

**NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
August 27, 2013 6:15 P.M.**

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on August 27, 2013 at 6:15 p.m. at Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas and will consider the following matters to wit:

REGULAR MEETING

TAB PAGE ORIGINATOR

ANNOUNCEMENTS

1. Call to Order
2. Pledge of Allegiance and Invocation
3. Presentations
4. Proclamations
5. Announcements

Executive Session: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. Section 551.0-74 – Personnel Matters: City Secretary

CITY MANAGER INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action:

A. Meeting and Events Attended:

1. The Formed Based Codes Task Force Meeting on August 14, 2013
2. The Formed Based Codes Tax Force Meeting on August 19, 21013
3. Bastrop Economic Development Corp. Monthly Board Meeting August 19, 2013
4. Special City Council Budget Workshop Meeting August 20, 2013
5. Lost Pines Groundwater Conservation District Monthly Board Meeting August 21, 2013

B. Update on City Projects and Issues:

1. The Proposed Constitutional Amendment creating "SWIFT & SWIFT".
2. Status of Upgrading the School Zones
3. Water Consumption Report for the period from August 13, 2013 through August 18, 2013.
4. Update on the Short and Long Term Water Supply Projects.
5. Update on the Construction of the Sidewalk across the Rail Road Tracks on Chestnut St.
6. Update on the Top 10 Strategic Priorities for 2013-2016.
7. FY-14 Proposed Operating Budget
8. Issuance of Revenue Bonds and Certificate of Obligations

C. Update on City Business:

1. Convention Center Activities
2. Main Street Program
3. Commercial/Residential Construction Projects in the City
4. YMCA Activities

D. Department and Board Reports

- E. Inviting input from Council related to issues for possible inclusion on future agenda's related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

- | | | | |
|--|-----|----|------------------|
| A.1 Approval of meeting minutes of August 13, 2013 Regular Council Meeting Minutes and August 13, 2013 Special Workshop Meeting | A.1 | 6 | Traci Chavez |
| A.2 Consideration, discussion and possible action on Resolution to designate the historic downtown commercial district and adjacent properties as a Culinary District as a way to support a major downtown industry, and to market and advertise the food experience to draw culinary travelers and local residents to the area. | A.2 | 14 | Nancy Wood |
| A.3 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Replat of Lot 51, Piney Ridge Subdivision, Section 3 to create 2 residential lots; portions of the proposed lots are within the City limits of Bastrop, Texas and portions are in the Bastrop, Texas Extra Territorial Jurisdiction (ETJ). | A.3 | 22 | Yvonne Pritchard |
| A.4 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Grove. Phase 1, Lot 1 Block A Final Plat for 1 commercial lot south of Highway 71 West and east of Highway 304 and Centers of Woodland Shopping Center within the City limits of Bastrop, Texas. | A.4 | 24 | Yvonne Pritchard |
| A.5 Approval of the Special Event Permit Application submitted by DBA to host "Halloween Fest" on Thursday, October 31, 2013 in downtown Bastrop. | A.5 | 27 | Trey Job |

B. PUBLIC HEARINGS AND ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

- | | | | |
|--|-----|----|---------------|
| B.1 CONDUCT A PUBLIC HEARING: The City Council will conduct the first "Public Hearing "on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2014. | B.1 | 40 | Karla Stovall |
|--|-----|----|---------------|

B.2 Citizen Comments

 Executive Session: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. Section 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS**D. NEW BUSINESS**

D.1 Consideration, discussion and possible action on Acceptance of the unaudited Monthly Financial Reports for the period ending July 31, 2013 D.1 44 Karla Stovall

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. Section 551.071(1) (A) and Section 551.071(2) – Consultations with Attorney: (1) threatened, pending and/or contemplated litigation or claims, and/or (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. Section 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
3. Section 551.0-74 – City Manager – Personnel Administration

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT**CERTIFICATE**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 23rd day of August 2013 at 9 a.m. Copies of this agenda have been provided to those members of the media requesting such information.

Traci Chavez

Traci Chavez, Interim City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: KR

CITY OF BASTROP

AGENDA ITEM: **City Manager Report**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 22, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: **City Manager informational update report: Items for update, discussion and possible action:**

A. Meeting and Events Attended:

1. The Formed Based Codes Task Force Meeting on August 14, 2013
2. The Formed Based Codes Tax Force Meeting on August 19, 21013
3. Bastrop Economic Development Corp. Monthly Board Meeting August 19, 2013
4. Special City Council Budget Workshop Meeting August 20, 2013
5. Lost Pines Groundwater Conservation District Monthly Board Meeting August 21, 2013

B. Update on City Projects and Issues:

1. The Proposed Constitutional Amendment creating "SWIFT & SWIFT".
2. Status of Upgrading the School Zones
3. Water Consumption Report for the period from August 13, 2013 through August 18, 2013.
4. Update on the Short and Long Term Water Supply Projects.
5. Update on the Construction of the Sidewalk across the Rail Road Tracks on Chestnut St.
6. Update on the Top 10 Strategic Priorities for 2013-2016.
7. FY-14 Proposed Operating Budget
8. Issuance of Revenue Bonds and Certificate of Obligations

C. Update on City Business:

1. Convention Center Activities
2. Main Street Program
3. Commercial/Residential Construction Projects in the City
4. YMCA Activities

D. Department and Board Reports

E. Inviting input from Council related to issues for possible inclusion on future agenda's related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

2. Party Making Request: **Mike Talbot**3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A Bid Amount: Under Budget: Budgeted Amount: Over Budget: Amount Remaining:

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM: **A.1****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: August 22, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: **Approval of Council Meeting minutes of August 13, 2013 regular Meeting and August 13, 2013 Special Workshop Meeting minutes.**
2. Party Making Request: **Traci Chavez, Interim City Secretary**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

MINUTES
SPECIAL WORKSHOP MEETING
Bastrop City Council
August 13, 2013

The Bastrop City Council met in a Special Workshop Meeting on August 13, 2013 at 5:15 PM at the Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr, Council Members Ken Kesselus, Willie DeLaRosa, Kay Garcia McAnally and Dock Jackson. Council Member Joe Beal was absent.

1. CALL TO ORDER.

Mayor Orr called the meeting to order at 5:15 PM

2. WORKSHOP SESSION – THE BASTROP CITY COUNCIL WILL CONVENE INTO A SPECIAL WORKSHOP MEETING TO DISCUSS THE FOLLOWING.

A. 2013-2014 Budget – A review and discussion with the City Manager regarding Fiscal Year 2014 Budget for the City of Bastrop.

Mr. Talbot presented a handout to the Council. Mr. Talbot gave an overview of the proposed General Fund Proposed Budget. Mayor Orr and Mr. Talbot had brief discussion about Sales Tax Revenue then Mr. Talbot resumed discussing the projected revenues for the 2013-2014 year. Mr. Talbot discussed expenditures, capital improvement expenditures and departmental requests on the proposed budget. Mr. Talbot went into detail With the Council discussion the departmental requests. Mr. Talbot discussed the IT Departments request for a Laser fiche program which would benefit the entire organization. This would eliminate all the storage boxes, file cabinets and make all records easily available. Mayor Orr commented that this is exactly the direction that the Council, over the last several years, has consistently indicated they would like to see the IT department move toward. There was discussion with respect to pricing of police vehicles such as Chevy Tahoe vs. Ford SUV. Interim Chief Wagner indicated that we currently have 10 patrol vehicles and are looking to replace 3 of those units. Mr. Talbot stated that he has included Phase I of the Form Based Codes project as this project has been a high priority with the Council for some time. Mr. Kesselus asked what the proposed budgeted amount of \$ 94,000 would go toward. Mr. Talbot stated for development and consulting to create the Form Based Codes. Mr. Kesselus stated that he did not know we were anywhere near spending money on this project. Discussion among council continued regarding Form Based Codes. Ms. McAnally suggested that possibly having spending points to evaluate the process, such as after \$30,000 is spent let's look at it and decide to continue the process. Discussion continued. There was a brief discussion regarding the Bond Issuance.

3. THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTION NECESSARY RELATED TO THE WORKSHOP ITEMS.

At 6:15 PM, Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary to the workshop items.

No Action Taken

5. ADJOURN

At 6:15 PM Willie DeLaRosa made the motion to adjourn. Mr. Kesselus seconded the motion. Motion passed unanimously.

APPROVED:

ATTEST:

Terry Orr, Mayor

Traci Chavez, Interim City Secretary

**MINUTES OF REGULAR MEETING
BASTROP CITY COUNCIL
AUGUST 13, 2013**

The Bastrop City Council met in a Regular Meeting on Tuesday, August 13, 2013 at 6:15 PM at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members, Ken Kesselus, Kay Garcia McAnally, Dock Jackson and Willie DeLaRosa.

ANNOUNCEMENTS

1. CALL TO ORDER

At 6:21 PM Mayor Terry Orr called the meeting to order with a quorum being present.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Interim City Secretary, Traci Chavez led the pledges of allegiance to the U.S. and Texas Flags. Reverend Phil Woods led the invocation.

3. PRESENTATIONS

A. CHARACTER EDUCATION – BASTROP ISD STUDENT

Amy Pyle a Junior at Cedar Creek High School presented the Character Education character trait “Respect” for the month of August.

4. PROCLAMATIONS

There were no proclamations.

5. ANNOUNCEMENTS

Mayor Orr announced that Mr. Beal is absent tonight. He also stated that Sales Tax Revenue is 3.6% above this same period last year.

CITY MANAGER INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action:

A. Meeting and Events Attended:

1. The Ethic’s Commission Meeting of July 29, 2013.
2. The Hunter’s Crossing Local Government Corporation Meeting of July 29, 2013.

B. Update on City Projects and Issues:

1. Update on the Short and Long Term Water Supply Project.
2. Update on the Construction of the Sidewalks across the Rail Road Tracks on Chestnut Street.
3. Water Consumption Report for the period from July 24, 2013 through August 11, 2013.
4. Bastrop Economic Development Corporation – Retail Coach Services.
5. The Bastrop Marketing Corporation Report as of July 31, 2013.
6. Update on the Top 10 Strategic Priorities for 2013-2016.
7. Creation of a Culinary District in the “Central Business District”.

8. Development of the FY-14 Budget.
 9. Discussion of proposed issuance of Bonds for Water/Wastewater Improvements Projects for FY-2013.
 10. Update on the Golf Voucher Program.
- C. Update on City Business:
1. Convention Center Activities
 2. Main Street Program
 3. Commercial/Residential Construction Projects in the City
 4. YMCA Activities
- D. Department and Board Reports
- E. Inviting input from Council related to issues for possible inclusion on future agenda's related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

Regarding Item B.3 Mr. Talbot stated that based on water usage reports that the community is following the Drought Contingency Plan and he commends them for their efforts and cooperation.

Regarding Item B.7 Mr. Talbot feels this is a good thing for the City and anticipates bringing a resolution before the Council in the near future.

Regarding Item B.8 Mr. Talbot reminded Council that input from the Council on the proposed budget is necessary and welcome at any time.

Regarding Item B.9 Mr. Talbot informed Council that the City is moving forward with this project and gave them an update on current water issues as well as discussion regarding CO's vs General Obligation Bonds. Mr. Talbot explained that he would provide a summary/explanation of how bonds/co's work. Mr. Talbot also stated that he did provide Council with a Bond Timeline a few months back but never received feedback from Council. Discussion continued. Mr. Kesselus and Ms. McAnally both would like to see this on the Agenda as soon as possible. Mr. Talbot asked that the Council to submit to him, with in the next two days, what capital projects were on their priority list.

Mr. Kesselus stated that he heard from a third party that the City was about out of LUE's and that the City told a developer that we either get him 39 LUE's, and he asked Mr. Talbot if the water situation was that drastic. Mr. Talbot stated that he did use the figure in a general discussion when trying to explain to the Developer that we were pursuing short term water supply and not knowing the terms of the ultimate contract I could not quote him a price because there will be a change in our impact fees based upon whatever type of contract we end up with and whomever we go with. Mr. Talbot stated that he hoped to bring that to fruition in the next 30 days and once I know the specifics I will be in a much better place to address those issues. Mr. Talbot did tell the Council that a decision must be made in the next 30 days about the short term water supply.

Mayor Orr commented that he was excited about the Culinary District project and glad to see it on Mr. Talbot's report.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

A.1 Approval of meeting minutes of July 23, 2013 Regular Council Meeting Minutes.

A.2 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Grove Preliminary Plat creating 8 commercial lots south of Highway 71 West and east of Highway 304 and Centers of Woodland Shopping Center within the City limits of Bastrop, Texas.

A.3 Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.

A.4 Approval of City of Bastrop and Comprehensive Fund Balance Policy for FY2013-2014.

A.5 Approval of a Preliminary Plat for Hunters Crossing, Section 5B (55 residential lots) located west of State Highway 304 and north of Hunters Point Drive within the City limits of Bastrop, Texas.

A.6 Approval of a Preliminary Plat for Hunters Crossing, Section 3E (17 residential lots) located west of State Highway 304 and south of Hunters Point Drive within the City limits of Bastrop, Texas.

A.7 Approval of the Special Event Permit Application submitted by Colorado River 100 to host "Colorado River 100 Race" on Friday and Saturday, August 30-31, 2013, in Fisherman's Park.

A.8 Approval of request by Bastrop Fire Department to use the Intersection of Main and Chestnut for MDA "Fill the Boot" on August 31, 2013 from 8:00 AM to 5:00 PM.

Kay Garcia McAnally move to approve the Consent Agenda. Motion was seconded by Willie DeLaRosa and carried unanimously.

B. PUBLIC HEARINGS AND ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

None

B.1 Citizen Comments

Ms. Barbara Adkins addressed the Council to express her concerns for safety at the intersection of Pine Street and Pecan Street. Ms. Adkins would like the Council to consider placing a four-way stop at this location. She feels that with parking on both sides of the street, it is a hazard when crossing Pecan or pulling out onto Pecan. She also feels that MLK and Pine Street intersection could benefit from additional stop signs. Mr. Talbot stated he would review this issue and report back to council. The Mayor thanked Ms. Adkins for her time.

C. OLD BUSINESS

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on the preliminary funding level allocation to entity's requesting Hotel Motel Funding for Fiscal Year 2013-2014.

Karla Stovall gave overview of item and explained the spreadsheet details.

Mr. Kesselus made the motion to place in the budget the items that we determined from our separate voting that is reflected on page 6 in the packet to be placed in the budget. Seconded by Kay Garcia McAnally. Dock Jackson abstained from voting. Motion carried.

D.2 Consideration, discussion and possible action on the preliminary funding level and allocation to organizations requesting Community Support funding for Fiscal Year 2013-2014.

Ms. Stovall gave overview of the item and spreadsheet which was included in the agenda packet. Mr. Kesselus Stated that Mr. Marsh (CARTS) had requested that his organization be dropped from the Community Support Funding and be funded out of the general fund because he did not feel it fair to compete with the other agencies requesting funding. Mr. Kesselus stated that when he wrote in his "vote" for the funding he put zero dollars for CARTS because he had hoped the Council would come up with other funding. He suggested taking CARTS completely out of this budget as well as \$10,000 and put it elsewhere to pay CARTS. Ms. McAnally stated that she felt CARTS was essential for the community and felt they should be in this budget but if you take out CARTS she wants the \$10,000 left and distributed among the other organizations. Discussion among Council continued. Mr. Jackson would like to see a study from CARTS to see what they need and what they will provide with the additional money and then the money come out of the Community Support Fund. Mayor Orr asked Mr. Talbot if the City and CARTS had a transportation type contract. Mr. Talbot stated only our standard Community Support Agreement. Mayor Orr suggested that the City possibly look toward developing a Transportation Contract between the City and CARTS. Discussion continued. Mr. Jackson feels the City should move toward a different type of funding agreement with CARTS for next year but in the interim the funding should come out of Community Support for FY 2014.

Mr. Kesselus made the motion to fund, but in budget the spreadsheet in the packet that we take the amount for CARTS and make it \$10,000. There was no second to the motion. Discussion ensued.

