EARNED		JE# 013764	14.93CR	14.93CR
8/31/17	9/11	B28035		03602	MBS CD INT EARNED		JE# 013793	9.78CR	9.78CR
8/31/17	9/11	B28038		03608	INT EARNED CUSIP# 3134GA4T8		JE# 013801	1.00CR	1.00CR
8/31/17	9/11	B28039		03614	Mthly Interest Alloc		JE# 013802	6.42CR	6.42CR
8/31/17	9/11	B28039		03615	Mthly Interest Alloc		JE# 013802	1.48CR	1.48CR
9/30/17	10/05	B28178		03644	Mthly Interest Alloc		JE# 013857	6.07CR	6.07CR
9/30/17	10/05	B28182		03648	TEXPOOL MTHLY INT ALLOC		JE# 013861	2.29CR	2.29CR
9/30/17	10/06	B28202		03652	CD INT EARNED		JE# 013867	13.48CR	13.48CR
9/30/17	10/06	B28208		03657	MBS CD INT EARNED		JE# 013872	5.77CR	5.77CR
9/30/17	10/09	B28216		03662	Mthly Interest Alloc		JE# 013877	1.04CR	1.04CR
=====							CR:	000568	
ACCUUNT TOTAL							DB:	283.83CR	
=====									

00-00-4504 LIBRARY DONATIONS B E G I N N I N G B A L A N C E

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
10/03/16	10/03	C25760	RCPT	00934071	LIBRARY DEPOSIT		JE# 0134999	3.09CR	3.09CR
10/03/16	10/03	C25760	RCPT	00934075	LIBRARY DEPOSIT		JE# 013502	2.64CR	2.64CR
10/11/16	10/11	C25853	RCPT	00935307	LIBRARY DEPOSIT		JE# 013503	17.38CR	17.38CR
10/11/16	10/11	C25853	RCPT	00935394	LIBRARY DEPOSIT		JE# 013505	56.21CR	56.21CR
10/11/16	10/11	C25853	RCPT	00935394	LIBRARY DEPOSIT		JE# 013552	12.80CR	12.80CR
10/17/16	10/17	C25901	RCPT	00936806	LIBRARY DEPOSIT		JE# 013553	9.42CR	9.42CR
10/17/16	10/17	C25901	RCPT	00936810	LIBRARY DEPOSIT		JE# 013571	7.02CR	7.02CR
10/24/16	10/24	C25930	RCPT	00937573	LIBRARY DEPOSIT		JE# 013573	3.10CR	3.10CR
10/24/16	10/24	C25930	RCPT	00937574	LIBRARY DEPOSIT		JE# 013597	43.25CR	43.25CR
10/31/16	11/01	C25984	RCPT	00937908	LIBRARY DEPOSIT		JE# 013605	2.16CR	2.16CR
10/31/16	11/01	C25984	RCPT	00937909	LIBRARY DEPOSIT		JE# 013607	2.16CR	2.16CR
11/07/16	11/07	C26012	RCPT	00938486	LIBRARY DEPOSIT		JE# 013667	8.12CR	8.12CR
11/07/16	11/07	C26012	RCPT	00938488	LIBRARY DEPOSIT		JE# 013669	2.51CR	2.51CR
11/14/16	11/14	C26067	RCPT	00939852	LIBRARY DEPOSIT		JE# 013670	26.26CR	26.26CR
11/14/16	11/14	C26067	RCPT	00939853	LIBRARY DEPOSIT		JE# 013675	10.58CR	10.58CR
11/21/16	11/21	C26177	RCPT	00941362	LIBRARY DEPOSIT		JE# 013712		

