

**NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
September 10, 2013 6:15 P.M.**

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on September 10, 2013 at 6:15 p.m. at Council Chambers of City Hall, 1311 Chestnut Street, Bastrop, Texas and will consider the following matters to wit:

<u>REGULAR MEETING</u>	<u>TAB PAGE ORIGINATOR</u>
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ANNOUNCEMENTS

1. Call to Order
2. Pledge of Allegiance and Invocation
3. Presentations
 - A. Character Education Presentation by Bastrop Student - Honesty
4. Proclamations
5. Announcements

CITY MANAGER INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action:

- A. Meetings and Events Attended:
 1. Attended the monthly meeting of the Planning and Zoning Commission on August 29, 2013.
 2. Attended the Hunter's Crossing Local Government Corporation Meeting of September 3, 2013.
 3. Special City Council Budget Workshop of September 3, 2013.
 4. Attended the monthly meeting of the Parks Board on September 5, 2013.
- B. Update on City Projects and Issues:
 1. Update on the Hunter's Crossing Subdivision – Public Improvements District.
 2. Water Usage Report for the period of August 26, 2013 through September 8, 2013.
 3. Update on the Short and Long Term Water Supply Projects.
 4. Issuance of Certificate of Obligations.
 5. Update on the Top 10 Strategic Priorities as Established by the City Council for 2013-2016.
 6. A request by the residents of Riverside Grove Subdivision to reduce the speed in Riverside Grove from 30 mph down to 25 mph.
 7. A request from Ms. Mariann Laughlin to rename some Streets in the City of Bastrop.
 8. Current Drought in Central Texas.
 9. Council Utility Meeting on September 17, 2013.
- C. Update on City Business:
 1. Convention Center Activities
 2. Main Street Program
 3. Commercial/Residential Construction Projects in the City
 4. YMCA Activities
- D. Department and Board Reports
- E. Inviting input from Council related to issues for possible inclusion on future agenda's related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

- | | | | |
|---|-----|----|------------------|
| A.1 Approval of meeting minutes of August 27, 2013 Regular Council Meeting Minutes and August 20, 2013 Special Workshop Meeting | A.1 | 9 | Traci Chavez |
| A.2 Approval of the Special Event Permit Application submitted by Health Occupation Students of America (HOSA) in partnership with Advanced Home Health Services to host "Medical Olympics" on Saturday, October 19, 2013, in Fisherman's Park, along the Riverwalk, and on city property abutting the Brewhouse. | A.2 | 16 | Trey Job |
| A.3 Approval of the Special Event Permit Application submitted by BHS Student Council to host "BHS Football Homecoming Parade" on Thursday, October 24, 2013, in downtown Bastrop. | A.3 | 31 | Trey Job |
| A.4 Approval of the Special Event Permit Application submitted by the Downtown Business Alliance to host "Christmas Parade & Salebrations" on Saturday, December 14, 2013 in downtown Bastrop. | A.4 | 43 | Trey Job |
| A.5 Approval of the Final Plat for Hunters Crossing, Section 3E (17 residential lots) located west of State Highway 304 and south of Hunters Point Drive within the City limits of Bastrop, Texas. | A.5 | 61 | Yvonne Pritchard |
| A.6 Approval of the Final Plat for Hunters Crossing, Section 5B (55 residential lots) located west of State Highway 304 and north of Hunters Point Drive within the City limits of Bastrop, Texas. | A.6 | 66 | Yvonne Pritchard |
| A.7 Approval of Bastrop Marketing Corporation's request for reimbursement of expenses. | A.7 | 71 | Karla Stovall |
| A.8 Approval of Special Workshop Meeting minutes of September 3, 2013 | A.8 | 74 | Elizabeth Lopez |

B. PUBLIC HEARINGS AND ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

- | | | | |
|---|-----|----|-------------|
| B.1 CONDUCT A PUBLIC HEARING: The City Council will conduct a "Public Hearing" on the Proposed Budget for the City of Bastrop for Fiscal Year 2014. | B.1 | 80 | Mike Talbot |
| B.2 Consideration, discussion and possible action on approval of the FIRST READING of an Ordinance of the City of Bastrop, Texas, adopting a budget and appropriating resources for Fiscal Year 2013-2014; beginning October 1, 2013 ending September 30, 2014; | B.2 | 81 | Mike Talbot |

in accordance with existing statutory requirements; repealing all conflicting ordinances; containing a severability clause; and providing for an effective date; with the second reading and final adoption of the City of Bastrop Budget for Fiscal Year 2013-2014 to be held on September 24, 2013.

B.3 CONDUCT A PUBLIC HEARING: The City Council will conduct the SECOND "Public Hearing "on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2014. B.3 85 Mike Talbot

B.4 Consideration, discussion and possible action on approval of the FIRST READING of an Ordinance fixing the tax rate and levy for the City of Bastrop, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2014, and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the City; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date. B.4 86 Mike Talbot

B.5 Citizen Comments

Executive Session: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. Section 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on approval of a petition for a Variance allowing a private water well to be drilled within the city limits of the City of Bastrop located at 1207 Church Street, Bastrop, Texas. D.1 92 Trey Job

D.2 Consideration and action with respect to "A Resolution by the City Council of the City of Bastrop, Texas, Authorizing Proceeding with the Issuance of City of Bastrop, Texas Certificate of Obligation; and other related matters. D.2 103 Mike Talbot

D.3 Consideration, discussion and possible action on the first reading of a proposed ordinance of the City Council of the City of Bastrop, amending section 12.04.006 titled schedule v: school zones to amend and correct school zone locations, in article 2.04; "traffic schedules"; chapter 12 "traffic and vehicles", in the code of ordinances of the city of bastrop; directing that signs be erected to reflect this change; establishing fines and penalties for violations; providing for enforcement; providing a severability clause; and providing an effective date. D.3 118 Trey Job

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. Section 551.071(1) (A) and Section 551.071(2) – Consultations with Attorney: (1) threatened, pending and/or contemplated litigation or claims, and/or (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. Section 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
3. Section 551.086: Certain Public Power Utilities: Competitive Matters.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 6th day of September 2013 at 3 p.m. Copies of this agenda have been provided to those members of the media requesting such information.



Elizabeth Lopez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: KR

CITY OF BASTROP

AGENDA ITEM: City Manager Report

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 6, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **City Manager informational update report: Items for update, discussion and possible action:**

A. Meeting and Events Attended:

1. A. Meetings and Events Attended:

1. Attended the monthly meeting of the Planning and Zoning Commission on August 29, 2013.
2. Attended the Hunter's Crossing Local Government Corporation Meeting of September 3, 2013.
3. Special City Council Budget Workshop of September 3, 2013.
4. Attended the monthly meeting of the Parks Board on September 5, 2013.

B. Update on City Projects:

1. Update on the Hunter's Crossing Subdivision – Public Improvements District.
2. Water Usage Report for the period of August 26, 2013 through September 8, 2013.
3. Update on the Short and Long Term Water Supply Projects.
4. Issuance of Certificate of Obligations.
5. Update on the Top 10 Strategic Priorities as Established by the City Council for 2013-2016.
6. A request by the residents of Riverside Grove Subdivision to reduce the speed in Riverside Grove from 30 mph down to 25 mph.
7. A request from Ms. Mariann Laughlin to rename some Streets in the City of Bastrop.
8. Current Drought in Central Texas.
9. Council Utility Meeting on September 17, 2013.

C. Update on City Business:

1. Convention Center Activities.
2. Main Street Program Activities.
3. Commercial/Residential Construction Projects in the City.
4. YMCA Activities.

D. Department and Board Reports.

- E. Inviting input from Council related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

- ## 2. Party Making Request: Mike Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes **X** No

- #### 4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

BASTROP FIRE DEPARTMENT MONTHLY FIRE DEPARTMENT REPORT

August-13

Part 1

Number of Calls, by type

Structure *	<u>1</u>	Wildland **	<u>6</u>
Vehicles	<u>5</u>	EMS Assist	<u>0</u>
Mutual Aid	<u>5</u>	False Alarms	<u>18</u>
Control Burns	<u>27</u>	Haz-Mat	<u>17</u>
Rescue/Extrication	<u>4</u>	Other	<u>1</u>

Total Calls 80

* % of Structure Saved (Use back of page, if needed)

75%		

	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Other
Fires By District	<u>1</u>	<u>1</u>	<u>17</u>	<u>17</u>	<u>5</u>
CTY	<u>4</u>	<u>14</u>			

** Total Number of Acres Burned 0.35

Part 2

PERSONNEL HOURS*

Total Personnel Hours at Calls (Part 1)	<u>774.08</u>
Total Personnel Hours at Training	<u>182</u>
Total Personnel Hours at other Events	<u>200</u>

Total Personnel Hours This Month 1156.1

1. Number of Accidents/Injuries this Month. 0

Part 3

Average Response Time _____ Minutes

Top 5 Responders	Amount of Calls
1 <u>Treasurer Carolyn Laird</u>	<u>68</u>
2 <u>Firefighter William A Laird</u>	<u>68</u>
3 <u>Lieutenant Devan M Laird</u>	<u>58</u>
4 <u>District Chief Adam Laird</u>	<u>43</u>
5 <u>Firefighter Kenneth R Wines</u>	<u>42</u>
Injured <u>Firefighter Michael E Norman</u>	<u>80</u>
<u>Firefighter Violet C Schneider</u>	<u>80</u>

Planning and Development Department

Monthly Report – August 1, 2013 – August 31, 2013

<u>Building Permit Type</u>	<u>Month</u>	<u>YTD</u>	<u>2012 YTD</u>
Single Family Residences	0	47	27
Commercial Starts	1	10	6
Miscellaneous (electrical, plumbing, HVAC, pools, sprinklers, storage buildings, patio covers, signs)	42	408	318
Residential Remodels	2	30	32
Commercial Remodels	2	16	31
Total Permits Issued	47	511	465
Commercial and Residential Inspections	117	1533	1167

Business Information requests:

- Dance Hall

Projects in Process:

Commercial Construction

- Riverwood Commons Phase 1 Senior Apartments
- Tiger Tote
- Covert Chevrolet – Remodel
- Bastrop County Development and Tax Assessors Office
- BEDC Industrial Park – Art Warehouse
- H2O Ice House
- Calvary Episcopal Temp Classroom
- Bethlehem Baptist Church
- Garner/Riley Physical Therapy

Commercial Const Remodels

Land Development Plans

- Pine Vista Restaurant (old Roadhouse)
- Bastrop Junction Retail
- BEDC Industrial Park – JAMCO
- Lone Star Circle of Care

Site Work

Subdivisions

- Hunters Crossing, Section 9C Final
- Hunters Crossing, Section 3E – 17 residential lots – Final Plat and Public Utility Construction Plans
- Hunters Crossing, Section 5B – 55 residential lots – Final Plat and Public Utility Construction Plans
- Lopez Subdivision-Farm and Jefferson – 3 residential lots
- Industrial Park Subdivision – Combining 2 lots into 1
- XS Ranch 29 Estate Lots – Prelim
- Young Subdivision Replat – create 2 residential lots on Gordon Street
- The Grove Preliminary Plat – 7 commercial lots
- The Grove Final Plat for 1 commercial lot
- Replat of Lot 51 in Piney Ridge

Other Projects/Activities in Process:

Regulatory/Policy Documents:

Official Meetings:

- 2 City Council Meetings
- 1 Planning and Zoning Commission Meeting
- 0 Board of Adjustment Meeting
- 1 Historic Landmark Commission Meeting
- 2 Form Based Code Meetings
- 2 Predevelopment Meeting (Tuesdays with developers)
- 0 preconstruction meeting with contractor

A detailed monthly report is available in the P and D Office – 1311 Chestnut Street

8/1/2013-8/31/2013

Last update: 9/3/2013

Planning and Development Monthly Report

CITY OF BASTROP

AGENDA ITEM: **A.1****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 5, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Approval of Council Regular Meeting Minutes of August 27, 2013 and Council Workshop Meeting Minutes of August 20, 2013**

2. Party Making Request: **Traci Chavez, Interim City Secretary**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

**MINUTES OF REGULAR MEETING
BASTROP CITY COUNCIL
August 27, 2013**

The Bastrop City Council met in a Regular Meeting on Tuesday, August 27, 2013 at 6:15 PM at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Terry Orr and Council Members, Kay Garcia McAnally, Dock Jackson, Willie DeLaRosa and Joe Beal.

ANNOUNCEMENTS

1. Call to Order

At 6:17 PM Mayor Terry Orr called the meeting to order with a quorum being present.

2. Pledge of Allegiance and Invocation

City Attorney JC Brown led the pledges of allegiance to the U.S. and Texas Flags. Chaplain Jimmy Cottle led the invocation.

3. Presentations

There were no presentations.

4. Proclamations

There were no proclamations.

5. Announcements

Mayor Orr announced that Mr. Kesselus would not be in attendance at the meeting.

At 6:21 PM the Bastrop City Council met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, and discussed the following:

1. Section 551.0-74 – Personnel Matters: City Secretary

At 6:39 PM Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take any actions necessary related to the executive session:

Mr. Talbot stated that in accordance with the City Charter the City Manager recommends the City Secretary and must receive the consent of the Council. He stated that the City had been through an exhaustive search and with great pleasure that I recommend Ms. Elizabeth Lopez as the new City Secretary. Ms. Garcia McAnally moved to approve Ms. Lopez appointment as the City Secretary. Mr. DeLaRosa seconded the motion. Motion carried unanimously. Mr. Talbot and Mayor Orr welcomed

Ms. Lopez to the City of Bastrop. Mayor Orr also commended Ms. Cantrell for an excellent job on conducting the search for City Secretary. Mr. Talbot agreed with the Mayor. Ms. Cantrell thanked Kay Revetta and Traci Chavez for all their help during the process. Mr. Talbot stated that Ms. Lopez first day will be September 3, 2013.

CITY MANAGER INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action:

A. Meeting and Events Attended:

1. The Formed Based Codes Task Force Meeting on August 14, 2013
2. The Formed Based Codes Task Force Meeting on August 19, 21013
3. Bastrop Economic Development Corp. Monthly Board Meeting August 19, 2013
4. Special City Council Budget Workshop Meeting August 20, 2013
5. Lost Pines Groundwater Conservation District Monthly Board Meeting August 21, 2013

B. Update on City Projects and Issues:

1. The Proposed Constitutional Amendment creating "SWIFT & SWIFT".
2. Status of Upgrading the School Zones
3. Water Consumption Report for the period from August 13, 2013 through August 18, 2013.
4. Update on the Short and Long Term Water Supply Projects.
5. Update on the Construction of the Sidewalk across the Rail Road Tracks on Chestnut St.
6. Update on the Top 10 Strategic Priorities for 2013-2016.
7. FY-14 Proposed Operating Budget
8. Issuance of Revenue Bonds and Certificate of Obligations

C. Update on City Business:

1. Convention Center Activities
2. Main Street Program
3. Commercial/Residential Construction Projects in the City
4. YMCA Activities

D. Department and Board Reports

E. Inviting input from Council related to issues for possible inclusion on future agenda's related to issues for possible inclusion on future agendas, related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

Item B-8 Mr. Talbot informed Council that the absolute last day to make a decision to issue bonds will be September 10, 2013. Mr. Talbot will present a project list to Council at the September 3, 2013 Budget Workshop Meeting. He stated that if we wait any longer our financial advisor feels we would be going up against some large cities and that may not be favorable for the City.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

A.1 Approval of meeting minutes of August 13, 2013 Regular Council Meeting Minutes and August 13, 2013 Special Workshop Meeting.

A.2 Consideration, discussion and possible action on Resolution to designate the historic downtown commercial district and adjacent properties as a Culinary District was to support a major downtown industry, and to market and advertise the food experience to draw culinary travelers and local residents to the area.

A.3 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Replat of Lot 51, Piney Ridge Subdivision, Section 3 to create 2 residential lots; portions of the proposed lots are within the City Limits of Bastrop, Texas and portions are in the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).

A.4 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for The Grove, Phase 1, Lot 1 Block A Final Plat for 1 commercial lot south of Highway 71 West and east of Highway 304 and Centers of Woodland Shopping Center within the City Limits of Bastrop, Texas.

A.5 Approval of the Special Event Permit Application submitted by DBA to host "Halloween Fest" on Thursday, October 31, 2013 in downtown Bastrop.

Mr. Talbot requested that Item A.5 be removed from the Consent Agenda because DBA submitted a revised application and there was no time to review it. Item was pulled per Mayor Orr.

Mr. Jackson stated that he had informed Ms. Chavez of an error in the minutes and he wanted to confirm that the minutes the Council were approving were the corrected ones. Ms. Chavez confirmed that they were and that all the Council had been given a copy of the corrections. Mayor Orr and Mr. Beal stated that they both had read the correction and did not understand it and asked Mr. Jackson to explain it to them.

Mr. Beal made motion to approve the Consent Agenda with the revised minutes and removal of item A.5. Mr. DeLaRosa seconded. The motion passed unanimously.

B. PUBLIC HEARINGS AND ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

B.1 CONDUCT A PUBLIC HEARING: The City Council will conduct the first "Public Hearing" on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2014. Mayor Orr read the caption.

Mr. Talbot gave overview of the Proposed Property Tax Rate using a power point. Discussion held among Council and Mr. Talbot. Council was pleased that Mr. Talbot was able to balance the budget and keep service levels high without raising taxes. Mr. DeLaRosa and Mr. Jackson thanked Mr. Talbot and Staff for all their hard work on the budget. There were no public comments and Mayor Orr closed the Public Hearing.

B.2 Citizen Comments:

There were no citizen comments

C. OLD BUSINESS

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on Acceptance of the unaudited Monthly Financial Reports for the period ending July 31, 2013

Ms. Stovall gave an overview of the Financial Reports. Mr. Beal asked if there was anything the Council should be concerned with. Ms. Stovall stated she felt we were right where we should be. Mr. Talbot gave an update regarding various avenues in searching for water. He stated that whatever Council decides will require increases to our rate structure. Mr. Talbot stated that he would be putting together a matrix showing pros, cons and costs to each of the avenues we are currently looking at to help the Council make a decision as to which way they want to go. Mr. Talbot informed the Council that whichever way they go the City will have to increase water rates. Mr. Talbot stated that he had the privilege of being interviewed by Mr. Fred Cantu with K-EYE News, and Mr. Cantu commended the City and Council with having taken on the task of searching for water resources now as opposed to later. He stated that after checking with the City of Austin, Bastrop is about 9 months ahead of Austin in securing water for the future.

Mr. Beal moved to approve the Monthly Financial Statements. Mr. DeLaRosa seconded the motion. Motion carried unanimously.

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session at 7:04 PM pursuant to the Texas Government Code, Chapter 551, *et seq.* to discuss the following:

1. Section 551.071(1) (A) and Section 551.071(2) – Consultations with Attorney: (1) threatened, pending and/or contemplated litigation or claims, and/or (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. Section 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
3. Section 551.0-74 – City Manager – Personnel Administration

At 7:04 PM, Mayor Orr convened the Bastrop City Council into a closed/executive session pursuant to the Texas Government Code, Chapter 551 to discuss the following:

1. Section 551.071(1) (A) and Section 551.071(2) – Consultations with Attorney: (1) threatened, pending and/or contemplated litigation or claims, and/or (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. Section 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
3. Section 551.0-74 – City Manager – Personnel Administration

At: 8:40 PM, Mayor Orr reconvened the Bastrop City Council into regular session to discuss, consider and/or take any action(s) necessary related to the Executive Session noted herein.

City Manager, Mike Talbot, requested that he be authorized to execute Letter of Engagement and Agreement for joint representation for Bickerstaff to act as co-defense for Council in the pending suit against the City filed by the Pine Forest Investment Group.

Mr. Jackson made the motion that Council approve Mr. Talbot's request. Mr. DeLaRosa seconded the motion. Motion passed unanimously.

F. ADJOURN

At 8:42 PM, Mr. DeLaRosa moved to adjourn. Motion was seconded by Mr. Jackson and carried unanimously.

APPROVED:

ATTEST:

Terry Orr, Mayor

Traci Chavez, Interim City Secretary

MINUTES SPECIAL WORKSHOP MEETING**Bastrop City Council****August 20, 2013**

The Bastrop City Council met in Special Workshop Meeting on Tuesday, August 20, 2013 at 6:15 PM at the Bastrop City Hall Chambers, 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Pro Tem Joe Beal and Council Members, Ken Kesselus, Dock Jackson, Willie DeLaRosa and Kay Garcia McAnally. Mayor Terry Orr was absent.

1. CALL TO ORDER

Mayor Pro Tem Joe Beal called the meeting to order at 6:15 PM.

2. WORKSHOP SESSION – The Bastrop City Council will convene into a Workshop Session to discuss:

A. 2013-2014 Budget – A review and discussion with the City Manager regarding The Proposed Fiscal Year 2014 Budget for the City of Bastrop.

3. The Bastrop City Council will adjourn Workshop Session and reconvene into Special Session to take any necessary action(s).

4. EXECUTIVE SESSION – The Bastrop City Council met in closed/executive session Pursuant to the Texas Government Code, Chapter 551, Section 551.086 (Certain Public Power Utilities: Competitive Matters) at 7:06 PM to discuss the following

A. Certain Public Power Utilities Competitive Matters – Bastrop Power and Light Proposed Budget 2013-2014

5. The Bastrop City Council adjourned Executive Session and reconvene into Special Session at 8:15 PM to take any necessary action(s).

Mr. Kesselus made the motion to direct the City Manager to prepare the Capital Projects to be in the bond issuance for the budget workshop scheduled for September 3, 2013. Mr. DeLaRosa seconded the motion. Motion passed unanimously.

