

**NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
October 9, 2012 6:15 P.M.**

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on **October 9, 2012 at 6:15 p.m.** at Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas and will consider the following matters to wit:

REGULAR MEETING	TAB	PAGE	ORIGINATOR	STATUS
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ANNOUNCEMENTS

1. Call to Order
2. Pledge of Allegiance and Invocation
3. Presentations:
 - A. Character Education – Bastrop Student
 - B. Texas Commission on the Arts – Cultural Arts District
4. Proclamations:
 - A. Community Planning Month
 - B. National Bullying Prevention Week - October 4-10, 2012
5. Announcements

CITY MANAGER INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action:

- A. Meetings and Events Attended:
 1. Planning and Zoning Commission monthly meeting on September 27, 2012.
 2. City Board, Commission, Task Force and Committee Training on October 2, 2012.
 3. Parks Board monthly meeting on October 4, 2012.
- B. Update on City Projects:
 1. Chestnut Street Sidewalk Project.
 2. Bastrop Power & Light Administrative/Training Building.
 3. Bob Bryant Park Water Facilities Improvement Project.
 4. Fayette Street Wastewater Improvements Project.
 5. Applications submitted to the Texas Department of Public Safety/Texas Division of Emergency Management for Hazardous Mitigation Grants.
 6. Allied Waste Pilot Program for brush pick-up.
 7. Texas Department of Housing and Community Affairs "Home Reservation Program".
 8. Fall Clean-up Program.
 9. Wastewater Pipe Bursting Project along the south side of State Highway 71.
- C. Update on City Business:
 1. Convention Center Activities.
 2. Main Street Program Activities.
 3. Commercial/Residential Construction Projects in the City.
 4. YMCA Activities.
- D. Department and Board Reports.
- E. Inviting input from Council related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

A.1 Approval of meeting minutes of September 25, 2012.	A.1	9	Teresa Valdez
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A.2 Adoption of an Ordinance of the City Council of the City of Bastrop Texas amending Chapter 1, Article 1.04.001 of the City's Code of Ordinances, entitled "Boards, Committees and Commissions," related to multiple appointments of members to City Boards, Committees, Commissions, Task Forces and all other advisory bodies of the City of Bastrop; providing a savings clause; and providing an effective date.	A.3	20	Mike Talbot
A.3 Adoption of a Resolution approving the terms and conditions of an Interlocal Agreement between the City and the Texas Department of Motor Vehicles for participation in the Scofflaw Program in accordance with Section 707.017 of the Texas Transportation Code to provide for the collection of delinquent payments of civil penalties imposed under Chapter 707 of the Texas Transportation Code by putting a "hold" on motor vehicle registration; and authorizing its execution by the City Manager.	A.3	23	Assistant Police Chief Matt Wagner
A.4 Approval of Special Event Permit as submitted by Application received from Downtown Business Alliance (DBA) to host "Halloween Fest" on Wednesday, October 31, 2012, in downtown Bastrop.	A.4	26	Trey Job
A.5 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Amending Plat of Lots 7A-1b-A and 7A-1c, Block A, Bastrop West Commercial, Section One located on Old Austin Highway within the City limits of the City of Bastrop, Texas.	A.5	42	Melissa McCollum
A.6 Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.	A.6	44	Karla Stovall

B. PUBLIC HEARINGS:

B.1 Citizen Comments.

Executive Session: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. Section 551.071 – Consultations with Attorney

C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES FOR FIRST READING:

ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.1 Consideration, discussion and possible action on a request from Calvary Episcopal Church and School for the City of Bastrop to participate in the cost of a raised pedestrian crosswalk with in-pavement LED lighting and associated elements in Alley "A".	D.1	47	Mike Talbot
D.2 Consideration, discussion and possible action on adoption of a Resolution nominating an individual as Member of the Bastrop Central Appraisal District Board of Directors.	D.2	48	Teresa Valdez

D.3 Consideration, discussion and possible action on the final funding level allocation to entities requesting Hotel Occupancy Tax revenue funding for Fiscal Year 2012-2013 after review of the entities year-end summary reports. D.3 53 Karla Stovall

D.4 Consideration, discussion and possible action on acceptance of monthly Financial Reports for the period ending of August 31, 2012. D.4 73 Karla Stovall

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551 to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) - Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body:
 - a. Wiley claim
 - b. Center Point Energy Rate Case
 - c. 1914 Main Street
 - d. City Council – Boards/Commissions/Committees
2. Section 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, or value of real property.
3. Section 551.087 – Deliberation Regarding Economic Development Negotiations – Project Zebra I.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 5th day of October 2012 at 10:00 a.m. Copies of this agenda have been provided to those members of the media requesting such information.

Teresa Valdez

Teresa Valdez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8811. PLEASE PROVIDE FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: TC

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 4, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **City Manager informational update report: Items for update, discussion and possible action:**
 - A. Meetings and Events Attended:
 1. Planning and Zoning Commission monthly meeting on September 27, 2012.
 2. City Board, Commission, Task Force & Committee Training on October 2, 2012.
 3. Parks Board monthly meeting on October 4, 2012.
 - B. Update on City Projects:
 1. Chestnut Street Sidewalk Project.
 2. Bastrop Power & Light Administrative/Training Building.
 3. Bob Bryant Park Water Facilities Improvement Project
 4. Fayette Street Wastewater Improvements Project.
 5. Applications submitted to the Texas Department of Public Safety/Texas Division of Emergency Management for Hazardous Mitigation Grants
 6. Allied Waste Pilot Program for brush pick-up.
 7. Texas Department of Housing and Community Affairs "Home Reservation Program".
 9. Fall Clean-up Program.
 10. Wastewater Pipe Bursting Project along the south side S.H.71
 - C. Update on City Business:
 1. Convention Center Activities.
 2. Main Street Program Activities.
 3. Commercial/Residential Construction Projects in the City.
 4. YMCA Activities.
 - D. Departmental and Board Reports.
 - E. Inviting input from Council related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____

8. Staff Recommendation: _____

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

Planning and Development Department

Monthly Report – September 1, 2012 – September 30, 2012

<u>Building Permit Type</u>	<u>Month</u>	<u>YTD</u>	<u>2011 YTD</u>
Single Family Residences	1	28	18
Commercial Starts	0	7	11
Miscellaneous (electrical, plumbing, HVAC, pools, sprinklers, storage buildings, patio covers, signs)	45	363	281
Residential Remodels	4	36	28
Commercial Remodels	0	31	17
Total Permits Issued	50	465	355
Commercial and Residential Inspections	129	1296	902

Business Information requests:

- Glamour Nails & Spa
- Collision Repair Shop

Projects in Process:

Commercial Construction

- Main Street Historic Museum
- LaHacienda Restaurant, Meat Market and Tortilla Factory
- Buc-ee's Convenience Store
- Super Donuts in Retail-Hwy 95
- Subway in Walmart
- Sierra Classic Homes-Model
- Capps Medical Office

Commercial Const Remodels

- BP&L Bldg Expansion

Land Development Plans

- Covert Chevrolet-Remodel
- Bethlehem Baptist Church
- Popeye's Chicken
- Tiger Tote
- Riverwood Commons Phase 1 Senior Apartments
- H2O Ice House

Site Work

- Duff –dirt from Bucces
- Temp emergency access Bear Hunter

Subdivisions

- Kresge-Powell Main St Plat
- Pine Forest Amended Plat
- Hunters Crossing, Section 9C Final
- Final Plat for Bear Hunter Drive in Hunters Crossing
- XS Ranch Prelim Phase 1A
- Pine Vista Final Plat
- Burleson Crossing Replat
- Bluebonnet Acres RePlat
- Bastrop West Commercial-Amended Plat –Riverwood Commons

Other Projects/Activities in Process:

Regulatory/Policy Documents:

- Modular Homes – Workshop P&Z September

Official Meetings:

- 2 City Council Meetings
- 1 Planning and Zoning Commission Meeting
- 1 Board of Adjustment Meeting
- 0 Historic Landmark Commission Meeting
- 2 Predevelopment Meeting (Tuesdays with developers)
- 0 preconstruction meeting with contractors

2 **A detailed monthly report is available in the P and D Office – 1311 Chestnut Street**

9/1/2012 – 9/30/2012

Last update: 10/3/2012

Planning and Development Monthly Report

BASTROP FIRE DEPARTMENT MONTHLY FIRE DEPARTMENT REPORT

September-12

Part 1

Number of Calls, by type

Structure *	1	Wildland **	4
Vehicles	4	EMS Assist	1
Mutual Aid	2	False Alarms	23
Control Burns	20	Haz-Mat	25
Rescue/Extrication	2	Other	5

Total Calls 87

* % of Structure Saved (Use back of page, if needed)

95%		

	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Other
Fires By District	5	15	19	12	2
CTY	28	6			

** Total Number of Acres Burned one

Part 2

PERSONNEL HOURS*

Total Personnel Hours at Calls (Part 1)	662.93
Total Personnel Hours at Training	188
Total Personnel Hours at other Events	200

Total Personnel Hours This Month 1050.9

1. Number of Accidents/Injuries this Month. 2

Part 3

Average Response Time 7.43 Minutes

Top 5 Responders	Amount of Calls
1 carolyn laird	79
2 devan laird	75
3 violet schneider	64
4 kenny wines	54
5 adam/jamie laird	39

CITY OF BASTROP

AGENDA ITEM: **A.1****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 26, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Approval of meeting minutes of September 25, 2012.**
2. Party Making Request: **Teresa Valdez, City Secretary**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

September 25, 2012

The Bastrop City Council met in regular session on September 25, 2012 at 6:15 p.m. at the Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members Joe Beal, Ken Kesselus, Kay Garcia McAnally, Willie DeLaRosa and Dock Jackson.

ANNOUNCEMENTS**1. CALL TO ORDER**

At 6:15 p.m. Mayor Terry Orr called the meeting to order with all members present.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Council Member Dock Jackson led the pledges of allegiance to the U.S. and Texas flags. Reverend Grady Chandler led the invocation.

3. PRESENTATIONS

There were no presentations.

4. PROCLAMATIONS

There were no proclamations.

5. ANNOUNCEMENTS

Mayor Orr announced that 20 years ago on September 25, 2012 he and his wife Patricia moved to Bastrop.

Mayor Orr stated he will be leaving the meeting tonight for a short time to address the Texas Travel Industry Association event taking place in downtown Bastrop.

CITY MANAGER INFORMATIONAL UPDATE REPORT: ITEMS FOR UPDATE, DISCUSSION AND POSSIBLE ACTION:**A. MEETINGS AND EVENTS ATTENDED:**

1. MAIN STREET ADVISORY BOARD MONTHLY MEETING ON SEPTEMBER 10, 2012.
2. BASTROP ECONOMIC DEVELOPMENT CORPORATION MONTHLY MEETING ON SEPTEMBER 17, 2012.
3. LOST PINES GROUNDWATER CONSERVATION DISTRICT MONTHLY MEETING ON SEPTEMBER 19, 2012.
4. HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION SPECIAL MEETING ON SEPTEMBER 20, 2012.
5. CITY BOARD, COMMISSION, TASK FORCE & COMMITTEE TRAINING ON SEPTEMBER 20, 2012.

B. UPDATE ON CITY PROJECTS:

1. CHESTNUT STREET SIDEWALK PROJECT.
2. BASTROP POWER & LIGHT ADMINISTRATIVE TRAINING BUILDING.
3. BOB BRYANT PARK WATER FACILITIES IMPROVEMENTS PROJECT.
4. REQUEST BY THE CITY OF BASTROP PARKS BOARD REGARDING THE PROPOSED SKATE PARK.
5. A REQUEST FROM THE MAIN STREET ADVISORY BOARD TO ESTABLISH AS PART OF THE MAIN STREET OFFICES IN THE BUILDING ACROSS FROM THE CONVENTION CENTER A "COMMUNITY VOLUNTEER CENTER."
6. BASTROP MARKETNG CORPORATION QUARTERLY REPORT AS OF SEPTEMBER 11, 2012.
7. FAYETTE STREET WASTEWATER IMPROVEMENTS PROJECT.
8. TEXAS DEPARTMENT OF TRANSPORTATION NOTIFICATION OF PROPOSED ROAD CLOSURE AT THE INTERSECTION OF STATE HIGHWAY 71 AND FARM TO MARKET ROAD 969.
9. ALLIED WASTE PILOT PROGRAM FOR BRUSH PICK-UP.
10. FARM STREET PROJECT.
11. FALL CLEAN-UP PROGRAM.
12. PINE FOREST UNIT #6.
13. RECONSTRUCTION OF ALLEY "A" BEHIND THE POST OFFICE ANNEX.

C. UPDATE ON CITY BUSINESS:

1. CONVENTION CENTER ACTITIVITES.
2. MAIN STREET PROGRAM ACTIVITIES.
3. COMMERCIAL/RESIDENTIAL CONSTRUCTION PROJECTS IN THE CITY.
4. YMCA ACTIVITIES.

D. DEPARTMENT AND BOARD REPORTS.

- E. INVITING INPUT FROM COUNCIL RELATED TO ISSUES FOR POSSIBLE INCLUSION ON FUTURE AGENDAS, RELATED TO ISSUES SUCH AS (BUT NOT LIMITED TO) MUNICIPAL PROJECTS, PERSONNEL, PUBLIC PROPERTY, DEVELOPMENT AND OTHER CITY/PUBLIC BUSINESS.

City Manager, Mike Talbot stated his written City Manager Report was sent to the Council on Monday.

Mr. Talbot commented on Item A.5. Mr. Talbot stated that on September 20, 2012 the first ever Board Training was conducted and approximately 15 members attended. Mr. Talbot stated the next scheduled training for this year is October 2, 2012 and then there will be another training in the Spring of 2013.

Mr. Talbot commented on Item B.4. Mr. Talbot stated the Parks Board had asked him to share their concern that they would like to continue to move forward with the Skate Park. Mr. Talbot asked if there was any direction the Council would like to provide so he can report back to the Parks Board at their October monthly meeting.

It was the consensus of the Council that Mr. Talbot should call the Bastrop Independent School District and if their answer is anything but hopeful then the Council should go ahead and schedule a public hearing to receive citizen input on the Parks Board suggested location on

Austin Street.

Mr. Talbot asked if any Council Members had any other items to discuss as posted in Item E.

Council Member Kay Garcia McAnally asked Mr. Talbot where the City was on the speed tests on Farm Street.

Mr. Talbot stated staff is working on the speed checks. Mr. Talbot stated speed is being checked at each intersection, stop signs are being identified, school zones and speed limit signs are being identified.

A. CONSENT AGENDA

ALL OF THE FOLLOWING ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY BY THE COUNCIL AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS.

A.1 APPROVAL OF MEETING MINUTES OF SEPTEMBER 11, 2012.

A.2 ADOPTION OF AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW A HOME OCUPATION AT 1107 HILL STREET BEING +/-0.348 OF AN ACRE OUT OF BUILDING BLOCK 31, EAST OF WATER STREET, AN AREA ZONED SF-7, SINGLE FAMILY RESIDENTIAL LOCATED WITHIN THE CITY LIMITS OF BASTROP, TEXAS; SETTING OUT CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

A.3 ADOPTION OF AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2012-2013; BEGINNING OCTOBER 1, 2012 ENDING SEPTEMBER 30, 2013; IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

A.4 ADOPTION OF AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BASTROP, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTMBER 30, 2013, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

A.5 APPOINTMENT BY MAYOR AND CONFIRMATION BY COUNCIL OF MS. NETTIE KIMBLE TO BASTROP HOUSING AUTHORITY PLACE 4 BOARD OF COMMISSIONERS AND RE-APPOINTMENT BY MAYOR AND CONFIRMATION

BY COUNCIL OF MEMBERS TO THE BASTROP HOUSING AUTHORITY BOARD OF COMMISSIONERS.

A.6 APPOINTMENT BY MAYOR AND CONFIRMATION BY COUNCIL OF PLACE 5 AND PLACE 9 MEMBERS TO THE BASTROP MAIN STREET PROGRAM ADVISORY BOARD.

A.7 APPOINTMENT BY MAYOR AND CONFIRMATION BY COUNCIL OF MEMBERS TO THE BASTROP ART IN PUBLIC PLACES TASK FORCE.

A.8 ADOPTION OF A RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES OF THE CITY OF BASTROP, TEXAS.

A.9 APPROVAL OF BASTROP ART IN PUBLIC PLACES (BAIPP) TASK FORCE HANDBOOK FOR ARTISTS AND THE BAIPP.

A.10 APPROVAL OF WAIVER OF FEE FOR HANGING BANNER FOR EVENT ON OCTOBER 6 & 7, 2012, AS REQUESTED BY BASTROP FINE ARTS GUILD.

City Manager, Mike Talbot stated Consent Agenda Item A.8 is to be withdrawn from the Agenda.

Mayor Orr read the captions of the Ordinance listed as Consent Agenda Items A.2, A.3 and A.4. Mayor Orr then read the information in the Ordinance fixing the tax rate:

“NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. There is hereby levied for the FY 2012-2013 upon all real property situated within the corporate limits of the City of Bastrop, Texas, and upon all personal property which was owned within the corporate limits of the City of Bastrop, Texas, on January 1, 2012, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.5840 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) An *ad valorem* tax rate of \$0.3504 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bastrop, Texas, for the fiscal year ending September 30, 2013, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bastrop, Texas.

b) An *ad valorem* tax rate of \$0.2336 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bastrop, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bastrop, Texas, for the fiscal year ending September 30, 2013.”

Willie DeLaRosa moved to approve the Consent Agenda minus Item A.8. Motion was seconded by Dock Jackson and carried unanimously.

B. PUBLIC HEARINGS:

B.1 PUBLIC HEARING: TO CONSIDER A REQUEST FOR A VARIANCE TO BASTROP CODE OF ORDINANCES ARTICLE 4.02.004 “SALE OF ALCOHOLIC BEVERGES, DISTANCE FROM CHURCH, SCHOOL OR HOSPITAL” ON PROPERTY LOCATED AT 1014 MAIN STREET, BASTROP, TEXAS, TO BE KNOWN AS PAW-PAW’S CATFISH HOUSE RESTAURANT.

City Manager Mike Talbot stated the City received a letter dated September 17, 2012 on behalf of Paw-Paw’s Catfish House restaurant requesting a variance to Bastrop Code of Ordinances Article 4.01, Section 4.02.004. Mr. Talbot stated according to the Bastrop Code of Ordinances Article 4.01, Section 4.02.004 the City Council may provide variances to the 300-foot limitation if the City Council determines that the enforcement of the regulation in a particular instance is not in the best interest of the public, constitutes waste or inefficient use of the land or other resources, creates an undue hardship on an applicant for a license or permit, does not serve its intended purpose, or not effective or necessary, or for any other reason the Council, after consideration of the health, safety, and welfare of the public and the equities of the situation, determines is in the best interest of the community. Mr. Talbot stated according to the Code of Ordinances the Council is required to conduct a Public Hearing to receive public input on the requested variance. Mr. Talbot stated notice of the required Public Hearing was provided to all property owners within 300 feet of 1014 Main Street, as stated in the Code, and was published in the Bastrop Advertiser. Mr. Talbot called the Council’s attention to the applicant’s letter in the Agenda packet and also to an email from The Reverend Lisa Hines stating the Calvary Episcopal Church does not object to the pending liquor license. Mr. Talbot stated there were several property owner’s responses received regarding the variance request and all the responses received were in favor of granting the variance.

Council Member Ken Kesselus pointed out that the Calvary Episcopal Church is what triggered the 300-foot limitation and it was important to note the letter received from the Church in support of the variance.

There were no public comments.

B.2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A REQUEST FOR A VARIANCE TO BASTROP CODE OF ORDINANCES ARTICLE 4.02.004 “SALE OF ALCOHOLIC BEVERAGES, DISTANCE FROM CHURCH, SCHOOL, OR HOSPITAL” ON PROPERTY LOCATED AT 1014 MAIN STREET, BASTROP, TEXAS, TO BE KNOWN AS PAW-PAW’S CATFISH HOUSE RESTAURANT.

Kay Garcia McAnally moved to grant the Variance to allow the sale of beer and wine at 1014 Main Street, to be known as Paw-Paw’s Catfish House Restaurant. Motion was seconded by Willie DeLaRosa.

Mayor Orr noted that the applicant letter stated they are applying for a TABC permit. Mayor Orr asked if the TABC permit is received first and then the City grants a variance.

City Secretary, Teresa Valdez stated that the process is that the City grants the variance first because she is responsible for signing off on TABC permit applications before an applicant can take it to TABC.

City Secretary, Teresa Valdez called the roll for vote on the motion.

Motion carried unanimously.

B.3 CITIZEN COMMENTS.

There were no citizen comments.

C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES FOR FIRST READING:

D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 1, ARTICLE 1.04.00 OF THE CITY'S CODE OF ORDINANCES, ENTITLED "BOARDS, COMMITTEES AND COMMISSIONS", RELATED TO MULTIPLE APPOINTMENTS OF MEMBERS TO CITY BOARDS, COMMITTEES, COMMISSIONS, TASK, FORCES AND ALL OTHER ADVISORY BODIES OF THE CITY OF BASTROP; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Orr read the caption of the Ordinance.

City Manager, Mike Talbot called the Council's attention to the proposed Ordinance on page 97 of the Agenda packet. Mr. Talbot stated this Ordinance will basically allow the Mayor to determine the makeup of various Boards.

Ken Kesselus stated there has been a lot of conversation about this throughout the City. Mr. Kesselus stated some members serve on a board and are required to serve in a certain instance on another board. Mr. Kesselus stated this Ordinance will allow some flexibility.

Kay Garcia McAnally stated the City now has an Ethics Ordinance in place which will help keep the lines straight if they become blurred.

Ken Kesselus moved to approve the first reading of the Ordinance and place on the October 9, 2012 City Council Consent Agenda, for the second reading and final adoption. Motion was seconded by Joe Beal and carried unanimously.

ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013.

City Manager, Mike Talbot stated Section 102.007 of the Local Government Code requires a governing body that adopts a budget which raises more revenue from property taxes than in the previous year to ratify, by a separate vote, the property tax increase reflected in the budget. Mr. Talbot stated a vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Charter Code, or other law. Mr. Talbot stated the proposed 2012-2013 budget will require raising more revenue from property taxes than in the previous year, and therefore requires a separate vote of the City Council to ratify the property tax increase reflected in the budget.

Willie DeLaRosa stated the posted Agenda contained a typo stating "...and ending September 30, 2012" and it should state "...and ending September 30, 2013."

Dock Jackson moved to ratify the property tax increase reflected in the annual budget for the Fiscal Year beginning October 1, 2012 and ending September 30, 2013. Motion was seconded by Willie DeLaRosa and carried unanimously.

D.3 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A REQUEST FROM CALVARY EPISCOPAL CHURCH AND SCHOOL FOR A RAISED PEDESTRIAN CROSSWALK WITH IN-PAVEMENT LED'S SPANNING ALLEY A.

City Manager, Mike Talbot stated the Calvary Episcopal Church and School would like the City to help pay/fund a pedestrian crosswalk in Alley A. Mr. Talbot stated Tracy Bratton, Engineer for Calvary Episcopal Church and School will be making a presentation to Council. Mr. Talbot stated in discussing this item with Mr. Bratton and staff, our best estimate of water line in Alley A is 100 year old, and a time/date could not be put on the wastewater line. Mr. Talbot stated if you take those out, you will have ripped up the total street, and then if you go to that level, consideration should be given to underground electric. Mr. Talbot stated the cost estimate for all of this is \$600,000.

Council Member Ken Kesselus left the dais at 6:50 p.m. Council Member Kesselus had filed a Local Government Officer Conflicts Disclosure Statement with the City Secretary prior to the meeting.

Discussion was held among Council and Mr. Talbot.

Kay Garcia McAnally stated she did not agree with the City paying for the Project because the School is a business and she did not think the City helps with private businesses. Ms. Garcia McAnally stated she thought that would be a very dangerous thing for the City to start helping private businesses funds projects. Ms. Garcia McAnally stated she did not want the public to have the perception that the City helps private companys.

Council Member Joe Beal stated he was going to recuse himself from discussion because he was a member of the Vestry of Calvary Episcopal Church and School.

Tracy Bratton gave a PowerPoint presentation on the Alley A Crosswalk Project. Mr. Bratton stated the Church and School has put time and energy into thinking through what could be done to ensure the safety of the children.

Discussion was held among the Council and Mr. Bratton.

Mayor Orr left the dais at 7:35 p.m. to go and address the Texas Travel Industry Association event.

Mayor Pro-Tem asked if there were any public comments.