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VENDE	INV/JE #	AMOUNT	BALANCE
11/21/16	11/21	C261777	RCPT 00941363	30370	LIBRARY DEPOSIT			4.92CR	21
11/28/16	11/28	C262066	RCPT 00941707	30390	LIBRARY DEPOSIT			8.85CR	22
11/28/16	11/28	C262206	RCPT 00941725	30390	LIBRARY DEPOSIT			5.90CR	22
11/30/16	12/05	C262245	RCPT 009422250	30427	LIBRARY DEPOSIT			2.46CR	23
11/30/16	12/05	C262245	RCPT 009422251	30427	LIBRARY DEPOSIT			1.05CR	23
12/01/16	12/05	C262227	RCPT 009419223	30413	LIBRARY GRANTS FY 16-17			8,500.00CR	8,773
12/05/16	12/05	C262246	RCPT 009422253	30428	LIBRARY DEPOSIT			78.01CR	8,851
12/05/16	12/05	C262246	RCPT 009422253	30428	LIBRARY DEPOSIT			16.26CR	8,867
12/14/16	12/16	C26375	RCPT 00944894	30481	LIBRARY DEPOSIT			59.30CR	8,926
12/14/16	12/16	C26375	RCPT 00944895	30481	LIBRARY DEPOSIT			24.84CR	8,951
12/22/16	12/28	C26411	RCPT 00945836	30525	LIBRARY DEPOSIT			133.22CR	9,084
12/22/16	12/28	C26411	RCPT 00945837	30525	LIBRARY DEPOSIT			8.36CR	9,092
12/28/16	12/28	C26412	RCPT 00945840	30526	LIBRARY DEPOSIT			1,007.88CR	10,099
12/28/16	12/28	C26412	RCPT 00945841	30526	LIBRARY DEPOSIT			27.14CR	10,126
12/29/16	1/03	C26429	RCPT 00946108	30545	LIBRARY DEPOSIT			0.22CR	10,126
12/29/16	1/03	C26429	RCPT 00946109	30545	LIBRARY DEPOSIT			0.22CR	10,126
1/03/17	1/03	C26430	RCPT 00946119	30547	LIBRARY DEPOSIT			0.81CR	10,126
1/03/17	1/03	C26430	RCPT 00946120	30547	LIBRARY DEPOSIT			0.81CR	10,126
1/03/17	1/13	C26534	RCPT 00946299	30558	LIBRARY DEPOSIT			8.38CR	10,134
1/04/17	1/04	C26469	RCPT 00946219	30556	FRIENDS OF BASTROP LIBRARY			2,500.00CR	12,634
1/09/17	1/09	C26504	RCPT 00946296	30573	LIBRARY DEPOSIT			0.81CR	12,634
1/09/17	1/09	C26510	RCPT 00946945	30580	LIBRARY DEPOSIT			6.87CR	12,641
1/09/17	1/09	C26510	RCPT 00946946	30580	LIBRARY DEPOSIT			4.50CR	12,645
1/19/17	2/10	B266681	RCPT 00946946	03300	REV DUP CASH COL - LIB		JE# 013195	9.19	12,654
1/19/17	1/19	C26542	RCPT 00949220	30616	LIBRARY DEPOSIT			6.28CR	12,660
1/19/17	1/19	C26542	RCPT 00949222	30616	LIBRARY DEPOSIT			1,011.46CR	13,671
1/24/17	1/24	C26585	RCPT 00949600	30640	LIBRARY DEPOSIT			7.76CR	13,679
1/24/17	1/24	C26585	RCPT 00949601	30640	LIBRARY DEPOSIT			5.93CR	13,685
1/30/17	1/30	C26603	RCPT 00949909	30658	LIBRARY DEPOSIT			20.65CR	13,706
1/30/17	1/30	C26603	RCPT 00949910	30658	LIBRARY DEPOSIT			13.61CR	13,720
1/31/17	2/10	C26687	RCPT 00951103	30709	LIBRARY DEPOSIT			0.05CR	13,720
1/31/17	2/10	C26687	RCPT 00951104	30709	LIBRARY DEPOSIT			1.57CR	13,721
2/13/17	2/20	C26753	RCPT 00953165	30756	LIBRARY DEPOSIT			6.25CR	13,727
2/13/17	2/20	C26753	RCPT 00953167	30756	LIBRARY DEPOSIT			0.46CR	13,731
2/13/17	2/20	C26754	RCPT 00953199	30757	LIBRARY DEPOSIT			12.82CR	13,743
2/13/17	2/20	C26754	RCPT 00953200	30757	LIBRARY DEPOSIT			6.02CR	13,749
2/22/17	2/22	C26761	RCPT 00953392	30767	LIBRARY DEPOSIT			18.39CR	13,767
2/22/17	2/22	C26761	RCPT 00953393	30767	LIBRARY DEPOSIT			7.59CR	13,774
2/27/17	2/27	C26780	RCPT 00953777	30792	LIBRARY DEPOSIT			10.41CR	13,784
2/27/17	2/27	C26780	RCPT 00953778	30792	LIBRARY DEPOSIT			7.59CR	13,791
3/06/17	3/06	C26805	RCPT 00954348	30815	LIBRARY DEPOSIT			5.59CR	13,796
3/06/17	3/06	C26805	RCPT 00954350	30815	LIBRARY DEPOSIT			13.49CR	13,810
3/14/17	3/14	C26907	RCPT 00956240	30853	LIBRARY DEPOSIT			7.70CR	13,817
3/14/17	3/14	C26907	RCPT 00956245	30853	LIBRARY DEPOSIT			8.71CR	13,825
3/20/17	3/21	C26937	RCPT 00957374	30895	LIBRARY DEPOSIT			18.86CR	13,844
3/20/17	3/21	C26937	RCPT 00957375	30895	LIBRARY DEPOSIT			0.82CR	13,844
3/27/17	3/28	C26957	RCPT 00957778	30924	LIBRARY DEPOSIT			6.58CR	13,850
3/27/17	3/28	C26957	RCPT 00957779	30924	LIBRARY DEPOSIT			7.19CR	13,857
3/31/17	3/31	C26974	RCPT 00957888	30940	LIBRARY DEPOSIT			3.88CR	13,861