Mr. Jackson made the motion to approve all items exception CARTS be funded as shown and have Mr. Talbot work with CARTS to find out how much they need but the total not to exceed the \$80,000 total cap. Ms. McAnally seconded the motion. Mr. Kesselus wanted to clarify that his motion would have given CARTS \$10,000 and this motion will give them less? Mr. Jackson agreed. Motion passed unanimously.

D.3 Consider and act upon a Resolution of the City Council of the City of Bastrop, Texas, to take a record vote to place a proposal for adoption of the Fiscal Year 2013-2014 budget and tax rate on the September 24, 2013 agenda; specifying the proposed property tax rate; establishing dates for public hearings on the proposed property tax rate; and providing for publication as provided by the Texas Property Tax Code.

Ms. Stovall gave overview of the item and explained requirements provided by the Texas Property Tax Code. Mr. Talbot reminded the Council that once this is set you may always lower the tax rate but not raise it. Mr. Jackson made the motion for a Roll-Call Vote. Ms. McAnally seconded the motion.

The City Council of the City of Bastrop, Texas met in a public meeting on August 13, 2013, and accepted this resolution with a majority vote as follows:

Mayor Pro Tem Joe Beal	ABSENT
Council Member Willie DeLaRosa	NAY
Council Member Ken Kesselus	YEA
Council Member Dock Jackson	YEA
Council Member Kay Garcia McAnally	YEA

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq.*, to discuss the following:

1. Section 551.071(1) (A) and Section 551.071(2) – Consultations with Attorney: (1) threatened, pending and/or contemplated litigation or claims, including but not limited to "Pine Forest

Investments Group, LLC vs The City of Bastrop, et al, Cause No. 29,052, In The 21st. Judicial District Court of Bastrop County, Texas” and/or (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.

2. Section 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.

At: 7:20 PM, Mayor Orr convened the Bastrop City Council into a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

1. Section 551.071(1) (A) and Section 551.071(2) – Consultations with Attorney: (1) threatened, pending and/or contemplated litigation or claims, including but not limited to “Pine Forest Investments Group, LLC vs The City of Bastrop, et al, Cause No. 29,052, In The 21st. Judicial District Court of Bastrop County, Texas” and/or (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.

At 8:34 PM, Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary related to the executive sessions notes herein, or regular agenda items, notes above, and/or related items.

Mr. Talbot recommended that “no action” be taken out of the executive session and that the Council adjourn.

F. ADJOURNMENT

At 8:34 PM, Willie DeLaRosa moved to adjourn. Motion was seconded by Dock Jackson and carried unanimously.

APPROVED:

ATTEST:

Terry Orr, Mayor

Traci Chavez, Interim City Secretary

CITY OF BASTROP

AGENDA ITEM

A.2

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 21, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: Consideration, discussion and possible action on Resolution 2013-_____ to designate the historic downtown commercial district and adjacent properties as a Culinary District as a way to support a major downtown industry, and to market and advertise the food experience to draw culinary travelers and local residents to the area.

2. Party Making Request: Nancy Wood; Bastrop Main Street Program Advisory Board

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

The Bastrop Main Street Program Advisory Board requests the City Council adopt a Resolution designating the historic downtown commercial district, the Chestnut Street corridor, and other adjacent properties with food-related businesses (map attached) as a Culinary District; this would position the BMSP to support a thriving industry that is growing and would provide a marketing venue to draw culinary tourists and local residents to the historic core of the city. This proposed Culinary District currently features 18 successful, independently-owned restaurants and 11 established food-related businesses which employ over 230 people (approximately 20% of all employees in the BMSP area).

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No ☒ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: Yes

9. Advisory Board: ☒ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

Bastrop Culinary District Project

Scope:

Designate the historic downtown commercial district as a “Culinary District” to support the large number of restaurants (currently eighteen) and food related businesses (currently ten) located in the area.

Plan:

☒ Share the scope and the idea with local restaurant owners – completed through individual meetings with business owners; all very excited by the concept; first Restaurant Group meeting scheduled for August 12

The plan then would fall into four categories:

1. Surveys (to benchmark restaurants at current level)
 - a. Build survey and feedback tools for customers, staff and managers
 - b. Create benchmark criteria for Culinary District certifications
2. Training
 - a. Source experts for training topics
 - b. With experts, build curriculum for Culinary District certifications
3. Events (quarterly and related to the district)
 - a. Q4 already scheduled with the Lost Pines Christmas Swirl – Wine and Food Tasting event in its second year
4. Marketing
 - a. Source co-op advertising opportunities for industry businesses
 - b. Implement tourism marketing schedule through BMSP budget

Why? What’s happening nationally?

- The U.S. Bureau of Labor Statistics predicts that the culinary or food services industry will grow by 11 percent from now through 2018
- The National Restaurant Association states that restaurants employ 12.8 million people, which makes up 10 percent of the American workforce, and that the culinary industry added jobs at a rate of 2.4 percent compared to 1.8 percent overall for the national economy

And in Bastrop...?

Food-related Businesses in (or adjacent to) Historic Downtown Bastrop “Historic downtown Bastrop is all about the food!”

Restaurants:

Paw Paw's Catfish House
Deli Depot
Anita's Mexican Restaurant
Margie's Place
Ramos
Viejo's
Cedars Mediterranean Grill
The Roadhouse
Lost Pines 8 Movie Theatre Grill

Baxters on Main
Hasler Brothers Steakhouse
Cindy's Downtown
Maxine's Cafe
The Grace Miller
The Coffee Dog
El Coral Lozano
Bastrop Brewhouse
Aunt Lou's (food trailer)

Other Food-related Businesses:

The Sugar Shack (candy, ice cream, cakes)
Lock Drug (soda fountain)
Maxine's Caterers and Bakery
Simply Sweet Cupcakes
Olde World Bakery
Tough Cookie Bakery
1832 Farmers Market
Cripple Creek & Company (Texas wines and specialty food items)
Colorado River Winery
Liberty Glenn (tableware, barware, glassware, kitchen items, table linens)

Bastrop Main Street Program Advisory Board wants to submit a Resolution to the City Council to formally name the Bastrop Culinary District. They would like the City Council to consider the Resolution for adoption on the August 27, 2013 agenda.

RESOLUTION NO. 2013 - _____

**A RESOLUTION OF THE
CITY COUNCIL OF BASTROP, TEXAS DESIGNATING A PORTION OF THE CITY
AS A "CULINARY DISTRICT"**

WHEREAS, the City of Bastrop, Texas, ("City"), is a Home Rule municipality incorporated and operating under the Laws of the State of Texas and, accordingly, it has been granted full legal authority to enact regulations to further the public health, safety and welfare, and

WHEREAS, the City has a rich and exciting history, with many food related industries, businesses and interests being one of the City's unique identities and strengths; and

WHEREAS, the City Council recognizes that the role, identity and function of Bastrop's downtown has undergone significant positive economic and development change over the last several decades, but that additional promotion and tourism, such as, "culinary tourism" is rapidly becoming a major part of the tourism industry and should be combined with the identified strengths and potential of the downtown area; and

WHEREAS, the U.S. Bureau of Labor Statistics predicts that the culinary or food services industry will grow by 11 percent from now through 2018; and

WHEREAS, the National Restaurant Association states that restaurants employ 12.8 million people, which makes up 10 percent of the American workforce, and that the culinary industry added jobs at a rate of 2.4 percent compared to 1.8 percent overall for the national economy; and

WHEREAS, the City Council believes it would be beneficial to the City to identify a district whose primary purpose will be to recruit, develop, retain, and support businesses that are related to cooking and food, growing food, packaging food, preserving food, and preparing and marketing food, including by way of example, restaurants, gourmet stores, coffee shops, tearooms, ice-cream parlors, cheese shops, kitchen wears, kitchen furnishings and supplies, and dinner ware; and

WHEREAS, the City Council has determined that it is in the City's best interest to hereby formally authorize certification of a culinary district within the City of Bastrop, and such district should be named the "Bastrop Culinary District" ("Culinary District"); and

WHEREAS, creating and designating portions of the downtown as a Culinary District, with a distinct identity, defined objectives, and certain benefits and incentives will attract compatible and complimentary business and industry, spur job creation, and foster increased interest and retain activity in the downtown; and

WHEREAS, the Bastrop Main Street Program Advisory Board has determined that there is community support for the formation of the Culinary District through surveys of the locally owned restaurants and food-related businesses in the downtown historic district; and

WHEREAS, the Bastrop Main Street Program Advisory Board and the Economic Restructuring Committee of that Board has designed a program to support businesses in the Culinary District that will include and not be limited to surveys and data collection, training, marketing of the district, and event development in support of the district.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT THE CITY OF BASTROP:

- Part 1: Designates a portion of the City, as outlined on the map attached hereto as Exhibit A and incorporated herein for all purposes, as a Culinary District and that those portions designated will be promoted, advertised, and marketed in a manner consistent with such designation with an emphasis on attracting and retaining businesses that are consistent with and complimentary to such designation.
- Part 2: Endorses the Culinary District's goal of developing culinary tourism, within the context of contributing to the overall goal of increased tourism and enhancing the frequency and experience of visitors in the City of Bastrop.
- Part 3: Appoints the Bastrop Main Street Program Advisory Board and the Economic Restructuring Committee of that Board to represent the City as the governing body of the Culinary District, as it deems appropriate.
- Part 4: Directs appropriate members of the City's administrative staff, pursuant to the direction by the City Manager, to actively support and work with the governing body of the Culinary District to develop and maintain the Culinary District, as the City and the City Manager deem appropriate.
- Part 5: Requests all residents of the City and County of Bastrop, Texas, and especially those citizens who own property or businesses within the District, to support, promote and help maintain activities and events in the Culinary District.
- Part 6: Authorizes the Mayor to sign and submit this Resolution, related to the City's approval and certification of the Culinary District, as a demonstration of the Council's support thereof.
- Part 7: Asserts that commercial interests who relocate to and/or operate a business consistent with or complimentary to the purposes of the designated Culinary District shall be eligible for individualized benefits, if and when they become available, in addition to any other established benefits and incentive programs generally available to businesses.

Part 8: The terms of this Resolution shall become effective immediately upon passage of this Resolution, subject to publication as required by State law.

PASSED, ADOPTED AND APPROVED this the ____ day of _____, 2013.

APPROVED:

MAYOR TERRY ORR

ATTEST:

Traci Chavez, INTERIM CITY SECRETARY

Approved as to Form:

Jo-Christy Brown, City Attorney

Culinary District Resolution

Exhibit A

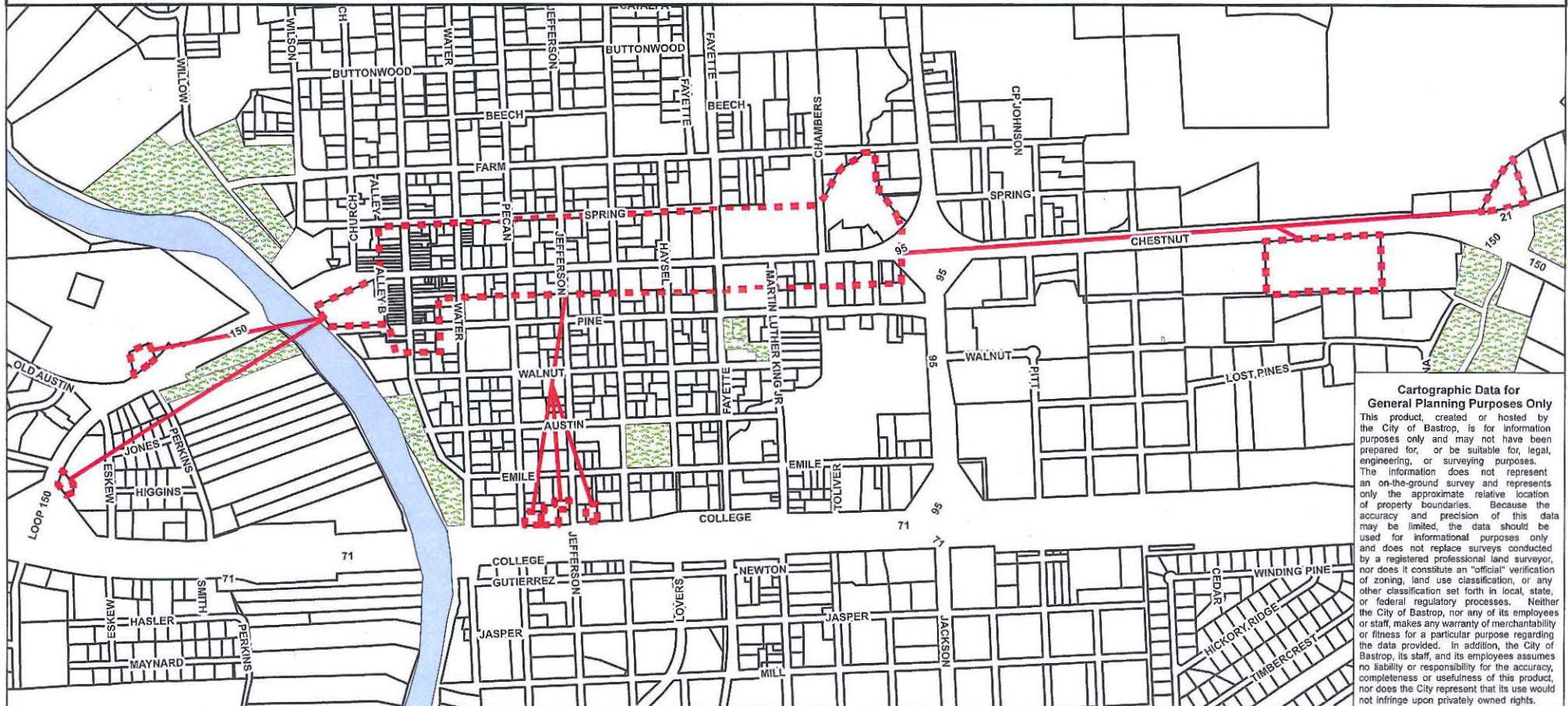
District Map



City of Bastrop Culinary District

August 2013

Legend



Cartographic Data for General Planning Purposes Only

This product, created or hosted by the City of Bastrop, is for information purposes only and may not have been prepared for, or be suitable for, legal, engineering, or surveying purposes. The information does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Because the accuracy and precision of this data may be limited, the data should be used for informational purposes only and does not replace surveys conducted by a registered professional land surveyor, nor does it constitute an "official" verification of zoning, land use classification, or any other classification set forth in local, state, or federal regulatory processes. Neither the City of Bastrop, nor any of its employees or staff, makes any warranty of merchantability or fitness for a particular purpose regarding the data provided. In addition, the City of Bastrop, its staff, and its employees assumes no liability or responsibility for the accuracy, completeness or usefulness of this product, nor does the City represent that its use would not infringe upon privately owned rights.

CITY OF BASTROP

AGENDA ITEM

A.3

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 20, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Replat of Lot 51, Piney Ridge Subdivision, Section 3 to create 2 residential lots; portions of the proposed lots are within the City limits of Bastrop, Texas and portions are in the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).

