

# Bastrop Public Library Board Meeting Agenda

Bastrop Public Library  
1100 Church Street  
Bastrop, TX 78602  
(512) 332-8880



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June 6, 2022

Regular Meeting at 6:00 P.M.

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*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting.*

*In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**3. ANNOUNCEMENTS**

3A. The next edition of City Friends Storytime will take place on Wednesday, June 15, 2022, with Recreation Manager Terry Moore as the special guest.

3B. Director Bonnie Pierson will be on vacation from Wednesday, June 15 through Tuesday, June 21.

- 3C. The library will be closed Saturday, July 2, 2022, to allow Patriotic Fest vendors to use the parking lot.
- 3D. The library will be closed Monday, July 4, 2022, for Independence Day.
- 3E. The Boards and Commissions Fair will take place Thursday, July 14, 2022.
- 3F. There will be no Library Board meeting in July. The last two meetings of the fiscal year are to take place on Monday, August 1<sup>st</sup> and Monday, September 12<sup>th</sup>.
- 3G. The Boards and Commissions Banquet will take place Monday, October 3, 2022. Because of this, the October meeting will need to be rescheduled. The new date will be announced soon.
- 3H. Announcements from the Library Director.
- 3I. Announcements from individual Library Board members.

#### **4. REPORTS**

- 4A. Library Director report.
- 4B. Summer Reading report
- 4C. Statistical Comparison report.
- 4D. Financial update.

#### **5. PRESENTATIONS**

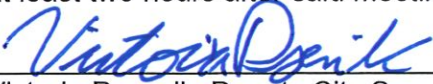
- 5A. Overdrive presentation.

#### **6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**

- 6A. Consider action to approve Bastrop Public Library Board minutes from the May 2, 2022, regular meeting.
- 6B. Consider action to approve the proposal to the City Manager regarding changes to the current fee schedule and circulation policy.
- 6C. Individual requests from Library Board members for items to be listed on future agendas.

#### **7. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Tuesday, May 31, 2022 at 12:00 p.m. and will remain posted for at least two hours after said meeting has convened.

  
Victoria Psencik, Deputy City Secretary





# STAFF REPORT

MEETING DATE: June 6, 2022

AGENDA ITEM: 4A

**TITLE:**

Library Director's Report

**AGENDA ITEM SUBMITTED BY:**

Bonnie Pierson, Library Director

**PROGRAMMING:**

After regular Teen programming on Thursday, May 5<sup>th</sup>, the library partnered with Austin Community College to hold a FASFA workshop. An ACC staff member gave a presentation about FASFA and how it works for teens interested in continuing education after high school.

On Saturday, May 7<sup>th</sup>, Carmen Serna and Terry Carwell attended the City of Bastrop's Movies in the Park at Bob Bryant Park. They had a booth to represent the library and publicize Summer Reading Program. A total of sixty-nine people interacted with the staff at the booth, and the children had the opportunity to decorate their own paper fish with a variety of provided stickers.



Carmen Serna and Kat Durham gave a tour to thirteen students from Hope Silo Academy on Thursday, May 12<sup>th</sup>. They taught the students how to read spine labels and played a game to reinforce the concept. They also taught the students how to use the card catalog computers to search for topics and specific books in the library.

Director Bonnie Pierson attended the Senior Center Health Fair on Saturday, May 14<sup>th</sup>. She provided information about the library and its services during the event.

The last regular LEGO® Club before Summer Reading's LEGO®ramas was held Tuesday, May 17<sup>th</sup>. To get in the mood of Summer Reading's Oceans of Possibilities theme, the attendees made sea creatures. The program was very successful, with a total of thirty-six participants.

#### NOTEWORTHY:

Bethany Dietrich went through FEMA training from Monday, May 9<sup>th</sup> to Tuesday, May 10<sup>th</sup>. Her certificate of completion is attached.

On Tuesday, May 10<sup>th</sup>, the Lost Pines Garden Club gave a donation of \$6,000 to the library for proceeds collected during the recent Spring Plant Sale. A sign will be placed first in the lobby, then in the Friends Book Nook, to acknowledge the Club's on going contributions to the library.

A quarterly city employee luncheon was held on Friday, May 20<sup>th</sup>.

The library staff held a quarterly meeting on Tuesday, May 24<sup>th</sup>. The meeting focused on preparing the staff for Summer Reading.

Student clerk Sheccid Valdez-Martinez graduated high school on Thursday, May 26<sup>th</sup>.

Some of the recently approved changes to the circulation policy, namely a three-week check out and a twenty-item limit, went into effect on Tuesday, May 31<sup>st</sup>. Publicity for these changes is attached.

The Master Naturalist's Pollinator Garden is making great progress. Pictures of the garden follow.

The library has received ten additional hotspots, which are ready to go into circulation this summer. This brings the total number of hotspots available for check out to 20.

Total hotspot circulation (Aug. '21-Apr. '22): 136

Mary Jo Jenkins, Jennifer Leisure, and Sally Keinarth's terms are set to expire September 2022. According to the City of Bastrop's Code of Ordinances, article 1.04, section 1.04.002, if you have served two or more consecutive terms on a board, you must wait one year before reapplying to the board, unless the Mayor has good cause to waive this wait-period. If you have not yet served two or more consecutive terms, there is no wait-period to submit for reapplication. The official list of terms, the code of ordinances setting the above parameters, and request for reconsideration form are attached for reference.

#### FOLLOW-UP INFORMATION:

The Spring Book Sale was very successful, garnering \$3,307.00 in total. That day, four new Friends of the Library memberships were received and almost \$150 in donations were collected during the sale.

Members of the Library Board are covered in the event of a lawsuit against the Board or library by the City of Bastrop's Texas Municipal League membership.

#### COMMUNITY FEEDBACK:

"Thank you, Bastrop Public Library folks, for your service to our community!"

-Gloria Perkins, Bastrop Visitor Center Manager



Begins Tuesday, May 31, 2022

These changes were spearheaded by the Bastrop Library Advisory Board; thank you!