00-00-4504 LIBRARY DONATIONS * (CONTINUED) *

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
3/31/17	3/31	C26974	RCPT	00957889	30940 LIBRARY DEPOSIT			5.17CR	13,82
4/03/17	4/10	C27074	RCPT	00959452	30987 LIBRARY DEPOSIT			4.35CR	13,82
4/03/17	4/10	C27074	RCPT	00959453	30987 LIBRARY DEPOSIT			0.05CR	13,82
4/10/17	4/10	C27075	RCPT	00959454	30988 LIBRARY DEPOSIT			22.48CR	13,85
4/10/17	4/10	C27075	RCPT	00959455	30988 LIBRARY DEPOSIT			3.48CR	13,85
4/11/17	4/11	C27085	RCPT	00959526	30993 LIBRARY DONATION			2,500.00CR	16,35
4/17/17	4/18	C27112	RCPT	00960780	31013 LIBRARY DEPOSIT			5.43CR	16,35
4/17/17	4/18	C27112	RCPT	00960782	31013 LIBRARY DEPOSIT			1.41CR	16,36
4/18/17	4/18	C27113	RCPT	00961101	31023 LIB MATCHING GRANT IBM			550.00CR	16,91
4/25/17	4/25	C27135	RCPT	00961673	31053 LIBRARY DEPOSIT			8.35CR	16,91
4/25/17	4/25	C27135	RCPT	00961675	31053 LIBRARY DEPOSIT			6.86CR	16,92
4/28/17	5/01	C27169	RCPT	00961870	31073 LIBRARY DEPOSIT			3.52CR	16,92
4/28/17	5/01	C27169	RCPT	00961871	31073 LIBRARY DEPOSIT			4.47CR	16,93
5/01/17	5/01	C27170	RCPT	00961872	31074 LIBRARY DEPOSIT			4.90CR	16,93
5/01/17	5/01	C27170	RCPT	00961873	31074 LIBRARY DEPOSIT			0.05CR	16,93
5/08/17	5/08	C27244	RCPT	00962546	31106 LIBRARY DEPOSIT			7.09CR	16,94
5/08/17	5/08	C27244	RCPT	00962549	31106 LIBRARY DEPOSIT			7.77CR	16,95
5/18/17	5/22	C27314	RCPT	00965503	31177 LIBRARY DEPOSIT			9.90CR	16,96
5/22/17	5/22	C27315	RCPT	00965505	31178 LIBRARY DEPOSIT			4.62CR	16,96
5/22/17	5/22	C27315	RCPT	00965506	31178 LIBRARY DEPOSIT			11.84CR	16,98
5/30/17	5/31	C27359	RCPT	00965966	31206 LIBRARY DEPOSIT			22.55CR	17,00
5/30/17	5/31	C27359	RCPT	00965967	31206 LIBRARY DEPOSIT			7.23CR	17,01
5/31/17	5/31	C27360	RCPT	00965974	31208 LIBRARY DEPOSIT			2.33CR	17,01
5/31/17	5/31	C27360	RCPT	00965974	31208 LIBRARY DEPOSIT			0.30CR	17,01
5/31/17	6/13	B27478	Misc	000000	03485 DUPLICATE LIB DEPOSIT		JE# 013551	0.05CR	17,01
6/08/17	6/08	C27453	RCPT	00967211	31250 LIBRARY DEPOSIT			3.62	17,00
6/08/17	6/08	C27453	RCPT	00967212	31250 LIBRARY DEPOSIT			1.45CR	17,01
6/12/17	6/26	C27515	RCPT	00969828	31330 LIBRARY DEPOSIT			5.38CR	17,01
6/12/17	6/26	C27515	RCPT	00969828	31330 LIBRARY DEPOSIT			11,863.14CR	28,87
6/20/17	6/26	C27516	RCPT	00969849	31330 LIBRARY DEPOSIT			5.65CR	28,88
6/20/17	6/26	C27516	RCPT	00969893	31331 LIBRARY DEPOSIT			7.30CR	28,89
6/27/17	7/11	C27638	RCPT	00971471	31400 LIBRARY DEPOSIT			4.95CR	28,93
6/27/17	7/11	C27638	RCPT	00971473	31400 LIBRARY DEPOSIT			34.61CR	28,94
6/29/17	7/07	C27582	RCPT	00970727	31383 LIBRARY DEPOSIT			16.88CR	28,94
6/29/17	7/07	C27582	RCPT	00970732	31383 LIBRARY DEPOSIT			5.16CR	28,95
7/03/17	7/13	C27656	RCPT	00972188	31413 LIBRARY DEPOSIT			1.47CR	28,95
7/03/17	7/07	C27583	RCPT	00970737	31384 LIBRARY DEPOSIT			4.54CR	28,95
7/03/17	7/07	C27583	RCPT	00970739	31384 LIBRARY DEPOSIT			0.45CR	28,96
7/11/17	8/07	C27783	RCPT	00974716	31529 LIBRARY DEPOSIT			5.97CR	28,96
7/11/17	8/07	C27783	RCPT	00974717	31529 LIBRARY DEPOSIT			3.66CR	28,97
7/21/17	8/07	C27785	RCPT	00974720	31530 LIBRARY DEPOSIT			9.05CR	28,97
7/21/17	8/07	C27785	RCPT	00974724	31530 LIBRARY DEPOSIT			17.19CR	28,99
7/24/17	8/07	C27786	RCPT	00974743	31531 LIBRARY DEPOSIT			19.49CR	29,01
7/24/17	8/07	C27786	RCPT	00974750	31531 LIBRARY DEPOSIT			14.65CR	29,03
7/31/17	8/07	C27787	RCPT	00974757	31532 LIBRARY DEPOSIT			3.24CR	29,03
7/31/17	8/07	C27795	RCPT	00974873	31533 LIBRARY DEPOSIT			69.53CR	29,10
8/07/17	8/07	C27795	RCPT	00974873	31538 LIBRARY DEPOSIT			117.78CR	29,22