2. Party Making Request: Yvonne Pritchard, Interim Planning Director

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

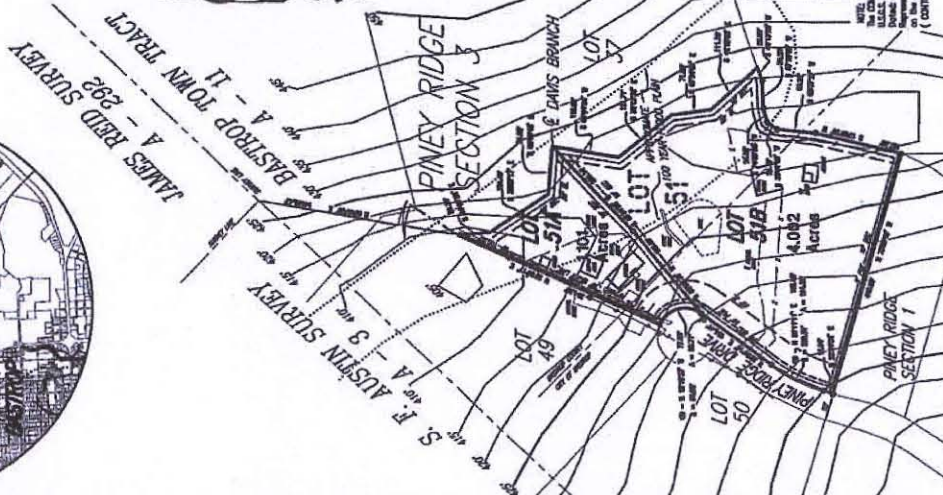
8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

COUNTRY/CITY VOICES



- [illegible]

As of the dates indicated below, Azusa Water Supply Corporation has not agreed to provide water supply service to the subdivisions because the subdivisions have not complied with the Treaty of Azusa Water Supply Corporation, including specifically failing to pay the water rates and taxes due to the Corporation. Under the Azusa Water Treaty, rates and regulations concerning Azusa's service to subdivisions, under the Azusa Water Treaty, water service is not considered to be a subdivision lien to be paid in compliance with such rates and regulations, including the payment of applicable fees. No lien in this nature exists in favor of the Corporation. The Corporation is not required to provide water supply service to subdivisions until the subdivisions comply with the provisions of the Treaty of Azusa Water Supply Corporation. Any compliance with all of the provisions of the Treaty of Azusa Water Supply Corporation, including compliance with the provisions of the Treaty of Azusa Water Supply Corporation, is a condition precedent to the Corporation's obligation to provide water supply service to subdivisions.

_____ Date _____

Alan David Maloney
10000 1st Avenue
Beverly Hills, CA 90210
Tel: 310 274-2222
Fax: 310 274-2222

_____ Date _____

Mobile Inc. CYN 0446-328
Poughkeepsie Ambassador

_____ Date _____

This publication contains no new streaks. Existing streak normals, as shown, are correctly identified.

Julie Sommerfield
811 Addressing Coordinator

Date _____

John L. Olson, 1915
Registered Professional Land Surveyor
Exp. No. 1743
717 Water Street
Jackson, Tenn. 38201

STATE OF TEXAS
COUNTY OF BASTROP

KNOW ALL MEN BY THESE PRESENTS,

That JIMMY VAQUEZ, of the County of Bastrop, State of Texas, do hereby certify that I, JIMMY VAQUEZ, have been elected to the position of Sheriff of the County of Bastrop, State of Texas, and I do hereby dedicate to the Public the use of the Commission on above named.

Witness my hand this _____ day of _____, 201____ A.D.

JIMMY VAQUEZ
SHERIFF OF BASTROP COUNTY TEXAS

THE instrument was acknowledged before me on the _____ day of _____, 201____, at _____, Texas.

NOTARY PUBLIC
MY COMM. EXPIRES _____

(3A)

APPROVED ADMINISTRATIVELY AND ACCEPTED BY THE CITY OF BASTROP
ON THIS THE _____ DAY OF _____, 2011 AD.

APPROVED: _____

ATTEND: _____

STATE OF TEXAS
COUNTY OF DALLAS

I, _____, County Clerk of Dallas County, Texas, do hereby certify that the _____ of _____ A.D.,
_____ day of _____, 201_____,
was duly instrument of writing with the certificate of authentication was filed for
record in my office on the _____ day of _____, 201_____,
at _____ o'clock _____ M., in the First Records of Dallas County, Texas, in
Book _____ Page _____.

Print Name _____

FILED FOR RECORD ON the _____ day of _____, 20_____, A.D.
At _____

Deputy

Russ Wilson
County Clerk
Andrew County, Tenn

CITY OF BASTROP

AGENDA ITEM

A.4

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 20, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Grove. Phase 1, Lot 1 Block A Final Plat for 1 commercial lot south of Highway 71 West and east of Highway 304 and Centers of Woodland Shopping Center within the City limits of Bastrop, Texas.**

2. Party Making Request: **Yvonne Pritchard, Interim Planning Director**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

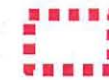
11. Action Taken: _____



Property Location Map for The Grove Final Plat

August 2013

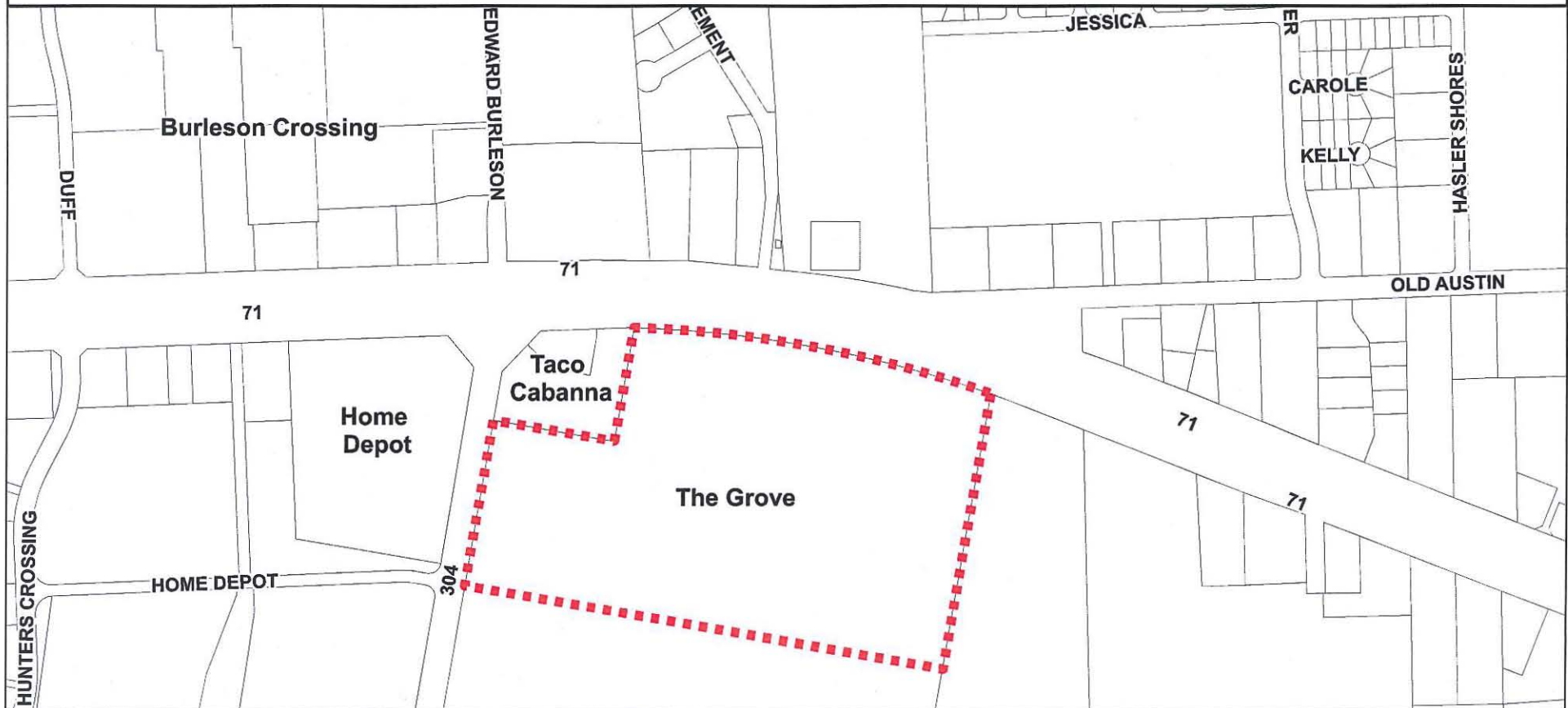
Legend

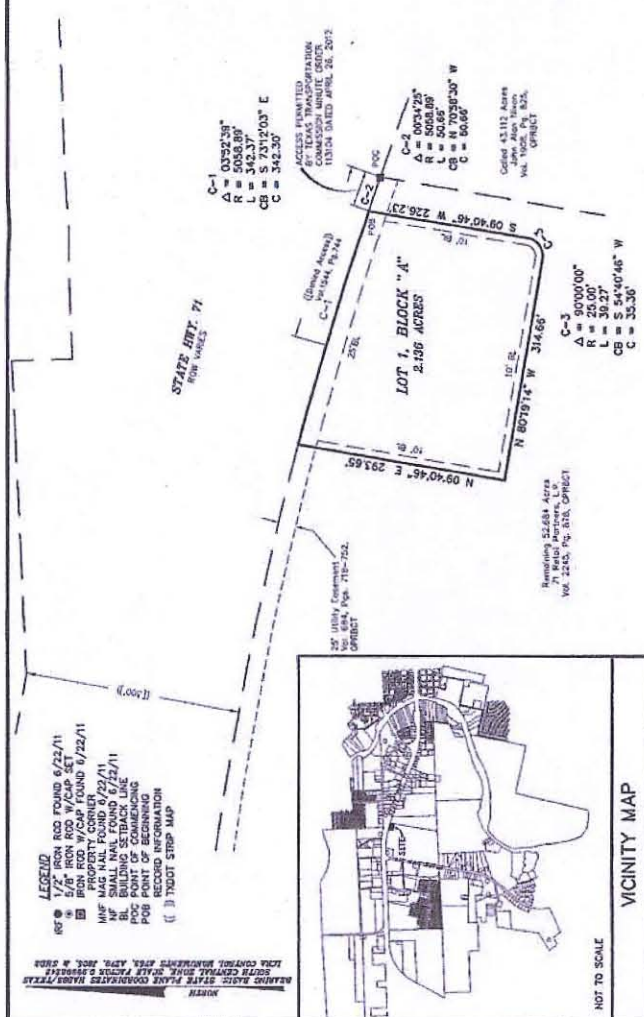


The Grove



Parcels





CITY NOTE:

CITY NOTE: This subdivision lies within the limits of the City of Bastrop, Texas.

FLAT INFORMATION	
Total Area:	2,136 Acres
Water Area:	0
Number of Lots:	1
Number of Residential Lots:	0
Number of Commercial Lots:	1
Right of Way:	0.00 Acres
Average Size of Lots:	2,136 Acres

SCHOOL DISTRICT
This subdivision lies within the Bastrap Independent School District.

FLOOD PLAIN NOTE
This tract is not within an Identified Special Flood Hazard Area inundated by 100-Year Flood as identified by the Federal Emergency Management Agency, Flood Insurance Rate Map for Bastrop County, Texas, and Incorporated Areas, Map Number 880219C035SE dated January 19, 2006.

PUBLIC UTILITY EASEMENT NOTE:

UTILITY INFORMATION
Electricity: Bluebonnet Electric
Telephone: Southwestern Bell Telephone
Water: City of Bastrop
Wastewater: City of Bastrop

UTILITY NOTES:
No structure in this subdivision shall be occupied until connected to a public sewer system.
No structure in this subdivision shall be occupied until connected to an on-site wastewater system which has been approved and permitted by City of Bannockburn.
No structure in this subdivision shall be occupied until connected to an individual water supply system.
No structure in this subdivision shall be occupied until connected to an approved public water system.

SHEET 1 OF 1

Approved this day _____ of _____ by the City Council
of the City of Bastrop, Texas.

Mayor _____
ATTEST BY: _____ City Secretary _____

STATE OF TEXAS
COUNTY OF HAYS

I, Rosa Pietsch, County Clerk of Bastrop County, Texas, do hereby certify that the foregoing instrument of writing with its certificate of authentication was filed for record in my office on the _____ day of _____ A.D., 20____ at _____ o'clock _____ m., in the _____ Book _____ Page _____

WITNESS MY HAND AND SEAL OF OFFICE this the _____ of _____ A.D. 19__

Rose Pietsche
County Clerk
Bastrop County, Texas

Douglas M. MacKishon
 Manager

STATE OF TEXAS
 COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared Douglas M. MacKishon, known to me to be the person whose name is subscribed to the foregoing instrument as _____, and acknowledged to me that he executed the same in such capacity as the act and deed of said limited liability company for the purposes and considerations therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____ A.D. 2013.

AUG 05

Notary Public in and for the State of Texas

THE STATE OF TEXAS
KNOW ALL MEN BY THESE PRESENTS

That I, Thomas E. Staudt do hereby certify that I have prepared and accurate on-the-ground survey of the land shown on the plat and that the corner monuments shown thereon were properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Bastrop, Texas.

Signature and Seal of Registered Public Surveyor	with date
--	-----------

STAUDT SURVEYING, INC.
Thomas E. Staudt

PHASE 1
CITY OF BASTROP
BASTROP COUNTY, TEXAS

Date: JULY 2013

Job # 13092	DWG #
-------------	-------

Event: Halloween Fest 2013 Date(s): Thurs. 10/31/13 Date Submitted: 8/8/13



Bastrop Public Works, Parks, and Recreation
1209 Linden Street • P. O. Box 427 • Bastrop, TX
Revised 11/13/2012 11:14 AM

Halloween Fest

Thursday 10/31/13

Special Event Permit Application

Revised 11/13/2012

Name of event: Halloween Fest 2013
 Location of event: Pine St. (Main to Water) Main St. (Pine to Farm) Spring St.
 Purpose of event: Community Event for All Ages
 Date(s): 10-31-13 Day(s): Thursday Times: 5:00pm to 9:00pm
 Setup: 10-31-13 , 2:00pm Cleanup: 10/31/13 , 10:00pm - 11pm
Date Time Date Time
 Name of organization: Downtown Business Alliance
 Address of organization: 906 Main St. #123 Bastrop
 Event coordinator #1: George Bates
 Daytime: 512-547-0534 Fax: Cell: Same
Area Code/Number Area Code/Number Area Code/Number
 E-mail address: gbates.maxines@gmail.com
 Event coordinator #2: Phyllis Bartch-Powell
 Daytime: 512-718-4017 Fax: Cell: Same
Area Code/Number Area Code/Number Area Code/Number
 E-mail address: phyllisbp.maxines@gmail.com

Please describe event activities (may continue on separate sheet of paper, if necessary):

Annual Halloween Event Downtown Local Business and Organizations will set up in assigned spaces downtown on Main St. to act as "Trick or Treat" for the community. Costume Contests, Entertainment, Activities, Food & Beverage Vendors and traditional Trick or Treating of passing out goodies to the attendees. 2 stages to be set at ① Spring & Main & ② Main & Pine. The Halloween Festival Committee is still working on following activities, Hayrides hosted by Bastrop Fire Dept., Haunted Car Graveyard, Inflatable Amusements and a Haunted House.

Event: Halloween Fest 2013 Date(s): Thurs, 10/31/13 Date Submitted: 8/8/13

Processing Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$100.00 with proof of non-profit status
- \$300 for all others
- Cashier's Check # 100 00 # 406 403 OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$500.00
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☒ On file from prior event(s) # 4563

Insurance (general liability policy in the amount of one million dollars with City named as additional insured):

- ☒ Submitted with app
- ☒ To be submitted _____
- ☐ On file from prior event(s)

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: N/A

Alcohol (TABC & City permits): N/A

Animals (waste control): Committee working on sponsors for a Pet Costume Contest. Not confirmed

Attendance (anticipated "): 9000

Banner Permit (location[s]): Banner Plaza @ Perkins and Loop 150 and at each stage

Electrical (hot check, mats): At both stages ① Spring & Main ② Main & Pine

Emergency Services (First Aid Station, ambulance standby): Station on Pine St.

