

Planning and Zoning Commission

January 30, 2020

Meeting Minutes

The City of Bastrop Planning and Zoning Commission met Thursday, January 30, 2020 at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. CALL TO ORDER

Debbie Moore called the meeting to order at 6:00 p.m.

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|----------------|---------|
| Pablo Serena | Present |
| Matt Lassen | Present |
| Debbie Moore | Present |
| Cynthia Meyer | Present |
| Glenn Johnson | Present |
| Ishmael Harris | Present |
| Cheryl Lee | Absent |
| Greg Sherry | Absent |
| Ed Skarnulis | Present |

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider action to approve meeting minutes from the November 21, 2019 Meeting of the Planning & Zoning Commission.

Glenn Johnson made a motion to recommended approval of the November 21, 2019 meeting minutes as amended. Matt Lassen seconded the motion and the motion carried unanimously.

- 3B. Presentation on the Comprehensive Plan, Chapter 5 – Land Use & Community Image and discussion on changes to the Future Land Use Map and descriptions to reflect the Bastrop Building Block (B³) Code Character Districts and Place Type Zoning Districts.

Jennifer Bills presented to the Commission the information distributed to them in the packet regarding the updates to Comprehensive Plan, Chapter 5 – Land Use & Community Image and the Future Land Use Map in relation to the (B³) Codes.

Discussion commenced between Staff and the Commission regarding the Voluntary ETJ, the de-annexation process which goes through Council, and what portions of the (B³) Codes affects the Future Land Use Map.

Jennifer Bills concluded the presentation by saying there would be more information forthcoming to the Commission regarding this topic, and she would be looking for the Commission's direction of how to proceed with matching up the Future Land Use Plan and (B³) Character Districts.

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- 3C. Hold public hearing and consider action to recommend approval of an ordinance of the City Council of the City of Bastrop, Texas adopting updates to the Development Manual in compliance with Bastrop Building Block (B³) Code, including updates to the Plat Checklist, Site Development Plan Checklist and creating a Municipal Utility District (MUD) - Public Improvement Plan Checklist, and amend Article 4.2 of the B³ Technical Manual to refer to the requirements outlined in the Development Manual and forward to City Council for approval.

Allison Land presented to the Commission the information distributed to them in the packet regarding the updates to the Plat Checklist, Site Development Checklist, and MUD Public Improvement Checklist. She stated most of these updates were to clean up portions of the checklist that were not reflective of what was adopted in the code.

Discussion commenced between Staff and the Commission regarding exterior materials on the Site Development Checklist, foot candle requirements, duplication within the Technical Manual of the adopted checklists, development manual requirements, and the Consent Agreements for MUD'S.

Debbie Moore opened the Public Hearing.

No public comments were made.

Debbie Moore closed the Public Hearing.

Glenn Johnson made a motion to recommend approval of an ordinance of the City Council of the City of Bastrop, Texas adopting updates to the Development Manual in compliance with Bastrop Building Block (B³) Code, including updates to the Plat Checklist, Site Development Plan Checklist and creating a Municipal Utility District (MUD) - Public Improvement Plan Checklist, and amend Article 4.2 of the B³ Technical Manual to refer to the requirements outlined in the Development Manual and forward to City Council for approval. Cynthia Meyer seconded the motion and the motion carried unanimously.

4. UPDATES

- 4A. Update on recent City Council actions regarding Planning Department items.

Jennifer Bills updated the Commission on the Place Type recommendations the Commission had given to Council regarding the rezone requests that were heard by the Commission at their November 21, 2019 Meeting.

- 4B. Individual Requests from Planning & Zoning Commissioners that particular items to be listed on future agendas (no group discussion allowed).

No requests were made at this time.

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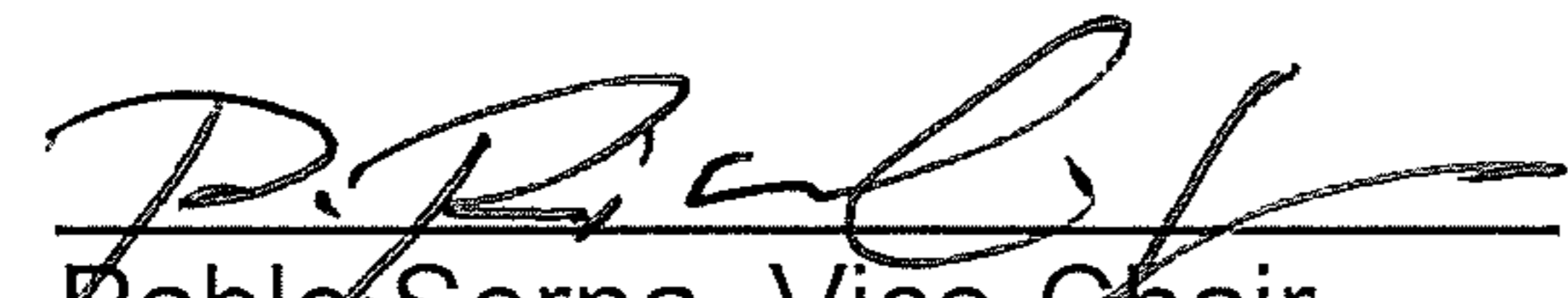
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5. ADJOURNMENT

Cynthia Meyer made a motion to adjourn at 6:46 p.m.. Matt Lassen seconded the motion, and the motion carried unanimously.


Debbie Moore, Chair


Pablo Serna, Vice-Chair