Carol Brown, Chairman of the Board of Calvary Episcopal Church, addressed the Council. Ms. Brown reminded the Council that when the City wanted to expand the Library and reached out to the Church regarding the land for the parking lot, the Church made a gift of their land for \$1.00 to the City.

Connie Schroeder addressed the Council. Ms. Schroeder stated she serves on the Bastrop Planning and Zoning Commission and she has three grandchildren who attend the Calvary Episcopal School. Ms. Schroeder stated the Council should base their decision based on the community as a whole, it is a public street and other street have crosswalks, and this Alley is used to get to the downtown area which the City is promoting. Ms. Schroeder stated this was a safety issue for the children, and if the City of Bastrop could protect the chickens on Farm Street then they should protect children as well.

Lisa Chavez addressed the Council. Ms. Chavez stated she is a member of Calvary Episcopal Church. Ms. Chavez stated the Church is not a business, but they are an outreach to the City.

Glennie Burgess addressed the Council. Ms. Burgess stated she is head of Calvary Episcopal School and the safety of the children is of paramount importance.

Discussion was held among Council.

Willie DeLaRosa moved to instruct the City Manager to clean-up the costs and bring back to Council with a recommendation on partnering with the Calvary Episcopal Church and School on a safer crosswalk. Motion was seconded by Dock Jackson and carried 3:0.

FOR MOTION: Willie DeLaRosa, Dock Jackson and Kay Garcia McAnally.

ABSTAIN: Ken Kesselus and Joe Beal.

Council Member Ken Kesselus returned to the dais at 8:00 p.m.

D.4 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF A RESOLUTION NOMINATING AN INDIVIDUAL AS MEMBER OF THE BASTROP CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

City Secretary, Teresa Valdez stated the City had received a letter dated September 14, 2012 from the Bastrop Central Appraisal District notifying the City of a vacancy on the Bastrop Central Appraisal District Board of Directors. Ms. Valdez stated under the Texas Property Code, election of the Bastrop County Appraisal District's Board of Directors is the responsibility of the

governing bodies of the taxing entities of Bastrop County. Ms. Valdez stated she contacted the Bastrop Central Appraisal District and asked if there was a list of persons interested in serving on the Board and was told there was no such list. Ms. Valdez stated in October of 2011 the City submitted a Resolution nominating two persons, Oscar Cassel and Gene Sampson, as Members of the Bastrop Central Appraisal District Board of Directors. Ms. Valdez stated Mr. Gene Sampson was elected in October 2011 by the taxing entities of Bastrop County. Ms. Valdez stated the Bastrop Central Appraisal District is requesting each entity submit their nominee, to fill the vacancy, by Resolution.

Discussion was held among Council.

Mayor Orr returned to the dais at 8:05 p.m.

It was the recommendation of the Council to not take any action tonight and Mayor Orr to come back with a recommendation at the next meeting.

D.5 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION APPROVING A REQUEST FROM THE JOHN KLEAS COMPANY FOR A VARIANCE TO SECTION 5.40 OF THE CITY OF BASTROP SUBDIVISION REGULATIONS THAT SIDEWALKS BE CONSTRUCTED ALONG ALL STREETS IN A SUBDIVISION.

City Manager, Mike Talbot stated the applicant has requested this item be pulled from the Agenda.

E. EXECUTIVE SESSION:

E.1 THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, TO DISCUSS THE FOLLOWING:

1. SECTION 551.071(1)(A) AND SECTION 551.071(2) - CONSULTATIONS WITH ATTORNEY: (1) THREATENED AND/OR CONTEMPLATED LITIGATION, AND (2) MATTERS UPON WHICH THE ATTORNEY HAS A DUTY AND/OR RESPONSIBILITY TO REPORT TO THE GOVERNMENTAL BODY – LEGAL AUTHORIZATION OF EXPENDITURE REGARDING HOTEL/MOTEL TAX REVENUE FUNDS.
2. SECTION 551.072 – DELIBERATION REGARDING REAL PROPERTY: REGARDING THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY.

At 8:10 p.m., Mayor Orr convened the Bastrop City Council into a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) – Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the attorney has a duty and/or responsibility to report to the governmental body – Legal authorization of expenditure regarding hotel/motel tax revenue funds.
2. Section 551.072 – Deliberation regarding real property: Regarding the purchase,

exchange, lease, or value of real property.

E.2 THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSIONS NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTED ABOVE, AND/OR RELATED ITEMS.

At 9:24 p.m., Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

Willie DeLaRosa moved to authorize Mike Talbot, City Manager to consult with the Mayor and use up to \$30,000 in Hotel & Motel Occupancy Tax Revenue funds for transportation opportunities for the Formula 1 event, to enhance tourism and hotel/motel usage during the event, and Mr. Talbot is to report back to the Council as to decisions made, monies utilized and programs used. Motion was seconded by Ken Kesselus and carried unanimously.

F. ADJOURNMENT

At 9:27 p.m., Kay Garcia McAnally moved to adjourn. Motion was seconded by Dock Jackson and carried unanimously.

APPROVED:

ATTEST:

Terry Orr, Mayor

Teresa Valdez, City Secretary

CITY OF BASTROP

AGENDA ITEM: **A.2****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 21, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Adoption of an Ordinance of the City Council of the city of Bastrop, Texas amending Chapter 1, Article 1.04.001 of the City's Code of Ordinances, entitled "Boards, Committees and Commissions," related to multiple appointments of members to City boards, committees, commissions, task forces and all other advisory bodies of the City of Bastrop; providing a savings clause; and providing an effective date.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes **X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING CHAPTER 1, ARTICLE 1.04.001 OF THE CITY'S CODE OF ORDINANCES, ENTITLED "BOARDS, COMMITTEES AND COMMISSIONS," RELATED TO MULTIPLE APPOINTMENTS OF MEMBERS TO CITY BOARDS, COMMITTEES, COMMISSIONS, TASK FORCES AND ALL OTHER ADVISORY BODIES OF THE CITY OF BASTROP; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the City's Home Rule Charter, the Council of the City of Bastrop has full authority to, and at this time has determined a need to amend a portion of an existing Code of Ordinances, allowing for the service of individuals on multiple City Boards, Committees, Commissions, Task Forces, and all other City Advisory Bodies.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

PART 1: That Section 1.04.001, "Attendance at Meetings; appointments" shall be, and is hereby amended as follows:

(e) (Reserved)

PART 2: That should any section, clause or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this Ordinance or any other Ordinance of the City as a whole or any part thereof, other than the part so declared to be invalid.

PART 3: This Ordinance supersedes and repeals all Ordinances or parts of Ordinances, if any, in conflict herewith; however, such present Ordinances shall remain in full force and effect until the effective date of this Ordinance.

PART 4: This Ordinance supersedes and replaces all City and Advisory Body: (1) rules, (2) By-Laws, (3) policies, and (4) procedures that are in conflict herewith, as of the Effective Date of this Ordinance.

PART 5: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas. (the "Effective Date").

READ and APPROVED on First Reading on the 25th day of September 2012.

READ and ADOPTED on Second Reading on the 9th day of October 2012.

APPROVED:

BY: _____
Mayor Terry Orr

ATTEST

BY: _____
Teresa Valdez, City Secretary

APPROVED AS TO FORM:
Jo-Christy Brown
City Attorney, City of Bastrop

CITY OF BASTROP

AGENDA ITEM: **A.3****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: October 3, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Adoption of a Resolution approving the terms and conditions of an Inter-local Agreement between the City and the Texas Department of Motor Vehicles for participation in the Scofflaw Program in accordance with Section 707.017 of the Texas Transportation Code to provide for the collection of delinquent payments of civil penalties imposed under Chapter 707 of the Texas Transportation Code by putting a "hold" motor vehicle registration; and authorizing its execution by the City Manager.**

2. Party Making Request: **Michael Blake, Chief of Police**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No **X**

In its contract agreement with American Traffic Solution's Photo Enforcement Program, the City agreed to participate in the Scofflaw Program under Section 707.017 of the Texas Transportation Code. Similar to the process utilized by the City of Bastrop Municipal Court, the City must execute an Inter-local Agreement with the Texas Department of Motor Vehicles in order to place a motor vehicle registration hold on any vehicle with an outstanding delinquent payment for a civil penalty assessed for failing to stop at a photo-enforced red signal light.

4. Policy Implication: **Failure to adhere to the terms and conditions of the City's contract with ATS**

5. Budgeted: _____ Yes _____ No **N/A**

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: **Fail to adhere to terms and conditions of the contract**

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: **Staff recommends approval**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RESOLUTION NO. R - 2012 - _____

**A RESOLUTION OF THE
CITY COUNCIL OF THE CITY OF BASTROP APPROVING THE TERMS AND
CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY AND
THE TEXAS DEPARTMENT OF MOTOR VEHICLES FOR PARTICIPATION IN
THE SCOFFLAW PROGRAM IN ACCORDANCE WITH SECTION 707.017 OF
THE TEXAS TRANSPORTATION CODE TO PROVIDE FOR THE
COLLECTION OF DELINQUENT PAYMENTS OF CIVIL PENALTIES
IMPOSED UNDER CHAPTER 707 OF THE TEXAS TRANSPORTATION CODE
BY PUTTING A "HOLD" ON MOTOR VEHICLE REGISTRATION; AND
AUTHORIZING ITS EXECUTION BY THE CITY MANAGER.**

WHEREAS, the City of Bastrop, Texas ("City"), is a Home Rule municipality incorporated and operating under the laws of the State of Texas; and

WHEREAS, on October 27, 2012, the City entered into an Agreement with American Traffic Solutions, Inc. ("ATS") to assist with the local implementation of photographic traffic signal enforcement systems, to monitor and enforce red light violations, and to issue citations for traffic violations, as authorized by the Texas Transportation Code ("ATS Agreement"); and

WHEREAS, the ATS Agreement mandates that the City execute appropriate agreements with the County Tax Assessor's office and/or the Texas Department of Motor Vehicles to implement registration holds for nonpayment of traffic fines resulting from the ATS program; and

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform governmental functions and services under the terms thereof; and

WHEREAS, Transportation Code, Section 707.017 provides that if the owner of a motor vehicle is delinquent in the payment of a civil penalty imposed under Chapter 707 of the Transportation Code, the County Tax Assessor Collector or the Texas Department of Motor Vehicles, upon execution of an agreement with a municipality, may refuse to register a motor vehicle (generally known as the "Scofflaw Program"); and

WHEREAS, after review and consideration of the Interlocal Agreement between the Texas Department of Motor Vehicles and the City regarding the Scofflaw Program, the City Council has determined that the terms and conditions of the Interlocal Agreement are in the best interest of the City and its citizens, comply with the terms of the ATS Agreement and should be approved, and that the City Manger shall be authorized to execute the Agreement on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1. The terms and conditions of the Interlocal Agreement between the City of Bastrop and the Texas Department of Motor Vehicles have been reviewed by the City Council of the City of Bastrop and have found to be acceptable and in the best interest of the City of Bastrop, and its citizens, and are hereby approved.

Section 2. The City Manager is hereby authorized to execute the Interlocal Agreement, as well as all other documents in connection therewith, on behalf of the City of Bastrop.

Section 3. This Resolution shall become effective immediately upon passage, subject to publication as required by State law.

PASSED, ADOPTED AND APPROVED this the 9TH day of October 2012.

APPROVED:

MAYOR TERRY ORR

ATTEST:

TERESA VALDEZ, CITY SECRETARY

CITY OF BASTROP

AGENDA ITEM

A.4**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: October 02, 2012

MEETING DATE: October 09, 2012

1. Agenda Item: **Approval of Special Event Permit as submitted in Application received from Downtown Business Alliance (DBA) to host "Halloween Fest" on Wednesday, October 31, 2012, in downtown Bastrop.**

2. Party Making Request: **Trey Job, Director of Public Works, Parks, & Rec**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
 b) _____
 c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

Event: ~~10/15/2012~~ Fest

Date(s): Wed 10/31/12

Date Submitted: 08/20/12

Location(s): Downtown

Rev Committee Mtg: Wed 09/19/12 @ 9am

Parks Board Mtg: N/A

Council Mtg: 10/09/12

Special Event Walk-Through Review List

Revised 9/18/2012 8:40 AM

Today's Date: _____
Day Date

Set Up Days, Dates, and Times: _____

Clean up Days, Dates, and Times: _____

Admission Fees: _____

Alcohol: _____

Animals (*waste control*): _____

Attendance (*anticipated #*): _____

Banner Permit (*locations*): _____

Electrical (*hot check, mats*): _____

Emergency Services (*First Aid Station, ambulance standby*): _____

Fireworks Permit & Safety Plan: _____

Inspections (*tents, stages, electrical, etc*): _____

Litter Control: _____

Map(s): _____

Parking Plan (*remote, shuttle*): _____

Portacans: _____

Rodeo Arena: _____

Security Plan: _____

Show Barn: _____

Signage: _____

Sound Permit: _____

Street Closures: _____

Temporary Structures: _____

Vehicles, Equipment, etc: _____

Vendors (*permits/power cords*): _____

Water/Wastewater: _____

Volunteers: _____

Notes: _____

Event: 10/5/2012 Halloween Fest

Date(s): Wed 10/31/12

Date Submitted: 08/28/12

Location(s): Downtown

Rev Committee Mtg: Wed 09/19/12 @ 9am

Parks Board Mtg: N/A

Council Mtg: 10/09/12

Special Event Walk-Through Review List

Revised 9/18/2012 8:40 AM

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Event: HALLOWEEN Fest 2012 Date(s): Wed Oct 31, 2012 Date Submitted: 29 AUG 30 2012

Special Event Permit Application

Revised 5/23/2012

Special Event Review Committee meeting date: Wed 9/19/12 @ 9am Approved: Yes ☐ No ☐
Day Date

Copied for: Special Event Review Committee () + event coordinators ()

Date copies made: _____ Final Walk-Through meeting: _____
Day Date Day Date

Parks Board meeting date: N/A Approved: Yes ☐ No ☐
Day Date

Agenda deadline: N/A Date copies made: N/A
Day Date Day Date

City Council meeting date: Tuesday 10/09/12 Approved: Yes ☐ No ☐
Day Date

Agenda deadline: _____ Date sent to Secretary: _____
Day Date Day Date

Name of event: HALLOWEEN Fest 2012

Location of event: PINE St. (MAIN to WATER) MAIN St (PINE to FARM) Spring St

Purpose of event: Community Event For All Ages

Date(s): 10-31-12 Day(s): Wed Times: 5:00pm to 9:00pm

Setup: 10-31-12 2:00pm Cleanup: 10-31-12 9:00-10:00pm
Date Time Date Time

Name of organization: Down town Business Alliance

Address of organization: 906 MAIN St #123 Bastrop

Event coordinator #1: DIANE Newsom

Daytime: 512-963-2591 Fax: _____ Cell: SAME
Area Code/Number Area Code/Number Area Code/Number

E-mail address: LaDeDiNumber1@yahoo.com

Event coordinator #2: DONNA JONES

Daytime: 512-985-5073 Fax: 512-985-5073 Cell: 832-326-9613
Area Code/Number Area Code/Number Area Code/Number

E-mail address: djones1pmre@aol.com

Please submit the following where applicable:

✓	Item	✓	Item	✓	Item
✓	Application signed & dated	✓	Map locations of activities, vendors, etc	✓	Sound Permit
✓	Banner permit(s)	✓	Non-profit status proof	✓	TABC Permit & City Permit
✓	Fireworks permit & safety plan	✓	Processing fee		
✓	Insurance certificate	✓	Security deposit		

10/5/2012

Event: HALLOWEEN FEST
2012Date(s): OCT 31, 2012Date Submitted: AUG 30 2012

Please describe event activities (may continue on separate sheet of paper, if necessary): HALLOWEEN EVENT +
DOWN TOW. LOCAL BUSINESS AND LOCAL ORGANIZATIONS WILL SET UP
IN ASSIGNED SPACES DOWNTOWN ON MAIN ST. TO ACT AS "TRICK OR TREAT"
STATION FOR ATTENDEES TO FESTIVAL. LIPSINK, COSTUME CONTEST,
PUMPKIN CARVING CONTEST ARE AMONG THE ATTRACTIONS + ACTIVITIES
ENTERTAINMENT + FOOD VENDERS WILL BE INCLUDED. 2 STAGES WILL
BE SET (1 @ SPRING + MAIN) + (1 @ MAIN + PINE). BASTROP FIRE DEPT IS ALSO
BEING ASK TO PARTICIPATE AGAIN THIS YEAR BY HOSTING HAYRIDES
THROUGH OUT THE NIGHT AS IN THE PAST. TWO BLOWUP CHILD ACTIVITIES

Processing Fee (cannot be waived and must accompany application - NO PERSONAL OR BUSINESS CHECKS): WILL ALSO BE INCL

- \$100.00 with proof of non-profit status
- \$300 for all others
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- \$500.00
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☐ On file from prior event(s)

Insurance Submitted: _____ Carrier/Company: _____

- General liability policy in the amount of one million dollars (\$1,000,000.00) with City named as additional insured

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: NO Admission

Alcohol (TABC & City permits): NO Alcohol

Animals (waste control): NO ANIMALS PLANNED

Attendance (anticipated *): LAST YEAR'S ESTIMATE WAS 9000

Banner Permit (location[s]): BANNER STATION PLAZA

Electrical (hot check, mats): *STAGE PLUG ON OLD CITY HALL BUILDING *ELECT AT CORNER
MAIN + SPRING

Emergency Services (First Aid Station, ambulance standby): STATION ON PINE ST.

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): NO FIREWORKS

Inspections (tents, stages, electrical, etc): 2 STAGES 1- PINE + MAIN 1- SPRING + MAIN

Litter Control: CITY

Event: 10/5/2012 HALLOWEEN Fest 2012 Date(s): Oct 31, 2012 Date Submitted: AUG 30 2012 ³¹

Parking Plan (remote, shuttle): _____

Portacans (Jackpot 512/303-1467, American PortaCan 512/775-3175): Spring + Main Pine + Main

Rodeo Arena (Doug Statin 512/848-3585): NO

Security Plan (off-duty police 512/332-8600): ~~Personnel assigned to Stages~~

Show Barn (Allen Stewart 512/413-8512): NO

Signage (remove within 24 hours after event): NO parking on main will go up ⁷² Hours Before event.

Sound Permit for: PA + Music From 2 Stages

Street Closures: MAIN street From Pine to Farm, Spring From water to Alley A, Pine From water to main
closures start at 3pm - open 10pm Close Pecan?

Temporary Structures (tents, stages, etc): Sec stage 2 blow up ^{1 Spring + main} 1 Pine + main

Vehicles, Equipment, etc: NO Possibly truck & trailer for hayrides

Vendors (Valid Tax ID #; food? other?): instructed All vendors to Have.
• Bastrop County Health and Sanitation Department permit, 806 Water Street, (512) 332-7276

Volunteers (#; identified by?): 20 Security Vest.

Water/Wastewater: _____

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Diane L. Newsom
Applicant - Please print or write legibly
DIANE L. NEWSOM

8-30-12
Date

Event: 10/5/2012 HALLOWEEN Fest

Date(s): Oct 31, 2012

Date Submitted: 8-30³²-12

AUG 30 2012

Special Event Review Committee Signatures

*The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence*

☒ Police Department

Date

☒ City Manager

Date

☒ Public Works, Parks, & Recreation Department

Date

☐ Bastrop Power & Light Department

Date

☐ Water/Wastewater Department

Date

☐ Main Street Manager

Date

☐ Other

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street *physical address*
P. O. Box 427 *mailing address*
Bastrop, TX 78602
(512) 332-8920 *main - Marty DuVall*
(512) 321-1313 *fax*



Contacts:

Trey Job, Director, Public Works, Parks, & Rec	512/848-5716
"RC" Robert Campion, Interim Public Works Foreman	512/848-6916
Jason Alfaro, Parks Foreman	512/718-3766
Curtis Ervin, Director, Power & Light	512/848-6934
Michael Blake, Police Chief	512/332-8601
Matt Wagner, Asst Police Chief	512/848-6930
Clint Nagy, Sgt/Event Coordinator for PD	512/848-7740

10/5/2012

33

Halloween Fest

Wednesday, 10/31/12

UNITED STATES POSTAL SERVICE®		POSTAL MONEY ORDER		
Serial Number	Year, Month, Day	Post Office	U.S. Dollars and Cents	
20385531066	2012-08-30	786020	\$100.00	
Amount		ONE HUNDRED DOLLARS & 00/100		
Pay to	City of Bastrop			Clerk
Address	P.O. Box 427			0088
	Bastrop, TX 78602			
Memo	Halloween Fest			
© 2008 United States Postal Service. All Rights Reserved.				
SEE REVERSE WARNING • NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS				
⑈000008002⑈		20385531066⑈		

CITY OF BASTROP PUBLIC WORKS, PARKS, & REC. P.O. Box 427 • Bastrop, Texas 78602 (512) 332-8920	CASH RECEIPT		DATE																	
			8/30	20	12															
			19581																	
	Received From		DBA - Halloween																	
Address		906 Main St #123																		
		Bastrop, TX 78602																		
For		Special Event - Halloween Fest 10/31/12																		
Dollars \$		100.00																		
By		[Signature]																		
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AMT. OF ACCOUNT		CASH																		
AMT. PAID		CHECK	100.00																	
BALANCE DUE		MONEY ORDER																		

10/5/2012

Halloween Fest

34

Wednesday, 10/31/12

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.



DBA

Bastrop Downtown Business Alliance

908 Main Street
Bastrop, TX 78602
512-303-3738

First National Bank

1028 Main St
Bastrop, TX 78602-3217
512-321-2581

4563

DATE 2/2/2010

887-496 / 1149

PAY TO THE

ORDER OF

City of Bastrop

\$ **500.00

Five Hundred and 00/100***** DOLLARS

City of Bastrop

MEMO

Event Deposit for 2010

⑆114904953⑆ ⑈4563⑈ ⑈0316000⑈

DBA

4563

City of Bastrop

Date	Type	Reference	Original Amt.	Balance Due	2/2/2010 Discount	Payment
2/2/2010	Bill	Event Deposit 2010	500.00	500.00		500.00
				Check Amount		500.00

First National Bank Event Deposit for 2010

500.00

10/5/2012

35

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date **APR 07 2008**

BASTROP DOWNTOWN BUSINESS ALLIANCE
908 MAIN ST
BASTROP, TX 78602-3810

Halloween Fest
Wednesday, 10/31/12

Employer Identification Number:
20-5587587

DLN:
408071030

Contact Person:
KAREN T HOOD

ID# 75069

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Form 990 Required:
Yes

Effective Date of Exemption:
September 21, 2006

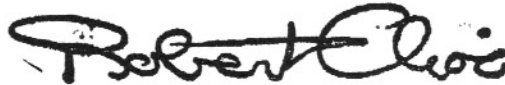
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

10/5/2012

RECEIVED AUG 30 2012

36



DOWNT01

OP ID: MZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/29/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY REPRESENTATIVE OR PRODUCER, AND THE

Halloween Fest

Wednesday, 10/31/12

IMPORTANT: If the certificate holder is an the terms and conditions of the policy, certificate holder in lieu of such endorsement(s).

