

# HISTORIC LANDMARK COMMISSION MEETING

## Meeting Minutes

The City of Bastrop Historic Landmark Commission met Wednesday, April 20, 2022, at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

### 1. CALL TO ORDER

The Chair called the meeting to order at 6:00 PM

Commissioners:

Blake Kaiser, Chair	Present
Pablo Serna, Vice-Chair	Present
Susan Long	Absent
Matt Lassen	Present
Janean Whitten	Present
Cheryl Long	Present
Sharah Johnson	Present

City Council Liaison:

Drusilla Rogers	Present
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Staff:

Jennifer Long	Present
Debra Adams	Present

### 2. CITIZEN COMMENTS

There were no citizen comments.

### 3. ITEMS FOR INDIVIDUAL CONSIDERATION

3A Consider action to approve meeting minutes from the March 16, 2022, Historic Landmark Commission Regular Meeting.

Sharah Johnson made a motion to approve the meeting minutes from the March 16, 2022, Historic Landmark Commission meeting. Janeen Whitten seconded the motion, and the motion carried unanimously.

3B. Consider action on a Certificate of Appropriateness for 0.48 acres of Building Block 2 West of Water Street, also known as the Richard Starke House, located at 703 Main Street to replace 22 windows with a prairie style window, designated on the National Register of Historic Places.

Jennifer Bills presented the item to the Commission. Photos were provided. Mike Kinslow, Owner, was present.

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## Meeting Minutes

Discussion commenced between Staff, Commission and Mr. Mike Kinslow.

No citizen comments were made.

Sharah Johnson made a motion to approve a Certificate of Appropriateness for 0.48 acres of Building Block 2 West of Water Street, also known as the Richard Starke House, located at 703 Main Street to replace 25 windows with a prairie style window, designated on the National Register of Historic Places. Matt Lassen seconded the motion, and (5) to (1) against, Pablo Serna.

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### 4. UPDATES

4A. Individual Requests from Historic Landmark Commissioners that items to be listed on future agendas (no group discussion allowed).

- Jennifer discussed disseminating information on the Historic Districts and Certificate of Appropriateness. Working on a one-page flyer. Will not go out with the utility bill. Updating City software on how we can flag historical houses and be able to point out more specifically.
- Building a specific web page so residents can review and see if their house is on the list.
- Blake asked if we could create a flyer that we can be delivered to homes introducing the Historical Commission.
- Deteriorating homes; what are we doing about these? Yearly inspection, check on rebates, not a designated structure falls under the safety code. We have no enforcement ability until it becomes unsafe. Deteriorate

### 5. ADJOURNMENT

Matt Lassen made a motion to adjourn, Cheryl Long seconded. Meeting adjourned by Chair at 6:25 pm.

  
Commission Chair

  
Commission Vice-Chair