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): N/A

Inspections (tents, stages, electrical, etc): 2 Stages

Litter Control: City

Map (location of activities, vendors, parking, etc): _____

Parking Plan (remote, shuttle): Wherever. Committee working on possible shuttle for attendees and/or downtown employees

Portacans (Jackpot 512/303-1467, American PortaCan 512/775-3175): Spring & Main Pine & Main

Rodeo Arena (Rhonda Lock 512/ 563-8816): N/A

Security Plan (off-duty police 512/332-8600): Citizens on Patrol, Hand Radio Club

Show Barn (Allen Stewart 512/413-8512): N/A

Event: Halloween Fest 2013 Date(s): Thurs. 10/31/13 Date Submitted: 8/8/13
 Signage (remove within 24 hours after event): No Parking signs 72 hours before event. Directional Signs put up the night of event to direct attendees to activities areas
 Sound Permit (for amplified sound): PA Music from both stage
 Street Closures: Main St from Pine to Farm / Spring St from Water to Alley behind Church / Pine St. from Water to Alley B / Alley B from Chestnut to Wells Fargo

Temporary Structures (tents, stages, etc): Stages and Inflatables
 Vehicles, Equipment, etc: Possible cars for Haunted Car Graveyard, truck & trailer for hayrides
 Vendors (Valid Tax ID #: food? other?): Instructed Vendors to secure and provide DBA with Bastrop County Health and Sanitation Department permit, 806 Water Street, (512) 332-7276 a copy prior to event.
 Volunteers (how many & how identified): 20 w/ Security Vests
 Water/Wastewater: Bottled Water Stations along Main for purchase

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

George Bates
 Applicant - Please print or write legibly

8/8/13
 Date

This application must be submitted in person and by appointment only: (512) 332-8920. The City's special event coordinator will go over the submitted app with you to confirm that all questions are answered and all required fees, permits, etc are submitted, as well.

Event:

Halloween Fest 2013

Date(s):

Thurs. 10/31/13

Date Submitted:

8/8/13

Special Event Review Committee

Halloween Fest

Thursday 10/31/13

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

Matthew Wagner
☒ Police Department

8-14-13

Date

Michael H. Tall
☒ City Manager

8-22-13

Date

Trey Job
☒ Public Works, Parks, & Recreation Department

8-14-13

Date

Curtis Ervin
☒ Bastrop Power & Light Department

8/15/2013

Date

☐ Water/Wastewater Department

Date

☐ Main Street Manager

Date

☐ Other

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street physical address
P. O. Box 427 mailing address
Bastrop, TX 78602
(512) 332-8920 main - Marty DuVall
(512) 321-1313 fax



Trey Job, Director, Public Works, Parks, & Rec
Kevin Wilson, Public Works Foreman
Jason Alfaro, Parks Superintendent
Curtis Ervin, Director, Power & Light
Michael Blake, Police Chief
Matt Wagner, Asst Police Chief
Clint Nagy, Sgt/Event Coordinator for PD
Ted Bowers, City Inspector
Nancy Wood, Main Street Manager

512/848-5716
512/848-6916
512/718-3766
512/848-6934
512/332-8601
512/848-6930
512/848-7740
512/629-5033
512/297-5382

This application must be submitted in person and by appointment only: (512) 332-8920.
The City's special event coordinator will go over the submitted app with you to confirm that
all questions are answered and all required fees, permits, etc are submitted, as well.

Halloween Fest

Thursday 10/31/13

FIRST NATIONAL BANK*Bastrop County's Bank... Since 1889*

Member FDIC

Notice to Customer

If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

MRW

February 05, 2013

CASHIER'S CHECK

906403

\$100.00

Purchaser: BASTROP DOWNTOWN BUSINESS ALLIANCE
HALLOWEEN PERMIT

One Hundred Dollars And 00/100*****

PAY TO THE
ORDER OF

CITY OF BASTROP

Luca Thomas
Authorized Signature

Signature area contains the GSP™ Eagle Threaded Security Non

⑈906403⑈ ⑆114904953⑆

⑈187898⑈

CITY OF BASTROP
PUBLIC WORKS, PARKS, & REC.
P.O. Box 427 • Bastrop, Texas 78602
(512) 332-8920

CASH RECEIPTDATE 8/12 20 13 19828Received From DBAAddress 906 Main St # 123Bastrop

Dollars \$

100For Halloween 10/31/13

ACCOUNT			HOW PAID		
AMT. OF ACCOUNT			CASH		
AMT. PAID			CHECK	<u>100</u>	
BALANCE DUE			MONEY ORDER		

By JD

Halloween Fest

Thursday 10/31/13

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.


DBA
Bastrop Downtown Business Alliance

 808 Main Street
 Bastrop, TX 78602
 512-303-3738

First National Bank
 1028 Main St
 Bastrop, TX 78602-3217
 512-321-2561

4563

DATE 2/2/2010

657-465 / 1149

 PAY TO THE
 ORDER OF
City of Bastrop\$ ****500.00**Five Hundred and 00/100

DOLLARS

City of Bastrop

MEMO

Event Deposit for 2010

⑆114904953⑆ ⑈4563⑈ ⑈0316000⑈

DBA

4563

City of Bastrop

Date	Type	Reference
2/2/2010	Bill	Event Deposit 2010

 Original Amt.
 500.00

 Balance Due
 500.00

2/2/2010

Discount

Check Amount

 Payment
 500.00
 500.00

First National Bank

Event Deposit for 2010

500.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Halloween Fest**Thursday 10/31/13**Date **APR 07 2008**

BASTROP DOWNTOWN BUSINESS ALLIANCE
908 MAIN ST
BASTROP, TX 78602-3810

Employer

20-5587587

DLN:

408071030

Contact Person:

KAREN T HOOD

ID# 75069

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Form 990 Required:

Yes

Effective Date of Exemption:

September 21, 2006

Contribution Deductibility:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other
Than 501(c)(3)

8-27-2013

35



Intent to Renew
COMMERCIAL INSURANCE APPLICATION
APPLICANT INFORMATION SECTION

OP ID: MZ

 DATE (MM/DD/YYYY)
 8/16/2013

 AGENCY
 TX Assoc-Smithville
 P O Box 29
 Smithville, TX 78957
 Texas Asso Insurers-Smithville

 CARRIER
 Scottsdale Insurance

RECEIVED AUG 19 2013

NAIC CODE

 UNDERWRITER:
 POLICIES OR PROGRAM REQUESTED
GENERAL LIABILITY

UNDERWRITER OFFICE:

 POLICY NUMBER
 CPS1636111

INDICATE SECTIONS ATTACHED

ELECTRONIC DATA PROC

TRUCKERS/MOTOR CARRIER

ACCOUNTS RECEIVABLE/

EQUIPMENT FLOATER

UMBRELLA

BOILER & MACHINERY

GARAGE AND DEALERS

VEHICLE SCHEDULE

BUSINESS AUTO

GLASS AND SIGN

WORKERS COMPENSATION

 X
 COMMERCIAL
 GENERAL LIABILITY
 CRIME/MISCELLANEOUS
Halloween Fest**Thursday 10/31/13**

DEALERS

DRIVER INFO SCHEDULE

MOTOR TRUCK (S&H-1)

CONTACT NAME: Texas Asso Insurers-Smithville

PHONE (A/C, No, Ext): 512-360-2565

FAX (A/C, No): 512-237-3294

E-MAIL ADDRESS:

CODE: SUB CODE:

AGENCY CUSTOMER ID: DOWNT01

STATUS OF TRANSACTION**PACKAGE POLICY INFORMATION**QUOTE ☒ ISSUE POLICY ☐ RENEW ☐

BOUND (Give Date and/or Attach Copy):

ENTER THIS INFORMATION WHEN COMMON DATES AND TERMS APPLY TO SEVERAL LINES, OR FOR MONOLINE POLICIES

CHANGE DATE TIME ☒ AM

PROPOSED EFF DATE PROPOSED EXP DATE BILLING PLAN PAYMENT PLAN AUDIT

CANCEL 12:00 PM

08/23/13 08/23/14 DIRECT BILL ANNUAL

X AGENCY BILL PACKAGE POLICY PREMIUM: \$

APPLICANT INFORMATION

NAME (First Named Insured & Other Named Insureds)

Downtown Business Alliance

MAILING ADDRESS INCL ZIP+4 (of First Named Insured)

 Deborah Johnson
 906 Main St. #123
 Bastrop, TX 78602

FEIN OR SOC SEC #

(of First Named Insured):

PHONE

(A/C, No, Ext): 512-657-4275

E-MAIL ADDRESS(ES): djohnsonart2006@yahoo.com

WEBSITE ADDRESS(ES):

INDIVIDUAL

CORPORATION

SUBCHAPTER "S"

LLC

NO OF MEMBERS

CR BUREAU NAME:

DATE BUS

PARTNERSHIP

JOINT VENTURE

X NOT FOR PROFIT ORG

ID NUMBER:

STARTED

INSPECTION CONTACT:

ACCOUNTING RECORDS CONTACT: SAME

PHONE (A/C, No, Ext):

E-MAIL ADDRESS:

PHONE (A/C, No, Ext):

E-MAIL ADDRESS:

PREMISES INFORMATION

ACORD 823 attached for additional premises

LOC #	BLD #	STREET, CITY, COUNTY, STATE, ZIP+4	CITY LIMITS	INTEREST	YR BUILT	# EMPLOYEES	ANNUAL REVENUES	% OCCUPIED
1		906 Main St. #123 Bastrop TX 78602 Bastrop County	X INSIDE OUTSIDE	OWNER TENANT		0		
2		921 Main Street Bastrop TX 78602 Bastrop County	X INSIDE OUTSIDE	OWNER TENANT		0		
			INSIDE OUTSIDE	OWNER TENANT				
			INSIDE OUTSIDE	OWNER TENANT				

NATURE OF BUSINESS/DESCRIPTION OF OPERATIONS BY PREMISE(S)

- 1 Non-Profit organization benefiting downtown Bastrop
- 2 vacant lot used for various functions/decorating for holidays

Halloween Fest**Thursday 10/31/13***Additional General Liability Forms*

CG2002 (11-85) Additional Insured – Club Members

CG2010 (07-04) Additional Insured – Scheduled Person or Organization

< City of Bastrop

903 Main St.

Bastrop, TX 78602

CG2116 (07-98) Exclusion – Designated Professional Services

< Any and All Professional Services

CG2144 (07-98) Designated Premises or Projects Limitation

< Office Located 908 Main St., Bastrop, TX 78602

< Halloween Celebration

< Veterans Day Car Show

< Christmas Parade

< Yesterfest

< Juneteenth Celebration

< Pet and Pal Parade

< Lot located 921 Main St., Bastrop, TX 78602

< 16' x 16' Trailer

< Free Concerts

GLS-5s (04-08) Special Event Participant Exclusion

GLS-103s (09-06) Designated Operations Exclusion

< Any Special Event Not Scheduled on the policy

GLS-106s (01-11) Total Liquor Exclusion

GLS-227s (02-07) Assault and/or Battery Exclusion

MINIMUM EARNED PREMIUM: 100%**POLICY TERM:** Annual**SUBJECT TO:**

- I. Fully Completed and Signed Acord Application
- II. Signed TRIA form At Binding

We can include limited terrorism coverage per the Terrorism Risk Insurance Act of 2003 for the additional premium disclosed on the attached form. The premium listed does not include the surplus lines tax and fees. This premium is not included below. Please complete the attached form and return at binding.

ALL OTHER TERMS AND CONDITIONS APPLY PER FORM**PREMIUM AND FEES:**

Policy Premium:	\$2,536.00
Policy Fee	\$200.00
Surplus Lines Tax	\$132.70
Stamping Office Fee	\$1.64
TRIA Premium:	
TOTAL:	\$2,870.34

Disclosure:

This is a quote. The terms and conditions of coverage may not be as broad as requested by Producer. This quote is intended to contain only an outline of the terms and conditions of coverage. We cannot bind coverage until all subjectivities have been performed. All risks are subject to inspection. This quote is valid for 30 days, or until the effective date of coverage, whichever is earliest.

DATE ISSUED: August 8, 2013

RECEIVED AUG 30 2012

COPY



CERTIFICATE OF LIABILITY INSURANCE

DOWNTOWN1

OP ID: MZ

DATE (MM/DD/YYYY)

08/29/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFIRMS THE EXISTENCE OF THE POLICIES DESCRIBED BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE INSURED AND THE CERTIFICATE HOLDER.

Halloween Fest

Thursday 10/31/13

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed to reflect the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TX Assoc-Smithville P O Box 29 Smithville, TX 78957 Texas Asso Insurers-Smithville	512-360-2565 512-237-3294	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED Downtown Business Alliance Alliance 906 Main St. #123 Bastrop, TX 78602		INSURER(S) AFFORDING COVERAGE INSURER A: Scottsdale Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC		CPS1636111	08/23/12	08/23/13	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMPIOP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

Need
renewal

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITYBAS

CITY OF BASTROP
904 Main Street
P.O. BOX 427
BASTROP, TX 78602

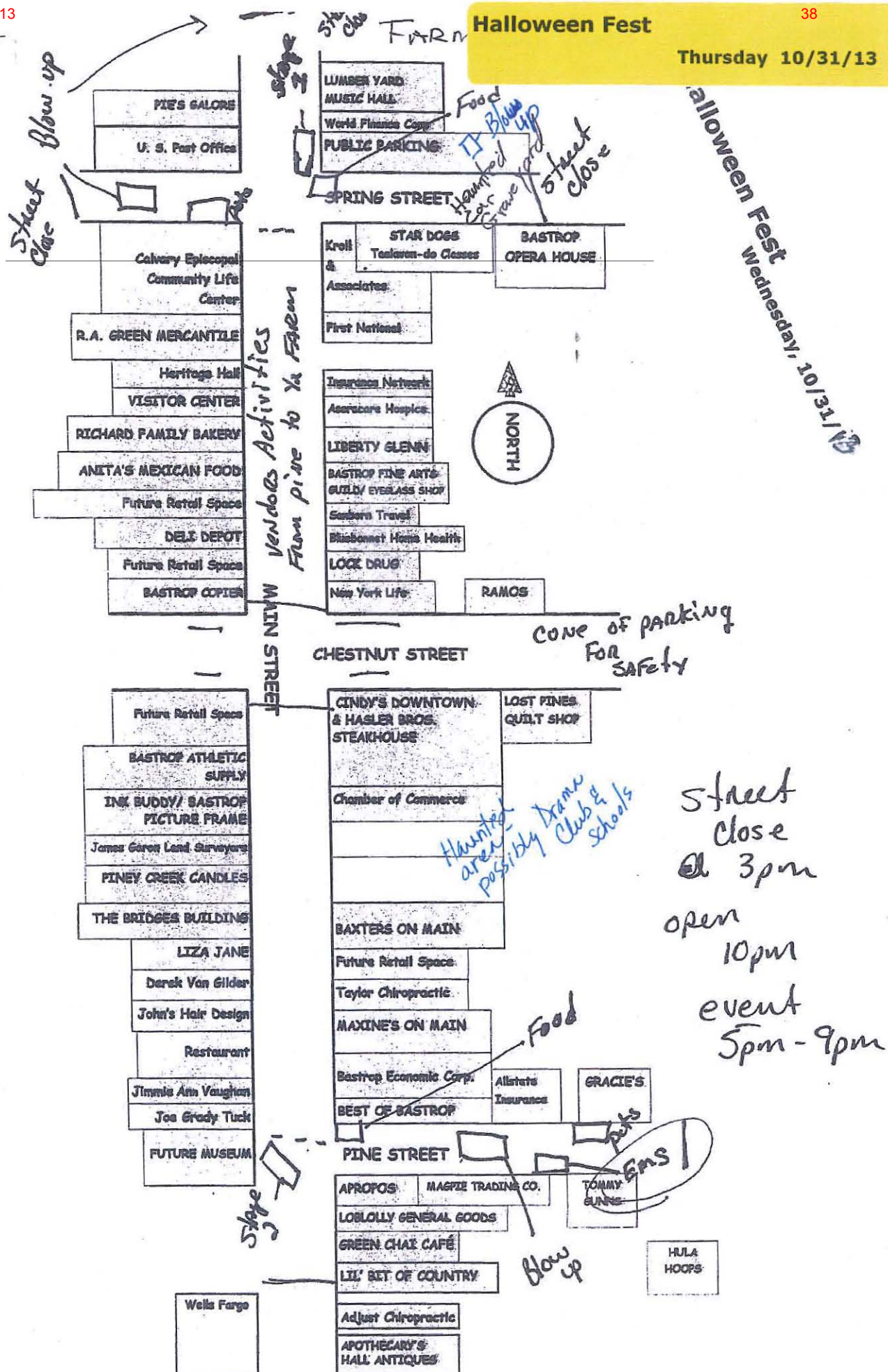
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Halloween Fest

Thursday 10/31/13



Event: Halloween Fest 2013 Date(s): Thurs. 10/31/13 Date Submitted: 8/8/13



Sound Permit Application

Revised 8/31/2012 8:02 AM

City of Bastrop - Public Works, Parks,
1209 Linden Street, Bastrop, Tex
Tel: (512) 332-8920 • Fax: (512)

Halloween Fest

Thursday 10/31/13

Office Hours: 7:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒

Special Event on Private (not City) Property ☐

Park Pavilion Rental ☐

Activity on City Property ☐

Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party:

DBA - George Bates

Address:

906 Main St. #123 Bastrop

Phone No:

512-547-0534

Fax No:

E-mail address:

gbatesmaxmes@gmail.com

Date(s) of event, rental, or activity:

10/31/13

Name of event or activity:

Halloween Fest 2013

Location(s) of event, rental, or activity:

Downtown Main St. from Pine to Farm

Location(s) of amplified sound equipment:

Pine & Main and Main & Spring

Start time (AM or PM):

5pm

End time (AM or PM):

9pm

Comments:


Signature of Applicant

8/8/13

Date

8-27-2013

Event:

Halloween

Date(s):

Thurs 10/31/13

Date Submitted:

Thurs 8/08/13⁴⁰

City of Bastrop, Texas
Special Event Banner Permit Application

for Banners Hung on Banner Plaza **Halloween Fest**

Revised 11/13/2012 2:47 PM

Thursday 10/31/13

Cost included in Processing Fee if processed through Public Works, Parks, & Recreation Department

Special Event: Halloween Fest 2013

Date(s) of Event: October 31, 2013

Contact person: George Bates

Address: 906 Main St. #123 Bastrop

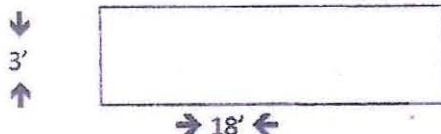
E-Mail: gbates.maxines@gmail.com

Phone: (512) 547-0534 Fax: () Cell Phone: Same

Banners will no longer be hung on the Old Iron Bridge per Ordinance No 2011-23a.