 Like  Comment  Share

  27

2 Shares

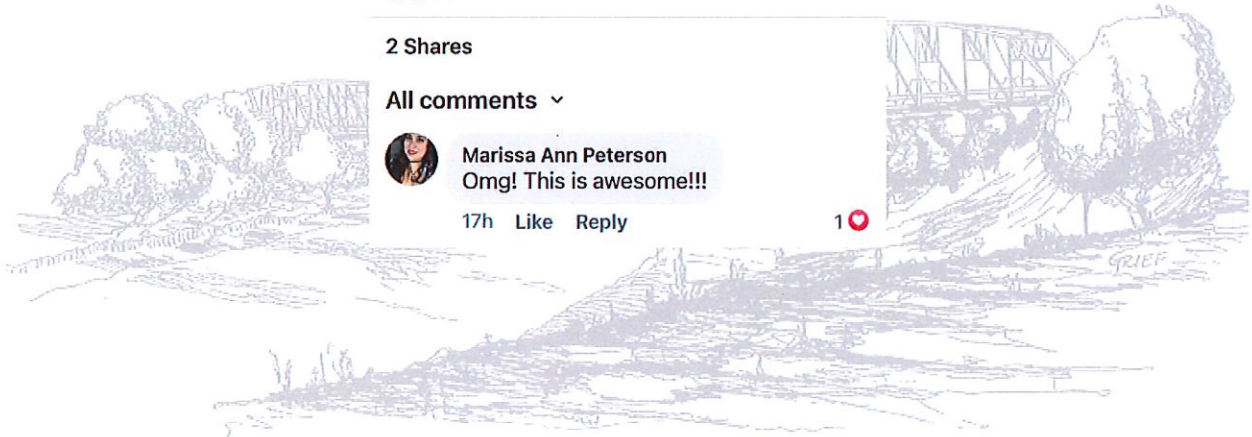
All comments ▾



**Marissa Ann Peterson**  
Omg! This is awesome!!!

17h Like Reply

1 



# Emergency Management Institute



## FEMIA

This is to certify that

**Bethany Dietrich**

successfully completed

**Shelter Field Guide Training for State and Local Communities**

**May 9 - 10, 2022**



A handwritten signature in black ink, appearing to read "Bethany Dietrich".

Superintendent  
Emergency Management Institute

# Emergency Management Institute



## FEMIA

This Certificate of Achievement is to acknowledge that

**BETHANY A DIETRICH**

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

**KT-419**  
**Final Exam for K0419**

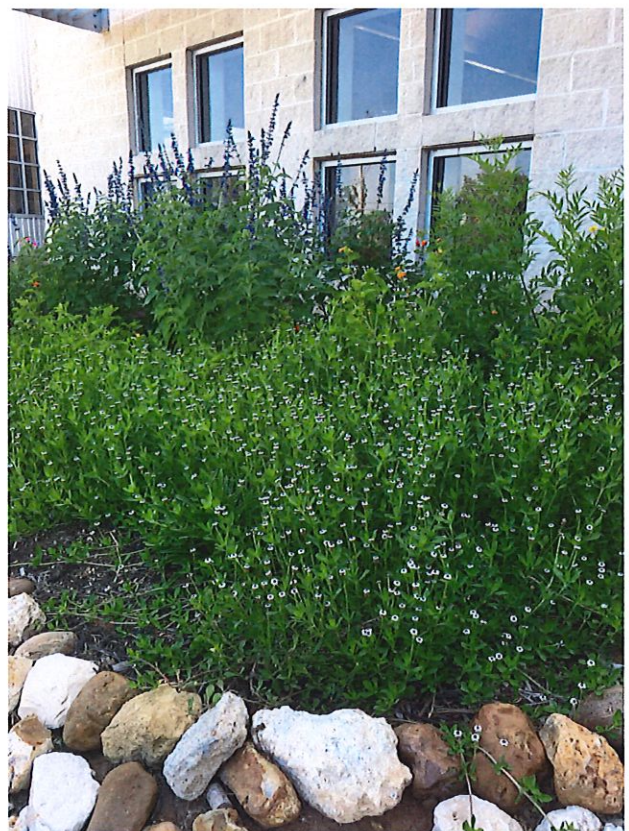
*Issued this 10th Day of May, 2022*

Jeffrey D. Stern, Ph.D.  
Superintendent  
Emergency Management Institute  
Federal Emergency Management Agency





# Pollinator Garden - Texas Master Naturalists





## LIBRARY BOARD

MEMBERS	ADDRESS	PHONE NUMBERS	TERM LENGTH	EXPIRES
Place 1. Rebecca Bennett	1605 Pecan St. Bastrop, TX 78602	512-964.6653 (Home) <a href="mailto:rebecca.bennett@ymail.com">rebecca.bennett@ymail.com</a>	3 yrs.	2023
Place 2. Jennifer Leisure	120 Clear Water Pass Bastrop, TX 78602	512-922-1281 <a href="mailto:jleisure10@gmail.com">jleisure10@gmail.com</a>	3 yrs.	2022
Place 3. Mary Jo Jenkins	204 Maynard Bastrop, TX 78602	512/303-6308 (Home) 512-496-3207 <a href="mailto:mjenk77553@aol.com">mjenk77553@aol.com</a>	3 yrs.	2022
Place 4. Barbara Clemons	2013 Pecan St. Bastrop, Texas 78602	512.988.8033 <a href="mailto:bgclem3@gmail.com">bgclem3@gmail.com</a>	3 yrs.	2023
Place 5. Laura Goodwin	293 Rimrock Ct Bastrop, TX 78602	830-660-5113 <a href="mailto:lgoodwin83@gmail.com">lgoodwin83@gmail.com</a>	3 yrs.	2024
Place 6. Sally Keinarth	127 River Forest Bastrop, TX 78602	512-988-0575 <a href="mailto:sallyjkeinarth@aol.com">sallyjkeinarth@aol.com</a>	3 yrs.	2022
Place 7. Meagan Webb	166 Piney Ridge Dr. Bastrop, TX 78602	512-74-5469 <a href="mailto:meagan.webb@cacbastrop.org">meagan.webb@cacbastrop.org</a>	3 yrs.	2024

Per City Ordinance No. 2012-13 Board Members drew lots for staggered terms. After serving the initial term which they drew then each member Place will serve 3 years terms.

