

**NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
July 24, 2012 6:15 P.M.**

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on **July 24, 2012 at 6:15 p.m.** at Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas and will consider the following matters to wit:

<u>REGULAR MEETING</u>	<u>TAB</u>	<u>PAGE</u>	<u>ORIGINATOR</u>	<u>STATUS</u>
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ANNOUNCEMENTS

1. Call to Order
2. Pledge of Allegiance and Invocation
3. Presentations
4. Proclamations
5. Announcements

CITY MANAGER INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action:

- A. Meetings and Events Attended:
 1. Lost Pines Groundwater Conservation District monthly Board meeting on July 18, 2012.
 2. Parks Board monthly meeting on July 12, 2012.
- B. Update on City Projects:
 1. Splash Pad Project.
 2. Pecan Sewer Line Project.
 3. Chestnut Street Sidewalk Project.
 4. Water Well operations in Fisherman's Park.
 5. Bastrop Power & Light (BP & L) Administrative/Training building.
 6. Bob Bryant Water Facilities Improvements Project.
 7. Fiscal Year 2013 Budget.
 8. Update on work regarding Pine Forest Unit #6.
- C. Update on City Business:
 1. Convention Center Activities.
 2. Main Street Program Activities.
 3. Commercial/Residential Construction Projects in the City.
 4. YMCA Activities.
- D. Inviting input from Council related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

- | | | | |
|--|-----|----|---------------|
| A.1 Approval of meeting minutes of July 10 and 17, 2012. | A.1 | 3 | Teresa Valdez |
| A.2 Approval of Special Event Application submitted by Cody Cruise and Brittany Peavy to host their wedding rehearsal dinner and nuptials on October 12 and 13, 2012 in Fisherman's Park. | A.2 | 10 | Mike Talbot |
| A.3 Approval of Special Event Permit Application submitted by the Bastrop Homecoming Committee, Inc. to host "Homecoming Parade & Rodeo" on August 4-8, 2012 in Mayfest Park and downtown. | A.3 | 18 | Mike Talbot |
| A.4 Approval of Special Event Permit Application submitted by Advanced Home Health Services and Children's Advocacy Center to host Medical Olympics in Fisherman's Park on Saturday, October 20, 2012. | A.4 | 31 | Mike Talbot |

A.5 Approval of Special Event Permit Application submitted by the Hyatt, Christus Health and Kennedy Creative to host “Hyatt Main Street Event – Christus Health” on Tuesday, July 31, 2012 on Main Street and Pine Street between Main Street and Water Street.	A.5	46	Mike Talbot
A.6 Approval of Special Event Permit Application submitted by Terry Moore with YMCA to host “Burning Pine Run” on Sunday, September 2, 2012 in Mayfest Park (and Bastrop State Park).	A.6	63	Mike Talbot
A.7 Re-appointment by Mayor and confirmation by Council of members to the Bastrop Economic Development Corporation Board of Directors.	A.7	76	Mayor Terry Orr
A.8 Appointment by Mayor and confirmation by Council of Alternate Member #2 to the Bastrop Zoning Board of Adjustment.	A.8	80	Mayor Terry Orr
A.9 Appointment by Mayor and confirmation by Council of Member to the Bastrop Parks Board.	A.9	83	Mayor Terry Orr
A.10 Adoption of a Resolution by the City of Bastrop suspending the effective date for ninety days in connection with the rate increase filing of Centerpoint Energy – Beaumont/East Texas Division made on or about July 2, 2012; requiring the reimbursement of municipal rate case expenses; authorizing participation in a coalition of similarly situated cities; authorizing participation in related rate proceedings; authorizing the retention of special counsel; finding that the meeting complies with The Open Meetings Act; making other findings and provisions related to the subject; and declaring an effective date.	A.10	86	Mike Talbot
A.11 Award of bid for Wayfinding Project Fabrication and Installation.	A.11	94	Nancy Wood

B. PUBLIC HEARINGS:

B.1 PUBLIC HEARING: Regarding the submission of an application to the Department of Agriculture Office of Rural Affairs for a Texas Community Development Block Grant Program grant to provide sewer improvements.	B.1	96	Mike Talbot
B.2 Consideration, discussion and possible action on adoption of a Resolution of the City Council of Bastrop, Texas, authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture Office of Rural Affairs for the Community Development Fund; and authorizing the City Manager to act as the City’s Executive Officer and authorized representative in all matters pertaining to the City’s participation in the Texas Community Development Block Grant Program.	B.2	98	Mike Talbot

B.3 Citizen Comments.

Executive Session: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon’s Texas Code, Annotated, the item below will be discussed in closed session.

1. Section 551.071 – Consultations with Attorney

C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES FOR FIRST READING:

ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.1 Consideration, discussion and possible action on request by Parks Board to establish a skateboard park at City owned property located at 1206 Emile Street. D.1 100 Mike Talbot

D.2 Consideration, discussion and possible action concerning award of the bid for the Community Development Block Grant Fayette Street Wastewater Improvement Project. D.2 102 Mike Talbot

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551 to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) - Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body.
2. Section 551-086 – Certain Public Power Utilities: Competitive Matters.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 18th day of July at 1:00 p.m. Copies of this agenda have been provided to those members of the media requesting such information.

Teresa Valdez

Teresa Valdez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8811. PLEASE PROVIDE FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: TC

CITY OF BASTROP

AGENDA ITEM : **City Manager Report****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **City Manager informational update report: Items for update, discussion and possible action:**
 - A. Meetings and Events Attended:
 1. Lost Pines Groundwater Conservation District monthly Board meeting on July 18, 2012.
 2. Parks Board monthly meeting on July 12, 2012.
 - B. Update on City Projects:
 1. Splash Pad.
 2. Pecan Street Sewer Project.
 3. Chestnut Street Sidewalk Project.
 4. Water Well operations in Fisherman's Park.
 5. Bastrop Power & Light (B: & L) Administrative/Training building.
 6. Bob Bryant Water Facilities Improvements Project.
 7. Fiscal Year 2013 Budget.
 8. Update on work regarding Pine Forest Unit #6.
 - C. Update on City Business:
 1. Convention Center Activities.
 2. Main Street Program Activities.
 3. Commercial/Residential Construction Projects in the City.
 4. YMCA Activities.
 - D. Inviting input from Council related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.
2. Party Making Request: **Mike Talbot**
3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A
 Bid Amount: Budgeted Amount:
 Under Budget: Over Budget:
 Amount Remaining:
6. Alternate Option/Costs:

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

- a) _____
- b) _____
- c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM: **A.1****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Approval of meeting minutes of July 10 and 17, 2012.**
2. Party Making Request: **Teresa Valdez, City Secretary**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____			
b) _____			
c) _____			
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

July 10, 2012

The Bastrop City Council met in regular session on July 10, 2012 at 6:00 p.m. at the Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members Ken Kesselus, Kay Garcia McAnally, Willie DeLaRosa and Dock Jackson.

ANNOUNCEMENTS**1. CALL TO ORDER**

At 6:00 p.m. Mayor Terry Orr called the meeting to order with all members present, with the exception of Joe Beal who was absent due to a business commitment.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Council Member Ken Kesselus led the pledges of allegiance to the U.S. and Texas flags. Mayor Terry Orr led the invocation.

3. PRESENTATIONS**A. CHARACTER EDUCATION – BASTROP STUDENT**

Zak Chambers a Senior at Bastrop High School presented the Character Education character trait “Patriotism” for the month of July.

4. PROCLAMATIONS

There were no proclamations.

5. ANNOUNCEMENTS

Council Member Ken Kesselus stated that at the Lost Pine 8 Theatre ribbon cutting this evening Mr. Schulman was very complimentary in regard to the City Manager, Mike Talbot, City Staff, BEDC and City Council.

CITY MANAGER INFORMATIONAL UPDATE REPORT: ITEMS FOR UPDATE, DISCUSSION AND POSSIBLE ACTION:**A. MEETINGS AND EVENTS ATTENDED:****B. UPDATE ON CITY PROJECTS:**

1. SPLASH PAD.
2. PECAN STREET SEWER PROJECT.
3. FAYETTE STREET SEWER PROJECT.
4. CHESTNUT STREET/MAIN STREET SIDEWALK PROJECT.
5. WATER WELLS.

C. UPDATE ON CITY BUSINESS:

1. CONVENTION CENTER ACTIVITIES

- 2. MAIN STREET PROGRAM ACTIVITIES.
- 3. COMMERCIAL/RESIDENTIAL CONSTRUCTION PROJECTS IN THE CITY.
- 4. YMCA ACTIVITIES.
- D. DEPARTMENT AND BOARD REPORTS.
- E. INVITING INPUT FROM COUNCIL RELATED TO ISSUES FOR POSSIBLE INCLUSION ON FUTURE AGENDAS, RELATED TO ISSUES SUCH AS (BUT NOT LIMITED TO) MUNICIPAL PROJECTS, PERSONNEL, PUBLIC PROPERTY, DEVELOPMENT AND OTHER CITY/PUBLIC BUSINESS.

City Manager, Mike Talbot stated his written City Manager Report was sent to the Council on Monday.

A. CONSENT AGENDA

ALL OF THE FOLLOWING ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY BY THE COUNCIL AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS.

A.1 APPROVAL OF MEETING MINUTES OF JUNE 16, 2012.

A.2 APPROVAL OF BASTROP MARKETING CORPORATION'S REQUEST FOR REIMBURSEMENT OF EXPENSES.

A.3 APPROVAL OF CHANGING THE TIME FOR COUNCIL MEETINGS FROM 6:00 P.M. TO 6:15 P.M.

A.4 APPROVAL OF THE STATUTORY DENIAL, FOR A PERIOD OF 180 DAYS FROM THE DATE OF COUNCIL ACTION ON THIS REQUEST FOR THE FINAL PLAT FOR PINE VISTA SUBDIVISION CREATING TWO (2) COMMERCIAL LOTS WITHIN THE CITY LIMITS OF BASTROP, TEXAS.

A.5 APPROVAL OF THE STATUTORY DENIAL, FOR A PERIOD OF 180 DAYS FROM THE DATE OF COUNCIL ACTION ON THIS REQUEST FOR THE FINAL PLAT FOR PURCELL POINTE SUBDIVISION CREATING THREE (3) COMMERCIAL LOTS WITHIN THE CITY LIMITS OF BASTROP, TEXAS.

Kay Garcia McAnally moved to approve the Consent Agenda. Motion was seconded by Willie DeLaRosa and carried unanimously.

B. PUBLIC HEARINGS:

B.1 CITIZEN COMMENTS.

Herb Goldsmith addressed the Council. Mr. Goldsmith commended the City Council and City Staff on the transparency of meetings by having the Agenda packets on the City's website.

Mr. Goldsmith commended the Council for being responsive to public questions. Mr. Goldsmith stated he had recommended to the County Commissioners that they have the same practices as the City and their response was: "Pay \$1.00 a page and you can pick up a copy of the Agenda packet at the Courthouse." Mr. Goldsmith commended Mayor Orr on allowing citizens to address the Council because this gives citizens an opportunity to get their feelings and comments to them.

C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES FOR FIRST READING:

ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING OF MAY 31, 2012.

Finance Director, Karla Stovall presented the monthly Financial Report for the period ending May 31, 2012. Ms. Stovall reviewed the report.

Brief discussion was held among Council, Mr. Talbot and Ms. Stovall.

Kay Garcia McAnally requested that Ms. Stovall email the Council and inform them of the amount of money – the Hotel Occupancy Tax money in Bastrop County - that the BEST (Bastrop, Elgin, Smithville – Texas) receives, how it will be distributed and how will this affect the cities.

Ken Kesselus moved to accept the reports. Seconded by Willie DeLaRosa and carried unanimously.

E. EXECUTIVE SESSION:

E.1 THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, TO DISCUSS THE FOLLOWING:

1. SECTION 551.071(1)(A) AND SECTION 551.071(2) - CONSULTATIONS WITH ATTORNEY: (1) THREATENED AND/OR CONTEMPLATED LITIGATION, AND (2) MATTERS UPON WHICH THE ATTORNEY HAS A DUTY AND/OR RESPONSIBILITY TO REPORT TO THE GOVERNMENTAL BODY – APPOINTMENT OF COUNCIL MEMBERS TO BOARDS AND COMMISSIONS AND COMPLIANCE WITH STATE AND LOCAL LAW.
2. SECTION 551.086 – CERTAIN PUBLIC POWER UTILITIES: COMPETITIVE MATTERS.

At 6:28 p.m., Mayor Orr convened the Bastrop City Council into a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) – Consultations with Attorney:
(1) threatened and/or contemplated litigation, and (2) Matters upon which the attorney has a duty and/or responsibility to report to the governmental body.

E.2 THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSIONS NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTED ABOVE, AND/OR RELATED ITEMS.

At 8:05 p.m., Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

No action was taken.

F. ADJOURNMENT

At 8:06 p.m., Ken Kesselus moved to adjourn. Seconded by Dock Jackson and carried unanimously.

APPROVED:

ATTEST:

Terry Orr, Mayor

Teresa Valdez, City Secretary

July 17, 2012

The Bastrop City Council met in Special Workshop Meeting on Tuesday, July 17, 2012 at 6:15 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members Willie DeLaRosa, Joe Beal, Ken Kesselus and Kay Garcia McAnally.

1. CALL TO ORDER

At 6:15 p.m., Mayor Terry Orr called the meeting to order with all members present, with the exception of Dock Jackson who was absent because he was ill.

2. WORKSHOP SESSION – THE BASTROP CITY COUNCIL WILL CONVENE INTO A WORKSHOP SESSION TO DISCUSS:**A. 2012-2013 BUDGET – A REVIEW AND DISCUSSION WITH THE CITY MANAGER REGARDING FISCAL YEAR 2013 BUDGET FOR THE CITY OF BASTROP.**

At 6:16 p.m., Mayor Orr convened the Bastrop City Council into a workshop session to discuss:

A. 2012-2013 Budget – A review and discussion with the City Manager regarding Fiscal Year 2013 Budget for the City of Bastrop.

City Manager, Mike Talbot distributed a Memorandum regarding the “Preliminary Summary of the General Fund Proposed FY-13 Annual Operating Budget, as of July 17, 2012”. Mr. Talbot stated in order to give Council more time to analyze the City’s revenues and expenditures he gave the Council a proposed preliminary budget. Mr. Talbot stated in reviewing the preliminary proposed Fiscal Year 2013 General Fund Operating Budget he wanted to highlight several factors: 1) Council will note an increase in the cost of City operations; 2) Council will note that the City’s contribution to the Employee Health Plan is projected to be approximately 12%; 3) Council will note that the City Manager is recommending a Salary Adjustment (or Cost of Living Adjustment – COLA) of 2% and 2.5% for step adjustment on the employees anniversary, based upon satisfactory performance evaluation to address the salary compression issues; and 4) Council will note that the proposed Capital Expenditures are \$84,390.00. Mr. Talbot reviewed the Memorandum which included: General Fund Summary, Summary of General Revenues, General Fund - Sales Tax Revenues, General Fund – Property Tax Revenue/Property Tax Rate, Property Tax Distribution Calculations, General Fund – Electric Fund, General Fund – Franchise Fees, General Fund – Municipal Court Fees, General Fund – Intergovernmental Transfers, and Summary of Proposed Expenditures for FY-13 which included Personnel and Operation and Maintenance Expenditures. Mr. Talbot stated the focus of this year’s proposed preliminary proposed Fiscal Year 2013 General Fund Operating Budget was to keep the City Department expenditures within the range of Fiscal Year 2012’s Operation and Maintenance expenditures, while at the same time addressing “Personnel Requests” and “Capital Equipment Items” that had been cut from previous budget requests. Mr. Talbot stated clearly, not all the Departmental requests could be, or were, funded.

Discussion was held among Council and Mr. Talbot regarding the proposed preliminary Fiscal Year 2013 Budget.

Mayor Orr stated if there are areas in this proposed preliminary budget that Council is concerned with they should let Mr. Talbot know. Mayor Orr stated he supports the salary increases and the

extra funding necessary being taken from Bastrop Power & Light because if there is extra sales tax revenues received in Fiscal Year 2013 he would like to have that applied to capital expenditures. Mayor Orr stated he did not want any City employee operating unsafe equipment.

Joe Beal stated he is against raising taxes, but this time he would not hesitate to do it, if that is what the Council needs to do because of the abnormal situation that we find ourselves in (fire and decrease in ad valorem taxes). Mr. Beal stated he would want an increase in taxes to be the last resort.

Willie DeLaRosa stated he was against a tax increase period.

Ken Kesselus stated there is \$75,000 the Council has to deal with and why don't we take it from the Water/Wastewater Funds instead of Bastrop Power & Light Funds. Mr. Kesselus stated he did not think any of the Council wants to raise taxes.

Kay Garcia McAnally stated if the Council even thinks about raising taxes, the Council needs to be showing cuts in their budget as well.

3. THE BASTROP CITY COUNCIL WILL ADJOURN WORKSHOP SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).

At 8:20 p.m., the Bastrop City Council adjourned workshop session and reconvened into special session to take any necessary action(s).

No action was taken.

4. EXECUTIVE SESSION – THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 51.086 (CERTAIN PUBLIC POWER UTILITIES: COMPETITIVE MATTERS) TO DISCUSS THE FOLLOWING:

A. CERTAIN PUBLIC POWER UTILITIES: COMPETITIVE MATTERS – BASTROP POWER AND LIGHT BUDGET 2012-2013.

5. THE BASTROP CITY COUNCIL WILL ADJOURN EXECUTIVE SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).

No Executive Session was held.

6. ADJOURN

At 8:21 p.m., Kay Garcia McAnally moved to adjourn. Seconded by Joe Beal and carried unanimously.

APPROVED:

ATTEST:

Terry Orr, Mayor

Teresa Valdez, City Secretary

CITY OF BASTROP

AGENDA ITEM

A.2

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by Cody Cruise and Brittany Peavy to host their wedding rehearsal dinner and nuptials on October 12 and 13, 2012, in Fisherman’s Park.**
2. Party Making Request: **Mike Talbot, City Manager.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____Yes _____No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
b) _____
c) _____
8. Staff Recommendation: _____

9. Advisory Board: _____Approved _____Disapproved _____None
10. Manager’s Recommendation: _____Approved _____Disapproved _____None
11. Action Taken: _____

7/18/2012
Event: CRUISE WEDDING

Date(s): OCTOBER 12-13, 2012

Council 11
Date Submitted: MAY 30, 2012

COPY

Special Event Permit Application

Revised 5/23/2012

Special Event Review Committee meeting date: Thursday 6/28/12 @ 10am Approved: Yes ☐ No ☐
Day Date

Copied for: Special Event Review Committee () + event coordinators ()

Date copies made: Thursday 6/14/12 Final Walk-Through meeting: _____
Day Date Day Date

Parks Board meeting date: Thursday 7/12/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Friday 7/06/12 Date copies made: _____
Day Date Day Date

City Council meeting date: Tuesday 7/24/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Tuesday 7/17/12 Date sent to Secretary: _____
Day Date Day Date

Name of event: CRUISE WEDDING

Location of event: FISHERMAN'S PARK

Purpose of event: GET MARRIED

Date(s): OCTOBER 12-13 Day(s): FRIDAY-SATURDAY Times: FRIDAY 5-7 p.m. SATURDAY 4-7 p.m.

Setup: OCTOBER 13 12:00 p.m. Cleanup: OCTOBER 13 1:00 p.m.