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut).

- Banner Plaza will accommodate 3 banners at a time.
- Banners will hang for **no more than 3 weeks** prior to date of the event. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- Banners must measure 18 feet in width and 3 feet in height.



- Banners made of vinyl must have numerous slits to prevent wind tears.
- A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.
- Banners must be delivered to Public Works with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- Please contact Public Works at (512) 332-8920 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

CITY OF BASTROP

AGENDA ITEM

B.1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 20, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: **CONDUCT A PUBLIC HEARING: The City Council will conduct the first “Public Hearing “on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2014.**

- ## 2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes x No

In accordance with the “Truth in Taxation” laws of the State of Texas, if an entity’s (the City of Bastrop) proposed tax rate exceeds the effective rate, the entity is required to conduct two public hearings. This evening the Council will conduct the first of the required “Public Hearing”. The second public hearing is scheduled to be held at the regular City Council Meeting on September 10, 2013. The City Council cannot take any action regarding the tax rate at these public hearings. The sole purpose of the “Public Hearing” is to provide the public an opportunity to address the Council regarding the proposed tax rate. **The Bastrop City Council will consider the second reading of an ordinance to adopt the “Tax Rate” for the City of Bastrop Fiscal Year 2014 at the September 24, 2013 City Council Meeting at 6:15 pm at the City Hall located at 1311 Chestnut Street, Bastrop Texas 78602. Members of the public are encouraged to attend the hearings and express their views to the Mayor and City Council. Please note at the wording above in bold must be read at the close of the “Public Hearing”.**

- #### 4. Policy Implication:

- | | | | |
|--------------|-----|----|-----|
| 5. Budgeted: | Yes | No | N/A |
|--------------|-----|----|-----|

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

- | | | | | |
|-------------|-------------------|----------------|-------------|--------------------|
| 7. Routing: | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------|-------------------|----------------|-------------|--------------------|

b)

c)

8. Staff Recommendation:

- | | | | |
|--------------------|----------|-------------|------|
| 9. Advisory Board: | Approved | Disapproved | None |
|--------------------|----------|-------------|------|

10. Manager's Recommendation: X Approved Disapproved None

As state above this is the "First Public Hearing" regarding the FY-14 proposed tax and to provide an opportunity for the citizens of Bastrop to address the City Council regarding the proposed tax rate. What is

of upmost important is at the close of the Public Hearing the read the section in bold advising the public when the Council will action to adopt the "Tax Rate".

11. Action Taken: _____



NOTICE OF PUBLIC HEARING ON TAX INCREASE

50-197
(Rev. 08-09/13)

The City of Bastrop, Texas will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 2.37 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on 08/27/2013 at 6:15 p.m. at City Hall 1311 Chestnut Street, Bastrop, Texas 78602.

The second public hearing will be held on 09/10/2013 at 6:15 p.m. at City Hall 1311 Chestnut Street, Bastrop, Texas 78602.

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR:	Dock Jackson, Ken Kesselus, Kay Garcia McAnally
AGAINST:	Willie DeLa Rosa
PRESENT and not voting:	
ABSENT:	Joe Beal

The average taxable value of a residence homestead in City of Bastrop last year was \$ 134,056 (average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). Based on last year's tax rate of \$.5840 (preceding year's adopted tax rate) per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$ 782.89 (tax on average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

The average taxable value of a residence homestead in City of Bastrop this year is \$ 136,079 (average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). If the governing body adopts the effective tax rate for this year of \$.5812 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$ 790.89 (tax on average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

If the governing body adopts the proposed tax rate of \$.5950 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$ 809.67 (tax on the average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

Members of the public are encouraged to attend the hearings and express their views.

CITY OF BASTROP

AGENDA ITEM

D.1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 21, 2013

MEETING DATE: August 27, 2013

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Reports for the period ending of July 31, 2013.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

TO: MAYOR & CITY COUNCIL MEMBERS

FROM: KARLA STOVALL, CHIEF FINANCIAL OFFICER

DATE: AUGUST 16, 2013

MONTHLY FINANCIAL REPORTS
FOR PERIOD ENDING JULY 31, 2013

CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF JULY 31, 2013

Fiscal year 2013 is 9 month or 83.333% completed as of July 31, 2013.

- General Fund revenues reflect 91.09% collected or \$7,694,955. Expenditures represent 76.75% spent or \$6,658,798.
- Water/ Wastewater Fund revenues reflect 81.96% collected or \$3,259,949. Expenditures represent 82.78% spent or \$2,857,736.
- The Electric Fund revenues reflect 75.08% collected or \$5,366,365. Expenditures represent 71.43% spent or \$5,036,624.
- The Hotel /Motel Fund revenues reflect 84.15% collected or \$1,952,473. Expenditures represent 83.85% spent or \$2,103,886.

Revenues

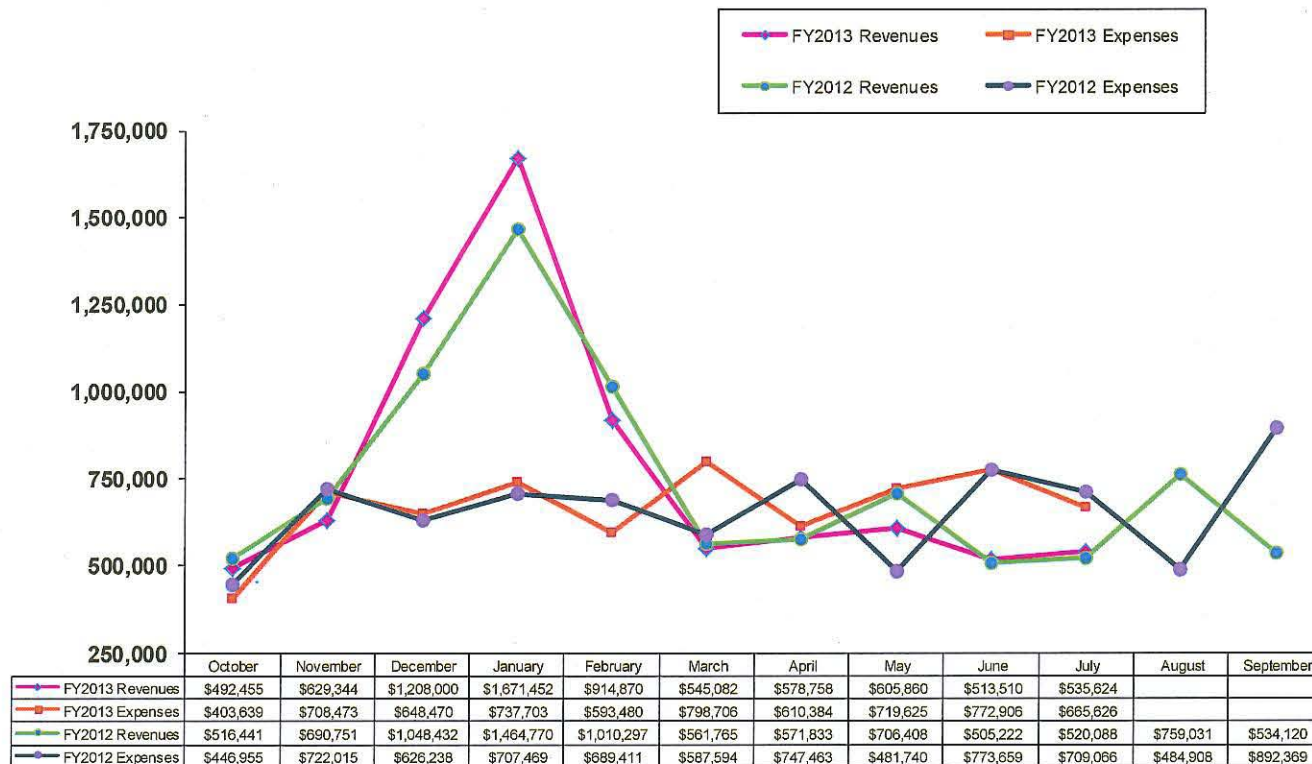
Expenditures

	FY 2013 Budget	FY 2013 Actual	% of FY2013 Budget	FY 2013 Budget	FY 2013 Actual	% of FY2013 Budget
General Fund	\$ 8,447,250	\$ 7,694,955	91.09%	\$ 8,675,757	\$ 6,658,798	76.75%
W/WW Fund	\$ 3,977,470	\$ 3,259,949	81.96%	\$ 3,452,340	\$ 2,857,736	82.78%
Electric Fund	\$ 7,148,000	\$ 5,366,365	75.08%	\$ 7,051,542	\$ 5,036,624	71.43%
Hotel Motel Fund	\$ 2,320,232	\$ 1,952,473	84.15%	\$ 2,509,000	\$ 2,103,886	83.85%

GENERAL FUND REVENUE & EXPENDITURES

JULY 31, 2013

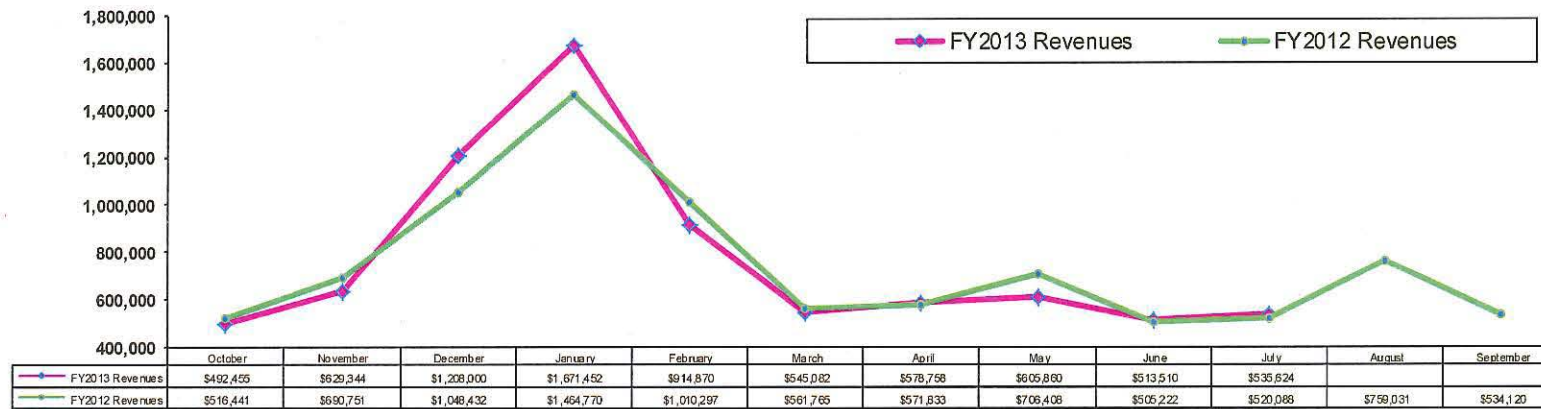
- Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.
- Expenditures in March recognized an increase due to the timing of expenses processed through accounts payable. You will note by the graph below that February expenses appeared low in comparison to a 12 month, monthly average.