00-00-4504 LIBRARY DONATIONS * (CONTINUED) *

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE	
8/14/17	8/14	C27872	RCPT	00976460	31581 LIBRARY DEPOSIT			76.11CR	29,2	
8/24/17	8/24	C27926	RCPT	00978114	31645 LIBRARY DEPOSIT			77.32CR	29,3	
8/30/17	8/30	C27935	RCPT	00978407	31663 LIBRARY DEPOSIT			619.90CR	29,9	
8/31/17	9/12	C28043	RCPT	00980236	31717 LIBRARY DEPOSIT			1.07CR	29,9	
9/11/17	10/05	C28186	RCPT	00982939	31828 LIBRARY DEPOSIT			0.37CR	29,9	
9/11/17	10/05	C28186	RCPT	00982942	31828 LIBRARY DEPOSIT			6.45CR	30,0	
9/11/17	10/05	C28189	RCPT	00982951	31830 LIBRARY DEPOSIT			2.86CR	30,0	
9/11/17	10/05	C28189	RCPT	00982953	31830 LIBRARY DEPOSIT			63.53CR	30,0	
9/18/17	10/05	C28190	RCPT	00982956	31832 LIBRARY DEPOSIT			1.78CR	30,0	
9/18/17	10/05	C28190	RCPT	00982957	31832 LIBRARY DEPOSIT			51.01CR	30,1	
9/30/17	10/10	B28218	RCPT	00982962	03663 LIBRARY DEPOSIT			15.83CR	30,1	
=====								12.81		
ACACCOUNT TOTAL								JE# 013878	000569	
DB:								30,149.78CR		

00-00-4505 LIBRARY BUILDING FUND DONATION

DEPT	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE	
00-00-4506	10/05/16	10/26	B25954		GRANT PROCEEDS					
=====								0.00		
ACACCOUNT TOTAL								JE# 012859	000002	2,500.00CR
DB:								2,500.00CR		

00-00-4536 MISCELLANEOUS

DEPT	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
00-00-4560					MEETING ROOM DEPOSIT				
=====									
ACACCOUNT TOTAL									

00-00-4709 TRANS IN - DESIGNATED FUND

DEPT	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
81-00-5101					OPERATION SALARIES				
=====									
ACACCOUNT TOTAL									

81-00-5117 OVERTIME

DEPT	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
81-00-5101					OPERATION SALARIES				
=====									
ACACCOUNT TOTAL									