Date Time Date Time

Name of organization: CODY CRUISE BRITTANY PEAUT

Address of organization: 5200 WILLOWBEND BLVD. HOUSTON, TX 77096

Event coordinator #1: CODY CRUISE

Daytime: 713 723 0175 Fax: _____ Cell: 832 788 6212
Area Code/Number Area Code/Number Area Code/Number

E-mail address: CODYCRUISE@GMAIL.COM

Event coordinator #2: BRITTANY PEAUT

Daytime: 281 787 2294 Fax: _____ Cell: 281 787 2294
Area Code/Number Area Code/Number Area Code/Number

E-mail address: CODYCRUISE@GMAIL.COM

Please submit the following where applicable:

Item	Item	Item
☒ Application signed & dated	☒ Map locations of activities, vendors, etc	☒ Sound Permit
☐ Banner permit(s)	☐ Non-profit status proof	☐ TABC Permit & City Permit
☐ Fireworks permit & safety plan	☒ Processing fee <u>M/O</u>	
☐ Insurance certificate <u>will send</u>	☒ Security deposit <u>M/O</u>	

7/18/2012

Event:

CRUISE WEDDING

Date(s):

OCTOBER 12-13, 2012

Date Submitted:

MAY 30, 2012

Please describe event activities (may continue on separate sheet of paper, if necessary):

ON FRIDAY, ~~12~~ OCTOBER 12, 2012 WE WILL REHEARSE AND HAVE DINNER FROM 5-7 P.M. ON SATURDAY OCTOBER 13, 2012 WE WILL SET UP AT 2 P.M. HAVE THE WEDDING AT 5 P.M. AND CLEAN UP AT 7 P.M. WE WILL HAVE EVERYTHING CLEANED BY 8 P.M.

CHAIR RENTAL COMPANY WILL SET-UP AND TAKE DOWN CHAIRS
Reception @ Baxter.

Processing Fee (cannot be waived and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- \$100.00 with proof of non-profit status
- \$300 for all others
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- \$500.00
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☐ On file from prior event(s)

Insurance Submitted: _____ Carrier/Company: _____

- General liability policy in the amount of one million dollars (\$1,000,000.00) with City named as additional insured

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: NO

Alcohol (TABC & City permits): NO

Animals (waste control): YES, A HORSE AND CARRIAGE

(These folks are
licensed
Requested copy of
same)

Attendance (anticipated *): 200

Banner Permit (location[s]): NO

Electrical (hot check, mats): Hot checks in Pavilion and elsewhere.

Emergency Services (First Aid Station, ambulance standby): NO

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): NO

Inspections (tents, stages, electrical, etc): CHAIRS AND SOUND

Litter Control: _____

7/18/2012
Event: CRUISE WEDDING Date(s): OCTOBER 12-13, 2012 Date Submitted: MAY 30, 2012 ¹³

Parking Plan (remote, shuttle): NO Library & FP parking lot

Portacans (Jackpot 512/303-1467, American PortaCan 512/775-3175): NO

Rodeo Arena (Doug Statin 512/848-3585): NO

Security Plan (off-duty police 512/332-8600): ~~YES~~ NO

Show Barn (Allen Stewart 512/413-8512): NO

Signage (remove within 24 hours after event): YES, WE WILL

Sound Permit for: SOUND AT WEDDING

Street Closures: _____

Temporary Structures (tents, stages, etc): ARCH-WAY

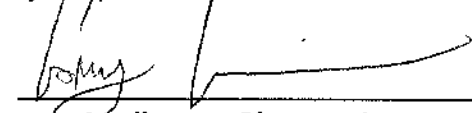
Vehicles, Equipment, etc: FOOD TO BE CATERED FRIDAY OCTOBER 12 AT 5 P.M.

Vendors (Valid Tax ID #: food? other?): _____
• Bastrop County Health and Sanitation Department permit, 806 Water Street, (512) 332-7276

Volunteers (#; identified by?): _____

Water/Wastewater: _____

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.


Applicant – Please print or write legibly

5/30/12
Date

Date Submitted: MAY 30, 2012

***The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence***


☒ Police Department

6-27-12
Date

Michael H. Falk
☒ City Manager

7-11-12
Date

Robert Camp, Jr.
☒ Public Works, Parks, & Recreation Department

6-27-2012
Date

Bastrop Power & Light Department

Date _____

☐ **Water/Wastewater Department**

Date _____

☐ Other _____

Date _____

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 832-8920 *main. - Marty DuVall*
(512) 321-1313 *fax*

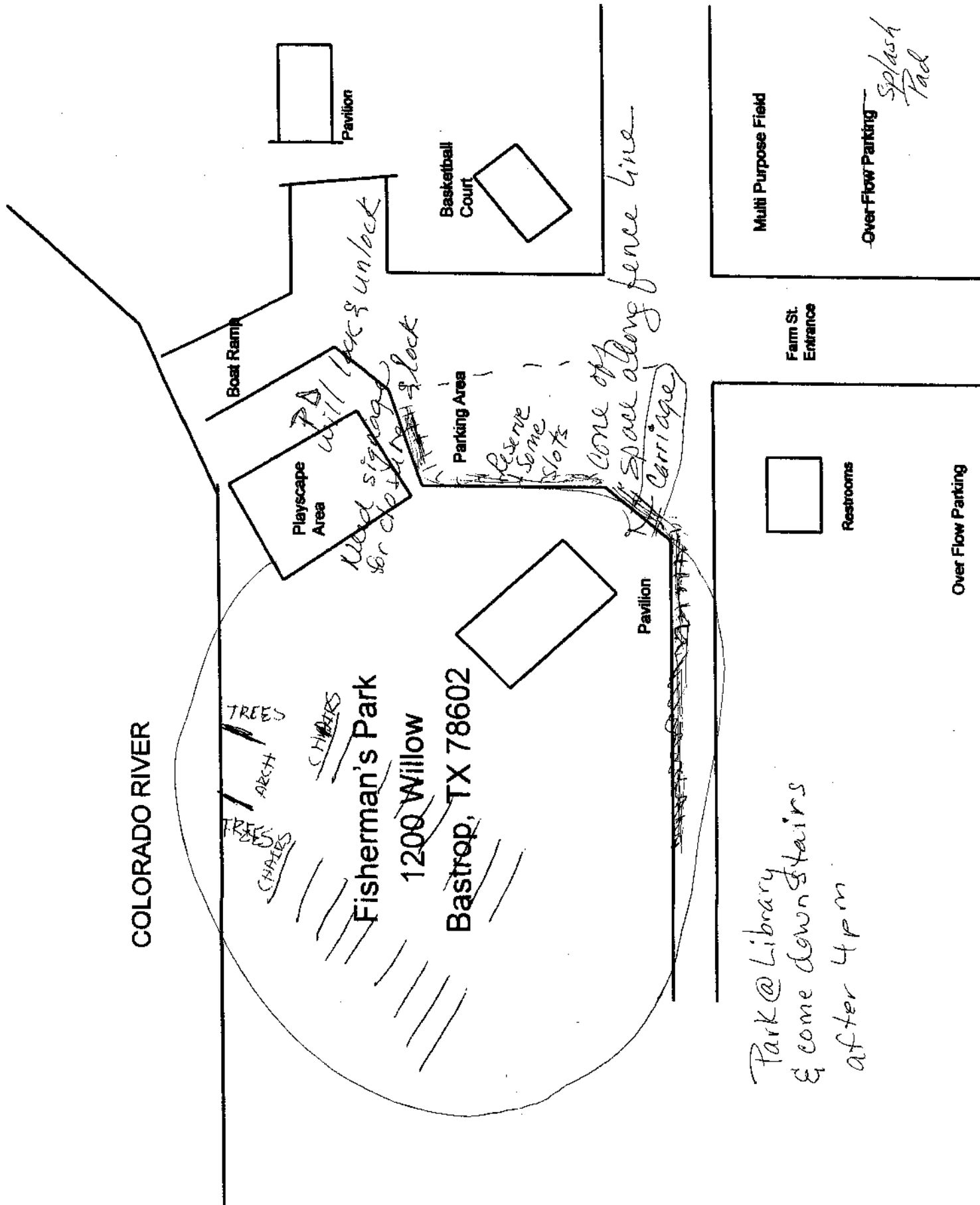


Contacts:

Curtis Ervin, Interim Public Works & Parks Director	512/848-6934
"RC" Robert Camplon, Interim Public Works Foreman	512/848-6916
Jason Alford, Parks Foreman	512/718-3766
Michael Blake, Police Chief	512/332-8601
Matt Wagner, Asst Police Chief	512/848-6930
Clint Nagy, Sgt/Event Coordinator for PD	512/848-7740

UNITED STATES POSTAL SERVICE		POSTAL MONEY ORDER		
Serial Number	Year, Month, Day	Post Office	U.S. Dollars and Cents	
20096712810	2012-05-30	786020	\$300.00	
Amount		THREE HUNDRED DOLLARS & 00c *****		
Pay to	CITY OF BASTROP		Clerk	0088
Address			From	COPT CRUISE
			Address	5750 WILLOWBEND BLVD. HOUSTON, TX
Memo			SEE REVERSE WARNING • NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS	
© 2008 United States Postal Service. All Rights Reserved.		20096712810		
⑈000008002⑈				

UNITED STATES POSTAL SERVICE		POSTAL MONEY ORDER		
Serial Number	Year, Month, Day	Post Office	U.S. Dollars and Cents	
20096712808	2012-05-30	786020	\$500.00	
Amount		FIVE HUNDRED DOLLARS & 00c *****		
Pay to	CITY OF BASTROP		Clerk	0088
Address			From	COPT CRUISE
			Address	5750 WILLOWBEND BLVD. HOUSTON, TX
Memo			SEE REVERSE WARNING • NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS	
© 2008 United States Postal Service. All Rights Reserved.		20096712808		
⑈000008002⑈				



7/18/2012

Event:

CRUISE WEDDING

Date(s):

OCTOBER 13, 2012

Date Submitted:

17
MAY 30, 2012**Sound Permit Application**

Revised 2/24/2012 2:02 PM

City of Bastrop - Public Works, Parks, & Recreation

1209 Linden Street; Bastrop, Texas 78602

Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☐Special Event on Private (not City) Property ☒Park Pavilion Rental ☐Activity on City Property ☐Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party:

CODY CRUISE AND BRITTANY PEAVY

Address:

5200 WILLOW BEND BLVD. HOUSTON, TX

Phone No:

832 788 6212

Fax No:

E-mail address:

CODYCRUISE@GMAIL.COM

Date(s) of event, rental, or activity:

OCTOBER 13, 2012

Name of event or activity:

CRUISE WEDDING

Location(s) of event, rental, or activity:

FISHERMAN'S PARK

Location(s) of amplified sound equipment:

OUTSIDE PAVILION

Start time (AM or PM):

2 p.m.

End time (AM or PM):

6 p.m.

Number of speakers used:

2

Number of amplifiers used:

1

Comments:

USE FOR CEREMONY



Signature of Applicant

MAY 30, 2012

Date

CITY OF BASTROP

AGENDA ITEM **A.3****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by the Bastrop Homecoming Committee, Inc., to host "Homecoming Parade & Rodeo" on August 04-08, 2012, in Mayfest Park and downtown.**
2. Party Making Request: **Mike Talbot, City Manager.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

7/18/2012

Event: Bastrop Homecoming & Rodeo

Date(s): August 1-4, 2012

Date Submitted: June 1, 2012

Special Event Permit Application

Revised 6/1/2012

Council 19
COPY

Special Event Review Committee meeting date: Thurs 6/28/12 @ 9am Approved: Yes ☐ No ☐
Day Date

Copied for: Special Event Review Committee () + event coordinators ()

Date copies made: _____ Final Walk-Through meeting: _____
Day Date Day Date

Parks Board meeting date: Thursday 7/12/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Friday 7/06/12 Date copies made: _____
Day Date Day Date

City Council meeting date: Tuesday 7/24/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Tuesday 7/17/12 Date sent to Secretary: _____
Day Date Day Date

Name of event: Bastrop Homecoming and Rodeo

Location of event: 801 American Legion Drive, Mayfest Hill Park, Bastrop

Purpose of event: 4 day festival for local entertainment and to promote tourism

Date(s): August 1-4, 2012 Day(s): Wednesday, Thursday, Friday, Saturday Times: W-F 6pm-12am/S 10am-1am

Setup: 8/1-2/2012 / 8am-3pm Cleanup: 8/2-5/2012 / Daily as needed
Date Time Date Time

Name of organization: Bastrop Homecoming, Inc.

Address of organization: PO Box 215, Bastrop, TX 78602

Event coordinator #1: Jane Sanders, Secretary

Daytime: 512-496-5451 Fax: none Cell: 512-496-5451
Area Code/Number Area Code/Number Area Code/Number

E-mail address: jane0869@gmail.com

Event coordinator #2: Tanya Mathison, President

Daytime: 512-748-6338 Fax: none Cell: 512-748-6338
Area Code/Number Area Code/Number Area Code/Number

E-mail address: mathison tanya@hotmail.com

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
	Application signed & dated		Map locations of activities, vendors, etc		Sound Permit
	Banner permit(s)		Non-profit status proof		TABC Permit & City Permit
	Fireworks permit & safety plan		Processing fee		
	Insurance certificate		Security deposit		

Please describe event activities (may continue on separate sheet of paper, if necessary):

65th Year Anniversary event

Free barrel racing exhibition (8-1-12), carnival (8-1 to 4-12), dance (8-2 to 4-12), free rodeo slack (8-2-12), CPRA rodeo (8-3 to 4-12), dance (8-2 to 4-12), food and gift vendors (8-2 to 4-12), Grand Parade (8-4-12), Mike Mathison Memorial Horseshoe Tournament (8-4-12), 4H cake auction (8-4-12), Cowboy Breakfast Sponsored by Frontier Bank (8-4-12), Sports Reunion and Class Reunions (8-4-12 convention center), Texas Hold 'Em Tournament (8-4-12), Fred Wright, Jr. Memorial Golf Tournament (8-5-12)

Processing Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$100.00 with proof of non-profit status
- \$300 for all others
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$500.00
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☒ On file from prior event(s)

Insurance Submitted: 7/31/11 to 7/31/12 on file Carrier/Company: Saunders Ins., Smithville, TX

- General liability policy in the amount of one million dollars (\$1,000,000.00) with City named as additional insured

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: Yes-will be posted on website

Alcohol (TABC & City permits): Will obtain 2 weeks prior to event

Animals (waste control): Rodeo contractor will provide care and animal waste control for rodeo stock

Attendance (anticipated *): 5,000

Banner Permit (location[s]): TBD-will submit banner permit after June committee meeting

Electrical (hot check, mats): Will utilize existing outlets

Emergency Services (First Aid Station, ambulance standby): First responders and on-site ambulance

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): N/A

Inspections (tents, stages, electrical, etc): Thursday, August 2nd 8am

Litter Control: 4 roll off dumpsters and 40 barrel trash cans with separate units for aluminum cans

7/18/2012

21

Event: Bastrop Homecoming & Rodeo

Date(s): August 1-4, 2012

Date Submitted: June 1, 2012

Parking Plan (*remote, shuttle*): On-site parking and shuttle with remote parking

Portacans (*Jackpot 512/303-1467*): 30 units to include handicap with 6 hand washing stations

Rodeo Arena (*Doug Statin 512/848-3585*): Homecoming, Inc. holds lease for rodeo arena

Security Plan (*off-duty police 512/332-8600*): Security plan will be coordinated with Clint Nagy

Show Barn (*Allen Stewart 512/413-8512*): Show barn will be leased Thursday to Sunday (8-2 to 5-12)

Signage (*remove within 24 hours after event*): All signs will be removed by Sunday (8-5)

Sound Permit for: 8-2 to 4-12

Street Closures: Temporary street closures for parade only, will coordinate with Clint Nagy

Temporary Structures (*tents, stages, etc*): All tents will be in place for inspection on 8-2-12

Vehicles, Equipment, etc: Dodge vehicles on display inside rodeo arena

Vendors (*Valid Tax ID #; food? other?*): Application process required prior to event

- Bastrop County Health and Sanitation Department permit, 806 Water Street, (512) 332-7276

Volunteers (*#; identified by?*): Wristband

Water/Wastewater: All existing water outlets will be utilized based on city restrictions

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Jane Sanders

Applicant – Please print or write legibly

6-1-12

Date

Event: Bastrop Homecoming & Rodeo

Date(s): AUGUST 1-4, 2012

Date Submitted: June 1, 2012

Special Event Review Committee Signatures

*The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence*

Matthew Wagner
☒ Police Department

6-28-12
Date

[Signature]
☒ City Manager

7-11-12
Date

[Signature]
☒ Public Works, Parks, & Recreation Department

6-28-12
Date

☐ Bastrop Power & Light Department

Date

☐ Water/Wastewater Department

Date

☐ Other

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 332-8920 *main - Marty DuVal*
(512) 321-1313 *fax*



Contacts:

Curtis Ervin, Interim Public Works & Parks Director	512/848-6934
"RC" Robert Campion, Interim Public Works Foreman	512/848-6916
Jason Alfaro, Parks Foreman	512/718-3766
Michael Blake, Police Chief	512/992-8601
Matt Wagner, Asst Police Chief	512/848-6930
Clint Nagy, Sgt/Event Coordinator for PD	512/848-7740

Homecoming Parade & Rodeo

Wed-Sat 08/01-04/12

THIS CHECK IS VOID WITHOUT A GREEN & BLUE BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

FIRST NATIONAL BANK

Bastrop County's Bank...Since 1889

Member FDIC

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

BCA

January 27, 2012

CASHIER'S CHECK

209768

\$500.00

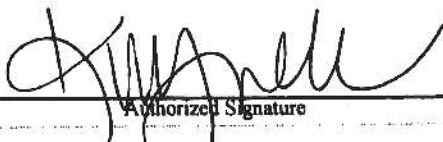
Purchaser: BASTROP HOMECOMING INC

Special Event Deposit

Five Hundred Dollars And 00/100*****

PAY TO THE
ORDER OF:

City Of Bastrop


Authorized Signature

⑈ 209768⑈ ⑆ 114904953⑆

⑈ 187898⑈

FIRST NATIONAL BANK

Bastrop County's Bank...Since 1889

Member FDIC

Notice to Customer
If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

SCB

June 01, 2012

CASHIER'S CHECK

210323

\$100.00

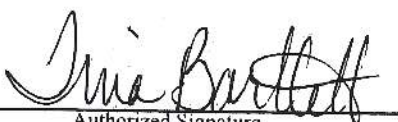
Purchaser: BASTROP HOMECOMING COMMITTEE

Special Event App for Homecoming

One Hundred Dollars And 00/100*****

PAY TO THE
ORDER OF:

City of Bastrop


Authorized Signature

⑈ 210323⑈ ⑆ 114904953⑆

⑈ 187898⑈

7/18/2012

Homecoming Parade & Rodeo 24
Wed-Sat 08/01-04/12

Internal Revenue Service

Date: August 4, 2006

BASTROP HOMECOMING COMMITTEE
% RALPH SWEARINGEN
PO BOX 215
BASTROP TX 78602-0215

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Mrs. E. Eckert ID 31-07436
Customer Service Specialist
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
74-2849719

Dear Sir or Madam:

This is in response to your request of August 4, 2006, regarding your organization's tax-exempt status.

In March 1999 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

Homecoming Parade & Rodeo

Wed-Sat 08/01-04/12

JAN 01 2012



U.S. Risk, Inc.

