NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
June 12, 2012 6:00 P.M.

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on **June 12, 2012 at 6:00 p.m**. at Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas and will consider the following matters to wit:

REGULAR MEETING	TAB	PAGE	ORIGINATOR	STATUS

ANNOUNCEMENTS

1. Call to Order
2. Pledge of Allegiance and Invocation
3. Presentations
   A. Character Education – Bastrop Student
4. Proclamations
   A. Smart Irrigation Month
5. Announcements

OATH OF OFFICE

1. Oath of Office to be administered to Council Member Joseph Beal.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

Item	TAB	PAGE	ORIGINATOR	STATUS
A.1 Approval of meeting minutes of May 22 and May 29, 2012.	A.1	5	Teresa Valdez	
A.2 Adoption of a Resolution of the City Council of Bastrop approving a project (construction overrun cost associated with Phase II of the Chestnut Street Sidewalk Improvement Project) using funds provided by the Bastrop Economic Development Corporation, in an amount exceeding $10,000.	A.2	23	Mike Talbot	
A.3 Adoption of an Ordinance amending the budget for the Fiscal Year 2012 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior ordinances and actions in conflict herewith; and providing for an effective date.	A.3	26	Karla Stovall	
A.4 Approval of Special Event Application submitted by the Bastrop Juneteenth Committee in partnership with Downtown Business Alliance to host "Juneteenth Celebration" on June 15-16, 2012, in Fisherman's Park and Kerr Community Park, as well as on Main Street and in the City Hall parking lot.	A.4	38	Mike Talbot	
A.5 Approval of revised and updated Library Long-Range Plan.	A.5	54	Mickey DuVall	
A.6 Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.	A.6	78	Karla Stovall	
A.7 Adoption of a Resolution to support the application to Texas Commission on the Arts to have a portion of the City of Bastrop named a Cultural Arts District.	A.7	82	Nancy Wood	
A.8 Approval of Special Event Permit Application submitted by Bastrop Chamber of Commerce to host "Patriotic Festival" to be held in Fisherman's Park on Saturday, July 7, 2012.	A.8	86	Mike Talbot	

A.9 Approval of Notice of Activity submitted by the Macedonia Baptist Church to host "Family and Friends Festival on June 16, 2012, on Church grounds with permission to close MLK Street between Pine Street and Walnut Street.	A.9	108	Mike Talbot
A.10 Approval of Special Event Permit Application submitted by the Downtown Business Alliance to host "Pet & Pal Parade" on July 7, 2012, in downtown Bastrop.	A.10	112	Mike Talbot
B. PUBLIC HEARINGS:			
B.1 PUBLIC HEARING: The City Council will solicit and receive information from members of the public claiming to be the rightful owner of the property, if any, generally identified as U.S. currency and collector quality coins found in Fisherman's Park, in the City of Bastrop, Texas on or about January 18, 2012.	B.1	128	J.C. Brown, City Attorney
B.2 Consideration, discussion and possible action on determining the disposition of the found property (generally identified as U.S. currency and collector quality coins found in Fisherman's Park, in the City of Bastrop, Texas on or about January 18, 2012), if possible.	B.2	130	J.C. Brown, City Attorney
B.3 PUBLIC HEARING: Zoning Ordinance requirement for a Public Hearing, as required in Section 21.6 Special Requirements, for a site plan and façade elevations not approved at the time of zoning approval for Senior Housing to be located in the 400 Block of Old Austin Highway, currently zoned MF2, Multi Family within the city limits of Bastrop, Texas.	B.3	131	Melissa McCollum
B.4 Consideration, discussion and possible action on approval of site plan and façade elevations not approved at the time of zoning approval for Senior Housing to be located in the 400 Block of Old Austin Highway, currently zoned MF2, Multi Family within the city limits of Bastrop, Texas.	B.4	141	Melissa McCollum
B.5 PUBLIC HEARING: On a request for a Conditional Use Permit (CUP) to Section 43.4 special height regulations to allow for a structure of three (3) stories, 42 feet, where 35 feet is allowed, for senior housing, Phase 1 and Phase 2 to be located on +/- 2.99 acres within Bastrop West Commercial, Block A, Lot 7A-1C-A and Lot 7A-1B-A, an area zoned MF2, Multi Family-2 located within the city limits of the City of Bastrop, Texas.	B.5	142	Melissa McCollum
B.6 Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop, Texas to grant a Conditional Use Permit to allow for the construction of a structure to be three (3) stories, 42 feet, where 35 feet is allowed, for senior housing, Phase 1 and Phase 2 to be located on +/- 2.99 acres within Bastrop West Commercial, Block A, Lot 7A-1C-A and Lot 7A-1B-A, an area zoned MF2, Multi Family-2 located within the city limits of the City of Bastrop, Texas; setting out conditions; and providing an effective date.	B.6	159	Melissa McCollum
B.7 Citizen Comments.			

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Executive Session: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. Section 551.071 – Consultations with Attorney

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C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES FOR FIRST READING:

D.1 Consideration, discussion and possible action on the FIRST READING of an Ordinance amending the budget for the Fiscal Year 2012 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior ordinances and actions in conflict herewith and providing for an effective date.	D.1	164	Dave Quinn
D.2 Consideration, discussion and possible action on the FIRST READING of an Ordinance of the City Council of Bastrop, Texas, unifying provisions in existing Ordinances related to the membership, terms and filling of vacancies on various City Boards and Commissions; providing a severability clause; and providing an effective date.	D.2	175	J.C. Brown, City Attorney

ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.3 Consideration, discussion and possible action on a request from Kenny Dryden for a Variance to Bastrop City Code Chapter 4, Section 4.09.002, to drill a water well within the Bastrop City limits.	D.3	196	James Miller
D.4 Consideration, discussion and possible action on the Preliminary Plat for Hunters Crossing, Section 9C being approximately 3.102 acres of land situated in the Hunters Crossing Subdivision, located on State Highway 304 and Home Depot Way in the city limits of Bastrop, Texas.	D.4	207	Melissa McCollum
D.5 Consideration, discussion and possible action on the Preliminary Plat for Bear Hunter Drive, Phase 1, being approximately 1,069.05 feet of land situated in the Hunters Crossing Subdivision, located south of of State Highway 71 West frontage road in the city limits of Bastrop, Texas.	D.5	211	Melissa McCollum
D.6 Consideration, discussion and possible action on the Preliminary Plat for Pine Vista, being approximately 8.858 acres of land being part of the Bastrop Town Tract, Abstract A-11, located East of Highway 95 and South of Loop 150/Chestnut Street in the city limits of Bastrop, Texas.	D.6	217	Melissa McCollum
D.7 Consideration, discussion and possible action on acceptance of Monthly Financial Report for the period ending of April 30, 2012.	D.7	221	Karla Stovall

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551 to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) - Consultations with Attorney: (1) threatened and/or contemplated litigation – money found in Fisherman's Park, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 6th day of June at 11:00 a.m. Copies of this agenda have been provided to those members of the media requesting such information.

Teresa Valdez

Teresa Valdez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8811. PLEASE PROVIDE FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: TC

CITY OF BASTROP **AGENDA ITEM: A.1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 30, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of meeting minutes of May 22 and May 29, 2012.**

2. Party Making Request: **Teresa Valdez, City Secretary**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: _______________ Over Budget: _____________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ______________________________
   b) ______________________________
   c) ______________________________

8. Staff Recommendation: ______________________________

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________
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May 22, 2012

The Bastrop City Council met in regular session on May 22, 2012 at 6:00 p.m. at the Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members Ken Kesselus, Julie Hart, Kay Garcia McAnally and Dock Jackson.

ANNOUNCEMENTS

1. CALL TO ORDER

At 6:00 p.m. Mayor Terry Orr called the meeting to order with all members present with the exception of Joe Beal who was absent due to being out of the Country.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Council Member Julie Hart led the pledges of allegiance to the U.S. and Texas flags. Reverend Jimmy Cottle led the invocation.

3. PRESENTATIONS

A. MAIN STREET BENCH PROJECT – NANCY WOOD

Main Street Manager, Nancy Wood addressed the Council. Ms. Wood gave a PowerPoint presentation on the Bastrop Main Street Program Advisory Board and Design Committee recommendation for bench designs and locations on Main Street. Ms. Wood stated they are proposed five (5) locations: 1) in front of LaRoux restaurant; 2) in front of Baxter's on Main restaurant; 3) in front of Liberty Glenn store; 4) in front of the First National Bank and 6) at the parking lot at Spring Street. Ms. Wood stated the Main Street Program is seeking consensus from the Council that the Program be allowed to do fundraising to pay for the benches.

It was the consensus of Council to allow the Main Street Program to begin fundraising to pay for the benches.

4. PROCLAMATIONS

There were no proclamation.

5. ANNOUNCEMENTS

Council Member Kay Garcia McAnally welcomed Andy Cope, the co-producer of the movie "Flutter" being filmed in Bastrop.

CANVASS OF ELECTION RETURNS:

1. COUNCIL TO CANVASS RETURNS AND DECLARE RESULTS OF MAY 12, 2012 GENERAL ELECTION.

Mayor Orr appointed Dock Jackson and Julie Hart as the Canvassing Board to canvass the May 12, 2012 General Election.

Dock Jackson reported that the tabulations were correct and declared that as tabulations indicated, Joe Beal was the winner of the Place 2 Council race, Willie DeLaRosa was the winner of the Place 4 Council race, and Terry Orr was the winner of the Mayor's race.

	Votes Cast Early	**At Poll Votes**	**Total**
MAYOR			
Terry Orr	**313**	**306**	**619**
COUNCIL MEMBER – PLACE 2			
Joe Beal	**289**	**283**	**572**
COUNCIL MEMBER – PLACE 4			
Willie DeLaRosa	**216**	**255**	**472**
Kristi L. Koch	**167**	**112**	**280**

Kay Garcia McAnally moved to declare Terry Orr as the winner of the Mayor's race, Joe Beal as the winner of Place 2 Council Member and Willie DeLaRosa as the winner of Place 4 Council Member. Seconded by Ken Kesselus and carried unanimously.

2. OATH OF OFFICE TO BE ADMINISTERED TO NEWLY ELECTED OFFICIALS OF THE CITY.

Judge Ronnie McDonald administered the Oath of Office to Mayor Terry Orr.

City Secretary, Teresa Valdez administered the Oath of Office to Council Member Place 4 Willie DeLaRosa.

RECOGNITION OF OUTGOING COUNCIL MEMBER:

Mayor Orr presented a crystal award to Julie Hart for her four (4) years of service to the citizens of Bastrop as a Council Member Place 4. Mayor Orr stated Ms. Hart had served the citizens of Bastrop in an extraordinary conscientious manner.

Julie Hart thanked the Mayor for his kind words. Ms. Hart thanked City Manager, Mike Talbot and staff by saying that she did not think anybody really knows what they do because they have 8,000 citizen bosses and six (6) Council Members to answer to. Ms. Hart extended a special thanks to City Secretary, Teresa Valdez and Chief Financial Officer Karla Finance for their work with the Council. Ms. Hart thanked the citizens and everyone who had confidence in her to serve as a Council Member. Ms. Hart thanked City Attorney, J.C. Brown, the City's unsung hero. Ms. Hart thanked her friends and family, especially Paula for her support and Dawn Kana who was one of the first persons she met in Bastrop.

Clara Maynard addressed the Council. Ms. Maynard stated there are many citizens who appreciated the work of Julie Hart. Ms. Maynard stated Ms. Hart was the only person who took a stand that some of us did not take. Ms. Maynard stated she was proud of Ms. Hart and congratulated her for a job well done.

Mayor Orr congratulated Willie DeLaRosa on his win and welcomed him to the City Council. Mayor Orr stated Mr. DeLaRosa bring sharp intellect to city government.

Willie DeLaRosa stated that he is looking forward to working with the Council on challenges, both short-term and long-term.

Mayor Orr stated this is his last two (2) years to serve as Mayor. Mayor Orr stated this Council, particularly Council Member Kesselus has been moving toward a more systematic way for strategic planning. Mayor Orr stated he will be the flag carrier for the Council strategic planning. Mayor Orr stated Council has agreed to quarterly meetings where they will lay the ground work and blueprint for items to accomplish and then future councils can take and move forward as they see fit. Mayor Orr stated the Council will continue to have each Council Member to take on responsibilities of policy issues that need to be addressed and examine the subject that needs to come before Council to be addressed.

Mayor Orr stated Council Member Kay Garcia McAnally has agreed to become a member of the Utility Committee.

Mayor Orr stated Council Member Willie DeLaRosa has agreed to be the Council Member working on the infrastructure projects (paving, water, etc.) working with the City Manager to identify and look into the details and timing and make sure the Council looks at the City as a whole.

ORGANIZATION OF THE COUNCIL:

1. Consider adoption of Robert's Rules of Order.

Willie DeLaRosa moved to adopt Robert's Rules of Order Newly Revised in Brief, April 13, 2004 edition and elect Dock Jackson to serve as the Council's Parliamentarian. Seconded by Kay Garcia McAnally and carried unanimously.

2. CONSIDER ELECTION BY COUNCIL OF MAYOR PRO-TEM.

Kay Garcia McAnally moved to nominate Joe Beal as Mayor Pro-Tem. Seconded by Ken Kesselus and carried unanimously.

CITY MANAGER INFORMATIONAL UPDATE REPORT: ITEMS FOR UPDATE, DISCUSSION AND POSSIBLE ACTION:

A. MEETINGS AND EVENTS ATTENDED:
   1. UTILITY COMMITTEE MEETING ON MAY 10, 2012.
   2. BASTROP ECONOMIC DEVELOPMENT CORPORATION MONTHLY BOARD MEETING ON MAY 14, 2012.
   3. LOST PINES GROUNDWATER CONSERVATION DISTRICT MONTHLY

BOARD MEETING ON MAY 6, 2012.
4. CAPITAL AREA COUNCIL OF GOVERNMENTS MEETING ON MAY 17, 2012.

B. UPDATE ON CITY PROJECTS:
1. STATUS OF THE CONSTRUCTION OF THE NEW SIDEWALK BEHIND THE LIBRARY.
2. SPECIAL COUNCIL MEETING OF MAY 29, 2012 REGARDING THE STRATEGIC DIRECTIONS REPORT.
3. SPLASH PAD PROJECT.
4. NEW SEWER LINE FOR FISHERMAN'S PARK.
5. BASTROP ART GUILD AND BASTROP ASSOCIATION FOR THE ART UPDATE REGARDING "ART FROM THE ASHES."
6. REVISIONS TO THE CITY OF BASTROP'S ORDINANCES REGARDING BOARDS AND COMMISSIONS.
7. PECAN STREET WASTEWATER IMPROVEMENTS PROJECT.
8. WATER WELL OPERATIONS IN FISHERMAN'S PARK.

C. UPDATE ON CITY BUSINESS:
1. CONVENTION CENTER ACTIVITIES.
2. MAIN STREET PROGRAM ACTIVITIES.
3. COMMERCIAL/RESIDENTIAL CONSTRUCTION PROJECTS IN THE CITY.
4. YMCA ACTIVITIES.

D. INVITING INPUT FROM COUNCIL RELATED TO ISSUES FOR POSSIBLE INCLUSION ON FUTURE AGENDAS, RELATED TO ISSUES SUCH AS (BUT NOT LIMITED TO) MUNICIPAL PROJECTS, PERSONNEL, PUBLIC PROPERTY, DEVELOPMENT AND OTHER CITY/PUBLIC BUSINESS.

City Manager, Mike Talbot apologized that he was unable to provide a written City Manager's Report to Council, due to circumstances beyond his control.

Mr. Talbot addressed Item B.2. Mr. Talbot stated he wanted to confirm that each Council Member received the Strategic Directions Report from Katherine Ray & Associates. Mr. Talbot stated the Council will have a Special Workshop Meeting on May 29, 2012 to discuss the Report.

Mr. Talbot addressed Item B.5. Mr. Talbot stated the "Art from the Ashes" will be on display in June and the Bastrop Art in Public Places Task Force will notify the City of the date.

Mr. Talbot addressed Item B.6. Mr. Talbot stated the first draft of the proposed Ordinance will be distributed to Council at next Tuesday's Special Council Workshop. Mr. Talbot asked that Council review the Ordinance, after they receive it, and forward their comments to him.
Mr. Talbot stated the FIRST READING of the proposed Ordinance will be on June 12, 2012 Council Agenda.

Mr. Talbot stated Gene Kruppa of BEFCO Engineering will address Item B.8.

Mr. Kruppa stated he had attended a meeting with the Texas Commission on Environmental (TCEQ) Quality and they are going to expedite the City's request to put in a 40,000 gallon storage tank. Mr. Kruppa then provided the Council with information on the TCEQ's request for the City to install cartridge filters in all water wells.

Brief discussion was held among Council and Mr. Kruppa.

A. CONSENT AGENDA

ALL OF THE FOLLOWING ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY BY THE COUNCIL AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS.

A.1 APPROVAL OF MEETING MINUTES OF MAY 5 AND MAY 8, 2012.

A.2 APPROVAL OF INTERLOCAL COOPERATION AGREEMENT BETWEEN THE TEXAS COLORADO RIVER FLOODPLAIN COALITION AND THE CITY OF BASTROP, TEXAS.

A.3 APPROVAL OF THE FIRST READING OF A RESOLUTION OF THE CITY COUNCIL OF BASTROP APPROVING A PROJECT (CONSTRUCTION OVERRUN COST ASSOCIATED WITH PHASE II OF THE CHESTNUT STREET SIDEWALK IMPROVEMENT PROJECT) USING FUNDS PROVIDED BY THE BASTROP ECONOMIC DEVELOPMENT CORPORATION, IN AN AMOUNT EXCEEDING $10,000.

Willie DeLaRosa moved to approve the Consent Agenda. Seconded by Kay Garcia McAnally and carried unanimously.

B. PUBLIC HEARINGS:

B.1 PUBLIC HEARING: REQUESTING VARIANCES TO SUBDIVISION REGULATIONS SECTION 1.30.6 A. “MINIMUM ROAD STANDARDS” AND SECTION 1.30.6 C. “SUBSTANDARD STREET IMPROVEMENTS” TO NOT REQUIRE THE EXTENSION OF INDUSTRY LANE TO BE BUILT TO THE END OF MURCHISON 1 LOT 1, BEING APPROXIMATELY 0.525 ACRES OF LAND WITHIN THE CITY LIMITS OF BASTROP, TEXAS.

Planning and Development Director, Melissa McCollum addressed the Council. Ms. McCollum stated Sierra Classic Custom Homes is requesting approval of a variance to the Subdivision Ordinance to not require the developer to extend Industry Lane to be built to the end of the platted lot that is being developed. Ms. McCollum stated the right-of-way is already dedicated but the actual construction of Industry Lane does not extend to the end of this property/lot. Ms. McCollum stated the Subdivision Ordinance does require that all development applications including Site Development applications be reviewed for compliance to Section 1.30.6 to ensure that adequate transportation infrastructure is in place to support the development.
Ms. McCollum stated access to the property in question is available from other adjacent roadways, Highway 71 in this case. Ms. McCollum stated the applicants are seeking variances to the City’s Subdivision Ordinance Section 1.30.6.A and Section 1.30.6.C. Ms. McCollum stated staff recommends approval of the requested variances.

Discussion was held among Council and Ms. McCollum

Ron Chamberlain, Vice President of Operations of Sierra Classic Custom Homes, addressed the Council. Mr. Chamberlain stated they are looking forward to wrapping up this last phase of the development and requested Council grant the variances.

Mayor Orr stated that since the Bastrop fire, trees have become a commodity and he would ask that if there is a way to preserve the trees at the back of the property, to please try and do so.

There were no public comments.

B.2 DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO GRANT VARIANCES TO SUBDIVISION REGULATIONS SECTION 1.30.6 A. "MINIMUM ROAD STANDARDS" AND SECTION 1.30.6 C. "SUBSTANDARD STREET IMPROVEMENTS" TO NOT REQUIRE THE EXTENSION OF INDUSTRY LANE TO BE BUILT TO THE END OF MURCHISON 1 LOT 1, BEING APPROXIMATELY 0.525 ACRES OF LAND WITHIN THE CITY OF BASTROP, TEXAS.

Melissa McCollum, Planning and Development Director stated staff recommends approval.

Dock Jackson moved to grant the variances. Seconded by Kay Garcia McAnally and carried unanimously.

B.3 CITIZEN COMMENTS.

There were no citizen comments.

C. OLD BUSINESS

There was no old business.

D. NEW BUSINESS

City Manager, Mike Talbot stated Agenda Item D.6 was being pulled from the Agenda and will be on the Agenda for the Council Special Workshop meeting on Tuesday, May 29, 2012.

Mayor Orr stated the Council will be considering Item D.7 after Item D.3.

ORDINANCES FOR FIRST READING:

D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2012 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Orr read the caption of the Ordinance.

Chief Financial Officer, Karla Stovall addressed the Council. Ms. Stovall reviewed the budget amendments.

Brief discussion was held among Council and Ms. Stovall.

Ken Kesselus moved to approve the First Reading of the Ordinance and place the Ordinance under the Consent Agenda at the next regular Council Meeting for the Second Reading. Seconded by Kay Garcia McAnally and carried unanimously.

ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AWARDING THE BID FOR THE BOB BRYANT PARK WATER FACILITIES IMPROVEMENTS PHASE II PROJECT.

City Manager, Mike Talbot called the Council's attention to the engineer's letter of recommendation and bid tabulation sheet included in the Agenda packet. Mr. Talbot stated the construction of these improvements will be funded by the Water & Wastewater Bonds issued earlier this year. Mr. Talbot stated the amount of bond funds issued for this project was in the amount of $1,525,000.00. Mr. Talbot stated the engineer's letter of recommendation is that the City award the bid to the low bidder Archer Western Construction in the amount of $1,616,000.00. Mr. Talbot stated as a result the City will be short $91,000.00 cost of this project. Mr. Talbot stated he has reviewed the financial situation of this project with the City's Chief Financial Officer and he has been advised the City has a $100,000.00 in a capital reserve account in the wastewater fund for Fiscal Year 2012. Mr. Talbot stated this reserve account will cover the shortage in the bid for this project. Mr. Talbot stated that in light of Mr. Kruppa's report given to Council at the beginning of the meeting he would recommend that the City Manager be authorized to issue a change order to implement the system as required by the Texas Commission on Environmental Quality (TCEQ).

Discussion was held among Council and Mr. Talbot.

Dock Jackson moved to award the bid to Archer and authorize the City Manager to issue a change order to implement the system as required by TCEQ. Seconded by Willie DeLaRosa and carried unanimously.

D.3 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AWARDING THE BID FOR THE RELOCATION OF THE WATERLINE AT LOST PINES MOVIE THEATER 8 AS PER THE ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BASTROP AND SP BASTROP THEATER, L.P.

City Manager, Mike Talbot called the Council's attention to the engineer's letter of recommendation and bid tabulation sheet included in the Agenda packet. Mr. Talbot stated the relocation of the waterline is in accordance with the City Economic Development Agreement entered into with SP Bastrop Theater L.P. Mr. Talbot stated this project will be funded by the funds received for the reimbursement of the Loop 150 project. Mr. Talbot stated the reason for the relocation is the expansion of four (4) additional screens in the theater. Mr. Talbot stated five (5) bid packets were hand delivered to potential bidders. Mr. Talbot stated the City is required to get three (3) bids but only received two (2). Mr. Talbot stated one (1) contractor forgot to return his bid. Mr. Talbot stated he recommended awarding the bid to the low bidder of Qro Mex Construction.

Ken Kesselus moved to award the bid to Qro Mex Construction per the recommendation of the City Manager. Seconded by Kay Garcia McAnally and carried unanimously.

D.7 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ADJUSTING THE SPEED LIMIT ON FARM STREET.

City Manager, Mike Talbot stated that pursuant to the Council's direction staff conducted a traffic survey on Farm Street. Mr. Talbot called the Council's attention to the "Speed Analysis – Farm Street" included in the Agenda packet. Mr. Talbot reviewed the Speed Analysis. Mr. Talbot read the summary: "The City of Bastrop residential streets have a posted speed limit of 30 miles per hour. Normally, a narrow street, school zone or other obstacles would warrant a lesser speed limit. However, Farm Street from Fayette to Gill's Branch is a newly constructed wide residential street with adequate space. With the data above, I would recommend that the speed limit of 30 mph remain in place as is common with residential streets. Changing the speed limit on a residential street could cause other issues in other locations for the City of Bastrop."

Kay Garcia McAnally stated there are several schools and a nursery on Farm Street and there are several reasons that the speed limit should be lowered. Ms. Garcia McAnally stated there is a piece of legislation that permits a speed limit to be lowered if there are enough citizen signatures on a petition.

City Attorney, J.C. Brown stated she had just received the legislative information and she would have to research it more.

Jane Campos addressed the Council. Ms. Campos stated the speed limit on Farm Street needed to be lowered for a variety of reasons: children playing, cars are parked along the street, it is a Chicken Sanctuary and the railroad tracks.

Regina Holland addressed the Council. Regina Holland stated that several chickens had been hit by cars on Farm Street and she would appreciate the Mayor and Council lowering the speed limit on Farm Street.

Willie DeLaRosa stated this was an enforcement issue, that the Police Department should be out there enforcing the speed limit.

Carolyn Banks stated she travels from Chestnut Street down to Fayette Street and then to Cedar Street and in addition to lowering the speed limit on Farm Street a stop sign should also be placed.

Discussion was held among Council and Mr. Talbot.

Mayor Orr stated he thought the Council has to look at what has occurred in the City in a cumulative way in the last few years. Mayor Orr stated there is a movie theater, a convention center, a performing arts center, and now a Chicken Sanctuary in this area and the Council needs to take all that into consideration. Mayor Orr stated he would encourage the Council to ask the City Manager to take an overall view of Farm Street and all its entities and come back with a recommendation for that street.

Kay Garcia McAnally moved to ask the City Manager to take a look at the totality of conditions of Farm Street and review his findings and recommendation with the City Council with a view that Farm Street is unique when compared to other streets in the community. Seconded by Dock Jackson and carried unanimously.

Council took a brief recess from 8:10 p.m. to 8:15 p.m.

D.4 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVING THE CITY OF BASTROP, BASTROP ART IN PUBLIC PLACES TASK FORCE BYLAWS.

City Manager, Mike Talbot thanked Karol Rice and City Attorney, J.C. Brown for their work on the Bastrop Art in Public Places Task Force Bylaws. Mr. Talbot stated he did not see any problems with the Bylaws.

Kay Garcia McAnally moved to approve the Bylaws. Motion was seconded by Ken Kesselus.

Dock Jackson asked why under Article 1.4 it states that the Bastrop Art in Public Places Task Force shall not be subject to the Open Meetings Act for the purpose of posting regular meetings.

City Attorney, J.C. Brown stated this Task Force is a small group which works informally and everything they do will come to Council which is subject to the Open Meetings Act.

Karol Rice addressed the Council. Ms. Rice stated she agrees the Open Meetings Act is an important part of government. Ms. Rice stated that following the adoption of these Bylaws a handbook is being developed which involves panels for selection of art and public calls for art and this should be posted and put in the newspaper. Ms. Rice stated as Chair of the Task Force it has been difficult to get the group together because most of the members work and they may have to change a meeting time or date at the last minute.

Mayor Orr stated there were inconsistencies in the Resolution regarding the “Chair” compared to the Bylaws. Mayor Orr stated in Article 7.1 needs to have more definition.

Carolyn Banks asked why the names of the Task Force member and other information on it were not on the City’s website.

Karol Rice stated the Task Force has not gotten to that point. Ms. Rice stated this has been discussed with the City Manager and when the Handbook is completed it will all be published on the City’s website.

Ken Kesselus moved to amend the original motion to approve the Bylaws with the following amendments: 1) Article 7.1 to state that the ex-officio Council Member shall be appointed by the Mayor and 2) In Article 8.2 delete the following words "who is appointed by the City Council" in the first sentence. Seconded by Kay Garcia McAnally and carried unanimously.

City Secretary Teresa Valdez called the roll on the original motion made by Kay Garcia McAnally and seconded by Ken Kesselus. Motion carried unanimously.

D.5 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCL OF BASTROP, TEXAS APPROVING AN EMERGENCY PUBLIC HEALTH AND SAFETY RELATED EXPENDITURE, IN EXCESS OF $50,000 PURSUANT TO THE APPLICABLE GENERAL EXEMPTION SET FORTH IN THE LOCAL GOVERNMENT CODE §252.022, *ET SEQ.*

City Manager, Mike Talbot stated he is deeply concerned about the City's water supply. Mr. Talbot stated he has given further consideration to this matter since placing the Resolution on the Agenda in light of the fact that Well "C" has gone down and wells "D" and "E" have reduced production. Mr. Talbot stated next week they will begin cleaning Well "C" and may be able to bring it back to pumping 200 gallons per minute, but he does not think we will be able to bring it back to what it was previously pumping. Mr. Talbot stated if the cleaning operation of Well "C" proves successful then we will move over to cleaning Wells "D" and "E". Mr. Talbot stated again Wells "D" & "E" were producing 600 gallons per minute and now they are producing 200 gallons per minute. Mr. Talbot stated there is a long hot summer ahead and he thinks it is essential that the City begin exploring for water as soon as possible. Mr. Talbot stated what he is proposing is based upon the City's consultant, Mr. Bene's advice after going through the data at the Groundwater District. Mr. Talbot stated there are potential well sites, a deep well at Fisherman's Park and also Mayfest Park. Mr. Talbot stated the reason for selecting these two sites is that it is more cost effective to connect to our system rather than having to pipe it in from some other site. Mr. Talbot stated that the data indicates that we should hit water. Mr. Talbot stated he is recommending the City now drill a deep well in Fisherman's Park. Mr. Talbot stated he feels one well, not two, for evaluation, should be sufficient. Mr. Talbot stated the cost would not be $300,000 and should be around $150,000 to $175,000. Mr. Talbot stated the data from the well would be brought back to the Utility Committee to be evaluated and then brought to Council.

Discussion was held among Council and Mr. Talbot.

Mr. Talbot stated his recommendation and the fact that the City's need for water is great, is that he be authorized to spend no more than $200,000, without bringing it back to Council, for exploration of water, and bring back to Council on a bi-monthly basis updates on how things are going.

Ken Kesselus moved that the City get with the consultant and get the data that is needed and meet with the Utility Committee before next week Tuesday's Special Workshop Meeting on May 29, 2012, then post this for action at the Special Workshop Meeting. Seconded by Kay Garcia McAnally.

Brief discussion was held regarding the Utility Committee meeting.

Ken Kesselus withdrew his motion.

Kay Garcia McAnally withdrew her second of the motion.

Mayor Orr stated it was the consensus of Council to have the data presented to the Utility Committee at a meeting to be held before the Special Workshop Meeting on Tuesday.

D.6 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING THE CITY OF BASTROP'S DROUGHT CONTINGENCY PLAN TO AMEND THE DEFINITION OF TOTAL PRODUCTION CAPABILITY AND THE PERMITTED WATER TIMES FOR "STAGE 3" RESTRICTIONS; PROVIDING THE CITY MANAGER WITH AUTHORITY TO IMPOSE ADDITIONAL WATER RESTRICTIONS DURING CERTAIN EVENTS; DECLARING A SAFETY AND HEALTH NECESSITY TO DISPENSE WITH TWO READINGS OF THE ORDINANCE DUE TO PUBLIC EMERGENCY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

This item was pulled from the Agenda.

E. EXECUTIVE SESSION:

E.1 THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, TO DISCUSS THE FOLLOWING:

1. SECTION 551.071(1)(A) AND SECTION 551.071(2) - CONSULTATIONS WITH ATTORNEY: (1) THREATENED AND/OR CONTEMPLATED LITIGATION, AND (2) MATTERS UPON WHICH THE ATTORNEY HAS A DUTY AND/OR RESPONSIBILITY TO REPORT TO THE GOVERNMENTAL BODY.
2. SECTION 551.072 – DELIBERATION ABOUT REAL PROPERTY: ACQUISITION, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY FOR PUBLIC PURPOSES.
3. SECTION 551.086 – CERTAIN PUBLIC POWER UTILITIES: COMPETITIVE MATTERS.

At 8:45 p.m., Mayor Orr convened the Bastrop City Council into a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) – Consultations with Attorney: (1) Threatened and/or contemplated litigation, and (2) Matters upon which the attorney has a duty and/or responsibility to report to the governmental body.
2. Section 551.072 – Deliberation About Real Property: Acquisition, exchange, lease or value of real property for public purposes.
3. Section 551.086 – Certain Public Power Utilities: Competitive Matters.

E.2 THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSIONS NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTED ABOVE, AND/OR RELATED ITEMS.

At 10:07 p.m., Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

No action was taken.

F. ADJOURNMENT

At 10:08 p.m., Willie DeLaRosa moved to adjourn. Seconded by Kay Garcia McAnally and carried unanimously.

APPROVED:	ATTEST:
________________________	________________________
Terry Orr, Mayor	Teresa Valdez, City Secretary

May 29, 2012

The Bastrop City Council met in Special Workshop Meeting on Tuesday, May 29, 2012 at 6:00 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members Dock Jackson, Joe Beal, Ken Kesselus and Willie DeLaRosa.

A. CALL TO ORDER

At 6:07 p.m., Mayor Terry Orr called the meeting to order with all members present with the exception of Kay Garcia McAnally who was absent.

Mayor Orr stated the Council will be addressing Agenda Items D, E and F before the Workshop Session.

D. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING THE CITY OF BASTROP'S DROUGHT CONTINGENCY PLAN TO AMEND THE DEFINITION OF TOTAL PRODUCTION CAPABILITY AND THE PERMITTED WATER TIMES FOR "STAGE 3" RESTRICTIONS; PROVIDING THE CITY MANAGER WITH AUTHORITY TO IMPOSE ADDITIONAL WATER RESTRICTIONS DURING CERTAIN EVENTS; DECLARING A SAFETY AND HEALTH NECESSITY TO DISPENSE WITH TWO READINGS OF THE ORDINANCE DUE TO PUBLIC EMERGENCY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

City Manager, Mike Talbot stated the revisions to the Ordinance had been sent out to the Council. Mr. Talbot stated some adjustments were made to the Drought Contingency Plan to bring it into compliance with the Texas Commission on Environmental Quality guidelines. Mr. Talbot stated most importantly he will have authority to take steps to protect the health and safety of citizens.

Mayor Orr read the following caption of the Emergency Ordinance: An Emergency Ordinance of the City Council of the City of Bastrop, Texas amending the City of Bastrop's Drought Contingency Plan revising definitions, amending the permitted water use and watering times for all water stages; providing the City Manager with authority to impose additional water restrictions during certain events; providing for increased public notice, declaring a safety and health necessity to dispense with two readings of the Ordinance due to public emergency; providing a severability clause; and providing an effective date.

Willie DeLaRosa stated if Council agreed the Mayor should be included to have the same authority as the City Manager, just in case of the absence of the City Manager.

City Manager, Mike Talbot summarized the changes in Stage 2 which basically still has watering on odd and even numbered days but limiting the times between the hours of 4:00 a.m. and 8:00 a.m. and between the hours of 8:00 p.m. to 12:00 p.m. Mr. Talbot reviewed the changes in Stage 3.

Mayor Orr requested that the public be informed of the new restrictions in a way other than the City's website.

Mr. Talbot stated he will be mailing a letter to all Bastrop water customers.

Joe Beal moved to adopt the Emergency Ordinance. Seconded by Willie DeLaRosa and carried unanimously.

E. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS APPROVING AN EMERGENCY PUBLIC HEALTH AND SAFETY RELATED EXPENDITURE, IN EXCESS OF $50,000 PURSUANT TO THE APPLICABLE GENERAL EXEMPTION SET FORTH IN THE LOCAL GOVERNMENT CODE §252.022 *ET SEQ.*

City Manager, Mike Talbot stated the Utility Committee met at 4:30 p.m. today and recommends the following: 1) The City Manager meet with K. Friese & Associates to revise the long-range study that the Council had previously looked at and approved; 2) Re-scope the short-term options; 3) Request that Mr. Bene prepare a scope of service to drill a test hole at Mayfest Park and after the test hole is drilled the information is given to the Utility Committee to discuss findings; 4) Continue discussions with Aqua Water Supply Corporation; 5) the City Manager to meet with LCRA regarding possible partnership; 6) Continue program of cleaning wells "C", "D" and "E"; 7) Put Well "H" in operation since the City received the permit; and 8) move forward to make Well "I" operational.

Discussion was held among Council and Mr. Talbot.

Ken Kesselus moved to substitute what the Utility Committee recommended for what Mike had suggested and anything else the test hole might show deemed necessary. Motion was seconded by Joe Beal.

City Attorney, J.C. Brown asked if the Council was acting on the posted Resolution.

Joe Beal stated he believes what the Council has discussed is the Resolution and the Council has clarified items surrounding the need for the Resolution.

Ken Kesselus withdrew his motion.

Joe Beal withdrew his second to the motion.

Joe Beal moved that the Council approve a Resolution approving an emergency public health and safety related expenditure, in excess of $50,000 pursuant to the applicable general exemption set forth in the Local Government Code §252.022 *et seq.*, as clarified by the discussion held by Council. Motion was seconded by Willie DeLaRosa.

Willie DeLaRosa stated that in lieu of what he considers an emergency or dire need, who is looking for other potential sites?

Joe Beal stated that action the Council took previously and never was withdrawn, was to approve that long-term study by K. Friese & Associates, and by approving this Resolution, the previously approved scope will be modified to include short-term elements (test hole) and longer term elements.

City Secretary, Teresa Valdez called the roll for the vote on the motion.

Motion carried unanimously.

F. CITY MANAGER TO DISTRIBUTE DRAFT ORDINANCE AMENDING CITY CODE ON CITY BOARDS AND COMMISSIONS WHICH ORDINANCE WILL BE PLACED ON THE JUNE 12, 2012 CITY COUNCIL MEETING AGENDA FOR CONSIDERATIN, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING.

City Manager, Mike Talbot stated in response to a Council request, a draft Ordinance has been prepared amending City Code on City Boards and Commissions. Mr. Talbot distributed the Draft Ordinance to Council and requested that the Council please let him or City Attorney, J.C. Brown know if they have comments and/or changes.

City Attorney, J.C. Brown stated that if there is a particular government board/commission missing from this Ordinance it is likely they are controlled by State Law, etc.

B. WORKSHOP SESSION – THE BASTROP CITY COUNCIL WILL ADJOURN SPECIAL SESSION AND CONVENE INTO A WORKSHOP SESSION TO DISCUSS:

1. CITY COUNCIL STRATEGIC DIRECTIONS REPORT PREPARED BY KATHERINE RAY & ASSOCIATES REGARDING ISSUES, CONCERNS, POLICIES, PROGRAMS, PROJECTS AND ECONOMIC DEVELOPMENT OPPORTUNITIES FOR THE CITY OF BASTROP.

At 6:37 p.m., Mayor Orr convened the Bastrop City Council into a Special Workshop Session to discuss:

A. City Council Strategic Directions Report prepared by Katherine Ray & Associates regarding issues, concerns, policies, programs, projects and economic development opportunities for the City of Bastrop.

Katherine Ray reviewed the Long-Range Strategic Directions Report she had prepared following the Council Strategic Planning Retreat held on May 5, 2012. Ms. Ray reviewed the Council's key issues and priorities which are: 1) Develop New Comprehensive Plan for the City of Bastrop; 2) City Manager's Budget Needs (includes retirement/healthcare benefit policies); 3) Get out ahead of Formula One Facility; 4) Develop/review incentive plan to attract businesses to City on a Continual basis; 5) How to better incorporate the Colorado River into the City of Bastrop; 6) Feasibility of developing our own City services/Police dispatching service; and 7) Develop a reasonable, practical, long-term water plan for the City of Bastrop.

City Manager, Mike Talbot recommended that Council move Priority No. 7 to the number one position since the Council had just passed a Resolution at this meeting addressing this.

It was the consensus of Council that Priority No. 7 be moved to become Priority No. 1.

Mayor Orr stated he would like Parks & Recreation (particularly about development of a Recreation Center in Bastrop) added to Page 9 of the Report.

Discussion was held among Council and Ms. Ray regarding the Top 7 Long-Term Priorities and Strategic Directions for the Future.

Katherine Ray stated she will get the final report to Council by early next week.

City Manager, Mike Talbot stated staff comments were incorporated in the report.

Mayor Orr encouraged the City Manager to keep the City's Directors in the loop regarding these priorities and asked that they keep this Report in mind. Mayor Orr stated the Council is open and this is not a closed box so if Directors feel something is really important they should share it with Mike or the Council.

C. THE BASTROP CITY COUNCIL WILL ADJOURN WORKSHOP SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).

At 7:53 p.m., Willie DeLaRosa moved to adjourn workshop session and reconvene into special session to take any necessary action(s). Motion was seconded by Dock Jackson and carried unanimously.

No action was taken.

G. EXECUTIVE SESSION – THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551 TO DISCUSS THE FOLLOWING:

1. SECTION 551.072 – DELIBERATIONS ABOUT REAL PROPERTY: ACQUISITION, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY FOR PUBLIC PURPOSES.

At 7:54 p.m., Mayor Orr convened the Bastrop City Council into a closed/executive session pursuant to the Texas Government Code, Chapter 551 to discuss the following:

1. Section 551.072 – Deliberations about Real Property: Acquisition, exchange, lease or value of real property for public purposes.

H. THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSION.

At 8:22 p.m., Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary related to the executive session.

No action was taken.

I. ADJOURN

At 8:23 p.m., Joe Beal moved to adjourn. Seconded by Willie DeLaRosa and carried unanimously.

APPROVED:

Terry Orr, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY OF BASTROP **AGENDA ITEM A.2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 16, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of a Resolution of the City Council of Bastrop approving a project (construction overrun cost associated with Phase II of the Chestnut Street Sidewalk Improvement Project) using funds provided by the Bastrop Economic Development Corporation, in an amount exceeding $10,000.**

2. Party Making Request: **Mike Talbot, Bastrop City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes ____X____ No _________

On May 14, 2012, the Bastrop Economic Development Corporation Board of Directors approved funding the construction overrun cost associated with Phase II of the Chestnut Street Sidewalk Improvement Project, to be covered by the Bastrop Economic Development Corporation Chestnut Street Bond Fund Balance, in the amount of $32,276.13.

4. Policy Implication: ____

5. Budgeted: _____________Yes ________X______No N/A
   Bid Amount: _________________ Budgeted Amount: __________________
   Under Budget: ________________ Over Budget: ______________________
   Amount Remaining: _________________

6. Alternate Option/Costs: ____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____
   b) ____
   c) ____

8. Staff Recommendation: ____

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____
____

RESOLUTION NO. R-2012-__

A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS, APPROVING A PROJECT, USING FUNDS PROVIDED BY THE BASTROP ECONOMIC DEVELOPMENT CORPORATION, IN AN AMOUNT EXCEEDING $10,000.

WHEREAS, the Board of the Bastrop Economic Development Corporation ("BEDC") met on May 14, 2012, and at that time took formal action to support and provide funds for various projects; and

WHEREAS, Section 4B(3), of the Texas Economic Development Act, mandates that prior to the BEDC funding a project involving an expenditure by the BEDC of more that $10,000, per project, the City Council shall adopt a Resolution authorizing the project, which Resolution shall be read by the City Council, on two separate occasions; and

WHEREAS, the City has reviewed the May 14, 2012, actions of the BEDC related to the project noted herein below, has considered and evaluated that project, and has found it meritorious of the Council's approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, THAT:

(1) The City Council of the City of Bastrop, Texas, hereby approves the following project, which had been approved for funding by the BEDC:

   a. To fund the construction overrun associated with Phase II of the Chestnut Street Sidewalk Improvement Project in the amount of $32,276.13, from the Bastrop Economic Development Corporation Chestnut Street Bond Fund Balance.

(2) The City Manager is hereby authorized to convey a copy of this Resolution of approval, as appropriate.

(3) That this Resolution shall take effect immediately from and after its passage, and is accordingly so resolved.

READ and ACKNOWLEDGED on First Reading on the 22nd of May 2012.

READ and ADOPTED on Second Reading on the 12th day of June 2012.

APPROVED:

____
Terry Orr, Mayor

ATTEST:

____
Teresa Valdez, City Secretary

APPROVED AS TO FORM:
Jo-Christy Brown, City Attorney

CITY OF BASTROP **AGENDA ITEM A.3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 14, 2012
MEETING DATE: May 22, 2012

1. Agenda Item: **Adoption of an Ordinance amending the budget for the Fiscal Year 2012 in accordance with existing statutory requirements; appropriating the various amount herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes __X___ No ______

4. Policy Implication:

These budget amendments increase the budget appropriations for Fiscal Year 2012. See attached memo.

5. Budgeted: __________Yes ___________No N/A
   Bid Amount: __________________ Budgeted Amount: ___________________
   Under Budget: _________________ Over Budget: _______________________
   Amount Remaining: __________________

6. Alternate Option/Costs: ____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
   a) ____
   b) ____
   c) ____

8. Staff Recommendation: **Staff recommends approval of the Budget Amendments.**

9. Advisory Board: __________Approved __________Disapproved ____________None

10. Manager's Recommendation: ___________Approved ___________Disapproved ___________None

11. Action Taken: ____
____

ORDINANCE NO. _________

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2012 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2012; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the fiscal year 2012, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit "A" is hereby adopted and approved as the amended budget of said city for Fiscal Year 2012; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on First Reading on the 22nd day of May 2012.

READ and ADOPTED on Second Reading on the 12th day of June 2012.

APPROVED: ATTEST:

_______________________________ _______________________________

Terry Orr, Mayor Teresa Valdez, City Secretary

FY 2012
BUDGET AMENDMENTS
GENERAL FUND

Un-Audited Fund Balance as of 9-30-1'	2,035,470
FY 2012 Budgeted Revenues	8,051,848
FY 2012 Budgeted Appropriations	(8,049,090)
01/2012 Budget Amendments (net)	(219,066)
05/2012 Budget Amendments (net)	51,112
Ending Fund Balance	1,870,274

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION
Matching Revenues to Expenditures:			
Police Department	neutral	133,280	Red Light Camera Program
PD Designated Seizure Funds	neutral	2,984	Designated Funds for Police Department Use
PD Designated Leose Funds	neutral	1,200	Designated Funds for Police Department Use
Library Department	neutral	1,600	Humanities of Texas Book Fair
Parks Department	neutral	8,420	Insurance proceeds for Damaged Vehicles
Parks Department	neutral	3,100	Splash Pad Donations
City Secretary	neutral	500	Scholarship training - TMCA
Fire Department Donations	neutral	13,760	Donations for Fire Department
PW Department	neutral	11,580	Insurance proceeds for Damaged Vehicles
New Revenues:			
	increase	4,000	Property Lien Payments
	increase	13,692	PA- Fema Funds Received
	increase	33,420	Department of Justice Grant
	Total Revenues	227,536	

FY 2012
BUDGET AMENDMENTS
GENERAL FUND

Matching Expenditures to Revenues:

Expenditures for Emergency Management:

Request use of Reserved EM funds	neutral	91,384	Budgeted funds reserved
	neutral	(3,848)	FEMA/ EM Training March 2012 expenses
	neutral	(3,711)	Legal expenses attributable to Fire
	neutral	(6,803)	Command Post Trailer - BCCF
	neutral	(4,501)	Generator for Emergency Management - City Hall
	neutral	(688)	PW expenses for Tahitian Village Dumpsters
	neutral	(11,970)	Parks Dept Vehicle loss less insurance
	neutral	(6,449)	IT Commuincation costs
	neutral	(2,500)	Insurance Deductible for Library Books/ Parks
	neutral	(35,050)	25% Expenses not reimbursable of Fire, submitted FMAG
	neutral	(3,064)	25% expenses not reimbursable by FEMA-PA
	neutral	(7,000)	Fire Department WC expenses - Due to Fire
	neutral	(5,800)	Fire Department Maintenance - Due to Fire
Police Department	neutral	(133,280)	Red Light Camera expenses
Police Department Designated	neutral	(2,984)	Uniform Gear for Officers
Police Department Leose Funds	neutral	(1,200)	Tactical Training for Police Department
Library Department	neutral	(1,600)	Purchase Library Supplies with Grant
Parks Department	neutral	(8,420)	Insurance Claim for vehicles
Parks Department	neutral	(3,100)	Splaspark Expenses
City Secretary	neutral	(500)	City Secretary Training - scholarship
Fire Department	neutral	(13,760)	Donations
PW Department	neutral	(11,580)	Insurance Claim for vehicles
	Total Expenditures	(176,424)	
	Net Change	51,112	

FY 2012
BUDGET AMENDMENTS
WATER WASTEWATER FUND

Un-Audited Fund Balance as of 9-30-11	1,322,493
FY 2012 Budgeted Revenues	3,226,700
FY 2012 Budgeted Appropriations	(3,175,873)
05/2012 Budget Amendments (net)	440,000
Ending Fund Balance	1,813,320

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION
New Revenues:			
		440,000	Transfer in for Reimbursement of Loop 150.
	Total Revenues	440,000	
New Expenditures:			
		0	
	Total Expenditures	0	
	Net Change	440,000	

FY 2012
BUDGET AMENDMENTS
ACCELERATED RECOVERY FEE FUND #304

Un-Audited Fund Balance as of 9-30-11	120,188
FY 2012 Budgeted Revenues	174,500
FY 2012 Budgeted Appropriations	(173,710)
05-2012 Budget Amendments (net)	525,000
Ending Fund Balance	645,978

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION
New Revenues:			
		650,000	*Forestar Prepaid S.U.E.'s
	Total Revenues	650,000	
New Expenditures:			
		(125,000)	Refund Prepaid S.U.E.'s to Forestar
	Total Expenditures	(125,000)	
	Net Change	525,000	

* Amount to be restricted in a capital improvement account.

FY 2012
BUDGET AMENDMENTS
BASTROP POWER & LIGHT FUND

Un-Audited Fund Balance as of 9-30-11	3,616,138
FY 2012 Budgeted Revenues	6,986,560
FY 2012 Budgeted Appropriations	(6,998,816)
05/2012 Budget Amendments (net)	(92,330)
Ending Fund Balance	3,511,552

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION
New Revenues:		95,500	LCRA ESA Account Reimbursement
		142,580	LCRA Transmission Rate Rebate
	Total Revenues	238,080	
New Expenditures:			
		(110,410)	BP&L - Building
		(220,000)	BP&L - Rebate
	Total Expenditures	(330,410)	
	Net Change	(92,330)	

FY 2012
BUDGET AMENDMENTS
BOND FUND #709

Un-Audited Fund Balance as of 9-30-11	379,500
FY 2012 Budgeted Revenues	0
FY 2012 Budgeted Appropriations	0
Budget Amendments (net)	(379,500)
Ending Fund Balance	0

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION
Matching Revenues to Expenditures:			
	neutral	0	Street Capital Improvement Funds
	Total Revenues	0	
New Expenditures:			
	increase	(351,115)	Street Improvements
		(28,385)	Traffic Study
	Total Expenditures	(379,500)	
	Net Change	0	

FY 2012
BUDGET AMENDMENTS
CERTIFICATES OF OBLIGATION, SERIES 2012 FUND #722

Un-Audited Fund Balance as of 9-30-11	0
FY 2012 Budgeted Revenues	0
FY 2012 Budgeted Appropriations	0
Budget Amendments (net)	0
Ending Fund Balance	0

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION
Matching Revenues to Expenditures:			
Other Revenue	neutral	4,484,580	Revenue Received from issuance of debt
	Total Revenues	4,484,580	
Matching Expenditures to Revenues:			
	neutral	(100,000)	Vehicles
	neutral	(855,000)	Hwy. 71 Pipe Bursting
	neutral	(1,525,000)	B Bryant Park Phase II
	neutral	(560,000)	B Bryant Park Simsboro Well
	neutral	(500,000)	Water System Rehab
	neutral	(500,000)	WW System Rehab
	neutral	(440,000)	Transfer to WW fund reimbursement of Loop 150 Water Line Replacement
	neutral	(4,580)	Issuance Costs
	Total Expenditures	(4,484,580)	
	Net Change	0	

FY 2012
BUDGET AMENDMENTS
GENERAL OBLIGATION BONDS, SERIES 2012 FUND #723

Un-Audited Fund Balance as of 9-30-11	0
FY 2012 Budgeted Revenues	0
FY 2012 Budgeted Appropriations	0
Budget Amendments (net)	0
Ending Fund Balance	0

DEPARTMENT		BUDGET	AMOUNT	DESCRIPTION
	Matching Revenues to Expenditures:			
Other Revenue		neutral	352,095	Revenue Received from issuance of debt
		Total Revenues	352,095	
	Matching Expenditures to Revenues:			
		neutral	(350,000)	Alley D - Parking Improvements
		neutral	(2,095)	Issuance Costs
		Total Expenditures	(352,095)	
		Net Change	0	

City of Bastrop
Memorandum

TO: **Mayor & City Council Members**

FROM: **Karla Stovall, Chief Financial Officer**

SUBJECT: **Ordinance Amending FY 2012 Budget**

DATE: **May 14, 2012**

Recommendation:

To approve Ordinance Amending the Budget for unanticipated revenue and expenses incurred not included in the original budget approved by City Council.

Background:

The city charter requires that when the budget is amended that the amendment be by ordinance. The budget amendments include an increase to the budget appropriations for Fiscal Year 2012.

Funds included in these amendments include: General Fund, Water Wastewater Fund, Acceleration Fee Recovery Fund, General Obligation Bond Fund #709, Certificates of Obligation Fund #722, and General Obligation Bond Fund #723.

- General Fund includes:
  Police Department revenue and expenditure budget for Red Light Camera Program.
  Police Department requests use of designated funds for Seizure and Leose expenses.
  Bastrop Public Library received donations from the Humanities of Texas Book Fair.
  Parks Department received a donation for Splash Park and an insurance proceeds for damaged vehicles.
  City Secretary received $500 in scholarship training from TMCA.
  Fire Department has received donations to be used for fire equipment.
  Public Works received insurance proceeds for damaged vehicle.
  Revenue received for Property Lien Payments.
  Revenue received for Public Assistance grant by FEMA.
  Revenue received for Department of Justice Grant.
  Request use of reserved Emergency Management funds budgeted within Organizational.
- Water Wastewater Fund includes transfer of funds from Bond issue for reimbursement of Loop 150.
- Acceleration Fee Recovery Fund includes Forestar prepaid SUE's in lieu of acceleration fee revenue and budgeted expenditure of reimbursement of SUE's to Forestar.
- Bastrop Power & Light includes budgeting revenues for the LCRA transmission rebate and the LCRA ESA reimbursement. Expenditures budgeted include funding for the training building and for the rebate to customers.

- General Obligation Bond Fund #709 includes budgeting expenses for Street Improvements and Traffic Study.
- Certificates of Obligation Fund #722 includes revenue and expenditures as identified in issuance of Vehicles, and Water Wastewater Improvements.
- General Obligation Bond Fund #723 includes budgeting the revenue and expenditures for Alley D Parking Improvements and issuance costs.

CITY OF BASTROP **AGENDA ITEM A.4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 05, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by the Bastrop Juneteenth Committee in partnership with DBA to host "Juneteenth Celebration" on June 15-16, 2012, in Fisherman's Park and Kerr Community Park, as well as on Main Street and in the City Hall parking lot.**

2. Party Making Request: **Mike Talbot, City Manager**.

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No __X___N/A
   Bid Amount: ______________ Budgeted Amount: ______________
   Under Budget: ______________ Over Budget: ______________
   Amount Remaining: ______________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ______________________________
   b) ______________________________
   c) ______________________________

8. Staff Recommendation: ______________________________

____

____

9. Advisory Board: _________Approved _________Disapproved __________None

10. Manager's Recommendation: _________Approved _________Disapproved _________None

11. Action Taken: ______________________________
____

Event: Bastrop Juneteenth Celebration Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 0 8 2012

City Council

Special Event Permit Application

Revised 4/19/2012

COPY

Special Event Review Committee meeting date: Thursday (Day) 5/17/12 @ 9AM (Date) Approved: Yes ☐ No ☐

Copied for: Special Event Review Committee ( ) + event coordinators ( )

Date copies made: ____ (Day) ____ (Date) **Final Walk-Through meeting:** ____ (Day) ____ (Date)

Parks Board meeting date: Thursday (Day) 6/07/12 (Date) Approved: Yes ☐ No ☐

Agenda deadline: Monday (Day) 6/04/12 (Date) *Date copies made:* ____ (Day) ____ (Date)

City Council meeting date: Tuesday (Day) ~~5/22/12~~ 6/12/12 (Date) Approved: Yes ☐ No ☐

Agenda deadline: Tuesday (Day) ~~5/15/12~~ 6/05/12 (Date) *Date sent to Secretary:* ____ (Day) ____ (Date)

Name of event: Annual Bastrop Juneteenth Celebration

Location of event: Fisherman's Park, Kerr Community Park, Bastrop Convention center, Downtown on Main Chestnut to Spring Block

Purpose of event: Celebrate Emancipation & Juneteenth History

Date(s): June 15-16, 2012 Day(s): Friday - Saturday Times: Friday 6PM – 12 midnight; Saturday 8AM – 12 midnight

Setup: June 16, 2012 (Date) / ____ (Time) Cleanup: ____ (Date) / ____ (Time)

Name of organization: Bastrop Juneteenth Committee

Address of organization: P.O. Box 1015, Bastrop, TX 78602

Event coordinator #1: Dock Jackson

Daytime: (512) 629-2859 (Area Code/Number) Fax: (512) 332-7241 (Area Code/Number) Cell: (512) 629-2859 (Area Code/Number)

E-mail address: dock_jackson@yahoo.com

Event coordinator #2: Cladie Johnson Haywood

Daytime: (512) 985-5199 (Area Code/Number) Fax: — (Area Code/Number) Cell: ____ (Area Code/Number)

E-mail address: —

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
✓	Application signed & dated	✓	Map of activity route & site locations	✓	Sound Permit
	Banner permits	✓	Non-profit status proof DBA	★	TABC Certificate & City Letter DBA
	Fireworks permit & safety plan	✓	Processing fee		
✓	Insurance certificate DBA	✓	Security deposit DBA		

06/06/2012

Event: Bastrop Juneteenth Celebration Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 0 8 2012

40

Please describe event activities *(may continue on separate sheet of paper, if necessary)*:

Friday, June 15 – Bastrop Juneteenth Heritage Jubilee @ Bastrop Convention Center. Signed Contract.

