



Bastrop City Council

1311 Chestnut Street, Bastrop, Texas 78602

Phone (512) 332-8800 Fax (512) 332.8819

PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, THE BASTROP CITY COUNCIL WILL HOLD A **REGULAR MEETING** ON TUESDAY, **April 8, 2014** AT **6:15 PM** AT THE CITY COUNCIL CHAMBERS LOCATED AT 1311 CHESTNUT STREET, BASTROP, TEXAS TO CONSIDER THE FOLLOWING MATTERS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PRESENTATION - Bastrop Student Presentation on the Character Trait "Self-Discipline"
4. PROCLAMATION
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

- | | TAB | PG | REQUESTOR |
|--|-----|----|------------------|
| A.1 Approval of Minutes for the Special Workshop Meetings on March 18 th and March 22 nd , 2014 and the Regular Meeting held on March 25, 2014. | A.1 | 3 | E. Lopez |
| A.2 Consideration, discussion and possible action on the SECOND READING of a proposed Ordinance of the City Council of the City of Bastrop Texas, amending the Budget for FY 2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date. | A.2 | 23 | Karla Stovall |
| A.3 Consideration, Discussion and Possible Action on the SECOND READING of a proposed revision to an Ordinance of the City Council of the City of Bastrop, Texas, amending Article 1.10 "Parks" of the Code of the City of Bastrop regarding membership on the Parks Board & residency requirements related to same; providing for severance and an effective date. | A.3 | 26 | Trey Job |
| A.4 Approval of request to accept the PUBLIC IMPROVEMENTS FOR HUNTERS CROSSING, Section Three E (17 residential lots), West of Highway 304 and South of Hunters Point Drive, +/-7.247 acres within the Hunters Crossing Subdivision in the city limits of Bastrop, Texas. | A.4 | 29 | Melissa McCollum |
| A.5 Approval of request to accept the PUBLIC IMPROVEMENTS FOR HUNTERS CROSSING, Section Five B (55 residential lots), West of Highway 304 and North of Hunters Point Drive, +/-11.859 acres within the Hunters Crossing Subdivision in the city limits of Bastrop, Texas. | A.5 | 31 | Melissa McCollum |
| A.6 Approval of the Final Plat for PECAN PARK Commercial Phase 1 consisting of 1 commercial tract being +/-2.923 acres out of a +/- 311.32 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, TX located south of Hwy 71 West. | A.6 | 33 | Melissa McCollum |
| A.7 Approval of Bastrop Marketing Corporation's request for reimbursement of expenses . | A.7 | 37 | K. Stovall |
| A.8 BOARD APPOINTMENT by Mayor Terry Orr and confirmation by the Bastrop City Council Members on the appointment of CHERYL LONG as Place 6 Board Member to the Cemetery Advisory Board ; a 3-year term to commence on April 2014 through June 2017. | A.8 | 40 | Mayor Orr |

B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION

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|--|-----|----|------------------|
| B.1 PUBLIC HEARING : Consideration, discussion and possible action on a request for a Conditional Use Permit (CUP) to allow a Bed and Breakfast at 605 Water Street being +/- 0.3030 acres Building Block 5, east of Water Street an area zoned SF-7, Single Family Residential located within the city limits of the City of Bastrop, Texas. | B.1 | 44 | Melissa McCollum |
|--|-----|----|------------------|

- B.2 Consideration, discussion and possible action on the **FIRST READING** of a proposed **B.2 45** Melissa McCollum Ordinance of the City Council of the City of Bastrop, Texas to grant a Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street being +/- 0.3030 acres Building Block 5, east of Water Street an area zoned SF-7, Single Family Residential located within the city limits of the City of Bastrop, Texas; setting out conditions; and providing an effective date.

EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

1. SECTION 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS - NO ITEMS.

D. NEW BUSINESS

- D.1 Consideration & Discussion and possible Action on the approval of a **RESOLUTION** by **D.1 59** Mike Talbot the City Council of Bastrop Texas related to future actions by the City to **ACQUIRE ADDITIONAL GROUNDWATER SUPPLIES for LONG TERM AND SHORT TERM NEEDS.**
- D.2 Consideration, discussion and possible action on **acceptance of the unaudited Monthly Financial Report** for the period ending of **February 28, 2014.** **D.2 63** Karla Stovall
- D.3 Consideration & Discussion and possible Action on the **FIRST READING** to amending **D.3 91** Steve Adcock Ordinance in the City Code Appendix A: **Fee Schedule; Article A4.10 Vehicle Towing.**
- D.4 Consideration, Discussion, Possible Action and Update on **Camp Swift Joint Land Use D.4 94** Melissa McCollum Study (JLUS) process and Policy Committee invitees.

E. EXECUTIVE SESSION

- E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq.*, to discuss the following:
1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to **“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas,”** and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
 2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
 3. **SECTION 551.074** – Personnel Matters
 4. **SECTION 551.086-** Certain Public Utilities: (1) Competitive Matters, (2) legal advice, (3) real property, (4) economic development
- E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at the City Hall in the Bastrop, Texas on the **4th day of April 2014 at 5:00 p.m.**



Elizabeth Lopez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: **KR**

CITY OF BASTROP

AGENDA ITEM

A-1**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: Approval of the meeting Minutes from the:
 - City Council Special Workshop/**Utility Meeting** held on **March 18, 2014**
 - City Council Special Workshop/**Retreat Session** held on **March 22, 2014.**
 - City Council **Regular Meeting** held on **March 25, 2014.**
2. Party Making Request: **Elizabeth Lopez, City Secretary**
3. Nature of Request: (Brief Overview) Attachments: Yes X No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

**BASTROP CITY COUNCIL
MINUTES OF SPECIAL WORKSHOP/UTILITY MEETING
March 18, 2014 at 6:15 pm**

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Special Workshop/Utility Meeting on Tuesday, **March 18th, 2014 at 6:15 p.m.** at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

- A. CALL TO ORDER** - Mayor Terry Orr called the meeting to order at 6:15 p.m. A quorum was present: Council Members Ken Kesselus, Kay Garcia McAnally and Willie De La Rosa. Council Member Dock Jackson was absent.
- B. ADJOURN THE SPECIAL UTILITY MEETING** – At 6:16pm, Mayor Terry Orr adjourned the Special Utility Meeting and convened into a Utility Workshop Session to consider the following:

Mayor Terry Orr welcomed everyone and noted he likes to keep this meeting a little less formal than the Regular City Council Meetings and he encouraged public comments and participation. Mayor Orr introduced City Manager Mike Talbot who commenced the meeting with the following agenda item.

1. REVIEW AND DISCUSSION REGARDING THE REVISED FIVE (5) YEAR WATER/WASTEWATER CAPITAL IMPROVEMENT PROGRAM.

City Manager Talbot stated that in October 2013 the City Council had issued funding for water system rehabilitation; \$550,000 development of additional water, \$475,000 for water system line crossing at the bridge and State Hwy 71. As part of that bond issue was \$3,000,000 to \$4,000,000 for street work and one aspect has been revised on the rehabilitation side on the streets the City Council has identified to be reconstructed. Some of the streets need infrastructure improvements so funds will be reverted to do the infrastructure improvements prior to the street repaving.

The \$475,000 for the water system line crossing at the Bridge and State Hwy 71, one option is now available to City Council which was not previously available is that we have the Bob Bryant Facility operational and we greatly enhance the fire protection in that area. That was the purpose behind that line, so in discussion of the next item the Council will have at their discretion is if they wanted to move these funds towards the infrastructure for the water supply.

In 2014, the City proposed moving into an Automated Metering Reading Information System for water and electric. The report reflects the option you want to go to. Keep in mind that this is part of the October 2013 Bond issue of approximately \$1, 307,500 to be applied to water system and development. Basically, we have about \$1,700,000 available to apply to the water supply options.

Mayor Terry Orr commented that the City had purchased a piece of property off of Hwy 71 and 20 to place an above ground water tank. City Manager referenced items on the wastewater side, the big project is the upgrade and improvements to the Gill's Branch lift station. We were verbally informed that we would not have to relocate that lift station, during the monthly meeting with TxDOT. Between upgrading the lift station and putting the new force main in and not having to relocate the lift station would allow us to install a reverter box to divert wastewater from one plant to another. That would be a major step in improving the efficiency of the operations at the wastewater plant. We are currently pending a letter from TxDOT to move forward on this project.

The rehab is targeted for area we have constant stoppages, we have budgeted for Phase I the analysis to make a determination that we go with a package plan on the eastside or build a plant that had been previously designed. It is up to the Council's discretion to select the projects they would like to undertake.

Mayor Terry Orr made mention that Council Member Dock Jackson was not in attendance as he was helping care for his ill mother. Mayor Orr invited questions and comments from the public, with no response he moved onto Agenda item #2.

2. UPDATE, DISCUSSION AND REVIEW REGARDING SHORT AND LONG TERM WATER SUPPLY OPTIONS.

City Manager Talbot read the Preliminary Draft Report for discussion purposes only; the report has not been officially adopted but it is our water supply fundamentals and agreed upon assumptions. First, is the search for additional public water supply and securing a long term water supply for 50 years. Two, that the City Manager develop a 30 to 50 year water supply for the City of Bastrop, for the citizens, businesses and the city's future growth.

Mayor Pro-Tem Beal asked if these reports were different from others previously presented. The City Manager confirmed the reports were different; Mayor Pro-Tem Beal suggested they continue reading the reports. The City Manager outlined the basic difference in the report that reflected XS Ranch Permit pending before Lost Pines Ground Water Conservation District, the Ingram Well Permit which would be going to the Board of the Lost Pines Ground Water Conservation District in April and May; City Manager Talbot requested to recuse himself as the presenter. Mayor Pro-Tem Beal noted that LCRA had an industrial permit approved. City Manager Talbot noted there are no guarantees and stated we are looking at 6,000 acre-feet and we have to develop a phasing plan, because they may not approve this amount right from the beginning.

Mayor Pro-Tem Beal stated the amount of water we will need for the future according to CH2MHill is about 6,000 acre-feet per year and were estimating and if we only utilize Fisherman's park at 50% of the amount that we are using today that the City will still be able to provide is 2,000 acre-feet and only needing 4,000 acre-feet.

Mayor Terry Orr suggested that we put this into prospective as we presently use about 1,500 acre-feet per year. We are looking at trying to secure water and not abandoning what we have but multiplying the amount (x4) for water will need for the next in 50 years; and for which he plans to be here to see.

City Manager Talbot referenced CH2MHill report with their recommended that for 2015 we should planning having water for 2025 (10 years in advance). In an extensive discussion with CH2MHill that the City can rely upon on the Willow Plant for a 50% production level which equals 1,027 acre-feet per year for at least 50 years; this is a very important data point. The Bob Bryant Well is a fairly new facility, but for the next 75 year period it can produce 100% of its capacity with periodical checks of the wells. The only caveat is that it is dependent on upon the fact there is not a significant drop in the water level of the Colorado River or if the City of Austin increases their use of wastewater and does not drop it into the river, a mining or unforeseen activity such as continuation drought. Based upon this analysis and the existing wells on both sides of the river we can rely upon 1,887 acre-feet up through 2025. The City must also commit to an aggressive water conservation plan for the future of the City.

The next report narrows it down to three options for consideration based upon feedback received from the Council; Option 1 - Purchase the Ingram Well, Option II – Leasing water from LCRA, Option III - Purchase water rights at XS Ranch.

Per City Manager Talbot, we currently have a Memorandum of Understanding with Mr. Ingram and XS Ranch and we are in current negotiations with LCRA. The only environmental issue we have to deal with is with Ingram and LCRA well is the Houston Toad issue. As far as the Ingram Well is concerned, I don't believe a mitigation plan is going to be required. We would use the State Highway right-of-way easements for any three options to bring the pipe line in and check with TxDOT and they don't have any new plans for expanding the highway. The Hydrologist comments have been submitted to the ground water districts for both the Ingram Well and XS Ranch. Testing has been done at Ingram, LCRA and XS Ranch. This week, we received the water quality report from LCRA and they hit a 3,500 gallon per minute well and a 1,800 gallon per minute well.

Mayor Terry Orr inquired about the water quality and the City Manager responded that LCRA looked like to good quality water on the two wells they just brought in. Council Member McAnally inquired on the quality of water at XS ranch, which the City Manager confirmed was also good quality water.

For clarification on our current analysis we don't run the water well pumps 24 hours a day, we run the well pumps 16 hours a day; there's 1,400 acre-feet at the Ingram Well, 1,000 acre-feet reserved for 1,000 acre-feet purchased from LCRA and with XS Ranch we would get 1,500 acre-feet reserved for 2,000 acre-feet purchased. Council McAnally inquired if we would have to pay for reserves and City Manager Talbot responded that under the current proposal with XS ranch we would not have too, but we would pay for the amount reserved from LCRA.

Council Member McAnally referenced the LCRA website and an increase of 12%. Mayor Pro-Tem Beal stated the LCRA Board had recently met and will soon make a decision on what they will do with rates. Once they establish a rate then he believes the process it would go through is TCEQ. Mayor Pro-Tem Beal offered clarification on the LCRA rates to other Council Members.

City Manager Talbot added that the infrastructure cost to add an 18 inch line to bring the water in from the Ingram Well to the Mayfest Park facility is 3.1 million.

City Manager Talbot commented that the cost for Phase I of XS Ranch is \$3,700,000. Mayor Orr inquired on option 1 envisions a line from Mayfest Park and we take that as a step 1 or a 50 year water supply. That is the overall plan; City Manager confirmed. Mayor Terry Orr if this is the plan, at some point we extend the line to pick up the additional 3,000 feet. Mayor Pro-Tem Beal noted that this is based on something 20 years from now.

Council Member Willie DeLaRosa asked Mayor Pro-Tem Joe Beal; according to this one paragraph if we're going to pay for five wells and a reservoir of water, is there any way around that and we can deal with purchasing water from LCRA. Mayor Pro-Tem Beal stated that LCRA develops their system rate by adding all costs that are required to maintain a "firm yield" in their system. This is currently 4,000 acre-feet from Highland Lakes, is about 2,000,000 acre-feet at capacity and the volume today is 760,000 acre-feet. Firm Yield is the amount of water that is always available in any year even during a critical drought. LCRA has determined this is not enough so they have made efforts to develop underground water resources. They have started a process of creating an off channel storage facility that would be designed to take in flood water, could be captured in this storage facility and that water could be utilized in a time of need for firm water demands in the lower part of the basin; like South Texas Nuclear Water or a Chemical Plant, there are a number of industrial users that require firm yield water. This is new territory for LCRA so they are embarking on creating new water supplies and how they are going to pay for it. What we are seeing is the beginning of that process. It's unknown what the rates are going to be in the future utilizing LCRA water. They will go through a process and invite public input and develop a rate. The good thing for us is we have options if we choose to do so and not utilize LCRA water sometime in the future. We can put off the purchase of LCRA and put it off for 20 years and go with Option 1 then we would face that rate potential on day 1, if we went to XS ranch we wouldn't be dealing with the rates and that would not be an issue.

Council Member Willie DeLaRosa stated we needed to figure out what is best for us with consideration of the costs of water we are purchasing. Mayor Pro-Tem Beal, if we were to build the wells and pay some amount per acre-foot for water and we paid \$1,000 per acre-foot and we inputted that payment in and built and operated the wells the electric costs would be significant. I think there are some numbers that will reflect this information. We believe the system rate today for LCRA is significantly cheaper than if we were going to do it on our own. Another element to remember there will be a point in time in the not too distant future perhaps 10-15 years, the City of Austin will reach a point where it is utilizing enough LCRA water where a contractual trigger point will get hit, the City of Austin will begin to pay for water that it uses, but they do not pay today. But there will come a time in our immediate future when Austin will pay and the system rate will come down.

City Manager Talbot referenced a report that reflected the operations cost, debt service and energy cost and noted that the report reflected the costs were per month. Council Member Ken Kesselus also inquired on the operational costs. Mayor Terry Orr recommended that when we discuss the options and consider the electric and infrastructure costs.

In review of the city's growth pattern, CH2MHILL recommendation is that a municipality should have water supplies available to meet the projected demand that is 10 years in the future. The 10 year water supply "cushion" provides for coverage of "what if" scenarios, such as having a new industry locate in town, experiencing a more severe drought, or the failure of a well and/or well field, etc. City Manager also referenced a report that reflected the XS Ranch scenario that included the cushion for 10 years ahead which also allowed time to bring a well online. The first well on XS Ranch is expected to come online in 2016 and carry us over to 2030, without needing a second operational well; two additional wells would extend the plan into 2040 and/or closely to 2045. The report also included the cost of water rights, infrastructure costs and staging of the second and third well which resulted in net value. The report also reflects our usage and projections which would track the points as to when to bring in the additional wells.

For long term planning purposes,

- Willow Plant - the City's existing Willow Plant well field will remain productive at 50% of its current level for a period of 50 years, and the City's water plan should assume replacement of that quantity at that time. In 2055 the City will conduct a detailed analysis of the plant to determine its ongoing viability, if any, and whether continued use of the plant is possible/ advisable and if so, at what level.
- Bob Bryant – the City's existing Bob Bryant Well field will remain productive for at 100% of the 2011 historical production for a 75 year period. As long as there is no significant reduction in the flows in the Colorado River or implementation of a substantial well field in the alluvial aquifer within a quarter mile of the nearest City well.
 - CH2MHILL noted that the level of water in the Colorado River could be substantially reduced from 2011 if the City of Austin increases reuse of its wastewater or if LCRA continues to withhold irrigation water to the lower basin, as they are currently doing.

CH2MHILL notes that Bob Bryant Wells appear to have an approximate 40 year life, based on their apparent construction. In 2045 to 2055, the City will conduct a detailed analysis to determine its ongoing viability and if continued use is possible/advisable, and if so at what level.

The combination of purchasing a minimum of 4,000 acre-feet and the capacity of Willow Plant and the Bob Bryant Plant will provide the City with a total long-term capacity from the two existing City wells fields of approximately 6,000 acre-feet annually until approximately 2055.

In addition, City Manager Mike Talbot also noted that the City is committed to an aggressive water conservation program.

CH2MHILL's report included that if the City can afford infrastructure that they do so in one direction, either to the east, via the Ingram/LCRA route or to the north via the XS Ranch well (field).

Mayor Pro-Tem Beal stated we also needed to consider operation costs. He suggested getting water reserved with LCRA, because if we do not do so now we may not be able to do so in the future.

The Council continued their discussion and welcomed the public to express their personal thoughts and professional input on the discussion at hand. Mr. Mark Rose, General Manager/Chief Executive Officer for Bluebonnet Electric Cooperative accepted Council's invitation to express his thoughts; he thinks this is a good opportunity to express to the Council what they have been expressing to others. He and the City Manager have had extensive conversations throughout the year and stated the City Manager has always been accessible and open to an exchange of information. Mr. Rose expressed concern for some items that had been discussed that concern him on options presented. He asked that everyone not make the assumption that the river we're seeing out there today is going to be the river there will be here in 10-15 years. I think it is problematic to assume that Austin is not going to use its reuse of water when it is actively studying that now as one of its significant strategies. The reason for that is that were all focused on the drought. He addressed a concern brought about by Council Member McAnally and Council Member DeLaRosa stating that TCEQ had forecasted that if LCRA does not add any additional water supplies to the system, then Austin's growth alone will be the future drought. The last lake was built in 1951. Austin has added 800,000 customers without a single drop of water added to their system. As Austin continues to grow, they will get us into a drought because there will be no release to rice farmers or downstream. When there's no release that directly challenges one of your main assumptions which is to feed the alluvial well that you put in at 50%.

City Manager Talbot stated that the Hydrologist report noted that that would not hold true if Austin increased its reuse. Mr. Rose noted that they were in agreement. If we're downstream, this is something we need to be concerned about, without any additional supplies to the LCRA system then you will not have the lake levels that you have now, you will not have the supply to honor Austin's commitment. Austin will be forced to do one or two things, go to ground water itself or reuse. With consideration to the 50 year forecast - the river is in jeopardy; Bluebonnet, the County amongst others down river have been engaged in the discussion with LCRA to build additional water supplies. The conclusion LCRA came to years ago, the only reservoir/only new lake for Austin to build is ground water.

City Council Member McAnally had been discussing that point and noted we needed to take care of our needs first. Mr. Rose stated that ground water in Bastrop County needs to stay in Bastrop. Bastrop needs don't threaten; it's the cities who request 30,000 to 40,000 acre-feet that cause the concern. Mr. Rose made a point that Bluebonnet and several others have been engaged in trying to get LCRA to get into the ground water business - it's critical to the survival of the river. Lastly, we are in this together our service territories are the same, that is why this is so important. He asked the Council Member consider all the work that is happening around them. Look at the immediate rate impact of anything you do and what is the most cost effective now. Mr. Rose expressed his appreciation for the Council's time and consideration.

City Manager Talbot spent over a weeks' time trying to compile the requested information from the Council that was considered at this meeting.

Council Member McAnally suggested postponing a decision until all the Council Members could be present. This was such an important issue that each Council Member should be present to discuss and be part of the action taken. The City Manager stressed to the Council that they have two permits that are being processed to the Ground Water District in April /May.

Mayor Pro-Tem Beal stated this was the first time he had seen the present value analysis, but there are several factors to consider. If you dig into the numbers, but I think it would be helpful for everyone to look into the details how and when the monies get spent for all of these alternatives along with the various commitments and when we need to make those commitments.

Mayor Terry Orr stated that after today's meeting, he would like to concentrate on the next 5-10 years and how that burdens how much money the City will spend. He stated that we needed to concentrate on the next 10 years. The easiest money spent is where there is water and that is the Ingram Well. He suggested purchasing water rights and building a line toward XS Ranch that 10,000 feet short, and/or building another line north; this would allow future Council to extend the lines as needed for the City's growth. If we look at

Ingram we're tying ourselves to LCRA, he didn't think that was true he thought there was another option to consider. We are not stuck on going with LCRA.

Mayor Pro-Tem Beal offered that the Council Members consider the operational cost and the distance of pipelines. He was not disagreeing, he noted that it would be a good insurance to buy XS water rights and reserve water at LCRA and use your rights in 20 years and you could still go to LCRA. Mayor Pro-Tem Beal also noted that the April 22nd timeline was getting close and we need to move forward. Mayor Orr noted that this a good point.

Mayor Terry Orr noted this meeting had been enlightening and Council Member McAnally echoed his sentiment. Mayor Orr suggested for the Council's consideration that this can be a combination of options, but the goal was to come up with something.

City Manager Talbot stated the reports provided at today's meeting would be provided on the City's website.

Mayor Pro-Tem Beal and Council Member McAnally expressed their appreciation for Mr. Gene Kruppa's professional input and assistance with the reports provided at this evening's meeting.

3. DISCUSSION AND EVALUATION OF ANY AND ALL MATTERS RELATED TO THE CITY'S UTILITIES, INCLUDING BUT NOT LIMITED TO: (A) CURRENT AND FUTURE PROVISION OF WATER/WASTEWATER AND ELECTRIC SERVICE TO THE CITIZENS OF THE CITY AND IN THE EXTRATERRITORIAL JURISDICTION, (B) THE PROTECTION AND PRESERVATION OF FUTURE WATER AND ELECTRIC RESOURCES, OPERATIONS, COMPETITIVE MATTERS, POTENTIAL UPGRADES, PLANNING, AND (C) THE RESOLUTION OF UTILITY ISSUES AS THEY ARISE.

C. THE BASTROP CITY COUNCIL WILL ADJOURN THE UTILITY WORKSHOP SESSION AND RECONVENE BACK INTO SPECIAL UTILITY MEETING AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE SPECIAL UTILITY WORKSHOP NOTED HEREIN.