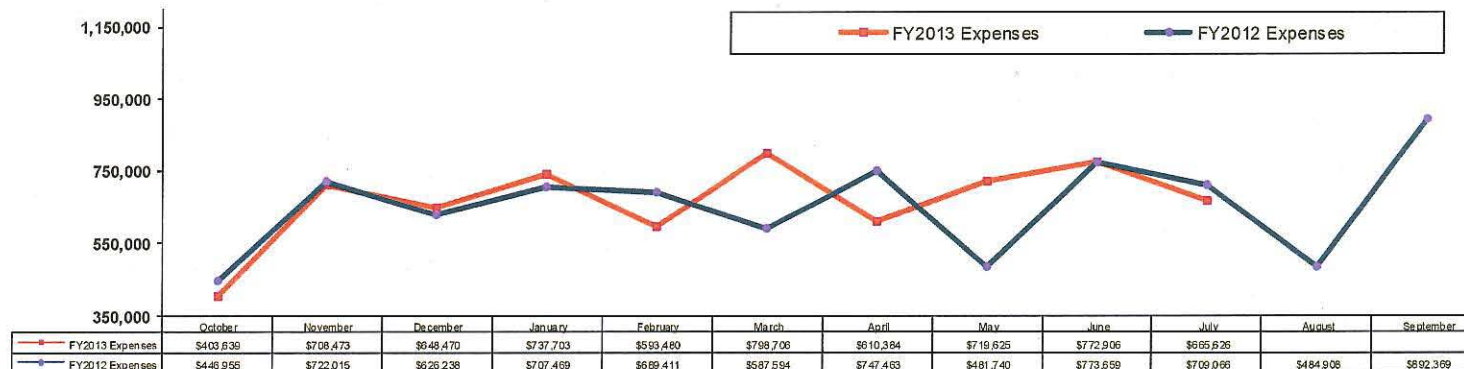
GENERAL FUND REVENUE & EXPENDITURES

JULY 31, 2013

FY 2012 & 2013 Revenues



FY 2012 & 2013 Expenditures



GENERAL FUND REVENUE

JULY 31, 2013

Sales Tax

FY2013 JULY YTD \$2,733,304

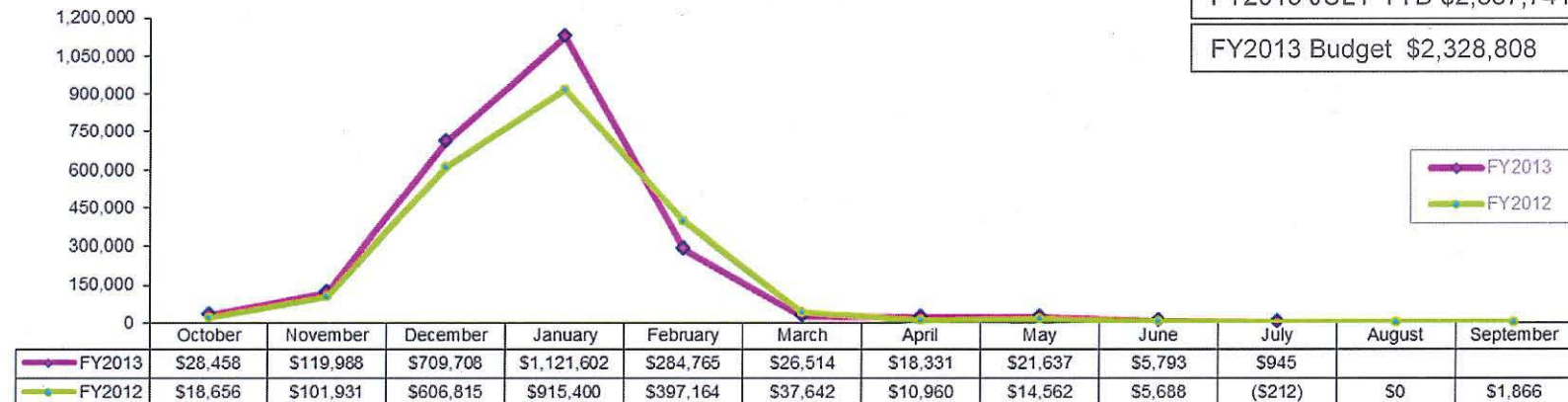
FY2013 Budget \$2,952,100



Ad Valorem Taxes

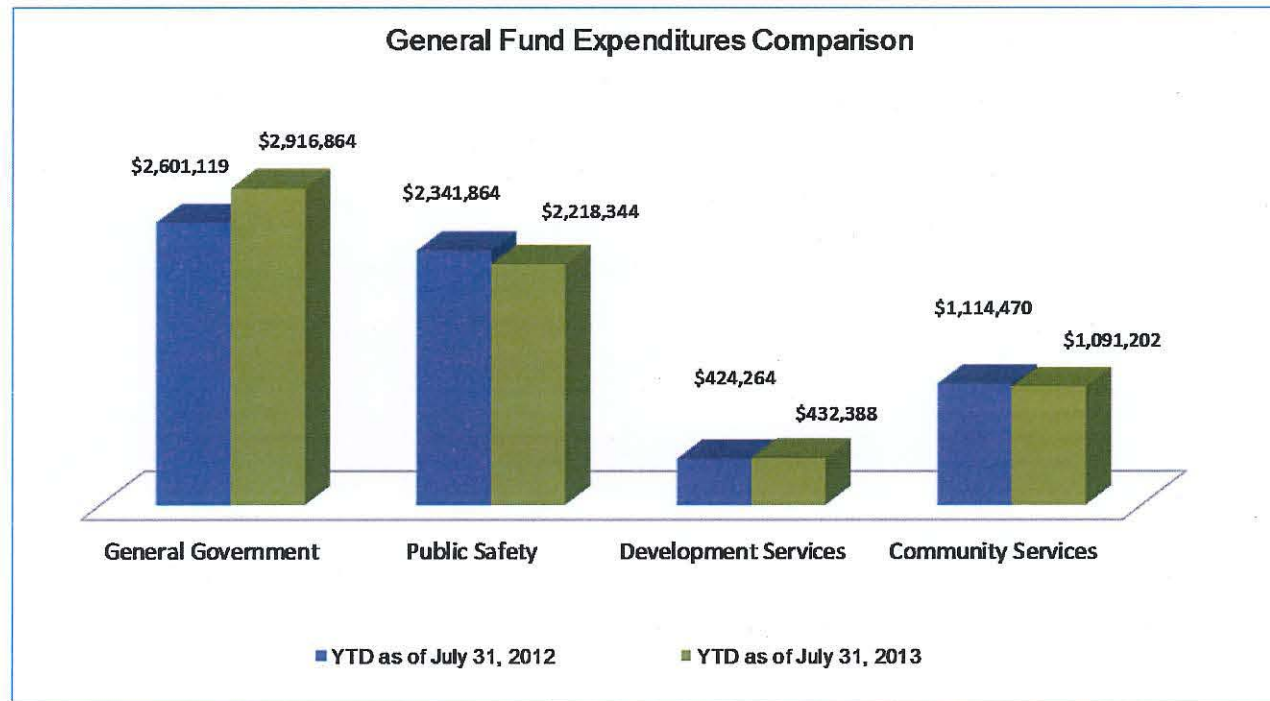
FY2013 JULY YTD \$2,337,741

FY2013 Budget \$2,328,808



GENERAL FUND EXPENDITURES

JULY 31, 2013

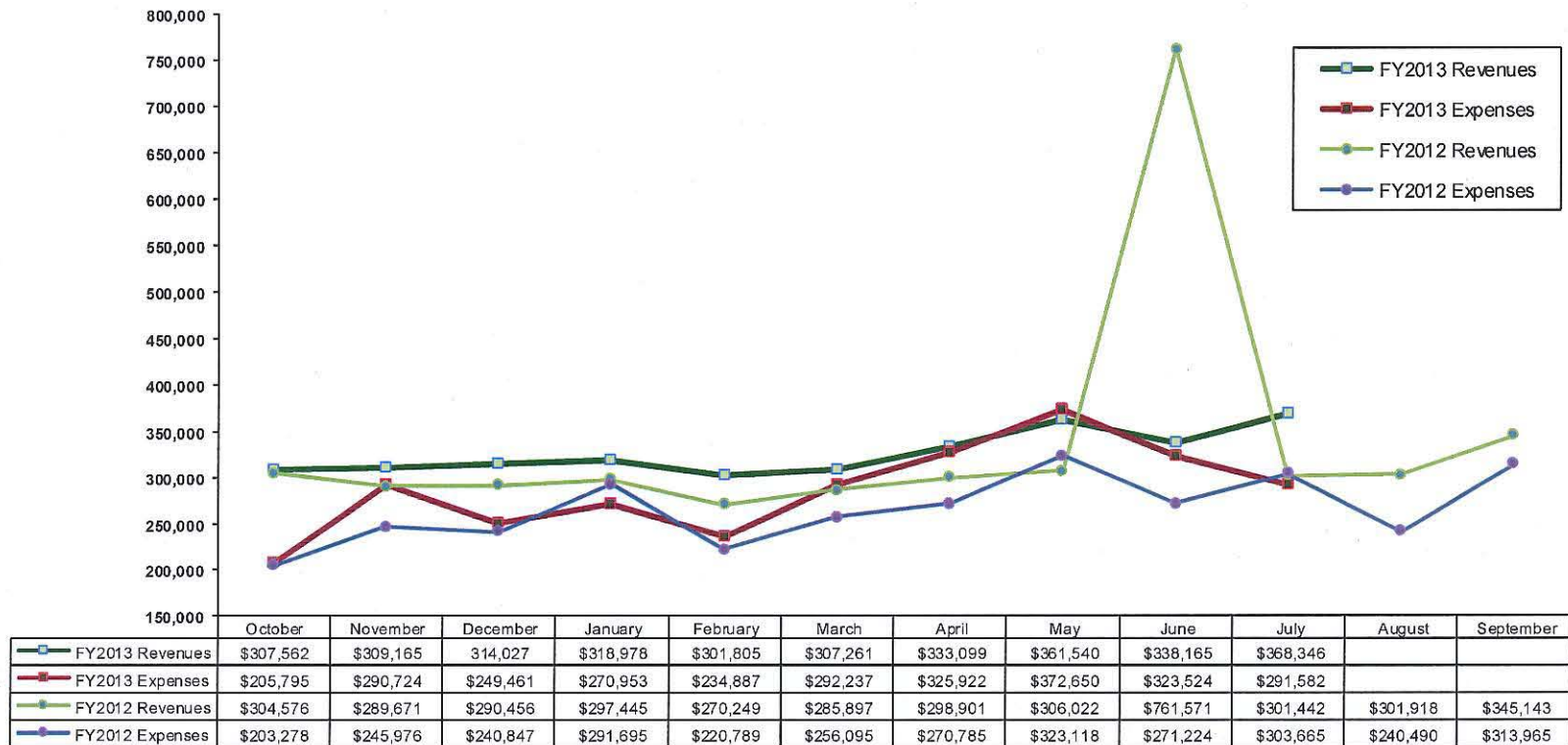


- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes Planning and Construction Manager
- Community Services includes Recreation, Parks, and Library

WATER/WASTEWATER FUND REVENUE & EXPENDITURES

JULY 31, 2013

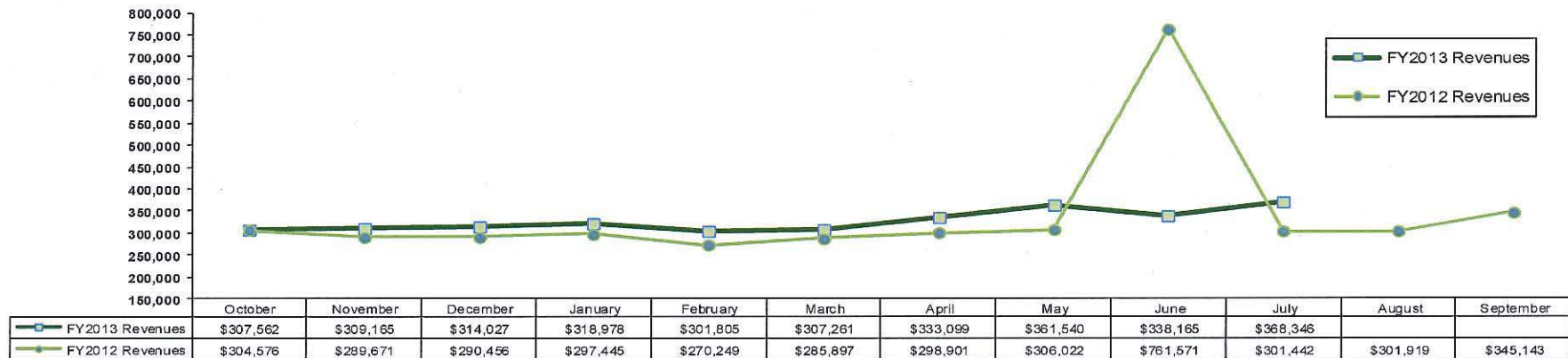
- ☐ Water/ Wastewater Fund Revenues Year-to-date (YTD) as of July 31, 2013 are \$3,259,949 or 81.96% of the year.
- ☐ Expenses in June appear increased due to the increased debt service costs and contractual services.



WATER WASTEWATER FUND REVENUE & EXPENDITURES

JULY 31, 2013

FY 2012 & 2013 Revenues



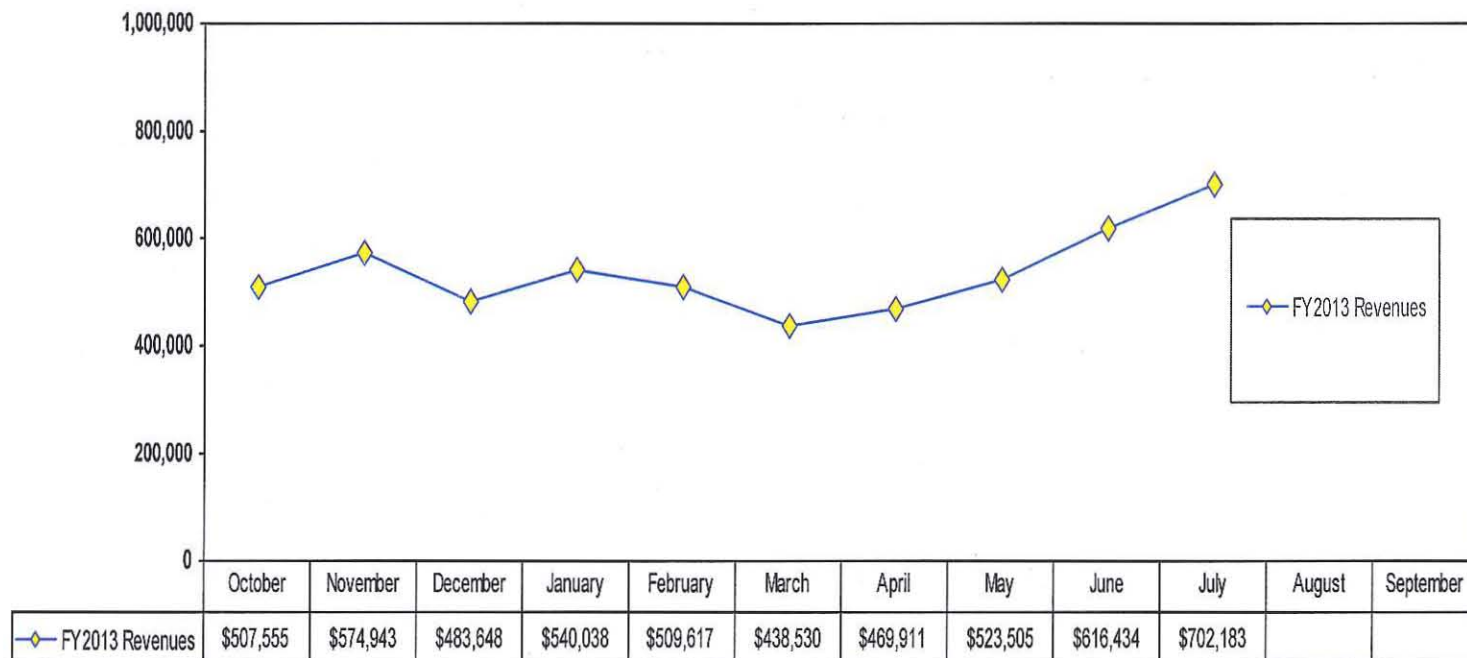
FY 2012 & 2013 Expenditures



ELECTRIC FUND

JULY 31, 2013

□ Electric Fund Revenues Year-to-date (YTD) as of July 31, 2013 are \$5,366,365 or 75.08% of the FY2013 adopted budget.



HOTEL MOTEL TAX FUND

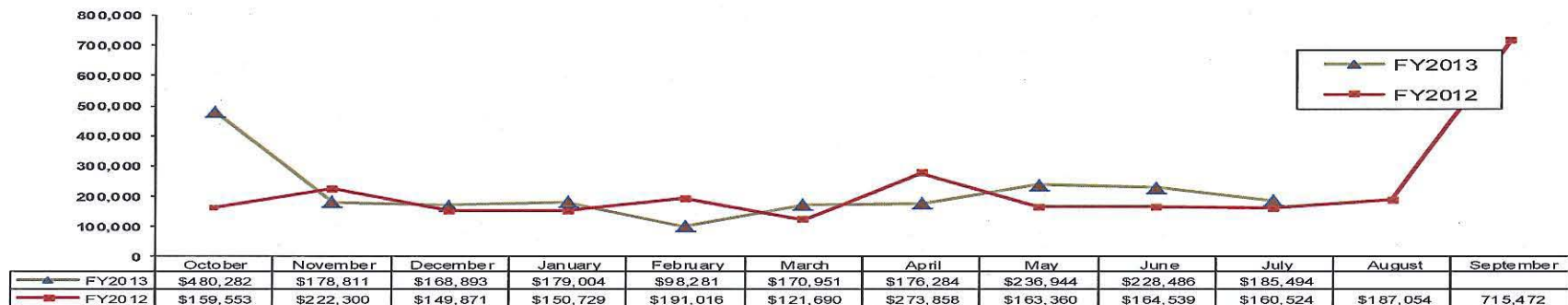
JULY 31, 2013

- ☐ Revenues as of July 31, 2013 represent YTD earned revenue of \$1,952,473. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- ☐ Expenses in FY2013 are increased in October due to the one-time disbursement of funds to HOT organizations consequently in FY2012 organizations received their funding in quarterly payments.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



FINANCIAL STATEMENT REPORTS ARE ATTACHED FOR THE FOUR MAJOR FUNDS.