**NOTE:** If a Place become vacant the person appointed to fill that Place will serve only the remaining term.

**Board Liaison**

Bonnie Pierson, Director (b) 512.332.8880

[bonnie@bastroplibrary.org](mailto:bonnie@bastroplibrary.org)

Sec. 1.04.002 - Membership, terms.

Unless otherwise controlled and mandated by state or federal law and/or City Charter, the following overarching provisions shall apply to the city's boards, commissions, task forces, committees and advisory bodies ("board(s)," "body" or "advisory bodies"):

- (1) Board members shall be appointed by the mayor and confirmed by the Council, for terms of three (3) years. No board member shall serve more than two (2) consecutive terms on a particular advisory body. An individual that has previously served two (2) consecutive terms on a particular advisory body, must wait one full year before being reappointed to the same advisory body. The Mayor, upon a finding of good cause, has the authority to waive this one-year waiting period.
- (2) All city advisory bodies shall consist of seven (7) members and each seat shall be assigned a "place."
- (3) Advisory body members' terms of service shall be "staggered" three-year terms, so that the entire membership of the board will not be subject to replacement at any single point in time. If necessary, to establish initial staggering of the membership Place 1 and Place 2 shall initially serve a three-year term, Place 3 and Place 4 shall initially serve a two-year term, and Place 5, Place 6 and Place 7 shall initially serve one-year terms.
- (4) In the event of a vacancy, an individual appointed to fill the vacant place will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.
- (5) All advisory body members shall reside within the city limits or the city's Extraterritorial Jurisdiction (ETJ). No more than two (2) members of a particular advisory body can be from the ETJ. Upon a showing of good cause, the Mayor may waive the residency requirement.
- (6) Each advisory body will have a City Council Member assigned as Council Liaison. This will facilitate the transfer of information from the advisory bodies to the City Council.

(Ord. No. 2012-13, pt. 1, 6-26-12; Ord. No. 2019-44, § 2(Exh. A), 11-26-19)





# CITY OF BASTROP

City Secretary's Office  
 1311 Chestnut Street  
 Bastrop, Texas 78602  
 (512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

### SECTION A: APPLICANT INFORMATION

Last Name		First	Middle
Street Address		Mailing Address	
Apt/Unit #	City	State	ZIP Code
Phone ( ) -		E-mail Address	
Date Available	I have lived in Bastrop	years.	Place of Employment
Have you filed an application here before?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
		If so, when?	
Have you ever been convicted of a crime?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
		If so, when?	
Do you reside within the City Limits of Bastrop?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Currently Employed	YES <input type="checkbox"/>
			NO <input type="checkbox"/>

*Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.*

### SECTION B: REFERENCES

Please list three professional references.

Full Name	Relationship
Company	Phone ( ) -
Full Name	Relationship
Company	Phone ( ) -
Full Name	Relationship
Company	Phone ( ) -

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

What qualifies you to serve on the board(s) you are applying for?

Why do you want to serve on the board(s) you are applying for?

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

<input type="checkbox"/> Bastrop Parks Board	<input type="checkbox"/> Bastrop Economic Development Corporation	<input type="checkbox"/> Bastrop Housing Authority
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Construction Standards Board of Adjustments
<input type="checkbox"/> Main Street Advisory Board	<input type="checkbox"/> Fairview Cemetery Advisory Board	<input type="checkbox"/> Art in Public Places Board
<input type="checkbox"/> Hunters Crossing Local Government Corporation Board	<input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	
<input type="checkbox"/> Automated Red Light Advisory Committee	<input type="checkbox"/> Other:	

<input type="checkbox"/> Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	<input type="checkbox"/> Architect, Planner, Designer
	<input type="checkbox"/> Licensed Real Estate Professional
	<input type="checkbox"/> Own Commercial Historic Structure/Property
	<input type="checkbox"/> Own Residential Historic Structure/Property
	<input type="checkbox"/> General Resident of City of Bastrop
	<input type="checkbox"/> Planning and Zoning Member
<input type="checkbox"/> Bastrop County Historic Society Member	

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature	Date
-----------	------

**WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
 City Secretary's Office  
 1311 Chestnut Street  
 Bastrop, Texas 78602

**OFFICE USE ONLY**

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	





# STAFF REPORT

**MEETING DATE:** June 6, 2022

**AGENDA ITEM:** 4B

**TITLE:**

Summer Reading Report

**AGENDA ITEM SUBMITTED BY:**

Bonnie Pierson, Library Director

This is a basic outline of what will be discussed in this report. Information will be distributed during the meeting and included in the packet after.