In CA: d/b/a USRisk Brokers Insurance Services of Texas, Inc. (Lic. #082257)

BINDER

Reference: 0094174A

900 S Capital of TX Highway
Suite 450
Austin, TX 78746

Contact:
E-mail:
Phone:
Fax:
Date

Ron Price
ron@usrisk.com
(512) 691-3043
(512) 263-2641
July 27, 2011

Commercial General Liability

INSURED:

Bastrop Homecoming Committee, Inc.
P.O. Box 215
Bastrop, TX 78602

PRODUCER:

Contact: Carole Rightmer
Texas Associates Insurors Agency LP
1120 Capital of Tx Hwy S, Suite 300
Austin, TX 78746
Phone: (512) 328-7676
Fax: (512) 327-8337

DESCRIPTION OF OPERATIONS:

Non-Profit Organization

CARRIER:

Scottsdale Insurance Company
A+

TERM:

12 Months

POLICY PERIOD:

7/31/2011 TO 7/31/2012

POLICY NUMBER:

CPS1406522

TERMS AND CONDITIONS:

COMMERCIAL GENERAL LIABILITY SECTION

LIMITS OF LIABILITY:	\$2,000,000	Products/Completed Operations Aggregate
	\$2,000,000	General Aggregate (Other than Prod/Comp Ops)
	\$1,000,000	Any One Occurrence
	\$1,000,000	Personal and Advertising Injury
	\$ 100,000	Damage to Premises Rented to You Limit
	\$ 5,000	Medical Payments

DEDUCTIBLE: \$ -0- Per Claim/ Per Occurrence

EXPOSURES:

- 41670 - Committee Meetings - Annual Coverage - Flat Charge
- 48557 - Bastrop Homecoming and Rodeo - All Related Events
- 48557 - Mayfest Hill Scholarship Rodeo - All Related Events

LIQUOR LIABILITY SECTION

LIMITS OF LIABILITY:	\$1,000,000	Each Common Cause
	\$1,000,000	Aggregate

Homecoming Parade & Rodeo Wed-Sat 08/01-04/12

DEDUCTIBLE: None

EXPOSURES: Flat Charge – All Scheduled Events

TERMS AND CONDITIONS:

Forms applicable to all sections:

UTS-COVPG (12-09) Coverage Page
OPS-D-1 (12-00) Common Policy Declarations
UTS-SP-2 (12-95) Schedule of Forms and Endorsements
IL0017 (11-98) Common Policy Conditions

State Required Forms:

UTS-88g-TX (09-04) TX- Notice of Settlement
UTS-230g-TX (09-94) TX – Prompt Payment of Claims

Policyholder Notices:

NOTX0178CW (02-06) Claim Reporting Information
NOTS0065TX (02-07) TX- Important Notice
NOTS0079TX (04-09) TX – Required Notice (.0485%)

Mandatory:

CG0001 (12-07) Commercial General Liability Coverage Form
CLS-SD-1L (08-01) CGL Coverage Part Supplemental Declarations
CLS-SD-1L (10-93) CGL Coverage Part Extension Supplemental Declarations
IL0021 (05-04) Nuclear Energy Exclusion (TX)
CG0068 (05-09) Recording & Distribution of Material or Information in Violation of Law Exclusion
CG2147 (12-07) Employment Related Practices Exclusion
CG2149 (09-99) Total Pollution Exclusion
CG2167 (12-04) Fungi or Bacteria Exclusion
CG2173 (01-08) Exclusion of Certified Acts of Terrorism- Other Acts of Terrorism
CG2426 (07-04) Amendment of Insured Contract Definition
GLS-30s (05-05) Contractors Special Conditions
GLS-74s (09-05) Amendment of Conditions
GLS – 152s (12-96) Amendment of Other Insurance Conditions
UTS-266g (05-98) Asbestos Exclusion
UTS-267g (05-98) Lead Contamination
UTS-128g (02-02) Optional Provisions Endorsement (Per Claimant)
Deductible/ Service of Suit/ Minimum Earned Premium

Additional General Liability Forms:

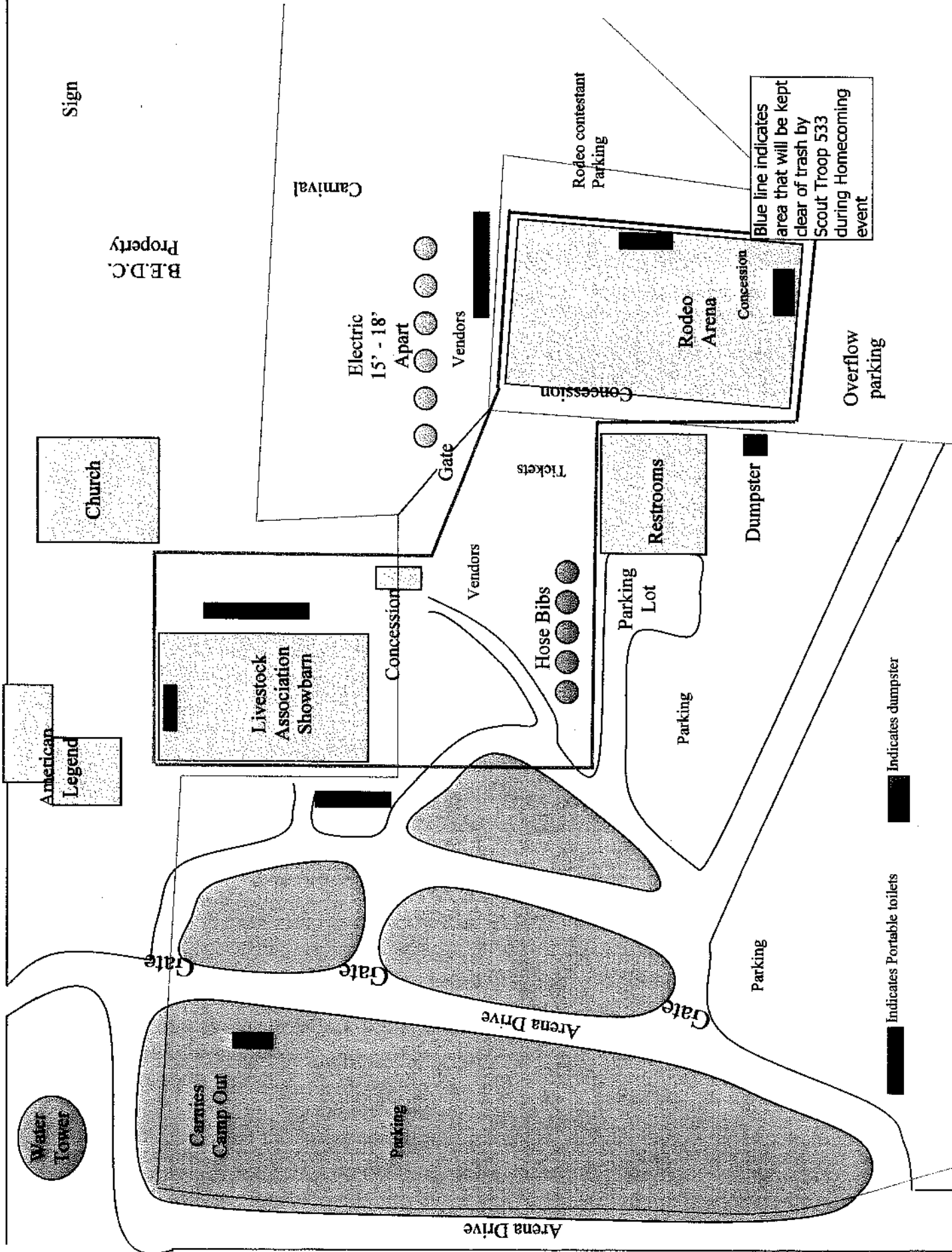
CG2002 (11-85) Additional Insured – Club Members
CG2026 (07-04) Additional Insured – Scheduled Person or Organization
< City of Bastrop
903 Main St.
Bastrop, TX 78602
CG2101 (11-85) Exclusion – Athletic Participants
CG2116 (07-98) Exclusion – Designated Professional Services
< Any and All Professional Services
GLS-5s (04-08) Special Event Participant Exclusion
GLS-103s (09-06) Designated Operations Exclusion
< Any Special Event Not Scheduled on the Policy
GLS-227s (02-07) Assault &/or Battery Exclusion

Liquor Liability Forms:

CLS-SD-5 (08-01) Liquor Liability Supplemental Dec
CG0033 (12-07) Liquor Liability Coverage
CG2806 (01-96) Limitation of Coverage to Insured Premises
< Any Location For Any Scheduled Event

MINIMUM EARNED PREMIUM: 25%

Loop 150



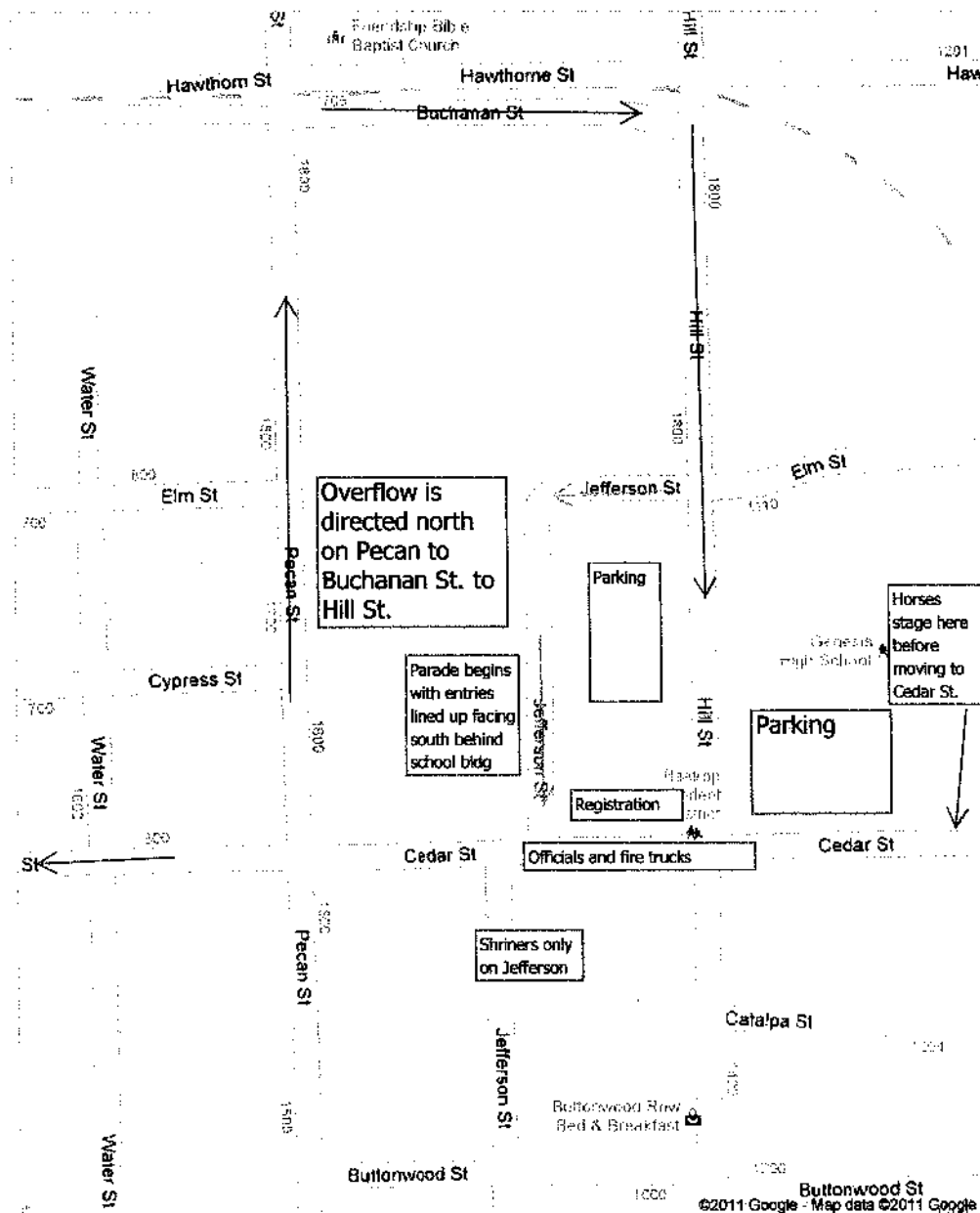
Google maps

Address Bar

Get Google Maps on your phone



Text the word "GMAPS" to 466453



Green arrows represent 1st group of parade entries, blue arrows represent overflow. Horses stay in staging area located by Genesis School until parade begins. Then they move to Cedar St. to be at end of parade. Officials and fire trucks will be lined up on north side of Cedar St. facing west. They will follow behind city police and color guard.

Event: Bastrop Homecoming and Rodeo Date(s): August 1-4, 2012 Date Submitted: June 1, 2012

Sound Permit Application

Revised 6/1/2012 8:01 AM

City of Bastrop – Public Works, Parks, & Recreation
1209 Linden Street; Bastrop, Texas 78602
Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒

Special Event on Private (not City) Property ☐

Park Pavilion Rental ☐

Activity on City Property ☐

Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: Bastrop Homecoming, Inc.

Address: PO Box 215, Bastrop, TX 78602

Phone No: 512-496-5451 Fax No: N/A

E-mail address: jane0869@gmail.com

Date(s) of event, rental, or activity: August 1-4, 2012

Name of event or activity: Bastrop Homecoming and Rodeo

Location(s) of event, rental, or activity: Bastrop Rodeo Arena and Ken Estep Showbarn

Location(s) of amplified sound equipment: Bastrop Rodeo Arena and Ken Estep Showbarn

Start time (AM or PM): 8/1-4 7pm End time (AM or PM): 8/1-3 12am, 8/4 1am

Number of speakers used: _____ Number of amplifiers used: _____

Comments: Homecoming is aware of limits and will work within ranges set by City of Bastrop.


Signature of Applicant

6-1-12
Date



City of Bastrop, Texas
Special Event Banner Permit Application
for Banners Hung on Antique Light Poles Next to
Old Iron Bridge

Revised 06/07/2012 11:50 AM

Cost included in Processing Fee if processed through Public Works, Parks, & Recreation Department

Special Event: Bastrop Homecoming & Rodeo

Date(s) of Event: August 1-4, 2012

Contact person: Lori Chapin

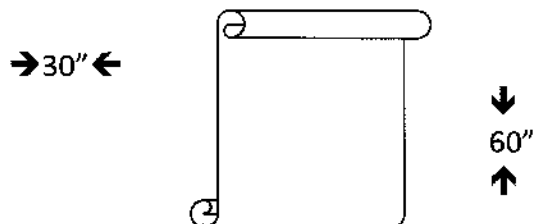
Address: PO Box 215, Bastrop

E-Mail: lchapin_2@hotmail.com

Cell Phone: (512) 923-1440

Phone: (512) 303-0135

- a. Banners will hang for ***no more than 3 weeks*** prior to date of the event. If more than one banner permit is requested for the same time period, the timeframe for each permit may be shortened at the discretion of the City staff.
- b. Banners must measure 30 inches in width (rods inserted inside pockets across top and bottom of banner) x 60 inches in height (down the sides from top to bottom).



- c. This is standard size. There are nine (9) poles. Nancy Wood, Main Street Manager, at (512) 332-8996 can assist with current vendor catalogs/information.
- d. Banners made of vinyl, canvas, Sunbrella, or other materials must be durable and able to withstand extreme wind buffs.
- e. Banners must be delivered to Public Works in a plastic storage bin labeled with event name and a contact name and number.
- f. Please contact Public Works at (512) 332-8920 ***within 1 week*** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 14, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by Advanced Home Health Services and Children's Advocacy Center to host Medical Olympics in Fisherman's Park on Saturday, October 20, 2012.**
2. Party Making Request: **Mike Talbot, City Manager.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

Event: Medical Olympics Date(s): Sat 10/20/12 Date Submitted: JUN 18 2012 ³²

Special Event Permit Application

Revised 12/20/2011

Council
COPY

Special Event Review Committee meeting date: Thurs 6/28/12 @ 11am Approved: Yes ☐ No ☐
Day Date

Copied for: Special Event Review Committee () + event coordinators ()

Date copies made: _____ Final Walk-Through meeting: _____
Day Date Day Date

Parks Board meeting date: Thurs 7/12/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Friday 7/06/12 Date copies made: _____
Day Date Day Date

City Council meeting date: Tuesday 7/24/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Tuesday 7/17/12 Date sent to Secretary: _____
Day Date Day Date

Name of event: Medical Olympics

Location of event: Fisherman's Park

Purpose of event: Raise money for Children's Advocacy Center

Date(s): October 20, 2012 Day(s): 1 Times: 10am - 7pm

Setup: 10-20-12 / 10am Cleanup: 10-20-12 / 7pm
Date Time Date Time

Name of organization: Advanced Home Health Services in partnership w/ CAC

Address of organization: 3101 Hwy 71 East St 202 Bastrop, Tx 78602

Event coordinator #1: Suzanne Catlett

Daytime: _____ Fax: 512-308-9250 Cell: 210-334-5102
Area Code/Number Area Code/Number Area Code/Number

E-mail address: suzannecatlett@yahoo.com

Event coordinator #2: Coreen Schmidt

Daytime: 512-321-6161 Fax: _____ Cell: 830-708-4151
Area Code/Number Area Code/Number Area Code/Number

E-mail address: coreencarbastrop@austin.rr.com

Please submit the following where applicable:

Item	Item	Item
☒ Application signed & dated	☒ Map of activity route & site locations	☒ Sound Permit
☐ Banner permits	☐ Non-profit status proof	☐ TABC Certificate & City Letter
☐ Fireworks permit & safety plan	☐ Processing fee	
☐ Insurance certificate <i>As needed certificate</i>	☐ Security deposit	

Event: 7/18/2012 Medical Olympics

Date(s): Sat 10/20/12

Date Submitted: 33

JUN 18 2012

Please describe event activities (may continue on separate sheet of paper, if necessary):

The Medical Olympics will be groups ^(teams) of 5 or more competing in fun games with medical names, not necessarily medically related. For instance, there will be a game, the Hypertension, which will be a tug-o-war competition. This is a networking opportunity for the medical community, as well as raising money for a good cause, the Childrens Advocacy Center.

We are hoping to have Star flight be present for ~~street~~ ^{street} attraction purposes.

Street closures: N/A

Assistance from City departments (including Police Dept): If necessary

Event: 7/18/2012 Medical Olympics Date(s): Sat 10/20/12 Date Submitted: JUN 18³⁴ 2012

Please submit the following with application where applicable:

Processing Fee:

- ☐ NO FEE because: _____
- \$100.00 with proof of non-profit status
- \$300 for all others
- Shall **NOT** be waived
- Must accompany submitted application
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- Fee paid with: Cashier's Check # 075085 or Money Order # _____

Security Deposit Fee:

- ☐ NO FEE because: _____
- \$500.00
- Shall **NOT** be waived
- Must accompany submitted application
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- ☐ On file
- Fee paid with: Cashier's Check # 075085 or Money Order # _____

Insurance Certificate:

- General liability policy in the amount of one million dollars (\$1,000,000.00)
- The City of Bastrop must be **named** as an insured party
- Additional affected entities must be **named** as insured parties (i.e., BEDC)
- ☐ Submitted with application
- ☐ Will be submitted when received from insurance carrier
- ☐ Letter with intent to insure submitted
- ☐ DBA insurance carrier
- ☐ Chamber of Commerce insurance carrier
- ☐ City of Bastrop insurance carrier

Comments: Letter of Intent. Will submit certificate before event. 7/17/12

Site Map Showing Locations of the Following:

- Vendors; temporary structures (*booths, stages, tents, Moonwalks, carnival rides, etc.*); trailers; vehicles; bikes and motorcycles; watercrafts; aircrafts; equipment; amplification devices; portable toilets; traffic flow for pedestrians, vehicles, and other activities; emergency medical stations; fire lanes, etc
- Proposed detours and street closures
- Route for parade, race, or other similar activity, showing start and finish locations
- Map submitted: ☒ Yes ☐ No

Comments: Will submit. Submitted @ Review 6/28/12.

Sound Permit for Amplified Music, Voices, or Activities (show location[s] on map):

- ☐ No, not needed
- ☒ Yes: Permit obtained from Public Works & Parks Department submitted. Locations: May have live music. Will have amplified sound for activities.