At 8:23pm, Mayor Terry Orr reconvened back into the Special Utility Meeting. No action was taken.

D. THE BASTROP CITY COUNCIL WILL MEET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER §551, ET SEQ, TO DISCUSS THE FOLLOWING:

1. SECTION(S) 551.071(1) (A) and 551.071 (2) - Consultation(s) with Attorney: (1) Threatened and/or contemplated litigation, and (2) Matters upon which the attorney has a duty and/or responsibility to report to the governmental body.
2. SECTION 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
3. SECTION 551.086- Certain Public Utilities: Competitive Matters

E. THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SPECIAL UTILITY MEETING TO DISCUSS, CONSIDER, AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSION NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTES ABOVE, AND/OR RELATED ITEMS.

F. ADJOURN - Council Member Kay Garcia McAnally made the motion to adjourn the meeting. Seconded by Council Member Willie DeLaRosa, meeting adjourned at 8:23 pm.

APPROVED: _____
Terry Orr, Mayor

ATTEST: _____
Elizabeth Minerva Lopez, City Secretary



BASTROP CITY COUNCIL
MINUTES SPECIAL WORKSHOP/RETREAT SESSION
Saturday, March 22, 2014 at 9:00 am

Pursuant to the Texas Government Code, Chapter 551, the Bastrop City Council will hold a Special Workshop/Retreat Session on **Saturday, March 22, 2014 at 9:00 am** at the Little Colony A/B Room, Hyatt Regency Lost Pines Resort and Spa, 575 Hyatt Lost Pines Rd, Lost Pines, Texas 78612, to discuss the following:

1. **CALL TO ORDER** – Mayor Terry Orr called the meeting to order at 9:00 am. A quorum was present, Mayor Pro-Tem Joe Beal, Council Members Kay Garcia McAnally, Ken Kesselus, Willie De La Rosa. Council Member Dock Jackson was absent due to his mother's passing.
2. **WORKSHOP/RETREAT – THE BASTROP CITY COUNCIL WILL CONVENE INTO A SPECIAL WORKSHOP/ RETREAT SESSION, FACILITATED BY RAY ASSOCIATES, INC., TO DISCUSS THE FOLLOWING:**

The workshop/Retreat convened into Special Workshop/Retreat Session at 9:04 am. Mayor Terry Orr welcomed Facilitator Katherine Ray with Ray Associates, who kicked off the retreat by reading the "Ground Rules for Discussions":

1. Every idea has value; no idea is unworthy.
2. Respect each person's turn to speak.
3. Take Responsibility to voice your own ideas.
4. Make sure everyone gets the opportunity to speak.
5. Respect others; address issues rather than personalities.
6. Don't take anything personally.

A. A REVIEW OF ACCOMPLISHMENTS SINCE LAST YEAR'S RETREAT

TOP 10 PRIORITIES		
1	Develop a Short-Term and Long-Term Water Plan Strategy for the City of Bastrop (Mayor Pro-Tem Joe Beal & City Manager)	Mayor Pro-Tem Joe Beal noted the goal/priority time frame for this item had been set for completion by mid July 2013. He expressed the need to move quicker than later because the timeline had not been met. On the positive side, Mayor Pro-Tem Beal stated we were in a good place to make a decision. He also mentioned the materials provided at the utility meeting held on March 18 th were very insightful and will help make a decision. He stated "Mike that was a good job" A new time line was set for May 2014.
2	Examine Feasibility of Moving Toward Form-Based Codes for Zoning (Council Member McAnally & City Manager)	Council Member Kay Garcia McAnally stated she would have liked to have Mr. Herb Goldsmith present at the meeting with respect to the Form Based Code discussion. City Manager Mike Talbot stated the goal had been established, a committee had been created and the funding the Council had provided funded ½ of the project. Mr. Herb Goldsmith is the Chairman of the committee and they are working on the phases of the project and the deliverables. Mayor Pro-Tem Beal inquired if the timeline had been met, Council Member Kay Garcia McAnally responded in that she was "very satisfied" with the outcome. City Manager Mike Talbot noted that the biggest obstacle was the funding. Once the budget is approved they can meet periodically and set the scope of work. Mayor Pro-Tem Beal requested to set a time frame then we could revisit and see if we were on schedule. He also requested to add End-Filled Policies for underdeveloped land. City Manager stated this would be a big initiative for the Form Based Code.

3	Review of Hotel Occupancy Tax Funding Receipts and Expenditures (Council Member Ken Kesselus & City Manager)	In a jovial state, Council Member Ken Kesselus stated they sprang into action within minutes. Council Member Kesselus stated no one had questioned the process. There is a three-tier process and noted they have received two summer grants. Council Member Kesselus stated that City Manager Talbot can provide the City Council Members a 5 year report on the rolling funds. Council Member DeLaRosa inquired as to what was our reserve level and City Manager Talbot responded that we in fact were at \$1.865 Million. Council Member Willie DeLaRosa inquired if funds were left for other items. City Manager Talbot responded that we have funding for items that were budgeted; keeping a good fund balance is healthy. Mayor Pro-Tem Beal questioned the success of the bus project. City Manager Talbot responded that we did not want to pursue the bus project this year. Council Member McAnally stated that there are other items that have to be considered with the HOT funds. Council Member Kesselus encouraged those programs who are interested in applying for funding should do so in a timely fashion. Chief Financial Officer Stovall offered to mail out applications to those interested in applying.
4	Consider General Fund, Tax Rate & Future Bonded Indebtedness for Infrastructure Improvements. (Council Member Willie DeLaRosa & City Manager)	City Manager Talbot stated that the bonds were issued in October 2013, which resulted with a successful bond rating upgrade. Council Member Willie DeLaRosa noted that we do not want to have tax payers incur additional rates. Mayor Terry Orr stated that the Council has been very rigorous in their attention to the community needs. Council Member Kesselus inquired about what the city could do to maintain the same Ad valorem tax rate. Mayor Terry Orr inquired if this was a viable asset. Mayor Pro-Tem Beal stated it's always good to reduce the tax rate if we do not need the money.
5	Initiate Benchmarking, including salaries, career ladders, staffing levels, types & levels of services, Financial Matrix, Succession Planning, Tax Rate, Indebtedness (Mayor Pro-Tem Joe Beal and City Manager)	Mayor Pro-Tem Beal stated that to date, City Manager Talbot had been providing the Council with bi-weekly reports. Mayor Terry Orr requested to have City Manager Talbot hold a presentation for additional details, but not at this time. Mayor Pro-Tem Beal asked how are we in a provision stand point and inquired on what other cities are doing. He also questioned if we do peer analysis.
6	Create clearly communicated reasonably attainable list of Council Priorities for City Manager	City Manager Talbot developed the water management report for the City Council Members to review. It was not up to the Council to determine what was acceptable and/or not acceptable. Mayor Orr stated the Council had not formulized and this had been done in spurts. Mayor Pro-Tem Beal referenced a list of priorities provided in the City Manager's report and stated we have a list.
7	Review Convention Center Operations (Mayor Terry Orr & City Manager)	Mayor Orr and City Manager have met regularly on this issue. Council Member McAnally stated she sees good ideas formulating for more sales next year

	<i>Manager)</i>	Mayor Pro-Tem Beal inquired when the Marketing Corp contract expired; June 2016.
8	Identify more clearly what needs to come to Council and what be decided by staff <i>(Council Member Dock Jackson & City Manager)</i>	City Manager Talbot gave a detailed report and stated the Council Meetings had been reduced tremendously with city staff taking on more responsibility and taking action. Council Member Kesselus stated he would like to see more items on the Consent Agenda. Council Member McAnally acknowledged Karla & Trey for their work and stated they have been outstanding. City Manager Talbot echoed that compliment completely.
9	Create Cohesive Citywide Equipment Replacement Program for the City	City Manager Talbot referenced the vehicle list that had been provided for the Council review and stated we could now build into it. Council Member McAnally acknowledged the recent purchases that were much needed for the Police Department. Council Member DeLaRosa acknowledged the action, but requested to equally purchase vehicles for other departments. City Manager Talbot noted that department staff was allocating funds for vehicles.
10	Create a unified vision for the City of Bastrop <i>(Council Member Kay Garcia McAnally & City Manager)</i>	This item is referencing Goal #1; Council Member DeLaRosa stated the Council had done a great job on covering this item. Mayor Orr noted that the Council had not conducted a formal review with the City Manager this year. Mayor Pro-Tem Beal stated that we have a new process that the City Manager had worked on; which reflects the milestones and actions. He added that the Council had not followed the process.

Facilitator Katherine Ray requested we “Celebrate” the accomplishments such as:

- Hiring a Police Chief
- Award received by the Finance Department
- Hiring a new Engineer
- Public Works Director

Let’s take time to take stock of where we are and where we are going. Council Member McAnally also included the awards received by the Main Street Program, the YMCA and stated there is a lot of momentum and we are moving forward in our community.

Council Member DeLaRosa added that within the last 5 years he’s only received a few complaints. The hard work and success is attributed to City Manager Talbot and his staff. City Manager Talbot responded that “Today we have the finest set of Director’s that he has worked with in 30 years.”

BENCHMARKING MATERIALS/PROGRESS

Facilitator Katherine Ray referenced Handout “Benchmark Matrix showing how the City of Bastrop compares with other Cities prepared initially for 2007 Compensation Study which was updated for 2014. The review reflected scoring from the 2007 Study and the 2014 study in comparison to potential comparable cities, their population, number of employees, operating budget, sales tax, ad valorem taxable value, percent of population, median household income, new home costs and the cities growth rate.

Review of the Survey of Water, Wastewater and Utilities Office Costs and Staffing Levels for the City of Bastrop, Texas January –February 2014.

Review Survey to compare the City of Bastrop Convention Center and staffing to similar Convention Centers operated by Texas Cities in January 2014.

CITY OF BASTROP VEHICLE INVENTORY

Facilitator Katherine Ray referenced the City of Bastrop FY 2013 Vehicle List dated February 25, 2014. The report reflected the number of vehicles per department, the rating of 1 (good) to 5 (bad) and the mileage.

DEPARTMENT	#VEHICLES /RATING	DEPARTMENT	#VEHICLES /RATING
Administration	1 / 1	Parks	8 / 1.88 Avg.
Electric	12 / 2.42 Avg.	Planning	2 / 2.25 Avg.
Finance/Meter Serv.	4 / 3.25 Avg.	Public Works	17 / 2.47 Avg.
Fire	4 / 3.5 Avg.	Police	19 / 2.31 Avg.
IT Department	1 / 4	Water/Wastewater	13 / 2.46 Avg.

CONNECTING BASTROP – VISIONING TASK FORCE REPORT

Council Member Kay Garcia McAnally gave a brief insight on the Key Initiatives of the Visioning Task Force for Connection Bastrop. Council Member McAnally stated that the Visioning Task Force began with a great group of people who have set five priorities as a way of positively branding our City and a better quality of life for our children.

1. Master Plan
2. Find Partnerships within the Community
3. Enhance Marketing Efforts
4. Strengthen Educational Underpinnings
5. Nurturing a broad-based Culture & Arts movement in the Community.

Council Member Ken Kesselus expressed that he was in favor of what he has seen and asked what we could do today to set in motion a process. He asked if we needed to hire a consultant to review the process and comprehensive plan.

Mayor Terry Orr elicited the Council Members input and asked if they support the interest and efforts they can move forward.

Council Member DeLaRosa noted that the funds had not yet been allocated. City Manager Talbot stated that he had met with Judge Pape and there is a possibility of 1.5 to 2 million dollars in funding which will be distributed to the three cities upon receipt. Mayor Pro-Tem Beal stated this is the time for us to get our request in.

Council Member McAnally requested a consensus from the Council on how to proceed. Mayor Pro-Tem Beal stated that we needed to update the Comprehensive Plan which will cost approximately \$200,000. The Council Members held a brief discussion with regard to the cost of updating the comprehensive plan and requested that the City Manager include this in the budget process.

Council Member McAnally requested Council Member Kesselus help with the process and stated he would be a benefit.

Mayor Pro-Tem Beal suggested putting in place a parallel process to get the City Manager and consider where we will get the money to fund this project.

The Council held a discussion with regard to education, Council Member McAnally stated that our community offers what is needed, but we need to create a post education to match our community and fits our demographics.

Mayor Terry Orr stated that “educating our children was a valuable asset and it needed to start here. We are going to see the goal is to educate the world and create a great research institution. It needs to start in our region. Mental Acuity – educate your children this area needs to be a leader in educational growth.”

Mayor Pro-Tem Beal stated he was part of the recent efforts of supporting Austin Community College in Bastrop. He stated there was an effort underway creating an awareness of what the community needs and they would be willing to revisit the possibility. He asked the Council Members to consider their role in making this happen in efforts to move this issue forward.

TIMING FOR FUTURE ANNEXATIONS/UTILITY EXPANSIONS

Review of handout in reference to the City of Bastrop, Colony and Aqua Sewer CCN. It reflected the City limits, the 1 mile ETJ, Colony CCN, Aqua Sewer CCN, Bastrop Sewer CCN. The report also included the addition CCN for Aqua and the Bastrop Water CCN by BEFCO.

Facilitator Katherine Ray invited discussion; Mayor Terry Orr stated hopes to see the City of Bastrop extending its city limits in 3 to 4 years.

In support of Mayor Orr's idea, Council Member Kesselus stated that we should have a long range annexation policy.

City Manager Talbot included that XS Ranch would be a voluntary annexation and a way of starting the process.

Council Member DeLaRosa inquired if the sewer infrastructure at Burleson Crossing Development/Academy at Hwy71/Hwy21 was a MUDD.

Council Member Kesselus stated that the infrastructure moving out towards Hwy 20 is important in our efforts to expand.

City Manager Talbot noted that our annexation is very close to Hwy 21.

Council Member DeLaRosa inquired as to what CNN is going to serve the area. Council Member Kesselus asked how we do we make it work and how we would pay for sewer.

Mayor Pro-Tem Beal stated that they could serve outside the district but we needed to consider if we wanted to get into that; if so, he suggested contracting with the MUDD or buying them out.

City Manager Talbot noted that we would need to see how the MUDD was created.

Mayor Pro-Tem Beal stated that when we expand our City limit line we accept the liability of providing a level of service to everyone with the city limits. So do we want to provide the services ourselves or do we want to contract with someone to provide the service. He added that it may not be a significant liability if we can prove we have septic tank services.

Council Member DeLaRosa stated that Mr. Steve Mills would be getting back to us once he contacts the developer(s).

Council Member Beal suggested that the best engineering solutions would be agreements put in place if we annex the area. New developments would need to get out of the area service.

City Manager Talbot stated he would be checking the Colony agreement.

Council Member Kesselus asked Mayor Pro-Tem Beal for professional opinion and direction on moving forward.

City Manager Talbot stated that we have not annexed in two years so we have more pull to do so. He also noted that a portion of Cedar Creek is in our ETJ and requires Bastrop approval. Mayor Pro-Tem Beal asked the Council Members if they wanted the City Manager to explore options.

FINANCIAL/DEBT STATUS

City Manager Mike Talbot referenced an email he received from Dan Wegmiller Managing Director with Specialized Public Finance Inc.; he outlined the City's Debt Capacity and Current Position. The rating reports look at the City's economy, financial performance, management and debt levels.

- Fitch affirmed the City's rating of "AA-"; they anticipate overall debt, currently at 8.7 % of market value, to remain elevated given remaining build-out anticipated in the regions. The City's principal amortization is rapid at 62% in 10 years. City officials anticipate seeking GO authorizations in 2015.
- Key Rating Drivers – Austin-area high growth; Bastrop participates in the robust population and tax base growth characteristic of the greater Austin area. Growth prospects remain strong given the City's location along the Highway 781 corridor to Houston.

- Well Managed Finances – Finances are structurally balanced and typically outperform the budget. The city maintains sound reserve levels which help to mitigate above-average sales tax exposure.
- Manageable Debt Profile – The city's overall debt is above average, although its carrying costs (deb service, pension, and other post-employment contributions) are moderate. Near term capital needs are modest.
- Above-Average Economic Metric – Income and wealth trend above average. A low unemployment rate reflects both the city's growing commercial presence and proximity to Austin's broad employment base.

S&P upgraded the City two notches in 2013 to AA noting the following, "Standard & Poor's Rating Services raised its rating on Bastrop, Texas existing general obligation (GO) debt two notches to "AA" from "A+" based on our recently released local GO criteria." They consider the City's Management strong, which is supported by a good financial management assessment score.

City officials have developed a 10-year financial plan for revenues and expenditures that it uses during the city's budgeted development process. The city's formalized operating reserve policy calls for the maintenance of 35% of expenditures for the enterprise funds and 25% of expenditures for the general fund.

The City also maintains an investment policy that follows investment guidelines outlined by state statutes and requires updates to the City Council on a quarterly basis. Other key practices include management's conservative revenue and expenditure assumptions based on historical trend analysis and monthly financial reporting to the council. The city maintains a five-year capital plan for its utilities; it does not currently maintain one for general fund capital projects.

Both ratings recognize the additional debt plans contemplated by the city in the future, including 2014 and do not view those as having a negative impact on the City's rating even though the City is considered high debt. The rating agencies view the City is making needed investment that should moderate with growth.

The legal debt limit is established by the City's tax rate limitations which you are not close to triggering at this time.

Finally, debt capacity is also a function of your tax rate or utility rates, to the extent your tax base grows or utility customer base grows, the city will see added capacity based on the additional revenue from new customers. Any adjustment to the utility rates will result in added capacity – the key to utility rates is keeping an eye on the City's competitive position to other cities with respect to the rates. That said, competitive rate studies should take into account cities which have or are securing long-term water needs within their comparable rates – making sure a true comparison is taking place.

Council Member DeLaRosa referenced the 3 million dollars in debt and inquired about a Bond Election within the next two years.

City Manager Talbot stated that it could be included in the General Election.

Mayor Pro-Tem Beal stated that Bond funds for infrastructure are viewed favorably. He inquired if there is a constraint from allowing us to do what we need to do.

City Manager Talbot stated that right now we are in good standing, but if we over extend our debt may be a factor.

Council Member Kesselus stated we needed to engage the citizens if we were going to engage into a Bond election.

Council Member DeLaRosa noted that we needed to give the citizens more options other than streets. Also consider how much more tax rate without exceeding the .60 tax rate. He suggested putting our city of 8k against other city's our size.

OOTHER (NO MATERIALS)**• Fire Protection/ESD**

Mayor Pro-Tem Beal asked our City Council Members to consider “where do we stand if our fire fighters applies/or applied for another position. The Council Members held a brief discussion and noted the concern for replacement of staff and began their discussion on a paid Fire Department and the location of a new fire station.

City Manager Talbot stated we had a piece of land we were interested in using for the new Fire Station, however Chief Perry did not support the purchase of the property.

Mayor Orr brought up the following two subjects for discussion:

- 1) Do we want to be part of ESD?
- 2) Do want a Fire Station that we control?

Council Member Willie DeLaRosa stated that ESD wants to come into Bastrop because they want ad valorem taxes.

• Paid Fire Department?

Mayor Orr stated that he thought we could support a paid Fire Department for an additional .03 cents increase.

Mayor Pro-Tem Beal asked the Council Members to consider if they are/or not getting the necessary services provided. City Manager noted that there is a skeleton crew during the day since it's a volunteer Fire Department.

Mayor Orr suggested having 3-4 Fire Fighters inspecting our commercial buildings and fire sprinklers.

Council Member DeLaRosa asked if the cost would be \$60k per Firefighter. City Manager Talbot clarified that the \$60k would be the total.

Mayor Orr offered the following suggestions for Councils consideration:

- New Fire Station
- Ladder Truck/Pumper
- Expanding our City limits to the west
- Fire/Police Annex
- Grants for Fire Equipment

• Build Fire Station?

City Manager Talbot added that Fire Chief Perry did not support the Tahitian area as a good site for the new Fire Station, but recommended an area near Hwy 304.

Council Member Kesselus stated we needed to start thinking of expanding our fire departments capability and consider if we needed to call for a bond election.

Facilitator Katherine Ray encouraged the Council to stay a volunteer program as long as they could. There are various aspects that needed to be considered with a paid Fire Department, such as their days off and coverage during that time, pay, training, insurance, etc.

City Manager Talbot suggested increasing the stipend per for fire call, additional training and supporting our volunteer Firefighters in any way we can.

Council Member McAnally asked if we consider something that was less expensive. Council held a brief discussion regarding a new Fire Station, City Manager Talbot stated that we needed to consider it with annexation and factor in their response time. The State has Fire Marshalls who have standards on recommended locations.

- Annual Review of City Manager

Mayor Pro-Tem Beal stated that the City Manager put in place a well thought out process and suggested that the Council precede with it. He acknowledged that time the City Manager had invested to complete the process and stated that some of the steps could be done in Executive Session and some directly with the City Manager.

Council Member DeLaRosa he agreed with Mayor Pro-Tem but noted that a lot of closed sessions were being held on water.

Mayor Orr asked the City Manager to hand out the process for a self-evaluation at the City Council Meeting scheduled for April 8th, 2014.

Council Member McAnally noted that the process should have been handed out at the last meeting.

Council Member Kesselus asked that we also needed to consider the requests placed upon the City Manager and he may not have the time.

Mayor Pro-Tem Beal requested that we do so as soon as it was practical.

- Potential Construction of a Firearms Range

Mayor Orr stated we needed to provide our Police Department with training, instructors and sophisticated equipment. We needed to consider how we train our officers and the value of having their own firing range. He also noted that Elgin has an outdoor firing range.

Council Member Kesselus suggested making a deal with the State; Mayor Pro-Tem Beal and Council Member Kesselus both supported an inter-local agreement with Camp Swift.

City Manager Talbot noted that all of our officers are qualified and stated that we have used the Sheriff's facility but we are currently working on enhancing our relationship with Camp Swift. He added that Police Chief Adcock will provide a report for the Council.

Council Member McAnally stated that this segways into what our Police Officers; they provide support for the City of Bastrop 8k residents which increases to 30k plus during special events. Therefore we need to consider if we are short staffed.

City Manager Talbot was in support that we needed to additional Police Officers and suggested that we could consider this as part of the budget process.

Mayor Pro-Tem Beal stated we needed to focus on our community, in-fill development and the comprehensive plan.

Mayor Orr stated that he found strengths in each Council Member and they all deserve so much appreciation for their efforts.

B. KAY MCANALLY'S REPORT ON CONNECTING BASTROP – THE KEY INITIATIVES FROM THE VISIONING TASK FORCE. The Council held an insightful discussion earlier.

C. DISCUSSION OF OTHER KEY PRIORITIES COUNCIL MEMBERS WANT TO DISCUSS FOR THE NEXT 12 MONTHS' WORK

Council Member McAnally stated that we needed to pay attention that it's becoming more difficult to afford living in town. Bastrop EDC Director Dave Quinn responded that a developer is currently working on a housing study. XS Ranch has done of study of what the market needs, we may want to include a 180 agreement.

The Council acknowledged the success of the joint efforts between the EDC and the City. Council Member McAnally added that going through the City Manager was essential.

Council Member McAnally advised the Council to encourages and supports the Hispanic community:

- To Vote
- Downtown Business Alliance would be holding a "Tejano Night."
- Encourage Developers to acknowledge our Hispanic Culture by naming streets and parks on future projects.
- Festivals that include the Hispanic population and celebrate their heritage.

Council Member DeLaRosa acknowledged this is Mayor Orr's last Retreat Workshop Session.

Mayor Terry Orr stated that he has enjoyed his time as Mayor and being of service to our citizens.