Saturday, June 18 – The annual Juneteenth Parade will begin @ 10:00AM. Registration and Staging begins @ 8:00 AM. Parade route will begin in park up Farm Street to Main Street. Turn right on Main Street and Continue to Pine Street. Turn left on Pine Street to MLK. Turn Right on MLK. Parade ends @ Kerr Community Park. Some vehicles and floats will continue to Emile School parking lot for breakdown. Immediately following parade an Emancipation Program will begin @ pavilion in Kerr Park @ 11:30 AM. Activities will continue in park until approximately 5:00pm.

The car show will be in the City Hall Parking Lot from 8:00 AM until 3:00 pm.

The Street dance will begin @ 8:00 pm and end @ 11:00 pm. Set-up including DBA beer booth will begin @ 6:00pm.

Street closures: Event will be held @ Corner of Main + Spring Sts. Street should be closed from Main/Chestnut to Main/Spring for Dance.

Street closures for parade are noted above in parade Route. Dance street closures also noted above.

Assistance from City departments *(including Police Dept)*: Please move some of the tables under Kerr Park pavilion.

Will construction be done in FP by this date?

Event: Bastrop Juneteenth Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 0 8 2012

Please submit the following with application where applicable:

Processing Fee:

- ☐ NO FEE because: __________
- $100.00 with proof of non-profit status
- $300 for all others
- Shall ***NOT*** be waived
- Must accompany submitted application
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- Fee paid with: Cashier's Check # 521277 or Money Order # __________

Security Deposit Fee:

- ☐ NO FEE because: DBA Submitted
- $500.00
- Shall ***NOT*** be waived
- Must accompany submitted application
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- ☐ On file
- Fee paid with: Cashier's Check # 45603 (2/20/10) or Money Order # __________

Insurance Certificate:

- General liability policy in the amount of one million dollars ($1,000,000.00)
- The City of Bastrop must be ***named*** as an insured party
- Additional affected entities must be ***named*** as insured parties (i.e., BEDC)
- ☐ Submitted with application
- ☐ Will be submitted when received from insurance carrier
- ☐ Letter with intent to insure submitted
- ☑ DBA insurance carrier
- ☐ Chamber of Commerce insurance carrier
- ☐ City of Bastrop insurance carrier

Comments: __________

Site Map Showing Locations of the Following:

- Vendors; temporary structures *(booths, stages, tents, Moonwalks, carnival rides, etc.)*; trailers; vehicles; bikes and motorcycles; watercrafts; aircrafts; equipment; amplification devices; portable toilets; traffic flow for pedestrians, vehicles, and other activities; emergency medical stations; fire lanes, etc
- Proposed detours and street closures
- Route for parade, race, or other similar activity, showing start and finish locations
- Map submitted: ☑ Yes ☐ No

Comments: __________

Sound Permit for Amplified Music, Voices, or Activities ***(show location[s] on map)*****:**

- ☐ No, not needed
- ☑ Yes: Permit obtained from Public Works & Parks Department submitted. Locations: Sound needed for Street Dance on Main/Spring on Saturday Night. Sound also @ Kerr Park during afternoon.

Comments: __________

06/06/2012

Event: Bastrop Juneteenth Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 29 2012

Please complete the following *(may continue on separate sheet of paper if necessary)*. Mark "N/A" if not applicable.

Admission Fees:

- ☑ No
- ☐ Yes: If yes, describe: ______
- Open to public: ☑ Yes ☐ No

Alcoholic Beverages:

- ☐ No
- ☑ Yes. A copy of the TABC *(Texas Alcohol Beverage Commission)* certificate must be presented to the City Manager for his signature approval; and the City Manager will provide a letter of approval to submit to TABC with their certificate.

Comments: ~~TAB~~ TABC license — DBA

Animals *(show location[s] on map)*:

- ☐ No
- ☑ Yes: Describe types of animals used and plans for handling animal waste: Horses will be in parade. Animal waste will be handled by owners of animals.

Attendance:

- Anticipated approximate number of persons attending each day of event: Convention center has separate contract. Saturday 500 people maximum
- Approximate number of volunteers and workers: 40-50 Volunteers

Banner Permit:

- Obtain Permit for banners hung on City property. Banners should have air-flow slits to prevent tears and grommets to hold rope. Please provide ropes for hanging. They will be returned to you.

☐ No ☑ Yes: How many? ______ Location? Street Light Poles on Chestnut Street between MLK/Main

- Banners hung on TXDOT right-of-ways require Permit Form 2057 obtained from Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. ***BANNERS HUNG OVER COLLEGE/PECAN FEEDER ROAD NEXT TO HWY 71 MUST BE MADE OF MESH AND HAVE GROMMETS. PLEASE PROVIDE 10 TO 12 SNAP RINGS AND ROPE FOR HANGING BANNERS. THESE WILL BE RETURNED TO YOU.***

☒ No ☐ Yes

- Banners not retrieved within one (1) week after completion of event may be disposed, destroyed, or otherwise handled as deemed appropriate due to lack of storage space

Comments: ______

Electrical Requirements *(show location[s] on map)*:

- ☐ No
- ☑ Yes: Describe amperage, voltage, and apparatus needs for all activities and vendors: Electricity for DJ @ Street Dance and @ Keep Park for vendors and PA system.

Event: Bastrop Juneteenth Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 0 8 2012

Emergency Services *(show location[s] on map)*:

- First aid station: ☐ No ☑ Yes: Location: Kerr Park and Street Dance
- Ambulance service on stand-by: ☑ Yes ☐ No Need emergency exit plan.

Fireworks Permit *(show location[s] on map)*:

- ☒ No
- ☐ Yes: Contact State Fire Marshal's office in Austin, (512) 305-7932, www.tdi.state.tx.us
- Person or group handling the firework display: __________

  Comments: __________

Inspections *(show location[s] on map)*:

- Temporary structures (stages, booths, tents, canopies, Moonwalks, carnival rides, etc.) and special electrical and water/wastewater needs must be inspected prior to the event
- Flame-retardant material certificate provided to inspector for structures equal to or larger than 200 square feet in diameter
- Contact City of Bastrop Building Official at (512) 332-8840 to schedule an appointment

  Comments: __________

Litter Control *(show location[s] on map)*: ☆☆

- Describe in detail number, size, location, and removal of trash receptacles and disposal of contents: Dumpster?

- Cook-off: ☒ No
- Cook-off: ☐ Yes: ____-yard roll-off dumpster ordered by and at applicant's expense: __________

Parking *(show location[s] on map)*:

- Coordination and cost is the responsibility of the Applicant. Describe in detail plans for remote parking area(s) and/or shuttle service to and from parking areas to event, if applicable:

  Comments: Need traffic control & parking control plan from PD.

Portable Toilets *(show location[s] on map)*:

- ☐ No
- ☑ Yes: Number and location of units ordered *(Jackpot Portable Toilets 512/303-1466 or American PortaCan of Texas 866/315-0990)*: ☆☆

  Comments: __________

Rodeo Arena:

- ☒ No ☐ Yes: Contact Doug Statin @ (512) 848-3585

  Comments: __________

Event: Bastrop Juneteenth Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 0 8 2012

Security Plan: ✗
- ☐ No ☐ Yes: Off-duty Bastrop police officers may be available for a fee. Call (512) 332-8600 for information

  Comments: ____

Show Barn:
- ☒ No ☐ Yes: Contact Allen Stewart @ (512) 413-8512 or Phyllis Mathison @ (512) 332-6001

  Comments: ____

Signage *(show location[s] on map)*:
- ☐ No
- ☐ Yes: Describe number of, location, and type of proposed on-site and off-site signage: ____

Street Closures *(show location(s) on map)*: Parade route, Main between Chestnut & Spring

Temporary Structures, i.e., Booths, Stages, Tents, Moonwalks, Carnival Rides, Etc *(show location[s] on map)*:
- ☐ No
- ☐ Yes: Describe types and uses for event. Identify the person(s) or group using the structure(s): ____

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc *(show location[s] on map)*:
- ☐ No
- ☐ Yes: Describe types and uses for event: ____

Vendors *(show location[s] on map)*:
- Vendors should have valid tax ID numbers if selling their wares
- Other than food: ☐ No ☐ Yes
- Food vendors: ☐ No ☒ Yes: Each food vendor, whether selling or giving away food, is responsible for obtaining his/her own temporary permit from ***Bastrop County Health and Sanitation Department***, 806 Water Street, (512) 332-7276 or (512) 581-7176:

  Comments: ____

Water/Wastewater *(show location[s] on map)*:
- ☐ No
- ☒ Yes: Describe water needs and for disposal of wastewater, including capture and containment, as approved by the Water/Wastewater Department: Water hook-up needed for Aqua water fan system

Event: Bastrop Juneteenth Celebration Date(s): June 15-16, 2012 Date Submitted:

RECEIVED MAY 0 8 2012

Signature Page

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Doch Jackson — ***Applicant*** 5/7/2012 — ***Date***

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

☑ **Police Department** — 5/17/12 — Date

☑ **City Manager** — 5/18/11 — Date

☑ **Public Works, Parks, & Recreation Department** — 5/17/2012 — Date

☑ **Bastrop Power & Light Department** — 5/17/2012 — Date

☐ **Water/Wastewater Department** — Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 332-8920 *main*
(512) 321-1313 *fax*

BASTROPTX
Heart of the Lost Pines
Est. 1832

06/06/2012 46

DBA
Bastrop Downtown Business Alliance
908 Main Street
Bastrop, TX 78602
512-303-3735

First National Bank
1026 Main St
Bastrop, TX 78602-3217
512-321-2561

4563

88-488/1149

DATE 2/2/2010

PAY TO THE ORDER OF City of Bastrop

Juneteenth Celebration
Friday & Saturday, June 15-16, 2012

$ **500.00

Five Hundred and 00/100********************************* DOLLARS

City of Bastrop

MEMO Event Deposit for 2010

⑆114904953⑆ ⑈4563⑈ ⑈0316000⑈

DBA 4563

City of Bastrop 2/2/2010

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
2/2/2010	Bill	Event Deposit 2010	500.00	500.00		500.00
				Check Amount		500.00

First National Bank Event Deposit for 2010 500.00

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

RECEIVED MAY 0 8 2012

FIRST NATIONAL BANK
Bastrop County's Bank...Since 1889
Member FDIC

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

CASHIER'S CHECK

521277

ERT May 08, 2012

Purchaser: BASTROP JUNETEENTH COMMITTEE
Deposit for use of Park

$100.00

One Hundred Dollars And 00/100**

PAY TO THE ORDER OF: Bastrop Public Works

Authorized Signature

⑈521277⑈ ⑆114904953⑆ ⑈187898⑈

06/06/2012

RECEIVED MAY 0 8 2012

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Rcd 4-9-08

DEPARTMENT OF THE TREASURY

Date APR 0 7 2008

BASTROP DOWNTOWN BUSINESS ALLIANCE
908 MAIN ST
BASTROP, TX 78602-3810

Juneteenth Celebration
Friday & Saturday, June 15-16, 2012

Employer Identification Number:
20-5587587
DLN:
408071030
Contact Person:
KAREN T HOOD ID# 75069
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 2006
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other
Than 501(c)(3)

06/06/2012

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DOWNT01 OP ID: MZ

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/04/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY ... THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT C... AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HO...

Juneteenth Celebration

Friday & Saturday, June 15-16, 2012

IMPORTANT: If the certificate holder is an ADDITIONAL INSU... ED, subject to the terms and conditions of the policy, certain policies may requ... er rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TX Assoc-Smithville P O Box 29 Smithville, TX 78957 Texas Asso Insurors-Smithville 512-360-2565 512-237-3294	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE / NAIC #
	INSURER A : Scottsdale Insurance
INSURED Downtown Business Alliance Alliance 906 Main St. #123 Bastrop, TX 78602	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			CPS1451211	08/23/11	08/23/12	EACH OCCURRENCE	$ 500,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 500,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS HIRED AUTOS / NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
	Commercial Applica							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER	CANCELLATION
CITYBAS CITY OF BASTROP 904 Main Street P.O. BOX 427 BASTROP, TX 78602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE W R Reynolds

RECEIVED MAY 0 8 2012

SCOTTSDALE INSURANCE COMPANY®

LIQUOR LIABILITY COVERAGE PART SUPPLEMENTAL DECLARATIONS

Policy Number: CPS1451211 Effective Date: 08/23/2011

Named Insured: DOWNTOWN BUSINESS ALLIANCE Agent Number: 42055

Item 1. Limits of Insurance

Juneteenth Celebration
Friday & Saturday, June 15-16, 2012

Aggregate Limit	$ 1,000,000
Each Common Cause Limit	$ 500,000

Item 2. Description of Business

Form of business:

☐ Individual ☐ Partnership or Joint Venture ☐ Limited Liability Company

☒ Organization (other than Partnership, Joint Venture or Limited Liability Company)

Location of all premises you own, rent or occupy:
SEE SCHEDULE OF LOCATIONS

Item 3. Classification and Premium

Classification	Code No.	*Premium Basis	Rate	Advance Premium
SPECIAL EVENTS (5816C) YESTERFEST JUNETHEEN VETERANS'DAY CHRISTMAS	58168		FLAT CHARGE	$ 960

Total Advance Premium $ 960

Item 4. Forms and Endorsements (other than applicable form(s) and endorsement(s) shown elsewhere in the policy)

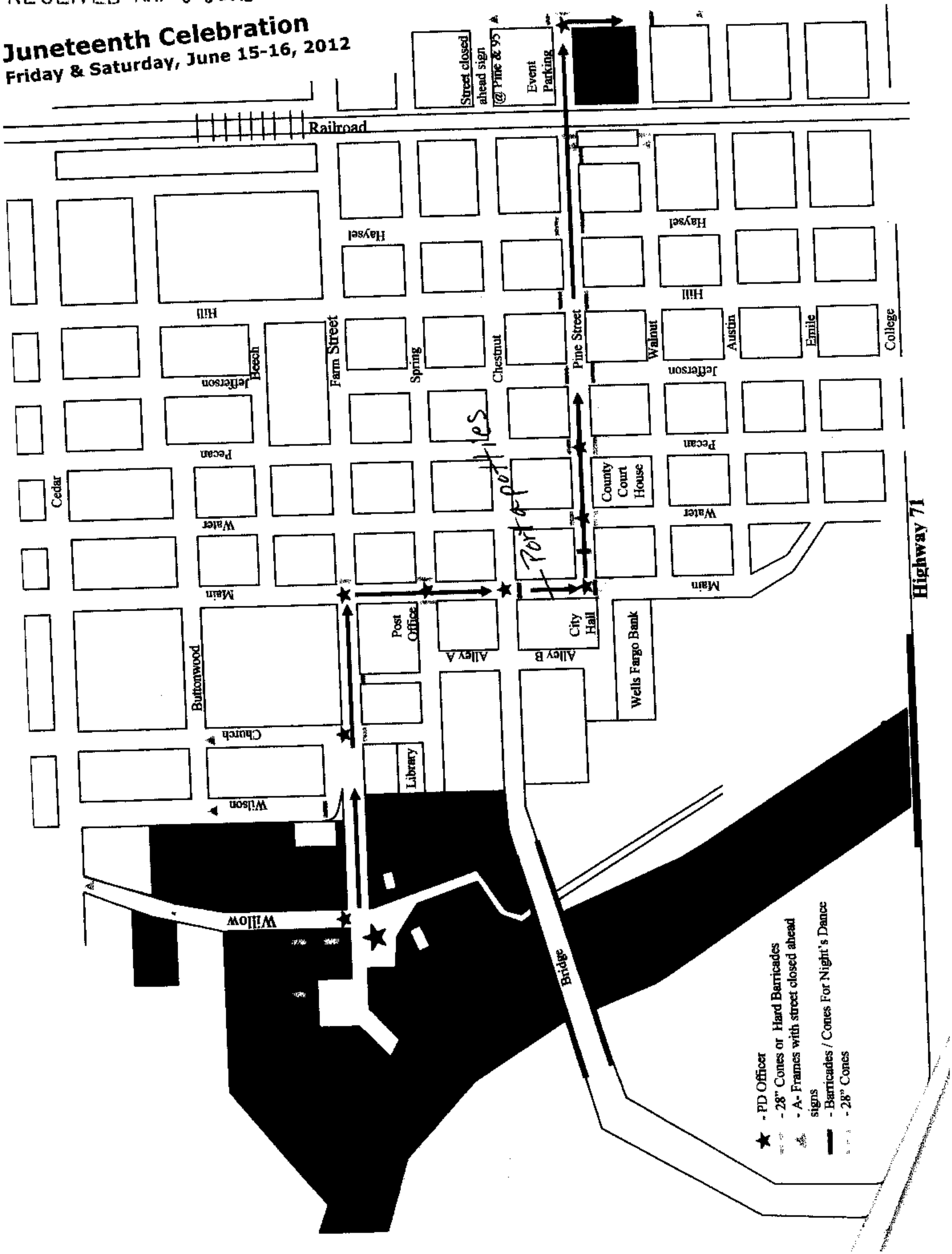
Form(s) and endorsement(s) applying to this Coverage Part and made part of this policy at time of issue:
See Schedule of Forms and Endorsements

* (a) Area, (c) Total Cost, (m) Admission, (p) Payroll, (s) Gross Sales, (u) Units, (o) Other

THIS SUPPLEMENTAL DECLARATIONS AND THE POLICY DECLARATIONS, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND ENDORSEMENT(S) COMPLETE THE ABOVE NUMBERED POLICY.

RECEIVED MAY 0 8 2012 06/06/2012

Juneteenth Celebration
Friday & Saturday, June 15-16, 2012



06/06/2012 51

Event: Bastrop Juneteenth Date(s): June 15-16, 2012 Date Submitted: RECEIVED MAY 0 8 2012

Sound Permit Application

ised 4/19/2012 10:28 AM

Juneteenth Celebration
Friday & Saturday, June 15-16, 2012

– Public Works, Parks, & Recreation
...en Street; Bastrop, Texas 78602
Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒ Special Event on Private *(not City)* Property ☐

Park Pavilion Rental ☒ Activity on City Property ☒ Activity on Private *(not City)* Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private *(not City)* and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of ***8:00 a.m. and 10:00 p.m.***

A permit for events held in non-residential areas is valid between the hours of ***8:00 a.m. and midnight (12:00 a.m.)***.

The volume of the sound amplified shall not exceed ***85 dB(A) (daytime)*** or ***80 dB(A) (night time)*** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: Bastrop Juneteenth Committee

Address: P.O. Box 1015, Bastrop, TX 78602

Phone №: (512) 629-2859 Fax №: —

E-mail address: dock_jackson@yahoo.com

Date(s) of event, rental, or activity: June 15-16, 2012

Name of event or activity: Bastrop Juneteenth Celebration

Location(s) of event, rental, or activity: Fisherman/Kerr Parks, Main Street, City Hall Parking lot

Location(s) of amplified sound equipment: Kerr Community Park + Corner of Main + Spring Streets

Start time (AM or PM): Sat./6/16 10:00 AM End time (AM or PM): 11:00 PM

Number of speakers used: 4 Number of amplifiers used: 2

Comments: Sound system for announcing parade on Main Street.
PA. System @ Kerr Park for program and entertainment.

Dock Jackson 5/7/12

Signature of Applicant ***Date***

Event: Juneteenth Celebration **Date(s): June 15-16/12** **Date Submitted: 03/08/12**

Location(s): Convention Ctr, Fisherman's Park, Kerr Park, City Hall parking lot, Main Street between Chestnut & Spring

Rev Committee Mtg: Thurs 05/17/12 @ 9am **Parks Board Mtg: 06/07/12** **Council Mtg: 06/12/12**

Special Event Final Checklist

Revised 5/18/2012 12:58 PM

Set Up Days, Dates, and Times: Registration starts at 8:00am. Park will be closed to through traffic by 7:00am.

Clean up Days, Dates, and Times: Coordinators responsibility to remove all trash from areas occupied during event.

Alcoholic Beverages: DBA manning beer booth. Letter from City Manager was probably obtained at the start of the year. TABC license should be displayed at booth.

Animals: Coordinators responsible for removing all animal waste related to event activities. Unruly horses forbidden to ride in parade.

Volunteer Info: Will volunteers wear T-shirts or badges?

Banners: Small banners to hang from antique light posts on Chestnut from Water to MLK about 2 weeks out from event.

Electrical Requirements: Hot checks will be done for stage on Main Street and activities in parks, as well as podium in Kerr Park.

Emergency Services (First Aid station/ambulance service): Alert the ambulance service to date of event. Have emergency exit plan.

Inspections: Ted Bowers or other city designee:

- Stage trailer.
- Tents.
- Food vendor permits from Health & Sanitation.
- Liquor permit @ beer booth.
- Fire extinguishers on site at vendor booths where heat/fire is used.

Litter Control: Trash barrels and cardboard recycling boxes to be emptied by city crew. However, event coordinator(s) are responsible for removing litter/debris occurring as a result of this event on:

- Parade route grounds (including animal waste).
- No throwing candy, trinkets, etc by parade participants.
- Park grounds, streets involved in event.
- City Hall parking lot.
- Any other areas occupied by event attendees.

Parking: Parking & traffic control plan needs to be provided to the City Manager and approved by PD. A map showing details with written explanations would suffice.

Portable Toilets: Event coordinator is responsible for providing more portacans as needed.

- One at City Hall parking lot for car show.
- At least one more at Kerr Park. Will bathrooms be open in Kerr building for public use?
- At least three portacans for street dance. Beer booth at Alley C. No portacans there?
- Wash station at street dance discussed.

Security Plan: Police will control crowds & traffic. Will this involve an extra fee?

Signage:

- Small banners to be hung on antique light poles down Chestnut.
- "No parking after midnight" signs should be put out at least by Friday morning, June 16th.
- Signs are to be removed by Sunday evening, 06/17/12.

Sound Permit: Submitted for street dance & PA systems at parks.

Street Closures: Will begin shutting down streets for parade route around 6:00am. Fisherman's Park will be closed to through traffic by 7:00am. Streets will be re-opened as parade passes.

Temporary Structures: Stage trailer for dance & pop-up tents (10x10) for vendors.

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc: Cars in City Hall parking lot & parade.

Vendors (permits/power cords):

- Must obtain and display permits from Health & Sanitation Departments.
- Must have a fire extinguisher on site.
- No vendors in front of First National Bank branch on Main.
- Only beer booth in Alley C (next to bank branch).

Water/Wastewater: Aqua water fans will be used in Kerr Park. Check spigots and other requirements by Friday morning 06/15/12 in case something needs to be repaired.

Suggestions:

- Consider having all performers at front of parade and limit time of performances.
- Consider limiting number of participants in parade route for expediency purposes.
- More tents for shade?
- Sound engineer and stage should be set up well in advance of dance time in case of equipment problems.
- Keep horses together, in the middle of the street away from the crowds, and under control. Horses should be already saddled prior to rider entering the parade formation.

CITY OF BASTROP **AGENDA ITEM: A.5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 29, 2012
MEETING DATE: June 5, 2012

1. Agenda item: **Approval of revised and updated Library Long-Range Plan.**

2. Party making the request: **Mickey DuVall, Library Director**

3. Nature of request: (Brief overview) Attachments: Yes **X** No

Every five years, Library staff completely updates the Library's Long-Range Plan. This long-range plan covers the years 2012-2017.

4. Policy implication: **Revision and updating of Library's Long-Range Plan.**

5. Budgeted: Yes No **N/A**
   Bid amount: Budgeted amount:
   Under budget: Over budget:
   Amount remaining:

6. Alternate Option/Costs:

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a)
   b)
   c)

8. Staff Recommendation: **Approval**

9. Advisory Board: Approved **X** Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken:

MEETING THE CHALLENGE

THE LONG RANGE PLAN FOR BASTROP PUBLIC LIBRARY
2012-2017

BASTROP PUBLIC LIBRARY
LONG RANGE PLAN
2012-2017

DEFINITIONS:

1. Circulation—process of checking books and other materials in and out of a library. Also refers to the total number of items checked out by library borrowers over a designated period of time and to the number of times a given item is checked out during a fixed period of time, usually one year.
2. Database—information stored in computer files, assembled and marketed by commercial Firms, with fee or subscription based access.
3. Digital—Data recorded or transmitted as discrete, discontinuous voltage pulses represented by the binary digits 0 and 1, called bits. In digitized text, each alphanumeric character is represented by a specific 8-bit sequence called a byte. The computers used in libraries transmit data in digital format.
4. Eaudiobooks—the digital talking book is a collection of electronic files arranged as a multimedia representation of information traditionally imparted in print. Special playback equipment is required.
5. Ebook—a digital version of a traditional print book designed to be read on a personal computer or e-book reader.
6. E-readers—A lightweight, portable battery-operated electronic device, similar in form to a tablet computer, designed primarily for reading books and periodicals downloaded in digital format (example: Kindle from Amazon.com).
7. Information Literacy—Skill in finding the information one needs, including an understanding of how libraries are organized, familiarity with the resources they provide (including information formats and automated search tools), and knowledge of commonly used research techniques. The concept also includes the skills required to critically evaluate information content and employ it effectively, as well as an understanding of the technological infrastructure on which information transmission is based, including its social, political, and cultural context and impact.
8. Integrated Library System (ILS)—In automated systems, an integrated set of applications designed to perform the business and technical functions of a

library, including acquisitions, cataloging, circulation, and the provision of public access.

9. Interlibrary Loan (ILL)—library service that allows you to request materials from other libraries that is not available from this library in any format.
10. Lapsit services—Library services and programs designed for very young children (12-24 months old) in conjunction with their adult caregivers, including nursery rhymes, songs, finger plays, and storytelling, often with the aid of a flannel board or puppets.
11. Listserv—Mailing list management software that runs on a variety of platforms, designed to scan incoming e-mail messages for the words "subscribe," "unsubscribe," and other housekeeping commands and update the subscriber list automatically. Also used as a general term for any mailing list that runs on LISTSERV software.
12. Pharos scheduling system—a computer reservation system that automates the administrative and enforcement roles required for PACs (Public Access Computers) and offers a variety of mix-and-match reservation options, security features, patron identification methods, and reporting choices. It ensures orderly and fair access to shared computers, freeing up librarians to focus on their core activities.
13. Shareware—Software available over the Internet that the user may download and try on the "honor system" before deciding to purchase. Payment of a nominal registration fee is expected following a reasonable trial period, entitling the user to receive documentation, technical support, and updated versions as they become available.
14. Website hosting—A web hosting service is a type of Internet hosting service that allows individuals and organizations to make their website accessible via the World Wide Web.

INTRODUCTION

Libraries must always consider economic limits when deciding what services to provide to the community. State aid to libraries in Texas will cease to exist during the next five years due to recent legislation. Services such as access to databases, interlibrary loan, website hosting and support, free consultation to library staff and low cost staff training will be affected. Additionally, money provided to the library through the Loan Star grant program, which provided the funds for security staff and summer reading workers will cease to exist. It will be a challenge for the library to find the means to cover these services that were previously provided at little or no cost. Difficult decisions must be made in determining what services to curtail. In making these decisions identifying the services that are most needed and desired by the community is vital.

In creating this long range plan for the library, the most critical areas for library services are addressed. These include providing quality services for all ages, improving funding , maintaining a collection that meets community needs, providing programs for all ages as well as administering the library responsibly. This plan addresses these goals and the specific objective and action plans that need to be taken. The final result of implementing this plan will be a library that meets the current and future needs of the citizens of Bastrop.

The Library Yesterday

In 1852, thanks to the generosity of the Ladies Magazine Club in donating over one thousand books, the first Bastrop Public Library was established. In the spring of 1900 Mr. Andrew Carnegie offered the city a donation to erect a library building with the understanding that the city would provide money for support and maintenance. The City Council appropriated $500 and agreed to levy a tax in support of the library, but did not come to an agreement with Carnegie to build a library. In 1927, the city discontinued rent payments for the library and it moved several times. Around 1938, the books were given to the CCC camp and Bastrop lost its library. It was 1962 when the Jaycettes (a women's organization) took up the cause and in conjunction with the Bastrop City Council established the Belle Moore Jones Memorial Library. The Council voted $40 per month for a part time librarian with the library being open six half days a week. In 1970, plans for a new library were reviewed and amended. On March 29, 1974, the following resolution was passed by the City Council:

THAT the City of Bastrop is a municipal corporation operating under general laws of the State of Texas and,

THAT, the City of Bastrop owns, operates, and maintains a municipal agency known as the Bastrop Public Library in the City of Bastrop, and,

THAT the City of Bastrop provide (sic) new facilities for housing said LIBRARY and assumed full responsibility for the operation of same on or about April 1, 1971, and now BE IT RESOLVED

THAT the City's responsibility of operating and maintaining said Bastrop Public Library since the above date is hereby ratified and confirmed.

The new air-conditioned library opened on June 6, 1971, with a collection of 3,000 volumes and a full time librarian. In 1978, the library joined the Texas State Library System and became a member of the Central Texas Library System.

In Oct 1986, the City Council voted to give the library a location for the construction of a new building, if the library could receive a grant of $100,000. The Council agreed to provide the library with matching funds for the grant. In the fall of 1987, the location of 1100 Church Street was designated for the library and $234,000 was set aside for construction. The new library was constructed and opened in 1988.

In 2000, the library had a collection of 20, 697 volumes. Two full time professional librarians were employed as well as one full time Library Associate and three Library Associates working thirty hours per week. Additionally one VOE student worked twenty hours a week during the school year and full time in the summer. The library was open 46 hours each week. Use of the library continued to increase over the next several years. By 2001, the library was circulating 140,000 items a year with the number of people visiting the library up an average 13% over the previous year. The existing building was being stretched to its maximum usage.

In September, 2003 the City of Bastrop held a bond election for needed improvements and additions. A proposition to provide $2.06 million for expanding the library from 6,000 square feet to 19,000 square feet was one of five propositions on the ballot. The voters of Bastrop approved the library bond and ground was broken for the library expansion in August 2005. By June of 2006 the new section of the library was complete and opened to the public. Renovations on the original section of the library were then performed and the entire new expanded library was opened in September 2006.

The Library Today and Tomorrow

The Bastrop Public Library serves the city of Bastrop as well as the residents of Bastrop County. With the expansion in 2006, the library has become a much busier place. The library collection has grown to 50,000 items, a very modest increase. The library has subscribed to a database of downloadable audiobooks, but to date has not started purchasing eBooks. Circulation has increased to 205,177, a 60% increase since the expansion. This means each item in the collections has left the library an average of 4.5 times a year! The number of programs offered by the library has also increased. Story times for preschoolers are offered twice a week and tween programming began in summer 2011. Teen programs are offered an average of three times a month and adult programming has expanded. In 2010, 246 programs were offered by the library with an attendance of 10, 446. This is more than double the number of attendees since the expansion. The residents of Bastrop County have taken advantage of the renovated and expanded building. The library currently provides 32 public computers with high speed internet capabilities. There are 10 adult computers, 8 teen computers, and 6 children computers all on the automated Pharos scheduling system. The Pharos system schedules the computers for public usage and limits patrons to 30 minute increments of usage up to two hours per day. There is one local history computer for genealogy research and three booth computers for patrons who need more uninterrupted time on the computer than the scheduling system allows. All the computers offer access to the 2010 Microsoft Office Suite. The library also offers free WIFI access to all patrons who come to the library with a Wi-Fi accessible device. At present, we do not include Wi-Fi access in our computer usage statistics. In 2010, an average of 893 patrons used the computers during a typical week, an increase of 37% since 2005. Access to the internet is a very important service the library provides to the community. Many patrons have limited economic ability to own a computer with internet access at home or live in rural areas that do not have access to high speed internet.

This plan looks toward the future library needs of our patrons. Electronic access to books and audiobooks has gained popularity among many of our patrons requesting this service. The library must explore the addition of eBooks to the collection and find a means to fund this service. Access to e-audiobooks needs to continue with this collection being expanded as the budget permits. This needs to be done without sacrificing budget allocations to the hard print collection. Computer training needs to expand to offer our patrons classes on topics such as job searching, social networking, digital cameras, as well as the basic computer usage classes. Current offerings of shareware integrated library systems need to be researched to see if these programs could meet library needs at a lower cost than our current library system.

At present, with the recent economic downturn, population growth in Bastrop County has slowed. Correspondingly, library usage has begun to drop during 2011. However, Bastrop County is poised to expand dramatically when the economy rebounds as there are many housing developments that are simply on hold at present. The library needs to be poised to deal with this growth and must consider the possibility that a larger space may be needed.

Due to the Bastrop Wildfire that occurred in September of 2011, the City of Bastrop and the Bastrop Public Library are facing a number of new challenges.

The fire destroyed 1,600 homes. A number of families and individuals who lost their homes have decided not to rebuild, but rather have decided to relocate. This exodus of people from the Bastrop Community could impact the City and Library by reducing the amount of taxes the City can collect. The City of Bastrop is the retail center for Bastrop County. If the number of people who shop in Bastrop goes down, then the amount of sales tax the City collects could also fall. Most of the City's general fund operating and maintenance costs are paid through the collection of sales tax. Of course, if the amount of money available to the City is reduced, so too will the Library's budget suffer. Therefore, Bastrop's future is unclear and the Library must be prepared for any contingency and adaptable to new conditions.

Mission Statement

The Mission of the Bastrop Public Library is to provide free and unrestricted access to informational, educational, cultural and recreational library materials and services in a clean, comfortable, secure environment for people of all ages.

Vision Statement

The Bastrop Public Library aspires to be a vital and innovative resource that enhances the quality of life, encourages life-long learning, and provides a welcoming community environment for our diverse population.

Roles for the Bastrop Public Library

With finite resources, all libraries must make difficult decisions concerning what services to provide to the public. There are thirteen roles that libraries may address: Basic Literacy, Business and Career information, Commons, Community Referral, Consumer Information, Cultural Awareness, Current Topics and Titles, Formal Learning support, General Information, Government Information, Information Literacy, Lifelong Learning and Local History and Genealogy. Keeping in mind that it is impractical and economically unfeasible to address all these roles, four roles were chosen by library staff as critical functions for the Bastrop Public Library.

Commons is chosen to address the community's need for a place to meet and interact with others in the community and to provide a meeting space for community groups.

Current Topics and Titles are chosen because of the importance of providing timely information and recreational materials. (This includes books, music, DVDs and e-audiobooks).

Lifelong Learning is selected because of the importance in providing children an avenue of learning at a young age and to encourage a person's continued acquisition of knowledge throughout their life.

Local History and Genealogy is selected due to the importance of maintaining a collection of our community's history (including family histories) and making that information available to scholars and genealogists for research purposes.

GOALS FOR THE BASTROP PUBLIC LIBRARY

I. Provide high quality library services that meet the lifelong learning needs of all ages and cultural groups in Bastrop.

II. Improve funding for the library by facilitating collaboration and cooperation between library advocates and the community.

III: To continue to establish and maintain a collection of books and materials in a variety of formats (including digital) to meet the intellectual, cultural, and recreational needs of the community.

IV: Maintain and upgrade the Library's technology infrastructure to support changing technology requirements.

V: Continue to provide an outstanding collection of historical and genealogical materials that promote and preserve the heritage and cultures of the City of Bastrop, Bastrop County and adjacent counties.

VI: Provide Programs that recognize the diversity and enrich the cultural and educational life of the Bastrop community.

VII: Administer the Library to meet the service responses and policies established by the Library Board.

Goal 1

Provide high quality library services that meet the lifelong learning needs of all ages and cultural groups in Bastrop.

Objective 1: Provide accurate and timely reference and reader's advisory services.
Action Plan:
- Information desk is manned whenever the library is open.
- Staff is trained to use in-house and online reference materials.

Objective 2: Assessment will be used to assure library resources are effectively used to meet community needs.
Action Plan:
- Assess the turnover rate of the collection each year to determine that the materials in the collection are being used at an appropriate rate.
- Monitor circulation statistics to determine which areas of the collection need improvement.
- Seek input from residents, both library users and non-users, on a regular basis.

Objective 3: Increase number and types of computer training for adults to include classes on social networking, employment searching, digital photographs, e-books, etc. as well as the basic computer skills training. Increase the number of classes offered from two to four a month.
Action Plan:
- Pursue grant opportunities that provide staff and volunteer training for computer instruction.
- Recruit volunteers with computer skills to assist as instructors for classes.
- Create class handouts for the added topics.

Objective 4: Maintain an environment that is safe and welcoming for all library patrons and staff.
Action Plan:
- Replace light fixtures in the older section of the library to provide adequate lighting for patrons to work.
- Reconfigure the book stacks to maximize usage of all available space in the public area of the library.

- Create an interior paint schedule to maintain walls and improve appearance.
- Create a carpet cleaning schedule that ensures carpet in different parts of the library is cleaned at least once every two years.
- Arrange for tuck pointing and cleaning of the outside surfaces of the library.
- Have the roofs inspected and any necessary repairs completed.
- Contract with Simplex/Grinnell to provide monitoring of the fire sprinkler system.
- Reconfigure the staff area to maximize usability of the space. Look at the present arrangement in the book drop room; explore off-site storage for Friends books.

Objective 5: To make Library service accessible to all members of the community.
Action Plan:

- Research the feasibility of outreach book programs for seniors. Contact the three nursing homes and one assisted living center in town to determine interest.
- Create a plan to deliver materials to these patrons.
- Install two specially designed computer workstations to allow patrons with disabilities easier access to computers.

Objective 6: To provide meeting room space for qualified groups.
Action Plan:

- Schedule meeting room usage for qualified groups in a timely manner.
- Maintain cleanliness of meeting room space.
- Provide table and chairs for use in the meeting rooms.

Goal 2

Improve funding for the library by facilitating collaboration and cooperation between library advocates and the community.

Objective 1: Maintain awareness of grant opportunities available to the library.
Action Plan:

- Create a grants database that includes information on grant opportunities for BPL by 2017.

- Maintain membership in grants list serve for library services and join any list serves that are discovered that provide information about available library grants.

Objective 2: To educate ourselves and explore the possibility of establishing a foundation by 2020.
Action Plan:

- Research the best practices for establishing a library foundation.
- Approach community members to ascertain willingness to serve on the Foundation Board.
- Identify initial funding sources.

Objective 3: Find sources to replace the revenue lost due to the termination of state funds to the library.
Action Plan:

- Promote long-term gift giving to the Library, such as through wills and trusts.
- Staff will explore the possibility of establishing endowments.
- Develop a program where staff approaches local businesses and organizations in town to ask for donations and ask to be included on their annual giving campaigns.
- Encourage local businesses and organizations to donate to the current fundraising program through increased publicity on website, brochures and presentations at community organizations.
- Work with Friends of the Library to increase fund raising.
- Educate the community and City leaders as to the need for additional funding.

Goal 3

Expand the collection in all formats so it continues to fulfill the intellectual, cultural, and recreational demands of Bastrop residents.

Objective 1: By 2017, adult patrons will succeed in finding titles they want to read in the collection 90% of the time.
Action Plan:

- Conduct an in house patron survey to determine if patron reading wants and needs are being fulfilled.
- Do an annual review of the interlibrary loan requests to analyze for patterns and increased usage of the collection.

Objective 2: By 2017 the library will provide a collection that meets or exceeds the state average for libraries serving a similar population.
Action Plan:

- Review state standards for collection size on an annual basis and set goals.

Objective 3: Increase holdings by 5% per year for next five years.
Action Plan:

- Seek grant opportunities for collection development.
- Encourage donations of high quality materials from the community.
- Continue to spend collection development funds in accordance with collection development policy.

Objective 4: Increase circulation by 5% in all collections.
Action Plan:

- Create displays on topics of current interest to encourage materials checkout.
- Purchase multiple copies of high demand titles.
- Review all patron request and purchase titles when feasible.
- Review results of patron survey and make purchases accordingly.

Objective 5: Research the feasibility of expanding the library collection to include new digital formats, such as e-books.
Action Plan:

- Staff will educate themselves on the variety of e-readers available.
- Staff will research the feasibility of purchasing e-book readers to loan to patrons.
- Staff will pursue any funding opportunities for purchasing this format including consortium opportunities with other libraries, grants, and discounted services.

Goal 4

Maintain and upgrade the Library's technology infrastructure to support changing technology requirements.

Objective 1: Research available enhancements to the Apollo system and add sections as appropriate.
Action Plan:

- Add self-check station when funds are available.
- Keep aware of all available options as they are presented.

Objective 2: Make our website more accessible for persons with a disability.
Action Plan:

- Use available free software programs to assess website for accessibility.
- Make necessary changes to the website to enhance accessibility.

Objective 3: Investigate possibility of changing to another integrated library system (ILS).
Action Plan:

- Research "shareware/free" ILS systems to see if they will meet our needs at less expense than our current system.
- Obtain information about cost of other commercially available ILS systems.

Objective 4: Research feasibility of library making use of social networking to advertise services and programs and provide a "voice" for the patrons to make comments, request materials, share their opinions with the library.

- Explore possibility of Facebook page for the library.
- Explore other social networking sites to see if library should participate.
- Provide staff training opportunities to stay aware of other services as they become available.

Objective 5: Maintain currency with software programs available on public computers.

- Stay aware of upgrades to Microsoft Office Suite and purchase through Tech Soup program at discounted price.
- Set up public computers to automatically upgrade whenever possible. Do manual upgrades to the public computers as necessary.
- Renew maintenance agreements on existing software programs.

- Continue to budget monies to upgrade and maintain software.

Goal 5

Continue to provide an outstanding collection of historical and genealogical materials that promote and preserve the heritage and culture of Bastrop city and county.

Objective 1: By 2017 the library will evaluate local history and genealogy collections biannually.
Action Plan:

- Complete an inventory of the collection every two years.

Objective 2: Establish a local genealogy club, who then support the library's collection development efforts and training in this area.
Action Plan:

- Advertise the opportunity for a genealogy club through flyers, the library webpage and meetings with community organizations and leaders.
- Offer genealogy workshops on a regular basis taught by community volunteers.

Objective 3: Add materials to the local history and genealogy collections as they become available.
Action Plan:

- Maintain awareness of new materials as they become available and add to the collection when the budget permits.
- Monitor the city council minutes for historical materials that need to be added to the local history file.
- Monitor the three county newspapers, the Bastrop Advertiser, the Smithville Times and the Elgin Courier for articles of historical significance that need to be added to the local history file.
- Purchase materials about local history and genealogy from neighboring counties such as Lee, Fayette, Travis and Caldwell counties as the budget permits.

Objective 4: Migrate the Bastrop Advertiser from microfilm to digital version.
Action Plan:

- Maintain currency of the digital version of the newspaper that begins with 2009 that the Bastrop Advertiser now provides to the library.
- Pursue digitalization of microfilm copies of the Bastrop Advertiser. Apply for grants and seek community donations to offset the cost of this project.

Objective 5: Pursue addition of online genealogy databases to library's collection
Action Plan:

- Research addition of Ancestry.com to library collection to ascertain cost and suitability for our patrons.
- Research other genealogy databases to see if any meet our needs and are less expensive.

Objective 6: Pursue funding to grow the genealogy and local history collection.
Action Plan:

- Partner with the Bastrop County Historical Society Museum on appropriate grant opportunities.
- Pursue local funding and donations.

Goal 6

Provide Programs and services that enrich the cultural and educational life of the community.

Objective 1: By 2017 program attendance for school age children will increase by 10%.
Action Plan:

- Continue the "Super Saturday" event providing programs for elementary age children once a month.
- Continue with the summer reading program.
- Encourage visits by school groups.
- Increase the number of programs for tweens offered during the summer reading program.

Objective 2: By 2017 the library will provide programs for preschool children three times a week.
Action Plan:

- Add a weekly lapsit story time to the current schedule.

- Continue preschool story time two times a week.

Objective 3: By 2017, a full-time library associate will be hired to work only in the children's area.
Action Plan:

- Request this position in upcoming budgets citing the need for increased staff to support the increased programming and attendance at programs.

Objective 4: By 2017 the library will increase the number of programs offered that promotes literary or cultural events.
Action Plan:

- Monthly book club will continue to meet.
- Cultural programs will be offered at least twice yearly for families. This will include celebrations of cultural events such as Day of the Dead and Chinese New Year.

Objective 5: By 2017 at least 50 patrons per month will participate in programs that target the lifelong learning skills of senior citizens.
Action Plan:

- Provide basic computer classes for seniors.
- Offer programs of interest to seniors that community members can present such as estate planning, gardening, and local history.
- Work with other organizations within the city to provide programs of interest to our patrons.
- Survey patrons to determine interests and implement requested programs when possible.

Objective 6: The library will continue to provide a regular schedule of teen programs that occur on a monthly basis.
Action Plan:

- A teen advisory board meeting will occur monthly.
- The library will sponsor at least two programs per month geared to teens.
- The teen librarian will pursue establishment of a teen book club.
- Survey will be made available to teen patrons to assess their programming wants and desires with the intent to increasing the variety of programming available for teens.

Objective 7: Create a space in the library for the "boomer" population.
Action Plan:

- Explore reconfiguration of the current floor plan to provide a designated area similar to the current teen and children's space for this population. This space would provide a quiet area for reading and relaxation.

Objective 8: Library will provide outreach to local Head Start and Day Care Centers.

- Provide early literacy training to staff at the centers.
- Promote and provide early literacy kits for centers to use at their facility.
- Upon request provide literacy training to parent groups at the centers.

Goal 7

Administer the Library to meet the service responses and policies established by the Library Board.

Objective 1: Motivate and educate the staff to accomplish the service goals of the library, which will advance the Library's vision and mission statements thus recognizing staff as an invaluable resource.
Action Plan:

- Provide staff with the opportunity to attend at least two training sessions a year.

Objective 2: The Library Board, in collaboration with the library director, will continue to develop sources of public and private funding to support and improve the Library.
Action Plan:

- Encourage library board members to attend pertinent workshops when available.
- Encourage library board members to advocate for the library in the community at large.

Objective 3: The Library Board will seek to maintain a higher level of involvement, development and education on library matters.
Action Plan:

- Provide working binders for all library board members. This is to include policies and procedures, meeting agendas and minutes as well as current working propositions.
- Encourage library board members to volunteer at and attend library events.

Conclusion

Meeting the Challenge: The long range plan for the Bastrop Public Library is meant to be a usable and working document which will help shape the library's future. Every effort has been made to identify needed services for the Bastrop community and provide a plan for their implementation. This document provides specific objectives and action plans for the staff and community to undertake to achieve these goals. We must remain current with technological advances to have the library remain a vital resource for the community.

Library Board Approval: 5/7/12
City Council Approval:

CITY OF BASTROP **AGENDA ITEM A.6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 29, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

4. Policy Implication: ______

5. Budgeted: ____X____Yes _________No N/A
   Bid Amount: ______ Budgeted Amount: ______
   Under Budget: ______ Over Budget: ______
   Amount Remaining: ______

6. Alternate Option/Costs: ______

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ______
   b) ______
   c) ______

8. Staff Recommendation: ______

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______

CITY OF BASTROP FINANCE DEPARTMENT

Memo

To: Mayor, City Council and City Manager

From: Karla Stovall, Chief Financial Officer

Date: May 29, 2012

Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

---

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for April 2012. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of $78,732.86 for April 2012 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 45% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

Bastrop Marketing Corporation ("BMC") Updated: May 25, 2012
October 2011 through September 2012 - Budget

		2011				2012					
		September	October	November	December	January	February	March	April	May	June
HRLPR Room Revenues		$ 2,169,911.11	$ 2,071,428.57	$ 1,615,177.09	$ 1,092,520.79	$ 1,167,342.21	$ 1,512,929.75	$ 2,490,063.76	$ 2,525,134.75	$ 2,300,062.00	$ 2,986,947.00
Exemptions		(39,280.86)	(1,070.00)	(1,376.00)	(1,111.00)	(657.28)	(131.00)	(1,092.00)	(432.00)	-	-
Taxable Room Revenues		2,130,630.25	2,070,358.57	1,613,801.09	1,091,409.79	1,166,684.93	1,512,798.75	2,488,971.76	2,524,702.75	2,300,062.00	2,986,947.00
City of Bastrop HOT Rate		7%	7%	7%	7%	7%	7%	7%	7%	7%	7%
City of Bastrop HOT Tax		$ 149,144.12	$ 144,925.10	$ 112,966.08	$ 76,398.69	$ 81,667.94	$ 105,895.91	$ 174,228.02	$ 176,729.19	$ 161,004.34	$ 209,086.29
Gross Liability to City			$ 149,144.12	$ 144,925.10	$ 112,966.08	$ 76,398.69	$ 81,667.94	$ 105,895.91	$ 174,228.02	$ 176,729.19	$ 161,004.34
Hotel Owner Collection Allowance (1%)			(1,491.44)	(1,449.25)	(1,129.66)	(763.99)	(816.68)	(1,058.96)	(1,742.28)	(1,767.29)	(1,610.04)
Net Collection by City			147,652.68	143,475.85	111,836.42	75,634.70	80,851.26	104,836.95	172,485.74	174,961.90	159,394.30
Applicable % payable to BMC			45%	45%	45%	45%	45%	45%	45%	45%	45%
Funds Available to BMC			66,443.71	64,564.13	50,326.39	34,035.62	36,383.07	47,176.63	77,618.58	78,732.86	71,727.44
Total Budget	$ 801,516.42	Allocated:	66,793.04	66,793.04	66,793.04	66,793.04	66,793.04	66,793.04	66,793.04	66,793.04	66,793.04
Payment of Funds by City to BMC			$ 66,443.71	$ 64,564.13	$ 50,326.39	$ 34,035.62	$ 36,383.07	$ 47,176.63	$ 77,618.58	$ 78,732.86	$ 71,727.44
			Paid	Paid	Paid	Paid	Paid	Paid	Paid	Currently due	

Prepared:

July	August	September
$ 3,161,963.00	$ 2,653,655.00	$ 1,962,414
-	-	
3,161,963.00	2,653,655.00	
7%	7%	
$ 221,337.41	$ 185,755.85	
$ 209,086.29	$ 221,337.41	$ 185,755.85
(2,090.86)	(2,213.37)	(1,857.56)
206,995.43	219,124.04	183,898.29
45%	45%	45%
93,147.94	98,605.82	82,754.23
66,793.04	66,793.04	66,792.98
$ 93,147.94	$ 98,605.82	$ 82,754.23
	check:	$ -

CITY OF BASTROP **AGENDA ITEM A.7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL **DATE SUBMITTED: 5/21/2012**

MEETING DATE: 6/12/2012

1. Agenda Item: Resolution to support the application to Texas Commission on the Arts to have a portion of the City of Bastrop named a Cultural Arts District

2. Party Making Request: Nancy Wood (on behalf of BCHS, Upstart, and BFAG)

3. Nature of Request: (Brief Overview) Attachments: Yes __X___ No ______

Upstart, Bastrop Fine Arts Guild (BFAG) and the Bastrop County Historical Society (BCHS) have organized the application to the Texas Commission on the Arts to name a portion of the City of Bastrop as a Cultural Arts District and have drafted resolutions from those organizations in support. Other organizations (i.e. BMSP Advisory Board, Bastrop Opera House, Bastrop Public Library) have given letters of support. In support of the application, these groups are requesting a resolution to that effect from the City of Bastrop; the resolution will be sent to TCA upon approval. Resolution is attached.

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No ____X_____N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ______________________________
   b) ______________________________
   c) ______________________________

8. Staff Recommendation: BMSP Advisory Board and Staff recommend approval

9. Advisory Board: ___________Approved _________Disapproved ___________None

10. Manager's Recommendation: _____________Approved __________Disapproved __________None

11. Action Taken: ______________________________
____

Bastrop Main Street Program

Memo

To: City Council, Mike Talbot

From: Nancy Wood, Director, Bastrop Main Street Program

CC: Carolyn Banks, Upstart

Date: 06/06/2012

Re: Resolution for Designation of Bastrop's Cultural Arts District

---

Additional Information from Texas Commission on the Arts

Several non-profit organizations in the community (Upstart, Bastrop Fine Arts Guild and Bastrop County Historical Society) have submitted an application to the Texas Commission on the Arts for a portion of Bastrop to be designated a Cultural Arts District. This area is bounded by Hasler Street on the west (to include the mural at First National Bank), Hwy 71 on the south, Hwy 95 on the east and Linden Street on the north (to include Upstart and the Jerry Fay Wilhelm Center for the Performing Arts). Below is additional information from the Texas Commission on the Arts explaining the program:

As authorized by H.B. 2208 of the 79th Legislature, the Texas Commission on the Arts (TCA) can designate cultural districts in cities across Texas. Cultural districts are special zones that harness the power of cultural resources to stimulate economic development and community revitalization. These districts can become focal points for generating businesses, attracting tourists, stimulating cultural development and fostering civic pride.

Goals of cultural districts

TCA recognizes that a thriving creative sector is a powerful economic development asset. Cultural district development is one strategy that helps a community boost their economies while realizing other cultural and civic benefits. The outcomes of cultural districts extend beyond the arts and benefit all members of a community. Goals may include:

Attracting artists and cultural enterprises to the community.

Encouraging business and job development.

Address specific needs of a community.

Establishing tourism destinations.

Preserving and reusing historic buildings.

Enhancing property values.

Fostering local cultural development.

This is a designation therefore no cost to the City. A resolution of support from the City is attached for your consideration.

DRAFT 5.18.12

RESOLUTION NO. 2012 - ______

A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS DESIGNATING A PORTION OF THE CITY AS THE "BASTROP CULTURAL ARTS DISTRICT"

WHEREAS, the City of Bastrop, Texas, ("City"), is a Home Rule municipality incorporated and operating under the Laws of the State of Texas and, accordingly, it has been granted full legal authority to enact regulations to further the public health, safety and welfare, and

WHEREAS, the City Council has determined that it is in the City's best interest to hereby formally authorize certification of a cultural arts district within the City of Bastrop, for a period of ten (10) years, and such district should be named the "Bastrop Cultural Arts District" ("BCAD" or "District"), and

WHEREAS, the BCAD is formed by the City to assist the community in the development of public-private partnership(s) which will endeavor to support the goals and objectives or the District, and,

WHEREAS, the Council has determined that there is community support for the formation of the District in that the Bastrop Fine Arts Guild, Bastrop County Historical Society, Upstart have each signed 'resolutions of support' for the formation of the BCAD, and

WHEREAS, the Texas Commission on the Arts will be petitioned by the City to designate the BCAD in the City of Bastrop, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT THE CITY OF BASTROP:

Part 1: Approves and endorses the submission of an application for the formation and recognition of the District, in Bastrop, Texas, with the Texas Commission on the Arts.

Part 2: Endorses the District's goal of economic development, within the context of preservation and rehabilitation of the City of Bastrop's historic buildings and related heritage.

Part 3: Endorses the District's goal of development of tourism, within the context of contributing to the overall goal of increased tourism and enhancing the frequency and experience of visitors in the City of Bastrop.

Part 4:. Will appoint an official of the City of Bastrop to represent the City on the governing body of the District, as it deems appropriate.

Part 5: Directs appropriate members of the City's administrative staff, and pursuant to the direction by the City Manager, to actively support and work with a governing body of the District, in its work of developing and maintaining the BCAD, as the City and the City Manager deem appropriate.

Part 6: Requests all residents of the City and County of Bastrop, Texas, and especially those citizens who own property or businesses within the District, to support, promote and help maintain activities and events in the BCAD.

Part 7: Authorizes the Mayor to sign and submit this Resolution, related to the City's approval and certification of the District, as a demonstration of the Council's support thereof.

Part 8: The terms of this Resolution shall become effective immediately upon passage of this Resolution, subject to publication as required by State law.

PASSED, ADOPTED AND APPROVED this the 12th day of June 2012.

APPROVED:

____

MAYOR TERRY ORR

ATTEST:

____

TERESA VALDEZ, CITY SECRETARY

Approved as to Form:

____

Jo-Christy Brown, City Attorney

CITY OF BASTROP **AGENDA ITEM A.8**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 05, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by Bastrop Chamber of Commerce to host "Patriotic Festival" to be held in Fisherman's Park on Saturday, July 07, 2012.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____________________

5. Budgeted: _________Yes __________No __X___N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: ____________________

____

____

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____________________
____

Event: 06/06/2012 PATRIOTIC FESTIVAL & Movie Date(s): July 6, 2012 JULY 7, 2012 Date Submitted: MAY 0 1 8 2012

COPY

Special Event Permit Application

Revised 12/20/2011

Special Event Review Committee meeting date: Thursday (Day) 5/17/12 @ 8:30AM (Date) Approved: Yes ☐ No ☐

Copied for: Special Event Review Committee (9) + event coordinators (2)

Date copies made: ______ (Day) ______ (Date) **Final Walk-Through meeting:** ______ (Day) ______ (Date)

Parks Board meeting date: Thursday (Day) 6/07/12 (Date) Approved: Yes ☐ No ☐

Agenda deadline: Friday (Day) 6/01/12 (Date) *Date copies made:* ______ (Day) ______ (Date)

City Council meeting date: Tuesday (Day) 6/12/12 (Date) Approved: Yes ☐ No ☐

Agenda deadline: Tuesday (Day) 6/05/12 (Date) *Date sent to Secretary:* ______ (Day) ______ (Date)

Name of event: PATRIOTIC FESTIVAL & Movie

Location of event: FISHERMAN'S PARK

Purpose of event: TO CELEBRATE INDEPENDENCE DAY

Date(s): JULY 7 7/06/12 Day(s): Friday SATURDAY Times: 8pm – over 6 – 9:30 PM

Setup: JULY 7 (Date), 4 PM (Time) Cleanup: JULY 7 (Date), 10 PM (Time)

Name of organization: BASTROP CHAMBER of COMMERCE & YMCA

Address of organization: 927 MAIN STREET, BASTROP, TX. 78602

Event coordinator #1: SUSAN WENDEL

Daytime: 512/303-0558 (Area Code/Number) Fax: 512/303-0305 (Area Code/Number) Cell: 512/284-4107 (Area Code/Number)

E-mail address: chamberpres@bastropchamber.com

Event coordinator #2: TERRY LYN MOORE

Daytime: 512/332-8805 (Area Code/Number) Fax: ______ (Area Code/Number) Cell: 727/643-2977 (Area Code/Number)

E-mail address: tmoore@austinymca.org

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
✓	Application signed & dated	✓	Map of activity route & site locations	✓	Sound Permit
✓	Banner permits	✓	Non-profit status proof		TABC Certificate & City Letter
✓	Fireworks permit & safety plan	✓	Processing fee		
✓	Insurance certificate	✓	Security deposit		

Event: 06/06/2012 PATRIOTIC FESTIVAL Date(s): JULY 7, 2012 Date Submitted: MAY 0 1 2012 88

Please describe event activities *(may continue on separate sheet of paper, if necessary)*:

VENDORS AND BANDS WILL START SETTING UP at 4PM. THE EVENT STARTS AT 6PM - 9:30PM. FIREWORKS DISPLAY GOES FROM 9:15 - 9:30 PM.

