



Bastrop City Council

1311 Chestnut Street, Bastrop, Texas 78602
Phone (512) 332-8800 Fax (512) 332.8819

PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, THE BASTROP CITY COUNCIL WILL HOLD A **REGULAR MEETING** ON TUESDAY, **June 24, 2014 AT 6:15 PM** AT THE CITY COUNCIL CHAMBERS LOCATED AT 1311 CHESTNUT STREET, BASTROP, TEXAS TO CONSIDER THE FOLLOWING MATTERS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PRESENTATION
4. PROCLAMATION– The Paul Quinn African Methodist Episcopal Church “Mortgage Note Burning Service” on **June 29, 2014 at 3:30 pm**
5. CITIZEN COMMENTS
6. ANNOUNCEMENTS

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Members so requests.

	TAB PG REQUESTOR
A.1 Approval of Minutes for the City Council meetings held on June 3 & June 10, 2014.	A.1 4 E. Lopez

B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION -**NO ITEMS**

EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon’s Texas Code, Annotated, the item below will be discussed in closed session.

1. SECTION 551.071 – Consultations with Attorney related to legal matters

C. OLD BUSINESS - **NO ITEMS**

D. NEW BUSINESS

D.1 Presentations by Organizations seeking funding from Hotel Occupancy Tax for the 2015 Fiscal Year.	D.1 12 CFO K. Stovall
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- a. Bastrop Chamber of Commerce P. 13
- b. Bastrop Downtown Business Alliance P. 46
- c. Bastrop Fine Arts Guild P. 74
- d. Bastrop County Historical Society P. 93
- e. Bastrop Homecoming Committee P. 112
- f. Bastrop Juneteenth Committee.....P. 127
- g. Bastrop Old Town Visitors CenterP. 146
- h. Bastrop Opera HouseP. 165
- i. Family Crisis CenterP. 202
- j. Keep Bastrop County BeautifulP. 248
- k. Retreat America.....P. 262
- l. SupCup LLCP. 284
- m. Texas non-profit Theaters P. 299
- n. Upstart, Inc. P. 319
- o. YMCA of Austin P. 339

- D.2 Consideration, discussion and possible action on the Award of Contract for the Chambers street Paving and Drainage improvements. **D.2 351** Trey Job
- D.3 Consideration, discussion, and possible action on changing the time City Council meetings will be held. **D.3 356** Council Member McAnally
- D.4 Consideration, discussion, review and possible action on waving for the Calendar Year 2014 Article 1.04 Sec. 1.04.001(c2) identifying in April of each year, the City will provide notice of openings on the City's advisory boards through local newspapers, the city website, other media sources and/or other appropriate means. **D.4 358** City Manager Talbot
- D.5 Consideration, discussion, and possible action on a Community Cleanup Program for the City of Bastrop. **D.5 359** Council Member Gilleland
- D.6 Consideration, discussion, and possible action with Republic Services regarding brush pickup in the City of Bastrop. **D.6 360** City Manager Talbot
- D.7 Consideration, discussion, and possible action for City Council to nominate a City Council member to the Mayor for appointment on the Hunters Crossing Local Government Corporation Public Improvement District Board. **D.7 361** City Manager Talbot
- D.8 Consideration, discussion and possible action on approval of a petition by Sarah Chalmers for a variance allowing a private well to be drilled within the city limits of The City of Bastrop Located at 404 Cedar Street Bastrop TX. 78602. **D.8 362** Trey Job

E. EXECUTIVE SESSION

- E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:
1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
 2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
 3. **SECTION 551.074** – Personnel Matters – Evaluate City Manager
 4. **SECTION 551.086** - Certain Public Power Utilities: Competitive Matters
- E.2 The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATION

I certify that the above notice of meeting was posted at the Bastrop City Hall on the **20th day of June 2014 at 5:00 pm**

Elizabeth Lopez Elizabeth Lopez, City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE. Confirm time posted: KR

*P*ROCLAMATION



The Paul Quinn African Methodist Episcopal Church was established in Bastrop, Texas in 1876 by the Reverend Joe Morgan; and