Comments: _____

Event: 7/18/2012 Medical Olympics

Date(s): Sat 10/20/12

Date Submitted: JUN 18 2012 ³⁵

Please complete the following (may continue on separate sheet of paper if necessary). Mark "N/A" if not applicable.

Admission Fees:

- ☒ No
- ☐ Yes: If yes, describe: _____
- Open to public: ☐ Yes ☐ No

Alcoholic Beverages:

- ☒ No
- ☐ Yes. A copy of the TABC (Texas Alcohol Beverage Commission) certificate must be presented to the City Manager for his signature approval; and the City Manager will provide a letter of approval to submit to TABC with their certificate.

Comments: _____

Animals (show location[s] on map):

- ☒ No
- ☐ Yes: Describe types of animals used and plans for handling animal waste: _____

Attendance:

- Anticipated approximate number of persons attending each day of event: 250
- Approximate number of volunteers and workers: 25

Banner Permit:

- Obtain Permit for banners hung on City property. Banners should have air-flow slits to prevent tears and grommets to hold rope. Please provide ropes for hanging. They will be returned to you.
☐ No ☒ Yes: How many? 1 Location? Banner plaza (maybe)
- Banners hung on TXDOT right-of-ways require Permit Form 2057 obtained from Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. **BANNERS HUNG OVER COLLEGE/PECAN FEEDER ROAD NEXT TO HWY 71 MUST BE MADE OF MESH AND HAVE GROMMETS. PLEASE PROVIDE 10 TO 12 SNAP RINGS AND ROPE FOR HANGING BANNERS. THESE WILL BE RETURNED TO YOU.**
☐ No ☐ Yes
- Banners not retrieved within one (1) week after completion of event may be disposed, destroyed, or otherwise handled as deemed appropriate due to lack of storage space

Comments: _____

Electrical Requirements (show location[s] on map):

- ☐ No
- ☒ Yes: Describe amperage, voltage, and apparatus needs for all activities and vendors: _____

DJ & several microphones. Maybe a live band.

Event: Medical Olympics Date(s): Sat 10/20/12 Date Submitted: JUN 18 2012

Emergency Services (show location[s] on map):

- First aid station: ☐ No ☒ Yes: Location: _____
- Ambulance service on stand-by: ☒ Yes ☐ No

Fireworks Permit (show location[s] on map):

- ☒ No
- ☐ Yes: Contact State Fire Marshal's office in Austin, (512) 305-7932, www.tdi.state.tx.us
- Person or group handling the firework display: _____

Comments: N/A

Inspections (show location[s] on map):

- Temporary structures (stages, booths, tents, canopies, Moonwalks, carnival rides, etc.) and special electrical and water/wastewater needs must be inspected prior to the event
- Flame-retardant material certificate provided to inspector for structures equal to or larger than 200 square feet in diameter
- Contact City of Bastrop Building Official at (512) 332-8840 to schedule an appointment

Comments: _____

Litter Control (show location[s] on map):

- Describe in detail number, size, location, and removal of trash receptacles and disposal of contents: _____

Staff will set out trash barrels & cardboard trash receptacles and do trash runs.

- Cook-off: ☒ No
- Cook-off: ☐ Yes: _____-yard roll-off dumpster ordered by and at applicant's expense: _____

Parking (show location[s] on map):

- Coordination and cost is the responsibility of the Applicant. Describe in detail plans for remote parking area(s) and/or shuttle service to and from parking areas to event, if applicable:

Comments: Will check w/ LCRA & Library. Would like to use city lot above sidewalk behind library.

Portable Toilets (show location[s] on map):

- ☒ No
- ☐ Yes: Number and location of units ordered (Jackpot Portable Toilets 512/303-1466 or American PortaCan of Texas 866/315-0990):

Comments: Staff suggested handicap & handwashing units.

Rodeo Arena:

- ☒ No ☐ Yes: Contact Doug Statin @ (512) 848-3585

Comments: N/A

Event: 7/18/2012 Medical Olympics Date(s): Sat 10/20/12 Date Submitted: JUN 18 2012 ³⁷

Security Plan:

- ☐ No ☒ Yes: Off-duty Bastrop police officers may be available for a fee. Call (512) 332-8600 for information

Comments: 1 officer on bike.

Show Barn:

- ☒ No ☐ Yes: Contact Allen Stewart @ (512) 413-8512 or Phyllis Mathison @ (512) 332-6001

Comments: N/A

Signage (show location[s] on map):

- ☐ No
- ☒ Yes: Describe number of, location, and type of proposed on-site and off-site signage: Signage to designate activities.

Street Closures (show location[s] on map): Willow & Farm into Park.

Temporary Structures, i.e., Booths, Stages, Tents, Moonwalks, Carnival Rides, Etc (show location[s] on map):

- ☐ No
- ☐ Yes: Describe types and uses for event. Identify the person(s) or group using the structure(s): _____

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc (show location[s] on map):

- ☐ No
- ☒ Yes: Describe types and uses for event: Possible Air Flight for show and an EMS vehicle. Need to confirm helicopter appearance.

Vendors (show location[s] on map):

- Vendors should have valid tax ID numbers if selling their wares
- Other than food: ☐ No ☐ Yes
- Food vendors: ☐ No ☒ Yes: Each food vendor, whether selling or giving away food, is responsible for obtaining his/her own temporary permit from **Bastrop County Health and Sanitation Department**, 806 Water Street, (512) 332-7276 or (512) 581-7176:

Comments: _____

Water/Wastewater (show location[s] on map):

- ☒ No
- ☐ Yes: Describe water needs and for disposal of wastewater, including capture and containment, as approved by the

Water/Wastewater Department: N/A

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES MICROPRINTED ENDORSEMENT LINES AND TRUE WATERMARK. HOLD TO LIGHT TO VIEW.

REMITTER

ADVANCED HOME HEALTH SERVICES



MOULTON • BRAZORIA • SHINER
AUSTIN • GONZALES • ANGLETON
100 South Main St.
P.O. Box A (361) 696-4611
Moulton, TX 77975-0010



075085

88-1998/1131
1004845

Jun 14, 2012

PAY
TO THE
ORDER
OF

CITY OF BASTROP

\$600.00

Pay Exactly Six Hundred and 00/100*****

CASHIER'S CHECK

NOTICE TO CUSTOMER
As a condition to this institution's issuance of this
check, purchaser agrees to provide an indemnity
bond prior to the refund or replacement of this
check in the event it is lost, misplaced, or stolen.

Helores Laeb

⑈075085⑈ ⑆113119985⑆

100 484 5⑈



DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER

7/18/2012
INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

RECEIVED AUG 18 2009

Date: JAN 21 1997

CHILDRENS ADVOCACY CENTER OF
BASTROP COUNTY
PO BOX 1098
BASTROP, TX 77602-1098

Employer Identification Number:

74-2533011

DLN:

17053353760006

Contact Person:

D. A. DOWNING

Contact Telephone Number:

(513) 684-3957

Our Letter Dated:

October 1992

Addendum Applies:

No

*Nonprofit
Status*

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

C. Abby Bullard

District Director

Letter 1050 (DO/CG)



**The Children's Advocacy Center serving
Bastrop, Lee, and Fayette Counties**

6/27/12

RE: Medical Olympics fundraiser

To whom it may concern:

This letter serves as our intent to purchase insurance for a fundraising event that is scheduled on October 20, 2012 at Fisherman's Park in the City of Bastrop.

The Children's Advocacy Center and Advanced Home Health Services are jointly planning for a one-day Medical Olympics to take place and will be the fiscally responsible parties for this event.

We are currently researching costs of a one-day insurance rider for coverage of our agencies and it will most likely be through *The Main Event* insurance or *Tulip* insurance companies. We have to assess cost and coverage before we purchase the policy.

If you have any questions concerning this event or our plans for the event, please don't hesitate to call our committee chairs, Suzanne Catlett at 210-334-5102 or Zia Lowe at 512-303-4441.

Sincerely,

Coreen Schmidt
Executive Director

8



1002 Chestnut Street, Bastrop, TX 78602
Phone (512) 321-6161 ☺ Fax (512) 321-6164
www.childrensadvocacycenter.org

A 501(C)3 Non-Profit Corporation, Federal Tax ID #74-263301





Medical Olympics Map

The Heat Stroke



Team photos



The Stroke

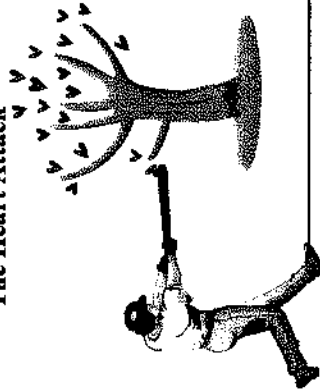


The Hypertension



Play Area

The Heart Attack



FOOD



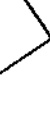
Registration



Star Flight



Hit the Vein



Find your licensed practitioner



The "X" Ray



Rest rooms



CPR Obstacle Course



7/18/2012

43

Event:

Medical Olympics

Date(s):

Sat 10/20/12

Date Submitted:

JUN 18 2012**Sound Permit Application**

Revised 2/24/2012 2:02 PM

City of Bastrop – Public Works, Parks, & Recreation
 1209 Linden Street; Bastrop, Texas 78602
 Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒Special Event on Private (not City) Property ☐Park Pavilion Rental ☐Activity on City Property ☐Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party:

Suzanne Catlett

Address:

3101 Hwy 71 East, Suite 202

Phone No:

210-334-5102

Fax No:

512-308-9250

E-mail address:

suzannecatlett@yahoo.com

Date(s) of event, rental, or activity:

October 20, 2012

Name of event or activity:

Medical Olympics

Location(s) of event, rental, or activity:

Fisherman's Park

Location(s) of amplified sound equipment:

pavilion

Start time (AM or PM):

10am

End time (AM or PM):

8pm

Number of speakers used:

Number of amplifiers used:

Comments:

Suzanne Catlett

Signature of Applicant

5-29-12

Date

JUN 18 2012



City of Bastrop, Texas

Special Event Banner Permit Application for Banners Hung on Banner Plaza

Revised 03/23/2012 3:20 PM

Cost Included in Processing FeeSpecial Event: Medical OlympicsDate(s): October 20, 2012Contact person: Suzanne CatlettAddress: 3101 Hwy 71 East, Suite 202Phone: (210) 334-5102 Fax: (512) 308-9250 E-Mail: suzannecatlett@yahoo.comDates to hang banner: October 8 - 20**Banners will no longer be hung on the Old Iron Bridge per Ordinance No 2011-23a.****ONLY NON-PROFIT** organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut).

- a. Banner Plaza will accommodate 3 banners at a time.
- b. Banners must be dropped off **no less than 3 weeks** out from date of the event because . . .
- c. Banners will hang for **no more than 2 weeks** prior to date of the event.
- d. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- e. Banners must measure 18 feet in length and 3 feet in height/width.
- f. Banners should be made of mesh.
- g. However, vinyl banners can be hung if they have air-flow slits to prevent wind tears.
- h. A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.
- i. Customer must provide City crew with as many spring link, stainless steel clips as there are grommets/eyelets on the top and bottom of the banner. Clip size is 3/8" x 4" or 3". These clips can be found at Home Depot, Lowe's, and similar stores.

7/18/2012

JUN 18 2012

45

Special Event Banner Permit Application
Page 2 of 2 pages

Name of Event:

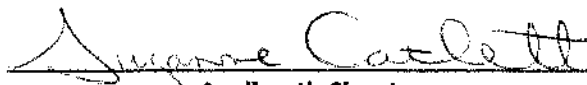
Medical Olympics

Date(s) of Event:

October 20, 2012

- j. Customer must provide City crew with twisted poly or cotton poly rope, measuring 3/8" x 50' or 100'. These ropes can be found at Home Depot, Lowe's, and similar stores.
- k. Banners must be retrieved **within 1 week** after completion of the event, as unclaimed banners will be disposed of due to lack of storage space.

I, the undersigned, understand that if this banner is not retrieved from Public Works, Parks, & Recreation Department within one (1) week after completion of event, it will be disposed of due to lack of storage space.


Applicant's Signature

5-15-12
Today's Date

Banner dropped off on: _____
Day Date

Banner picked up on: _____
Day Date

CITY OF BASTROP

AGENDA ITEM

A.5

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by the Hyatt, Christus Health, and Kennedy Creative to host "Hyatt Main Street Event – Christus Health" on Tuesday, July 31, 2012, on Main Street and Pine Street between Main Street and Water Street.**
2. Party Making Request: **Mike Talbot, City Manager.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

Event: 7/18/2012 Hyatt Main Street event Date(s): Tues 7/31/12 Date Submitted: JUL 1 4 2012
Christus Health

Special Event Permit Application

Revised 7/11/2012

Council
COPY

Special Event Review Committee meeting date: Monday 7/16/12 10am Approved: Yes ☐ No ☐
Day Date

Copied for: Special Event Review Committee () + event coordinators ()

Date copies made: _____ Final Walk-Through meeting: _____
Day Date Day Date

Parks Board meeting date: N/A Approved: Yes ☐ No ☐
Day Date

Agenda deadline: _____ Date copies made: _____
Day Date Day Date

City Council meeting date: Tuesday 7/24/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: Tuesday 7/17/12 Date sent to Secretary: _____
Day Date Day Date

Name of event: Christus Health - Kennedy Creative / Hyatt

Location of event: South Main Street - Chestnut to Pine - Pine to Water

Purpose of event: Special Event for Hyatt guests

Date(s): July 31 Day(s): Tuesday Times: 6pm - 10pm

Setup: July 31 , 8am Cleanup: July 31 , 10pm - 11pm
Date Time Date Time

Name of organization: Kennedy Destinations by Kennedy

Address of organization: 5810 Trade Center Drive Ste 500, Austin, TX 78744

Event coordinator #1: Heather Leigh

Daytime: 512-899-8991 Fax: 512-899-8922 Cell: 512-541-8752
Area Code/Number Area Code/Number Area Code/Number

E-mail address: hleigh@kennedycreative.com

Event coordinator #2: Reese Cisneros

Daytime: _____ Fax: _____ Cell: 832-573-1071
Area Code/Number Area Code/Number Area Code/Number

E-mail address: reese@kennedycreative.com
Jen Reese (512) 825-9690

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
	Application signed & dated		Map locations of activities, vendors, etc		Sound Permit
	Banner permit(s)		Non-profit status proof		TABC Permit & City Permit
	Fireworks permit & safety plan		Processing fee		
	Insurance certificate		Security deposit		

Event: 7/18/2012 Hyatt Main St Event Date(s): Tues 7/31/12 Date Submitted: JUL 11 2012
Christus Health

Please describe event activities (may continue on separate sheet of paper, if necessary):

See Attached Email

Processing Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$100.00 with proof of non-profit status
- \$300 for all others
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$500.00
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☐ On file from prior event(s)

Insurance Submitted: _____ Carrier/Company: _____

- General liability policy in the amount of one million dollars (\$1,000,000.00) with City named as additional insured

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: N/A

Alcohol (TABC & City permits): _____

Animals (waste control): Armadillos for racing

Attendance (anticipated *): 450

Banner Permit (location[s]): N/A

Electrical (hot check, mats): generator brought by group. Cooler fans

Emergency Services (First Aid Station, ambulance standby): _____

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): N/A

Inspections (tents, stages, electrical, etc): _____

Litter Control: _____

Nancy Wood

From: Heather Leigh <hleigh@kennedycreative.com>
Sent: Tuesday, July 10, 2012 4:03 PM
To: Nancy Wood
Cc: Heather Leigh; Jenn Reese; Reese Cisneros
Subject: Christus Health

Hi Nancy,

Below is a summary for the event. I do also have some questions hi-lited below, but we can discuss in our meeting Monday if you prefer. The permit should be made to the attention of Destinations by Kennedy (all the contact info is below on my tag line). Also, I'll be working on a layout and will have that definitely in time for our Monday meeting, hopefully before. Let me know what questions you have and I'm available all day tomorrow before 2 pm to review the permit.

Thanks so much!
Heatherly

BASIC DETAILS:

Date: July 31, 2012
Guest count: 450 expected attendees
Departure Shuttles: 5:45 pm – 6:30 pm
Event Time: 6:00 pm – 10:00 pm
Return Shuttles: 8:30 pm – 10:00 pm
Location: Main Street Bastrop

CITY FEES AND PERMITS:

- Application fee City Fees and permits
 - City fees to close Main Street between Chestnut and Pine as well as Pine Street between Main and Water
 - City of Bastrop Police
 - City personnel for trash and clean up
 - Street blockage and barricades
 - Equipment
 - Electrician

TRANSPORTATION:

- (8) 56-Passenger motor coaches for (6) hours
- (1) 40-Passenger mini bus for (6) hours

Nancy, can I get 8 copies of the Bastrop DVD that we could play on the busses as guests come over from the Hyattt (we can return them post event)

Bastrop - 1840 Baron de Bastrop
Cindy

PORTABLE RESTROOMS:

- (2) Restroom trailers each consisting of (1) Men's and (2) Women's

Nancy, where can we get a water connection, I want to place these in the empty lot next to Baxter's

COOLING FANS

- (6) Port-a-Cools (Cooling fans) with water tanks *water?*

Nancy, these will require power connections so will want to discuss where they can be placed that logistically makes sense. We're bringing in a generator, but I want to ideally use local power for these if possible so we don't have to run power cords everywhere. *Curtis*

SIGNAGE

- (3) A-Frame signs with custom printed vinyl decals for restroom directionals
- (500) Custom printed 8.5x11" event maps

DÉCOR INCLUDES:

- (1) 20-Foot wide arch with yellow and purple balloons – at Main & Chestnut
- (15) Vintage cars

TABLES:

- (30) 60" tables
- (10) 96" cocktail tables
- (30) tallboy table ties

LIGHTING AND POWER:

- String lighting for Main Street and Pine Streets
- (2) Air stars for ambient lighting
- Stage Lighting
- 16'x20' Staging for band - inspection
- Generator

Curtis

ACTIVITIES:

- (2) Caricaturists for (4) hours each
- (2) Face painters for (4) hours each
- (2) Stilt walkers for (4) hours
- (2) Jugglers for (4) hours
- (1) Photo booth for (4) hours
- Armadillo racing for (4) hours

Carnival Games

- (2) Double shot basketball games
- (1) 17' Hi Striker
- (1) Inflatable ladder climb game ^{30x30} - inspection
- (1) Ring any Bottle game
- (1) Skee-ball game
- (1) Spill the milk game
- (1) Corn Hole game
- (1) Washer toss game
- (6) 8'x8' Carnival style booths
- (1) Dunk Tank water? — Inspection

Ted Bowers needs to inspect

Henry Perry

Nancy, we will be asking for donations for guests to participate in the dunk tank. They'll actually be dunking Christus Health executives. We would like to donate the proceeds to the Bastrop Volunteer Fire Department. Can you help us facilitate that? Also, would there be a space we can use for the wet executives to change clothes and refresh after they are done with their turn at the dunk tank? Where would you suggest? *BEDC offices*

Bastrop Cheerleaders

- Short performance at the beginning of the event welcoming guests in

Bastrop Marching Band

- Short Performance at the beginning of the event welcome guests in

Nancy, the client is providing logoed T-shirts for the band to wear. I'd like to give them a meeting place off of Main where they can get their shirts, change and gather before the performance. Where would you suggest?