Movie (YMCA) Friday 7/06/2012
Activities 6pm

Train will be there, too. Set up on soccer field unless wet or bottom field.

Bouncy house, too. Same guy owns train.

Street closures: PORTIONS OF WILLOW & FARM STREETS CLOSED WITHIN THE PARK, CLOSED 4PM - 10PM

Assistance from City departments *(including Police Dept)*:

Event: PATRIOTIC FESTIVAL 06/06/2012 Date(s): JULY 7, 2012 Date Submitted: MAY 0 1 2012 89

Please submit the following with application where applicable:

Processing Fee:

- ☐ NO FEE because: ______
- $100.00 with proof of non-profit status
- $300 for all others
- Shall ***NOT*** be waived
- Must accompany submitted application
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- Fee paid with: Cashier's Check # 521222 or Money Order # ______

Security Deposit Fee:

- ☐ NO FEE because: ______
- $500.00
- Shall ***NOT*** be waived
- Must accompany submitted application
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- ☐ On file
- Fee paid with: Cashier's Check # 521221 or Money Order # ______

Insurance Certificate:

- General liability policy in the amount of one million dollars ($1,000,000.00)
- The City of Bastrop must be ***named*** as an insured party
- Additional affected entities must be ***named*** as insured parties (i.e., BEDC)
- ☑ Submitted with application
- ☐ Will be submitted when received from insurance carrier
- ☐ Letter with intent to insure submitted
- ☐ DBA insurance carrier
- ☐ Chamber of Commerce insurance carrier
- ☐ City of Bastrop insurance carrier

Comments: ______

Site Map Showing Locations of the Following:

- Vendors; temporary structures *(booths, stages, tents, Moonwalks, carnival rides, etc.)*; trailers; vehicles; bikes and motorcycles; watercrafts; aircrafts; equipment; amplification devices; portable toilets; traffic flow for pedestrians, vehicles, and other activities; emergency medical stations; fire lanes, etc
- Proposed detours and street closures
- Route for parade, race, or other similar activity, showing start and finish locations
- Map submitted: ☑ Yes ☐ No

Comments: ______

Sound Permit for Amplified Music, Voices, or Activities ***(show location[s] on map)*****:**

- ☐ No, not needed
- ☑ Yes: Permit obtained from Public Works & Parks Department submitted. Locations: FISHERMAN'S PARK

Comments: ______

Event: PATRIOTIC FESTIVAL Date(s): JULY 7, 2012 Date Submitted: MAY 0 1 2012

Please complete the following *(may continue on separate sheet of paper if necessary).* **Mark "N/A" if not applicable.**

Admission Fees:

- ☑ No
- ☐ Yes: If yes, describe: ______
- Open to public: ☐ Yes ☐ No

Alcoholic Beverages:

- ☑ No
- ☐ Yes. A copy of the TABC *(Texas Alcohol Beverage Commission)* certificate must be presented to the City Manager for his signature approval; and the City Manager will provide a letter of approval to submit to TABC with their certificate.

  Comments: ______

Animals ***(show location[s] on map)*:**

- ☑ No
- ☐ Yes: Describe types of animals used and plans for handling animal waste: ______

Attendance:

- Anticipated approximate number of persons attending each day of event: 3,000
- Approximate number of volunteers and workers: 30

Banner Permit:

- Obtain Permit for banners hung on City property. Banners should have air-flow slits to prevent tears and grommets to hold rope. Please provide ropes for hanging. They will be returned to you.

  ☐ No ☑ Yes: How many? 3 Location? BANNER PLAZA, STATE PARK, FISHERMAN'S PARK

- Banners hung on TXDOT right-of-ways require Permit Form 2057 obtained from Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. ***BANNERS HUNG OVER COLLEGE/PECAN FEEDER ROAD NEXT TO HWY 71 MUST BE MADE OF MESH AND HAVE GROMMETS. PLEASE PROVIDE 10 TO 12 SNAP RINGS AND ROPE FOR HANGING BANNERS. THESE WILL BE RETURNED TO YOU.***

  ☑ No ☐ Yes

- Banners not retrieved within one (1) week after completion of event may be disposed, destroyed, or otherwise handled as deemed appropriate due to lack of storage space

  Comments: ______

Electrical Requirements ***(show location[s] on map)*:**

- ☐ No
- ☑ Yes: Describe amperage, voltage, and apparatus needs for all activities and vendors: ______

Event: 06/06/2012 PATRIOTIC FESTIVAL Date(s): JULY 7, 2012 Date Submitted: MAY 0 1 2012

Emergency Services *(show location[s] on map)*:

- First aid station: ☐ No ☑ Yes: Location: PARK PARKING LOT
- Ambulance service on stand-by: ☑ Yes ☐ No

Fireworks Permit *(show location[s] on map)*:

- ☐ No
- ☑ Yes: Contact State Fire Marshal's office in Austin, (512) 305-7932, www.tdi.state.tx.us
- Person or group handling the firework display: ALPHA LEE ENT, INC.

  Comments: HAVE USED THEM FOR OVER 10 YRS.

Inspections *(show location[s] on map)*:

- Temporary structures (stages, booths, tents, canopies, Moonwalks, carnival rides, etc.) and special electrical and water/wastewater needs must be inspected prior to the event
- Flame-retardant material certificate provided to inspector for structures equal to or larger than 200 square feet in diameter
- Contact City of Bastrop Building Official at (512) 332-8840 to schedule an appointment

  Comments:

Litter Control *(show location[s] on map)*:

- Describe in detail number, size, location, and removal of trash receptacles and disposal of contents: REQUESTED 25-30 RECEPTACLES w/ LINERS

- Cook-off: ☑ No
- Cook-off: ☐ Yes: ____-yard roll-off dumpster ordered by and at applicant's expense:

Parking *(show location[s] on map)*:

- Coordination and cost is the responsibility of the Applicant. Describe in detail plans for remote parking area(s) and/or shuttle service to and from parking areas to event, if applicable:

  Comments: SHUTTLE TO & FROM FISHERMAN'S PARK AND COVENTION Center. Property between Library and Church & Library lot.

Portable Toilets *(show location[s] on map)*:

- ☐ No
- ☑ Yes: Number and location of units ordered *(Jackpot Portable Toilets 512/303-1466 or American PortaCan of Texas 866/315-0990)*:

  Comments: 2 REGULAR TOILETS, 1 w/ HANDICAPPED ACCESSIBLE 1 HAND WASHING STATION

Rodeo Arena:

- ☑ No ☐ Yes: Contact Doug Statin @ (512) 848-3585

  Comments:

06/06/2012

Event: PATRIOTIC FESTIVAL Date(s): JULY 7, 2012 Date Submitted: MAY 0 1 2012 92

Security Plan:

- ☐ No ☑ Yes: Off-duty Bastrop police officers may be available for a fee. Call (512) 332-8600 for information

Comments: ______

Show Barn:

- ☑ No ☐ Yes: Contact Allen Stewart @ (512) 413-8512 or Phyllis Mathison @ (512) 332-6001

Comments: ______

Signage ***(show location[s] on map)*:**

- ☐ No
- ☐ Yes: Describe number of, location, and type of proposed on-site and off-site signage: ______

Street Closures *(show location(s) on map)*: PORTIONS of WILLOW AND FARM STREETS WITHIN THE PARK CLOSED 4-10 PM

Temporary Structures, i.e., Booths, Stages, Tents, Moonwalks, Carnival Rides, Etc ***(show location[s] on map)*:**

- ☐ No
- ☑ Yes: Describe types and uses for event. Identify the person(s) or group using the structure(s): ONLY 10X10 POP UP TENTS FOR VENDORS.

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc ***(show location[s] on map)*:**

- ☐ No
- ☑ Yes: Describe types and uses for event: GOLF CARTS TO CARRY PEOPLE UP AND DOWN THE HILL.

Vendors ***(show location[s] on map)*:**

- Vendors should have valid tax ID numbers if selling their wares
- Other than food: ☐ No ☑ Yes
- Food vendors: ☐ No ☑ Yes: Each food vendor, whether selling or giving away food, is responsible for obtaining his/her own temporary permit from ***Bastrop County Health and Sanitation Department***, 806 Water Street, (512) 332-7276 or (512) 581-7176:

Comments: Fire extinguishers for vendors cooking (heat source)

Water/Wastewater ***(show location[s] on map)*:**

- ☑ No
- ☐ Yes: Describe water needs and for disposal of wastewater, including capture and containment, as approved by the Water/Wastewater Department: ______

Event: 06/06/2012 PATRIOTIC FESTIVAL Date(s): JULY 7, 2012 Date Submitted: MAY 0 93 2012

Signature Page

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Susan Nendel ____________________ 4/27/12
Applicant **Date**

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

☑ **Police Department** — 5/17/12 **Date**

☑ **City Manager** — 5-18-12 **Date**

☑ **Public Works, Parks, & Recreation Department** — 5/17/2012 **Date**

☑ **Bastrop Power & Light Department** — 5/17/2012 **Date**

☐ **Water/Wastewater Department** — **Date**

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 332-8920 *main*
(512) 321-1313 *fax*

BASTROPTX
Heart of the Lost Pines

Special Event Final Checklist

Revised 5/18/2012 2:17 PM

Set Up Days, Dates, and Times:

- Friday 07/06/12: Pre-movie activities set up at 6:00pm. Movie starts at 8:00pm.
- Saturday 07/07/12: Vendors set up at 4:00pm. Park will be closed to through traffic.

Clean up Days, Dates, and Times: Coordinators responsibility to remove all trash from areas occupied during event.

- Friday 07/06/12: Movie ends around 11:00pm.
- Saturday 07/07/12: Event ends after fireworks show ≈ 9:30pm.

Volunteer Info: Will volunteers wear T-shirts or badges?

Banners: Banners to hang on Banner Plaza, in the state park, and in Fisherman's Park.

Electrical Requirements: Hot checks will be done for activities and movie both days.

Emergency Services (First Aid station/ambulance service): Ambulance service notified. Have emergency exit plan.

Inspections: Ted Bowers or other city designee:

- Tents.
- Bouncy house(s). Suggested set up on soccer field if dry or in bottom field if wet. Need insurance coverage for city.
- Small train. Keep train out of pedestrian pathways. Need insurance coverage for city.
- Food vendor permits from Health & Sanitation.
- Fire extinguishers on site at vendor booths where heat/fire is used.

Litter Control: Trash barrels and cardboard recycling boxes to be emptied by city crew. However, event coordinator(s) are responsible for removing litter/debris occurring as a result of this event.

Parking: Parking & traffic control plan needs to be provided to the City Manager and approved by PD. A map showing details with written explanations would suffice. We always have problems with traffic control at the end of the show.

- Shuttle service between the Convention Center and the park. PD suggested shuttle stop at top of entrance on Farm and carry down only handicapped/disabled folks. Cone off shuttle lane and pedestrian lane at that entrance.
- City property between library and church.
- Library parking lot.
- City streets.
- Sidewalk behind library—is it possible to open up a section to allow for better pedestrian traffic control?

Portable Toilets: Event coordinator is responsible for providing more portacans as needed.

- Two regular portacans.
- One handicap portacan.
- One hand-washing station.

Security Plan: Police will control crowds & traffic. Will this involve an off-duty officer fee?

Signage:

- Signs on Chestnut to indicate parking available at Convention Center and elsewhere.
- Signs are to be removed by Sunday evening, 07/08/12.

Sound Permit: Submitted.

Street Closures: Fisherman's Park will be closed to through traffic between 4:00pm and 11:00pm for the movie on Friday 07/06/12 and 4:00pm to end of fireworks show on Saturday 07/07/12.

Temporary Structures: Pop-up tents (10x10) for vendors.

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc: Golf carts to transport folks into and out of the park on Saturday.

Vendors (permits/power cords):

- Must obtain and display permits from Health & Sanitation Departments.
- Must have a fire extinguisher on site.

Patriotic Festival
Saturday, July 07, 2012

CASHIER'S CHECK - CUSTOMER COPY

ERT May 01, 2012 521222

Purchaser: BASTROP CHAMBER OF COMMERCE $100.00

NON NEGOTIABLE

PAY TO THE ORDER OF:

City of Bastrop

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

FIRST NATIONAL BANK
Bastrop County's Bank...Since 1889
Member FDIC

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

CASHIER'S CHECK

ERT May 01, 2012 521222

Purchaser: BASTROP CHAMBER OF COMMERCE

$100.00

One Hundred Dollars And 00/100***

PAY TO THE ORDER OF: City of Bastrop

Erica Thomas
Authorized Signature

⑈521222⑈ ⑆114904953⑆ ⑈187898⑈

Patriotic Festival
Saturday, July 07, 2012

CASHIER'S CHECK - CUSTOMER COPY

ERT May 01, 2012 521221

Purchaser: BASTROP CHAMBER OF COMMERCE $500.00

NON NEGOTIABLE

PAY TO THE ORDER OF:

City of Bastrop

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

FIRST NATIONAL BANK
Bastrop County's Bank...Since 1889
Member FDIC

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

CASHIER'S CHECK

ERT May 01, 2012 521221

Purchaser: BASTROP CHAMBER OF COMMERCE

$500.00

Five Hundred Dollars And 00/100***

PAY TO THE ORDER OF: City of Bastrop

Erica Thomas
Authorized Signature

⑈521221⑈ ⑆114904953⑆ ⑈187898⑈

06/06/2012

MAY 0 1 2012

98

Internal Revenue Service

Department of the Treasury

District
Director

10 MetroTech Center
625 Fulton St., Brooklyn, NY 11201

Bastrop Chamber of Commerce
927 Main Street
Bastrop, TX 78602-3809

Person to Contact: Patricia Holub

Telephone Number: (718) 488-2333

Refer Reply to: EP/EO:CSU

Date: JUN 16 1998

EIN: 74-0501825

Patriotic Festival
Saturday, July 07, 2012

Dear Sir or Madam:

Reference is made to your request for verification of the tax exempt status of Bastrop Chamber of Commerce.

A determination or ruling letter issued to an organization granting exemption under the Internal Revenue Code remains in effect until the tax exempt status has been terminated, revoked or modified.

Our records indicate that exemption was granted as shown below.

Sincerely yours,

Patricia Holub

Patricia Holub
Manager, Customer
Service Unit

Name of Organization: Bastrop Chamber of Commerce

Date of Exemption Letter: April 1944

Exemption granted pursuant to section 501(c)(6) of the Internal Revenue Code.

Foundation Classification (if applicable): Not applicable.

06/06/2012 MAY 0 1 2012 99

BASCH-2 OP ID: MZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/01/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY ... HE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT C... UTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOL...

Patriotic Festival
Saturday, July 07, 2012

IMPORTANT: If the certificate holder is an ADDITIONAL INSU... D, subject to the terms and conditions of the policy, certain policies may requ... rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
TX Assoc-Smithville P O Box 29 Smithville, TX 78957 Texas Asso Insurors-Smithville	512-360-2565 512-237-3294	PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Philadelphia Insurance Cos	23850
INSURED	Bastrop Chamber of Commerce Susan Weems Wendel 927 Main Street Bastrop, TX 78602	INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC	X		PHPK830740	03/22/12	03/22/13	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			PHPK830740	03/22/12	03/22/13	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Property Section			PHPK830740	03/22/12	03/22/13		
A	D&O #PHSD710870			$2M/$1,000.	03/22/12	03/22/13		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Event: Patriotic Festival 7/7/12

CERTIFICATE HOLDER	CANCELLATION
City of Bastrop PO Box 427 Bastrop, TX 78602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

06/06/2012
MAY 0 1 2012 100
BASCH-2 OP ID: MZ

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/30/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMA ... HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVEL ... THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT ...), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE

Patriotic Festival
Saturday, July 07, 2012

IMPORTANT: If the certificate holder is an ADDITIONAL INS ... VED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 512-360-2565 / 512-237-3294
TX Assoc-Smithville
P O Box 29
Smithville, TX 78957
Texas Asso Insurors-Smithville

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Insurance Cos	23850
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Bastrop Chamber of Commerce
Susan Weems Wendel
927 Main Street
Bastrop, TX 78602

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY: X COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE / X OCCUR; GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC			PHPK830740	03/22/12	03/22/13	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY: ANY AUTO; ALL OWNED AUTOS; SCHEDULED AUTOS; X HIRED AUTOS; X NON-OWNED AUTOS			PHPK830740	03/22/12	03/22/13	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR; EXCESS LIAB / CLAIMS-MADE; DED / RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Property Section			PHPK830740	03/22/12	03/22/13		
A	D&O #PHSD710870			$2M/$1,000.	03/22/12	03/22/13		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
EVENT: Patriotic Festival 7/7/12.

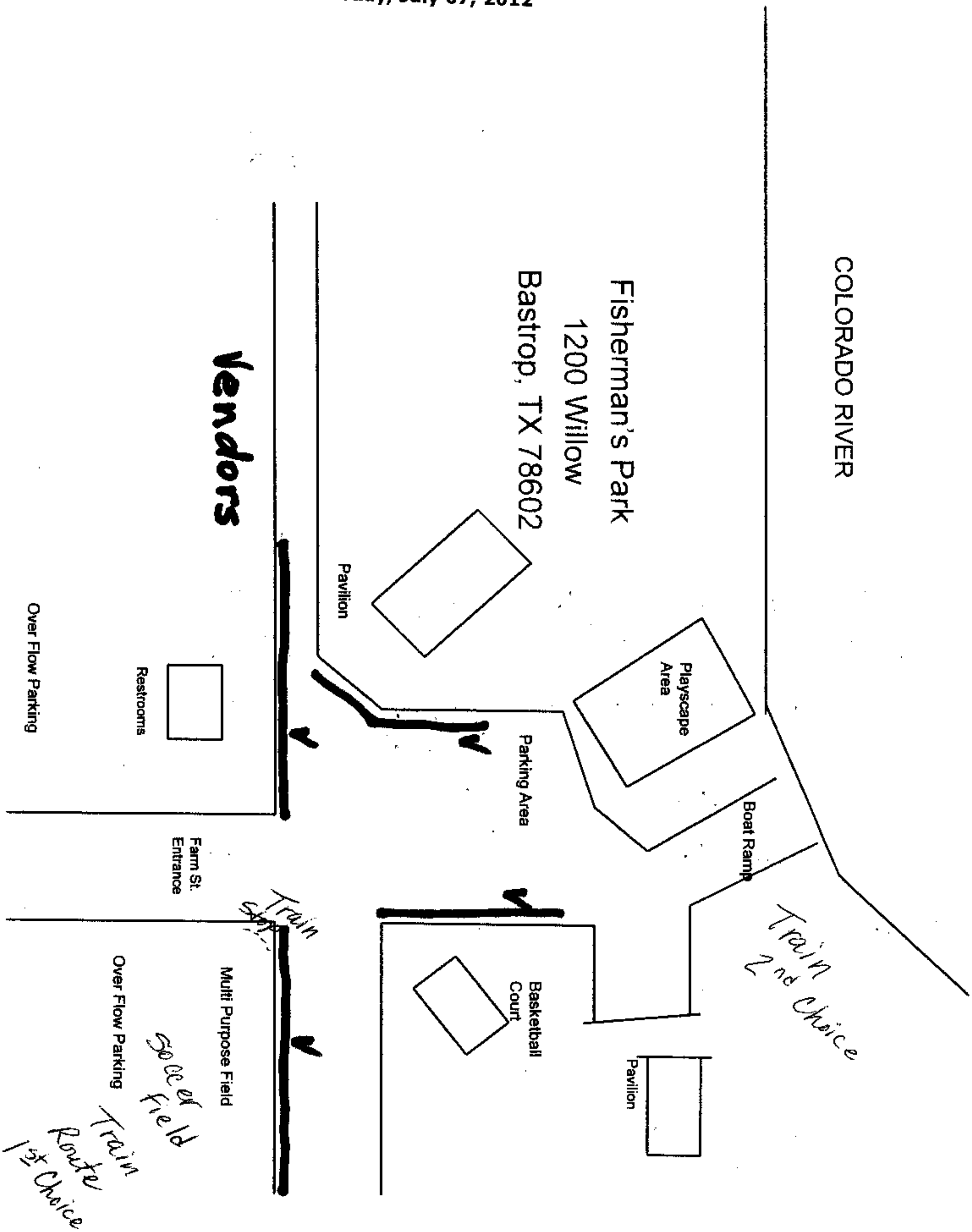
CERTIFICATE HOLDER
Bastrop Christian Church
1106 Church Street
Bastrop, TX 78602

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
WR Reynolds

MAY 0 1 2012

Patriotic Festival
Saturday, July 07, 2012



06/06/2012

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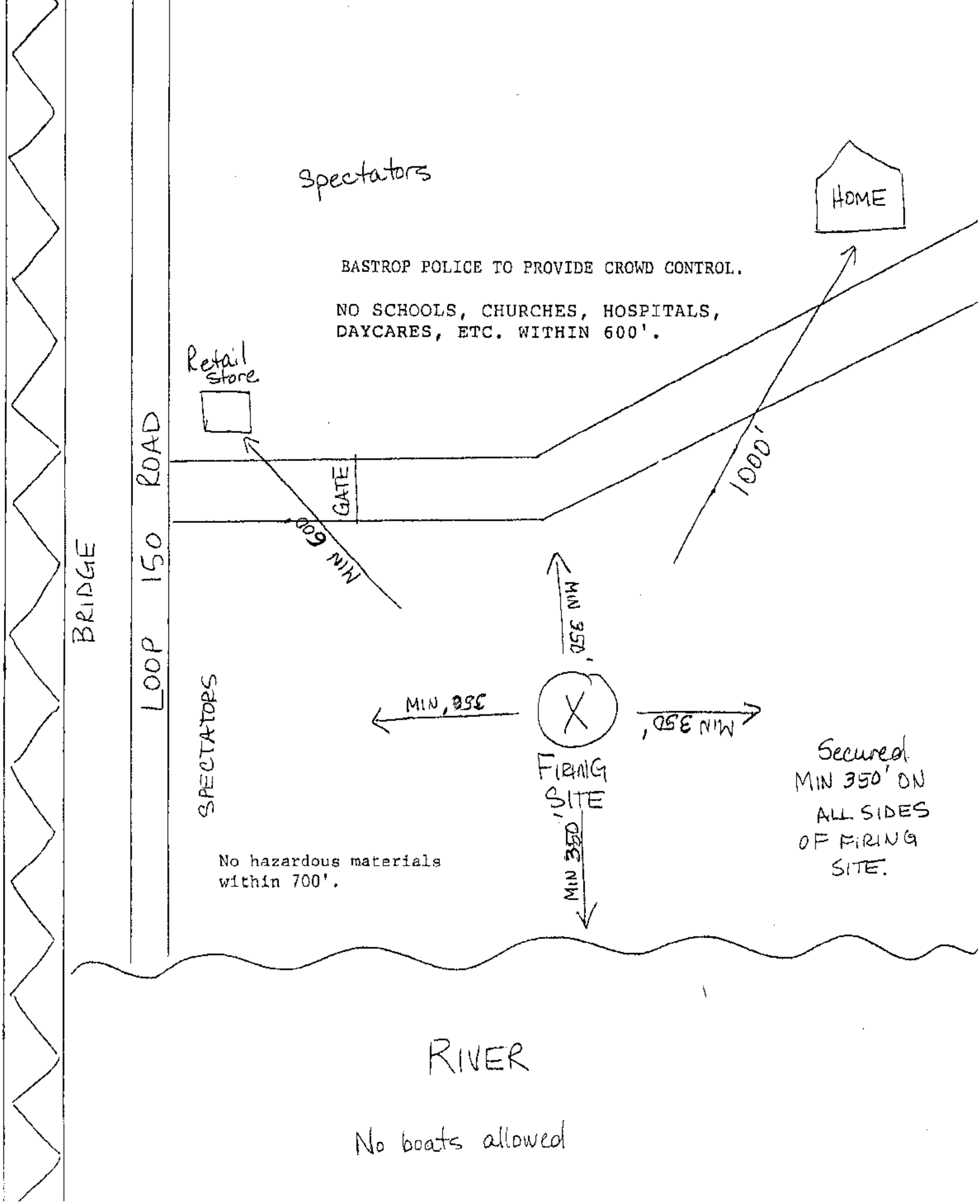
MAY 01 2012

Patriotic Festival
Saturday, July 07, 2012

Bastrop, Texas



Event: PATRIOTIC FESTIVAL Date(s): JULY 7, 2012 Date Submitted: MAY 0 1 2012

Sound Permit Application

Revised 2/24/2012 2:02 PM

City of Bastrop – Public Works, Parks, & Recreation
1209 Linden Street; Bastrop, Texas 78602
Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒ Special Event on Private *(not City)* Property ☐

Park Pavilion Rental ☒ Activity on City Property ☐ Activity on Private *(not City)* Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private *(not City)* and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of ***8:00 a.m. and 10:00 p.m.***

A permit for events held in non-residential areas is valid between the hours of ***8:00 a.m. and midnight (12:00 a.m.)***.

The volume of the sound amplified shall not exceed ***85 dB(A) (daytime)*** or ***80 dB(A) (night time)*** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: SUSAN WENDEL, BASTROP CHAMBER of COMMERC

Address: 927 MAIN STREET, BASTROP, TX 78602

Phone №: 512/303-0558 Fax №: 512/303-0305

E-mail address: chamberpres@bastropchamber.com

Date(s) of event, rental, or activity: 7/7/12

Name of event or activity: PATRIOTIC FESTIVAL

Location(s) of event, rental, or activity: FISHERMAN'S PARK

Location(s) of amplified sound equipment: PAVILION

Start time *(AM or PM)* : 6PM End time *(AM or PM)*: 9:30 PM

Number of speakers used: 5, 2 MAIN, 3 MONITOR Number of amplifiers used: 2amps, 1 PA SYSTE

Comments:

Susan Wendel
Signature of Applicant

4/27/12
Date

MAY 0 1 2012

BASTROPTX
Heart of the Lost Pines

City of Bastrop, Texas

Special Event Banner Permit Application for Banners Hung on Banner Plaza

Revised 04/11/2012 1:26 PM

Cost included in Processing Fee if processed through Public Works, Parks, & Recreation Department

Special Event: PATRIOTIC FESTIVAL

Date(s) of Event: JULY 7, 2012

Contact person: SUSAN WENDEL

Address: 927 MAIN STREET, BASTROP, TX 78602

E-Mail: chamberpres@bastropchamber.com

Phone: (512 303-0558 Fax: (512-303-0305 Cell Phone: 512/284-4107

Banners will no longer be hung on the Old Iron Bridge per Ordinance № 2011-23a.

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut).

a. Banner Plaza will accommodate 3 banners at a time.

b. Banners will hang for ***no more than 3 weeks*** prior to date of the event.

c. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.

d. Banners must measure 18 feet in length and 3 feet in height/width.

e. Banners should be made of mesh.

f. However, vinyl banners can be hung if they have air-flow slits to prevent wind tears.

g. A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.

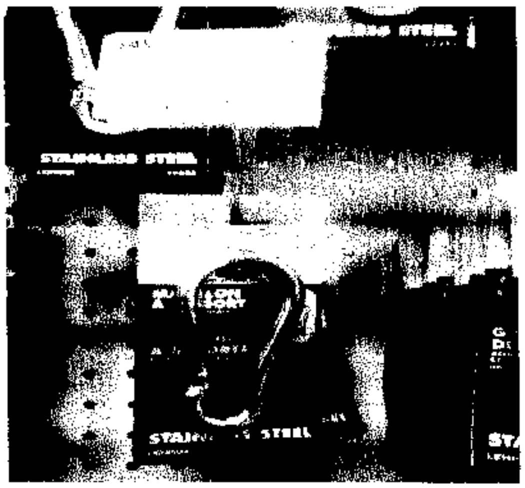
h. Customer must provide City crew with as many spring link, stainless steel clips as there are grommets/eyelets on the top and bottom of the banner. Clip size is 3/8" x 4" or 3". These clips can be found at Home Depot, Lowe's, and similar stores.

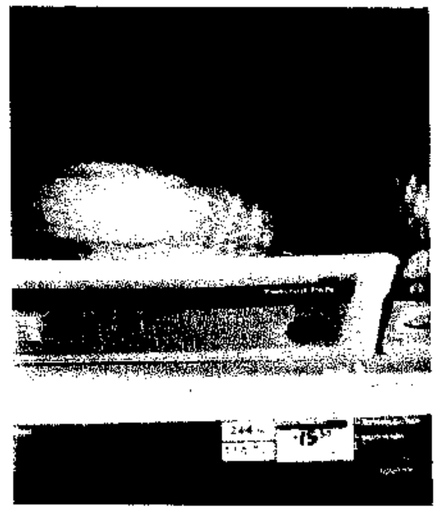
MAY 0 1 2012

Name of Event: PATRIOTIC FESTIVAL
Date(s) of Event: JULY 7, 2012

i. Customer must provide City crew with twisted poly or cotton poly rope, measuring 3/8" x 50' or 100'. These ropes can be found at Home Depot, Lowe's, and similar stores.

j. Banners must be retrieved ***within 1 week*** after completion of the event, as unclaimed banners will be disposed of due to lack of storage space.





I, the undersigned, understand that if this banner is not retrieved from Public Works, Parks, & Recreation Department within one (1) week after completion of event, it will be disposed of due to lack of storage space.

Susan Wendel
Applicant's Signature

4/27/12
Today's Date

Banner dropped off on: ______________________
Day *Date*

Banner picked up on: ______________________
Day *Date*

MAY 01 2012

BASTROP
CHAMBER OF COMMERCE
927 Main Street• Bastrop, Texas 78602
Phone: 512.303.0558 • Fax: 512.303.030
www.bastropchamber.com • info@bastrop

Patriotic Festival
Saturday, July 07, 2012

April 27, 2012

Bastrop Christian Church
1106 Church Street
Bastrop, TX 78602

ATTENTION: Board Chair

RE: Patriotic Festival, July 7, 2012

Dear Sir:

The Bastrop Chamber of Commerce will once again hold its Patriotic Festival in Fisherman's Park on the first Saturday in July. We are not having vendors during the day, so parking will only be needed from 5 to 10 PM.

We would appreciate it if you would consider allowing us to use your lot along Farm Street going down into the park for some additional parking. We know that the space is greatly reduced now that the library is finished. Our insurance carrier has sent me the enclosed certificate of insurance in the church's name for that event, so you can have that for your records.

Please let me know if I need to appear before your governing body to answer any questions or make a presentation.

Sincerely,

Susan Weems Wendel
President and CEO

SWW

MAY 0 1 2012

Patriotic Festival
Saturday, July 07, 2012

May 1, 2012

Bob Higgins on behalf of Ethel Higgins
110 Old Austin Highway
Bastrop, TX 78602

Dear Mr. Higgins,

It is hard to believe it is already time for the **Annual Patriotic Festival** on **Saturday, July 7**! Once again we are asking that you allow us to use your property for the launch site for our fireworks. As in previous years, I have confirmed all the details with the fireworks company and the Fire Chief. Enclosed you will find one form for your signature, and some for your files, if you choose to grant permission:

- Insurance certificate from Alpha Lee Fireworks naming you as "Additionally Insured" and copies of authorization forms from the appropriate authorities.
- A letter of permission for your signature allowing us to shoot the fireworks from your property. Please sign and return in the enclosed self addressed envelope.

As you can see, Bastrop's Fire Chief, Henry Perry, has reviewed and signed the fireworks application and request. He has indicated no new requirements regarding the display site, spectator restraint, etc.

If you have any questions or concerns, please do not hesitate to contact me. Thank you in advance for your continued support of this very popular community event.

Sincerely,

Susan Weems Wendel, IOM
President & CEO

Enclosures

CITY OF BASTROP **AGENDA ITEM A.9**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 05, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of Notice of Activity submitted by the Macedonia Baptist Church to host "Family and Friends Festival" on June 16, 2012, on church grounds with permission to close MLK between Pine and Walnut.**

2. Party Making Request: **Mike Talbot, City Manager**.

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____________________

5. Budgeted: _________Yes __________No __X___N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: ____________________

____

____

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved _________Disapproved __________None

11. Action Taken: ____________________
____

Faxed to PD: (512) 332-8629

on 06/06/2012

Day Date

COPY

Faxed to:
Copied to: PD
Sent to: Teresa
Other:
Date: 5/18/12 6/04/12

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Notice of Activity

Bastrop Public Works and Parks

Revised 7/27/2011 12:12 PM

Council Mtg
Tuesday 6/12/12
@ 6pm

Council has to appove Street Closure

Office Reservation Hours: 7:00 a.m. to 11:30 a.m. & 1:00 p.m. to 3:30 p.m.

Office: (512) 332-8920 • Fax: (512) 321-1313 • Park Hours: 6:00 a.m. to 10:00 p.m.

Marty DuVall, Administrative Assistant • mduvall@cityofbastrop.org

City Property:

Private Property: Macedonia ~~Old~~ Baptist Church

Activity: Family & Friends Festival

Activity Date(s): June 16, 2012

Activity Day(s): Saturday

Activity Time(s): Setting up around 6am. Vendors open around 9am. Ends around 4pm.

Anticipated Number of Participants: ≈ 500+ (Juneteenth)

Responsible Person: Terrence White

Name of Organization/Business *(if applicable)*: Macedonia ~~Old~~ Baptist Church

Address: 706 MLK / Pine Bastrop, TX 78602

Street or P.O. *City, State* *Zip Code*

E-Mail Address:

Phone: (512) 303-9400 Cell: (512) 718-9849 (cell)

* Insurance Carrier: Must cover liability issues for event

I acknowledge receipt of a copy of this Notice of Activity form. I agree to accept responsibility for all damages that may occur as a result of my activity use and agree to comply with City Ordinances governing said property.

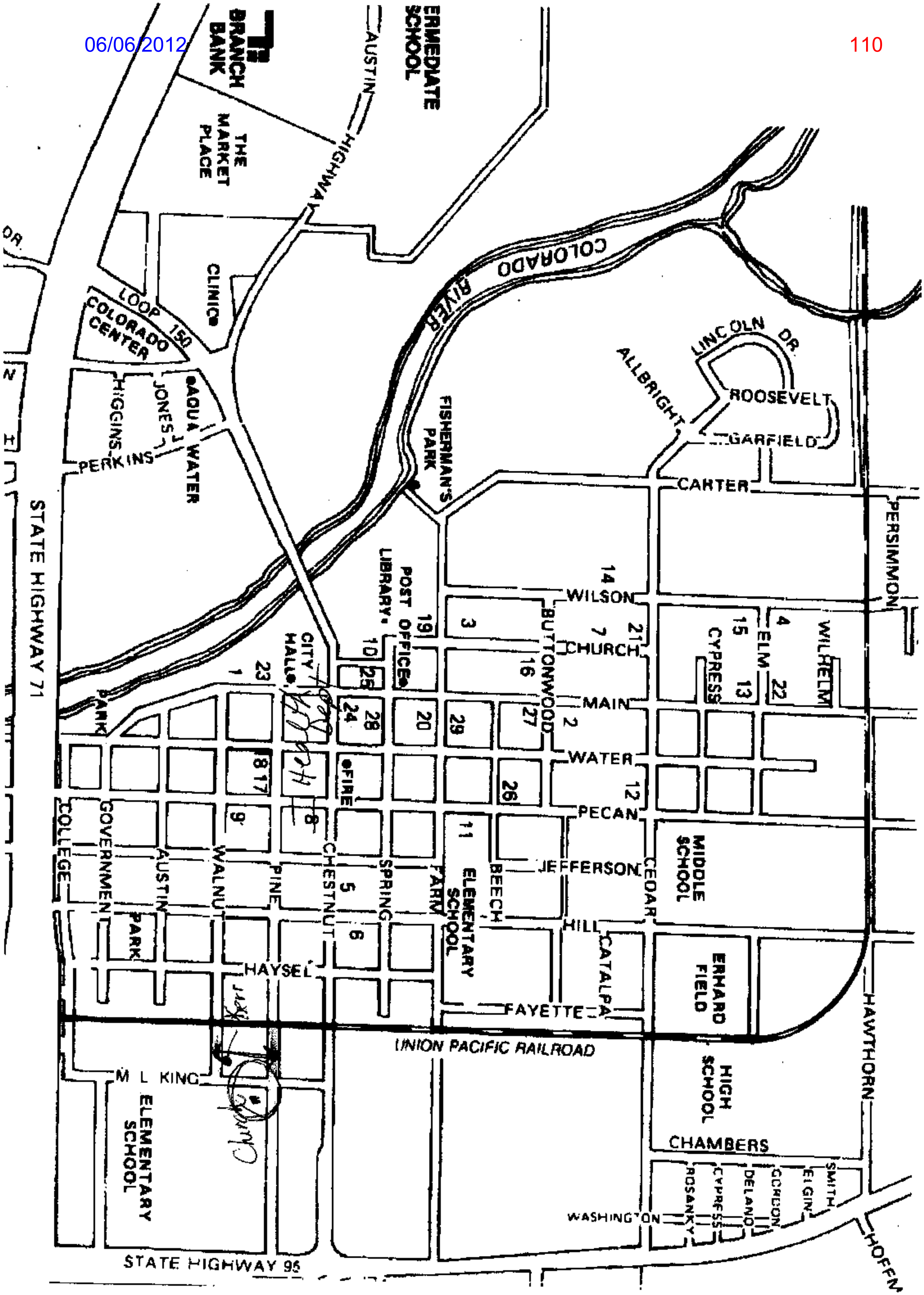
Terence White Thursday 5/16/12

Signature *Today's Date*

Describe activity and any assistance required from City staff: After Juneteenth Celebration parade passes through, please close MLK between Pine & Walnut. Festival includes: cake walk, bouncy houses, food vendors (Health Dept permits), etc.

- ***Personal BBQ pits must be set up away from pavilion and other structures and must be monitored at all times. Do not dump coals in trash or on ground—bring appropriate container.***
- ***No piñatas, alcohol, or glass containers allowed inside City parks without Special Event Permit.***
- ***Must submit a copy of liability insurance coverage (one million dollars) naming the City as an additional insured prior to use of inflatable "bouncy" houses, pools, Slip-N-Slides, sprinklers, or similar items inside City parks.***
- ***For assistance after-hours call:* Public Works & Parks @ (512) 848-0128 *or* Police @ (512) 332-8600**

Health Dept 332-7276
806 Water St 581-7176



BRANCH BANK
INTERMEDIATE SCHOOL
AUSTIN HIGHWAY
THE MARKET PLACE
CLINIC
LOOP 150
COLORADO CENTER
COLORADO RIVER
HIGGINS
JONES
AGUA WATER
PERKINS
STATE HIGHWAY 71
FISHERMAN'S PARK
LINCOLN DR
ALLBRIGHT
ROOSEVELT
GARFIELD
CARTER
PERSIMMON
WILSON
CHURCH
MAIN
WATER
PECAN
JEFFERSON
HILL
FAYETTE
BUTTONWOOD
CYPRESS
ELM
WILHELM
LIBRARY
POST OFFICE
CITY HALL
FIRE
COLLEGE
GOVERNMENT
AUSTIN
WALNUT
PINE
CHESTNUT
SPRING
FARM
BEECH
CEDAR
CATALPA
ELEMENTARY SCHOOL
MIDDLE SCHOOL
ERHARD FIELD
HIGH SCHOOL
PARK
HAYSEL
UNION PACIFIC RAILROAD
M L KING
ELEMENTARY SCHOOL
CHAMBERS
HAWTHORN
SMITH
ELGIN
GORDON
DELANO
CYPRESS
ROSANKY
WASHINGTON
HOFFMAN
STATE HIGHWAY 95

Event: Family & Friends Festival Date(s): Sat 6/16/12 Date Submitted: Thurs 5/17/12

Sound Permit Application

Revised 2/24/2012 2:02 PM

City of Bastrop – Public Works, Parks, & Recreation
1209 Linden Street; Bastrop, Texas 78602
Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☐ Special Event on Private *(not City)* Property ☐

Park Pavilion Rental ☐ Activity on City Property ☐ Activity on Private *(not City)* Property ☑

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A permit for events held in residential areas is valid between the hours of ***8:00 a.m. and 10:00 p.m.***

A permit for events held in non-residential areas is valid between the hours of ***8:00 a.m. and midnight (12:00 a.m.).***

The volume of the sound amplified shall not exceed ***85 dB(A) (daytime)*** or ***80 dB(A) (night time)*** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: Macedonia Baptist Church (Terence White)
Address: 706 MLK / Pine
Phone №: 303-9400 or 718-9849 Fax №:
E-mail address:
Date(s) of event, rental, or activity: Saturday 6/16/12
Name of event or activity: Family & Friends Festival
Location(s) of event, rental, or activity: Church grounds
Location(s) of amplified sound equipment: Church grounds

Start time *(AM or PM)*: ≈ 9 am End time *(AM or PM)*: ≈ 4 pm
Number of speakers used: Number of amplifiers used:

Comments: To-date, not sure about type of equipment. Would like to play gospel music.

Terence White
Signature of Applicant

Thursday 5/17/12
Date

CITY OF BASTROP **AGENDA ITEM A.10**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 05, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by the DBA to host "Pet & Pal Parade" on July 07, 2012, in downtown Bastrop.**

2. Party Making Request: **Mike Talbot, City Manager**.

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____________________

5. Budgeted: ________Yes ________No __X__N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: ____________________

____

____

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ____________________
    ____

Event: Pet Pal Parade Date(s): July 7, 2012 Date Submitted: May 8, 2012

COPY

Special Event Permit Application

Revised 12/20/2011

Special Event Review Committee meeting date: Thursday (Day) 5/31/12 @ 9am (Date) Approved: Yes ☐ No ☐

Copied for: Special Event Review Committee ( ) + event coordinators ( )

Date copies made: ______ Day ______ Date **Final Walk-Through meeting:** ______ Day ______ Date

Parks Board meeting date: N/A (Day) ______ (Date) Approved: Yes ☐ No ☐

Agenda deadline: ______ Day ______ Date *Date copies made:* ______ Day ______ Date

City Council meeting date: Tuesday (Day) 6/12/12 (Date) Approved: Yes ☐ No ☐

Agenda deadline: Tuesday (Day) 6/05/12 (Date) *Date sent to Secretary:* ______ Day ______ Date

---

Name of event: Pet and Pal Parade

Location of event: Bastrop Courthouse → Opera House

Purpose of event: celebrate Kids and July 4th

Date(s): July 7, 2012 Day(s): 1 Times: 9-12

Setup: July 7, 2012 (Date) 8:00am (Time) Cleanup: same (Date) 12:00pm (Time)

Name of organization: Bastrop Downtown Business Alliance

Address of organization: ______

Event coordinator #1: Michelle Adams

Daytime: 512 718 1504 (Area Code/Number) Fax: ______ (Area Code/Number) Cell: same (Area Code/Number)

E-mail address: michelle672@sbcglobal.net

Event coordinator #2: Drusilla Rogers

Daytime: (512) 565 5848 (cell) (Area Code/Number) Fax: ______ (Area Code/Number) Cell: ______ (Area Code/Number)

E-mail address: ______

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
✓	Application signed & dated	✓	Map of activity route & site locations	✓	Sound Permit
✓	Banner permits	✓	Non-profit status proof		TABC Certificate & City Letter
	Fireworks permit & safety plan	✓	Processing fee		
✓	Insurance certificate	✓	Security deposit		

Event: Pet & Pal Date(s): July 7th, '12 Date Submitted: May 8, 2012

Please describe event activities *(may continue on separate sheet of paper, if necessary)*:

animals (pets) with owners to be judged on courthouse lawn.

Parade from Bastrop Courthouse down Main, crossing Chestnut, and right on Spring to Opera house.

Street closures: Chestnut at Main for crossing period.

Assistance from City departments *(including Police Dept)*: Police

Event: Pet Pal **Date(s):** July 7, '12 **Date Submitted:** May 8, 2012

Please submit the following with application where applicable:

Processing Fee:

- ☐ NO FEE because: ____________________
- $100.00 with proof of non-profit status
- $300 for all others
- Shall ***NOT*** be waived
- Must accompany submitted application
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- Fee paid with: Cashier's Check # 55439 or Money Order # ____________

Security Deposit Fee:

- ☐ NO FEE because: ____________________
- $500.00
- Shall ***NOT*** be waived
- Must accompany submitted application
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- ☑ On file
- Fee paid with: Cashier's Check # 4563 or Money Order # ____________

Insurance Certificate:

- General liability policy in the amount of one million dollars ($1,000,000.00)
- The City of Bastrop must be ***named*** as an insured party
- Additional affected entities must be ***named*** as insured parties (i.e., BEDC)
- ☐ Submitted with application
- ☐ Will be submitted when received from insurance carrier
- ☐ Letter with intent to insure submitted
- ☑ DBA insurance carrier
- ☐ Chamber of Commerce insurance carrier
- ☐ City of Bastrop insurance carrier

Comments: ____________________

Site Map Showing Locations of the Following:

- Vendors; temporary structures *(booths, stages, tents, Moonwalks, carnival rides, etc.)*; trailers; vehicles; bikes and motorcycles; watercrafts; aircrafts; equipment; amplification devices; portable toilets; traffic flow for pedestrians, vehicles, and other activities; emergency medical stations; fire lanes, etc
- Proposed detours and street closures
- Route for parade, race, or other similar activity, showing start and finish locations
- Map submitted: ☑ Yes ☐ No

Comments: ____________________

Sound Permit for Amplified Music, Voices, or Activities ***(show location[s] on map)*****:**

- ☐ No, not needed
- ☑ Yes: Permit obtained from Public Works & Parks Department submitted. Locations: ____________

Voice (megaphone) only

Comments: ____________________

Event: Pooch Pal Date(s): July 7, 2012 Date Submitted: May 8, 2012

Please complete the following *(may continue on separate sheet of paper if necessary)*. **Mark "N/A" if not applicable.**

Admission Fees:

- ☑ No
- ☐ Yes: If yes, describe: ______
- Open to public: ☐ Yes ☐ No

Alcoholic Beverages:

- ☑ No
- ☐ Yes. A copy of the TABC *(Texas Alcohol Beverage Commission)* certificate must be presented to the City Manager for his signature approval; and the City Manager will provide a letter of approval to submit to TABC with their certificate.

  Comments: ______

Animals *(show location[s] on map)*:

- ☐ No
- ☑ Yes: Describe types of animals used and plans for handling animal waste: pets - owners clean up.

Attendance:

- Anticipated approximate number of persons attending each day of event: 60 - 75
- Approximate number of volunteers and workers: 10

Banner Permit:

- Obtain Permit for banners hung on City property. Banners should have air-flow slits to prevent tears and grommets to hold rope. Please provide ropes for hanging. They will be returned to you.

  ☐ No ☑ Yes: How many? 1 Location? banner Plaza

- Banners hung on TXDOT right-of-ways require Permit Form 2057 obtained from Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. ***BANNERS HUNG OVER COLLEGE/PECAN FEEDER ROAD NEXT TO HWY 71 MUST BE MADE OF MESH AND HAVE GROMMETS. PLEASE PROVIDE 10 TO 12 SNAP RINGS AND ROPE FOR HANGING BANNERS. THESE WILL BE RETURNED TO YOU.***

  ☐ No ☑ Yes

- Banners not retrieved within one (1) week after completion of event may be disposed, destroyed, or otherwise handled as deemed appropriate due to lack of storage space

  Comments: ______

Electrical Requirements *(show location[s] on map)*:

- ☑ No
- ☐ Yes: Describe amperage, voltage, and apparatus needs for all activities and vendors: ______

Event: 06/06/2012 Pet Pal Date(s): July 7, 2012 Date Submitted: May 18, '12 117

Emergency Services *(show location[s] on map)*:

- First aid station: ☑ No ☐ Yes: Location: ______
- Ambulance service on stand-by: ☐ Yes ☐ No

Fireworks Permit *(show location[s] on map)*:

- ☑ No
- ☐ Yes: Contact State Fire Marshal's office in Austin, (512) 305-7932, www.tdi.state.tx.us
- Person or group handling the firework display: ______

Comments: ______

Inspections *(show location[s] on map)*:

- Temporary structures (stages, booths, tents, canopies, Moonwalks, carnival rides, etc.) and special electrical and water/wastewater needs must be inspected prior to the event
- Flame-retardant material certificate provided to inspector for structures equal to or larger than 200 square feet in diameter
- Contact City of Bastrop Building Official at (512) 332-8840 to schedule an appointment

Comments: 10x10 pop up at the Opera House

Litter Control *(show location[s] on map)*:

- Describe in detail number, size, location, and removal of trash receptacles and disposal of contents: ______

event planners w/ some city if needed

- Cook-off: ☑ No
- Cook-off: ☐ Yes: ____-yard roll-off dumpster ordered by and at applicant's expense: ______

Parking *(show location[s] on map)*:

- Coordination and cost is the responsibility of the Applicant. Describe in detail plans for remote parking area(s) and/or shuttle service to and from parking areas to event, if applicable:

Comments: NA

Portable Toilets *(show location[s] on map)*:

- ☑ No
- ☐ Yes: Number and location of units ordered *(Jackpot Portable Toilets 512/303-1466 or American PortaCan of Texas 866/315-0990)*:

Comments: ______

Rodeo Arena:

- ☑ No ☐ Yes: Contact Doug Statin @ (512) 848-3585

Comments: ______

Event: Pedal Pal 06/06/2012 Date(s): July 7, 2012 Date Submitted: May 8, 2012 118

Security Plan:

- ☑ No ☐ Yes: Off-duty Bastrop police officers may be available for a fee. Call (512) 332-8600 for information

Comments: ______________________

Show Barn:

- ☑ No ☐ Yes: Contact Allen Stewart @ (512) 413-8512 or Phyllis Mathison @ (512) 332-6001

Comments: ______________________

Signage ***(show location[s] on map)*:**

- ☐ No
- ☑ Yes: Describe number of, location, and type of proposed on-site and off-site signage: small banner at loop 150 and Episcopal school —

Street Closures *(show location(s) on map)*: short term

Temporary Structures, i.e., Booths, Stages, Tents, Moonwalks, Carnival Rides, Etc ***(show location[s] on map)*:**

- ☒ ~~No~~
- ☑ Yes: Describe types and uses for event. Identify the person(s) or group using the structure(s): 10x10 tent

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc ***(show location[s] on map)*:**

- ☑ No
- ☐ Yes: Describe types and uses for event: ______________________

Vendors ***(show location[s] on map)*:**

- Vendors should have valid tax ID numbers if selling their wares
- Other than food: ☑ No ☐ Yes
- Food vendors: ☑ No ☐ Yes: Each food vendor, whether selling or giving away food, is responsible for obtaining his/her own temporary permit from ***Bastrop County Health and Sanitation Department***, 806 Water Street, (512) 332-7276 or (512) 581-7176:

Comments: ______________________

Water/Wastewater ***(show location[s] on map)*:**

- ☐ No
- ☑ Yes: Describe water needs and for disposal of wastewater, including capture and containment, as approved by the Water/Wastewater Department: courthouse spigot

Event: Pet Pal   Date(s): July 7, 2012   Date Submitted: May 8, 2012

06/06/2012   119

Signature Page

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Michelle Jordan   May 8 2012

Applicant   ***Date***

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

☑ **Police Department**   5-30-12 Date

Michael W. Talbot
☑ **City Manager**   Date

Jason Alfaro
☑ **Public Works, Parks, & Recreation Department**   5/30/12 Date

☐ **Bastrop Power & Light Department**   Date

☐ **Water/Wastewater Department**   Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street ***physical address***
P. O. Box 427 ***mailing address***
Bastrop, TX 78602
(512) 332-8920 ***main***
(512) 321-1313 ***fax***

BASTROPTX
Heart of the Lost Pines

Event: Pet & Pal Parade **Date(s): Saturday, July 07, 2012** **Submitted: May 09, 2012**

Location(s): Downtown from the Courthouse to the Opera House
Rev Committee Mtg: Thurs 5/31/12 @ 9Am **Parks Board Mtg: N/A** **Council Mtg:** 6/12/12

Special Event Walk-Through Review List

Revised 5/17/2012 11:29 AM

Today's Date: Thurs (Day) 5/31/12 (Date)

Set Up Days, Dates, and Times: 8:30 AM. Registration @ 9Am

Clean up Days, Dates, and Times: Ends 12ish

Admission Fees: N/A

Alcoholic Beverages: N/A

Animals: Dogs, cats, lizards, etc. Pet owners responsible for animal waste disposal. Nancy W

Attendance: 60-75 in parade Volunteer ID's: ≈ 10 volunteers

Banners: ~~Banner Plaza~~ No

Electrical Requirements: N/A

Emergency Services (First Aid station/ambulance service): ~~First Aid station~~

Fireworks Permit: N/A

Inspections: 10x10 pop-up tent at Opera House on Spring under trees

Litter Control: Nancy W Trash cans @ Opera House on Spring/Water

Parking:

Portable Toilets: N/A

Rodeo Arena: N/A

Security Plan: T.D.

Show Barn: N/A

Signage: Small banner @ Loop 150/Chestnut & Episcopal school.

Sound Permit:

Street Closures: Chestnut @ Main for crossing Spring between Main & Water
Pine at Water / Pecan 8:30 am till parade starts

cones @ 10AM No real closure. Crowd in front of Opera House

Temporary Structures: 10x10 pop-up tents

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc: bicycles, wagons

Vendors (permits/power cords): N/A

Water/Wastewater: Will use spigot at courthouse pools

Notes:

MAY 08 2012

AUSTIN TELCO
FEDERAL CREDIT UNION

8929 Shoal Creek Blvd.
Austin, Texas 78757
(512) 302-5555

88-9051
3119

No. 0000055439

CASHIERS CHECK

*** ONE HUNDRED DOLLARS AND 00 CENTS ***

DATE: 05/08/12

AMOUNT: $100.00

PAY EXACTLY 100 Dollars 00 Cents

VOID AFTER 90 DAYS

NOTICE TO MEMBERS

The purchase of an indemnity Bond will be required before any official check of this credit union will be replaced or refunded in the event it is lost, misplaced or stolen.

TO THE ORDER OF CITY OF BASTROP
RE:MICHELLE LORAIN ADAMS

AUSTIN TELCO FEDERAL CREDIT UNION

James D. Peglin

AUTHORIZED SIGNATURE

⑈0000055439⑈ ⑆314977175⑆1800090000⑈

CITY OF BASTROP
PUBLIC WORKS, PARKS, & REC.
P.O. Box 427 • Bastrop, Texas 78602
(512) 332-8920

CASH RECEIPT

DATE 5/17 20 12 19477

Received From DBA - Michelle Adams

Address

Bastrop, TX 78602 Dollars $ 100.00

For SE - Pet & Pal Parade on Sat 7/7/12

ACCOUNT		
AMT. OF ACCOUNT		
AMT. PAID		
BALANCE DUE		

HOW PAID		
CASH		
CHECK	100	00
MONEY ORDER		

Cashier's # 55439

By

DBA
Bastrop Downtown Business Alliance
908 Main Street
Bastrop, TX 78602
512-303-3738

First National Bank
1028 Main St
Bastrop, TX 78602-3217
512-321-2561

88-486 / 1149

4563

DATE 2/2/2010

PAY TO THE ORDER OF City of Bastrop $ **500.00

Five Hundred and 00/100** DOLLARS

City of Bastrop

MEMO Event Deposit for 2010

⑆114904953⑆ ⑈4563⑈ ⑈0316000⑈

DBA 4563

City of Bastrop 2/2/2010

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
2/2/2010	Bill	Event Deposit 2010	500.00	500.00		500.00
				Check Amount		500.00

First National Bank Event Deposit for 2010 500.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Rcd 4-10-08

DEPARTMENT OF THE TREASURY

Date: APR 07 2008

BASTROP DOWNTOWN BUSINESS ALLIANCE
908 MAIN ST
BASTROP, TX 78602-3810

Pet & Pal Parade
Saturday, July 07, 2012

Employer Identification Number:
20-5587587
DLN:
408071030
Contact Person:
KAREN T HOOD ID# 75069
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 2006
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

DOWNTO1 OP ID: MZ

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/04/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 512-360-2565 512-237-3294
TX Assoc-Smithville
P O Box 29
Smithville, TX 78957
Texas Asso Insurors-Smithville

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Scottsdale Insurance	
IN	
IN	
IN	
IN	
INSURER F :	

INSURED
Downtown Business Alliance
Alliance
906 Main St. #123
Bastrop, TX 78602

Pet & Pal Parade
Saturday, July 07, 2012

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			CPS1451211	08/23/11	08/23/12	EACH OCCURRENCE	$ 500,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 500,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
	Commercial Applica							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CITYBAS

CITY OF BASTROP
904 Main Street
P.O. BOX 427
BASTROP, TX 78602

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

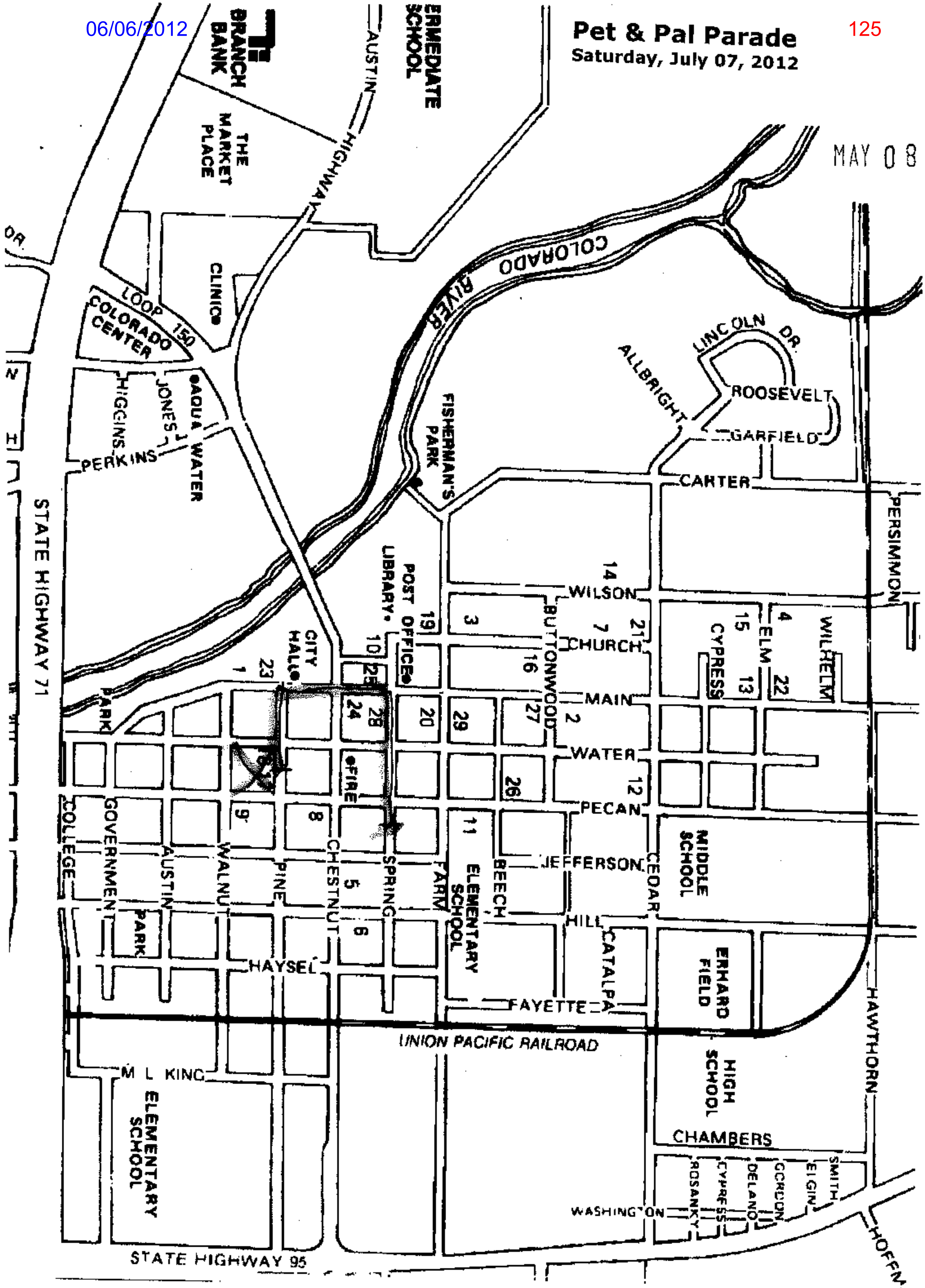
AUTHORIZED REPRESENTATIVE

06/06/2012

Pet & Pal Parade

Saturday, July 07, 2012

MAY 08 2012



MAY 08 2012

BASTROPTX
Heart of the Lost Pines
Est. 1832

City of Bastrop, Texas

Special Event Banner Permit Application for Banners Hung on Banner Plaza

Revised 04/11/2012 1:26 PM

Cost Included In Processing Fee if processed through Public Works, Parks, & Recreation Department

Special Event: Pet and Pal Parade

Date(s) of Event: July 7, 2012

Contact person: Michelle Adams

Address: 156 Clover Rd. Cedar Creek 78612

E-Mail: michelle.672@sbcglobal.net

Phone: 512-718-1704 Fax: (___)________ Cell Phone: ________

Banners will no longer be hung on the Old Iron Bridge per Ordinance № 2011-23a.