ROGATION IS WAIVED, subject to .fficate does not confer rights to the

PRODUCER TX Assoc-Smithville P O Box 29 Smithville, TX 78957 Texas Asso Insurors-Smithville	512-360-2565 512-237-3294	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED Downtown Business Alliance Alliance 906 Main St. #123 Bastrop, TX 78602		INSURER(S) AFFORDING COVERAGE INSURER A: Scottsdale Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC #	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC			CPS1636111	08/23/12	08/23/13	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITYBAS

CITY OF BASTROP
904 Main Street
P.O. BOX 427
BASTROP, TX 78602

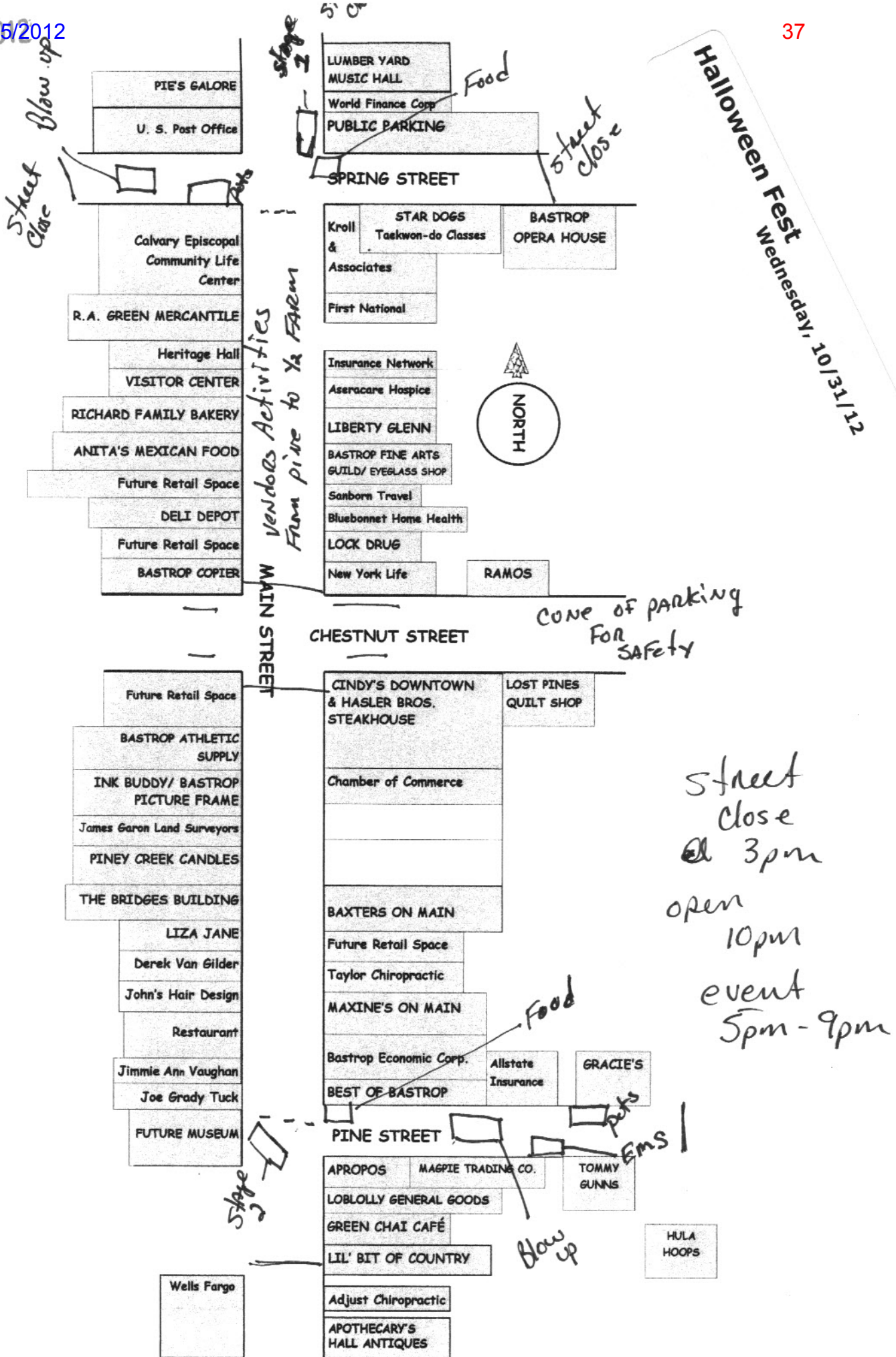
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AUG 3 0 10/5/2012

37

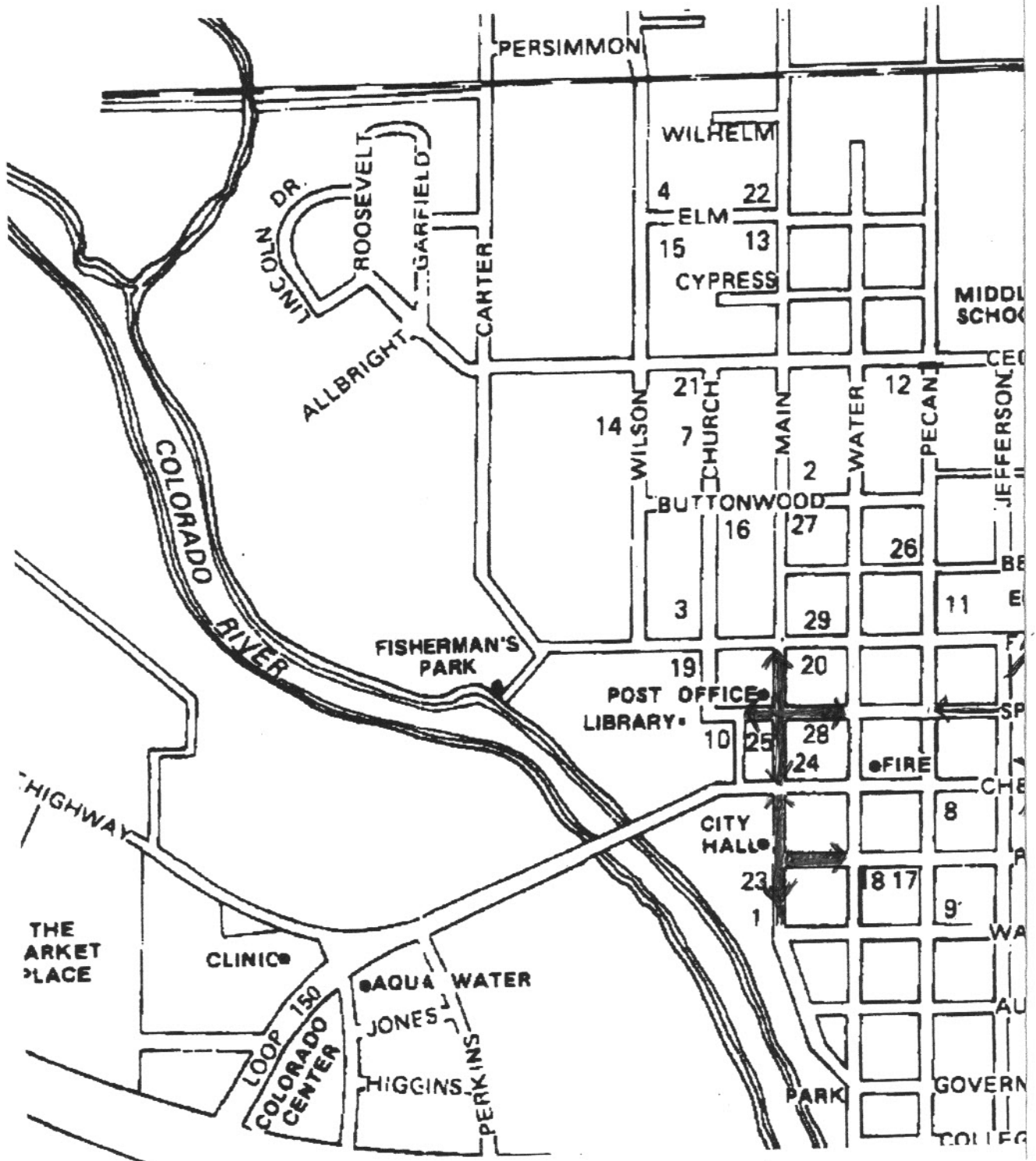


10/5/2012
AUG 30 2012

38

Halloween Fest

Wednesday, 10/31/12



10/5/2012

AUG 30 2012

Event: HA Hoween Fest 2012 Date(s): Oct 31, 2012 Date Submitted: 8-30-12**Sound Permit Application**

Revised 2/24/2012 2:02 PM

City of Bastrop – Public Works, Parks, & Recreation
 1209 Linden Street; Bastrop, Texas 78602
 Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒Special Event on Private (not City) Property ☐Park Pavilion Rental ☐Activity on City Property ☐Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!Responsible party: DBA - Diane NewsomAddress: 906 Main St #123; BastropPhone No: (512) 963-2591 Fax No: _____

E-mail address: _____

Date(s) of event, rental, or activity: Oct 31, 2012Name of event or activity: HALLOWEEN FEST 2012Location(s) of event, rental, or activity: Down town Main St from Pine to FarmLocation(s) of amplified sound equipment: Pine + Main and Main + SpringStart time (AM or PM): 5pm to 9pm End time (AM or PM): 9:00pmNumber of speakers used: 4 Number of amplifiers used: 1Spring + Main 4Pine + Main 4Comments: Lipsync w/ DJ & custom stage

Diane Newsom
 Signature of Applicant

Aug 30, 2012
 Date

10/5/2012

AUG 30 2012

40



City of Bastrop, Texas

Special Event Banner Permit Application for Banners Hung on Banner Plaza

Revised 05/23/2012 4:10 PM

Cost included in Processing Fee if processed through Public Works, Parks, & Recreation Department

Special Event: HALLOWEEN Fest 2012

Date(s) of Event: Oct 31, 2012

Contact person: DIANE Newcom

Address: 263 AKALOIA Bastrop, TX 78602

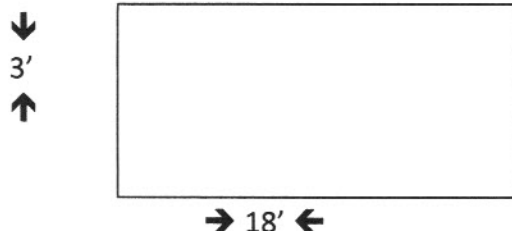
E-Mail: LaDeDinumber1@yahoo.com

Phone: (512) 963-2592 Fax: () Cell Phone: SAME

Banners will no longer be hung on the Old Iron Bridge per Ordinance No 2011-23a.

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut).

- a. Banner Plaza will accommodate 3 banners at a time.
- b. Banners will hang for **no more than 3 weeks** prior to date of the event. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- c. Banners must measure 18 feet in width and 3 feet in height.



- d. Banners must be made of mesh to prevent wind tears.
- e. A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.

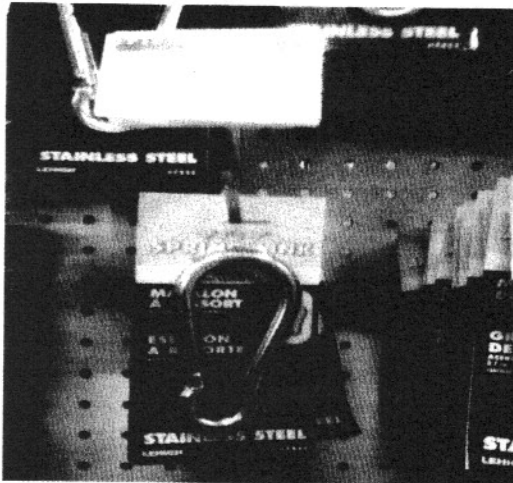
10/5/2012 AUG 3 0 2012

41

Special Event Banner Permit Application
Page 2 of 2 pages

Name of Event: HALLOWEEN Fest 2012
Date(s) of Event: OCT 31, 2012

- f. Applicant must provide City crew with as many spring link, stainless steel clips as there are grommets/eyelets on the top and bottom of the banner. Clip size is 3/8" x 4" or 3". These clips can be found at Home Depot, Lowe's, and similar stores.
- g. Applicant must provide City crew with twisted poly or cotton poly rope, measuring 3/8" x 50' or 100'. These ropes can be found at Home Depot, Lowe's, and similar stores.
- h. Banners must be delivered to Public Works in a plastic storage bin labeled with event name and a contact name and number.
- i. Please contact Public Works at (512) 332-8920 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 3, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Amending Plat of Lots 7A-1b-A and 7A-1c, Block A, Bastrop West Commercial, Section One located on Old Austin Highway within the City limits of the City of Bastrop, Texas.**

2. Party Making Request: **City of Bastrop**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

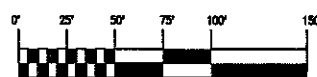
c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



SCALE: 1" = 50'

LEGEND

- IRON ROD FOUND
- 5/8 IRON ROD SET

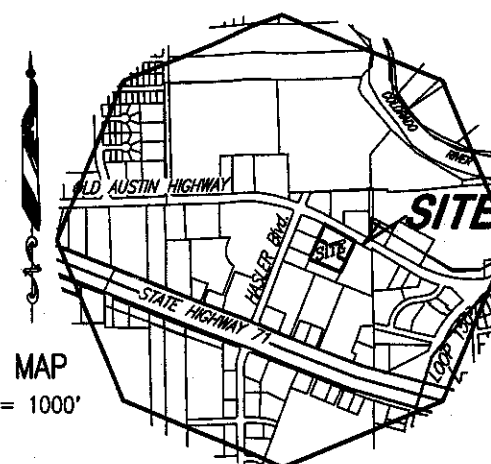
EASEMENT ABBREVIATIONS

- BL BUILDING LINE
as per 2/287A, 4/141B & 5/22B BCPR
and HEREBY DEDICATED
- PUE PUBLIC UTILITY EASEMENT
as per 2/287A, 4/141B & 5/22B BCPR
and HEREBY DEDICATED
- JOINT USE ACCESS EASEMENT
as per 2010/79 BCOR

DEMOTES LINES HEREBY VACATED

SETBACKS NOT SHOWN ON LOTS
SHALL CONFORM TO THE CITY OF
BASTROP'S CURRENT ZONING ORDINANCE.

AMENDING PLAT of LOTS 7A-1b-A and 7A-1c-A, of the RESUBDIVISION OF LOTS 7A-1b & 7A-1c, BLOCK A, BASTROP WEST COMMERCIAL, SECTION ONE



VICINITY MAP

SCALE: 1" = 1000'

DEVELOPER

JES Partnerships - Riverwood, LLC
206 Peach Way
Columbia MO 65203
Peach Way Holdings, LLC
206 Peach Way
Columbia MO 65203

LAND USE SUMMARY

2.989 ACRES TOTAL AREA
2 LOTS - COMMERCIAL

UTILITY PROVIDER

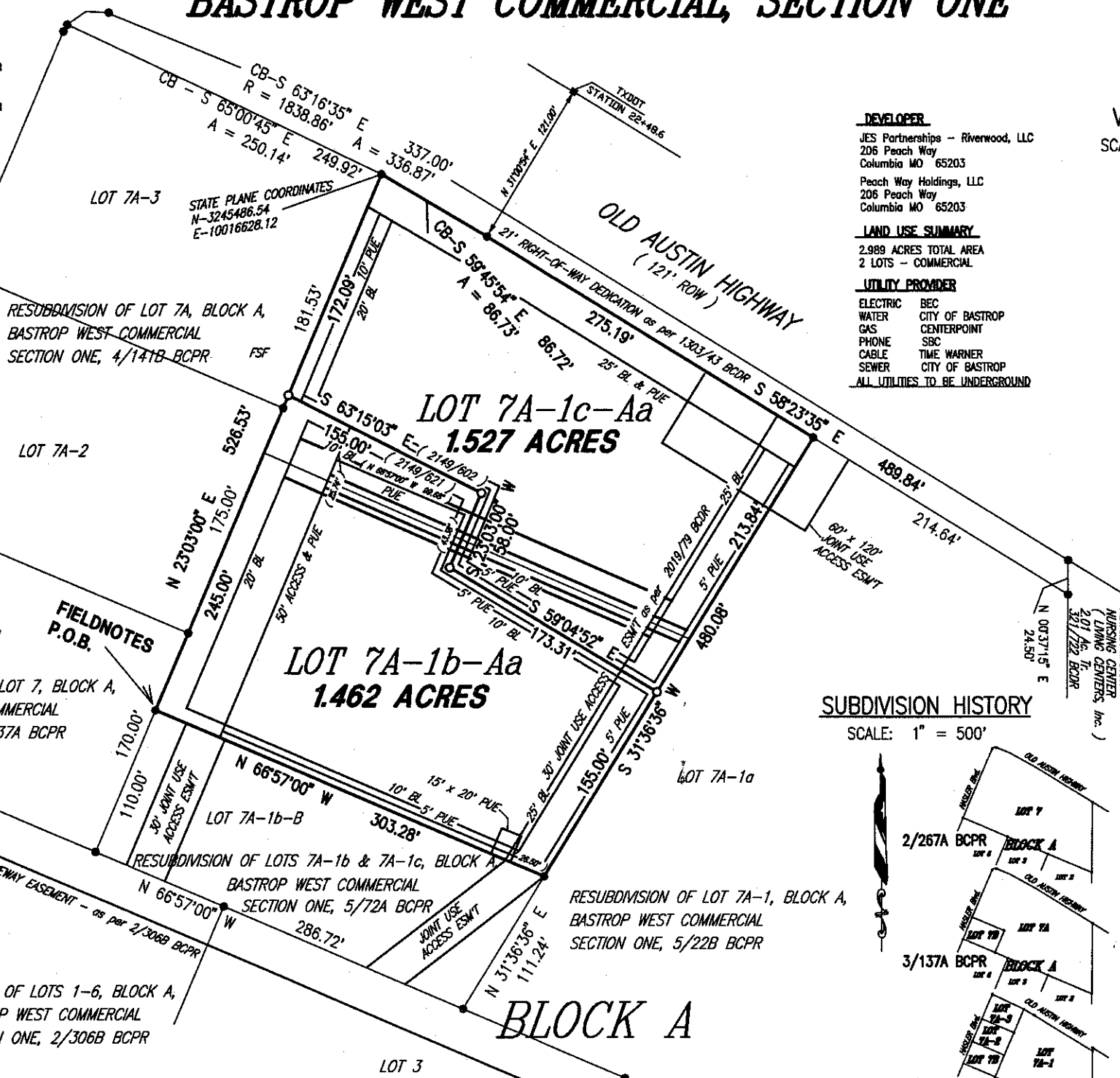
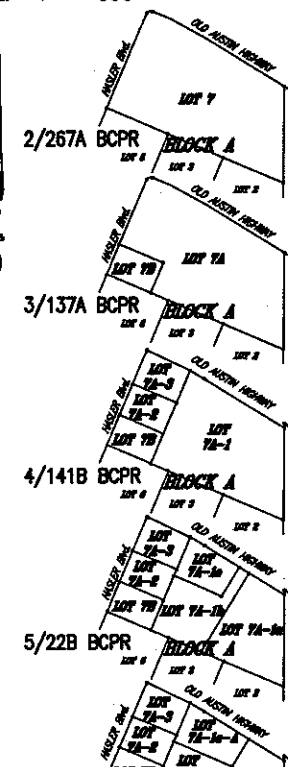
ELECTRIC BEC
WATER CITY OF BASTROP
GAS CENTERPOINT
PHONE SBC
CABLE TIME WARNER
SEWER CITY OF BASTROP
ALL UTILITIES TO BE UNDERGROUND

NOTES

- 1) All subdivision permits shall conform to the City of Bastrop Code of Ordinances, construction standards, and generally accepted engineering practices.
- 2) Construction Plans and Specifications for all subdivision improvements shall be reviewed and accepted by the City of Bastrop prior to any construction within the subdivision.
- 3) Erosion and Sedimentation controls constructed in accordance with the Subdivision Ordinance of the City of Bastrop are required for all construction on each lot, including single family and duplex construction.
- 4) All signs shall comply with the Bastrop Sign Ordinance.
- 5) Fiscal surety for subdivision construction, in a form acceptable to the City of Bastrop, shall be provided prior to plat approval by the City.
- 6) The owner of this subdivision, and his or her successors and assigns, assumes sole responsibility for plans for construction of subdivision improvements which comply with applicable codes and requirements of the City of Bastrop. The owner understands and acknowledges that plat vocation or re-platting may be required, at the owner's sole expense, if plans to construct this subdivision do not comply with such codes and requirements.
- 7) By approving this plat, the City of Bastrop assumes no obligation to construct any infrastructure in connection with this subdivision. Any subdivision infrastructure required for the development of the lots in this subdivision is the sole responsibility of the developer and/or the owners of the lots. Failure to construct any required infrastructure to City standards may be just cause for the City to deny applications for certain development permits including building permits, site plan approvals and/or certificates of occupancy.
- 8) Prior to construction of any improvements on lots in this subdivision, building permits will be obtained from the City of Bastrop.
- 9) Site Development Construction Plans shall be reviewed and accepted by the City of Bastrop.
- 10) No lot or structure shall be occupied prior to the Applicant submitting to the City of Bastrop, documentation for subdivision/site registration with the Texas Department of Licensing and Regulation (TDLR) and provide documentation of review and compliance of the subdivision construction plans with Texas Architectural Barriers Act (TABAA).
- 11) No lot in this subdivision shall be occupied until connected to the approved water distribution and wastewater collection facilities.
- 12) Wastewater and Water systems shall conform to TCEQ (Texas Commission on Environmental Quality).
- 13) Approved under Ordinance 2005-3 regarding impact fee assessment, a fee for each commercial unit will be collected at building permit issuance.
- 14) Developer shall be solely responsible for all relocation and modifications to existing utilities.
- 15) No portion of this subdivision lies within a designated Flood Hazard Area as shown on the Flood Insurance Rate Map No. 48021C0335E, Community No. 480022, for Bastrop County, Texas. Effective date: 01/19/06. This subdivision lies within Zone "X".
WARNING: The degree of flood protection required by the Bastrop County Flood Damage Prevention Order is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions, greater floods can and will occur, and flood heights may be increased by man-made or natural causes. Acceptance of this plat by the City of Bastrop, does not imply that the land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. Nor shall acceptance of this plat create liability on the part of the City of Bastrop or any official or employee thereof for any flood damages that result from reliance on the information contained within this plat or any administration decision lawfully made hereunder.
- 16) No buildings, fences, landscaping or other structures are permitted within drainage easements shown, except as approved by the City of Bastrop.
- 17) All drainage easements and/or storm-water detention facilities shall be maintained by the property owner or his or her assigns.
- 18) Temporary and permanent easements to be provided, as required at the City's sole discretion for off-site water, wastewater and drainage improvements.
- 19) As shown hereon, a twentyfive (25) foot wide public utility easement (PUE) is hereby dedicated adjacent to street ROW on all lots. A five (5) foot wide PUE is hereby dedicated along each side lot line.
- 20) Property owner shall provide access to all easements as may be necessary and shall not prohibit access by governmental authorities.
- 21) Building setbacks not shown shall be in accordance with the City of Bastrop Subdivision and Zoning Ordinances.
- 22) This plat does not attempt to amend or remove any covenants or restrictions associated with the parent plat (Resubdivision of Lot 7A-1b, Block A, Bastrop West Commercial, Section One), as recorded in Plat Cabinet 5, Page 228, BCPR.
- 23) Variance to Subdivision Ordinance, Section 5.500.2 allows lots without the minimum frontage on an existing or proposed public street, granted by city council on April 13, 2010, for Lots 7A-1b-A and 7A-1b-B, as shown hereon.
- 24) As per prior agreement with the City of Bastrop, the 21' ROW Dedication, as per 1303/43 BCOR, satisfies the front yard landscaping and sidewalk (along Old Austin Highway Frontage) requirements of the city zoning ordinance.
- 25) This tract is currently zoned C2 - COMMERCIAL-2.
- 26) A Joint Access Agreement shall be provided between the owners of lots created from this plat and recorded in Volume 2019, Page 79, BCOR.
- 27) Upon completion of the Public and/or Site Development Improvements, a fifteen (15) foot wide public utility easement (PUE), centered on the utility lines, will be dedicated for all onsite electric utility lines for the ROW to the transformer pad. The easement will include a five (5) foot buffer around all equipment.
- 28) The electric utility has the right to prune and/or remove trees, shrubbery vegetation and other obstructions to the extent necessary to keep the easements clear. The

SUBDIVISION HISTORY

SCALE: 1" = 500'



FIELD NOTES

FIELD NOTES FOR A 2.989 ACRE TRACT, BEING LOTS 7A-1b-A & 7A-1c-A, BLOCK A, BASTROP WEST COMMERCIAL, SECTION ONE

BEGINNING at an iron rod found for the northwest corner of Lot 7A-1b-B, Resubdivision of Lots 7A-1b & 7A-1c, Block A, Bastrop West Commercial, Section One, a subdivision recorded in Plat Cabinet 5, Page 72A, of the Bastrop County Plat Records, in the east line of Lot 7B, of the Resubdivision of Lot 7, Block A, Bastrop West Commercial Section One, a subdivision recorded in Plat Cabinet 4, Page 137A, Bastrop County Plat Records, and the southwest corner of Lot 7A-1b-A, of the before said Resubdivision of Lots 7A-1b & 7A-1c, Block A, Bastrop West Commercial, Section One, for the southwest corner of this tract.

THENCE with the east line of said Lot 7B and Lots 7A-2 and 7A-3, Resubdivision of Lot 7A, Block A, Bastrop West Commercial, Section One, a subdivision recorded in Plat Cabinet 4, Page 141B, Bastrop County Plat Records, N 23°03'00" E, 417.09' to an iron rod found for the northeast corner of said Lot 7A-3, in the south line of Old Austin Highway, for the northeast corner of this tract.