DEPT: 81 ** INVALID DEPT **
 81-00-5101 OPERATION SALARIES
 81-00-5117 OVERTIME

81-00-5150 SOCIAL SECURITY B E G I N N I N G B A L A N C E
 81-00-5201 SUPPLIES B E G I N N I N G B A L A N C E

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
12/03/16	12/16	A68490	CHK: 117877		25534 CHRISTMAS TREE	5347	1611DUVALL	499.99	499.99
12/03/16	12/16	A68490	CHK: 117877		25534 CANDYCANES - OPEN HS	5347	1611DUVALL	45.48	545.47
2/01/17	2/23	A71499	CHK: 118336		25920 500 MOODSHDW PENCILS	35230	1702	371.13	916.60
2/22/17	3/09	A72104	CHK: 118418		25999 CHILDRENS	45002	1702WM	163.28	1079.88
3/03/17	4/06	A73364	CHK: 118625		26162 STAFF TEES, ETC- SRP	5347	1702PIERSON-	805.05	1884.93
4/10/17	4/27	A74260	EFT: 001946		26293 VOL. SRP TEES - 8	7003	6106934	57.65	1942.58
5/01/17	5/18	A75248	CHK: 118861		26422 CRAFTS/GAMES - SRP	37123	9622284	301.85	2244.43
5/03/17	5/24	A75480	CHK: 118887		26449 RECYCLED CRAFTS BOX	5347	1704PIERSON	7.91	2252.34
5/11/17	6/01	A75925	EFT: 002161		26492 PAPER, INK - SRP	33002	6724282	425.88	1826.46
5/11/17	6/01	A75926	EFT: 002161		26492 CARD STJCT - SRP	33002	6730229	32.28	1858.74
5/12/17	6/01	A75927	EFT: 002161		26492 DESIGNJET PAPER	33002	6745546	16.14	1874.88
5/12/17	6/01	A75928	EFT: 002161		26492 ADH. BADGES - SRP	33002	6741830	5.94	1880.82
5/18/17	6/01	A75909	CHK: 118922		26492 SRP SUPPLIES, PRIZES	29043	683860034-01	599.34	2480.16
6/03/17	6/29	A77079	CHK: 119076		26658 SUPPLIES/PRIZES -SRP	5347	1705DUVALL	346.88	2827.04
6/03/17	6/29	A77081	CHK: 119076		26658 GIFT CARD -SRP PRIZE	5347	1705PIERSON	25.00	2852.04
6/22/17	7/12	A77604	CHK: 119194		26726 SRP	45002	1706WM	120.62	2972.66
6/22/17	7/12	A77604	CHK: 119194		26726 SUPPL/SNACKS - TEENS	45002	1706WM	231.30	3203.96
6/22/17	7/12	A77604	CHK: 119194		26726 SUPPLIES - SRP	45002	1706WM	8.68	3212.64
7/01/17	7/19	A77985	EFT: 002387		26787 SUPPL & PRIZES - SRP	19042	170613WALMART	46.60	3259.24
7/01/17	7/19	A78010	CHK: 119235		26787 CANON MEDIA PACK	33002	7365565	36.80	3296.04
7/01/17	7/27	A78395	EFT: 002408		26828 PLASTIC FORKS, SPOONS	33002	7673397	47.25	3343.29
7/01/17	7/27	A78399	EFT: 002408		26828 WHITE DUCK TAPE	33002	7752934	19.62	3362.91
7/01/17	8/03	A78707	CHK: 119303		26870 SRP FLYERS - 2200	5347	1705LITB	117.82	3480.73
7/03/17	7/27	A78411	CHK: 119255		26828 DECORATIONS - TEENS	5347	1706DUVALL	75.25	3556.00
7/03/17	8/03	A78709	CHK: 119303		26828 LIGHTS/BACKDROP/DOLL	5347	1706DUVALL	45.60	3601.60
7/03/17	8/03	A78710	CHK: 119303		26870 PIES, FORKS - SRP	5347	1706LITB	56.36	3657.96
7/03/17	8/03	A78710	CHK: 119303		26870 PARTY/PAPER GOODS	5347	1706PIERSON	56.71	3714.67
7/03/17	8/03	A78710	CHK: 119303		26870 14DZ DONUT HOLES SRP	5347	1706PIERSON	21.00	3735.67
7/03/17	8/03	A78710	CHK: 119303		26870 GAMES/PRIZES	5347	1706PIERSON	35.16	3770.83
7/03/17	8/03	A78710	CHK: 119303		26870 COOKIES & LEMONADE	5347	1706PIERSON	4.62	3775.45
7/03/17	8/03	A78710	CHK: 119303		26870 SMALL PRIZES - CHIL	5347	1706PIERSON	21.15	3796.60
7/03/17	8/03	A78708	CHK: 119303		26870 6 PIZZAS - TEEN	5347	1706GUERRERO	30.00	3826.60
7/03/17	8/03	A78708	CHK: 119303		26870 SUPP - ADULTS SRP	5347	1706GUERRERO	63.12	3889.72
7/06/17	7/27	A78401	EFT: 002408		26828 PHOTO PRINT MEDIA PK	33002	8039504	73.60	3963.32
9/01/17	9/14	A80667	CHK: 119551		27178 FOOD 4 "FIRE & ICE"	5347	1707GUERRERO	54.82	4018.14
9/01/17	9/14	A80667	CHK: 119551		27178 TEEN SRP PRIZES	5347	1707GUERRERO	84.09	4102.23
9/01/17	9/14	A80667	CHK: 119551		27178 PIZZAS FOR TEEN PROG	5347	1707GUERRERO	30.00	4132.23
9/01/17	9/14	A80666	CHK: 119551		27178 3-IN-1 GAME TABLE	5347	1707DUVALL	145.68	4277.91
9/01/17	9/21	A80908	CHK: 119578		27219 GIFT BASKET - SRP	5347	1707PIERSON	31.72	4309.63
9/01/17	9/21	A80908	CHK: 119578		27219 FOOD/SUPP/PRZS - SRP	5347	1707PIERSON	127.55	4437.18
9/01/17	9/21	A80908	CHK: 119578		27219 FOOD - SRP	5347	1707PIERSON	97.30	4534.48