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut).

a. Banner Plaza will accommodate 3 banners at a time.

b. Banners will hang for ***no more than 3 weeks*** prior to date of the event.

c. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.

d. Banners must measure 18 feet in length and 3 feet in height/width.

e. Banners should be made of mesh.

f. However, vinyl banners can be hung if they have air-flow slits to prevent wind tears.

g. A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.

h. Customer must provide City crew with as many spring link, stainless steel clips as there are grommets/eyelets on the top and bottom of the banner. Clip size is 3/8" x 4" or 3". These clips can be found at Home Depot, Lowe's, and similar stores.

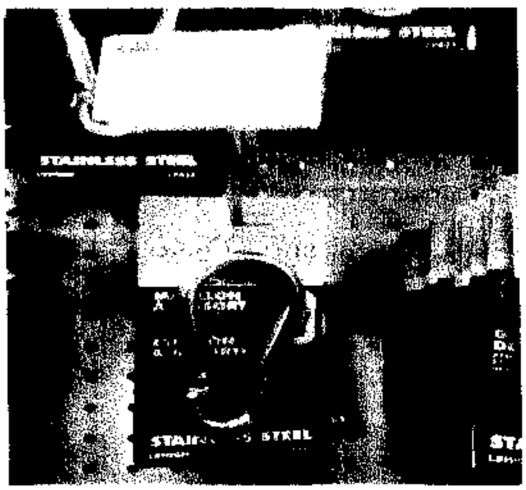
MAY 08 2012

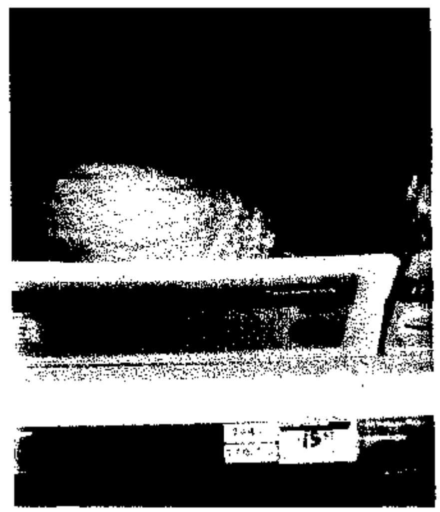
Special Event Banner Permit Application

Name of Event: Pet and Pal Parade
Date(s) of Event: July 7th, 2012

i. Customer must provide City crew with twisted poly or cotton poly rope, measuring 3/8" x 50' or 100'. These ropes can be found at Home Depot, Lowe's, and similar stores.

j. Banners must be retrieved ***within 1 week*** after completion of the event, as unclaimed banners will be disposed of due to lack of storage space.





I, the undersigned, understand that if this banner is not retrieved from Public Works, Parks, & Recreation Department within one (1) week after completion of event, it will be disposed of due to lack of storage space.

______________________________ **Applicant's Signature**

May 8th, 2012 **Today's Date**

Banner dropped off on: ______________________
Day *Date*

Banner picked up on: ______________________
Day *Date*

CITY OF BASTROP **AGENDA ITEM: B.1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 6, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **PUBLIC HEARING: The City Council will solicit and receive information from members of the public claiming to be the rightful owner of the property, if any, generally identified as U.S. currency and collector quality coins found in Fisherman's Park, in the City of Bastrop, Texas on or about January 18, 2012.**

2. Party Making Request: **J.C. Brown, City Attorney**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

4. Policy Implication: ____________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation: ____________________

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____________________
____

NOTICE OF PUBLIC HEARING
CITY OF BASTROP CITY COUNCIL
1311 CHESTNUT STREET (CITY HALL COUNCIL CHAMBERS)
June 12, 2012 6:00 P.M.

DISPOSITION OF FOUND PROPERTY

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING WILL BE HELD BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AT 6:00 P.M. ON **JUNE 12, 2012,** IN THE CITY COUNCIL CHAMBERS, LOCATED AT 1311 CHESTNUT STREET, BASTROP, TEXAS FOR THE FOLLOWING PURPOSE:

THE CITY COUNCIL WILL SOLICIT AND RECEIVE INFORMATION FROM MEMBERS OF THE PUBLIC CLAIMING TO BE THE RIGHTFUL OWNER OF THE PROPERTY, IF ANY, GENERALLY IDENTIFIED AS U.S. CURRENCY AND COLLECTOR QUALITY COINS FOUND IN FISHERMAN'S PARK, IN THE CITY OF BASTROP, TEXAS ON OR ABOUT JANUARY 18, 2012. PERSONS CLAIMING OWNERSHIP IN THE PROPERTY WILL BE ASKED TO DEMONSTRATE PROOF OF OWNERSHIP. DURING THE HEARING, THE CITY COUNCIL MAY ALSO CONSIDER ANY OTHER INFORMATION RELEVANT TO THE FOUND PROPERTY. AT THE CONCLUSION OF THE HEARING, THE CITY COUNCIL WILL DETERMINE THE DISPOSITION OF THE FOUND PROPERTY, IF POSSIBLE.

ANY MEMBER OF THE PUBLIC WHO IS INTERESTED IN THE DISPOSITION OF THE FOUND PROPERTY IS INVITED TO ATTEND THIS HEARING AND PROVIDE COMMENTS AND INPUT TO THE MEMBERS OF THE COUNCIL AT THAT TIME. ANY INFORMATION OBTAINED PRIOR TO THE DATE OF THE HEARING SHALL BE DIRECTED TO DETECTIVE TAMERA BROWN OF THE BASTROP POLICE DEPARTMENT AT (512) 332-8600.

CITY OF BASTROP **AGENDA ITEM: B.2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 6, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Consideration, discussion and possible action on determining the disposition of the found property (generally identified as U.S. currency and collector quality coins found in Fisherman's Park, in the City of Bastrop, Texas on or about January 18, 2012), if possible.**

2. Party Making Request: **J.C. Brown, City Attorney**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

4. Policy Implication: ____________________

5. Budgeted: __________Yes __________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: ____________________

9. Advisory Board: __________Approved __________Disapproved __________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____________________
____

CITY OF BASTROP **AGENDA ITEM B.3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 5, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **PUBLIC HEARING: Zoning Ordinance requirement for a Public Hearing, as required in Section 21.6 Special Requirements, for a site plan and façade elevations not approved at the time of zoning approval for Senior Housing to be located in the 400 Block of Old Austin Highway, currently zoned MF2, Multi Family within the city limits of Bastrop, Texas.**

2. Party Making Request: **Jim Markel, Affordable Equity Partners, JES Development Company**

3. Nature of Request: (Brief Overview) Attachments: Yes XXXX No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ______________ Budgeted Amount: ______________
   Under Budget: ______________ Over Budget: ______________
   Amount Remaining: ______________

6. Alternate Option/Costs: ______________________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			

8. Staff Recommendation: **Staff recommends approval of the Public Hearing for the site plan and façade elevations for Senior Housing to be located in the 400 Block of Old Austin Highway that were not approved at the time of zoning.**

9. Advisory Board Recommendation: XXXX Approval _________Disapproval _________None

The Planning and Zoning Commission conducted a public hearing on May 31, 2012 and voted 5-0 to recommend approval of the Public Hearing for the site plan and façade elevations for Senior Housing to be located in the 400 Block of Old Austin Highway that were not approved at the time of zoning.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________
____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: **June 12, 2012**

Public Notice Description:
Consideration, discussion and possible action on a Public Hearing, for Section 21.6 Special Requirements, for a site plan and façade elevations not approved at the time of zoning approval for Senior Housing to be located in the 400 Block of Old Austin Highway, currently zoned MF2.within the City Limits of Bastrop Texas

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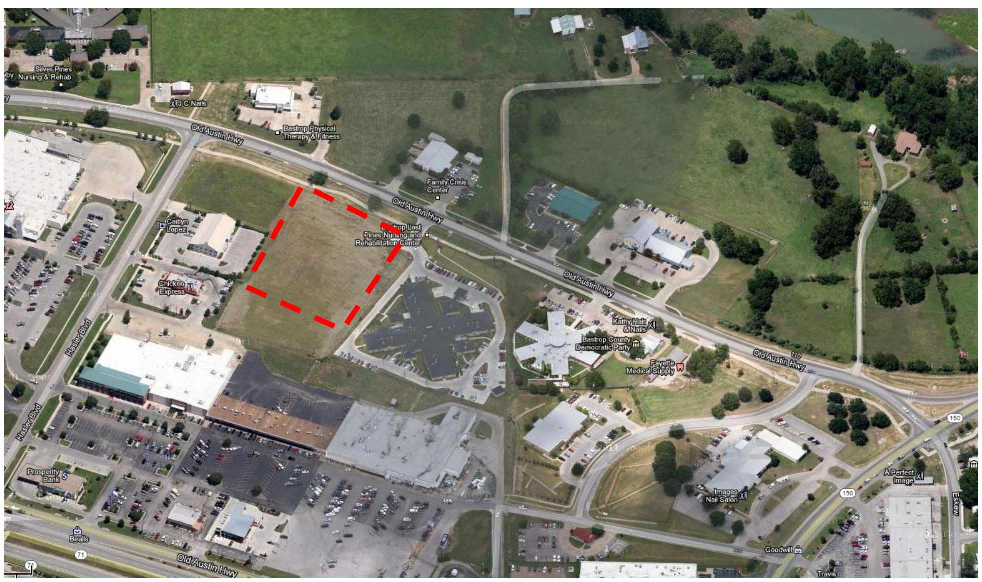
Item Summary:

Owner:	Robert E. Jenkins, Stanberry & Associates
Applicant:	Jim Markel, Affordable Equity Partners, JES Development Company
Location:	Located in the City Limits
Utilities:	City water, sewer, and electric
Zoning:	MF2, Multiple Family-2
Land Use Plan:	Retail/Office

Existing lot area 2.99 acres (CUP for Height of buildings)

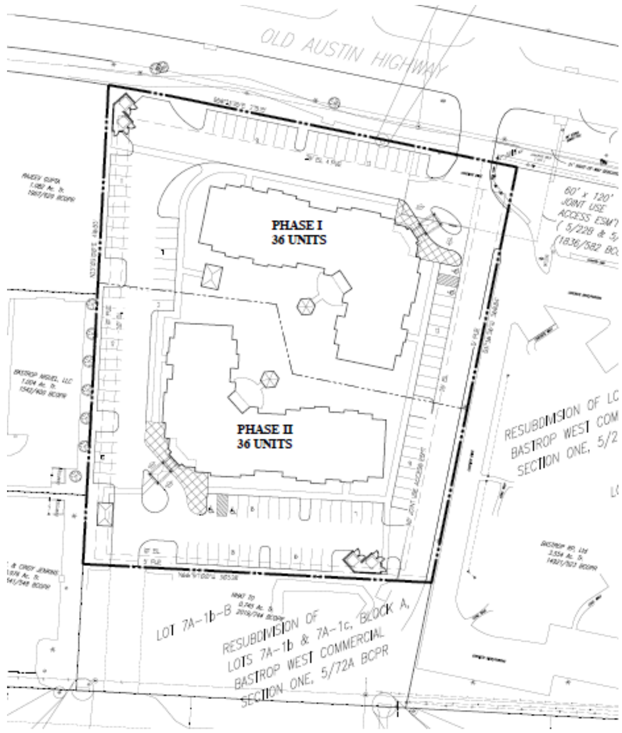


Background:
The 2.99 acres, comprising two lots from the Resubdivision of Bastrop West Commercial, Section One, being Lots 7A-1c-A and 7A-1b-A are currently vacant. These two lots will be combined to house the future 55+ senior independent living community. The proposed development will offer affordable housing to senior citizens.

The applicant is applying for a Conditional Use Permit (CUP) (separate agenda item) under the exception of 43.4B Special Height Regulations which allow the maximum height of a structure to increase above the maximum height (35 feet and or two and one half (2 ½ stories) in the base zoning district as provided in Section 33.2, CUP and additional factors outlined in 43.4.B1.

The applicant is also applied for a variance to Board of Adjustment (separate agenda item) to alleviate the covered parking requirement for at least fifty percent (50%) of the units (Section 21.6 O) and also the alleviate the swimming pool requirement (Section 21.6 Q)

Proposed Site Plan



Request:
Under Section 21.6 Special Requirements (Section 21.6D) of the Zoning Ordinance, Façade elevations must be be seen through the Public Hearing process. The zoning for this site was approved in Feburary 2011, but façade elevations were not available at that time.

D. A site plan with facade elevations is required for all multi-family developments in this district. The site plan and facade elevations are to be part of the zoning application. If the site plan and facade elevations are not approved at the time of zoning approval, a public hearing is required once again, when they are resubmitted.

Description:
The subject property is a vacant lot that was recently rezoned in February of 2011. The property is proposed for the Riverwood Commons project which is a tax credit housing project for age restriction of 55+. The property will fill in the vacant property next to Lost Pines Nursing Home (east) Hot Stone Spa/JC Nails (south) and Stanberry Associates (west). The proposed buildings are 3 stories and 42 feet tall. The property is asking for a CUP for height exceptions and for two variances from the Board of Adjustment for pool and covered parking exceptions. The application will continue the Site Development Process (Section 42) and meet all the requirements. . (Exhibits are attached)

Special Considerations: None.

Financial Impact: None.

Comments: Twelve (12) adjacent property owner notifications were mailed on May 2, 2012.
Two (2) public comments have been received one in favor and one opposed the Public Hearing.

Staff Recommendation:
Staff recommends approval of the Public Hearing for the site plan and façade elevations for Senior Housing to be located in the 400 Block of Old Austin Highway that were not approved at the time of zoning.

Planning and Zoning Recommendation:
The Planning and Zoning Commission conducted a public hearing on May 31, 2012 and voted 5-0 to recommend approval of the Public Hearing for the site plan and façade elevations for Senior Housing to be located in the 400 Block of Old Austin Highway that were not approved at the time of zoning.

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

Attachments:
Letter from property owner, surrounding property owner responses, multiple exhibits both pictorial and surveyed.

JES HOLDINGS, LLC

Board of Adjustment
City of Bastrop, TX

Re: Riverwood Commons Apartments
Conditional Use Permit, Height Restriction Relief

To Whom It May Concern:

We are requesting relief from the height restrictions for the Riverwood Commons project which is currently zoned as MF-2 (City of Bastrop zoning ordinance Section 21.3). The project is located at the 400 block of Old Austin Highway. The current requirement restricts buildings to 2-1/2 stories and an overall height of 35'-0". We are requesting that the height restriction be raised to 3 stories and an overall height of 42'-0.

This particular project is a state funded tax credit project. The state has strict requirements for unit efficiency and building density. Those requirements make it necessary that the project be a 3-story building to accommodate that density on this particular property and still comply with open spaces, setbacks, parking requirements, and the like. Section 21.3 therefore represents a hardship that would make the project unbuildable with its current restriction. In attempt to accommodate all of these site requirements along with the Section 21.3 requirement, we have stepped down one end of the building that fronts Old Austin Hwy to only 2 stories. We also have maintained a 4:12 pitch on the main roof of the building. This pitch makes the measurement from grade to mid-slope of the main roof is 35'-10" and 41'-5" to ridge. The mid-slope measurement is only 10" above the current requirement and the ridge only 6'-5". The two story element, along with the low slope roof, attempts to maintain the visual harmony of the surrounding structures. This height increase will not prevent the use of other land in the area, nor will it be detrimental to adjacent structures. We therefore request that the height requirement be raised to 42'-0" to accommodate this building.

Thank you for your consideration.

Regards,

Jim Markel
JES DEV CO

206 Peach Way | P. O. Box 7688 | Columbia, MO 65205 | 573 443 2021 | Fax: 573 256 3207

PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check √ one)

- ☐ I am in favor the request.
- ☑ I am opposed to the request.

Property Owner Name: Gary A Lomax
Property Address: 508 Old Austin Hwy, Bastrop TX 78602 Phone (optional):
Mailing Address: 8301 Broadway St, Ste 319, SA TX 78209 Email (optional):

Property Owner's Signature: Gary Lomax
Comments: (Optional)

Please provide reply to:
Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602 or via fax (512) 332-0279
Re: Conditional Use Permit and Special Considerations for Riverwood Commons Apartments (Senior Housing) (notices mailed 5/3/2012)

MAY 1 ? 2012

NOTICE OF PUBLIC HEARINGS
PLANNING AND ZONING COMMISSION AND CITY COUNCIL

Dear Property Owner:

The Bastrop Planning and Zoning Commission will hold a public hearing on Thursday, May 31, 2012, at 6:00 p.m. and the Bastrop City Council will hold a public hearing Tuesday, June 12, 2012 at 6:00 p.m. (first reading) and a second reading Tuesday, June 26, 2012 in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider a request for a Conditional Use Permit for a height variance to allow for 3 stories for Senior Housing to be located in the 440 Old Austin Highway, being Lots 7A-1C-A and 7A-1B-A, Block A, Bastrop West Commercial, currently zoned Multi-Family-2 (MF-2), in accordance with Section 43.4 B and Section 21.3 and for Section 21.6 Special Requirements, Public Hearing for site plan and façade elevations not approved at the time of zoning for Senior Housing, to be located in the 440 Old Austin Highway, being Lots 7A-1C-A and 7A-1B-A, Block A, Bastrop West Commercial,, currently zoned Multi-Family-2 (MF-2).

Applicant: Affordable Equity Partners/ J.E.S. Development Company

Legal Description: Lots 7A-IC-A and 7A-1B-A, Block A, Bastrop West Commercial

PLEASE SEE ATTACHED SITE LOCATION MAP AND 11X17 SITE PLAN

As a property owner within 200' of the above referenced property, you are being notified of the public hearings and invited to attend to express your opinion. Petitions and letters, either in support or opposition to this request, may be submitted to the Planning Department at 1311 Chestnut Street or mailed to P.O. Box 427, Bastrop, Texas 78602 (512) 332-8843 any time prior to the public hearings.

✂ -

PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check √ one)

- [x] I am in favor the request.
- [ ] I am opposed to the request.

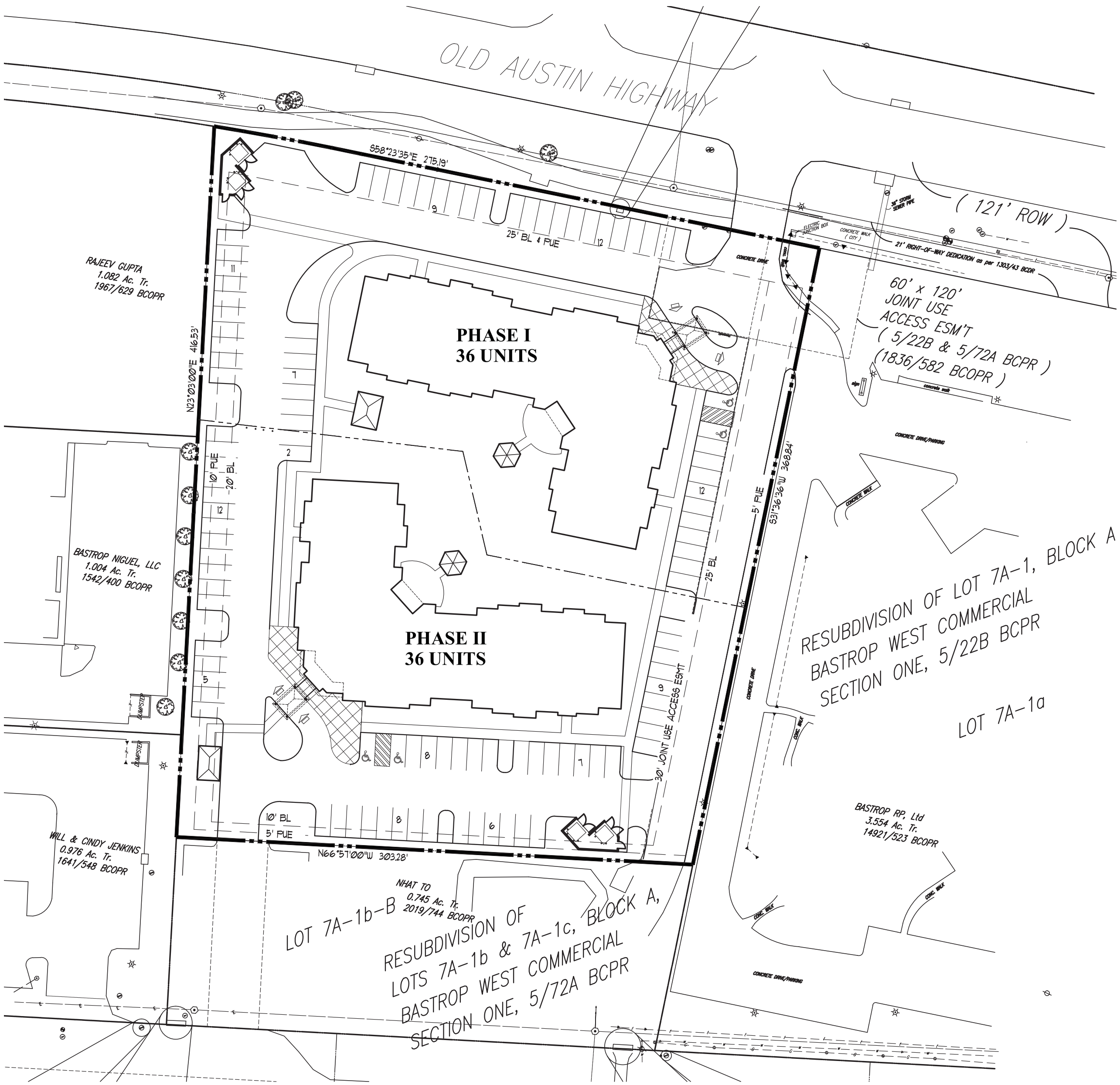
Property Owner Name: FIRST NATIONAL BANK
Property Address: 489 SH 71 W
Mailing Address: Po DRAWER F BASTROP 78602
Phone (optional): 512-581-4400
Email (optional): rsharp@fnbbastrop.com
Property Owner's Signature: [signature], Pres/CEO
Comments: (Optional)

Please provide reply to:
Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602 or via fax (512) 332-0279
Re: Conditional Use Permit and Special Considerations for Riverwood Commons Apartments (Senior Housing)
(notices mailed 5/3/2012)

332-8849

MAY 08 2012

06/06/2012



1 SITE PLAN
1" = 30'-0"

PHASE I
ZONED MF-2

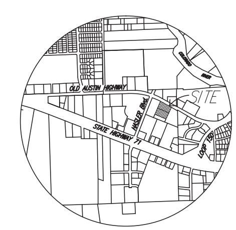
1.53+/- ACRES TOTAL
36 UNITS (11 1-BED , 25 2-BED)

1.5 SPACES / UNIT = 54 REQ.
(PER ZONING 38.6.A20 "ELDERLY RESIDENCE")
SPACES PROVIDED = 58

PHASE II
ZONED MF-2

1.46+/- ACRES TOTAL
36 UNITS (11 1-BED , 25 2-BED)

1.5 SPACES / UNIT = 54 REQ.
(PER ZONING 38.6.A20 "ELDERLY RESIDENCE")
SPACES PROVIDED = 57



VICINITY MAP
N.T.S.

0 15' 30' 60'
SCALE: 1:30

PROJECT	2010-073
DATE	4-30-12
DRAWN BY / CHECKED BY	SS/DJS
REVISIONS	

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS PHASE I & II
BASTROP, TEXAS

SITE PLAN

MRA

138

SA1

NOT RELEASED FOR CONSTRUCTION

PLOTTED: Apr 26, 2012 - 10:51am LOCATION: P:\Affordable Equity Partners\2010-073_BASTROP, TX\Variance\ CUP SA1.dwg Plotted By: dscalise - Copyright 2012

3 LEFT ELEVATION
1/8" = 1'-0"

2 ENTRY ELEVATION
1/8" = 1'-0"

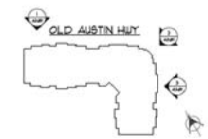
1 FRONT ELEVATION (OLD AUSTIN HWY.)
1/8" = 1'-0"

ELEVATION KEY NOTES:

- (A) CONT. FUNCTIONAL RIDGE VENT HOLD BACK 12" FROM DRAFTSTOPPING
- (B) 30-YEAR ARCHITECTURAL FIBERGLASS SHINGLES
- (C) FUNCTIONAL APPLIED GABLE VENT - FYPON FTRL* -----
- (D) BRICK VENEER TYPE #1
- (E) BRICK VENEER TYPE #2
- (F) 1/16"x12" FIBER CEMENT FASCIA
- (G) 8" SOLDIER COURSE ACCENT BAND - PROJECT 3/4"
- (H) PREFABRICATED 5" ALUM. GUTTER
- (I) PREFABRICATED 3"x4" ALUM. DOWNSPOUTS
- (K) FIBER CEMENT SIDING WITH 8" EXPOSURE
- (L) FIBER CEMENT SIDING WITH 4" EXPOSURE
- (M) 5/4x6 FRONT, 5/4x4 SIDE FIBER CEMENT CORNER BD.
- (N) 1x6 FIBER CEMENT WINDOW HEAD JAMB AND SILL TRIM
- (O) BRICK SOLDIER COURSE WITH PREFIN. ALUM. CAP SEE DETAIL
- (P) SINGLE HUNG VINYL WINDOW
- (Q) FIXED VINYL WINDOW
- (S) 8" BRICK SOLDIER HEADER - PROJECT 3/4" - SEE DETAIL
- (T) BRICK ROWLOCK SILL - SEE DETAIL
- (U) BRICK ROWLOCK ACCENT BAND - PROJECT 3/4"
- (V) STANDING SEAM METAL ROOF
- (W) 1x6 FIBER CEMENT TRIM AT GABLE
- (X) 1x6 FIBER CEMENT TRIM AT GABLE
- (Y) PREFINISHED POLYURETHANE - FYPON * -----
- (Z) LINE OF DRAFTSTOPPING IN ATTIC - SEE DETAIL
- (AA) WALL PACK SECURITY LIGHT @ 12'-0" AFF. TYP.
- (BB) UNDER GROUND DRAINS CONNECTED TO DOWNSPOUTS AND TIED INTO STORM SEWER
- (CC) AWNING. SEE DETAIL * ------
- (DD) COLUMN. SEE DETAIL * ------
- (EE) CORBEL. SEE DETAIL *------

SCALE: 1/8" = 1'-0"

KEY PLAN: N.T.S.



MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS
BASTROP, TX

BUILDING ELEVATIONS

PROJECT 2010-073
DATE 3-6-12
DRAWN BY / CHECKED BY DJB
REVISIONS

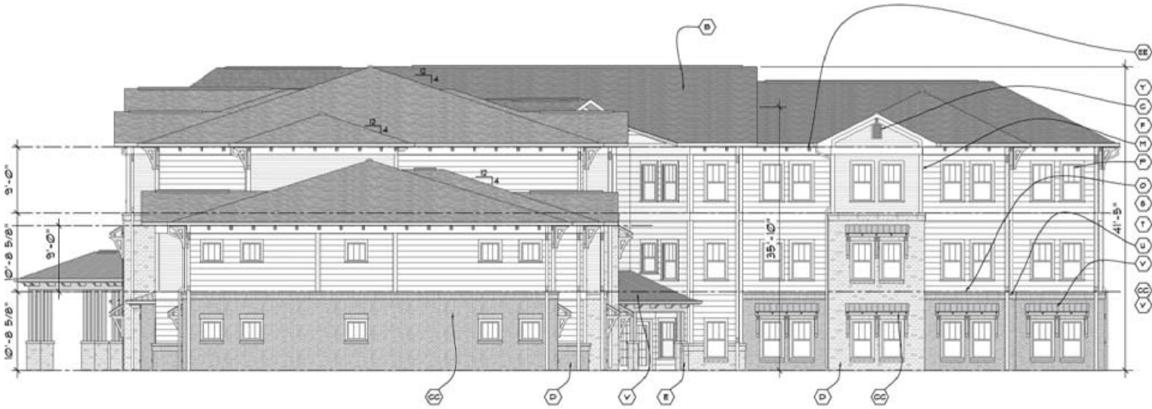
06/06/2012

MRA

139

A3.01

NOT RELEASED FOR CONSTRUCTION



3 RIGHT ELEVATION
1/8" = 1'-0"

2 COMMUNITY ROOM ENTRY ELEVATION
1/8" = 1'-0"

1 REAR ELEVATION
1/8" = 1'-0"

ELEVATION KEY NOTES:

- (A) CONT. FUNCTIONAL RIDGE VENT HOLD BACK 12" FROM DRAFTSTOPPING
- (B) 30-YEAR ARCHITECTURAL FIBERGLASS SHINGLES
- (C) FUNCTIONAL APPLIED GABLE VENT - FYPON FTRL* ------
- (D) BRICK VENEER TYPE #1
- (E) BRICK VENEER TYPE #2
- (F) 1/16"x12" FIBER CEMENT FASCIA
- (G) 8" SOLDIER COURSE ACCENT BAND - PROJECT 3/4"
- (H) PREFABRICATED 5" ALUM. GUTTER
- (I) PREFABRICATED 3"x4" ALUM. DOWNSPOUTS
- (K) FIBER CEMENT SIDING WITH 8" EXPOSURE
- (L) FIBER CEMENT SIDING WITH 4" EXPOSURE
- (M) 5/4x6 FRONT, 5/4x4 SIDE FIBER CEMENT CORNER BD.
- (N) 1x6 FIBER CEMENT WINDOW HEAD JAMB AND SILL TRIM
- (O) BRICK SOLDIER COURSE WITH PREFIN. ALUM. CAP SEE DETAIL
- (P) SINGLE HUNG VINYL WINDOW
- (Q) FIXED VINYL WINDOW
- (S) 8" BRICK SOLDIER HEADER - PROJECT 3/4" - SEE DETAIL
- (T) BRICK ROWLOCK SILL - SEE DETAIL
- (U) BRICK ROWLOCK ACCENT BAND - PROJECT 3/4"
- (V) STANDING SEAM METAL ROOF
- (W) 1x6 FIBER CEMENT TRIM AT GABLE
- (X) 1x6 FIBER CEMENT TRIM AT GABLE
- (Y) PREFINISHED POLYURETHANE - FYPON * ------
- (Z) LINE OF DRAFTSTOPPING IN ATTIC - SEE DETAIL
- (AA) WALL PACK SECURITY LIGHT @ 12'-0" AFF. TYP.
- (BB) UNDER GROUND DRAINS CONNECTED TO DOWNSPOUTS AND TIED INTO STORM SEWER
- (CC) AWNING. SEE DETAIL * ------
- (DD) COLUMN. SEE DETAIL * ------
- (EE) CORBEL. SEE DETAIL *------

0 4' 8' 16'
SCALE: 1/8" = 1'-0"

KEY PLAN: N.T.S.

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS
BASTROP, TX

BUILDING ELEVATIONS

PROJECT	2010-073
DATE	3-6-12
DRAWN BY / CHECKED BY	DJB
REVISIONS	

06/06/2012

NOT RELEASED FOR CONSTRUCTION

A3.02

CITY OF BASTROP **AGENDA ITEM B.4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 16, 2012
MEETING DATE: May 22, 2012

1. Agenda Item: C**onsideration, discussion and possible action on approval of site plan and façade elevations not approved at the time of zoning approval for Senior Housing to be located in the 400 Block of Old Austin Highway, currently zoned MF2, Multi Family within the city limits of Bastrop, Texas.**

2. Party Making Request: **Jim Markel, Affordable Equity Partners, JES Development Company**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No ______

4. Policy Implication: ____

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ______________ Budgeted Amount: ______________
   Under Budget: ______________ Over Budget: ______________
   Amount Remaining: ______________

6. Alternate Option/Costs: ____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
   a) ____

8. Staff Recommendation: **Staff recommends approval of the site plan and façade elevations for Senior Housing to be located in the 400 Block of Old Austin Highway that were not approved at the time of zoning.**

9. Advisory Board Recommendation: XXXX Approved _________Disapproved ________None

The Planning and Zoning Commission conducted a public hearing on May 31, 2012 and voted 5-0 to recommend approval of the Public Hearing for the site plan and façade elevations for Senior Housing to be located in the 400 Block of Old Austin Highway that were not approved at the time of zoning.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____
____

CITY OF BASTROP **AGENDA ITEM B.5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 5, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **PUBLIC HEARING: On a request for a Conditional Use Permit (CUP) to Section 43.4 special height regulations to allow for a structure of three (3) stories, 42 feet, where 35 feet is allowed, for senior housing, Phase 1 and Phase 2 to be located on +/- 2.99 acres within Bastrop West Commercial, Block A, Lot 7A-1C-A and Lot 7A-1B-A, an area zoned MF2, Multi Family-2 located within the city limits of the City of Bastrop, Texas.**

2. Party Making Request: **Jim Markel, Affordable Equity Partners, JES Development Company**

3. Nature of Request: (Brief Overview) Attachments: Yes _X_X___ No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: _______________ Over Budget: ______________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			

8. Staff Recommendation: **Regulations for structures to increase maximum height buildings to allow the proposed 42 foot/3 story tall senior housing apartment buildings within the MF-2, Multi Family-2 district where two and one half (2 ½) stories or 35 feet is allowed. This proposed 3 story/42' height is consistent with the existing shopping center area and staff feels the height of the buildings meet the CUP requirements.**

9. Advisory Board Recommendation: XXXX Recommended Approval _______Denial ______None

The Planning and Zoning Commission conducted a public hearing on May 31, 2012 and voted 5-0 to recommend approval of the Conditional Use Permit (CUP) to Section 43.4 Special Height Regulations for structures to increase maximum height buildings to allow the proposed 42 foot/3 story tall senior housing apartment buildings within the MF-2, Multi Family-2 district.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________

City of Bastrop

Agenda Information Sheet:

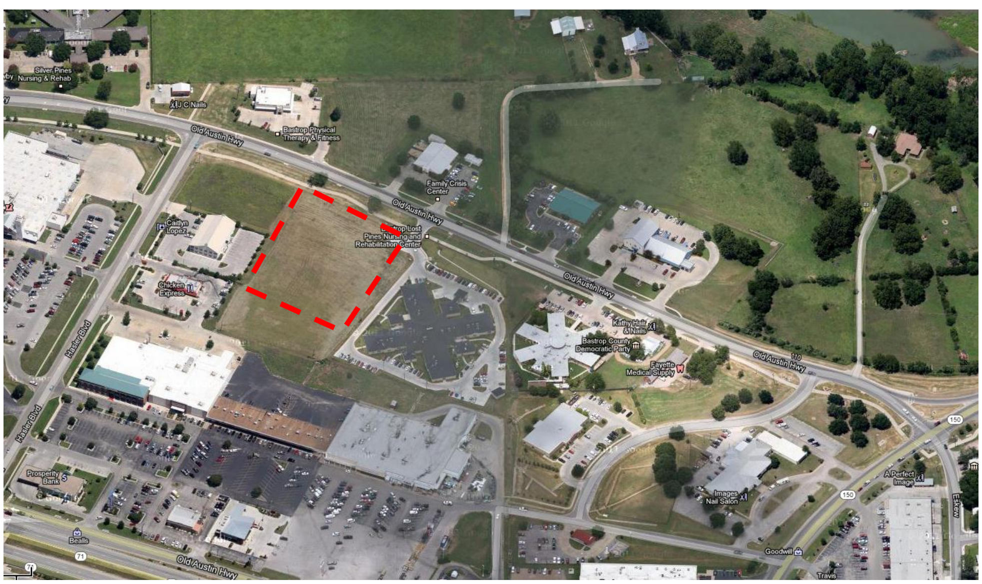
City Council Meeting Date: **June 12, 2012**

Public Notice Description:
Consideration, discussion and possible action on a Conditional Use Permit (CUP) to Section 43.4 special height regulations to allow for a structure of three (3) stories, 42 feet, for use as 'Senior Housing,' to be located in the 400 Block of Old Austin Highway, currently zoned MF2, within the City Limits of Bastrop Texas

Item Summary:

Owner:	Robert E. Jenkins, Stanberry & Associates
Applicant:	Jim Markel, Affordable Equity Partners, JES Development Company
Location:	Located in the City Limits
Utilities:	City water, sewer, and electric
Zoning:	MF2, Multiple Family-2
Land Use Plan:	Retail/Office

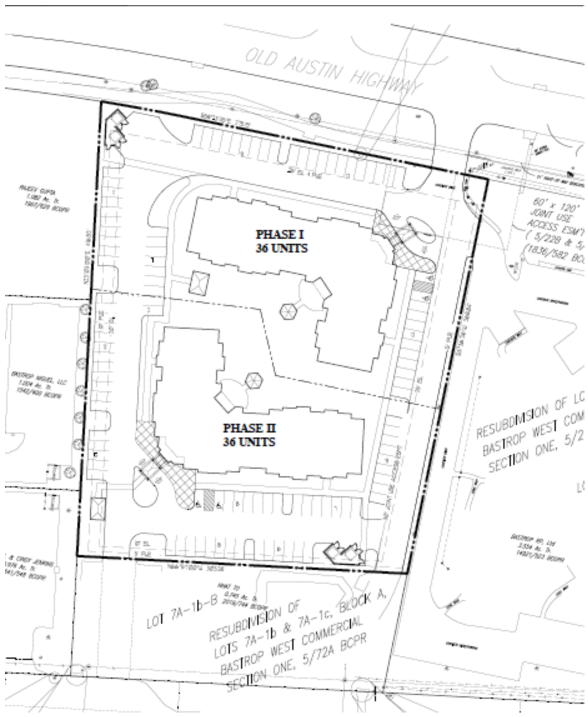
Existing lot area 2.99 acres (CUP for Height of buildings)



Background:
The 2.99 acres, comprising two lots from the Resubdivision of Bastrop West Commercial, Section One, being Lots 7A-1c-A and 7A-1b-A are currently vacant. These two lots will be combined to house the future 55+ senior independent living community. The proposed development will offer affordable housing to senior citizens.

The applicant is applying for a Conditional Use Permit (CUP) under the exception of 43.4B Special Height Regulations which allow the maximum height of a structure to increase above the maximum height (35 feet and or two and one half (2 ½ stories) in the base zoning district as provided in Section 33.2, CUP and additional factors outlined in 43.4.B1.

If the Conditional Use Permit (CUP) is approved the applicant will continue with site development and building permits to construct the 42 foot apartment buildings. Utilities are available, and any extensions that might be required as part construction will be at the owner/applicants expense.



Request:
Conditional Use Permit (CUP) in accordance with Section 43.4 B and Section 33 of the Zoning Ordinance, as requested by Jim Markel, to exceed the height limits of the buildings where the height of the buildings must meet the maximum height of the zoning district, being multifamily building height regulations of 35 feet and/or two and one-half (2 ½) stories. The proposed building is 42 feet and contains three stories. The building will have fire sprinkler systems.

The following are the code sections that apply to the proposed height exception/Conditional Use Permit (CUP).

43.4 **SPECIAL HEIGHT REGULATIONS:**

Section 43.4B

B. Increasing Maximum Height. The maximum height of buildings and structures may be increased above the maximum height allowed in the base zoning district by conditional use permit, as provided in Section 33, Conditional Use Permits, for those buildings and *structures located in non-residential districts, and those buildings and facilities occupied by a church, political subdivision, or utility company in any zoning district.*

1. In addition to the conditional use standards, the Planning and Zoning Commission and City Council shall consider, but not be limited to, the following factors when determining the maximum height:

a. Preservation of views of landmark buildings, significant open spaces, vistas or water bodies.

b. Access to light and air of surrounding properties.

c. Shadowing of residential properties or significant public spaces.

d. Height, bulk and scale relationships with surrounding uses and structures.

i. Type and amount of separation between surrounding uses and structures (e.g. separation by only a property line, by an alley or street, or by other physical features such as grade changes).

ii. Use of architectural style, details (such as roof lines or fenestration), color or materials that derive from the less intensive surrounding uses and structures.

iii. Creative use of landscaping or other screening

iv. Location of features on-site to facilitate transition, such as locating open space on the property edge so the building or structure is farther from lower intensity development.

v. Articulation of the building's facades vertically on horizontally in intervals that conform to existing structures or platting pattern.,

vi. Reducing the bulk of the building's upper floors.

vii. Limiting the length of, or otherwise modifying, facades.

e. Treating topographic conditions in ways that minimize impacts on neighboring development, such as by using a rockery rather than a retaining wall to give a more human scale to a project, or stepping a project down a hillside.

f. Relationship of windows, doors, exterior stairways, exterior balconies, sundecks, etc. with the privacy of neighbors.

2. Fire related standards:

a. Fire flow is adequate.

b. Buildings or structures over two (2) stories in height shall be in compliance with four (4) story fire code requirements for commercial fire suppression systems.

33.2 CONDITIONAL USE PERMIT REGULATIONS:

A. In recommending that a Conditional Use Permit for the premises under consideration be granted, the City shall determine that such uses are harmonious and adaptable to building structures and uses of abutting property and other property in the vicinity of the premises under consideration, and shall make recommendations as to requirements for the paving of streets, alleys and sidewalks, means of ingress and egress to public streets, provisions for drainage, adequate off-street parking, screening and open space, heights of structures, and compatibility of buildings. In approving a requested CUP, the Planning and Zoning Commission and City Council may consider the following:

1. The use is harmonious and compatible with surrounding existing uses or proposed uses;

2. The activities requested by the applicant are normally associated with the permitted uses in the base district;

3. The nature of the use is reasonable;

4. Any negative impact on the surrounding area has been mitigated;

5. That any additional conditions specified ensure that the intent of the district purposes are being upheld.

B. In granting a Conditional Use Permit, the Planning and Zoning Commission and City Council may impose conditions which shall be complied with by the owner or grantee before a Certificate of Occupancy may be issued by the Building Official for use of the building on such property pursuant to such Conditional Use Permit and such conditions precedent to the granting of the Certificate of Occupancy. Any special conditions shall be set forth in writing by the City Council prior to issuance of the Certificate of Occupancy.

C. No Conditional Use Permit shall be granted unless the applicant, owner and grantee of the Conditional Use Permit shall be willing to accept and agree to be bound by and comply with the written requirements of the Conditional Use Permit, as attached to the site plan drawing (or drawings) and reviewed by the Planning and Zoning Commission and approved by the City Council.

D. A building permit or Certificate of Occupancy shall be applied for and secured within one (1) year from the time of granting the Conditional Use Permit, provided however, that the City Council may authorize an extension. After one (1) year from the date of approval has elapsed, the Planning and Zoning Commission and City Council may review the site plan for compliance. If the site plan is determined to be invalid, the property owner(s) must submit a new or revised site plan for approval prior to any construction or application for building permit for the area designated for the Conditional Use Permit. A public hearing is required for consideration of the new site plan.

E. No building, premise, or land used under a Conditional Use Permit may be enlarged, modified, structurally altered, or otherwise significantly changed unless an amended

Conditional Use Permit is granted for such enlargement, modification, structural alteration, or change.

Minor changes or alterations may be approved by the Director of Planning.

F. *The Board of Adjustment shall not have jurisdiction to hear, review, reverse, or modify any decision, determination, or ruling with respect to the specific land use designated by any Conditional Use Permit.*

G. *When the City Council authorizes granting of a Conditional Use Permit, the Zoning Map shall be amended according to its legend to indicate that the affected area has conditional and limited uses, and said amendment is to indicate the appropriate zoning district for the approved use and prefixed by a "C" designation.*

Description:
The subject property is a vacant lot that was recently rezoned in February of 2011. The property is proposed for the Riverwood Commons project which is a tax credit housing project for age restriction of 55+. The property will fill in the vacant property next to Lost Pines Nursing Home (east) Hot Stone Spa/JC Nails (south) and Stanberry Associates (west). The proposed buildings are 3 stories and 42 feet tall. This exceeds the height limitation by 7 feet. This property must also go through the Site Development Process. (Exhibits are attached)

CUP Criteria:
Staff recommends the Conditional Use Permit, because the proposed building is harmonious and compatible with the surrounding uses, and meets the height, bulk and scale relationship with surrounding uses and structures. This proposed building would exceed the current height restrictions by seven (7) feet. This building will fill in this area of mixed commercial area development and exceeds the height that is allowed in this base zoning.

"City shall determine that such uses are harmonious and adaptable to building structures and uses of abutting property and other property in the vicinity of the premises under consideration (Section 33.2A)"

1. *The use is harmonious and compatible with surrounding existing uses or proposed uses;*
2. *The activities requested by the applicant are normally associated with the permitted uses in the base district;*
3. *The nature of the use is reasonable;*
4. *Any negative impact on the surrounding area has been mitigated;*
5. *That any additional conditions specified ensure that the intent of the district purposes are being upheld.*

Special Considerations: None.

Financial Impact: None.

Comments: Twelve (12) adjacent property owner notifications were mailed on May 2, 2012. Two (2) public comment has been received one in favor and one opposed the CUP.

Staff Recommendation:
Staff recommends approval of the Conditional Use Permit (CUP) to Section 43.4 Special Height Regulations for structures to increase maximum height buildings to allow the proposed 42 foot/3 story tall senior housing apartment buildings within the MF-2, Multi Family-2 district where two and one half (2 ½) stories or 35 feet is allowed. This proposed 3 story/42' height is consistent with the existing shopping center area and staff feels the height of the buildings meet the CUP requirements.

Planning and Zoning Recommendation:
The Planning and Zoning Commission conducted a public hearing on May 31, 2012 and voted 5-0 to recommend approval of the Conditional Use Permit (CUP) to Section 43.4 Special Height Regulations for structures to increase maximum height buildings to allow the proposed 42 foot/3 story tall senior housing apartment buildings within the MF-2, Multi Family-2 district.

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

Attachments:
Letter from property owner, surrounding property owner responses, multiple exhibits both pictorial and surveyed.

JES HOLDINGS, LLC

Board of Adjustment
City of Bastrop, TX

Re: Riverwood Commons Apartments
Conditional Use Permit, Height Restriction Relief

To Whom It May Concern:

We are requesting relief from the height restrictions for the Riverwood Commons project which is currently zoned as MF-2 (City of Bastrop zoning ordinance Section 21.3). The project is located at the 400 block of Old Austin Highway. The current requirement restricts buildings to 2-1/2 stories and an overall height of 35'-0". We are requesting that the height restriction be raised to 3 stories and an overall height of 42'-0.

This particular project is a state funded tax credit project. The state has strict requirements for unit efficiency and building density. Those requirements make it necessary that the project be a 3-story building to accommodate that density on this particular property and still comply with open spaces, setbacks, parking requirements, and the like. Section 21.3 therefore represents a hardship that would make the project unbuildable with its current restriction. In attempt to accommodate all of these site requirements along with the Section 21.3 requirement, we have stepped down one end of the building that fronts Old Austin Hwy to only 2 stories. We also have maintained a 4:12 pitch on the main roof of the building. This pitch makes the measurement from grade to mid-slope of the main roof is 35'-10" and 41'-5" to ridge. The mid-slope measurement is only 10" above the current requirement and the ridge only 6'-5". The two story element, along with the low slope roof, attempts to maintain the visual harmony of the surrounding structures. This height increase will not prevent the use of other land in the area, nor will it be detrimental to adjacent structures. We therefore request that the height requirement be raised to 42'-0" to accommodate this building.

Thank you for your consideration.

Regards,

Jim Markel
JES DEV CO

206 Peach Way | P. O. Box 7688 | Columbia, MO 65205 | 573 443 2021 | Fax: 573 256 3207

PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check √ one)

☐ I am in favor the request.
☑ I am opposed to the request.

Property Owner Name: Gary A Lomax
Property Address: 508 Old Austin Hwy, Bastrop TX 78602 Phone (optional):
Mailing Address: 8301 Broadway St, Ste 319, SA TX 78209 Email (optional):
Property Owner's Signature: Gary Lomax
Comments: (Optional)

Please provide reply to:
Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602 or via fax (512) 332-0279
Re: Conditional Use Permit and Special Considerations for Riverwood Commons Apartments (Senior Housing) (notices mailed 5/3/2012)

MAY 1 ? 2012

NOTICE OF PUBLIC HEARINGS
PLANNING AND ZONING COMMISSION AND CITY COUNCIL

Dear Property Owner:

The Bastrop Planning and Zoning Commission will hold a public hearing on Thursday, May 31, 2012, at 6:00 p.m. and the Bastrop City Council will hold a public hearing Tuesday, June 12, 2012 at 6:00 p.m. (first reading) and a second reading Tuesday, June 26, 2012 in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider a request for a Conditional Use Permit for a height variance to allow for 3 stories for Senior Housing to be located in the 440 Old Austin Highway, being Lots 7A-1C-A and 7A-1B-A, Block A, Bastrop West Commercial, currently zoned Multi-Family-2 (MF-2), in accordance with Section 43.4 B and Section 21.3 and for Section 21.6 Special Requirements, Public Hearing for site plan and façade elevations not approved at the time of zoning for Senior Housing, to be located in the 440 Old Austin Highway, being Lots 7A-1C-A and 7A-1B-A, Block A, Bastrop West Commercial,, currently zoned Multi-Family-2 (MF-2).

Applicant: Affordable Equity Partners/ J.E.S. Development Company

Legal Description: Lots 7A-IC-A and 7A-1B-A, Block A, Bastrop West Commercial

PLEASE SEE ATTACHED SITE LOCATION MAP AND 11X17 SITE PLAN

As a property owner within 200' of the above referenced property, you are being notified of the public hearings and invited to attend to express your opinion. Petitions and letters, either in support or opposition to this request, may be submitted to the Planning Department at 1311 Chestnut Street or mailed to P.O. Box 427, Bastrop, Texas 78602 (512) 332-8843 any time prior to the public hearings.

✂ -

PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check √ one)

- ☑ I am in favor the request.
- ☐ I am opposed to the request.

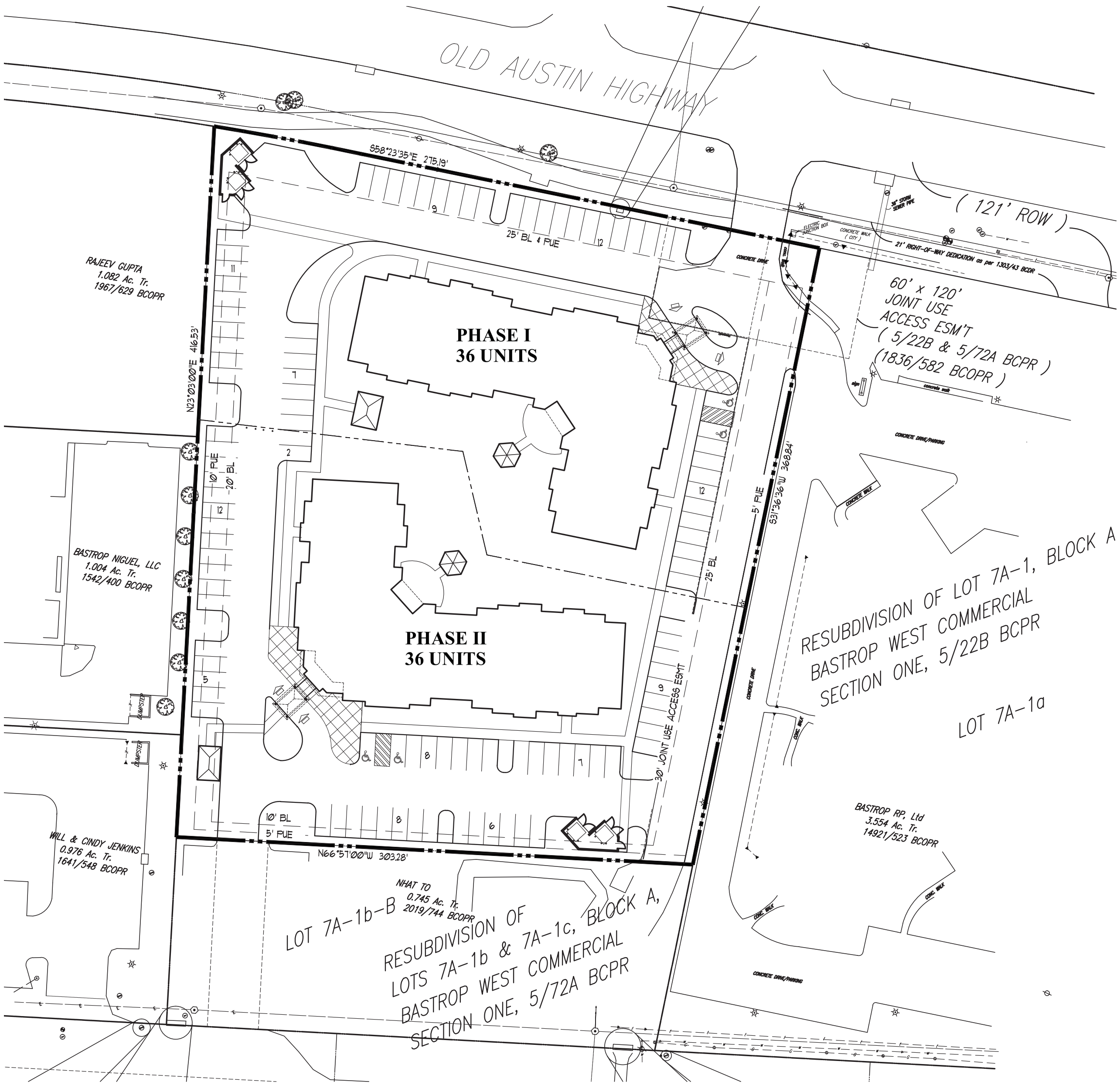
Property Owner Name: FIRST NATIONAL BANK
Property Address: 489 SH 71 W
Mailing Address: Po DRAWER F BASTROP 78602
Phone (optional): 512-581-4400
Email (optional): rsharp@fnbbastrop.com
Property Owner's Signature: [signature], Pres/CEO
Comments: (Optional)

Please provide reply to:
Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602 or via fax (512) 332-0279
Re: Conditional Use Permit and Special Considerations for Riverwood Commons Apartments (Senior Housing)
(notices mailed 5/3/2012)

332-8849

MAY 08 2012

06/06/2012



1 SITE PLAN
1" = 30'-0"

PHASE I
ZONED MF-2

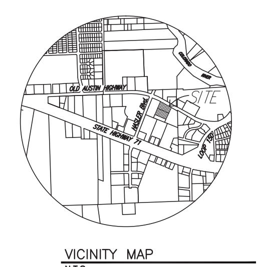
1.53+/- ACRES TOTAL
36 UNITS (11 1-BED, 25 2-BED)

1.5 SPACES / UNIT = 54 REQ.
(PER ZONING 38.6.A20 "ELDERLY RESIDENCE")
SPACES PROVIDED = 58

PHASE II
ZONED MF-2

1.46+/- ACRES TOTAL
36 UNITS (11 1-BED, 25 2-BED)

1.5 SPACES / UNIT = 54 REQ.
(PER ZONING 38.6.A20 "ELDERLY RESIDENCE")
SPACES PROVIDED = 57



VICINITY MAP
N.T.S.