- GENERAL FUND
- WATER/ WASTEWATER UTILITY FUND
- ELECTRIC FUND
- HOTEL MOTEL FUND

CITY OF BASTROP
FINANCIAL STATEMENT
AS OF: JULY 31ST, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	2,108,604.85	2,328,808.00	944.69	2,337,740.79	(8,932.79)	100.38
00-00-4002 DELINQUENT TAXES M&O	53,143.81	36,000.00	10,270.92	25,139.54	10,860.46	69.83
00-00-4003 PENALTIES & INTEREST M&O	41,465.38	26,400.00	2,572.05	25,418.04	981.96	96.28
00-00-4004 FRANCHISE TAX	301,330.36	385,000.00	20,478.21	264,770.03	120,229.97	68.77
00-00-4006 CITY SALES TAX	2,630,440.40	2,952,100.00	269,893.23	2,733,303.70	218,796.30	92.59
00-00-4008 OCCUPATION TAX	10,250.00	7,500.00	1,590.00	4,600.00	2,900.00	61.33
00-00-4009 MIXED BEVERAGE TAX	19,903.03	20,000.00	7,693.20	22,158.38	(2,158.38)	110.79
TOTAL TAXES & PENALTIES	5,165,137.83	5,755,808.00	313,442.30	5,413,130.48	342,677.52	94.05
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	104,915.21	91,000.00	23,050.67	98,593.78	(7,593.78)	108.34
00-00-4021 ZONING FEES	4,384.00	3,000.00	0.00	1,607.00	1,393.00	53.57
00-00-4022 PLATTING FEES	10,598.58	6,000.00	1,570.00	18,350.00	(12,350.00)	305.83
00-00-4023 SPECIAL EVENT PERMIT FEE	2,125.00	2,000.00	0.00	900.00	1,100.00	45.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	122,022.79	102,000.00	24,620.67	119,450.78	(17,450.78)	117.11
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	210.00	200.00	105.00	340.00	(140.00)	170.00
00-00-4043 PARKS RECEIPTS	900.00	1,600.00	85.00	660.00	940.00	41.25
00-00-4044 PD ACCIDENT REPORTS	1,385.00	1,800.00	342.00	2,250.00	(450.00)	125.00
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	14,139.03	40,800.00	0.00	11,687.97	29,112.03	28.65
00-00-4049 TRANSFER STATION RECEIPTS	10,201.00	8,000.00	994.40	9,264.60	(1,264.60)	115.81
TOTAL CHARGES FOR SERVICES	26,835.03	52,400.00	1,526.40	24,202.57	28,197.43	46.19
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	186,609.02	225,000.00	17,951.76	202,630.85	22,369.15	90.06
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	6,608.56	8,000.00	0.00	3,266.93	4,733.07	40.84
00-00-4076 LIBRARY RECEIPTS	13,361.23	16,000.00	1,810.32	14,409.25	1,590.75	90.06
00-00-4077 SANITATION PROCEEDS	30,614.20	40,000.00	0.00	14,166.83	25,833.17	35.42
00-00-4078 JUVENILE CASE MANAGER-M/C	4,523.68	5,100.00	803.20	6,184.87	(1,084.87)	121.27
00-00-4080 TEEN COURT (MC)	1,177.54	1,000.00	256.00	1,519.00	(519.00)	151.90
TOTAL FINES & FORFEITURES	242,894.23	295,100.00	20,821.28	242,177.73	52,922.27	82.07

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>OTHER REVENUE</u>						
00-00-4381 GTG SETTLEMENT TRUST FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4391 STREET/ROW VACATIONS	0.00	5,600.00	0.00	5,600.00	0.00	100.00
TOTAL OTHER REVENUE	0.00	5,600.00	0.00	5,600.00	0.00	100.00
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	5,215.02	6,000.00	227.13	5,263.25	736.75	87.72
TOTAL INTEREST INCOME	5,215.02	6,000.00	227.13	5,263.25	736.75	87.72
<u>INTERGOVERNMENTAL</u>						
00-00-4411 BASTROP CO/LIBRARY	8,500.00	0.00	0.00	8,500.00	(8,500.00)	0.00
00-00-4412 BASTROP CO/WC FIREMEN	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4413 BISD PROJECT RECEIPTS	69,149.07	72,420.00	0.00	24,111.29	48,308.71	33.29
00-00-4414 DEPT OF JUSTICE GRANT REIMB	33,422.14	0.00	0.00	0.00	0.00	0.00
00-00-4415 EMERGENCY MANAGEMENT	26,798.81	26,800.00	0.00	27,625.68	(825.68)	103.08
00-00-4419 PROPERTY LIEN PAYMENTS	3,945.29	1,100.00	0.00	1,122.26	(22.26)	102.02
00-00-4424 PADDLE TRAIL GRANT RIEMB	86,166.50	0.00	0.00	0.00	0.00	0.00
00-00-4435 FIRE DEPT/INSURANCE REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4490 ELECTRIC IN-KIND	430,233.30	516,280.00	43,023.33	430,233.30	86,046.70	83.33
00-00-4491 WATER/WASTEWATER IN-KIND	442,516.60	531,020.00	44,251.66	442,516.60	88,503.40	83.33
00-00-4492 WASTEWATER IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4493 BEDC IN-KIND	37,916.60	169,080.00	16,589.99	165,899.90	3,180.10	98.12
00-00-4495 CONVENTION CENTER IN-KIND	145,100.00	174,120.00	14,510.00	145,100.00	29,020.00	83.33
00-00-4496 DONATION IN-KIND	36,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	1,319,748.31	1,490,820.00	118,374.98	1,245,109.03	245,710.97	83.52
<u>MISCELLANEOUS</u>						
00-00-4501 LIBRARY GRANT'S	11,885.00	0.00	0.00	0.00	0.00	0.00
00-00-4503 FIRE DEPT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4507 175TH ANNIVERSARY DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4508 MEMORIAL DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4509 GENERAL DONATIONS	0.00	2,960.00	0.00	2,944.50	15.50	99.48
00-00-4511 BANNER FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	7,344.00	11,620.00	0.00	11,625.50	(5.50)	100.05
00-00-4515 GRANTS - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 SNOW PLAYDAY	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4521 LCRA-FISHERMAN PARK FLAGS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4522 WORKERS COMP. REIMBURSE	3,748.32	7,200.00	0.00	7,258.72	(58.72)	100.82
00-00-4523 TML REGION X MEETING	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4524 SPLASHPARK DONATIONS	5,450.00	10,000.00	0.00	10,000.00	0.00	100.00
00-00-4525 SUMMER REC/FILM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4526 DOG BARK PARK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4527 CLEAN SWEEP	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4535 PLANNING DEPT MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4536 MISCELLANEOUS	46,495.34	79,224.00	2,880.65	82,971.80	(3,747.80)	104.73
00-00-4537 INSURANCE PROCEEDS	31,556.87	15,018.00	2,605.50	13,970.25	1,047.75	93.02
00-00-4538 BEVERAGE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00

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101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4540 HUNTERS CROSSING REIMB	941.80	0.00	0.00	0.00	0.00	0.00
00-00-4543 PINEY CREEK SUBDIVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	107,421.33	126,022.00	5,486.15	128,770.77	(2,748.77)	102.18
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	511,250.00	613,500.00	51,125.00	511,250.00	102,250.00	83.33
00-00-4706 TRANSFERS IN - BEDC	95,483.20	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	606,733.20	613,500.00	51,125.00	511,250.00	102,250.00	83.33
** TOTAL REVENUE **						
	7,596,007.74	8,447,250.00	535,623.91	7,694,954.61	752,295.39	91.09

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	3,746.66	5,074.00	508.93	4,292.45	781.55	84.60
SUPPLIES & MATERIALS	3,202.95	5,300.00	105.44	3,535.60	1,764.40	66.71
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	5,864.02	8,030.00	718.65	5,409.89	2,620.11	67.37
CONTRACTUAL SERVICES	2,762.00	3,090.00	95.00	1,714.00	1,376.00	55.47
OTHER CHARGES	7,443.98	17,245.00	1,278.42	8,479.02	8,765.98	49.17
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	23,019.61	38,739.00	2,706.44	23,430.96	15,308.04	60.48
TOTAL LEGISLATIVE	23,019.61	38,739.00	2,706.44	23,430.96	15,308.04	60.48
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	67,349.39	116,400.00	11,908.95	92,541.06	23,858.94	79.50
SUPPLIES & MATERIALS	4,968.21	15,883.00	2,858.60	12,075.56	3,807.44	76.03
MAINTENANCE & REPAIRS	0.00	5,500.00	149.00	3,504.49	1,995.51	63.72
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	373,237.79	524,730.00	98,956.08	452,896.32	71,833.68	86.31
OTHER CHARGES	262,169.10	366,130.00	225.37	290,772.93	75,357.07	79.42
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	17,402.19	(17,402.19)	0.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	707,724.49	1,028,643.00	114,098.00	869,192.55	159,450.45	84.50
TOTAL ORGANIZATIONAL	707,724.49	1,028,643.00	114,098.00	869,192.55	159,450.45	84.50
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	222,076.35	284,344.00	21,792.97	228,525.30	55,818.70	80.37
SUPPLIES & MATERIALS	3,926.16	5,340.00	360.76	4,314.40	1,025.60	80.79
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	6,010.52	7,700.00	669.99	5,921.97	1,778.03	76.91
CONTRACTUAL SERVICES	119.28	350.00	0.00	165.79	184.21	47.37
OTHER CHARGES	9,556.17	9,140.00	274.40	7,989.25	1,150.75	87.41
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	241,688.48	306,874.00	23,098.12	246,916.71	59,957.29	80.46
TOTAL CITY MANAGER	241,688.48	306,874.00	23,098.12	246,916.71	59,957.29	80.46

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	55,270.65	71,642.00	2,551.08	50,591.82	21,050.18	70.62
SUPPLIES & MATERIALS	664.67	1,415.00	229.93	1,110.99	304.01	78.52
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	932.79	1,950.00	115.35	863.67	1,086.33	44.29
CONTRACTUAL SERVICES	2,280.00	6,450.00	0.00	956.45	5,493.55	14.83
OTHER CHARGES	21,221.32	26,720.00	930.00	21,147.89	5,572.11	79.15
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	80,369.43	108,177.00	3,826.36	74,670.82	33,506.18	69.03
TOTAL CITY SECRETARY	80,369.43	108,177.00	3,826.36	74,670.82	33,506.18	69.03

FINANCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	246,727.49	309,115.00	24,085.63	242,514.75	66,600.25	78.45
SUPPLIES & MATERIALS	4,093.41	8,820.00	(225.40)	3,093.19	5,726.81	35.07
MAINTENANCE & REPAIRS	24,161.33	37,980.00	138.00	27,396.26	10,583.74	72.13
OCCUPANCY	4,879.75	7,280.00	589.99	4,521.13	2,758.87	62.10
CONTRACTUAL SERVICES	25,856.56	38,840.00	412.50	27,713.01	11,126.99	71.35
OTHER CHARGES	5,538.60	10,540.00	1,671.50	8,145.87	2,394.13	77.29
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	311,257.14	412,575.00	26,672.22	313,384.21	99,190.79	75.96
<u>METER SERVICE</u>						
PERSONNEL SERVICES	248,067.42	338,302.00	26,075.36	260,084.34	78,217.66	76.88
SUPPLIES & MATERIALS	25,139.02	32,035.00	3,559.05	26,172.52	5,862.48	81.70
MAINTENANCE & REPAIRS	6,256.66	10,035.00	76.48	1,241.71	8,793.29	12.37
OCCUPANCY	8,012.41	11,640.00	909.05	7,362.01	4,277.99	63.25
CONTRACTUAL SERVICES	8,366.98	10,440.00	784.37	9,283.82	1,156.18	88.93
OTHER CHARGES	3,221.32	5,005.00	0.00	1,748.01	3,256.99	34.93
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	299,063.81	407,457.00	31,404.31	305,892.41	101,564.59	75.07
TOTAL FINANCE	610,320.95	820,032.00	58,076.53	619,276.62	200,755.38	75.52

HUMAN RESOURCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	71,395.02	93,844.00	7,126.38	73,965.99	19,878.01	78.82
SUPPLIES & MATERIALS	477.57	1,495.00	54.76	332.04	1,162.96	22.21
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,917.08	3,320.00	126.24	1,958.06	1,361.94	58.98
CONTRACTUAL SERVICES	66.55	325.00	0.00	90.58	234.42	27.87
OTHER CHARGES	6,690.22	12,825.03	0.00	8,643.82	4,181.18	67.40
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	80,546.44	111,809.00	7,307.38	84,990.49	26,818.51	76.01

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	80,546.44	111,809.00	7,307.38	84,990.49	26,818.51	76.01
<u>INFORMATION TECHNOLOGY</u>						
00-NON-PROGRAM						
PERSONNEL SERVICES	64,535.71	89,214.00	6,919.28	71,063.65	18,150.35	79.66
SUPPLIES & MATERIALS	5,969.38	3,150.00	104.72	2,927.68	222.32	92.94
MAINTENANCE & REPAIRS	16,907.18	21,170.00	15.00	18,751.21	2,418.79	88.57
OCCUPANCY	5,331.05	7,600.00	664.72	4,664.58	2,935.42	61.38
CONTRACTUAL SERVICES	17,817.85	20,250.00	945.00	17,012.63	3,237.37	84.01
OTHER CHARGES	2,481.81	3,460.00	131.61	2,801.61	658.39	80.97
CAPITAL OUTLAY	2,462.24	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	115,505.22	144,844.00	8,780.33	117,221.36	27,622.64	80.93
TOTAL INFORMATION TECHNOLOGY	115,505.22	144,844.00	8,780.33	117,221.36	27,622.64	80.93
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	267,806.95	334,211.00	17,855.33	245,684.84	88,526.16	73.51
SUPPLIES & MATERIALS	19,151.45	28,495.00	1,311.48	20,677.39	7,817.61	72.56
MAINTENANCE & REPAIRS	9,020.00	30,367.00	44.68	15,511.98	14,855.02	51.08
OCCUPANCY	31,281.78	46,964.00	4,255.69	40,553.83	6,410.17	86.35
CONTRACTUAL SERVICES	190,186.55	212,517.00	5,095.40	157,912.35	54,604.65	74.31
OTHER CHARGES	23,908.63	31,225.00	1,305.00	21,954.77	9,270.23	70.31
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	541,355.36	683,779.00	29,867.58	502,295.16	181,483.84	73.46
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	36,914.91	48,074.00	3,651.50	38,218.57	9,855.43	79.50
SUPPLIES & MATERIALS	2,345.65	2,600.00	362.00	1,015.23	1,584.77	39.05
MAINTENANCE & REPAIRS	189.38	300.00	256.02	300.00	0.00	100.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	379.70	1,120.00	0.00	380.00	740.00	33.93
OTHER CHARGES	669.42	5,530.00	0.00	97.02	5,432.98	1.75
TOTAL CODE ENFORCEMENT	40,499.06	57,624.00	4,269.52	40,010.82	17,613.18	69.43
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	317.09	800.00	0.00	345.37	454.63	43.17
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	3,742.20	2,000.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY	6,802.16	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	10,861.45	2,800.00	0.00	345.37	2,454.63	12.33

