

**NOTICE OF REGULAR MEETING
BASTROP CITY COUNCIL
Tuesday, December 10, 2013 at 6:15 PM**

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas will hold a regular meeting on **December 10, 2013 at 6:15 p.m.** at the Council Chambers of City Hall located at 1311 Chestnut Street, Bastrop, Texas and will consider the following matters:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PRESENTATIONS
 - A. Bastrop Student on Character Education “Perseverance”
 - B. First Annual Adult Entrepreneur Business Plan Competition to introducing the winner, Jennifer Johnson & Johnson's Bakery and presenting the prize package
4. PROCLAMATIONS
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS

City Manager’s Informational Report for December 12, 2013: Items for update, discussion & possible action:

A. Meetings and Events Attended:

1. Attended a Monthly Meeting of the Main Street Advisory Board on December 2, 2013.

B. Update on City Projects and Issues:

1. Water Usage report for the period of November 25, 2013 through December 9, 2013.
2. Update on the Short and Long Term Water Supply Options/.
3. Update on the Top 10 Strategic Priorities as Established by the City Council for 2013-2016.
4. Update on the Bastrop Economic Development Corporations Business Improvements Phase I.
5. Status of Board Vacancies.
6. Holiday Events for the Month of December.
7. City of Bastrop Holiday Schedule.
8. City Council Calendar for 2014.
9. Update on FEMA Grant for Gill Branch Drainage.
10. Main Street Department –Farmers Market.
11. Texas Water Law Seminar December 5 & 6, 2013.
12. Update on CARTS Agreement.
13. Parking in Bastrop Central Business District

C. Update on City Various City Operations:

1. Convention Center Activities
2. Main Street Program
3. Commercial/Residential Construction Projects in the City
4. YMCA Activities

Inviting input from the City Council related to issues for possible inclusion on future agenda’s related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

	TAB	PG	REQUESTOR
A.1 Approval of meeting Minutes for the Regular Council Meetings held on November 26, 2013.	A.1	4	Elizabeth Lopez
A.2 Consideration, discussion and possible action on the SECOND READING of an ORDINANCE by the City Council of the City of Bastrop, Texas, Amending and Clarifying the City's Personnel Policies Manual : Chapter 5, Section 14; " Modified Work Duty Program ," repealing conflicting Resolutions and Policies including a severability clause; and establishing an effective date.	A.2	9	Tanya Cantrell
A.3 Consideration, discussion and possible action on the SECOND READING of an ORDINANCE of the City Council of the City of Bastrop, Texas, AMENDING Section 1.15.126; " Ethics Ordinance – Chair/Quorum " in the Code of Ordinances of the City of Bastrop; providing a severability clause; and providing an effective date.	A.3	14	Jo-Christy Brown
A.4 Approval of the statutory denial , for a period of 180 days from the date of Council action on this request, for the Amending Plat of Bluebonnet Acres , Section 1, Block 1 consisting of approximately 1.271 acres within the Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.	A.4	17	Melissa McCollum
A.5 Approval of the proposed tax rebates for Historic Landmarks .	A.5	19	Melissa McCollum
A.6 Approval of Bastrop Marketing Corporation's Request for reimbursement of expenses.	A.6	22	Karla Stovall

B. PUBLIC HEARINGS, ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION

EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.
1. SECTION 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS

D. NEW BUSINESS

ORDINANCES FOR FIRST READING & POSSIBLE ACTION

D.1 Consideration, Discussion and Possible Action on the FIRST READING of a Proposed REVISION to an ORDINANCE of the City Council of Bastrop, Texas AMENDING Section 3.06.041 Titled " CROSS-CONNECTION CONTROL PROGRAM "; Chapter 3 "BUILDING REGULATIONS" , in the Code of	D.1	25	Trey Job
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Ordinances of the City of Bastrop; **ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS**; providing for enforcement; providing a severability clause; and providing an effective date.

ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION:

D.2 Consideration, discussion and possible action regarding **Authorizing the City Manager to provide a letter to the Texas Department of Transportation (TxDOT) expressing the City Council's and Citizen's strong concern over TxDOT's future plan to route additional vehicular traffic onto Gutierrez Street**, parallel to and south of highway 71, in Bastrop, Texas.

D.2 32 Council Member Willie DeLaRosa

D.3 Consideration, discussion and possible action on acceptance of the unaudited **Monthly Financial Reports** for the period ending of **September 30, 2013**.

D.3 33 Karla Stovall

E. EXECUTIVE SESSION

E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. SECTION 551.071(1) (A) and SECTION 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to **“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas,”** and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. SECTION 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 6th day of December 2013 at 3:00 p.m. Copies of this agenda have been provided to those members of the media requesting such information.

Traci Chavez

Traci Chavez, Executive Assistant to the City Manager

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: KR

**BASTROP CITY COUNCIL
MINUTES OF REGULAR MEETING
November 26, 2013 at 6:15 pm**

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Regular Meeting on Tuesday, **November 26, 2013 at 6:15 p.m.** at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

- 1. CALL TO ORDER** - Mayor Terry Orr called the meeting to order at 6:15 p.m. A full quorum was present: Council Members Ken Kesselus, Kay Garcia McAnally, Dock Jackson, Willie De La Rosa and Mayor Pro-Tem Joe Beal.
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION** – Mayor Pro-Tem Joe Beal led the Pledge of Allegiance. Police Sergeant Daniel McManus introduced Chaplin Robert Oliver from Bastrop Bible Church who led us in prayer.
- 3. PRESENTATION** – Presentation for the First Annual Adult Entrepreneur Business Plan Competition was postponed to the next City Council Meeting scheduled for December 10, 2013.
- 4. PROCLAMATION** - There were no proclamations.
- 5. ANNOUNCEMENTS** - There was no response to the Mayors invitation for public announcements, so he took a moment to acknowledge all our Bastrop Citizen's and Business owners on their water conservation efforts. With no additional comments, Mayor Orr introduced City Manager Mike Talbot who presented his bi-weekly recap.

City Manager's Informational Report for November 26, 2013: Items for update, discussion & possible action:

A. Meetings and Events Attended:

1. Attended a Monthly Meeting of the Historic Landmark Commission on November 13, 2013.
2. Attended the Monthly Meeting of the Bastrop Economic Development Corporation on November 18, 2013.
3. Chaired the Monthly Meeting of the Lost Pines Groundwater Conservation District on November 20, 2013.

B. Update on City Projects and Issues:

1. Water Usage report for the period of November 11, 2013 through November 24, 2013.
2. Update and Discussion Regarding Water and Wastewater Rates and FY-14 Proposed Water and Wastewater Improvements.
3. Update on the Short and Long Term Water Supply Options.
4. Update on the Top 10 Strategic Priorities as Established by the City Council for 2013-2016.
5. Update on the Texas Department of Transportation State Highway 20 Overpass Project.
6. Update on the Bastrop Economic Development Corporations Business Improvements Phase I.
7. Colors of the Sidewalks on S.H. 304.
8. Update on the Austin Street Paving Project.
9. Update on the Ethics Committee.
10. Status of Board Vacancies
11. Trail of Lights.
12. Hasler Street Improvements.
13. Provision of Wastewater Service to the local Texas Department of Transportation Area Office on Loop 150.
14. Utility Reports for the Period Ending September 30, 2013.
15. Update on the filling the City of Bastrop's Chief of Police Position.
16. City Council Calendar for 2014.
17. Update on Revising the Alcoholic Beverage Ordinance.
18. Main Street Department –Farmers Market.

C. Update on City Various City Operations:

1. Convention Center Activities
2. Main Street Program
3. Commercial/Residential Construction Projects in the City
4. YMCA Activities

Inviting input from the City Council related to issues for possible inclusion on future agenda's related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

City Manager Mike Talbot pointed out the following items on his City Manager's report:

#5 Update on the Texas Department of Transportation State Highway 20 Overpass Project: City Manager Mike Talbot informed everyone that the Project Contractor would temporarily open the east bound lanes on State Highway 20 to help with additional holiday traffic. The temporary lanes will be closed after the Thanksgiving Holiday.

7 Colors of Sidewalks for the S.H. 304 Project: City Manager Talbot provided the Council Members the TxDOT color chart for their consideration on the color selection for the sidewalks along SH 304. Council Member Ken Kesselus expressed his appreciation for TxDOT eliciting our input on the color selection for the sidewalks and looks forward to the continued communication on future projects.

#11 Trail of Lights: City Manager Talbot confirmed that the installation of the Christmas lights and decorations had been completed. He extended his appreciation to the Public Works/Parks Department for their fine work in completing the "Trail of Lights" project.

#15 Update of the Filling of the City of Bastrop's Chief of Police Position: City Manager Mike Talbot was pleased to announce that Mr. Steve Adcock had accepted the offer of becoming Bastrop's new Chief of Police. He is currently the Chief of Police in Clifton, Texas but we look forward to having him begin his new position on January 2, 2014. City Manager Talbot noted upon posting the position for Police Chief, we were overwhelmed with over 60 applicants within the first few days. Throughout the interview process, Mr. Steve Adcock maintained a high ranking due to his work experience, qualifications, education and recommendations which were "nothing short of sterling."

City Manager Talbot expressed his sincere appreciation to Interim Chief of Police Matt Wagner for stepping up and taking on this important role during our search for a new Chief of Police. He also expressed his appreciation for Human Resources Director, Tanya Cantrell for an outstanding job.

#16 City Council Calendar for 2014: City Manager Talbot informed the City Council Members that a draft copy of the City Council Meeting Calendar for 2014 will be provided at the December meeting. We are requesting their meeting date recommendations on the annual retreat and the quarterly utility meetings.

#18 Main Street Department – Farmer's Market: The pilot program "Farmer's Market" at the corner of 150 and Old Austin Highway received great reviews. City Council Member Willie DeLaRosa noted that was great, however we should note the event was held on City owned property and we need to consider its value in case there is an interested buyer.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

- A. 1 Approval of meeting Minutes for the Regular Council Meetings held on November 12, 2013.
- A. 2 Approval of the Final Plat for Hunters Crossing, Section 9C being approximately 3.102 acres of land situated in the Hunters Crossing Subdivision, located on State Highway 304 and Home Depot Way in the City limits of Bastrop, Texas

Mayor Terry Orr pulled consent agenda item A.2 for further discussion. Upon reading the agenda caption, Mayor Orr requested a motion to approve Consent Agenda Item A.1.

Council Member Willie DeLaRosa made the motion to approve the consent agenda with exception of item A.2. Seconded by Council Member Kay Garcia-McAnally and motion carried unanimously. Vote was taken and motion passed **5-0**.

The Council invited Planning and Zoning Director Melissa McCollum who offered additional insight on the request for approval on the final plat for Hunter Crossing and advised the City Council Members of the Notice of Opposition received from a property owner who was not present to offer clarification on his opposition.

After the City Council Members brief discussion and consideration of Consent Agenda Item A.2, City Council Member Willie DeLaRosa motioned to approve the Final Plat for Hunters Crossing, Section 9C being approximately 3.102 acres of land situated in the Hunters Crossing Subdivision, located on State Highway 304 and Home Depot Way in the City limits of Bastrop, Texas. Seconded by Council Member Kay Garcia-McAnally and motion carried unanimously. Vote was taken and motion passed **5-0**.

B. PUBLIC HEARINGS AND ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - No items for consideration.

C. OLD BUSINESS – No items for consideration.

D. NEW BUSINESS

D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING AND CLARIFYING THE CITY'S PERSONNEL POLICIES MANUAL: CHAPTER 5, SECTION 14; "MODIFIED WORK DUTY PROGRAM," REPEALING CONFLICTING RESOLUTIONS AND POLICIES INCLUDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

City Manager Mike Talbot requested the Council Members approval on the first reading to amend the Modified Work Duty Program Ordinance, which would offer clarification on the administration of the policy.

City Council Member Ken Kesselus inquired on notation with regard to the "introductory" employee. City Manager Mike Talbot noted that the amendment will reflect that new employees within six months of hire are ineligible for the Modified Work Duty Program, since staff is unable to evaluate the new employees work performance. Mayor Terry Orr, Council Member Ken Kesselus noted their support of the amendment.

Mayor Pro-Tem Joe Beal made a motion to approve the FIRST READING of an Ordinance by the City Council of the City of Bastrop, Texas, Amending and Clarifying the City's Personnel Policies Manual: Chapter 5, Section 14; "Modified Work Duty Program," repealing conflicting Resolutions and Policies including a severability clause; and hold the second reading on the Consent Agenda of the City Council Meeting scheduled for December 10, 2013.

Seconded by Council Member Ken Kesselus and motion carried unanimously. Vote was taken and Motion passed **5-0**.

D2 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 1.15.126; "ETHICS ORDINANCE – CHAIR/QUORUM" IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

City Attorney, Jo-Christy Brown addressed the Council Members with the request to consider and approve the FIRST READING of the aforementioned agenda item. She offered clarification that all three committee members were in agreement to amend the Ethics Ordinance, which would allow a quorum of two to conduct meetings.

Council Member Dock Jackson made a motion to approve the FIRST READING of an ORDINANCE of the City Council of the City of Bastrop, Texas, AMENDING Section 1.15.126; "Ethics Ordinance – Chair/Quorum" in the Code of Ordinances of the City of Bastrop; providing a severability clause; and hold the second reading on the Consent Agenda of the City Council Meeting scheduled for December 10, 2013.

Seconded by Council Member Kay Garcia-McAnally and motion carried unanimously. Vote was taken and Motion passed **5-0**.

D.3 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION FROM THE BASTROP ECONOMIC DEVELOPMENT CORPORATION RECOMMENDING THAT THE BASTROP CITY COUNCIL ADOPT THE TEXAS FREEPORT TAX EXEMPTION.

Economic Development Corporation Director Dave Quinn offered an insightful presentation on the Freeport Tax Exemption. He noted that the EDC Board unanimously recommended the adoption of the Freeport Tax Exemption. After a brief discussion, EDC Director Dave Quinn thanked the City Council Members for their

support.

Council Member Ken Kesselus made a motion to approve the Resolution from the Bastrop Economic Development Corporation recommending that the Bastrop City Council adopt the Texas Freeport Tax Exemption.