SCALE: 1:30

PROJECT	DATE	DRAWN BY / CHECKED BY	REVISIONS
2010-073	4-30-12	SS/DJS	

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS PHASE I & II
BASTROP, TEXAS

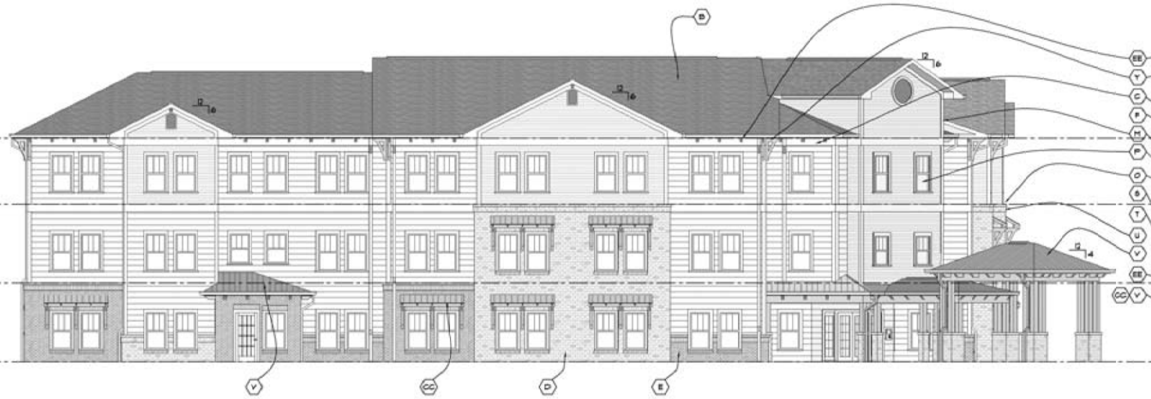
SITE PLAN

SA1

152

NOT RELEASED FOR CONSTRUCTION

PLOTTED: Apr 26, 2012 - 10:51am LOCATION: P:\Affordable Equity Partners\2010-073_BASTROP, TX\Variance\ CUP SA1.dwg Plotted By: dscalise - Copyright 2012



3 LEFT ELEVATION
1/8" = 1'-0"

2 ENTRY ELEVATION
1/8" = 1'-0"

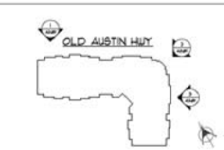
1 FRONT ELEVATION (OLD AUSTIN HWY.)
1/8" = 1'-0"

ELEVATION KEY NOTES:

- (A) CONT. FUNCTIONAL RIDGE VENT HOLD BACK 12" FROM DRAFTSTOPPING
- (B) 30-YEAR ARCHITECTURAL FIBERGLASS SHINGLES
- (C) FUNCTIONAL APPLIED GABLE VENT - FYPON FTRL* -----
- (D) BRICK VENEER TYPE #1
- (E) BRICK VENEER TYPE #2
- (F) 1/16"x12" FIBER CEMENT FASCIA
- (G) 8" SOLDIER COURSE ACCENT BAND - PROJECT 3/4"
- (H) PREFABRICATED 5" ALUM. GUTTER
- (I) PREFABRICATED 3"x4" ALUM. DOWNSPOUTS
- (K) FIBER CEMENT SIDING WITH 8" EXPOSURE
- (L) FIBER CEMENT SIDING WITH 4" EXPOSURE
- (M) 5/4x6 FRONT, 5/4x4 SIDE FIBER CEMENT CORNER BD.
- (N) 1x6 FIBER CEMENT WINDOW HEAD JAMB AND SILL TRIM
- (O) BRICK SOLDIER COURSE WITH PREFIN. ALUM. CAP SEE DETAIL
- (P) SINGLE HUNG VINYL WINDOW
- (Q) FIXED VINYL WINDOW
- (S) 8" BRICK SOLDIER HEADER - PROJECT 3/4" - SEE DETAIL
- (T) BRICK ROWLOCK SILL - SEE DETAIL
- (U) BRICK ROWLOCK ACCENT BAND - PROJECT 3/4"
- (V) STANDING SEAM METAL ROOF
- (W) 1x6 FIBER CEMENT TRIM AT GABLE
- (X) 1x6 FIBER CEMENT TRIM AT GABLE
- (Y) PREFINISHED POLYURETHANE - FYPON * -----
- (Z) LINE OF DRAFTSTOPPING IN ATTIC - SEE DETAIL
- (AA) WALL PACK SECURITY LIGHT @ 12'-0" AFF. TYP.
- (BB) UNDER GROUND DRAINS CONNECTED TO DOWNSPOUTS AND TIED INTO STORM SEWER
- (CC) AWNING. SEE DETAIL * ------
- (DD) COLUMN. SEE DETAIL * ------
- (EE) CORBEL. SEE DETAIL * ------

SCALE: 1/8" = 1'-0"

KEY PLAN: N.T.S.



MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS
BASTROP, TX

BUILDING ELEVATIONS

PROJECT 2010-073
DATE 3-6-12
DRAWN BY / CHECKED BY DJB

A3.01

NOT RELEASED FOR CONSTRUCTION

ELEVATION KEY NOTES:

- (A) CONT. FUNCTIONAL RIDGE VENT HOLD BACK 12" FROM DRAFTSTOPPING
- (B) 30-YEAR ARCHITECTURAL FIBERGLASS SHINGLES
- (C) FUNCTIONAL APPLIED GABLE VENT - FYPON FTRL* ------
- (D) BRICK VENEER TYPE #1
- (E) BRICK VENEER TYPE #2
- (F) 1/16"x12" FIBER CEMENT FASCIA
- (G) 8" SOLDIER COURSE ACCENT BAND - PROJECT 3/4"
- (H) PREFABRICATED 5" ALUM. GUTTER
- (I) PREFABRICATED 3"x4" ALUM. DOWNSPOUTS
- (K) FIBER CEMENT SIDING WITH 8" EXPOSURE
- (L) FIBER CEMENT SIDING WITH 4" EXPOSURE
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- (O) BRICK SOLDIER COURSE WITH PREFIN. ALUM. CAP SEE DETAIL
- (P) SINGLE HUNG VINYL WINDOW
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- (X) 1x6 FIBER CEMENT TRIM AT GABLE
- (Y) PREFINISHED POLYURETHANE - FYPON * ------
- (Z) LINE OF DRAFTSTOPPING IN ATTIC - SEE DETAIL
- (AA) WALL PACK SECURITY LIGHT @ 12'-0" A.F.F. TYP.
- (BB) UNDER GROUND DRAINS CONNECTED TO DOWNSPOUTS AND TIED INTO STORM SEWER
- (CC) AWNING. SEE DETAIL * ------
- (DD) COLUMN. SEE DETAIL * ------
- (EE) CORBEL. SEE DETAIL * ------

SCALE: 1/8" = 1'-0"

KEY PLAN: N.T.S.

OLD AUSTIN HWY

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS
BASTROP, TX

BUILDING ELEVATIONS

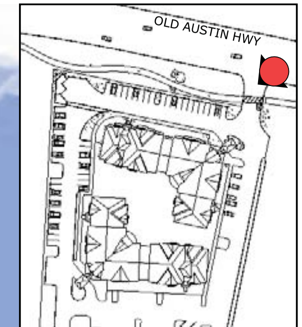
PROJECT 2010-073
DATE 3-6-12
DRAWN BY / CHECKED BY DJB
REVISIONS

06/06/2012

MRA

A3.02

NOT RELEASED FOR CONSTRUCTION



RENDERING BY: DANIEL J. SCALISE

RIVERWOOD COMMONS - SENIOR APARTMENTS
BASTROP, TX

VIEW #1 FROM OLD AUSTIN HIGHWAY
2-17-12

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.

RIVERWOOD COMMONS - SENIOR APARTMENTS

BASTROP, TX

VIEW #2 FROM OLD AUSTIN HIGHWAY

2-17-12

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.

RENDERING BY: DANIEL J. SCALISE

RIVERWOOD COMMONS - SENIOR APARTMENTS

BASTROP, TX

VIEW #3 FROM OLD AUSTIN HIGHWAY

2-17-12

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.

RENDERING BY: DANIEL J. SCALISE

RIVERWOOD COMMONS - SENIOR APARTMENTS
BASTROP, TX

VIEW #4 FROM OLD AUSTIN HIGHWAY
2-17-12

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.

RENDERING BY: DANIEL J. SCALISE

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 5, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop, Texas to grant a Conditional Use Permit to allow for the construction of a structure to be three (3) stories, 42 feet, where 35 feet is allowed, for senior housing, Phase 1 and Phase 2 to be located on +/- 2.99 acres within Bastrop West Commercial, Block A, Lot 7A-1C-A and Lot 7A-1B-A, an area zoned MF2, Multi Family-2 located within the city limits of the City of Bastrop, Texas; setting out conditions; and providing an effective date.**

2. Party Making Request: **Jim Markel, Affordable Equity Partners, JES Development Company**

3. Nature of Request: (Brief Overview) Attachments: Yes ____ No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ______________________________

8. Staff Recommendation: **Regulations for structures to increase maximum height buildings to allow the proposed 42 foot/3 story tall senior housing apartment buildings within the MF-2, Multi Family-2 district where two and one half (2 ½) stories or 35 feet is allowed. This proposed 3 story/42' height is consistent with the existing shopping center area and staff feels the height of the buildings meet the CUP requirements.**

9. Advisory Board Recommendation: XXXX Recommended Approval _____Recommended _____None

Regulations for structures to increase maximum height buildings to allow the proposed 42 foot/3 story tall senior housing apartment buildings within the MF-2, Multi Family-2 district where two and one half (2 ½) stories or 35 feet is allowed. This proposed 3 story/42' height is consistent with the existing shopping center area and staff feels the height of the buildings meet the CUP requirements.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________

ORDINANCE NO. _______

AN ORDINANCE GRANTING A CONDITONAL USE PERMIT TO ALLOW FOR THE CONSTRUCTION OF A STRUCTURE TO BE THREE (3) STORIES, 42 FEET, WHERE 35 FEET IS ALLOWED, FOR SENIOR HOUSING, PHASE 1 AND PHASE 2 TO BE LOCATED ON +/-2.99 ACRES WITHIN BASTROP WEST COMMERCIAL, BLOCK A, LOTS 7A-1C-A AND 7A-1B-A, AN AREA ZONED MF2, MULTI FAMILY-2, LOCATED WITHIN THE CITY LIMITS OF BASTROP, TEXAS; SETTING OUT CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Affordable Equity Partners/JES Development Company (hereinafter referred to as the "Applicant"), filed a request for a Conditional Use Permit on April 30, 2012 to allow for the construction of a structure to be three (3) stories, 42 feet, where 35 feet is allowed, for senior housing, Phase 1 and Phase 2 to be located on +/- 2.99 acres within Bastrop West Commercial, Block A, Lot 7A-1C-A and Lot 7A-1B-A, an area zoned MF2, Multi Family-2 located within the city limits of the City of Bastrop as shown on Exhibit "A" and Exhibit "A1"; and

WHEREAS, pursuant to Section 43.4, Special Height Regulations in the Zoning Ordinance of the City of Bastrop, Texas, to allow a 42 foot tall multi family structure, senior housing, in an area zoned MF2, Multi-Family-2 zoning district where the maximum allowable height of a structure is 35'; and

WHEREAS, pursuant to Section 33 of the City's Zoning Ordinance of the City of Bastrop, Texas, a public notice has been given, and a public hearing was held on May 31, 2012, by the Planning and Zoning Commission (hereinafter referred to as the "Commission") regarding the Applicant's request for a Conditional Use Permit; and

WHEREAS, following a public hearing on May 31, 2012 and consideration of the evidence and testimony presented therein, the Commission recommended approval of the Applicant's request for a Conditional Use Permit, subject to certain conditions set forth herein; and

WHEREAS, pursuant to Section 33 of the Zoning Ordinance of the City of Bastrop, Texas, a public notice has been given, and a public hearing was held June 12, 2012, by the City Council regarding the request for a Conditional Use Permit by the Applicant; and

WHEREAS, after consideration of the information presented, City Council finds that it is in the public interest to approve the requested Conditional Use Permit to allow a three (3) story, 42 foot tall multi family structure for senior housing, subject to conditions noted herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:

Part 1: The Conditional Use Permit requested by Affordable Equity Partners/JES Development Company (hereinafter referred to as the "Applicant"), filed a request for a Conditional Use Permit to allow for the construction of a structure to be three (3) stories, 42 feet, where 35 feet is allowed, for senior housing, Phase 1 and Phase 2 to be located on +/- 2.99 acres within Bastrop West Commercial, Block A, Lot 7A-1C-A and Lot 7A-1B-A, an area zoned MF2, Multi Family-2 located within the city limits of the City of Bastrop, Texas , is hereby approved, subject to compliance with the following conditions:

1. Construction shall be in conformance with the City of Bastrop regulations and shall meet the special requirements of Section 42, Site Development.
2. All necessary permits for the proposed development shall be acquired prior to construction of the 70 foot tall commercial antenna tower on the subject property.
3. A Site Development Permit shall be applied for and secured within one (1) year from the date the Conditional Use Permit is granted (second reading of the ordinance).

Part 2: This ordinance shall take effect upon passage and in accordance with the laws of the State of Texas.

READ and APPROVED on First Reading on the 12th day of June 2012.

READ and APPROVED on the Second Reading on the _______day of ____________ 2012.

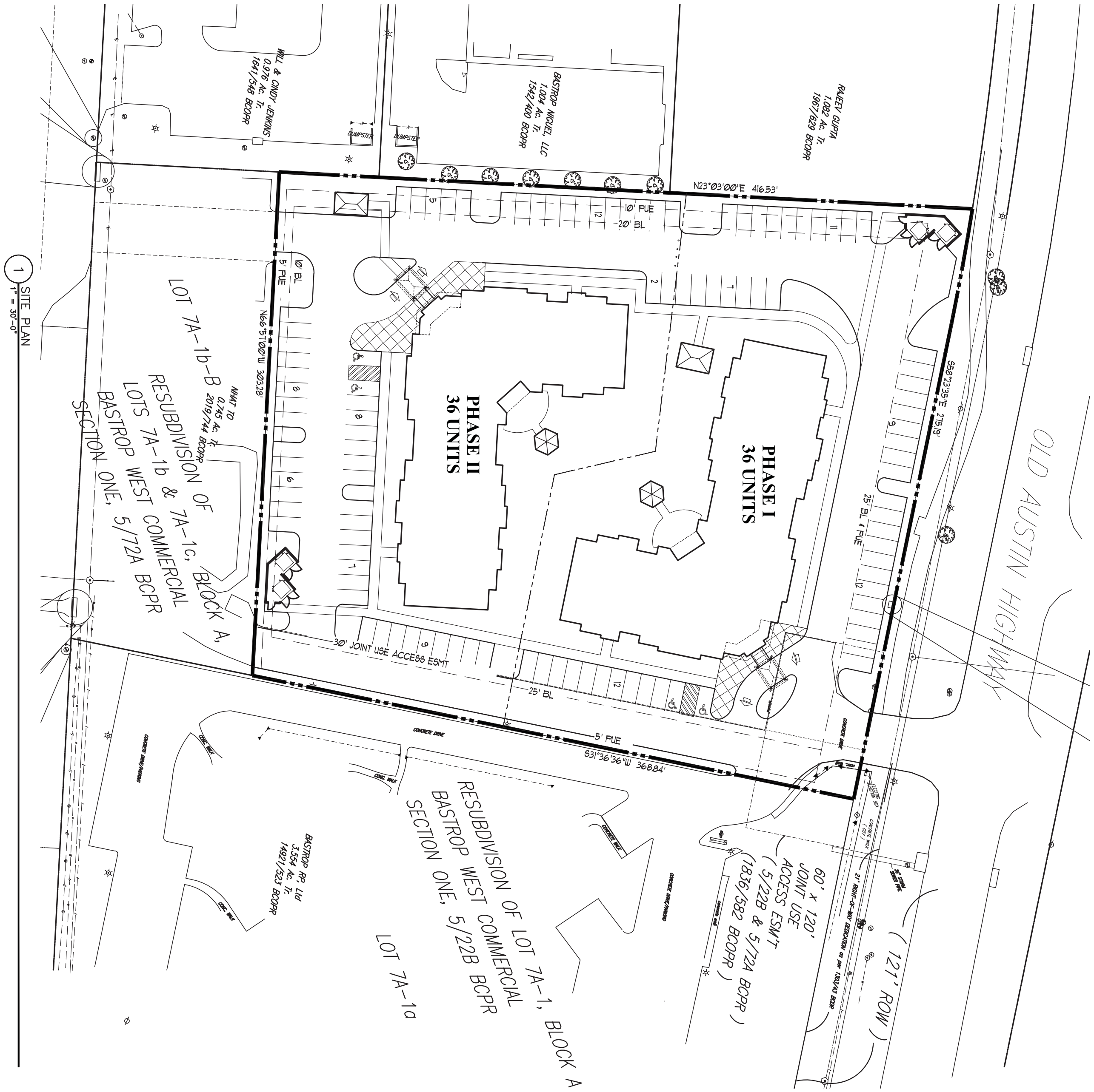
APPROVED: **ATTEST:**

______________________ ______________________

Terry Orr
Mayor

Teresa Valdez
City Secretary

EXHIBIT A



PHASE I

ZONED MF-2

1.53+/- ACRES TOTAL

36 UNITS (11 1-BED, 25 2-BED)

1.5 SPACES / UNIT = 54 REQ.
(PER ZONING 38.6.A.20 "ELDERLY RESIDENCE")

SPACES PROVIDED = 58

PHASE II

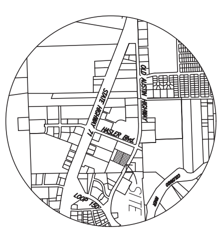
ZONED MF-2

1.46+/- ACRES TOTAL

36 UNITS (11 1-BED, 25 2-BED)

1.5 SPACES / UNIT = 54 REQ.
(PER ZONING 38.6.A.20 "ELDERLY RESIDENCE")

SPACES PROVIDED = 57



VICINITY MAP
N.T.S.

SCALE: 1:30
0 15' 30' 60'

NOT RELEASED FOR CONSTRUCTION

SA1

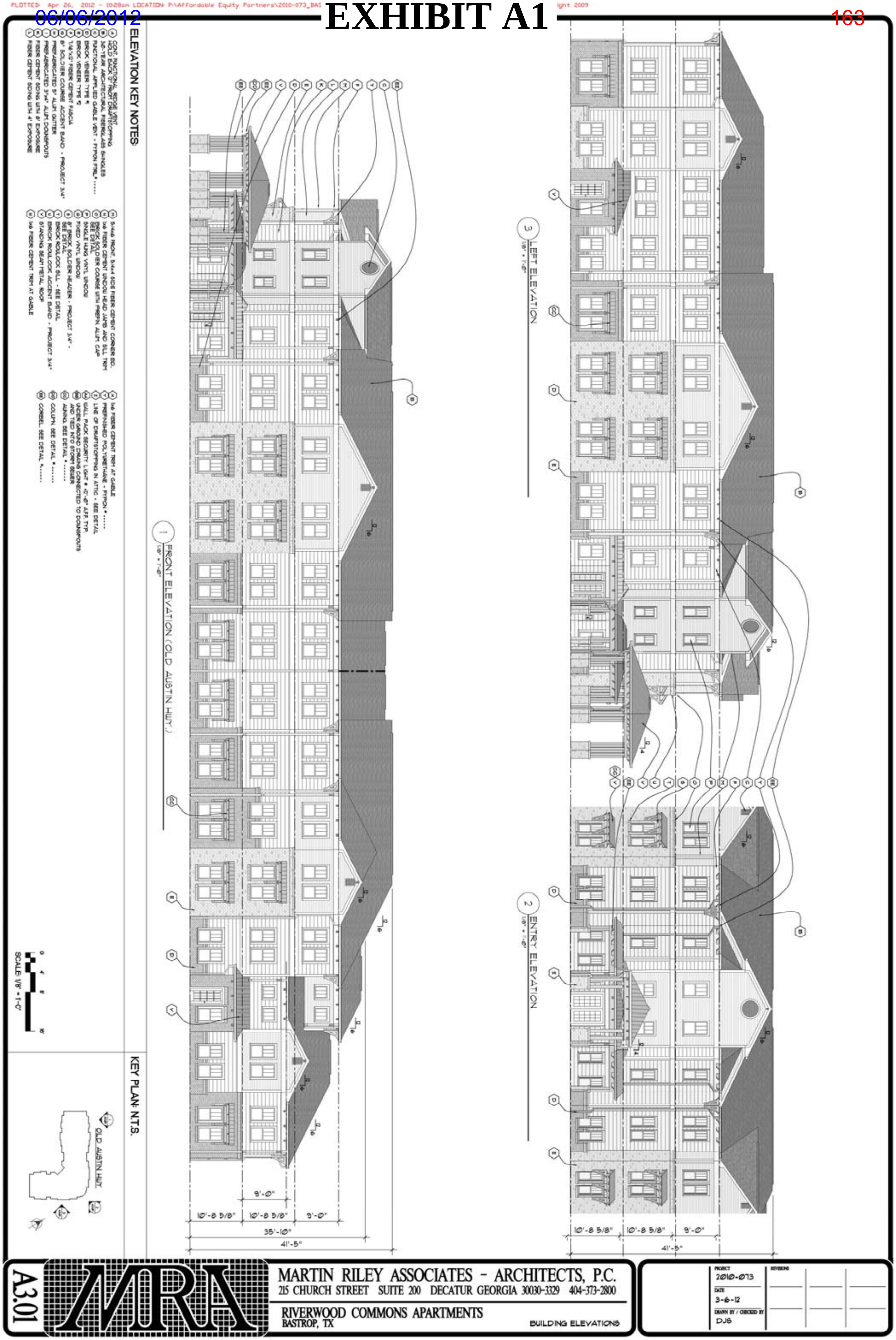
MRA

MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800

RIVERWOOD COMMONS APARTMENTS PHASE I & II
BASTROP, TEXAS

SITE PLAN

PROJECT 2010-073
DATE 4-30-12
DRAWN BY / CHECKED BY SS/DJS
REVISIONS


ELEVATION KEY NOTES:
FRONT ELEVATION (OLD AUSTIN HWY.)
LEFT ELEVATION
ENTRY ELEVATION
KEY PLAN: N.T.S.
OLD AUSTIN HWY.
SCALE: 1/8" = 1'-0"
10'-8 5/8"
10'-8 5/8"
9'-0"
35'-10"
41'-5"
MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C.
215 CHURCH STREET SUITE 200 DECATUR GEORGIA 30030-3329 404-373-2800
RIVERWOOD COMMONS APARTMENTS
BASTROP, TX
BUILDING ELEVATIONS
2010-073
3-6-12
DJS
A3.01
NOT RELEASED FOR CONSTRUCTION

CITY OF BASTROP **AGENDA ITEM D.1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 15, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of an Ordinance amending the budget for the Fiscal Year 2011-2012 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior ordinances and actions in conflict herewith and providing for an effective date.**

2. Party Making Request: **Dave Quinn, BEDC Executive Director**

3. Nature of Request: (Brief Overview) Attachments: Yes ____X____ No __________

On February 27, 2012, the Bastrop Economic Development Corporation Board of Directors approved a grant in the amount of $100,000 to be awarded to SP Bastrop Theatre, LP, to be paid upon 25% completion of the renovation project of the former Chestnut Square Entertainment Center at 1600 Chestnut Street in Bastrop, Texas. The BEDC Board voted to approve the budget amendment on April 16, 2012. The Bastrop City Council approved the project on May 8, 2012.

4. Policy Implication: ____

5. Budgeted: _____________Yes ____X____No N/A
   Bid Amount: _________________ Budgeted Amount: _________________
   Under Budget: ________________ Over Budget: ____________________
   Amount Remaining: _________________

6. Alternate Option/Costs: ____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____
   b) ____
   c) ____

8. Staff Recommendation: ____

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____
____

ORDINANCE NO. _________

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2011-2012 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2012; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the fiscal year 2012, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit “A” is hereby adopted and approved as the amended budget of said city for Fiscal Year 2012; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on First Reading on the 12th day of June 2012.

READ and ADOPTED on Second Reading on the _______ day of June 2012.

APPROVED: ATTEST:

_______________________________ _______________________________

Terry Orr, Mayor Teresa Valdez, City Secretary

City of Bastrop
Memorandum

TO: **Mayor & City Council Members**

FROM: **David Quinn, BEDC Director**

SUBJECT: **Ordinance Amending FY 2012 Budget**

DATE: **May 10, 2012**

Recommendation:

To approve Ordinance Amending the Budget for unanticipated revenue and expenses incurred not included in the original budget approved by City Council.

Background:

The city charter requires that when the budget is amended that the amendment be by ordinance. Staff is requesting budget amendments for the following:

BASTROP ECONOMIC DEVELOPMENT CORPORATION

At the Board Meeting on February 27, 2012, the Bastrop Economic Development Corporation Board of Directors voted to fund a grant to SP Bastrop Theatre, LP, (Project Hollywood) in the amount of $100,000, to be paid upon 25% completion of the renovation project of the former Chestnut Square Entertainment Center at 1600 Chestnut Street. In accordance with 4B guidelines, the required Public Hearing for expenditure of the sales tax funds was held on April 16, 2012. The BEDC Board voted to approve a budget amendment for the project on April 16, 2012. The Bastrop City Council approved the project at the May 8, 2012, City Council meeting.

I am requesting a budget amendment to the FY2012 BEDC budget in the amount of $100,000, to be transferred into account 601-70-00-5698, "BEDC Grant Expense", in order to fund the grant for the project.

BASTROP ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
Minutes of Monthly Meeting, February 27, 2012
903 Main Street, Bastrop, Texas

The Bastrop Economic Development Corporation (BEDC) met on Monday, February 27, 2012, at 7:00 p.m. in the BEDC Boardroom at 903 Main Street for the Regular Monthly Meeting.
Board members present were: Chairman Steve Mills, Gary Schiff, Mayor Terry Orr, Gary Gutierrez, Dr. Neil Gurwitz, and Pat Crawford. Board Member Willie DeLaRosa and Mike Talbot (ex-officio) were absent.
Staff members present: Dave Quinn, Angela Ryan, and JC Brown, BEDC Attorney
Others in attendance: Nancy Wood, Terry Hagerty, Merle Breiland, Bonnie Coffey, Jana Hellbusch, Aaron Farmer, and Gene Kruppa.

ANNOUNCEMENTS

1. Call to Order – Steve Mills, Chairman of the Board, called the meeting to order at 7:00 p.m.
2. Public Comments – Mrs. Crawford commented that the Texas Department of Insurance had received only 58 complaints thus far as a result of the wildfires, 13 of which were decided to be legitimate claims, resulting in almost $500,000 more for those insurance recipients.
3. Presentations – The Retail Coach's Aaron Farmer gave a presentation about the results of the retail study. Mr. Farmer stated at the Retail Roundup on March 1, he would be talking to local businesses, entrepreneurs, and developers about the results of the study, with an emphasis on showing businesses how they can use the data to increase their customers and grow their business. Mr. Farmer said Bastrop has been in the press a lot lately, which has a lot of people talking about us. Mr. Farmer said he doesn't know of any other community the size of Bastrop with such a large trade area. Mr. Farmer showed the 2011 demographics and said he would be receiving the 2012 numbers soon. Mr. Farmer strongly recommended that a couple of Board Members accompany Mr. Quinn to the International Council of Shopping Centers (ICSC) Conference in Las Vegas in May. He said The Retail Coach will arrange some meetings for Mr. Quinn while he's there. Overall, Mr. Farmer reported the study shows Bastrop has $918 million in retail and restaurant opportunity, and he has been speaking with numerous prospects. Mr. Farmer went over the psychographic information and how it can be used to identify your target market. He stated it is a common fear that when larger retailers will come into an area, they put the smaller stores out of business, but that is not usually the case. In fact, the opposite very often happens, because having the larger retailers will expand our trade area. He also commented that wayfinding is very important so that shoppers know how to get to Downtown Bastrop.
4. Announcements – None.

EXECUTIVE DIRECTOR'S INFORMATIONAL UPDATE REPORT - Items for update, discussion and possible action:

A. Meetings, Events and Travel attended/upcoming – Mr. Quinn stated a more complete list of meetings and events was included in the Board Members' packets under his report tab. The main ones are listed below:

   1. Networking Luncheon with Austin-Bergstrom International Airport (ABIA) January 26, 2012. Mrs. Ryan reported that Jim Smith, the Executive Director of ABIA, talked about the Austin airport, about their plans to begin having transatlantic flights, and how events such

as SXSW and Austin City Limits have helped to make Austin well-known in Europe. Mr. Smith also explained the positive impact the Formula 1 track will have on the airport. Mr. Quinn said he appreciated the Bastrop Chamber of Commerce and Bluebonnet Electric helping to put the event together.

2. Bastrop Chamber of Commerce Annual Banquet February 11, 2012. Mr. Quinn explained how the check presentation to the Bastrop Volunteer Fire Department came about as a result of leveraging resources. The BEDC had sponsored the Bastrop County Expo in the amount of $6,000, and in turn the Expo was able to donate $6,800 to the fire department.
3. International Economic Development Council (IEDC) Leadership Summit January 28-31, 2012. Mr. Quinn reported he and Mr. Talbot had both attended the conference. There was a lot of discussion about regional partnerships and the importance of working with the media, as well as social media.
4. Texas Transportation Forum February 16-17, 2012. Mr. Quinn reported the primary discussion at the forum concerned Texas' need for infrastructure and their shortage of funding to pay for it. They had discussed the importance of rail, air travel, and some other innovative ways to alleviate traffic congestion.
5. Social Media Classes – February 22, 2012. The social media classes that BEDC hosted on February 22 were well-attended and we received some great ideas on the kinds of classes the local business owners would like to attend.
6. The Retail Roundup, community presentation of the results of the retail survey, March 1, 2012. The Retail Roundup will be at 7:00 p.m. on March 1 and the Convention Center, and the public is invited to attend to learn more about the results of the retail study.

B. Update on BEDC Projects and/or Business:

1. Main Street Program Update (Nancy Wood) – Ms. Wood reported the entrepreneur ready certification process is moving along well. She said they are looking for volunteers to be a part of the B-Team, which will be a group that helps with business retention. The Texas Center for Rural Entrepreneurship will come do the training on April 12. Ms. Wood reported they are also working on a satellite office for SCORE (Service Corps of Retired Executives). Mr. Quinn said he had spoken with the Bastrop Chamber of Commerce about partnering with Opportunity Austin so they could purchase a license for Business Retention and Expansion software. Ms. Wood reported that the Downtown Business Alliance has changed their meeting date to the first and third Thursday at 8:00 a.m. She gave an update on some of the downtown businesses. Ms. Wood told the board that Tina Zapalac, who was approved for a BEDC grant for her building almost two years ago, will be requesting an extension at the next board meeting.
2. Update on the "Buy Local-Buy Bastrop" advertising campaign – Mr. Quinn reported he is working on a video on why it's important to shop locally.
3. Update on Horizon Environmental Houston Toad Survey – Mr. Quinn stated he had spoken with the consultant at Horizon Environmental. They need to come out about 10 different times during the toad breeding season, and there are certain conditions that have to be met. The rain is making it a challenge to perform the study, but the consultant didn't feel that the wildfires last year would have an impact on them finding the Houston Toad in the Business & Industrial Park.
4. Possible sponsorship of Home Product Show April 13-15, 2012 – Donald Barron is a local builder who is working to put together a Home Product Show. He has approached Mr. Quinn about being a key sponsor of the event in the amount of $2,500. After a lengthy discussion, it was decided to table the decision and bring it back up at the March Board Meeting.

5. Possible sponsorship of Boys & Girls Club Jazz Jam on May 5, 2012 – Mr. Schiff stated the Jazz Jam will once again host Eric Johnson as well as other fine musicians. He said the event is well-attended by people from all over. Mr. Gutierrez made the motion to sponsor the 2012 Jazz Jam in the amount of $1,000, Mayor Orr seconded, and the motion passed.
6. Industrial Asset Management Council (IAMC) – Mr. Quinn gave an update on the IAMC event he's been planning with the help of Nancy Wood and Kathryn Lang. They are expecting 200 to 300 people downtown for the event on April 24.
7. Meeting with Union Pacific and BEFCO to discuss potential rail location – Mr. Quinn reported he and Gene Kruppa met with Ken Lueckenhoff from Union Pacific about the possibility of adding a rail spur in the Business & Industrial Park. Mr. Quinn relayed that Mr. Lueckenhoff said this was the only green line in Texas. Mr. Quinn had also determined that some of the information he had been working with was not the most recent, and they now estimate they could put in a dual spur, with each capable of 10 to 15 cars, for the approximate cost of $4 million, and he may be able to get a grant to offset some of the cost.

C. Inviting input from the Board of Directors related to issues for possible inclusion on future agendas, related to (but not limited to) issues such as BEDC projects, property, economic development prospects, community events, and BEDC business. There were no suggestions.

A. CONSENT AGENDA

A.1 Approval of meeting minutes of January 23, 2012. Mr. Schiff made the motion to approve the minutes as submitted, Mr. Gutierrez seconded, and the motion passed.

B. PUBLIC HEARINGS - None

C. OLD BUSINESS

C.1 Consideration, discussion and possible action on making sidewalk improvements on the east end of Chestnut Street. Mr. Quinn went over the cost estimates that Mr. Talbot had provided in the board packets. The balance of the Chestnut Street bonds is $287,750, and Main Street is receiving a $150,000 grant from the Texas Department of Agriculture. The blue-shaded area (which includes 310 feet on the south side of Chestnut, a crosswalk to the north side, a bridge over Gills Branch on the north side, then a crosswalk back to the south side and 295 feet of additional sidewalk on the south side of Chestnut) will cost $30,000 for grant administration, $25,000 for engineering, and $140,000 for construction of the sidewalk and the bridge. The total of Phase I would be $195,000, leaving a balance of $242,750 which could be used on Phase II. The green-shaded area, Phase II (which picks up at the end of Phase I on the south side of Chestnut and extends the sidewalk through the Hwy 95 intersection) would cost approximately $158,000 for sidewalk construction and $16,000 for surveying and engineering, with a $16,000 contingency. This would complete the Chestnut Street Improvement Project all the way to Hwy 95, and would leave a positive balance of $52,750. The board discussed if Phase II was necessary, and if those funds could be used somewhere else on Chestnut Street. Ms. Brown said that bond funds are worded very specifically as to what they can be used for. She will research it and let the Board know at the next meeting. After further discussion, it was decided to table the item and bring it back up at the March Board Meeting.

C.2 Consideration, discussion and possible action on street and sidewalk improvements on Main Street from Spring Street to Pine Street. Mr. Quinn went over the cost estimates that Mr. Talbot had provided in the board packets. The overall cost of the project (including street reconstruction, water main placement, acquisition of sidewalk easements, and sidewalk replacement) would be approximately $459,500. The sidewalk portion alone is $222,500. The Board discussed where the expenditure would come from. Mr. Mills stated that if it will be rolled into a bond issue, they will need to know how much, what the rate will be, what the terms will be, etc. After further discussion, it was decided to table the item and bring it back up at the March Board Meeting.

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on acceptance of the Bastrop Economic Development Corporation financial summary report for period ending January 31, 2012. Mr. Quinn reported that at four months, or 33%, through the current fiscal year, BEDC's revenues reflect 35.32% collected, or $490,099, compared to $492,548 for the same time period last fiscal year. Expenditures for this year are at 23.81%, or $330,324, compared to $314,276 last year. Mrs. Crawford moved to accept the financials as submitted, Mr. Schiff seconded, and the motion passed.

E. EXECUTIVE SESSION –

E.1 At 8:59 p.m., Mr. Mills convened the Bastrop Economic Development Corporation Board of Directors into a closed/executive session pursuant to the Texas Government Code, Chapter 551, Section 551.071(1)(A) and Section 551.071(2) (Consultations with Attorney), Section 551.074 (Personnel Matters), Section 551.087 (Deliberation Regarding Economic Development Negotiations) to discuss the following:

1. Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body.
2. Deliberation Regarding Economic Development Negotiations/Potential Prospect – Project Hollywood
3. Personnel Matters – Annual Review of BEDC Executive Assistant and/or Executive Director

E.2 The Bastrop Economic Development Corporation Board of Directors reconvened from Executive Session at 9:32 p.m. Mr. Gutierrez made the motion to give $100,000 to Project Hollywood after they are able to demonstrate 25% completion of the project, Pat Crawford seconded, and the motion passed. Ms. Brown will draw up the necessary contract.

F. ADJOURNMENT – Gary Gutierrez moved to adjourn and Pat Crawford seconded. The BEDC Board of Directors adjourned the regularly scheduled meeting at 9:34 p.m.

BASTROP ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
Minutes of Monthly Meeting, April 16, 2012
903 Main Street, Bastrop, Texas

The Bastrop Economic Development Corporation (BEDC) met on Monday, April 16, 2012, at 7:00 p.m. in the BEDC Boardroom at 903 Main Street for the Regular Monthly Meeting.
Board members present were: Chairman Steve Mills, Gary Schiff, Mayor Terry Orr, Gary Gutierrez, Pat Crawford, and Dr. Neil Gurwitz. Board member Willie DeLaRosa and Mike Talbot (ex-officio) were absent.
Staff members present: Angela Ryan, and JC Brown, BEDC Attorney
Others in attendance: Nancy Wood, Dorothy Skarnulis, Anne Beck, Herb Goldsmith, and Terry Hagerty.

ANNOUNCEMENTS

1. Call to Order – Steve Mills, Chairman of the Board, called the meeting to order at 7:00 p.m.
2. Public Comments – None.
3. Presentations – Presentation by the Heart of Texas Green Expo. Dorothy Skarnulis gave a presentation about the Keep Bastrop County Beautiful Program. They will be hosting the Heart of Texas Green Expo on June 8th and 9th at the Bastrop Convention Center, and are requesting BEDC's support of the event.
4. Announcements – Mr. Schiff reminded the Board about the Boys' & Girls' Club Jazz Jam on May 5, 2012.

EXECUTIVE DIRECTOR'S INFORMATIONAL UPDATE REPORT - Items for update, discussion and possible action:

A. Meetings, Events and Travel attended/upcoming – Mrs. Ryan stated a more complete list of meetings and events was included in the Board Members' packets under his report tab. The main ones are listed below.

   1. Annual Investors Meeting, Opportunity Austin – Mrs. Ryan reported Mr. Quinn had attended the Annual Investors Meeting in Austin, and had a chance to meet with other Opportunity Austin members.
   2. CAMPO meeting about workforce numbers – Mrs. Ryan stated that she, Mr. Quinn, Ms. Wood, and Melissa McCollum from the planning department had met with a representative from CAMPO to assist them with the workforce numbers for their regional transportation planning.
   3. Project Airplane – Houston plant tour and Union Pacific visit – Mrs. Ryan stated Mr. Quinn had met with the prospect last week in Houston. He and Gene Kruppa also met with Union Pacific. Mr. Quinn had reported that Union Pacific was positive about the visit.
   4. International Council of Shopping Centers (ICSC) RECon 2012 Convention in Las Vegas, May 20-23, 2012. – Mrs. Ryan stated Mr. Quinn is planning to attend, which falls on our next regularly scheduled Board Meeting. Mrs. Ryan pointed out that May 28 is Memorial Day, so the meeting would need to be moved up to May 14. The Retail Coach is going to schedule some meetings for Mr. Quinn to attend while at ICSC.

B. Update on BEDC Projects and/or Business:

1. Main Street Program Update (Nancy Wood). Ms. Wood said Yesterfest is coming up at the end of April. A new antique shop called High Cotton will be going into the former Lil' Bit of Country building and should be opening in May. The shop across from Grace Miller Restaurant should be open by Yesterfest. The R.A. Green Mercantile is full again and the most recent tenant is a women's accessory store called Way 2 Diva, and should also be open in time for Yesterfest. Ms. Wood has received several calls asking for information about available buildings downtown.
2. Update on the "Buy Local-Buy Bastrop" advertising campaign. Mrs. Ryan stated that as part of the campaign, they had done an Introduction to Social Media Class to help the local businesses learn how they can use social media to market their businesses. Some of the attendees of the class had asked for assistance with setting up their own Facebook account. The class will be on April 26. Mrs. Ryan said they are also hoping to do other kinds of classes in the future, such as Excel, Quickbooks, or anything else which could help our local businesses. Ms. Wood commented it's a key element of the entrepreneur ready certification process. Mayor Orr stated these are the types of things he believes the EDC can make a great contribution toward. Mrs. Ryan reported Mr. Quinn had set up another Facebook and Twitter account called "PlayBastropCo", where representatives from all over Bastrop County have come together to help market Bastrop County and get the word out that there are still lots of fun things to do in the area, even though the Bastrop State Park was closed due to the damage sustained during the wildfires.
3. Industrial Asset Management Council (IAMC). Mrs. Ryan reported the IAMC reception would be in downtown Bastrop on April 24. The volunteers with the group will be helping with a native plant garden at one of the Pines & Prairies Trails on April 21 and 22.
4. Update on Horizon Environmental Habitat Assessment. Mrs. Ryan reported that although the rain had affected Horizon's ability to perform the habitat assessment, they had thus far managed to make two successful visits to the Industrial Park. They have found no indication that the Houston Toad is present there.
5. Update on The Retail Coach retail study. Mrs. Ryan stated The Retail Coach has received the new 2012 demographic information and will be updating the study. They will also be assisting us with data to hand out at ICSC.
6. Interview with Fox 7 News. Mrs. Ryan reported there was a lot of press coverage at the ribbon cutting for the first home rebuilt within Bastrop city limits after the wildfires and that Mr. Quinn had an interview with Fox 7 News, who follows him on Twitter. Ms. Wood commented there was also a segment coming up on KEYE, featuring the Colorado River Refuge and food in downtown Bastrop, and a travel writer was in town over the weekend.
7. BEDC Board Member appointments. Mrs. Ryan commented that two BEDC Board Members had terms which would be expiring in June: Gary Schiff and Willie DeLaRosa.

C. Inviting input from the Board of Directors related to issues for possible inclusion on future agendas, related to (but not limited to) issues such as BEDC projects, property, economic development prospects, community events, and BEDC business. The Board observed a moment of silence in memory of Mr. Quinn's mother.

A. CONSENT AGENDA

A.1 Approval of meeting minutes of March 19, 2012. Mr. Schiff made the motion to approve the minutes as submitted, Dr. Gurwitz seconded, and the motion passed.

B. PUBLIC HEARINGS – Conduct a Public Hearing for receiving input by the Bastrop Economic Development Corporation to consider funding a grant in the amount of $100,000 to

SP Bastrop Theatre, LP, for renovations and new construction at the former Chestnut Square Entertainment Center, 1600 Chestnut Street, Bastrop, Texas. The public hearing was opened at 7:34 p.m. Mrs. Ryan stated the Board had already approved the grant, and this was the public hearing in order to expend the funds. Mrs. Beck said she was thrilled that the theater was re-opening and she loved the new colors. She asked if there would still be funds to continue with the smaller grants to businesses in the Central Business District. Mr. Mills replied yes, that they are two different types of grants. There being no further comments, the Public Hearing was closed at 7:36 p.m.

C. OLD BUSINESS

C.1 Consideration, discussion and possible action on an amendment to the Bastrop Economic Development Corporation's FY2011/2012 budget, in the amount of $100,000 to fund a grant to SP Bastrop Theater, LP. Mr. Gutierrez made the motion to approve the budget amendment in the amount of $100,000, Mrs. Crawford seconded, and the motion passed.

C.2 Consideration, discussion and possible action on presentation by Amy Holloway, Avalanche Consulting, concerning the new Bastrop EDC Strategic Plan. The presentation was postponed until the next board meeting.

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on acceptance of the Bastrop Economic Development Corporation financial summary report for period ending March 31, 2012. Mrs. Ryan reported that at six months through the fiscal year, revenues are at $777,526, or 56.04%, and expenditures are $480,237, or 34.61%. Sales tax receipts continue on an upward trend, with an increase in April of 36.21%. Mr. Schiff asked if there would be a way to show 1/12th of the debt service each month as opposed to one large payment in September. Mrs. Ryan said she would check with Karla at the Finance Department. Mr. Schiff made the motion to accept the monthly financials as submitted, Mr. Gutierrez seconded, and the motion passed.

D.2 Consideration, discussion and possible action on Rail Market Study by IMS Worldwide. Some of the Board Members had previously suggested that we should conduct a feasibility study to see if it makes sense to put a rail spur in the Industrial Park. Now that Mr. Quinn has been working with the prospect interested in Bastrop, who requires rail, it has become necessary to perform the rail study as soon as possible. Mr. Schiff made the motion to approve hiring IMS Worldwide to conduct the rail market study at a cost of $15,750. Mr. Gutierrez seconded, and the motion passed.

D.3 Consideration, discussion and possible action on request from Joe Grady Tuck Law Office for a 12 month extension on the façade grant for renovations to the building at 906 Main Street, approved on April 19, 2010, in the amount of $5,000. As a result of the Alley B improvements and Mr. Tuck's health issues, his project was delayed. Mr. Schiff made the motion to approve Mr. Tuck's request for a 12 month extension on his façade grant, Mrs. Crawford seconded, and the motion passed.

D.4 Consideration, discussion and possible action on <u>final approval</u> for a façade grant in the amount of $5,000, for renovations to the building at 1112 Main Street, owned by Charlie Amos. Mr. Amos' preliminary application was approved at the March 19 Board Meeting. His investment will be about $20,000. After some discussion about the project, Mrs. Crawford made the motion to approve the final application for a façade grant at 1112 Main Street, in an amount not to exceed $5,000. Mr. Gutierrez seconded, and the motion passed.

D.5 Consideration, discussion and possible action on preliminary approval for a mega-grant for renovations at the former Chestnut Square Entertainment Center, 1600 Chestnut Street, currently owned by SP Bastrop Theatre, LP, in an amount not to exceed $25,000. After discussion by the Board Members, there was no motion to entertain the grant request.

E. EXECUTIVE SESSION –

E.1 At 7:55 p.m., Mr. Mills convened the Bastrop Economic Development Corporation Board of Directors will into a closed/executive session pursuant to the Texas Government Code, Chapter 551, Section 551.071(1)(A) and Section 551.071(2) (Consultations with Attorney), Section 551.087 (Deliberation Regarding Economic Development Negotiations) and Section 551.074 (Personnel Matters) to discuss the following:

1. Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body.
2. Deliberation Regarding Economic Development Negotiations – SP Bastrop Theatre project.
3. Personnel Matters – Six month evaluation of BEDC Executive Director Dave Quinn.

E.2 The Bastrop Economic Development Corporation Board of Directors reconvened from Executive Session at 8:49 p.m. There was no action taken. Mr. Quinn's evaluation will be placed on the agenda for May's Board Meeting.

F. ADJOURNMENT – Gary Gutierrez moved to adjourn and Pat Crawford seconded. The BEDC Board of Directors adjourned the regularly scheduled meeting at 8:50 p.m.

CITY OF BASTROP **AGENDA ITEM: D.2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 6, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of an Ordinance of the City Council of Bastrop, Texas, unifying provisions in existing Ordinances related to the membership, terms and filing of vacancies on various City Boards and Commissions; providing a severability clause; and providing an effective date.**

2. Party Making Request: **J.C. Brown, City Attorney**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation: ______________________________

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________
____

0612b

Draft for First Reading
6.6.12

ORDINANCE NO. 2012 - ______

AN ORDINANCE OF THE CITY COUNCIL OF BASTROP, TEXAS, UNIFYING PROVISIONS IN EXISTING ORDINANCES RELATED TO THE MEMBERSHIP, TERMS AND FILLING OF VACANCIES ON VARIOUS CITY BOARDS AND COMMISSIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas, ("City"), is a Home Rule municipality incorporated and operating under the Laws of the State of Texas and, accordingly, it has been granted full legal authority to enact regulations to further the public health, safety and welfare, and

WHEREAS, pursuant to the authority noted above, the City Council has determined that, unless otherwise mandated by applicable State law, it is in the best interest of the City for its various boards, commissions, task forces, committees, and advisory bodies to operate under uniform provision related to the terms served b the appointees, the staggering of terms, appointment by "place" on all Boards and advisory bodies, filling or vacancies and other minor matters.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Part 1: Unless otherwise controlled and mandated by State or Federal law, the following overarching provisions shall apply to the City's boards, commissions, task forces, committees and advisory bodies ("Board(s)," "body" or "advisory bodies"):

1. Board members shall be appointed by the Mayor and confirmed by the Council, for terms of three (3) years.
2. Each seat on all City Boards will be assigned a "place."
3. Board members' terms of service shall be "staggered," so that the entire membership of the Board will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Board membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving on a Board as of the first annual meeting following approval and passage of this ordinance (which meetings are generally held in July), "draw lots" to determine which "place" will have what number of years of service during the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July Board meetings are held, staggering of membership, by place, will begin.
4. In the event of a vacancy, an individual appointed to fill the vacant place will serve only the remaining term of the individual who is being

replaced by the appointee, so that the staggering of terms shall remain intact.

5. Each advisory body chair, with the assistance of the city staff member or Department Director assigned as the City's liaison the advisory body, is responsible for taking necessary action(s) to harmonize the advisory body's existing bylaws, policies, rules and/or procedures, with the terms of this ordinance.

Part 2. Sec. 1.02.002 "Form of Government" shall be amended as follows:

(a) (*No change.*)

(b) Uniform advisory bodies' attendance requirements. In order to ensure the effectiveness and proper operation of the city's appointed, advisory bodies, the city council requires all members of city advisory bodies, to maintain a suitable attendance record for such civic service. Because regular attendance is vital to effective service, the city council requires attendance as follows:

(1) Members of all advisory bodies are required to attend a minimum of two-thirds (66%), of the duly called regular meetings of the member's advisory body during any twelve consecutive month (i.e., cumulative 'rolling') period. A member ~~'s~~who fails~~ure~~ to achieve this required attendance level or who misses three (3) consecutive, regularly scheduled meetings shall provide the City Manager, within two (2) weeks) following the absence, a letter identifying which of the reasons noted below reflects the basis for the absence ("A – C") or, alternatively, a written request that the Council excuse the absence pursuant to provision "D" below: ~~may, upon the written request of the member, sent to the city council within a month following the absence, be excused by the council for any of the following reasons:~~

(A) Medical circumstances involving the member, or the member's immediate family;
(B) Urgent family matters that are not medical in nature;
(C) Required attendance at events/meetings of the member's primary employment; or
(D) Any other "absence" excused by the city council, upon the council's receipt of a written explanation and request made by the absentee member that the Council make an exception and excuse same.

Absences caused by circumstances noted in A through C, or otherwise excused by the Council pursuant to D, above, shall not count toward the 66% attendance requirement set forth in (1) above, unless the Council determines otherwise, on a case-by-case basis. ~~.~~

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(2) Each advisory body chair, ~~or his/her designee (either of which may be referred to herein as the "chair")~~ with the assistance of the city staff member or Department Director assigned as the City's liaison the advisory body, is responsible for taking necessary action(s) to harmonize the ~~chair's~~ advisory body's existing bylaws, policies, rules and/or procedures, with the terms of this ~~section~~ ordinance and ensuring that each advisory body member is aware of this uniform attendance requirement.

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(3) For purposes of calculating attendance percentages, as required herein, the term "duly called regular meetings" includes only the standard and routine meetings of the advisory bodies, and specifically does not include specially called workshops or other specially convened meetings of the advisory bodies.

(4) The city staff member or Department Director assigned as the City's liaison the advisory body ~~chair of each advisory body~~ is responsible for accurately recording member attendance at all advisory bodies' meetings. Chairs are not responsible for recording attendance, nor shall they be responsible for and/or asked or authorized to determine whether an absence by a Board member is 'excused" or falls within the City's attendance requirements.

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(5) The city staff member or Department Director assigned as the City's liaison to each body~~chair~~ shall provide the attendance records for their respective advisory body on or before March 30th~~y 1~~ of each calendar year, to the city secretary.

(6) Upon receipt, the city secretary shall be responsible for providing the attendance records of all Boards to the city manager, who will in turn provide such attendance information to the city council.

(7) It is the responsibility of the ~~chair~~ city staff member or Department Director assigned as the City's liaison the advisory body to timely notify the city manager, in writing, who will in turn inform the city council, at any time the advisory body's attendance records demonstrate that any Board member has failed to meet the required attendance level, set forth herein. Upon receipt of such information, the city council will evaluate the attendance record of such members and, at its sole option, the city council may replace members who fail to meet the attendance standard set forth herein. Nothing herein is meant to, nor may be interpreted to, alter or impinge upon the city council's authority to remove, replace, or otherwise alter the service of any appointed members of any advisory body, at any time and for any reason~~,~~ not in conflict with law.

(c) Uniform quorum determination.

(1) The city council does hereby establish a uniform rule for determining whether a quorum of any advisory body is present and/or had been convened.

(2) In this subsection, the following terms shall be defined as follows:

Vacancy and V~~v~~acancies. A Vacancy exists on an advisory body when a person has not been appointed ~~that is not seated in and/~~to a place or ~~is not eligible to serve in a particular position on an applicable advisory body, for one or more of the following reasons:~~

~~(A)~~ ~~A~~an appointed member has ceased service, and no alternate member is serving in the ~~position~~vacant place, and the city council has not taken action to fill~~ed~~ the position.

~~(B) An appointed member is absent at a meeting for one of the reasons specified in subsection (b)(1), above.~~(3~~C~~) A~~n a~~ppointed members ~~is~~ are required ~~to refrain from participating in a matter before the advisory body, due to a~~to comply with the~~-~~ City's Ethics Ordinance, with regards to appearances before Boards and City bodies. ~~conflict of interest as that term is defined by state law or local regulation.~~

(~~3~~4) Except as otherwise required by state law, or in circumstances otherwise set forth herein below, a simple majority of the total membership, excluding Vacancies, ~~-~~of each advisory body shall constitute a quorum for purposes of convening a meeting, and/or conducting the business of the advisory body.

(5) ~~(4)~~ In the event that one or more V~~v~~acancies exist on an advisory body, then any such V~~v~~acant ~~position~~place(s) shall not be included in a count of the total membership of the advisory body.~~ for determining the total membership of the advisory body in question.~~ In such circumstances, the simple majority of the remaining advisory body ~~positions~~ places shall constitute a quorum of the advisory body, for purposes of convening and for conducting the business of the advisory body.

(d) Uniform training.

(1) *(No Change)*

(2) The city shall conduct the above-referenced training sessions twice a year, in approximately September and May, and members are encouraged to attend as quickly as possible, once appointed to the advisory bodies. The city staff member or Department Director assigned as the City's liaison to each body is responsible for notifying the City Manager if any member has failed to attend the required training within a

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year of the member's appointment. The City Manager will report, periodically to the Council concerning the status of Board training and attendance by members at same.

Part 3: Sec. 1.04.001 "Attendance at meetings; appointments" shall be amended as follows:

(a) (*No change.*)

(b) Attendance requirements and the Council's policy regarding absenteeism of members appointed to advisory boards are set forth in Section 1.02.001 (b), *et seq*.~~It is the policy of the mayor and city council to replace any board, commission or committee member appointed by the mayor and city council if such appointee fails to attend three (3) consecutive meetings or fails to attend at least two-thirds of the regularly scheduled meetings in any one-year period.~~

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~~(c) The department head working with each board, commission or committee shall be responsible for maintaining a record of attendance and reporting such information periodically to the city manager. If an appointee fails to attend as required in subsection (b), the city manager shall investigate the nature of the absences and shall report the matter to the city council. If the report given to the city council by the city manager does not provide a valid reason for the absences, then the mayor and city council will appoint a new person to such a position.~~

(~~d~~c) Appointments to city ~~boards~~Boards ~~, commissions or committees~~ shall be made pursuant to the following procedures:

(1) At the direction of the Mayor, t~~T~~he city secretary will post notices at city hall as vacancies in established places or new ~~positions~~ places become available for appointment to city ~~boards~~advisory bodies. ~~, commissions or committees.~~

(2) In April of each year, t~~T~~he city ~~manager~~ will ~~solicit applications from eligible citizens~~ provide notice of openings on the city's advisory boards through ~~the~~ local newspapers, the City Website, other media sources and/or other appropriate means.

(3) The city secretary will promulgate application forms for advisory bodies and shall provide same to persons interested in appointments to the city's advisory bodies.

(4) The city secretary will provide the applications received by the city to the city council, for the councilmembers review, evaluation and consideration.

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(5) The mayor ~~and city council~~ will ~~review application forms submitted and~~ select his/her desired appointees from those applications provided by the city secretary and appoint those persons selected by him/her, and such individuals will serve on the advisory bodies, subject to the concurrence of the Council. Unless otherwise controlled by State or local law, any appointee may be removed for cause or no cause, at the will of the Council.~~.~~

(e) *(No change, except in numbering to become "(d)".)*

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(~~f~~e) The city manager shall provide an attendance report of all B~~b~~oards ~~, commissions and committees in December~~at the first Council meeting held in April ~~-~~of each year. The attendance report will detail the number of absences of each current member and status on all advisory body V~~v~~acancies.

<u>Part 4</u>: The following specific code provisions, previously adopted ordinances and prior resolutions related to the advisory body and Boards noted below, shall be amended, as necessary and appropriate, to reflect the general overarching unifying goals of the Council, as set forth in "Part 1," of this ordinance, *supra*, as follows:

A. ART IN PUBLIC PLACES [RESOLUTION R-2010-21]

<u>Establishment of the "Bastrop Art in Public Places Task Force ("Public Art Task Force").</u> The City Council hereby establishes a volunteer body, composed of a minimum of five (5), but no more than seven (7) members, identified and appointed by the City Council, to be known as the "Bastrop Art in Public Places Task Force," that will act as an advisory body to the City Council in matters related to the Bastrop Art in Public Places Program.

The Task Force members shall be appointed by the Mayor and confirmed by the Council for terms of three (3) years. Each seat on Task Force will be assigned a "place." Task Force members' terms of service shall be "staggered," so that the entire membership of the Task Force will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Task Force membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

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In the event of a vacancy, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

The members of the Task Force shall reside within the City's extraterritorial jurisdiction and/or the City of Bastrop.