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
9/01/17	9/21	A80908	CHK: 119578	27219	PIZZAS - TEEN VOLS	5347	1707PIERSON	30.00	5.5
9/01/17	10/24	A82470	CHK: 119780	27424	PROGRM SUPP/PRIZES	5347	1707LIB	323.39	5.9
9/01/17	10/24	A82470	CHK: 119780	27424	MTG RM MICROWAVE	5347	1707LIB	114.00	6.0
9/01/17	10/25	A82529	CHK: 119780	27433	CASH REGISTER	5347	1707LIB	174.51	6.1
9/03/17	10/25	A82529	CHK: 119780	27433	NAME BADGE	5347	1708DUVALL	6.99	6.2
9/03/17	10/25	A82529	CHK: 119780	27433	USB2.0, KEYBD/MOUSE	5347	1708DUVALL	52.96	6.2
9/03/17	10/25	A82529	CHK: 119780	27433	PAPER CRAFTS	5347	1708DUVALL	249.99	6.5
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	23.76	6.5
9/03/17	10/25	A82604	CHK: 119780	27435	CASTERS	5347	1708LIB	34.08	6.5
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	24.58	6.5
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	108.14	6.6
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	111.85	6.8
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	11.47	6.8
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	19.14	6.8
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	20.04	6.8
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	86.45	6.9
9/03/17	10/25	A82604	CHK: 119780	27435		5347	1708LIB	102.13	7.0
9/03/17	10/25	A82604	CHK: 119780	27435	IC SOCIAL, BIRD BASH	5347	1708PIERSON	239.75	7.2
9/12/17	10/25	A82599	CHK: 119801	27435	MOOD PENCILS - 1000	35064	102411	594.34	7.8
9/20/17	10/25	A82599	CHK: 119793	27435	PENCILS - 1000	19022	127157	230.53	8.1
9/25/17	10/25	A82597	CHK: 119793	27435	STICKERS - 1000	19022	127191	329.16	8.4
9/30/17	10/25	A82533	CHK: 119780	27433	LIB MAGNETS - 1000	5347	1709LIB	159.98	8.5
9/30/17	10/25	A82533	CHK: 119780	27433	WALL CALENDAR (CIRC)	5347	1709LIB	24.88	8.6
9/30/17	10/25	A82533	CHK: 119780	27433	OFFICE SUPPLIES	5347	1709LIB	133.86	8.7
9/30/17	10/25	A82533	CHK: 119780	27433	PAPER TRIMMER	5347	1709LIB	18.69	8.7
9/30/17	10/25	A82533	CHK: 119780	27433	HOLLOWEEN FLYERS	5347	1709LIB	238.00	9.0
9/30/17	10/25	A82533	CHK: 119780	27433	5X8 PLANNER	5347	1709LIB	15.29	9.0
9/30/17	10/25	A82533	CHK: 119780	27433	DESIGNJET PAPER - 2	5347	1709LIB	32.28	9.0
9/30/17	10/25	A82533	CHK: 119780	27433	BLUEBAGS, TOYANIMALS	5347	1709DUVALL	33.46	9.0
9/30/17	10/25	A82531	CHK: 119780	27433	CASTERS	5347	1709DUVALL	22.99	9.1
9/30/17	10/25	A82531	CHK: 119780	27433	AC INFINITY AXIAL...	5347	1709DUVALL	55.80	9.1
9/30/17	10/25	A82531	CHK: 119780	27433	3D CABINET HARDWARE	5347	1709DUVALL	51.84	9.2
9/30/17	10/25	A82531	CHK: 119780	27433	3D PRINTER & LATE FEE	5347	1709DUVALL	2,409.61	11.6
9/30/17	10/25	A82531	CHK: 119780	27433	?? STMT OFF BALANCE???	5347	1709DUVALL	56.22	11.6
9/30/17	10/25	A82531	CHK: 119780	27433	TAILGATER PA SYSTEM	5347	1709PIERSON	128.82	11.8
9/30/17	10/25	A82534	CHK: 119780	27433	BUBBLES	5347	1709PIERSON	89.82	11.9
9/30/17	10/25	A82534	CHK: 119780	27433	PIZZA	5347	1709PIERSON	30.00	11.9
				ACCOUNT TOTAL			CR:	11,941.31	0.00