City Manager Talbot stated this is the best relationship he has had with a Mayor.

Mayor Pro-Tem Beal acknowledged Mayors encouragement of the Council's efforts and allowed them the opportunity to do their thing – that's a true attribute.

Council Member Kesselus stated that Mayor has been a role model for each of us.

3. THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE WORKSHOP ITEMS.

MOTION – Council Member Kay McAnally made a motion to:

- (1) Instruct the City Manager to recommend a firm or consultant to lead an initiative to create a long-range Comprehensive Plan and
- (2) Invite the Vision Task Force to attend a Council Meeting with recommendations for how they can best organize and work through the recommendations within their vision plan.

SECONDED - Council Member Ken Kesselus seconded the motion.

MOTION PASSED – Unanimous vote of 4-0.

City Manager Talbot took a moment to thank City Staff for attending the retreat and acknowledged a depth of feeling on discussions held today.

4. ADJOURN – Mayor Terry Orr requested a motion to adjourn the meeting. At 1:30pm, Council Member Kay Garcia McAnally made the motion; seconded by Council Member Ken Kesselus.

Approved: _____
Terry Orr, Mayor

Attest: _____
Elizabeth Lopez, City Secretary



**BASTROP CITY COUNCIL
MINUTES OF REGULAR MEETING
March 25, 2014 at 6:15 pm**

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Regular Meeting on Tuesday, **March 25th, 2014 at 6:15 p.m.** at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** - Mayor Terry Orr called the meeting to order at 6:15 p.m. A quorum was present: Council Members Ken Kesselus, Kay Garcia McAnally, Willie De La Rosa and Mayor Pro-Tem Joe Beal arrived at 6:25 pm. Council Member Dock Jackson was absent.
2. **PLEDGE OF ALLEGIANCE AND INVOCATION** – Chief Financial Officer Karla Stovall led the Pledge and Police Chief Adcock introduced Chaplain Jonah Beyer who lead us in prayer.
3. **PRESENTATIONS** – None.
4. **PROCLAMATIONS** – None.
5. **CITIZEN COMMENTS** – Ms. Melissa Tucker addressed the Council Members and expressed her concern about the lack of services provided for the indigent people here in Bastrop. She expressed that she and her mother lived in their vehicle due to set backs that started about four years ago. She felt that the low income/public housing was not attainable due to a 6 month to 1 year waiting list and that the City does not offer a facility to shower or have a hot meal 2-3 times a week.

The Council all expressed empathy for her situation and Council Member Kesselus stated he had been a minister for a number of years and dealt with matters such as this. Our city is too small to have these facilities, but we are very supportive of programs that help those in need. He informed her that larger cities such as Austin have the facilities and more resources to help others.

Council Member Kesselus and Council Member McAnally suggested that she visit one of local Churches as they offered meals twice a week.

Council Member McAnally invited Chaplain Jonah Beyer to meet with Ms. Tucker and her mother in efforts to help guide them on their path of helping themselves and getting on the waiting list for public housing.

Ms. Tucker expressed her appreciation to the Council for their support, guidance and offer of hope.

6. ANNOUNCEMENTS

ABSENCE COUNCIL MEMBER JACKSON - City Manager Talbot announced that Council Member Dock Jackson would not be in attendance due to his mother's passing.

VIETNAM VETERAN'S MEMORIAL – Mayor Pro-Tem Joe Beal invited everyone to attend the Texas Capitol Vietnam Veterans Monument Dedication in Austin on Saturday, March 29, 2014 at 10:00am.

Members of the Memorial High School JROTC Minutemen Battalion from San Antonio will participate in the dedication of the monument that honors of all the Texans who served in the Vietnam War and a memorial to the 3,417 who died.

City Manager Mike Talbot informed the Council Members that a copy of the 5 Year Water System Capital Improvement Projects had been submitted to Ms. Fishbeck. City Manager Talbot requested that Ms. Fishbeck provide the two numbers noted as:

2014 CIP Projects

- Infrastructure for Water Supply
- Elevated Tank West Side Projects

City Manager Talbot provided the Council Members the “Revised 5-year Water and Wastewater Capital Improvement Program Fiscal Year 2013 through Fiscal Year 2018” dated March 24, 2014 and stated the handout was a “Work in Progress”.

City Manager provided the Council Members the “Water Supply Options Present Worth Cost Summary Sheet.” The costs reflected included all wells, infrastructure, water rights, electrical, chlorine and lost pine GCD costs. The current

present valued used 3% interest rate and future costs escalated by 2.5% per year. The Option/Costs were \$11,985,801 for XS Ranch, \$12,092,224 Ingram/LCRA and \$11,065,172 LCRA.

In addition, City Manager Talbot provided them the “Water Supply 30 Year Option Present Worth Cost Summary Sheet.” He noted that the costs reflected on the summary were cost shown include all wells, infrastructure, water rights, electrical, chlorine and lost pine GCD costs. The present value used was 3% interest rate and future costs escalated by 2.5 % per year. Note that costs reflected a 1,500 gallon per minute well at XS Ranch. The Option/Costs were \$10,999,204 for XS Ranch, \$12,092,224 for Ingram/LCRA and \$11,065,172 for LCRA.

Council Member Willie DeLaRosa asked City Manager Talbot how soon he was needing a response. City Manager Talbot noted that various water options have been provided for Council’s consideration, but there’s additional work to be accomplished to meet the April 22, 2014 deadline that the Council agreed upon previously as the desired and targeted “decision-making” date.

Mayor Orr thanked City Manager Mike Talbot who in turn acknowledged his appreciation for Gene Kruppa’s assistance with the reports. Mayor Orr added that he sees a value in the City owning water rights and stated that he is confident that the Council will do the analysis and consider the impacts of each option. Again, he stressed that owning our own water rights would be an asset for the City.

City Manager Talbot offered to have an updated report for the Council’s consideration and suggested having a Special Workshop/Utility Meeting the week of April 1, 2014. City Council Members held a brief discussion and agreed upon Wednesday, April 2, 2014 at 6:15pm at the Convention Center. The venue was changed due to schedule conflicts on the meeting room availability.

Mayor Orr requested that at the upcoming Special Workshop/Utility Meeting that we listen carefully and listen to what will be presented and what City Manager Mike Talbot has to say.

Council Member McAnally and Council Member DeLaRosa thanked City Manager Talbot for the material presented for their consideration. She added that if we want to survive the City needs to have their own water supply; noting that the LCRA may impose a significant increase in their rates within the next 5 years.

When asked by the Council, City Manager Talbot confirmed that he had been receiving threats due to the water issue at hand. City Manager took a moment and quoted our great president, JFK in that “if a man abandons his conscious – shame on him.” Council Member McAnally requested our Counselor professional insight on this concern and JC Brown acknowledged Council Member McAnally concern about the political pressure upon the City Manager; she stated that the City Manager is subject to public opinion. Council Member McAnally requested that the City Manager bring future occurrences to the Council’s attention and City Manager agreed to her request.

Council Members McAnally and DeLaRosa were in agreement that the threats made to the City Manager were not acceptable and they expressed their full support of the City Manager and his hard work.

Mayor Pro-Tem Beal stated that the LCRA would be conducting Public Hearings with regard to their rate increase. However at this time we do not know what their future rates are going to be. He added the Council has multiple options on water which gives the City flexibility. He acknowledged that the present value calculations provided by City Manager Talbot were a good tool and allows them the opportunity to compare various alternatives. Mayor Pro-Tem Beal stated that he is personally considering whether or not we have multiple options with facts for the future.

Council Member Kesselus agreed with the opinions and stated he is considering the long-term benefit – 10 to 15 years, and the options presented on XS Ranch, Ingram/LCRA and LCRA. He inquired about the quality of water at XS ranch and about the hydrologist report regarding the chemical element. City Manager Talbot responded that the water at XS ranch is good quality water.

Mayor Pro-Tem Beal stated that the Mayor’s comments at the Special Workshop/Utility Meeting held on March 18th were brilliant. At the Mayor’s request, he personally calculated the volume/demand and capability of cities/system and emailed the results the Mayor and the City Manager. City Manager Talbot noted he received the copy via the Mayor.

Mayor Orr added that the reports presented here today provide the Council with a variety of options for the decision making process, regarding water reservation, only do that for 1 to 5 years and then re-evaluate or needs. He asked would the City be smart to reserve from LCRA.

Mayor requested additional information and consider the following combinations; Ingram pipeline, XS Ranch water rights and LCRA rate increases. He added that the city needs to spend money within the next 12 months. City Manager Talbot stated he would be meeting with our Financial Advisor and would have a report ready the next morning for the Council's consideration.

A. CONSENT AGENDA - All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

- A.1 Approval of Minutes for the Regular Council Meetings held on March 11, 2014.
- A.2 Consideration, Discussion and Possible Action on the SECOND READING of a Proposed Revision to an ORDINANCE by the City Council of Bastrop, Texas CORRECTING a SCRIVENER'S OMISSION in the Bastrop City Code, Chapter 14, "ZONING," ARTICLE 14.03 *ET SEQ.*, related to HISTORIC LANDMARK Preservation; providing a savings clause; and establishing an effective date.
- A.3 Approval of the statutory denial, for a period of 180 days from the date of Council action on this request, for the Final Plat for Pecan Park Commercial Phase 1 and public Utility Construction Plans (Southside Barbecue lot) being +/-2.923 acres out of a +/- 67.42 Preliminary plat Commercial tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West.

Mayor Terry Orr requested a motion to approve the items on the consent agenda.

MOTION – Council Member Willie DeLaRosa made the motion.

SECONDED - Council Member Ken Kesselus seconded the motion.

MOTION PASSED – Unanimous vote of 3-0.

B. PUBLIC HEARINGS & ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION – None.

C. OLD BUSINESS – None.

D. NEW BUSINESS

- D.1 Consideration, discussion and possible action on the FIRST READING of a proposed ORDINANCE of the City Council of the City of Bastrop Texas, AMENDING the BUDGET FOR THE FISCAL YEAR 2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.

Chief Financial Officer Karla Stovall requested the Council consideration and approval of the First Reading of the proposed Ordinance Amending the Budget for Fiscal Year 2014.

Mayor Terry Orr invited questions and comments; with no response he requested a motion to APPROVE THE FIRST READING.

MOTION – Mayor Pro-Tem Joe Beal made the motion and requested that the Second Reading be added to the Consent Agenda.

SECONDED – Council Member Willie DeLaRosa seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

- D.2 Consideration, Discussion and Possible Action on the FIRST READING of a PROPOSED REVISION to an ORDINANCE of the City Council of the City of Bastrop, Texas, AMENDING ARTICLE 1.10 “PARKS” of the Code of the City of Bastrop REGARDING MEMBERSHIP ON THE PARKS BOARD AND RESIDENCY REQUIREMENTS related to same; providing for severance and an effective date.

Public Works Director Trey Job requested the Council’s consideration and approval of the First Reading of the revision to an ordinance amending Article 1.10 “Parks” regarding membership on the Parks Board and Residency requirements.

Mayor Terry Orr invited questions and comments; with no response he requested a motion to APPROVE THE FIRST READING.

MOTION – Mayor Pro-Tem Joe Beal made the motion and requested that the Second Reading be added to the Consent Agenda.

SECONDED – Council Member Ken Kesselus seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

- D.3 Approval of a CONTRACT for ELECTION SERVICES between the Bastrop County and the City of Bastrop for the May 10, 2014 Election, recognizing the Bastrop City Hall as the Polling Place for Early Voting Dates of April 28, 2014 through May 6, 2014.

City Secretary Elizabeth Lopez requested the Council’s consideration and approval on the updated contract for Election Services that reflect that BISD would not be holding an election in May 2014 and would not be part of the Joint Election Agreement for Election Services in May 2014.

Mayor Terry Orr invited questions and comments; with no response he requested a motion.

MOTION – Mayor Pro-Tem Joe Beal made the motion and requested that we revisit the contract in efforts of possibly reducing the contract cost/fees.

SECONDED – Council Member Kay Garcia McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

- D.4 Consideration and Action with Respect to a “Resolution Expressing Official Intent to Reimburse certain expenditures of the City of Bastrop, Texas”.

City Manager Mike Talbot requested the Council consideration and approval of the Resolution Expressing Official Intent to reimburse certain expenditures of the City Bastrop. He clarified that the approval of the Resolution was a safe guard if the Council were to take some type of action on the “Water Supply Project” prior to the issuance of the Certificate(s) of Obligation(s).

Mayor Terry Orr invited questions and comments; with no response he requested a motion.

MOTION – Council Member Kay Garcia McAnally made the motion.

SECONDED – Council Member Willie DeLaRosa seconded the motion.

MOTION PASSED – Unanimous vote of 4-0

E. EXECUTIVE SESSION

- E.1 THE BASTROP CITY COUNCIL MET IN A CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, *ET SEQ*, TO DISCUSS THE FOLLOWING:

1. SECTION 551.071(1) (A) and SECTION 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to

“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas,” and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.

E.2 THE BASTROP CITY COUNCIL WILL RECONVENE INTO OPEN SESSION TO DISCUSS, CONSIDER AND/OR TAKE ANY ACTIONS NECESSARY RELATED TO THE EXECUTIVE SESSION NOTED HEREIN, OR REGULAR AGENDA ITEMS, NOTED ABOVE, AND/OR RELATED ITEMS.

At 8:01pm, Mayor Orr convened the Bastrop City Council into Executive Session. Mayor Orr reconvened the Bastrop City Council into open session to discuss, consider and/or take action(s) necessary related to the Executive Session noted herein at 8:29 pm.

City Manager Talbot noted that after discussion with the City Attorney regarding legal matters concerning same, he recommended that the Council authorize him to enter into a settlement with JB Hoffman, on the terms presented to Council including a release of claims against JB Hoffman, related to future repair to the veneer system on the City's Fire Station, located on Chestnut Street.

MOTION – Council Member Willie DeLaRosa made the motion.

SECONDED – Council Member Kay Garcia McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 4-0.

F. **ADJOURN** - Council Member Willie DeLaRosa made the motion to adjourn the meeting. Seconded by Council Member Kay Garcia McAnally, meeting adjourned at 8:32 pm.

APPROVED: _____
Terry Orr, Mayor

ATTEST: _____
Elizabeth Minerva Lopez, City Secretary

CITY OF BASTROP

AGENDA ITEM A-2

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: March 26, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: Consideration, discussion and possible action on the **SECOND READING** of a proposed Ordinance of the City Council of the City of Bastrop Texas, amending the budget for the Fiscal Year 2014 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.
2. Party Making Request: **Karla Stovall, Chief Financial Officer**
3. Nature of Request: (Brief Overview) Attachments: Yes X No _____
4. Policy Implication: These budget amendments increase the budget appropriations for Fiscal Year 2014. See attached memo.
5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____
8. Staff Recommendation: **Staff recommends approval of the Budget Amendments**
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken:

ORDINANCE No. 2014-04

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2014 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2014; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the Fiscal Year 2014, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit "A" is hereby adopted and approved as the amended budget of said city for Fiscal Year 2014; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on **First Reading** on the **25th day of March, 2014.**

READ and ADOPTED on **Second Reading** on the **8 day of April, 2014.**

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Lopez, City Secretary

City of Bastrop
Memorandum

TO: Mayor & City Council Members

FROM: Karla Stovall, Chief Financial Officer

SUBJECT: Ordinance Amending FY 2014 Budget

DATE: March 25, 2014

Recommendation:

To approve Ordinance Amending the Budget for unanticipated revenue and expenses incurred not included in the original budget approved by City Council.

Background:

The city charter requires that when the budget is amended that the amendment be by ordinance. The budget amendments include an increase to the budget appropriations for Fiscal Year 2013. Funds included in these amendments include: General Fund, Designated Fund, Water Wastewater Fund, Hotel Motel Fund, and Grant Fund.

- General Fund includes:
 - Donations for Christmas Party and their corresponding expenses
 - Implementation of Salary Adjustment Plan to Departments
- Designated Fund includes:
 - Appropriation of available funds located in fund balance for designated type funding.
- Main Street
 - Main Street Program wine event donations and offset expenses.
- Library Board
 - Use of fund balance to purchase a equipment for Library to include printer, copier for public use, audio-visual cart, and television.
- 2013 Certificates of Obligation
 - Bond Proceed revenue and offset to applicable expenses to establish budget.
- Grant Fund
 - Revenues and expenditures associated with Library Impact Grant.

CITY OF BASTROP

AGENDA ITEM **A-3**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: March 26, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON THE **SECOND READING** OF A **PROPOSED REVISION** TO AN **ORDINANCE** OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, **AMENDING ARTICLE 1.10 "PARKS"** OF THE CODE OF THE CITY OF BASTROP **REGARDING MEMBERSHIP ON THE PARKS BOARD AND RESIDENCY REQUIREMENTS** RELATED TO SAME; PROVIDING FOR SEVERANCE AND AN EFFECTIVE DATE.
2. Party Making Request: **Trey Job, Public Works Director**
3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐
4. Policy Implication:
5. Budgeted: ☐ Yes ☐ No ☒ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a) _____			
8. Staff Recommendation: The City of Bastrop Parks Board is making a request to have the residency requirements amended allowing for two members of the board to live outside the City limits but must reside within BISD jurisdiction. The changes proposed would be as follows: Two county residents, six City residents, 1 special Member from the Bastrop State park for a total of nine voting members and one non-voting youth rep from the BISD school district.
9. Advisory Board: ☒ Approved ☐ Disapproved ☐ None
10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None
11. Action Taken _____

ORDINANCE NO. 2014-3

AN ORDINANCE AMENDING ARTICLE 1.10 "PARKS" OF THE CODE OF THE CITY OF BASTROP REGARDING MEMBERSHIP ON THE PARKS BOARD AND RESIDENCY REQUIREMENTS RELATED TO SAME; PROVIDING FOR SEVERANCE AND AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop is committed to advancing sound park and recreation planning and programming; and

WHEREAS, the population of the City and the County of Bastrop has grown considerably in recent years and the pressures on the City of Bastrop's parks system is expected to increase due to the demand for increased development; and

WHEREAS, in order to ensure that the City of Bastrop is aware of all of how City parks relate to and work in concert with other parks in the Bastrop area, including the Bastrop State Park, the City Council has determined that it is in the public interest to expand the area from which members may be selected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Part 1: Article 1.10 "Parks," Section 1.10.001 "Parks board" is hereby amended to provide as follows:

Sec. 1.10.001 Parks Board

Sec. 1.10.001 Parks Board

- (a) Created; composition; compensation; appointment. There is hereby created a parks board of the city to be composed of eight (8) regular members' and one (1) 'special member', for a total of nine (9) Voting members. In addition, in their discretion, the parks board may identify and name one minor, who resides within the BISD jurisdiction, to serve on the board as an *ex officio*, non-voting 'youth member' of the board. The youth member shall be enrolled in grades 9-12 and serve a term in length identified by the parks board at the time of the youth member's selection, but not to exceed three (3) consecutive years. The regular and special voting members of the board shall be appointed by the mayor and confirmed by the city council and shall serve without compensation by the city for terms of three (3) years. The members shall be known to be interested in public parks and public recreation and the proper use of the leisure time of the people of the city.

The 'special member' position on the board shall be held by the superintendent of the Bastrop state park, or his/her designee, who may reside either within the city limits or in any other area within the BISD's jurisdiction.

A minimum of six (6) of the regular members on the board will be persons who reside within the city limits, however two (2) of the regular members may be a person who resides outside of the city limits but within the BISSD's jurisdiction.

Paragraphs (b) through (d) remain unchanged.

Part 2: All other provisions of Article 1.10 "Parks" that are not amended hereby shall remain in full force and effect.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable hearing and publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

READ and Acknowledged on First Reading on the 25th day of March, 2014.

READ and Adopted on Second Reading on the 8th day of April , 2014.

APPROVED:

ATTEST:

Terry Orr, Mayor

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown.
City Attorney, City of Bastrop

CITY OF BASTROP

AGENDA ITEM **A-4**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: Approval of request to accept the Public Improvements for Hunters Crossing, Section Three E (17 residential lots), West of Highway 304 and South of Hunters Point Drive, +/-7.247 acres within the Hunters Crossing Subdivision in the city limits of Bastrop, Texas.

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Memos from Wesley Brandon, City Engineer and Trey Job, Director of Public Works and Water and Wastewater are included with this request and location map.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends acceptance of the Public Improvements for Hunters Crossing, Section 3E. The applicant has complied with all requirements of the Subdivision Ordinance and completed all necessary testing and documentation with regards to the construction of the public improvements. A two year maintenance bond has been submitted to the City.**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

March 19, 2014

The Honorable Terry Orr, Mayor
& Members of the Bastrop City Council
Bastrop City Hall
1311 Chestnut Street
Bastrop, Texas 78602



RE: Hunters Crossing – Sections 3E & 5B
Acceptance of Subdivision Improvements

Dear Mayor Orr and Members of the City Council:

I am pleased to report that the construction of public improvements for the above-referenced project is complete and ready for acceptance into the City's maintenance program.

The improvements for this project were reviewed and inspected by City personnel, and all appropriate close-out documents (2-year maintenance bond, as-built drawings, etc.) have been received by the contractor and design engineer.

Please do not hesitate to contact me if you have any questions or need additional information regarding this project.

Sincerely,

Wesley Brandon

Wesley Brandon, P.E.
City Engineer
Texas Registration No. 109732



Concurrence:

Trey Job

Mr. Trey Job
Director of Public Works

Cc: File

CITY OF BASTROP

AGENDA ITEM **A-5**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: **Approval of request to accept the Public Improvements for Hunters Crossing, Section Five B (55 residential lots), West of Highway 304 and North of Hunters Point Drive, +/-11.859 acres within the Hunters Crossing Subdivision in the city limits of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Memos from Wesley Brandon, City Engineer and Trey Job, Director of Public Works and Water and Wastewater are included with this request and location map.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: **Staff recommends acceptance of the Public Improvements for Hunters Crossing, Section Five B (55 residential lots). The applicant has complied with all requirements of the Subdivision Ordinance and completed all necessary testing and documentation with regards to the construction of the public improvements. A two year maintenance bond has been submitted to the City.**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

March 19, 2014

The Honorable Terry Orr, Mayor
& Members of the Bastrop City Council
Bastrop City Hall
1311 Chestnut Street
Bastrop, Texas 78602



RE: Hunters Crossing – Sections 3E & 5B
Acceptance of Subdivision Improvements

Dear Mayor Orr and Members of the City Council:

I am pleased to report that the construction of public improvements for the above-referenced project is complete and ready for acceptance into the City's maintenance program.

The improvements for this project were reviewed and inspected by City personnel, and all appropriate close-out documents (2-year maintenance bond, as-built drawings, etc.) have been received by the contractor and design engineer.

Please do not hesitate to contact me if you have any questions or need additional information regarding this project.

Sincerely,

Wesley Brandon

Wesley Brandon, P.E.
City Engineer
Texas Registration No. 109732



Concurrence:

Trey Job
Mr. Trey Job
Director of Public Works

Cc: File

CITY OF BASTROP

AGENDA ITEM A-6

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: **Approval of the Final Plat for Pecan Park Commercial Phase 1 consisting of 1 commercial tract being +/-2.923 acres out of a +/- 311.32 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West.**
2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Staff Recommendation:
Staff recommends approval of the requested Final Plat for Pecan Park Commercial Phase 1 consisting of 1 commercial tract being +/-2.923 acres out of a +/- 311.32 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West.
9. Advisory Board: _____ Recommended Approval _____ Disapproved XXX None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken:

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

April 8, 2014

Project Description:

Discussion, consideration and possible action to approve the Final Plat for Pecan Park Commercial, Phase 1 (1 commercial lots) being +/-2.923 acres out of a +/- 311.32 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West.