THENCE with the south line of Old Austin Highway along a curve to the right whose radius is 1838.86', whose long chord bears S 59°45'54" E, 86.72'; 86.73' along the arc to an iron rod found at the end of

STATE OF TEXAS
COUNTY OF BASTROP

I, Dale L. Olson, do hereby certify that I prepared this plat from an actual and accurate on-the-ground survey of the land, and that the corner monuments shown were properly placed under my personal supervision, in accordance with the Subdivision Regulations of the City of Bastrop, Bastrop County, Texas.

STATE OF TEXAS
COUNTY OF BASTROP

KNOW ALL MEN BY THESE PRESENTS:
That Riverwood Commons, L.P. and Peach Way Holdings, LLC, owners of Lots 7A-1b-A and 7A-1c-A, Block A, Bastrop West Commercial, Section One, a subdivision as recorded in Plat Cabinet No. 5, Page 72A, of the Bastrop County Plat Records, do hereby AMEND said Lots in accordance with the plat shown hereon, subject to any easements or restrictions heretofore granted, to be known as AMENDING PLAT of LOTS 7A-1c-A & 7A-1b-A, RESUBDIVISION of LOTS 7A-1b & 7A-1c, BLOCK A, BASTROP WEST COMMERCIAL, SECTION ONE, and do hereby dedicate to the Public the use of the Easements as shown hereon.
Witness my hand this the ____ day of _____, 201____ A.D.

Will Markel, Vice President
JES Partnerships - Riverwood, LLC
Its General Partner
& Will Markel, Manager
Peach Way Holdings, LLC

206 Peach Way
Columbia MO 65203
(573) 443-2021

STATE OF
COUNTY OF

This instrument was acknowledged before me on the ____ day of _____, 201____, by Will Markel.

(SEAL)

Notary Public, State of

Printed Name of Notary / Expires

STATE OF
COUNTY OF

KNOW ALL MEN BY THESE PRESENTS:

That Sterling Bank, the lien holder of that certain tract land shown hereon, do hereby join, approve, and consent to all dedications and plat note requirements shown hereon. I do hereby approve the recordation of this subdivision plat and dedicate to the public use forever any easements and roads that are shown hereon. This subdivision is to be known as AMENDING PLAT of LOTS 7A-1c-A & 7A-1b-A, RESUBDIVISION of LOTS 7A-1b & 7A-1c, BLOCK A, BASTROP WEST COMMERCIAL, SECTION ONE. Witness my hand this the ____ day of _____, 201____ A.D.

Ken Poteet, Chairman & CEO

1100 Sterling Drive
Poplar Bluff MO 63901
(573) 788 - 3333

STATE OF
COUNTY OF

This instrument was acknowledged before me on the ____ day of _____, 201____, by Ken Poteet.

(SEAL)

Notary Public, State of

Printed Name of Notary / Expires

STATE OF
COUNTY OF

KNOW ALL MEN BY THESE PRESENTS:

That Texas Department of Housing and Community Affairs, the lien holder of that certain tract land shown hereon, do hereby join, approve, and consent to all dedications and plat note requirements shown hereon. I do hereby approve the recordation of this subdivision plat and dedicate to the public use forever any easements and roads that are shown hereon. This subdivision is to be known as AMENDING PLAT of LOTS 7A-1c-A & 7A-1b-A, RESUBDIVISION of LOTS 7A-1b & 7A-1c, BLOCK A, BASTROP WEST COMMERCIAL, SECTION ONE. Witness my hand this the ____ day of _____, 201____ A.D.

Timothy K. Irvine,
Executive Director

221 East 11th Street
Austin TX 78701
(512) 475 - 3800

STATE OF
COUNTY OF

This instrument was acknowledged before me on the ____ day of _____, 201____, by Timothy K. Irvine.

(SEAL)

Notary Public, State of

Printed Name of Notary / Expires

APPROVED ADMINISTRATIVELY AND ACCEPTED BY THE CITY OF BASTROP
ON THIS THE ____ DAY OF _____, 201____ A.D.

APPROVED:

ATTEST:

Terry Orr, Mayor of the
City of Bastrop, Texas

City Secretary, City of
Bastrop, Texas

STATE OF TEXAS
COUNTY OF BASTROP

I, Rose Pfetsch, Clerk of Bastrop County do hereby certify that the foregoing instrument of writing and the certificate of authentication was filed for record in my office on this the ____ day of _____, 201____ A.D. in the Plat Records of said County and State in Plat Cabinet ____ Page(s) ____ Filed for Record at ____ o'clock ____ M. this the ____ day of _____, 201____ A.D.
Witness my hand and seal of the office of County Clerk of said County on this the ____ day of _____, 201____ A.D.

RECEIVED

CITY OF BASTROP

AGENDA ITEM

A.6

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: Oct. 2, 2012

MEETING DATE: Oct. 9, 2012

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: X Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

- a) _____
- b) _____
- c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

- | | | | |
|-------------------------------|----------|-------------|------|
| 10. Manager's Recommendation: | Approved | Disapproved | None |
|-------------------------------|----------|-------------|------|

11. Action Taken: _____

**CITY OF BASTROP
FINANCE
DEPARTMENT**

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: October 2, 2012
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for August 2012. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$84,506.70 for August 2012 to BMC in accordance with our agreement to be spent on advertising and marketing for the City of Bastrop area. This amount represents 45% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

Bastrop Marketing Corporation ("BMC")
October 2011 through September 2012 - Budget

Updated: September 26, 2012

2 0 1 1				2 0 1 2									
	September	October	November	December	January	February	March	April	May	June	July	August	September
HRLPR Room Revenues	\$ 2,169,911.11	\$ 2,071,428.57	\$ 1,615,177.09	\$ 1,092,520.79	\$ 1,167,342.21	\$ 1,512,929.75	\$ 2,490,063.76	\$ 2,525,134.75	\$ 2,414,455.51	\$ 3,302,412.99	\$ 3,460,163.50	\$ 2,736,283.71	\$ 2,378,009
Exemptions	(39,280.86)	(1,070.00)	(1,376.00)	(1,111.00)	(657.28)	(131.00)	(1,092.00)	(432.00)	(2,482.00)	(16,107.00)	(12,930.00)	(26,432.85)	
Taxable Room Revenues	2,130,630.25	2,070,358.57	1,613,801.09	1,091,409.79	1,166,684.93	1,512,798.75	2,488,971.76	2,524,702.75	2,411,973.51	3,286,305.99	3,447,233.50	2,709,850.86	
City of Bastrop HOT Rate	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	
City of Bastrop HOT Tax	\$ 149,144.12	\$ 144,925.10	\$ 112,966.08	\$ 76,398.69	\$ 81,667.94	\$ 105,895.91	\$ 174,228.02	\$ 176,729.19	\$ 168,838.15	\$ 230,041.42	\$ 241,306.35	\$ 189,689.56	
Gross Liability to City		\$ 149,144.12	\$ 144,925.10	\$ 112,966.08	\$ 76,398.69	\$ 81,667.94	\$ 105,895.91	\$ 174,228.02	\$ 176,729.19	\$ 168,838.15	\$ 230,041.42	\$ 241,306.35	\$ 189,689.56
Hotel Owner Collection Allowance (1%)		(1,491.44)	(1,449.25)	(1,129.66)	(763.99)	(816.68)	(1,058.96)	(1,742.28)	(1,767.29)	(1,688.38)	(2,300.41)	(2,413.06)	(1,896.90)
Net Collection by City		147,652.68	143,475.85	111,836.42	75,634.70	80,851.26	104,836.95	172,485.74	174,961.90	167,149.77	227,741.01	238,893.29	187,792.66
Applicable % payable to BMC		45%	45%	45%	45%	45%	45%	45%	45%	45%	45%	45%	45%
Funds Available to BMC		66,443.71	64,564.13	50,326.39	34,035.62	36,383.07	47,176.63	77,618.58	78,732.86	75,217.40	102,483.45	107,501.98	84,506.70
Total Budget	\$ 824,990.52	Allocated:	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21	68,749.21
Payment of Funds by City to BMC		\$ 66,443.71	\$ 64,564.13	\$ 50,326.39	\$ 34,035.62	\$ 36,383.07	\$ 47,176.63	\$ 77,618.58	\$ 78,732.86	\$ 75,217.40	\$ 102,483.45	\$ 107,501.98	\$ 84,506.70
		Paid	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Paid	Currently due \$ -

Prepared:

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 19, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Consideration, discussion and possible action on a request from Calvary Episcopal Church and School for the City of Bastrop to participate in the cost of a raised pedestrian crosswalk with in-pavement LED lighting and associated elements in Alley "A".**
2. Party Making Request: **Michael H. Talbot, City Manager**
3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____

At the time of putting the Agenda packet together the City Manager was still gathering cost estimates on various elements associated with the crosswalk. A report will be submitted to City Council on Monday providing a detailed cost analysis as request by Council at the September 25, 2012 Council meeting.

4. Policy Implication: _____

5. Budgeted: Yes _____ No _____
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
 a) _____

8. Staff Recommendation:

9. Advisory Board Recommendation: _____Approved _____Disapproved XXNone

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM: **D.2****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 21, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Consideration, discussion and possible action on adoption of a Resolution nominating an individual as Member of the Bastrop Central Appraisal District Board of Directors.**

2. Party Making Request: **Teresa Valdez, City Secretary**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

The City received a letter dated September 14, 2012 from the Bastrop Central Appraisal District (letter attached) notifying the City of a vacancy on the Bastrop Central Appraisal District Board of Directors. Under the Texas Property Code, election of the Bastrop County Appraisal District's Board of Directors is the responsibility of the governing bodies of the taxing entities of Bastrop County.

The Bastrop City Council discussed this item at the September 25, 2012 Council Meeting and requested the Mayor bring a recommendation to the October 9, 2012 Council Meeting.

The Bastrop Central Appraisal District is requesting each entity submit their nominee, to fill the vacancy, by Resolution.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



10/5/2012

50

BASTROP CENTRAL APPRAISAL DISTRICT

P.O. DRAWER 578 • BASTROP, TEXAS 78602-0578
PHONE (512) 303-1930 • FAX (512) 303-4805

BOARD OF DIRECTORS

ELAINE SEIDEL
Chairman

BECKY BUNTE
Secretary

JOE GARLAND

DAVID REDD

GENE SAMPSON

LINDA HARMON

Chief Appraiser
MARK BOEHNKE
RPA/RTA

September 14, 2012

Mr. Mike Talbot, City Manager
City of Bastrop
P. O. Box 427
Bastrop TX 78602

Re: Bastrop CAD Board of Directors Vacancy

Dear Mr. Talbot:

I am writing to notify you of a vacancy on our Board of Directors. On Thursday, August 16, 2012, Mr. Joe Garland of Elgin, submitted his resignation as a member of the Bastrop Central Appraisal District Board of Directors.

Please find enclosed the procedures for filling a Board vacancy. In accordance with the code, each eligible entity has 45 days from the date of this notice to submit a nominee for the vacancy. Please submit your nominee by resolution adopted by your governing body by October 29, 2012.

I will deliver the list of nominees to our Board by November 2, 2012. The Board will then elect one of the nominees by majority vote. The new Board member will serve the remaining term until December 31, 2013.

Please let me know if you have any questions. You can contact me at 512-303-1930 or via email at markb@bastropcad.org.

Sincerely,

Mark Boehnke
Chief Appraiser

Enclosure

CERTIFIED MAIL# 7011 0470 0000 5944 7207

PROCEDURES TO FILL BOARD VACANCY

Excerpt from Texas Property Tax Code re Board Vacancy:

§ 6.03. Board of Directors

(1) If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy.

The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees.

The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

~~~~~  
BCAD Entities entitled to vote:

- Bastrop County
- Bastrop ISD
- Bastrop City
- Elgin ISD
- Elgin City
- Lexington ISD
- McDade ISD
- Smithville ISD
- Smithville City

~~~~~  
9/14/2012 Send notice of vacancy to above entities

10/29/2012 Deadline to submit nominees to chief appraiser by resolution

11/3/2012 Deadline for chief appraiser to deliver nominees to Board of Directors

RESOLUTION NO. R-2012 -

WHEREAS, under the Texas Property Tax Code, Section 6.03, Board of Directors if a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate b resolution adopted by its governing body a candidate to fill the vacancy.

The City of Bastrop does hereby **RESOLVE** to nominate the following individual as Member of the Bastrop Central Appraisal District Board of Directors.

Candidate(s):

PASSED AND APPROVED the 25th day of September 2012.

Terry Orr, Mayor

Attest:

Teresa Valdez, City Secretary

CITY OF BASTROP

AGENDA ITEM D.3

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 8, 2012

MEETING DATE: August 14, 2012

1. Agenda Item: **Consideration, discussion and possible action on the FINAL funding level allocation to entities requesting Hotel Occupancy Tax revenue funding for Fiscal Year 2012-2013 after review of the entities year-end summary reports.**
2. Party Making Request: **Karla Stovall**
3. Nature of Request: (Brief Overview) Attachments: Yes **X** No
4. Policy Implication:

The calendar developed and approved by City Council for the Hotel Occupancy Tax revenue funding distribution identifies October 9, 2012 for City Council to approve the final funding levels for organizations. Total amount to be distributed is \$283,500.

City Council approved Resolution R-2012-10 and directed the Finance Department to change the final date of appropriation for the Hotel Occupancy Tax revenue funding for the FY2012-2013 budget to the first meeting in October to provide entities the opportunity to provide the year-end reports for City Council review. All entities have provided their year-end summary report as requested.

Attachment 1: A spreadsheet identifying FY2011-2012 Funding Approved, FY2012-2013 Funding Request, and FY2012-2013 City Council Average, and FY2012-2013 Preliminary Funding Level approved.

Attachment 2: Year-end summary reports provided by entities for City Council Review.

Attachment 3: Resolution R-2012-10

5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)				
b)				
c)				

8. Staff Recommendation: _____

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP
FY 2013 HOT FUNDING REQUEST FORM

Organization	FY 2011-2012	FY 2012-2013			
	FUNDING APPROVED	FUNDING REQUEST	CITY COUNCIL AVERAGE	PRELIMINARY APPROVED FUNDING	FINAL FUNDING
Bastrop Association for the Arts	\$ 8,700	\$ 13,000	\$ 8,200	\$ 8,200	\$ 8,200
Bastrop Chamber of Commerce	\$ 52,000	\$ 75,800	\$ 54,100	\$ 54,100	\$ 54,100
Bastrop Downtown Business Alliance	\$ 54,000	\$ 57,100	\$ 52,400	\$ 52,400	\$ 52,400
Bastrop Fine Arts Guild	\$ 7,600	\$ 10,000	\$ 7,800	\$ 7,800	\$ 7,800
Bastrop Historical Society	\$ 13,200	\$ 25,500	\$ 16,000	\$ 16,000	\$ 16,000
Bastrop Homecoming Committee	\$ 15,500	\$ 30,000	\$ 17,000	\$ 17,000	\$ 17,000
Bastrop Juneteenth Committee	\$ 3,800	\$ 5,000	\$ 4,400	\$ 4,400	\$ 4,400
Bastrop Old Town Visitor's Center	\$ 54,500	\$ 78,820	\$ 55,000	\$ 55,000	\$ 55,000
Bastrop Opera House	\$ 50,500	\$ 65,000	\$ 50,000	\$ 50,000	\$ 50,000
Boys & Girls Club of Bastrop County	\$ -	\$ 5,000	\$ 1,900	\$ 1,900	\$ 1,900
Family Crisis Center	\$ 1,300	\$ 1,500	\$ 1,300	\$ 1,300	\$ 1,300
Keep Bastrop County Beautiful	\$ 3,800	\$ 10,000	\$ 4,700	\$ 4,700	\$ 4,700
Lone Star Relays, LLC	\$ -	\$ 15,000	\$ -	\$ -	\$ -
Upstart, Inc.	\$ 12,200	\$ 34,400	\$ 10,700	\$ 10,700	\$ 10,700
YMCA of Austin	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Other-Organizations not requesting funding for 2010	\$ 6,400	\$ -	\$ -	\$ -	\$ -
Total	\$ 283,500	\$ 446,120	\$ 283,500	\$ 283,500	\$ 283,500



Bastrop Association for the Arts

Annual Report

Date: October 1, 2012

To: Frances Repka
Finance Department
City of Bastrop

From: Sherri Gilmore, Treasurer
Bastrop Association for the Arts

During funding year 2011-12, Bastrop Association for the Arts (BAFA) held the Harvest Art Fest on November 25 and 26, 2011 at the Farmer's Market. The festival was a successful art show and sale, and attracted visitors from out of town. Survey forms were collected at the festival and were distributed to local hotels and motels. In March, 2012, BAFA held the Salinas Youth Art Contest and Exhibit. Student art works were judged and winners' art was hung in store windows on Main Street for two weeks. On March 31, an awards ceremony was held at the Jerry Fay Wilhelm Center for the Performing Arts. In June, BAFA manned a Children's' Art Booth at the Heart of Texas Expo held at the Convention Center. Children were able to express their artistic creativity by contributing to a collaborative mural. Both parents and children were pleased with the activity. Also in June, BAFA collaborated with the Bastrop Fine Arts Guild to bring the ART form the ashes show from downtown Austin to Bastrop for a continued run. The show was held in the lobby of the Jerry Fay Wilhelm Center and was extremely moving and successful. Proceeds in the amount of \$2,700 from the sale of art and donations went to the Lost Pines Recovery Team. The show had extensive advertising in the form of news coverage, and visitors came from all over Central Texas to see the show.

Amount funding received from City of Bastrop: \$8,700.00

Amount spent: \$8,603.94

Amount remaining: \$ 96.06



RECEIVED
10/11/2012

927 Main Street • Bastrop, Texas 78602
Phone: 512.303.0558 • Fax: 512.303.0305
www.bastropchamber.com • info@bastropchamber.us

October 1, 2012

City of Bastrop
1311 Chestnut Street
Bastrop, Texas 78602

RE: Annual HOT Funding Report

The Bastrop Chamber of Commerce represents more than 700 business members, but we also serve to promote Bastrop tourism in several ways. We update the Burleson Crossing Billboard with local event information and put up event banners on bridges and strategic high-traffic areas; place print, radio and TV ads to promote Bastrop; attend tourism expos with the Texas Travel Industry Assn., and other FAM tour groups, the Texas Assn. of Counties and TML; serve on various committees and boards for Main Street, the Bastrop Historical Society, Downtown Business Alliance and Bastrop Film Commission. We also promote Bastrop by soliciting seminars and conventions. We contribute tourism information to, and distribute various publications for the Texas State Travel Guide, Texas Events Calendar, Texas Accommodations Guide, Texas Highways Magazine, The Texas Heritage Trails Presidential Corridor and Brazos Trail Region, the 12 TxDot Travel Information Centers, East Texas Tourism and many more. We assist with and help promote events such as Homecoming, Halloween Fest, Veterans Day Car Show, 2nd Saturday Christmas events, YesterFest and Pine Street Market Days. We distribute more than 7,000 Bastrop maps and more than 72,000 pieces of tourism related literature yearly. We take advantage of numerous training opportunities to ensure that we are as effective as possible in any endeavor we undertake, to maximize our networking opportunities.

At the end of fiscal year 2011, the Bastrop Chamber of Commerce had \$304.43 left in our HOT account. We received a total of \$52,000 in hotel funds for the 2012 fiscal year and spent \$52,275.60. There is currently \$28.83 left in the account.

Thank you,
Kristy Ramon
Office Manager

10/5/2012

RECEIVED
10/2/12



**Bastrop Downtown Business Alliance
DBA**

906 Main st. # 123
Bastrop, Texas 78602

To Whom It May Concern,

Downtown Business Alliance events for 2011-2012

From Oct. 1, 2011 - Sept 30, 2012, you received \$54,000 and spent over \$78,000 so there is no money remaining. There is \$24 in the bank account left.

- Our First event was Halloween that we put on Oct 31 from 5 pm – 9pm. We had approx. 6,000 people in attendance.
- Second is Veterans Day Car show on Nov 11- 12th starting with a Drive Inn on Friday Night and the Show with sale on Main Street from 9 am – 5 pm approx. 9,000 people in total for this event.
- Third was the Lighted Christmas Parade and Sale on Dec 10, 2012. The Sale was on Main Street from 9am to 4 pm. Lighted Parade started at 6 pm with about 98 floats.
- Yesterfest was on April 28 & 29. Yesterfest starts with a street dance on Friday night following with a full day on Saturday from music to Vendor and reactors Approx. 8,000 people.
- Pet & pal is our smallest event held on July 2, 2012.

Thank you very much for your support.

Drusilla Rogers

DBA President

512-321-3777 wk

512-565-5848 cell



RECEIVED
10/11/2012

927 Main Street • Bastrop, Texas 78602
Phone: 512.303.0558 • Fax: 512.303.0305
www.bastropchamber.com • info@bastropchamber.us

October 1, 2012

City of Bastrop
1311 Chestnut Street
Bastrop, Texas 78602

RE: Film Commission Annual HOT Funding Report

The Film Commission Committee actively seeks film opportunities and promotes Bastrop to the film industry in order to generate revenues for the community and contribute to HOT revenue by filling local accommodations with film industry workers. The Bastrop Film Commission has continued our association with the Texas Independent Film Network, which is now a part of the Austin Film Society. This organization promotes films by up and coming directors and seeks venues for the films to be seen. We have had several screenings throughout the year and provided the opportunity for students at the Performing Arts Center to visit with the director. We worked with independent film makers, directors, and locations managers on different projects including music videos, commercials and movies.

At the end of fiscal year 2011, the Film Commission had \$8,163.64 left in HOT funds. A total of \$6,420.00 was received in hotel funds for the 2012 fiscal year and the Film Commission spent \$3,054.70. There is currently \$11,528.94 left in the account.

Thank you,
Kristy Ramon
Office Manager



September 27, 2012

RE: Film Commission HOT funds

To Whom It May Concern:

The Film Commission currently has 11,528.94 left in HOT funds for the year. We decided not to request HOT funds for next year due to the fact that there was enough money left in the account to cover expenses for the remainder of this year and the next. At the time this decision was made, it was not known that any unused funds over the amount of \$100.00 would have to be returned. We are asking to keep the money left in the account and continue to use it as planned. Thank you for your time and consideration in this matter.

Sincerely,

Kristy Ramon
Office Manager

"The mission of the Bastrop Chamber of Commerce is to improve the economy of Bastrop and thereby, the quality of life for all its citizens through economic, community, and leadership development."

RECEIVED
10/11/12

City of Bastrop

Hotel/Motel Money Annual Summary Report

The Bastrop Fine Arts Guild held several events during the year 2012.

Our annual gala in April brought in people from Texas and other states.

We also held our 10th annual Art on the Green (formally Art on the Bridge) in October on the court house lawn. This event brings in vendors and tourist into Bastrop from all over the state.

The guild also had a show at the Austin Airport that depicted art from the Bastrop fires.

Some of our artist also participated in Art from the Ashes event that was shown in Austin, then brought to the performing arts center in Bastrop. This exhibit is being moved to east Texas for a permanent exhibit.

The guild holds a reception the first Friday of each month. We mail post cards and advertise in the local newspaper.

We advertise all our events in magazines, newspapers, post cards, posters and emails. We work with the City, The Chamber, and DBA to promote events.

Opening Balance:	6902.19
Funds Received	7600.00
Funds Disbursed	<u>-14578.03</u>
Closing Balance	<u>-75.84</u>

Deposit to cover deficit \$75.84 on Sept. 30, 2012 leaving -0- balance

10/5/2012

BASTROP COUNTY HISTORICAL SOCIETY

702 MAIN STREET
BASTROP, TEXAS 78602
(512) 303-0057

RECEIVED
10/11/2012
62

MEMO

October 1, 2012

To: Finance Department, City of Bastrop

From: Bastrop County Historical Society

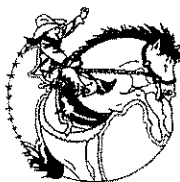
Re: 2012 Annual Report

Bastrop County Historical Society has had a very eventful year during fiscal year 2012. In November, the construction of the new museum and visitor center in the renovated old city hall building began. Some of the expenses this year are for archival storage boxes to be used to store artifacts that will not currently be used in exhibits in the new museum. These artifacts will be used in temporary exhibits in the future. HOT funds were used in 2012 for salaries of three part time employees. The Society held quarterly meetings in October, January, April and July. The meetings are open to the public and advertised in area newspapers. Frequently we have visitors from out-of-town attend the meetings. The Society held its annual holiday home tour the second Saturday in December with many visitors coming from across the state. Information pertaining to the home tour appears in area newspapers, on area TV stations and on local websites. The home tour is advertised in city newspapers in Houston, San Antonio, and Dallas. Museum brochures are mailed to tourist information centers throughout Texas. The museum also has its own website where out-of-towners can obtain information about the museum and the city of Bastrop. The Society has advertised in the 2012 Chamber of Commerce Map, *The Bastropian*, the *Daily Show*, and the Hyatt publication *Destination*.