Whereas, on June 23, 1886, a cornerstone was laid and Paul Quinn African Methodist Episcopal Church was established as a memorial to Bishop William Paul Quinn of the AME Church; and

Whereas, from humble beginnings the members of Paul Quinn supported the Church with dedication and stewardship with an unduplicated fervor; and

Whereas, since its establishment, Paul Quinn has been renovated under several pastoral leaderships. In 1991 under the pastoral leadership of Reverend Derwin Gipson, Paul Quinn went through a major renovation with the addition of the Elijah Jackson Educational Wing. The current pastor, the Reverend E.D. Johnson has been instrumental in renovating the Church to a standard that reflects our love of the lord; and

Whereas, the Rt. Reverend Bishop Vashti Murphy McKenzie, Presiding Prelate of the 10th Episcopal District of the African Methodist Episcopal Church and Dr. Stan McKenzie, Supervisor of Mission for the 10th Episcopal District will be leading the congregation in this momentous occasion; and

Now therefore be it resolved that, I Ken Kesselus Mayor of the City of Bastrop, Texas call upon our residents to join the with the City Council in recognition of the Paul Quinn African Methodist Episcopal Church milestone celebration of the **Mortgage Note Burning Service** on the 29th day of June 2014 at 3:30 pm in the City of Bastrop, Texas.

In Witness Whereof, I hereunto set our hand and caused the seal of the City of Bastrop, Texas to be affixed, this 24th day of June 2014.



Ken Kesselus, Mayor

CITY OF BASTROP

AGENDA ITEM

A-1**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: **June 20, 2014**MEETING DATE: **June 24, 2014**

1. Agenda Item: Approval of Minutes from the City Council meetings held on June 3 & June 10, 2014.
2. Party Making Request: Elizabeth Lopez, City Secretary
3. Nature of Request: (Brief Overview) Attachments: **Yes X** No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ **N/A**
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

MINTUES OF SPECIAL WORKSHOP MEETING
Bastrop City Council
June 3, 2014 at 6:15 pm

Pursuant to the Texas Government Code, Chapter 551, the City Council of Bastrop, Texas held a Special Workshop Meeting on Tuesday, June 3, 2014 at 6:15 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** - A quorum was present; Mayor Kesselus called the meeting to order 6:15 pm.
2. **WORKSHOP SESSION - THE BASTROP CITY COUNCIL WILL CONVENE INTO A WORKSHOP SESSION TO DISCUSS:**
 - A. **2014-2015 BUDGET – A REVIEW AND DISCUSSION WITH THE CITY MANAGER REGARDING FISCAL YEAR 2015 BUDGET FOR THE CITY OF BASTROP.**

City Manager Talbot presented the Council Members the Budget Workshop handout for FY2014-2015. He gave an insightful overview of the General Fund, Hotel/Motel Funding Financial Plan, Water Capital Improvement Program, Wastewater Capital Improvement Program, Streets Capital Improvement Program, and Equipment Vehicle replacement.

GENERAL FUND – The City has maintained the \$0.584 cent tax rate for three years, FY2012 through FY2014. He advised the Council that the current fund balance of 28% was higher than the 25% fund balance in previous years. Maintaining a higher fund balance provides the City the flexibility in reserves if there is a downturn in the Sales Tax Revenue or it allows funding on future Capital Projects. He intends to use this same approach with the Budget for FY 2015.

In review of the FY2015 Budget, General Fund revenues are estimated at \$8,921,477, which represents an increase of 2% from the reoccurring revenues in FY2014 of \$8,750,070. FY2015 revenues do show slight escalation due to the 5% increase in Sales Tax and an additional estimated 3% in Ad Valorem Taxes.

The City's current proposed Maintenance & Operations expenses exceed revenues; department's expense budgets total \$11,222,721, which includes new personnel requests totaling \$809,911. Balancing the M&O budget to include additional personnel will be a challenge due to the 2% in reoccurring revenues.