Seconded by Council Member Willie DeLaRosa and motion carried unanimously. Vote was taken and Motion passed **5-0**.

D.4 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER TO THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) EXPRESSING THE CITY COUNCIL'S AND CITIZENS' STRONG CONCERN OVER TXDOT'S FUTURE PLAN TO ROUTE ADDITIONAL VEHICULAR TRAFFIC ONTO GUTIERREZ STREET, PARALLEL TO AND SOUTH OF HIGHWAY 71, IN BASTROP, TEXAS.

No action was taken. Mayor Terry Orr requested the aforementioned agenda item be discussed and considered at the City Council Meeting scheduled for December 10, 2013. City Manager Mike Talbot stated he would provide an updated TxDOT traffic report for the Council Members consideration.

E. EXECUTIVE SESSION

E.1 The Bastrop City Council met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. SECTION 551.071(1) (A) and SECTION 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to **“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas,”** and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
2. SECTION 551.072– Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.

E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:16 pm, Mayor Orr convened the Bastrop City Council into Executive Session. Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take action(s) necessary related to the Executive Session noted herein at 9:01 pm. No action was taken.

F. ADJOURN

At **9:02 pm**, Council Member Dock Jackson made the motion to adjourn the meeting. Seconded by Council Member Kay Garcia McAnally and motion was carried unanimously, vote of **5-0**.

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Minerva Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM **A-2**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: November 26, 2013

MEETING DATE: December 10, 2013

1. Agenda Item: Consideration, discussion and possible action on the **SECOND READING** of an **ORDINANCE** by the City Council of the City of Bastrop, Texas, **Amending and Clarifying the City's Personnel Policies Manual**: Chapter 5, Section 14; " **Modified Work Duty Program**," repealing conflicting Resolutions and Policies including a severability clause; and establishing an effective date.
2. Party Making Request: **Tanya Cantrell, Human Resources Director**
3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No **N/A**
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: **First Reading approved at City Council Meeting held on November 26, 2013.**

ORDINANCE No. 2013-26

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING AND CLARIFYING THE CITY OF BASTROP'S PERSONNEL POLICIES MANUAL; CHAPTER 5, SECTION 14: "MODIFIED WORK DUTY PROGRAM,"; REPEALING CONFLICTING RESOLUTIONS AND POLICIES; INCLUDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, pursuant to the authority granted to it by State law and its Home Rule Charter, the City Council, acting in the best interest of the City, has determined that revisions to the City's Personnel Policies Manual should be made to Chapter 5, Section 14, "Modified Work Duty Program"; and

WHEREAS, the City Council of the City of Bastrop, Texas, finds that it is in the best interest of the City to approve these amendments to the City's Personnel Policies Manual, as set forth herein below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Part 1. The existing Personnel Policies Manual, Chapter 5, Section 14, is hereby amended as follows:

SECTION 14: MODIFIED WORK DUTY PROGRAM

The Modified Work Duty Program will apply to **non-introductory** employees who sustain an injury or an illness at work or elsewhere which prevents them from performing their normal work duties but nonetheless leaves them with some work capacity. Modified Work Duty is considered to be a rehabilitative tool in assisting an employee in regaining or maintaining his/her work tolerance and is used to provide an injured worker a feeling of self-worth and to help prevent post-injury or illness related emotional problems. It is the intent and policy of the City to apply the modified Work Duty program equally to all non-introductory City employees.

The City's Modified Work Duty Program is established for non-introductory City employees who are temporarily unable to perform their regular assigned work duties, as a result of a work or non-work related disabling injury or illness subject to the guidelines below. An injured employee who is certified by his/her health care provider, in writing, to be eligible for participation in the City's Modified Work Duty program may be allowed to participate in Modified Work Duty that is consistent with his/her physical abilities and limitations, as indicated by the treating physician during the employee's recovery period. The maximum time that a City employee may be permitted to participate in Modified Work Duty for any specific illness, injury or re-injury is three (3) months in any fifteen (15) month period. However, after an evaluation of all factors, including consultation with the Director of Human Resources and the employee's Department Head, in extraordinary circumstances the City Manager may, in his sole discretion, permit a limited extension of the time periods stated herein.

GUIDELINES: If an employee is approved by the City Manager and the City's Human Resource Department for Modified Work Duty, the employee's treating physician shall be required to describe, in writing, a suitable work or task assignment appropriate to the physical and mental capabilities of the employee.

When possible, approved temporary Modified Work Duty assignments that are suited to the physical limitations of the employee, as determined by the treating physician, shall be located in the

employee's regular work unit or department and shall be managed by the employee's regular Department Head (which under certain circumstances may also be referred to herein as the "Loaning Department Head").

If no suitable temporary Modified Work Duty assignment is available within the employee's regular department. The Director of Human Resources will evaluate and report to the City Manager to coordinate the potential options for arranging alternative employment in the City and to determine if, after consideration of all factors, including potential effects on the Loaning Department, there is an available task within the City which can be safely and effectively performed by the employee in consideration of the restrictions involved. In the event the employee is provided a Modified Work Duty assignment in a different department than the one for which the employee was originally hired, the "Loaning Department Head", the Director of Human Resources, and the City Manager shall communicate regarding the progress of the employee and the time remaining on the Modified Work Duty assignment. Any temporary re-assignment of the employee on an interdepartmental basis shall be coordinated and approved by the City Manager and the Director of Human Resources. In the event of an interdepartmental Modified Work Duty assignment, the department to which the employee is regularly assigned shall continue to provide wages from its regularly budgeted salary account. However, the City Manager and the Human Resources Department shall periodically evaluate the potential drain on the Loaning Department's Resources resulting from the "loan" of the employee.

Employees on Modified Work Duty shall not be scheduled for overtime, standby, or compensatory time.

Prescribed medical treatments, doctor's visits, and physical therapy shall be given assignment consideration. Supervisors, (whether it is the Loaning Department Head or the Receiving Department Head), will be notified of any scheduling issues and will arrange work activities in such a manner as to encourage the rapid recovery of the employee.

Employees assigned to Modified Work Duty are responsible for maintaining acceptable performance standards and for compliance with all other procedures and policies set forth in the City of Bastrop Personnel Manual in regard to work related duties.

It is the responsibility of the Department Head who is assigned supervisory responsibility of an employee on Modified Work Duty, (i.e., the "Supervising Department Head") (whether it is the Loaning Department Head or the Receiving Department Head), to:

1. Supervise the employee in a manner that encourages the employee's recovery.
2. Insure, to the extent possible, that the employee meets the performance standards of the assigned position regardless of whether the position is in the employee's regularly assigned department or in a different department. The Supervising Department Head shall provide the Human Resources Director, who will then report to the City Manager, with weekly performance evaluations, as well as information on any relevant matters or changed conditions of the assignment.
3. Notify the City Manager and the Human Resources Department immediately if disciplinary action is indicated and assist in counseling an employee who fails to perform up to the standards of the position to which the employee was assigned.
4. If, after consultation with the employee, the Supervising Department Head, the Human Resource Director, and the City Manager, a determination is made that it is not feasible and/or in the best interest of the operations of the department to have the employee

reassigned to temporary Modified Work Duty, the Supervising Department Head, with approval from the Human Resources Director and the City Manager, may terminate the employee's Modified Work Duty.

Upon release by the treating physician to work without restrictions, if the employee has been on Modified Work Duty for a period of less than three (3) months during any fifteen (15) month period, the employee shall be returned to his regular work unit and position with the City.

Modified Work Duty assignments are temporary, discretionary, must be explicitly approved by both the Director of Human Resources and the City Manager in advance of any such assignment and will be discontinued if/when any one of the following occur:

1. The treating physician returns the employee to full duty with no restrictions.
2. The treating physician temporarily prohibits the employee from continuing with a Modified Work Duty assignment, for any reason.
3. There is no longer any available task within the City which can be performed by the employee given his/her current restrictions and qualifications.
4. The treating physician indicates that the employee has reached maximum improvement and will not be able to return to his/her prior position, resulting in reassignment to another position or release from employment with the City.
5. An employee has been on Modified Work Duty for a period of three (3) months during any fifteen (15) month period, which is the maximum time allowed for an employee to remain on Modified Work Duty.

PROCEDURE: The injured employee and the City's Director of Human Resources shall inform the treating physician of the City's policy regarding Modified Work Duty for all injured City employees.

The injured employee and the Human Resources Department shall give the treating physician the City of Bastrop's "Return to Work Evaluation Form" with the employee's job description which includes the physical demands of the employee's temporary job. In addition, the employee shall be responsible for obtaining from Human Resources the appropriate forms to be completed by the treating physician – **on each visit during the recovery process** – and then providing same to the Director of Human Resources so that the City may continue to monitor the physical condition of the employee while on Modified Work Duty.

If the treating physician agrees to Modified Work Duty, the employee shall meet with his/her current Department Head, who will coordinate a meeting with the City Manager, the Director of Human Resources and the proposed Receiving Department Head (either in person or by written communication) to discuss the appropriateness of a Modified Work Duty program, and activities and a schedule consistent with the medical release and restrictions involved.

The City may require an employee to obtain a second opinion by a health care provider designated or approved by the City at the City's expense before approving a Modified Work Duty Program. A health care provider designated or approved by the City may not be employed by the City.

Adjustments to the employee's temporary work schedule and Modified Work Program duties will be made as dictated by common sense and the circumstances of each Loaning Department Head, Receiving Department Head, if applicable, the Human Resource Director, the City Manager, and the employee.

When applicable, the Loaning and the Receiving Department Head will meet with the City Manager and the Human Resource Director to confirm that the injured employee has been assigned to a Modified Work Duty program, and to confirm the details of such assignment. In all such cases, within twenty-four (24) hours of the assignment, the Return to Work Evaluation Form shall be completed by the attending health care provider and employee confirming the start and end dates of the Modified Work Duty assignment. Once the attending physician completes the Return to Work Evaluation Form, it shall be provided to the Human Resources Department for review, and then, upon approval by the Director of Human Resources, forward to the City Manager for execution.

The employee's time card shall be maintained by the specific department to which the employee was assigned for Modified Work Duty.

Part 2. All ordinances, policies, resolutions, or parts of ordinances, policies and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

Part 3. If any provision of this Ordinance and the Policies adopted herein or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance and the Policies adopted hereby which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

Part 4. The Mayor is hereby authorized to sign this Ordinance and the City Secretary to attest.

Part 5. The Ordinance shall take effect immediately after passage noted below in accordance with the City's Charter and the laws of the State of Texas.

READ and APPROVED on FIRST READING on the 26th day of NOVEMBER, 2013.

READ and ADOPTED on SECOND READING on the 10th day of DECEMBER, 2013.

APPROVED:

Mayor Terry Orr

ATTEST:

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

J.C. Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **A-3**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: 11/26/13

MEETING DATE: 12/10/13

1. Agenda Item: Consideration, discussion and possible action on the **SECOND READING** of an ORDINANCE of the City Council of the City of Bastrop, Texas, AMENDING SECTION 1.15.126; "ETHICS ORDINANCE – CHAIR/QUORUM" in the Code of Ordinances of the City of Bastrop; providing a severability clause; and providing an effective date.
2. Party Making Request: **J.C. Brown, City Attorney**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

ORDINANCE No. 2013 -27

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 1.15.126; "ETHICS ORDINANCE – CHAIR/QUORUM" IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on or about January 10, 2012, the City Council of the City of Bastrop, Texas adopted a Code of Ethics, for officials and employees of the City of Bastrop, and

WHEREAS, after careful study and review, the City Council has determined that in order to promote the efficient and orderly operation of the Ethics Commission, with regards to the Ethics Commission's routine administrative business (which specifically would not include meetings of the commission convened to review and investigate a complaint related to violation(s) of the Code), the Council should amend the Code to provide that two (2) members of the Commission constitute a 'quorum' to conduct the Commission's administrative business, and to allow up to one (1) member to participate in such administrative meetings by telephone, video or other technological means, as set forth herein below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:

Part 1: That Section 1.15.126, entitled "Chair/quorum" is hereby amended to read as follows:

Sec. 1.15.126 Chair/quorum

The ethics commission shall elect a chairperson, who shall preside over the hearings before the ethics commission. The chairperson shall serve a one (1) year term. The city secretary shall serve as the administrative record keeper for the ethics commission.

Unless otherwise stipulated by the chairperson at his/her discretion, for purposes of convening and conducting the administrative work of the commission, such as evaluating and developing recommendation to the City Council concerning matters related to the standard of conduct for city officials and employees, two (2) members of the commission shall constitute a quorum to conduct the

business of the commission. In addition, for such administrative meetings, up to one (1) member of the commission may participate in (and be considered to be present at) the commission meeting by use of remote technology, such as telephone or video conferencing. However, all three (3) members of the ethics commission shall be present, in person, at any time the ethics commission is convened to review and investigate a complaint related to violation(s) of the Code.

Part 2: All other provisions of the Bastrop Code of Ethics shall remain in full force and effect.

Part 3: This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

Part 4: If any provision of this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 5: The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective immediately.

PASSED AND APPROVED ON FIRST READING ON THIS 26th DAY OF **NOVEMBER, 2013.**

PASSED AND ADOPTED ON SECOND READING ON THE 10TH DAY OF **DECEMBER, 2013.**

APPROVED:

ATTEST:

Mayor Terry Orr

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **A-4**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: December 3, 2013

MEETING DATE: December 10, 2013

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Amending Plat of Bluebonnet Acres, Section 1, Block 1 consisting of approximately 1.271 acres within the Extra Territorial Jurisdiction (ETJ) of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
 b) _____
 c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

AMENDING PLAT of a Portion of SECTION 1, BLOCK 1, COMMERCIAL LOT, BLUEBONNET ACRES CORRECTED PLAT 18-2-40 L

[illegible]By 

AGENDA ITEM A-5

1. Agenda Item: **Approval of the proposed tax rebates for Historic Landmarks.**
2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
3. Nature of Request: (Brief Overview) Attachments: Yes X No _____
4. Policy Implication: _____
5. Budgeted: X YES _____ No N/A
Bid Amount: _____ Budgeted Amount: **\$20,000.00**
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____
8. Staff Recommendation: **Staff recommends approval of the tax rebate amount of 0.17176% for the eligible historic structures.**
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken:

MEMO

Date: December 10, 2013

To: Mayor and City Council Members

From: Yvonne Pritchard, Project Coordinator
Melissa McCollum, Director of Planning and Development

Subject: Tax Rebate for Historic Landmarks

The Historic Landmark Ordinance provides a tax rebate to be given each year to property owners who have a structure or structures, which have received the Historic Landmark designation. These refunds are based on the assessed value of the historic structure(s) and such refunds are to be no less than .1500% and no greater than .2245%.