81-00-5203 POSTAGE BEG I N N I N G B A L A N C E

81-00-5206 OFFICE EQUIPMENT BEG I N N I N G B A L A N C E
 9/03/17 10/25 A82529 CHK: 119780 27433 USB2.0, KEYBD/MOUSE 5347 1708DUVALL 62.00
 ACCOUNT TOTAL DB: 62.00 CR: 62.00

Support

2,409.61

81-00-5210	SMALL EQUIPMENT	B E G I N N I N G	B A L A N C E	1304	262	1,413.48
2/15/17	EFT: 001707	25997 SURVLSYSUPDT -FNL		1304	262-DNPMPT	1,413.48
2/15/17	EFT: 001687	25960 SURVLSYSUPDT -DNPMPT		1304	CR:	2,8
	=====	ACCOUNT TOTAL	DB: 2,826.96			0.00

81-00-5231	BOOKS	B E G I N N I N G	B A L A N C E	5347	1702PIERSON-	32.85
3/03/17	CHK: 118625	26162 LEGO BKS - PRIZES		5347	1702PIERSON-	47.12
3/03/17	CHK: 118625	26162 LEGO BKS - PRIZES		5347	1704PIERSON	10.64
5/03/17	CHK: 118887	26449 KIDS BRAIN GAMES BK		5347	1705DUVALL	70.51
6/03/17	CHK: 119076	26658 SRP TEEN PRIZES		5347	1705DUVALL	1,232.04
6/03/17	CHK: 119076	26658 CHLDRN'S PRIZES -SRP		5347	1705GUERERERO	370.00
6/03/17	CHK: 119076	26658 TEEN SRP PRIZES -BKS		17043	1707ING	26.55
8/01/17	DFT: 000000	27030 TEEN SRP GIVEAWAY- 3		17043	1707ING	492.66
8/01/17	DFT: 000000	27030 TEEN SRP GIVEAWAY- 45		17043	1707ING	28.50
8/01/17	DFT: 000000	27030 TEEN SRP GIVEAWAY- 3		17043	1707ING	15.29
8/01/17	DFT: 000000	27030 TEEN SRP GIVEAWAY- 1		17043	1709ING	16.03
9/30/17	EFT: 002817	27380 AUGUST B 2017 - 1		3032	1709B&T	11.25
9/30/17	EFT: 002817	27380 SEPT 2017 TEEN - 1		3032	1709B&T	48.94
9/30/17	EFT: 002823	27380 AYAT - 6		3032	1709B&T	19.30
9/30/17	EFT: 002823	27380 BTKIDS - 2		3032	1709B&T	48.33
9/30/17	EFT: 002823	27380 BTKIDS - 5		3032	1709B&T	71.27
	=====	ACCOUNT TOTAL	DB: 2,541.28		CR:	0.00

81-00-5232 AUDIO VISUALS B E G I N N I N G B A L A N C E

11/03/16	11/17	A673305	CHK: 117586	25390	NETFLIX	5347	1610DUVALL	8.65
12/01/16	12/22	A68789	CHK: 117926	25571	SITE LICENSE - ANIME	25125	2271912	75.00
12/03/16	12/16	A68490	CHK: 117877	25534	ANIME - TEENS	5347	1611DUVALL	8.65
1/03/17	1/26	A70325	CHK: 118166	25780	STRMG ANIME - TEENS	5347	1612DUVALL	8.65
2/23/17	2/23	A71537	CHK: 118325	25926	STREAMING ANIME	5347	1702DUVALL	8.65
3/03/17	4/06	A73361	CHK: 118625	26162	STREAMING ANIME	5347	1702DUVALL	8.65
4/03/17	4/20	A74037	CHK: 118693	26252	STREAMING ANIME	5347	1703DUVALL	8.65
5/03/17	5/24	A75476	CHK: 118887	26449	STREAM ANIME - TEENS	5347	1704DUVALL	8.65
5/03/17	5/24	A75480	CHK: 118887	26449	TROLLS/DORY/SING DVD	5347	1704PIERSON	54.92
5/03/17	5/24	A75480	CHK: 118887	26449	MOANA VIDEO	5347	1704PIERSON	20.57
6/03/17	6/29	A75480	CHK: 118887	26449	CDS	5347	1705DUVALL	114.88
6/22/17	7/12	A77604	CHK: 119194	26658	STRMG ANIME - TEENS	5347	1705DUVALL	8.65
7/03/17	7/27	A78411	CHK: 119255	26726	DVDS - TEENS	45002	1706MM	39.92
7/03/17	7/27	A78411	CHK: 119255	26828	STREAMING ANIME	5347	1706DUVALL	8.65
7/03/17	7/27	A78411	CHK: 119255	26828	VIDEO GAME, MUSIC	5347	1706DUVALL	27.81