FORM BASED CODE PROJECT - City Manager Talbot stated he will recommend the funding of the Form Based Code Project \$95,000 in FY2014 and \$130,000 in FY2015.

RETIREE BENEFITS - The Council will be provided an updated policy on the "City's Retiree Benefit's," which reflect our efforts are to control benefit costs. City Manager Talbot supported efforts to keep qualified senior staff.

DEBT SERVICE – In 2013, the City issued \$11,000,000 in Certificates of Obligation and only 43% (\$4,709,780) will be funded through General Fund Debt Service. General Fund supported projects included street improvement on Farm, Pecan, Chambers, In-house streets and street equipment at \$2,050,000; Extension of Hasler Blvd, Agnes Street \$335,000; Alley D infrastructure and parking improvements \$690,000; Bridge Inspection \$50,000; Water Supply infrastructure improvements \$1,375,000 and contingency/issuance costs \$229,480.

City Manager Talbot noted that our current tax rate is \$0.584 cents; \$0.2202 cents is allocated to pay for our General Fund Debt Service costs. In FY2014, the City budgeted \$1,591,250 to cover our debt service. It is anticipated that normal increases through the Bastrop Central Appraisal District will provide coverage for the existing debt issued. New issuances will require a tax rate increase: 1 cent = \$67,000 in Ad Valorem Tax Collection (FY2015 Assessed Valuation)/ 1 cent equals \$1,000,000 in bond issuance.

HOTEL/MOTEL - City Manager Talbot continued his review of the Hotel Motel Fund FY2011-2014 and the projection for FY 2015-2017. He noted that in 2017, we estimate \$756,594 in funds to be available for allocation and he recommended taking a conservative approach and paying off some of the City's debt.

Mayor Kesselus recommended following the City Manager's logic in his efforts to reduce our debt. Council Members were in support as long as we had the funds available.

WATER -City Manager Talbot noted that he would add this to our priority list and proceeded with his review of the Water's Capital Improvement Program. The Five-Year Water Capital Program is reflective of decisions that were made for FY2013-2018, but it must be reevaluated and studied annually.

The Council Member Jackson acknowledged City Manager and Staff's efforts in preparation of the budget reports.

Council Member Beal suggested contacting Senator Watson's office for their support on upcoming TxDOT and Water projects. He also suggested conducting a traffic analysis on the possible impact during holidays and city events. City Manager Talbot noted it was time to begin holding monthly meetings with TxDOT. Mayor Kesselus requested that we use resources available in assisting us with the study.

City Manager Talbot continued his review of the Street Program and the Department summaries. He added that once the City is operational with the AMI program our vehicle needs will be significantly reduced but we will continue to keep our fleet current.

LADDER TRUCK - City Council Members held a discussion on the less expensive options presented by the City Manager Talbot in efforts to purchase a Ladder Truck. Council Members Jackson and McAnally expressed their gratitude for the City Manager's information.

NO TAX INCREASE - Mayor Pro-Tem DeLaRosa lead the discussion and the Council were in collectively in support that there should be no tax increase.

Council Member Beal noted that he would love to see a reduced tax rate.

In review of the Budget, Mayor Kesselus noted that it more attractive to spend \$1,000 on something than to spend it on services provided.

City Manager Talbot noted that our efforts are geared at improving our operations as a full service city.

3. **THE BASTROP CITY COUNCIL WILL ADJOURN WORKSHOP SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).**

At 7:29, Mayor Kesselus adjourned the Workshop Session and reconvened into Special Session and no action was taken.