The table, included in the packet, provides the address of each Historic Landmark, the assessed value of the historic structure(s) and the high and low rebate range.

City Council approved the Planning and Development Department's budgeted \$20,000.00 (0.17176% shown on the table) for Historic Landmark expenditures for 2013-2014 fiscal year.

Address	Eligible Historic Structures			20,000
	2013 Historic Structure Value	Tax Rebate 0.1500%	Tax Rebate 0.2245%	Tax Rebate 0.17176%
1002 Buttonwood	\$117,580	\$176.37	\$263.97	\$201.95
402 Cedar	\$139,518	\$209.28	\$313.22	\$239.63
907 Cedar	\$138,483	\$207.72	\$310.89	\$237.86
603 Chestnut	\$281,189	\$421.78	\$631.27	\$482.96
1006 Chestnut	\$137,406	\$206.11	\$308.48	\$236.01
1010 Chestnut	\$130,336	\$195.50	\$292.60	\$223.86
1208 Church	\$232,696	\$349.04	\$522.40	\$399.67
1401 Church	\$180,004	\$270.01	\$404.11	\$309.17
1402 Church	\$243,813	\$365.72	\$547.36	\$418.77
1408 Church	\$166,769	\$250.15	\$374.40	\$286.44
1501 Church	\$201,488	\$302.23	\$452.34	\$346.07
1507 Church	\$198,165	\$297.25	\$444.88	\$340.36
502 Elm	\$208,685	\$313.03	\$468.50	\$358.43
604 Elm	\$52,613	\$78.92	\$118.12	\$90.37
1310 Farm	\$70,359	\$105.54	\$157.96	\$120.85
1102 Hill	\$135,543	\$203.31	\$304.29	\$232.81
1302 Hill	\$216,248	\$324.37	\$485.48	\$371.42
1402 Hill	\$104,961	\$157.44	\$235.64	\$180.28
710 Jefferson	\$328,353	\$492.53	\$737.15	\$563.97
806 Jefferson	\$184,025	\$276.04	\$413.14	\$316.08
1313 Jefferson	\$117,181	\$175.77	\$263.07	\$201.27
802 Main	\$318,994	\$478.49	\$716.14	\$547.90
813 Main	\$156,270	\$234.41	\$350.83	\$268.41
905 Main	\$132,909	\$199.36	\$298.38	\$228.28
913 Main	\$96,557	\$144.84	\$216.77	\$165.84
919 Main	\$353,713	\$530.57	\$794.09	\$607.53
930 Main	\$470,910	\$706.37	\$1,057.19	\$808.83
931 Main	\$386,628	\$579.94	\$867.98	\$664.06
1003 Main	\$104,733	\$157.10	\$235.13	\$179.89
1307 Main	\$133,958	\$200.94	\$300.74	\$230.08
1308 Main	\$150,576	\$225.86	\$338.04	\$258.63
1402 Main	\$121,541	\$182.31	\$272.86	\$208.76
1601 Main	\$421,924	\$632.89	\$947.22	\$724.69
1801 Main	\$130,527	\$195.79	\$293.03	\$224.19
1802 Main	\$148,402	\$222.60	\$333.16	\$254.89
508 Pecan	\$132,629	\$198.94	\$297.75	\$227.80
608 Pecan	\$154,408	\$231.61	\$346.65	\$265.21
801 Pecan	\$354,008	\$531.01	\$794.75	\$608.04
805 Pecan	\$152,210	\$228.32	\$341.71	\$261.43
909 Pecan	\$76,869	\$115.30	\$172.57	\$132.03

Address		0.1500%	0.2245%	0.17176%
1010 Pecan	\$124,712	\$187.07	\$279.98	\$214.20
1106 Pecan	\$56,148	\$84.22	\$126.05	\$96.44
1109 Pecan	\$185,957	\$278.94	\$417.47	\$319.40
1205 Pecan	\$139,107	\$208.66	\$312.30	\$238.93
1303 Pecan	\$139,577	\$209.37	\$313.35	\$239.73
1307 Pecan	\$79,338	\$119.01	\$178.11	\$136.27
1311 Pecan	\$354,723	\$532.08	\$796.35	\$609.26
1404 Pecan	\$113,156	\$169.73	\$254.04	\$194.35
1405 Pecan	\$164,732	\$247.10	\$369.82	\$282.94
1408 Pecan	\$220,890	\$331.34	\$495.90	\$379.40
1502 Pecan	\$253,568	\$380.35	\$569.26	\$435.52
1507 Pecan	\$283,798	\$425.70	\$637.13	\$487.45
1606 Pecan	\$162,788	\$244.18	\$365.46	\$279.60
1706 Pecan	\$133,348	\$200.02	\$299.37	\$229.04
1707 Pecan	\$105,404	\$158.11	\$236.63	\$181.04
907 Pine	\$150,724	\$226.09	\$338.38	\$258.88
908 Pine	\$210,821	\$316.23	\$473.29	\$362.10
1002 Pine	\$104,485	\$156.73	\$234.57	\$179.46
1004 Pine	\$143,450	\$215.18	\$322.05	\$246.39
1002 Walnut	\$95,143	\$142.71	\$213.60	\$163.42
1009 Walnut	\$73,054	\$109.58	\$164.01	\$125.48
1702 Water	\$194,741	\$292.11	\$437.19	\$334.48
1404 Wilson	\$397,088	\$595.63	\$891.46	\$682.03
1609 Wilson	\$38,488	\$57.73	\$86.41	\$66.11
1703 Wilson	\$135,877	\$203.82	\$305.04	\$233.38
Totals	\$11,644,298	\$17,466.45	\$26,141.45	\$20,000.00

Tax Exempt

1108 Walnut	Paul Quinn AME Church
1308 Walnut	Kerr Community Center
1002 Chestnut	Children's Advocacy
1409 Hwy 95	Fairview Cemetery
702 Main	Bastrop Co. Historical Museum
1022 Main	Calvary Episcopal Church
301 Paul C Bell	Primera Baptist Church

Delinquent

906 Main	Taxes past due
1010 Main	Taxes past due
1508 Pecan	Taxes past due

CITY OF BASTROP

AGENDA ITEM **A-6**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: December 3, 2013

MEETING DATE: December 10, 2013

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**
2. Party Making Request: **Karla Stovall, Chief Financial Officer**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: X **Yes** _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
8. Staff Recommendation: _____
9. Advisory Board: _____Approved _____Disapproved _____None
10. Manager's Recommendation: _____Approved _____Disapproved _____None
11. Action Taken: _____

**CITY OF BASTROP
FINANCE
DEPARTMENT**

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: December 3, 2013
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for Oct. 2013. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$69,438.27 for Oct. 2013 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

Bastrop Marketing Corporation ("BMC")
 Updated: November 22, 2013
 October 2013 through September 2014 - Budget

	2	0	1	3	2	0	1	4	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	2876	2877	2878	2879	2880	2881	2882	2883	2884	2885	2886	2887	2888	2889	2890	2891	2892	2893	2894	2895	2896	2897	2898	2899	2900	2901	2902	2903	2904	2905	2906	2907	2908	2909	2910	2911	2912	2913	2914	2915	2916	2917	2918	2919	2920	2921	2922	2923	2924	2925	2926	2927	2928	2929	2930	2931	2932	2933	2934	2935	2936	2937	2938	2939	2940	2941	2942	2943	2944	2945	2946	2947	2948	2949	2950	2951	2952	2953	2954	2955	2956	2957	2958	2959	2960	2961	2962	2963	2964	2965	2966	2967	2968	2969	2970	2971	2972	2973	2974	2975	2976	2977	2978	2979	2980	2981	2982	2983	2984	2985	2986	2987	2988	2989	2990	2991	2992	2993	2994	2995	2996	2997	2998	2999	3000	3001	3002	3003	3004	3005	3006	3007	3008	300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CITY OF BASTROP

AGENDA ITEM **D-1**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: **December 2, 2013**MEETING DATE: **December 10, 2013**

1. Agenda Item: Consideration, Discussion and Possible Action on the **FIRST READING** of a Proposed **REVISION** to an **ORDINANCE** of the City Council of Bastrop, Texas **AMENDING** Section 3.06.041 Titled **"CROSS-CONNECTION CONTROL PROGRAM"; Chapter 3 "BUILDING REGULATIONS"**, in the Code of Ordinances of the City of Bastrop; **ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS**; providing for enforcement; providing a severability clause; and providing an effective date.
2. Party Making Request: **Trey Job, Public Works Director**
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
4. Policy Implication: This is a policy we currently have in place and the ordinance is being amended to reflect it.
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
 a) _____
8. Staff Recommendation:
Staff recommends approval of the proposed revision to the existing ordinance to allow reimbursement through, the customer's utility bill. Additional changes were made to extend the customer thirty days' notice before action is taken to bring the customer back into compliance with the Cross Connection Control Program mandated by the Texas Commission on Environmental Quality.
9. Advisory Board: _____ Approved _____ Disapproved **X** **None**
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

December 10, 2013

Public Notice Description:

CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF A PROPOSED REVISION TO AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 3.06.041 TITLED "CROSS-CONNECTION CONTROL PROGRAM"; CHAPTER 3 "BUILDING REGULATIONS", IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Item Summary:

Staff recommends a revision to the existing ordinance to allow reimbursement through the customer's utility bill. Additional changes were made to extend the customer thirty days' notice before action is taken to bring the customer back into compliance with the Cross Connection Control Program mandated by the Texas Commission on Environmental Quality.

Staff Recommendation: Staff recommends approval of the revision to section 3.06.041 Titled cross connection control program

City Contact:

Trey Job - Director
Public Works Department

Attachments:

Ordinance for First reading

ORDINANCE No. 2013-28

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTION 3.06.041 TITLED "CROSS-CONNECTION CONTROL PROGRAM"; CHAPTER 3 "BUILDING REGULATIONS", IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; ESTABLISHING FINES AND PENALTIES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City of Bastrop previously determined that it is the best interest of the health, safety and welfare of its citizens to mandate that all backflow prevention assemblies which are installed to provide protection against non-health hazards be tested by the customer every three (3) years by a recognized backflow prevention assembly tester; and

WHEREAS, the City of Bastrop previously determined that it is the best interest of the health, safety and welfare of its citizens to mandate that all backflow prevention assemblies which are installed to provide protection against health hazards be tested and certified by the customer to operate within specifications at least once (1) a year, by a recognized backflow prevention assembly tester; and

WHEREAS, the City's public water supplier has been assisting utility customers with completing the necessary backflow testing by providing a list of certified inspectors from the customer could select. However, in the event the customer fails to complete the required testing in the appropriate time frame, the City either has qualified City employees to perform the inspections or it hires independent, qualified contractors to do the work. The City must then charge the customer with a misdemeanor through municipal court if it wants to recoup the cost of the inspection and

WHEREAS, the TCEQ allows for the City's public water supplier to charge a fee, established by the public water system, and approved by the City Council, for backflow testing that is completed by the City on behalf of the customer;

WHEREAS, the City has determined that it would be in the best interest of the City to, in conjunction with the public water supplier, specify an appropriate fee in the event the water provider is required to complete the backflow inspection on behalf of the customer, and to provide a mechanism for reimbursement of the funds by charging the customer on his/her water bill.

WHEREAS, in order to accomplish this necessary goal and objective, the City of Bastrop now finds it necessary to amend Section 3.06.041 titled "Cross-Connection Control Program" to Chapter 13 titled "Building Regulations" of the existing Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Part 1: That Section 3.06.041 titled "Cross-Connection Control Program" of the Code of Ordinances of the City of Bastrop is amended to read as follows:

Sec. 3.06.041 Cross-connection control program

(a) Generally.

(1) No water service connection shall be made to any establishment where a potential or actual contamination hazard exists unless the water supply is protected in accordance with the state commission on environmental quality rules and regulations for public water systems (TCEQ rules) and this section. The city shall discontinue water service if a required backflow prevention assembly is not installed, maintained and tested in accordance with the TCEQ rules and this section.

(2) The state commission on environmental quality rules and regulations referred to herein shall mean those in effect at the effective date of this section (ordinance adopted March 12, 2002), or those made effective by any successor regulatory agency of the state.

(b) Backflow prevention assembly installation, testing and maintenance.

(1)

(A) All backflow prevention assemblies shall be tested upon installation, at the expense of the customer, by a recognized backflow prevention assembly tester and certified to be operating within specifications.

(B) Backflow prevention assemblies which are installed to provide protection against non-health hazards must also be tested and certified to be operating within specifications every three (3) years by a recognized backflow prevention assembly tester.

(C) Backflow prevention assemblies which are installed to provide protection against health hazards must also be tested and certified to be operating within specifications at least once a year, by a recognized backflow prevention assembly tester.

(D) In the event the customer fails to complete the required backflow inspection within 30 days after receipt of notice from the City that the inspection is past due, the City shall have the right to complete the back flow testing through a qualified City employee or a qualified professional, and then charge the customer on his/her water bill for the testing, as set forth in appendix A of the Code of Ordinances.

(2) All backflow prevention assemblies shall be installed and tested in accordance with the manufacturer's instructions, the American Water Works Association's Recommended Practice for Backflow Prevention and Cross-Connection Control (Manual M14) or the University Of Southern California Manual Of Cross-Connection Control.

(3) Assemblies shall be repaired, overhauled, or replaced at the expense of the customer whenever said assemblies are found to be defective. Original forms of such tests, repairs, and overhaul shall be kept and submitted to the city within five (5) working days of the test, repair or overhaul of each backflow prevention assembly.