6. Adjourn

Mr. DeLaRosa made the motion to adjourn the Special Workshop Meeting. Mr. Kesselus seconded the motion. Motion passed unanimously. Meeting adjourned at 8:40 PM

APPROVED:

ATTEST:

Terry Orr, Mayor

Traci Chavez, Interim City Secretary

CITY OF BASTROP

AGENDA ITEM

A.2

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 03, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Approval of the Special Event Permit Application submitted by Health Occupation Students of America (HOSA) in partnership with Advanced Home Health Services to host “Medical Olympics” on Saturday, October 19, 2013, in Fisherman’s Park, along the Riverwalk, and on city property abutting the Brewhouse.**
2. Party Making Request: **Trey Job, Director of Public Works, Parks, & Recreation.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____
8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

Event: Medical OlympicsDate(s): 10/19 SatDate Submitted: AUG 16 2013 Friday 8/16/13Bastrop Public Works, Parks, and Recreation
1209 Linden Street • P. O. Box 427 • Bastrop, TX 79607 • (512) 222-8070

Revised 6/25/2013 8:22 AM

Special Event Permit App

Revised 6/25/2013

Medical Olympics

Saturday 10/19/13

Name of event: Medical OlympicsLocation of event: In front of Brewhouse and Fishermans ParkPurpose of event: Fundraiser for HOSA with Advanced Home Health ServicesDay 1 of Event: Saturday Oct. 19th, 2013 / 1:30pm - 5pm
Date & Day Times Open to PublicSetup for Day 1: 10/19 / 10:00 Cleanup: 10/19 / immediately following
Date & Day Time Date/Day Time

1:30 pm: Registration @ Brewhouse

2:00 pm: Opening ceremonies @ Brewhouse

2:30 pm: Activities begin in Fisherman's Park, along June Pape Riverwalk, at Bastrop River Co's access to river, and at Brewhouse Beer Garden and lawn

5:00 pm: Award ceremonies at Brewhouse

Cleanup will begin as each activity ends and finish after award ceremonies end.

Name of organization: Health Occupation Students of America (BISD)Address of organization: BISD 1614 Chambers Att: Lora CherryEvent coordinator #1: Suzanne Catlett Phone No: 210-334-5102E-mail address: Suzannecatlett@yahoo.comEvent coordinator #2: Lora Cherry Phone No: 210-867-4449E-mail address: lcherry@bisdtx.org

Please describe event activities (please continue on a separate sheet of paper, if necessary):

There will be approximately 8 events including tug-o-war, darts, and a kayak relay race.
Teams of 5+ adults will rotate through each game to raise scholarship money for health career certifications.

Event: Medical Olympics Date(s): 10/19 Date Submitted: AUG 16 2013

Processing Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$100.00 for nonprofit applicants
- ☒ Nonprofit status letter submitted
- ☐ Nonprofit status letter on file from prior event(s)
- \$300 for applicants without nonprofit status
- Cashier's Check # 914404 OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application – NO PERSONAL OR BUSINESS CHECKS):

- \$500.00 for all applicants
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # 914404 OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☐ On file from prior event(s)

Insurance (one-million-dollar comprehensive general liability policy naming City and other affected entities as insured parties):

- ☒ Certificate submitted with app
- ☐ Letter of intent to insure event from potential insurance carrier submitted with app
- ☐ Renewal or new certificate to be submitted on _____
- ☐ On file from prior event(s)

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: ☒ No ☐ Yes (location of ticket booth): _____

Alcohol: N/A Brewhouse only
 • TABC permit required. City Manager issues a variance letter to coordinator if Council approves sale and consumption of alcohol on city property

Animals (waste control): N/A

Attendance (anticipated #): 200

Banner Permit (location[s]): yes

Electrical (hot check, cord covers): N/A Hot check

Emergency Services (First Aid Station, ambulance standby): Medical personnel on location
Park ambulance near bridge?

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): N/A

Inspections (Ted Bowers: tents larger than 10x10, stages, electrical, etc): N/A

Litter Control (possible 20-yard dumpster fee): will use boxes & can from city, volunteers will monitor litter

Map (location of activities, vendors, parking, etc): Included
cone off 10 slots for sponsors/vendors

Parking Plan (remote, shuttle): N/A
(using available spots @ brewhouse and park)

Portacans (site locations): N/A

Event: Medical Olympics Date(s): 10/19th Date Submitted: AUG 16 2013

Rodeo Arena (Rhonda Lock 512/563-8816): N/A

Security Plan (off-duty police 512/332-8600): N/A

Show Barn (Allen Stewart 512/413-8512): N/A

Signage (remove within 24 hours after event): at each activity & banner @ park? & brewhouse

Sound Permit (for amplified sound): included

Street Closures (show on map): N/A

Temporary Structures (description and location—show on map): N/A

Vehicles, Equipment, etc (description and location—show on map): Phi air helicopter landing on soccer field and a Guardian ambulance.

Vendors (Valid Tax ID#): ☐ Food—must display Bastrop County Health and Sanitation Department permit (512) 332-7276 ☐ Other goods

Volunteers (how many & how identified): with medical Olympics T-shirt, HOSA T-shirt

Water/Wastewater requirements: maybe dunking booth possibly in area around pavilion

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Suzanne Carlett
Applicant— Please print or write legibly

8-16-13
Date

Event: Medical OlympicsDate(s): Saturday 10/19/13Date Submitted: AUG 16 2013

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the fo
In order to expedite the process, a designee may sign for any

Medical Olympics**Saturday 10/19/13**

Trey Job
☒ Public Works, Parks, & Recreation Department

8-22-13

Date

Matthew Wagner
☒ Police Department

8-22-13

Date

Nicholas A. Fall
☒ City Manager

9-5-13

Date

☐ Bastrop Power & Light Department

Date

☐ Water/Wastewater Department

Date

☐ Other

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street physical address
P. O. Box 427 mailing address
Bastrop, TX 78602
(512) 332-8920 main - Marty DuVall
(512) 321-1313 fax



Trey Job, Director, Public Works, Parks, & Rec
Kevin Wilson, Public Works Foreman
Jason Alfaro, Parks Superintendent
Curtis Ervin, Director, Power & Light
Matt Wagner, Assistant Police Chief
Ted Bowers, City Inspector

512/848-5716
512/848-6916
512/718-3766
512/848-6934
512/848-6930
512/629-5033

This application must be submitted in person and by appointment only: (512) 332-8920. This application will not be accepted without the following applicable items:

Item	Item	Item	Item
☒ Dated w/coordinator's signature	☒ Nonprofit status letter	☒ Map(s)	☒ Fireworks permit & safety plan
☒ Processing fee	☒ Insurance certificate OR	☒ Sound permit	
☒ Security deposit	☒ Letter of intent to insure	☒ Banner permit	

- TABC permit required if alcohol will be sold/consumed at event.
- City Manager issues a variance letter to coordinator if Council approves sale/consumption of alcohol at event.

Medical Olympics

Saturday 10/19/13

Cashier's Check - Customer Copy

914404

SMILLER

8/16/13

\$600.00

PURCHASER: BASTROP ISD

PAY
TO THE
ORDER OF: CITY OF BASTROP

MEDICAL OLYMPICS

THE PURCHASE OF AN INDEMNITY BOND WILL BE REQUIRED BEFORE ANY
CASHIER'S CHECK OF THIS BANK WILL BE REPLACED OR REFUNDED IN THE EVENT
IT IS LOST, MISPLACED, OR STOLEN.

NON-NEGOTIABLE

FIRST NATIONAL BANK
Bastrop County's Bank... Since 1889

Member FDIC

THE PURCHASE OF AN INDEMNITY BOND WILL BE REQUIRED BEFORE ANY
CASHIER'S CHECK OF THIS BANK WILL BE REPLACED OR REFUNDED IN THE EVENT
IT IS LOST, MISPLACED, OR STOLEN.

Cashier's Check

SMILLER

8/16/13

914404

PURCHASER

BASTROP ISD

MEDICAL OLYMPICS

\$600.00

SIX HUNDRED DOLLARS AND 00/100

PAY
TO THE
ORDER OF

CITY OF BASTROP

Shirley Miller
Deposited and cashed at the bank by Single Thrift and Savings Bank

⑈000914404⑈ ⑆114904953⑆ 187898⑈

CITY OF BASTROP
PUBLIC WORKS, PARKS, & REC.
P.O. Box 427 • Bastrop, Texas 78602
(512) 332-8920

CASH
RECEIPT

DATE 8/16/13 20

Received From

Address

For

ACCOUNT

AMT. OF
ACCOUNT

AMT. PAID

BALANCE
DUE

HOW PAID

CASH

CHECK

MONEY
ORDER

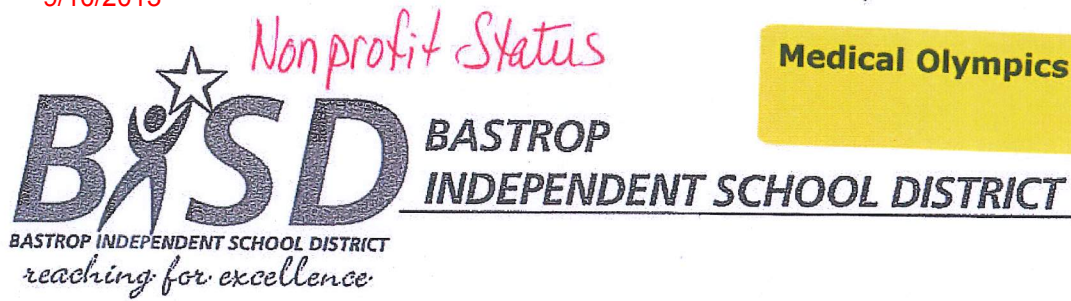
By

19832

Dollars \$

600.00

ck #914404



To Whom It May Concern:

Bastrop Independent School District is tax exempt under Section 4253 (i) because we are a political subdivision of the State of Texas. The tax identification number is 74-6000230.

Please contact Sandra Callahan, Chief Financial Officer with any questions.

Sandra Callahan, Chief Financial Officer



TEXAS RISK POOL CERTIFICATE OF LIABILITY COVERAGE

DATE (MM/DD/YYYY)

08/06/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR A BELOW. THIS CERTIFICATE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE PRODUCER, AND THE CERTIFICATE HOLDER.

Medical Olympics

Saturday 10/19/13

IMPORTANT: If the certificate holder is an ADDITIONAL COVERED ENTITY / PERSON, SUBROGATION IS WAIVED, subject to the terms and conditions of the coverage, certain terms of coverage may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Nathan Densmore
	PHONE (A/C, No, Ext): 800-482-7276 x4301 FAX (A/C, No): 512-467-3645
	E-MAIL ADDRESS: nathan.densmore@tasb.org
	PRODUCER CUSTOMER ID:
	RISK POOL AFFORDING COVERAGE
COVERED ENTITY / PERSON Bastrop ISD 906 Farm St Bastrop, TX 78602	RISK POOL A: TASB Risk Management Fund
	RISK POOL B:
	RISK POOL C:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED ENTITY / PERSON NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE DOCUMENTS DESCRIBED HEREIN ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF COVERAGE	ADDL INSD	SUBR WVD	EFFECTIVE DATE (MM/DD/YYYY)	EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			09/01/2013	08/31/2014	EACH OCCURRENCE \$ 1,000,000
	☐ COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Excluded
	☐ CLAIMS-MADE ☒ OCCUR					MED EXP (Any one person) \$ Excluded
	☒ General Liability					PERSONAL & ADV INJURY \$ Included
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ N/A
	☐ POLICY ☐ PRO-JECT ☐ LOC					PRODUCTS - COMP/OP AGG \$ Excluded
	AUTOMOBILE LIABILITY					EMPLOYEE BENEFITS LIAB \$ 100,000
	☐ ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ALL OWNED AUTOS					BODILY INJURY (Per person) \$
	☐ HIRED AUTOS					BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

HOSA Club Medical Olympics, taking place at City of Bastrop Fisherman's Park on October 19, 2013.

CERTIFICATE HOLDER

CANCELLATION

City of Bastrop
1311 Chestnut Street
Bastrop, TX 78602

SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE PROVISIONS IN THE COVERAGE DOCUMENTS.

AUTHORIZED REPRESENTATIVE

© 2012 ACORD CORPORATION. All rights reserved.

Medical Olympics

Saturday 10/19/13

Colorado River

12 Plugs Available

Small Pavilion

Tennis Courts

Willow Street

4 Plugs Available

B-Ball Court

4 Plugs Available

Dumpster

Playscape

slots for vendors

dunking booth?

1 Plugs available

Game 1

Game 2

4 Plugs available

BBO Pit

Game 4

8 Plugs Available

Game 3

F a r m S t r e e t

will use

Restrooms

2 Plugs Available



Each pedestal has 4 available plugs.
11 pedestals total

Helicopter Landing (Air medical)

Google

Medical Olympics

Saturday 10/19/13

Games to be
under the
Bridge

Water Games
with Bastrop
river company



Various Station Games

June Paper Riverwalk

Event: Medical Olympics Date(s): 10/19 Date Submitted: AUG 16 2013



Sound Permit Application

Revised 6/25/2013 8:31

City of Bastrop - Public Works, Park
1209 Linden Street; Bastrop, Te
Tel: (512) 332-8920 • Fax: (512)

Medical Olympics

Saturday 10/19/13

Office Hours: 7:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☐

Special Event on Private (not City) Property ☐

Park Pavilion Rental ☐

Activity on City Property ☐

Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: Suzanne Catlett & Lora Cherry

Address: 229 Makaha

Phone No: 210-334-5102 Fax No: 512-308-9250

E-mail address: SuzanneCatlett@yahoo.com

Date(s) of event, rental, or activity: Oct. 19, 2013

Name of event or activity: Medical Olympics

Location(s) of event, rental, or activity: Fishermans Park & Front of Brewhouse

Location(s) of amplified sound equipment: pavillion

Start time (AM or PM): 1:30 End time (AM or PM): 5:00

Comments: _____

Suzanne Catlett
Signature of Applicant

8-16-13
Date

Event: Medical Olympics Date(s): Oct 19thDate Submitted: AUG 16 2013**Medical Olympics****Saturday 10/19/13**

Banner Dropped Off: _____

Goes Up: _____

Comes Down: _____

Picked Up: _____

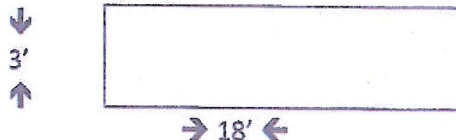
**Special Event Banner Permit Application for Banner Plaza**

Revised 06/25/2013 8:33 AM

Special Event: Medical OlympicsDate(s) of Event: Oct 19Contact person: Lora Cherry and Suzanne CatlettAddress: 1614 Chambers, Bastrop, TX 78602E-Mail: lorajcherry@gmail.com ; SuzanneCatlett@yahoo.comPhone: (210) 334-5102 Fax: (512) 338-9250 Cell Phone: 210-867-4449

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut). **Fees are automatically waived for nonprofit organizations.**

- Banner Plaza will accommodate 3 banners at a time.
- Banners will hang for **no more than 3 weeks** prior to date of the event. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- Banners must measure 18 feet in width and 3 feet in height.



- Banners made of vinyl must have numerous slits to prevent wind tears.
- A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.
- Banners must be delivered to Public Works with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- Please contact Public Works at (512) 332-8920 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

Medical Olympics

Saturday 10/19/13



www.facebook.com/medicalolympics

To help support:



Event Date: October 19, 2013

Location: Bastrop Brewhouse Beer Garden

Time: 2pm-5pm

What is the Medical Olympics?

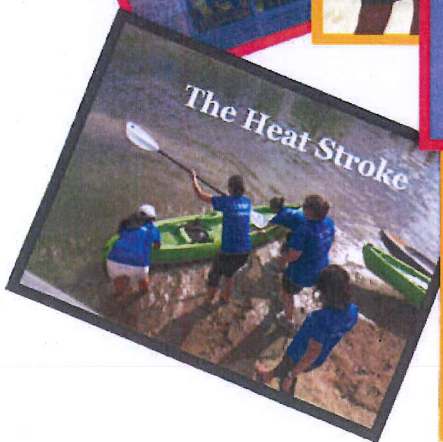
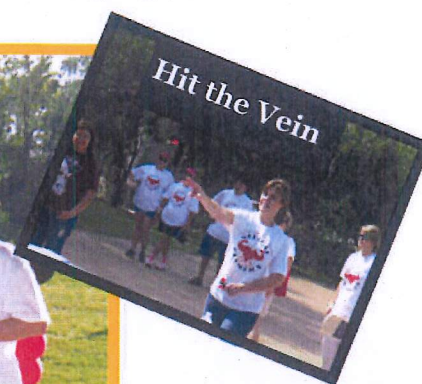
Medical Olympics is a fundraising event for the BHS HOSA (Health Occupation Students of America) students to encourage the medical community of Bastrop and surrounding counties to come together for camaraderie and networking. It is a series of approximately 8 events that are medically named, but not necessarily medically related.

Advanced Home Health Services believes in reaching out to support the community! This year we are helping the future of Bastrop County Medical community. Please join us for a great time and get to know the Bastrop and surrounding counties medical community!

Here are some last year photos!

The Winning Team for the 1st Medical Olympics

We made the front page of the Bastrop Advertiser!



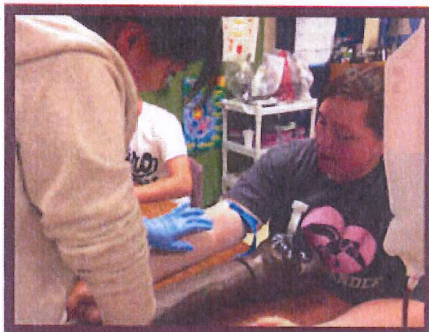


Medical Olympics

October 19th, 2013



Students in pharmacology class learning to compound



Students practicing venipuncture techniques



HOSA Students at last year's Medical Olympics Event where they created, ran and participated in several events!

"HOSA has helped me gain real skills I can go out and use to support myself or to work while I'm in school." –Kristen Ballard,

What is HOSA, Future Health Professionals?

HOSA is a co-curricular club for students in the Health Science program at Bastrop High School that focuses on building leadership skills, improving communication, exposing students to opportunities in the health care field, and serving our community.

As said by Suzanne from Advanced Home Health Services, "HOSA students are the future medical professionals of our community. We want them to know that their community supports them and wants them to better themselves. We also want them to be active participants in the community. The medical field is growing in Bastrop County and we want to be prepared and equipped for the future!"

HOSA is very active in the Bastrop community through supporting nursing home activities to developing the Medical Olympics event just one year ago. The HOSA students helped to design, support and run many of the events at Medical Olympics.

Why does HOSA need Your support?

HOSA is raising money to fund scholarships for our juniors and seniors that are preparing for certification exams to become billing and coding, pharmacy techs, and phlebotomists. The cost of the exam, background check, finger printing and various fees runs up to \$500 per student. Some of the costs of certifications include:

The Billing and Coding Exam: \$90

Pharmacy Tech Certification Costs:

Background Check: \$65

Fingerprinting: \$55

PTCB Exam: \$125

Registering with PTC Board: \$80

IV Certification Exam: \$210

Total: \$535

Phlebotomy Certification Costs:

Background Check: \$65

Drug Screening: \$65

ACC Practicum Course: \$310

ASCP Phlebotomy Exam: \$125

Total: \$565

Juniors and Seniors face many costs from applying to colleges, purchasing class rings and preparing for graduation and the cost of moving off to college. We want to make sure that money is not the hurdle that keeps them from gaining certifications.

Our goal is to raise enough money to offer over twenty \$500 scholarships to juniors and seniors this spring.

If you are interested in supporting our students the students would love to come talk to your office about how you can be a part of the Medical Olympics this year. To make an appointment please contact:

Lora Cherry (HOSA Advisor) at lcherry@bisdtx.org or (210) 867-4449
Suzanne Catlett (Event Coordinator) at (210) 334-5102

CITY OF BASTROP

AGENDA ITEM

A.3

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 03, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Approval of the Special Event Permit Application submitted by BHS Student Council to host "BHS Football Homecoming Parade" on Thursday, October 24, 2013, in downtown Bastrop.**
2. Party Making Request: **Trey Job, Director of Public Works, Parks, & Recreation.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

9/10/2013

32

Event:

BHS Football Homecoming Parade

Date(s):

Thurs 10/24/13

Date Submitted:

Tues 8/13/13 ✓



Bastrop Public Works, Parks, and Recreation
1209 Linden Street • P. O. Box 427 • Bastrop, TX 78602
Revised 6/25/2013 8:22 AM

Special Event Permit Application

Revised 6/25/2013

BHS Football Homecoming Parade
Thursday 10/24/13

Name of event:

BHS Football Homecoming Parade

Location of event:

Beginning @ Ferry Park, travel down Main St. & Cedar Street & end @ Erhardt's Field

Purpose of event:

Promote School & Community Spirit

Day 1 of Event:

Thurs 10/24/13

Date & Day

6:30 pm parade starts

Times Open to Public

Setup for Day 1:

10/24/13 Thurs

Date & Day

as soon as school lets out 4:30 pm

Time

Cleanup:

10/24/13 Thurs

Date/Day

End of parade

Time

Day 2 of Event:

Date & Day

Times Open to Public

Setup for Day 2:

Date & Day

Time

Cleanup:

Date & Day

Time

Day 3 of Event:

Date & Day

Times Open to Public

Setup for Day 3:

Date & Day

Time

Cleanup:

Date & Day

Time

Day 4 of Event:

Date & Day

Times Open to Public

Setup for Day 4:

Date & Day

Time

Cleanup:

Date & Day

Time

Name of organization:

Bastrop High School Student Council

Address of organization:

11014 Chambers St. Bastrop TX 78602

Event coordinator #1:

Romonda Watley

Phone No:

512-629-6184

512-772-7200 (work)

E-mail address:

rwatley@bisdtx.org

Event coordinator #2:

Celine Estrada-Thomas

Phone No:

512-772-7200

E-mail address:

cestrada-thomas@bisdtx.org

Please describe event activities (please continue on a separate sheet of paper, if necessary):

BHS Football Homecoming parade will start at Ferry Park & end at Erhardt Field on Hill Street. Line up begins around 4:30 pm on Gutierrez & College for registration. Lines will be sent down Paul C Bell, Jasper, up Water to Ferry Park.

