

# HISTORIC LANDMARK COMMISSION MEETING

## Meeting Minutes

The City of Bastrop Historic Landmark Commission met Wednesday, April 21, 2021 at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

### 1. CALL TO ORDER

The Chair called the meeting to order at 6:02 PM

#### Commissioners:

Blake Kaiser, Chair	Present
Christine Cartwright	Present
Pablo Serna, Vice-Chair	Present
Susan Long	Present
Matt Lassen	Present
Janean Whitten	Present
Cheryl Long	Present

#### City Council Liaison:

Bill Ennis	Present
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#### Staff:

Jennifer Bills	Present
Debra Adams	Present
Shirley Ellis	Present

### 2. CITIZEN COMMENTS

There were no citizen comments.

### 3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider action to approve the amended meeting minutes from the March 17, 2021 Historic Landmark Commission Regular Meeting.

Matt Lassen made a motion to approve the amended meeting minutes from the March 17, 2021 Historic Landmark Commission. Janean Whitten seconded the motion, and the motion carried unanimously.

- 3B. Consider action on an amendment to the approved Certificate of Appropriateness for 0.068 acres of Building Block 5, West of Water Street, located at 1011 Main Street, to eliminate the flat roof awning, for a Structure located in the Bastrop Commercial National Register Historic District.

Jennifer Bills presented the item to the Commission. Photo samples were provided for context.

Discussion commenced between staff, client and commission.

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Architect was present to discuss and present updated plans.

Matt Lassen made a motion to approve an awning with a minimum depth of six foot and width of the windows. Final design to match style of picture provided and staff to approve the work to be done prior to issuing the Certificate of Occupancy. Pablo Serna seconded the motion, and the motion carried unanimously.

- 3C. Consider action to amend the approved Certificate of Appropriateness for 921 Main Street Subdivision, Lot 1, located at 921 Chestnut Street, also known as the Art Institute, to install a new band sign on the front facade, for a Structure within the Bastrop Commercial National Register of Historic Places District.

Jennifer Bills presented the item to the Commission.

Discussion commenced between Staff and the Commission.

No citizen comments were made.

Matt Lassen made a motion to approve to install the new band sign on the front façade. Susan Long second the motion, and the motion carried unanimously.

- 3D. Discussion on the Commission's history and past work towards implementation of Historic Landmark Preservation's Purpose and Intent.

Bill Ennis presented the items to the Commission.

Discussion commenced between Staff and the Commission on the project,

No citizen comments were made.

Bill Ennis announced that he is retiring from his position.

- 3E. Recognize Council Liaison Bill Ennis for his years of service to the Historic Landmark Commission.

Jennifer Bills recognize Council Liaison Bill Ennis for his years of service to the Historic Landmark Commission.

#### **4. UPDATES**

- 4A. Individual Requests from Historic Landmark Commissioners that items to be listed on future agendas (no group discussion allowed).

No more requests were made, and no action taken.

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5. ADJOURNMENT

Pablo Serna made a motion to adjourn, Matt Lassen seconded. Meeting adjourned by Chair at 7:22 pm.

  
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Commission Chair

  
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Commission Vice-Chair