(4) No backflow prevention assembly or device shall be removed from use, relocated, or other assembly or device substituted without the approval of the city. Whenever the existing assembly or device is moved from the present location or cannot be repaired, the backflow assembly or device shall be replaced with a backflow prevention assembly or device that complies with this section. The American Water Works Association's Recommended Practice for Backflow Prevention and Cross-Connection Control (Manual M14), current edition, the University of Southern California Manual of Cross-Connection Control, current edition, or the current plumbing code of the city, whichever is more stringent[, shall apply].

(5) Test gauges used for backflow prevention assembly testing shall be calibrated at least annually in accordance with the American Water Works Association's Recommended Practice for Backflow Prevention and Cross-Connection Control (Manual M14), current edition, or the University of Southern California's Manual of Cross-Connection Control, current edition. The original calibration form must be submitted to the city within five (5) working days after calibration.

(6) A recognized backflow prevention assembly tester must hold a current endorsement from the state commission on environmental quality (commission).

(c) Customer service inspections.

(1) A customer service inspection shall be completed prior to the service provider providing continuous water service to all new construction, on any existing service when the city has reason to believe that cross-connections or other contaminant hazards exist, or after any material improvement, correction, or addition to the private water distribution facilities. In the event the customer fails to complete the required inspection within 30 days after receipt of notice from the City that the inspection is past due, the City shall have the right to complete the inspection through a qualified City employee or a qualified professional, and then charge the customer on his/her water bill, as set forth in appendix A of the Code of Ordinances.

(2) Only individuals with the following credentials shall be recognized as capable of conducting a customer service inspection:

(A) Plumbing inspectors and water supply protection specialists that have been licensed by the state board of plumbing examiners.

(B) Certified waterworks operators, and members of other water-related professional groups who have completed a training course, passed an examination administered by the commission or its designated agent, and hold a current endorsement issued by the commission.

(3) The customer service inspection must certify that:

(A) No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by a properly installed air gap or an appropriate backflow prevention assembly.

(B) No cross-connection between the public water supply and a private water source exists; and where an actual properly installed air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure-zone backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a recognized backflow prevention assembly tester.

(C) No connection exists which allows water to be returned to the public drinking water supply.

(D) No pipe or pipe fitting which contains more than 8% lead may be used for the installation or repair of plumbing at any connection that provides water for human use.

(E) No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection that provides water for human use. A minimum of one lead test shall be performed for each inspection.

(d) Enforcement. In addition to charging an individual on his/her water bill for work completed by the City or a qualified professional, the City shall have the right to seek enforcement through the Municipal Court. Any person who violates this section, including preventing access by the City to the backflow assemblies, when required, is guilty of a misdemeanor and, upon conviction, shall be punished by a fine of not less than \$500.00 and not more than \$2,000.00. Each day that one or more of the provisions in this section is violated shall constitute a separate offense. If a person is convicted of violation(s) of this section, the city may, upon due notice to the customer, discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, as set forth in appendix A of the Code of Ordinances, and any other costs incurred by the city in discontinuing service. Compliance with this section may also be sought through injunctive relief in the district court.

Part 2: All other provisions of Section 3.06.041 hereby shall remain in full force and effect.

Part 3: This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

Part 4: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 5: The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective and be in full force and effect in accordance with the provisions of the Charter of the City of Bastrop.

PASSED AND APPROVED ON FIRST READING ON THIS 10th DAY OF DECEMBER, 2013.

PASSED AND APPROVED ON SECOND READING ON THE ____ DAY OF JANUARY, 2014.

APPROVED:

ATTEST:

Mayor Terry Orr

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown.
City Attorney

CITY OF BASTROP

AGENDA ITEM **D-2**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: November 26, 2013MEETING DATE: December 10, 2013

1. AGENDA ITEM: **DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE CITY MANAGER TO PROVIDE A LETTER TO TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) EXPRESSING THE CITY COUNCIL'S AND CITIZENS' STRONG CONCERN OVER TXDOT'S FUTURE PLAN TO ROUTE ADDITIONAL VEHICULAR TRAFFIC ONTO GUTIERREZ STREET, PARALLEL TO AND SOUTH OF HIGHWAY 71, IN BASTROP, TEXAS.**

2. Party Making Request: Willie DeLaRosa

3. Nature of Request: (Brief Overview)

It has come to the City's attention that TXDOT is making future plans, related to the redesign of portions of Highway 71, to route a significant amount of vehicular traffic onto a local street, i.e., Gutierrez Street. The portion of Gutierrez Street in question runs parallel to, and immediately to the south of Highway 71. It is my recommendation that the City Council authorize the City Manager to send written communication to TXDOT expressing the City's concern over this future traffic plan, and asking TXDOT to reconsider the plan in light of the negative impact this would have on the City's small, surface roads, in that area. In the alternative, the City Manager should ask that TXDOT make funds available to the City to mitigate the effects of the proposed traffic re-routing.

Attachments: None.

4. Policy Implication: City Future Traffic

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: **At the City Council Meeting on November 26, 2013, Council Members requested to discuss this agenda item at their next meeting on Tuesday, December 10, 2013.**

CITY OF BASTROP

AGENDA ITEM **D-3**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: November 19, 2013

MEETING DATE: December 10, 2013

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Reports for the period ending of September 30, 2013.**
2. Party Making Request: **Karla Stovall, Chief Financial Officer**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a) _____	_____	_____	_____
b) _____	_____	_____	_____
c) _____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

TO: MAYOR & CITY COUNCIL MEMBERS

FROM: KARLA STOVALL, CHIEF FINANCIAL OFFICER

DATE: NOVEMBER 12, 2013

MONTHLY FINANCIAL REPORTS
AND QUARTERLY INVESTMENT REPORT
FOR PERIOD ENDING SEPTEMBER 30, 2013

CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF SEPTEMBER 30, 2013

Fiscal year 2013 is 12 month or 100% completed as of September 30, 2013.

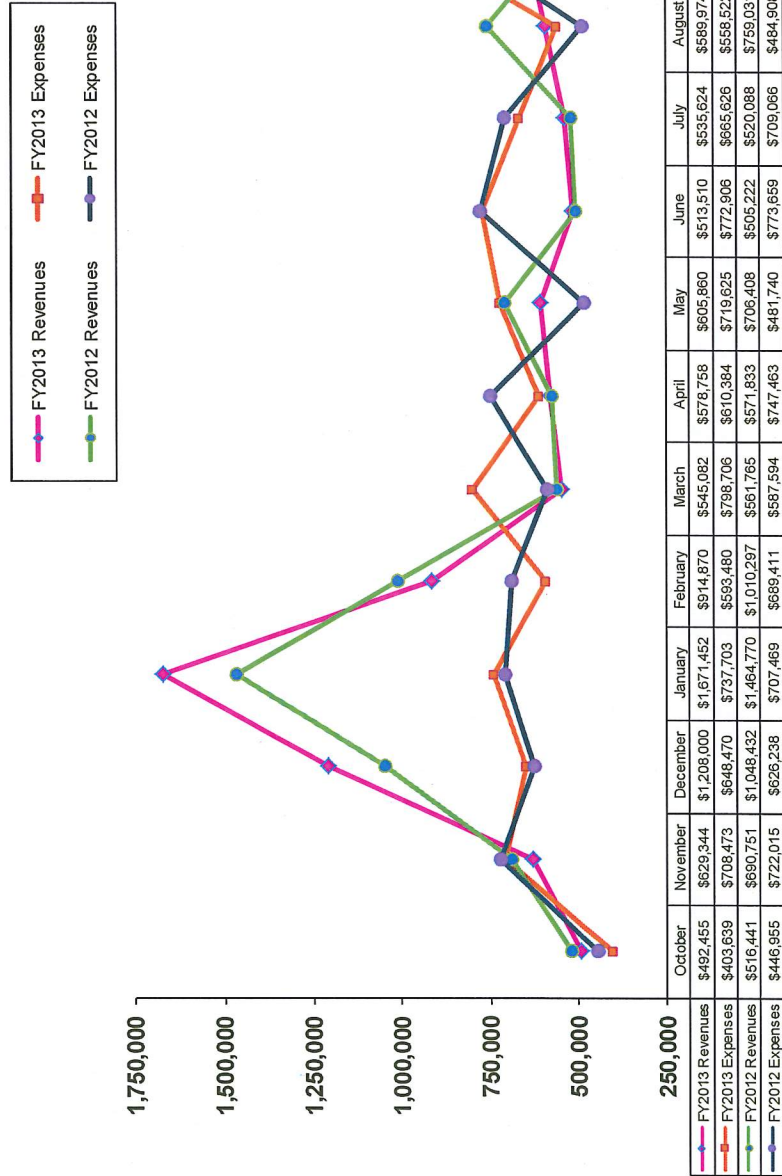
- General Fund revenues reflect fiscal year to date \$8,932,695 collected and expenses report \$8,233,845.
- Water/ Wastewater Fund revenues reflect fiscal year to date \$3,986,051 collected and expenses report \$3,477,912.
- The Electric Fund revenues reflect fiscal year to date \$6,860,212 and expenses report \$6,775,469.
- The Hotel /Motel Fund revenues reflect fiscal year to date \$2,509,216 and expenses report \$2,633,291.
- All figures are unaudited and reports were printed as of 11-12-2013.

Unaudited	FY 2013 YTD Revenues	FY 2013 YTD Expenses	Difference
General Fund	\$ 8,932,695	\$ 8,233,845	\$ 698,850
W/WW Fund	\$ 3,986,051	\$ 3,477,912	\$ 508,139
Electric Fund	\$ 6,860,212	\$ 6,775,469	\$ 84,743
Hotel Motel Fund	\$ 2,509,216	\$ 2,633,291	\$ 124,075

GENERAL FUND REVENUE & EXPENDITURES

SEPTEMBER 30, 2013

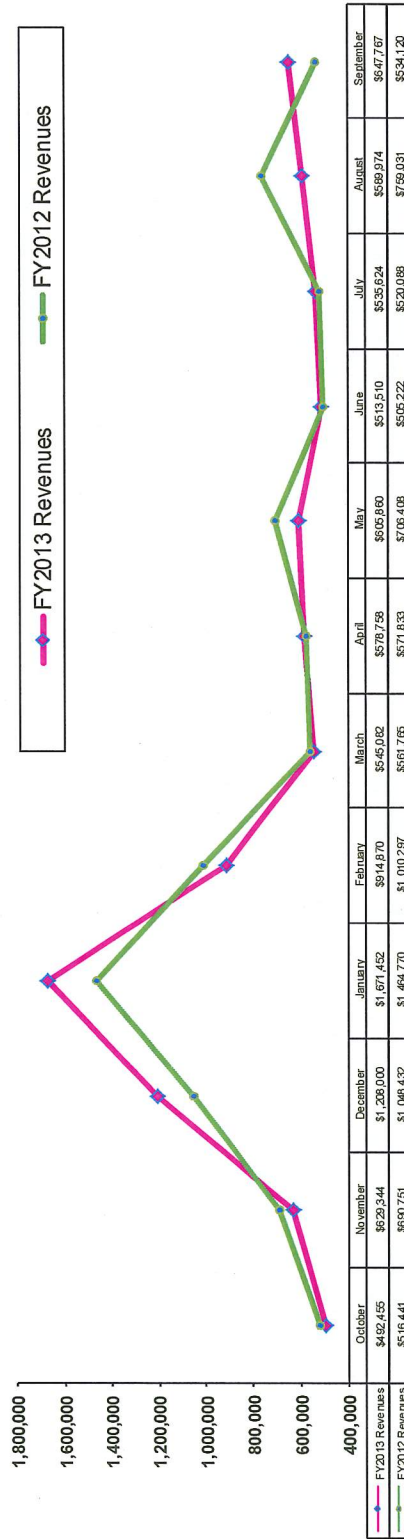
- Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.
- Expenditures in March recognized an increase due to the timing of expenses processed through accounts payable. You will note by the graph below that February expenses appeared low in comparison to a 12 month, monthly average.