9/10/2013

33

Event:

BHS F H Parade

Date(s):

Thurs 10/24/13

Date Submitted:

Tues 8/13/13

Processing Fee (cannot be waived and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- ☒ \$100.00 for nonprofit applicants
- ☒ Nonprofit status letter submitted
- ☐ Nonprofit status letter on file from prior event(s)
- \$300 for applicants without nonprofit status
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop

Initially brought BHS Business check. This was returned Friday 8/16/13 @ 1:00 pm. Cashier's check will be delivered.

Security Deposit Fee (cannot be waived and must accompany application - NO PERSONAL OR BUSINESS CHECKS):

- ☒ \$500.00 for all applicants
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☐ On file from prior event(s)

This understood. Will deliver by Monday 8/19/13

Insurance (one-million-dollar comprehensive general liability policy naming City and other affected entities as insured parties):

- ☒ Certificate submitted with app
- ☐ Letter of intent to insure event from potential insurance carrier submitted with app
- ☐ Renewal or new certificate to be submitted on _____
- ☐ On file from prior event(s)

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: ☒ No ☐ Yes (location of ticket booth): _____

Alcohol: _____

NO N/A

- TABC permit required. City Manager issues a variance letter to coordinator if Council approves sale and consumption of alcohol on city property

Animals (waste control): _____

No animals allowed
Possibility of dogs, horses - Organization responsible for cleaning up

Attendance (anticipated #): 500

Banner Permit (location[s]): _____

N/A

Electrical (hot check, cord covers): _____

NO N/A

Emergency Services (First Aid Station, ambulance standby): _____

N/A 911 will be called

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): _____

N/A

Inspections (Ted Bowers: tents larger than 10x10, stages, electrical, etc): _____

N/A

Litter Control (possible 20-yard dumpster fee): _____

Organization should clean up along route where spectators trash

Map (location of activities, vendors, parking, etc): _____

See attached

Parking Plan (remote, shuttle): _____

Along City side streets & BHS Parking Lots

Portacans (site locations): _____

no N/A

9/10/2013

34

Event:

BHSF14 Parade

Date(s):

Thurs 10/24/13

Date Submitted:

Tues 8/13/13

✓

Rodeo Arena (Rhonda Lock 512/563-8816):

no N/A

Security Plan (off-duty police 512/332-8600):

BHS SRO's as well as BHS PD administrative team

Show Barn (Allen Stewart 512/413-8512):

N/A

Signage (remove within 24 hours after event):

yes - Iron Bridge Banner Plaza?

Sound Permit (for amplified sound):

Submitted

Street Closures (show on map):

On map

Temporary Structures (description and location—show on map):

no N/A

Vehicles, Equipment, etc (description and location—show on map):

yes, vehicles will be used in the parade Only licensed drivers allowed to drive in parade. Contact/point person for each float.

Vendors (Valid Tax ID#): ☐ Food—must display Bastrop County Health and Sanitation Department permit (512) 332-7276 ☐ Other goods

Volunteers (how many & how identified):

50 - how to identify Matching-colored shirts

Water/Wastewater requirements:

no N/A

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Romonda Watley

Applicant - Please print or write legibly

Date

8-8-13

If vehicle leaves parade for any reason during parade, vehicle must re-enter lineup at end of parade line. Cannot return to former place in parade.

9/10/2013

Event:

BHS Football Homecoming Parade Thurs 10/24/13

Date(s):

Date Submitted:

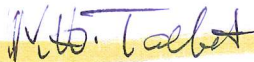
Tues 8/13/13 35

Special Event Review Committee Signatures

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

☒ Public Works, Parks, & Recreation Department


☒ Police Department


☒ City Manager

☐ Bastrop Power & Light Department

☐ Water/Wastewater Department

☐ Other

Date

8-22-13

Date

9-5-13

Date

Date

Date

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street physical address
P. O. Box 427 mailing address
Bastrop, TX 78602
(512) 332-8920 main - Marty DuVall
(512) 321-1313 fax



Trey Job, Director, Public Works, Parks, & Rec
Kevin Wilson, Public Works Foreman
Jason Alfaro, Parks Superintendent
Curtis Ervin, Director, Power & Light
Matt Wagner, Assistant Police Chief
Ted Bowers, City Inspector

512/848-5716
512/848-6916
512/718-3766
512/848-6934
512/848-6930
512/629-5033

This application must be submitted in person and by appointment only: (512) 332-8920. This application will not be accepted without the following applicable items:

✓	Item	✓	Item	✓	Item	✓	Item
✓	Dated w/coordinator's signature	✓	Nonprofit status letter	✓	Map(s)	✗	Fireworks permit & safety plan
✓	Processing fee	✓	Insurance certificate OR ↓	✓	Sound permit		
✓	Security deposit		Letter of intent to insure	✗	Banner permit		

- TABC permit required if alcohol will be sold/consumed at event.
- City Manager issues a variance letter to coordinator if Council approves sale/consumption of alcohol at event.

BHS Football Homecoming Parade
Thursday 10/24/13

FIRST NATIONAL BANK
Bastrop County's Bank... Since 1889
 Member FDIC

THE PURCHASE OF AN INDEMNITY BOND WILL BE REQUIRED BEFORE ANY
 CASHIER'S CHECK OF THIS BANK WILL BE REPLACED OR REFUNDED IN THE EVENT
 IT IS LOST, MISPLACED, OR STOLEN.

Cashier's Check

KHAMILTON

8/19/13

914446

PURCHASER

BASTROP ISD

\$600.00

PAY
 TO THE
 ORDER OF

SIX HUNDRED DOLLARS AND 00/100
 CITY OF BASTROP

Karen Hamilton
Signature is a minimum of 500th Grade Handwritten Security Issue

⑈000914446⑈ ⑆114904953⑆ 187898⑈

CITY OF BASTROP
 PUBLIC WORKS, PARKS, & REC.
 P.O. Box 427 • Bastrop, Texas 78602
 (512) 332-8920

**CASH
 RECEIPT**

DATE 8/20 20 13 19837

Received From BISD (BHS Football)

Address Spokane Council

Bastrop Dollars \$ 600.00

For Spokane Council BHS Football Homecoming Parade

Trans 10/24/13

ACCOUNT			HOW PAID		
AMT. OF ACCOUNT			CASH		
AMT. PAID			CHECK	<u>600.00</u>	
BALANCE DUE			MONEY ORDER		

By [Signature]

Non-profit Status

BHS Football Homecoming Parade
Thursday 10/24/13



To Whom It May Concern:

Bastrop Independent School District is tax exempt under Section 4253 (i) because we are a political subdivision of the State of Texas. The tax identification number is 74-6000230.

Please contact Sandra Callahan, Chief Financial Officer with any questions.

Sandra Callahan, Chief Financial Officer

BHS Football Homecoming Parade

Thursday 10/24/13



TEXAS RISK POOL CERTIFICATE OF LIABILITY COVERAGE

DATE (MM/DD/YYYY)
08/06/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE RISK POOL BELOW. THIS CERTIFICATE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING RISK POOL, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL COVERED ENTITY / PERSON, the terms of coverage(s) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the coverage, certain terms of coverage may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER:	CONTACT NAME: Nathan Densmore
	PHONE (A/C, No, Ext): 800-482-7276 x4301 FAX (A/C, No): 512-467-3645
	E-MAIL ADDRESS: nathan.densmore@tasb.org
	PRODUCER CUSTOMER ID:
	RISK POOL AFFORDING COVERAGE
COVERED ENTITY / PERSON Bastrop ISD 906 Farm St Bastrop, TX 78602	RISK POOL A: TASB Risk Management Fund
	RISK POOL B:
	RISK POOL C:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED ENTITY / PERSON NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE DOCUMENTS DESCRIBED HEREIN ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF COVERAGE	ADDL INSD	SUBR WVD	EFFECTIVE DATE (MM/DD/YYYY)	EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			09/01/2013	08/31/2014	EACH OCCURRENCE \$ 1,000,000
	☐ COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Excluded
	☐ CLAIMS-MADE ☒ OCCUR					MED EXP (Any one person) \$ Excluded
	☒ General Liability					PERSONAL & ADV INJURY \$ Included
						GENERAL AGGREGATE \$ N/A
						PRODUCTS - COMPIOP AGG \$ Excluded
						EMPLOYEE BENEFITS LIAB \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	☐ POLICY ☐ PRO-JECT ☐ LOC					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS					PROPERTY DAMAGE (Per accident) \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Bastrop High School Homecoming Parade, taking place on October 24, 2013.

CERTIFICATE HOLDER

CANCELLATION

City of Bastrop 1311 Chestnut Street Bastrop, TX 78602	SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE PROVISIONS IN THE COVERAGE DOCUMENTS. AUTHORIZED REPRESENTATIVE
--	--

© 2012 ACORD CORPORATION. All rights reserved.

BHS Football Homecoming Parade

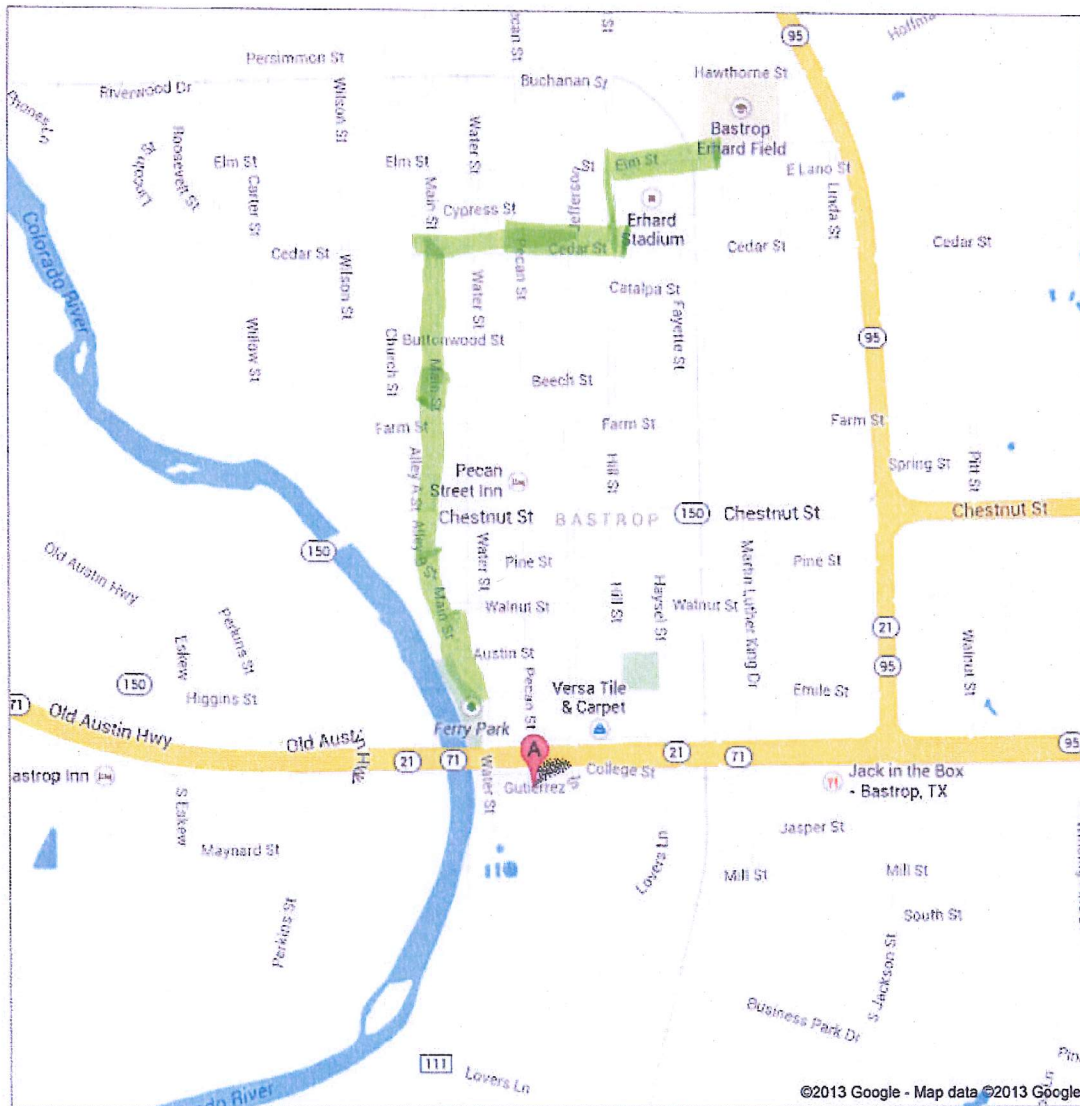
Thursday 10/24/13



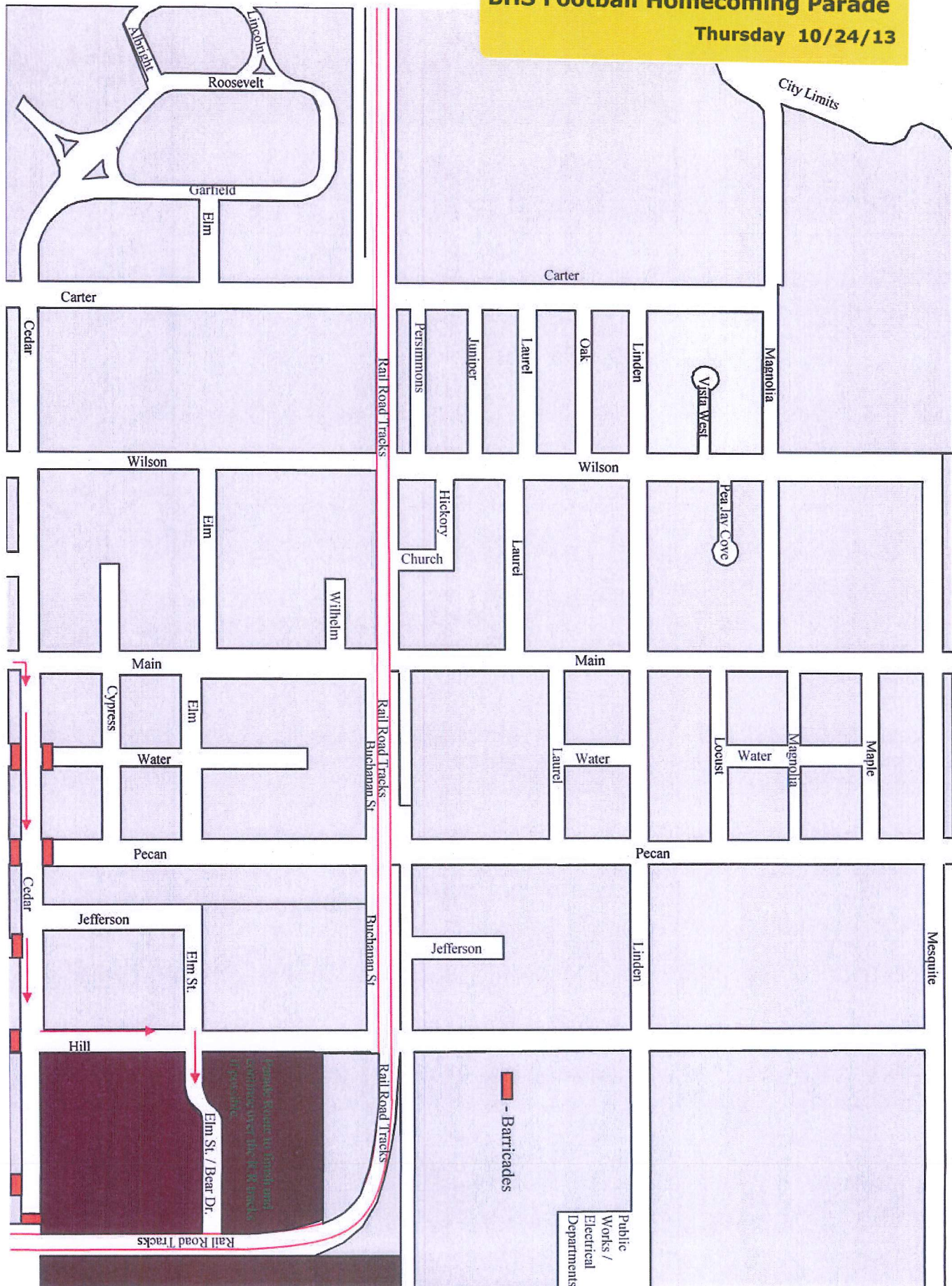
BHS Football Homecoming Parade
Thursday 10/24/13



Address **Gutierrez St**
Bastrop, TX 78602



BHS Football Homecoming Parade **Thursday 10/24/13**



9/10/2013

42

Event:

Bastrop HS Football Homecoming Parade

Date(s):

Thurs 10/24/13

Date Submitted:

Tues 8/13/13 ✓

Sound Permit Application

Revised 6/25/2013 8:31

City of Bastrop - Public Works, Parks
1209 Linden Street; Bastrop, TX
Tel: (512) 332-8920 • Fax: (512)

BHS Football Homecoming Parade

Thursday 10/24/13

Office Hours: 7:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒

Special Event on Private (not City) Property ☐

Park Pavilion Rental ☐

Activity on City Property ☐

Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party:

Romonda Watley

Address:

1614 Chambers St. Bastrop 78602

Phone No:

512-772-7270

Fax No:

512-772-7920

E-mail address:

rwatley@bisdtx.org

Date(s) of event, rental, or activity:

Oct. 24

Name of event or activity:

Bastrop Homecoming Parade

Location(s) of event, rental, or activity:

Water st, main, ~~cedar~~ Cedar, hill st.

Location(s) of amplified sound equipment:

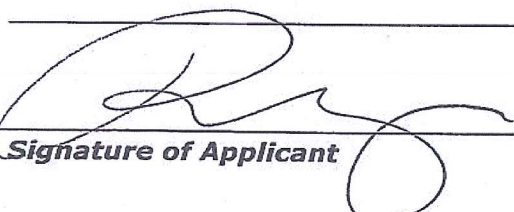
Band, music on cheer floats?

Start time (AM or PM):

6:30

End time (AM or PM):

Comments:


Signature of Applicant

8/5/13
Date

CITY OF BASTROP

AGENDA ITEM

A.4

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 03, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Approval of the Special Event Permit Application submitted by the Downtown Business Alliance to host "Christmas Parade & Salebrations" on Saturday, December 14, 2013, in downtown Bastrop.**
2. Party Making Request: **Trey Job, Director of Public Works, Parks, & Recreation.**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: Yes No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

9/10/2013

44

Christmas Lighted

Event: Parade & SaleDate(s): Dec 14 2013Date Submitted: AUG 23 2013

Bastrop Public Works, Parks, and
1209 Linden Street • P. O. Box 427 • Bastrop,
Revised 6/25/2013 8:22

Special Event Permit A

Revised 6/25/2013

Christmas Parade & Salebrations

Saturday 12/14/13

Name of event: Christmas Lighted Parade & Sale

Location of event: Main street Downtown

Purpose of event: Vendor Sales During the Day Light Parade at night

Day 1 of Event: Saturday Dec. 14 2013 / Vendor 9-11 / Parade 6-10pm
Date & Day Times Open to Public

Setup for Day 1: Dec 14th / 6am / Cleanup: Dec 14th / 4pm
Date & Day Time Date/Day Time

Day 2 of Event: Dec 14th / Parade Line up starts 2pm
Date & Day Times Open to Public

Setup for Day 2: / / Cleanup: /
Date & Day Time Date & Day Time

Day 3 of Event: /
Date & Day Times Open to Public

Setup for Day 3: / / Cleanup: /
Date & Day Time Date & Day Time

Day 4 of Event: /
Date & Day Times Open to Public

Setup for Day 4: / / Cleanup: /
Date & Day Time Date & Day Time

Name of organization: Bastrop Downtown Business Alliance

Address of organization: 906 Main St. Bastrop TX 78602

Event coordinator #1: Debra Viesel / Phone No: 512-718-1438

E-mail address: debviesel@yahoo.com

Event coordinator #2: Drusilla Rogers / Phone No: 512-565-5848

E-mail address: BastropSugar@gmail.com

Please describe event activities (please continue on a separate sheet of paper, if necessary):

Both ends of Main street will have vendors from
Pine to Farm between 6am-5pm. Lighted Parade
starts at Cedar & Hill street heading to Main street
at 6pm. Once parade passes through town the
event is over. Honey Bears will perform @ 921 Main.
May stage an activity in 921 Main Street
lot.