Item Summary:

Owner: Duke McDowell, DM Pecan Park Associates, LTD
Applicant/Agent: Lynn Alderson, PE, Alderson Group, Inc.
Location: Located south of Highway 71 West in the city limits
Utilities: Bluebonnet electric, City of Bastrop water and sewer

Background:

This is the Final Plat for one commercial lot. The previous Preliminary Plat consisting of 8 commercial tracts was approved by City Council on March 11, 2014. This property is part of a development agreement between DM Pecan Park and the City of Bastrop approved by City Council in November, 2013. This is a Final Plat of the first commercial lot which comprised a portion of +/- 67 acres which represents the entire commercial portion of the +/- 311 acre tract to be known as Pecan Park. The remaining portions of Pecan Park will be residential.

Basis of Support:

Staff supports the Final Plat of Pecan Park Commercial, Phase 1. The plat meets all other subdivision and development agreement requirements.

Special Considerations: None.

Comments: Adjacent property owner notifications were mailed February 18, 2014. No comments have been received.

Staff Recommendation:

Staff recommends approval of the requested Final Plat for Pecan Park Commercial, Phase 1 being +/- 2.923 acres out of a +/- 311.32 acre tract within the Nancy Blakey Survey No. 98 within the city limits of Bastrop, Texas located south of Highway 71 West.

Attachments:

Location map and plat layout

City Contact:

Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

STATE OF TEXAS
COUNTY OF BASTROP

DESCRIPTION

2.923 ACRES
NANCY BLAKEY SURVEY, A-98

DESCRIPTION OF A 2.923 ACRE TRACT OF LAND OUT OF THE NANCY BLAKEY SURVEY, A-98, BASTROP COUNTY, TEXAS, AND BEING A PORTION OF A TRACT OF LAND CALLED TO BE 69.296 ACRES, CALLED TRACT E, DESCRIBED AS A PART OF A 311.302 ACRE TRACT IN A DEED TO DM PECAN PARK ASSOCIATES, LTD., OF RECORD IN VOLUME 1482, PAGE 70, OF THE OFFICIAL PUBLIC RECORDS OF BASTROP COUNTY, TEXAS, SAID 2.923 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at an iron rod with cap marked "property corner" found in the southerly right-of-way line of State Highway 71, at the northeast corner of a tract of land called to be 43.112 acres, described in a deed to John Alan Nixon, of record in Volume 1908, Page 825, of the Official Public Records of Bastrop County, Texas, said iron rod being the northwest corner of said 69.296 acre tract, and the northwest corner of the herein described tract;

THENCE, S 68° 43' 37" E, with the southerly right-of-way line of said State Highway 71, 387.91 feet to a 5/8 inch iron rod with cap set for the northeast corner of the herein described tract; from said iron rod a TxDOT monument found in the south right-of-way line of said State Highway 71, at the northwest corner of Lot 1, Austin Telco Subdivision, a subdivision of record in Cabinet 4, Page 145, of the Plat Records of Bastrop County, Texas, bears S 68° 43' 37" E, 153.91 feet;

THENCE, S 01° 25' 55" E, across said 69.296 acre tract, 304.15 feet to a point for the southeast corner of the herein described tract;

THENCE, S 88° 34' 05" W, across said 69.296 acre tract, 339.40 feet to a 5/8 inch iron rod with cap set in the east line of said 43.112 acre tract, said iron rod being the southwest corner of the herein described tract;

THENCE, N 01° 25' 55" W, with the east line of said 43.112 acre tract and the west line of said 69.296 acre tract, 446.16 feet to the POINT OF BEGINNING containing 2.923 acres of land within these metes and bounds.

STATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS, That we, DM Pecan Park Associates, Ltd., a Texas limited liability company, with its home address at 1310 RR 620, STE B200 Austin, Texas, owner of the remainder of 311.302 acres of land being out of the Nancy Blakey Survey, A-98, Bastrop County, Texas, and conveyed to the public by the State of Texas, DOES HEREBY SUBDIVIDE 2.923 acres of land out of the Nancy Blakey Survey, A-98, Bastrop County, Texas, to be known as PECAN PARK COMMERCIAL, PHASE 1, in accordance with the plat shown hereon, subject to any and all easements or restrictions heretofore granted and do hereby dedicate to the public the use of the streets and easements shown hereon.

IN WITNESS WHEREOF the said DM Pecan Park Associates, Ltd., a Texas limited liability company, by Duke McDowell, Manager of McDowell Drafting, L.L.C., Texas limited liability company, General Partner of DM Pecan Park Associates, Lte., a Texas limited partnership on behalf of said limited liability company and limited partnership, has caused these presents to be executed by Duke McDowell, thereunto duly authorized.

Duke McDowell
Manager

STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, the undersigned authority, on this day personally appeared Duke McDowell, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same in such capacity as the act and deed of said limited liability company for the purposes and considerations herein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____ A.D. 2014.

Notary Public in and for the State of Texas

THE STATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS

That I, Thomas E. Stoudt do hereby certify that I prepare this plat from an actual and accurate on-the-ground survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Bastrop, Texas.

"Preliminary, this document shall not be recorded for any purpose."

Signature and Seal of Registered Public Surveyor with date

STAUDT SURVEYING, INC.
Thomas E. Stoudt
RPLS # 3984
P.O. Box 1273
Dripping Springs, Texas 78620
(512) 858-2335

SUBDIVISION PLAT OF
PECAN PARK COMMERCIAL
PHASE 1
CITY OF BASTROP
BASTROP COUNTY, TEXAS

100 50 0 100 200
GRAPHIC SCALE IN FEET

DATE: APRIL 2014
JOB # 14001
DWG # LOT1

CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA Δ	CHORD BEARING	CHORD LENGTH
C1	144.64'	385.00'	22°42'17"	S9°55'14"W	143.70'
C2	110.96'	280.00'	22°42'18"	S9°55'14"W	110.23'

LOT 1, BLOCK "A" 2.205 ACRES

ORCHARD PARKWAY (60' ROW TYP.) 0.692 ACRES

COMMON AREA 1 0.126 ACRES

VICINITY MAP

LEGEND

IRF ● 1/2" IRON ROD FOUND 6/22/11
● 5/8" IRON ROD W/CAP SET
□ 100-YEAR FLOOD HAZARD AREA
BSL BUILDING SETBACK LINE

CITY NOTE:
This subdivision lies within the limits of the City of Bastrop, Texas.

PLAT INFORMATION

Total Area:	2.923 Acres
Number of Lots:	2
Number of Common Areas:	1
Number of Commercial Lots:	1
Number of Residential Lots:	1
Average Size of Lots:	2.205 Acres

SCHOOL DISTRICT
This subdivision lies within the Bastrop Independent School District.

FLOOD PLAIN NOTE
Tract is not within an Identified Special Flood Hazard Area inundated by 100-Year Flood. The Flood Hazard Area is shown on the Flood Insurance Rate Map for Bastrop County, Texas, and Incorporated Areas, Map Number 480219C0355E dated January 19, 2006.

PUBLIC UTILITY EASEMENT NOTE:
A Five Foot (5') Wide Public Utility Easement is hereby dedicated along all other property lines

Approved this day _____ of _____ by the City Council of the City of Bastrop, Texas.

Mayor _____
Attest: _____ City Secretary

STATE OF TEXAS
COUNTY OF HAYS

I, Rose Plattsch, County Clerk of Bastrop County, Texas, do hereby certify that the foregoing instrument of writing with its certificate of authentication was filed for record in my office on the _____ day of _____, 20____, at _____ o'clock _____ m., in the Plat Records of Bastrop County, Texas, in Book _____ Page _____.

WITNESS MY HAND AND SEAL OF OFFICE this the _____ of _____ A.D., 20____.

Rose Plattsch
County Clerk
Bastrop County, Texas

NOTES:

1. This Plat conforms to the Pecan Park Commercial Preliminary Plat approved by the City Council on March 11, 2014.
2. All subdivision permits shall conform to the City of Bastrop Code of Ordinances, construction standards, and generally accepted engineering practices.
3. Construction Plans and Specifications for all subdivision improvements shall be reviewed and accepted by the City of Bastrop prior to any construction within the subdivision.
4. Erosion and sedimentation controls constructed in accordance with the Subdivision Ordinance of the City of Bastrop are required for all construction on each lot, including single family and duplex construction, and the Memo of Understanding for Development of Land approved by Bastrop City Council November 12, 2013.
5. City acceptance of Subdivision Infrastructure or Fiscal surety for subdivision construction, in a form acceptable to the City of Bastrop, shall be provided prior to plat recordation by the City.
6. The owner of this subdivision, and his or her successors and assigns, shall be responsible for the cost of any improvements for construction of subdivision improvements which comply with applicable codes and requirements of the City of Bastrop. The owner understands and acknowledges that plat vacation or re-platting may be required, at the owner's sole expense, if plans to construct this subdivision do not comply with such codes and requirements.
7. By approving this plat, the City of Bastrop assumes no obligation to construct any infrastructure in connection with this subdivision. Any subdivision infrastructure required for the development of the lots in this subdivision shall be the responsibility of the owner of each lot, and/or the lots. Failure to construct any required infrastructure to City standards may be just cause for the City to deny applications for certain development permits including building permits, site plan approvals and/or certificates of occupancy.
8. Site Development Construction Plans shall be reviewed and accepted by the City of Bastrop prior to any multi-family or non-residential construction.
9. No lot or structure shall be occupied prior to the Applicant submitting to the City of Bastrop documentation of subdivision/site registration with the Texas Department of Licensing and Regulations (TDLR) and provide documentation of recordation of the subdivision construction plans with Texas Architectural Barriers Act (TABA).
10. Water service is provided by the City of Bastrop.
11. Wastewater service is provided by the City of Bastrop.
12. Electric service is provided by the Bluebonnet Electric.
13. Gas service is provided by the Center Point Energy.
14. Cable service is provided by the Time Warner Cable.
15. All utility easements shall be shown and connected to the approved water distribution and wastewater collection facilities.
16. Wastewater and Water systems shall conform to TCEQ (Texas Commission on Environmental Quality).
17. Developer/Owner shall be solely responsible for all relocation and modifications to existing utilities.
18. FLOOD WARNING: The degree of flood protection required by the City of Bastrop Flood Damage Prevention Ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. In no case shall the degree of flood protection be increased or decreased by any means, including, but not limited to, the City Council does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. Nor shall acceptance of this plat create liability on the part of the City of Bastrop or any official or employee thereof for any flood damages that result from reliance on the information contained within this plat or any administration decision made hereunder.
19. All easements, including utility easements, shall be shown and maintained by the property owner or his or her assigns.
20. All easements of record as indicated on the most recent title run (dated: January 2, 2014, conducted by National Investors Title Insurance Company) for this property are shown on this Plat.
21. Temporary and permanent easements to be provided, as required at the City's sole discretion for off-site water, wastewater and drainage improvements.
22. Property owner shall provide for access to all easements as may be necessary and shall not prohibit access by governmental authorities.
23. No vehicular access to SH 71 shall be allowed from Lot 1.



STAUDT SURVEYING, INC.
Thomas E. Staudt
P.L.C. # 3984
P.O. Box 78520
Dripping Springs, Texas 78620
(512)858-2235



SUBDIVISION PLAT OF PECAN PARK COMMERCIAL PHASE 1		Rev.	Dr. By.	Job #.	Date.	DWG #.	LOT
CITY OF BASTROP BASTROP COUNTY, TEXAS		200	LEA	14001	MARCH 2014		

CITY OF BASTROP

AGENDA ITEM **A-7**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: MAR. 31, 2014

MEETING DATE: APR. 8, 2014

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of expenses.**

2. Party Making Request: **Karla Stovall, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: X Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

**CITY OF BASTROP
FINANCE
DEPARTMENT**

Memo

To: Mayor, City Council and City Manager
From: Karla Stovall, Chief Financial Officer
Date: March 31, 2014
Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for Feb. 2014. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$50,965.98 for Feb. 2014 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

Updated: March 27, 2014

Bastrop Marketing Corporation ("BMC")
October 2013 through September 2014 - Budget

[illegible]

CITY OF BASTROP

AGENDA ITEM **A-8**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: Board appointment by Mayor Terry Orr and confirmation by the Bastrop City Council Members on the appointment of **CHERYL LONG** as the **PLACE 6** Member to the **CEMETARY ADVISORY BOARD**; a **Three year term** to commence on **April 2014 through June 2017**.
2. Party Making Request: **Terry Orr, Mayor**
3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE CONCURRENCE</u>
a) _____		
8. Staff Recommendation: The Boards/Commission/Committees Application was received on March 24, 2014; submitted for Mayor's review and recommendation of appointment.
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

CITY OF BASTROP
APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES
FOR YEAR 2014

PLEASE TYPE OR PRINT CLEARLY

received
3/24/14

NAME:

Cheryl Long

TELEPHONE:

512 303 5969 (H)

(H)

512 517 2040 cell

(M)

ADDRESS (RESIDENCE):

1501 Church St.

Bastrop Tex 78602

(MAILING)

I have lived in Bastrop 41 years.

DO YOU RESIDE WITHIN THE CITY LIMITS OF BASTROP? YES X NO

Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

OCCUPATION OR AREA OF EXPERTISE: Design - Antiques - Art

UNIVERSITY OF TEXAS BFA FINE ART

EDUCATION:

Instituto de Allende - SAN Miguel de Allende Mexico

SANTA Fe College - courses with Paul Capponegro, photography

UNIVERSITY OF TEXAS - HISTORIC ARCHITECTURE WORKSHOPS

PROFESSIONAL:

* owner: Pure West / Pure VINTAGE

* 30 year old Wholesale Company; selling custom

Designs to Boutiques throught the U.S.

* 15 years Dealer in Antiques - Specialty - Antique Fabrics & textiles

* Tradeshow expert / consultant - 30 years - still active in

TRADESHOWS

3

ADDITIONAL PERTINENT INFORMATION/REFERENCES:

owner of HISTORIC HOME - 1501 CHURCH Street 40 years

References- Ken Kesselus

Chris Cartwright

PLEASE INDICATE THE BOARDS, COMMISSIONS OR COMMITTEES YOU ARE INTERESTED IN SERVING. (List in Order of Preference)

☐ Bastrop Parks Board

☐ Bastrop Library Board

☐ City Resident

☐ BISO Area Resident

☐ Planning and Zoning Commission

☐ Bastrop Housing Authority

☒ Bastrop Economic Development Corporation

☐ Historic Landmark Commission

*Please indicate which position/s you are qualified to serve under

☐ Architect, Planner, Designer

☐ Licensed Real Estate Professional

☐ Own Commercial Historic Structure/Property

☒ Own Residential Historic Structure/Property

☐ General Resident of City of Bastrop

☐ Planning & Zoning Member

☒ Bastrop County Historic Society Member *Member*

☐ Construction Standards Board of Adjustments and Appeals

☐ Main Street Advisory Board

☐ Board of Adjustment

☒ Cemetery Advisory Board

Please indicate if you are currently serving on a board/commission/committee

Name of Board/Commission _____

Signature of Applicant *Thuy Long*

Date *Feb 28 - 2014*

PLEASE RETURN THIS FORM TO:

CITY OF BASTROP
CITY SECRETARY'S OFFICE
P.O. BOX 427
BASTROP, TX 78602

FOR OFFICE USE ONLY:

APPOINTED TO _____ ON _____
TERM EXPIRES _____

APPLICATIONS ARE KEPT ON ACTIVE FILE IN THE CITY SECRETARY'S OFFICE FOR ONE (1) YEAR AND APPLICANTS MAY BE RECONSIDERED SHOULD A NEW VACANCY ARISE.

p. 3

Continued

PROFESSIONAL -

- 1) 30 YEARS DESIGN CONSULTANT WITH MAJOR COMPANIES
 - a) COORSUCH - ASPEN, COLORADO
 - b) Brighton- Leegin Belts
- 2) ORIGINAL ART IN PERMANENT CORPORATE COLLECTIONS, MUSEUM
 - a) Torch energy Museum - HOUSTON, TEXAS
 - b) HARRY RANSOME MUSEUM - ARCHIVES. UNIVERSITY OF TEXAS
 - c) RALPH LAUREN. N.Y. CITY - N.Y.
 - d) CLINT EASTWOOD, Carmel, Ca.
- 3) NOTABLE ART COLLECTED BY:
 - a) JANE Seymour - Hollywood
 - b) Andie McDowell - Asheville, N.C.
 - c) Brad Paisley - Kimberley Paisley, Nashville
 - d) now Deceased - Dennis Hopper - TADS, N.M., Hollywood

CITY OF BASTROP

AGENDA ITEM **B-1**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: **PUBLIC HEARING: Consideration, discussion and possible action on a request for a Conditional Use Permit (CUP) to allow a Bed and Breakfast at 605 Water Street being +/- 0.3030 acres Building Block 5, east of Water Street an area zoned SF-7, Single Family Residential located within the city limits of the City of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the Conditional Use Permit (CUP) to allow a Bed and Breakfast in an existing single family home within the SF-7, Single Family residential district with conditions that no more than 3 rooms to be rented at any given time and the business must comply with all zoning regulations and noise ordinance and no outdoor activities after 10:00PM.**

9. Advisory Board Recommendation: XXXX Recommended Approval Denial None

The Planning and Zoning Commission conducted a public hearing on March 27, 2014 and voted unanimously 8-0 to recommend approval of the Conditional Use Permit (CUP) to allow a Bed and Breakfast in an existing single family home within the SF-7, Single Family residential district provided the following conditions are met:

- **No more than 3 rooms to be rented at any given time and the**
- **Business must comply with all zoning regulations and noise ordinance and no outdoor activities after 10:00PM.**

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **B-2**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: **Consideration, discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop, Texas to grant a Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street being +/- 0.3030 acres Building Block 5, east of Water Street an area zoned SF-7, Single Family Residential located within the city limits of the City of Bastrop, Texas; setting out conditions; and providing an effective date.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes ____ No ____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends approval of the Conditional Use Permit (CUP) to allow a Bed and Breakfast in an existing single family home within the SF-7, Single Family residential district with conditions that no more than 3 rooms to be rented at any given time and the business must comply with all zoning regulations and noise ordinance and no outdoor activities after 10:00PM.**

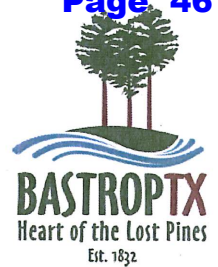
9. Advisory Board Recommendation: XX Recommended Approval Recommended None
The Planning and Zoning Commission conducted a public hearing on March 27, 2014 and voted unanimously 8-0 to recommend approval of the Conditional Use Permit (CUP) to allow a Bed and Breakfast in an existing single family home within the SF-7, Single Family residential district provided the following conditions are met:

- **No more than 3 rooms to be rented at any given time and the**
- **Business must comply with all zoning regulations and noise ordinance and no outdoor activities after 10:00PM.**

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

City of Bastrop



Agenda Information Sheet:

City Council Meeting Date:
CUP 14-01:

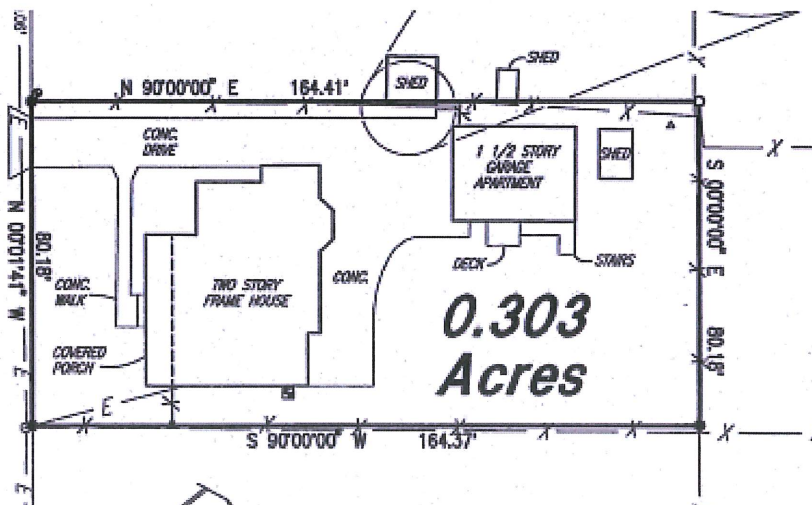
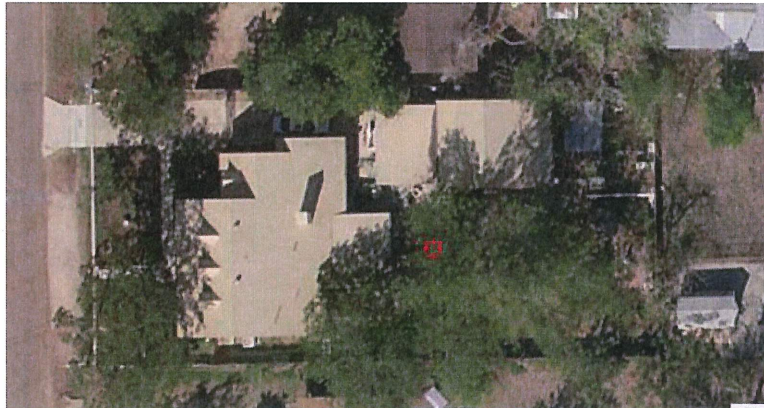
April 8, 2014

Public Notice Description:

Discussion, consideration and possible action on a request for a CUP, Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street. The property consists of +/- 0.3030 acres within Building Block 5, East of Water Street an area zoned SF-7, Single Family Residential, within the city limits of Bastrop, Texas.

Item Summary:

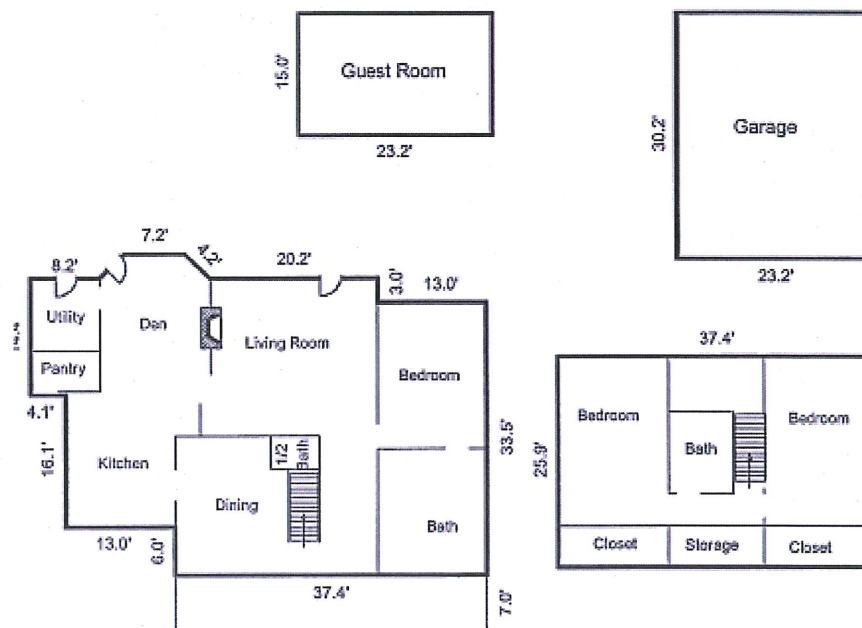
Owner/Applicant: Daryl and Kim Vercande
Location: Located in the City Limits
Utilities: City water, sewer, and electric
Zoning: SF-7, Single Family-7
Land Use Plan: Single Family Residential

Existing lot 0.303 acres (CUP for Bed and Breakfast)

Background/Request:

The 0.303 acre lot is zoned SF-7, Single Family Residential -7 and contains an existing home.