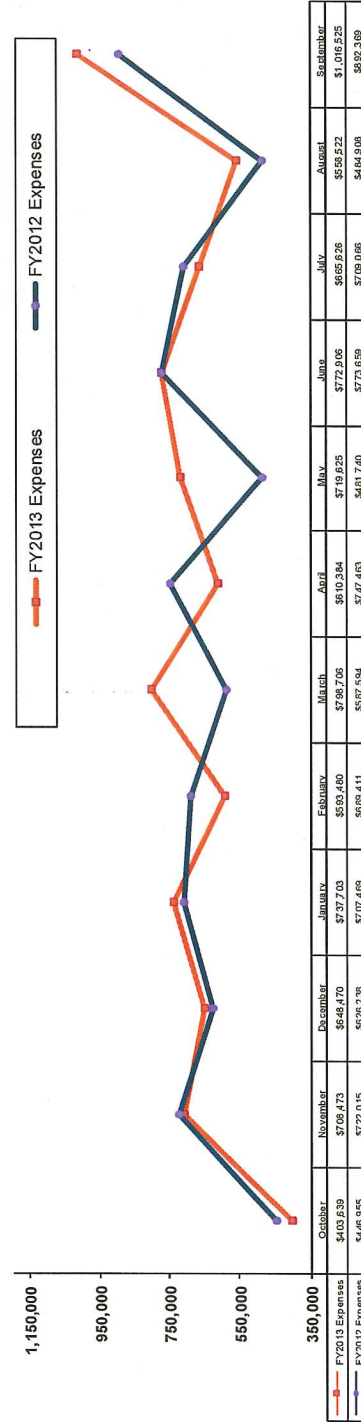
SEPTEMBER 30, 2013

GENERAL FUND REVENUE & EXPENDITURES

FY 2012 & 2013 Revenues



FY 2012 & 2013 Expenditures



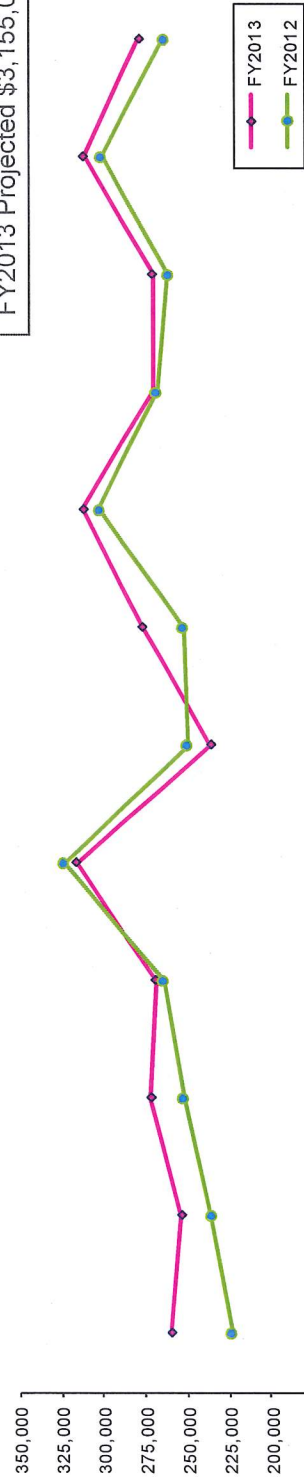
GENERAL FUND REVENUE

SEPTEMBER 30, 2013

FY2013 SEPTEMBER YTD \$3,322,116

FY2013 Projected \$3,155,000

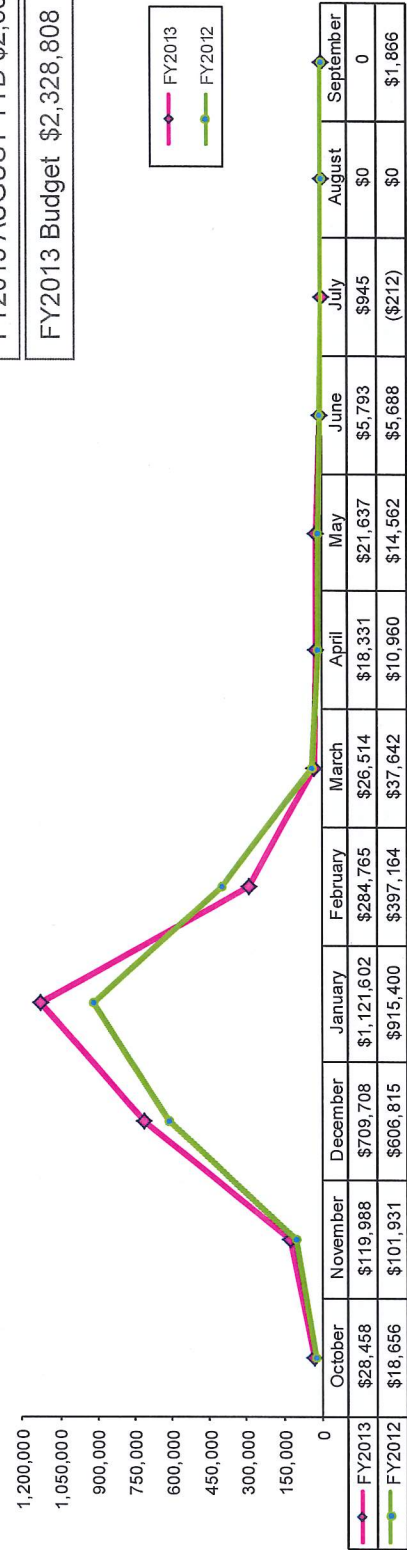
Sales Tax



Ad Valorem Taxes

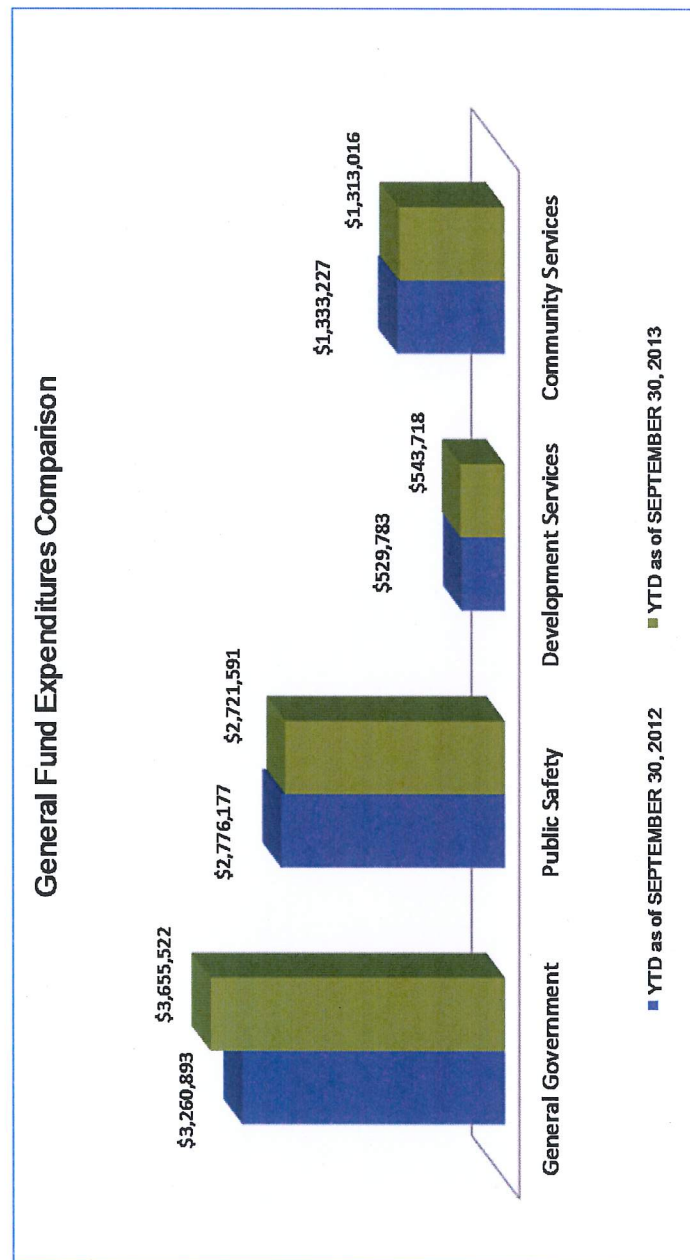
FY2013 AUGUST YTD \$2,337,741

FY2013 Budget \$2,328,808



GENERAL FUND EXPENDITURES

SEPTEMBER 30, 2013

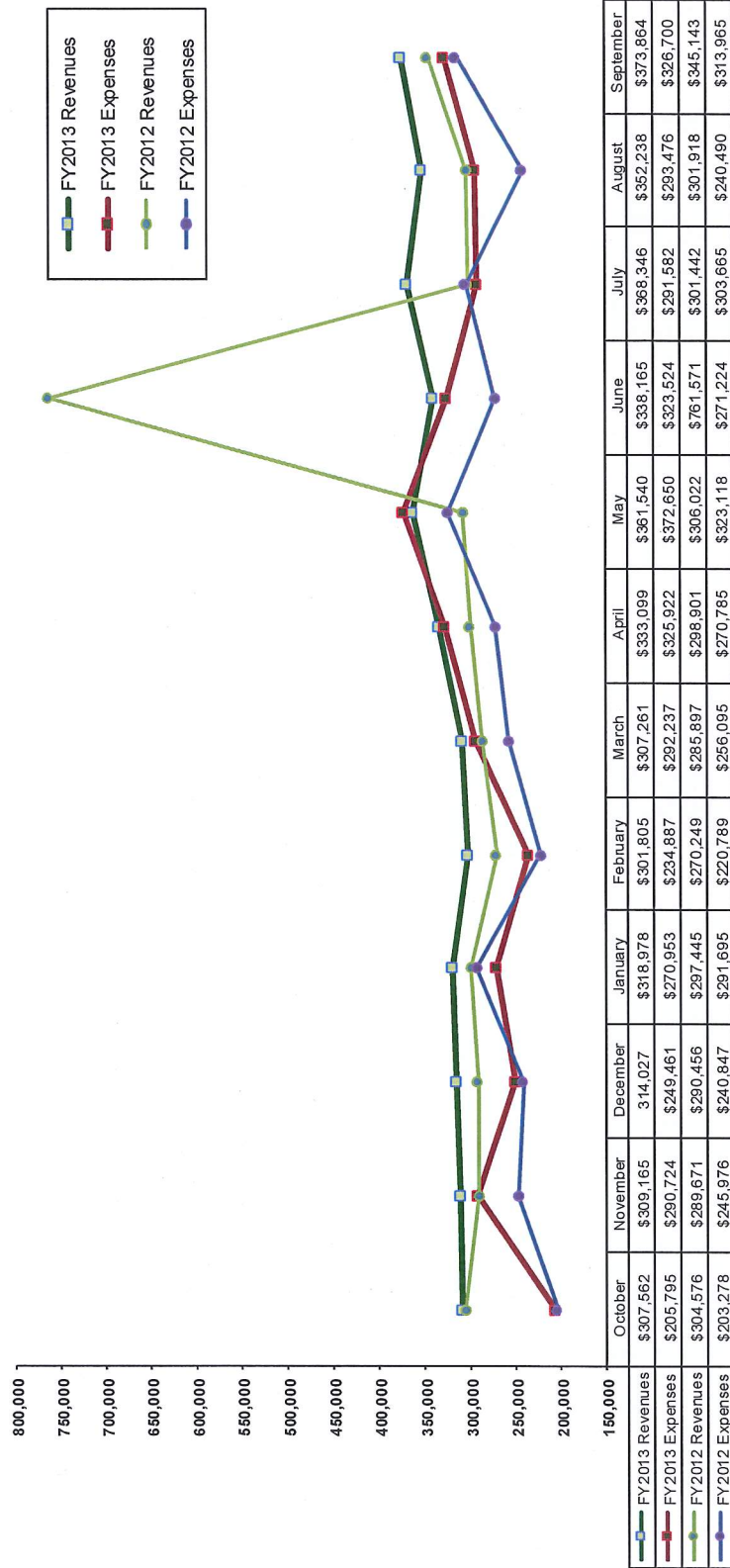


- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes Planning and Construction Manager
- Community Services includes Recreation, Parks, and Library

WATER/WASTEWATER FUND REVENUE & EXPENDITURES

SEPTEMBER 30, 2013

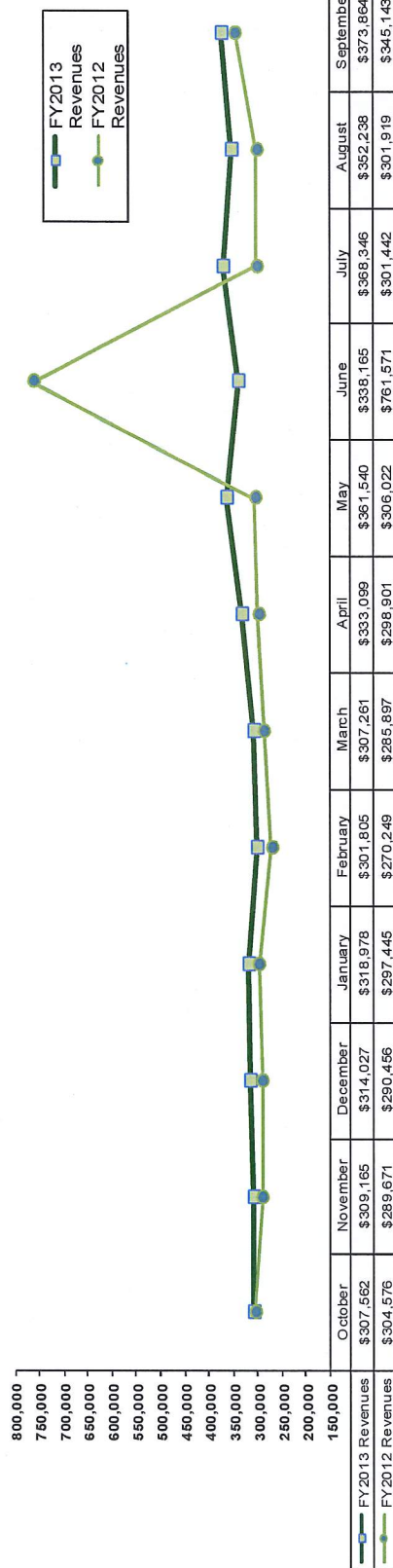
- ☐ Water/ Wastewater Fund Revenues Year-to-date (YTD) as of September 30, 2013 are \$3,986,051 or 96.10% of the year.
- ☐ Expenses in June appear increased due to the increased debt service costs and contractual services.