9/19/2013

45

CHRISTMAS HIGHLER

Event: PANADE & SAHODate(s): Dec 14, 2013Date Submitted: AUG 23 2013**Processing Fee** (cannot be waived and must accompany application -- NO PERSONAL OR BUSINESS CHECKS):

- \$100.00 for nonprofit applicants
- ☐ Nonprofit status letter submitted
- ☐ Nonprofit status letter on file from prior event(s)
- \$300 for applicants without nonprofit status
- Cashier's Check # 906405 OR Post Office-issued Money Order # _____ payable to City of Bastrop

Security Deposit Fee (cannot be waived and must accompany application -- NO PERSONAL OR BUSINESS CHECKS):

- \$500.00 for all applicants
- Refunded if City property is clean and free of litter and damage after the event
- Cashier's Check # _____ OR Post Office-issued Money Order # _____ payable to City of Bastrop
- ☒ On file from prior event(s)

Insurance (one- million-dollar comprehensive general liability policy naming City and other affected entities as insured parties):

- ☐ Certificate submitted with app
- ☐ Letter of intent to insure event from potential insurance carrier submitted with app
- ☐ Renewal or new certificate to be submitted on _____
- ☐ On file from prior event(s)

Please describe/explain/list the following (may continue on separate sheet). Mark "N/A" if not applicable.

Admission Fees: ☒ No ☐ Yes (location of ticket booth): _____Alcohol: N/A

- TABC permit required. City Manager issues a variance letter to coordinator if Council approves sale and consumption of alcohol on city property

Animals (waste control): HORSES in parade @ back. Must be in line up at start.Attendance (anticipated #): DAY SALE 3,000-4,000 people Parade 6-7,000 peopleBanner Permit (location[s]): BANNER PLAZA, STREET BANNER College + PecanElectrical (hot check, cord covers): BANDS PLAY IN FRONT OF MUSEUM & CORNER COOREmergency Services (First Aid Station, ambulance standby): EMS will set up Day shift chestnut + waterFireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): N/AInspections (Ted Bowers: tents larger than 10x10, stages, electrical, etc): NO TENTS larger than 10x10Litter Control (possible 20-yard dumpster fee): recycle boxesMap (location of activities, vendors, parking, etc): attachedParking Plan (remote, shuttle): Park where you can NO shuttles.Portacans (site locations): Portacans set up at Spring & main, Behind 921 Lot & some on H.S. grounds For Parade staging.

9/10/2013

Christmas lights &

46

Event: Parade & Sale

Date(s): Dec 14, 2013

Date Submitted: AUG 23 2013

Rodeo Arena (Rhonda Lock 512/563-8816): N/A

Security Plan (off-duty police 512/332-8600): N/A P.D.

Show Barn (Allen Stewart 512/413-8512): N/A

Signage (remove within 24 hours after event): event parking signs to go up
~~48~~ 3 DAYS before event.

Sound Permit (for amplified sound):

Street Closures (show on map): Attached

Temporary Structures (description and location—show on map): N/A 10x10 pop ups

Vehicles, Equipment, etc (description and location—show on map): N/A In parade, &
Food trailers

Vendors (Valid Tax ID#): ☒ Food—must display Bastrop County Health and Sanitation Department permit (512) 332-7276 ☒ Other goods

Volunteers (how many & how identified): 12-15 volunteers bandanas

Water/Wastewater requirements: N/A

I, the undersigned Applicant, hereby agree to indemnify and hold harmless the City of Bastrop, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the Special Event.

Davilla Rogers

Applicant – Please print or write legibly

AUG 23 2013

Date

9/10/2013

CHRISTMAS LIGHTED

47

Event: PARADE + SALEDate(s): Dec 14, 2013Date Submitted: AUG 23 2013

Special Event Review Comm

Christmas Parade & Salebrations

Saturday 12/14/13

The City's Special Event Coordinator will obtain the following applicable signatures.
In order to expedite the process, a designee may sign for any of the following in his or her absence

Trey Job
☒ Public Works, Parks, & Recreation Department

8-29-13

Date

Matthew Wagner
☒ Police Department

8-29-13

Date

Michael H. Tall
☒ City Manager

9-4-13

Date

☐ Bastrop Power & Light Department

Date

☐ Water/Wastewater Department

Date

☐ Other

Date

City of Bastrop
Public Works, Parks, & Recreation
1209 Linden Street physical address
P. O. Box 427 mailing address
Bastrop, TX 78602
(512) 332-8920 main - Marty DuVall
(512) 321-1313 fax



Trey Job, Director, Public Works, Parks, & Rec
Kevin Wilson, Public Works Foreman
Jason Alfaro, Parks Superintendent
Curtis Ervin, Director, Power & Light
Matt Wagner, Assistant Police Chief
Ted Bowers, City Inspector

512/848-5716
512/848-6916
512/718-3766
512/848-6934
512/848-6930
512/629-5033

This application must be submitted in person and by appointment only: (512) 332-8920. This application will not be accepted without the following applicable items:

Item	Item	Item	Item
☒ Dated w/coordinator's signature	☒ Nonprofit status letter	☒ Map(s)	☒ Fireworks permit & safety plan
☒ Processing fee	☒ Insurance certificate OR	☒ Sound permit	
☒ Security deposit	☒ Letter of intent to insure	☒ Banner permit	

- TABC permit required if alcohol will be sold/consumed at event.
- City Manager issues a variance letter to coordinator if Council approves sale/consumption of alcohol at event.

Christmas Parade & Salebrations
Saturday 12/14/13

FIRST NATIONAL BANK
Bastrop County's Bank... Since 1889
 Member FDIC

Notice to Customer
 If this check is lost, destroyed, or stolen, the bank will not accept a replacement request on the check until 90 days after the issue date and then only with the issuance of a "Declaration of Loss" certification.

MRW

February 05, 2013

CASHIER'S CHECK**906405****\$100.00**

Purchaser: BASTROP DOWNTOWN BUSINESS ALLIANCE
 CHRISTMAS PERMIT

One Hundred Dollars And 00/100*****

PAY TO THE ORDER OF: CITY OF BASTROP

Erica Thomas
 Authorized Signature

⑈906405⑈ ⑆114904953⑆

⑈187898⑈

AUG 23 2013

CITY OF BASTROP PUBLIC WORKS, PARKS, & REC. P.O. Box 427 • Bastrop, Texas 78602 (512) 332-8920	CASH RECEIPT		DATE <u>8/23</u> 20 <u>13</u>		19841															
	Received From <u>DBA</u>																			
	Address <u>906 Main St</u>																			
	<u>13 78602</u>		Dollars \$ <u>100.00</u>																	
	For <u>Special event Xmas Parade/Salebrations</u>		<u>Sat 12/14/13</u>																	
<table border="1"> <thead> <tr> <th colspan="2">ACCOUNT</th> <th colspan="2">HOW PAID</th> </tr> </thead> <tbody> <tr> <td>AMT. OF ACCOUNT</td> <td></td> <td>CASH</td> <td></td> </tr> <tr> <td>AMT. PAID</td> <td></td> <td>CHECK</td> <td><u>100.00</u></td> </tr> <tr> <td>BALANCE DUE</td> <td></td> <td>MONEY ORDER</td> <td></td> </tr> </tbody> </table>		ACCOUNT		HOW PAID		AMT. OF ACCOUNT		CASH		AMT. PAID		CHECK	<u>100.00</u>	BALANCE DUE		MONEY ORDER		By <u>[Signature]</u>		
ACCOUNT		HOW PAID																		
AMT. OF ACCOUNT		CASH																		
AMT. PAID		CHECK	<u>100.00</u>																	
BALANCE DUE		MONEY ORDER																		

9/10/2013

49

Christmas Parade & Salebrations
Saturday 12/14/13

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.



DBA
Bastrop Downtown Business Alliance

908 Main Street
Bastrop, TX 78602
512-303-3738

First National Bank
1028 Main St
Bastrop, TX 78602-3217
512-321-2561

4563

DATE 2/2/2010

PAY TO THE
ORDER OF

City of Bastrop

\$ **500.00**

Five Hundred and 00/100

DOLLARS

City of Bastrop

MEMO

Event Deposit for 2010

⑆114904953⑆ ⑈4563⑈ ⑈0316000⑈

DBA

4563

Date	Type	Reference	Original Amt.	Balance Due	2/2/2010 Discount	Payment
2/2/2010	Bill	Event Deposit 2010	500.00	500.00		500.00
				Check Amount		500.00

First National Bank Event Deposit for 2010

500.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date **APR 07 2008**

BASTROP DOWNTOWN BUSINESS ALLIANCE
908 MAIN ST
BASTROP, TX 78602-3810

Christmas Parade & Salebrations
Saturday 12/14/13

Employer Identification Number:
20-5587587

DLN:
408071030

Contact Person: KAREN T HOOD ID# 75069

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Form 990 Required:
Yes

Effective Date of Exemption:
September 21, 2006

Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)



CERTIFICATE OF LIABILITY INSURANCE

DOWNT01

OP ID: M2

DATE (MM/DD/YYYY)

08/27/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR CONTRADICT THE POLICY. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE CERTIFICATE HOLDER AND THE REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

Christmas Parade & Salebrations

Saturday 12/14/13

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policyholder must agree to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TX Assoc-Smithville P O Box 29 Smithville, TX 78957 Texas Asso Insurors-Smithville		Phone: 512-360-2565 Fax: 512-237-3294	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):
INSURED Bastrop Downtown Business Alliance 906 Main St. #123 Bastrop, TX 78602		INSURER(S) AFFORDING COVERAGE INSURER A: Scottsdale Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CPS1857969	08/23/2013	08/23/2014	EACH OCCURRENCE \$ 1,000.00
	☒ COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100.00
	☐ CLAIMS-MADE ☒ OCCUR					MED EXP (Any one person) \$ 5.00
						PERSONAL & ADV INJURY \$ 1,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000.00
	☐ POLICY ☐ PROJECT ☐ LOC					PRODUCTS - COMP/OP AGG \$ 2,000.00
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS	☐ SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	HIRED AUTOS	☐ NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	☐ Y/N	N/A			WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITY OF BASTROP 904 Main Street P.O. BOX 427 BASTROP, TX 78602	CITYBAS SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Christmas Parade & Salebrations**Saturday 12/14/13***Additional General Liability Forms*

CG2002 (11-85) Additional Insured – Club Members
 CG2010 (07-04) Additional Insured – Scheduled Person or Organization
 < City of Bastrop
 903 Main St.
 Bastrop, TX 78602
 CG2116 (07-98) Exclusion – Designated Professional Services
 < Any and All Professional Services
 CG2144 (07-98) Designated Premises or Projects Limitation
 < Office Located 908 Main St., Bastrop, TX 78602
 < Halloween Celebration
 < Veterans Day Car Show
 < Christmas Parade
 < Yesterfest
 < Junetcenth Celebration
 < Pet and Pal Parade
 < Lot located 921 Main St., Bastrop, TX 78602
 < 16' x 16' Trailer
 < Free Concerts
 GLS-5s (04-08) Special Event Participant Exclusion
 GLS-103s (09-06) Designated Operations Exclusion
 < Any Special Event Not Scheduled on the policy
 GLS-106s (01-11) Total Liquor Exclusion
 GLS-227s (02-07) Assault and/or Battery Exclusion

MINIMUM EARNED PREMIUM: 100%**POLICY TERM:** Annual**SUBJECT TO:**

- I. Fully Completed and Signed Acord Application
- II. Signed TRIA form At Binding

We can include limited terrorism coverage per the Terrorism Risk Insurance Act of 2003 for the additional premium disclosed on the attached form. The premium listed does not include the surplus lines tax and fees. This premium is not included below. Please complete the attached form and return at binding.

ALL OTHER TERMS AND CONDITIONS APPLY PER FORM**PREMIUM AND FEES:**

Policy Premium:	\$2,536.00
Policy Fee	\$200.00
Surplus Lines Tax	\$132.70
Stamping Office Fee	\$1.64
TRIA Premium:	
TOTAL:	\$2,870.34

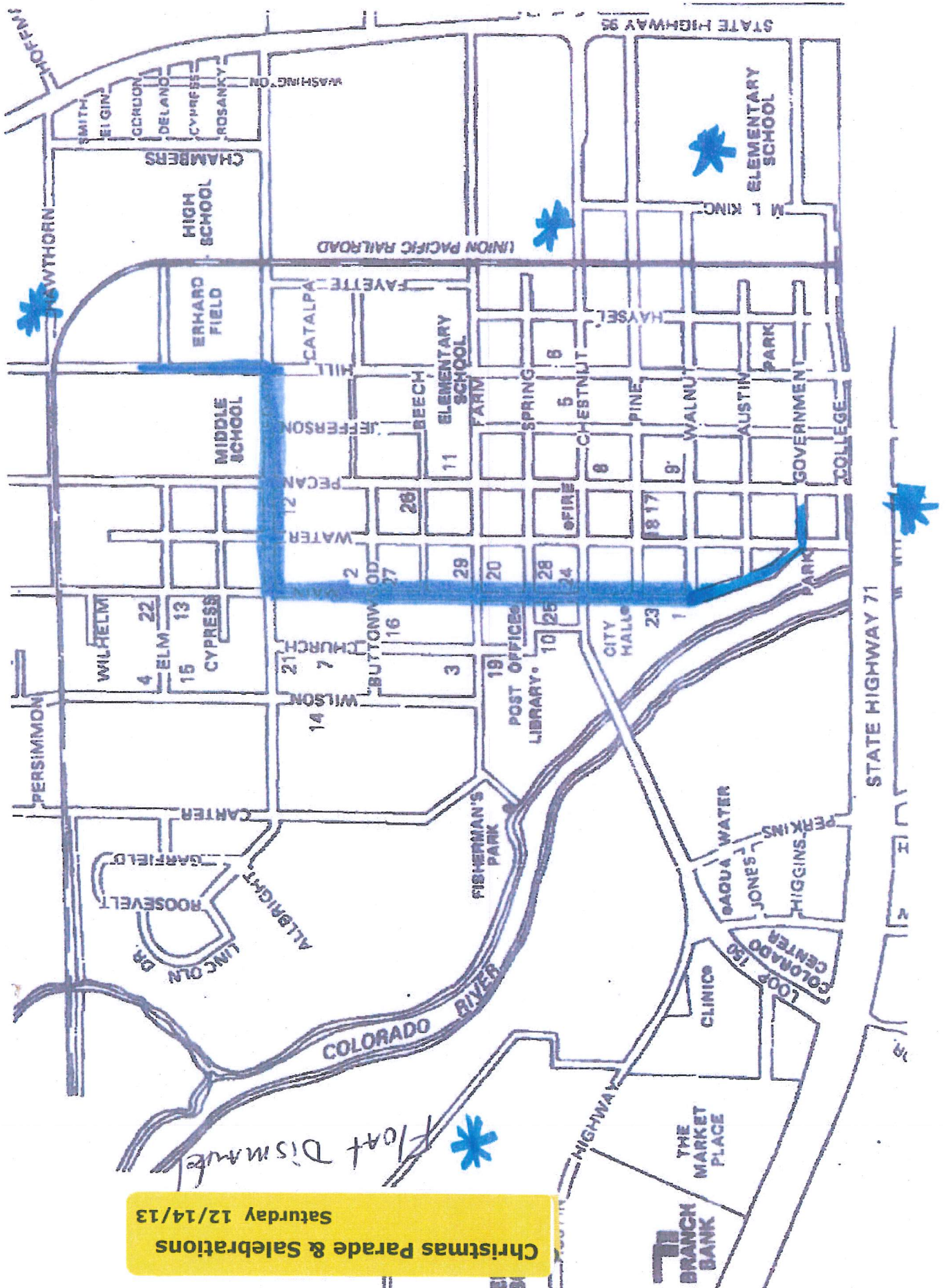
Disclosure:

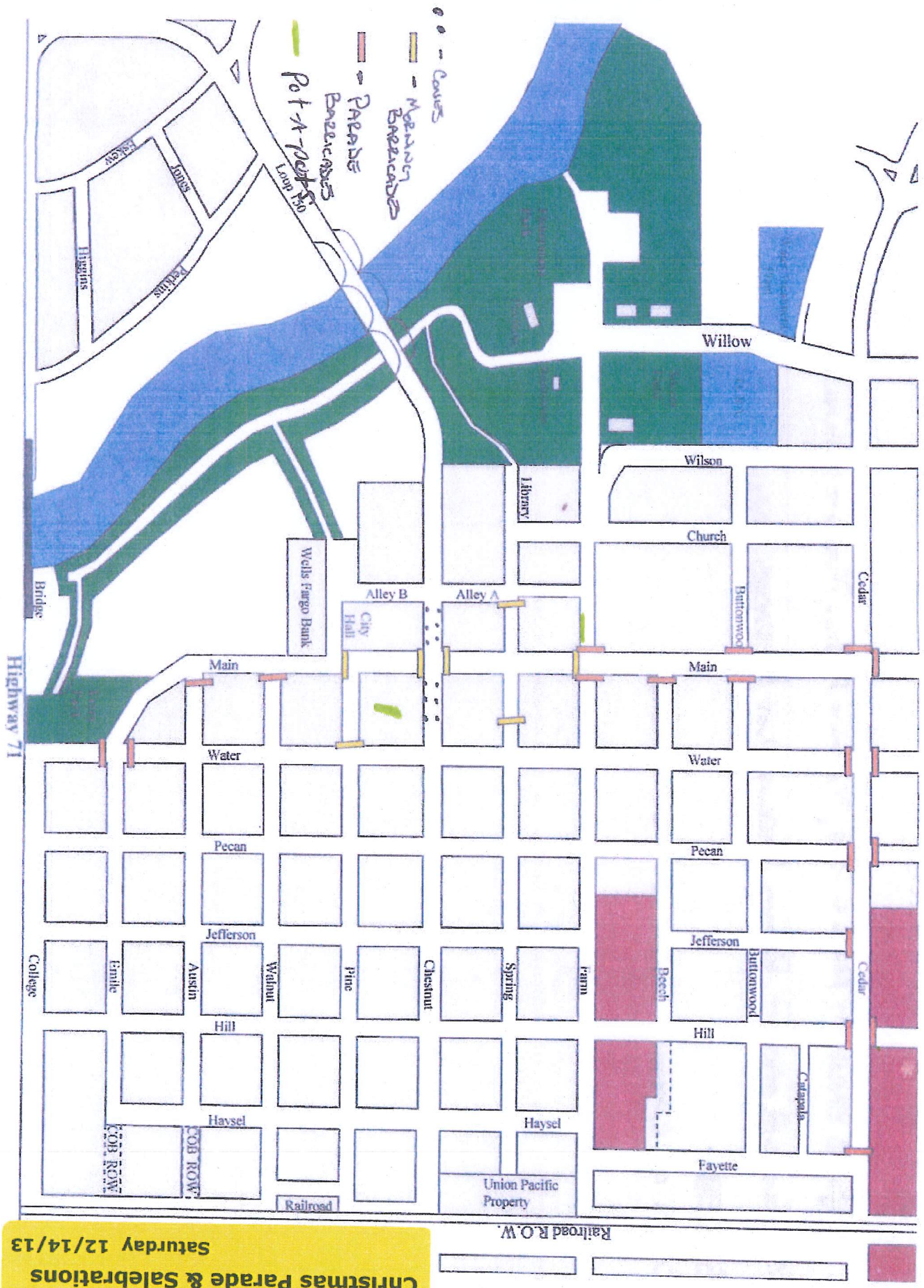
This is a quote. The terms and conditions of coverage may not be as broad as requested by Producer. This quote is intended to contain only an outline of the terms and conditions of coverage. We cannot bind coverage until all subjectivities have been performed. All risks are subject to inspection. This quote is valid for 30 days, or until the effective date of coverage, whichever is earliest.

DATE ISSUED: August 8, 2013

Parade Route

Christmas Parade & Salebrations
Saturday 12/14/13

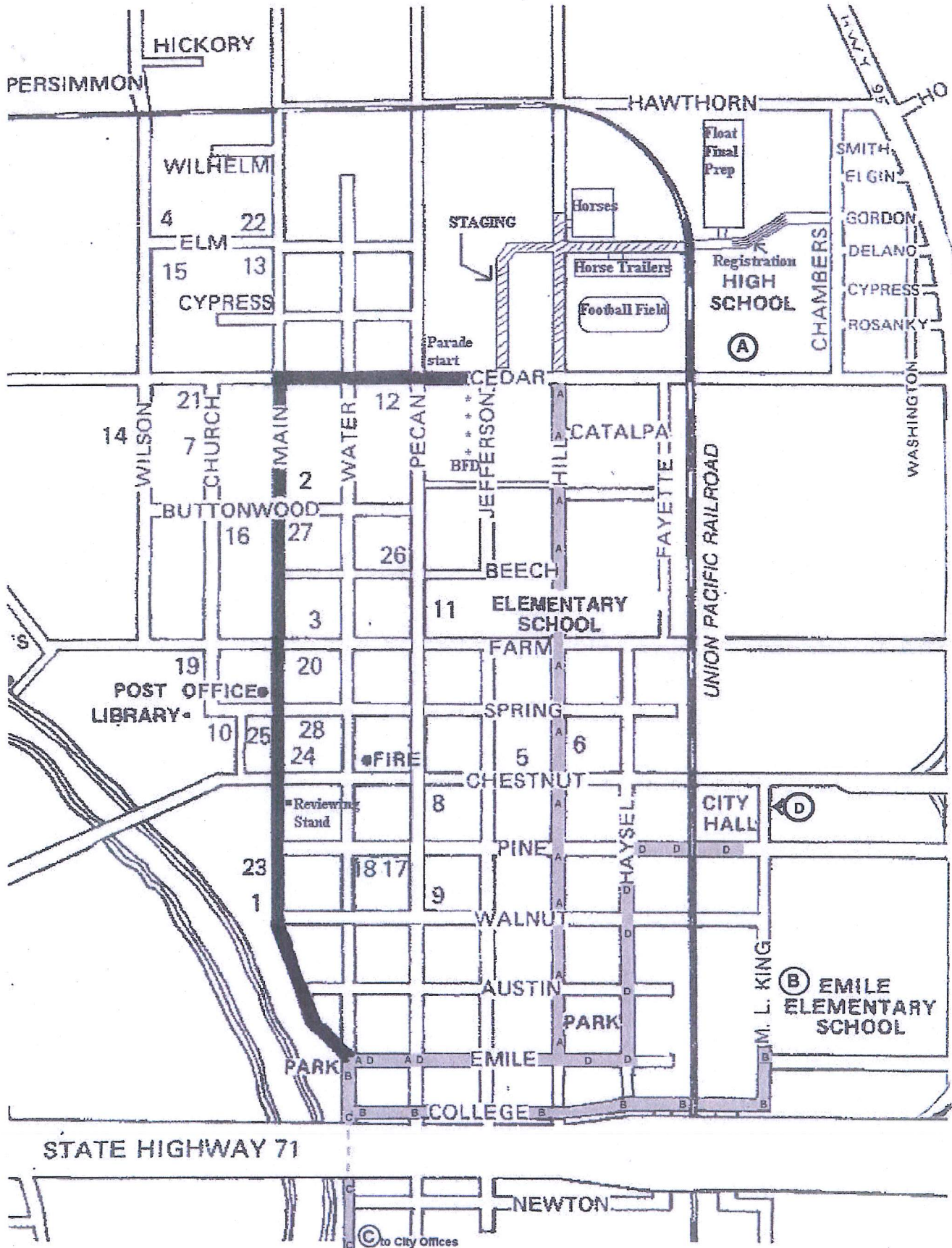




Christmas Parade & Celebrations

Saturday 12/14/13

PARADE STAGING



9/10/2013

56

Event:

Christmas Parade & Sale

Christmas Parade & Salebrations

Saturday 12/14/13

Date Submitted: AUG 23 2013



Sound Permit Application

Revised 6/25/2013 8:31 AM

City of Bastrop - Public Works, Parks, & Recreation
 1209 Linden Street; Bastrop, Texas 78602
 Tel: (512) 332-8920 • Fax: (512) 321-1313

Office Hours: 7:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m.