B. AUTOMATED RED LIGHT ADVISORY COMMITTEE [ORDINANCE NO. 2011-4]

Sec. 12.11.003: Creation of Automated Red Light Advisory Committee

There is hereby created a City of Bastrop Automated Red Light Advisory Committee which, in recognition of the fact that time is of the essence, at the passage of this ordinance shall consist of the (6) members of the Bastrop City Council, unless a prior replacement appointment (as allowed by State law) was timely made. ~~. However, on or before September 1, 2011, individual members of the City Council may, in their sole discretion, appoint a citizen who resides in either the City Limits or the City's Extraterritorial Jurisdiction to take his/her place.~~ Each member of the Advisory Committee shall serve for ~~two~~ three (3~~2~~) years and each seat shall be assigned a "place". One place on the Advisory Committee was filled by a citizen, after appointment by a councilmember. This citizen member's term runs concurrently with the replaced Councilmember's service on the Council. In the event of a vacancy of the appointed citizen member, the councilmember who originally appointed the citizen member is responsible for reappointing a replacement ~~committee~~ citizen member. Any member who is appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact. The Advisory Committee shall meet annually or on an as needed basis. Pursuant to Texas Transportation Code, Sec. 707.003, the role of the Committee shall be to advise the local authority on the installation and operation of the photographic traffic signal enforcement system.

C. CEMETERY ADVISORY BOARD [ORDINANCE NO. 2010-6]:

That Section 15.2(b) of the Fairview Cemetery Ordinance 2009-31 is amended to read as follows:

a. (No Change.)~~.~~ ~~There is hereby created a city of Bastrop Cemetery Advisory Board which shall consist of six (6) members appointed by the City Council. The role of the Advisory Board shall be to:~~

~~i. Recommend rules to the City Council, as are necessary, concerning the use, care, control, management, restriction, and protection of the Fairview Cemetery;~~

~~ii. Advise the City Council regarding the management of the Fairview Cemetery; and~~

~~iii. Advise the City Council on any other issue the Advisory Board determines is necessary to the proper conduct of cemetery business and for the protection of the principles, plans, and ideas by which the Fairview Cemetery is to be operated.~~

b. The Advisory Board members shall be appointed by the Mayor and confirmed by the Council, for terms of three (3) years. Each seat on will be assigned a "place." Advisory Board members' terms of service shall be "staggered," so that the entire membership of the Advisory Board will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Advisory Board membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

In the event of a vacancy, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

The members of the Advisory Board shall reside within the City's extraterritorial jurisdiction and/or the City of Bastrop.

D. ARTICLE 3.02 CONSTRUCTION STANDARDS BOARD OF ADJUSTMENTS AND APPEALS

Sec. 3.02.001 Established; appointment of members

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There is hereby established a board, to be called the Construction Standards Board of Adjustments and Appeals, which shall consist of five (5) members and two (2) alternates. The board shall be appointed by the mayor and confirmed by the City Council.

Sec. 3.02.002 Composition

The Construction Standards Board of Adjustments and Appeals shall consist of five (5) members, each serving two (2) year terms. Such board members should be composed of individuals with knowledge and experience in the technical codes, such as design professionals, contractors and/or builders, and must reside within the City limits or ~~in the limits of the Bastrop Independent School District~~the City's extraterritorial jurisdiction. At least three (3) members of the board shall represent the following construction trades: plumbing, electrical, mechanical, and/or general contractor. In addition to the regular members, there should be two (2) alternate members, one (1) member at large from the building industry and one (1) member at large from the public. A board member shall not act in a case in which he has a personal or financial interest.

Sec. 3.02.003 Term of members; vacancies; absence from meetings

Each seat on the Board will be assigned a "place." Board members' terms of service shall be "staggered," so that the entire membership of the Board will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Board membership is divided into halves(1/2s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/2 of the places will draw for one (1) year terms, 1/2 of the places will draw for two (2) year terms.) After the first July meeting, staggering of membership, by place, will begin.

In the event of a vacancy, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

The members of the Advisory Board shall reside within the City's extraterritorial jurisdiction and/or the City of Bastrop.

~~The terms of office of the board members shall be staggered so no more than two members of the board are appointed or replaced in any 12-month period.~~ The two (2) alternates, if appointed, shall serve ~~one-year~~one (1) year terms. ~~Vacancies shall be filled for an unexpired term in the manner in which original appointments are required to be made.~~

~~Continued absence of any member from required meetings of the board shall, at the discretion of the City Council, render any such member subject to immediate removal from office. (1995 Code, Sec. 3.102(c)).~~Attendance requirements for the Board members are set forth in the Code, Sec. 1.02.002 (b), et seq.

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E. Sec. 1.15.501 Creation of Ethics Commission.

An Ethics Commission shall be created and consist of three (3) members, all of whom must reside within jurisdiction of the City, which for purposes of this Ordinance expressly includes the City's extraterritorial jurisdiction. Within sixty (60) days of its adoption of this Ordinance, each member of the City Council will submit to the City Attorney names of recommended appointees. The City Attorney will provide the recommended appointees to the Mayor, who will then appoint the three (3) members of the Ethics Commission with confirmation ~~, upon concurrence~~ by~~of~~ the members of the c~~C~~ity council. Members of the Ethics Commission may not hold or be a candidate for any City elected or appointed office any time during their service on the Ethics Commission.

Sec. 1.15.502 Terms/Limits.

Appointees to the Ethics Commission shall serve for terms of three (3) years, and each position shall be assigned a "place". However, in order to ensure continuity by implementing staggered terms of service, the first three (3) appointees shall draw lots so that one member serves a one (1) year term, the second serves a two (2) year term, and the third serves a three (3) year term. No person may serve more than two (2) consecutive three (3) year terms. A person may be reappointed after having been off the Ethics Commission for twelve (12) consecutive months.

Sec. 1.15.503 Ethics Commission Vacancies.

All vacancies on the Ethics Commission shall be filled by the City Council within 60 days of the vacancy, for the remainder of the unexpired term, by use of the general process noted above. Ethics Commission members shall hold office until their successors have been appointed and shall continue to hold office after their successors have been appointed for the limited purpose of disposing of all complaints filed and unresolved during that Ethics Commission member's term. Attendance requirements for the Commission members are set forth in the Code, Sec. 1.02.002 (b), et seq.

F. ARTICLE 14.03 HISTORIC LANDMARK PRESERVATION

Sec. 14.03.001 General

(a) and (b) *(No changes.)*

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(c) Historic landmark commission created. There is hereby created a commission to be known as the City Historic Landmark Commission.

(1) The Commission shall consist of seven (7) members, five (5) of whom shall be residents of the City and no more than two (2) of whom may be residents of the extraterritorial jurisdiction. The members shall be~~, to be~~ appointed by the mayor ~~with approval~~and confirmed by the City Council. Membership shall be as follows:

(A) One member shall be an architect, planner, or representative of a design profession;

(B) One member shall be a representative elected by the County Historical Society;

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(C) One member shall be a licensed real estate professional;

(D) One member shall be an owner of an historic commercial structure or property;

(E) One member shall be an owner of an historic residential structure or property;

(F) One member shall be a member from the City's Planning and Zoning Commission;

(G) One member shall be a general resident of the City.

(2) All commission members, regardless of background, shall have a known and demonstrated interest, competence, or knowledge in historic preservation within the City.

(3) Commission members shall serve for a term of ~~two~~ three (3) years, with the exception of the member who is serving on the Commission as the Planning and Zoning Commission representative, and that member shall serve for a term that is concurrent with that member's Planning and Zoning Commission term.

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(4) Each seat on the Commission will be assigned a "place." Commission members' terms of service shall be "staggered," so that the entire membership of the Commission will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Commission membership is divided into thirds (1/3s). Initial staggering of the membership will

Formatted: Indent: Left: 1.25", Hanging: 0.25" be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), “draw lots” to determine which “place” will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

(5) In the event of a vacancy on the Commission, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

(6) Attendance requirements for the Commission members are set forth in the Code, Sec. 1.02.002 (b), et seq.

~~, with the exception that the initial term of two members shall be one year, and two members shall be three years, and the further exception that the member on the Planning and Zoning Commission shall serve for a term concurrent with that member’s Planning and Zoning Commission term.~~

G HOUSING AUTHORITY [RESOLUTION NO. R-2001-15]

(1) ~~WHEREAS, the City previously passed a Resolution stating that~~T~~t~~he Bastrop Housing Authority should be governed by ~~seven~~ five (~~7~~5) commissioners and, further, that ~~two~~ one (~~2~~1) of the commissioners should be tenants of a public housing project, in compliance with the Local Government Code, §392.0331.~~; and ….~~

(2) The~~re shall be five (5)~~ commissioners ~~on the governing body of the Bastrop Housing Authority, appointed~~ shall be appointed for terms of three (3) years by the Mayor of Bastrop, Texas and confirmed by the Council. ~~; and~~

(3) One of the commissioners of the Bastrop Housing Authority shall be residents (“Resident Members”) of a public housing project over which the Bastrop Housing Authority has jurisdiction. ___ (#) of the commissioners shall be residents of the City and up to ___ (#) of the Commissioners may reside within the City’s extraterritorial jurisdiction, so long as that ETJ residence is also located within five (5) miles of the City's corporate limits.

(4) Each seat on the commission will be assigned a “place.” Commission members’ terms of service shall be “staggered,” so that the entire

membership of the Commission will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Commission membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

(5) In the event of a vacancy on the Housing Authority's' governing body, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

(6) Attendance requirements for the commissioner are set forth in the Code, Sec. 1.02.002 (b), et seq.

H BASTROP CODE OF ORDINANCES Chapter 10 ARTICLE 10.2 IMPACT FEES; Division 1. Generally

Sec. 10.02.006 Definitions

Advisory committee. The advisory committee shall consist ~~, appointed by the City Council, consisting~~ of at least five (5) members, appointed by the Mayor and confirmed by the Council, to serve terms of three (3) years. None of the committee members may be ~~which are not~~ employees of the City, and at least forty ~~not less than 40~~ percent (40%) of ~~which~~ the members shall be representatives of the real estate, development, or building industries, and, if impact fees are to be applied within the extraterritorial jurisdiction of the City, the membership shall include~~ing~~ one (1) member ~~representing~~ who resides within and represents the interests of those living within the extraterritorial jurisdiction. Alternatively, the committee may ~~; or~~ consist~~ing~~ of the members of the City's Planning and Zoning Commission, but in this case, the membership shall also include~~ing~~ one regular or ad hoc member who is not an employee of the City and ~~which~~ who is representative of the real estate, development, or building industry, and, if impact fees are to be applied within the extraterritorial jurisdiction of the City, the membership shall include one (1) member who resides within and represents the interests of those living within~~one representative of the~~ extraterritorial jurisdiction area. The ~~; which~~ committee is appointed to regularly review and update the capital improvements program in accordance with the requirements of Chapter 395 of the Texas Local Government Code, and its successors.

Each seat on the committee will be assigned a "place." Committee members' terms of service shall be "staggered," so that the entire membership of the committee will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the committee membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

In the event of a vacancy on the committee, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

Attendance requirements for the commissioner are set forth in the Code, Sec. 1.02.002 (b), et seq.

I. LIBRARY BOARD [ORDINANCE NO. 2008-12]

ARTICLE 1.1900 CITY LIBRARY BOARD

Sec. 1.901 Library Board Created

Sec. 1. 902 Membership of the Board

The Board shall consist of nine (9) members, appointed ~~in accordance with the City Charter~~by the Mayor and confirmed by the City Council. E~~, at lease e~~ight (8) members ~~of whom~~ shall be ~~citizens~~ residents of the City of Bastrop, and one (1) member ~~who~~ may be a resident of Bastrop County who resides within the ~~Bastrop Independent School District~~City's extraterritorial jurisdiction. All members shall ~~, to~~ serve without compensation for a term of three (3) years. ~~Board terms will run from June 1 through May 31. Terms will be staggered with three board positions expiring per year.~~

Each seat on the Board will be assigned a "place." Board members' terms of service shall be "staggered," so that the entire membership of the Board will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Board membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

In the event of a vacancy, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

Attendance requirements for the Board members are set forth in the Code, Sec. 1.02.002 (b), et seq.

Library Board members will recruit new and replacement members and make recommendations to the City Council.

J. MAIN STREET ADVISORY BOARD [RESOLUTION NO. R-2006-28]

The Main Street Program Board~~, which~~ shall be composed of nine (9) regular voting members, whom shall be appointed by the Mayor and confirmed by the City Council to serve for three (3) year terms. The Council may appoint additional *ex officio* members and/or positions, who shall be identified to serve on the Board.

Each seat on the Board will be assigned a "place." Board members' terms of service shall be "staggered," so that the entire membership of the Board will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Board membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

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In the event of a vacancy, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.

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~~At the first scheduled meeting of the appointed Board, the members shall draw lots related to the terms of service for each Board member, so that the terms of all members are staggered. [By way of example only, if the Board consists of 12 members, and the term of service of each member is 3 years, then, four (4) members shall serve a one (1) year term, four (4) members shall serve a two (2) year term, and the remaining four (4) members shall serve a three (3) year term.]~~ The By Laws of the Board shall address procedural issues, such as but not limited to *quorum* counts and required attendance by members, which By Laws shall conform with the Council's attendance requirements for the Board members as set forth in the Code, Sec. 1.02.002 (b), et seq. The By Laws shall ~~to~~ fully outline member responsibilities and ~~to~~ provide guidance for the participation of the *ex officio* members, as well as regular members.

K. MUNICIPAL SIGN REVIEW BOARD

Sec. 3.20.022 Municipal sign review board; variances

(a) Municipal sign review board. There is hereby created and established a board to be called the "Bastrop Municipal Sign Review Board." This board is authorized to review applications for variances from the City's sign code, conduct public hearings on said applications for variances from the City's sign code, and is authorized to grant or deny such variances, pursuant to the terms of this section of the City sign code.

(1) ~~(1)~~ The municipal sign review board shall be composed of the members of the Zoning Board of Adjustment, which consists of five (5) regular members and two (2) alternate members who shall be appointed by the mayor, subject to confirmation by the City Council, in accordance with the City Charter and State law. Each seat on the Board will be assigned a "place." Members shall serve for a period of two (2) years and/or until their successors are duly appointed and qualified. Three (3) regular board members and one (1) alternate member shall be appointed to serve for the two-year term on odd-numbered years, and two (2) regular board members and one (1) alternate board member shall be appointed to serve for the two-year term on the even-numbered years. A member of the board may also be a member of another City board or commission. Members may be removed by a majority vote of the members of the City Council, for cause on a written charge after a public hearing. Any vacancy of a regular member shall be filled by an alternate member for only the unexpired term of the member whose terms becomes vacant.

(2) Attendance requirements for the Board members are set forth in the Code, Sec. 1.02.002 (b), et seq.

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L. Article 1.10 PARKS

Sec. 1.10.001 Parks ~~board~~Board

(a) Created; composition; compensation; appointment. There is hereby created a Parks Board of the City to be composed of eight (8) regular members and one special member, for a total of nine (9) members. ~~, who shall not be of the same sex.~~ The special member shall be the Superintendent of the Bastrop State Park, or his/her designee. All members shall be appointed by the Mayor and confirmed by the City Council and shall serve without compensation by the City for terms of three (3) years.~~, and all members shall be appointed as follows: all of said board shall be appointed by the mayor with the approval of the City Council.~~ The members shall be known to be interested in public parks and public recreation and the proper use of the leisure time of the people of city.

(b) Terms of members. Each seat on the Board will be assigned a "place." Board members' terms of service shall be "staggered," so that the entire membership of the Board will not be subject to replacement at any single point in time. To the extent possible, staggering shall be done so that the Board membership is divided into thirds (1/3s). Initial staggering of the membership will be accomplished by having all appointees/members who are serving as of the first annual meeting following approve and passage of this ordinance (held in July), "draw lots" to determine which "place" will have what number of service in the transition period (e.g., 1/3 of the places will draw for one (1) year terms, 1/3 of the places will draw for two (2) year terms, and the remaining 1/3 of the places will draw for three (3) year terms.) After the first July meeting, staggering of membership, by place, will begin.

~~members of said board shall serve for two-year terms. Immediately upon appointment, all members will draw lots for terms so that two (2) such members shall serve an one-year term; three (3) such members shall serve two-year terms. Thereafter, all successors of such members shall be appointed by the mayor with approval of the City Council for a term of two (2) years.~~

(c) Vacancies. In the event of a vacancy, an individual appointed to fill the vacancy will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.
~~All vacancies in said board occurring prior to the expiration of a member's term shall be filled in the manner herein set forth for initial appointment.~~
(d) Attendance. Attendance requirements for the Board members are set forth in the Code, Sec. 1.02.002 (b), et seq.

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M. BASTROP CODE OF ORDINANCES; CHAPTER 14 ZONING – EXHIBIT A SECTION 8 PLANNING AND ZONING COMMISSION

8.2 CREATED; MEMBERSHIP; OFFICERS:

There is hereby created, in accordance with Subchapter 211.007 of Vernon's Texas Local Government Code and the City Charter, a Planning and Zoning Commission which shall consist of nine (9) citizens form the City of Bastrop. Members shall be appointed by the Mayor and confirmed by City Council for a term of three (3) years. Terms of one-third (1/3) of the Commission shall expire each year upon June 30th, or until a successor is appointed. Vacancies and unexpired terms of members shall be filled by the appointment of the Mayor and confirmed by Council. These appointments shall be for the remainder of the term.

Members may be removed from office at any time by a majority vote of the City Council for any reason. All members shall serve without compensation.

Attendance requirements for the Board members are set forth in the Code, Sec. 1.02.002 (b), et seq. ~~Any member absent from three (3) regular, consecutive meetings or a total of five (5) regular monthly meetings for the calendar year, shall be deemed to have vacated such office.~~

The City staff shall keep minutes of all meetings held by the Planning and Zoning Commission and full record of all recommendations to be made by the Planning and Zoning Commission to the City Council. A Chairman and Vice-chairman shall be elected by the Planning and Zoning Commission from its membership, each to hold office for one (1) year or until replaced by a majority vote of the Commission.

N. PUBLIC TREE ADVISORY BOARD [ORDINANCE NO. 2010-31]

Sec. 1.13.004 Establishment of a Public Tree Advisory Board.

A. Membership. The Public Tree Advisory Board shall be composed of the then seated members of the Bastrop Parks Board. Additional duties of Parks Board members, pertaining specifically to the Public Tree Care Ordinance, include the following. All provisions related to membership service, including appointment by place, filling vacancies, residency requirements, attendance and terms of service are the same as those applicable to the Bastrop Parks Board.

O. BASTROP CODE OF ORDINANCES; CHAPTER 14 ZONING – EXHIBIT A SECTION 9 ZONING BOARD OF ADJUSTMENT (ZBA)

9.2 MEMBERSHIP; TERMS OF OFFICE

A. The Zoning Board of Adjustment shall consist of five (5) regular members and two (2) alternate members who shall be appointed by the Mayor and ~~, subject to~~ confirmed ~~ation~~ by the City Council, in accordance with the City Charter and State law.

B. Board members shall serve for a period of two (2) years and until their successors are duly appointed and qualified. Three (3) regular Board members and one (1) alternate member shall be appointed to serve for the two (2) year term on the odd numbered years, and two (2) regular Board members and one (1) alternate Board member shall be appointed to serve for the two (2) year terms on the even numbered years. Notwithstanding any other ordinance or prohibition to the contrary, a member of the Board may also be a member of another City board or commission.

C. Members of the Board shall regularly attend meetings and public hearings of the Board, and shall serve without compensation. Attendance requirements for the Board members are set forth in the Code, Sec. 1.02.002 (b), et seq.

D. Members may be removed by majority vote of the members of the City Council, for cause on a written charge after a public hearing. Board members may be appointed to succeed themselves.

E. Any vacancy of a regular member shall be filled by an alternate member only for the unexpired term of the member whose term becomes vacant. ~~Any member absent from three (3) regular consecutive meetings, without excuse b the Board, shall be deemed to have vacated his/her position on the Board, unless such absences were due to sickness of the member or of the member's family, with leave being first obtained from the Chairperson of the Board. Vacancies shall be filled by appointment of the Mayor, subject to confirmation by the Council.~~

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Part 5: All other provisions of the City's Code or Ordinances shall remain in full force and effect.

Part 6 : This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

Part 7 : If any provision of this ordinance or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 8 : The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This Ordinance shall become effective and be in full force and effect in accordance with the provisions of the Charter of the City of Bastrop.

READ ~~PASSED~~ AND APPROVED ON FIRST READING ON THIS 12th DAY OF JUNE, 2012.

PASSED AND APPROVED ON SECOND READING ON THE ____ DAY OF _________, 2012.

APPROVED:

ATTEST:

____
Mayor Terry Orr

____
Teresa Valdez, City Secretary

APPROVED AS TO FORM:

____
Jo-Christy Brown.
City Attorney

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CITY OF BASTROP **AGENDA ITEM: D.3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 4, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Consideration, discussion and possible action on a request from Kenny Dryden for a Variance to Bastrop City Code Chapter 4, Section 4.09.002, to drill a water well within the Bastrop City limits.**

2. Party Making Request: **James Miller, Water & Wastewater Director**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

See attached letter from Mr. Kenny Dryden. Mr. Dryden is requesting a Variance to Bastrop City Code Chapter 4, Section 4.09.002 (copy attached) to drill a water well at 120 Highway 21 East, Bastrop, Texas.

Mr. Dryden has completed the Request For Variance – Permit Application including all attachments which include: Proof of Driller's Insurance, Diagram of Plans for Well and Copy of Well Permit issued by Lost Pines Ground Water Conservation District.

4. Policy Implication: ____________________

5. Budgeted: _________Yes _________No N/A
   Bid Amount: __________ Budgeted Amount: __________
   Under Budget: __________ Over Budget: __________
   Amount Remaining: __________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: ____________________

9. Advisory Board: _________Approved _________Disapproved _________None

10. Manager's Recommendation: _________Approved _________Disapproved _________None

11. Action Taken: ____________________

Sec. 4.09.002 Variances

Variances for well installation, drilling, excavation and surface mining operations are issued by the city council upon approval of a petition for a variance to conduct a well installation, drilling, excavation or surface mining operation(s) within the city limits. All petitions for variances must be in writing, addressed to the city council and include, at a minimum, the following information: name, address, and phone number of petitioner; physical address for which the variance is being requested; petitioner's relationship to the property; detailed description of the operation to be conducted; period of time for which the variance is sought; and any other information deemed pertinent by either the city manager or the petitioner. The city council shall evaluate all information pertinent to the variance request. The city council will endeavor to make a determination with regards to the variance within thirty (30) days of the receipt of the administratively complete petition. The decision of the city council is final and not subject to appeal. (Ordinance 2007-31, sec. 3, adopted 11/13/07)

Teresa Valdez

Secretary, city of Bastrop

RE request for variance to drill a water well

Enclosed please find a completed application for a variance for a water well application

Please put this on the city council agenda.

Thank you

Kenny Dryden

4311 bunny run

Austin Texas 78746

512 750 0235

REQUEST FOR VARIANCE - Permit Application

Request For Variance To Drill A Water Well Within The Bastrop City Limits
If approved, this form will also serve as the Well Drilling Permit Application

---

Applicant's Name: Kenny Dryden **Site Address:** 120 Hwy 21 East

Mailing Address: 4311 Bunny Run

Austin Tx Zip 78746 **TAX ASSESSORS PARCEL #** ______

Email: DRyden@Texas.net Phone: ( ) ______

Is the applicant the ***OWNER*** *of the property?* Yes / No *If no, list relationship to property:* ______

Well Driller: Jimmy's Well Service **Consultant:** ______

Driller's Certificate Number: Lc# 58556WKLR Mailing Address: ______

Mailing Address: PO Box 70 ______ Zip ______

Bastrop Zip 78602 Phone: ( ) ______ Fax:( ) ______

Phone: (512) 303-4473 Fax:( ) ______

Purpose of Water Well: Domestic ______ Irrigation/Ag X Commercial ______ Other ______

If "Other", please describe purpose: ______

Well Description: Approximate Size/Depth 6¼ case 650' Location of Well 120 Hwy 21 East

Cost Estimate For Well (Including Specification) $ 30,000

NOTE: A copy of the engineering plans or detailed description of the operation to be conducted MUST be attached to this application as ***Exhibit 'A"***.

KD (initials) **Applicant agrees that after the Variance is granted by the Council, but *prior* to the issuance of the well drilling permit by the City, the Applicant must provide documentation to the Director of Water and Wastewater that he/she has received a well drilling permit from the Lost Pines Ground Water Conservation District (or other applicable authority).**

KD (initials) **Applicant agrees that NO DRILLING will be allowed until the Permit for Well Drilling has been issued by the City of Bastrop's Water and Wastewater Director.**

KD (initials) **Applicant agrees that Driller (listed above) has or will perform all of the necessary line checks prior to beginning the requested work on the property.**

KD (initials) **Applicant agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Applicant.**

KD (initials) **Applicant and/or Driller must provide the City with written documentation of the Driller's valid certificate of insurance, covering the general liability for the proposed drilling activities, in the minimum amount of $1 million US Dollars. In addition, Driller agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Driller.**

KD (initials) **Applicant agrees that this Variance shall remain valid and in affect for 120 days from the date executed by the City. A single extension of 60 additional days may be requested, in writing, by the Applicant and may be granted at the discretion of the Director of Water and Wastewater.**

Indemnity Clause:

To the fullest extent permitted by law, the Driller and the Applicant shall indemnify and hold harmless the City and its' officers, agents, affiliates and employees from and against all claims, damages, losses and expenses, including, but not limited to attorney's fees, whether incurred in the investigation or defense of same, arising out of or related to the performance of any of the driller's activities on the property, whether for bodily or personal injury, sickness, disease or death, or injury to or destruction of personal property, including the loss of use of any personal property, in whole or in part, by any negligent, grossly negligent or intentional act or omission of the driller or anyone directly or indirectly employed by or working at the direction of or in concert with the driller.

Pursuant to Section 4.09.002 "Variances" of Chapter 4, Business Regulations, Article 4.09 "Drilling or Mining"; I, Kenny Dryden (Name of Applicant), allege that strict compliance with the City's Code of Ordinances would result in undue hardship and hereby request that a variance for water well drilling be granted.

Acknowledged and Agreed:

Applicant / Property Owner

5-30-12
Date

Notary:

State of Texas
County of Travis

Sworn to and subscribed before me on the 30th day of May, 20 12
by Kyle M. Brady.

(Seal) KYLE M. BRADY
Notary Public, State of Texas
My Commission Expires
September 15, 2015

Notary Public's Signature

Acknowledged and Agreed:

Well Driller

5-25-12
Date

Notary:

State of Texas
County of BASTROP

Sworn to and subscribed before me on the 25 day of MAY, 2012

by ______________________.

(Seal)

KENNETH ... My Commission Expires ...

Notary Public's Signature

This section to be completed by Mayor of City of Bastrop:

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BASTROP FINDS THAT:

The circumstances required for granting approval of the above described variance, as set out in Section 4.09.002 of the Code of Ordinances do exist on the Property, and therefore, after consideration of the input received from the Applicant and the City's Staff, the request to grant the variance to the Applicant IS HEREBY GRANTED, with the following conditions, if any:

The above request for a well drilling variance was heard and granted on ______________________ by the City Council of Bastrop.
Date

Ordered and Executed on Behalf of the City Council:

____
Mayor, City of Bastrop

STATE OF TEXAS §
COUNTY OF BASTROP §

I, Teresa Valdez, City Secretary of the City of Bastrop, hereby certify that the attached "Action of the City Council of the City of Bastrop Granting a Variance to Drill a Well Within the City Limits" is a true and correct copy of the original document located in the City Secretary's Office, and I further certify that such document accurately reflects the action granting a variance taken by the City Council on ______________________________, 20_____.

____
Teresa Valdez
City Secretary
City of Bastrop

America First Insurance®
Member of Liberty Mutual Group

Coverage Is Provided In:
West American Insurance Company

Commercial General Liability Declarations -Revised

Basis: Occurrence

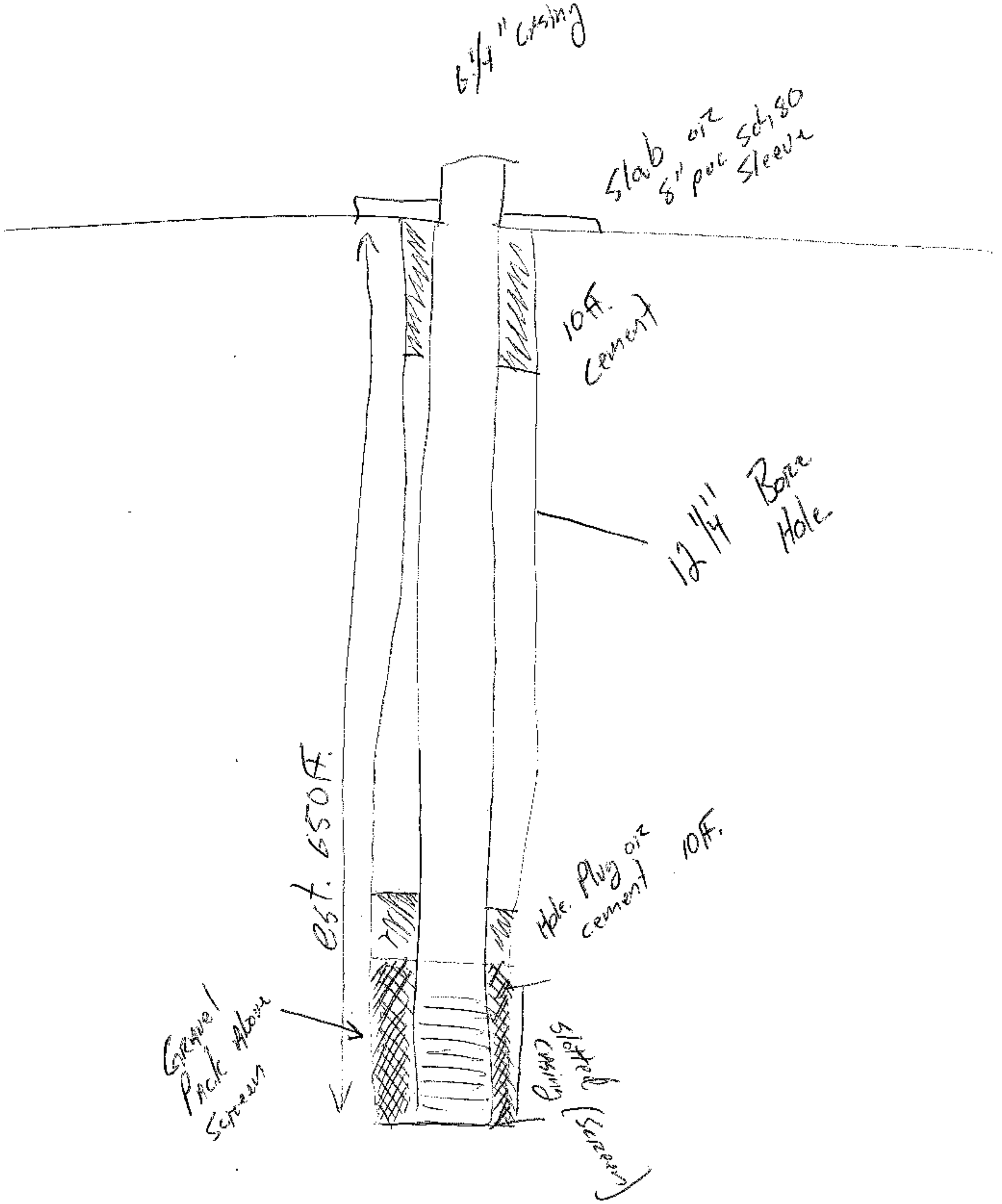
Policy Number:
BKW (12) 52 66 25 69
Policy Period:
From 01/12/2011 To 01/12/2012
12:01 am Standard Time at Insured Mailing Location

Named Insured	Agent
DAVID ODOM DBA JIMMY'S WELL SERVICE	(512) 343-0280 CCIM INC

SUMMARY OF LIMITS AND CHARGES

Commercial General Liability Limits of Insurance	DESCRIPTION	LIMIT
	Each Occurrence Limit	1,000,000
	Damage To Premises Rented To You Limit (Any One Premises)	100,000
	Medical Expense Limit (Any One Person)	10,000
	Personal and Advertising Injury Limit	1,000,000
	General Aggregate Limit (Other than Products - Completed Operations)	2,000,000
	Products - Completed Operations Aggregate Limit	2,000,000

EXHIBIT A
[Diagram of Plans For Well]



LOST PINES GROUNDWATER CONSERVATION DISTRICT DRILLING REGISTRATION

Application Number: 5862242

Date Of Application: 5/11/2012

Owner:

Kenny
L
Dryden

Address:

4311 Bunny Run
Austin
T 78746-

Type Of Well: Exempt Domestic

It has been determined that the above applicant plans to drill a water well which would be exempt under Lost Pines Groundwater Conservation District rule 8.6. The applicant has registered the well with the District and may proceed with the drilling of the well. The drilling must comply with Lost Pines Groundwater Conservation District rules and must be completed within one hundred eighty (180) days.

Joe Cooper, General Manager
Lost Pines Groundwater
Conservation District

5-11-12
Date

This section to be completed by the Director of Water and Wastewater

Forms Verification:

jm ☑ Approved Variance Request Application
jm ☐ Proof of Driller's Insurance (attached)
jm ☑ Exhibit A (Diagram of Plans For Well)
☐ Certificate of Authenticity of Variance From City of Bastrop
☐ Copy of the City Council Minutes Reflecting the City's Final Action To Approve This Variance
jm ☐ Copy of Well Permit (Issued by Lost Pines Ground Water Conservation District or other applicable authority.)

Permit # ______________________ for water well drilling inside the city limits of Bastrop has been approved and issued to __________________________ on this _____ day of _____________, 20____.

Acknowledged By:

____
Director, Water and Wastewater, City of Bastrop

CITY OF BASTROP **AGENDA ITEM D.4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 4, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Discussion, consideration and possible action on the Preliminary Plat for Hunters Crossing, Section 9C being approximately 3.102 acres of land situated in the Hunters Crossing Subdivision, located on State Highway 304 and Home Depot Way in the City limits of Bastrop, Texas.**

2. Party Making Request: **Forestar (USA) Real Estate Group**

3. Nature of Request: (Brief Overview) Attachments: Yes XXXX No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes _________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ______________________________

8. Staff Recommendation: **Staff recommends approval of the Preliminary Plat for Hunters Crossing, Section 9C.**

9. Advisory Board Recommendation: XXXX Recommended Approval _____Disapproval _____None

The Planning and Zoning Commission conducted a meeting on May 31, 2012 and voted 5-0 to recommend approval of the Preliminary Plat for Hunters Crossing, Section 9C.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________
____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: **June 12, 2012**

Project Description:
Discussion, consideration and possible action to approve a Preliminary Plat for Hunters Crossing Section 9C, being approximately 3.102 acres of land situated in the Hunters Crossing Subdivision, located on State Highway 304 and Home Depot Way in the city limits of Bastrop, Texas.

Item Summary:

Owner:	Forestar (USA) Real Estate Group
Applicant:	Carlson, Brigance & Doering Civil Engineering and Surveying
Location:	Located in the City Limits
Utilities:	City water, sewer, and Bluebonnet electric
Zoning:	PD, Planned Development

Background:
This area was previous platted as part of Hunters Crossing Section 8, but was recently vacated by City Council. This new plat Section 9C, is a portion of the previous vacated plat, located on the corner of SH 304 and Home Depot Way. This property was identified as commercial in the Hunters Crossing Master Plan. At this time the lot is proposed as a gas station and commercial shopping center.

Prior to development this property will have to be submitted through the Site Development application process.

Basis of Support:
Staff supports the preliminary plat for Hunters Crossing Section 9C Subdivision. The plat meets all other subdivision requirements.

Special Considerations: None.

Comments: Eight (8) adjacent property owner notifications were mailed 5/11/2011. No public comment has been received from the property owners notified.

Staff Recommendation:
Staff recommends approval of the requested Preliminary Plat for Hunters Crossing Section 9C, being approximately 3.102 acres of land situated in the Hunters Crossing Subdivision, located on State Highway 304 and Home Depot Way in the city limits of Bastrop, Texas.

Planning and Zoning Recommendation:
The Planning and Zoning Commission conducted a meeting on May 31, 2012 and voted 5-0 to recommend approval of the Preliminary Plat for Hunters Crossing, Section 9C.

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

Attachments: Preliminary Plat and location map

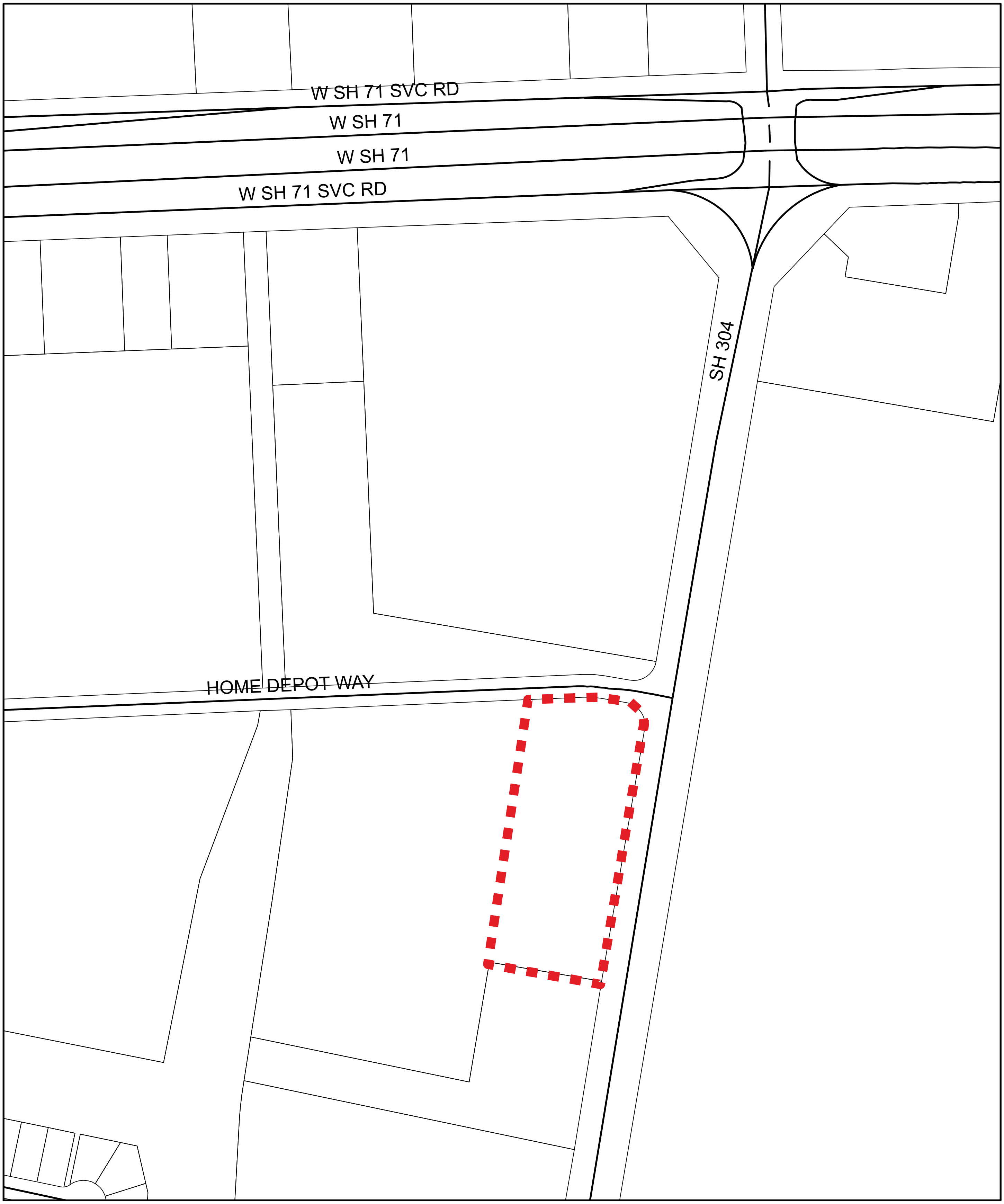
BASTROPTX
Heart of the Lost Pines
Est. 1832

06/06/2012

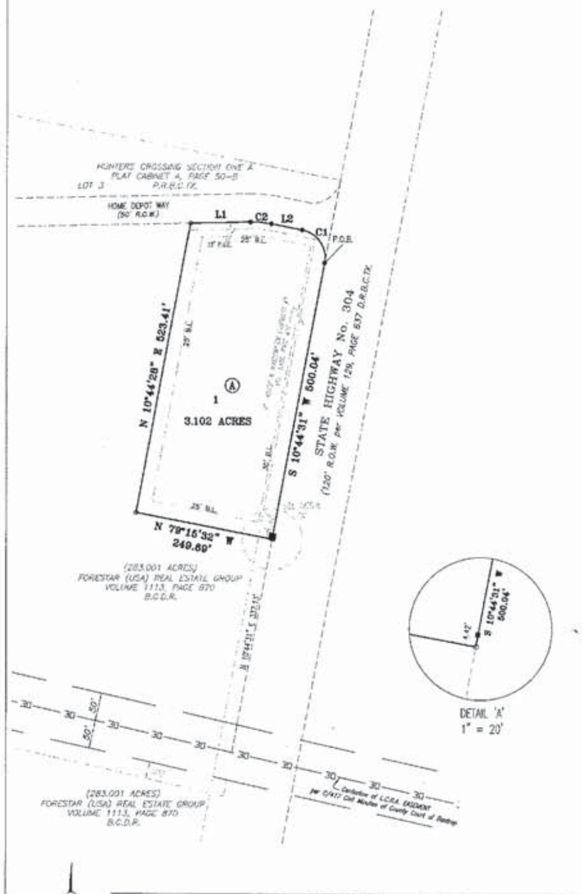
Property Location Map

Preliminary Plat for Hunter's Crossing
Section 9C

Legend
roads
Parcels



FINAL PLAT OF
HUNTERS CROSSING SECTION NINE C



CURVE TABLE					
CURVE	RADIUS	LENGTH	CHORD	CHORD BEARING	TANGENT
C1	50.00'	78.54'	70.71'	S34°15'32"E	50.00
C2	180.00'	38.01'	37.94'	S85°18'33"E	19.08

LINE TABLE		
LINE	LENGTH	BEARING
L1	108.00	N88°38'35"E
L2	56.37	S79°15'32"E

SCALE 1" = 100'

LEGEND

- ■ CONCRETE MONUMENT
- ○ IRON ROD SET
- ● IRON ROD FOUND
- 1 LOT NUMBER
- (A) BLOCK LETTER
- B.L. BUILDING SETBACK LINE
- P.U.E. PUBLIC UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- HV HIGH VOLTAGE POWER LINE

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

THAT, FORESTAR (USA) REAL ESTATE GROUP INC., FORMERLY SABINE INVESTMENT COMPANY, ACTING HEREIN BY AND THROUGH DARLENE LOUK, VICE PRESIDENT AND BEING OWNER OF THAT CERTAIN 283.001 ACRES OF LAND OUT OF THE NANCY BLAKEY SURVEY, ABSTRACT NO. 98, SITUATED IN BASTROP COUNTY, TEXAS, AS CONVEYED TO SABINE INVESTMENTS COMPANY, BY DEED RECORDED IN VOLUME 1113, PAGE 870, OF THE DEED RECORDS OF BASTROP COUNTY, TEXAS, DO HEREBY SUBDIVIDE 3.102 ACRES OF LAND, IN ACCORDANCE WITH THE ATTACHED MAP OR PLAT, TO BE KNOWN AS

"FINAL PLAT OF HUNTERS CROSSING SECTION NINE C",

AND DOES HEREBY DEDICATE TO THE PUBLIC, THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND, THIS THE ____ DAY OF ______________, 20___, A.D.

____
DARLENE LOUK, VICE PRESIDENT
FORESTAR (USA) REAL ESTATE GROUP INC.
6300 BEE CAVE ROAD
BLDG. II, SUITE 500
AUSTIN, TEXAS 78746

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED STEVE MILLS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT OF WRITING, AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND AND SEAL OF OFFICE, THIS THE ____ DAY OF ______________, 20____ A.D.

____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

I, ROSE PIETSCH, CLERK OF BASTROP COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ___ DAY OF ______________, 20____ A.D., IN THE PLAT RECORDS OF SAID COUNTY AND STATE IN PLAT CABINET _____ PAGE(s)__________, FILED FOR RECORD AT ______ O'CLOCK __M., THIS ____ DAY OF ______________, 20____ A.D.,

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THE ___ DAY OF ______________, 20____ A.D.

______________________, COUNTY CLERK, BASTROP COUNTY, TEXAS

____
BY: DEPUTY

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

I, DOUGLAS R. RUMMEL, JR., P.E. DO HEREBY CERTIFY THAT THE STREETS AND DRAINAGE DESIGN, AS SHOWN HEREON, COMPLIES WITH THE SUBDIVISION REGULATIONS FOR THE CITY OF BASTROP, AND THAT THE 100 YEAR FLOOD PLAIN IS AS SHOWN AND WILL BE CONTAINED WITHIN THE DRAINAGE EASEMENT AND OR DRAINAGE RIGHT-OF-WAY, AS SHOWN HEREON.

ENGINEERING BY: [signature] DATE 3/28/12
DOUGLAS R. RUMMEL, JR., P.E. NO. 97387
CARLSON, BRIGANCE & DOERING, INC.
5501 WEST WILLIAM CANNON DRIVE
AUSTIN, TEXAS 78749
(512) 280-5160
dougjr@cbdeng.com

STATE OF TEXAS ★ DOUGLAS R. RUMMEL, JR. 97387 LICENSED PROFESSIONAL ENGINEER
CARLSON, BRIGANCE & DOERING, INC. ID# F3791

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

THAT I, AARON V. THOMASON, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATION OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS. ALL EASEMENTS OF RECORD HAVE BEEN IDENTIFIED ON THIS PLAT TO THE BEST OF MY KNOWLEDGE.

SURVEYED BY: [signature] DATE 28 Mar 2012
AARON V. THOMASON – R.P.L.S. NO. 6214
CARLSON, BRIGANCE & DOERING, INC.
5501 WEST WILLIAM CANNON DRIVE
AUSTIN, TEXAS 78749
(512) 280-5160
aaron@cbdeng.com

STATE OF TEXAS REGISTERED AARON V. THOMASON 6214 PROFESSIONAL LAND SURVEYOR

APPROVED THIS _____ DAY OF __________, 20____, BY THE CITY COUNCIL OF BASTROP COUNTY, TEXAS.

APPROVED:

____
TERRY ORR,
MAYOR OF THE CITY OF BASTROP, TEXAS

ATTEST:

____
CITY SECRETARY,
CITY OF BASTROP, TEXAS

FLOOD PLAIN NOTE:

NO PORTION OF THIS TRACT LIES WITHIN A DESIGNATED FLOOD HAZARD AREA, ZONE A, AS SHOWN ON THE FEDERAL FLOOD INSURANCE ADMINISTRATION RATE MAP NO. 48021 C 0355 E, FOR BASTROP COUNTY TEXAS, DATED JANUARY 19, 2006.

GENERAL NOTES:

1. LOT 1 IS A COMMERCIAL LOT.
2. BUILDING LINES SHALL CONFORM TO THE P.D.D. ORDINANCE APPROVAL BY THE CITY OF BASTROP.
3. A 12' PUE IS HEREBY DEDICATED ADJACENT TO AND PARALLEL WITH ALL THE STREETS IN THIS SUBDIVISION. CONSTRUCTION WITHIN THE P.U.E. BY PRIVATE LOT OWNERS IS SUBJECT TO THE RESTRICTIONS AS SET OUT IN THE HUNTERS CROSSING P.D.D. ORDINANCE AS APPROVED BY THE CITY OF BASTROP.
4. LOTS IN THIS PLAT ARE SUBJECT TO "ACCELERATION FEES" FOR WATER AND WASTEWATER SERVICE FROM THE CITY OF BASTROP. THESE "ACCELERATION FEES" ARE NOT TO EXCEED $2,800 PER SERVICE UNIT EQUIVALENT (SUE) AS PER DEVELOPER AGREEMENT VOLUME 1353, PAGE 640 BCDR.
5. THE LOT IN THIS PLAT IS PART OF PLANNED DEVELOPMENT ZONING, THE CITY OF BASTROP CURRENT ORDINANCE.
6. LOTS IN THIS PLAT ARE WITHIN THE HUNTERS CROSSING PUBLIC IMPROVEMENT DISTRICT (PID). THE LOTS, AND ALL OTHER PROPERTY WITHIN THE PID, ARE SUBJECT TO PID ASSESSMENTS. THE PID IS RESPONSIBLE FOR MAINTENANCE OF COLLECTOR STREET RIGHT OF WAY LANDSCAPING, PARKLAND AND TRAIL MAINTENANCE, LANDSCAPING AND DRAINAGE RIGHT-OF-WAY. OBLIGATIONS TO PRIVATE PROPERTY OWNERS ARE SET FORTH IN THE CURRENT ORDINANCE AS APPROVED BY THE CITY OF BASTROP.
7. THE DEVELOPER, FORESTAR AND THEIR ASSIGNS ARE RESPONSIBLE FOR INSTALLATION AND MAINTENANCE OF LANDSCAPE, IRRIGATION AND PEDESTRIAN FEATURES IN ADJACENT RIGHT-OF-WAYS. PER THE P.D.D.
8. A WATERLINE EASEMENT IS HEREBY DEDICATED TO THE CITY OF BASTROP WHICH EXTENDS 7.5 FEET IN EITHER DIRECTION FROM A WATERLINE, WATERLINE FITTING, WATER METER, SERVICE TAP, OR FIRE HYDRANT WHICH MAY BE INSTALLED WITHIN THIS SUBDIVISION AND WHICH MAY BE DEDICATED TO THE CITY OF BASTROP FOR ACCESS BY IT'S EMPLOYEES OR AGENTS FOR THE PURPOSE OF MAINTENANCE, OPERATION, REPAIR, REPLACEMENT, OR ABANDONMENT.
9. ALL STORMWATER FLOWS AND DRAINAGE PATTERNS SHALL BE IN CONFORMANCE WITH THE STONE CREEK ENGINEERING DRAINAGE STUDY TITLED HUNTERS CROSSING, BASTROP, TEXAS HYDROLOGIC AND HYDRAULIC ANALYSIS FOR FEMA CONDITIONAL LETTER OF MAP REVISION BY STONE CREEK ENGINEERING SERVICES, INC., DATED FEBRUARY 12, 2004.
10. NO OBSTRUCTIONS SHALL BE PLACED UPON OR ACROSS ANY DRAINAGE EASEMENTS HEREBY DEDICATED WITH THIS PLAT.
11. ALL UTILITIES WILL BE PLACED UNDERGROUND.
12. PRIOR TO CONSTRUCTION OF ANY IMPROVEMENTS ON LOTS IN THIS SUBDIVISION, BUILDING PERMITS WILL BE OBTAINED FROM THE CITY OF BASTROP.
13. A CURVILINEAR SIDEWALK SHALL BE CONSTRUCTED BETWEEN THE CURB AND BUILDING SETBACK PER THE HUNTER'S CROSSING P.D.

BENCHMARKS: SQUARE CUT IN TOP OF CURB ALONG THE EAST RIGHT-OF-WAY LINE OF HUNTER'S CROSSING BOULEVARD, BEING ACROSS THE RIGHT-OF-WAY FROM THE IRON ROD FOUND AT THE P.C. IN THE EAST LINE OF LOT 16, BLOCK A OF HUNTER'S CROSSING SECTION 4-A. ELEVATION = 374.40'

TOP OF CURB ALONG THE NORTH RIGHT-OF-WAY LINE OF WILD CAT DRIVE, BEING THE SOUTH LINE OF LOT 16, BLOCK A, NEAR THE IRON ROD FOUND WITHIN THE FRONT LINE OF SAID LOT 16, BLOCK A, BEING AN ELL CORNER OF HUNTER'S CROSSING SECTION 7-A. ELEVATION = 379.23'

LOCATION MAP
NOT TO SCALE

FIELD NOTES

BEING ALL OF THAT CERTAIN TRACT OR PARCEL OF LAND OUT OF AND A PART OF THE NANCY BLAKEY SURVEY ABSTRACT NUMBER 98, SITUATED IN BASTROP COUNTY, TEXAS, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS BEING OUT OF AND A PART OF THAT CERTAIN 283.001 ACRE TRACT OF LAND CONVEYED BY WARRANTY DEED TO FORESTAR (USA) REAL ESTATE GROUP, INC., RECORDED IN VOLUME 1113, PAGE 870 OF THE DEED RECORDS OF BASTROP COUNTY, TEXAS, SAID TRACT BEING 3.102 ACRES OF LAND MORE FULLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a capped ½" iron rod found for an eastern corner of said 283.001 acre tract, also being in the western right-of-way line of State Highway 304 (120' R.O.W.), recorded in Vol. 129, Pg. 637, Deed Records of Bastrop County, Texas, also being in the southern right-of-way line of Home Depot Way (50' R.O.W.).

THENCE, with the common boundary line of said 283.001 acre tract and the western right-of-way line of said S.H. 304, S10°44'31"W, a distance of 500.04 feet to a capped ½" iron rod set,

THENCE, leaving said common boundary line and crossing said 283.001 acre tract the following two (2) courses and distances, numbered 1 and 2,

1. N79°15'32"W, a distance of 249.69 feet to a capped ½" iron rod set, and
2. N10°44'28"E, a distance of 523.41 feet to a capped ½" iron rod set, in the southern right-of-way line of said Home Depot Way,

THENCE, with the common boundary line of said 283.001 acre tract and the southern right-of-way line of said Home Depot Way, the following four (4) courses and distances, numbered 1 through 4,

1. N88°38'35"E, a distance of 108.00 feet to a capped ½" iron rod found, at a point of curvature to the right,
2. With said curve to the right having a radius of 180.00 feet, an arc length of 38.01 feet, and whose chord bears S85°18'33"E, a distance of 37.94 feet to a capped ½" iron rod found,
3. S79°15'32"E, a distance of 56.37 feet to a capped ½" iron rod found, at a point of curvature to the right, and
4. With said curve to the right having a radius of 50.00 feet, an arc length of 78.54 feet, and whose chord bears S34°15'32"E, a distance of 70.71 feet to the **POINT OF BEGINNING** and containing 3.102 acres of land.

DATE: MARCH 14, 2012

OWNERS:
FORESTAR (USA) REAL ESTATE GROUP INC.
6300 BEE CAVE ROAD
BLDG. II, SUITE 500
AUSTIN, TEXAS 78746
PHONE: (512) 433-5200
FAX: (512) 433-5201

ENGINEER & SURVEYOR:
CARLSON, BRIGANCE & DOERING, Inc.
5501 WEST WILLIAM CANNON
AUSTIN, TX 78749
(512) 280-5160
(512) 280-5165 fax

TOTAL ACREAGE: 3.102 ACRES
SURVEY: NANCY BLAKEY SURVEY, A-98

NO. OF COMMERCIAL LOTS: 1
NO. OF BLOCKS: 1

F.E.M.A. MAP NO. 48021 C 0355 H
BASTROP COUNTY, TEXAS DATED: JANUARY 19, 2006.

Carlson, Brigance & Doering, Inc.
Civil Engineering • Surveying

PATH: J:\AUTOCADLP2004\4533\SURVEY\PLAT 9C.DWG

CITY OF BASTROP **AGENDA ITEM D.5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 4, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Discussion, consideration and possible action on the Preliminary Plat for Bear Hunter Drive, Phase 1, being approximately 1,069.05 feet of land situated in the Hunters Crossing Subdivision, located south of State Highway 71 West frontage road in the City limits of Bastrop, Texas.**

2. Party Making Request: **Forestar (USA) Real Estate Group**

3. Nature of Request: (Brief Overview) Attachments: Yes XXXX No ______

4. Policy Implication: ______________________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				

8. Staff Recommendation: **Staff recommends approval of the Preliminary Plat for Bear Hunter Drive, Phase 1.**

9. Advisory Board Recommendation: XXXX Recommended Approval ____Disapproval ____None

10. **The Planning and Zoning Commission conducted a meeting on May 31, 2012 and voted 5-0 to recommend approval of the Preliminary Plat for Bear Hunter Drive, Phase 1.**

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: **June 12, 2012**

Project Description:
Discussion, consideration and possible action to approve a Preliminary Plat for Bear Hunter Drive, Phase 1, being approximately 1,069.05 feet of land situated within The Hunters Crossing Subdivision, located south of State Highway 71 West frontage road in the city limits of Bastrop, Texas.

Item Summary:

Owner:	Forestar (USA) Real Estate Group
Applicant:	Carlson, Brigance & Doering Civil Engineering and Surveying
Location:	Located in the City Limits
Utilities:	City water, sewer, and Bluebonnet electric
Zoning:	PD, Planned Development

Background:
Bear Hunter Drive is a thoroughfare planned street with 80 feet of ROW that is proposed to align with FM 969 across Hwy 71. Hunters Crossing will be dedicating and constructing half of the entire pavement (2 lanes) and the neighboring property owner (Weaver), will be dedicating and building the remaining half of Bear Hunter Drive.

This plat represents the Phase 1 of Bear Hunter Drive approximately 1,609 feet south of Hwy 71. The other portions of Bear Hunter Drive have been dedicated with previous sections, i.e Section 7B, etc.

No portions of Bear Hunter Drive are currently constructed, but Forestar is proposing to construct their half of Bear Hunter Drive from Pack Horse Drive (Section 7B) northward to Highway 71. This will provide much needed circulation and access to the new Section 7B, as well as the other sections of Hunters Crossing.

Bear Hunter Drive is included in the Hunters Crossing Master Plan, and has always been a planned part of Hunter Crossing Subdivision. Additional sections of Bear Hunter will be constructed in the future.

Basis of Support:
Staff supports the Preliminary Plat for Bear Hunter Drive, Phase 1. The plat meets all other subdivision requirements.

Special Considerations: None.

Comments: Five (5) adjacent property owner notifications were mailed 5/11/2011. One public comment opposing the preliminary plat has been received from the property owners notified.

Staff Recommendation:
Staff recommends approval of the requested Preliminary Plat for Bear Hunter Drive, Phase 1, being approximately 1,069.05 feet of land situated within The Hunters Crossing Subdivision, located south of State Highway 71 West frontage road in the city limits of Bastrop, Texas.

Planning and Zoning Recommendation:
The Planning and Zoning Commission conducted a meeting on May 31, 2012 and voted 5-0 to recommend approval of the Preliminary Plat for Bear Hunter Drive, Phase 1.