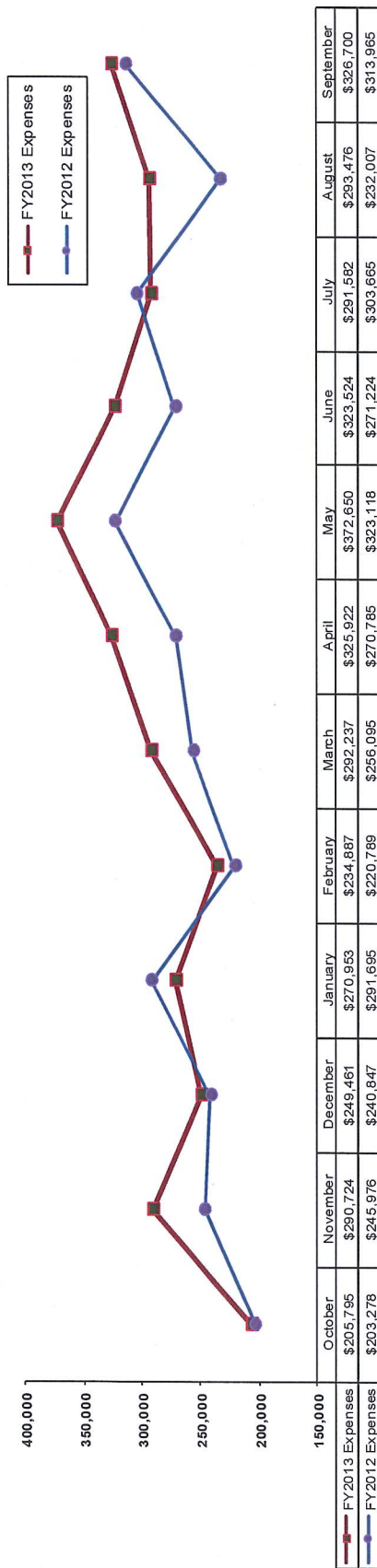
WATER WASTEWATER FUND REVENUE & EXPENDITURES

SEPTEMBER 30, 2013

FY 2012 & 2013 Revenues



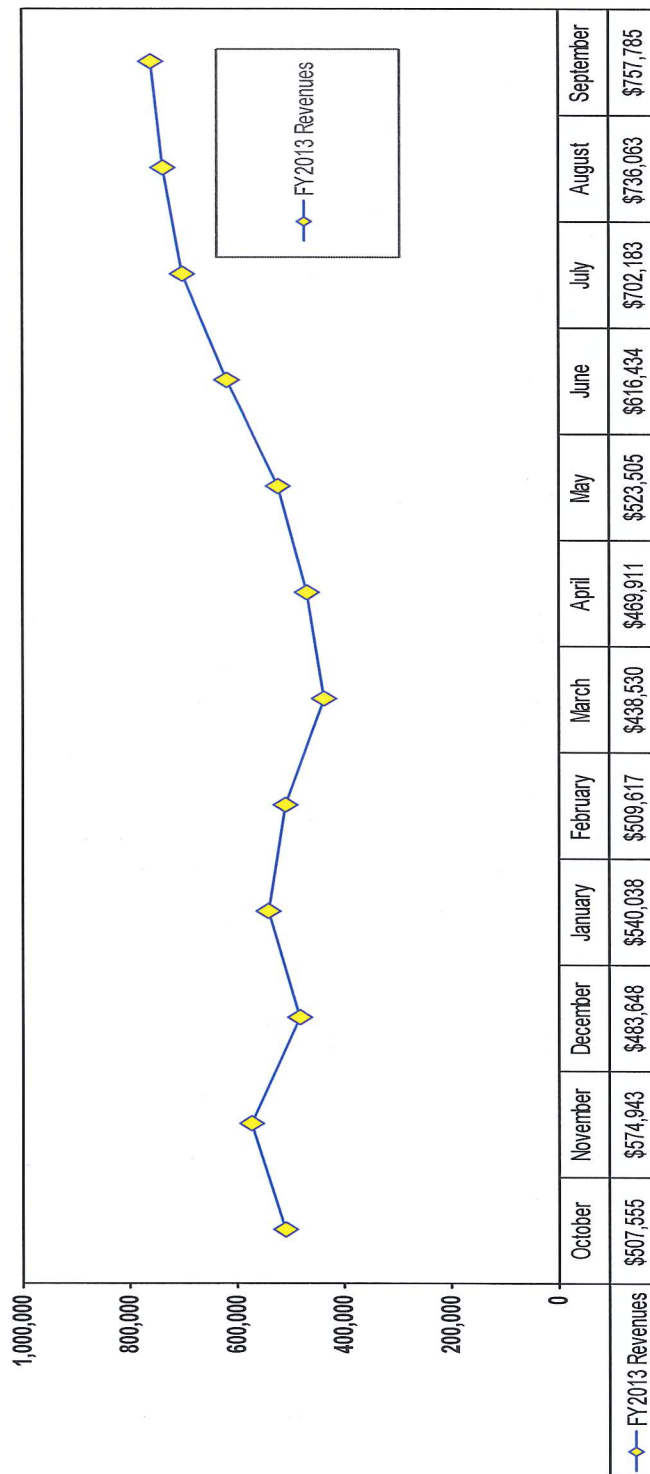
FY 2012 & 2013 Expenditures



ELECTRIC FUND

SEPTEMBER 30, 2013

- ☐ Electric Fund Revenues Year-to-date (YTD) as of September 30, 2013 are \$6,860,212 or 95.97% of the FY2013 adopted budget.

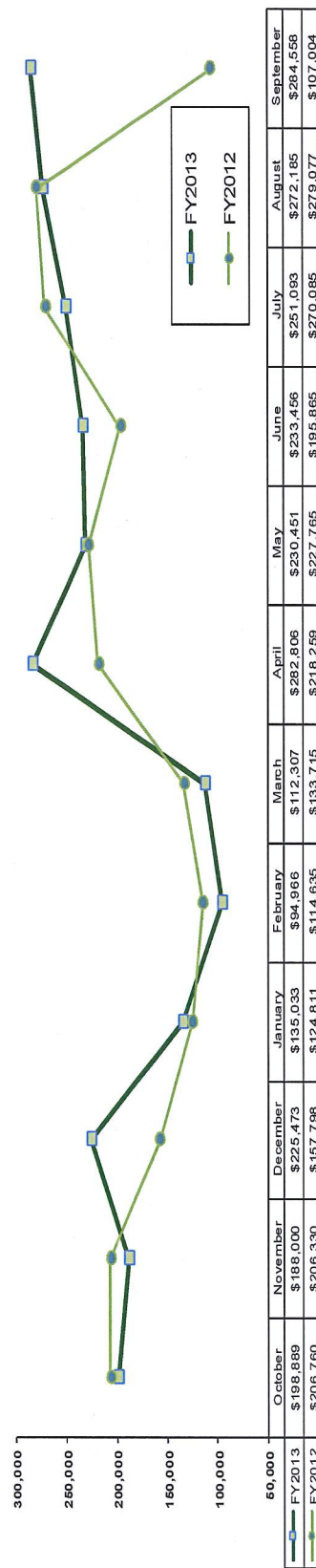


HOTEL MOTEL TAX FUND

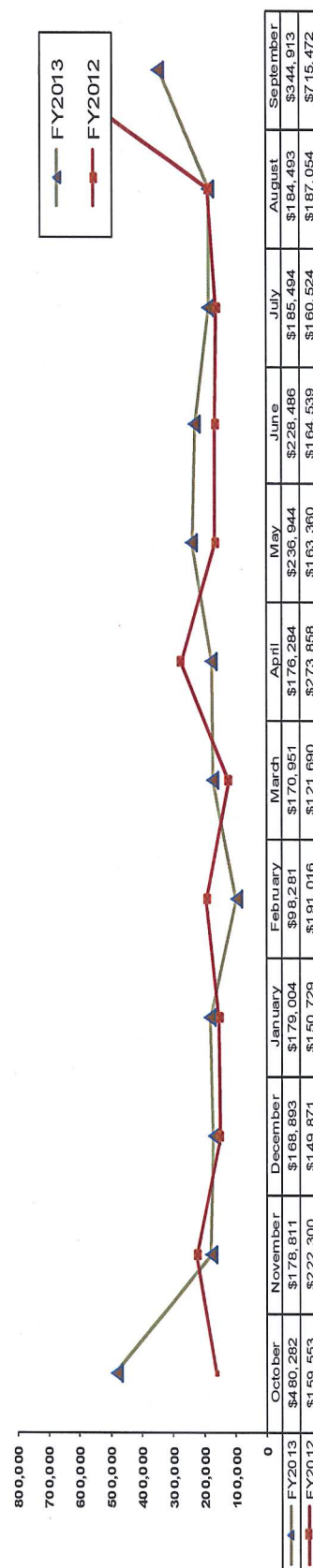
SEPTEMBER 30, 2013

- ☐ Revenues as of September 30, 2013 represent YTD earned revenue of \$2,509,216. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate. Revenues in September of 2012 appear adjusted due to an audit adjustment to Accounts Receivable.
- ☐ Expenses in FY2013 are increased in October due to the one-time disbursement of funds to HOT organizations consequently in FY2012 organizations received their funding in quarterly payments.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



City of Bastrop
 Quarterly Investment Summary
 As of September 30, 2013

TEXPOOL

06/30/2013 Beginning Book and Market Value Balance \$19,873,467
 Additions/ Changes to Market Value (\$1,607,647)
 09/30/2013 Ending Book and Market Value Balance \$18,265,820
 Accrued Interest for Reporting Period: \$2,168.06
 Weighted Average Maturity (WAM): 60 days
 Average Monthly Yield, on a simple basis: .04%

CERTIFICATES OF DEPOSIT

06/30/2013 Beginning Balance and Market Value \$1,500,000
 Additions/ Changes to Market Value \$0
 09/30/2013 Current Balance and Market Value \$1,500,000
 Maturity Date: 04/26/2014
 Term Date: 365 days
 Current Rate: .90 %

POOLED CASH

06/30/2013 Beginning Book and Market Value Balance \$210,309.86
 Additions/ Changes to Market Value (\$6,412.31)
 09/30/2013 Ending Book and Market Value Balance \$203,897.55
 Accrued Interest for Reporting Period: \$3,047.35

FINANCIAL STATEMENT REPORTS ARE ATTACHED FOR THE FOUR MAJOR FUNDS.

- GENERAL FUND
- WATER / WASTEWATER UTILITY FUND
- ELECTRIC FUND
- HOTEL MOTEL FUND

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CITY OF BASTROP

PAGE: 1

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	2,110,470.59	2,328,808.00	0.00	2,337,740.79	(8,932.79)	100.38
00-00-4002 DELINQUENT TAXES M&O	63,739.63	36,000.00	5,287.64	40,570.61	(4,570.61)	112.70
00-00-4003 PENALTIES & INTEREST M&O	47,382.45	26,400.00	3,268.28	33,508.10	(7,108.10)	126.92
00-00-4004 FRANCHISE TAX	431,128.77	385,000.00	66,713.02	394,400.22	(9,400.22)	102.44
00-00-4006 CITY SALES TAX	3,194,452.00	2,952,100.00	277,848.82	3,322,115.59	(370,015.59)	112.53
00-00-4008 OCCUPATION TAX	12,550.00	7,500.00	1,325.00	6,115.00	1,385.00	81.53
00-00-4009 MIXED BEVERAGE TAX	<u>25,314.30</u>	<u>20,000.00</u>	<u>7,990.23</u>	<u>30,148.61</u>	<u>(10,148.61)</u>	<u>150.74</u>
TOTAL TAXES & PENALTIES	5,885,037.74	5,755,808.00	362,432.99	6,164,598.92	(408,790.92)	107.10
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	114,894.69	91,000.00	6,823.46	112,140.24	(21,140.24)	123.23
00-00-4021 ZONING FEES	7,358.58	3,000.00	10.00	1,956.00	1,044.00	65.20
00-00-4022 PLATTING FEES	9,930.00	6,000.00	450.00	19,590.00	(13,590.00)	326.50
00-00-4023 SPECIAL EVENT PERMIT FEE	3,225.00	2,000.00	200.00	1,500.00	500.00	75.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LICENSES & PERMITS	135,408.27	102,000.00	7,483.46	135,186.24	(33,186.24)	132.54
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	265.00	200.00	20.00	435.00	(235.00)	217.50
00-00-4043 PARKS RECEIPTS	1,000.00	1,600.00	210.00	1,065.00	535.00	66.56
00-00-4044 PD ACCIDENT REPORTS	2,006.80	1,800.00	233.00	2,633.00	(833.00)	146.28
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	32,967.35	40,800.00	16,674.37	28,362.34	12,437.66	69.52
00-00-4049 TRANSFER STATION RECEIPTS	<u>11,534.00</u>	<u>8,000.00</u>	<u>240.00</u>	<u>10,324.60</u>	<u>(2,324.60)</u>	<u>129.06</u>
TOTAL CHARGES FOR SERVICES	47,773.15	52,400.00	17,377.37	42,819.94	9,580.06	81.72
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	222,278.46	225,000.00	20,382.00	241,224.87	(16,224.87)	107.21
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	7,846.92	8,000.00	0.00	3,266.93	4,733.07	40.84
00-00-4076 LIBRARY RECEIPTS	16,012.94	16,000.00	1,305.02	17,120.05	(1,120.05)	107.00
00-00-4077 SANITATION PROCEEDS	40,764.36	40,000.00	30,088.06	44,254.89	(4,254.89)	110.64
00-00-4078 JUVENILE CASE MANAGER-M/C	5,463.37	5,100.00	500.90	7,480.80	(2,380.80)	146.68
00-00-4080 TEEN COURT (MC)	<u>1,510.00</u>	<u>1,000.00</u>	<u>63.00</u>	<u>1,703.00</u>	<u>(703.00)</u>	<u>170.30</u>
TOTAL FINES & FORFEITURES	293,876.05	295,100.00	52,338.98	315,050.54	(19,950.54)	106.76

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CITY OF BASTROP

PAGE: 2

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>OTHER REVENUE</u>						
00-00-4381 GTG SETTLEMENT TRUST FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4391 STREET/ROW VACATIONS	0.00	5,600.00	(5,600.00)	0.00	5,600.00	0.00
TOTAL OTHER REVENUE	0.00	5,600.00	(5,600.00)	0.00	5,600.00	0.00
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	6,376.74	6,000.00	159.18	6,226.52	(226.52)	103.78
TOTAL INTEREST INCOME	6,376.74	6,000.00	159.18	6,226.52	(226.52)	103.78
<u>INTERGOVERNMENTAL</u>						
00-00-4411 BASTROP CO/LIBRARY	8,500.00	8,500.00	0.00	8,500.00	0.00	100.00
00-00-4412 BASTROP CO/WC FIREMEN	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4413 BIRD PROJECT RECEIPTS	85,040.34	72,420.00	41,368.06	65,479.35	6,940.65	90.42
00-00-4414 DEPT OF JUSTICE GRANT REIMB	33,422.14	0.00	0.00	0.00	0.00	0.00
00-00-4415 EMERGENCY MANAGEMENT	26,798.81	26,800.00	0.00	27,625.68	(825.68)	103.08
00-00-4419 PROPERTY LIEN PAYMENTS	3,945.29	1,100.00	0.00	1,122.26	(22.26)	102.02
00-00-4424 PADDLE TRAIL GRANT REIMB	86,166.50	0.00	0.00	0.00	0.00	0.00
00-00-4435 FIRE DEPT/INSURANCE REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4490 ELECTRIC IN-KIND	516,280.00	516,280.00	43,023.37	516,280.00	0.00	100.00
00-00-4491 WATER/WASTEWATER IN-KIND	531,020.00	531,020.00	44,251.74	531,020.00	0.00	100.00
00-00-4492 WASTEWATER IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4493 BEDC IN-KIND	50,000.00	199,080.00	16,590.11	199,080.00	0.00	100.00
00-00-4495 CONVENTION CENTER IN-KIND	174,120.00	174,120.00	14,510.00	174,120.00	0.00	100.00
00-00-4496 DONATION IN-KIND	70,704.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	1,585,997.08	1,529,320.00	159,743.28	1,523,227.29	6,092.71	99.60
<u>MISCELLANEOUS</u>						
00-00-4501 LIBRARY GRANT'S	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4503 FIRE DEPT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4507 175TH ANNIVERSARY DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4508 MEMORIAL DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4509 GENERAL DONATIONS	0.00	2,960.00	415.00	3,359.50	(399.50)	113.50
00-00-4511 BANNER FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	7,344.00	11,620.00	0.00	11,625.50	(5.50)	100.05
00-00-4515 GRANTS - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 SNOW PLAYDAY	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4521 LCRA-FISHERMAN PARK FLAGS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4522 WORKERS COMP. REIMBURSE	3,748.32	7,200.00	0.00	7,258.72	(58.72)	100.82
00-00-4523 TML REGION X MEETING	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4524 SPLASHPARK DONATIONS	5,450.00	10,000.00	0.00	10,000.00	0.00	100.00
00-00-4525 SUMMER REC/FILM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4526 DOG BARK PARK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4527 CLEAN SWEEP	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4535 PLANNING DEPT MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4536 MISCELLANEOUS	52,199.08	83,724.00	1,661.46	85,241.53	(1,517.53)	101.81
00-00-4537 INSURANCE PROCEEDS	44,774.43	15,018.00	630.00	14,600.25	417.75	97.22
00-00-4538 BEVERAGE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 3