Special Event on City Property ☒Special Event on Private (not City) Property ☐Park Pavilion Rental ☐Activity on City Property ☐Activity on Private (not City) Property ☐

Permits are required for use of any and all amplified sound within the city limits by other than normal household portable stereo equipment, occurring on private (not City) and public residential and non-residential property. Permits are valid only for the duration of the event named in this application.

A permit for events held in residential areas is valid between the hours of **8:00 a.m. and 10:00 p.m.**

A permit for events held in non-residential areas is valid between the hours of **8:00 a.m. and midnight (12:00 a.m.)**.

The volume of the sound amplified shall not exceed **85 dB(A) (daytime)** or **80 dB(A) (night time)** when measured from the nearest receiving property. The Police Department can request the permit holder to turn down or turn off the amplified sound if there are complaints.

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION AT THE TIME OF THE EVENT!

Responsible party: BASTROP DBA
 Address: 906 MAIN ST. BASTROP TX 78602 #123
 Phone No: 512-565-5848 Fax No: _____
 E-mail address: BASTROP SUGAN @ GMAIL.COM
 Date(s) of event, rental, or activity: Dec 14th 2013
 Name of event or activity: Christmas Lighted Parade & SALE
 Location(s) of event, rental, or activity: _____
 Location(s) of amplified sound equipment: 2 Locations on main st. 1 Amp
2 speaker
 Start time (AM or PM): 9 AM End time (AM or PM): 10 PM

Comments: _____

Dausilla Rogers

Signature of Applicant

8/23/13

Date

9/10/2013

CHRISTMAS LIGHTED

Event:

PARADE + SALE

Date(s):

Dec 14, 2013

Date Submitted:

AUG 23 2013

57

Christmas Parade & Sale

Saturday 12/14/13

Banner Dropped Off: _____

Goes Up: _____

Comes Down: _____

Picked Up: _____



Special Event Banner Permit Application for Banner Plaza

Revised 06/25/2013 8:33 AM

Special Event:

Christmas lighted PARADE + SALE

Date(s) of Event:

Dec 14th 2013

Contact person:

Debra Viesel - DBA

Address:

906 Main St. #123 Bastrop TX 78602

E-Mail:

debviesel@yahoo.com

Phone:

(512) 718-1438

Fax:

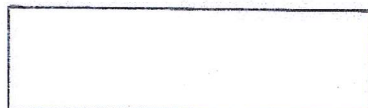
N/A

Cell Phone:

ONLY NON-PROFIT organization banners will be hung on Banner Plaza, which is at the intersection of Perkins and Loop 150 (a/k/a Chestnut). **Fees are automatically waived for nonprofit organizations.**

- Banner Plaza will accommodate 3 banners at a time.
- Banners will hang for **no more than 3 weeks** prior to date of the event. If there are more than 3 banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- Banners must measure 18 feet in width and 3 feet in height.

↓
3'
↑



→ 18' ←

- Banners made of vinyl must have numerous slits to prevent wind tears.
- A banner must have grommets/eyelets (metal reinforced holes) on each corner and at least one in the middle of both sides, as well as grommets/eyelets spaced equally across the top and bottom of the banner.
- Banners must be delivered to Public Works with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- Please contact Public Works at (512) 332-8920 **within 1 week** after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

9/10/2013 HWTS L. gnted

Event:

Parade + Sale

Date(s):

Dec 14th 2013

Date Submitted:

AUG 23 2013

58

Christmas Parade & Salebrations

Saturday 12/14/13



Special Event Banner Permit Application for TxDOT ROW at College & Pecan

Revised 06/25/2013 8:33 AM

Banner Dropped Off: _____

Goes Up: _____

Comes Down: _____

Picked Up: _____

Special Event: Christmas lighted Parade + Sale

Date(s) of Event: Dec 14, 2013

Contact person: Debra Viesel - DBA

Address: 906 MAIN St. #123 Bastrop TX 78602

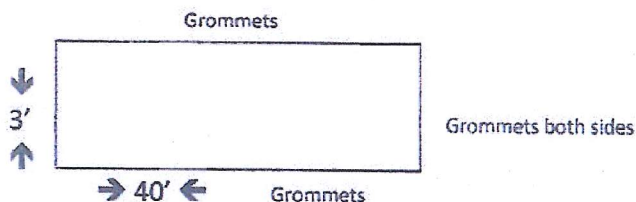
E-Mail: debviesel@yahoo.com

Phone: (512) 718-1438

Fax: ()

Cell Phone: _____

- Banners hung on TXDOT right-of-ways require Permit Form 2057 to be approved by the Department of Transportation on Hwy 21 and Loop 150, (512) 321-2221. *A copy of the signed approval must be submitted to Public Works before the banner can be hung on College/Pecan (feeder) road.*
- Banners will hang for *no more than 3 weeks* prior to date of the event. If there are more banners submitted to hang for the same time period, the timeframe for hanging each banner may be shortened at the discretion of the City staff.
- Banners must measure 40 feet in width x 3 feet in height.



- Banners *must be made of mesh* to prevent wind tears.
- A banner must have grommets/eyelets (metal reinforced holes) on *each corner* and at least one in the *middle of both sides*, as well as grommets/eyelets *spaced equally across the top and bottom* of the banner.
- Banners must be delivered to Public Works with a storage container (pvc pipe with cap on each end, plastic bin, plastic storage bag, etc) labeled with event name and a contact name and number.
- Please contact Public Works at (512) 332-8920 *within 1 week* after completion of the event to arrange to pickup banner(s). Unclaimed banners will be disposed of due to lack of storage space.

Event: Christmas Parade & SalebrationsDate(s): Saturday 12/14/13Date Submitted: Friday 08/23/13Location(s): DowntownRev Committee Mtg: Thursday 08/29/13 @ 9:00 amParks Board Mtg: N/ACouncil Mtg: 09/10/13**Special Event Walk-Through Review List**

Revised 8/23/2013

Itinerary of event activities, including days, dates, hours of operation, and hours designated for setting up activities and cleaning up sites afterwards:

Day 1 Sat 6am closing - move vendors in
Main Pine to Farm

Using both sides of Main for vendors

- open to public 9am - 4pm vendors shutdown
- parade registration 2pm on BISD grounds
Hill Cedar to gate.
- parade starts @ 6pm
- Honey Bears perform @ 921 Main St area - will walk next to Santa float

Admission Fees: ☒ No ☐ Yes (location of ticket booth): _____

Alcohol: N/A

- TABC permit required upon Council approval and City Manager-issued variance letter for sale/consumption of alcohol on city property

Animals (waste control): Horses @ back. Cannot join later.

Attendance (anticipated #): _____

Banner Permit (location[s]): Submitted.

Electrical (hot check, cord covers): Band in front of museum & Spring & 921 main

Emergency Services (First Aid Station, ambulance standby): Chestnut & Water

Fireworks Permit & Safety Plan (State Fire Marshal 512/305-7932): N/A

Inspections (tents larger than 10x10, stages, electrical, etc): Stage @ 921 Main

Litter Control (possible dumpster fee): recycling boxes

Map (location of activities, vendors, parking, etc): _____

Event: Christmas Parade & CelebrationsDate(s): Saturday 12/14/13Date Submitted: Friday 08/23/13Location(s): DowntownRev Committee Mtg: Thursday 08/29/13 @ 9:00 amParks Board Mtg: N/ACouncil Mtg: 09/10/13**Special Event Walk-Through Review List**

Revised 8/23/2013

Parking Plan (remote, shuttle): Wherever. No shuttles.

Portacans (site locations): _____

Rodeo Arena (Rhonda Lock 512/ 563-8816): _____

Security Plan (off-duty police 512/332-8600): _____

Show Barn (Allen Stewart 512/413-8512): _____

Signage (remove within 24 hours after event): A-Frame Signage

Sound Permit (for amplified sound): _____

Street Closures (show on map): _____

Temporary Structures (description and location—show on map): Stage @ 921 Main

Vehicles, Equipment, etc (description and location—show on map): _____

Vendors (Valid Tax ID#): ☐ Food—must display Bastrop County Health and Sanitation Department permit (512) 332-7276 ☐ Other goodsVolunteers (how many & how identified): Bandanas

Water/Wastewater requirements: _____

Notes: 12' Clearance on one side if vendors are down Center
from Little Bear up Pecan across
cones @ Cedar & Pecan Jefferson

CITY OF BASTROP

AGENDA ITEM

A.5

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Approval of the Final Plat for Hunters Crossing, Section 3E (17 residential lots) located west of State Highway 304 and south of Hunters Point Drive within the City limits of Bastrop, Texas.**

2. Party Making Request: **Forestar (USA) Real Estate Group**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: **Staff recommends approval of the Final Plat for Hunters Crossing, Section 3E. Staff has reviewed and accepted the final plat and public utility construction plans. The plat and the construction plans meet all City of Bastrop subdivision requirements, the Hunters Crossing Planned Development Agreement requirements and no variances to the Subdivision Ordinance are being requested.**

9. Advisory Board: _____ Recommended Approval _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

September 10, 2013

Project Description:

Approval of the Final Plat for 17 residential lots in Hunters Crossing, Section 3E, being approximately 7.247 acres of land situated in the Hunters Crossing Subdivision, located west of State Highway 304 and south of Hunters Point Drive in the city limits of Bastrop, Texas.

Item Summary:

Owner: Forestar (USA) Real Estate Group
Applicant: Carlson, Brigrance & Doering Civil Engineering and Surveying
Location: Located in the City Limits
Utilities: City water, sewer, and Bluebonnet electric
Zoning: PD, Planned Development

Background:

The proposed residential plat is within the Hunters Crossing Planned Development. The plat is to be developed in accordance with the Planned Development Agreement that was approved by the City Council. Hunters Crossing, as a whole, is to be developed into a mixed use development of housing and commercial development located south of Highway 71 West and west of Highway 304 within the city limits of Bastrop, Texas.

The Planning and Zoning Commission held their regular meeting July 25, 2013 and voted unanimously 6-0 to recommend approval of the Preliminary Plat for Hunters Crossing, Section 3E. City Council approved the Preliminary Plat, August 13, 2013.

Basis of Support:

Staff supports the approval of the Final Plat and public utility construction plans for Hunters Crossing, Section 3E. Staff has reviewed and accepted the public utility construction plans which include drainage, water and wastewater and erosion control and streets within Section 3E.

The Engineer's Estimate has been reviewed and accepted by staff. Escrow will be put on deposit with the City to cover the costs to review any changes to the construction plans, construction inspections, all testing associated with construction within this section of the subdivision and any administration associated with the construction phase. A pre construction meeting will be scheduled with the developers general contractor and City staff prior to construction beginning.

Any unused amount of escrow placed on deposit will be returned to the developer after final acceptance of the subdivision by the City. Upon final acceptance, the subdivision plat will be recorded at the County Courthouse.

The developer has not requested any variances. The final plat and construction plans meet all City of Bastrop subdivision requirements and the Hunters Crossing Planned Development Agreement.

Special Considerations: None.

Comments: Twelve (12) adjacent property owner notifications were mailed August 30, 2013. One public comment, in opposition of the final plat, has been received from the property owners notified. The property owner did not state what they were opposed to.

Staff Recommendation:

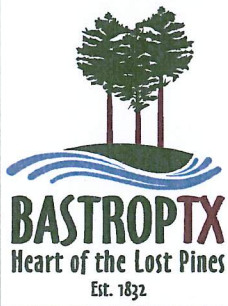
Staff recommends approval of the requested Final Plat for Hunters Crossing, Section 3E, being approximately 7.247 acres of land situated in the Hunters Crossing Subdivision, located west of State Highway 304 and south of Hunters Point Drive in the city limits of Bastrop, Texas.

Attachments:

Location map and final plat layout

City Contact:

Yvonne Pritchard, Interim Director
Planning and Development Department



Location Map

Hunters Crossing
Final Plat Section Three E

Legend



Section Three E

August 2013



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2013

MEETING DATE: September 10, 2013

- 1. Agenda Item: Approval of the Final Plat for Hunters Crossing, Section 5B (55 residential lots) located west of State Highway 304 and north of Hunters Point Drive within the City limits of Bastrop, Texas.**

- ## 2. Party Making Request: **Forestar (USA) Real Estate Group**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
- a) _____
- b) _____
- c) _____

- 8. Staff Recommendation:** Staff recommends approval of the Final Plat for Hunters Crossing, Section 5B. Staff has reviewed and accepted the final plat and public utility construction plans. The plat and the construction plans meet all City of Bastrop subdivision requirements, the Hunters Crossing Planned Development Agreement requirements and no variances to the Subdivision Ordinance are being requested.

9. Advisory Board _____ Recommended Approval _____ Disapproved _____ None _____

- | | | | |
|-------------------------------|----------|-------------|------|
| 10. Manager's Recommendation: | Approved | Disapproved | None |
|-------------------------------|----------|-------------|------|

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

September 10, 2013

Project Description:

Approval of the Final Plat for 55 residential lots in Hunters Crossing, Section 5B, being approximately 11.859 acres of land situated in the Hunters Crossing Subdivision, located west of State Highway 304 and north of Hunters Point Drive in the city limits of Bastrop, Texas.

Item Summary:

Owner:	Forestar (USA) Real Estate Group
Applicant:	Carlson, Brigrance & Doering Civil Engineering and Surveying
Location:	Located in the City Limits
Utilities:	City water, sewer, and Bluebonnet electric
Zoning:	PD, Planned Development

Background:

The proposed residential plat is within the Hunter's Crossing Planned Development. The plat is to be developed in accordance with the Planned Development Agreement that was approved by the City Council. Hunters Crossing, as a whole, is to be developed into a mixed use development of housing and commercial development located south of Highway 71 West and west of Highway 304 within the city limits of Bastrop, Texas.

The Planning and Zoning Commission held their regular meeting July 25, 2013 and voted unanimously 6-0 to recommend approval of the Preliminary Plat for Hunters Crossing, Section 5B. City Council approved the Preliminary Plat, August 13, 2013.

Basis of Support:

Staff supports the approval of the Final Plat and public utility construction plans for Hunters Crossing, Section 5B. Staff has reviewed and accepted the public utility construction plans which include drainage, water and wastewater and erosion control and streets within Section 5B.

The Engineer's Estimate has been reviewed and accepted by staff. Escrow will be put on deposit with the City to cover the costs to review any changes to the construction plans, construction inspections, all testing associated with construction within this section of the subdivision and any administration associated with the construction phase. A pre construction meeting will be scheduled with the developers general contractor and City staff prior to construction beginning.

Any unused amount of escrow placed on deposit will be returned to the developer after final acceptance of the subdivision by the City. Upon final acceptance, the subdivision plat will be recorded at the County Courthouse.

The developer has not requested any variances. The final plat and construction plans meet all City of Bastrop subdivision requirements and the Hunters Crossing Planned Development Agreement.

Special Considerations: None.

Comments: Ten (10) adjacent property owner notifications were mailed August 30 2013. One public comment, in opposition of the final plat has been received from the property owners notified. The property owner did not state what they were opposed to.

Staff Recommendation:

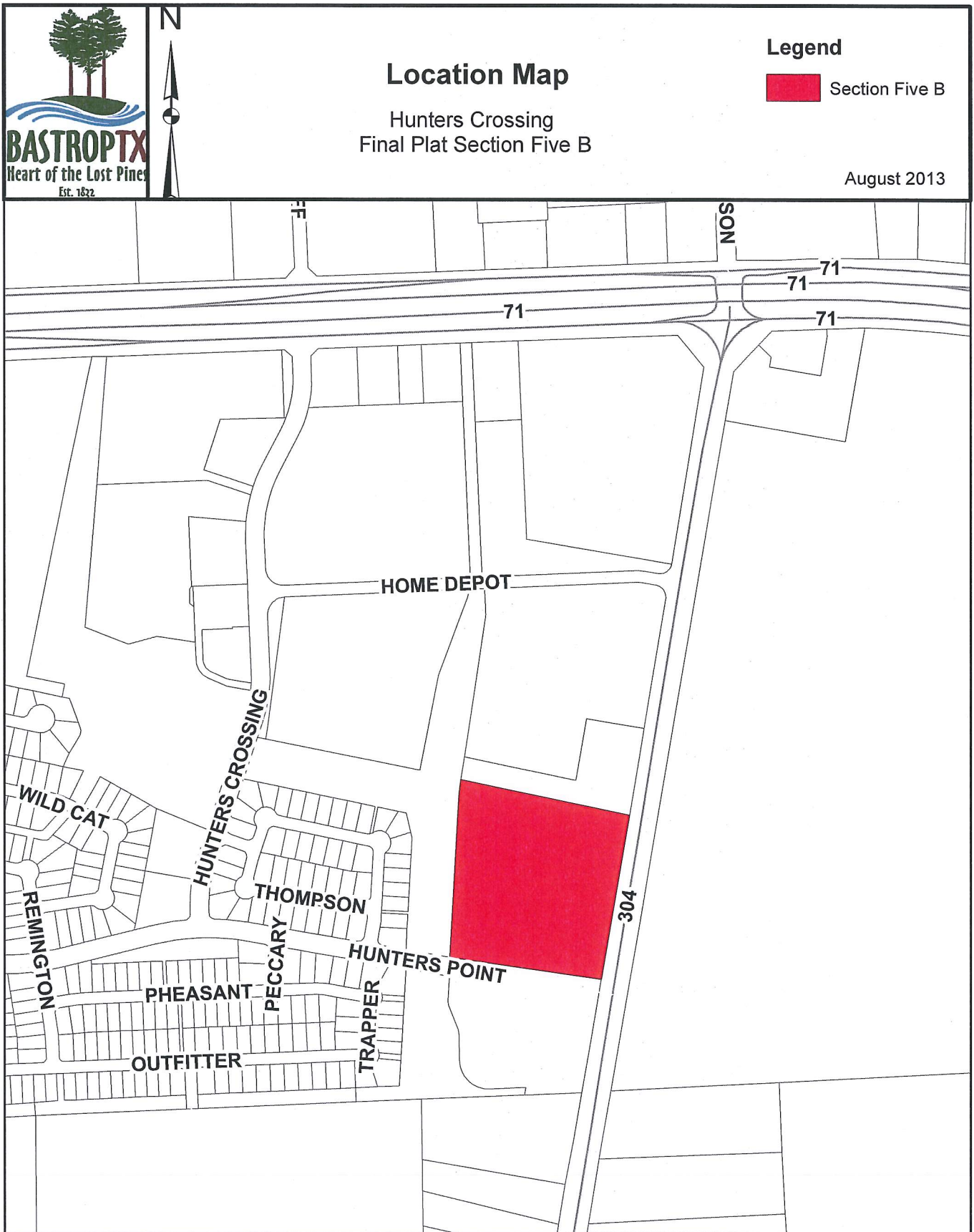
Staff recommends approval of the requested Final Plat for Hunters Crossing, Section 5B, being approximately 11.859 acres of land situated in the Hunters Crossing Subdivision, located west of State Highway 304 and north of Hunters Point Drive in the city limits of Bastrop, Texas.