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
9/01/17	9/14	A80666	CHK: 119551	27178	STREAMING ANIME	5347	1707DUVALL	8.65	411
9/03/17	10/25	A82529	CHK: 119780	27433	STREAMING ANIME	5347	1708DUVALL	8.65	422
9/19/17	10/25	A82602		27435	UNABRIDGED 09/17 - 1	35068	75595186	63.00	49
9/22/17	10/25	A82603		27435	UNABRIDGED 09/17 - 2	35068	75597786	81.00	57
9/25/17	10/25	A82595	CHK: 119765	27435	DVDS	1181	1709LIB	266.30	52
9/30/17	10/25	A82533	CHK: 119780	27433	MAGIC SCHOOL BUS DVD	5347	1709LIB	44.99	83
9/30/17	10/25	A82534	CHK: 119780	27433	DVDS - 49	5347	1709PIERSON	526.67	88
				ACCOUNT TOTAL				1,410.21	1,410.21
				DB:				0.00	

81-00-5320 EQUIPMENT MAINTENANCE
B E G I N N I N G B A L A N C E

81-00-5345 MAINT OF BUILDING
B E G I N N I N G B A L A N C E

81-00-5401 COMMUNICATIONS
B E G I N N I N G B A L A N C E

81-00-5505 PROFESSIONAL SERVICES
B E G I N N I N G B A L A N C E

9/03/17	10/25	A82529	CHK: 119780	27433	SURVEY&DEMOGRAPHICS	5347	1708DUVALL	965.00	9
9/30/17	10/25	A82535	CHK: 119780	27433	PHASE2 RESOURCE ANLY	5347	1710DUVALLSPT	965.00	1,9
9/30/17	10/25	A82535	CHK: 119780	27433	PHASE3 MKTING REVIEW	5347	1710DUVALLSPT	965.00	2,8
				ACCOUNT TOTAL				2,895.00	
				DB:				0.00	

81-00-5517 MEETING ROOM DEPOSIT RETURN
B E G I N N I N G B A L A N C E

81-00-5601 ADVERTISING
B E G I N N I N G B A L A N C E

1/01/17	2/09	A70906	CHK: 118238	25847	MAP AD	5399	BZ-BAS004-6	0.00	3
				ACCOUNT TOTAL				399.00	
				DB:				0.00	

81-00-5605 TRAVEL & TRAINING
B E G I N N I N G B A L A N C E

81-00-5615 DUES, SUBSCRIPTION & PUBLICATIONS
B E G I N N I N G B A L A N C E

81-00-5655 EQUIPMENT RENTAL
 B E G I N N I N G B A L A N C E

 000 ERRORS IN THIS REPORT!

** REPORT TOTALS **
 BEGINNING BALANCES: 0.00
 REPORTED ACTIVITY: 22,088.57
 ENDING BALANCES: 22,088.57
 TOTAL FUND ENDING BALANCE: 24,873.81CR

--- DEBITS ---
 --- CREDITS ---
 14,028.77CR
 32,933.61CR
 46,962.38CR
 24,873.81CR

*** GRAND TOTALS ***

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	14,028.77CR
REPORTED ACTIVITY:	22,088.57	32,933.61CR
ENDING BALANCES:	22,088.57	46,962.38CR
GRAND TOTAL ENDING BALANCE:		24,873.81CR

SELECTION CRITERIA

FISCAL YEAR: Oct-2016 / Sep-2017
 FUND: Include: 505
 PERIOD TO USE: Oct-2016 THRU Sep-2017
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655
 DEPARTMENT RANGE: - THRU -
 ACTIVE FUNDS ONLY: NO
 ACTIVE ACCOUNT ONLY: NO
 INCLUDE RESTRICTED ACCOUNTS: NO
 DIGIT SELECTION: NO

PRINT OPTIONS

OMIT ACCOUNTS WITH NO ACTIVITY: NO
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: NO
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: NO
 PRINT GRAND TOTALS: NO
 PRINT: INVOICE # YES
 PAGE BREAK BY: NONE

*** END OF REPORT ***