

Planning and Zoning Commission

June 25, 2020

Meeting Minutes

The City of Bastrop Planning and Zoning Commission met Thursday, June 25, 2020 at 6:00 p.m. online.

1. CALL TO ORDER

Debbie Moore called the meeting to order at 6:00 p.m.

Pablo Serna	Present
Matt Lassen	Present
Debbie Moore	Present
Cynthia Meyer	Present
Glenn Johnson	Absent
Ishmael Harris	Present
Cheryl Lee	Present
Greg Sherry	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider action to approve meeting minutes from the April 30, 2020 Meeting of the Planning & Zoning Commission.

Greg Sherry made a motion to recommended approval of the April 30, 2020 meeting minutes. Matt Lassen seconded the motion and the motion carried unanimously.

- 3B. Consider action to make a recommendation for the amendments to the Bastrop Grove Residential Planned Development District (Ordinance 2019-59), with a residential base use, to adjust standards for residential development on 67.111 acres, out of the Nancy Blakey Survey, Abstract 98, located south of Agnes Street and east of State Highway 304, an area currently zoned Planned Development District, within the City Limits of Bastrop and forward to the July 14, 2020 City Council Meeting.

Allison Land presented to the Commission the information distributed in the Planning and Zoning Commission Agenda Packet regarding the recommendation for the amendments to the Bastrop Grove Residential Planned Development District (Ordinance 2019-59).

Discussion occurred between Staff and the Commission questioning the need for the item to be posted as a Public Hearing on the agenda. The Commission took paused on any further hearing of this item to differ to the City Attorney regarding the public hearing question, and moved on to items 4A & 4B in the meantime.

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After speaking with the City Attorney, it was concluded the item could be heard and acted on by the Commission, because there was adequate notification to the public because of the mailed property owner notifications and published public hearing notice in the newspaper.

Staff and the Commission discussed the proposed amendments to the Bastrop Grove Residential Planned Development District document for the administrative adjustment process, parking, minimum dwelling size, setback encroachment for alley loaded corner lots, façade/architectural differentiation, removal of sample lot elevations, parking along streets, and fire separation requirements. Staff explained how adopting these changes would bring the proposed development into further compliance with the B3 Codes and the Development Review Committee's recommendations.

Debbie Moore opened the Public Hearing.

There were no comments from the public.

Debbie Moore closed the Public Hearing.

Pablo Serna made a motion to recommend approval for the amendments to the Bastrop Grove Residential Planned Development District (Ordinance 2019-59), with a residential base use, to adjust standards for residential development on 67.111 acres, out of the Nancy Blakey Survey, Abstract 98, located south of Agnes Street and east of State Highway 304, an area currently zoned Planned Development District, within the City Limits of Bastrop and forward to the July 14, 2020 City Council Meeting. Greg Sherry seconded the motion and the motion carried with 6 Commissioners in favor and 1 Commissioner opposed.

4. UPDATES

4A. Update on recent City Council actions regarding Planning Department items.

Staff updated the Commission on the new community engagement/permit and plan tool called MyGov that was scheduled to be launched, and the future plans for operations in the Planning Department.

4B. Individual Requests from Planning & Zoning Commissioners on particular items to be listed on future agendas (no group discussion allowed).

There were no requests.

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5. ADJOURNMENT

Cynthia Meyer made a motion to adjourn at 6:35 p.m. Ishmael Harris seconded the motion, and the motion carried unanimously.


Debbie Moore, Chair


Pablo Serna, Vice-Chair