The owner/applicant is applying Conditional Use Permit (CUP) in accordance with Section 36.2 and Section 33 of the Zoning Ordinance, as requested by Daryl and Kim Vercande, to utilize their existing occupied home for a Bed and Breakfast facility. They are proposing three rooms to potentially be rented and have enough parking within their current lot.

Google StreetView of the existing Single Family Home**Building Sketch/layout of the Home at 605 Water Street**

The following are the code sections that apply to the proposed Conditional Use Permit (CUP) for A Bed and Breakfast Facility.

SECTION 36.2

Legend for interpreting the Schedule of Uses

- X Designated use permitted in District
 Designated use prohibited in District
 C Use may be allowed with a Conditional Use Permit

Primary Residential Uses	AOS	SF20	SF9	SF8	SF7	2F	SFA	MF1	MF2	MH	O	NS	GR	CBD	CF	CT	C-1	C-2	IP	LI	PD	MHO
Bed and Breakfast Inn or Facility	X	C	C	C	C	C	C	X	X		X	X	X	X		X	X	X			X	

38.6 PARKING REQUIREMENTS BASED ON USE:

5. Bed and breakfast facility: One (1) space per guest room in addition to the requirements for a normal residential use. The type of pavement for the required parking can be similar to what exists for the home. If cement the additional parking must be cement, if gravel the additional parking can be gravel, etc.

A-3 DEFINITIONS

35. BED AND BREAKFAST INN OR FACILITY - a dwelling occupied as a permanent residence by an owner or renter which serves breakfast and provides or offers sleeping accommodations in not more than four (4) rooms for transient guests for compensation.

33.2 CONDITIONAL USE PERMIT REGULATIONS:

- A. *In recommending that a Conditional Use Permit for the premises under consideration be granted, the City shall determine that such uses are harmonious and adaptable to building structures and uses of abutting property and other property in the vicinity of the premises under consideration, and shall make recommendations as to requirements for the paving of streets, alleys and sidewalks, means of ingress and egress to public streets, provisions for drainage, adequate off-street parking, screening and open space, heights of structures, and compatibility of buildings. In approving a requested CUP, the Planning and Zoning Commission and City Council may consider the following:*
- The use is harmonious and compatible with surrounding existing uses or proposed uses;*
 - The activities requested by the applicant are normally associated with the permitted uses in the base district;*

3. *The nature of the use is reasonable;*
 4. *Any negative impact on the surrounding area has been mitigated;*
 5. *That any additional conditions specified ensure that the intent of the district purposes are being upheld.*
- B. *In granting a Conditional Use Permit, the Planning and Zoning Commission and City Council may impose conditions which shall be complied with by the owner or grantee before a Certificate of Occupancy may be issued by the Building Official for use of the building on such property pursuant to such Conditional Use Permit and such conditions precedent to the granting of the Certificate of Occupancy. Any special conditions shall be set forth in writing by the City Council prior to issuance of the Certificate of Occupancy.*
- C. *No Conditional Use Permit shall be granted unless the applicant, owner and grantee of the Conditional Use Permit shall be willing to accept and agree to be bound by and comply with the written requirements of the Conditional Use Permit, as attached to the site plan drawing (or drawings) and reviewed by the Planning and Zoning Commission and approved by the City Council.*
- D. *A building permit or Certificate of Occupancy shall be applied for and secured within one (1) year from the time of granting the Conditional Use Permit, provided however, that the City Council may authorize an extension. After one (1) year from the date of approval has elapsed, the Planning and Zoning Commission and City Council may review the site plan for compliance. If the site plan is determined to be invalid, the property owner(s) must submit a new or revised site plan for approval prior to any construction or application for building permit for the area designated for the Conditional Use Permit. A public hearing is required for consideration of the new site plan.*
- E. *No building, premise, or land used under a Conditional Use Permit may be enlarged, modified, structurally altered, or otherwise significantly changed unless an amended Conditional Use Permit is granted for such enlargement, modification, structural alteration, or change.*
- Minor changes or alterations may be approved by the Director of Planning.*
- F. *The Board of Adjustment shall not have jurisdiction to hear, review, reverse, or modify any decision, determination, or ruling with respect to the specific land use designated by any Conditional Use Permit.*
- G. *When the City Council authorizes granting of a Conditional Use Permit, the Zoning Map shall be amended according to its legend to indicate that the affected area has conditional and limited uses, and said amendment is to indicate the appropriate zoning district for the approved use and prefixed by a "C" designation.*

CUP Criteria:

Staff recommends the Conditional Use Permit, because the Bed and Breakfast will be within the existing single family structure. The use already fits within the existing single family residence and will be owner occupied, and meet all parking requirements.

"City shall determine that such uses are harmonious and adaptable to building structures and uses of abutting property and other property in the vicinity of the premises under consideration (Section 33.2A)"

- 1. The use is harmonious and compatible with surrounding existing uses or proposed uses;*
- 2. The activities requested by the applicant are normally associated with the permitted uses in the base district;*
- 3. The nature of the use is reasonable;*
- 4. Any negative impact on the surrounding area has been mitigated;*
- 5. That any additional conditions specified ensure that the intent of the district purposes are being upheld.*

Special Considerations: None.

Financial Impact: None.

Comments: Fifteen (15) adjacent property owner notifications were mailed on March 7, 2014, 2012. Two (2) public comments have been received in favor of the proposed CUP.

Staff Recommendation:

Staff recommends approval of the Conditional Use Permit (CUP) to Section 36.2 to the existing single family residence to allow a Bed and Breakfast at 605 Water Street. The commission may apply any additional conditions that they deem necessary.

Planning and Zoning Commission Recommendation:

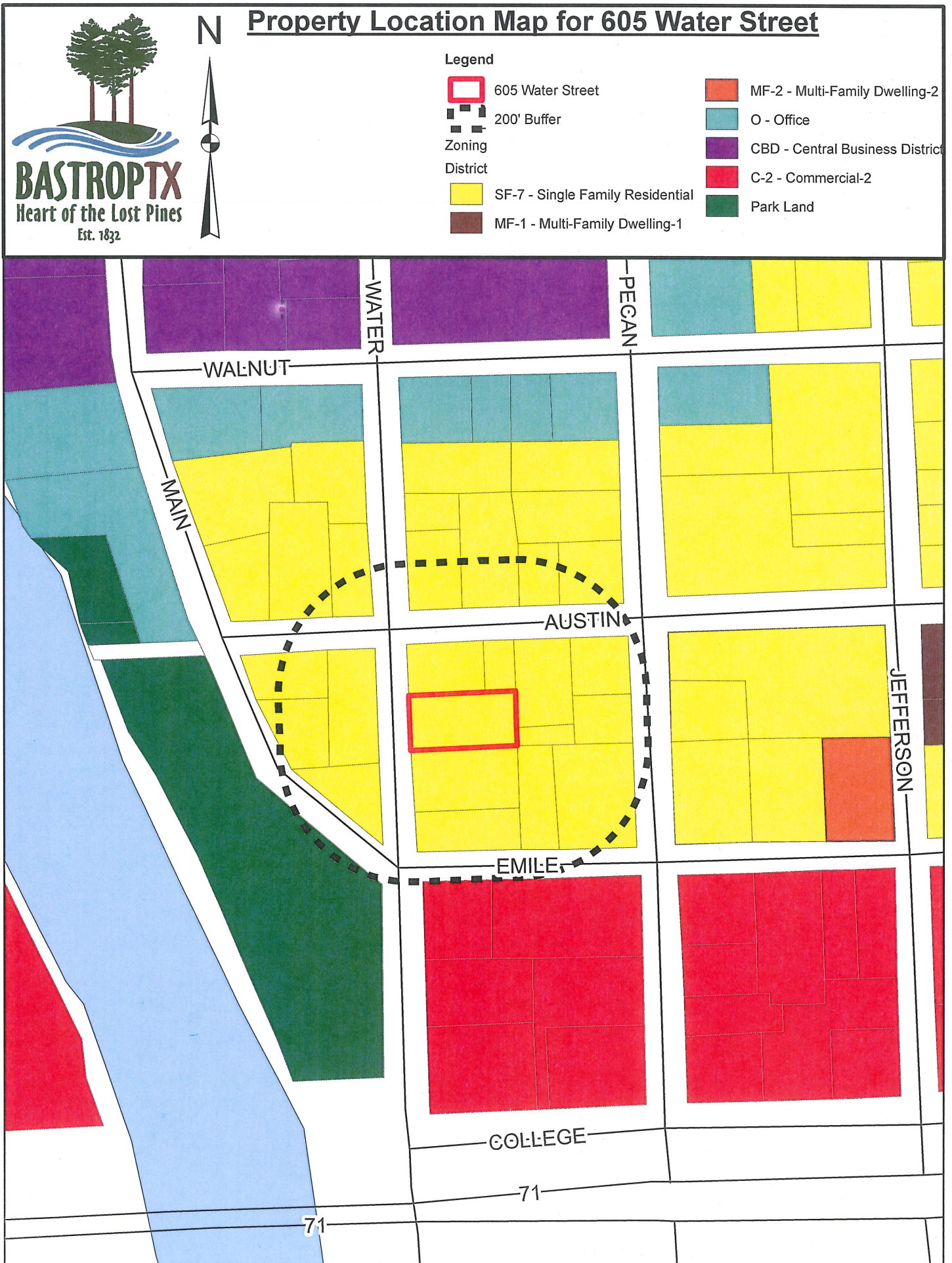
Connie Schroeder made a motion to recommend approval to Council of a request for a CUP, Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street. The property consists of +/- 0.3030 acre s within Building Block 5, East of Water Street an area zoned SF-7, Single Family Residential, within the city limits of Bastrop, Texas, with the provisions that no more than 3 rooms be rented at any given time, and must comply with all Zoning Regulations and Noise Ordinance, and no outdoor activities after 10:00 pm. Christy Kosser seconded the motion and the motion carried unanimously. Passed 8-0

City Contact:

Melissa M. McCollum, AICP, LEED AP, Director
Planning and Development Department

Attachments:

Letter from property owner, maps, and surrounding property owner responses,



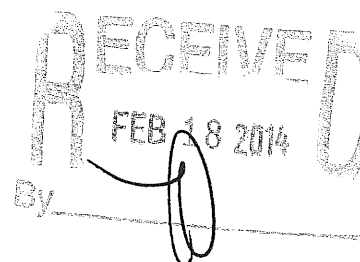
NEIGHBORS AND COUNCIL

MY HUSBAND AND I HAVE RECENTLY BECOME A PART OF THE DOWNTOWN COMMUNITY OF BASTROP, AND WE CAN'T SAY ENOUGH ABOUT HOW MUCH WE HAVE THOROUGHLY ENJOYED ALL IT HAS TO OFFER. WE LOVE ALL THE SHOPS, RESTAURANTS, THE BEAUTIFUL COLORADO RIVER, SUCH A WONDERFUL DRAW FOR BASTROP.

WE OWN AND RESIDE AT 605 WATER STREET, OUR PLANS ARE TO OPEN A SMALL, QUIET, COTTAGE STYLE BED AND BREAKFAST, WITH A BEAUTIFUL YARD AND GARDEN. WE WANT TO CREATE A SERENE PEACEFUL ATMOSPHERE SO OUR GUESTS CAN RELAX AND SPEND TIME IN THE DOWNTOWN AREA. OUR NAME WILL BE 'THE OLD WEATHERED DOOR'. I AM CURRENTLY COLLECTING OLD ANTIQUE DOORS FROM ALL OVER THIS AREA AND THEY ALL WILL TELL A STORY AND BE INCORPORATED IN THE B&B.

WE ARE APPLING FOR A CONDITIONAL USE PERMIT (CUP) FROM THE CITY OF BASTROP. WE WILL MEET ALL THE REQUIREMENTS FOR OWNER OCCUPIED BED AND BREAKFAST FACILITY, AND WE ARE PROPOSING THREE ROOMS TO BE RENTED.

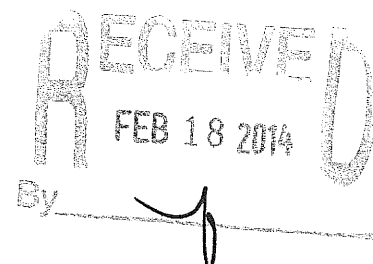
WE WILL HAVE MORE FAMILY AND FRIENDS THAN WE WILL EVER HAVE GUESTS AND NOISE WILL NOT BE AN ISSUE.



PLEASE FEEL FREE TO COME BY IF YOU HAVE ANY QUESTIONS OR TO JUST SAY HELLO WE WOULD LOVE TO MEET ALL OUR NEIGHBORS. AND KEEP US IN MIND IF YOU HAVE THOSE IN-LAWS OR FAMILY MEMBERS YOU MIGHT WANT SOMEONE ELSE TO TAKE OFF YOUR HANDS FOR A WHILE.

THANK YOU FOR YOUR TIME,

DARYL AND KIM VERCANDE /605 WATER STREET/512-6261191





Property Location Map for 605 Water Street

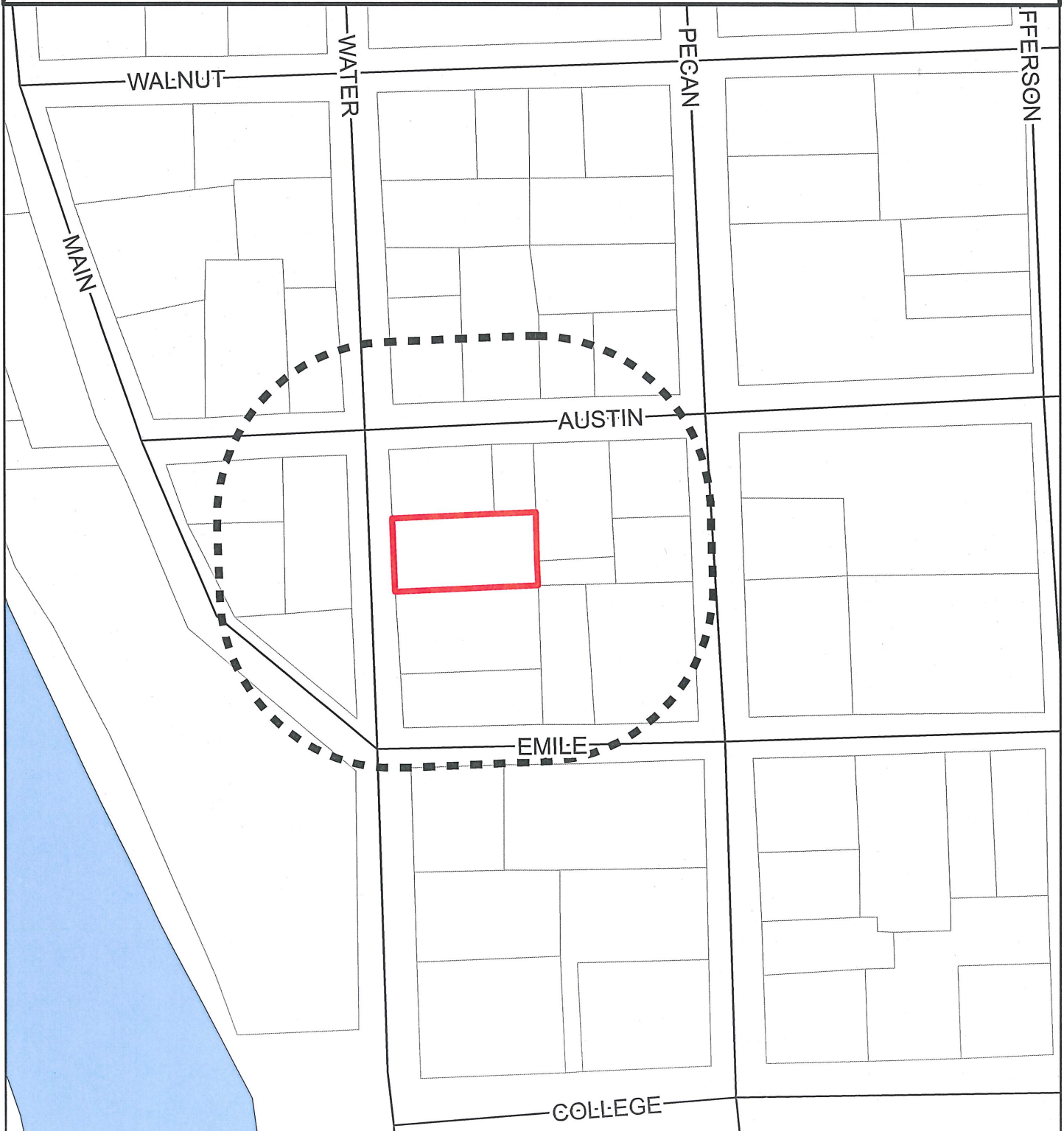
Legend



200' Buffer



605 Water Street



**NOTICE OF PUBLIC HEARINGS
PLANNING AND ZONING COMMISSION AND CITY COUNCIL**

Dear Property Owner:

The **Bastrop Planning and Zoning Commission** will hold a public hearing on **Thursday, March 27, 2014**, at 6:00 p.m. and the **Bastrop City Council** will hold a public hearing **Tuesday, April 8, 2014** at 6:15 p.m. first reading and a second reading (not a public hearing) on **Tuesday, April 22, 2014** in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider a request for a Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street. The property consists of +/- 0.3030 acre tract within Building Block 5, East of Water Street an area zoned SF-7, Single Family Residential, within the city limits of Bastrop, Texas.

Applicant: Kim Vercande

The property being considered is described as follows:

Legal Description: Building Block 5, East of Water Street

**PLEASE SEE ATTACHED SITE LOCATION MAP & LETTER FROM
PROPERTY OWNER**

As a property owner within 200' of the above referenced property, you are being notified of the public hearings and invited to attend to express your opinion. Petitions and letters, either in support or opposition to this request, may be submitted to the Planning Department at 1311 Chestnut Street or mailed to P.O. Box 427, Bastrop, Texas 78602 (512) 332-8840 any time prior to the public hearings.

For additional information, please visit or call the Planning & Development offices.

X
X

PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check ☒ one)

☒ I am in favor of the request.

☐ I am opposed to the request.

Property Owner Name: Hannibal Lukumba

Property Address: 605 Water St

Phone (optional): _____

Mailing Address: 608 Cedar St Bastrop

Email (optional): _____

Property Owner's Signature: Hannibal Lukumba

Comments: (Optional)

Please provide reply to:

Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602
or via fax (512) 332-8849

Re: Conditional Use Permit for a Bed and Breakfast at 605 Water Street, notices mailed March 7, 2014

MAR 18 2014

✂
PROPERTY OWNER'S RESPONSE

As a property owner within 200': (please check ✓ one)

- ☒ I am in favor of the request.
☐ I am opposed to the request.

Property Owner Name: Jason & Jill DiLoretoProperty Address: 802 Austin StreetPhone (optional): (512) 988 9002Mailing Address: PO Box #134 BATV, TX 78602

Email (optional): _____

Property Owner's Signature: Jill DiLoreto

Comments: (Optional)

We think it is wonderful!

Please provide reply to:

Planning and Development Department
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602
or via fax (512) 332-8849

Re: Conditional Use Permit for a Bed and Breakfast at 605 Water Street, notices mailed March 7, 2014

RECEIVED
MAR 12 2014

ORDINANCE NO. _____

AN ORDINANCE GRANTING A CONDITONAL USE PERMIT TO ALLOW A BED AND BREAKFAST AT 605 WATER STREET BEING +/- 0.3030 ACRES WITHIN BUILDING BLOCK 5, , EAST OF WATER STREET, AN AREA ZONED SF-7, SINGLE FAMILY RESIDENTIAL LOCATED WITHIN THE CITY LIMITS OF BASTROP, TEXAS; SETTING OUT CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Daryl and Kim Vercande (hereinafter referred to as the “Applicant”), filed a request for a Conditional Use Permit on February 18, 2014 to allow a Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street being +/- 0.3030 acres within building Building Block 5, east of Water Street an area zoned SF-7, Single Family Residential located within the city limits of the City of Bastrop, Texas as shown on Exhibit “A”; and

WHEREAS, pursuant to Section 36.2 of the Use Charts within the Zoning Ordinance of the City of Bastrop, Texas; and

WHEREAS, pursuant to Section 33 of the City’s Zoning Ordinance of the City of Bastrop, Texas, a public notice has been given, and a public hearing was held on March 27, 2014, by the Planning and Zoning Commission (hereinafter referred to as the “Commission”) regarding the Applicant’s request for a Conditional Use Permit; and

WHEREAS, following a public hearing on March 27, 2014 and consideration of the evidence and testimony presented therein, the Commission recommended approval of the Applicant’s request for a Conditional Use Permit, subject to certain conditions set forth herein; and

WHEREAS, pursuant to Section 33 of the Zoning Ordinance of the City of Bastrop, Texas, a public notice has been given, and a public hearing was held April 8, 2014, by the City Council regarding the request for a Conditional Use Permit by the Applicant; and

WHEREAS, after consideration of the information presented, City Council finds that it is in the public interest to approve the requested Conditional Use Permit to allow a Bed and Breakfast at 605 Water Street, subject to conditions noted herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:

Part 1: The Conditional Use Permit requested by Daryl and Kim Vercande to allow a Bed and Breakfast at 605 Water Street being +/- 0.3030 acres within Building Block 5, east of Water Street an area zoned SF-7, Single Family Residential located within the city limits of the City of Bastrop, Texas , is hereby approved, subject to compliance with the following conditions:

1. No more than 3 rooms to be rented at any given time.
2. Business must comply will all Zoning Regulations and Noise Ordinance
3. No outdoor activities after 10:00 PM

Part 2: This ordinance shall take effect upon passage and in accordance with the laws of the State of Texas.

READ and ACKNOWLEDGED on First Reading on the _____ day of _____, 2014.

READ and APPROVED on the Second Reading on the _____ day of _____, 2014.

APPROVED:

ATTEST:

Terry Orr
Mayor

Elizabeth Lopez
City Secretary

CITY OF BASTROP

AGENDA ITEM

D-1STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: Consideration & Discussion and possible Action on the **APPROVAL** of a **RESOLUTION** of the City Council of Bastrop, Texas related to **AUTHORIZATION(S)** concerning **FUTURE ACTIONS** by the City related to the **AQUISTION OF ADDITIONAL GROUNDWATER to MEET** the City's **LONG and SHORT TERM WATER SUPPLY NEEDS**.
2. Party Making Request: **Michael H. Talbot, City Manager**
3. Nature of Request: (Brief Overview) Attachments: Yes X No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

PRELIMINARY DRAFT –SUBJECT TO REVISION**RESOLUTION NO. R- 2014 - ____****A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS, RELATED TO
AUTHORIZATION(S) CONCERNING FUTURE ACTIONS BY THE CITY RELATED TO THE
ACQUISITION OF ADDITIONAL GROUNDWATER TO MEET THE CITY'S LONG AND
SHORT TERM WATER SUPPLY NEEDS**

WHEREAS, the City of Bastrop, Texas, ("City"), a Home Rule municipality incorporated and operating under the Laws of the State of Texas and, accordingly has been granted full legal authority to take actions, as deemed necessary, in its reasonable judgment, to protect the public health, safety and welfare; and

WHEREAS, as a Home Rule municipality, the City for Bastrop acts to provide citizens, who are located within its certificated boundaries, with a reliable, safe potable water supply; and

WHEREAS; the City Council, the City Manager, its staff and consultants have worked over the past years to evaluate and project the City's future growth and, thus, to develop and prepare a plan to meet the future water supply requirements of the City and the surrounding jurisdictional areas; and

WHEREAS; over the past several years, the City Council, the City Manager, its staff and consultants have worked diligently to identify and evaluate various options for expanding the City's ground water supply to meet, both short and long term; and

WHEREAS, the City Council, City Manager, staff and consultants have successfully identified viable options for the procurement of future water supplies for the City, and

WHEREAS; the City Council has carefully evaluated the growth projections, the future water demand projections, the options and offers from providers related to additional water for the City, and the information developed by the City related to same, and thorough these efforts, is now able to move forward and authorize certain activities and actions related to the City's acquisition of additional ground water rights/supplies, to meet the City's future short and long term needs, as set forth herein below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

1. The City Council hereby formally finds that the City's future water demands may best be met by authorizing the City Manager to take the following actions:

a. _____

b. _____

c. _____

d. _____

e. _____

2. Further, the City Council hereby formally finds that _____

3. Accordingly, the City Council authorizes the City Manager to

4. The terms of this Resolution shall become effective immediately upon passage of this Resolution, subject to publication as required by State law, if any.