Visitor Center 1016 Main

Texas Unlimited Band

- Performance by TUB for (4) hours

CATERING:**Hey Cupcake**

- Rental of air stream trailer for (4) hours
- (450) Cupcakes

Cindy's*Menu:*

- Chicken Strips
- Fried Shrimp
- Taquitos
- Cheddar beer bites
- Chips & queso

Includes:

- Festival style food selections based on the menu above for (150) people
- Non-alcoholic beverages on consumption at (1) drink per person
- All necessary staffing
- All taxes and gratuities
- Restaurant rental to close to the general public

Maxine's*Menu:*

- Garlic Chicken Wings with Chipotle Ranch Dip
- Country Fried Pickles with Ranch Dip
- Maxine's Famous Cream Pies - individual pies with variety of cream fillings including coconut, chocolate & cookies & cream

Includes:

- Festival style food selections based on the menu above for (150) people
- Non-alcoholic beverages on consumption at (1) drink per person
- All necessary staffing
- All taxes and gratuities
- Restaurant rental to close to the general public

Baxter's*Menu:*

- Beef & Chicken Street Tacos-seasoned strips of beef or chicken in grilled yellow corn tortillas with fresh cilantro & diced onion finished w/fresh mexican crema & salsa roja
- Sirloin Sliders w/bleu cheese & bacon crumbles topped w/ red onion confit
- Ahi Tuna Sliders w/toasted garlic slaw & wasabi mayo
- Duo Smoked Pulled Pork sandwiches w/ancho-lime slaw & Dr. Pepper bbq sauce

7/18/2012

JUL 11 2012 52

* All served with Baxters House Chips

Includes:

- Festival style food selections based on the menu above for (150) people
- Non-alcoholic beverages on consumption at (1) drink per person
- All necessary staffing
- All taxes and gratuities
- Restaurant rental to close to the general public

Grace Miller's

Menu:

- Angus Beef sliders
- Curried crab deviled eggs
- Spring rolls
- Petite desserts

Includes:

- Festival style food selections based on the menu above for (150) people
- Non-alcoholic beverages on consumption at (1) drink per person
- All necessary staffing
- All taxes and gratuities
- Restaurant rental to close to the general public

Le Roux

Menu:

- Stuffed Shrimp Jalepeno served with Dirty Rice
- Cajun Shrimp Served with White Rice & Cajun Sauce
- Boudain Balls served with Dirty Rice
- Seafood Gumbo

Includes:

- Festival style food selections based on (150) people
- Non-alcoholic beverages on consumption at (1) drink per person
- All necessary staffing
- All taxes and gratuities
- Restaurant rental to close to the general public

Nancy, Hyatt will be providing food stations as well. Could we use a vacant retail space or the future museum and visitor center for their catering prep & service?

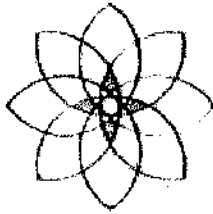
Restaurant Alcohol Services

- (1) Drink per person based on \$6 each

Nancy, please reconfirm that guests can walk in and out of the restaurants with their alcoholic beverages.

7/18/2012

JUL 11 2012



Destinations
by KENNEDY

Heather Leigh, Director of Production

Destinations by Kennedy

5810 Trade Center Dr., Ste. 500 | Austin, TX 78744

O: 512.899.8991 | F: 512.899.8922 | M: 512.541.8752

W: destinationsbykennedy.com | B: [corporate/dmc events](#)



Please consider the environment before printing this email.

page 2 (e)

7/18/2012
Event: Hyatt Main St Event Date(s): Tues 7/31/12 Date Submitted: JUL 15 2012
Chri stus Healeth
Parking Plan (remote, shuttle): Busse will drop on Chestnut next to Cindy's
Portacans (Jackpot 512/303-1467, American PortaCan 512/775-3175): See attached
Rodeo Arena (Doug Statin 512/848-3585): N/A
Security Plan (off-duty police 512/332-8600): _____
Show Barn (Allen Stewart 512/413-8512): N/A
Signage (remove within 24 hours after event): Restaurant & Restroom Directional - provided
Sound Permit for: _____
Street Closures: South Main - Chestnut to Pine
Pine Street to Water
Temporary Structures (tents, stages, etc): Stage at the Pine Main intersection
Vehicles, Equipment, etc: need to be able to bring in tables & equipment
Vendors (Valid Tax ID #: food? other?): N/A
• Bastrop County Health and Sanitation Department permit, 806 Water Street, (512) 332-7276
Volunteers (#; identified by?): corporate employees & band
Water/Wastewater: need hookup N/A

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Marty DuVall for Heather Leigh
Applicant - Please print or write legibly

JUL 16 2012

Date

Event: 7/18/2012
Hyatt Main St Event
Christus Health

Date(s): Tues 7/31/12

Date Submitted: JUL 1 1 2012 ⁵⁵

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

☒ Police Department

Date

7/16/12

☒ City Manager

Date

7/16/12

☒ Public Works, Parks, & Recreation Department

Date

7/16/12

☒ Bastrop Power & Light Department

Date

7/16/12

☒ Water/Wastewater Department

Date

7/16/12

☒ Main Street Manager

Date

7/16/12

☐ Other

Date

*all were present.
Marty D
Will send signatures later.*

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 332-8920 *main - Marty DuVall*
(512) 321-1313 *fax*



Contacts:

Curtis Ervin, Interim Public Works & Parks Director	512/848-6934
"RC" Robert Campion, Interim Public Works Foreman	512/848-6916
Jason Alfaro, Parks Foreman	512/718-3766
Michael Blake, Police Chief	512/332-8601
Matt Wagner, Asst Police Chief	512/848-6930
Clint Nagy, Sgt/Event Coordinator for PD	512/848-7740

Special Event Walk-Through Review List

Revised 7/11/2012 4:41 PM

Today's Date: Monday 7/16/12
Day DateSet Up Days, Dates, and Times: 2pm ^{at latest} close Main Tues 7/31/12. 6pm - Starts event.
Cones @ 6am Pine St

Clean up Days, Dates, and Times: _____

Admission Fees: Private restaurantAlcohol: Local retailers; Hyatt - bars in street; ltr from Mike-Nancy; Gracie's off premisesAnimals (waste control): armadillosAttendance (anticipated #): ~ 450Banner Permit (locations): Balloon archElectrical (hot check, mats): Generator brought in by group Gracie's - power. Antiques lights not enough.Emergency Services (First Aid Station, ambulance standby): Suggest ambulance on standbyFireworks Permit & Safety Plan: N/AInspections (tents, stages, electrical, etc): Ted Bowers See 2(b) @ 3:00pm. 8x8 tentsLitter Control: BE Boxes, trash containers on Main. Byd dumpster > pine St behind vacant lot.Parking Plan (remote, shuttle): No parking (signs) > block Main @ 1pm maybe earlier. Drop off @ Cindy's.Portacans: 2 trailers in vacant lotRodeo Arena: N/ASecurity Plan: ~5 Chestnut, Main/Pine, Pine/Water, alley @ Baxters, parking Pine; roaming officer.

Show Barn: _____

Signage: Postcards to customers - private party. Closed for special event

Sound Permit: _____

Street Closures: Cones & barricadesTemporary Structures: Small tentsVehicles, Equipment, etc: Classic Cars - Main (windshield notice). Motor coaches dropping folks @ Cindy's @ 6pm

Vendors (permits/power cords): _____

Water/Wastewater: Jans, dunk boothVolunteers: TD'd by logo shirts; Hyatt - name tags & uniformsNotes: Cheerleaders & bands allowed to stayPoint of Contact: Heather* * * * *
7/20/12 * * * * *
Thurs - next week
10am C/H

7/18/2012
20 amps each, 4 circuits old City Hall

57

6 circuits - coolers down main w/tanks.

• 550 gal chunk tank - replenished

• 6 fans hold 50 gal (on casters)

• stage 2 water restrictions

• Variance needed - \$500 deposit for meter. set out morning or evening before - Kimberley

• Washing station

• Kitchen area accessible from back - Chamber?

10 gauge cords

electrical: cooking gas powered, cotton candy, ice cream cookers (3)

lights & be stung draw from storefronts - use extension cords. Mats-Cintas

alcohol: signs - no outside alcohol allowed to enter restaurants.

Parking: Buses come in Water next to Advertiser @ 8pm & use Pine St parking lot.
Move vehicles out 1pm - 1:30pm from lot.

Security: Nagy will provide billing.
2 - 12:15pm 2 @ 5:30pm

Litter: 3-4 staff

Parking:

Tx DOT ROW @ drop-off. Suggest Alley. Cone off 2 spaces @ Cindy's & Orienta Bldg. Shoulders OK.

		OFFICIAL CHECK		909000336	
				DATE 07/13/2012 62-20311	
PAY.....		THREE HUNDRED AND 00/100 DOLLARS			
TO THE ORDER OF BASTROP PUBLIC WORKS, PARKS AND RECREATION		\$ *****300.00			
USA					
FOR:		DRAWER: Bank of America, N.A.			
Issued by Bank of America, N.A. Payable Through Citibank, N.A. New Castle Delaware 19720		 Authorized Signature(s)		MP	

⑈909000336⑈ ⑆031100209⑆

38784875⑈

**OFFICIAL CHECK**

This check should be treated as cash and safeguarded with every precaution.
 A stop payment order cannot be accepted except in rare circumstances; a lost instrument bond and/or indemnity agreement may be required. Do not destroy this check. If not used, return it to Merrill Lynch. If you have a question please contact your Merrill Lynch Financial Advisor. Do not call Citibank, N.A.

909000336

DATE 07/13/2012

62-20311

PAY.....		THREE HUNDRED AND 00/100 DOLLARS	
TO THE ORDER OF BASTROP PUBLIC WORKS, PARKS AND RECREATION		\$ *****300.00	
USA			

DRAWER: Bank of America, N.A.



FOR:

NON NEGOTIABLE**CLIENT COPY**

Authorized Signature(s)

MP

Issued by Bank of America, N.A.
 Payable Through Citibank, N.A. New Castle Delaware 19720

⑈909000336⑈ ⑆031100209⑆

38784875⑈

		OFFICIAL CHECK		909000337	
		DATE 07/13/2012		62-20/311	
PAY		FIVE HUNDRED AND 00/100 DOLLARS			
TO THE ORDER OF		BASTROP PUBLIC WORKS, PARKS AND RECREATION		\$ *****500.00	
		USA			
FOR:		DRAWER: Bank of America, N.A.			
Issued By: Bank Of America N.A. Payable Through Citibank N.A., New Castle, Delaware 19720.		 Authorized Signature(s)			

⑈909000337⑈ ⑆031100209⑆

38784875⑈



OFFICIAL CHECK

This check should be treated as cash and safeguarded with every precaution.
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909000337
DATE 07/13/2012

62-20/311

PAY		FIVE HUNDRED AND 00/100 DOLLARS	
TO THE ORDER OF		\$ *****500.00	
BASTROP PUBLIC WORKS, PARKS AND RECREATION			
USA			
FOR:		DRAWER: Bank of America, N.A.	
Issued By: Bank Of America N.A. Payable Through Citibank N.A., New Castle, Delaware 19720.		NON NEGOTIABLE CLIENT COPY Authorized Signature(s)	



MP

⑈909000337⑈ ⑆031100209⑆

38784875⑈



KENNCRE-01

OJPR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stephens Insurance, LLC - Austin Stephens Insurance, LLC 100 Congress Ave, Suite 750 Austin, TX 78701		(512) 542-3200 CONTACT NAME: Priscilla Ojeda PHONE (A/C, No, Ext): 512-542-3207 FAX (A/C, No): 512-542-3238 E-MAIL ADDRESS: priscilla.ojeda@stephens.com
INSURED Kennedy Creative Company 5810 Trade Center Drive, Suite 500 Austin, TX 78744-		INSURER(S) AFFORDING COVERAGE INSURER A: Hanover Insurance Company INSURER B: Darwin Select Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:

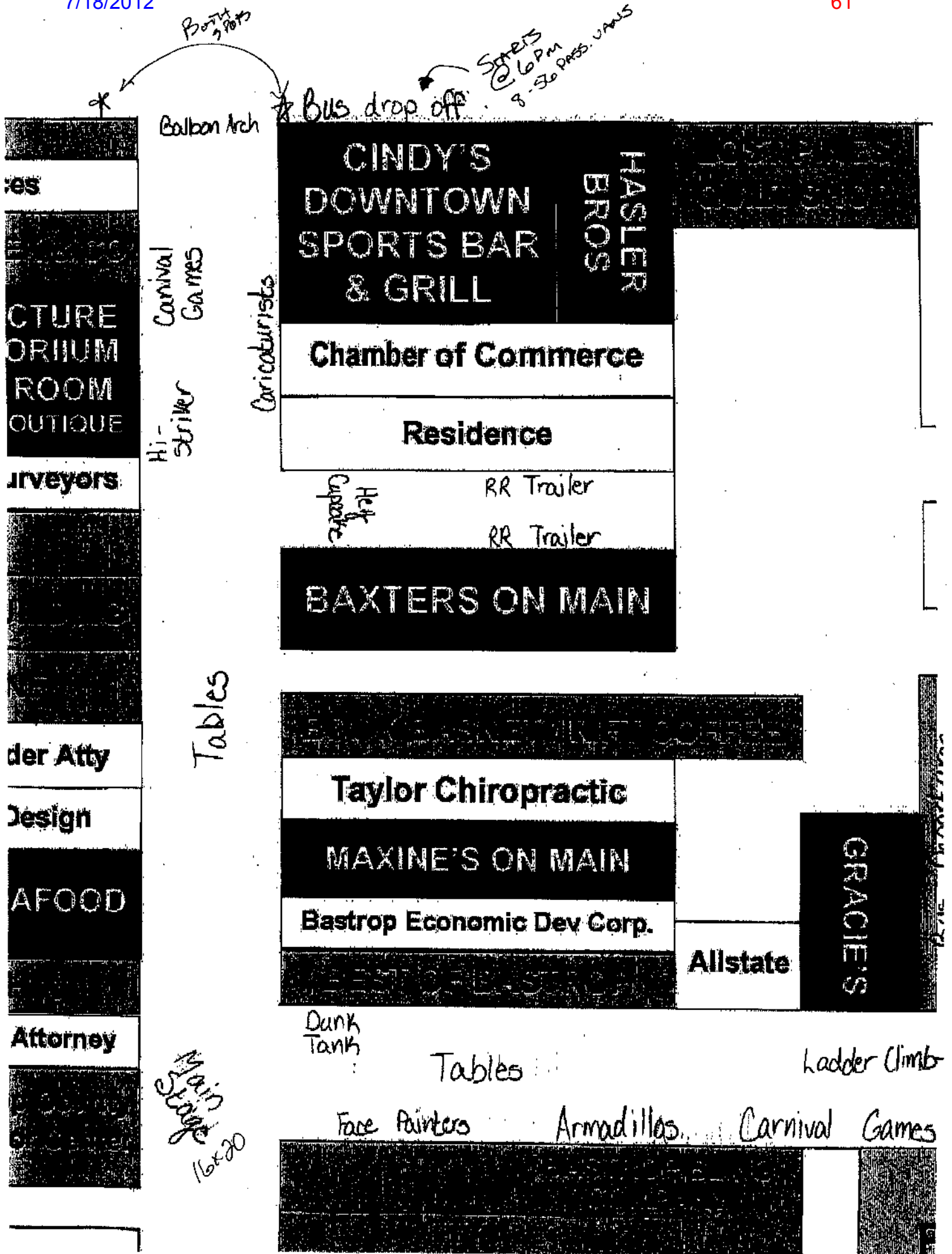
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC	X	OLD923764700	8/5/2011	8/5/2012	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		AWD9211977-00	8/5/2011	8/5/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000		OLD923764700	8/5/2011	8/5/2012	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	WLD924623300	8/5/2011	8/5/2012	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Errors & Omissions		03048554	8/5/2011	8/5/2012	Per Claim \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Certificate holder is listed as Additional Insured as required by written contract.

CERTIFICATE HOLDER City of Bastrop, Texas 1311 Chestnut St Bastrop, TX 78602-	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---



7/18/2012

62

Event:

Hyatt Main St Event
Christus Health

Date(s):

Tues 7/31/12

Date Submitted:

JUL 11 2012

Sound Permit Application

Revised 7/11/2012 11:29 AM

City of Bastrop - Public Works, Parks, & Recreation
1209 Linden Street; Bastrop, Texas 78602
Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒Special Event on Private (not City) Property ☐Park Pavilion Rental ☐Activity on City Property ☐Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party:

Destinations by Kennedy - ChristusHealth

Address:

5810 Trade Center Drive Suite 500, Austin, TX 78602

Phone No:

512-899-8991

Fax No:

512-899-8922

E-mail address:

hleigh@Kennedycreative.com

Date(s) of event, rental, or activity:

July 31

Name of event or activity:

Christus Health Special Event

Location(s) of event, rental, or activity:

South Main - Chestnut to Pine & Pine to Water

Location(s) of amplified sound equipment:

Corner Pine & Main on a Stage

Start time (AM or PM):

5:45 pm

End time (AM or PM):

10 pm

Number of speakers used:

Number of amplifiers used:

Comments:

Marty DuVal for Heather Leigh
Signature of Applicant

7/16/12
Date

CITY OF BASTROP

AGENDA ITEM

A.6

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Approval of Special Event Permit Application submitted by Terry Moore with YMCA to host “Burning Pine Run” on Sunday, September 02, 2012, in Mayfest Park (and Bastrop State Park).**
2. Party Making Request: **Mike Talbot, City Manager.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____Yes _____No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____

9. Advisory Board: _____Approved _____Disapproved _____None
10. Manager’s Recommendation: _____Approved _____Disapproved _____None
11. Action Taken: _____

Event: Burning Pine

Date(s): Sunday September 2, 2012

Date Submitted: June 25, 2012

Special Event Permit Application

Revised 12/20/2011

RECEIVED JUN 27 2012
64
Council

COPY

Special Event Review Committee meeting date: Thursday 6/28/12 @ 8:30am Approved: Yes ☐ No ☐

Copied for: Special Event Review Committee () + event coordinators ()

Date copies made: _____ Final Walk-Through meeting: _____

Parks Board meeting date: Thursday 7/12/12 Approved: Yes ☐ No ☐

Agenda deadline: Friday 7/06/12 Date copies made: _____

City Council meeting date: 7/24/12 Approved: Yes ☐ No ☐

Agenda deadline: Tuesday 7/17/12 Date sent to Secretary: _____

Name of event: Burning Pine 5K/10K ? Family Run - Celebration

Location of event: Mayfest Park

Purpose of event: Celebration of Survival after the fires! Funds used to support the Friends of Lost Pines YMCA

Date(s): September 2, 2012 Day(s): Sunday Times: 7A - 2P
10:00am

Setup: September 2, 2012 / 8 Am Cleanup: September 2 / 2pm

Name of organization: YMCA of Austin

Address of organization: 1112 Main Street Bastrop Tx

Event coordinator #1: Jason Rivas - volunteer

Daytime: _____ Fax: _____ Cell: _____

E-mail address: Rivas.jay@gmail.com

Event coordinator #2: Terry Moore

Daytime: 512-332-8805 Fax: 332-8818 Cell: 727-643-2977

E-mail address: terry.moore@austinyymca.org

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
	Application signed & dated		Map of activity route & site locations		Sound Permit
	Banner permits		Non-profit status proof		TABC Certificate & City Letter
	Fireworks permit & safety plan		Processing fee		
	Insurance certificate		Security deposit		

7/18/2012

Event:

Burning Pine

Date(s):

September 2, 2012

Date Submitted:

June 23, 2012

65

Please describe event activities (may continue on separate sheet of paper, if necessary):

RECEIVED JUN 27 2012

The 5K/10K family run will be hosted at the Bastrop State Park. The public will be directed to park at Mayfest park the morning of the event. The run starts at 7:30 so people will be arriving at approximately 6:30 AM.

After the run is complete - the public will celebrate at the show barn at Mayfest Park. The time for that event is 10 to 2 pm. Event includes food, music, vendors, children's activities and beer sales.

