

**City of Bastrop**  
**Cemetery Advisory Board Meeting**  
**January 26, 2012 4:00 p.m.**  
**City Hall Council Chambers**  
**1311 Chestnut Street**  
**Bastrop, Texas 78602**

- I. Call to Order.

Vice-Chairperson, Carl Spooner, called the meeting to order at 4:05 p.m. Board members attending the meeting were Carl Spooner, Ted Schaefer, Mary Williams, and Jerry Woehl. Terry Sanders arrived at 4:25 p.m. Joel Reed was absent. Staff members attending the meeting were Curtis Ervin, Karla Stovall and Tracy Board. Mr. Spooner requested Tracy Board to read the agenda items.
- II. Discussion and possible action of the Cemetery Advisory Board's June 16, 2011 minutes.

Carl Spooner moved to approve the June 16, 2011 minutes as written, seconded by Jerry Woehl and carried unanimously.
- III. Discussion and possible action on Grant Funds that the Historical Society has for the Fairview Cemetery.

Discussion was held on different projects that available funds could go towards. Projects included: 1) Removing brush and the barbed wire fence and replacing it with a chain linked fence starting at the northeast corner off Cedar Street and going to the shed, approximate cost \$10,000; and, 2) Fence cemetery property on Hwy 95 that is currently not fenced. This item was tabled to bring back to the next meeting so the Historical Society could have a chance to see how much funds are available and for board members to think of possible projects.
- IV. Discussion and possible action on Funeral Homes wanting to hand out bottle water, fans and flowers to family members that come to visit loved ones during different holidays, i.e. Mother's Day, Father's Day, etc.

Discussion was held regarding the issues that the city attorney saw with allowing this. Changes would need to be made in the ordinance, trash, setting up on someone's plot, and we could not limit who wanted to set up. Jerry Woehl made the motion to deny the request, seconded by Mary Williams and carried unanimously.
- V. Discussion and possible action on progress of cemetery, i.e. clearing land, compiling information, etc.

Discussion was held among board members and staff regarding lots sales, mowing, clearing and weed killing on the north fence, clearing on the hill, and damages that the rain had caused earlier in the week.
- VI. Public Comment. [ Note: By law, the Board cannot include undertake discussion or take any action on Public Comments received at the meeting, but can: (1) recite Board/City policy on the points raised and/or (2) place items on upcoming agenda for both discussion and action at that upcoming meeting.]

There were no public comments.
- VII. Discussion and possible action on setting dates and times for next Cemetery Advisory Board meeting(s).

It was decided to have the next meeting in April or May 2012 unless something arises that needs attention sooner.

VIII. Discussion and possible action to determine if there are any items a Board Member would like to place on an upcoming Agenda.

Discussion was held to include the following items on the next agenda:

- 1) Updating Ordinance to include leveling of a burial site
- 2) Consider a charge for permits
- 3) Consider a cost for filming in the cemetery
- 4) Consider sole contractor for funeral preparation
- 5) Discussion on FY 2013 Budget

IX. Adjourn.

It was moved and approved to adjourn the meeting at 5:00 p.m.

APPROVED:

ATTESTED:

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Terry Sanders, Chairperson

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Mary Williams, Secretary