PASSED, ADOPTED AND APPROVED this the _____th day of _____, 2014.

APPROVED:

MAYOR TERRY ORR

ATTEST:

ELIZABETH LOPEZ, CITY SECRETARY

CITY OF BASTROP

AGENDA ITEM **D-2**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: March 27, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Report for the period ending of February 28, 2014.**

2. Party Making Request: **Karla Stovall**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication: _____

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

**CITY OF BASTROP, TEXAS
MONTHLY FINANCIAL REPORT
AND QUARTERLY INVESTMENT REPORT
FOR PERIOD ENDING FEBRUARY 28, 2014**



CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF FEBRUARY 28, 2014

Fiscal year 2014 is 5 month or 42% completed as of February 28, 2014.

- ☐ General Fund revenues reflect \$5,154,329 collected or 58.91% of the budgeted revenue received. Expenditures represent \$3,450,723 or 37.61% of the budget spent.
- ☐ Water/ Wastewater Fund revenues reflect 38.81% collected or \$1,572,090. Expenditures represent 36.32% spent or \$1,171,896.
- ☐ The Electric Fund revenues reflect 41.31% collected or \$2,875,022. Expenditures represent 39.57% spent or \$2,725,555.
- ☐ The Hotel /Motel Fund revenues reflect 37.65% collected or \$878,228. Expenditures represent 44.22% spent or \$1,040,597.

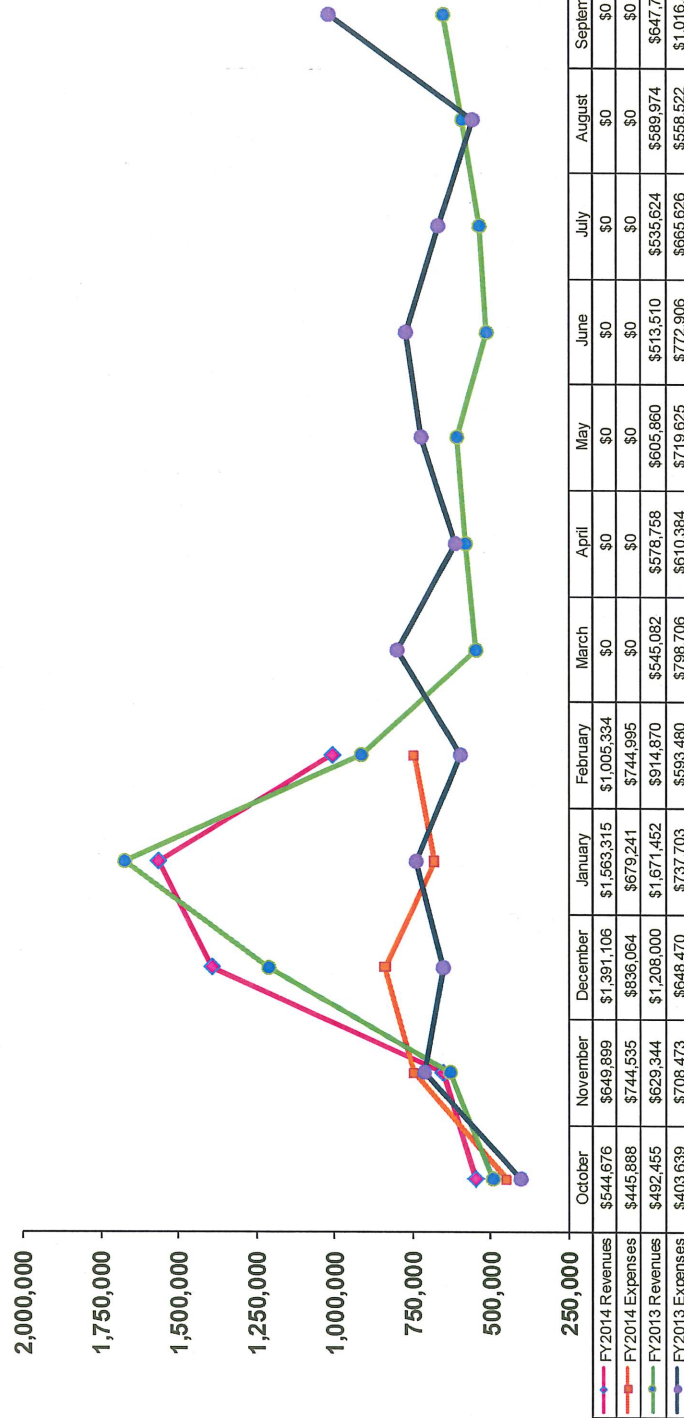
Revenues

	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget	FY 2014 Budget	FY 2014 Actual	% of FY2014 Budget
General Fund	\$ 8,749,520	\$ 5,154,329	58.91%	\$ 9,175,520	\$ 3,450,723	37.61%
WWW Fund	\$ 4,050,420	\$ 1,572,090	38.81%	\$ 3,226,624	\$ 1,171,896	36.32%
Electric Fund	\$ 6,960,000	\$ 2,875,022	41.31%	\$ 6,888,600	\$ 2,725,555	39.57%
Hotel Motel Fund	\$ 2,332,520	\$ 878,228	37.65%	\$ 2,353,010	\$ 1,040,597	44.22%

Expenditures

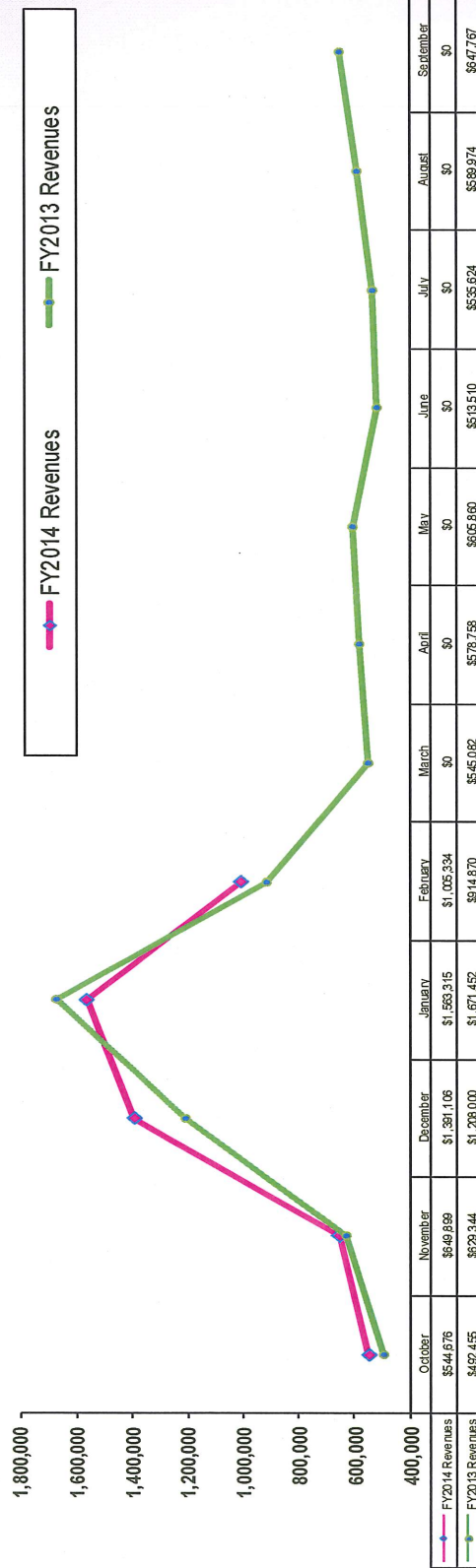
GENERAL FUND REVENUE & EXPENDITURES AS OF FEBRUARY 28, 2014

- Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.

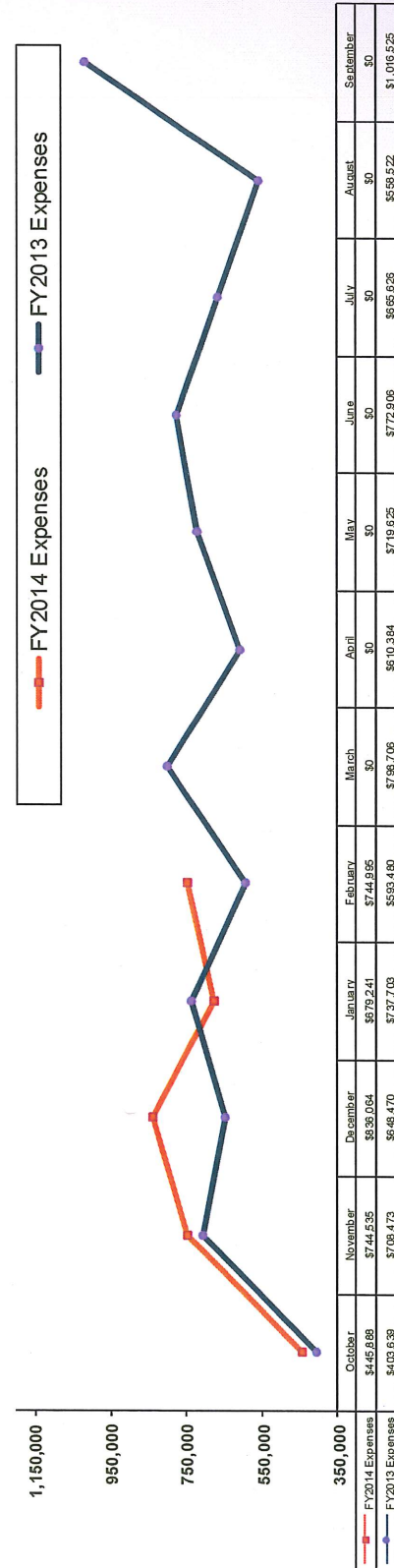


GENERAL FUND REVENUE & EXPENDITURES AS OF FEBRUARY 28, 2014

FY 2013 & 2014 Revenues



FY 2013 & 2014 Expenditures

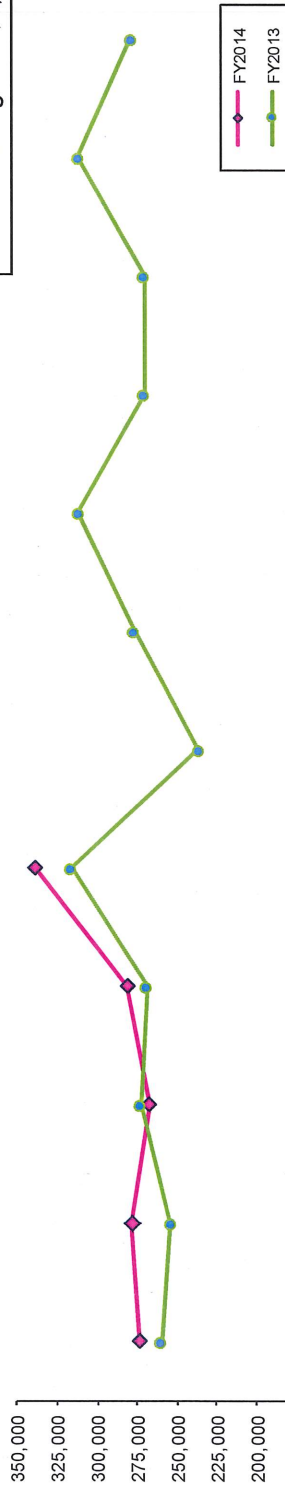


GENERAL FUND REVENUE AS OF FEBRUARY 28, 2014

Sales Tax

FY2014 YTD \$1,437,811

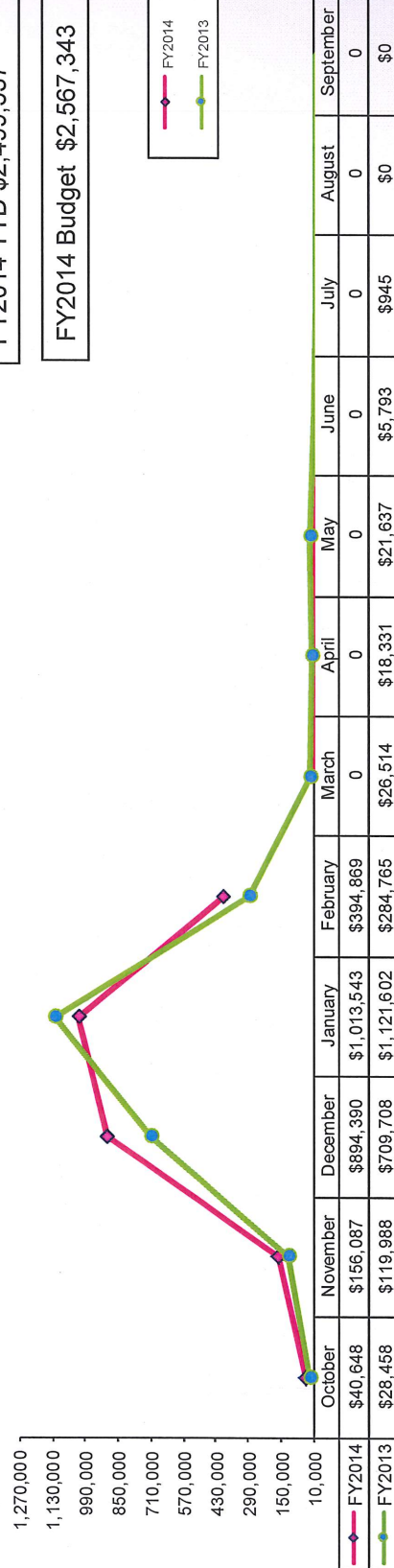
FY2014 Budgeted \$3,155,000



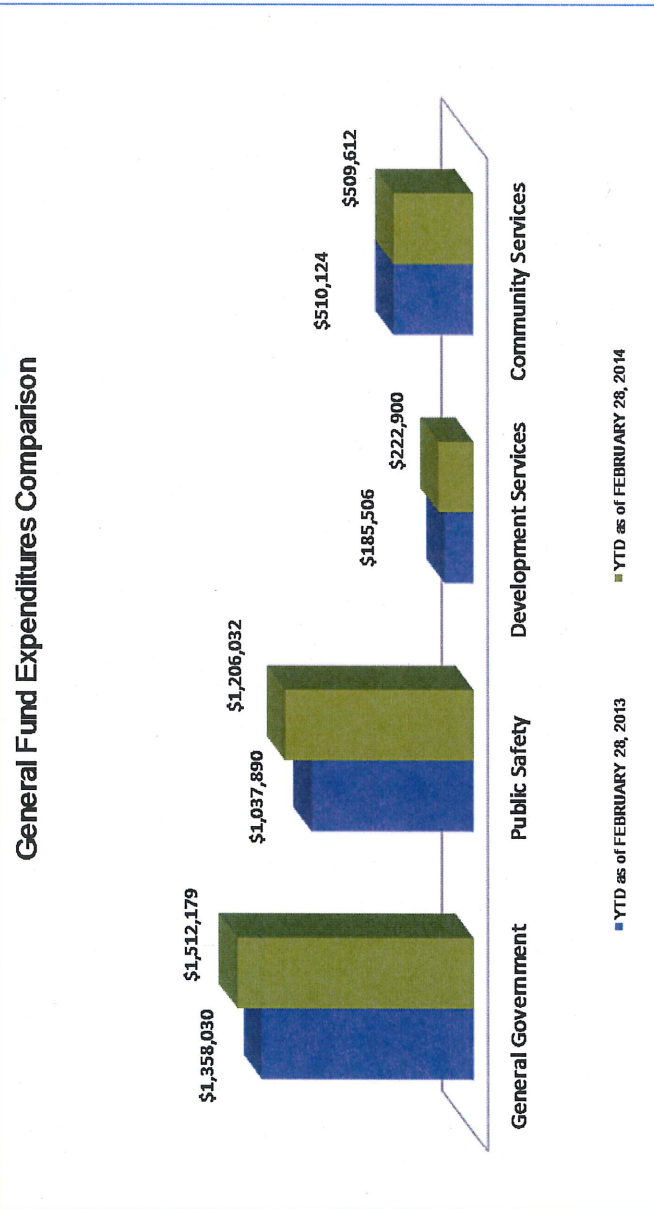
Ad Valorem Taxes

FY2014 YTD \$2,499,537

FY2014 Budget \$2,567,343



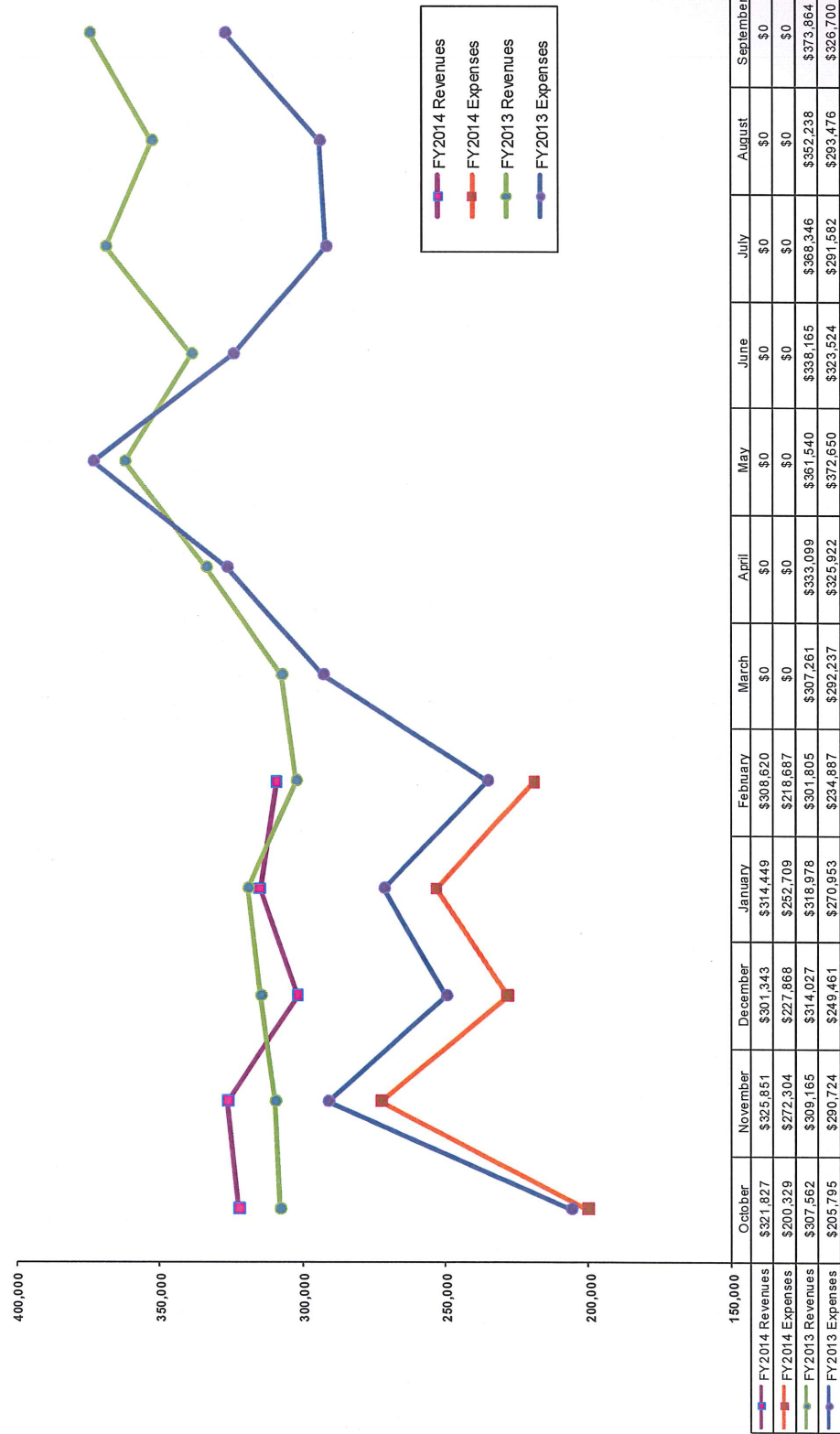
GENERAL FUND EXPENDITURES AS OF FEBRUARY 28, 2014



- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes the Planning Department
- Community Services includes Recreation, Parks, and Library

WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF FEBRUARY 28, 2014

- ☐ Water/ Wastewater Fund Revenues Year-to-date (YTD) as of February 28, 2014 are \$1,572,090 or 38.81% of the year.