Attachments:

Location map and plat layout

City Contact:

Yvonne Pritchard, Interim Director
Planning and Development Department



CITY OF BASTROP

AGENDA ITEM

A.7

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: Sept. 3, 2013

MEETING DATE: Sept. 10, 2013

- 1. Agenda Item: Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes **X** No

4. Policy Implication: _____

5. Budgeted: X Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining:

6. Alternate Option/Costs: _____

- | | | | | |
|-------------|-------------------|----------------|-------------|--------------------|
| 7. Routing: | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------|-------------------|----------------|-------------|--------------------|

- a) _____
- b) _____
- c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None _____

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

**CITY OF BASTROP
FINANCE
DEPARTMENT**

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: September 6, 2013
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for July 2013. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$107,583.07 for July 2013 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

CITY OF BASTROP

AGENDA ITEM: **A.8****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 6, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Approval of meeting minutes from Special Workshop Meeting of September 3, 2013**
2. Party Making Request: **Elizabeth Lopez, City Secretary**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

MINUTES
BASTROP CITY COUNCIL
SPECIAL WORKSHOP MEETING
September 3, 2013
6:15 p.m.

The Bastrop City Council Members held a Special Workshop Meeting on Tuesday, September 3, 2013 at 6:15 p.m. at the Bastrop City Hall Chambers located at 1311 Chestnut Street in Bastrop, Texas.

1. CALL TO ORDER

Mayor Terry Orr called the meeting to order at 6:15 p.m. A full quorum was present: Council Members in attendance were Kay Garcia McAnally, Dock Jackson, Joe Beal and Willie De La Rosa. Absent Council Member was Ken Kesselus.

City Staff members present were City Manager Mike Talbot, Interim City Secretary, Traci Chavez, City Secretary Elizabeth Lopez, Convention Center Director Kathy Danielson, Chief Financial Officer Karla Stovall, Human Resources Director Tanya Cantrell, IT Director Andres Rosales, Library Director Mickey Duvall, Main Street Program Director Nancy Wood, Municipal Court Administrator, Phyllis Mathison, Interim Police Chief Matt Wagner, Planning & Development Project Coordinator Yvonne Prichard and Public Works Director Trey Job.

Guests in attendance were Bastrop's Art in Public Places Member Karol Rice.

2. WORKSHOP SESSION – THE BASTROP CITY COUNCIL WILL CONVENE INTO A WORKSHOP SESSION TO DISCUSS:

A. 2013-2014 BUDGET – A review and discussion with the City Manager regarding the Proposed Fiscal Year 2014 Budget for the City of Bastrop.

FAIRVIEW CEMETARY - City Manager Mike Talbot introduced CFO Karla Stovall who gave an in-depth overview of the Fairview Cemetery budget.

- Operating Fund #525 Fiscal Year 2014
- The Permanent Fund #526 is used for the perpetual care of the cemetery. The interest portion of this fund can be utilized for maintenance & operation of the cemetery.
- Proposed Expenditures Fiscal Year 2013-14

Council Members held a discussion with regard to the mowing/maintenance and personnel budget line items. City Manager Mike Talbot & CFO Karla Stovall offered additional clarification on these expenses. City Manager Mike Talbot stated the Fairview Cemetery budget had remained the same and included additional personnel and contract maintenance services.

ACKNOWLEDGEMENT OF CITY STAFF - Mayor Terry Orr took a quick moment to welcome the new City Secretary Elizabeth Lopez and he expressed his appreciation to Interim City Secretary Traci Chavez for all her hard work.

BASTROP ART IN PUBLIC PLACES - In continuation of the Proposed Budget for FY 2014, CFO Karla Stovall introduced Karol Rice, who offered a brief insight on the Bastrop Arts in Public Places (BAIPP) Proposed Budget.

BAIPP Member Karol Rice provided a slide show presentation and requested the Council Members direction on the selection process of sculpture options offered on a rotational basis. Mayor Terry Orr requested that BAIPP submit a photo of the sculpture to the City Manager for consideration and approval. Council Member Dock Jackson supported the selection process to avoid sculptures that may induce controversy.

Council Members held a brief discussion at which time they expressed concern on the security of the sculptures, BAIPP Member Karol Rice indicated that security precautions were taken to avoid sculptural removal.

BAIPP Member Karol Rice requested the Council Members consideration/action with respect to the following three projects: (*project images can be seen at www.baipp.org*)

1. Approval for the purchase of a Bronze Plaque for recognition of the Fireman Statue (*by Clint Howard, Owner of "Deep in the Heart of Foundry"*) currently displayed at the Volunteer Fire Department.
2. Consideration and approval on the Deer sculpture, an artwork selection to be selected and changed on a rotational basis with City Managers Mike Talbot's approval.
3. Consideration and approval on the purchase of the glass artwork "Colorado River", a depiction of the Colorado River as it runs through Bastrop County, by Patricia Rendulic. The piece is made from carved Verre Eglomise gilded glass and is displayed at the Convention Center.

The following art options were presented for to the Council for their consideration and discussed the following projects on the Proposed Budget for FY 2014:

SHORT-TERM PROJECTS (1-3 years) – Murals on transformers, City buildings (interior/exterior), that may include decorative walkways.

LONG-TERM PROJECTS (3-5 years) – Request to reserve funds to accumulate funding for stone/mosaic walkways, paintings on city buildings, roads & trees and bronze artworks.

Project Sponsor, Sherwin Williams paint store has offered to provide the paint needed for the above projects, aprons for the artists and a cash award to the winning artist of the "People's Choice Award."

With the Council Members consideration to the above items, City Manager Mike Talbot informed the Council they had until **Tuesday, September 10, 2013** to issue budget amendment(s) /adjustment(s).

Council Members held a brief discussion at which time Mayor Terry Orr acknowledged Council Member Kay Garcia McAnally's involvement in the BAIPP and likes the identity these projects will bring the community.

CITY MANAGER'S PROPOSED PROJECTS FOR POTENTIAL ISSUANCES OF CERTIFICATE OF OBLIGATIONS – City Manager Mike Talbot requested the Council Members consideration, and recommendation on the following projects:

- ROADWAY IMPROVEMENTS - 1) Farm St. (Fayette to Church)
2) Chambers St.(Cedar to Hawthorne)
3) Pecan St. (RR Track to Linden)
- STREET IMPROVEMENTS (*Equipment & In-house street repair*)
- BRIDGE INSPECTION
- RENOVATION OF THE POLICE DEPARTMENT /MUNICIPAL COURT BUILDING
- WATER SUPPLY PROJECT
- ALLEY "D" INFRASTRUCTURE IMPROVEMENTS -
- ACQUISITION OF STREET R.O.W (*Transportation enhancements*) -

In discussion of the aforementioned projects, Council members held a discussion at which time Council Member Willie De La Rosa suggested a 15-20 year debt issue. City Manager Mike Talbot stated this would be for the Councils consideration.

Council Members discussed the consideration of a larger bond with the voters' approval. Council Member Joe Beal recognizes the importance of the water project and made financial suggestions on these projects.

Council Member Dock Jackson expressed his support of project list which reflected projects that were needed and it also proposed potential projects for future consideration.

City Manager Mike Talbot stated that the project list was not noted in any order, the order of importance is at the Councils discretion.

Mayor Terry Orr stated he supported project improvements, but is cautious of million dollar improvements for a recreational project, with exception of the water supply. With consideration to the Bridge and its symbolism to Bastrop residents, Council Member Joe Beal suggested contacting the State of Texas for support in funding the bridge improvements.

City Manager Mike Talbot requested the Council's guidance on projects they would like to consider for approval.

Council Member Dock Jackson, Joe Beal and Kay Garcia McNally stated they were in support of five million dollars in worthwhile projects. Council Member Dock Jackson added that the public had entrusted the Council to look out for the public's future.

Council Member Kay Garcia McNally and Council Member Dock Jackson were in agreement with support of the bridge improvement and the acquisition of land for future projects.

Council Member Willie De La Rosa felt comfortable supporting four million dollars for City enhancing projects. He expressed that he would have like to see a map with the streets improvement projects.

The Council Members were in agreement that we needed to take advantage of the low rate financing with consideration to the cost savings to the public.

Council Member Joe Beal inquired about the additional funding for the BAIPP and City Manager Mike Talbot advised the Council Members that the funding could come from the Hotel Motel Tax. City Manager Mike Talbot advised the Council that we had allocated \$175,000 of expenditures for future bond payment to reduce our debt. This would allow the Council more flexibility on the use of the Hotel Motel Tax.

Council Members inquired on the Public Notification of the upcoming Tax Rate and which time City Manager Mike Talbot stated we would be advertising the notification.

3. THE BASTROP CITY COUNCIL WILL ADJOURN THE WORKSHOP SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).

Mayor Terry Orr adjourned the workshop session and reconvened into Special Session to take necessary action(s). Workshop Session adjourned at 7:31 p.m.

Upon reconvening into Special Session; no action was taken.

4. EXECUTIVE SESSION – THE BASTROP CITY COUNCIL WILL MEET IN CLOSED/ EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, TO DISCUSS THE FOLLOWING:

1. SECTION 551.071(1) (A) and SECTION 551.071(2) – Consultations with City Attorney: (1) threatened, pending and/or contemplated litigation or claims, and/or (2) matters upon which the Attorney has a duty and/or responsibility to

report to the governmental body, concerning same, and/or any other matters posted on the agenda.

2. SECTION 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.

5. THE BASTROP CITY COUNCIL WILL ADJOURN EXECUTIVE SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).

Mayor Terry Orr adjourned the Executive Session and reconvened into Special Session to take necessary action(s). Executive Session was adjourned and reconvened into Special Session at 8:40 p.m.

With regard to the Certificates of Obligation, the Council adopts, in principle, recommendations of the City Manager, with various changes, including a change that the Council will not pursue funding of the Police Department/Municipal Court expansion at this time, and will earmark funds as follows:

A. Water Supply Projects	\$ 1,375,000.00
B. Various street, drainage and roadway improvements	\$ 1,985,000.00
C. Bridge Inspection	\$ 50,000.00
D. Alley "D" Infrastructure and Parking Improvements	\$ 690,000.00
E. Street Department equipment	\$ 400,000.00
The projects amounts are not to exceed	
	\$ 4,500,000.00

The Council discussed the motion. Council Member Dock Jackson stated this was a good compromise but stated that he would like the Council to continue to consider property near Kerr Park, in the future. The Mayor stated that, in his view, there needs to be more "homework done" on some of the other options, and that some should go to the public for a vote on bonds, in the future.

Council Member Willie De La Rosa called for a vote: all "Ayes" no "Nays" and motion passed unanimously.

6. ADJOURN

Council Member Dock Jackson made the motion to adjourn the Special Workshop Meeting. Seconded by Council Member Willie De La Rosa and motion was carried unanimously. The Special Workshop Meeting adjourned at 8:57 p.m.

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Minerva Lopez City Secretary

CITY OF BASTROP

AGENDA ITEM

B.1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **CONDUCT A PUBLIC HEARING: The City Council will conduct a "Public Hearing" on the Proposed Budget for the City of Bastrop for Fiscal Year 2014.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: X Approved _____ Disapproved _____ None

As stated above this is the "Budget Hearing" regarding the FY-14 proposed budget and to provide an opportunity for the citizens of Bastrop to address the City Council regarding the proposed budget.

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM B.2

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **Consideration, discussion and possible action on approval of the FIRST READING of an Ordinance of the City of Bastrop, Texas, adopting a budget and appropriating resources for Fiscal Year 2013-2014; beginning October 1, 2013 ending September 30, 2014; in accordance with existing statutory requirements; repealing all conflicting ordinances; containing a severability clause; and providing for an effective date; with the second reading and final adoption of the City of Bastrop Budget for Fiscal Year 2013-2014 to be held on September 24, 2013.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

4. Policy Implication:

5. Budgeted: ☐ Yes ☐ No ☐ N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____
 b) _____
 c) _____

8. Staff Recommendation:

9. Advisory Board: ☐ Approved ☐ Disapproved ☐ None

10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None

11. Action Taken: _____

ORDINANCE NO. 2013

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2013-2014, BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2013-2014; and

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year beginning October 1, 2013 and ending September 30, 2014; and,

WHEREAS, the City Council on September 10, 2013 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notices were duly posted in the *Bastrop Advertiser*; and

WHEREAS, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$234,923 or 5.89%, and of that amount \$199,126 is tax revenue to be raised from new property added to the tax roll this year; and

WHEREAS, the City Council having considered the proposed budget at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the Council desires to approve and adopt the budget by formal action.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS, THAT:

Section 1. The proposed budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014, as submitted to the City Council by the City Manager, which budget is attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2013-2014; and

Section 2. The sum of twenty-nine million, eighty six thousand, and two hundred and seventy-four U.S. Dollars (\$29,086,274) is hereby appropriated for the City's FY2013-2014 Budget. Further, these funds are for payment of operating, capital, and debt service expenses

associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2013-2014 budget document.

Section 3. Should any paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 4. This Ordinance shall be in full force and effect from and after its adoption by the City Council, pursuant to applicable State and local laws and the City Charter.

Section 5. All other ordinances and Code provisions that are in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency.

READ and ACKNOWLEDGED on First Reading on the 10th day of September 2013.

READ and ADOPTED on Second Reading on the day of September 2013.

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Law Offices of Jo-Christy Brown, PC

Jo-Christy Brown

City Attorney

CITY OF BASTROP, TEXAS
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2013-2014 BUDGET

	GENERAL FUND	DEBT SERVICE FUNDS	CAPITAL IMPROVEMENT FUNDS	SPECIAL REVENUE FUNDS	WATER/WASTEWATER FUNDS	BASTROP POWER & LIGHT	BASTROP ECONOMIC DEVELOPMENT CORP.	TOTAL ALL FUNDS
BEGINNING BALANCES	\$ 2,954,457	\$ 520,870	\$ 725,520	\$ 4,034,001	\$ 3,303,982	\$ 3,748,717	\$ 1,744,945	\$ 17,032,492
REVENUES:								
AD VALOREM TAXES	2,629,020	1,591,250	-	-	-	-	-	4,220,270
SALES TAXES	3,155,000	-	-	-	-	-	1,577,500	4,732,500
FRANCHISE & OTHER TAXES	425,000	-	-	2,349,520	-	-	-	2,774,520
LICENSES & PERMITS	86,000	-	-	1,000	-	-	-	87,000
SERVICE FEES	54,400	-	-	188,000	4,551,800	6,952,000	69,000	11,815,200
FINES & FORFEITURES	295,100	-	-	768,000	-	-	-	1,063,100
INTEREST & OTHER REVENUE	6,000	1,918	1,650	10,440	6,200	8,000	6,650	40,858
INTERGOVERNMENTAL	1,460,500	656,176	-	40,000	-	-	-	2,156,676
MISCELLANEOUS	25,000	-	-	2,500	84,000	-	-	111,500
TOTAL REVENUES	8,136,020	2,249,344	1,650	3,359,460	4,642,000	6,960,000	1,653,150	27,001,624
TRANSFERS FROM	613,500	-	-	1,186,570	171,684	-	-	1,971,754
TOTAL AVAILABLE RESOURCES	11,703,977	2,770,214	727,170	8,580,031	8,117,666	10,708,717	3,398,095	46,005,870
EXPENDITURES:								
GENERAL GOVERNMENT	4,037,550	-	-	-	-	-	-	4,037,550
PUBLIC SAFETY	3,075,580	-	-	509,400	-	-	-	3,584,980
DEVELOPMENT SERVICES	656,800	-	-	-	-	-	-	656,800
COMMUNITY SERVICES	1,405,590	-	-	280,275	-	-	-	1,685,865
UTILITIES	-	-	-	-	2,986,450	6,183,567	-	9,170,017
DEBT SERVICE	-	2,100,481	-	541,372	828,975	91,533	474,700	4,037,061
ECONOMIC DEVELOPMENT	-	-	-	1,926,227	-	-	1,178,450	3,104,677
CAPITAL PROJECTS	-	-	727,170	110,400	-	-	-	837,570
TOTAL EXPENDITURES	9,175,520	2,100,481	727,170	3,367,674	3,815,425	6,275,100	1,653,150	27,114,520
TRANSFER TO	-	-	-	1,186,570	171,684	613,500	-	1,971,754
ENDING FUND BALANCE	\$ 2,528,457	\$ 669,733	\$ -	\$ 4,025,787	\$ 4,130,557	\$ 3,820,117	\$ 1,744,945	\$ 16,919,596

TOTAL REVENUES: \$ 28,973,378

\$ 112,896

TOTAL APPROPRIABLE FUNDS: \$ 29,086,274

CITY OF BASTROP

AGENDA ITEM

B.3

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: **CONDUCT A PUBLIC HEARING: The City Council will conduct the second "Public Hearing "on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2014.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

In accordance with the "Truth in Taxation" laws of the State of Texas, if an entity's (the City of Bastrop) proposed tax rate exceeds the effective rate, the entity is required to conduct two public hearings. This evening the Council will conduct the second of the required "Public Hearings". The City Council cannot take any action regarding the tax rate at these public hearings. The sole purpose of the "Public Hearing" is to provide the public an opportunity to address the Council regarding the proposed tax rate.

Please note the wording below in bold must be read at the close of the "Public Hearing".

The Bastrop City Council will consider the second reading of an ordinance to adopt the "Tax Rate" for the City of Bastrop Fiscal Year 2014 at the September 24, 2013 City Council Meeting at 6:15 pm at the City Hall located at 1311 Chestnut Street, Bastrop Texas 78602.

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: X Approved _____ Disapproved _____ None

As stated above this is the "Second Public Hearing" regarding the FY-14 proposed tax and to provide an opportunity for the citizens of Bastrop to address the City Council regarding the proposed tax rate.

What is of upmost important is at the close of the Public Hearing the read the section in bold advising the public when the Council will action to adopt the "Tax Rate".

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM

B.4

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 4, 2013

MEETING DATE: September 10, 2013

- 1. Agenda Item: Consideration, discussion and possible action on approval of the FIRST READING of an Ordinance fixing the tax rate and levy for the City of Bastrop, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2014, and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the City; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes x No

4. Policy Implication:

5. Budgeted: ☐ Yes ☐ No ☐ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining:

6. Alternate Option/Costs:

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a)

b)

c)

8. Staff Recommendation:

9. Advisory Board:	Approved	Disapproved	None
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10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

ORDINANCE NO. 2013-

AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BASTROP, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of Bastrop, Texas has on this date, by way of separate Ordinance, duly approved and adopted a Budget for the operation for the City for fiscal year 2013-2014 (FY 2013-2014); and

WHEREAS, the aforesaid Ordinance anticipates and requires the levy of an *ad valorem* tax on all taxable property in the City of Bastrop; and

WHEREAS, the Chief Appraiser of Bastrop County Tax Appraisal District has prepared and certified the appraisal roll for the City of Bastrop, Texas, that roll being that portion of the approved appraisal roll of the Bastrop County Tax Appraisal District which lists property taxable by the City of Bastrop, Texas; and

WHEREAS, it is necessary to levy such an *ad valorem* tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2013-2014; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for FY 2013-2014.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. There is hereby levied for the FY 2013-2014 upon all real property situated within the corporate limits of the City of Bastrop, Texas, and upon all personal property which was owned within the corporate limits of the City of Bastrop, Texas, on January 1, 2013, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.5840 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) An *ad valorem* tax rate of \$0.3638 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bastrop, Texas, for the fiscal year ending September 30, 2014, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bastrop, Texas.

b) An *ad valorem* tax rate of \$0.2202 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bastrop, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bastrop, Texas, for the fiscal year ending September 30, 2014.

Section 2. The City of Bastrop shall have lien on all taxable property located in the City of Bastrop to secure the payment of taxes, penalty, and interest, and all costs of collection, assessed and levied hereby.

Section 3. Taxes are payable in Bastrop, Texas at the Office of the Tax Assessor Collector of Bastrop County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

Section 4. The tax roll presented to the City Council, together with any supplements thereto, are hereby accepted and approved.

Section 5. Should any paragraph, sentence, provision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 6. This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

Section 7. All other ordinances and Code provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Bastrop City Code not in conflict herewith shall remain in full force and effect.

Section 8. The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the City under any section or provision of any ordinances at the time of passage of this Ordinance.

READ and ACKNOWLEDGED on First Reading on the 10th day of September 2013.

READ AND ADOPTED on Second Reading on the day of September 2013.