The Bastrop County Historical Society received \$13,200.00 for fiscal year 2012. The Society spent \$13,253.28 leaving \$46.72 remaining in the account on September 30, 2012.

Our Mission:

To preserve and promote the history of Bastrop County



BASTROP

HOMECOMING COMMITTEE, INC.

RECEIVED
10/11/12
FR

P.O. Box 215 • Bastrop, Texas 78602

Memo

To: Mike Talbot, City Manager

From: Lori Chapin, Bastrop Homecoming Committee Treasurer

Date: September 30, 2012

Re: Bastrop Homecoming Committee, Inc. Annual Report

The Bastrop Homecoming Committee would like to provide our annual report for October 1, 2011 through September 30, 2012, FY 2011-2012, for Hotel Occupancy Tax (HOT) funding.

Please find listed, our committee accomplishments:

- October 2011-Donations made to Bastrop County CPS and Pink Santa
- November 2011-Shane Boyd Invitational Bull Riding event
- March 2012-Donations made to Bastrop County Emergency Food Pantry and American Cancer Society/ Relay for Life
- May 2012-Mayfest Hill Scholarship Rodeo, donations to BYSO, Virginia Wright Memorial Golf Tournament, and Fred Wright, Jr. Memorial Golf Tournament
- June 2012- Shane Boyd Invitational Bull Riding event and donation to BHS STUCO
- August 2012-Bastrop Homecoming and Rodeo 4 day event

Total expense of \$19,720.00 was paid to Extreme Music Group for fees incurred by entertainers hired (along with required sound system) to play at Homecoming dances during August 2012,

Repairs and improvements to grounds included adding a gate to the east fence of the Ken Estep show barn and repair to rodeo arena gates and fencing. In addition to arena repairs; additional gates and fencing were installed to insure the safety of rodeo contestants and guests.

Special Account			
	9/30/2011	Balance	\$420.00
	10/14/2011 to 9/30/2012	Deposits	\$19,300.00
	9/30/2012	Sub-total	\$19,720.00
	10/14/2011 to 9/30/2012	Expense	-\$19,720.00
	9/30/2012	Balance	\$0.00

Bastrop Juneteenth Committee
P. O. Box 1015
Bastrop, Texas 78602
www.facebook.com/bastropjuneteenth

To: City of Bastrop Finance Department
From: Bastrop Juneteenth Committee
Re: Annual Report
Date: October 2, 2012

The Bastrop Juneteenth Committee celebrated its 25th Anniversary this year with much success. The following accomplishments were made during the event:

- The Bastrop Juneteenth Heritage Jubilee was added as a new event to honor local trailblazers in the community. It was a successful event with food, music and dancing utilizing the new Bastrop Convention Center.
- The first Bastrop Juneteenth Celebration radio spot was aired in the Austin area on **KAZI FM** and increased the audience potential for the event.
- The Committee continued to advertise in local as well as area newspapers including the *Bastrop Advertiser*, *Elgin Courier*, *Smithville Times*, *The Austin American-Statesman* and the *Austin Villager Newspaper*.
- A feature article was published in the *Roundtop Register* featuring the history of Juneteenth and spotlighting the Bastrop Juneteenth Celebration as an example of how to celebrate the event.
- Additionally **Austin 360.Com** featured an ad from the Committee.
- A commercial was again aired on Time Warner Cable to various venues including **VHI, BET, YNN** and **Arts and Entertainment** networks and many other stations to target attendance.
- Posters and flyers were distributed in the 60 mile radius to area communities and visits were made to other festivals and events to market the event.
- Street Banners were again utilized locally to bring attention to the event.
- The Bastrop Juneteenth Committee received funding of \$3800 from the City of Bastrop for Hotel Occupancy Tax Funding. The balance as of 10/01/2012 is \$65.58.

10/5/2012

65

RECEIVED
10/11/12

BASTROP OLD TOWN
VISITOR
CENTER

1016 Main Street
Bastrop, Texas 78602

October 1, 2012

Ms. Frances Repka
City of Bastrop
1311 Chestnut Street
PO Box 427
Bastrop, TX 78602

Re: Bastrop Visitor Center Annual Report / Hotel/Motel tax revenue
Frances,

This letter is to let you know the City of Bastrop approved postponing the due date for the Bastrop Visitor Center's submission of our formal annual report until the end of this month (October 2012); however, I wanted to make sure you are aware of this and so am sending you the information required just in case.

The Visitor Center has continued to welcome visitors to Bastrop. In addition, the Visitor Center has coordinated other projects to promote tourism. We penned and put together a family of brochures to tout all that our City has to offer to include a Map of Attractions, Walking Tour guide, Historic Homes Driving Tour guide, Lodging guide, Chestnut Street medallions guide. We also created a new events guide for the Bastrop, Elgin and Smithville (BEST) Chambers. These guides require frequent updates to keep them current. The Visitor Center also played a significant role in creating the content for the City of Bastrop's new mobile app. Most recently, thanks to Dave Quinn of BEDC, we are redesigning our tourism website, VisitBastrop.com.

As I'm sure you realize, our effort in promoting Bastrop as a great tourist destination requires funding to cover the costs of operation including rent, insurance, utilities and payroll. We received \$54,500 from the City of Bastrop this year to help us to cover these expenses.

To provide you with more detail, attached is an overview of our expenditures showing we have a current balance of \$9,306.91. (We will need to pay property taxes on the old bank building again this year and so the City is allowing us to retain enough funds to cover this expense.)

Thank you for your continued support of the Bastrop Visitor Center. Please know how much we appreciate your help.

Sincerely,



Cindy Wolford
Director
Bastrop Visitor Center



10/5/2012

66

RECEIVED
10/11/12

BASTROP Opera House

P. O. Box 691

(512) 321-6283

711 Spring St.

Bastrop, TX 78602

October 1, 2012

To: Bastrop City Council

From: Chester Eitze, Executive Director
Bastrop Opera House

Subject: HOT Funds Annual Report 2011-12

BOH accomplishments: Oct., 2011 - Sept., 2012

- 51 BOH Main Stage Productions/Activities
- 9 Guest Company Productions
- 5 Bastrop Street Festivals – DBA or Chamber related*
- 17 Hosted Meetings: DBA, Chamber Luncheons, Film Comm.*
- 10 Out-of-Bastrop Conferences/Play Festivals*
- 18 Community Service: Rentals; Political Forms; Parties; Beauty Clinic
YMCA Drama Camps*
- 2 Historical Preservations Projects: Stage; East Wall Windows

* - days of

HOT Funds Received:	\$50,500.00
HOT Fund Expenditures:	- <u>49,710.00</u>
Outstanding Checks a/o	
Friday, 09/28/12	- <u>790.00</u>
Balance in HOT Acct.	\$ 100.00

Respectfully submitted,

Chester Eitze, Ex. Director
Bastrop Opera House



10/5/2012

PO Box 736/431 Old Austin Highway
Bastrop, TX 78602
512-321-7760 | 888-311-7755 (toll free)
www.family-crisis-center.org

67
RECEIVED
10/2/12

Family Crisis Center City of Bastrop Annual Report

Summary of organization's accomplishments over the past year:

Prior to this fiscal year, the most nights of emergency shelter provided in one month by the Family Crisis Center was in August of 2010 with 723 nights of emergency shelter provided that month. Over the past year, that record has been exceeded three times: 859 nights of shelter were provided in March, 802 nights of shelter provided in June, and 821 nights of shelter in July. From October 1, 2011 through August 31, 2012, the Center provided 7,176 nights of shelter for 168 survivors and 144 children. The average length of stay in shelter has increased from 16 nights in fiscal year 2011 to 22 nights of shelter in fiscal year 2012. Service numbers for non-residential crisis services remained consistent with the same period last fiscal year.

The agency responded to the needs of many victims of violence who were displaced by the Bastrop County Complex fire, assisting individuals and families in temporary shelters with safety planning; advocacy with personal, medical, and legal issues; and connecting individuals in need with resources in the community. The fires also displaced agency staff members and volunteers, and the Center's thrift store, Bits & Pieces, was temporarily closed. While the store was not damaged, the long-term effects of the fires resulted in revenue losses and decreased community donations. This past year, average monthly sales at the thrift store were 15% less than the previous year.

Over the past year, the Center continued its efforts to strengthen community partnerships through periodic coordinated community response team (CCRT) meetings. In addition, the Center facilitated several training opportunities which were attended by representatives from local law enforcement, prosecution, probation, other social service agencies and community members.

In the spring of 2012, the agency's Prevention Education Team started the Social Justice Film Society (SJFS) with students at a local high school. The group writes, acts in, films, and produces public service announcements and short films that address issues related to domestic violence, teen dating violence, and sexual violence. Currently, there are ten high school students who volunteer their time to participate in the group. The short films created by the group are posted on YouTube.

In order to address funding needs, the Center planned and held its three annual fundraising events: Festival of Trees, the Annual Dance, and the Pedal Thru The Pines cycling event. The agency also successfully applied for a grant through the Meadows Foundation to support programs and activities through the end of the current fiscal year. Despite a challenging year, the Center did not experience staff lay-offs and maintained vital service programs for victims of domestic and sexual violence in Bastrop County.

Amount Received from the City of Bastrop	\$10,400
Amount Spent	<u>\$10,400</u>
Amount Remaining	\$ 0

**Memo**

October 1, 2012

To: Karla Stovall

Frances Repka

From: Dorothy Skarnulis, Chair, Keep Bastrop County Beautiful

The Inaugural Heart of Texas Green Expo sponsored by Keep Bastrop County Beautiful took place on June 8 and 9, 2012 at the Bastrop Convention Center.

In keeping with the requirements of hotel occupancy tax funding ("head in beds") goal we collected data that would give us some indication of that.

- We estimate that over 1500 folks attended. We asked people who bought admission if they had a zip code outside of 78602. 10% did and 20% of that group came more than 100 miles away.
- The 83 exhibitors originated from many places with 15% more than 100 miles from home and some from out of state e.g. Connecticut, New Mexico, Colorado, Arkansas and Washington State.
- Our 40 speakers spoke about everything from sustainability to organic gardening to gray water harvesting to solar power and more. Over 15% of them were far enough away from home that they had to stay over night(s).
- Our evaluations asked for an overall opinion of the Expo with choices of exceptional, good, fair and poor and all the evaluations were rated good or exceptional. For a first time event, we are positively ecstatic!
- KBCB believes that the HOT funds were well spent.

HOT Funds received in 2012-\$3800

HOT Funds expended in 2012-\$3775

HOT Funds balance 9/30/12-\$25

**P.O. Box 166
Bastrop, TX 78602
512 537 0068**

www.keepbastropcountybeautiful.org
www.heartoftexasgreenexpo.org

10/5/2012

RECEIVED
10/11/12
FR

MEMO

To: City of Bastrop (Francise Repka)
From: Upstart Inc (Yvonne Phelps)
Date: September 28 2012
Re: Annual Report-fy 2012

Message

Upstart had a lot of challenges when the Bastrop County Fires occurred. We were able to help with our film crew and film a lot of the destruction that had happened.

As the beginning of the new fiscal year Upstart started reviving their movies for our monthly showing. First film was Animal kingdom, The popcorn Times every 2nd Weds of the month, September Dawn, Fuel, The Way Home, BBQ and Beer : A true love story and Somethins Brewing in Shiner, which involved one of the newest business owner in Bastrop giving a history of beer, flowered by a demonstration of how beer is made. We are also glad to be able to reach out to the community and other areas via the internet such as Bastrop Home Show Videos and on www.youtube.com, also special showing by Texas Independent Film Network & the Bastrop Film Commission.

Income/Expense

Amount Received:	\$19,275.00
Amount Spent :	\$19,274.84
Balance :	.16
Bank Balance 9/30/12	.16

RESOLUTION NO. R - 2012 - 10

**A RESOLUTION OF THE
CITY COUNCIL OF BASTROP, TEXAS REGARDING FUNDING AND
REPORTING REQUIREMENTS FOR HOTEL/MOTEL TAX REVENUE
GRANTS BY THE CITY FOR REMAINING FY-2011/12 PUBLICITY AND
TOURISM GRANTS AND SUGGESTING PROCESSES FOR THE FY-2012/13
GRANT CYCLE**

WHEREAS, the City of Bastrop, Texas, ("City"), is a Home Rule municipality incorporated and operating under the Laws of the State of Texas and, accordingly has been granted full legal authority to enact rules and procedures related to its grant of Hotel/Motel Tax revenue funds ("HOT Funds") to local recipients to enhance and encourage tourism in the City of Bastrop, as per the Texas Tax Code, Chapter 351.001 *et seq.*; and

WHEREAS, pursuant to its legal authority, the City Council has received input from its auditor, Singleton, Clark and Company, supporting a process by which each receiving entity ("Grant Recipient(s)") will submit program activity budgets and records that clearly substantial the expenditure of HOT Funds provided to them by the City; and

WHEREAS, the City Council has determined that certain changes to the City's past rules, criteria and processes related to its allocation of HOT Fund grants will assist the Grant Recipients in accomplishing their grant objectives as well as assist the City in ensuring compliance with applicable State laws pertaining to the use of HOT Funds; and

WHEREAS, the City Council has determined that written clarification of the City's rules, criteria and policies, related to documentation of HOT Fund expenditures, would enhance compliance by the Grant Recipients and recordkeeping by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

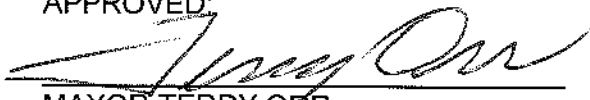
1. Within 10 working days of the passage of this Resolution, the City shall provide each FY-2011/12 Grant Recipient the remaining amount of their total allotted (but as yet undistributed) FY-2011/12 HOT Fund grant amount, if, **and only if**, the Grant Recipients have timely provided the following documentation to the City:
 - a. The fully executed Publicity and Tourism Agreement ("Agreement") by and between the Grant Recipient and the City of Bastrop, for FY-2011/12; and
 - b. All quarterly reports required by the Agreement, through the reporting period ending on March 31, 2012, which reports shall comply with the Agreement's stated requirements pertaining to detail and documentation; and
 - c. The requisite 'certificate of insurance', clearly indicating that the City of Bastrop is an additional insured and/or certificate holder endorsed on the certificated as a beneficiary of the coverage; and

- d. A verified copy of documentation demonstrating the Grant Recipient's non-profit status, (e.g., as a 501(c)(3) corporation); and
 - e. A verified copy of the Grant Recipient's W-9, Internal Revenue Tax form; and
 - f. Written verification that the Grant Recipient is in compliance with the requirement to continuously maintain HOT Funds in a separate financial account; and
 - g. Submission of the Grant Recipient's HOT Fund 'Check Register Report' reflecting all FY-2011/12 HOT Fund expenditures by the entity; and
 - h. A written acknowledgement that a failure to provide the final HOT Fund grant report to the City will trigger a requirement that the Grant Recipient immediately repay the City for HOT Funds provided periods after March 31, 2012, with repayment to occur within 10 working day's notice from the City of the Grant Recipient's failure to meet the City's grant documentation requirement; and
 - i. A verified written acknowledgement that in order to be considered for future HOT Funding by the City, the Grant Recipient, will comply with all City rules and procedures related to receipt of HOT Funds, including the City's grant reporting (quarterly and/or final report.)
2. **NONBINDING PROPOSED FY-2012/13 PROCESS:** Recognizing that this Council cannot and does not intend to purport to bind any future Council, the Council nevertheless believes it will be beneficial to the Grant Recipients to have the Council memorialize, at this time, an envisioned approach to the HOT Fund grants by the City in FY-2012/13. While a future Council may, in its discretion, alter the following proposed processes and requirements, the Council, nevertheless, suggests that:
- a. The schedule and scoring process for the Council's consideration on Hot Fund grants be handled in FY-2012/13 in the same manner it was in FY-2011/12.
 - b. The Granting Entities receive 100% of their HOT Fund grant amounts at the beginning of the City's fiscal year, rather than on a quarterly basis, to provide flexibility to the entities in budgeting and using the grant money.
 - c. The Quarterly Reports required from the Grant Entities include information about how their events/activities contribute to overnight stays in Bastrop's hotels, motels, Inns, B&Bs, etc.
 - d. A Failure of a Granting Entity to make the necessary and complete Quarterly Report will cause the Granting Entity to be required to refund that quarter's grant amount back to the City.
 - e. The Grant Entities will be required to prepare a year-end "true-up" report, and submit same to the City by no later than September 30 or the grant year, detailing the funds received and the funds spent, and quantifying any HOT Funds unspent by the entity. Any unspent funds in excess of \$100 will be remitted back to City.
 - f. At the first meeting in October of each year, the City staff will provide the Council with an overview of the Grant Recipients' year-end summary reports. This information may, at the Council's discretion, trigger reallocation of proposed funding for the then current HOT Fund grant cycle.

3. This Resolution shall become effective immediately upon passage, subject to publication as required by State law.

PASSED, ADOPTED AND APPROVED this the 10th day of April 2012.

APPROVED:


MAYOR TERRY ORR

ATTEST:


TERESA VALDEZ, CITY SECRETARY

CITY OF BASTROP

AGENDA ITEM **D.4****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 25, 2012

MEETING DATE: October 9, 2012

1. Agenda Item: **Consideration, discussion and possible action on acceptance of Monthly Financial Reports for the period ending of August 31, 2012.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes **X** No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

10/5/2012
TO: MAYOR & CITY COUNCIL MEMBERS

FROM: KARLA STOVALL, CHIEF FINANCIAL OFFICER
DATE: SEPTEMBER 19, 2012



MONTHLY FINANCIAL REPORTS FOR PERIOD ENDING AUGUST 31, 2012

SUMMARY OF REVENUES AND EXPENDITURES

AS OF AUGUST 31, 2012

Fiscal year 2012 is 11 month or 91.666% completed as of August 31, 2012.

□ General Fund revenues reflect 101.84% collected or \$8,355,038. Revenues during this same time period last year reflected \$7,301,211 recognizing an increase of 14.43% over last year. Expenditures represent 83.16% spent or \$6,976,518.

□ Water/ Wastewater Fund revenues reflect 101.13% collected or \$3,708,149. Revenues continue to appear greater than in comparison to this same time last year. Expenditures represent 88.71% spent or \$2,867,962.

□ The Electric Fund revenues reflect 90.56% collected or \$6,542,692. Revenues during this same time period last year reflected \$6,169,401 recognizing an increase of 6% over last year. Expenditures represent 84.96% spent or \$6,226,778.

□ The Hotel /Motel Fund revenues reflect 102.87% collected or \$2,135,100. Revenues during this same time period last year reflected \$1,897,747. Expenditures represent 92.52% spent or \$1,944,869.

Revenues

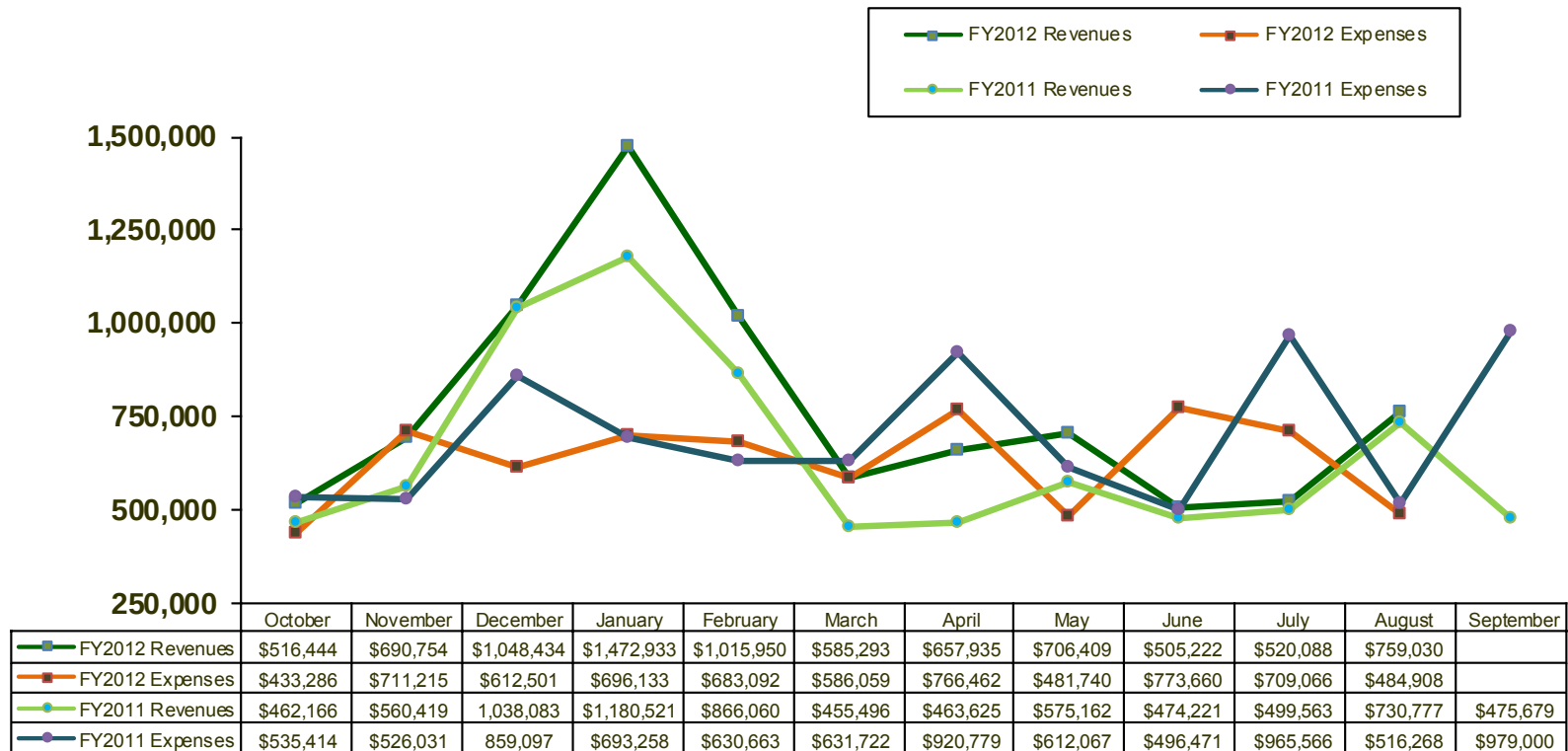
Expenditures

	FY 2012 Budget	FY 2012 Actual	% of FY2012 Budget	FY 2012 Budget	FY 2012 Actual	% of FY2012 Budget
General Fund	\$ 8,203,995	\$ 8,355,038	101.84%	\$ 8,389,693	\$ 6,976,518	83.16%
W/WW Fund	\$ 3,666,700	\$ 3,708,149	101.13%	\$ 3,232,833	\$ 2,867,962	88.71%
Electric Fund	\$ 7,224,640	\$ 6,542,692	90.56%	\$ 7,329,226	\$ 6,226,778	84.96%
Hotel Motel Fund	\$ 2,075,600	\$ 2,135,100	102.87%	\$ 2,102,180	\$ 1,944,869	92.52%

GENERAL FUND REVENUE & EXPENDITURES

AUGUST 31, 2012

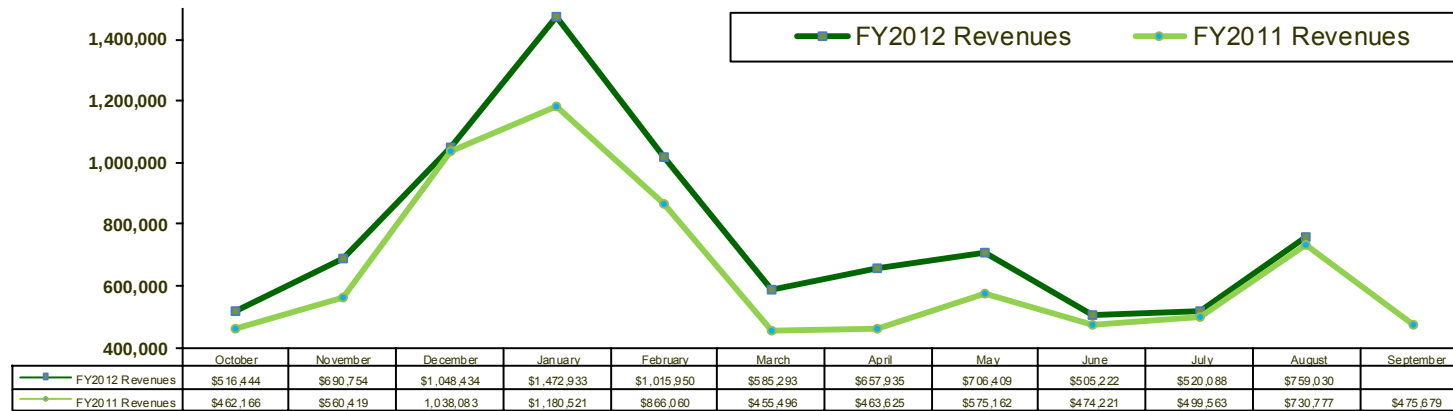
- ❑ Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.
- ❑ Expenditures recognized an increase due to the timing of expenses processed through accounts payable.



