

**HISTORIC LANDMARK COMMISSION**  
**January 20, 2016**

The City of Bastrop Historic Landmark Commission met on Wednesday, January 20, 2016 at 6:00 p.m. in the City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

**1. Call to order the Historic Landmark Commission.**

At 6:00 p.m. Dan Hays-Clark called the meeting to order.

**2. Roll call and confirmation of a quorum for the Historic Landmark Commission.**

Christine Cartwright	Present	Susan Long	Present
Marilyn Whites	Present	Dan Hays-Clark	Present
Lisa Patterson	Present	Blake Kaiser	Present

**3. Citizen comments.**

There were no comments from citizens.

**4. Consider, discuss and/or approve the meeting minutes of November 18, 2015.**

Lisa Patterson made a motion to approve the meeting minutes of November 18, 2015. Seconded by Christine Cartwright and the motion passed unanimously.

**5. Discussion, consideration and possible action on a revision to the Certificate of Appropriateness for the addition of a storage building to be located at Farm Lot 3 East of Main Street also known as 1706 Pecan.**

Susan Noguees, representative for the owner Rebekah Herrick, and Jeff Toussaint, the current renter addressed the commission requesting to have a temporary storage building delivered/installed (on skids) on the Elm Street side of the property. The building is approximately 12 x16 in size and will complement the historic home in style and color. Mr. Toussaint said he may add windows to the doors and will obtain the necessary building permit and inspections. The building will not be visible from Pecan Street and will meet all required setbacks.

Dan Hays-Clark made a motion to approve the Certificate of Appropriateness for the storage building as submitted. Seconded by Lisa Patterson and motion passed unanimously.

**6. Workshop Session: The Historic Landmark Commission will adjourn from the Regular Session and convene into a Workshop Session to discuss the following:**

- a) **Goals and Objectives of the Historic Landmark Commission for 2016; and**
- b) **Engage in needs assessment to identify tools needed to support the Historic Landmark Commission's efforts for submission to Council for consideration.**

The Commission would like design standards to support their effort in preservation and implementation of the Form Based Code (FBC). The Commission has proposed design standards in the past but they have never been formally adopted. The Commission realizes with

infill and changing codes, design standards will help with the preservation of our City. This would also allow the Commission to guide and support "infill" development within the City's core.

Susan Long questioned when the plaque/marker for the fire plug located on the southeast corner of Main Street and Farm Street could be purchased. Susan also asked for a copy of the wording/story of the oldest operational fire hydrant to be emailed to her. Melissa McCollum said we just need to move forward with purchasing the marker.

The Commission would also like to identify structures that have not been designated

**7. The Historic Landmark Commission will adjourn from the Workshop Session and reconvene into a Regular Session to discuss, consider and take any necessary action(s) related to the Workshop Session posted above.**

Lisa Patterson made a motion for staff to prepare a memo to City Council identifying design standards as a tool needed to support their efforts. Seconded by Susan Long and motion passed unanimously.

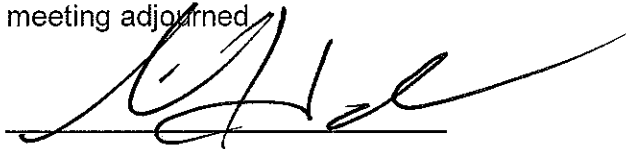
**8. Director's Report:**

- a) **Direction from the Historic Landmark Commission on any items to be included on future agendas.**
- b) **Update on the Comprehensive Plan.**

Melissa McCollum updated the Commission on the progress of updating the Comprehensive Plan.

**9. Adjourn.**

At 6:30 p.m. Lisa Patterson made a motion to adjourn. Christine Cartwright seconded and the meeting adjourned.



Dan Hays-Clark, Chairman