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4540 HUNTERS CROSSING REIMB	941.80	0.00	0.00	0.00	0.00	0.00
00-00-4543 PINEY CREEK SUBDIVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	114,457.63	130,522.00	2,706.46	132,085.50	(1,563.50)	101.20
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	613,500.00	613,500.00	51,125.00	613,500.00	0.00	100.00
00-00-4706 TRANSFERS IN - BEDC	114,580.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	1,955.13	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	183,090.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	913,125.13	613,500.00	51,125.00	613,500.00	0.00	100.00
** TOTAL REVENUE **						
	8,982,051.79	8,490,250.00	647,766.72	8,932,694.95	(442,444.95)	105.21

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 4

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	4,554.06	5,404.00	484.44	5,261.33	142.67	97.36
SUPPLIES & MATERIALS	4,452.93	5,300.00	292.51	3,828.57	1,471.43	72.24
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	7,270.66	8,030.00	687.76	6,709.60	1,320.40	83.56
CONTRACTUAL SERVICES	3,106.00	2,760.00	347.00	2,136.00	624.00	77.39
OTHER CHARGES	7,692.00	17,245.00	464.31	9,283.96	7,961.04	53.84
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	27,075.65	38,739.00	2,276.02	27,219.46	11,519.54	70.26
TOTAL LEGISLATIVE	27,075.65	38,739.00	2,276.02	27,219.46	11,519.54	70.26
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	81,866.51	118,410.00	13,269.62	118,400.24	9.76	99.99
SUPPLIES & MATERIALS	6,118.79	15,223.00	1,360.34	13,965.72	1,257.28	91.74
MAINTENANCE & REPAIRS	710.00	6,330.00	751.55	6,058.63	271.37	95.71
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	450,302.33	572,300.00	54,350.96	524,240.61	48,059.39	91.60
OTHER CHARGES	338,489.47	372,550.00	80,310.04	371,929.56	620.44	99.83
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	17,410.00	0.00	17,402.19	7.81	99.96
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	877,487.10	1,102,223.00	150,042.51	1,051,996.95	50,226.05	95.44
TOTAL ORGANIZATIONAL	877,487.10	1,102,223.00	150,042.51	1,051,996.95	50,226.05	95.44
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	273,574.93	314,344.00	34,391.57	311,564.01	2,779.99	99.12
SUPPLIES & MATERIALS	4,691.12	5,685.00	982.83	5,638.37	46.63	99.18
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	7,384.67	7,595.00	615.86	7,161.31	433.69	94.29
CONTRACTUAL SERVICES	119.28	350.00	0.00	165.79	184.21	47.37
OTHER CHARGES	9,593.58	8,900.00	217.08	8,814.23	85.77	99.04
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	295,363.58	336,874.00	36,207.34	333,343.71	3,530.29	98.95
TOTAL CITY MANAGER	295,363.58	336,874.00	36,207.34	333,343.71	3,530.29	98.95

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 5

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	67,977.48	71,642.00	8,095.47	64,654.95	6,987.05	90.25
SUPPLIES & MATERIALS	1,265.15	1,495.00	237.05	1,479.26	15.74	98.95
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,157.01	1,870.00	120.26	1,081.23	788.77	57.82
CONTRACTUAL SERVICES	4,215.00	6,450.00	85.94	2,377.39	4,072.61	36.86
OTHER CHARGES	31,730.53	26,720.00	2,745.39	23,893.28	2,826.72	89.42
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	106,345.17	108,177.00	11,284.11	93,486.11	14,690.89	86.42
TOTAL CITY SECRETARY	106,345.17	108,177.00	11,284.11	93,486.11	14,690.89	86.42

FINANCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	303,449.66	309,115.00	34,328.79	300,524.26	8,590.74	97.22
SUPPLIES & MATERIALS	5,311.72	8,020.00	(504.35)	2,868.89	5,151.11	35.77
MAINTENANCE & REPAIRS	28,156.33	35,980.00	4,850.00	33,446.26	2,533.74	92.96
OCCUPANCY	5,915.57	7,280.00	516.84	5,520.55	1,759.45	75.83
CONTRACTUAL SERVICES	35,434.26	39,540.00	11,259.65	39,347.66	192.34	99.51
OTHER CHARGES	7,993.70	13,590.00	1,169.18	11,076.46	2,513.54	81.50
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	386,261.24	413,525.00	51,620.11	392,784.08	20,740.92	94.98

METER SERVICE

PERSONNEL SERVICES	304,324.51	336,852.00	35,166.96	320,366.29	16,485.71	95.11
SUPPLIES & MATERIALS	31,274.47	33,835.00	2,997.04	33,081.70	753.30	97.77
MAINTENANCE & REPAIRS	8,778.98	10,035.00	983.90	2,463.84	7,571.16	24.55
OCCUPANCY	9,578.39	11,040.00	848.63	9,016.36	2,023.64	81.67
CONTRACTUAL SERVICES	10,499.58	11,940.00	1,449.54	11,614.30	325.70	97.27
OTHER CHARGES	4,675.60	2,805.00	623.23	2,490.90	314.10	88.80
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	369,131.53	406,507.00	42,069.30	379,033.39	27,473.61	93.24
TOTAL FINANCE	755,392.77	820,032.00	93,689.41	771,817.47	48,214.53	94.12

HUMAN RESOURCE00-NON-PROGRAM

PERSONNEL SERVICES	88,490.84	93,844.00	10,282.95	91,346.80	2,497.20	97.34
SUPPLIES & MATERIALS	1,566.40	1,245.00	451.35	791.13	453.87	63.54
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,646.14	3,320.00	267.59	2,922.32	397.68	88.02
CONTRACTUAL SERVICES	75.55	195.00	7.00	98.58	96.42	50.55
OTHER CHARGES	10,122.07	13,205.00	4,305.49	13,129.31	75.69	99.43
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	102,901.00	111,809.00	15,314.38	108,288.14	3,520.86	96.85

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 6

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	102,901.00	111,809.00	15,314.38	108,288.14	3,520.86	96.85
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	79,386.97	89,214.00	9,841.59	87,707.57	1,506.43	98.31
SUPPLIES & MATERIALS	24,137.89	3,225.00	245.67	3,178.45	46.55	98.56
MAINTENANCE & REPAIRS	17,052.26	20,720.00	1,336.95	20,100.58	619.42	97.01
OCCUPANCY	6,872.95	6,525.00	363.50	5,547.15	977.85	85.01
CONTRACTUAL SERVICES	20,127.85	22,300.00	3,707.50	22,269.13	30.87	99.86
OTHER CHARGES	2,683.81	2,860.00	0.00	2,849.28	10.72	99.63
CAPITAL OUTLAY	2,462.24	54,820.00	54,812.61	54,812.61	7.39	99.99
TOTAL 00-NON-PROGRAM	152,723.97	199,664.00	70,307.82	196,464.77	3,199.23	98.40
TOTAL INFORMATION TECHNOLOGY	152,723.97	199,664.00	70,307.82	196,464.77	3,199.23	98.40
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	326,832.53	323,181.00	25,526.08	288,027.20	35,153.80	89.12
SUPPLIES & MATERIALS	22,814.20	28,255.00	1,060.42	22,568.77	5,686.23	79.88
MAINTENANCE & REPAIRS	9,882.05	29,067.00	7,010.76	22,861.02	6,205.98	78.65
OCCUPANCY	40,041.75	47,564.00	3,497.27	46,809.97	754.03	98.41
CONTRACTUAL SERVICES	191,964.47	223,017.00	57,365.94	222,225.25	791.75	99.64
OTHER CHARGES	29,632.33	32,125.00	5,407.66	30,185.24	1,939.76	93.96
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	621,167.33	683,209.00	99,868.13	632,677.45	50,531.55	92.60
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	45,405.60	48,074.00	5,459.98	47,301.52	772.48	98.39
SUPPLIES & MATERIALS	3,304.63	2,800.00	81.62	1,227.11	1,572.89	43.83
MAINTENANCE & REPAIRS	242.87	300.00	0.00	300.00	0.00	100.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	519.70	1,120.00	374.70	854.70	265.30	76.31
OTHER CHARGES	673.74	5,560.00	32.34	129.36	5,430.64	2.33
TOTAL CODE ENFORCEMENT	50,146.54	57,854.00	5,948.64	49,812.69	8,041.31	86.10
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	317.09	800.00	0.00	345.37	454.63	43.17
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	3,742.20	2,000.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY	6,802.16	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	10,861.45	2,800.00	0.00	345.37	2,454.63	12.33

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 7

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	229,034.93	228,707.00	16,785.62	158,420.59	70,286.41	69.27
SUPPLIES & MATERIALS	3,096.75	9,150.00	137.78	7,341.23	1,808.77	80.23
MAINTENANCE & REPAIRS	964.46	1,350.00	35.99	213.66	1,136.34	15.83
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	4,183.73	3,600.00	0.00	2,764.41	835.59	76.79
OTHER CHARGES	5,734.02	6,120.00	27.03	3,098.41	3,021.59	50.63
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	243,013.89	248,927.00	16,986.42	171,838.30	77,088.70	69.03
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	1,014,870.40	1,130,701.00	125,776.72	1,069,593.15	61,107.85	94.60
SUPPLIES & MATERIALS	81,268.47	69,933.00	4,971.93	59,314.97	10,618.03	84.82
MAINTENANCE & REPAIRS	26,856.61	29,170.00	3,029.38	25,346.49	3,823.51	86.89
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	6,723.39	9,917.00	(1,426.52)	7,693.79	2,223.21	77.58
OTHER CHARGES	8,977.87	10,200.00	38.50	8,937.47	1,262.53	87.62
CAPITAL OUTLAY	36,000.00	32,000.00	0.00	31,558.41	441.59	98.62
TOTAL POLICE-PATROL	1,174,696.74	1,281,921.00	132,390.01	1,202,444.28	79,476.72	93.80
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	39,440.85	42,303.00	4,124.84	28,352.49	13,950.51	67.02
SUPPLIES & MATERIALS	4,342.51	3,696.00	243.48	2,399.43	1,296.57	64.92
MAINTENANCE & REPAIRS	642.71	1,574.00	0.00	1,501.79	72.21	95.41
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	866.05	3,045.00	0.00	2,099.99	945.01	68.97
OTHER CHARGES	12,533.46	12,300.00	3,000.00	12,175.00	125.00	98.98
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	57,825.58	62,918.00	7,368.32	46,528.70	16,389.30	73.95
TOTAL POLICE	2,157,711.53	2,337,629.00	262,561.52	2,103,646.79	233,982.21	89.99
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	13,159.85	5,710.00	0.00	5,706.01	3.99	99.93
SUPPLIES & MATERIALS	75,797.40	57,869.00	4,834.45	54,698.41	3,170.59	94.52
MAINTENANCE & REPAIRS	49,245.44	65,900.00	5,130.97	64,678.03	1,221.97	98.15
OCCUPANCY	32,165.32	36,165.00	2,349.66	35,259.38	905.62	97.50
CONTRACTUAL SERVICES	22,118.90	24,000.00	(57.77)	23,026.75	973.25	95.94
OTHER CHARGES	19,706.04	30,525.00	2,546.74	25,898.21	4,626.79	84.84
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	212,192.95	220,169.00	14,804.05	209,266.79	10,902.21	95.05
TOTAL FIRE-VOLUNTEER	212,192.95	220,169.00	14,804.05	209,266.79	10,902.21	95.05

