CONSTRUCTION STANDARDS BOARD MEETING MINUTES

The Construction Standards Board met Thursday, May 19, 2016 at 5:30 p.m. in the City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. Call to order.

    Charles Schroeder called the meeting to order at 5:30 p.m.

2. Roll call and confirmation of a quorum of Board members.

Chase McDonald	Present
Jimmy Crouch	Present
Bruce Kana	Present
Charles Schroeder	Present
Roger Osborn	Present
Joel Bauman	Absent

3. Citizens' comments.

    No comments were made.

4. Consideration and approval of the April 28, 2016 meeting minutes.

    Bruce Kana made a motion to approve the meeting minutes of April 28, 2016. Roger Osborn seconded the motion and the motion passed unanimously.

5. **CSB 16:01** Continued discussion of budget requests to support inspections: Planning & Development Department.

    Ted Bowers requested the Construction Standards Board consider making a recommendation supporting his request to add an additional staff member to the Planning and Development Department that would help with the increasing amount of building inspections and building permit requests.

    Roger Osborn made a motion to recommend that Planning and Development Staff move forward in their request to petition Council another inspector be added to the Planning and Development Department. Charles Schroeder seconded the motion and the motion carried unanimously.

6. **CSB 16:03** Continuation of the review, discuss and possible recommendation of support to increase the existing Planning and Development fees as related to building permit fees.

    Ted Bowers presented to the Construction Standards Board the new fee schedule that Staff was wanting to adopt. He told the Board by adopting this fee schedule there would be a greater level of consistency for general contractors when calculating our fees.

Jimmy Crouch stated this proposed fee schedule would be in line with a lot of the surrounding community's fee schedules.

Roger Osborn asked Staff to look into the legalities of having a "registration fee" for the plumbers. Staff and the Board discussed changing the verbiage of it, and decided it would be best to call it an administration fee.

Ted Bowers stated the general contractors would pay a majority of the fees, and the trades would only have an attachment fee of $75.

Discussion commenced between Staff and the Board.

Bruce Kana made a motion to recommend approval to Council the request to increase the existing Planning and Development fees as related to building permit fees. Jimmy Crouch seconded the motion, and the motion carried with Roger Osborn abstaining from the vote due to the wording regarding the Plumbing License fee.

7. **CSB 16:02** Consideration, review, discuss and possible recommendation to City Council to revise and/or amend Chapter 3, Section 3.06.035 and Chapter 12, Article 13.03 of the City's Code of Ordinance and Chapter 3, Article IX of the Construction Standards Manual related to restaurant grease traps, to change the language to reference Grease Interceptor or Separators.

   Ted Bowers introduced materials regarding to grease traps to the Board. Discussion commenced between Staff and the Board in regards to the Construction Standards Manual related to restaurant grease traps, to change the language to reference Grease Interceptor or Separators.

   Roger Osborn asked if there would be a license fee, Ted Bowers said no because they get their license from the State of Texas and TCEQ.

   Roger Osborn made a motion to recommend approval to Council to revise and/or amend Chapter 3, Section 3.06.035 and Chapter 12, Article 13.03 of the City's Code of Ordinance and Chapter 3, Article IX of the Construction Standards Manual related to restaurant grease traps, to change the language to reference Grease Interceptor or Separators. Bruce Kana seconded the motion and the motion carried unanimously.

8. Building Official's Report.

   Ted Bowers stated he would be in touched with the Board about any future items that would require a meeting.

   Charles Schroeder made a motion to adjourn the meeting. The motion was seconded by Roger Osborn and the meeting adjourned at 7:23 p.m.

Charles Schroeder, Chair