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

06/06/2012

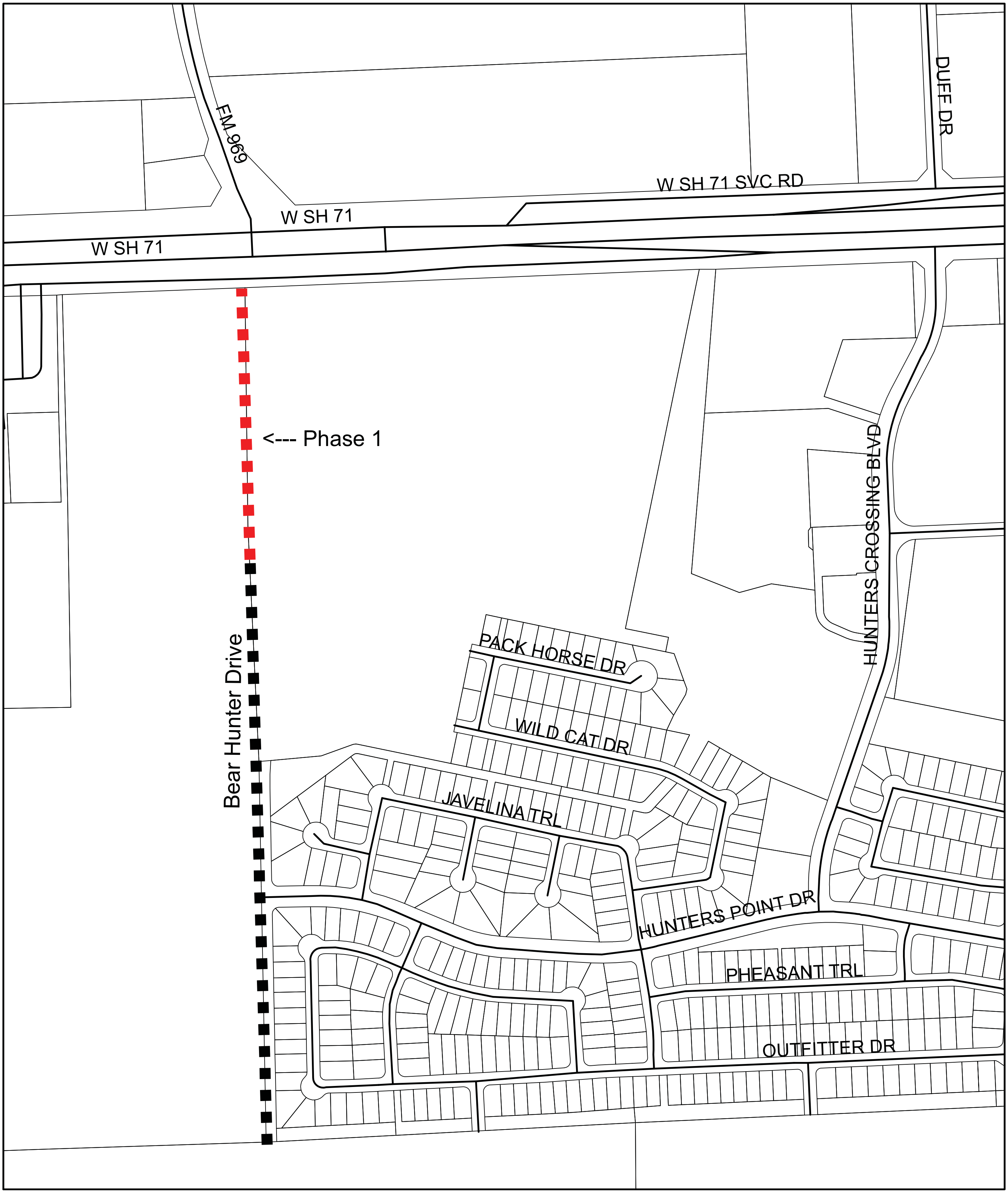
Property Location Map

Preliminary Plat for Bear Hunter Drive, Phase 1
In Hunter's Crossing Subdivision

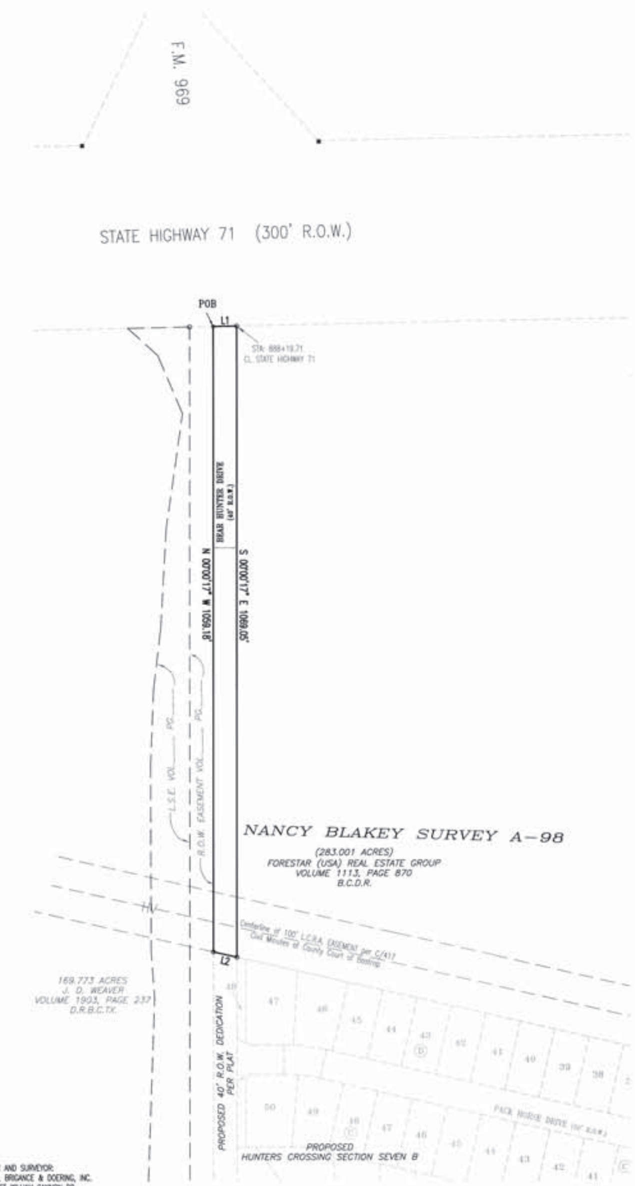
Legend

roads

Parcels



THE PRELIMINARY PLAT OF
BEAR HUNTER DRIVE PHASE 1



SCALE:1" = 100'

LEGEND

- ■ CONCRETE MONUMENT FOUND
- ○ IRON ROD SET
- ● IRON ROD FOUND
- 1 LOT NUMBER
- Ⓐ BLOCK LETTER
- B.L. BUILDING SETBACK LINE
- P.U.E. PUBLIC UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- WW.E. WASTEWATER EASEMENT
- L.S.E. LATERAL SUPPORT EASEMENT
- • • • • • SIDEWALK

LINE TABLE

LINE	LENGTH	BEARING
L1	40.01	N88°51'47"E
L2	41.02	N77°13'43"W

DATE: JANUARY 18, 2012
OWNERS:
FORESTAR (USA) REAL ESTATE GROUP INC.
6300 BEE CAVE ROAD
BLDG. II, SUITE 500
AUSTIN, TEXAS 78746
PHONE: (512) 433-5200
FAX: (512) 433-5201

ENGINEER AND SURVEYOR:
CARLSON, BRIGANCE & DOERING, INC.
5501 WEST WILLIAM CANNON DR.
AUSTIN, TEXAS 78749
PHONE: (512) 280-5160
FAX: (512) 280-5165

TOTAL ACREAGE: 0.977 ACRES
SURVEY: NANCY BLAKEY SURVEY, A-98

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

THAT, FORESTAR (USA) REAL ESTATE GROUP INC., FORMERLY SABINE INVESTMENT COMPANY, ACTING HEREIN BY AND THROUGH DARLENE LOUK, VICE PRESIDENT AND BEING OWNER OF THAT CERTAIN 283.001 ACRES OF LAND OUT OF THE NANCY BLAKEY SURVEY, ABSTRACT NO. 98, SITUATED IN BASTROP COUNTY, TEXAS, AS CONVEYED TO SABINE INVESTMENTS COMPANY, BY DEED RECORDED IN VOLUME 1113, PAGE 870, OF THE DEED RECORDS OF BASTROP COUNTY, TEXAS, DO HEREBY SUBDIVIDE 0.977 ACRES OF LAND, IN ACCORDANCE WITH THE ATTACHED MAP OR PLAT, TO BE KNOWN AS

"FINAL PLAT OF BEAR HUNTER DRIVE PHASE 1",

AND DOES HEREBY DEDICATE TO THE PUBLIC, THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND, THIS THE ____ DAY OF ____________, 20__ A.D.

____
DARLENE LOUK, VICE PRESIDENT
FORESTAR (USA) REAL ESTATE GROUP INC.
6300 BEE CAVE ROAD
BLDG. II, SUITE 500
AUSTIN, TEXAS 78746

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED STEVE MILLS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT OF WRITING, AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND AND SEAL OF OFFICE, THIS THE ____ DAY OF ____________, 20__ A.D.

____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS X
COUNTY OF BASTROP X KNOW ALL MEN BY THESE PRESENTS:

I, ROSE PIETSCH, CLERK OF BASTROP COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ___ DAY OF ____________ 20__, A.D., IN THE PLAT RECORDS OF SAID COUNTY AND STATE IN PLAT CABINET ____, PAGE(s)________, FILED FOR RECORD AT ______ O'CLOCK __M., THIS ____ DAY OF ____________ 20__, A.D.,

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK, THE ___ DAY OF ____________, 20__ A.D.

______________________, COUNTY CLERK, BASTROP COUNTY, TEXAS

____
BY: DEPUTY

STATE OF TEXAS X
COUNTY OF TRAVIS X KNOW ALL MEN BY THESE PRESENTS:

I, DOUGLAS R. RUMMEL, JR., P.E. DO HEREBY CERTIFY THAT THE STREETS AND DRAINAGE DESIGN, AS SHOWN HEREON, COMPLIES WITH THE SUBDIVISION REGULATIONS FOR THE CITY OF BASTROP, AND THAT THE 100 YEAR FLOOD PLAIN IS AS SHOWN AND WILL BE CONTAINED WITHIN THE DRAINAGE EASEMENT AND OR DRAINAGE RIGHT-OF-WAY, AS SHOWN HEREON.

ENGINEERING BY: ______________________ DATE 1/25/12
DOUGLAS R. RUMMEL, JR., P.E. NO. 97387
CARLSON, BRIGANCE & DOERING, INC.
5501 WEST WILLIAM CANNON DRIVE
AUSTIN, TEXAS 78749

STATE OF TEXAS
DOUGLAS R. RUMMEL, JR.
97387
LICENSED
PROFESSIONAL ENGINEER
CARLSON, BRIGANCE & DOERING, INC.
ID# F3791

STATE OF TEXAS X
COUNTY OF TRAVIS X KNOW ALL MEN BY THESE PRESENTS:

THAT I, AARON V. THOMASON, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATION OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS. ALL EASEMENTS OF RECORD HAVE BEEN IDENTIFIED ON THIS PLAT TO THE BEST OF MY KNOWLEDGE.

SURVEYED BY: ______________________ DATE 25 Jan 2012
AARON V. THOMASON – R.P.L.S. NO. 6214
CARLSON, BRIGANCE & DOERING, INC.
5501 WEST WILLIAM CANNON DRIVE
AUSTIN, TEXAS 78749
aaron@cbdeng.com

STATE OF TEXAS
REGISTERED
AARON V. THOMASON
6214
PROFESSIONAL
LAND SURVEYOR

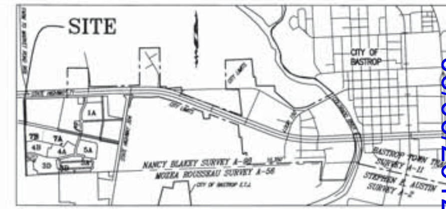
APPROVED THIS ____ DAY OF ________, 20__ BY THE CITY COUNCIL OF BASTROP COUNTY, TEXAS.

APPROVED:

____
TERRY ORR,
MAYOR OF THE CITY OF BASTROP, TEXAS

ATTEST:

____
CITY SECRETARY,
CITY OF BASTROP, TEXAS



LOCATION MAP
NOT TO SCALE

FIELD NOTES

BEING ALL OF THAT CERTAIN TRACT OR PARCEL OF LAND OUT OF THE NANCY BLAKEY SURVEY, ABSTRACT NUMBER 98, SITUATED IN BASTROP COUNTY, TEXAS, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS BEING OUT OF AND A PART OF THAT CERTAIN 283.001 ACRE TRACT OF LAND CONVEYED BY WARRANTY DEED DATED MARCH 5, 2001 TO FORESTAR (USA) REAL ESTATE GROUP, INC., FORMERLY KNOWN AS SABINE INVESTMENT COMPANY, RECORDED IN VOLUME 1113, PAGE 870, OF THE DEED RECORDS OF BASTROP COUNTY, TEXAS, SAID 3.955 ACRE TRACT OF LAND BEING MORE FULLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a 1/2" iron rod found in the south right-of-way line of State Highway 71 (300' R.O.W.), common to a northeastern corner of said J.D. Weaver tract, also being the northwestern corner of said Forestar Real Estate Group, Inc. tract, for the northwestern corner and **POINT OF BEGINNING** of the herein described tract,

THENCE, with the common boundary line of said Forestar Real Estate Group, Inc. tract, and said State Highway 71, N88°51'47"E, a distace of 40.01 feet, to a ½"
iron rod set for the northeast corner of the herein described tract, (CL station of State Highway 71: 888+19.71),

THENCE leaving said south right-of-way line of said State Highway 71, and crossing said Forestar Real Estate Group, Inc. tract, the following two (2) courses and distances numbered 1 and 2,

1. S00°00'17"E, a distance of 1069.05 feet to a ½" iron rod set for the southeast corner of the herein described tract, and
2. N77°13'43"W, a distance of 41.02 feet to a ½" iron rod set on the western boundary line of said Forestar Real Estate Group, Inc. tract, also being on the eastern boundary line of said J.D. Weaver Tract, for the southwest corner of the herein described tract,

THENCE, with the common boundary line of said Forestar Real Estate Group, Inc. tract, and said J.D. Weaver tract, N00°00'17W, a distance of 1059.18 feet to the **POINT OF BEGINNING** and containing 0.977 acres (42,568 Sq. Ft.) of land.

FLOOD PLAIN NOTE:

NO PORTION OF THIS TRACT LIES WITHIN A DESIGNATED FLOOD HAZARD AREA, ZONE A, AS SHOWN ON THE FEDERAL FLOOD INSURANCE ADMINISTRATION RATE MAP NO. 48021 C 0355E FOR BASTROP COUNTY TEXAS, DATED JANUARY 19, 2006.

GENERAL NOTES:

1. 60" SIDEWALKS ARE REQUIRED ALONG BOTH SIDES OF BEAR HUNTER DRIVE.
2. DRIVEWAY ACCESS IS PROHIBITED FROM BEAR HUNTER DRIVE TO ALL RESIDENTIAL LOTS.
3. ALL UTILITIES WILL BE PLACED UNDERGROUND.

F.E.M.A. MAP NO. 48021 C 0355E
BASTROP COUNTY, TEXAS DATED: JANUARY 19, 2006

LINEAR FOOTAGE OF RIGHT-OF-WAY

BEAR HUNTER DRIVE	40' R.O.W.	1064'

REVISION	DATE	COMMENT

Carlson, Brigance & Doering, Inc.
Civil Engineering ◆ Surveying
5501 West William Cannon Drive Austin, Texas 78749
Phone No. (512) 280-5160 ◆ Fax No. (512) 280-5165

PATH: J:\AUTOCAD\P2004\4522\DWG\PLAT.DWG

NOTICE OF MEETINGS
PLANNING AND ZONING COMMISSION AND BASTROP CITY COUNCIL

Dear Property Owner:

The **Bastrop Planning and Zoning Commission** will hold a meeting on Thursday, May 31, 2012 at 6:00 p.m. and the **Bastrop City Council** will hold a meeting Tuesday, June 12, 2012 at 6:00 p.m. in the Council Chambers, 1311 Chestnut Street, Bastrop, Texas to consider the Preliminary Plat for Bear Hunter Drive Phase 1 in the city limits of Bastrop, Texas.

The Applicant is:	Forestar (USA) Real Estate Group
Property Location:	South of State Highway 71 **11 x 17 Preliminary Plat Included with this Notice**
Legal Description:	+/-1,069.05' of Bear Hunter Drive within the Hunters Crossing Subdivision

As a property owner within 200' of the above referenced property, you are being notified of the meetings and invited to attend to express your opinion. Petitions and letters, either in support or opposition to this request, may be submitted to the Planning Department at City Hall located at 1311 Chestnut Street, Bastrop, Texas.

PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check √ one)

- ☐ I am in favor the request.
- ☒ I am opposed to the request.

Property Owner Name: John and Janet Thorp
Property Address: 303 Trophy Ct Phone (optional): ____
Mailing Address: Same Email (optional): ____

Property Owner's Signature: ____
Comments: (Optional)
I do not see the importance of adding another road to access the ~~Subvision~~ subdivision. The two in existence have never had traffic; in my observances.

Please provide reply to: Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602 or via fax (512)332-0279

Preliminary Plat – Bear Hunter Phase 1 (mailed 5/11/2012)

MAY 18 2012
BY: MM

CITY OF BASTROP **AGENDA ITEM D.6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 4, 2012
MEETING DATE: June 12, 2012

1. **Agenda Item: Discussion, consideration and possible action to approve a Preliminary Plat for Pine Vista, being approximately 8.858 acres of land being part of the Bastrop Town Tract, Abstract A-11, located East of Highway 95 and South of Loop 150/Chestnut in the city limits of Bastrop, Texas.**

2. Party Making Request: **Chris and Amy Bruder**

3. Nature of Request: (Brief Overview) Attachments: Yes XXXX No ______

4. Policy Implication: ____________________

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: _______________ Over Budget: ____________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____________________

8. Staff Recommendation: **Staff recommends approval of the requested Preliminary Plat for Pine Vista, being approximately 8.858 acres of land being part of the Bastrop Town Tract, Abstract A-11 located East of Highway 95 and South of Loop 150/Chestnut in the city limits of Bastrop, Texas.**

9. Advisory Board Recommendation: XXXX Recommended Approval ____Disapproved ____None

The Planning and Zoning Commission conducted a meeting on May 31, 2012 and voted 5-0 to recommend approval of the Preliminary Plat for Pine Vista.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____________________
____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: **June 12, 2012**

Project Description:
Discussion, consideration and possible action to approve a Preliminary Plat for Pine Vista, being approximately 8.858 acres of land being part of the Bastrop Town Tract, Abstract A-11, located East of Highway 95 and South of Loop 150/Chestnut in the city limits of Bastrop, Texas.

Item Summary:

Owner:	Chris and Amy Bruder
Applicant:	Brian Baird, PE,
Location:	Located in the City Limits
Utilities:	City water, sewer, and Bastrop Power and Light
Zoning:	C1, Commercial - 1
Land Use Plan:	Light Commercial

Background:
The Owner wishes to divide his one large 8.858 acre tract into two tracts. Lot 1 being 1.227 acres and Lot 2 being 7.631 acres.

Lot 1 and 2 will share access to Loop 150. These driveway locations have been permitted by TxDOT. Lot 1 is proposed at this time for an ice vending machine kiosk, and Lot 2 is proposed for the new home of Road House hamburgers.

Basis of Support:
Staff supports the Preliminary Plat for Pine Vista. The plat meets all other subdivision requirements.

Special Considerations: None.

Comments: Ten (10) adjacent property owner notifications were mailed 5/10/2012. No public comment has been received from the notified property owners.

Staff Recommendation:
Staff recommends approval of the requested Preliminary Plat for Pine Vista, being approximately 8.858 acres of land being part of the Bastrop Town Tract, Abstract A-11 located East of Highway 95 and South of Loop 150/Chestnut in the city limits of Bastrop, Texas.

Planning and Zoning Recommendation:
The Planning and Zoning Commission conducted a meeting on May 31, 2012 and voted 5-0 to recommend approval of the Preliminary Plat for Pine Vista.

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

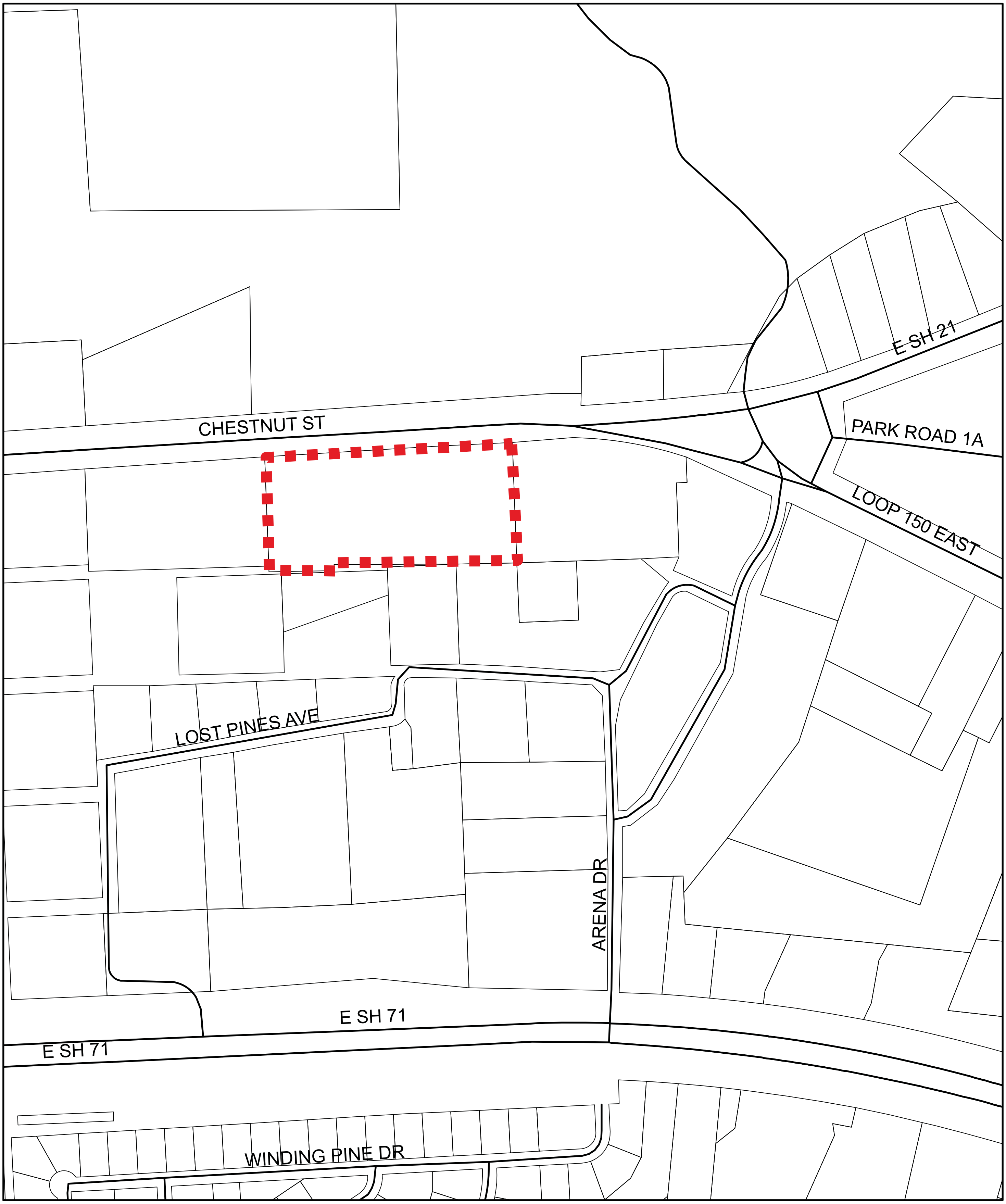
Attachments: Preliminary Plat and location map

06/06/2012

Property Location Map

Preliminary Plat for Pine Vista
(future location of new Road House)

Legend
roads
Parcels



06/06/2012

220

Pine Vista
Commercial Subdivision

Preliminary Plat

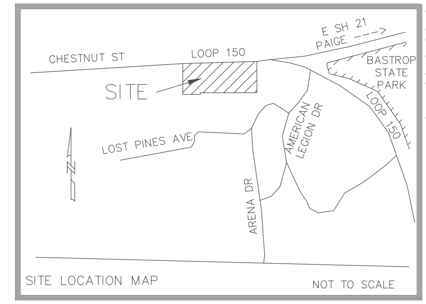
8.858 Acres
1 Block, 2 Lots
Zoning Classification C-1

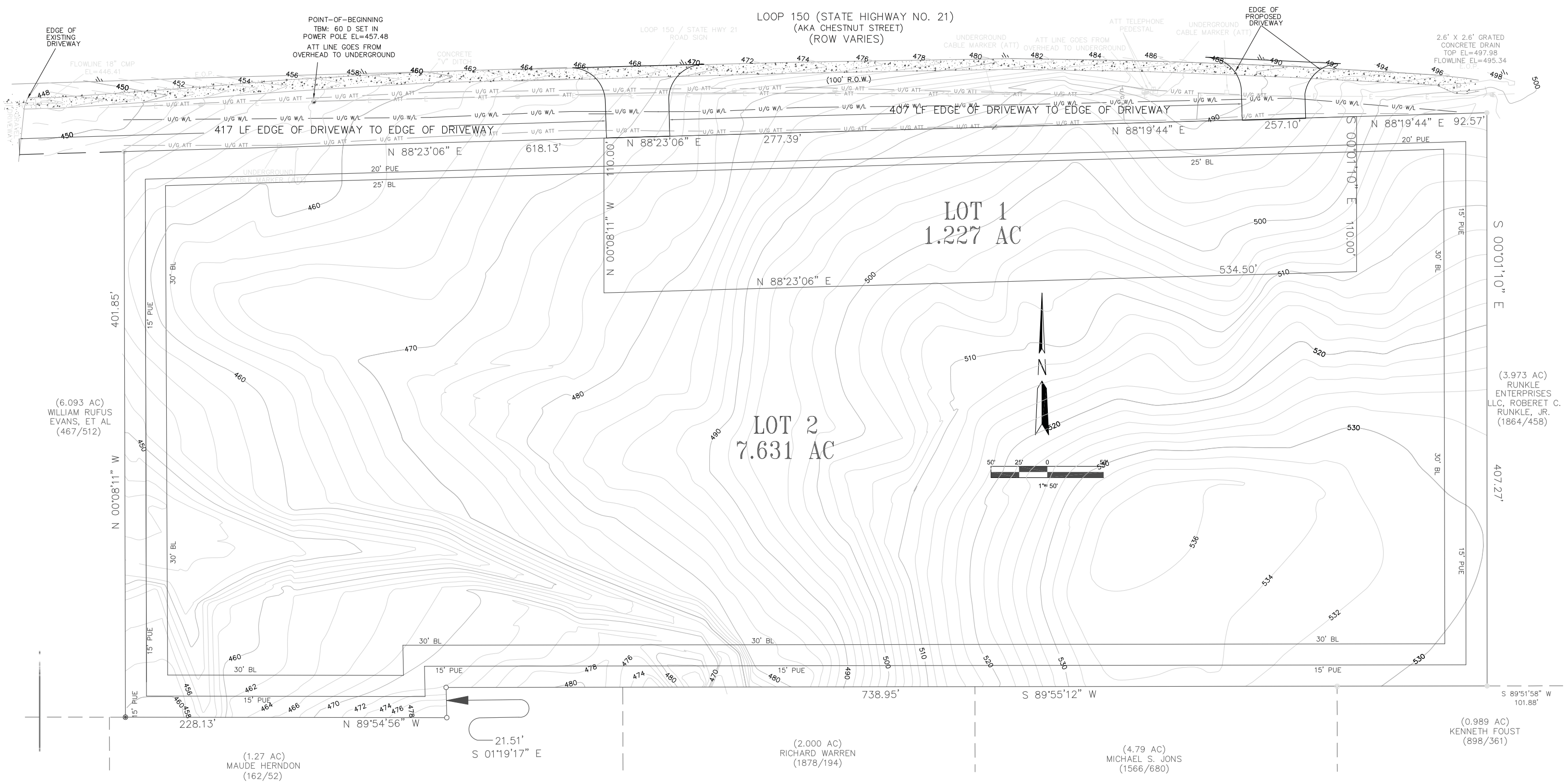
Owner
Chris and Amy Bruder
CAB Bastrop Properties, Inc.
828 Ponderosa Road
Bastrop, Texas 78602
(512) 304-5357

Surveyor
C. Richard Ralph
Professional Land Surveyors
1515 Chestnut Street
Bastrop, Texas 78602
(512) 303-0952

Engineer
Brian R. Baird, P.E.
B-Squared Engineering
PO Box 9684
Austin, Texas 78766-9684
(512) 569-0743

Plat Prepared April 12, 2012





PROFESSIONAL
LAND SURVEYORS

1515 Chestnut Street (512) 303-0952
Bastrop, Texas 78602 Fax (512) 332-0961

LEGAL DESCRIPTION

8.858 ACRES OF LAND OUT OF THE BASTROP TOWN TRACT, ABSTRACT 11 IN BASTROP COUNTY, TEXAS, COMPRISED OF THAT TRACT CONVEYED AS 8.851 ACRES TO CAB PROPERTIES, INC. PER VOLUME 203, PAGE 215, OFFICIAL RECORDS OF BASTROP COUNTY AND MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS SURVEYED UNDER THE SUPERVISION OF C. RICHARD RALPH, R.P.L.S. NO. 4758 DURING JULY, 2011:

BEGINNING at an iron rod found for the northeast corner hereof, the common north corner of said 8.851 acres and that tract conveyed as 3.973 acres to Runkle Enterprises, LLC and Robert C. Runkle, Jr. per Volume 1864, Page 458 of said Official Records and point on the south right-of-way line of Loop 150 (State Highway No. 21, aka Chestnut Street), from which, for reference, the common westerly corner of said Bastrop Town Tract and the Stephen F. Austin Survey, Abstract 2 in Bastrop County, same being on the east line of the Mosea Rousseau Survey, Abstract 6 in Bastrop County and being within the confines of the Colorado River bears approximately S 67°31' W, 7970 feet (per data scaled from Bastrop Central Appraisal District Aerial Map 10.1" and referenced [illegible] – surveyor accepts no liability for the accuracy of said map);

THENCE S 00°01'10" E, 407.27 feet to an iron rod found for the southeast corner hereof, the common south corner of said 8.851 acres and said 3.973 acres and a point on the north line of that tract conveyed as 0.989 acre to Kenneth Foust per Volume 898, Page 361 of said Official Records;

THENCE the following three (3) courses along the south line of said 8.851 acres and the north line of said 0.989 acre, the north line of that tract conveyed as 4.79 acres to Michael S. Jons per Volume 1566, Page 680 of said Official Records, the north line of that tract conveyed as 2.000 acres to Richard Warren per Volume 1878, Page 194 of said Official Records and the north line of that tract conveyed as 1.27 acres to Maude Herndon per Volume 162, Page 62, Deed Records of Bastrop County:

1) S 89°55'12" W, 738.95 feet to an iron rod set;
2) S 01°19'17" E, 21.51 feet to an iron rod set;
3) N 89°54'56" W, 228.13 feet to an iron rod found for the southwest corner hereof, the common south corner of said 8.851 acres and that tract conveyed as 6.093 acres to William Rufus Evans, et al per Volume 467, Page 512 of said Official Records and a point on the north line of said 1.27 acres;

THENCE N 00°08'11" W, 401.85 feet to an iron rod found for the northwest corner hereof, the common north corner of said 8.851 acres and said 6.093 acres and a point on the south line of said Loop 150;

THENCE N 88°23'06" E (bearing basis for this survey per said Volume 203, Page 215) 615.13 feet to a concrete right-of-way marker found and N 88°19'44" E, 349.67 feet along the south line of said Loop 150 to the POINT OF BEGINNING, containing 8.858 acres of land, more or less.

Surveyed by:

C. Richard Ralph
Registered Professional Land Surveyor No. 4758
Project No. 1213063-1-1195

STATE OF TEXAS
REGISTERED
C. RICHARD RALPH
4758
PROFESSIONAL
LAND SURVEYOR

[illegible] 26, 2011

State of Texas Registered Professional Land Surveyors

PROFESSIONAL
LAND SURVEYORS
1515 CHESTNUT STREET
BASTROP, TEXAS 78602
PH: (512) 303-0952
FAX: (512) 332-0961
PROFLNDSUR@AOL.COM

B-Squared Engineering
Brian Baird, P.E.
(512) 569-0743
Brianb.pe@gmail.com
Firm Registration No. 11934

CITY OF BASTROP **AGENDA ITEM D.7**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 29, 2012
MEETING DATE: June 12, 2012

1. Agenda Item: **Consideration, discussion and possible action on acceptance of Monthly Financial Report for the period ending of April 30, 2012.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ______

4. Policy Implication: ____________________

5. Budgeted: ______Yes __________No N/A
   Bid Amount: ______________ Budgeted Amount: ______________
   Under Budget: ______________ Over Budget: ______________
   Amount Remaining: ______________

6. Alternate Option/Costs: ____________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				
b)				
c)				

8. Staff Recommendation: ____________________

9. Advisory Board: ________Approved ________Disapproved __________None

10. Manager's Recommendation: _________Approved _________Disapproved _________None

11. Action Taken: ____________________

TO: MAYOR & CITY COUNCIL MEMBERS

FROM: KARLA STOVALL, CHIEF FINANCIAL OFFICER

DATE: MAY 18, 2012

MONTHLY FINANCIAL REPORTS
FOR PERIOD ENDING APRIL 30, 2012

CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF APRIL 30, 2012

Fiscal year 2012 is 7 month or 58.33% completed as of April 30, 2012.

- General Fund revenues reflect 74.11% collected or $5,987,742. Revenues during this same time period last year reflected $5,026,370 recognizing an increase of 19.1% over last year. Expenditures represent 55.01% spent or $4,565,419.

- Water/ Wastewater Fund revenues reflect 63.14% collected or $2,037,194. Revenues continue to appear slightly greater than in comparison to this same time last year. Expenditures represent 54.72% spent or $1,737,948.

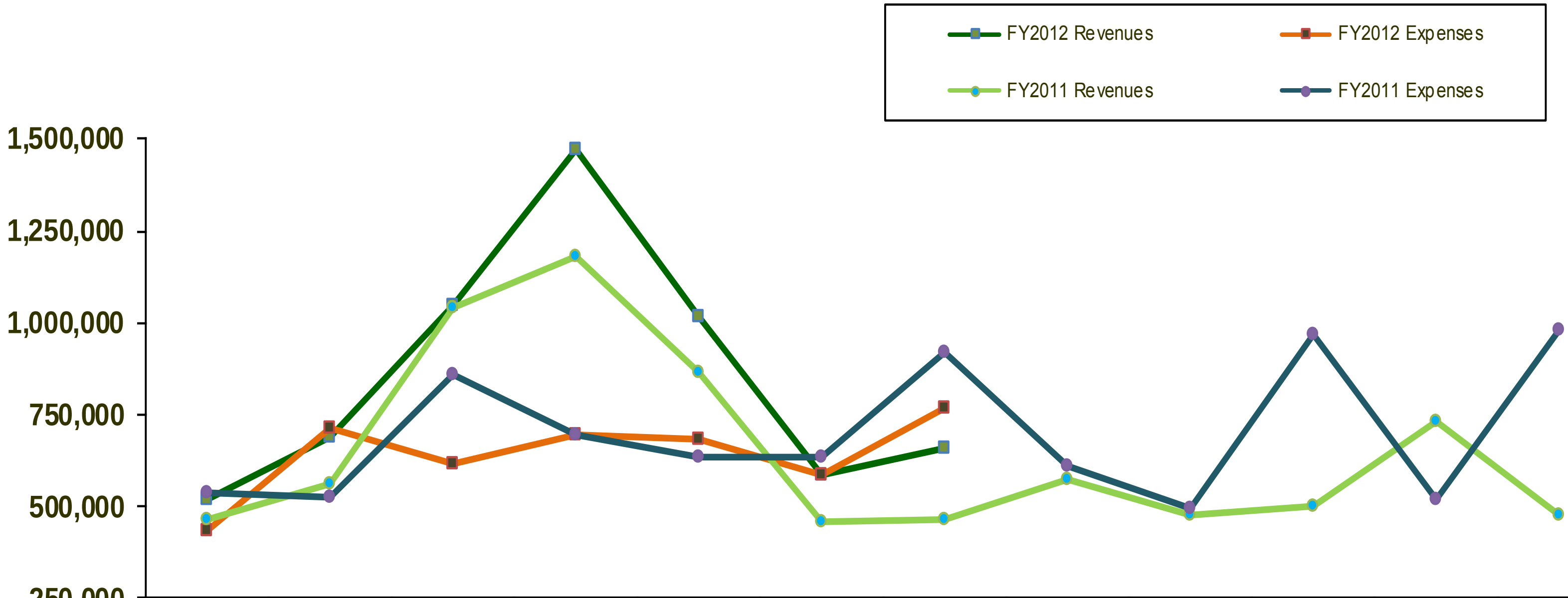
- The Electric Fund revenues reflect 56.42% collected or $3,941,609. Revenues during this same time period last year reflected $3,670,530 recognizing an increase of 7.4% over last year. Expenditures represent 49.85% spent or $3,488,770.

- The Hotel /Motel Fund revenues reflect 56.00% collected or $1,162,308. Revenues during this same time period last year reflected $1,005,250. Expenditures represent 60.37% spent or $1,269,017.

	Revenues			Expenditures		
	FY 2012 Budget	FY 2012 Actual	% of FY2012 Budget	FY 2012 Budget	FY 2012 Actual	% of FY2012 Budget
General Fund	$ 8,079,771	$ 5,987,742	74.11%	$ 8,299,879	$ 4,565,419	55.01%
W/WW Fund	$ 3,226,700	$ 2,037,194	63.14%	$ 3,175,873	$ 1,737,948	54.72%
Electric Fund	$ 6,986,560	$ 3,941,609	56.42%	$ 6,998,816	$ 3,488,770	49.85%
Hotel Motel Fund	$ 2,075,600	$ 1,162,308	56.00%	$ 2,102,180	$ 1,269,017	60.37%

GENERAL FUND REVENUE & EXPENDITURES APRIL 30, 2012

- Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.
- Expenditures recognized an increase due to the timing of expenses processed through accounts payable.

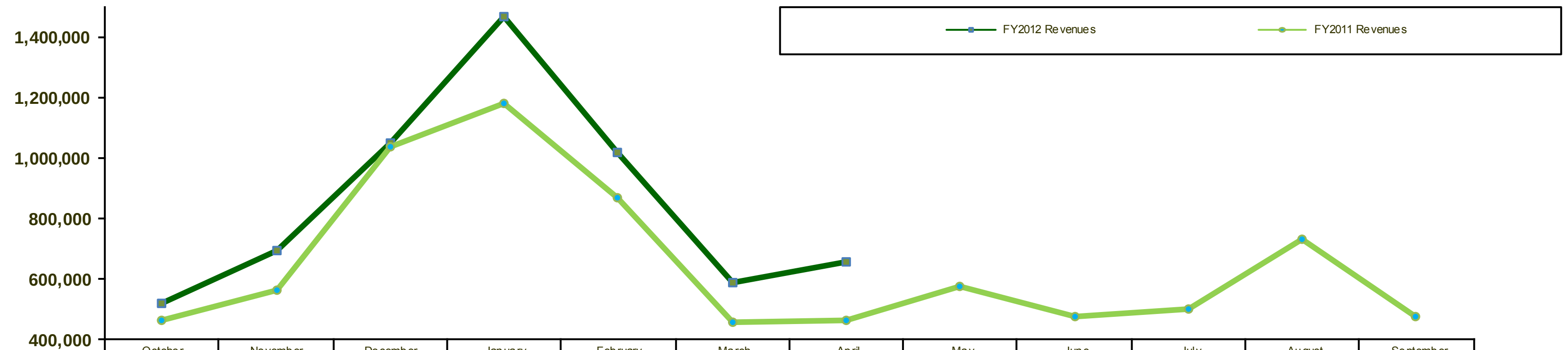


	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Revenues	$516,444	$690,754	$1,048,434	$1,472,933	$1,015,950	$585,293	$657,935					
FY2012 Expenses	$433,286	$711,215	$612,501	$696,133	$683,092	$586,059	$766,462					
FY2011 Revenues	$462,166	$560,419	1,038,083	$1,180,521	$866,060	$455,496	$463,625	$575,162	$474,221	$499,563	$730,777	$475,679
FY2011 Expenses	$535,414	$526,031	859,097	$693,258	$630,663	$631,722	$920,779	$612,067	$496,471	$965,566	$516,268	$979,000

GENERAL FUND REVENUE & EXPENDITURES

APRIL 30, 2012

FY 2011 & 2012 Revenues



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Revenues	$516,444	$690,754	$1,048,434	$1,472,933	$1,015,950	$585,293	$657,935					
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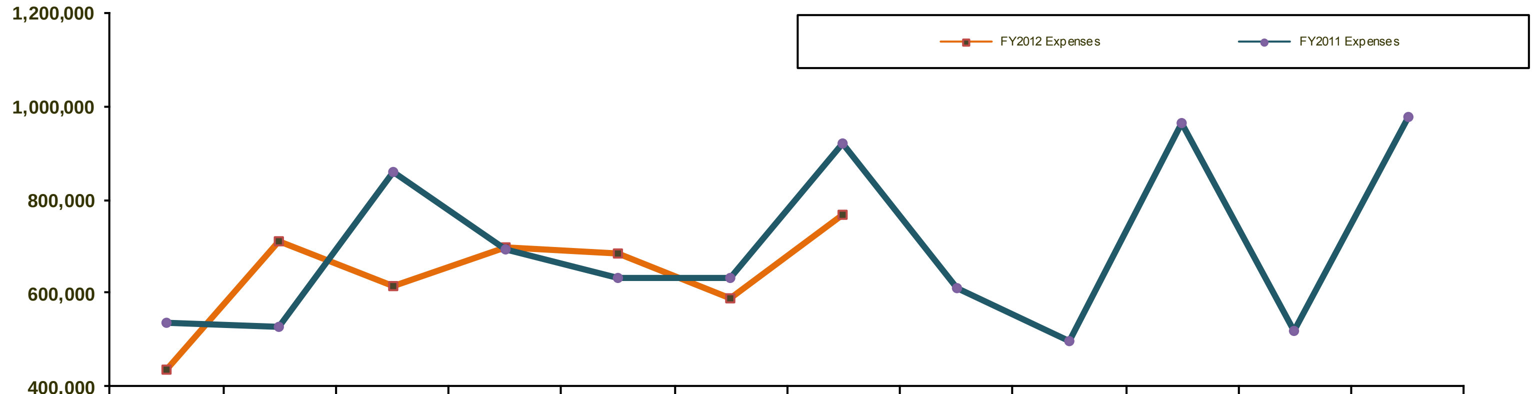
FY 2011 & 2012 Expenditures



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Expenses	$433,286	$711,215	$612,501	$696,133	$683,092	$586,059	$766,462					
FY2011 Expenses	$535,414	$526,031	859,097	$693,258	$630,663	$631,722	$920,779	$612,067	$496,471	$965,566	$516,268	$979,000

06/06/2012

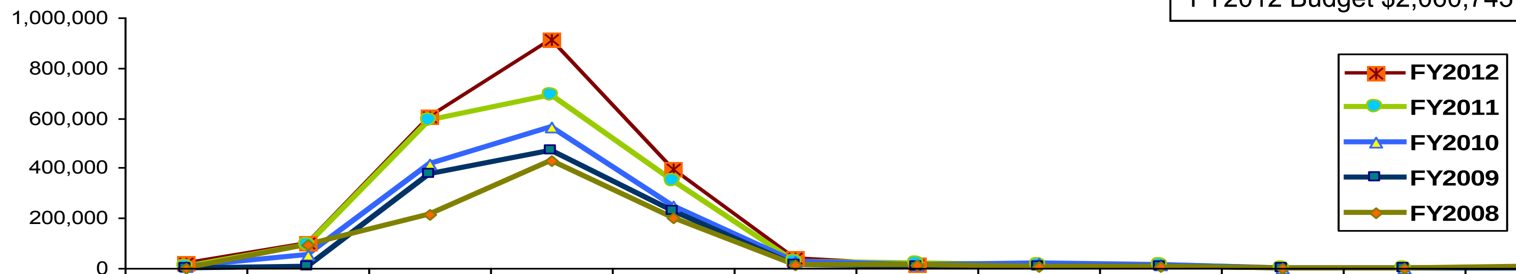
GENERAL FUND REVENUE

APRIL 30, 2012

FY2012 April YTD $2,088,568

FY2012 Budget $2,060,743

Current Ad Valorem Taxes (no I&S)

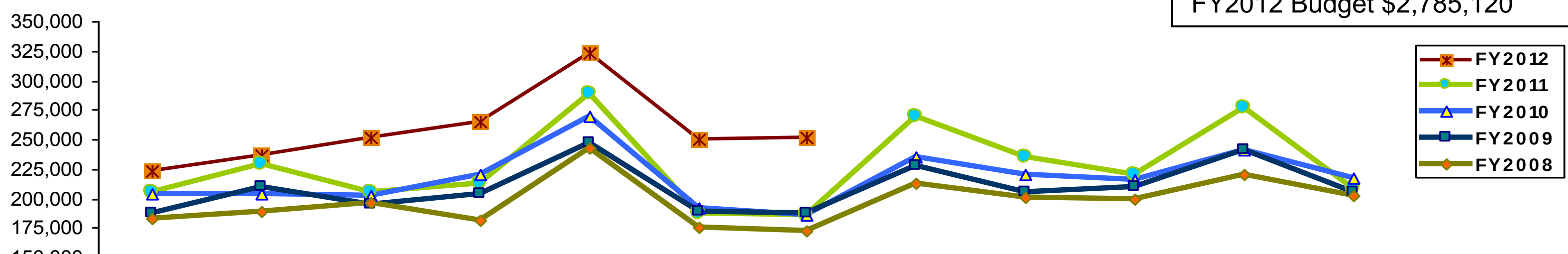


	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$18,656	$101,931	$606,815	$915,400	$397,164	$37,642	$10,960					
FY2011	$5,278	$92,062	$593,362	$688,733	$350,847	$25,618	$16,858	$11,401	$11,414	$1,721	$0	$0
FY2010	$7,365	$55,739	$418,988	$560,535	$247,874	$27,670	$10,112	$20,248	$11,138	$2,726	$0	$0
FY2009	$0	$9,152	$378,301	$472,367	$228,320	$14,793	$9,750	$7,708	$8,987	$0	$0	$0
FY2008	$560	$91,380	$217,918	$426,278	$199,252	$14,801	$13,861	$7,015	$7,166	$0	$0	$3,787

FY2012 April YTD $1,799,845

FY2012 Budget $2,785,120

Sales Tax



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$222,962	$235,967	$252,100	$264,335	$323,035	$249,657	$251,788					
FY2011	$204,511	$228,660	$205,674	$212,705	$288,125	$186,948	$185,447	$269,378	$234,711	$220,577	$277,234	$208,364
FY2010	$203,488	$203,921	$201,819	$219,826	$269,416	$192,131	$185,838	$235,379	$220,887	$215,539	$241,138	$217,202
FY2009	$187,611	$209,928	$195,397	$203,552	$246,877	$188,648	$187,967	$227,084	$204,885	$210,418	$240,895	$205,704
FY2008	$182,655	$188,441	$195,697	$181,334	$242,020	$175,005	$171,736	$212,993	$200,920	$199,209	$219,542	$201,807

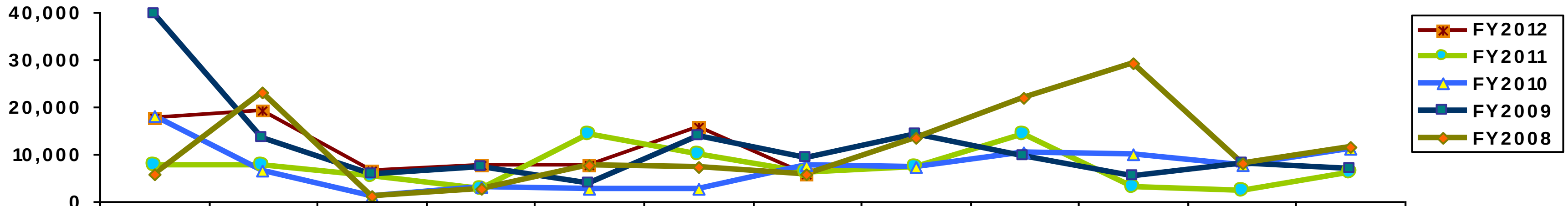
GENERAL FUND REVENUE

APRIL 30, 2012

FY2012 April YTD $80,110

FY2012 Budget $100,000

Building Permits

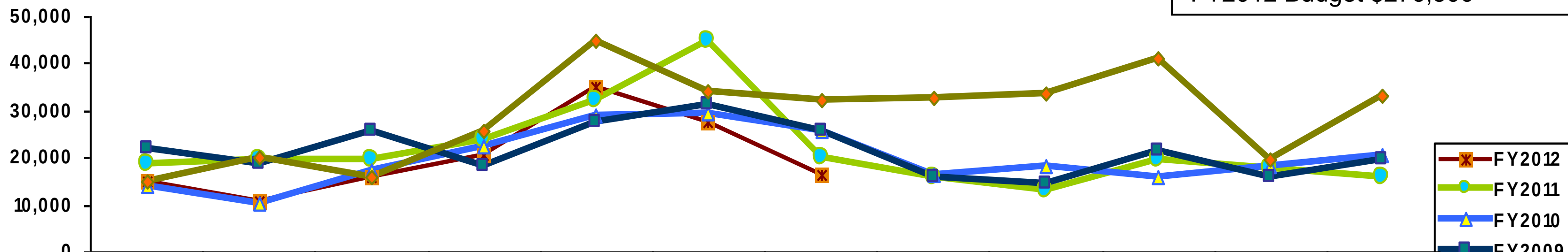


	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$17,519	$19,297	$6,389	$7,769	$7,667	$15,679	$5,789					
FY2011	$7,803	$7,749	$5,249	$2,681	$14,368	$9,857	$6,273	$7,120	$14,333	$3,094	$2,214	$6,017
FY2010	$18,159	$6,402	$1,344	$3,139	$2,508	$2,762	$7,601	$7,127	$10,549	$10,047	$7,773	$11,024
FY2009	$39,587	$13,273	$5,690	$7,386	$3,901	$13,716	$9,347	$14,291	$9,734	$5,486	$8,232	$6,769
FY2008	$5,623	$22,904	$1,241	$2,734	$7,543	$7,268	$5,787	$13,374	$22,064	$29,203	$8,186	$11,489

FY2012 April YTD $141,383

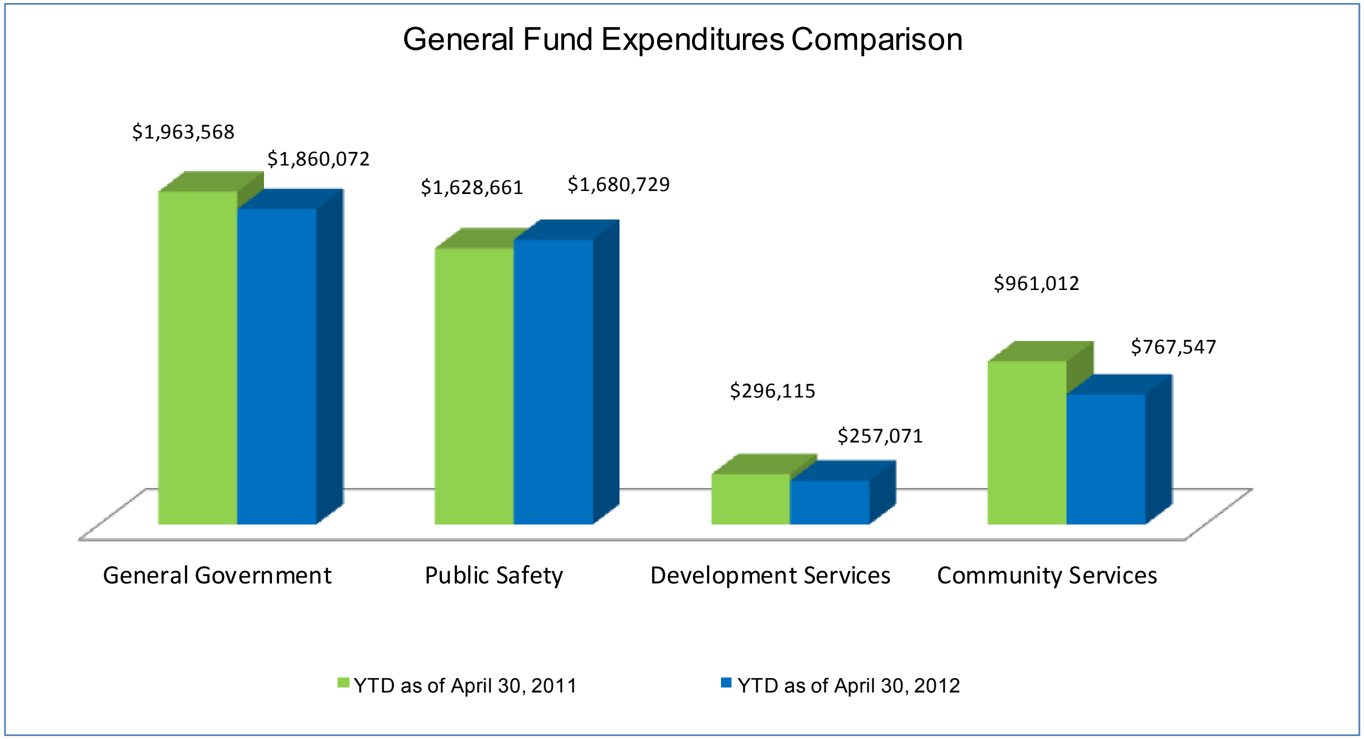
FY2012 Budget $276,500

Court Fines



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$14,853	$10,696	$15,931	$20,460	$35,247	$27,740	$16,457					
FY2011	$18,922	$19,470	$19,442	$23,719	$32,200	$44,877	$20,277	$15,882	$12,858	$19,541	$17,828	$15,662
FY2010	$13,893	$10,199	$17,374	$22,365	$29,196	$29,505	$25,786	$16,215	$18,329	$15,742	$18,372	$20,760
FY2009	$21,805	$18,599	$25,488	$18,423	$27,801	$31,435	$25,881	$16,113	$14,460	$21,468	$16,054	$19,583
FY2008	$14,917	$20,173	$16,037	$25,912	$45,040	$34,070	$32,309	$32,791	$33,496	$41,084	$19,649	$33,219

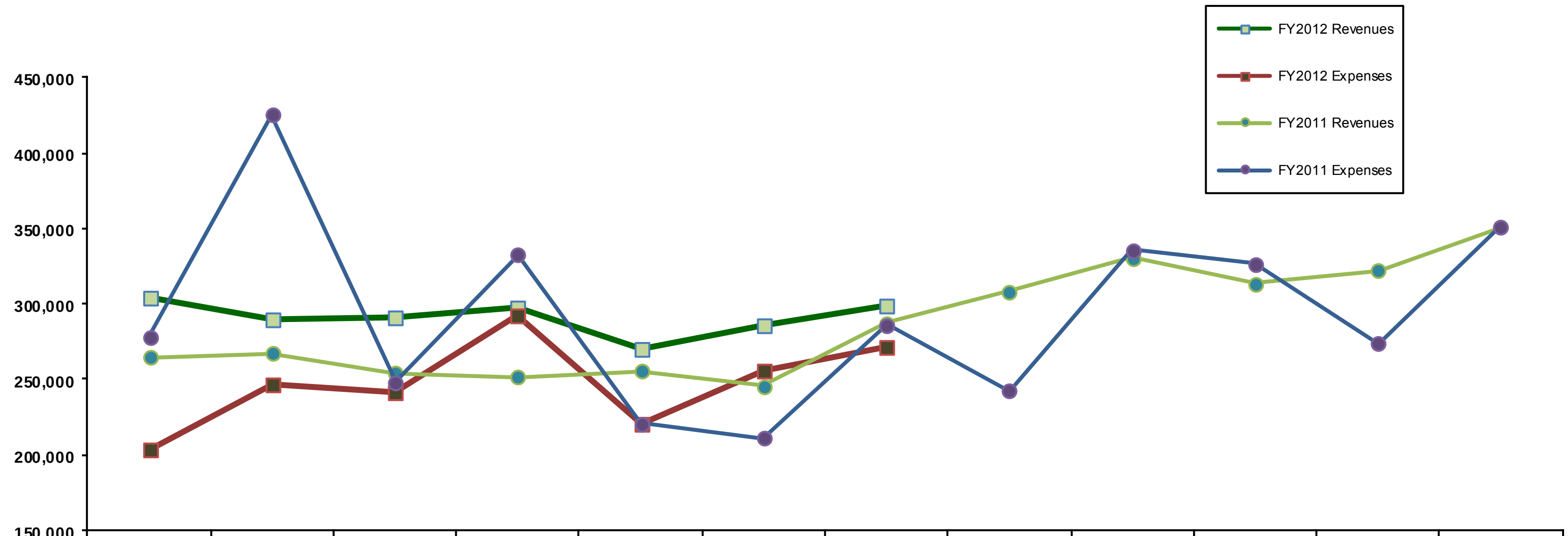
GENERAL FUND EXPENDITURES APRIL 30, 2012



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, Construction Manager, and Building Maintenance.
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes Planning and Building Inspections
- Community Services includes Recreation, Parks, and Library

WATER/WASTEWATER FUND REVENUE & EXPENDITURES APRIL 30, 2012

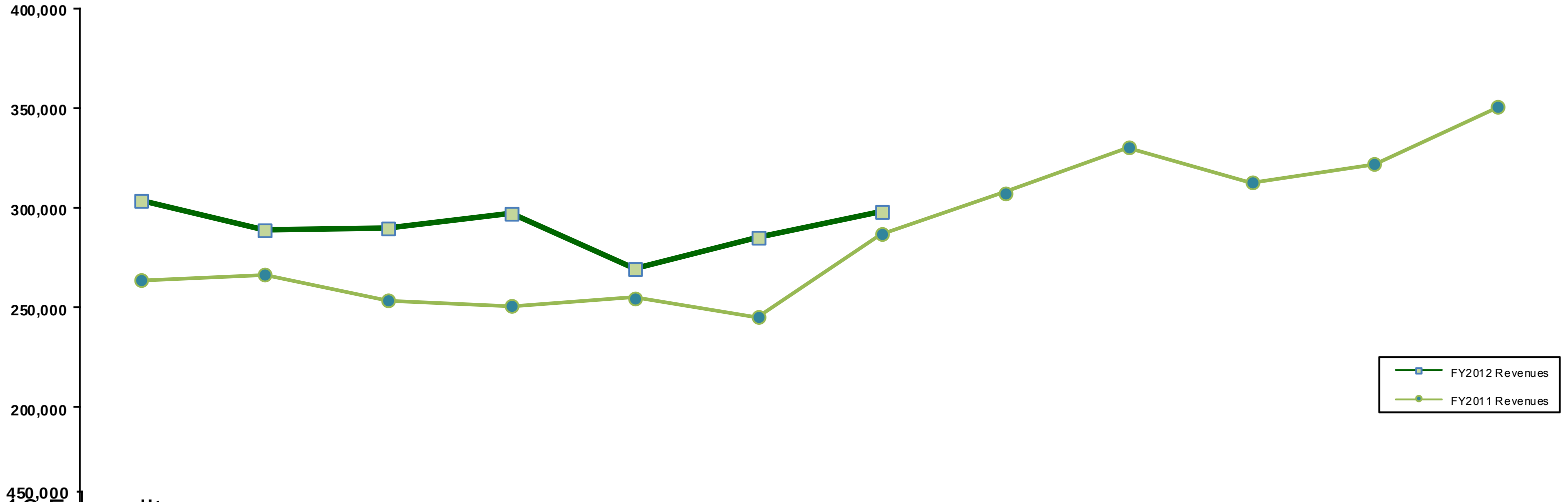
- Water/ Wastewater Fund Revenues Year-to-date (YTD) as of April 30, 2012 are $2,037,194 or 63.14% of the year. In comparison to last year YTD revenue, as of April 30, 2011, was $1,824,679, the revenues appear to identify gains in water and wastewater sales, penalties and septic tank dump fees.
- March 2012 expenditures appear elevated by approximately $45,000 in comparison to this same time period last year due to equipment maintenance needs. The budgeted line item is still considered within budget tolerances.
- Total expenditures appear reduced in March YTD in comparison to this same time last year due to a Loop 150 capital expenditure identified within Water Distribution made in October and November 2010.