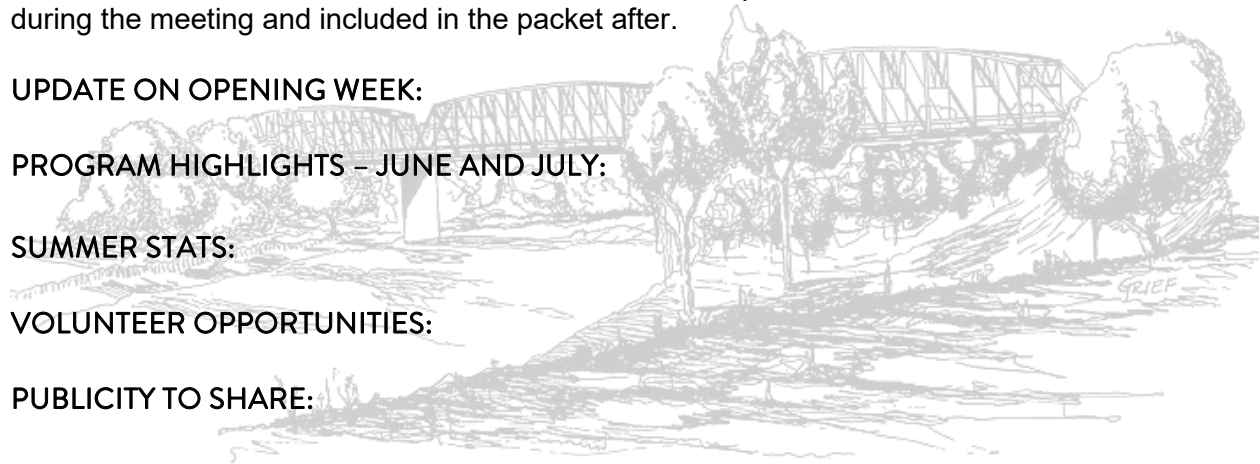
**UPDATE ON OPENING WEEK:**

**PROGRAM HIGHLIGHTS – JUNE AND JULY:**

**SUMMER STATS:**

**VOLUNTEER OPPORTUNITIES:**

**PUBLICITY TO SHARE:**



## Statistics - April 2022

Community Engagement	Q1	Q2	APR	MAY	JUN	Q3	YTD 22	YTD 21	YEAR TOTAL 21
<u>Circs By Patron Type</u>									
Juv	846	1,078	514			514	2,438	2,005	4,226
Teen	171	217	33			33	421	709	1,183
Adult	4,367	4,124	1,340			1,340	9,831	8,169	16,198
Staff	305	452	129			129	886	652	1,381
NR Juv	1,320	1,311	435			435	3,066	1,917	4,271
NR Teen	339	306	102			102	747	277	856
NR Adult	10,280	10,785	3,890			3,890	24,955	18,273	39,269
TexShare	11	176	8			8	195	32	54
<b>Total NR Usage</b>	<b>11,950</b>	<b>12,578</b>	<b>4,435</b>			<b>4,435</b>	<b>28,963</b>	<b>20,499</b>	<b>44,450</b>
<b>% NR Usage</b>	<b>68%</b>	<b>68%</b>	<b>69%</b>			<b>69%</b>	<b>68%</b>	<b>64%</b>	<b>66%</b>
<u>Programming</u>									
Kids - # of Programs	26	19	6			6	51	10	65
Kids - Program Attendance	910	870	237			237	2017	138	1,891
Young Adults - # of Programs	19	18	7			7	44	34	77
Young Adults - Program Attendance	140	127	41			41	308	128	437
Adults - # of Programs	8	11	3			3	22	32	54
Adults - Program Attendance	83	85	46			46	214	119	247
General - # of Programs	0	0	0			0	0	0	0
General - Program Attendance	0	0	0			0	0	0	0
Outreach - # of Programs	5	4	1			1	10	10	17
Outreach - Program Attendance	923	76	293			293	1292	599	916
Passive - Coloring Sheets	270	524	128			128	922	0	105
<b>Total # of Programs</b>	<b>61</b>	<b>52</b>	<b>17</b>			<b>17</b>	<b>130</b>	<b>96</b>	<b>223</b>
<b>Total Program Attendance</b>	<b>2,500</b>	<b>1,158</b>	<b>617</b>			<b>617</b>	<b>4,275</b>	<b>2,174</b>	<b>4,681</b>
<u>Membership - New Cards</u>									
City	70	87	38			38	195	116	311
City Renewals	132	142	41			41	315	340	569
Faculty	1	4	0			0	5	4	4
Faculty Renewals	8	6	1			1	15	13	20
Friends	0	0	0			0	0	0	2
Friends Renewals	8	7	4			4	19	10	24
Staff	1	1	1			1	3	4	6
Staff Renewals	1	2	0			0	3	9	17
Nonresident	116	130	39			39	285	184	452
Nonresident Renewals	179	252	55			55	486	525	942
TexShare Visitor	1	5	1			1	7	5	9
TexShare Visitor Renewals	1	1	0			0	2	0	0
<b>Total New Registrations</b>	<b>189</b>	<b>225</b>	<b>79</b>			<b>79</b>	<b>493</b>	<b>310</b>	<b>779</b>
<b>Total Renewals</b>	<b>329</b>	<b>415</b>	<b>101</b>			<b>101</b>	<b>845</b>	<b>897</b>	<b>1,572</b>
TexShare Home New	0	1	0			0	1	1	1
TexShare Home Renewals	10	7	0			0	17	24	36
<u>Facility</u>									
Door Count	14,038	14,706	5,951			5,951	34,695	24,222	51,643
Study Room Use	235	387	129			129	751	130	645
Pressley Use - Library	45	39	12			12	96	27	101
Pressley Use - Nonprofit	15	22	12			12	49	4	32



## Statistics - April 2022

Pressley Use - Other	0	0	0			0	0	0	0
Maynard Use - Library	6	21	8			8	35	0	16
Maynard Use - Nonprofit	4	6	4			4	14	0	5
Maynard Use - Other	0	0	0			0	0	0	0
<b>Total Meeting Room Use</b>	<b>305</b>	<b>475</b>	<b>165</b>			<b>165</b>	<b>945</b>	<b>161</b>	<b>799</b>

Lifelong Learning	Q1	Q2	APR	MAY	JUN	Q3	YTD 22	YTD 21	YEAR TOTAL 21
<u>Database Use</u>									
Portal to Texas History - Bastrop Advertiser	25,450	19,853	4,565			4,565	49,868	37,025	68,290
Learning Express Library	159	399	52			52	610	1,005	1,049
Heritage Quest	1,015	420	118			118	1,553	246	3,340
Small Business Reference Center	0	0	0			0	0	0	0
TeachingBooks	0	0	0			0	0	0	0
Explora Elementary	0	1	0			0	1	11	12
Explora High School	0	0	0			0	0	20	20
<b>Total Use Kids Databases</b>	<b>0</b>	<b>1</b>	<b>0</b>			<b>0</b>	<b>1</b>	<b>31</b>	<b>32</b>
<u>Technology</u>									
Kids Computer Use	3	0	0			0	3	83	<b>215</b>
Teen Computer Use	17	0	0			0	17	445	<b>650</b>
Adult Computer Use	1125	1187	303			303	2615	1925	<b>3,603</b>
Wifi Use	3868	4039	1520			1520	9427	4408	<b>9,172</b>
Website Visits	9254	10521	3799			3799	23574	20785	<b>43,770</b>
3D Prints	0	0	0			0	0	8	<b>8</b>
<b>Total Public Computer Use</b>	<b>11,497</b>	<b>15,747</b>	<b>5,622</b>			<b>5,622</b>	<b>32,866</b>	<b>27,654</b>	<b>57,418</b>