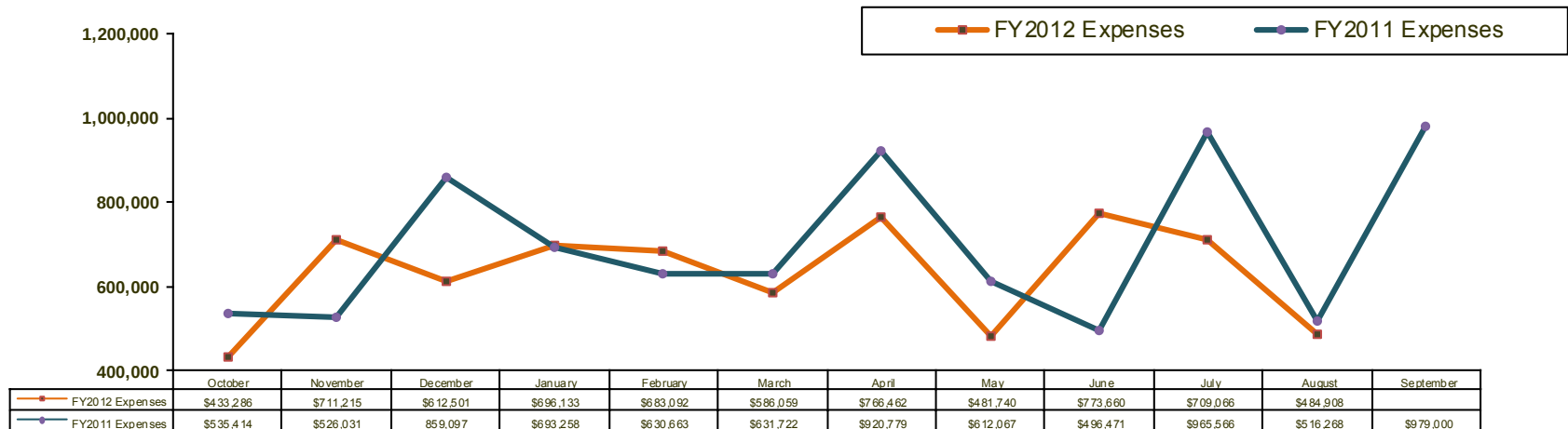
GENERAL FUND REVENUE & EXPENDITURES

AUGUST 31, 2012

FY 2011 & 2012 Revenues



FY 2011 & 2012 Expenditures



GENERAL FUND REVENUE

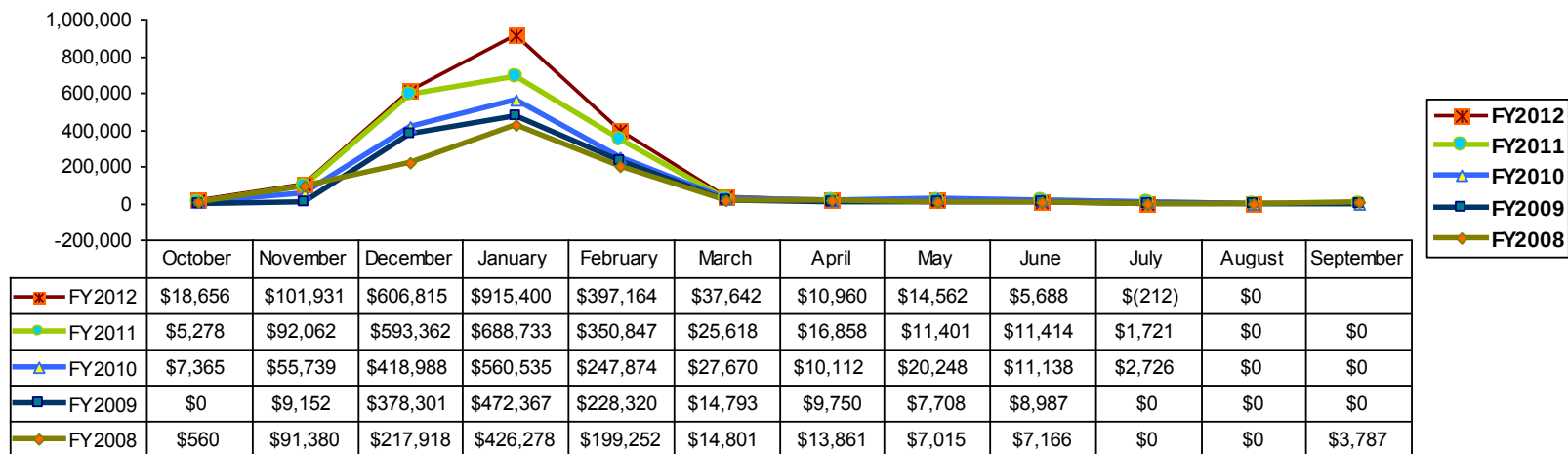
10/5/2012

AUGUST 31, 2012⁷⁸

FY2012 August YTD \$2,108,605

FY2012 Budget \$2,060,743

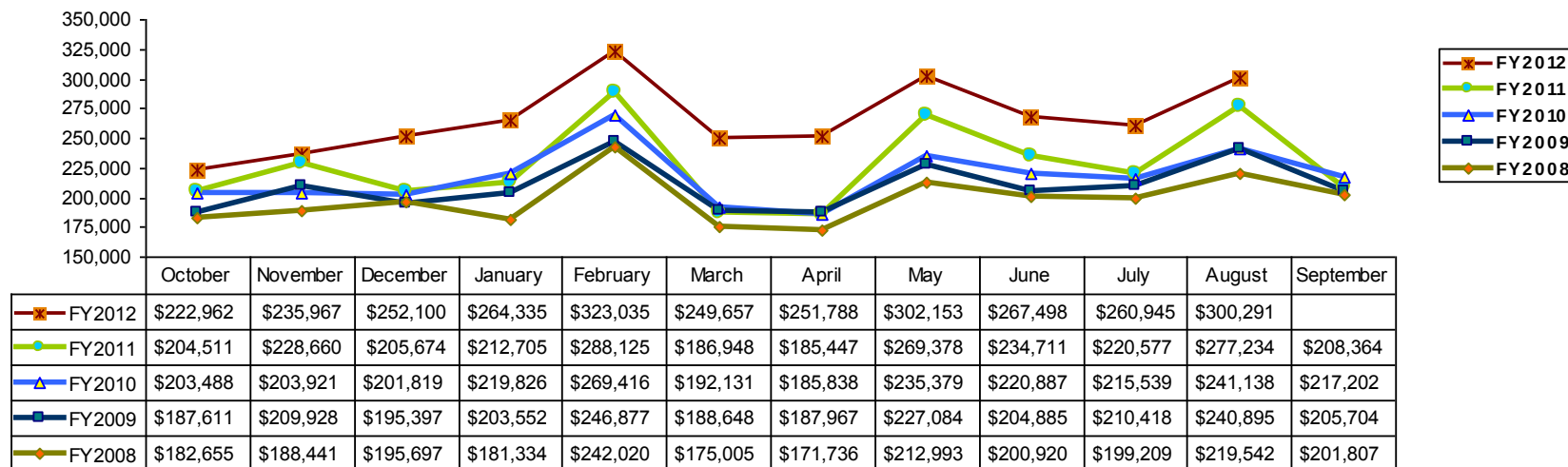
Current Ad Valorem Taxes (no I&S)



FY2012 August YTD \$2,930,731

FY2012 Budget \$2,785,120

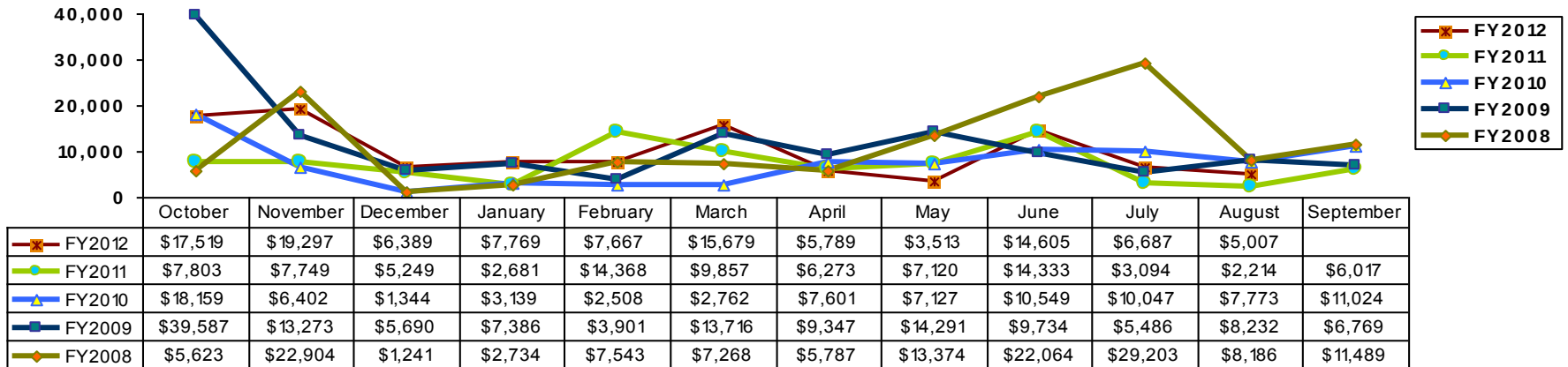
Sales Tax



FY2012 August YTD \$109,922

FY2012 Budget \$100,000

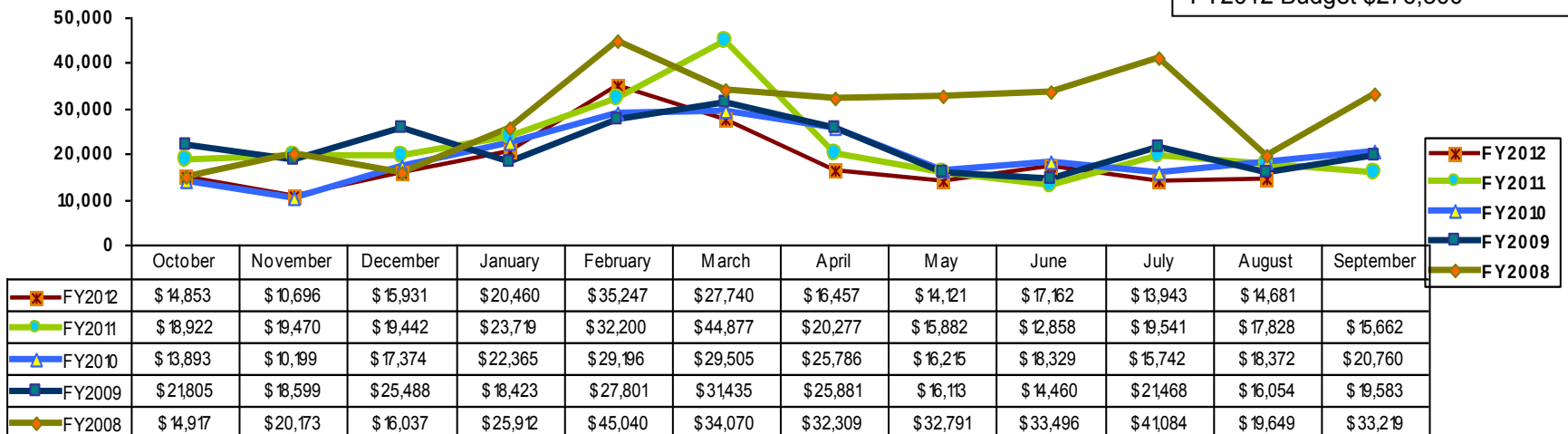
Building Permits



FY2012 August YTD \$201,290

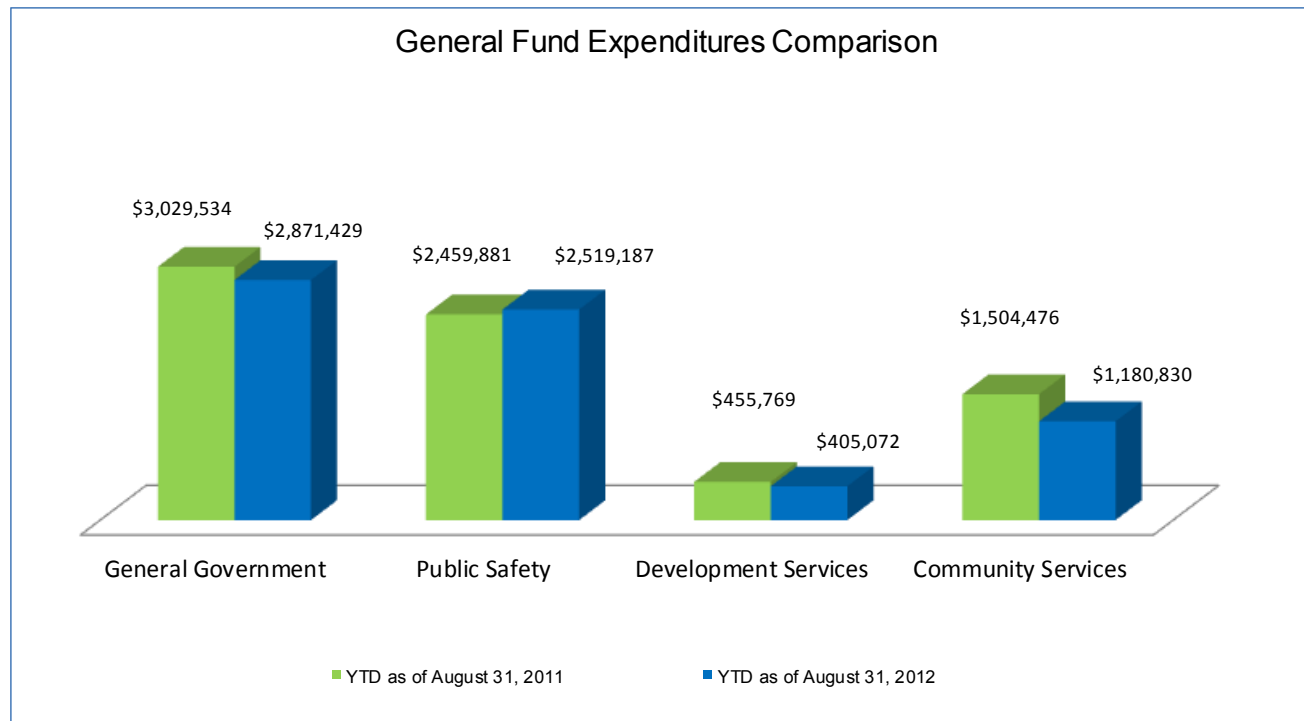
FY2012 Budget \$276,500

Court Fines



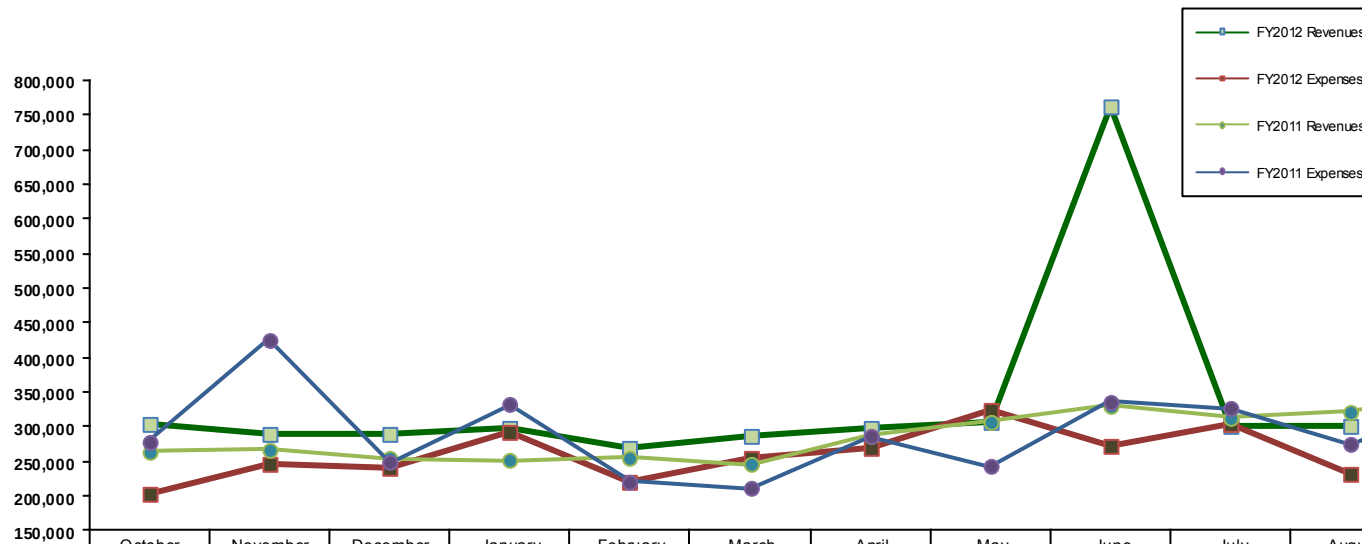
GENERAL FUND EXPENDITURES

AUGUST 31, 2012



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, Construction Manager, and Building Maintenance.
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes Planning and Building Inspections
- Community Services includes Recreation, Parks, and Library

- Water/ Wastewater Fund Revenues Year-to-date (YTD) as of August 31, 2012 are \$3,708,149 or 101.13% of the year. In comparison to last year YTD revenue, as of August 31, 2011, was \$3,099,257, the revenues appear to identify gains in water and wastewater sales, penalties and septic tank dump fees.
- Revenues in June 2012 appear inflated due to the reimbursement of the Water Wastewater Loop 150 project of \$438,510.



	October	November	December	January	February	March	April	May	June	July	August	September
FY2012 Revenues	\$304,576	\$289,671	\$290,456	\$297,445	\$270,249	\$285,897	\$298,901	\$306,022	\$761,571	\$301,442	\$301,919	
FY2012 Expenses	\$203,278	\$245,976	\$240,847	\$291,695	\$220,789	\$256,095	\$270,785	\$323,118	\$271,224	\$303,665	\$232,007	
FY2011 Revenues	\$264,303	\$266,967	\$254,041	\$251,304	\$255,300	\$245,553	\$287,211	\$308,217	\$330,717	\$313,387	\$322,258	\$351,087
FY2011 Expenses	\$278,472	\$425,663	\$248,468	\$332,506	\$220,769	\$210,866	\$286,212	\$242,304	\$335,967	\$326,522	\$273,896	\$351,703