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Revenues	$304,576	$289,671	$290,456	$297,445	$270,249	$285,897	$298,901					
FY2012 Expenses	$203,278	$245,976	$240,847	$291,695	$220,789	$256,095	$270,785					
FY2011 Revenues	$264,303	$266,967	$254,041	$251,304	$255,300	$245,553	$287,211	$308,217	$330,717	$313,387	$322,258	$351,087
FY2011 Expenses	$278,472	$425,663	$248,468	$332,506	$220,769	$210,866	$286,212	$242,304	$335,967	$326,522	$273,896	$351,703

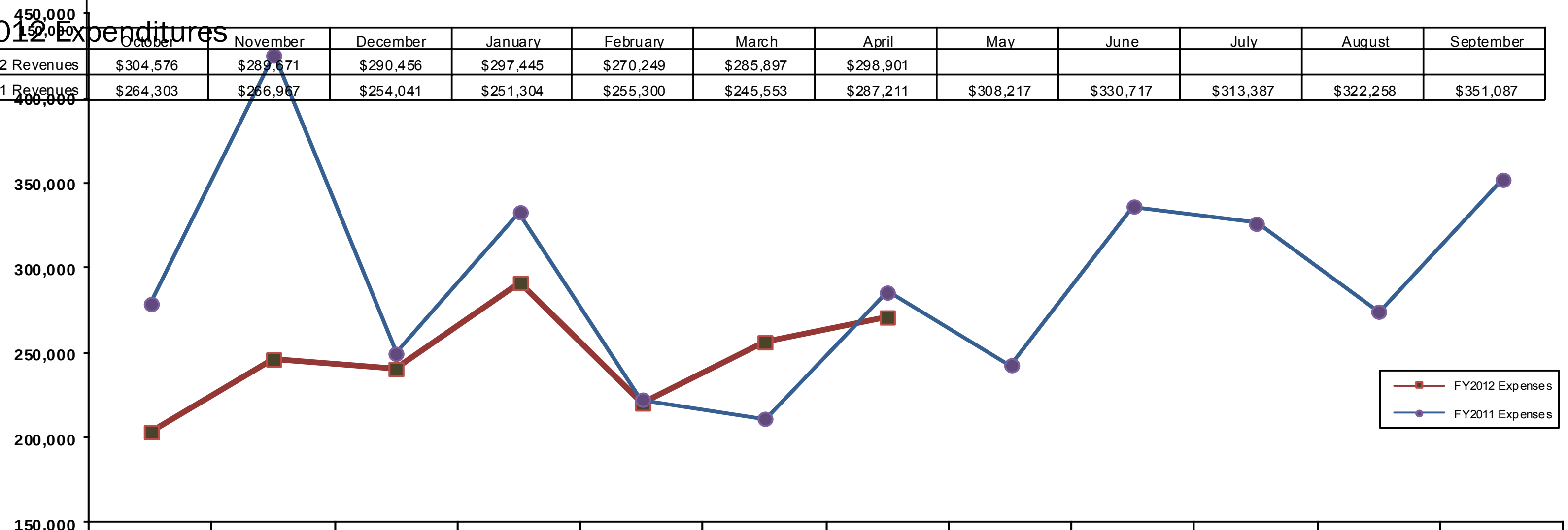
WATER WASTEWATER FUND REVENUE & EXPENDITURES MARCH 31, 2012

FY 2011 & 2012 Revenues



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Revenues	$304,576	$289,671	$290,456	$297,445	$270,249	$285,897	$298,901					
FY2011 Revenues	$264,303	$266,967	$254,041	$251,304	$255,300	$245,553	$287,211	$308,217	$330,717	$313,387	$322,258	$351,087

FY 2011 & 2012 Expenditures



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Expenses	$203,278	$245,976	$240,847	$291,695	$220,789	$256,095	$270,785					
FY2011 Expenses	$278,472	$425,663	$249,779	$332,506	$222,417	$210,866	$286,212	$242,304	$335,967	$326,522	$273,896	$351,703

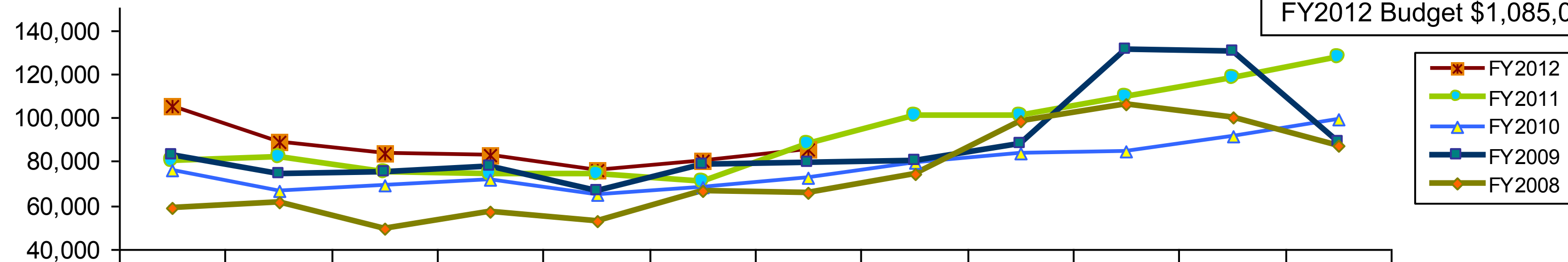
WATER/ WASTEWATER FUND REVENUE

APRIL 30, 2012

Water Sales Residential

FY2012 April YTD $603,029

FY2012 Budget $1,085,000

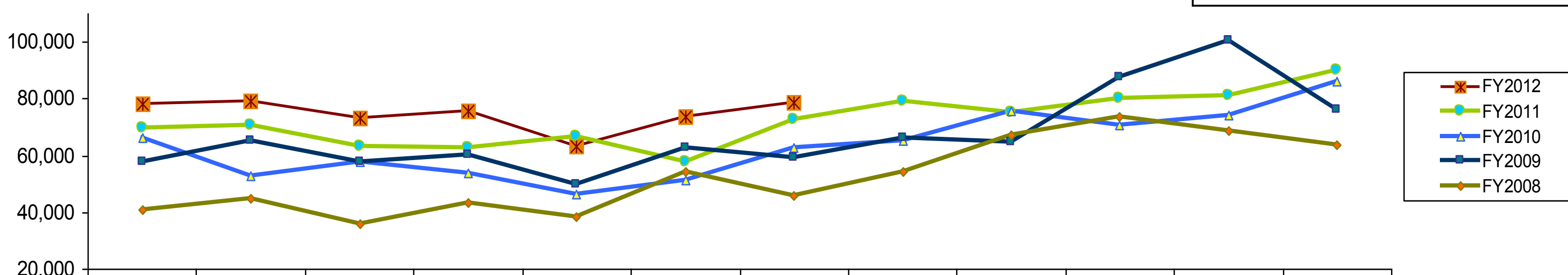


	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$105,228	$89,216	$83,997	$82,618	$76,155	$80,242	$85,572					
FY2011	$80,662	$82,274	$74,870	$74,044	$74,147	$70,717	$88,074	$101,078	$100,704	$109,337	$117,811	$127,709
FY2010	$75,686	$66,808	$69,053	$71,436	$65,291	$68,056	$72,889	$79,800	$84,148	$84,554	$91,201	$99,024
FY2009	$83,038	$74,009	$75,199	$77,506	$66,790	$78,865	$79,440	$80,601	$87,818	$131,029	$130,228	$88,872
FY2008	$58,672	$61,675	$49,395	$57,506	$52,882	$66,331	$66,179	$74,435	$98,495	$105,897	$100,494	$87,548

FY2012 April YTD $522,287

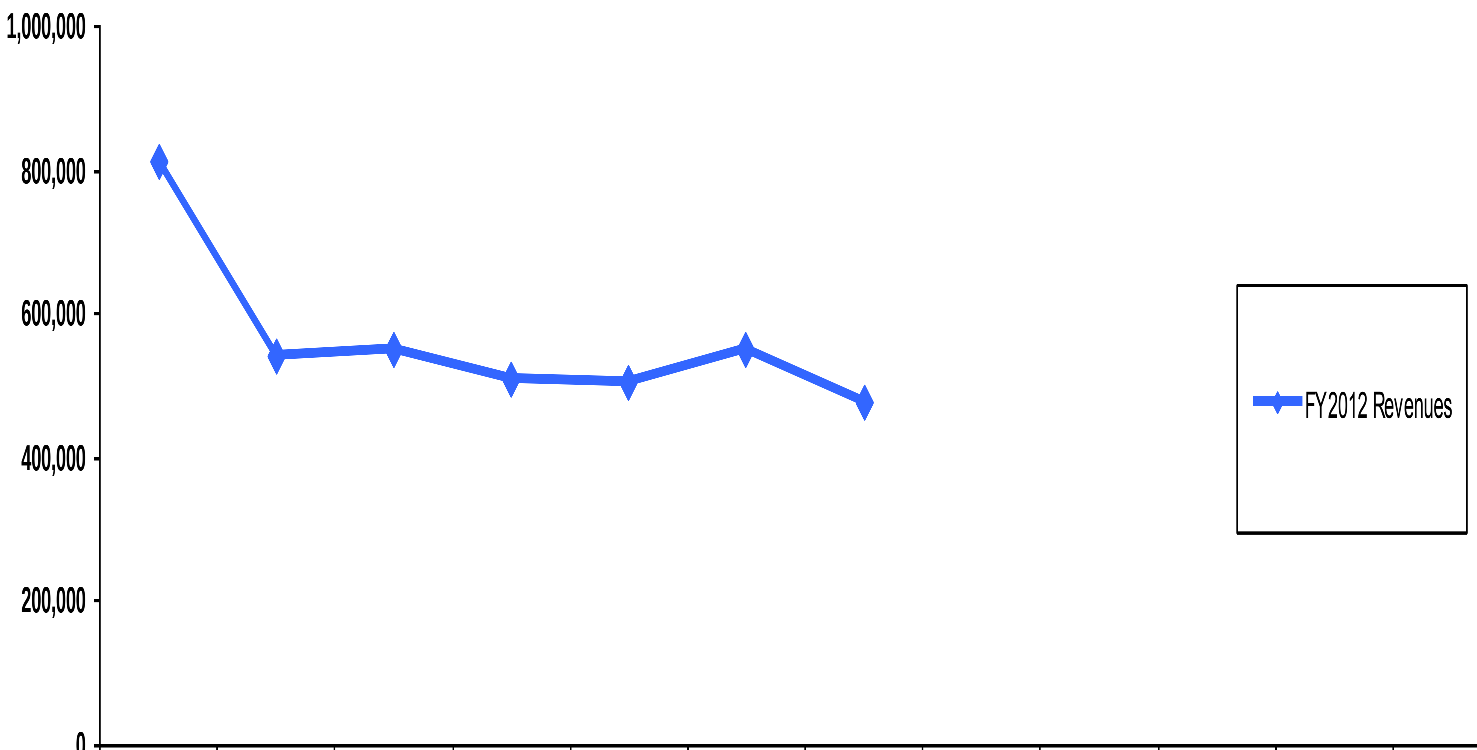
Water Sales Commercial

FY2012 Budget $765,000



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$78,266	$79,332	$73,453	$75,655	$63,199	$73,562	$78,821					
FY2011	$69,950	$70,564	$63,397	$62,610	$66,855	$57,608	$72,758	$79,000	$75,323	$80,376	$81,303	$90,254
FY2010	$65,999	$52,627	$57,590	$53,919	$46,510	$51,432	$62,678	$65,442	$75,802	$70,747	$74,280	$86,128
FY2009	$57,850	$65,394	$58,005	$60,407	$49,813	$62,872	$59,101	$66,166	$64,670	$87,637	$100,423	$76,006
FY2008	$40,726	$44,924	$36,005	$43,374	$38,632	$54,145	$45,750	$54,306	$67,172	$73,636	$68,656	$63,610

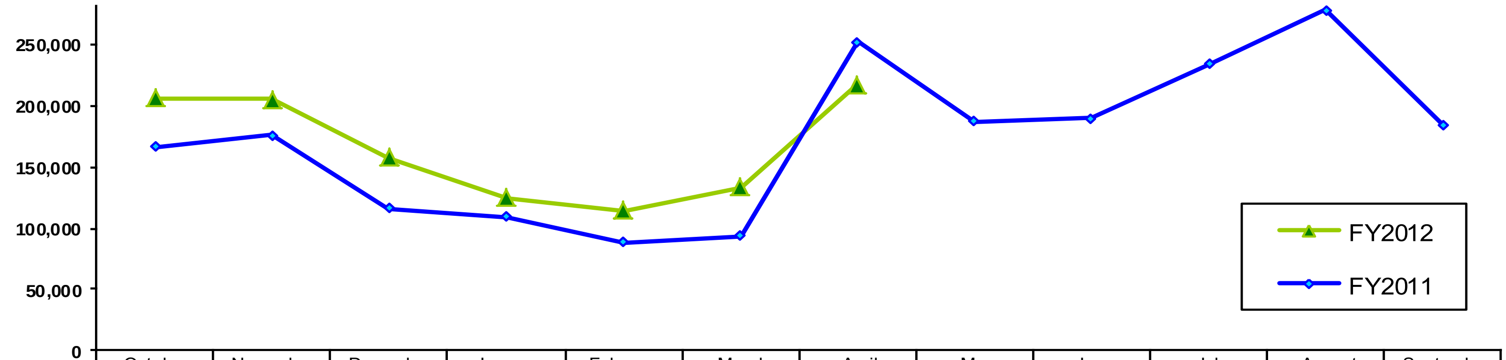
- Electric Fund Revenues Year-to-date (YTD) as of April 30, 2012 are $3,941,609 or 56.42% of the FY2012 adopted budget. Revenues during this same time period last year reflected $3,670,530 recognizing an increase of 7.4% over last year. Expenditures represent 49.85% spent or $3,488,770.



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Revenues	$810,056	$539,550	$552,220	$510,221	$502,375	$548,845	$478,342					

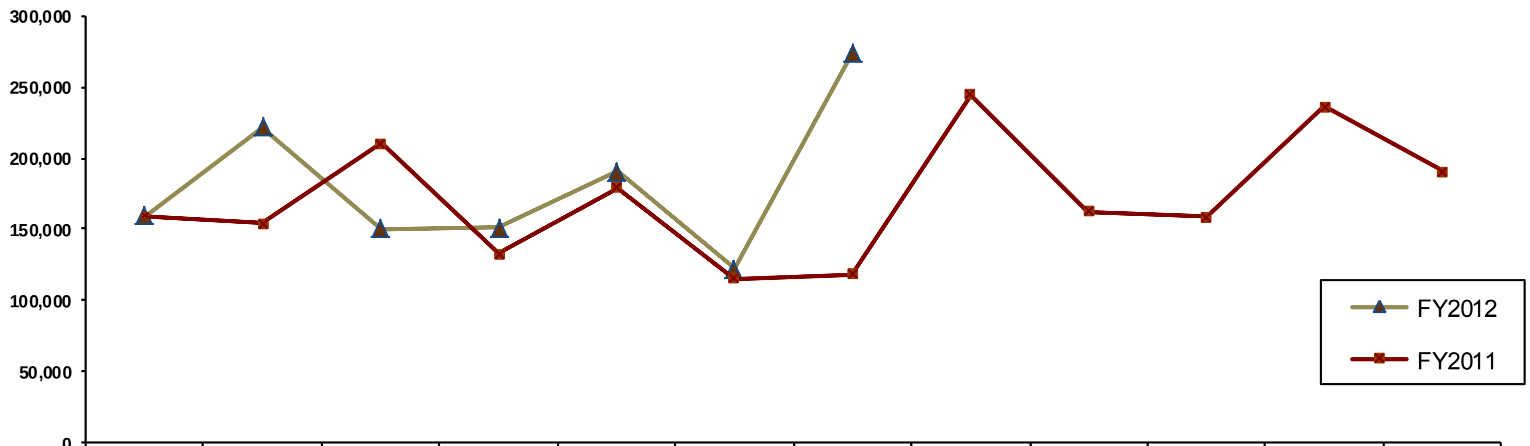
- Hotel Motel Fund Revenues Year-to-date (YTD) as of April 30, 2012 are $1,162,308 or 56% of the year. Expenditures represent 60.37% spent or $1,269,017. The monthly expenditures as of April 30, 2012 appear greater due to the timing of payments made to organizations.

Hotel / Motel Tax Receipt Revenue



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$206,463	$206,329	$157,798	$124,811	$114,635	$133,715	$218,259					
FY2011	$166,543	$176,565	$115,804	$109,232	$87,899	$93,713	$252,934	$187,465	$189,836	$234,569	$279,507	$184,854

Hotel / Motel Fund Expenses



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012	$159,553	$222,300	$149,871	$150,729	$191,016	$121,690	$273,858					
FY2011	$159,739	$154,077	$210,431	$132,855	$179,009	$115,236	$117,876	$244,731	$162,410	$158,318	$236,370	$190,475

Financial Statement reports are attached for the FOUR major funds.

- General Fund
- Water/ Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TAXES & PENALTIES						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	1,772,756.84	2,060,743.00	10,959.84	2,088,567.83	(27,824.83)	101.35
00-00-4002 DELINQUENT TAXES M&O	11,269.48	35,690.00	1,148.43	44,644.82	(8,954.82)	125.09
00-00-4003 PENALTIES & INTEREST M&O	15,855.16	24,705.00	1,861.48	33,098.77	(8,393.77)	133.98
00-00-4004 FRANCHISE TAX	231,528.96	385,000.00	36,412.02	213,131.04	171,868.96	55.36
00-00-4006 CITY SALES TAX	1,512,069.26	2,785,120.00	251,787.76	1,799,844.58	985,275.42	64.62
00-00-4008 OCCUPATION TAX	2,680.00	5,000.00	75.00	7,730.00	(2,730.00)	154.60
00-00-4009 MIXED BEVERAGE TAX	18,845.63	25,000.00	4,862.36	14,815.48	10,184.52	59.26
TOTAL TAXES & PENALTIES	3,565,005.33	5,321,258.00	307,106.89	4,201,832.52	1,119,425.48	78.96
LICENSES & PERMITS						
00-00-4020 BUILDING PERMITS	53,981.03	100,000.00	5,789.12	80,109.85	19,890.15	80.11
00-00-4021 ZONING FEES	2,199.00	3,000.00	0.00	2,053.00	947.00	68.43
00-00-4022 PLATTING FEES	3,110.00	6,000.00	2,530.00	8,878.58	(2,878.58)	147.98
00-00-4023 SPECIAL EVENT PERMIT FEE	900.00	2,000.00	200.00	1,025.00	975.00	51.25
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	60,190.03	111,000.00	8,519.12	92,066.43	18,933.57	82.94
CHARGES FOR SERVICES						
00-00-4040 ANIMAL SERVICE RECEIPTS	65.00	200.00	5.00	150.00	50.00	75.00
00-00-4041 LEOSE - PD TRAINING	1,888.35	0.00	0.73	5.39	(5.39)	0.00
00-00-4042 PD SPECIAL REVENUE	1,150.00	2,000.00	0.00	2,500.00	(500.00)	125.00
00-00-4043 PARKS RECEIPTS	575.00	1,600.00	100.00	700.00	900.00	43.75
00-00-4044 PD ACCIDENT REPORTS	1,170.00	1,800.00	0.00	854.00	946.00	47.44
00-00-4045 DRUG DOG VISITS	1,925.00	8,250.00	0.00	0.00	8,250.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	13,410.16	40,000.00	0.00	14,139.03	25,860.97	35.35
00-00-4049 TRANSFER STATION RECEIPTS	0.00	4,000.00	2,244.60	2,963.50	1,036.50	74.09
TOTAL CHARGES FOR SERVICES	20,183.51	57,850.00	2,350.33	21,311.92	36,538.08	36.84
FINES & FORFEITURES						
00-00-4070 MUNICIPAL COURT FINES	178,906.99	276,500.00	16,456.94	141,382.70	135,117.30	51.13
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	4,490.66	8,000.00	687.53	4,694.57	3,305.43	58.68
00-00-4073 ADMINISTRATION OF JUSTICE (MC	726.55	2,250.00	0.00	526.13	1,723.87	23.38
00-00-4074 MUNICIPAL COURT BLDG SECURITY	2,940.73	6,000.00	10.63	1,955.48	4,044.52	32.59
00-00-4075 TECHNOLOGY ACCOUNT - (MC)	3,790.94	7,000.00	0.56	2,503.98	4,496.02	35.77
00-00-4076 LIBRARY RECEIPTS	9,589.63	18,000.00	1,149.39	8,419.84	9,580.16	46.78
00-00-4077 SANITATION PROCEEDS	21,328.16	40,000.00	6,757.59	23,446.53	16,553.47	58.62
00-00-4078 JUVENILE CASE MANAGER-M/C	4,417.77	5,100.00	0.00	2,974.46	2,125.54	58.32
00-00-4079 RED LIGHT CAMERA PROGRAM	0.00	0.00	86,100.00	115,275.00	(115,275.00)	0.00
00-00-4080 TEEN COURT (MC)	0.00	0.00	340.00	340.00	(340.00)	0.00
TOTAL FINES & FORFEITURES	226,191.43	362,850.00	111,502.64	301,518.69	61,331.31	83.10

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER REVENUE						
00-00-4381 GTG SETTLEMENT TRUST FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4391 STREET/ROW VACATIONS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL OTHER REVENUE	0.00	5,000.00	0.00	0.00	5,000.00	0.00
INTEREST INCOME						
00-00-4400 INTEREST RECEIPTS	4,678.79	9,500.00	607.24	3,613.52	5,886.48	38.04
TOTAL INTEREST INCOME	4,678.79	9,500.00	607.24	3,613.52	5,886.48	38.04
INTERGOVERNMENTAL						
00-00-4411 BASTROP CO/LIBRARY	8,500.00	8,500.00	0.00	8,500.00	0.00	100.00
00-00-4412 BASTROP CO/WC FIREMEN	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4413 BISD PROJECT RECEIPTS	42,963.51	72,420.00	20,967.14	45,369.77	27,050.23	62.65
00-00-4414 DEPT OF JUSTICE GRANT REIMB	1,350.00	0.00	33,422.14	33,422.14	(33,422.14)	0.00
00-00-4415 EMERGENCY MANAGEMENT	18,534.00	24,170.00	0.00	26,798.81	(2,628.81)	110.88
00-00-4419 PROPERTY LIEN PAYMENTS	4,523.39	0.00	0.00	3,945.29	(3,945.29)	0.00
00-00-4423 PD STATE/FEDERAL SEIZURES	760.31	3,000.00	2.09	5,673.23	(2,673.23)	189.11
00-00-4424 PADDLE TRAIL GRANT RIEMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4435 FIRE DEPT/INSURANCE REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4490 ELECTRIC IN-KIND	298,975.81	516,280.00	43,023.33	301,163.31	215,116.69	58.33
00-00-4491 WATER/WASTEWATER IN-KIND	264,174.96	531,020.00	44,251.66	309,761.62	221,258.38	58.33
00-00-4492 WASTEWATER IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4493 BEDC IN-KIND	20,416.62	50,000.00	4,166.66	25,416.62	24,583.38	50.83
00-00-4495 CONVENTION CENTER IN-KIND	0.00	174,120.00	14,510.00	101,570.00	72,550.00	58.33
TOTAL INTERGOVERNMENTAL	660,198.60	1,379,510.00	160,343.02	861,620.79	517,889.21	62.46
MISCELLANEOUS						
00-00-4501 LIBRARY GRANT'S	19,739.00	5,285.00	0.00	9,385.00	(4,100.00)	177.58
00-00-4503 FIRE DEPT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4507 175TH ANNIVERSARY DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4508 MEMORIAL DONATIONS	50.00	0.00	0.00	0.00	0.00	0.00
00-00-4511 BANNER FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
00-00-4515 GRANTS - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 SNOW PLAYDAY	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4521 LCRA-FISHERMAN PARK FLAGS	1.65	0.00	0.17	1.44	(1.44)	0.00
00-00-4522 WORKERS COMP. REIMBURSE	0.00	1,000.00	0.00	0.00	1,000.00	0.00
00-00-4523 TML REGION X MEETING	0.00	2,000.00	0.00	0.00	2,000.00	0.00
00-00-4524 SPLASHPARK DONATIONS	5,286.00	0.00	2,000.00	3,100.00	(3,100.00)	0.00
00-00-4525 SUMMER REC/FILM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4526 DOG BARK PARK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4527 CLEAN SWEEP	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4535 PLANNING DEPT MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4536 MISCELLANEOUS	12,238.72	47,609.00	1,380.76	26,189.58	21,419.42	55.01
00-00-4537 INSURANCE PROCEEDS	29,935.00	46,329.00	3,452.00	27,754.87	18,574.13	59.91
00-00-4538 BEVERAGE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4540 HUNTERS CROSSING REIMB	0.00	0.00	0.00	941.80	(941.80)	0.00

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4543 PINEY CREEK SUBDVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	13,692.30	(13,692.30)	0.00
TOTAL MISCELLANEOUS	67,250.37	104,723.00	6,832.93	81,064.99	23,658.01	77.41
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	350,000.00	613,500.00	51,125.00	357,875.00	255,625.00	58.33
00-00-4706 TRANSFERS IN - BEDC	72,671.55	114,580.00	9,548.32	66,838.24	47,741.76	58.33
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	422,671.55	728,080.00	60,673.32	424,713.24	303,366.76	58.33
** TOTAL REVENUE **	5,026,369.61	8,079,771.00	657,935.49	5,987,742.10	2,092,028.90	74.11
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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
LEGISLATIVE						
00-NON-PROGRAM						
PERSONNEL SERVICES	2,372.62	4,045.00	432.04	2,507.22	1,537.78	61.98
SUPPLIES & MATERIALS	4,314.40	4,700.00	199.96	2,199.91	2,500.09	46.81
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,440.94	7,600.00	705.44	4,268.52	3,331.48	56.16
CONTRACTUAL SERVICES	1,446.00	3,992.00	150.00	2,217.00	1,775.00	55.54
OTHER CHARGES	10,512.43	13,218.00	85.38	4,148.30	9,069.70	31.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	21,086.39	33,555.00	1,572.82	15,340.95	18,214.05	45.72
TOTAL LEGISLATIVE	21,086.39	33,555.00	1,572.82	15,340.95	18,214.05	45.72
ORGANIZATIONAL						
00-NON-PROGRAM						
PERSONNEL SERVICES	48,529.65	81,900.00	6,629.54	46,406.78	35,493.22	56.66
SUPPLIES & MATERIALS	9,558.90	5,160.00	1,308.47	3,629.58	1,530.42	70.34
MAINTENANCE & REPAIRS	1,259.87	500.00	0.00	0.00	500.00	0.00
OCCUPANCY	4,538.21	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	254,974.05	490,014.00	49,129.47	239,726.37	250,287.63	48.92
OTHER CHARGES	157,780.08	266,620.00	78,023.94	190,183.99	76,436.01	71.33
CONTINGENCY	0.00	43,965.00	0.00	0.00	43,965.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	476,640.76	888,159.00	135,091.42	479,946.72	408,212.28	54.04
TOTAL ORGANIZATIONAL	476,640.76	888,159.00	135,091.42	479,946.72	408,212.28	54.04
CITY MANAGER						
00-NON-PROGRAM						
PERSONNEL SERVICES	137,528.23	282,221.00	21,511.80	147,988.52	134,232.48	52.44
SUPPLIES & MATERIALS	7,124.92	4,640.00	262.13	3,864.89	775.11	83.30
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	4,509.95	7,700.00	749.54	4,344.15	3,355.85	56.42
CONTRACTUAL SERVICES	148.12	350.00	0.00	113.28	236.72	32.37
OTHER CHARGES	6,157.99	9,640.00	909.58	8,929.74	710.26	92.63
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	155,469.21	304,551.00	23,433.05	165,240.58	139,310.42	54.26
TOTAL CITY MANAGER	155,469.21	304,551.00	23,433.05	165,240.58	139,310.42	54.26

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
CITY SECRETARY						
00-NON-PROGRAM						
PERSONNEL SERVICES	37,350.28	68,221.00	5,259.25	37,379.20	30,841.80	54.79
SUPPLIES & MATERIALS	805.34	1,290.00	37.47	440.48	849.52	34.15
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	878.52	1,350.00	113.38	679.40	670.60	50.33
CONTRACTUAL SERVICES	2,660.00	5,450.00	0.00	2,280.00	3,170.00	41.83
OTHER CHARGES	16,753.50	30,450.00	1,450.54	15,872.95	14,577.05	52.13
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	58,447.64	106,761.00	6,860.64	56,652.03	50,108.97	53.06
TOTAL CITY SECRETARY	58,447.64	106,761.00	6,860.64	56,652.03	50,108.97	53.06
FINANCE						
00-NON-PROGRAM						
PERSONNEL SERVICES	152,667.00	321,294.00	44,284.09	184,331.11	136,962.89	57.37
SUPPLIES & MATERIALS	4,726.71	10,040.00	1,055.81	2,710.91	7,329.09	27.00
MAINTENANCE & REPAIRS	28,305.58	36,000.00	1,825.74	22,269.09	13,730.91	61.86
OCCUPANCY	3,369.05	7,020.00	961.65	3,688.28	3,331.72	52.54
CONTRACTUAL SERVICES	21,195.48	32,840.00	1,722.00	23,381.56	9,458.44	71.20
OTHER CHARGES	6,425.99	8,090.00	1,281.19	4,129.87	3,960.13	51.05
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	216,689.81	415,284.00	51,130.48	240,510.82	174,773.18	57.91
METER SERVICE						
PERSONNEL SERVICES	183,485.54	322,114.00	22,386.27	168,478.15	153,635.85	52.30
SUPPLIES & MATERIALS	17,734.94	30,135.00	2,939.25	15,808.71	14,326.29	52.46
MAINTENANCE & REPAIRS	2,764.49	6,200.00	570.00	1,765.18	4,434.82	28.47
OCCUPANCY	3,189.96	10,500.00	901.90	5,351.37	5,148.63	50.97
CONTRACTUAL SERVICES	5,033.22	10,440.00	597.05	4,158.57	6,281.43	39.83
OTHER CHARGES	2,000.59	4,490.00	755.62	2,956.51	1,533.49	65.85
CAPITAL OUTLAY	20,028.34	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	234,237.08	383,879.00	28,150.09	198,518.49	185,360.51	51.71
TOTAL FINANCE	450,926.89	799,163.00	79,280.57	439,029.31	360,133.69	54.94
HUMAN RESOURCE						
00-NON-PROGRAM						
PERSONNEL SERVICES	44,793.01	89,910.00	6,796.09	48,133.17	41,776.83	53.53
SUPPLIES & MATERIALS	797.32	1,925.00	2.59	454.43	1,470.57	23.61
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,161.98	3,320.00	237.44	1,542.32	1,777.68	46.46
CONTRACTUAL SERVICES	134.92	360.00	0.00	11.55	348.45	3.21
OTHER CHARGES	6,066.27	9,650.00	360.49	4,903.48	4,746.52	50.81
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	52,953.50	105,165.00	7,396.61	55,044.95	50,120.05	52.34

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	52,953.50	105,165.00	7,396.61	55,044.95	50,120.05	52.34
INFORMATION TECHNOLOGY						
00-NON-PROGRAM						
PERSONNEL SERVICES	47,754.78	90,906.00	7,052.36	49,139.09	41,766.91	54.05
SUPPLIES & MATERIALS	4,257.43	6,350.00	1,506.50	4,397.37	1,952.63	69.25
MAINTENANCE & REPAIRS	3,065.40	18,463.00	2,462.24	17,877.98	585.02	96.83
OCCUPANCY	1,465.59	7,647.00	655.06	4,181.18	3,465.82	54.68
CONTRACTUAL SERVICES	1,802.47	19,700.00	0.00	17,817.85	1,882.15	90.45
OTHER CHARGES	416.29	2,950.00	0.00	2,481.81	468.19	84.13
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	58,761.96	146,016.00	11,676.16	95,895.28	50,120.72	65.67
TOTAL INFORMATION TECHNOLOGY	58,761.96	146,016.00	11,676.16	95,895.28	50,120.72	65.67
POLICE						
ADMINISTRATION						
PERSONNEL SERVICES	167,850.63	342,440.00	25,697.70	183,192.87	159,247.13	53.50
SUPPLIES & MATERIALS	14,530.53	22,060.00	2,171.98	14,598.93	7,461.07	66.18
MAINTENANCE & REPAIRS	5,545.01	9,550.00	1,032.22	8,359.90	1,190.10	87.54
OCCUPANCY	11,964.41	43,644.00	3,810.65	21,925.70	21,718.30	50.24
CONTRACTUAL SERVICES	101,201.66	191,267.00	66,497.05	181,211.05	10,055.95	94.74
OTHER CHARGES	18,467.63	28,890.00	3,017.50	18,598.21	10,291.79	64.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	319,559.87	637,851.00	102,227.10	427,886.66	209,964.34	67.08
CODE ENFORCEMENT						
PERSONNEL SERVICES	24,604.02	46,075.00	3,545.27	24,980.62	21,094.38	54.22
SUPPLIES & MATERIALS	992.48	1,900.00	576.59	1,637.28	262.72	86.17
MAINTENANCE & REPAIRS	35.47	300.00	0.00	189.38	110.62	63.13
OCCUPANCY	550.62	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,043.00	1,350.00	0.00	379.70	970.30	28.13
OTHER CHARGES	1,973.20	10,700.00	4.32	665.10	10,034.90	6.22
TOTAL CODE ENFORCEMENT	29,198.79	60,325.00	4,126.18	27,852.08	32,472.92	46.17
EMERGENCY MANAGEMENT						
SUPPLIES & MATERIALS	160.53	800.00	13.00	21.66	778.34	2.71
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	783.00	1,000.00	3,742.20	3,742.20	(2,742.20)	374.22
CAPITAL OUTLAY	0.00	0.00	0.00	6,802.16	(6,802.16)	0.00
TOTAL EMERGENCY MANAGEMENT	943.53	1,800.00	3,755.20	10,566.02	(8,766.02)	587.00

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
POLICE-CID						
PERSONNEL SERVICES	117,634.68	239,264.00	16,820.59	135,373.02	103,890.98	56.58
SUPPLIES & MATERIALS	2,454.52	3,800.00	237.11	1,291.31	2,508.69	33.98
MAINTENANCE & REPAIRS	1,648.29	1,590.00	460.28	924.47	665.53	58.14
OCCUPANCY	2,191.93	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,051.19	3,300.00	900.00	1,357.12	1,942.88	41.12
OTHER CHARGES	1,397.35	6,995.00	568.81	3,583.61	3,411.39	51.23
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	126,377.96	254,949.00	18,986.79	142,529.53	112,419.47	55.91
POLICE-PATROL						
PERSONNEL SERVICES	567,241.03	1,085,761.00	82,661.99	566,700.35	519,060.65	52.19
SUPPLIES & MATERIALS	42,759.43	72,200.00	6,171.72	41,060.80	31,139.20	56.87
MAINTENANCE & REPAIRS	14,118.62	29,200.00	1,047.11	18,823.56	10,376.44	64.46
OCCUPANCY	7,831.34	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	3,019.02	6,000.00	103.90	5,750.06	249.94	95.83
OTHER CHARGES	3,894.89	9,460.00	2,253.41	6,536.15	2,923.85	69.09
CAPITAL OUTLAY	82,611.04	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-PATROL	721,475.37	1,202,621.00	92,238.13	638,870.92	563,750.08	53.12
ANIMAL SERVICES						
PERSONNEL SERVICES	21,729.12	40,337.00	3,195.74	21,912.86	18,424.14	54.32
SUPPLIES & MATERIALS	4,173.70	4,810.00	581.38	2,587.59	2,222.41	53.80
MAINTENANCE & REPAIRS	71.98	1,200.00	0.00	205.10	994.90	17.09
OCCUPANCY	572.24	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	297.32	2,025.00	0.00	158.02	1,866.98	7.80
OTHER CHARGES	6,000.00	12,720.00	0.00	5,000.00	7,720.00	39.31
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	32,844.36	61,092.00	3,777.12	29,863.57	31,228.43	48.88
TOTAL POLICE	1,230,399.88	2,218,638.00	225,110.52	1,277,568.78	941,069.22	57.58
FIRE-VOLUNTEER						
00-NON-PROGRAM						
PERSONNEL SERVICES	7,734.30	10,000.00	1,720.57	11,439.28	(1,439.28)	114.39
SUPPLIES & MATERIALS	48,125.29	66,742.00	21,727.93	62,179.26	4,562.74	93.16
MAINTENANCE & REPAIRS	44,960.48	34,300.00	4,429.10	35,128.26	(828.26)	102.41
OCCUPANCY	21,870.02	29,646.00	3,129.07	21,666.65	7,979.35	73.08
CONTRACTUAL SERVICES	21,254.78	22,119.00	0.00	22,118.90	0.10	100.00
OTHER CHARGES	8,407.20	17,436.00	1,006.81	16,477.82	958.18	94.50
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	152,352.07	180,243.00	32,013.48	169,010.17	11,232.83	93.77
TOTAL FIRE-VOLUNTEER	152,352.07	180,243.00	32,013.48	169,010.17	11,232.83	93.77

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
MUNICIPAL COURT						
00-NON-PROGRAM						
PERSONNEL SERVICES	148,538.38	278,994.00	21,107.42	149,848.39	129,145.61	53.71
SUPPLIES & MATERIALS	17,328.27	12,550.00	349.17	4,283.47	8,266.53	34.13
MAINTENANCE & REPAIRS	10,599.61	12,680.00	137.40	12,003.17	676.83	94.66
OCCUPANCY	5,138.53	9,700.00	953.43	5,684.63	4,015.37	58.60
CONTRACTUAL SERVICES	15,335.04	30,990.00	894.95	12,739.36	18,250.64	41.11
OTHER CHARGES	7,537.03	11,261.00	626.72	8,159.11	3,101.89	72.45
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	204,476.86	356,175.00	24,069.09	192,718.13	163,456.87	54.11
TOTAL MUNICIPAL COURT	204,476.86	356,175.00	24,069.09	192,718.13	163,456.87	54.11
PLANNING & DEVELOPMENT						
00-NON-PROGRAM						
PERSONNEL SERVICES	172,539.75	319,813.00	24,759.79	175,517.97	144,295.03	54.88
SUPPLIES & MATERIALS	4,840.08	7,500.00	215.55	3,444.56	4,055.44	45.93
MAINTENANCE & REPAIRS	500.45	2,000.00	0.00	262.46	1,737.54	13.12
OCCUPANCY	5,984.37	8,500.00	765.01	4,552.38	3,947.62	53.56
CONTRACTUAL SERVICES	84,537.54	83,600.00	4,032.79	49,033.76	34,566.24	58.65
OTHER CHARGES	27,712.84	41,575.00	996.15	24,260.15	17,314.85	58.35
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	296,115.03	462,988.00	30,769.29	257,071.28	205,916.72	55.52
TOTAL PLANNING & DEVELOPMENT	296,115.03	462,988.00	30,769.29	257,071.28	205,916.72	55.52
HEALTH						
00-NON-PROGRAM						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	41,431.81	71,050.00	5,918.83	41,431.81	29,618.19	58.31
TOTAL 00-NON-PROGRAM	41,431.81	71,050.00	5,918.83	41,431.81	29,618.19	58.31
TOTAL HEALTH	41,431.81	71,050.00	5,918.83	41,431.81	29,618.19	58.31
CONSTRUCTION MANAGER						
00-NON-PROGRAM						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONSTRUCTION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
PUBLIC WORKS						
ADMINISTRATION						
PERSONNEL SERVICES	314,581.43	587,459.00	38,608.36	267,471.48	319,987.52	45.53
SUPPLIES & MATERIALS	51,423.08	73,125.00	4,273.18	27,684.71	45,440.29	37.86
MAINTENANCE & REPAIRS	22,680.29	38,000.00	1,426.93	21,655.50	16,344.50	56.99
OCCUPANCY	7,814.89	15,600.00	1,432.27	8,766.20	6,833.80	56.19
CONTRACTUAL SERVICES	8,446.55	69,996.00	8,786.25	48,376.26	21,619.74	69.11
OTHER CHARGES	42,623.83	71,900.00	3,674.53	41,279.08	30,620.92	57.41
CAPITAL OUTLAY	109,343.50	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL ADMINISTRATION	556,913.57	886,080.00	58,201.52	415,233.23	470,846.77	46.86
CONSTRUCTION MANAGER						
PERSONNEL SERVICES	51,414.79	86,400.00	693.85	44,805.43	41,594.57	51.86
SUPPLIES & MATERIALS	2,048.87	3,310.00	0.00	1,404.60	1,905.40	42.44
MAINTENANCE & REPAIRS	0.00	500.00	0.00	463.71	36.29	92.74
OCCUPANCY	1,203.82	2,000.00	157.80	1,282.45	717.55	64.12
CONTRACTUAL SERVICES	400.67	4,450.00	1,762.06	3,088.09	1,361.91	69.40
OTHER CHARGES	60.12	650.00	10.00	70.00	580.00	10.77
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONSTRUCTION MANAGER	55,128.27	97,310.00	2,623.71	51,114.28	46,195.72	52.53
RECREATION						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	1.73	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	70.70	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	575.09	39,500.00	(375.09)	23.50	39,476.50	0.06
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION	647.52	39,500.00	(375.09)	23.50	39,476.50	0.06
PARKS						
PERSONNEL SERVICES	238,577.50	471,890.00	32,343.34	239,689.90	232,200.10	50.79
SUPPLIES & MATERIALS	24,096.49	43,605.00	6,834.29	24,387.38	19,217.62	55.93
MAINTENANCE & REPAIRS	29,859.69	48,700.00	4,721.11	26,232.61	22,467.39	53.87
OCCUPANCY	25,312.45	43,800.00	3,275.10	27,166.94	16,633.06	62.02
CONTRACTUAL SERVICES	21,754.77	10,880.00	1,153.17	5,039.58	5,840.42	46.32
OTHER CHARGES	3,325.98	4,650.00	56.47	1,554.89	3,095.11	33.44
CAPITAL OUTLAY	291,418.22	196,010.00	4,400.00	102,782.21	93,227.79	52.44
TOTAL PARKS	634,345.10	819,535.00	52,783.48	426,853.51	392,681.49	52.08
BUILDING MAINTENANCE						
PERSONNEL SERVICES	66,798.50	149,524.00	10,258.35	78,582.76	70,941.24	52.56
SUPPLIES & MATERIALS	5,702.11	8,300.00	1,194.69	5,271.75	3,028.25	63.52
MAINTENANCE & REPAIRS	3,509.22	4,450.00	(406.31)	1,525.00	2,925.00	34.27
OCCUPANCY	137.93	472.00	27.67	225.61	246.39	47.80
CONTRACTUAL SERVICES	983.08	1,690.00	230.51	969.90	720.10	57.39

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	109.50	110.00	0.00	0.00	110.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING MAINTENANCE	77,240.34	164,546.00	11,304.91	86,575.02	77,970.98	52.61
TOTAL PUBLIC WORKS	1,324,274.80	2,006,971.00	124,538.53	979,799.54	1,027,171.46	48.82
LIBRARY						
00-NON-PROGRAM						
PERSONNEL SERVICES	242,158.06	482,094.00	36,093.71	257,198.07	224,895.93	53.35
SUPPLIES & MATERIALS	38,587.80	62,179.00	10,206.58	38,042.67	24,136.33	61.18
MAINTENANCE & REPAIRS	6,066.06	12,180.00	4,658.99	8,679.66	3,500.34	71.26
OCCUPANCY	15,192.19	33,461.00	2,741.12	17,151.92	16,309.08	51.26
CONTRACTUAL SERVICES	12,437.60	19,180.00	3,056.50	14,786.80	4,393.20	77.09
OTHER CHARGES	4,325.83	11,350.00	1,974.40	4,810.71	6,539.29	42.39
CAPITAL OUTLAY	7,251.98	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	326,019.52	620,444.00	58,731.30	340,669.83	279,774.17	54.91
TOTAL LIBRARY	326,019.52	620,444.00	58,731.30	340,669.83	279,774.17	54.91
*** TOTAL EXPENSES ***	4,849,356.32	8,299,879.00	766,462.31	4,565,419.36	3,734,459.64	55.01
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REVENUES OVER/(UNDER) EXPENDITURES	177,013.29	(220,108.00)	(108,526.82)	1,422,322.74	(1,642,430.74)	646.19-

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: APRIL 30TH, 2012

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
WATER REVENUES						
00-00-4101 WATER SALES-RESIDENTIAL	544,786.88	1,085,000.00	85,572.16	603,028.50	481,971.50	55.58
00-00-4102 WATER SALES-COMMERCIAL	463,742.10	765,000.00	78,821.29	522,287.41	242,712.59	68.27
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	14,760.33	28,000.00	2,530.07	18,462.71	9,537.29	65.94
00-00-4152 WATER TAPPING FEES	3,600.00	7,600.00	0.00	900.00	6,700.00	11.84
00-00-4154 WATER SERVICE FEES	17,002.50	21,000.00	1,375.00	17,197.50	3,802.50	81.89
00-00-4156 OTHER	146.88	100.00	5.00	4,805.00	(4,705.00)	805.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	1,044,038.69	1,906,700.00	168,303.52	1,166,681.12	740,018.88	61.19
WASTEWATER REVENUES						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	373,229.51	630,000.00	61,681.37	415,850.80	214,149.20	66.01
00-00-4202 WASTEWATER SALES-COMMERCIAL	282,702.95	500,000.00	48,778.44	323,754.15	176,245.85	64.75
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	9,585.14	19,000.00	1,716.64	11,834.89	7,165.11	62.29
00-00-4252 SEWER TAPPING FEES	1,725.00	5,200.00	0.00	900.00	4,300.00	17.31
00-00-4253 SEPTIC TANK DUMP FEES	63,047.68	78,500.00	12,088.07	66,810.08	11,689.92	85.11
00-00-4256 OTHER	843.43	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	731,133.71	1,232,800.00	124,264.52	819,149.92	413,650.08	66.45
INTEREST INCOME						
00-00-4400 INTEREST RECEIPTS	1,617.69	3,200.00	123.21	915.58	2,284.42	28.61
00-00-4401 INTEREST RECEIPTS	1,617.71	3,200.00	123.21	915.59	2,284.41	28.61
TOTAL INTEREST INCOME	3,235.40	6,400.00	246.42	1,831.17	4,568.83	28.61
MISCELLANEOUS						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	12,701.68	(12,701.68)	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
00-00-4519 BACKFLOW TESTING COST	570.00	3,000.00	0.00	95.00	2,905.00	3.17
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	500.00	0.00	0.00	500.00	0.00
00-00-4528 CONSERVATION PROGRAM	18.48	100.00	0.00	750.00	(650.00)	750.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	5,869.82	10,200.00	1,370.86	8,440.94	1,759.06	82.75
00-00-4548 LCRA/WCID	39,813.00	66,000.00	4,715.80	27,544.19	38,455.81	41.73
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	46,271.30	80,800.00	6,086.66	49,531.81	31,268.19	61.30

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TRANSFERS-IN						
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	1,824,679.10	3,226,700.00	298,901.12	2,037,194.02	1,189,505.98	63.14
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202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
WATER-ADMINISTRATION						
ADMINISTRATION						
PERSONNEL SERVICES	72,758.47	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	3,018.49	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	1,267.98	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,467.13	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	234,164.86	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	5,283.85	0.00	0.00	0.00	0.00	0.00
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	115,727.50	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	434,688.28	0.00	0.00	0.00	0.00	0.00
TOTAL WATER-ADMINISTRATION	434,688.28	0.00	0.00	0.00	0.00	0.00
WATER-DISTRIBUTION						
WATER DISTRIBUTION						
PERSONNEL SERVICES	71,442.61	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	8,488.50	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	40,882.26	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,539.16	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,774.77	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	1,610.43	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	454,881.56	0.00	0.00	0.00	0.00	0.00
TOTAL WATER DISTRIBUTION	580,619.29	0.00	0.00	0.00	0.00	0.00
TOTAL WATER-DISTRIBUTION	580,619.29	0.00	0.00	0.00	0.00	0.00
WATER-PRODUCTIONS						
WATER PRODUCTION						
PERSONNEL SERVICES	31,411.52	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	2,676.53	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	28,357.07	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	18,852.62	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	27,520.87	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	272.25	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	389.10	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION	109,479.96	0.00	0.00	0.00	0.00	0.00

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL WATER-PRODUCTIONS	109,479.96	0.00	0.00	0.00	0.00	0.00
WATER/WASTEWATER DEPT.						
ADMINISTRATION						
PERSONNEL SERVICES	0.00	817,913.00	62,767.95	420,077.98	397,835.02	51.36
SUPPLIES & MATERIALS	0.00	53,705.00	5,607.57	28,766.12	24,938.88	53.56
MAINTENANCE & REPAIRS	0.00	23,990.00	506.69	7,556.35	16,433.65	31.50
OCCUPANCY	0.00	19,200.00	2,179.52	11,947.41	7,252.59	62.23
CONTRACTUAL SERVICES	0.00	623,220.00	57,295.59	380,384.40	242,835.60	61.04
OTHER CHARGES	0.00	35,700.00	4,722.94	18,444.77	17,255.23	51.67
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	40,000.00	0.00	36,267.46	3,732.54	90.67
TRANSFERS OUT	0.00	610,000.00	50,833.32	355,833.24	254,166.76	58.33
TOTAL ADMINISTRATION	0.00	2,223,728.00	183,913.58	1,259,277.73	964,450.27	56.63
W/WW DISTRIBUT/COLLECT						
SUPPLIES & MATERIALS	0.00	8,600.00	2,757.02	4,705.00	3,895.00	54.71
MAINTENANCE & REPAIRS	0.00	193,350.00	4,366.78	102,816.67	90,533.33	53.18
OCCUPANCY	0.00	34,000.00	3,591.62	24,493.40	9,506.60	72.04
CONTRACTUAL SERVICES	0.00	14,600.00	5,690.55	12,351.50	2,248.50	84.60
OTHER CHARGES	0.00	1,870.00	0.00	0.00	1,870.00	0.00
CAPITAL OUTLAY	0.00	38,500.00	0.00	4,500.00	34,000.00	11.69
TOTAL W/WW DISTRIBUT/COLLECT	0.00	290,920.00	16,405.97	148,866.57	142,053.43	51.17
WATER PRODUCTION/TREAT						
SUPPLIES & MATERIALS	0.00	28,500.00	903.11	7,694.92	20,805.08	27.00
MAINTENANCE & REPAIRS	0.00	116,050.00	28,353.62	52,794.91	63,255.09	45.49
OCCUPANCY	0.00	90,000.00	5,237.29	43,743.31	46,256.69	48.60
CONTRACTUAL SERVICES	0.00	83,775.00	3,825.24	38,617.20	45,157.80	46.10
CAPITAL OUTLAY	0.00	88,500.00	15,618.66	45,225.53	43,274.47	51.10
TOTAL WATER PRODUCTION/TREAT	0.00	406,825.00	53,937.92	188,075.87	218,749.13	46.23
WW TREATMENT PLANT						
SUPPLIES & MATERIALS	0.00	29,800.00	1,891.29	16,233.02	13,566.98	54.47
MAINTENANCE & REPAIRS	0.00	99,100.00	5,788.49	47,717.61	51,382.39	48.15
OCCUPANCY	0.00	65,000.00	5,743.58	41,076.09	23,923.91	63.19
CONTRACTUAL SERVICES	0.00	60,000.00	3,104.00	36,701.52	23,298.48	61.17
CAPITAL OUTLAY	0.00	500.00	0.00	0.00	500.00	0.00
TOTAL WW TREATMENT PLANT	0.00	254,400.00	16,527.36	141,728.24	112,671.76	55.71
TOTAL WATER/WASTEWATER DEPT.	0.00	3,175,873.00	270,784.83	1,737,948.41	1,437,924.59	54.72

WATER-TREATMENT

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
WATER TREATMENT						
PERSONNEL SERVICES	31,412.18	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	16,042.99	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	30,313.76	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	26,395.84	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	12,434.69	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	439.30	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER TREATMENT	117,038.76	0.00	0.00	0.00	0.00	0.00
TOTAL WATER-TREATMENT	117,038.76	0.00	0.00	0.00	0.00	0.00
WW-ADMINISTRATION						
ADMINISTRATION						
PERSONNEL SERVICES	72,758.26	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	2,673.78	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	2,024.57	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,485.37	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	168,494.07	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	3,503.46	0.00	0.00	0.00	0.00	0.00
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	115,727.50	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	367,667.01	0.00	0.00	0.00	0.00	0.00
TOTAL WW-ADMINISTRATION	367,667.01	0.00	0.00	0.00	0.00	0.00
WW-COLLECTION						
WW COLLECTION						
PERSONNEL SERVICES	71,470.19	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	6,291.56	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	35,958.93	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	801.02	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	3,183.53	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	1,496.38	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	9,999.88	0.00	0.00	0.00	0.00	0.00
TOTAL WW COLLECTION	129,201.49	0.00	0.00	0.00	0.00	0.00
TOTAL WW-COLLECTION	129,201.49	0.00	0.00	0.00	0.00	0.00

WW-LIFT STATIONS

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
WW LIFT STATIONS						
PERSONNEL SERVICES	31,371.35	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	3,128.74	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	29,257.33	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	17,235.21	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	354.08	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	255.02	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW LIFT STATIONS	81,601.73	0.00	0.00	0.00	0.00	0.00
TOTAL WW-LIFT STATIONS	81,601.73	0.00	0.00	0.00	0.00	0.00
WW-TREATMENT PLANT						
WW TREATMENT PLANT						
PERSONNEL SERVICES	31,426.34	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	17,337.68	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	63,597.61	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	43,700.37	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	32,475.01	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	774.78	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	500.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	189,811.79	0.00	0.00	0.00	0.00	0.00
TOTAL WW-TREATMENT PLANT	189,811.79	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENSES ***	2,010,108.31	3,175,873.00	270,784.83	1,737,948.41	1,437,924.59	54.72
REVENUES OVER/(UNDER) EXPENDITURES	(185,429.21)	50,827.00	28,116.29	299,245.61	(248,418.61)	588.75

*** END OF REPORT ***

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TAXES & PENALTIES						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	1,002,690.84	2,070,600.00	217,995.24	1,160,274.98	910,325.02	56.04
TOTAL TAXES & PENALTIES	1,002,690.84	2,070,600.00	217,995.24	1,160,274.98	910,325.02	56.04
INTEREST INCOME						
00-00-4400 INTEREST EARNED	2,559.49	5,000.00	264.04	2,033.30	2,966.70	40.67
TOTAL INTEREST INCOME	2,559.49	5,000.00	264.04	2,033.30	2,966.70	40.67
INTERGOVERNMENTAL						
00-00-4418 TEXAS YES GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS						
00-00-4514 MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	1,005,250.33	2,075,600.00	218,259.28	1,162,308.28	913,291.72	56.00
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501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
HOTEL/MOTEL TAX FUND						
00-NON-PROGRAM						
CONTRACTUAL SERVICES	483,010.87	1,033,500.00	188,551.63	655,976.29	377,523.71	63.47
OTHER CHARGES	14,841.16	45,000.00	0.00	15,894.56	29,105.44	35.32
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	571,370.31	1,023,680.00	85,306.66	597,146.62	426,533.38	58.33
TOTAL 00-NON-PROGRAM	1,069,222.34	2,102,180.00	273,858.29	1,269,017.47	833,162.53	60.37
TOTAL HOTEL/MOTEL TAX FUND	1,069,222.34	2,102,180.00	273,858.29	1,269,017.47	833,162.53	60.37
*** TOTAL EXPENSES ***	1,069,222.34	2,102,180.00	273,858.29	1,269,017.47	833,162.53	60.37
REVENUES OVER/(UNDER) EXPENDITURES	(63,972.01)	(26,580.00)	(55,599.01)	(106,709.19)	80,129.19	401.46

*** END OF REPORT ***