Books & Reading	Q1	Q2	APR	MAY	JUN	Q3	YTD 22	YTD 21	YEAR TOTAL 21
<u>Material Use</u>									
Check-Outs - Kids	4,751	5,355	1,670			1,670	11,776	4,579	11,572
Check-Outs - Tween	4,405	4,259	1,737			1,737	10,401	4,919	11,274
Check-Outs - Teen	841	934	398			398	2,173	1,269	3,128
Check-Outs - Adult	7,717	7,972	2,590			2,590	18,279	13,436	25,137
Honor Paperbacks	121	107	41				269	0	262
Renewals	5,230	4,747	1,556			1,556	11,533	8,451	16,860
In-House Use	2,753	3,537	3,437			3,437	9,727	5,166	11,366
Self-Check	2,759	3,456	1,445			1,445	7,660	1,639	7,021
Mobile Circ	138	173	59			59	370	17	187
Hotspots	55	55	17			17	127	0	36
OverDrive eBooks - Kids	182	278	72			72	532	366	736
OverDrive eBooks - Teen	135	140	49			49	324	352	652
OverDrive eBooks - Adults	1,813	1,792	1,001			1,001	4,606	4,867	8,376
OverDrive eAudio - Kids	127	152	76			76	355	426	655
OverDrive eAudio - Teen	118	112	32			32	262	287	465
OverDrive eAudio - Adults	988	979	421			421	2,388	2,686	4,594
SimplyE	1	5	0			0	6	0	1
<b>Total Checkouts</b>	<b>21,674</b>	<b>29,306</b>	<b>13,045</b>			<b>13,045</b>	<b>69,255</b>	<b>48,460</b>	<b>102,321</b>

## Statistics - April 2022

<u>Interlibrary Loan</u>									
ILL Borrowed	22	20	16			16	58	58	89
ILL Lent	30	22	8			8	60	60	109
<u>Collection</u>									
Items Added - E, 1st Readers	137	156	77			77	370	341	721
Items Added - Board Books	17	0	7			7	24	0	54
Items Added - J	237	281	228			228	746	332	738
Items Added - Teens	60	63	13			13	136	99	192
Items Added - Adults	511	321	134			134	966	807	1,382
Items Added - Magazines	137	134	53			53	324	390	645
Items Withdrawn	759	791	247			247	1797	1901	4,230
Missing Items	147	57	4			4	208	83	191
<b>Total Items Added</b>	<b>1,527</b>	<b>1,803</b>	<b>459</b>			<b>459</b>	<b>3,789</b>	<b>1,969</b>	<b>6,169</b>

<u>Culture of Service</u>	Q1	Q2	APR	MAY	JUN	Q3	YTD 22	YTD 21	YEAR TOTAL 21
<u>Reference Transactions</u>									
General Reference Questions	764	1,011	375			375	2,150	1,587	2,785
Directional Questions	268	270	182			182	720	621	1,339
Tech Support Questions	1,366	1,633	549			549	3,548	2,541	4,997
Phone Reference	815	873	314			314	2,002	2,845	4,307
Tests Proctored	3	11	2			2	16	13	24
Tech Tutor	9	13	9			9	31	28	37
<b>Total Reference Transactions</b>	<b>3,225</b>	<b>3,811</b>	<b>1,431</b>			<b>1,431</b>	<b>8,467</b>	<b>7,635</b>	<b>13,489</b>
<u>Volunteers</u>									
Volunteer Hours	288	251.75	96			96	635.75	211.5	540.50
FOL Volunteer Hours	147.5	171.75	106.5			106.5	425.75	268.5	513.75
Teen Volunteer Hours	108.5	82.75	22			22	213.25	49.25	252.75
<b>Total Volunteer Hours</b>	<b>544.0</b>	<b>506.3</b>	<b>224.5</b>			<b>224.5</b>	<b>1,274.8</b>	<b>529.3</b>	<b>1,307.0</b>
<u>Social Media</u>									
Facebook Likes	6,101	6,216	2,131			2,131	14,448	13,162	23,043
Facebook Engaged	2,012	1,470	1,282			1,282	4,764	5,314	9,770
Facebook Reach	33,607	32,617	19,657			19,657	85,881	82,000	167,019
Instagram Followers	3,000	3,037	1,016			1,016	7,053	5,619	10,405
Instagram Impressions	7,813	7,542	2,632			2,632	17,987	8,257	24,008
Instagram Reach	1,937	1,294	509			509	3,740	5,131	8,611
<u>Savannah Stats</u>									
# of Emails Composed	8	56	31			31	95	8	28
# of Messages Sent	13,785	17,124	14,552			14,552	45,461	35,288	78,128
Opens	6,477	7,032	7,339			7,339	20,848	14,527	78,156
Open %	47%	51%	50%			50%	49%	49%	47%
Clicks	367	418	145			145	930	2,288	4400



# Monthly Financial Report

1. The library's total non-donation revenue from October 1, 2021, through May 20, 2022, is \$27,525.89
  - a. Nonresidential: \$19,440.00
  - b. Material fines, fees, and replacement cards: \$3,888.84
  - c. Printing: \$3,552.89
  - d. Paypal: \$644.16
  
2. The library's total non-donation revenue from April 1, 2022, through April 30, 2022, is \$3,393.45
  - a. Nonresidential: \$2,305.00
  - b. Material, fines, fees, and replacement cards: \$490.12
  - c. Printing: \$558.20
  - d. Paypal: \$40.13