- Area will be fenced off around the show barn for event.
- Wristbands will be put on attendees as they enter the area. Different colors for under and over 21.

Loop 1 is 5K. Runs 7:30 am, 7:45 am, 8:00 am

6:30 am to 10 am officers for crossing.

Street closures: None.

Assistance from City departments (including Police Dept):

- Police crossing assistance at 6A to 10:30A / 11-2 for event with Beer Sales
- Public works assistance with trash details - fencing for parking area
- Electric - power made available at Mayfest
- Need orange fencing for no parking zone(s).
- Matt advised Terry to talk w/ Church folks next to Mayfest since this occurs on Sunday.

7/18/2012

66

Event:

Burning Pine

Date(s):

Sept 2, 2012

Date Submitted:

RECEIVED JUN 27 2012

Please submit the following with application where applicable:

Processing Fee:

- ☐ NO FEE because: _____
- ☒ \$100.00 with proof of non-profit status
- ☐ \$300 for all others
- Shall NOT be waived
- Must accompany submitted application
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- Fee paid with: Cashier's Check # 067427 or Money Order # _____

See attached check request

YMCA Business check

Security Deposit Fee:

- ☐ NO FEE because: _____
- \$500.00
- Shall NOT be waived
- Must accompany submitted application
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check or Money Order issued by US Post Office made payable to City of Bastrop
- ☐ On file
- Fee paid with: Cashier's Check # _____ or Money Order # _____

Requested 7/17/12 via email to Terry Moore

Insurance Certificate:

- General liability policy in the amount of one million dollars (\$1,000,000.00)
- The City of Bastrop must be named as an insured party
- Additional affected entities must be named as insured parties (i.e., BEDC)
- ☒ Submitted with application
- ☐ Will be submitted when received from insurance carrier
- ☐ Letter with intent to insure submitted
- ☐ DBA insurance carrier
- ☐ Chamber of Commerce insurance carrier
- ☐ City of Bastrop insurance carrier

Comments:

YMCA insurance on file

Site Map Showing Locations of the Following:

- Vendors; temporary structures (booths, stages, tents, Moonwalks, carnival rides, etc.); trailers; vehicles; bikes and motorcycles; watercrafts; aircrafts; equipment; amplification devices; portable toilets; traffic flow for pedestrians, vehicles, and other activities; emergency medical stations; fire lanes, etc
- Proposed detours and street closures
- Route for parade, race, or other similar activity, showing start and finish locations
- Map submitted: ☒ Yes ☐ No

Comments: _____

Sound Permit for Amplified Music, Voices, or Activities (show location[s] on map):

- ☐ No, not needed
- ☒ Yes: Permit obtained from Public Works & Parks Department submitted. Locations: Band will set up in Show Barn.

Comments: _____

7/18/2012

67

Event:

Burning Pine

Date(s):

Sunday 9/02/12

Date Submitted:

RECEIVED JUN 27 2012

Please complete the following (may continue on separate sheet of paper if necessary). Mark "N/A" if not applicable.

Admission Fees:

- ☐ No
- ☒ Yes: If yes, describe: to the celebration: \$10 for Adults \$5 kids under 12
- Open to public: ☐ Yes ☐ No

Alcoholic Beverages:

- ☐ No
- ☒ Yes. A copy of the TABC (Texas Alcohol Beverage Commission) certificate must be presented to the City Manager for his signature approval; and the City Manager will provide a letter of approval to submit to TABC with their certificate.

Comments: letter is pending. Can't serve until 12pm.

Animals (show location[s] on map):

- ☐ No
- ☐ Yes: Describe types of animals used and plans for handling animal waste: _____

Attendance:

- Anticipated approximate number of persons attending each day of event: 500
- Approximate number of volunteers and workers: 200

Banner Permit:

- Obtain Permit for banners hung on City property. Banners should have air-flow slits to prevent tears and grommets to hold rope. Please provide ropes for hanging. They will be returned to you.

☒ No ☐ Yes: How many? _____ Location? _____

- Banners hung on TXDOT right-of-ways require Permit Form 2057 obtained from Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. **BANNERS HUNG OVER COLLEGE/PECAN FEEDER ROAD NEXT TO HWY 71 MUST BE MADE OF MESH AND HAVE GROMMETS. PLEASE PROVIDE 10 TO 12 SNAP RINGS AND ROPE FOR HANGING BANNERS. THESE WILL BE RETURNED TO YOU.**

☐ No ☐ Yes

- Banners not retrieved within one (1) week after completion of event may be disposed, destroyed, or otherwise handled as deemed appropriate due to lack of storage space.

Comments: _____

Electrical Requirements (show location[s] on map):

- ☐ No
- ☒ Yes: Describe amperage, voltage, and apparatus needs for all activities and vendors: Show Barn
needs hot check. Band.

7/18/2012

68

Event:

Burning Pine

Date(s):

Sunday 9/02/12

Date Submitted:

RECEIVED JUN 27 2012

Emergency Services (show location[s] on map):

- First aid station: ☐ No ☐ Yes: Location: _____
- Ambulance service on stand-by: ☒ Yes ☐ No

Fireworks Permit (show location[s] on map):

- ☒ No
- ☐ Yes: Contact State Fire Marshal's office in Austin, (512) 305-7932, www.tdi.state.tx.us
- Person or group handling the firework display: _____

Comments: _____

Inspections (show location[s] on map):

- Temporary structures (stages, booths, tents, canopies, Moonwalks, carnival rides, etc.) and special electrical and water/wastewater needs must be inspected prior to the event
- Flame-retardant material certificate provided to inspector for structures equal to or larger than 200 square feet in diameter
- Contact City of Bastrop Building Official at (512) 332-8840 to schedule an appointment

Comments: Will use BBE tents 10x10.**Litter Control (show location[s] on map):**

- Describe in detail number, size, location, and removal of trash receptacles and disposal of contents: _____

Contracting with Allied Waste for dumpsters Requesting boxes from parks. Volunteers to do trash pickup.

- Cook-off: ☒ No
- Cook-off: ☐ Yes: _____-yard roll-off dumpster ordered by and at applicant's expense: _____

Parking (show location[s] on map):

- Coordination and cost is the responsibility of the Applicant. Describe in detail plans for remote parking area(s) and/or shuttle service to and from parking areas to event, if applicable:

Comments: Parking is planned for parking lots at Mayfest for the entire ~~area~~ event. Matt suggested using the golf course parking lot for at least handicapped folks.

Portable Toilets (show location[s] on map):

- ☐ No
- ☒ Yes: Number and location of units ordered (Jackpot Portable Toilets 512/303-1466 or American PortaCan of Texas 866/315-0990):

Comments: Bringing 4 additional plus one washstand Orange fencing to mark off no Parking Zones

Rodeo Arena:

- ☒ No ☐ Yes: Contact Doug Statin @ (512) 848-3585

Comments: _____

7/18/2012

69

Event:

Burning Pine

Date(s):

Sunday 9/02/12

Date Submitted:

RECEIVED JUN 27 2012

Security Plan:

- ☐ No
- ☒ Yes: Off-duty Bastrop police officers may be available for a fee. Call (512) 332-8600 for information

Comments: Beer sales at event / crossing loop 150 before/after race

Show Barn:

- ☐ No
- ☒ Yes: Contact Allen Stewart @ (512) 413-8512 or Phyllis Mathison @ (512) 332-6001

Comments: Hot checks needed.

Signage (show location[s] on map):

- ☐ No
- ☒ Yes: Describe number of, location, and type of proposed on-site and off-site signage: Small directional

Signage at entrance of park

Street Closures (show location[s] on map):None**Temporary Structures, i.e., Booths, Stages, Tents, Moonwalks, Carnival Rides, Etc (show location[s] on map):**

- ☐ No
- ☒ Yes: Describe types and uses for event. Identify the person(s) or group using the structure(s):

Water slide, 10x10 tents for vendors

Vehicles, Equipment, Trailers, Watercrafts, Aircrafts, Bicycles, Motorcycles, etc (show location[s] on map):

- ☒ No
- ☐ Yes: Describe types and uses for event:

Vendors (show location[s] on map):

- Vendors should have valid tax ID numbers if selling their wares
- Other than food: ☒ No ☐ Yes
- Food vendors: ☐ No ☒ Yes: Each food vendor, whether selling or giving away food, is responsible for obtaining his/her own temporary permit from **Bastrop County Health and Sanitation Department**, 806 Water Street, (512) 332-7276 or (512) 581-7176:

Comments: _____

Water/Wastewater (show location[s] on map):

- ☒ No
- ☐ Yes: Describe water needs and for disposal of wastewater, including capture and containment, as approved by the

Water/Wastewater Department: _____

Event:

Burning Rice

Date(s):

Sunday 9/02/12

RECEIVED JUN 27 2012

Signature Page

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Doug Moore

Applicant

6-27-12

Date

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

Matthew Wagner☒ Police Department6-28-12

Date

Michael B. Talb☒ City Manager7-11-12

Date

James Allen☒ Public Works, Parks, & Recreation Department6/28/12

Date

☐ Bastrop Power & Light Department

Date

☐ Water/Wastewater Department

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 332-8920 *main*
(512) 321-1313 *fax*



7/18/2012

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YMCA - BURNING Pine Run
Sunday, 09/02/12



OPERATING ACCOUNT

1402 E. Cesar Chavez
Austin, Texas 78702
(512) 322-9622

YMCA OF AUSTIN
AUSTIN, TEXAS
35-1130/1054

067427

PAY TO THE
ORDER OF

CITY OF BASTROP

July 05, 2012

\$ 100.00

One hundred and 0/100

DOLLARS

CITY OF BASTROP
P O BOX 427
BASTROP, TX 78602

JUNE12C

VOID AFTER 60 DAYS

AUTHORIZED SIGNATURE

⑈067427⑈ ⑆113010547⑆ 2520458614⑈

YMCA OF AUSTIN

Vendor: CITY OF BASTROP

Payee: CITY OF BASTROP

Account:

Date: 07/05/2012

Date Invoice

06/27/2012 JUNE12C

Description

PERMIT FEE FOR BURNING PINE E... \$100.00

PO Number

Check Amount

Amount

100.00

100.00

067427



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/1/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Higginbotham & Associates Inc. 300 W. 6th St, Ste 1830 Austin TX 78701		CONTACT NAME: Becky Essner, ACSR, PIWT PHONE (A/C, No, Ext): 800-728-2374 x 2253 FAX (A/C, No): 817-347-6981 E-MAIL ADDRESS:															
INSURED Young Men's Christian Association of Austin 1402 Cesar Chavez Austin TX 78702		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: New Hampshire Insurance Company</td> <td>23841</td> </tr> <tr> <td>INSURER B: Natl Union Fire Ins Co of Pitts PA</td> <td>19445</td> </tr> <tr> <td>INSURER C: Texas Mutual Insurance Company</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: New Hampshire Insurance Company	23841	INSURER B: Natl Union Fire Ins Co of Pitts PA	19445	INSURER C: Texas Mutual Insurance Company		INSURER D:		INSURER E:		INSURER F:	
INSURER	NAIC #																
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INSURER B: Natl Union Fire Ins Co of Pitts PA	19445																
INSURER C: Texas Mutual Insurance Company																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: 1200512511

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC		01LX0084371088	6/1/2012	6/1/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		01CA0082689664	6/1/2012	6/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$10000		29UD0058524057	6/1/2012	6/1/2013	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	TSF0001224760	6/1/2012	6/1/2013	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The General Liability policy includes blanket automatic additional insured endorsement in favor of certificate holders only where there is a written contract between the Named Insured and the certificate holder that requires such status.

The Workers Compensation policy includes a blanket Waiver of Subrogation endorsement that provides that coverage to certificate holders only where there is a written contract between the Named Insured and the certificate holder that requires such status.

See Attached...

CERTIFICATE HOLDER

CANCELLATION

City of Bastrop 1311 Chestnut Street Bastrop TX 78602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

YMCA - BURNING Pine Run
Sunday, 09/02/12**ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY Higginbotham & Associates Inc.		NAMED INSURED Young Men's Christian Association of Austin 1402 Cesar Chavez Austin TX 78702	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

City of Bastrop is listed as an additional insured per written contract for the use of the following parks:
Fisherman's Park, 1200 Willow Street
Mayfest Park, 25 American Legion Drive
Bob Bryant Park, 600 Charles Blvd
Ferry Park, 502 Water Street
Kerr Park, 1303 Pine Street
Fireman's, Park 600 Hill Street

7/18/2012

Arena Drive

74

YMCA - BURNING Pine Run
Sunday, 09/02/12



Camping
Camp On

Gate

Arena Drive

Gate

Gate

B.B.Q.
Trailers

American
Legend

Showbarn

BFA/4-H
Livestock
Association

Concessions
Booth

Hose Bibs

Parking
Lot

Restrooms

Dumpster

Church

Gate

Electric
15' - 18'

Apartment

B.E.D.C.
Property

Texas Star Trail Ride

Rodeo
Arena

Overflow
For
B.B.Q.
Trailers

RECEIVED JUN 27 2012

7/18/2012

75

Event: Burning Pine 5K/10K Date(s): September 2, 2012 Date Submitted: 6-27-12**Sound Permit Application** RECEIVED JUN 27 2012
Revised 6/27/2012 10:00 AMCity of Bastrop - Public Works, Parks, & Recreation
1209 Linden Street; Bastrop, Texas 78602
Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒Special Event on Private (not City) Property ☐Park Pavilion Rental ☐Activity on City Property ☐Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: YMCA of Austin / Bastrop
 Address: 1112 Main St Bastrop Tx 78602
 Phone No: 512-332-8805 Fax No: 512-332-8818
 E-mail address: terry.moore@austinyymca.org
 Date(s) of event, rental, or activity: September 2, 2012 - @ 11 to 2pm
 Name of event or activity: Burning Pine Celebration
 Location(s) of event, rental, or activity: Mayfest Park
 Location(s) of amplified sound equipment: Shawbun

Start time (AM or PM): 11 AM End time (AM or PM): 2pm
 Number of speakers used: 4 Number of amplifiers used: 2

Comments: Confirmed entertainment: Les Womack, Chris Allbright, Matt Gardner, Kyle Bennett, The Clayton Adams Band

Terry Moore
 Signature of Applicant

6-27-12
 Date

CITY OF BASTROP

AGENDA ITEM: **A.7****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Re-appointment by Mayor and confirmation by Council of members to the Bastrop Economic Development Corporation Board of Directors.**

2. Party Making Request: **Terry Orr, Mayor**

3. Nature of Request: (Brief Overview) Attachments: Yes **X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

THINGS I NEED TO DO...

RECEIVED
7-9-12
TV

To Mayor Terry Orr

Please Accept this letter as my formal request to be re-appointed to the BEPC Board. I feel that this is an important time for our City's future, & I believe no one understands more than myself, the importance of the City & BEPC having the necessary partnership for our City to continue to move forward in the area of economic development. I respectfully ask for your consideration.

Thank you
Willie O'Connell

7/18/2012

78

7-16-12

Willie DeLaRosa
407 Oak Street
Bastrop, TX 78602

July 16, 2012

The Honorable Terry Orr
City of Bastrop
1311 Chestnut Street
Bastrop, TX 78602

Dear Mayor Orr:

I currently serve on the Board of the Bastrop Economic Development Corporation (BEDC). My term expired in June of 2012. I have attended 74% percent of the regular and special-called BEDC meetings over the last two years. Please accept this letter as my request to serve another term on the BEDC Board.

Sincerely,



Willie DeLaRosa

cc: Dave Quinn, Executive Director, Bastrop Economic Development Corporation
Bastrop City Council Members

Gary Schiff
118 Lincoln Street
Bastrop, TX 78602

July 16, 2012

The Honorable Terry Orr
City of Bastrop
1311 Chestnut Street
Bastrop, TX 78602

Dear Mayor Orr:

I currently serve on the Board of the Bastrop Economic Development Corporation (BEDC). My term expired in June of 2012. I have attended 96% percent of the regular and special-called BEDC meetings over the last two years. Please accept this letter as my request to serve another term on the BEDC Board.

Sincerely,



Gary Schiff

cc: Dave Quinn, Executive Director, Bastrop Economic Development Corporation
Bastrop City Council Members

CITY OF BASTROP

AGENDA ITEM: **A.8****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Appointment by Mayor and confirmation by Council of Alternate Member #2 to the Bastrop Zoning Board of Adjustment.**

2. Party Making Request: **Terry Orr, Mayor**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP
APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES
FOR YEAR _____

PLEASE TYPE OR PRINT CLEARLY

NAME: Herb Goldsmith

TELEPHONE: 979-203-1150 (H) 361-865-3083 (W)

EMAIL ADDRESS: herb.goldsmith@gmail.com

ADDRESS:(RESIDENCE) 1105 Pecan St.
Bastrop Tx 78602

(MAILING) same

I have lived in Bastrop 5 years.

DO YOU RESIDE WITHIN THE CITY LIMITS OF BASTROP? YES _____ NO _____

Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

OCCUPATION OR AREA OF EXPERTISE: Licensed Professional Counselor
 (If retired, please indicate former occupation or profession)
and Quality Assurance/Statistics

EDUCATION (Optional): M.A. Clinical Psych, Advanced Graduate Certificate
Policy Science, Post graduate studies

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: _____

Previous - Vice Chair Bastrop mediation Board

Board certified (National + State) - Counselor

Published + Peer reviewed professional journals

ADDITIONAL PERTINENT INFORMATION/REFERENCES: Richard Kindred (Reference)

Dedicated, "hard worker" and a concerned citizen

PLEASE INDICATE THE BOARDS, COMMISSIONS OR COMMITTEES YOU ARE INTERESTED IN SERVING. (List in Order of Preference)

☐ Bastrop Parks Board

☐ Bastrop Library Board

☐ City Resident

☐ BISD Area Resident

(2)

☒ Planning and Zoning Commission

☐ Bastrop Housing Authority

☐ Bastrop Economic Development Corporation

☐ Historic Landmark Commission

*Please indicate which position/s you are qualified to serve under

☐ Architect, Planner, Designer

☐ Licensed Real Estate Professional

☐ Own Commercial Historic Structure/Property

☐ Own Residential Historic Structure/Property

☐ General Resident of City of Bastrop

☐ Planning & Zoning Member

☐ Bastrop County Historic Society Member

☐ Construction Standards Board of Adjustments and Appeals

☐ Main Street Advisory Board

(1)

☒ Board of Adjustment

☐ Cemetery Advisory Board

Please indicate if you are currently serving on a board/commission/committee

Name of Board/Commission NA

Signature of Applicant H. D. Goldsmith

Date 7/17/12

PLEASE RETURN THIS FORM TO:

CITY OF BASTROP
CITY SECRETARY'S OFFICE
P.O. BOX 427
BASTROP, TX 78602

FOR OFFICE USE ONLY:

APPOINTED TO _____ ON _____
TERM EXPIRES _____

APPLICATIONS ARE KEPT ON ACTIVE FILE IN THE CITY SECRETARY'S OFFICE FOR ONE (1) YEAR AND APPLICANTS MAY BE RECONSIDERED SHOULD A NEW VACANCY ARISE.

CITY OF BASTROP

AGENDA ITEM: **A.9****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Appointment by Mayor and confirmation by Council of Member to the Bastrop Parks Board.**

2. Party Making Request: **Terry Orr, Mayor**

3. Nature of Request: (Brief Overview) Attachments: Yes **X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP
APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES
FOR YEAR 2012

PLEASE TYPE OR PRINT CLEARLY

NAME: MARK GRACEY
TELEPHONE: 321 9642 (H) 629 5614 (W)
ADDRESS: (RESIDENCE) 604 Mesquite St.
BASTROP Texas 78602
(MAILING) _____

I have lived in Bastrop 6 years.

