

BASTROP PUBLIC LIBRARY

BOARD OF DIRECTORS

MARCH 6, 2017

CALL TO ORDER--President Mary Jo Jenkins called the meeting to order at 6:00 pm. Members present were as follows: Becky Schaefer, Barbara Clemons, Dixie West, Willie Schlickeisen, Lesa Neese, Jamie McDonald and Carolyn Wiginton. Library Director Mickey DuVall was also in attendance. Rebecca Bennett notified Mickey by email that she would be out of town.

MINUTES--February minutes were read and approved

ANNOUNCEMENTS--

- Statewide--there is a Senate Bill (SB902) being presented to do away with certain standards for libraries to be a part of the Texas State Library group. If this is approved TSL will no longer be able to enforce standard compliance in regards to funding. The bill says that the library is legislating for funds to serve the community.
- Nationwide--E-rate program is being looked at to possibly do away with it. Money comes from large companies and big cities could lose their internet connections.

Mickey will put this on the agenda next month and send out more information

CITIZEN'S COMMENTS--None

LIBRARIAN'S REPORT--

- French Day--the staff dressed up to celebrate

- daily operation is getting more difficult due to busy days

FRIENDS OF THE LIBRARY REPORT--they still need items for the silent auction that will be held on March 24-25. They will apply to get a permit to hang a banner on the bridge

OLD BUSINESS---

- no donations made this month
- roof work is complete
- Overdue letter--The additional paragraph (as discussed at the last meeting and added by Rebecca Bennett) could serve better being added to the last overdue letter. Three overdue letters go out with a list of materials before the final letter is sent. Carolyn Wiginton made a motion to add the paragraph to the first overdue letter. Second by Jamie McDonald. Motion carried.
- security cameras have already been installed and paid for.
- Maker Space Design--Mickey was thinking about hiring a UT student to work on the design. In order to get it passed by the City Council Mickey will contact Architect Bill Hidell to come up with the plan for the reference book area
- Library Board Contact List--corrections were made
- Maker Space--plan is to build a cabinet that can be locked. It will hold the 3-D printer, laptops and a wireless printer. The cabinet can be moved to different areas of the library. Mickey will be able to get a CAD-program for \$13.00 a year. Motion by Lesa Neese to give Mickey permission to get the cabinet made and purchase the 3-D printer, laptops, wireless printer and software. Second by Willie. Motion carried. There will be training before this equipment can be

used.

NEW BUSINESS--

- Public Libraries--have become a smart investment for Texas. Lots of non-profits are running public libraries. A lot of data was collected to come up with the numbers.
- Mickey will turn in a 2016 Library Board attendance record to City Hall
- Street Address Mail Delivery--the library has a Post Office Box but if any mail comes to the 1100 Church Street address the post office will no longer put it in the PO Box. The Library may have to put a mail box on site. The problem with delivery is the hours of operation. When the library opens late they would not be able to bring mail inside. Mickey will pick a mail box and go by to make sure it will work
- Donations are needed for the silent auction to be held on March 24-25
- the Finance Department at City Hall has put all library money in one account (Library Board, Friends of the Library and Library budget) This was a decision made by the Finance Director and it has already been done. There was a lot of discussion on designated funds being a part of the collective balance. The Friends give a minimum of \$10,000 and the County gives \$8,500. This issue will be tabled so Mickey can ask the Finance Director to come to our next meeting to talk to the Board. Mickey suggested that if a purchase is over \$3,000 he would need to come to the board for permission to spend money
- Managing Emergency Shelter--Mickey talked to the Assistant Police Chief about the responsibility being given to someone else. After much discussion Mickey and his staff will continue to be called on for

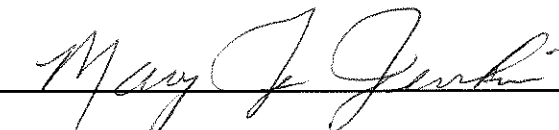
this service. Mickey and his staff will get more training in this area

ADJOURN--the meeting was adjourned at 7:20 pm

Respectfully submitted,


Becky Schaefer, Secretary

Approved,


Mary Jo Jenkins, President