APPROVED:

ATTEST:

Terry Orr, Mayor
On Behalf of the City Council
Of Bastrop, Texas

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:
Law Offices of Jo-Christy Brown, PC
Jo-Christy Brown
City Attorney

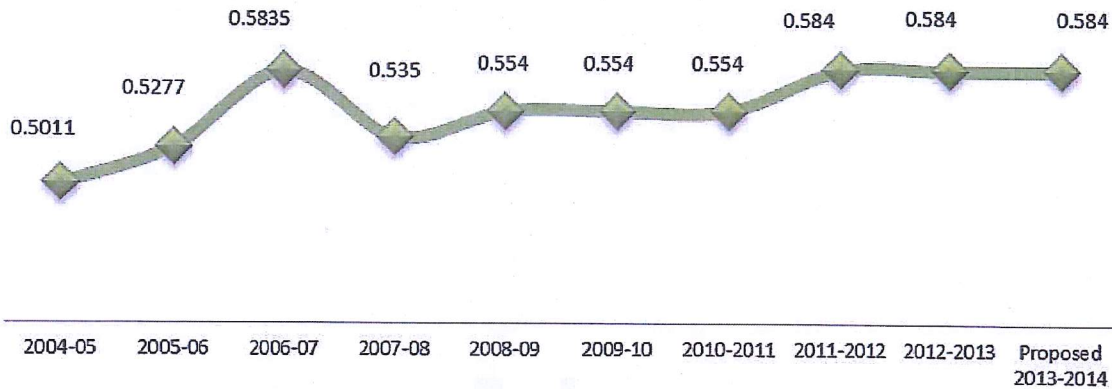
Property Tax Calculations

(Ad Valorem Taxes)

	FY2014
	<u>Tax Year 2013</u>
TAX ROLL:	
Assessed Valuation (100%)	\$670,721,248
Rate per \$100	0.58400
Tax Levy Freeze Adjusted	3,917,012
Tax Levy - Frozen (Disabled/ over 65)*	331,720
Total Tax Levy	4,248,732
Percent of Collection	97%
Estimated Current Tax Collections	\$4,248,732

SUMMARY OF TAX COLLECTIONS:	
Current Tax	3,799,502
Revenue From Tax Freeze Property	321,769
Delinquent Tax	55,000
Penalty and Interest	44,000
TOTAL TAX COLLECTIONS	\$4,220,270

Property Tax Rate History



Property Tax Distribution

	PROPOSED TAX RATE	PERCENT	TOTAL
<u>GENERAL FUND:</u>			
Current Tax	\$0.3638		2,366,881
Revenue From Tax Freeze Property			200,462
Delinquent Tax			34,265
Penalty and Interest			27,412
Total General Fund	\$0.3638	62.3%	\$2,629,020
<u>DEBT SERVICE FUND:</u>			
Current Tax	\$0.2202		1,432,620
Revenues From Tax Freeze Property			121,307
Delinquent Tax			20,735
Penalty and Interest			16,588
Total Debt Service	\$0.2202	37.7%	\$1,591,250
DISTRIBUTION	\$0.5840	100%	\$4,220,270

CITY OF BASTROP

AGENDA ITEM

D.1

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: Sep 5, 2013

MEETING DATE: Sep 10, 2013

1. Agenda Item: **Consideration, discussion and possible action on approval of a petition for a Variance allowing a private well to be drilled within the city limits of The City of Bastrop Located at 1207 Church street Bastrop TX. 78602.**

2. Party Making Request: **Reid & Cindy Sharp**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____

8. Staff Recommendation: **Upon Approval from City council per sec. 4.09.022 the party requesting the variance completes the administrative portion of the petition for variance, by requesting a well drilling permit from the Lost Pines Water conservation District. Secondly returning it to the Director of Water wastewater for verification of completion, and be brought back before council for a final decision regarding the Variance; within thirty days of completing the administrative petition.**

9. Advisory Board: _____ Approved _____ Disapproved X None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date:



Aug 27, 2013

Public Notice Description: Consideration, discussion and possible action on approval of a petition for a Variance allowing a private well to be drilled within the city limits of The City of Bastrop Located at 1207 Church street Bastrop TX. 78602.

Item Summary: The property owners of 1207 Church Street (Reid & Cindy Sharp) are requesting the city council allow a private irrigation well to be drilled on the aforementioned property. The well will be 4.5 inches in diameter and an estimated 250' deep. The Sharps have filled out a request for variance and would like the permission of the council to progress forward by requesting a drilling permit from the Lost Pines Groundwater Conservation District. If the request for a permit is approved by the LPGCD the petitioner can complete the administrative application for variance and return to the council for a final decision within thirty days of an administratively complete variance request.

City Contact:

Trey Job – Director of Public Works

Attachments:

Request for Variance petition

REQUEST FOR VARIANCE - Permit Application

Request For Variance To Drill A Water Well Within The Bastrop City Limits
If approved, this form will also serve as the Well Drilling Permit Application

Applicant's Name: REID & CINDY SHARP
VERY SHARP Site Address: 1207 CHURCH
Mailing Address: P.O. Box 267
BASTROP, TX Zip 78602 TAX ASSESSORS PARCEL # 27527
Email: rsharp@fnbbastrop.com Phone: (512) 332-6051
Is the applicant the OWNER of the property? (Yes) / No If no, list relationship to property: _____
Well Driller: JACKSON WATER WELL Consultant: _____
Driller's Certificate Number: 59214 WKP Mailing Address: _____ Zip _____
Mailing Address: PO Box 234 Phone: () _____ Fax: () _____
ROSENKLY, TX Zip 78953
Phone: (512) 581-1176 Fax: () _____

Purpose of Water Well: Domestic _____ Irrigation/Ag ☒ Commercial _____ Other _____

If "Other", please describe purpose: _____

Well Description: Approximate Size/Depth 4.5" 250' Location of Well 1207 Church St Bastrop
Cost Estimate For Well (Including Specification) \$ 5,500.00

NOTE: A copy of the engineering plans or detailed description of the operation to be conducted MUST be attached to this application as **Exhibit 'A'**.

- RS CS (initials) Applicant agrees that after the Variance is granted by the Council, but prior to the issuance of the well drilling permit by the City, the Applicant must provide documentation to the Director of Water and Wastewater that he/she has received a well drilling permit from the Lost Pines Ground Water Conservation District (or other applicable authority).
- RS CS (initials) Applicant agrees that NO DRILLING will be allowed until the Permit for Well Drilling has been issued by the City of Bastrop's Water and Wastewater Director.
- RS CS (initials) Applicant agrees that Driller (listed above) has or will perform all of the necessary line checks prior to beginning the requested work on the property.
- RS CS (initials) Applicant agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Applicant.

MSFC (Initials) Applicant and/or Driller must provide the City with written documentation of the Driller's valid certificate of insurance, covering the general liability for the proposed drilling activities, in the minimum amount of \$1 million US Dollars. In addition, Driller agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Driller.

MSFC (Initials) Applicant agrees that this Variance shall remain valid and in affect for 120 days from the date executed by the City. A single extension of 60 additional days may be requested, in writing, by the Applicant and may be granted at the discretion of the Director of Water and Wastewater.

Indemnity Clause:

To the fullest extent permitted by law, the Driller and the Applicant shall indemnify and hold harmless the City and its' officers, agents, affiliates and employees from and against all claims, damages, losses and expenses, including, but not limited to attorney's fees, whether incurred in the investigation or defense of same, arising out of or related to the performance of any of the driller's activities on the property, whether for bodily or personal injury, sickness, disease or death, or injury to or destruction of personal property, including the loss of use of any personal property, in whole or in part, by any negligent, grossly negligent or intentional act or omission of the driller or anyone directly or indirectly employed by or working at the direction of or in concert with the driller.

Pursuant to Section 4.09.002 "Variances" of Chapter 4, Business Regulations, Article 4.09 "Drilling or Mining"; I, REID SHARP, CINDY SHARP, AVERY SHARP, allege that strict compliance with the City's Code of

Name of Applicant

Ordinances would result in undue hardship and hereby request that a variance for water well drilling be granted.

Acknowledged and Agreed:

[Signature] Cindy Sharp
Applicant / Property Owner

7/11/13
Date

Notary:

State of Texas

County of Bastrop

Sworn to and subscribed before me on the 11 day of July, 20 13
by Reid Sharp Avery Sharp
Cindy Sharp

(Seal)



[Signature]
Notary Public's Signature

Acknowledged and Agreed:

DAKE JACKSON
Well Driller

7-30-13
Date

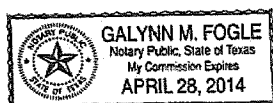
Notary:

State of Texas

County of BASTROP

Sworn to and subscribed before me on the 30 day of July, 2013
by DAKE JACKSON.

(Seal)



Galynn M Fogle
Notary Public's Signature

This section to be completed by Mayor of City of Bastrop:

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BASTROP FINDS THAT:

The circumstances required for granting approval of the above described variance, as set out in Section 4.09.002 of the Code of Ordinances do exist on the Property, and therefore, after consideration of the input received from the Applicant and the City's Staff, the request to grant the variance to the Applicant IS HEREBY GRANTED, with the following conditions, if any:

The above request for a well drilling variance was heard and granted on _____ by
the City Council of Bastrop. Date

Ordered and Executed on Behalf of the City Council:

Mayor, City of Bastrop

STATE OF TEXAS
COUNTY OF BASTROP

§
§

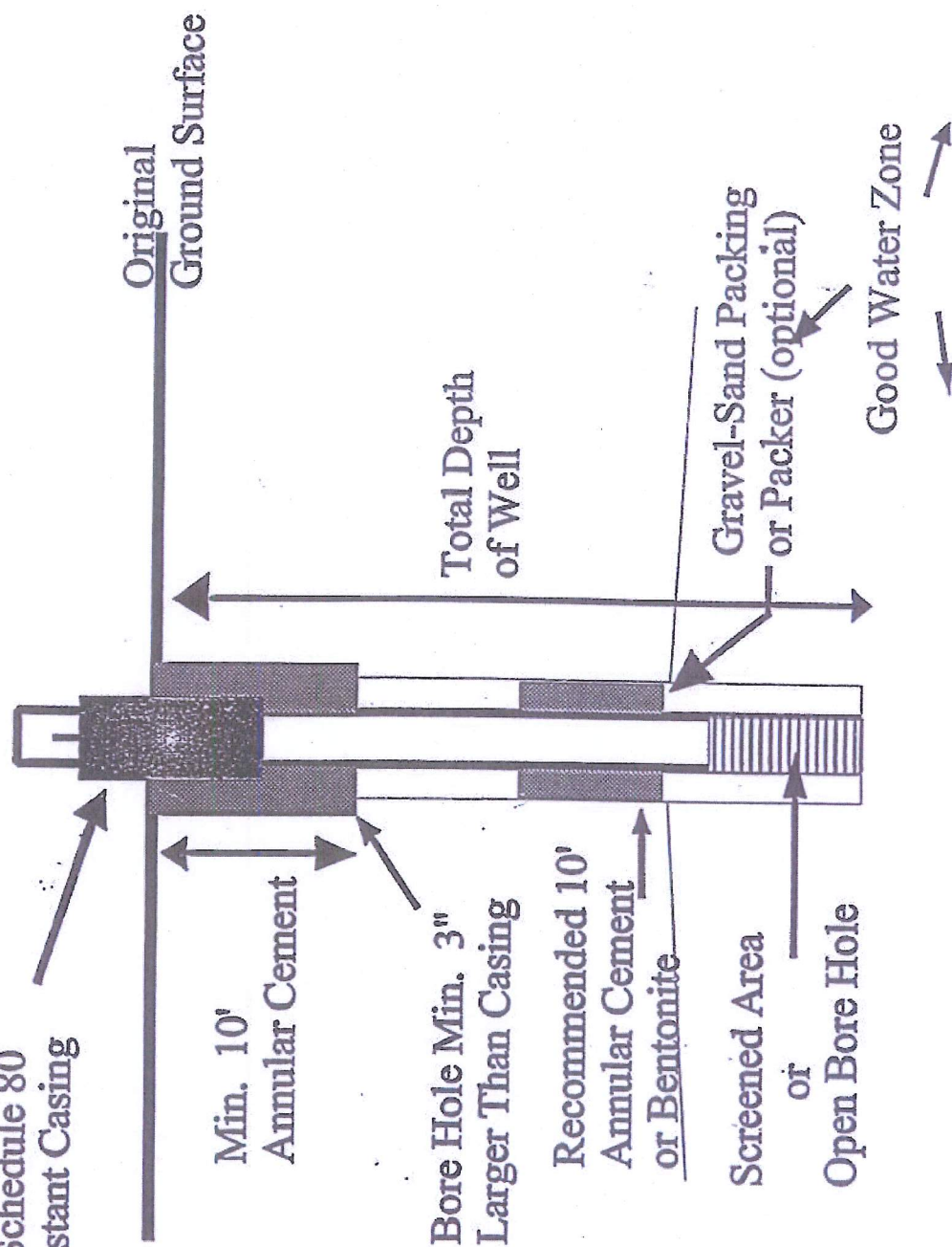
I, Teresa Valdez, City Secretary of the City of Bastrop, hereby certify that the attached "Action of the City Council of the City of Bastrop Granting a Variance to Drill a Well Within the City Limits" is a true and correct copy of the original document located in the City Secretary's Office, and I further certify that such document accurately reflects the action granting a variance taken by the City Council on _____, 20____.

Teresa Valdez
City Secretary
City of Bastrop

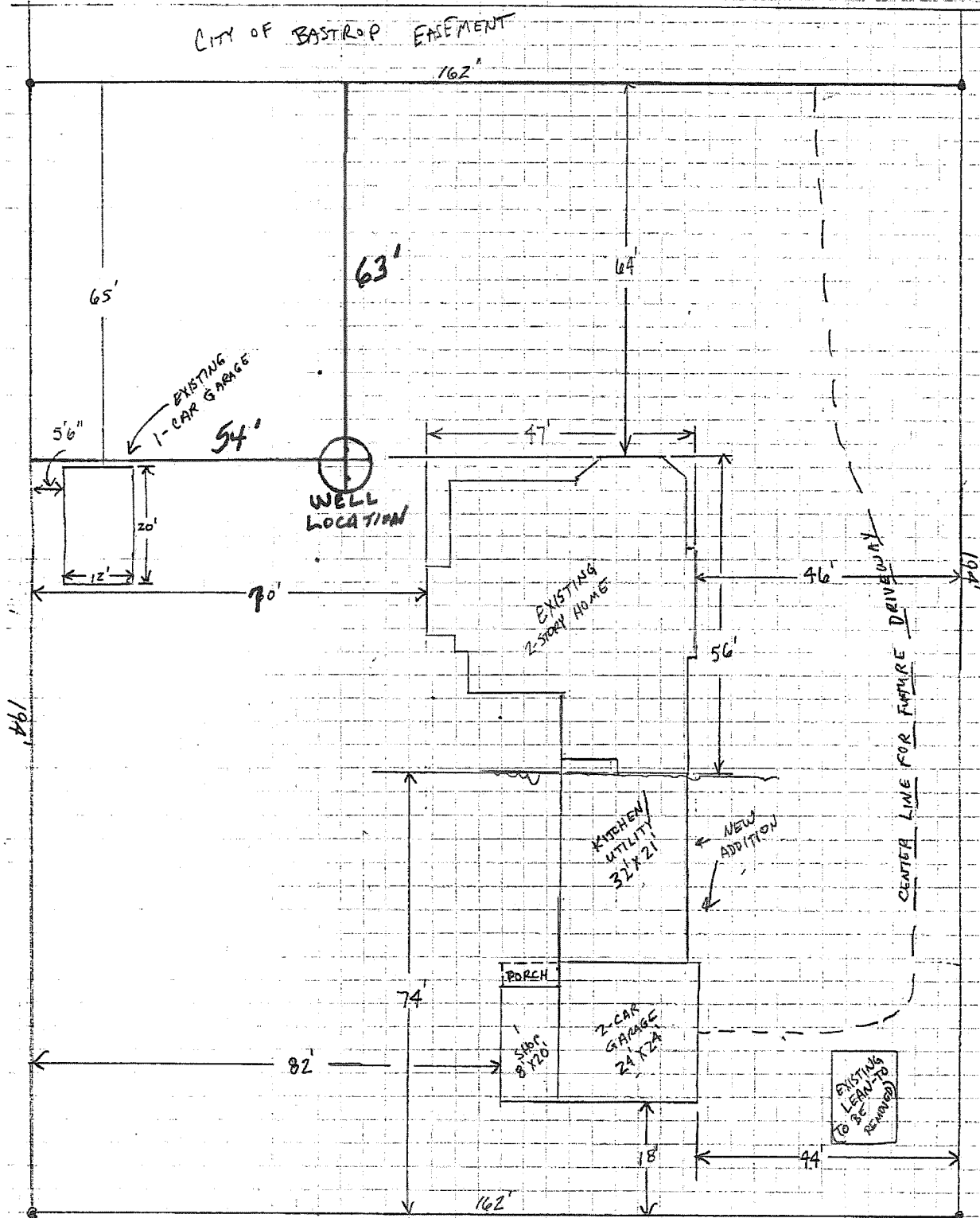
EXHIBIT A
[Diagram of Plans For Well]

Alternative Surface Completion 76.1000 (d), (1)

Steel Sleeve to be 2"
Larger in Diameter
Than Plastic Casing
or PVC Schedule 80
Sun Resistant Casing



SITE PLAN FOR 1207 CHURCH ST.

SCALE $\frac{1}{16} = 1'$ CHURCH ST. $\rightarrow N$ 



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
07/29/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garfield Ins. Serv. 3621 Caldwell Ln Del Valle, TX. 78617	CONTACT NAME: Jim PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Zurich North America INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Dake Jackson dba Jackson Water Well Drilling Serv. LLC	NAIC #

COVERAGES
CERTIFICATE NUMBER:
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC		SCI 05355708	9/21/12	9/21/13	EACH OCCURRENCE \$1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 500000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$2000000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				WC STATUTORY LIMITS ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Water well drilling and serv.

CERTIFICATE HOLDER

City of Bastrop
 Bastrop, TX. 78602

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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This section to be completed by the Director of Water and Wastewater

Forms Verification:

- ☐ Approved Variance Request Application
 - ☐ Proof of Driller's Insurance (attached)
 - ☐ Exhibit A (Diagram of Plans For Well)
 - ☐ Certificate of Authenticity of Variance From City of Bastrop
 - ☐ Copy of the City Council Minutes Reflecting the City's Final Action To Approve This Variance
 - ☐ Copy of Well Permit (Issued by Lost Pines Ground Water Conservation District or other applicable authority.)
-

Permit # _____ for water well drilling inside the city limits of Bastrop has been approved and issued to _____ on this _____ day of _____, 20____.

Acknowledged By:

Director, Water and Wastewater, City of Bastrop

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: August 5, 2013MEETING DATE: August 10, 2013

Agenda Item: **Consideration and action with respect to "A Resolution by the City Council of the City of Bastrop, Texas, Authorizing Proceeding with the Issuance of City of Bastrop, Texas Certificates of Obligation; Directing Publication of Notice of Intention to Issue Certificate of Obligation; and Other Related Matters."**

2. Party Making Request: **Michael H. Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes X No
Attached for City Council review is a "Resolution" calling for the issuance of Certificates of Obligations for the following: (1) The projects that the Council agreed upon at the September 3, 2013 City Council meeting, (2) Water and Wastewater projects scheduled for FY-13 and (3) Issues of Certificate of Obligations on behalf of the Bastrop Economic Development Corporation. Please note a project sheet is attached for the Council to evaluate the distribution of the funds for the various projects. Please note that the projects total 10,750,000.00, but the resolution calls for eleven (11) million dollars. The additional funds are to cover the issuance of the bonds.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RESOLUTION NO. _____**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AUTHORIZING PROCEEDING WITH THE ISSUANCE OF CITY OF BASTROP, TEXAS CERTIFICATES OF OBLIGATION; DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; AND OTHER RELATED MATTERS**

WHEREAS, the City Council of the City of Bastrop, Texas (the "City") is authorized to issue various types of debt obligations for public purposes as authorized by law and the City's home-rule charter; and

WHEREAS, the City Council deems it advisable to give notice of intention to issue certificates of obligation ("Certificates") of the City, as hereinafter provided for costs incurred or to be incurred for (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways; (ii) improvements for storm water drainage and detention, roadway improvements (including water and/or wastewater improvements); and (iii) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the costs of issuing the certificates of obligation; and

WHEREAS, it is officially found and determined that the meeting at which this resolution has been considered and acted upon was open to the public and public notice of the time, place and subject of said meeting was given, all as required by Tex. Gov't Code Ann. Ch. 551; Now, Therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP:

Section 1. Form of Notice. Attached hereto is a form of "Notice of Intention to Issue Certificates of Obligation," (the "Notice") the form and substance of which are hereby adopted and approved.

Section 2. Publication of Notice. The Notice shall be published, in substantially the form attached hereto, in a newspaper, as defined in Tex. Gov't Code Ann. §2051.044, of general circulation in the City, once a week for two consecutive weeks, the date of the first publication thereof to be before the 30th day before the date tentatively set for passage of the ordinance authorizing the issuance of such Certificates.

Section 3. Attorney General Fee. The City Council hereby authorizes the disbursement of a fee equal to the lesser of (i) one-tenth of one percent of the principal amount of each series of obligations being issued or (ii) \$9,500 for each series, provided that such fee shall not be less than \$750, to the Attorney General of Texas Public Finance Division for payment of the examination fee charged by the State of Texas for the Attorney General's review and approval of public securities and credit agreements, as required by Section 1202.004 of the Texas Government Code. The appropriate member of the City's staff is hereby instructed to take the necessary measures to make this payment. The City is also authorized to reimburse the appropriate City funds for such payment from proceeds of the Certificates and general obligation bonds, respectively.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption. The Mayor and City Secretary are hereby authorized and directed to execute this Resolution on behalf of the City and the Mayor and City Manager are hereby authorized to do any and all things proper and necessary to carry out the intent of this Resolution.

PASSED, APPROVED AND EFFECTIVE this September 10, 2013.

ATTEST:

Mayor, City of Bastrop, Texas

City Secretary, City of Bastrop, Texas

[CITY SEAL]

APPROVED AS TO FORM:

City Attorney, City of Bastrop, Texas

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Bastrop, Texas, at its meeting to commence at 6:15 P.M. on October 22, 2013, at its regular meeting place in the Council Chamber of City Hall, 1311 Chestnut Street, Bastrop, Texas 78602, tentatively proposes to authorize the issuance of interest bearing certificates of obligation of said City in a total maximum principal amount not exceeding \$11,000,000, for the public purpose of paying contractual obligations incurred or to be incurred for: (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways; (ii) improvements for storm water drainage and detention, roadway improvements (including water and/or wastewater improvements); and (iii) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the costs of issuing the certificates of obligation. The City presently proposes to provide for the payment of the certificates of obligation by the levy of ad valorem taxes, within the limit prescribed by law, and a limited pledge of not to exceed \$1,000 of surplus revenues of the City's water and wastewater system.

