Bastrop Main Street Advisory Board
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800

BASTROPTX
Heart of the Lost Pines / Est. 1832

AGENDA – January 9, 2019, at 5:30 P.M.

Bastrop Main Street Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1.   CALL TO ORDER

2.   CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board/Commission, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Board/Commission concerning any item on the agenda, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting.

3.   ANNOUNCEMENTS

3A.   Introduction of new Main Street Manager- Rebecca Gleason.

4.   REPORTS

4A.   Receive report on Sip, Shop & Swirl.

5.   PRESENTATIONS

5A.   Receive presentation on Responsibilities and Goals Workshop - City Manager Lynda Humble.

6.   ITEMS FOR INDIVIDUAL CONSIDERATION

6A.   Consider action to approve meeting minutes from the October 10, 2018 and November 14, 2018, Main Street Advisory Board regular meetings.

7.   ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: January 4, 2019 at 12:00 p.m. and will remain posted for at least two hours after said meeting has convened.

_____
Ann Franklin, City Secretary

MINUTES OF BASTROP MAIN STREET ADVISORY BOARD
October 10, 2018

The Bastrop Main Street Advisory Board met in a Regular Meeting on Wednesday, October 10, 2018 at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Michelle Adams, Jeanette Condray, Jennifer Long, Bonnie Coffey, Terry Moore, Dick Smith, Naseem Khonsari, Candice McClandon and Shawn Pletsch. Steve Bridges was absent. Also attending were Main Street Program Director Sarah O'Brien, Convention Center Director Kathy Danielson and Ben Williams

1. **CALL TO ORDER:** At 5:30 p.m. and with quorum in attendance, Chair Dick Smith called the meeting to order.

2. **CITIZEN COMMENTS:** None

3. **ANNOUNCEMENTS:**
    • Sarah notified the board that member Naseem Khonsari is resigning from the board effective this meeting
    • The board welcomed new board members and took a brief recess to thank retiring board members: Michelle Adams, Jeanette Condray and Dick Smith

4. **ITEMS FOR INDIVIDUAL CONSIDERATION:**
    • **September 12, 2018 MASB meeting minutes.** On a motion by Terry, seconded by Michelle, the Board approved minutes of the September 12, 2018 MSAB meeting as presented.
    • **Elect 2019-2021 Leadership:**
      Terry Moore as Chair, Bonnie Coffee as Vice-Chair and Jennifer Long as Secretary. Shawn made the motion to approve the slate as presented, seconded by Candice. The board approved

5. **Presentations:**
    • **Lost Pines Christmas calendar.** Dick shared the calendar of events. LPC starts Small Business Saturday. The Main weekend is December 6th-9th
    • **FY19 BMSP budget and staffing:** Need to evaluate mission and vision
    • **Main Street Improvement Projects:** City Council funded the project. Engineer will begin working on the bridge.
    • **VB Downtown Branding:** Susan Smith shared new Brand images. They are engaging local artist as part of the process
    • **H&D Department offices:** staff will be moving around. Kathy is currently located at the convention center and Sarah is at City Hall.
    • **MSAB Annual Planning:** Terry and Sarah will meet soon to discuss

6. ADJOURNMENT: Jennifer made the motion to adjourn, seconded by Candice

APPROVED: ATTEST:

_____   _____
Insert name and title of signer   Insert name of person attesting

MINUTES OF BASTROP MAIN STREET ADVISORY BOARD
November 14, 2018

The Bastrop Main Street Advisory Board met in a Regular Meeting on Wednesday, November 14, 2018 at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Jennifer Long, Bonnie Coffey, Terry Moore, Candice McClandon and Shawn Pletsch. Steve Bridges was absent. Also attending were Main Street Program Director Sarah O'Brien, Convention Center Director Kathy Danielson and Drusilla Roger, City Council Liason

1. **CALL TO ORDER:** At 5:30 p.m. and with quorum in attendance, Chair Terry Moore called the meeting to order.

2. **CITIZEN COMMENTS:** None

3. **Reports:**
    3A: Building Bastrop: Postcards being sent out along with media releases
    3B: Applied to Visit Bastrop for funding to be directed to Lost Pines Christmas
    3C: Everything looking good for Small Business Saturday, Wassail Fest, Snow Day and Lighted Christmas Parade
    3D: There was an article in the paper regarding the program. Currently have 4 applications. An orientation will be scheduled after the first of the year.

4. **Presentations**
    4A: Wine Swirl: discussion regarding the date scheduled. Will need approximately 10 wineries to make it a successful event

5: **ITEMS FOR INDIVIDUAL CONSIDERATION:**
    5A: Board discussed appointments and felt that the board should remain at 9 members

6. **ADJOURNMENT:**

APPROVED: ATTEST:

_____   _____
Insert name and title of signer   Insert name of person attesting