DO YOU RESIDE WITHIN THE CITY LIMITS OF BASTROP? YES ☒ NO ☐

****Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.****

OCCUPATION OR AREA OF EXPERTISE: Electronics Tech., KARATE INSTRUCTOR
(If retired, please indicate former occupation or profession)

EDUCATION (Optional): AAS 1984

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: _____

ADDITIONAL PERTINENT INFORMATION/REFERENCES: Terry Orr RON Lindsey
Rene Barrientos FORMER US ARMY AIRBORNE RANGER
AVID SPORTSMAN

PLEASE INDICATE THE BOARDS, COMMISSIONS OR COMMITTEES YOU ARE INTERESTED IN SERVING. (List in Order of Preference)

☒ Bastrop Parks Board

☐ Bastrop Library Board

☐ City Resident

☐ BISD Area Resident

☐ Planning and Zoning Commission

☐ Bastrop Housing Authority

☐ Bastrop Economic Development Corporation

☐ Historic Landmark Commission

*Please indicate which position/s you are qualified to serve under

☐ Architect, Planner, Designer

☐ Licensed Real Estate Professional

☐ Own Commercial Historic Structure/Property

☐ Own Residential Historic Structure/Property

☐ General Resident of City of Bastrop

☐ Planning & Zoning Member

☐ Bastrop County Historic Society Member

☐ Construction Standards Board of Adjustments and Appeals

☐ Main Street Advisory Board

☐ Board of Adjustment

Please indicate if you are currently serving on a board/commission/committee

Name of Board/Commission _____

Mark Ducey
Signature of Applicant

6-6-12
Date

PLEASE RETURN THIS FORM TO:

**CITY OF BASTROP
CITY SECRETARY'S OFFICE
P.O. BOX 427
BASTROP, TX 78602**

FOR OFFICE USE ONLY:

APPOINTED TO _____ **ON** _____
TERM EXPIRES _____

APPLICATIONS ARE KEPT ON ACTIVE FILE IN THE CITY SECRETARY'S OFFICE FOR ONE (1) YEAR AND APPLICANTS MAY BE RECONSIDERED SHOULD A NEW VACANCY ARISE.

CITY OF BASTROP

AGENDA ITEM: **A.10****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Adoption of a Resolution by the City of Bastrop suspending the effective date for ninety days in connection with the rate increase filing of Centerpoint Energy – Beaumont/East Texas Division made on or about July 2, 2012; requiring the reimbursement of municipal rate case expenses; authorizing participation in a coalition of similarly situated cities; authorizing participation in related rate proceedings; authorizing the retention of special counsel; finding that the meeting complies with The Open Meetings Act; making other findings and provisions related to the subject; and declaring an effective date.**

2. Party Making Request: **Mike Talbot City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

AGENDA INFORMATION SHEET

SUSPENSION OF APPLICATION FOR AUTHORITY TO INCREASE RATES SUBMITTED BY CENTERPOINT ENERGY CORPORATION

BACKGROUND

On or about July 2, 2012, CenterPoint submitted a Statement of Intent to increase base revenue on an overall basis by approximately \$8.6 million. This represents an increase in base revenue of approximately 18%. CenterPoint intends to implement the revised gas tariff on a division-wide basis for customers in the Company's Beaumont/East Texas Division effective August 6, 2012.

On a customer-class basis, the increases are as follows:

General Service – Residential Increase	General Service – Small Increase	General Service – Large Volume Decrease
21%	11.9%	-34.4%

The effect of CenterPoint's proposed increase on an average customer's bill is as follows:

General Service – Residential Increase	General Service – Small Increase
22.8%	12.3%

Furthermore, CenterPoint proposes to increase its customer charges by significant amounts. The Customer charge is the charge on the customer's bill that stays the same month to month, irrespective of the amount of gas a customer uses. Below are shown the current and proposed customer charges for each customer class and the dollar and percentage changes in the customer charges:

	Current Customer Charge	Proposed Customer Charge	\$ and % Increase
General Service - Residential	\$12.25	\$20.25	\$8.00/65%
General Service – Small	\$16.25	\$23.75	\$7.50/46%
Gen'l Service – Large Volume	\$35.25	\$63.75	\$28.50/81%

The Company seeks a Return on Equity (ROE) of 11.00% and a capital structure heavily weighted toward equity – 58% Equity; 42% Debt; and a rate design intended to recover significantly more through the fixed customer charges than through commodity/volumetric charge. The table below shows CenterPoint’s proposed increases in revenue through the customer charges compared to its current customer charges and commodity charges:

	Current	Current		Proposed	Proposed	
	Cust. Chrg	Vol. Chrg	TOTAL	Cust. Chrg	Vol. Chrg	TOTAL
	Revenue	Revenue	Revenue	Revenue	Revenue	Revenue
Residential	\$25,485,912	\$11,304,253	\$36,790,165	\$42,076,170	\$2,948,541	\$45,024,711
	69.3%	30.7%		93.5%	6.5%	
Small Commercial	\$3,975,959	\$3,159,322	\$7,135,281	\$5,803,360	\$2,201,980	\$8,005,340
	55.7%	44.3%		72.5%	27.5%	
Large Volume	\$218,604	\$1,180,337	\$1,398,941	\$395,505	\$521,965	\$917,470
	15.6%	84.4%		43.1%	56.9%	
TOTALS	\$29,680,475	\$15,643,912	\$45,324,387	\$48,275,035	\$5,672,486	\$53,947,521
	65.5%	34.5%		89.5%	10.5%	

REPRESENTATION

The law firm of Herrera & Boyle, PLLC (through Mr. Alfred R. Herrera) has previously represented the Alliance of CenterPoint Municipalities (ACM) in rate matters involving CenterPoint Energy. Similarly, the firm of Herrera & Boyle has represented other Texas cities dealing with rate case matters, therefore providing a depth of experience in dealings with CenterPoint and the Railroad Commission of Texas.

INTERVENTION AT THE RAILROAD COMMISSION OF TEXAS AND COURT PROCEEDINGS, IF ANY

CenterPoint Energy filed its Statement of Intent to raise rates with the City on the same date it filed its rate case with the Railroad Commission of Texas (“RCT”) for ratepayers outside the City’s limits. It is important to participate in those proceedings because the Commission’s decisions could impact rates within the City. Thus, the accompanying Resolution authorizes intervention in proceedings at the Railroad Commission including any appeal of the City’s decision on rates.

RATE CASE EXPENSES

Cities, by statute, are entitled to recover their reasonable rate case expenses from the utility. Legal counsel and consultants approved by the City will submit monthly invoices to the City that will be forwarded to CenterPoint for reimbursement.

ACTION: SUSPENSION OF CENTERPOINT'S PROPOSED EFFECTIVE DATE

CenterPoint's rate-filing package is voluminous containing thousands of pages of data. To have time to review the rate-filing package, the Council is requested to suspend CenterPoint's proposed effective date for ninety (90) days. It is a virtual impossibility for the City to set just and reasonable rates without suspending the rate request for ninety days; suspension of CenterPoint's proposed effective date will permit its special regulatory counsel and experts an opportunity to perform a review of CenterPoint's application and request additional information as necessary to fully evaluate the proposal and determine the most appropriate response. During the suspension period, the City will retain its right to dismiss CenterPoint's Statement of Intent if the City determines that CenterPoint failed to properly invoke the City's jurisdiction or if CenterPoint failed to provide adequate notice. Effort will also be made to resolve matters by agreement with CenterPoint. At the conclusion of the review period the City will need to take final action on CenterPoint's request, to either deny CenterPoint's request, or adopt an increase different than that requested by CenterPoint.

RECOMMENDATION

It is recommended that the City suspend CenterPoint proposed effective date for 90 days. Assuming a proposed effective date of August 6, 2012 the 90-day suspension period ends on November 4, 2012. Should CenterPoint extend its proposed effective date, the suspension period would change accordingly, day for day.

It is also recommended that the City retain the law firm of Herrera & Boyle, PLLC to represent the City's interest in matters related to CenterPoint's rate case and to advise the City with regard to CenterPoint's application, and that the City intervene in the proceeding before the Railroad Commission of Texas, and represent the City in any appeals, if any, regarding CenterPoint's rate application.

The City must take action no later than August 6, 2012. If the City does not take action by August 6, 2012, CenterPoint's proposed rates will be deemed approved by operation of law, subject to the City's right to hold a hearing to address CenterPoint's rate application.

RESOLUTION NO. R – 2012 -

RESOLUTION BY THE CITY OF BASTROP SUSPENDING THE EFFECTIVE DATE FOR NINETY DAYS IN CONNECTION WITH THE RATE INCREASE FILING OF CENTERPOINT ENERGY – BEAUMONT/EAST TEXAS DIVISION MADE ON OR ABOUT JULY 2, 2012; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; AUTHORIZING PARTICIPATION IN A COALITION OF SIMILARLY SITUATED CITIES; AUTHORIZING PARTICIPATION IN RELATED RATE PROCEEDINGS; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

WHEREAS, CenterPoint Energy Resources Corp., d/b/a CenterPoint Entex and CenterPoint Energy Texas Gas (“CenterPoint” or “Company”) filed a Statement of Intent with the City on or about July 2, 2012 to increase rates in the Company’s Beaumont/East Texas Division; and

WHEREAS, CenterPoint intends to implement the revised gas tariff on a division-wide basis for customers in the Company’s Beaumont/East Texas Division effective August 6, 2012, and

WHEREAS, CenterPoint plans to increase base revenue on an overall basis by approximately \$8.6 million, representing an increase in base revenue of approximately 18%; and

WHEREAS, On a customer-class basis, the increases are as follows:

General Service – Residential Increase	General Service – Small Increase	General Service – Large Volume Decrease
21%	11.9%	-34.4%

and

WHEREAS, The effect of CenterPoint’s proposed increase on an average customer’s bill is as follows:

General Service – Residential Increase	General Service – Small Increase
22.8%	12.3%

And

WHEREAS, CenterPoint proposes to increase its customer charges by significant amounts, increasing the customer charge for “General Service – Residential” current from \$12.25 to \$20.25; increasing the customer charge for “General Service – Small” from \$16.25 to \$23.75; and increasing the customer charge for “General Service – Large Volume” from \$35.25 to \$63.75; and

WHEREAS, the Company seeks a Return on Equity (ROE) of 11.00%; a capital structure heavily weighted toward equity – 58% Equity; 42% Debt; and a rate design intended to recover significantly more through fixed customer charge than through commodity/volumetric charge; and

WHEREAS, CenterPoint’s rate request consists of a voluminous amount of information including CenterPoint’s rate-filing package, exhibits, schedules, and workpapers; and

WHEREAS, CenterPoint proposed August 6, 2012 as the effective date for its requested increase in rates; and

WHEREAS, it is not possible for the City to complete its review of CenterPoint’s filing by August 6, 2012and

WHEREAS, the City will need an adequate amount of time to investigate and determine whether CenterPoint has properly invoked the City’s rate-setting jurisdiction, and if so, ultimately to review and evaluate CenterPoint’s rate application to enable the City to adopt a final decision as a local regulatory authority with regard to CenterPoint’s requested rate increase; and

WHEREAS, the City will require the assistance of specialized legal counsel and rate experts to review the merits of CenterPoint’s application to increase rates; and

WHEREAS, to the extent CenterPoint seeks review at the Railroad Commission of Texas of the City's final decision regarding CenterPoint's statement of intent to change rates, or because CenterPoint has submitted a statement of intent to the Railroad Commission to increase rates in the environs of the City on the same date it submitted its request to the City, the decision of the Railroad Commission of Texas could have an impact on the rates paid by the City and its citizens who are customers of CenterPoint and in order for the City's participation to be meaningful it is important that the City promptly intervene in such proceeding at the Railroad Commission of Texas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. CenterPoint's proposed effective date for its proposed increase in rates is hereby **SUSPENDED** for ninety days beyond its proposed effective date.

Section 3. The statutory suspension period may be further extended or its Statement of Intent dismissed if CenterPoint does not provide adequate data from which the City may make a reasonable determination of the Company's rate base, expenses, investment, and rate of return in the City, or if CenterPoint does not provide timely, meaningful, and proper public notice of its request to increase rates and revenue, or if its rate-filing package is otherwise materially deficient.

Section 4. The City authorizes intervention in proceedings related to CenterPoint's Statement of Intent before the Railroad Commission of Texas and related proceedings in courts of law.

Section 5. The City hereby orders CenterPoint to reimburse the City's rate case expenses as provided in the Gas Utility Regulatory Act and that CenterPoint shall do so on a monthly basis and within 30 days after submission of the City's invoices for the City's reasonable costs associated with the City's activities related to this rate review or to related proceedings involving CenterPoint before the City, the Railroad Commission of Texas, or any court of law.

Section 6. Subject to the right to terminate employment at any time, the City retains and authorizes the law firm of Herrera & Boyle, PLLC to act as Special Counsel with regard to rate proceedings involving CenterPoint before the City, the Railroad Commission of Texas, or any court of law and to retain such experts as may be reasonably necessary for review of CenterPoint's rate application subject to approval by the City.

Section 7. The City shall review the invoices of the lawyers and rate experts for reasonableness before submitting the invoices to CenterPoint for reimbursement.

Section 8. A copy of this resolution shall be sent to CenterPoint Energy, care of Mr. Keith Walls, Director of Regulatory Affairs, CenterPoint Energy P.O. Box 2628, Houston, Texas 77252-2628; and to Mr. Alfred R. Herrera, Herrera & Boyle, PLLC, 816 Congress Ave., Suite 1250, Austin, Texas 78701.

Section 9. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 10. This resolution shall become effective from and after its passage.

PASSED AND APPROVED this 24th day of July 2012.

Terry Orr, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY OF BASTROP

AGENDA ITEM: **A.11****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Award of bid for Wayfinding Project Fabrication and Installation.**2. Party Making Request: **Nancy Wood, Main Street Manager**3. Nature of Request: (Brief Overview) Attachments: Yes X No

Requests for Proposals were posted on June 13, 2012 and 5 bidders responded. Attached is the Professional Services Scoring Sheet showing the successful bidder as Walton Signage from San Antonio with a bid of \$110,560.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: **Recommend award of bid to Walton Signage in the amount of \$110,560 which is well below the \$150,000 budgeted item.**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

Professional Services Scoring Cover* Sheet

Date 6/13/2012

Project Name Wayfinding Project – Fabrication and Installation Bids

Company Name	CAS	Henry, Inc	Ion Art	National Signs	Walton
* Price: 40 Points	40	20	30	10	30
Experience: 30 Points	16	28	16	30	30
Work Performance: 20 Points	20	20	20	19	20
Capacity to Perform: 10 Points	7	10	7	10	10
State HUB Certified: 5 Points	5	0	5	0	5
Other Qualifiers					
Total Points: 105 Points	88	78	78	69	95

* Note: for this project, bid price is ranked as follows: \$99,000 or less = 40 pts; \$100,000 to \$134,000 = 30 pts; \$135,000 to \$150,000 = 20 pts; over \$151,000 = 10 pts

*Note: this cover sheet should be used with the A502 Engineer/Architect Rating Sheet to recap individual company scores

CITY OF BASTROP

AGENDA ITEM: B.1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **PUBLIC HEARING: Regarding the submission of an application to the Department of Agriculture Office of Rural Affairs for a Texas Community Development Block Grant Program grant to provide sewer improvements.**
2. Party Making Request: **Mike Talbot, City Manager**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

PLEASE PLACE ON CLASSIFIED AD PAGE IN THE PUBLIC NOTICE SECTION OF YOUR NEWSPAPER. Contact Langford Community Management Services at 512/452-0432 if further information is needed.

PUBLIC NOTICE

The City of Bastrop will hold a public hearing at 6:00 p.m. on Tuesday, July 24, 2012 at the Bastrop City Hall located at 1311 Chestnut, Bastrop, Texas in regard to the submission of an application to the Department of Agriculture Office of Rural Affairs for a Texas Community Development Block Grant Program (TxCDBG) grant. The purpose of this meeting is to allow citizens an opportunity to discuss the citizen participation plan, the development of local housing and community development needs, the amount of TxCDBG funding available, all eligible TxCDBG activities, and the use of past TxCDBG funds. The City encourages citizens to participate in the development of this TxCDBG application and to make their views known at this public hearing. Citizens unable to attend this meeting may submit their views and proposals to Michael Talbot, City Manager, at the Bastrop City Hall. Persons with disabilities that wish to attend this meeting should contact City Hall to arrange for assistance. Individuals who require auxiliary aids or services for this meeting should contact City Hall at least two days before the meeting so that appropriate arrangements can be made.

For further information, contact Michael Talbot, City Manager, at 512-332-8800.

Terry Orr

Mayor

-
- * This notice must be published at least seventy-two (72) hours prior to the scheduled hearing.
 - ** The City must retain a copy of the published notice.
 - *** Publisher's Affidavit is needed for this notice.

TO BE PUBLISHED ONE TIME

CITY OF BASTROP

AGENDA ITEM: **B.2****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Consideration, discussion and possible action on adoption of a Resolution of the City Council of Bastrop, Texas, authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture Office of Rural Affairs for the Community Development Fund; and authorizing the City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RESOLUTION NO. R – 2012 - ____

A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE OFFICE OF RURAL AFFAIRS FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of Bastrop desires to develop a viable urban community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the City of Bastrop to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BASTROP, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$275,000 of grant funds to provide sewer improvements.
4. That the City Council directs and designates the City Manager as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That it further be stated that the City is committing \$55,000.00 from its Water/Sewer Fund as a cash contribution toward the local match for this project.

Passed and approved this 24th day of July 2012.