TERRY ORR

Mayor, City of Bastrop, Texas

DRAFT

**PROPOSED PROJECTS
 FOR POTENTIAL ISSUANCES
 OF
 CERTIFICATE OF OBLIGATIONS
 For the City of Bastrop – General Fund
 September 3, 2013
 Revised 9-4-13**

Road Way/Street, Drainage Improvements--- [Contract for Construction]

➤ Farm Street: Fayette to Church:	\$500,000.00
▪ Total	\$500,000.00
➤ Chambers Street: Cedar to Hawthorne:	\$425,000.00
• Drainage	\$ 50,000.00
• Contingency 10%	\$ 47,500.00
• Engineering 12%	<u>\$ 62,500.00</u>
▪ Total	\$585,000.00
➤ Pecan Street: RR Track to Linden:	\$213,000.00
• Lite Drainage work	\$ 10,000.00
• Contingency 10%	\$ 22,000.00
• Engineering 12%	<u>\$ 20,000.00</u>
▪ Total	\$265,000.00

Street Department – Street Improvements

➤ Equipment for the Street Department:	\$400,000.00
➤ Street repair – In-house	<u>\$300,000.00</u>
▪ Total	\$700,000.00

➤ Bridge inspection	\$50,000.00
---------------------	-------------

➤ TOTAL:	<u>\$2,100,000.00</u>
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Additional Water Supply/Infrastructure Improvements for the City of Bastrop

The cost developing and bring additional water supply to the City of Bastrop is going to be expensive.

Total Cost: \$1,375,000.00

Alley "D" Infrastructure and Parking Improvements

Infrastructure, Drainage and Parking Improvements to Alley "D".

Total Cost: \$690,000.00

Extension of Hasler Blvd./ Angas Street or Related Street Constuction

Construction Regarding the extension of Hasler Blvd./Angas Street or Related Street Construction Projects.

Total Cost: \$335,000.00

Total of City of Bastrop 2013 Proposed Issuances of Certificates of Obligation: \$4,500,000.00

Proposed Water and Wastewater Improvements

I&S Payments will be paid back from
The City of Bastrop Water & Wastewater Fund

9-4-13

Issuance of Revenue Bonds for Water & Wastewater Improvements Projects for FY-13: The Council raised water & wastewater rates in December 2012, in anticipation of issuing bonds for FY-13 for certain water & wastewater improvement projects. It was anticipated that these revenue bonds would be issued in "April-May" time frame. The reason for the delay was a decision regarding whether or not the City would be undertaking additional improvements to the well fields in "Fisherman's Park" and the direction for the City's long term water supply. Now that the City will be making additional improvements to the well fields, and we are much further along in developing a long term water supply for the City, the City is postured to issue the "Revenue Bonds" in FY-13, as follows:

<u>Improvements</u>	<u>Amount of Improvements</u>
<u>WATER SYSTEM</u>	
1. Water System Improvements: (Well Fields Fisherman's Park)	\$500,000.00*
2. Water Well Systems Development:	\$550,000.00
3. Water Main Crossing at S.H. 71	\$475,000.00
Sub-Total:	\$1,525,000.00
<u>WASTEWATER SYSTEM:</u>	
1. Wastewater System Rehabilitation	\$500,000.00**
2. Gils Branch L.S. Relocation & Relocation	\$950,000.00
3. 18-inch Force Main from Gils Branch to WWTP.	\$620,000.00
Sub-Total:	\$2,070,000.00
TOTAL	<u>\$3,595,000.00</u>

BASTROP ECONOMIC DEVELOPMENT CORPORATION
REQUEST THE CITY OF BASTROP
ISSUE CERTIFICATE OF OBLIGATIONS
FOR THE
FOLLOWING PROJECTS
9-5-13
SUMMARY OF PROJECT COST

1. The Mains Street sidewalk and street replacement.
 - A. Sidewalk replacement on both sides of Main Street from Pine Street to Spring Street.
 - B. Main Street replacement (entire Street) from approximately 100 feet south of Pine Street to Farm Street. \$800,000.00
2. Phase I Improvements for the expansion of the Bastrop Business Park: Streets, Regional Drainage, Water Infrastructure, Wastewater Improvements and Professional fees. \$1,855,000.00
\$2,655,000.00

**BASTROP ECONOMIC DEVELOPMENT CORPORATION
&
CITY OF BASTROP
MAIN STREET: STREET & SIDEWALKS IMPROVEMENTS PROJECT
PROJECTED COST ESTIMATE**

I.	<u>Letter to Property Owners & Public Hearing:</u>	<u>COST</u>
	Letter to the affected property owners and setting a date for the Public Hearing advising the property owners and the public the scope and schedule of the project.	N/A
II.	<u>Acquisition of Sidewalk Easements:</u>	
	1. Surveying Easements – 50 @ \$800.00 Each:	\$40,000.00
	2. *Legal Preparing Normal Easement Docs.	\$20,000.00
	3. 10% Contingency:	<u>\$6,000.00</u>
	Sub-Total:	<u>\$66,000.00</u>
III.	<u>SIDEWALK REPLACEMENT:</u>	
	The projected estimate to demo and replacement of the sidewalks/curb/gutters. The parameters of the sidewalks is illustrated in Exhibit "A".	
	1. Sidewalk – Demo:	\$32,000.00
	2. Sidewalks along Main Street from Pine Street To Chestnut Street to Spring Street:	\$175,000.00
	3. 10% Contingency:	<u>\$20,700.00</u>
	Sub-Total:	<u>\$227,700.00</u>
	Engr./Surv.	<u>\$33,800.00</u>
	Sub-Total:	<u>\$261,500.00</u>
IV.	<u>STREET RECONSTRUCTION:</u>	
	Concrete Pavement to reconstruct Main Street from Wells Fargo Bank to Pine Street to Chestnut Street to Spring Street to Farm Street. This will consist of approximately 7,000 square yards of concrete. (Exhibit "B")	
	1. Excavation of Main Street for concrete pavement:	\$21,000.00
	2. Eight-inches (8") concrete pavement	\$283,500.00
	3. Striping	\$7,500.00
	4. 10% Contingency:	<u>\$30,600.00</u>
	Sub-Total:	<u>\$342,600.00</u>
	Engr./Surv.	<u>\$43,700.00</u>
	Sub-total	<u>\$386,300.00</u>
SUB-TOTAL I – IV:		<u>\$713,800.00</u>

V. WATER MAIN REPLACEMENT:

Included within this project will be the replacement of the Water main from Spring Street to Chestnut Street to Pine Street. (It still needs to be determined if the City is going pay the cost of the water main or if BEDC is going pay the cost of the water main replacement.

1. 720 L.F. of 8" PVC, C-900 water-line pipe:	\$28,800.00
2. 2 Fire Hydrants:	\$7,000.00
3. 10% Contingency:	<u>\$3,900.00</u>
Sub-Total	\$39,700.00
Engr./Surv.	<u>\$5,500.00</u>

Sub-Total \$45,200.00

VI. DRAINAGE IMPROVEMENTS:

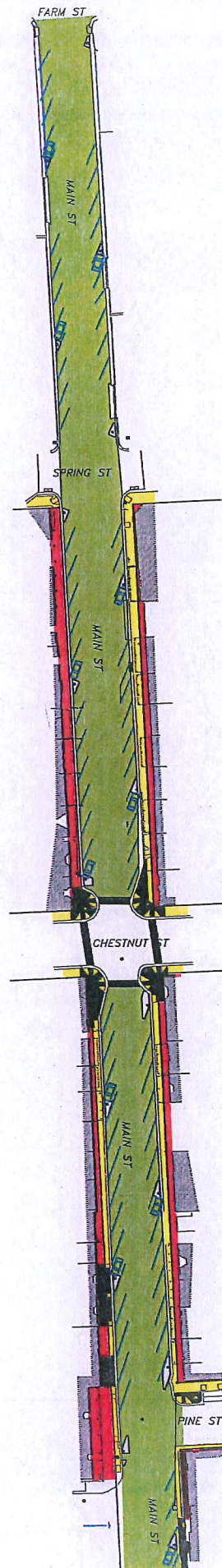
There is drainage trunk-lines at the intersections of Pine & Main Street as well at the intersection of Main Street & Chestnut Street. Since Main Street is going to be total excavated for concrete pavement it's recommended that these truck lines be replaced,

1. Cost of replacing the drainage trunk lines:	\$20,000.00
2. 10% Contingency:	<u>\$2,000.00</u>

Sub-total \$22,000.00

Sub-Total

TOTAL PROJECT COST: \$781,000.00



- PROPOSED ROAD REPAVING
- PROPOSED SIDEWALK ON CITY PROPERTY
- PROPOSED SIDEWALK ON PRIVATE PROPERTY

EXHIBIT
A and B

CITY OF BASTROP

MAIN STREET

BEFCO JOB NO.
SCALE 1" = 100'



BEFCO ENGINEERING, INC.

P. O. Box 615
LaGrange, Texas 78945
(979) 968-6474

F-2011

BASTROP ECONOMIC DEVELOPMENT CORP.**ADDITIONAL WORK FOR JAMCO PROJECT****Water Line**

500 linear feet of 12" line @ \$60	\$ 30,000
2- Fire Hydrants @ \$3,500	\$ 7,000
4- 12" Gate Valves @ \$1,500	\$ 6,000

Roadway

20,000 sq. ft. of Concrete Pavement @ \$10	\$200,000
1,000 linear feet of curbing @ \$15	\$ 15,000

Drainage

500 linear feet of Storm Drainage Pipe (60") @ \$200	\$100,000
4 - Drainage Inlets @ \$5,000	\$ 20,000
150 linear feet of 18" RCP @ \$65	\$ 10,000
60 linear feet of Storm Drainage Pipe Crossing @ \$400	\$ 24,000
2 - Junction Boxes @ \$10,000	\$ 20,000
2- Headwall @ \$15,000	\$ 30,000

Erosion Protection

\$ 5,000

Drainage - Coghlan Group

400 linear feet of Storm Drainage Pipe (42") @ \$100	\$ 40,000
618 linear feet of Storm (42" to 48" Phase 1) @ \$25	\$ 15,450
2- Drainage Inlets \$7,500	\$ 15,000

Subtotal \$537,450

Engineering \$ 58,000

Cont. 10% \$ 60,000

TOTAL \$655,450

* Does not include legal or financial expenses.


 GK:bms
 8-15-13

BEDC PHASE 1 OPINION OF PROBABLE CONSTRUCTION COST

Prepared By BEFCO Engineering, Inc.

Date:2/11/2013

Item	Description	Quantity	Units	Unit Price	Total (No City Performed Work)	Total (Some City Performed Work)
DETENTION POND IMPROVEMENTS - PERMANENT POOL (POND 1A)						
1	POND EXCAVATION	41,000	CY	\$5.00	\$205,000.00	\$205,000.00
2	REVEGETATION	28,000	SY	\$0.50	\$14,000.00	**\$14,000.00
3	EROSION CONTROL	1	LS	\$5,000.00	\$5,000.00	\$5,000.00
4	OUTLET STRUCTURE	1	LS	\$60,000.00	\$60,000.00	\$60,000.00
5	CHAIN LINK FENCE	1900	LF	\$10.00	\$19,000.00	\$19,000.00
6	ACCESS GATES	1	LS	\$3,000.00	\$3,000.00	\$3,000.00
Subtotal:					\$306,000.00	\$306,000.00
DETENTION POND IMPROVEMENTS - (POND 1B)						
1	POND EXCAVATION	6,500	CY	\$5.00	\$32,500.00	\$32,500.00
2	REVEGETATION	9,400	SY	\$0.50	\$4,700.00	\$0.00
3	EROSION CONTROL	1	LS	\$5,000.00	\$5,000.00	\$5,000.00
4	OUTLET STRUCTURE	1	LS	\$30,000.00	\$30,000.00	\$30,000.00
Subtotal:					\$72,200.00	\$67,500.00
CHANNEL TO POND 1B						
1	CHANNEL EXCAVATION	500	CY	\$5.00	\$2,500.00	\$2,500.00
2	5' PILOT CHANNEL	2,000	SF	\$5.00	\$10,000.00	\$10,000.00
3	CHANNEL REVEGETATION	1,400	SY	\$0.50	\$700.00	\$0.00
4	EROSION CONTROL	1	EA	\$2,500.00	\$2,500.00	\$2,500.00
Subtotal					\$15,700.00	\$15,000.00
CHANNEL FROM POND 1B TO POND 1A						
1	CHANNEL EXCAVATION	1,100	CY	\$5.00	\$5,500.00	\$5,500.00
2	5' PILOT CHANNEL	4,500	SF	\$5.00	\$22,500.00	\$22,500.00
3	CHANNEL REVEGETATION	3,000	SY	\$0.50	\$1,500.00	\$0.00
4	EROSION CONTROL	1	EA	\$3,000.00	\$3,000.00	\$3,000.00
Subtotal					\$32,500.00	\$31,000.00

Item	Description	Quantity	Units	Unit Price	Total (No City Performed Work)	Total (Some City Performed Work)
WEST SIDE STORM SEWER						
1	36" N12 HDPE STORM PIPE	1,970	LF	\$75.00	\$147,750.00	*\$65,000.00
2	48" N12 HDPE STORM PIPE	1,810	LF	\$115.00	\$208,150.00	*\$95,000.00
3	HEADWALL AT POND DISCHARGE	1	EA	\$15,000.00	\$15,000.00	*\$12,000.00
4	4-SIDED AREA INLET	2	EA	\$10,000.00	\$20,000.00	*\$16,000.00
Subtotal					\$390,900.00	*\$188,000.00
ROADWAY IMPROVEMENTS						
1	48" N12 HDPE STORM PIPE	710	LF	\$115.00	\$81,650.00	*\$40,656.20
2	18" RCP	75	LF	\$65.00	\$4,875.00	*\$1,500.00
3	5' CURB INLETS	2	EA	\$5,000.00	\$10,000.00	*\$10,000.00
4	4-SIDED AREA INLET	1	EA	\$10,000.00	\$10,000.00	*\$8,000.00
5	STORM SEWER MANHOLE	1	EA	\$10,000.00	\$10,000.00	*\$8,000.00
6	HEADWALL AT CHANNEL DISCHARGE	1	EA	\$8,000.00	\$8,000.00	*\$7,500.00
7	CHANNEL EXCAVATION (PIPE TO POND)	700	CY	\$5.00	\$3,500.00	*\$1,000.00
8	5' PILOT CHANNEL	2,750	SF	\$5.00	\$13,750.00	*\$5,500.00
9	CHANNEL REVEGETATION	1,900	SY	\$0.50	\$950.00	*\$700.00
10	EROSION CONTROL	1	EA	\$2,000.00	\$2,000.00	*\$2,000.00
11	8" CONCRETE PAVEMENT OVER 6" SCARIFIED AND COMPACTED SUBGRADE	20,000	SF	\$10.00	\$200,000.00	*\$95,000.00
12	6" CURB AND GUTTER	1,000	LF	\$15.00	\$15,000.00	*\$10,000.00
13	6" TYPE A GRADE 2 BASE (25'X370' FOR LIFT STATION ACCESS)	1,100	SY	\$20.00	\$22,000.00	*\$12,000.00
14	WATERLINE	530	LF	\$60.00	\$31,800.00	\$31,800.00
15	FIRE HYDRANTS	2	EA	\$3,500.00	\$7,000.00	\$7,000.00
16	WASTEWATER LINE TO LIFT STATION AND SERVICE TO SOUTH LOT	1	LS	\$55,000.00	\$55,000.00	\$55,000.00
Subtotal					\$475,525.00	*\$295,656.20
Total:					\$1,292,825.00	\$903,156.20
Engineering:					\$155,139.00	\$155,139.00
Contingency (10%):					\$129,282.50	\$90,315.62
Grand Total:					\$1,577,000.00	\$1,149,000.00

*Denotes City Performed Work

**City to purchase equipment and materials

CITY OF BASTROP

AGENDA ITEM D.3

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 5, 2013

MEETING DATE: September 10, 2013

1. Agenda Item: CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, AMENDING SECTION 12.04.006 TITLED SCHEDULE V: SCHOOL ZONES TO AMEND AND CORRECT SCHOOL ZONE LOCATIONS, IN ARTICLE 2.04; “TRAFFIC SCHEDULES”; CHAPTER 12 “TRAFFIC AND VEHICLES”, IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; DIRECTING THAT SIGNS BE ERECTED TO REFLECT THIS CHANGE; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

2. Party Making Request: **Trey Job, Public Works Director**

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

4. Policy Implication:

5. Budgeted: _____ Yes _____ No X N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a)

8. Staff Recommendation: **Staff recommends approval of these revisions Amending Section 12.04.006 therefore revising the school zone limits to match the existing signage that was installed in accordance with the TXDOT approved MUTCD (*Manual of Uniformed Traffic Control Devices*)**

9. Advisory Board: Approved Disapproved X None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

September 5, 2013

Public Notice Description:

CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, AMENDING SECTION 12.04.006 TITLED SCHEDULE V: SCHOOL ZONES TO AMEND AND CORRECT SCHOOL ZONE LOCATIONS, IN ARTICLE 2.04; "TRAFFIC SCHEDULES"; CHAPTER 12 "TRAFFIC AND VEHICLES", IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; DIRECTING THAT SIGNS BE ERECTED TO REFLECT THIS CHANGE; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Item Summary: Upon direction from City Manager in accordance with City council of the City of Bastrop Texas, signs were place in and around the School zones within the city limits. The signs are installed per the TXDOT approved standards of the MUTCD (Manual of Uniformed traffic Control Devices). This changed the boundaries of the already existing school zone as shown in section 12.04.006 of Chapter 12 the ordinance relating to Traffic and Vehicles. Staff has made the proposed changes to the aforementioned ordinance providing for enforcement of the recommended speeds and enhancing the safety and welfare of minors within the school zones.

Additional FYI Item: During the installation of the signage in and around the River side Grove neighborhood some incorrect speed limit signs were posted, but once the problem was discovered the signage was removed. This mistake in no way effects the limits of the school zones we are recommending for approval.

Staff Recommendation: Staff recommends approval of the revisions Amending Section 12.04.006 therefore revising the school zone limits to match the existing signage that was installed in accordance with the TXDOT approved MUTCD (*Manual of Uniformed Traffic Control Devices*). The attached Ordinance represents the final version of the new ordinance language.

City Contact:

Trey Job - Director
Public Works Department

Attachments:

Revised Ordinance for First Reading
Map showing proposed limits of the school zones

ORDINANCE NO. 2013-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 12.04.006 TITLED SCHEDULE V: SCHOOL ZONES TO AMEND AND CORRECT SCHOOL ZONE LOCATIONS, IN ARTICLE 2.04; "TRAFFIC SCHEDULES"; CHAPTER 12 "TRAFFIC AND VEHICLES", IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; DIRECTING THAT SIGNS BE ERECTED TO REFLECT THIS CHANGE; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City of Bastrop has determined that it is the best interest of the health, safety and welfare of its citizens to amend and clarify the locations of school zones within the City limits; and

WHEREAS, in order to accomplish this necessary goal and objective, the City of Bastrop now finds it necessary to amend Section 12.04.006 titled "Schedule V: School Zones" in Chapter 12 of the existing Code of Ordinances to reflect the recommended changes to the school zones and to direct that signs be erected to reflect these changes. A copy of School Zone Map designated the applicable locations is attached hereto as Exhibit "A"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Part 1: That Section 12.04.006 titled "Schedule V: School zones" is amended to clarify the school zones in the city to read as follows:

Sec. 12.04.006 Schedule V: School zones

The city hereby designates school zones on the following streets. A maximum speed limit of 20 miles per hour is hereby established during the hours from 7:00 a.m. to 9:00 a.m. and from 2:00 p.m. to 4:30 p.m. on days when public schools are in session.

- (1) On Chambers Street between Hawthorne and Cedar Streets.

- (2) On Cedar Street between State Highway 95 and Pecan Street.
- (3) On Hill Street between **Spring** and Hawthorne Streets.
- (4) On Fayette Street between Cedar and Farm Streets.
- (5) On Beech Street between Pecan and Hill Streets.
- (6) On Farm Street between Pecan and Fayette Streets.
- (7) On Pine Street between State Highway 95 and Martin Luther King Street.
- (8) On Emile Street between State Highway 95 and Martin Luther King Street.
- (9) On Martin Luther King Street between Pine and College (State Highway 71) Streets.
- (9)(a) On Walnut Street from Martin Luther King Street westward approximately 200 feet.
- (10) On Hasler Shores, between Old Austin Highway and **Barbara Way**.
- (11) On Schaffer Boulevard, between Old Austin Highway to **Barbara Way**.
- (12) On Jessica Place, from Hasler Shores to the northwest corner of the school property located at the dead end of Jessica Place.
- (13) On Jefferson Street, between Beech Street and Cedar Street.
- (14) On **Hawthorne** Street, between State Highway 95 and Pecan Street.
- (15) On old Austin Hwy from State Highway 71 to approximately 500 feet west of Grady Tuck Ln.

Part 3: All other provisions of Article 12.04 hereby shall remain in full force and effect.

Part 4: The City Manager shall cause speed signs, and/or other markings to be placed at such locations as are necessary to identify this school zone and pedestrian walkway and to notify the traveling public of speed limits applicable to the above referenced property.

Part 5: The City Manager and City Secretary are hereby authorized and directed to make necessary changes to all records of the City of Bastrop to reflect this amendment.

Part 6: This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of

such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

Part 7: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 8: The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective and be in full force and effect in accordance with the provisions of the Charter of the City of Bastrop and state law.

READ AND ACKNOWLEDGED ON FIRST READING ON THIS ____ DAY OF SEPTEMBER 2013.

READ AND APPROVED ON SECOND READING ON THE ____ DAY OF SEPTEMBER, 2013.

APPROVED:

ATTEST:

Mayor Terry Orr

City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