WATER WASTEWATER FUND REVENUE & EXPENDITURES AS OF FEBRUARY 28, 2014

FY 2013 & 2014 Revenues

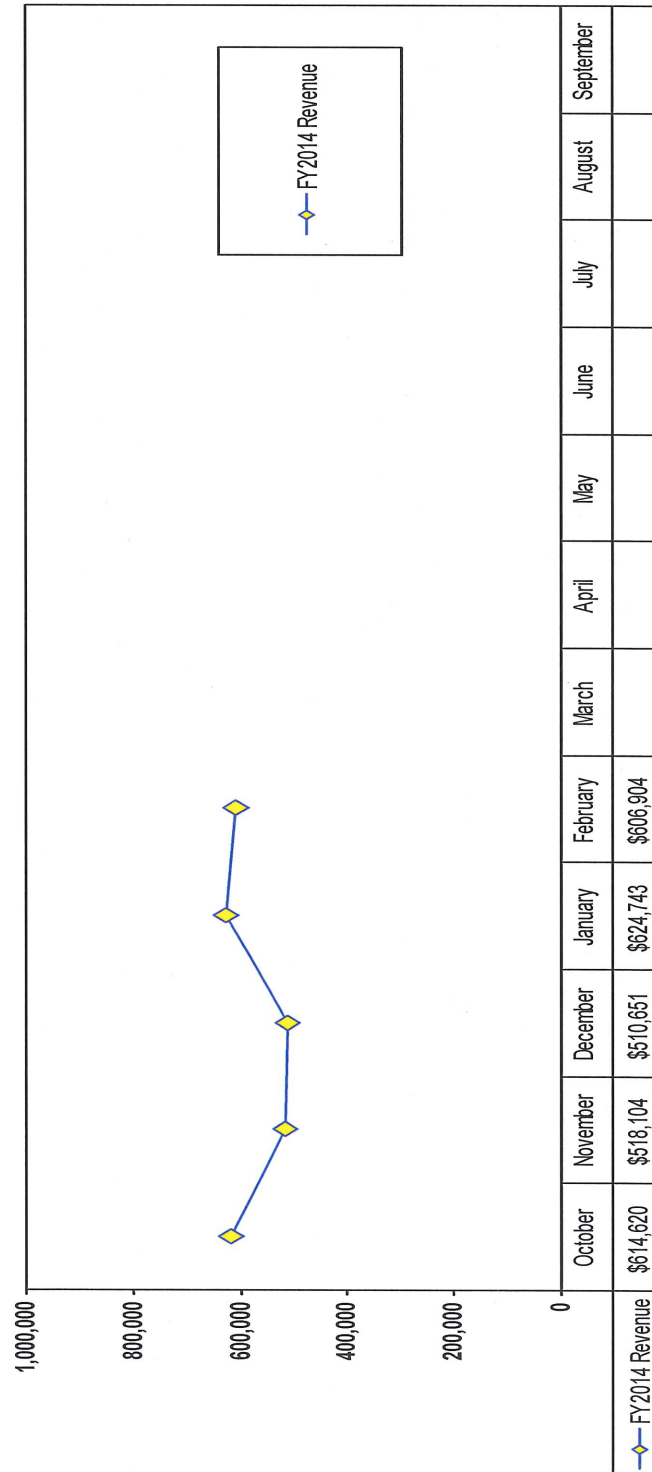


FY 2013 & 2014 Expenditures



BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE AS OF FEBRUARY 28, 2014

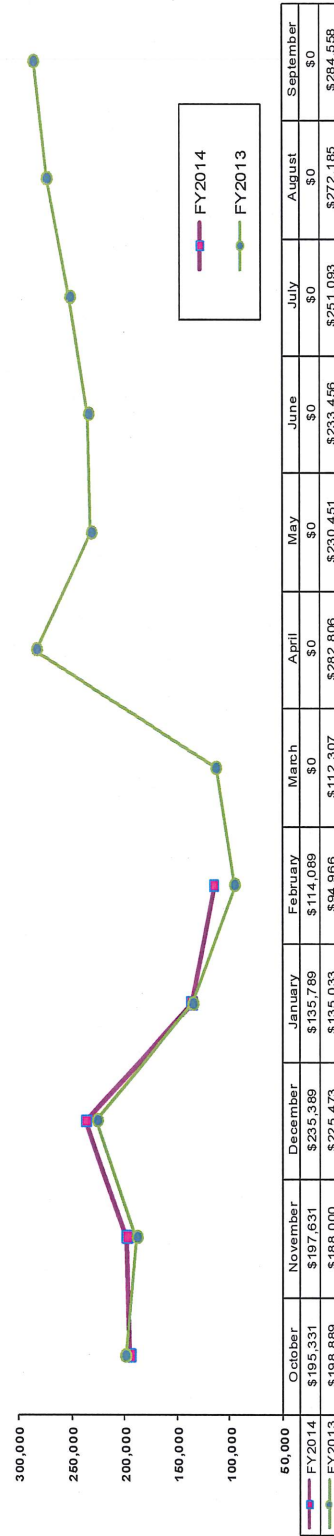
□ Electric Fund Revenues Year-to-date (YTD) as of February 28, 2014 are \$2,875,022 or 41.31% of the FY2014 adopted budget.



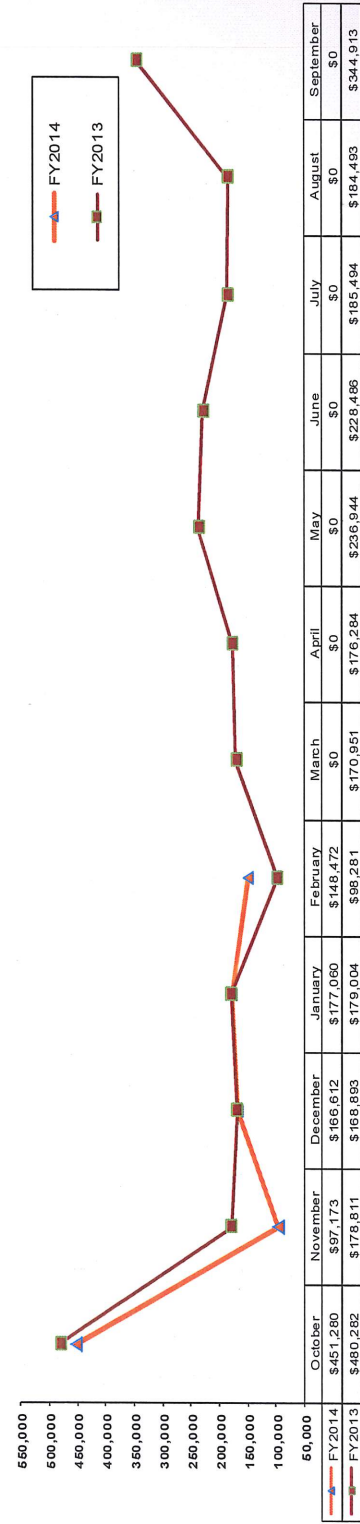
HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES AS OF FEBRUARY 28, 2014

- ☐ Revenues as of February 28, 2014 represent YTD earned revenue of \$878,228. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.
- ☐ Expenses in October are increased due to the one-time disbursement of funds to Hotel Motel funded organizations.

Hotel / Motel Fund Revenue



Hotel / Motel Fund Expenses



FINANCIAL STATEMENT REPORTS ARE ATTACHED

- General Fund
- Water/Wastewater Utility Fund
- Electric Fund
- Hotel Motel Fund

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4000 BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4001 CURRENT TAXES M&O	2,264,520.10	2,567,343.00	394,868.74	2,499,536.68	67,806.32	97.36
00-00-4002 DELINQUENT TAXES M&O	7,427.23	34,265.00	1,957.78	23,016.80	11,248.20	67.17
00-00-4003 PENALTIES & INTEREST M&O	8,946.71	27,412.00	2,150.73	9,392.93	18,019.07	34.27
00-00-4004 FRANCHISE TAX	128,536.83	400,000.00	58,068.34	109,767.64	290,232.36	27.44
00-00-4006 CITY SALES TAX	1,370,230.14	3,155,000.00	338,436.54	1,437,811.17	1,717,188.83	45.57
00-00-4008 OCCUPATION TAX	1,503.00	5,000.00	1,690.00	7,010.95	(2,010.95)	140.22
00-00-4009 MIXED BEVERAGE TAX	5,704.69	20,000.00	0.00	11,079.99	8,920.01	55.40
TOTAL TAXES & PENALTIES	3,786,868.70	6,209,020.00	797,172.13	4,097,616.16	2,111,403.84	65.99
<u>LICENSES & PERMITS</u>						
00-00-4020 BUILDING PERMITS	37,357.18	75,000.00	3,451.00	31,270.99	43,729.01	41.69
00-00-4021 ZONING FEES	998.00	3,000.00	300.00	900.00	2,100.00	30.00
00-00-4022 PLATTING FEES	1,370.00	6,000.00	1,200.00	4,695.00	1,305.00	78.25
00-00-4023 SPECIAL EVENT PERMIT FEE	400.00	2,000.00	200.00	700.00	1,300.00	35.00
00-00-4024 ELECTRICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4025 PLUMBING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4026 MECHANICAL PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4027 OTHER PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4030 LICENSE FEES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LICENSES & PERMITS	40,125.18	86,000.00	5,151.00	37,565.99	48,434.01	43.68
<u>CHARGES FOR SERVICES</u>						
00-00-4040 ANIMAL SERVICE RECEIPTS	50.00	200.00	10.00	150.00	50.00	75.00
00-00-4043 PARKS RECEIPTS	275.00	1,600.00	275.00	575.00	1,025.00	35.94
00-00-4044 PD ACCIDENT REPORTS	1,141.00	1,800.00	254.00	717.00	1,083.00	39.83
00-00-4045 DRUG DOG VISITS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	40,800.00	9,644.32	9,644.32	31,155.68	23.64
00-00-4049 TRANSFER STATION RECEIPTS	3,867.25	10,000.00	290.00	2,311.02	7,688.98	23.11
TOTAL CHARGES FOR SERVICES	5,333.25	54,400.00	10,473.32	13,397.34	41,002.66	24.63
<u>FINES & FORFEITURES</u>						
00-00-4070 MUNICIPAL COURT FINES	95,416.26	225,000.00	19,864.61	70,455.53	154,544.47	31.31
00-00-4071 BOND FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4072 SANITATION PENALTIES/RECONNEC	3,266.93	8,000.00	0.00	0.00	8,000.00	0.00
00-00-4076 LIBRARY RECEIPTS	6,492.89	16,000.00	1,508.19	6,565.86	9,434.14	41.04
00-00-4077 SANITATION PROCEEDS	14,166.83	40,000.00	0.00	0.00	40,000.00	0.00
00-00-4078 JUVENILE CASE MANAGER-M/C	2,805.41	5,100.00	557.81	2,122.04	2,977.96	41.61
00-00-4080 TEEN COURT (MC)	700.00	1,000.00	64.64	437.24	562.76	43.72
TOTAL FINES & FORFEITURES	122,848.32	295,100.00	21,995.25	79,580.67	215,519.33	26.97

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>OTHER REVENUE</u>						
00-00-4381 GTG SETTLEMENT TRUST FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4391 STREET/ROW VACATIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	3,227.96	6,000.00	167.71	1,954.40	4,045.60	32.57
TOTAL INTEREST INCOME	3,227.96	6,000.00	167.71	1,954.40	4,045.60	32.57
<u>INTERGOVERNMENTAL</u>						
00-00-4411 BASTROP CO/LIBRARY	0.00	0.00	0.00	8,500.00	(8,500.00)	0.00
00-00-4412 BASTROP CO/WC FIREMEN	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4413 BISD PROJECT RECEIPTS	13,153.11	50,000.00	(1,142.86)	25,230.74	24,769.26	50.46
00-00-4414 DEPT OF JUSTICE GRANT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4415 EMERGENCY MANAGEMENT	27,625.68	20,000.00	0.00	28,051.19	(8,051.19)	140.26
00-00-4419 PROPERTY LIEN PAYMENTS	468.35	0.00	0.00	0.00	0.00	0.00
00-00-4424 PADDLE TRAIL GRANT RIEMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4435 FIRE DEPT/INSURANCE REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4490 ELECTRIC IN-KIND	215,116.65	516,280.00	43,023.33	215,116.65	301,163.35	41.67
00-00-4491 WATER/WASTEWATER IN-KIND	221,258.30	531,020.00	44,251.66	221,258.30	309,761.70	41.67
00-00-4492 WASTEWATER IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4493 BEDC IN-KIND	82,949.95	169,080.00	16,589.99	82,949.95	86,130.05	49.06
00-00-4495 CONVENTION CENTER IN-KIND	72,550.00	174,120.00	14,510.00	72,550.00	101,570.00	41.67
00-00-4496 DONATION IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	633,122.04	1,460,500.00	117,232.12	653,656.83	806,843.17	44.76
<u>MISCELLANEOUS</u>						
00-00-4501 LIBRARY GRANT'S	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4503 FIRE DEPT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4507 175TH ANNIVERSARY DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4508 MEMORIAL DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4509 GENERAL DONATIONS	2,944.50	0.00	0.00	350.00	(350.00)	0.00
00-00-4511 BANNER FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	11,625.50	0.00	0.00	0.00	0.00	0.00
00-00-4515 GRANTS - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 SNOW PLAYDAY	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4521 LCRA-FISHERMAN PARK FLAGS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4522 WORKERS COMP. REIMBURSE	0.00	4,000.00	0.00	1,208.46	2,791.54	30.21
00-00-4523 TML REGION X MEETING	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4524 SPLASHPARK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4525 SUMMER REC/FILM DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4526 DOG BARK PARK DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4527 CLEAN SWEEP	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4535 PLANNING DEPT MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4536 MISCELLANEOUS	46,687.93	21,000.00	2,017.48	13,373.77	7,626.23	63.68
00-00-4537 INSURANCE PROCEEDS	7,712.50	0.00	0.00	0.00	0.00	0.00
00-00-4538 BEVERAGE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-00-4540 HUNTERS CROSSING REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4543 PINEY CREEK SUBDVISION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4553 FIRE DEPT CALLS - REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4554 KERR PARK PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4557 FEMA DISASTER RELIEF REIMBURS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	68,970.43	25,000.00	2,017.48	14,932.23	10,067.77	59.73
TRANSFERS-IN						
00-00-4702 TRANSFERS IN - W/WW #202	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4703 TRANSFERS IN - ELECTRIC FUND	255,625.00	613,500.00	51,125.00	255,625.00	357,875.00	41.67
00-00-4706 TRANSFERS IN - BEDC	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4710 TRANS IN - GENERAL CIP #150	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4717 TRANS IN-HOTEL TAX-CIVIC CENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4725 TRANS IN - TAX NOTE #714	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4726 TRANS IN-C OF O'S 2006 #713	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4732 TRANSFER IN - BOND #709	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4736 TRANSFER IN -LIBRARY BOARD 50	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS-IN	255,625.00	613,500.00	51,125.00	255,625.00	357,875.00	41.67
** TOTAL REVENUE **						
	4,916,120.88	8,749,520.00	1,005,334.01	5,154,328.62	3,595,191.38	58.91

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>LEGISLATIVE</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	2,069.54	5,970.00	484.44	2,508.99	3,461.01	42.03
SUPPLIES & MATERIALS	1,312.33	4,900.00	88.44	325.76	4,574.24	6.65
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,586.12	8,000.00	464.07	3,613.12	4,386.88	45.16
CONTRACTUAL SERVICES	954.00	1,800.00	75.00	455.00	1,345.00	25.28
OTHER CHARGES	3,652.51	16,040.00	486.40	3,119.34	12,920.66	19.45
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	10,574.50	36,710.00	1,598.35	10,022.21	26,687.79	27.30
TOTAL LEGISLATIVE	10,574.50	36,710.00	1,598.35	10,022.21	26,687.79	27.30
<u>ORGANIZATIONAL</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	40,140.51	140,000.00	12,356.39	61,657.43	78,342.57	44.04
SUPPLIES & MATERIALS	6,030.32	14,790.00	1,175.63	5,529.87	9,260.13	37.39
MAINTENANCE & REPAIRS	1,955.13	8,660.00	2,846.42	4,096.90	4,563.10	47.31
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	223,429.11	442,070.00	22,501.83	185,226.21	256,843.79	41.90
OTHER CHARGES	118,588.21	398,820.00	61,881.10	151,971.60	246,848.40	38.11
CONTINGENCY	0.00	318,500.00	0.00	0.00	318,500.00	0.00
CAPITAL OUTLAY	0.00	22,500.00	0.00	22,500.00	0.00	100.00
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	390,143.28	1,345,340.00	100,761.37	430,982.01	914,357.99	32.04
TOTAL ORGANIZATIONAL	390,143.28	1,345,340.00	100,761.37	430,982.01	914,357.99	32.04
<u>CITY MANAGER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	109,223.73	284,100.00	26,061.27	124,824.96	159,275.04	43.94
SUPPLIES & MATERIALS	2,600.26	4,660.00	682.62	3,776.04	883.96	81.03
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,888.61	8,760.00	525.50	3,513.70	5,246.30	40.11
CONTRACTUAL SERVICES	159.79	350.00	21.00	108.50	241.50	31.00
OTHER CHARGES	6,108.10	11,030.00	573.15	7,986.58	3,043.42	72.41
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	120,980.49	308,900.00	27,863.54	140,209.78	168,690.22	45.39
TOTAL CITY MANAGER	120,980.49	308,900.00	27,863.54	140,209.78	168,690.22	45.39

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FINANCIAL STATEMENT

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CITY SECRETARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	27,793.14	62,060.00	5,323.25	27,787.37	34,272.63	44.78
SUPPLIES & MATERIALS	469.72	1,290.00	212.67	718.15	571.85	55.67
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	411.99	2,070.00	133.11	888.90	1,181.10	42.94
CONTRACTUAL SERVICES	581.45	5,100.00	0.00	0.00	5,100.00	0.00
OTHER CHARGES	7,153.17	34,580.00	1,906.21	9,120.77	25,459.23	26.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	36,409.47	105,100.00	7,575.24	38,515.19	66,584.81	36.65
TOTAL CITY SECRETARY	36,409.47	105,100.00	7,575.24	38,515.19	66,584.81	36.65

FINANCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	115,113.39	317,810.00	23,626.77	118,489.98	199,320.02	37.28
SUPPLIES & MATERIALS	1,297.71	9,810.00	1,264.26	3,465.33	6,344.67	35.32
MAINTENANCE & REPAIRS	18,825.34	38,000.00	1,872.61	19,358.20	18,641.80	50.94
OCCUPANCY	2,226.93	7,250.00	365.93	2,984.23	4,265.77	41.16
CONTRACTUAL SERVICES	25,934.36	49,350.00	14,313.00	29,311.00	20,039.00	59.39
OTHER CHARGES	2,733.42	12,150.00	1,545.39	3,553.51	8,596.49	29.25
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	166,131.15	434,370.00	42,987.96	177,162.25	257,207.75	40.79

METER SERVICE

PERSONNEL SERVICES	124,459.15	329,050.00	26,099.56	134,152.32	194,897.68	40.77
SUPPLIES & MATERIALS	9,604.34	32,950.00	4,273.35	14,753.78	18,196.22	44.78
MAINTENANCE & REPAIRS	504.03	9,500.00	0.00	2,367.31	7,132.69	24.92
OCCUPANCY	3,453.13	13,620.00	554.20	3,922.18	9,697.82	28.80
CONTRACTUAL SERVICES	3,664.60	17,100.00	1,140.73	5,361.25	11,738.75	31.35
OTHER CHARGES	920.57	6,580.00	796.19	1,596.94	4,983.06	24.27
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL METER SERVICE	142,605.82	408,800.00	32,864.03	162,153.78	246,646.22	39.67
TOTAL FINANCE	308,736.97	843,170.00	75,851.99	339,316.03	503,853.97	40.24

HUMAN RESOURCE

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	35,216.80	93,770.00	7,371.55	36,931.09	56,838.91	39.38
SUPPLIES & MATERIALS	184.40	2,275.00	4.14	173.81	2,101.19	7.64
MAINTENANCE & REPAIRS	0.00	1,500.00	1,015.96	1,015.96	484.04	67.73
OCCUPANCY	1,168.78	3,445.00	229.24	1,360.62	2,084.38	39.50
CONTRACTUAL SERVICES	39.58	325.00	8.00	10.00	315.00	3.08
OTHER CHARGES	7,234.52	13,685.00	294.51	7,856.49	5,828.51	57.41
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	43,844.08	115,000.00	8,923.40	47,347.97	67,652.03	41.17

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EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL HUMAN RESOURCE	43,844.08	115,000.00	8,923.40	47,347.97	67,652.03	41.17
<u>INFORMATION TECHNOLOGY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	33,617.70	88,270.00	7,924.30	39,917.83	48,352.17	45.22
SUPPLIES & MATERIALS	1,860.51	4,932.00	417.52	4,738.68	193.32	96.08
MAINTENANCE & REPAIRS	12,483.98	21,000.00	6,195.98	17,332.29	3,667.71	82.53
OCCUPANCY	1,885.29	8,000.00	644.44	2,465.98	5,534.02	30.82
CONTRACTUAL SERVICES	8,798.25	18,850.00	0.00	3,645.00	15,205.00	19.34
OTHER CHARGES	1,194.06	3,900.00	84.99	675.86	3,224.14	17.33
CAPITAL OUTLAY	0.00	40,768.00	0.00	0.00	40,768.00	0.00
TOTAL 00-NON-PROGRAM	59,839.79	185,720.00	15,267.23	68,775.64	116,944.36	37.03
TOTAL INFORMATION TECHNOLOGY	59,839.79	185,720.00	15,267.23	68,775.64	116,944.36	37.03
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	130,099.44	345,464.00	25,242.38	107,613.90	237,850.10	31.15
SUPPLIES & MATERIALS	13,438.02	24,710.00	3,165.44	12,037.31	12,672.69	48.71
MAINTENANCE & REPAIRS	2,934.79	28,070.00	9,800.55	11,979.08	16,090.92	42.68
OCCUPANCY	24,110.14	50,020.00	2,404.48	21,563.10	28,456.90	43.11
CONTRACTUAL SERVICES	48,751.07	195,970.00	270.40	49,623.41	146,346.59	25.32
OTHER CHARGES	12,586.84	33,185.00	2,374.14	9,183.23	24,001.77	27.67
CAPITAL OUTLAY	0.00	62,470.00	0.00	58,970.00	3,500.00	94.40
TOTAL ADMINISTRATION	231,920.30	739,889.00	43,257.39	270,970.03	468,918.97	36.62
<u>CODE ENFORCEMENT</u>						
PERSONNEL SERVICES	18,545.50	48,056.00	3,762.62	19,098.59	28,957.41	39.74
SUPPLIES & MATERIALS	196.88	3,000.00	78.07	807.89	2,192.11	26.93
MAINTENANCE & REPAIRS	0.00	300.00	0.00	38.99	261.01	13.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	380.00	900.00	0.00	0.00	900.00	0.00
OTHER CHARGES	32.34	5,750.00	0.00	6.96	5,743.04	0.12
TOTAL CODE ENFORCEMENT	19,154.72	58,006.00	3,840.69	19,952.43	38,053.57	34.40
<u>EMERGENCY MANAGEMENT</u>						
SUPPLIES & MATERIALS	0.00	800.00	0.00	0.00	800.00	0.00
MAINTENANCE & REPAIRS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MANAGEMENT	0.00	5,300.00	0.00	0.00	5,300.00	0.00

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101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>POLICE-CID</u>						
PERSONNEL SERVICES	62,068.32	153,758.00	6,742.04	60,126.71	93,631.29	39.10
SUPPLIES & MATERIALS	1,025.45	2,750.00	68.41	480.13	2,269.87	17.46
MAINTENANCE & REPAIRS	105.18	1,460.00	0.00	89.34	1,370.66	6.12
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	815.27	3,500.00	0.00	1,796.26	1,703.74	51.32
OTHER CHARGES	300.00	5,120.00	200.00	200.00	4,920.00	3.91
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE-CID	64,314.22	166,588.00	7,010.45	62,692.44	103,895.56	37.63
<u>POLICE-PATROL</u>						
PERSONNEL SERVICES	405,766.18	1,093,470.00	62,769.86	425,667.26	667,802.74	38.93
SUPPLIES & MATERIALS	16,548.52	68,140.00	3,743.32	23,550.64	44,589.36	34.56
MAINTENANCE & REPAIRS	12,942.32	17,900.00	2,884.39	9,342.15	8,557.85	52.19
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	4,120.71	12,000.00	3,189.60	4,231.60	7,768.40	35.26
OTHER CHARGES	5,662.57	10,200.00	1,964.04	3,743.06	6,456.94	36.70
CAPITAL OUTLAY	0.00	115,000.00	78,041.40	78,041.40	36,958.60	67.86
TOTAL POLICE-PATROL	445,040.30	1,316,710.00	152,592.61	544,576.11	772,133.89	41.36
<u>POLICE-CRIME PREVENTION</u>						
PERSONNEL SERVICES	0.00	76,902.00	32,130.82	32,130.82	44,771.18	41.78
SUPPLIES & MATERIALS	0.00	600.00	96.01	96.01	503.99	16.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL POLICE-CRIME PREVENTION	0.00	78,502.00	32,226.83	32,226.83	46,275.17	41.05
<u>ANIMAL SERVICES</u>						
PERSONNEL SERVICES	9,944.16	39,130.00	3,279.45	16,510.27	22,619.73	42.19
SUPPLIES & MATERIALS	372.43	7,450.00	99.32	1,396.48	6,053.52	18.74
MAINTENANCE & REPAIRS	38.99	2,150.00	175.97	656.81	1,493.19	30.55
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	2,175.00	0.00	160.43	2,014.57	7.38
OTHER CHARGES	150.00	13,800.00	2,669.42	5,669.42	8,130.58	41.08
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ANIMAL SERVICES	10,505.58	64,705.00	6,224.16	24,393.41	40,311.59	37.70
TOTAL POLICE	770,935.12	2,429,700.00	245,152.13	954,811.25	1,474,888.75	39.30
<u>FIRE-VOLUNTEER</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	3,099.52	15,000.00	0.00	1,394.08	13,605.92	9.29
SUPPLIES & MATERIALS	32,005.49	57,914.00	3,043.33	15,266.03	42,647.97	26.36
MAINTENANCE & REPAIRS	16,052.45	45,811.00	8,497.37	14,783.40	31,027.60	32.27
OCCUPANCY	20,539.32	43,650.00	1,983.85	22,829.32	20,820.68	52.30
CONTRACTUAL SERVICES	23,084.52	24,000.00	0.00	23,049.11	950.89	96.04