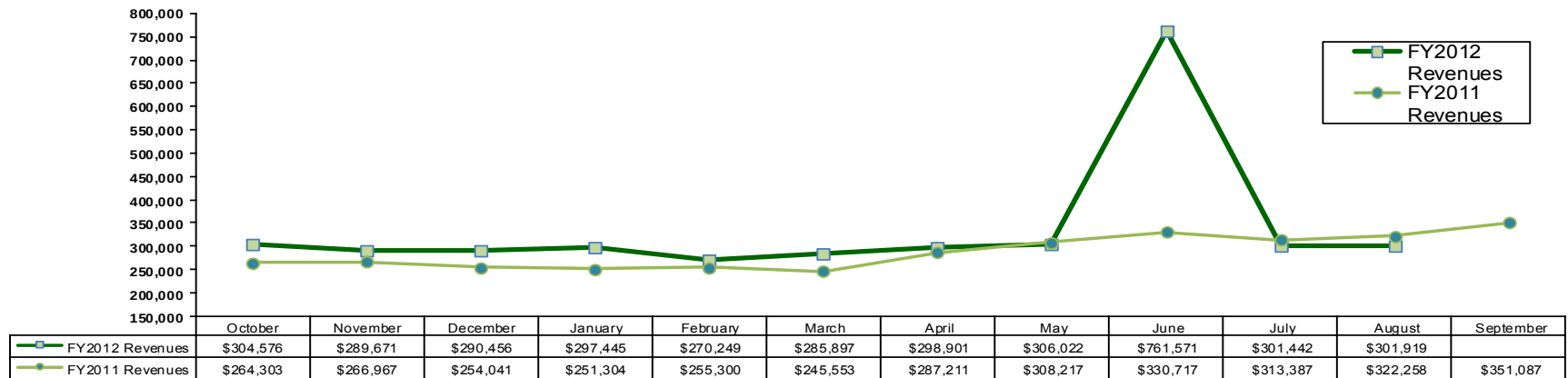
10/5/2012

WATER WASTEWATER FUND REVENUE & EXPENDITURES

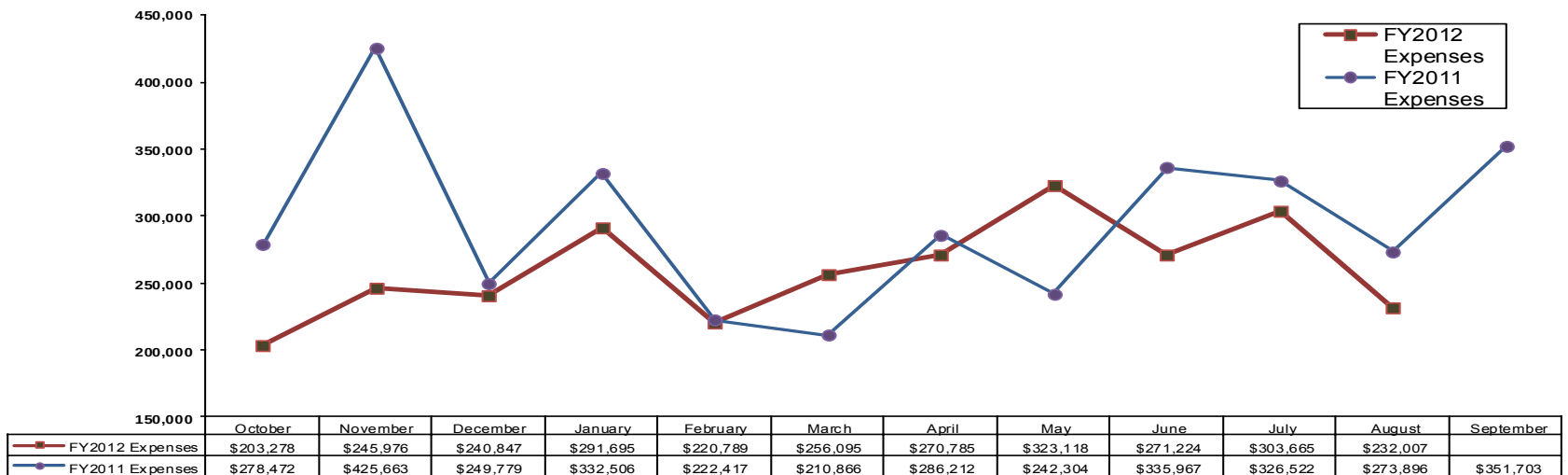
82

AUGUST 31, 2012

FY 2011 & 2012 Revenues



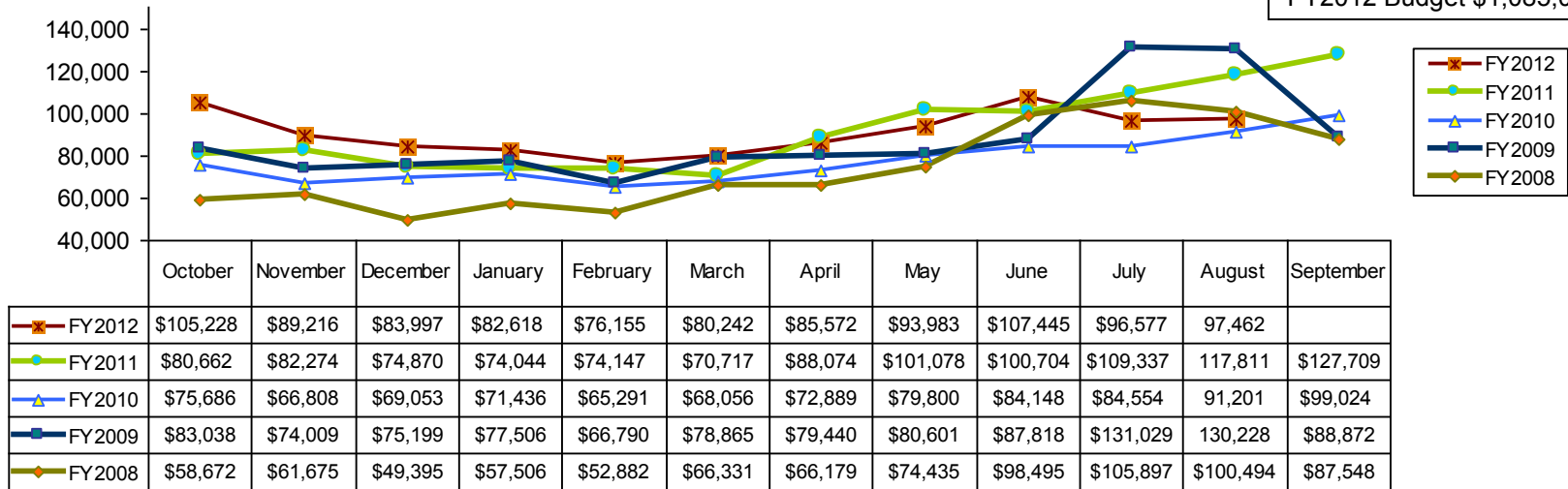
FY 2011 & 2012 Expenditures



Water Sales Residential

FY2012 August YTD \$998,497

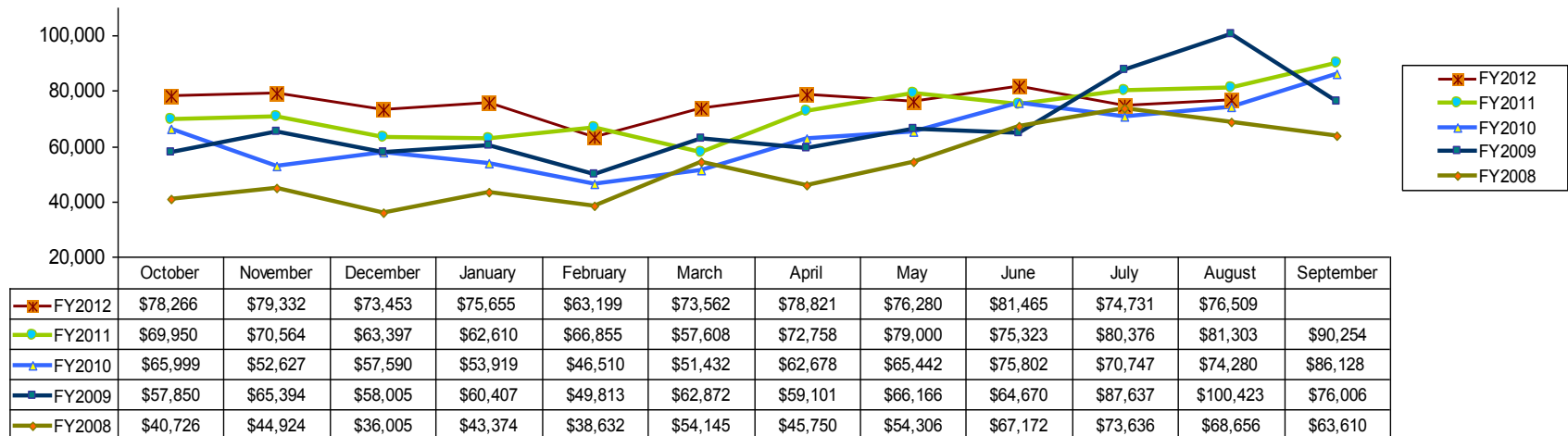
FY2012 Budget \$1,085,000



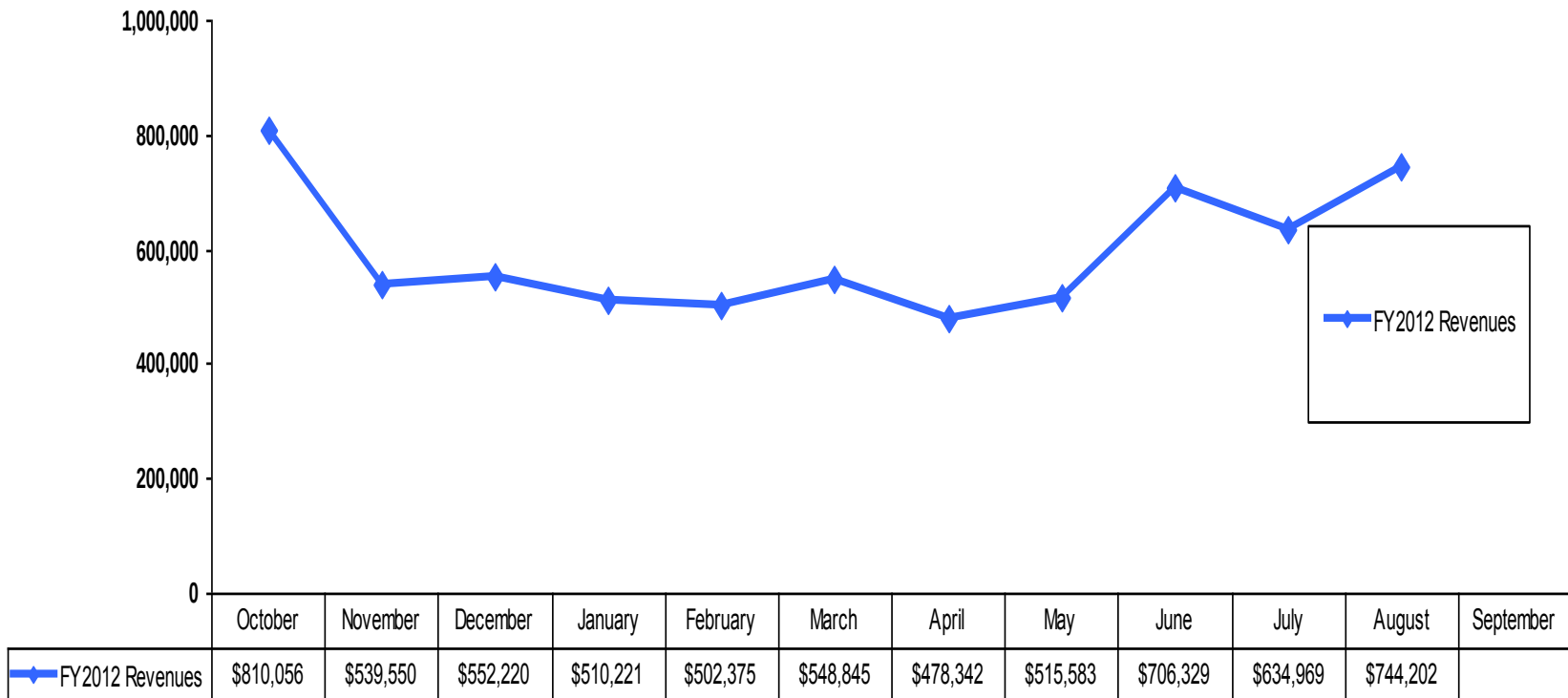
FY2012 August YTD \$831,272

Water Sales Commercial

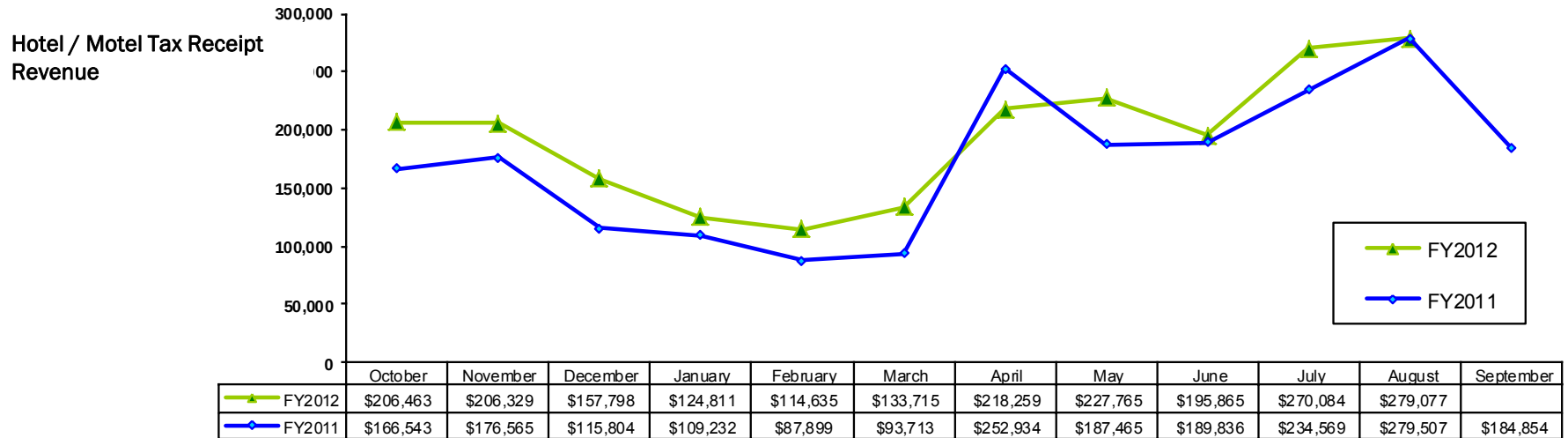
FY2012 Budget \$765,000



Electric Fund Revenues Year-to-date (YTD) as of August 31, 2012 are \$6,542,692 or 90.56% of the FY2012 adopted budget. Revenues during this same time period last year reflected \$6,169,401 recognizing an increase of 6.1% over last year. Expenditures represent 84.96% spent or \$6,226,778.



- Hotel Motel Fund Revenues Year-to-date (YTD) as of August 31, 2012 are \$2,135,100 or 102.87% of the year. Expenditures represent 92.52% spent or \$1,944,869. The monthly expenditures in April 2012 appear greater due to the timing of payments made to organizations.



Financial Statement reports are attached for the FOUR major funds.

- General Fund
- Water/ Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

10/5/2012

FINANCIAL STATEMENT

87

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES						
TAXES & PENALTIES						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	1,797,293.62	2,060,743.00	0.00	2,108,604.85	(47,861.85)	102.32
00-00-4002 DELINQUENT TAXES M&O	38,867.10	35,690.00	6,927.88	60,071.69	(24,381.69)	168.32
00-00-4003 PENALTIES & INTEREST M&O	32,271.93	24,705.00	3,530.35	44,995.73	(20,290.73)	182.13
00-00-4004 FRANCHISE TAX	382,469.62	385,000.00	61,532.92	362,863.28	22,136.72	94.25
00-00-4006 CITY SALES TAX	2,513,968.62	2,785,120.00	300,290.53	2,930,730.93	(145,610.93)	105.23
00-00-4008 OCCUPATION TAX	5,115.00	5,000.00	1,300.00	11,550.00	(6,550.00)	231.00
00-00-4009 MIXED BEVERAGE TAX	25,851.73	25,000.00	0.00	19,903.03	5,096.97	79.61
TOTAL TAXES & PENALTIES	4,795,837.62	5,321,258.00	373,581.68	5,538,719.51	(217,461.51)	104.09
LICENSES & PERMITS						
00-00-4020 BUILDING PERMITS	80,743.15	100,000.00	5,007.21	109,922.42	(9,922.42)	109.92
00-00-4021 ZONING FEES	2,805.00	3,000.00	2,671.58	7,055.58	(4,055.58)	235.19
00-00-4022 PLATTING FEES	5,110.00	6,000.00	(1,118.58)	9,480.00	(3,480.00)	158.00
00-00-4023 SPECIAL EVENT PERMIT FEE	2,100.00	2,000.00	700.00	2,825.00	(825.00)	141.25
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	90,758.15	111,000.00	7,260.21	129,283.00	(18,283.00)	116.47
CHARGES FOR SERVICES						
00-00-4040 ANIMAL SERVICE RECEIPTS	180.00	200.00	50.00	260.00	(60.00)	130.00
00-00-4043 PARKS RECEIPTS	1,125.00	1,600.00	75.00	975.00	625.00	60.94
00-00-4044 PD ACCIDENT REPORTS	1,678.00	1,800.00	423.80	1,808.80	(8.80)	100.49
00-00-4045 DRUG DOG VISITS	8,525.00	8,250.00	0.00	0.00	8,250.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	24,609.45	40,000.00	0.00	14,139.03	25,860.97	35.35
00-00-4049 TRANSFER STATION RECEIPTS	0.00	4,000.00	660.00	10,861.00	(6,861.00)	271.53
TOTAL CHARGES FOR SERVICES	36,117.45	55,850.00	1,208.80	28,043.83	27,806.17	50.21
FINES & FORFEITURES						
00-00-4070 MUNICIPAL COURT FINES	245,016.50	276,500.00	14,681.38	201,290.40	75,209.60	72.80
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	7,162.99	8,000.00	568.29	7,176.85	823.15	89.71
00-00-4073 ADMINISTRATION OF JUSTICE (MC	979.94	2,250.00	0.00	0.00	2,250.00	0.00
00-00-4074 MUNICIPAL COURT BLDG SECURITY	4,013.07	6,000.00	0.00	0.00	6,000.00	0.00
00-00-4075 TECHNOLOGY ACCOUNT - (MC)	5,153.01	7,000.00	0.00	0.00	7,000.00	0.00
00-00-4076 LIBRARY RECEIPTS	15,113.90	18,000.00	1,343.62	14,704.85	3,295.15	81.69
00-00-4077 SANITATION PROCEEDS	35,635.73	40,000.00	7,060.62	37,674.82	2,325.18	94.19
00-00-4078 JUVENILE CASE MANAGER-M/C	6,037.62	5,100.00	434.08	4,957.76	142.24	97.21
00-00-4080 TEEN COURT (MC)	0.00	0.00	112.46	1,290.00	(1,290.00)	0.00
TOTAL FINES & FORFEITURES	319,112.76	362,850.00	24,200.45	267,094.68	95,755.32	73.61

10/5/2012

FINANCIAL STATEMENT

88

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER REVENUE						
00-00-4381 GTG SETTLEMENT TRUST FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4391 STREET/ROW VACATIONS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL OTHER REVENUE	0.00	5,000.00	0.00	0.00	5,000.00	0.00
INTEREST INCOME						
00-00-4400 INTEREST RECEIPTS	6,305.47	9,500.00	543.61	5,758.63	3,741.37	60.62
TOTAL INTEREST INCOME	6,305.47	9,500.00	543.61	5,758.63	3,741.37	60.62
INTERGOVERNMENTAL						
00-00-4411 BASTROP CO/LIBRARY	8,500.00	8,500.00	0.00	8,500.00	0.00	100.00
00-00-4412 BASTROP CO/WC FIREMEN	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4413 BISD PROJECT RECEIPTS	62,891.19	72,420.00	0.00	69,149.07	3,270.93	95.48
00-00-4414 DEPT OF JUSTICE GRANT REIMB	1,350.00	33,420.00	0.00	33,422.14	(2.14)	100.01
00-00-4415 EMERGENCY MANAGEMENT	18,534.00	24,170.00	0.00	26,798.81	(2,628.81)	110.88
00-00-4419 PROPERTY LIEN PAYMENTS	13,524.90	4,000.00	0.00	3,945.29	54.71	98.63
00-00-4424 PADDLE TRAIL GRANT RIEMB	212,437.50	0.00	0.00	86,166.50	(86,166.50)	0.00
00-00-4435 FIRE DEPT/INSURANCE REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4490 ELECTRIC IN-KIND	469,819.13	516,280.00	43,023.33	473,256.63	43,023.37	91.67
00-00-4491 WATER/WASTEWATER IN-KIND	484,320.76	531,020.00	44,251.66	486,768.26	44,251.74	91.67
00-00-4492 WASTEWATER IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4493 BEDC IN-KIND	32,083.26	50,000.00	4,166.66	42,083.26	7,916.74	84.17
00-00-4495 CONVENTION CENTER IN-KIND	0.00	174,120.00	14,510.00	159,610.00	14,510.00	91.67
00-00-4496 GENERAL IN-KIND	0.00	36,000.00	0.00	36,000.00	0.00	100.00
TOTAL INTERGOVERNMENTAL	1,303,460.74	1,449,930.00	105,951.65	1,425,699.96	24,230.04	98.33
MISCELLANEOUS						
00-00-4501 LIBRARY GRANT'S	19,839.00	11,885.00	0.00	11,885.00	0.00	100.00
00-00-4503 FIRE DEPT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4507 175TH ANNIVERSARY DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4508 MEMORIAL DONATIONS	50.00	0.00	0.00	0.00	0.00	0.00
00-00-4511 BANNER FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	3,178.75	9,844.00	0.00	7,344.00	2,500.00	74.60
00-00-4515 GRANTS - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 SNOW PLAYDAY	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4521 LCRA-FISHERMAN PARK FLAGS	2.45	0.00	0.00	0.00	0.00	0.00
00-00-4522 WORKERS COMP. REIMBURSE	0.00	1,000.00	0.00	3,748.32	(2,748.32)	374.83
00-00-4523 TML REGION X MEETING	300.00	2,000.00	0.00	0.00	2,000.00	0.00
00-00-4524 SPLASHPARK DONATIONS	5,286.00	5,450.00	0.00	5,450.00	0.00	100.00
00-00-4525 SUMMER REC/FILM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4526 DOG BARK PARK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4527 CLEAN SWEEP	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4535 PLANNING DEPT MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4536 MISCELLANEOUS	20,616.79	64,019.00	2,520.31	49,015.65	15,003.35	76.56
00-00-4537 INSURANCE PROCEEDS	32,576.00	66,329.00	0.00	31,556.87	34,772.13	47.58
00-00-4538 BEVERAGE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4540 HUNTERS CROSSING REIMB	0.00	0.00	0.00	941.80	(941.80)	0.00

10/5/2012

FINANCIAL STATEMENT

89

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4543 PINEY CREEK SUBDIVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	81,848.99	160,527.00	2,520.31	109,941.64	50,585.36	68.49
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	550,000.00	613,500.00	51,125.00	562,375.00	51,125.00	91.67
00-00-4706 TRANSFERS IN - BEDC	114,198.15	114,580.00	9,548.32	105,031.52	9,548.48	91.67
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	183,090.00	183,090.00	(183,090.00)	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	3,572.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	667,770.15	728,080.00	243,763.32	850,496.52	(122,416.52)	116.81
** TOTAL REVENUE **	7,301,211.33	8,203,995.00	759,030.03	8,355,037.77	(151,042.77)	101.84
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10/5/2012

FINANCIAL STATEMENT

90

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
LEGISLATIVE						
00-NON-PROGRAM						
PERSONNEL SERVICES	3,701.76	4,045.00	403.70	4,150.36	(105.36)	102.60
SUPPLIES & MATERIALS	5,183.74	4,700.00	221.90	3,424.85	1,275.15	72.87
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	5,262.02	7,600.00	696.94	6,560.96	1,039.04	86.33
CONTRACTUAL SERVICES	2,046.00	3,992.00	194.00	2,956.00	1,036.00	74.05
OTHER CHARGES	14,049.88	13,218.00	18.97	7,462.95	5,755.05	56.46
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	30,243.40	33,555.00	1,535.51	24,555.12	8,999.88	73.18
TOTAL LEGISLATIVE	30,243.40	33,555.00	1,535.51	24,555.12	8,999.88	73.18
ORGANIZATIONAL						
00-NON-PROGRAM						
PERSONNEL SERVICES	75,069.05	81,900.00	7,258.56	74,607.95	7,292.05	91.10
SUPPLIES & MATERIALS	11,812.09	6,060.00	773.60	5,741.81	318.19	94.75
MAINTENANCE & REPAIRS	1,259.87	710.00	710.00	710.00	0.00	100.00
OCCUPANCY	4,538.21	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	383,259.16	413,147.00	18,869.32	392,107.11	21,039.89	94.91
OTHER CHARGES	213,799.55	328,029.00	281.49	262,450.59	65,578.41	80.01
CONTINGENCY	0.00	30,640.00	0.00	0.00	30,640.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	689,737.93	860,486.00	27,892.97	735,617.46	124,868.54	85.49
TOTAL ORGANIZATIONAL	689,737.93	860,486.00	27,892.97	735,617.46	124,868.54	85.49
CITY MANAGER						
00-NON-PROGRAM						
PERSONNEL SERVICES	226,572.88	280,921.00	21,315.70	243,392.05	37,528.95	86.64
SUPPLIES & MATERIALS	8,632.13	5,440.00	213.93	4,140.09	1,299.91	76.10
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	7,194.93	7,700.00	697.35	6,707.87	992.13	87.12
CONTRACTUAL SERVICES	511.12	350.00	0.00	119.28	230.72	34.08
OTHER CHARGES	9,456.60	10,140.00	29.40	9,585.57	554.43	94.53
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	252,367.66	304,551.00	22,256.38	263,944.86	40,606.14	86.67
TOTAL CITY MANAGER	252,367.66	304,551.00	22,256.38	263,944.86	40,606.14	86.67

10/5/2012

FINANCIAL STATEMENT

91

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
CITY SECRETARY						
00-NON-PROGRAM						
PERSONNEL SERVICES	60,354.38	68,221.00	5,218.29	60,488.94	7,732.06	88.67
SUPPLIES & MATERIALS	970.97	1,290.00	75.59	740.26	549.74	57.38
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,327.61	1,350.00	110.45	1,043.24	306.76	77.28
CONTRACTUAL SERVICES	4,750.00	5,450.00	1,935.00	4,215.00	1,235.00	77.34
OTHER CHARGES	22,834.07	33,960.00	8,398.82	29,620.14	4,339.86	87.22
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	90,237.03	110,271.00	15,738.15	96,107.58	14,163.42	87.16
TOTAL CITY SECRETARY	90,237.03	110,271.00	15,738.15	96,107.58	14,163.42	87.16
FINANCE						
00-NON-PROGRAM						
PERSONNEL SERVICES	250,963.24	318,074.00	21,200.74	267,928.23	50,145.77	84.23
SUPPLIES & MATERIALS	9,048.27	10,040.00	1.31	4,094.72	5,945.28	40.78
MAINTENANCE & REPAIRS	31,930.49	36,000.00	3,995.00	28,156.33	7,843.67	78.21
OCCUPANCY	5,392.31	7,020.00	490.81	5,370.56	1,649.44	76.50
CONTRACTUAL SERVICES	23,785.48	34,480.00	750.00	26,606.56	7,873.44	77.17
OTHER CHARGES	9,374.95	9,120.00	716.86	6,255.46	2,864.54	68.59
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	330,494.74	414,734.00	27,154.72	338,411.86	76,322.14	81.60
METER SERVICE						
PERSONNEL SERVICES	279,810.96	322,614.00	27,001.81	275,069.23	47,544.77	85.26
SUPPLIES & MATERIALS	27,137.05	29,775.00	3,267.38	28,406.40	1,368.60	95.40
MAINTENANCE & REPAIRS	7,875.53	6,600.00	52.44	6,309.10	290.90	95.59
OCCUPANCY	6,610.00	10,500.00	629.34	8,641.75	1,858.25	82.30
CONTRACTUAL SERVICES	8,855.64	10,440.00	594.30	8,961.28	1,478.72	85.84
OTHER CHARGES	2,851.93	4,500.00	0.00	3,221.32	1,278.68	71.58
CAPITAL OUTLAY	20,028.34	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	353,169.45	384,429.00	31,545.27	330,609.08	53,819.92	86.00
TOTAL FINANCE	683,664.19	799,163.00	58,699.99	669,020.94	130,142.06	83.72
HUMAN RESOURCE						
00-NON-PROGRAM						
PERSONNEL SERVICES	74,615.19	89,910.00	6,752.49	78,147.51	11,762.49	86.92
SUPPLIES & MATERIALS	916.54	1,925.00	55.62	533.19	1,391.81	27.70
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,029.93	2,920.00	379.03	2,296.11	623.89	78.63
CONTRACTUAL SERVICES	134.92	90.00	4.00	70.55	19.45	78.39
OTHER CHARGES	7,210.83	10,320.00	36.64	6,726.86	3,593.14	65.18
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	84,907.41	105,165.00	7,227.78	87,774.22	17,390.78	83.46