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	190,553.04	228,707.00	12,659.36	129,786.87	98,920.13	56.75
SUPPLIES & MATERIALS	2,430.19	9,150.00	447.44	7,132.28	2,017.72	77.95
MAINTENANCE & REPAIRS	940.96	1,950.00	16.00	177.67	1,772.33	9.11
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	3,861.02	3,000.00	0.00	2,764.41	235.59	92.15
OTHER CHARGES	5,721.87	6,120.00	320.00	3,051.38	3,068.62	49.86
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	203,507.08	248,927.00	13,442.80	142,912.61	106,014.39	57.41
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	834,790.93	1,130,701.00	87,956.45	865,708.53	264,992.47	76.56
SUPPLIES & MATERIALS	60,271.74	70,733.00	5,933.83	48,753.02	21,979.98	68.93
MAINTENANCE & REPAIRS	22,984.47	28,030.00	5,411.05	21,948.24	6,081.76	78.30
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	3,345.63	9,917.00	124.00	9,025.61	891.39	91.01
OTHER CHARGES	6,737.68	10,200.00	421.50	7,785.01	2,414.99	76.32
CAPITAL OUTLAY	36,000.00	32,000.00	(250.00)	31,558.41	441.59	98.62
TOTAL POLICE-PATROL	964,130.45	1,281,581.00	99,596.83	984,778.82	296,802.18	76.84
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	32,237.37	42,303.00	3,115.64	21,219.21	21,083.79	50.16
SUPPLIES & MATERIALS	3,509.83	3,696.00	315.43	1,782.99	1,913.01	48.24
MAINTENANCE & REPAIRS	589.22	1,574.00	0.00	1,458.30	115.70	92.65
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	812.04	3,045.00	101.05	1,681.04	1,363.96	55.21
OTHER CHARGES	10,533.46	12,300.00	1,000.00	8,175.00	4,125.00	66.46
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	47,681.92	62,918.00	4,532.12	34,316.54	28,601.46	54.54
TOTAL POLICE	1,808,035.32	2,337,629.00	151,708.85	1,704,659.32	632,969.68	72.92
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	13,159.85	5,710.00	1,486.76	5,706.01	3.99	99.93
SUPPLIES & MATERIALS	73,846.99	65,869.00	2,747.14	48,283.24	17,585.76	73.30
MAINTENANCE & REPAIRS	47,377.27	55,500.00	1,062.73	51,881.22	3,618.78	93.48
OCCUPANCY	27,673.75	38,165.00	2,121.21	31,388.66	6,776.34	82.24
CONTRACTUAL SERVICES	22,118.90	24,000.00	0.00	23,084.52	915.48	96.19
OTHER CHARGES	18,960.00	30,425.00	4,247.69	23,270.13	7,154.87	76.48
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	203,136.76	219,669.00	11,665.53	183,613.78	36,055.22	83.59
TOTAL FIRE-VOLUNTEER	203,136.76	219,669.00	11,665.53	183,613.78	36,055.22	83.59

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MUNICIPAL COURT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	222,142.41	288,912.00	21,177.03	224,605.62	64,306.38	77.74
SUPPLIES & MATERIALS	7,186.86	11,200.00	1,024.51	8,603.19	2,596.81	76.81
MAINTENANCE & REPAIRS	12,403.17	13,100.00	85.00	12,612.34	487.66	96.28
OCCUPANCY	7,552.36	8,950.00	1,042.39	7,485.87	1,464.13	83.64
CONTRACTUAL SERVICES	17,239.68	23,550.00	1,431.86	17,432.69	6,117.31	74.02
OTHER CHARGES	4,979.53	8,261.00	431.81	6,062.20	2,198.80	73.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	271,504.01	353,973.00	25,192.60	276,801.91	77,171.09	78.20
TOTAL MUNICIPAL COURT	271,504.01	353,973.00	25,192.60	276,801.91	77,171.09	78.20
<u>PLANNING & DEVELOPMENT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	258,927.46	389,923.00	29,183.68	270,069.89	119,853.11	69.26
SUPPLIES & MATERIALS	8,404.82	14,170.00	2,530.80	6,185.25	7,984.75	43.65
MAINTENANCE & REPAIRS	515.35	1,500.00	88.21	324.74	1,175.26	21.65
OCCUPANCY	6,426.72	10,200.00	818.35	6,460.75	3,739.25	63.34
CONTRACTUAL SERVICES	61,962.32	126,200.00	10,871.66	114,887.79	11,312.21	91.04
OTHER CHARGES	30,075.27	44,875.00	1,278.21	34,459.86	10,415.14	76.79
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	366,311.94	586,868.00	44,770.91	432,388.28	154,479.72	73.68
TOTAL PLANNING & DEVELOPMENT	366,311.94	586,868.00	44,770.91	432,388.28	154,479.72	73.68
<u>HEALTH</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	59,188.30	71,050.00	0.00	53,269.47	17,780.53	74.97
TOTAL 00-NON-PROGRAM	59,188.30	71,050.00	0.00	53,269.47	17,780.53	74.97
TOTAL HEALTH	59,188.30	71,050.00	0.00	53,269.47	17,780.53	74.97
<u>PUBLIC WORKS</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	386,335.27	597,364.00	50,871.74	487,724.69	109,639.31	81.65
SUPPLIES & MATERIALS	44,315.34	66,650.00	4,246.07	57,899.40	8,750.60	86.87
MAINTENANCE & REPAIRS	41,280.99	68,378.00	3,546.09	52,586.67	15,791.33	76.91
OCCUPANCY	11,890.80	15,600.00	1,370.30	11,814.00	3,786.00	75.73
CONTRACTUAL SERVICES	66,307.35	44,550.00	1,207.65	22,629.64	21,920.36	50.80
OTHER CHARGES	56,363.73	69,150.00	3,926.88	51,355.55	17,794.45	74.27
CAPITAL OUTLAY	5,330.00	117,390.00	0.00	65,765.55	51,624.45	56.02
TOTAL ADMINISTRATION	611,823.48	979,082.00	65,168.73	749,775.50	229,306.50	76.58

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONSTRUCTION MANAGER</u>						
PERSONNEL SERVICES	45,679.74	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	1,404.60	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	463.71	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,665.55	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	8,648.09	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	90.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONSTRUCTION MANAGER	57,951.69	0.00	0.00	0.00	0.00	0.00
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	20,119.69	39,500.00	29,625.00	29,625.00	9,875.00	75.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION	20,119.69	39,500.00	29,625.00	29,625.00	9,875.00	75.00
<u>PARKS</u>						
PERSONNEL SERVICES	354,555.29	514,276.00	37,644.08	406,277.77	107,998.23	79.00
SUPPLIES & MATERIALS	34,818.79	54,640.00	1,384.69	45,899.22	8,740.78	84.00
MAINTENANCE & REPAIRS	39,697.07	52,750.00	1,649.74	35,175.34	17,574.66	66.68
OCCUPANCY	38,549.14	65,800.00	7,167.22	51,357.92	14,442.08	78.05
CONTRACTUAL SERVICES	7,525.42	12,880.00	486.58	6,004.27	6,875.73	46.62
OTHER CHARGES	2,573.64	7,400.00	196.43	3,753.25	3,646.75	50.72
CAPITAL OUTLAY	116,496.38	11,500.00	5,750.00	5,750.00	5,750.00	50.00
TOTAL PARKS	594,215.73	719,246.00	54,278.74	554,217.77	165,028.23	77.06
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	117,845.91	156,206.00	12,338.68	124,502.77	31,703.23	79.70
SUPPLIES & MATERIALS	6,845.10	8,550.00	177.67	2,657.07	5,892.93	31.08
MAINTENANCE & REPAIRS	3,902.14	3,900.00	1,189.16	2,342.23	1,557.77	60.06
OCCUPANCY	308.31	472.00	29.19	250.66	221.34	53.11
CONTRACTUAL SERVICES	1,219.92	1,940.00	108.35	1,635.94	304.06	84.33
OTHER CHARGES	0.00	110.00	0.00	0.00	110.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING MAINTENANCE	130,121.38	171,178.00	13,843.05	131,388.67	39,789.33	76.76
TOTAL PUBLIC WORKS	1,414,231.97	1,909,006.00	162,915.52	1,465,006.94	443,999.06	76.74

LIBRARY

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	381,047.80	508,834.00	41,130.87	396,282.28	112,551.72	77.88
SUPPLIES & MATERIALS	52,937.74	52,420.00	3,741.14	48,714.38	3,705.62	92.93
MAINTENANCE & REPAIRS	11,980.02	11,150.00	1,908.56	9,034.81	2,115.19	81.03
OCCUPANCY	25,499.37	35,020.00	3,464.50	24,570.14	10,449.86	70.16
CONTRACTUAL SERVICES	19,488.30	19,650.00	880.00	18,847.80	802.20	95.92
OTHER CHARGES	9,180.88	11,370.00	354.65	9,909.42	1,460.58	87.15
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 00-NON-PROGRAM	<u>500,134.11</u>	<u>638,444.00</u>	<u>51,479.72</u>	<u>507,358.83</u>	<u>131,085.17</u>	<u>79.47</u>
TOTAL LIBRARY	500,134.11	638,444.00	51,479.72	507,358.83	131,085.17	79.47
*** TOTAL EXPENSES ***	6,481,717.03	8,675,757.00	665,626.29	6,658,798.04	2,016,958.96	76.75
REVENUES OVER/(UNDER) EXPENDITURES	1,114,290.71	(228,507.00)	(130,002.38)	1,036,156.57	(1,264,663.57)	453.45-
*** END OF REPORT ***						

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	901,034.21	1,231,950.00	132,859.39	989,471.41	242,478.59	80.32
00-00-4102 WATER SALES-COMMERCIAL	754,763.36	1,007,970.00	91,205.32	821,083.27	186,886.73	81.46
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	26,502.88	30,000.00	3,539.69	26,012.46	3,987.54	86.71
00-00-4152 WATER TAPPING FEES	900.00	1,000.00	2,250.00	10,000.00	(9,000.00)	0.00
00-00-4154 WATER SERVICE FEES	24,980.39	26,000.00	2,215.00	21,307.65	4,692.35	81.95
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	4,873.00	42,600.00	0.00	42,819.09	(219.09)	100.51
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	1,713,053.84	2,339,520.00	232,069.40	1,910,693.88	428,826.12	81.67
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	604,346.88	815,330.00	71,901.87	675,186.45	140,143.55	82.81
00-00-4202 WASTEWATER SALES-COMMERCIAL	465,522.14	618,220.00	52,168.34	513,258.52	104,961.48	83.02
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	17,012.60	19,000.00	2,161.39	18,549.23	450.77	97.63
00-00-4252 SEWER TAPPING FEES	900.00	1,000.00	0.00	375.00	625.00	37.50
00-00-4253 SEPTIC TANK DUMP FEES	96,738.24	100,000.00	3,848.09	65,351.96	34,648.04	65.35
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	1,184,519.86	1,553,650.00	130,079.69	1,272,721.16	280,928.84	81.92
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	1,826.26	3,200.00	130.71	3,069.66	130.34	95.93
00-00-4401 INTEREST RECEIPTS	915.59	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	2,741.85	3,200.00	130.71	3,069.66	130.34	95.93
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	12,701.68	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	382.50	500.00	0.00	0.00	500.00	0.00
00-00-4519 BACKFLOW TESTING COST	95.00	3,000.00	0.00	2,450.00	550.00	81.67
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	500.00	0.00	0.00	500.00	0.00
00-00-4528 CONSERVATION PROGRAM	750.00	100.00	0.00	30.00	70.00	30.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	438,510.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	12,564.91	11,000.00	1,465.72	18,309.12	(7,309.12)	166.45
00-00-4548 LCRA/WCID	40,909.93	66,000.00	4,600.80	52,675.12	13,324.88	79.81
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	505,914.02	81,100.00	6,066.52	73,464.24	7,635.76	90.58

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4735 TRANS IN FUND #722	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	3,406,229.57	3,977,470.00	368,346.32	3,259,948.94	717,521.06	81.96

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	622,341.44	846,245.00	66,471.35	650,013.00	196,232.00	76.81
SUPPLIES & MATERIALS	50,216.83	55,595.00	3,415.12	49,629.29	5,965.71	89.27
MAINTENANCE & REPAIRS	13,162.67	16,300.00	571.81	12,271.93	4,028.07	75.29
OCCUPANCY	16,681.54	19,200.00	2,095.63	17,299.55	1,900.45	90.10
CONTRACTUAL SERVICES	548,079.66	750,960.00	98,303.47	652,194.99	98,765.01	86.85
OTHER CHARGES	26,877.76	57,600.00	3,950.82	52,432.65	5,167.35	91.03
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	36,267.46	62,090.00	0.00	62,084.80	5.20	99.99
DEBT SERVICE	0.00	588,990.00	49,082.50	490,825.00	98,165.00	83.33
TRANSFERS OUT	508,333.20	170,000.00	14,166.66	141,666.60	28,333.40	83.33
TOTAL ADMINISTRATION	1,821,960.56	2,566,980.00	238,057.36	2,128,417.81	438,562.19	82.92
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	7,930.89	10,600.00	850.08	6,190.71	4,409.29	58.40
MAINTENANCE & REPAIRS	157,012.61	157,600.00	4,364.23	112,870.49	44,729.51	71.62
OCCUPANCY	35,696.30	36,500.00	2,433.89	30,767.19	5,732.81	84.29
CONTRACTUAL SERVICES	12,902.50	17,881.00	1,610.35	18,947.15	(1,066.15)	105.96
OTHER CHARGES	3,200.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	88,842.91	2,569.00	0.00	2,569.00	0.00	100.00
TOTAL W/WW DISTRIBUT/COLLECT	305,585.21	225,150.00	9,258.55	171,344.54	53,805.46	76.10
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	11,100.28	23,500.00	1,431.79	15,936.45	7,563.55	67.81
MAINTENANCE & REPAIRS	101,085.78	93,000.00	9,625.24	66,188.52	26,811.48	71.17
OCCUPANCY	61,950.12	79,000.00	8,810.99	66,771.24	12,228.76	84.52
CONTRACTUAL SERVICES	60,601.60	85,300.00	6,952.20	69,160.86	16,139.14	81.08
CAPITAL OUTLAY	77,273.44	0.00	(3,200.00)	(3,200.00)	3,200.00	0.00
TOTAL WATER PRODUCTION/TREAT	312,011.22	280,800.00	23,620.22	214,857.07	65,942.93	76.52
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	23,063.60	29,800.00	2,887.72	28,127.76	1,672.24	94.39
MAINTENANCE & REPAIRS	69,043.20	196,600.00	3,949.93	186,428.86	10,171.14	94.83
OCCUPANCY	59,061.68	103,010.00	8,162.53	83,898.56	19,111.44	81.45
CONTRACTUAL SERVICES	45,229.52	50,000.00	5,646.00	44,661.38	5,338.62	89.32
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	196,398.00	379,410.00	20,646.18	343,116.56	36,293.44	90.43
TOTAL WATER/WASTEWATER DEPT.	2,635,954.99	3,452,340.00	291,582.31	2,857,735.98	594,604.02	82.78

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	2,635,954.99	3,452,340.00	291,582.31	2,857,735.98	594,604.02	82.78
REVENUES OVER/ (UNDER) EXPENDITURES	770,274.58	525,130.00	76,764.01	402,212.96	122,917.04	76.59

*** END OF REPORT ***

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	<u>1,853,158.20</u>	<u>2,312,000.00</u>	<u>251,001.17</u>	<u>1,945,218.05</u>	<u>366,781.95</u>	<u>84.14</u>
TOTAL TAXES & PENALTIES	1,853,158.20	2,312,000.00	251,001.17	1,945,218.05	366,781.95	84.14
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	<u>2,864.52</u>	<u>3,000.00</u>	<u>91.56</u>	<u>2,023.25</u>	<u>976.75</u>	<u>67.44</u>
TOTAL INTEREST INCOME	2,864.52	3,000.00	91.56	2,023.25	976.75	67.44
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	0.00	5,232.00	0.00	5,231.96	0.04	100.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0.00	5,232.00	0.00	5,231.96	0.04	100.00
<u>** TOTAL REVENUE **</u>						
	<u>1,856,022.72</u>	<u>2,320,232.00</u>	<u>251,092.73</u>	<u>1,952,473.26</u>	<u>367,758.74</u>	<u>84.15</u>

FINANCIAL STATEMENT

AS OF: JULY 31ST, 2013

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	888,854.13	1,239,500.00	88,074.12	1,062,623.21	176,876.79	85.73
OTHER CHARGES	15,894.56	45,000.00	0.00	12,512.38	32,487.62	27.81
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	853,066.60	1,224,500.00	97,875.00	1,028,750.00	195,750.00	84.01
TOTAL 00-NON-PROGRAM	1,757,815.29	2,509,000.00	185,949.12	2,103,885.59	405,114.41	83.85
TOTAL HOTEL/MOTEL TAX FUND	1,757,815.29	2,509,000.00	185,949.12	2,103,885.59	405,114.41	83.85
*** TOTAL EXPENSES ***	1,757,815.29	2,509,000.00	185,949.12	2,103,885.59	405,114.41	83.85
REVENUES OVER/(UNDER) EXPENDITURES	98,207.43	(188,768.00)	65,143.61	(151,412.33)	(37,355.67)	80.21

*** END OF REPORT ***