

**City of Bastrop**  
**Cemetery Advisory Board Meeting**  
**May 13, 2010 4:00 p.m.**  
**City Hall Council Chambers**  
**904 Main Street**  
**Bastrop, Texas 78602**

I. CALL TO ORDER.

City Manager Mike Talbot called the meeting to order at 4:05 p.m. Board members attending the meeting were Terry Sanders, Ted Schaefer, Carl Spooner, and Mary Williams. Joel Reed was absent. Staff members attending the meeting were Mike Talbot, Jim Rebeck, Karla Stovall, and Tracy Board.

II. SELECTION OF OFFICERS FOR THE CEMETERY ADVISORY BOARD.

A. CHAIRPERSON – Terry Sanders was nominated and approved to be Chairperson.

B. VICE CHAIRPERSON – Carl Spooner was nominated and approved to be Vice Chairperson.

C. SECRETARY – Mary Williams was nominated and approved to be Secretary.

III. DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE CONTAINER/S.

Carl Spooner discussed the solid waste containers. It was approved to place containers throughout the cemetery, placing more in the newer sections since there is more activity in those areas. Each container will be marked with City of Bastrop, Fairview Cemetery on them. The containers will be attached to a chain and post to try and keep them from being removed from the cemetery.

IV. DISCUSSION AND POSSIBLE ACTION ON MAINTENANCE OF THE SHRUBS BY THE ROCK GAZEBO.

Several citizens have suggested ways to trim the shrubs at the rock gazebo. Mr. Spooner spoke with the individual that originally sold us the shrubs on what would be the best method of trimming them. It was decided to contact a Landscaping company and have them show us the best way to maintain the shrubs.

V. DISCUSSION AND POSSIBLE ACTION ON ITEMS OF CONCERNS FROM THE PUBLIC.

1) Terry Sanders - Height Restriction on headstone/markers – the cemetery ordinance states the height shall be four (4) feet in height or less, unless approved by the City Manager. One of the Monument businesses is telling customers that the height cannot be more than 4 feet period. It was requested that the City send out a letter to the different Monument businesses letting them know that the customer may request a variance from the City Manager. An amendment to the ordinance will also be prepared that in the event that the customer is not satisfied with the City Manager's decision that they could request a variance from the Cemetery Advisory Board.

2) Carl Spooner - Timing of the Cemetery Gates being locked and unlocked. City ordinance states the gates should be opened from dawn to dusk. Currently the Police Department Officers are responsible for this. On several occasions the gates are not being unlocked until after 10:00 a.m.

or staying opened later than dusk. Jim Rebeck was asked to visit with Chief David Board to see what would be the best solution to this issue, and then bring it back to the next Board Meeting.

VI. SETTING DATES AND TIMES FOR NEXT MEETINGS.

It was decided to have the next meeting on June 17, 2010 at 4:00 p.m. to discuss FY 2011 Budget and any other issues. Starting in September 2010 the Board will meet quarterly unless there are pressing issues that come up.

VII. ANY ITEM A BOARD MEMBER WOULD LIKE TO PLACE ON THE NEXT AGENDA.

- 1) Budget Items:
  - a) Maintenance of White Gazebo (painting)
  - b) Clearing brush on the North Hill
  - c) Clearing and leveling the Southeast lot
  - d) Cost to purchase plot

VIII. ADJOURN.

At 4:45 p.m. it was moved and approved to adjourn the meeting.

APPROVED:

ATTESTED:

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Terry Sanders, Chairperson

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Mary Williams, Secretary