10/5/2012

FINANCIAL STATEMENT

92

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	84,907.41	105,165.00	7,227.78	87,774.22	17,390.78	83.46
INFORMATION TECHNOLOGY						
00-NON-PROGRAM						
PERSONNEL SERVICES	77,821.18	90,906.00	6,955.05	71,490.76	19,415.24	78.64
SUPPLIES & MATERIALS	5,734.96	15,772.00	447.17	6,416.55	9,355.45	40.68
MAINTENANCE & REPAIRS	3,475.99	17,098.00	0.00	16,907.18	190.82	98.88
OCCUPANCY	3,924.52	7,647.00	662.49	5,993.54	1,653.46	78.38
CONTRACTUAL SERVICES	5,071.27	20,130.00	0.00	17,817.85	2,312.15	88.51
OTHER CHARGES	1,216.85	2,950.00	49.31	2,531.12	418.88	85.80
CAPITAL OUTLAY	0.00	2,463.00	0.00	2,462.24	0.76	99.97
TOTAL 00-NON-PROGRAM	97,244.77	156,966.00	8,114.02	123,619.24	33,346.76	78.76
TOTAL INFORMATION TECHNOLOGY	97,244.77	156,966.00	8,114.02	123,619.24	33,346.76	78.76
POLICE						
ADMINISTRATION						
PERSONNEL SERVICES	278,679.99	341,715.00	23,846.91	291,653.86	50,061.14	85.35
SUPPLIES & MATERIALS	19,739.83	22,510.00	1,566.06	20,717.51	1,792.49	92.04
MAINTENANCE & REPAIRS	7,636.91	10,325.00	149.44	9,169.44	1,155.56	88.81
OCCUPANCY	22,881.81	43,544.00	4,060.59	35,342.37	8,201.63	81.16
CONTRACTUAL SERVICES	128,327.00	191,357.00	1,168.92	191,355.47	1.53	100.00
OTHER CHARGES	40,373.92	28,900.00	1,993.31	25,901.94	2,998.06	89.63
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	497,639.46	638,351.00	32,785.23	574,140.59	64,210.41	89.94
CODE ENFORCEMENT						
PERSONNEL SERVICES	39,628.06	46,075.00	3,519.67	40,434.58	5,640.42	87.76
SUPPLIES & MATERIALS	2,191.47	2,500.00	799.08	3,144.73	(644.73)	125.79
MAINTENANCE & REPAIRS	100.95	300.00	53.49	242.87	57.13	80.96
OCCUPANCY	820.23	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,043.00	800.00	140.00	519.70	280.30	64.96
OTHER CHARGES	4,646.90	2,651.00	0.00	669.42	1,981.58	25.25
TOTAL CODE ENFORCEMENT	48,430.61	52,326.00	4,512.24	45,011.30	7,314.70	86.02
EMERGENCY MANAGEMENT						
SUPPLIES & MATERIALS	1,252.69	371.00	0.00	317.09	53.91	85.47
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	840.20	4,777.00	0.00	3,742.20	1,034.80	78.34
CAPITAL OUTLAY	0.00	6,803.00	0.00	6,802.16	0.84	99.99
TOTAL EMERGENCY MANAGEMENT	2,092.89	11,951.00	0.00	10,861.45	1,089.55	90.88

10/5/2012

FINANCIAL STATEMENT

93

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
POLICE-CID						
PERSONNEL SERVICES	182,288.24	239,264.00	15,608.98	206,162.02	33,101.98	86.17
SUPPLIES & MATERIALS	3,943.05	3,800.00	284.98	2,715.17	1,084.83	71.45
MAINTENANCE & REPAIRS	4,886.79	1,490.00	7.00	947.96	542.04	63.62
OCCUPANCY	3,003.72	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	1,263.60	4,226.00	322.71	4,183.73	42.27	99.00
OTHER CHARGES	6,790.34	5,869.00	12.15	5,734.02	134.98	97.70
CAPITAL OUTLAY	0.00	300.00	0.00	0.00	300.00	0.00
TOTAL POLICE-CID	202,175.74	254,949.00	16,235.82	219,742.90	35,206.10	86.19
POLICE-PATROL						
PERSONNEL SERVICES	893,644.04	1,085,761.00	69,215.31	904,006.24	181,754.76	83.26
SUPPLIES & MATERIALS	69,556.50	76,606.00	5,402.54	65,674.28	10,931.72	85.73
MAINTENANCE & REPAIRS	20,053.31	31,700.00	1,652.80	24,637.27	7,062.73	77.72
OCCUPANCY	10,417.31	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	5,902.19	6,765.00	3,377.76	6,723.39	41.61	99.38
OTHER CHARGES	9,258.04	9,788.00	2,215.19	8,952.87	835.13	91.47
CAPITAL OUTLAY	82,611.04	36,000.00	0.00	36,000.00	0.00	100.00
TOTAL POLICE-PATROL	1,091,442.43	1,246,620.00	81,863.60	1,045,994.05	200,625.95	83.91
ANIMAL SERVICES						
PERSONNEL SERVICES	34,784.39	40,337.00	3,014.99	35,252.36	5,084.64	87.39
SUPPLIES & MATERIALS	6,541.78	4,810.00	356.96	3,866.79	943.21	80.39
MAINTENANCE & REPAIRS	173.45	1,110.00	53.49	642.71	467.29	57.90
OCCUPANCY	883.55	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	901.56	2,115.00	0.00	812.04	1,302.96	38.39
OTHER CHARGES	6,344.82	12,720.00	0.00	10,533.46	2,186.54	82.81
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	49,629.55	61,092.00	3,425.44	51,107.36	9,984.64	83.66
TOTAL POLICE	1,891,410.68	2,265,289.00	138,822.33	1,946,857.65	318,431.35	85.94
FIRE-VOLUNTEER						
00-NON-PROGRAM						
PERSONNEL SERVICES	9,999.21	13,200.00	0.00	13,159.85	40.15	99.70
SUPPLIES & MATERIALS	61,593.93	81,564.00	978.90	74,825.89	6,738.11	91.74
MAINTENANCE & REPAIRS	48,148.30	55,138.00	1,350.04	48,727.31	6,410.69	88.37
OCCUPANCY	31,513.10	34,446.00	2,179.78	29,853.53	4,592.47	86.67
CONTRACTUAL SERVICES	21,254.78	22,119.00	0.00	22,118.90	0.10	100.00
OTHER CHARGES	14,285.43	19,936.00	218.23	19,178.23	757.77	96.20
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	186,794.75	226,403.00	4,726.95	207,863.71	18,539.29	91.81
TOTAL FIRE-VOLUNTEER	186,794.75	226,403.00	4,726.95	207,863.71	18,539.29	91.81

10/5/2012

FINANCIAL STATEMENT

94

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
MUNICIPAL COURT						
00-NON-PROGRAM						
PERSONNEL SERVICES	241,378.11	278,994.00	21,204.15	243,346.56	35,647.44	87.22
SUPPLIES & MATERIALS	18,968.37	12,550.00	1,700.15	8,887.01	3,662.99	70.81
MAINTENANCE & REPAIRS	10,684.61	12,680.00	0.00	12,403.17	276.83	97.82
OCCUPANCY	9,056.21	9,700.00	972.28	8,524.64	1,175.36	87.88
CONTRACTUAL SERVICES	26,154.66	30,990.00	3,585.22	20,824.90	10,165.10	67.20
OTHER CHARGES	10,326.28	11,261.00	392.97	5,372.50	5,888.50	47.71
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	316,568.24	356,175.00	27,854.77	299,358.78	56,816.22	84.05
TOTAL MUNICIPAL COURT	316,568.24	356,175.00	27,854.77	299,358.78	56,816.22	84.05
PLANNING & DEVELOPMENT						
00-NON-PROGRAM						
PERSONNEL SERVICES	279,888.57	319,813.00	25,014.14	283,941.60	35,871.40	88.78
SUPPLIES & MATERIALS	5,815.94	10,000.00	1,006.89	9,411.71	588.29	94.12
MAINTENANCE & REPAIRS	627.20	2,000.00	1,179.23	1,694.58	305.42	84.73
OCCUPANCY	8,996.89	8,500.00	758.64	7,185.36	1,314.64	84.53
CONTRACTUAL SERVICES	127,843.77	83,600.00	9,423.08	71,385.40	12,214.60	85.39
OTHER CHARGES	32,597.07	39,075.00	1,378.50	31,453.77	7,621.23	80.50
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	455,769.44	462,988.00	38,760.48	405,072.42	57,915.58	87.49
TOTAL PLANNING & DEVELOPMENT	455,769.44	462,988.00	38,760.48	405,072.42	57,915.58	87.49
HEALTH						
00-NON-PROGRAM						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	65,107.13	71,050.00	5,918.83	65,107.13	5,942.87	91.64
TOTAL 00-NON-PROGRAM	65,107.13	71,050.00	5,918.83	65,107.13	5,942.87	91.64
TOTAL HEALTH	65,107.13	71,050.00	5,918.83	65,107.13	5,942.87	91.64
PUBLIC WORKS						
ADMINISTRATION						
PERSONNEL SERVICES	507,102.64	583,359.00	38,459.63	424,794.90	158,564.10	72.82
SUPPLIES & MATERIALS	77,019.96	71,825.00	4,651.02	48,966.36	22,858.64	68.17
MAINTENANCE & REPAIRS	31,394.39	85,424.00	4,068.99	45,349.98	40,074.02	53.09
OCCUPANCY	13,358.11	14,800.00	1,241.85	13,132.65	1,667.35	88.73
CONTRACTUAL SERVICES	19,608.36	74,084.00	1,991.77	68,299.12	5,784.88	92.19
OTHER CHARGES	60,584.19	70,800.00	4,674.60	61,038.33	9,761.67	86.21
CAPITAL OUTLAY	179,982.54	33,000.00	0.00	5,330.00	27,670.00	16.15
TOTAL ADMINISTRATION	889,050.19	933,292.00	55,087.86	666,911.34	266,380.66	71.46

10/5/2012

FINANCIAL STATEMENT

95

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
CONSTRUCTION MANAGER						
PERSONNEL SERVICES	80,472.21	80,100.00	1,063.06	46,742.80	33,357.20	58.36
SUPPLIES & MATERIALS	2,899.22	3,310.00	0.00	1,404.60	1,905.40	42.44
MAINTENANCE & REPAIRS	179.50	500.00	0.00	463.71	36.29	92.74
OCCUPANCY	1,639.68	2,000.00	118.61	1,784.16	215.84	89.21
CONTRACTUAL SERVICES	586.65	8,750.00	4,450.00	13,098.09	(4,348.09)	149.69
OTHER CHARGES	122.11	650.00	0.00	90.00	560.00	13.85
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONSTRUCTION MANAGER	85,899.37	95,310.00	5,631.67	63,583.36	31,726.64	66.71
RECREATION						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	10,675.73	39,500.00	2.55	20,122.24	19,377.76	50.94
OTHER CHARGES	1,650.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION	12,325.73	39,500.00	2.55	20,122.24	19,377.76	50.94
PARKS						
PERSONNEL SERVICES	395,655.83	473,960.00	36,553.40	391,108.69	82,851.31	82.52
SUPPLIES & MATERIALS	33,324.82	42,705.00	3,235.61	38,054.40	4,650.60	89.11
MAINTENANCE & REPAIRS	44,735.66	50,990.00	3,352.93	43,050.00	7,940.00	84.43
OCCUPANCY	40,769.77	43,800.00	6,746.17	45,295.31	(1,495.31)	103.41
CONTRACTUAL SERVICES	34,578.62	9,880.00	2,181.77	9,707.19	172.81	98.25
OTHER CHARGES	3,945.22	4,400.00	540.43	3,114.07	1,285.93	70.77
CAPITAL OUTLAY	405,527.31	149,914.00	(39,392.34)	77,104.04	72,809.96	51.43
TOTAL PARKS	958,537.23	775,649.00	13,217.97	607,433.70	168,215.30	78.31
BUILDING MAINTENANCE						
PERSONNEL SERVICES	113,594.62	149,524.00	9,409.21	127,255.12	22,268.88	85.11
SUPPLIES & MATERIALS	7,336.03	8,200.00	578.78	7,423.88	776.12	90.54
MAINTENANCE & REPAIRS	3,242.12	4,550.00	0.00	3,902.14	647.86	85.76
OCCUPANCY	319.07	472.00	37.71	346.02	125.98	73.31
CONTRACTUAL SERVICES	1,580.71	1,690.00	146.45	1,366.37	323.63	80.85
OTHER CHARGES	109.50	110.00	0.00	0.00	110.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING MAINTENANCE	126,182.05	164,546.00	10,172.15	140,293.53	24,252.47	85.26
TOTAL PUBLIC WORKS	2,071,994.57	2,008,297.00	84,112.20	1,498,344.17	509,952.83	74.61
LIBRARY						

10/5/2012

FINANCIAL STATEMENT

96

AS OF: AUGUST 31ST, 2012

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-NON-PROGRAM						
PERSONNEL SERVICES	400,039.09	482,094.00	35,907.47	416,955.27	65,138.73	86.49
SUPPLIES & MATERIALS	65,067.49	71,179.00	2,714.18	65,544.89	5,634.11	92.08
MAINTENANCE & REPAIRS	8,360.04	12,408.00	258.40	12,238.42	169.58	98.63
OCCUPANCY	26,973.99	32,193.00	3,857.84	29,357.21	2,835.79	91.19
CONTRACTUAL SERVICES	17,622.51	20,314.00	0.00	19,488.30	825.70	95.94
OTHER CHARGES	8,297.82	11,146.00	509.37	9,690.25	1,455.75	86.94
CAPITAL OUTLAY	7,251.98	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	533,612.92	629,334.00	43,247.26	553,274.34	76,059.66	87.91
TOTAL LIBRARY	533,612.92	629,334.00	43,247.26	553,274.34	76,059.66	87.91
*** TOTAL EXPENSES ***	7,449,660.12	8,389,693.00	484,907.62	6,976,517.62	1,413,175.38	83.16
	=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(148,448.79)	(185,698.00)	274,122.41	1,378,520.15	(1,564,218.15)	742.35-
*** END OF REPORT ***						

10/5/2012

FINANCIAL STATEMENT

97

AS OF: AUGUST 31ST, 2012

202-WATER/WASTEWATER FUND

	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES						
CHARGES FOR SERVICES						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
WATER REVENUES						
00-00-4101 WATER SALES-RESIDENTIAL	973,717.18	1,085,000.00	97,462.31	998,496.52	86,503.48	92.03
00-00-4102 WATER SALES-COMMERCIAL	779,744.75	765,000.00	76,508.80	831,272.16	(66,272.16)	108.66
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	25,517.12	28,000.00	1,898.10	28,400.98	(400.98)	101.43
00-00-4152 WATER TAPPING FEES	3,600.00	7,600.00	0.00	900.00	6,700.00	11.84
00-00-4154 WATER SERVICE FEES	27,287.50	21,000.00	2,275.17	27,255.56	(6,255.56)	129.79
00-00-4156 OTHER	736.71	100.00	0.00	4,873.00	(4,773.00)	873.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	875.27	875.27	(875.27)	0.00
TOTAL WATER REVENUES	1,810,603.26	1,906,700.00	179,019.65	1,892,073.49	14,626.51	99.23
WASTEWATER REVENUES						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	604,815.59	630,000.00	61,966.68	666,313.56	(36,313.56)	105.76
00-00-4202 WASTEWATER SALES-COMMERCIAL	457,844.96	500,000.00	47,327.08	512,849.22	(12,849.22)	102.57
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	15,910.44	19,000.00	1,290.56	18,303.16	696.84	96.33
00-00-4252 SEWER TAPPING FEES	1,725.00	5,200.00	300.00	1,200.00	4,000.00	23.08
00-00-4253 SEPTIC TANK DUMP FEES	97,706.29	78,500.00	5,355.58	102,093.82	(23,593.82)	130.06
00-00-4256 OTHER	843.43	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	1,178,845.71	1,232,800.00	116,239.90	1,300,759.76	(67,959.76)	105.51
INTEREST INCOME						
00-00-4400 INTEREST RECEIPTS	2,289.65	3,200.00	328.80	2,155.06	1,044.94	67.35
00-00-4401 INTEREST RECEIPTS	2,289.66	3,200.00	0.00	915.59	2,284.41	28.61
TOTAL INTEREST INCOME	4,579.31	6,400.00	328.80	3,070.65	3,329.35	47.98
MISCELLANEOUS						
00-00-4501 GRANT PROCEEDS	33,139.12	0.00	0.00	12,701.68	(12,701.68)	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	1,000.00	0.00	382.50	617.50	38.25
00-00-4519 BACKFLOW TESTING COST	1,330.00	3,000.00	332.50	427.50	2,572.50	14.25
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	500.00	0.00	0.00	500.00	0.00
00-00-4528 CONSERVATION PROGRAM	18.48	100.00	0.00	750.00	(650.00)	750.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	440,000.00	0.00	438,510.00	1,490.00	99.66
00-00-4547 BY THE WAY CAMPGROUND	8,581.58	10,200.00	1,463.41	14,028.32	(3,828.32)	137.53
00-00-4548 LCRA/WCID	62,160.00	66,000.00	4,534.92	45,444.85	20,555.15	68.86
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	105,229.18	520,800.00	6,330.83	512,244.85	8,555.15	98.36

10/5/2012

C I T Y O F B A S T R O P
FINANCIAL STATEMENT
AS OF: AUGUST 31ST, 2012

98

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TRANSFERS-IN						
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	3,099,257.46	3,666,700.00	301,919.18	3,708,148.75	(41,448.75)	101.13
	=====	=====	=====	=====	=====	=====

10/5/2012

FINANCIAL STATEMENT

99

AS OF: AUGUST 31ST, 2012

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
WATER-ADMINISTRATION						
ADMINISTRATION						
PERSONNEL SERVICES	117,113.67	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	8,178.72	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	6,135.68	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	4,928.06	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	366,553.70	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	12,218.66	0.00	0.00	0.00	0.00	0.00
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	227,690.76	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	742,819.25	0.00	0.00	0.00	0.00	0.00
TOTAL WATER-ADMINISTRATION	742,819.25	0.00	0.00	0.00	0.00	0.00
WATER-DISTRIBUTION						
WATER DISTRIBUTION						
PERSONNEL SERVICES	117,391.98	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	13,750.02	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	81,570.72	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,920.76	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	5,082.29	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	2,033.31	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	454,881.56	0.00	0.00	0.00	0.00	0.00
TOTAL WATER DISTRIBUTION	677,630.64	0.00	0.00	0.00	0.00	0.00
TOTAL WATER-DISTRIBUTION	677,630.64	0.00	0.00	0.00	0.00	0.00
WATER-PRODUCTIONS						
WATER PRODUCTION						
PERSONNEL SERVICES	52,687.61	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	4,122.18	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	67,189.86	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	30,075.38	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	58,565.76	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	587.25	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	45,295.89	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION	258,523.93	0.00	0.00	0.00	0.00	0.00

10/5/2012

FINANCIAL STATEMENT

100

AS OF: AUGUST 31ST, 2012

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL WATER-PRODUCTIONS	258,523.93	0.00	0.00	0.00	0.00	0.00
WATER/WASTEWATER DEPT.						
ADMINISTRATION						
PERSONNEL SERVICES	0.00	818,053.00	57,584.28	679,925.72	138,127.28	83.12
SUPPLIES & MATERIALS	0.00	60,405.00	3,478.36	53,695.19	6,709.81	88.89
MAINTENANCE & REPAIRS	0.00	22,190.00	1,751.14	14,913.81	7,276.19	67.21
OCCUPANCY	0.00	19,200.00	1,714.43	18,395.97	804.03	95.81
CONTRACTUAL SERVICES	0.00	631,191.00	62,482.51	610,562.17	20,628.83	96.73
OTHER CHARGES	0.00	36,700.00	2,085.66	28,963.42	7,736.58	78.92
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	39,029.00	0.00	36,267.46	2,761.54	92.92
TRANSFERS OUT	0.00	610,000.00	50,833.32	559,166.52	50,833.48	91.67
TOTAL ADMINISTRATION	0.00	2,236,768.00	179,929.70	2,001,890.26	234,877.74	89.50
W/WW DISTRIBUT/COLLECT						
SUPPLIES & MATERIALS	0.00	10,900.00	438.93	8,369.82	2,530.18	76.79
MAINTENANCE & REPAIRS	0.00	190,880.00	10,053.55	167,066.16	23,813.84	87.52
OCCUPANCY	0.00	34,000.00	(493.78)	35,202.52	(1,202.52)	103.54
CONTRACTUAL SERVICES	0.00	14,600.00	332.50	13,235.00	1,365.00	90.65
OTHER CHARGES	0.00	3,270.00	0.00	3,200.00	70.00	97.86
CAPITAL OUTLAY	0.00	95,460.00	926.25	89,769.16	5,690.84	94.04
TOTAL W/WW DISTRIBUT/COLLECT	0.00	349,110.00	11,257.45	316,842.66	32,267.34	90.76
WATER PRODUCTION/TREAT						
SUPPLIES & MATERIALS	0.00	26,500.00	2,095.27	13,195.55	13,304.45	49.79
MAINTENANCE & REPAIRS	0.00	114,050.00	3,753.74	104,839.52	9,210.48	91.92
OCCUPANCY	0.00	90,000.00	13,113.03	75,063.15	14,936.85	83.40
CONTRACTUAL SERVICES	0.00	83,775.00	6,716.36	67,317.96	16,457.04	80.36
CAPITAL OUTLAY	0.00	88,500.00	0.00	77,273.44	11,226.56	87.31
TOTAL WATER PRODUCTION/TREAT	0.00	402,825.00	25,678.40	337,689.62	65,135.38	83.83
WW TREATMENT PLANT						
SUPPLIES & MATERIALS	0.00	29,800.00	2,512.12	25,575.72	4,224.28	85.82
MAINTENANCE & REPAIRS	0.00	90,830.00	4,844.79	73,887.99	16,942.01	81.35
OCCUPANCY	0.00	65,000.00	5,337.00	64,398.68	601.32	99.07
CONTRACTUAL SERVICES	0.00	58,000.00	2,448.00	47,677.52	10,322.48	82.20
CAPITAL OUTLAY	0.00	500.00	0.00	0.00	500.00	0.00
TOTAL WW TREATMENT PLANT	0.00	244,130.00	15,141.91	211,539.91	32,590.09	86.65
TOTAL WATER/WASTEWATER DEPT.	0.00	3,232,833.00	232,007.46	2,867,962.45	364,870.55	88.71

WATER-TREATMENT

10/5/2012

FINANCIAL STATEMENT

102

AS OF: AUGUST 31ST, 2012

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
WW LIFT STATIONS						
PERSONNEL SERVICES	52,647.90	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	4,590.33	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	58,223.62	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	27,702.41	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	589.85	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	380.02	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW LIFT STATIONS	144,134.13	0.00	0.00	0.00	0.00	0.00
TOTAL WW-LIFT STATIONS	144,134.13	0.00	0.00	0.00	0.00	0.00
WW-TREATMENT PLANT						
WW TREATMENT PLANT						
PERSONNEL SERVICES	52,702.84	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	28,957.25	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	97,126.31	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	66,291.27	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	49,180.30	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	902.28	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	500.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	295,660.25	0.00	0.00	0.00	0.00	0.00
TOTAL WW-TREATMENT PLANT	295,660.25	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENSES ***	3,191,132.72	3,232,833.00	232,007.46	2,867,962.45	364,870.55	88.71
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REVENUES OVER/(UNDER) EXPENDITURES	(91,875.26)	433,867.00	69,911.72	840,186.30	(406,319.30)	193.65
*** END OF REPORT ***						

10/5/2012

FINANCIAL STATEMENT

103

AS OF: AUGUST 31ST, 2012

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TAXES & PENALTIES						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	1,894,067.40	2,070,600.00	278,770.71	2,131,928.91	(61,328.91)	102.96
TOTAL TAXES & PENALTIES	1,894,067.40	2,070,600.00	278,770.71	2,131,928.91	(61,328.91)	102.96
INTEREST INCOME						
00-00-4400 INTEREST EARNED	3,679.89	5,000.00	306.36	3,170.88	1,829.12	63.42
TOTAL INTEREST INCOME	3,679.89	5,000.00	306.36	3,170.88	1,829.12	63.42
INTERGOVERNMENTAL						
00-00-4418 TEXAS YES GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS						
00-00-4514 MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	1,897,747.29	2,075,600.00	279,077.07	2,135,099.79	(59,499.79)	102.87
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104

501-HOTEL/MOTEL TAX FUND

*** END OF REPORT ***