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EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES	13,789.75	26,825.00	3,579.42	10,898.23	15,926.77	40.63
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	108,571.05	213,200.00	17,103.97	88,220.17	124,979.83	41.38
TOTAL FIRE-VOLUNTEER	108,571.05	213,200.00	17,103.97	88,220.17	124,979.83	41.38

MUNICIPAL COURT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	108,379.54	289,720.00	21,650.34	113,808.28	175,911.72	39.28
SUPPLIES & MATERIALS	4,979.53	10,500.00	1,433.69	4,258.19	6,241.81	40.55
MAINTENANCE & REPAIRS	12,066.60	15,950.00	0.00	12,549.90	3,400.10	78.68
OCCUPANCY	3,465.53	10,310.00	507.43	4,268.61	6,041.39	41.40
CONTRACTUAL SERVICES	8,354.01	27,850.00	438.89	6,883.61	20,966.39	24.72
OTHER CHARGES	3,382.13	7,300.00	(120.10)	3,475.76	3,824.24	47.61
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	140,627.34	361,630.00	23,910.25	145,244.35	216,385.65	40.16
TOTAL MUNICIPAL COURT	140,627.34	361,630.00	23,910.25	145,244.35	216,385.65	40.16

PLANNING & DEVELOPMENT

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	128,685.59	435,470.00	33,952.98	172,162.09	263,307.91	39.53
SUPPLIES & MATERIALS	1,541.75	16,270.00	731.11	6,601.13	9,668.87	40.57
MAINTENANCE & REPAIRS	62.04	1,500.00	0.00	14.50	1,485.50	0.97
OCCUPANCY	3,008.71	11,810.00	630.53	4,115.47	7,694.53	34.85
CONTRACTUAL SERVICES	25,025.07	137,150.00	984.84	12,422.90	124,727.10	9.06
OTHER CHARGES	27,183.00	47,600.00	1,266.23	27,583.85	20,016.15	57.95
CAPITAL OUTLAY	0.00	7,000.00	0.00	0.00	7,000.00	0.00
TOTAL 00-NON-PROGRAM	185,506.16	656,800.00	37,565.69	222,899.94	433,900.06	33.94
TOTAL PLANNING & DEVELOPMENT	185,506.16	656,800.00	37,565.69	222,899.94	433,900.06	33.94

HEALTH

<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	17,756.49	71,050.00	0.00	17,756.49	53,293.51	24.99
TOTAL 00-NON-PROGRAM	17,756.49	71,050.00	0.00	17,756.49	53,293.51	24.99
TOTAL HEALTH	17,756.49	71,050.00	0.00	17,756.49	53,293.51	24.99

PUBLIC WORKS

<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	228,823.15	594,700.00	44,480.75	253,013.93	341,686.07	42.54
SUPPLIES & MATERIALS	26,070.38	80,800.00	13,251.53	35,161.04	45,638.96	43.52
MAINTENANCE & REPAIRS	20,769.44	66,000.00	4,131.98	19,888.12	46,111.88	30.13
OCCUPANCY	5,768.67	14,010.00	926.13	5,558.68	8,451.32	39.68
CONTRACTUAL SERVICES	13,716.99	34,050.00	2,626.26	8,171.90	25,878.10	24.00

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OTHER CHARGES	28,531.13	70,150.00	4,927.25	27,431.70	42,718.30	39.10
CAPITAL OUTLAY	0.00	68,700.00	0.00	23,677.80	45,022.20	34.47
TOTAL ADMINISTRATION	323,679.76	928,410.00	70,343.90	372,903.17	555,506.83	40.17
<u>CONSTRUCTION MANAGER</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONSTRUCTION MANAGER	0.00	0.00	0.00	0.00	0.00	0.00
<u>RECREATION</u>						
PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	39,500.00	0.00	9,875.00	29,625.00	25.00
OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION	0.00	39,500.00	0.00	9,875.00	29,625.00	25.00
<u>PARKS</u>						
PERSONNEL SERVICES	197,730.22	519,810.00	36,367.39	182,763.68	337,046.32	35.16
SUPPLIES & MATERIALS	13,653.40	42,370.00	5,412.60	16,225.41	26,144.59	38.29
MAINTENANCE & REPAIRS	20,022.33	41,550.00	2,857.50	15,268.12	26,281.88	36.75
OCCUPANCY	25,522.70	62,740.00	2,758.17	17,513.72	45,226.28	27.91
CONTRACTUAL SERVICES	3,845.81	12,880.00	1,464.36	4,390.44	8,489.56	34.09
OTHER CHARGES	2,908.74	9,550.00	1,121.22	3,639.48	5,910.52	38.11
CAPITAL OUTLAY	0.00	16,000.00	0.00	13,188.40	2,811.60	82.43
TOTAL PARKS	263,683.20	704,900.00	49,981.24	252,989.25	451,910.75	35.89
<u>BUILDING MAINTENANCE</u>						
PERSONNEL SERVICES	60,569.31	154,328.00	10,373.95	59,044.27	95,283.73	38.26
SUPPLIES & MATERIALS	1,596.20	9,100.00	546.72	2,071.40	7,028.60	22.76
MAINTENANCE & REPAIRS	481.07	3,500.00	679.33	1,802.66	1,697.34	51.50
OCCUPANCY	125.66	472.00	27.98	135.79	336.21	28.77
CONTRACTUAL SERVICES	1,049.23	1,690.00	160.27	960.11	729.89	56.81
OTHER CHARGES	0.00	110.00	0.00	92.58	17.42	84.16
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING MAINTENANCE	63,821.47	169,200.00	11,788.25	64,106.81	105,093.19	37.89
TOTAL PUBLIC WORKS	651,184.43	1,842,010.00	132,113.39	699,874.23	1,142,135.77	38.00

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>LIBRARY</u>						
<u>00-NON-PROGRAM</u>						
PERSONNEL SERVICES	190,031.77	508,650.00	34,477.82	177,531.50	331,118.50	34.90
SUPPLIES & MATERIALS	23,557.88	67,915.00	10,328.54	32,247.03	35,667.97	47.48
MAINTENANCE & REPAIRS	3,996.06	14,000.00	323.04	7,410.99	6,589.01	52.94
OCCUPANCY	11,360.52	37,380.00	2,918.38	14,209.89	23,170.11	38.01
CONTRACTUAL SERVICES	10,432.80	19,920.00	2,720.00	12,008.30	7,911.70	60.28
OTHER CHARGES	7,062.20	13,325.00	540.64	3,340.26	9,984.74	25.07
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	246,441.23	661,190.00	51,308.42	246,747.97	414,442.03	37.32
TOTAL LIBRARY	246,441.23	661,190.00	51,308.42	246,747.97	414,442.03	37.32
*** TOTAL EXPENSES ***						
	3,091,550.40	9,175,520.00	744,994.97	3,450,723.23	5,724,796.77	37.61
	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,824,570.48	(426,000.00)	260,339.04	1,703,605.39	(2,129,605.39)	399.91-

*** END OF REPORT ***

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CHARGES FOR SERVICES</u>						
00-00-4046 SPECIAL EVENTS HOT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER REVENUES</u>						
00-00-4101 WATER SALES-RESIDENTIAL	454,863.48	1,255,000.00	90,691.28	465,585.60	789,414.40	37.10
00-00-4102 WATER SALES-COMMERCIAL	402,669.76	1,041,300.00	76,620.93	404,794.30	636,505.70	38.87
00-00-4103 WATER SALES-PUBLIC AUTH	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4150 PENALTIES	12,420.41	30,000.00	2,621.06	13,718.19	16,281.81	45.73
00-00-4152 WATER TAPPING FEES	7,150.00	1,000.00	300.00	4,125.00	(3,125.00)	412.50
00-00-4154 WATER SERVICE FEES	5,320.15	26,000.00	2,025.00	10,653.00	15,347.00	40.97
00-00-4155 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4156 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
00-00-4161 SPECIAL PROJECT REIMB	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER REVENUES	882,423.80	2,353,400.00	172,258.27	898,876.09	1,454,523.91	38.19
<u>WASTEWATER REVENUES</u>						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	326,216.69	838,380.00	66,889.32	338,523.42	499,856.58	40.38
00-00-4202 WASTEWATER SALES-COMMERCIAL	253,988.73	649,340.00	53,632.48	262,881.46	386,458.54	40.48
00-00-4203 WASTEWATER SALES-PUBLIC AUTHO	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4250 PENALTIES	8,648.87	20,000.00	1,555.34	8,756.88	11,243.12	43.78
00-00-4252 SEWER TAPPING FEES	375.00	1,000.00	0.00	375.00	625.00	37.50
00-00-4253 SEPTIC TANK DUMP FEES	41,658.51	100,000.00	5,176.78	20,735.67	79,264.33	20.74
00-00-4256 OTHER	0.00	100.00	0.00	0.00	100.00	0.00
TOTAL WASTEWATER REVENUES	630,887.80	1,608,820.00	127,253.92	631,272.43	977,547.57	39.24
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST RECEIPTS	1,808.49	4,200.00	92.46	1,307.91	2,892.09	31.14
00-00-4401 INTEREST RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST INCOME	1,808.49	4,200.00	92.46	1,307.91	2,892.09	31.14
<u>MISCELLANEOUS</u>						
00-00-4501 GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4505 SANITATION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4506 SANITATION PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4519 BACKFLOW TESTING COST	2,150.00	3,000.00	0.00	0.00	3,000.00	0.00
00-00-4522 WORKER'S COMPENSATION REIMB	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4528 CONSERVATION PROGRAM	10.00	0.00	0.00	0.00	0.00	0.00
00-00-4544 PERSONAL PROPERTY ACQ DEBT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4545 REGULATORY FEES	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4546 SPECIAL PROJECT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	8,540.21	15,000.00	2,490.24	10,505.13	4,494.87	70.03
00-00-4548 LCRA/WCID	25,716.42	66,000.00	6,524.90	30,128.85	35,871.15	45.65
00-00-4549 DON STEWART/VICTORIA BANK REI	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	36,416.63	84,000.00	9,015.14	40,633.98	43,366.02	48.37

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TRANSFERS-IN</u>						
00-00-4702 TRANS IN-DEBT SRV FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4707 TRANSERS IN - W/WW CIP 250	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4708 TRANS IN - GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4731 TRANS IN-LIMITED TAX NOTE #71	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4733 TRANSFERS IN - DEBT SERV 120	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4734 TRANS IN - ACCELERATION #304	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4735 TRANS IN FUND #722	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS-IN	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER SOURCES</u>						
00-00-4805 GAIN/LOSS FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
00-00-4810 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER SOURCES	0.00	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	<u>1,551,536.72</u>	<u>4,050,420.00</u>	<u>308,619.79</u>	<u>1,572,090.41</u>	<u>2,478,329.59</u>	<u>38.81</u>

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>WATER/WASTEWATER DEPT.</u>						
<u>ADMINISTRATION</u>						
PERSONNEL SERVICES	301,845.20	819,670.00	50,719.97	262,659.06	557,010.94	32.04
SUPPLIES & MATERIALS	16,184.53	47,210.00	4,169.59	15,922.50	31,287.50	33.73
MAINTENANCE & REPAIRS	6,374.98	21,630.00	2,454.23	5,966.56	15,663.44	27.58
OCCUPANCY	8,209.28	23,470.00	1,274.30	8,916.30	14,553.70	37.99
CONTRACTUAL SERVICES	264,191.50	652,870.00	32,018.29	272,725.66	380,144.34	41.77
OTHER CHARGES	11,490.33	31,950.00	1,560.52	6,644.09	25,305.91	20.80
CONTINGENCY	0.00	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY	19,880.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	657,290.00	54,774.17	273,870.85	383,419.15	41.67
TRANSFERS OUT	314,583.30	171,684.00	14,307.00	71,535.00	100,149.00	41.67
TOTAL ADMINISTRATION	942,759.12	2,435,774.00	161,278.07	918,240.02	1,517,533.98	37.70
<u>W/WW DISTRIBUT/COLLECT</u>						
SUPPLIES & MATERIALS	1,127.79	6,800.00	238.76	5,335.06	1,464.94	78.46
MAINTENANCE & REPAIRS	67,188.99	130,000.00	4,243.62	19,278.80	110,721.20	14.83
OCCUPANCY	15,964.50	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	3,182.45	16,967.00	210.25	499.35	16,467.65	2.94
OTHER CHARGES	0.00	1,500.00	187.00	395.00	1,105.00	26.33
CAPITAL OUTLAY	2,569.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL W/WW DISTRIBUT/COLLECT	90,032.73	160,267.00	4,879.63	25,508.21	134,758.79	15.92
<u>WATER PRODUCTION/TREAT</u>						
SUPPLIES & MATERIALS	6,899.85	23,500.00	505.13	10,534.14	12,965.86	44.83
MAINTENANCE & REPAIRS	37,625.28	76,000.00	371.53	11,789.54	64,210.46	15.51
OCCUPANCY	33,494.38	116,000.00	8,381.50	42,325.53	73,674.47	36.49
CONTRACTUAL SERVICES	33,424.01	96,350.00	7,066.83	41,689.91	54,660.09	43.27
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PRODUCTION/TREAT	111,443.52	311,850.00	16,324.99	106,339.12	205,510.88	34.10
<u>WW TREATMENT PLANT</u>						
SUPPLIES & MATERIALS	7,361.15	29,800.00	1,406.68	8,585.70	21,214.30	28.81
MAINTENANCE & REPAIRS	41,206.56	122,100.00	11,014.10	21,347.60	100,752.40	17.48
OCCUPANCY	36,927.20	117,800.00	12,910.09	59,924.20	57,875.80	50.87
CONTRACTUAL SERVICES	22,090.60	49,033.00	10,873.00	31,951.00	17,082.00	65.16
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WW TREATMENT PLANT	107,585.51	318,733.00	36,203.87	121,808.50	196,924.50	38.22
TOTAL WATER/WASTEWATER DEPT.	1,251,820.88	3,226,624.00	218,686.56	1,171,895.85	2,054,728.15	36.32

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
*** TOTAL EXPENSES ***	1,251,820.88 =====	3,226,624.00 =====	218,686.56 =====	1,171,895.85 =====	2,054,728.15 =====	36.32 =====
REVENUES OVER/(UNDER) EXPENDITURES	299,715.84	823,796.00	89,933.23	400,194.56	423,601.44	48.58
*** END OF REPORT ***						

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

501-HOTEL/MOTEL TAX FUND

	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>TAXES & PENALTIES</u>						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	835,831.42	2,329,020.00	114,041.16	877,520.12	1,451,499.88	37.68
TOTAL TAXES & PENALTIES	835,831.42	2,329,020.00	114,041.16	877,520.12	1,451,499.88	37.68
<u>INTEREST INCOME</u>						
00-00-4400 INTEREST EARNED	1,297.99	3,500.00	47.55	708.12	2,791.88	20.23
TOTAL INTEREST INCOME	1,297.99	3,500.00	47.55	708.12	2,791.88	20.23
<u>INTERGOVERNMENTAL</u>						
00-00-4418 TEXAS YES GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
00-00-4514 MISCELLANEOUS INCOME	5,231.96	0.00	0.00	0.00	0.00	0.00
00-00-4529 LCRA HISTORICAL VIDEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	5,231.96	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	842,361.37	2,332,520.00	114,088.71	878,228.24	1,454,291.76	37.65
	=====	=====	=====	=====	=====	=====

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CITY OF BASTROP

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FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2014

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENT</u>						
<u>00-NON-PROGRAM</u>						
TOTAL 00-NON-PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
<u>HOTEL/MOTEL TAX FUND</u>						
<u>00-NON-PROGRAM</u>						
CONTRACTUAL SERVICES	615,895.03	1,121,440.00	41,654.25	545,085.71	576,354.29	48.61
OTHER CHARGES	0.00	45,000.00	9,644.32	9,644.32	35,355.68	21.43
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT	489,375.00	1,186,570.00	97,173.33	485,866.65	700,703.35	40.95
TOTAL 00-NON-PROGRAM	1,105,270.03	2,353,010.00	148,471.90	1,040,596.68	1,312,413.32	44.22
TOTAL HOTEL/MOTEL TAX FUND	1,105,270.03	2,353,010.00	148,471.90	1,040,596.68	1,312,413.32	44.22
*** TOTAL EXPENSES ***	1,105,270.03	2,353,010.00	148,471.90	1,040,596.68	1,312,413.32	44.22
REVENUES OVER/(UNDER) EXPENDITURES	(262,908.66)	(20,490.00)	(34,383.19)	(162,368.44)	141,878.44	792.43

*** END OF REPORT ***

CITY OF BASTROP

AGENDA ITEM

D-3STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: Consideration & Discussion and possible Action on the **FIRST READING** to AMEND an ORDINANCE in the City Code Appendix A: **FEE SCHEDULE; Article A4.10 VEHICLE TOWING.**

2. Party Making Request: **Michael H. Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____
b) _____
c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CITY CODE APPENDIX A: FEE SCHEDULE;
ARTICLE A4.10 VEHICLE TOWING, AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Bastrop ("City"), in conjunction with the City of Bastrop Police Department, has determined that the maximum fees for nonconsent tows should be adjusted in accord with industry standards, and that such fee, as adjusted, are necessary and appropriate at this time.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

PART 1: That Article A4.10 "Vehicle Towing" in Appendix A: Fees of the City Code shall be, and it is hereby, amended as follows:

Sec. A4.10.011 Fees for nonconsent tows

(a) Maximum towing fees:

(1) Regular towing charge (for vehicles not requiring the use of heavy-duty wrecker) for vehicles 10,000 pounds or less: \$150.00.

(2) If medium duty or heavy-duty wrecker is used to tow vehicles in excess of 10,000 pounds: \$300.00.

(b) The following additional fees may be charged if verified by the peace officer in charge of the accident scene:

(1) Exceptional labor such as clearing debris: \$75.00 per hour. Exceptional labor does not include normal hook-up procedure or routine cleanup not to exceed 30 minutes, and does not include the disposal of classified hazardous waste or vehicle cargo.

(2) Winching, one-hour minimum, only if normal hook-up is not possible because of conditions or location of vehicle: \$75.00 0 per hour.

(3) Wait time: \$ 35.00 per hour, if it exceeds 30 minutes from time of arrival at the accident scene.

(4) Flat fee of \$100.00 per hour for use of medium duty or heavy-duty wrecker, if it exceeds 30 minutes from time of arrival.

(5) If an additional operator is required to complete a tow, the second operator may charge a fee of \$35 an hour. When possible, a single tow operator shall be utilized by towing companies.

(c) These fees shall be all-inclusive, and there will be no additional charge to a vehicle owner. If there is a dispute regarding the appropriate fees, the chief of police shall make a determination of the correct charges for the services provided. These maximum fees apply only to nonconsent towing services. Consensual towing service fees are not regulated by the city.

(d) Towing fee Study: towing company(ies) requesting a towing fee study from the City shall deposit with the City Manager \$500.00 prior to the City beginning the study.

PART 2: This amendment to Appendix A: Fee Schedule supersedes any contrary provisions previously adopted by the Council. Any provisions of Appendix A of the Code of the City of Bastrop that are not amended hereby shall remain in full force and effect.

PART 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable hearing and publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

READ AND ACKNOWLEDGED on first reading the ____ day of _____, 2014.

PASSED AND ADOPTED on second reading this ____ day of _____, 2014.

Terry Orr, Mayor

ATTEST:

Elizabeth Lopez, City Secretary

APPROVED AS TO FORM

Jo-Christy T. Brown, City Attorney

CITY OF BASTROP

AGENDA ITEM **D-4**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: April 4, 2014

MEETING DATE: April 8, 2014

1. Agenda Item: **Consideration, Discussion, Possible Action and Update on Camp Swift Joint Land Use Study (JLUS) process and Policy Committee invitees.**
2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication: _____
5. Budgeted: XX (OEA Grant) Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____			
b)	_____			
c)	_____			
8. Staff Recommendation: **Staff would like City Council to look at identifying Policy Committee members for the Camp Swift Joint Land Use Study (JLUS) process. These members will be responsible for the overall direction of the JLUS process.**
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____

City of Bastrop



April 8, 2014

Project Description:

Consideration, Discussion, Possible Action and Update on Camp Swift Joint Land Use Study (JLUS) process and Policy Committee invitees.

The City of Bastrop issued an RFP for Camp Swift JLUS and responses were due Friday, March 21, 2014. Five (5) companies responded.

- Bowman Consulting
- Holtcamp Planning
- Benchmark
- Matrix Design Company
- GCR Incorporated

The City of Bastrop will be the lead on the Joint Land Use Study. Staff would like assistance in identifying/inviting members to be part of the Policy Committee. The City received a grant from the Office of Economic Adjustment (OEA) to complete the Camp Swift JLUS efforts.

Policy Committee

At a minimum, the Policy Committee will represent elected officials from County of Bastrop, Cities of Bastrop and Elgin. In addition, leadership from Camp Swift will participate as an ex-officio member. The Policy Committee is responsible for the overall direction of the JLUS, approval of the budget, preparation and approval of the study design, approval of the draft and final written reports, approval of policy recommendations and monitoring the implementation of the adopted policies.

Technical Advisory Committee.

The Technical Committee will be the "working group" for the Camp Swift JLUS effort and will provide information to the Policy Committee for approval. At a minimum, the Technical Committee will consist of representatives from the Planning and Development Department of the City of Bastrop, County of Bastrop, and Cities of Elgin. Several other key stakeholders may also be included and may include local businesses, land owners, resource conservation organizations, the development community, the Bastrop County Farm Bureau, Pines and Prairies Land Trust, Houston Toad Habitat Plan, TxDOT, CAPCOG, CAMPO, and others. Smaller working groups may also be established throughout the JLUS effort to focus on specific topics as the need arises. The working groups will provide their findings to the Technical Committee.

Background

A Joint Land Use Study (JLUS) is a basic planning process designed to identify encroachment issues confronting both the civilian community and the military installation and to recommend strategies to address the issues in the context of the local land use process. The Camp Swift JLUS will include several jurisdictions including the County of Bastrop, the City of Bastrop and the City of Elgin. Camp Swift will be a vital partner in the study.

The JLUS should be conducted in a collaborative manner involving a variety of stakeholders, including the local elected officials from the County and Cities of Elgin and Bastrop, planning commissioners, Camp Swift command staff, community business leaders, community representatives, land owners, natural resource and agricultural groups, and the development community. Several public meetings should be conducted throughout the study so that interested members of the public can have the opportunity to learn about the project and provide comments.

The Camp Swift JLUS will have two primary goals:

1. Encourage cooperative land use planning between the military installation and the surrounding jurisdictions so that future civilian growth and development are compatible with the training or operational missions of the installations
2. Find strategies to reduce the operation impacts on the adjacent lands, including environmental impacts of those operations.