# STAFF REPORT

MEETING DATE: June 6, 2022

AGENDA ITEM: 5A

**TITLE:**

OverDrive / Libby eBooks

**AGENDA ITEM SUBMITTED BY:**

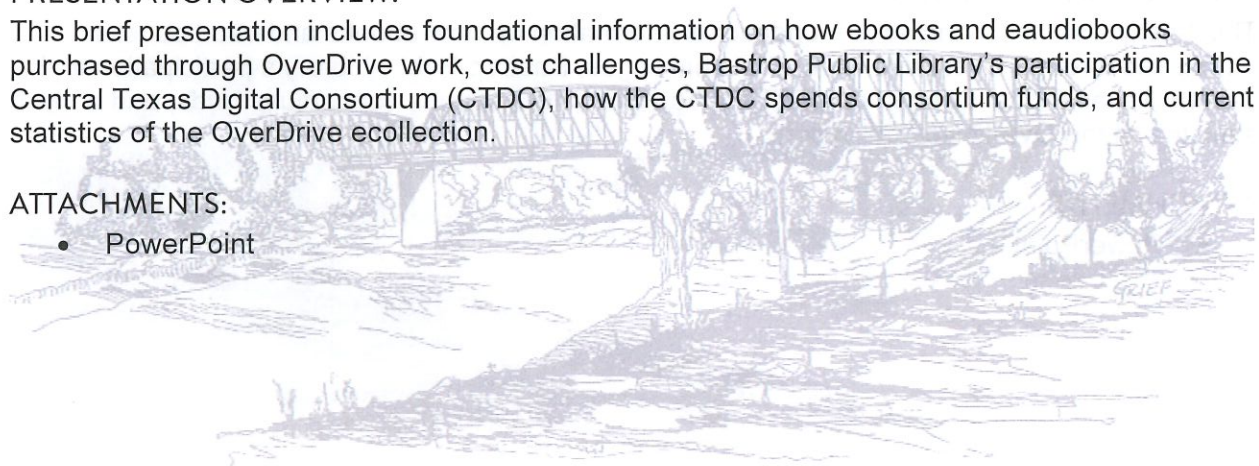
Bethany Dietrich, Public Services Librarian

**PRESENTATION OVERVIEW:**

This brief presentation includes foundational information on how ebooks and eaudiobooks purchased through OverDrive work, cost challenges, Bastrop Public Library's participation in the Central Texas Digital Consortium (CTDC), how the CTDC spends consortium funds, and current statistics of the OverDrive ecollection.

**ATTACHMENTS:**

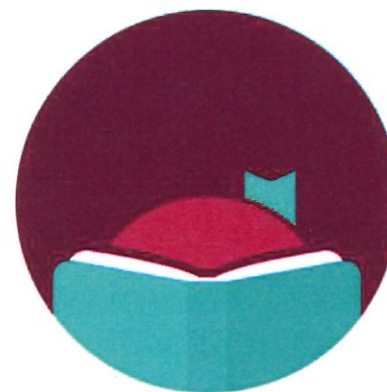
- PowerPoint



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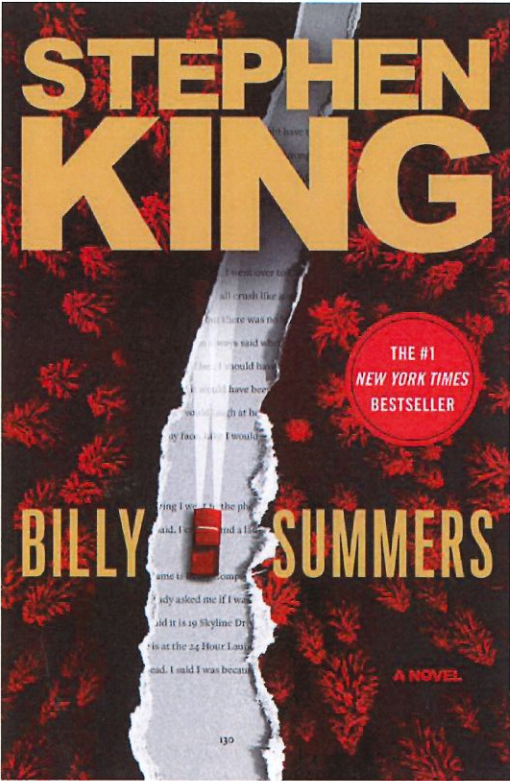
# OverDrive / Libby eBooks

June 6, 2022

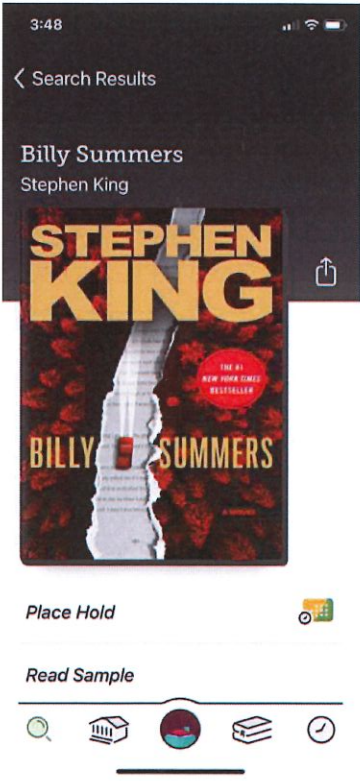




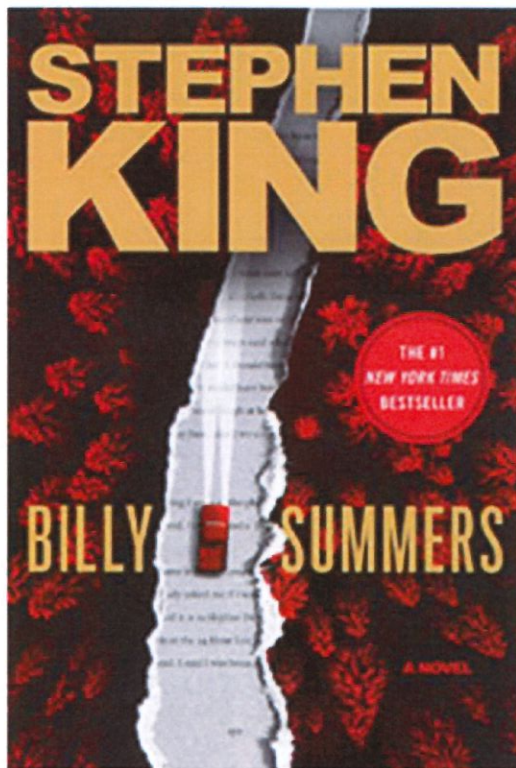
# How do ebooks work?



