

BASTROP PUBLIC LIBRARY

BOARD OF DIRECTORS

OCTOBER 1, 2018

CALL TO ORDER--President Mary Jo Jenkins called the meeting to order at 6:00 pm. Members present were as follows: Becky Schaefer, Barbara Clemons, Rebecca Bennett, Lesa Neese, Jamie McDonald and Carolyn Wiginton. Librarian Mickey DuVall was present. City Council Liason, Mayor Connie Schroeder, was also in attendance.

CITIZEN COMMENTS--None

ANNOUNCEMENTS--Mickey will be in the office this week and then will be gone for 2 weeks. The Trick or Treat Trail will be held at Mayfest Hill.

STAFF REPORT--

A. A training and slide show was done with the Senior Citizen Group. A brief summary of the shelter was given. Bastrop will come up with their own procedures and the facility will not be run by the Red Cross. Supplies have been purchased and stored at the facility.

B. Attendance for the Creation Station has been good. Bethany, Bonnie and Carrie are doing programming. Some shelves will be moved to create more space.

C. The Friends of the Library now have a full slate of officers. President is Elizabeth Simms, VP of Membership and Volunteers- Terry Bigsby, VP of Publicity and Outreach-Cindy Heath, VP of Fundraising and the Book Nook-Grace Dacy, Secretary-Susan Dufour, Treasurer-Rob Bigsby and Members at Large-Maxine Davenport, Barbara Durkin, Dawn East, Angela Plunkett and Diane Tripp.

D. Statistics for circulation continue to go up and down. September stats will be finalize and the board will get a yearly report.

E. The Library Board Fund has been used to pay for the Summer Reading Program, Performers and to purchase audio and music CD's

CONSENT AGENDA--Carolyn Wiginton made a motion to approve the minutes from the September meeting. Second by Barbara Clemons. There was no discussion and the minutes were approved.

ITEMS FOR INDIVIDUAL CONSIDERATION--

A. We will need to update our Charter to show there will be 7 members and officer elections will be held in October. Discussion--elections used to be held in June because appointment were made in May. The terms will be either 2 or 3 years. Jamie McDonald made a motion to hold elections in October, to stagger terms that will run from September 30 to October 1 and that there will be 7 members on the board. Second by Rebecca Bennett. Motion carried.

B. We have a slate of candidates for officers--Mary Jo Jenkins-President, Barbara Clemons-Vice President and Becky Schaefer-Secretary. Rebecca Bennett commented that the current officers have done a good job.

C. Creation Station funding is already in the budget.

D. Librarian Mickey DuVall follows the City of Bastrop Purchasing Policy on Library purchases.

E. The Creation Station Policy --Mickey needs to check on some items and make some changes to the policy before presenting it to the board

F. Restrictions are included in the new policy concerning the legality of making guns on the 3-D printer at the Library. Failure to comply will result in the patron being barred from the use of the printer or attending programs. Mickey will make any changes needed and present it to the City Attorney for review. Mayor Schroeder suggested we have the patron sign a copy of the policy in order to enforce the policy. Mickey said we could have the policy posted. The patron will turn in their file and the staff will review it and only the staff will operate the printer. There will be a time limit on items to be printed. There is a form already available and it could be revised if necessary. The Board agreed to let Mickey revise the policy and run it by the City Attorney before it is presented to the Board.

UPDATES--Creation Station Policy will be on the next agenda.

ADJOURNMENT--the meeting was adjourned at 6:45

Respectfully submitted, Jamie McDonald - substitute
Becky Schaefer, Secretary *Secretary*

Approved, Mary Jo Jenkins
Mary Jo Jenkins, President