Terry Orr
Mayor

Teresa Valdez
City Secretary

CITY OF BASTROP

AGENDA ITEM

D.1**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: July 17, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Consideration, discussion and possible action on request by Parks Board to establish a skateboard park at City owned property located at 1206 Emile Street.**
2. Party Making Request: **Mike Talbot, City Manager.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No

The Bastrop Parks Board met on July 12, 2012 and discussed establishment of a skateboard park in the City of Bastrop. The Parks Board is recommending that the location for a skateboard park be 1206 Emile Street. Since the City owns the property known as 1206 Emile Street the Parks Board is requesting Council approval of this location for establishment of a skateboard park. The Parks Board is seeking approval on this request prior to any fundraising and planning efforts.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

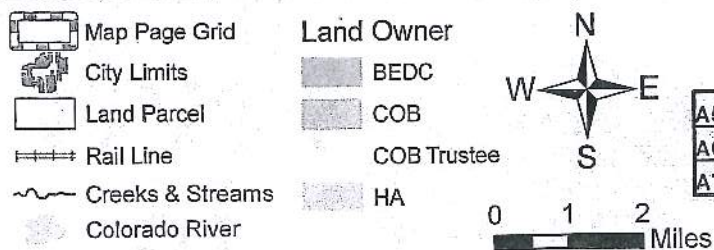
7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
 a) _____
 b) _____
 c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



I7

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 18, 2012

MEETING DATE: July 24, 2012

1. Agenda Item: **Consideration, discussion and possible action concerning award of the bid for the Community Development Block Grant Fayette Street Wastewater Improvement Project.**

2. Party Making Request: **Michael H. Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A couple of years ago the City of Bastrop was awarded a grant for the Fayette Street Wastewater Improvements Project (the Project) through the Council of Governments. The grant application was for of the replacement of the wastewater main from Highway 71 to Chestnut Street. The City was awarded funding for this project in Cycle II of the Community Development Block Grant funding cycle which met the City would not receive funding for this project until 2012. A few months ago the City was notified that funding had been approved and released for this project. The City commenced the Engineering and Design work and then went out for bids. The bid tabulation sheet is attached for your review. The project was bid in two Phases. Phase I or the Base bid was from Highway 71 to Farm Street (larger in scope than the original project) and Phase II was from Farm Street to Cedar Street. I have attached FY-12 Wastewater Bond Fund Summary for your review. Based upon the fund available as you will note from reviewing the Wastewater Bond Fund Summary Sheet it is being recommended that the City only undertake and approve the base bid based upon funds available. I would like to point out to the City Council: 1) The scope of work that is being undertaken in the Base Bid is more work than what was included in the grant application, and 2) The grant application only required the City contribute \$55,000.00 toward this Project and the City is contributing considerable more to this project and the City is making a significant improvement to a major wastewater main that needed to be replaced many years ago.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: **Recommend award of bid to low bidder Mercer Construction in the amount of \$340,917.75.**

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

FY-12 Wastewater Bond Fund

1. Beginning Fund Balance	\$500,000.00
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Projects:

A.) Fisherman's Park Wastewater Improvements:

1. Construction Cost (Kiva)	\$203,083.00
2. Engineering	<u>\$20,000.00</u>
Sub-Total	\$223,083.00

B.) Pecan Street Wastewater Improvements:

1. Construction Cost (Kiva)	\$115,683.00
2. Engineering	<u>\$12,000.00</u>
Sub-Total	\$127,685.00

Estimated Ending Wastewater Bond Fund Balance:	<u>\$149,232.00</u>
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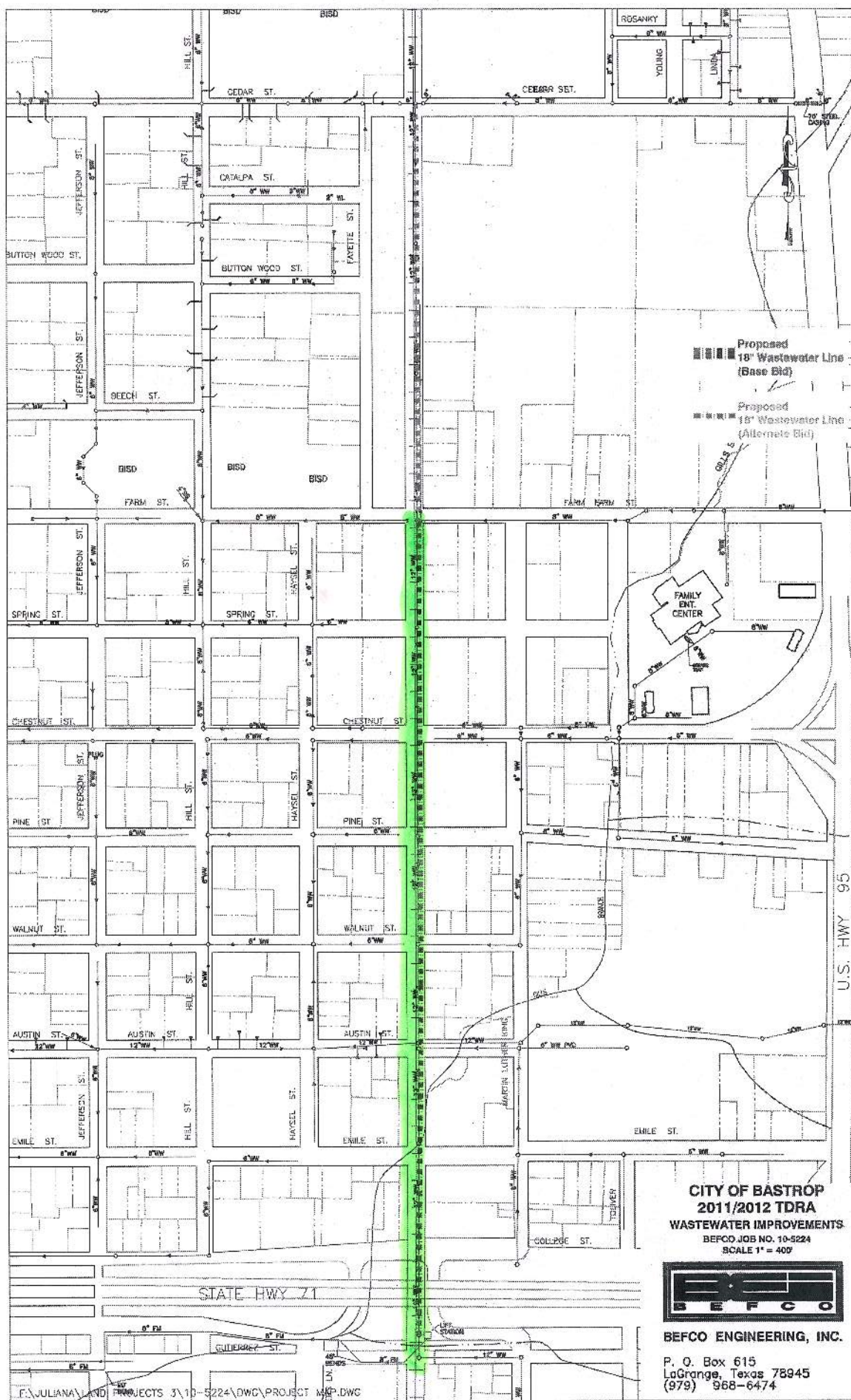
CDBG Fayette Street Wastewater Improvements Project:

1. Grant Proceeds:	\$275,000.00
2. Wastewater Bond Funds	<u>\$149,232.00</u>
Funds Available:	\$424,232.00

Expenses:

1. CDBG Grant Administration	\$30,000.00
2. Engineering	\$40,000.00
3. Base Bid Price for Project	<u>\$340,917.75</u>
Sub-Total	\$410,917.75

Projected Fund Balance:	<u>\$13,314.25</u>
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CITY OF BASTROP
 FAYETTE STREET WASTEWATER IMPROVEMENTS
 BEFCO JOB NO. 10-5224
 July 5, 2012

WASTEWATER

Item No.	Est. Qty.	Units	Description in Words	Mercer Construction P.O. Box 333 Edna, TX 77957		Supak Construction, Inc. P.O. Box 325 Orchard, TX 77464		Rockin Q Construction 612 Oakwood Loop San Marcos, TX 78666		National Power Rodding Corp. 2500 W. Arthington St. Chicago, IL 60612		Herschap Backhoe P.O. Drawer 489 Bastrop, TX 78602	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	409	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (0'-6' CUT)	\$ 63.00	\$ 25,767.00	\$ 84.50	\$ 34,560.50	\$ 60.00	\$ 24,540.00	\$ 79.00	\$ 32,311.00	\$ 88.00	\$ 35,982.00
2	1,737	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (6'-6' CUT)	\$ 66.00	\$ 114,642.00	\$ 86.50	\$ 150,260.50	\$ 65.00	\$ 112,905.00	\$ 79.00	\$ 137,223.00	\$ 89.00	\$ 154,593.00
3	287	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (8'-10' CUT)	\$ 70.75	\$ 20,305.25	\$ 90.50	\$ 25,973.50	\$ 70.00	\$ 20,090.00	\$ 88.00	\$ 25,256.00	\$ 90.00	\$ 25,830.00
4	270	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (10'-12' CUT)	\$ 79.25	\$ 21,397.50	\$ 97.50	\$ 26,325.00	\$ 200.00	\$ 54,000.00	\$ 90.00	\$ 24,300.00	\$ 91.00	\$ 24,570.00
5	2	EA	Contractor to furnish and install 4" wastewater service on new line including piping, bedding, fittings and clean out	\$ 3,070.00	\$ 6,140.00	\$ 1,250.00	\$ 2,500.00	\$ 1,800.00	\$ 3,600.00	\$ 3,000.00	\$ 6,000.00	\$ 2,600.00	\$ 5,200.00
6	6	EA	Contractor to furnish and install new pre-cast concrete manholes regular (0-6' depth) with ring/cover and 1" of Sewpercoat	\$ 5,880.00	\$ 35,280.00	\$ 4,400.00	\$ 26,400.00	\$ 4,775.00	\$ 28,650.00	\$ 4,000.00	\$ 24,000.00	\$ 4,800.00	\$ 28,800.00
7	24	VF	Additional feet of manholes	\$ 560.00	\$ 13,440.00	\$ 485.00	\$ 11,640.00	\$ 800.00	\$ 19,200.00	\$ 442.00	\$ 10,608.00	\$ 470.00	\$ 11,280.00
8	60	LF	Contractor to furnish and install by bore method 24" steel casing (0.500" w.t.)	\$ 250.00	\$ 15,000.00	\$ 217.50	\$ 13,050.00	\$ 335.00	\$ 20,100.00	\$ 432.00	\$ 25,920.00	\$ 350.00	\$ 21,000.00
9	60	LF	Contractor to furnish and install 24" steel casing (0.500" w.t.) by open cut with concrete (as shown) in creek area	\$ 211.00	\$ 12,660.00	\$ 162.50	\$ 9,750.00	\$ 140.00	\$ 8,400.00	\$ 193.00	\$ 11,580.00	\$ 150.00	\$ 9,000.00
10	65	LF	Contractor to furnish and install 24" steel casing (0.500" w.t.) by bore method in Chestnut Street	\$ 250.00	\$ 16,250.00	\$ 217.50	\$ 14,137.50	\$ 335.00	\$ 21,775.00	\$ 432.00	\$ 28,080.00	\$ 350.00	\$ 22,750.00
11	220	LF	Contractor to furnish and install 18" D.I., Class 53 pipes with interior coating in Specs., wrapped with 8 mil. polythylene & encased with concrete(2,500 psi) with 0-6' cut	\$ 217.00	\$ 47,740.00	\$ 182.50	\$ 40,150.00	\$ 200.00	\$ 44,000.00	\$ 237.00	\$ 52,140.00	\$ 200.00	\$ 44,000.00
12	3	EA	Contractor to furnish and place Sewpercoat (1" thick" on existing manholes noted on drawings	\$ 2,110.00	\$ 6,330.00	\$ 4,250.50	\$ 12,751.50	\$ 4,000.00	\$ 12,000.00	\$ 1,180.00	\$ 3,540.00	\$ 3,200.00	\$ 9,600.00
13	2,983	LF	Trench excavation safety system	\$ 2.00	\$ 5,966.00	\$ 1.00	\$ 2,983.00	\$ 2.00	\$ 5,966.00	\$ 1.75	\$ 5,220.25	\$ 1.00	\$ 2,983.00
TOTAL BID (Item Nos. 1-13)				\$	340,917.75	\$	370,471.50	\$	375,226.00	\$	386,178.25	\$	395,598.00

ALTERNATE BID ITEMS

				Mercer Construction P.O. Box 888 Edna, TX 77957	Supak Construction, Inc. P.O. Box 325 Orchard, TX 77464	Rockin Q Construction 612 Oakwood Loop San Marcos, TX 78666	National Power Rodding Corp. 2500 W. Arthington St. Chicago, IL 60612	Herschap Backhoe P.O. Drawer 489 Bastrop, TX 78602					
ALTERNATE BID ITEMS													
Item No.	Est. Qty.	Units	Description in Words	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
14	1,028	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (6'-8' CUT)	\$ 72.00	\$ 74,016.00	\$ 85.75	\$ 88,151.00	\$ 82.00	\$ 84,296.00	\$ 93.00	\$ 95,604.00	\$ 134.00	\$ 137,752.00
15	269	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (8'-10' CUT)	\$ 76.00	\$ 20,444.00	\$ 90.00	\$ 24,210.00	\$ 87.00	\$ 23,403.00	\$ 94.00	\$ 25,286.00	\$ 135.00	\$ 36,315.00
16	190	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (10'-12' CUT)	\$ 83.00	\$ 15,770.00	\$ 96.00	\$ 18,240.00	\$ 97.00	\$ 18,430.00	\$ 104.00	\$ 19,760.00	\$ 136.00	\$ 25,840.00
17	4	EA	Contractor to furnish and install new pre-cast concrete manholes regular (0-6' depth) with ring/cover and 1" of Sewpercoat	\$ 5,880.00	\$ 23,520.00	\$ 4,225.00	\$ 16,900.00	\$ 4,650.00	\$ 18,600.00	\$ 4,600.00	\$ 18,400.00	\$ 4,800.00	\$ 19,200.00
18	12	VF	Additional feet of manholes	\$ 560.00	\$ 6,720.00	\$ 485.00	\$ 5,820.00	\$ 800.00	\$ 9,600.00	\$ 442.00	\$ 5,304.00	\$ 470.00	\$ 5,640.00
19	1,487	LF	Trench excavation safety system	\$ 2.00	\$ 2,974.00	\$ 1.00	\$ 1,487.00	\$ 1.00	\$ 1,487.00	\$ 1.75	\$ 2,602.25	\$ 1.00	\$ 1,487.00
TOTAL ALTERNATE BID (Item Nos. 14-19)				\$	143,444.00	\$	154,808.00	\$	155,816.00	\$	166,956.25	\$	226,234.00

WASTEWATER

				Qro Mex Construction Co. 2801 Prairie Creek Rd. Granite Shoals, TX 78654		Elliott Construction, Inc. P.O. Box 510 Wellborn, TX 77881		Patin Construction LLC 3800 W. 2nd St. Taylor, TX 76574		Aaron Concrete Contractors P.O. Box 27107 Austin, TX 78755		Keystone Construction, Inc. P.O. Box 90398 Austin, TX 78709	
Item No.	Est. Qty.	Units	Description in Words	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	409	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (0'-6' CUT)	\$ 83.25	\$ 34,049.25	\$ 97.50	\$ 39,877.50	\$ 110.00	\$ 44,990.00	\$ 118.00	\$ 48,262.00	\$ 118.00	\$ 48,262.00
2	1,737	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (6'-8' CUT)	\$ 85.25	\$ 148,079.25	\$ 98.50	\$ 171,094.50	\$ 120.00	\$ 208,440.00	\$ 122.00	\$ 211,914.00	\$ 127.00	\$ 220,599.00
3	287	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (8'-10' CUT)	\$ 90.50	\$ 25,973.50	\$ 100.00	\$ 28,700.00	\$ 130.00	\$ 37,310.00	\$ 135.00	\$ 38,745.00	\$ 137.00	\$ 39,319.00
4	270	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (10'-12' CUT)	\$ 96.00	\$ 25,920.00	\$ 101.00	\$ 27,270.00	\$ 140.00	\$ 37,800.00	\$ 145.00	\$ 39,150.00	\$ 146.00	\$ 39,420.00
5	2	EA	Contractor to furnish and install 4" wastewater service on new line including piping, bedding, fittings and clean out	\$ 1,500.00	\$ 3,000.00	\$ 1,345.00	\$ 2,690.00	\$ 3,000.00	\$ 6,000.00	\$ 2,800.00	\$ 5,600.00	\$ 6,030.00	\$ 12,060.00
6	6	EA	Contractor to furnish and install new pre-cast concrete manholes regular (0-6' depth) with ring/cover and 1" of Sewpercoat	\$ 4,000.00	\$ 24,000.00	\$ 4,711.00	\$ 28,266.00	\$ 5,000.00	\$ 30,000.00	\$ 6,000.00	\$ 36,000.00	\$ 5,900.00	\$ 35,400.00
7	24	VF	Additional feet of manholes	\$ 250.00	\$ 6,000.00	\$ 394.00	\$ 9,456.00	\$ 400.00	\$ 9,600.00	\$ 630.00	\$ 15,120.00	\$ 380.00	\$ 9,120.00
8	60	LF	Contractor to furnish and install by bore method 24" steel casing (0.500" w.t.)	\$ 380.00	\$ 22,800.00	\$ 332.00	\$ 19,920.00	\$ 475.00	\$ 28,500.00	\$ 450.00	\$ 27,000.00	\$ 420.00	\$ 25,200.00
9	60	LF	Contractor to furnish and install 24" steel casing (.0500" w.t.) by open cut with concrete (as shown) in creek area	\$ 250.00	\$ 15,000.00	\$ 178.00	\$ 10,680.00	\$ 350.00	\$ 21,000.00	\$ 240.00	\$ 14,400.00	\$ 270.00	\$ 16,200.00
10	65	LF	Contractor to furnish and install 24" steel casing (.0500" w.t.) by bore method in Chestnut Street	\$ 380.00	\$ 24,700.00	\$ 364.00	\$ 23,660.00	\$ 475.00	\$ 30,875.00	\$ 450.00	\$ 29,250.00	\$ 420.00	\$ 27,300.00
11	220	LF	Contractor to furnish and install 18" D.I., Class 53 pipes with interior coating in Specs., wrapped with 8 mil. polyethylene & encased with concrete (2,500 psi) with 0-6' cut	\$ 380.00	\$ 83,600.00	\$ 196.00	\$ 43,120.00	\$ 300.00	\$ 66,000.00	\$ 235.00	\$ 51,700.00	\$ 310.00	\$ 68,200.00
12	3	EA	Contractor to furnish and place Sewpercoat (1" thick) on existing manholes noted on drawings	\$ 4,500.00	\$ 13,500.00	\$ 4,800.00	\$ 13,800.00	\$ 1,500.00	\$ 4,500.00	\$ 6,000.00	\$ 18,000.00	\$ 3,920.00	\$ 11,760.00
13	2,983	LF	Trench excavation safety system	\$ 2.00	\$ 5,966.00	\$ 5.00	\$ 14,915.00	\$ 1.00	\$ 2,983.00	\$ 1.00	\$ 2,983.00	\$ 2.00	\$ 5,966.00
TOTAL BID (Item Nos. 1-13)				\$	432,588.00	\$	433,449.00	\$	527,998.00	\$	538,124.00	\$	558,806.00

ALTERNATE BID ITEMS

Item No.	Est. Qty.	Units	Description in Words	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
14	1,028	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (8'-8' CUT)	\$ 115.00	\$ 118,220.00	\$ 141.00	\$ 144,948.00	\$ 120.00	\$ 123,360.00	\$ 135.00	\$ 138,780.00	\$ 127.00	\$ 130,556.00
15	269	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (8'-10' CUT)	\$ 120.00	\$ 32,280.00	\$ 142.00	\$ 38,198.00	\$ 130.00	\$ 34,970.00	\$ 138.00	\$ 37,122.00	\$ 137.00	\$ 36,853.00
16	190	LF	18" SDR-26 Heavy Wall PVC Pressure Rated Sewer Pipe (10'-12' CUT)	\$ 135.00	\$ 25,650.00	\$ 143.00	\$ 27,170.00	\$ 140.00	\$ 26,600.00	\$ 145.00	\$ 27,550.00	\$ 146.00	\$ 27,740.00
17	4	EA	Contractor to furnish and install new pre-cast concrete manholes regular (0-6' depth) with ring/cover and 1" of Sewpercoat	\$ 4,500.00	\$ 18,000.00	\$ 4,711.00	\$ 18,844.00	\$ 5,000.00	\$ 20,000.00	\$ 6,000.00	\$ 24,000.00	\$ 5,900.00	\$ 23,600.00
18	12	VF	Additional feet of manholes	\$ 250.00	\$ 3,000.00	\$ 394.00	\$ 4,728.00	\$ 400.00	\$ 4,800.00	\$ 630.00	\$ 7,560.00	\$ 380.00	\$ 4,560.00
19	1,487	LF	Trench excavation safety system	\$ 2.00	\$ 2,974.00	\$ 5.00	\$ 7,435.00	\$ 1.00	\$ 1,487.00	\$ 1.00	\$ 1,487.00	\$ 2.00	\$ 2,974.00
TOTAL ALTERNATE BID (Item Nos. 14-19)				\$	200,124.00	\$	241,323.00	\$	211,217.00	\$	236,499.00	\$	226,283.00
TOTAL BID ITEMS (Item Nos. 1-19)				\$	632,712.00	\$	674,772.00	\$	739,215.00	\$	774,623.00	\$	785,089.00

I certify that this is correct and true to the best of my knowledge and belief
BEFCO Engineering, Inc.

Eugene Kruppa
Registration No. 43989
July 6, 2012

F-2011



7.6.12