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# How much do ebooks cost?



amazon

Kindle  
\$14.99

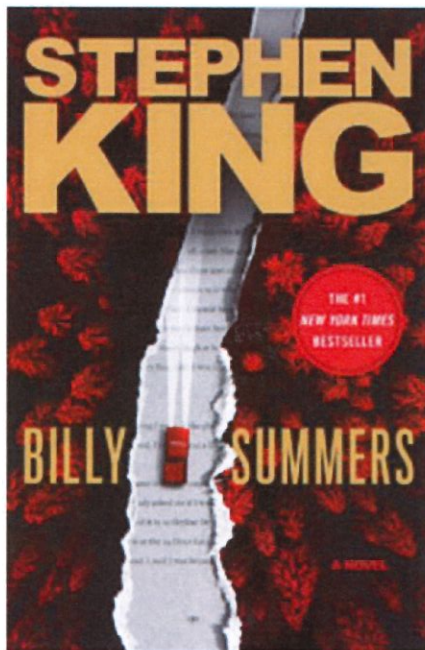
Read with Our **Free App**

 Audiobook  
\$7.95

\$7.95 with discounted  
Audible membership or  
Free with trial

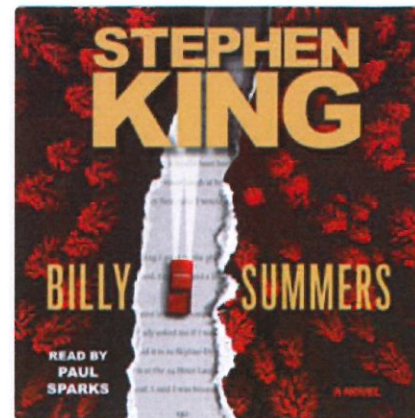
# How much do ebooks cost?

**R** kobo



eBook  
\$14.99

 Libro.fm



Price:  
\$34.49 USD

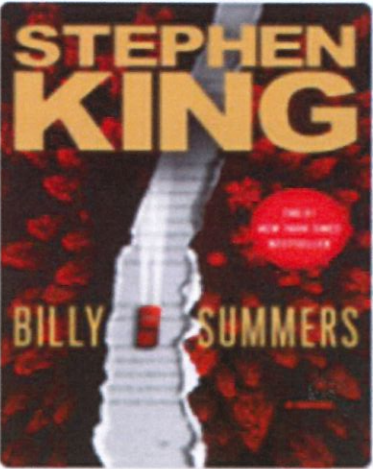


Price:  
\$34.49 USD

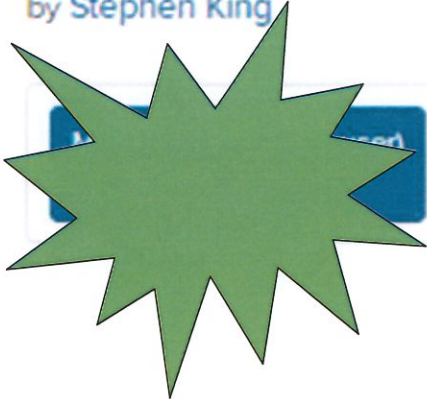




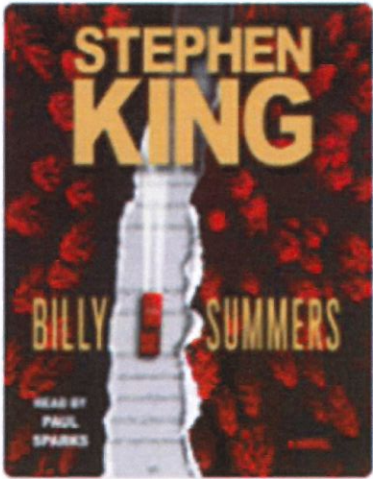
# How much do ebooks cost?



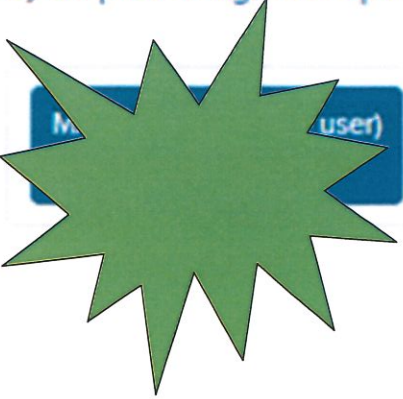
Billy Summers  
by Stephen King



 Ebook



Billy Summers  
by Stephen King, Paul Sparks

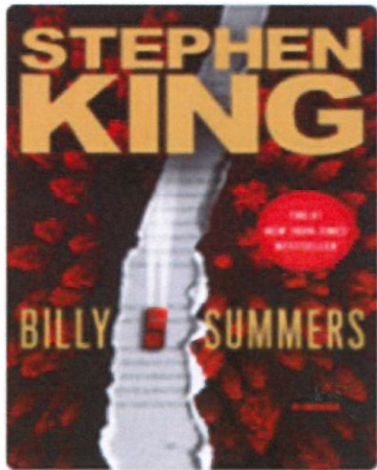


 Audiobook  
Unabridged





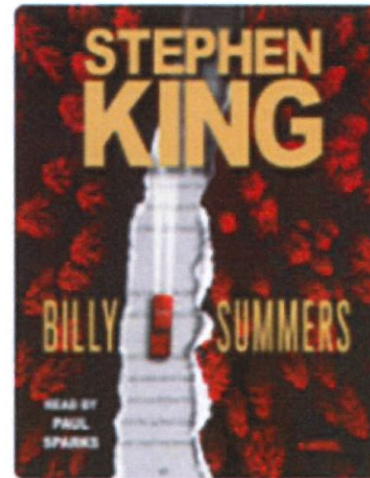
# How much do ebooks cost?



Billy Summers  
by Stephen King

MA: 24 months (one user)  
\$59.99

 Ebook



Billy Summers  
by Stephen King, Paul Sparks

MA: 24 months (one user)

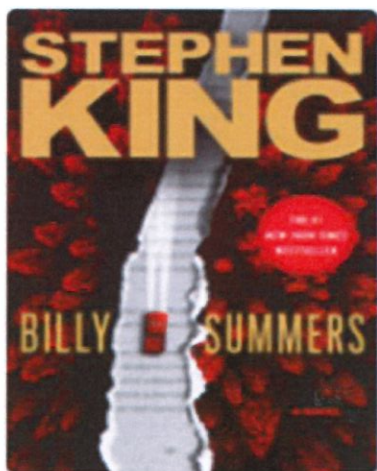


 Audiobook  
Unabridged





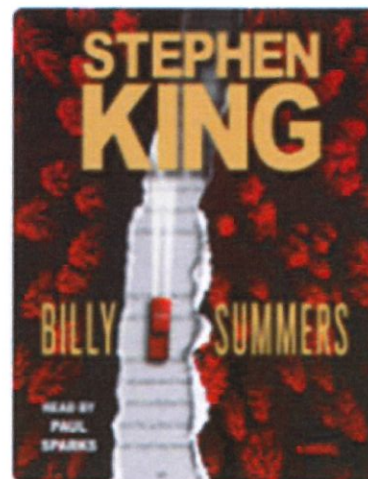
# How much do ebooks cost?