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 8

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MUNICIPAL COURT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	272,495.60	288,912.00	30,139.72	275,751.26	13,160.74	95.44
SUPPLIES & MATERIALS	10,429.58	11,200.00	1,274.15	11,005.40	194.60	98.26
MAINTENANCE & REPAIRS	12,403.17	12,800.00	0.00	12,642.72	157.28	98.77
OCCUPANCY	9,346.31	9,320.00	754.00	9,065.31	254.69	97.27
CONTRACTUAL SERVICES	23,328.56	23,240.00	2,344.07	21,804.21	1,435.79	93.82
OTHER CHARGES	7,242.99	8,501.00	763.22	7,381.91	1,119.09	86.84
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>335,246.21</u>	<u>353,973.00</u>	<u>35,275.16</u>	<u>337,650.81</u>	<u>16,322.19</u>	<u>95.39</u>
TOTAL MUNICIPAL COURT	335,246.21	353,973.00	35,275.16	337,650.81	16,322.19	95.39
<u>PLANNING & DEVELOPMENT</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	317,430.92	384,923.00	45,140.99	348,298.30	36,624.70	90.49
SUPPLIES & MATERIALS	9,967.33	17,770.00	7,233.70	15,113.65	2,656.35	85.05
MAINTENANCE & REPAIRS	2,130.88	400.00	0.00	339.74	60.26	84.94
OCCUPANCY	8,190.02	9,100.00	790.84	7,982.55	1,117.45	87.72
CONTRACTUAL SERVICES	87,360.11	152,800.00	10,008.35	133,549.25	19,250.75	87.40
OTHER CHARGES	37,259.49	41,875.00	2,289.73	38,434.59	3,440.41	91.78
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	<u>462,338.75</u>	<u>606,868.00</u>	<u>65,463.61</u>	<u>543,718.08</u>	<u>63,149.92</u>	<u>89.59</u>
TOTAL PLANNING & DEVELOPMENT	462,338.75	606,868.00	65,463.61	543,718.08	63,149.92	89.59
<u>HEALTH</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	<u>71,025.96</u>	<u>71,050.00</u>	<u>17,756.49</u>	<u>71,025.96</u>	<u>24.04</u>	<u>99.97</u>
TOTAL 00-NON-PROGRAM	<u>71,025.96</u>	<u>71,050.00</u>	<u>17,756.49</u>	<u>71,025.96</u>	<u>24.04</u>	<u>99.97</u>
TOTAL HEALTH	71,025.96	71,050.00	17,756.49	71,025.96	24.04	99.97
<u>PUBLIC WORKS</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	476,548.97	613,534.00	72,581.99	607,298.04	6,235.96	98.98
SUPPLIES & MATERIALS	67,214.79	73,700.00	5,920.19	68,558.07	5,141.93	93.02
MAINTENANCE & REPAIRS	57,656.09	75,778.00	10,890.36	69,384.55	6,393.45	91.56
OCCUPANCY	14,689.05	16,130.00	1,263.16	14,328.05	1,801.95	88.83
CONTRACTUAL SERVICES	79,393.46	34,517.00	2,951.46	27,378.18	7,138.82	79.32
OTHER CHARGES	65,468.24	64,203.00	4,395.37	60,199.02	4,003.98	93.76
CAPITAL OUTLAY	<u>25,802.84</u>	<u>117,390.00</u>	<u>(271.88)</u>	<u>65,493.67</u>	<u>51,896.33</u>	<u>55.79</u>
TOTAL ADMINISTRATION	786,773.44	995,252.00	97,730.65	912,639.58	82,612.42	91.70

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 9

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONSTRUCTION MANAGER</u>						
PERSONNEL SERVICES	49,837.70	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	2,029.60	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	463.71	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	1,799.76	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	13,223.09	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	90.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONSTRUCTION MANAGER	67,443.86	0.00	0.00	0.00	0.00	0.00
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	39,500.00	39,500.00	9,875.00	39,500.00	0.00	100.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION	39,500.00	39,500.00	9,875.00	39,500.00	0.00	100.00
<u>PARKS</u>						
PERSONNEL SERVICES	442,206.33	497,856.00	41,540.55	484,282.16	13,573.84	97.27
SUPPLIES & MATERIALS	43,167.38	58,160.00	3,003.92	53,465.75	4,694.25	91.93
MAINTENANCE & REPAIRS	47,639.44	59,350.00	3,461.66	41,771.22	17,578.78	70.38
OCCUPANCY	52,883.58	63,890.00	5,923.11	63,171.68	718.32	98.88
CONTRACTUAL SERVICES	10,663.03	12,610.00	1,002.99	10,113.23	2,496.77	80.20
OTHER CHARGES	3,237.46	7,210.00	24.38	3,902.63	3,307.37	54.13
CAPITAL OUTLAY	91,558.21	11,500.00	5,750.00	11,500.00	0.00	100.00
TOTAL PARKS	691,355.43	710,576.00	60,706.61	668,206.67	42,369.33	94.04
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	142,332.20	156,206.00	16,179.13	152,420.98	3,785.02	97.58
SUPPLIES & MATERIALS	8,170.79	8,550.00	111.48	3,053.14	5,496.86	35.71
MAINTENANCE & REPAIRS	4,354.55	3,900.00	272.35	2,665.32	1,234.68	68.34
OCCUPANCY	375.80	472.00	34.37	315.98	156.02	66.94
CONTRACTUAL SERVICES	1,596.03	1,940.00	86.68	1,809.30	130.70	93.26
OTHER CHARGES	0.00	110.00	0.00	0.00	110.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING MAINTENANCE	156,829.37	171,178.00	16,684.01	160,264.72	10,913.28	93.62
TOTAL PUBLIC WORKS	1,741,902.10	1,916,506.00	184,996.27	1,780,610.97	135,895.03	92.91

LIBRARY

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 10

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	468,060.81	508,834.00	49,066.38	480,795.85	28,038.15	94.49
SUPPLIES & MATERIALS	57,732.48	53,320.00	2,757.88	53,231.99	88.01	99.83
MAINTENANCE & REPAIRS	12,370.22	9,890.00	14.26	9,287.53	602.47	93.91
OCCUPANCY	33,056.59	33,100.00	3,061.21	30,626.18	2,473.82	92.53
CONTRACTUAL SERVICES	20,309.30	21,650.00	1,485.00	20,332.80	1,317.20	93.92
OTHER CHARGES	10,842.29	11,650.00	161.84	11,034.90	615.10	94.72
CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 00-NON-PROGRAM	<u>602,371.69</u>	<u>638,444.00</u>	<u>56,546.57</u>	<u>605,309.25</u>	<u>33,134.75</u>	<u>94.81</u>
TOTAL LIBRARY	602,371.69	638,444.00	56,546.57	605,309.25	33,134.75	94.81
*** TOTAL EXPENSES ***	7,900,078.43	8,862,157.00	1,016,525.26	8,233,845.26	628,311.74	92.91
REVENUES OVER/(UNDER) EXPENDITURES	1,081,973.36	(371,907.00)	(368,758.54)	698,849.69	(1,070,756.69)	187.91-

*** END OF REPORT ***

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 1

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	1,113,716.77	1,231,950.00	127,286.00	1,239,475.27	(7,525.27)	100.61
00-00-4102 WATER SALES-COMMERCIAL	924,903.04	1,007,970.00	100,344.39	1,008,923.10	(953.10)	100.09
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	31,154.93	30,000.00	3,397.34	31,783.41	(1,783.41)	105.94
00-00-4152 WATER TAPPING FEES	900.00	1,000.00	300.00	10,300.00	(9,300.00)	30.00
00-00-4154 WATER SERVICE FEES	29,040.56	26,000.00	1,825.00	25,720.15	279.85	98.92
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	5,173.00	42,600.00	0.00	42,819.09	(219.09)	100.51
00-00-4161 SPECIAL PROJECT REIMB	875.27	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	2,105,763.57	2,339,520.00	233,152.73	2,359,021.02	(19,501.02)	100.83
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	730,796.54	815,330.00	71,953.71	819,064.92	(3,734.92)	100.46
00-00-4202 WASTEWATER SALES-COMMERCIAL	563,762.54	618,220.00	54,741.64	620,450.28	(2,230.28)	100.36
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	20,178.10	19,000.00	1,986.09	22,035.04	(3,035.04)	115.97
00-00-4252 SEWER TAPPING FEES	1,200.00	1,000.00	0.00	375.00	625.00	37.50
00-00-4253 SEPTIC TANK DUMP FEES	109,282.62	100,000.00	4,312.87	72,712.82	27,287.18	72.71
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	1,425,219.80	1,553,650.00	132,994.31	1,534,638.06	19,011.94	98.78
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	2,542.80	3,200.00	108.05	3,678.29	(478.29)	114.95
00-00-4401 INTEREST RECEIPTS	915.59	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	3,458.39	3,200.00	108.05	3,678.29	(478.29)	114.95
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	12,701.68	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	382.50	500.00	0.00	0.00	500.00	0.00
00-00-4519 BACKFLOW TESTING COST	577.50	3,000.00	0.00	2,450.00	550.00	81.67
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	500.00	0.00	0.00	500.00	0.00
00-00-4528 CONSERVATION PROGRAM	750.00	100.00	80.00	110.00	(10.00)	110.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	438,510.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	15,634.88	11,000.00	1,660.35	21,777.32	(10,777.32)	197.98
00-00-4548 LCRA/WCID	50,293.08	66,000.00	5,868.15	64,375.92	1,624.08	97.54
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	518,849.64	81,100.00	7,608.50	88,713.24	(7,613.24)	109.39

City Council Meeting - December 10, 2013

57

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 2

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	170,367.00	0.00	0.00	170,367.00	0.00
00-00-4735 TRANS IN FUND #722	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS-IN	0.00	170,367.00	0.00	0.00	170,367.00	0.00
** TOTAL REVENUE **	<u>4,053,291.40</u>	<u>4,147,837.00</u>	<u>373,863.59</u>	<u>3,986,050.61</u>	<u>161,786.39</u>	<u>96.10</u>

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 3

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	720,037.76	797,651.00	55,807.88	763,616.80	34,034.20	95.73
SUPPLIES & MATERIALS	57,769.52	54,364.00	2,350.82	54,288.38	75.62	99.86
MAINTENANCE & REPAIRS	15,429.10	12,436.00	125.83	12,433.76	2.24	99.98
OCCUPANCY	20,353.81	20,234.00	1,463.01	20,299.37	(65.37)	100.32
CONTRACTUAL SERVICES	676,353.87	842,295.00	84,254.78	822,621.31	19,673.69	97.66
OTHER CHARGES	30,796.10	88,877.00	13,415.39	66,878.34	21,998.66	75.25
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	36,267.46	62,090.00	0.00	62,084.80	5.20	99.99
DEBT SERVICE	0.00	759,361.00	49,075.18	588,982.68	170,378.32	77.56
TRANSFERS OUT	610,000.00	185,750.00	29,907.11	185,740.37	9.63	99.99
TOTAL ADMINISTRATION	2,167,007.62	2,823,058.00	236,400.00	2,576,945.81	246,112.19	91.28
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	8,686.71	7,205.00	0.00	6,190.71	1,014.29	85.92
MAINTENANCE & REPAIRS	195,211.40	156,791.00	25,188.83	154,430.71	2,360.29	98.49
OCCUPANCY	38,677.75	37,100.00	2,969.77	36,909.05	190.95	99.49
CONTRACTUAL SERVICES	13,964.20	19,147.00	84.55	19,123.85	23.15	99.88
OTHER CHARGES	3,200.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	95,765.54	2,569.00	0.00	2,569.00	0.00	100.00
TOTAL W/WW DISTRIBUT/COLLECT	355,505.60	222,812.00	28,243.15	219,223.32	3,588.68	98.39
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	15,694.85	17,865.00	742.50	17,860.89	4.11	99.98
MAINTENANCE & REPAIRS	122,106.87	102,250.00	11,660.68	102,221.57	28.43	99.97
OCCUPANCY	82,476.67	84,600.00	9,036.01	84,571.71	28.29	99.97
CONTRACTUAL SERVICES	82,227.08	85,652.00	8,722.20	85,645.26	6.74	99.99
CAPITAL OUTLAY	82,974.81	(3,200.00)	0.00	(3,200.00)	0.00	100.00
TOTAL WATER PRODUCTION/TREAT	385,480.28	287,167.00	30,161.39	287,099.43	67.57	99.98
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	29,225.01	31,880.00	660.00	31,857.78	22.22	99.93
MAINTENANCE & REPAIRS	84,286.53	212,233.00	16,149.97	207,477.52	4,755.48	97.76
OCCUPANCY	70,850.01	100,391.00	8,410.23	100,270.61	120.39	99.88
CONTRACTUAL SERVICES	54,055.52	60,166.00	6,675.00	55,037.38	5,128.62	91.48
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	238,417.07	404,670.00	31,895.20	394,643.29	10,026.71	97.52
TOTAL WATER/WASTEWATER DEPT.	3,146,410.57	3,737,707.00	326,699.74	3,477,911.85	259,795.15	93.05

City Council Meeting - December 10, 2013

59

11-12-2013 01:59 PM

C I T Y O F B A S T R O P

PAGE: 4

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	3,146,410.57	3,737,707.00	326,699.74	3,477,911.85	259,795.15	93.05
REVENUES OVER/(UNDER) EXPENDITURES	906,880.83	410,130.00	47,163.85	508,138.76	(98,008.76)	123.90

*** END OF REPORT ***

60

PAGE: 1

AS OF: SEPTEMBER 30TH, 2013

	PRIOR	CURRENT	M-T-D	Y-T-D	BUDGET	% OF
REVENUES	Y-T-D	BUDGET	ACTUAL	ACTUAL	BALANCE	BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	2,238,580.00	2,312,000.00	284,485.29	2,501,546.22	(189,546.22)	108.20
TOTAL TAXES & PENALTIES	2,238,580.00	2,312,000.00	284,485.29	2,501,546.22	(189,546.22)	108.20
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	3,523.83	3,000.00	72.52	2,437.53	562.47	81.25
TOTAL INTEREST INCOME	3,523.83	3,000.00	72.52	2,437.53	562.47	81.25
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	0.00	5,232.00	0.00	5,231.96	0.04	100.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	5,232.00	0.00	5,231.96	0.04	100.00
<u>** TOTAL REVENUE **</u>						
	2,242,103.83	2,320,232.00	284,557.81	2,509,215.71	(188,983.71)	108.15

City Council Meeting - December 10, 2013

61

11-12-2013 01:59 PM

CITY OF BASTROP

PAGE: 2

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2013

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
HOTEL/MOTEL TAX FUND						
00-NON-PROGRAM						
CONTRACTUAL SERVICES	1,098,901.06	1,381,130.00	229,355.92	1,378,596.74	2,533.26	99.82
OTHER CHARGES	37,760.48	44,000.00	17,681.64	30,194.02	13,805.98	68.62
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	500,000.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	1,023,680.00	1,224,500.00	97,875.00	1,224,500.00	0.00	100.00
TOTAL 00-NON-PROGRAM	2,660,341.54	2,649,630.00	344,912.56	2,633,290.76	16,339.24	99.38
TOTAL HOTEL/MOTEL TAX FUND	2,660,341.54	2,649,630.00	344,912.56	2,633,290.76	16,339.24	99.38
*** TOTAL EXPENSES ***	2,660,341.54	2,649,630.00	344,912.56	2,633,290.76	16,339.24	99.38
REVENUES OVER/(UNDER) EXPENDITURES	(418,237.71)	(329,398.00)	(60,354.75)	(124,075.05)	(205,322.95)	37.67

*** END OF REPORT ***