**Billy Summers**  
by Stephen King

MA: 24 months (one user)  
\$59.99

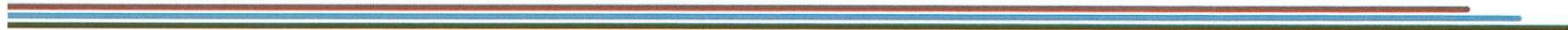
 Ebook



**Billy Summers**  
by Stephen King, Paul Sparks

MA: 24 months (one user)  
\$99.99

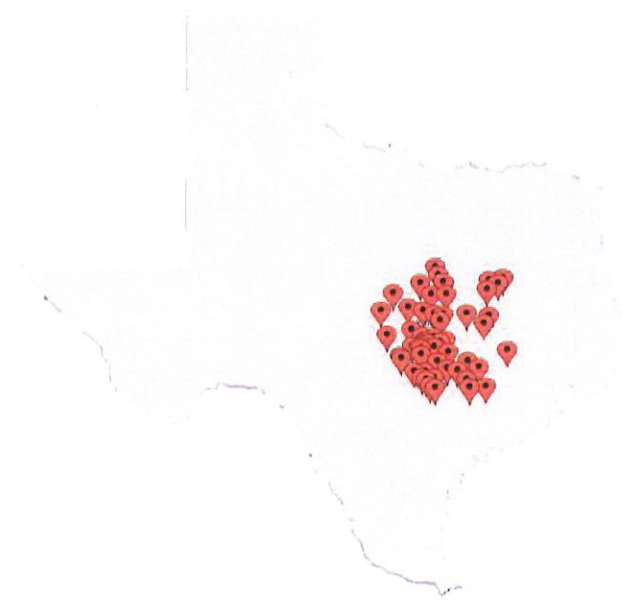
 Audiobook  
Unabridged







# So how do we afford them?





# Who makes the decisions?

- Steering Committee
- Promoting rural libraries' interests
  - Liaison
  - [Website](#)



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# Consortium Pool

- How is it funded?
- What is purchased with it?







# Stats

Formats	Titles	Copies
Ebooks	17,736	25,433
eAudio	5,221	7,815

	Unique Users	Checkouts	Holds
Bastrop	475	9,482	311
Total	28,472	460,332	16,501





# Questions?



# City of Bastrop Public Library Board

## Meeting Minutes

May 2, 2022

### 1. Call to Order

- a. Meeting was called to order by President Mary Jo Jenkins at 6:05 pm. Members present were President Mary Jo Jenkins, Meagan Webb, Laura Goodwin, Jennifer Leisure, Sally Keinarth, Rebecca Bennett, and Library Director Bonnie Pierson.

### 2. Citizen Comments

- a. No citizen comments

### 3. Announcements

- a. The library will participate in the City of Bastrop's Movies in the Park in May, using the time to help promote the summer reading program.
- b. The library will partner with ACC on May 5th to hold an event to help with applying for FAFSA.
- c. Library Director Announcements
  - i. The library has two new staff members, Amy Cueller and Kathryn Durham, who have recently started, as the Tech Services and Circulation Librarian and the Library Associate, respectively.
  - ii. The recent book sale yielded about \$3,300 in sales; plant sale amount is not yet known
- d. Board Member Announcements
  - i. None

### 4. Reports

- a. Library Director Report
  - i. The story time and egg hunt at Bob Bryant Park in April went very well, after a two-year hiatus from the event, due to COVID.
  - ii. April's City Friends Story Time with Kimberly Hanley was very engaging; she talked about the water cycle and water conservation. In June, the Director of Recreation for the City of Bastrop, Terry Moore, will present.
  - iii. The Friends of the Bastrop Public Library chose 2 scholarship winners, Jackeline Albitzer and Carlton Talley, both of whom have longstanding ties as patrons of the library
- b. Statistical Comparison Report
  - i. The presentation of statistics was aligned with the strategic focus areas:
    1. Community Engagement: 68% of the YTD usage has been by nonresidents; YTD program attendance is 3,658, with average attendance per program at 32, up from 21 last year; city renewals YTD are 274, which is close to on track with last year; door count YTD is 28,744, which is trending ahead about 1,000 more over last year
    2. Books & Reading: Materials usage is up



3. Culture of Service: Reference questions are up; 1050 hours of volunteers YTD
- c. Monthly Financial Report
  - i. Year to Date Revenue: \$24,143.91
  - ii. March 2022 Revenue: \$2,945
  - iii. The library acquired 10 additional hotspots at no cost for the equipment
- 5. Presentations – None**
- 6. Workshop**
  - a. Culture of Service: the Board discussed the strategic planning process, with a particular focus on the area of “culture of service”. Board members indicated a desire to include the community in the strategic planning process, via some kind of survey(s). Bonnie will resend the full strategic plan to the Board for review
  - b. Censorship: the Board discussed incidences of citizens asking for review of library materials in other cities/counties. The Board sees its role in the review process as making sure that library policies and procedures were followed; the Board would like to further review the library’s Collection Development Policy and create documentation of the review process, as well as develop Board talking points around this topic.
- 7. Consent Agenda**
  - a. Jennifer Leisure made a motion to approve the minutes with one correction of changing “CAC” to “Family Crisis Center” on item 3(g)(ii) and Laura Goodwin seconded; minutes were approved.
  - b. Sally Keinarth made a motion to approve the proposal to the City Manager regarding changes to the current fee schedule and circulation policy, with the correction of changing “fines” to “fees” regarding forgiveness when items are returned, and Rebecca Bennett seconded; the motion passed.
- 8. Items for Individual Consideration and Discussion**
  - a. None
- 9. Adjournment**
  - a. Meeting was adjourned at 7:18 pm.

Respectfully Submitted,

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Meagan Webb, Secretary

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Mary Jo Jenkins, President