4. **EXECUTIVE SESSION - THE BASTROP CITY COUNCIL WILL MEET IN CLOSED/EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, ET SEQ, TO DISCUSS THE FOLLOWING:**

- A. **Section 551.071(1)(A) & Section 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to “Pine Forest Investment Group, LLC. v The City of Bastrop, et al, cause No.29,052, in the 21st Judicial District Court of Bastrop County, Texas,” and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning the same, and/or any other matters posted on the agenda.**
- B. **Section 551.072 - Deliberation regarding Real Property: Regarding the purchase, exchange, lease, disposition, or value of real property.**
- C. **Section 551.086 - Certain Public Power Utilities Competitive Matters – Bastrop Power and Light Budget 2014-2015.**

No Executive Session

5. **THE BASTROP CITY COUNCIL WILL ADJOURN EXECUTIVE SESSION AND RECONVENE INTO SPECIAL SESSION TO TAKE ANY NECESSARY ACTION(S).**

No Executive Session

6. **ADJOURN** – Mayor Kesselus requested a motion to adjourn; Mayor Pro-Tem DeLaRosa made the motion, seconded by Council Member Kay Garcia McAnally meeting adjourned at 7:29 pm.

Ken Kesselus, Mayor

Elizabeth Lopez, City Secretary

**BASTROP CITY COUNCIL
MINUTES OF REGULAR MEETING
June 10, 2014 at 6:15 pm**

Pursuant to the Texas Government Code, Chapter § 551, the City Council of Bastrop, Texas held a Regular Meeting on the aforementioned date at the Bastrop City Hall Council Chambers located at 1311 Chestnut Street in Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER** – A quorum being present; Mayor Ken Kesselus called the meeting to order at 6:15 p.m. Council Members Beal and Jackson were absent.
2. **PLEDGE OF ALLEGIANCE AND INVOCATION** – Mayor invited Sandra Chipley, Vice-President of the Bastrop Historical Society to lead the Pledge of Allegiance and prayer.
3. **PRESENTATIONS** - Bastrop Student Presentation on Character Education - “Honor”
Mayor Kesselus welcomed Avery Koi who read her presentation on the Character Trait “Honor.” Avery will be an incoming Freshman at Bastrop High School. At Bastrop Middle School, Avery was President of the National Junior High Society, Treasurer of the Student Council, Treasurer of the 4-H, a Cheerleader and she enjoys playing tennis and volleyball. Her Mother Jackie Koi accompanied her.

4. **PROCLAMATIONS**

- a. “Juneteenth Celebration on Saturday, June 21, 2014”
- b. “Volunteer Appreciation Month”

In recognition of the Juneteenth Celebration on Saturday, June 21, 2014 and Volunteer Appreciation Month, Mayor Kesselus read the proclamations and presented them to the event coordinators who in turn thanked the Council for their support.

Council Member McAnally extended her appreciation to all the City’s volunteers for their commitment and service.

Mayor Kesselus made an informal Proclamation in recognition that our City Seal was created under Mexican Authority on June 6, 1832 and therefore acknowledges the City’s 182nd Birthday Celebration.

5. **CITIZEN COMMENTS** – Mayor invited citizen comments.

JUNETEENTH – Mayor welcomed former Council Member Mr. Bill Peterson who expressed his appreciation for the Council and City Staff’s support with the Juneteenth Event.

BASTOP FILM COMMISSION – On behalf of the Bastrop Film Commission, Ms. Debbie Moore thanked the Council and the City Staff for their efforts in making their filming event a success. Council Member McAnally stated she was delighted to have Cinema Texas film their commercial here in Bastrop – we pride ourselves in being a Film Friendly City.

COUNCIL CHAMBER SOUND – Mr. Gary Schiff offered his services as a consultant to evaluate and recommend equipment/system updates to address the lack of a balanced auditory sound within the Council Chambers.

6. **ANNOUNCEMENTS** – Mayor Kesselus acknowledged Council Member Beal and Jackson’s absence as excused.

Mayor Kesselus introduced City Manager Talbot who presented his City Manager’s Report for June 10, 2014. He invited input from the City Council related to issues for possible inclusion on future agenda’s related to items such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

- DISCUSSION REGARDING THE COMPOSITE SCORING OF THE TOP PRIORITIES FROM THE MARCH 22, 2014 CITY COUNCIL PLANNING RETREAT (RANKING THE PRIORITIES) -City Manager Talbot provided a ranking list of priorities for 2015 that were outlined by the Council at their recent Retreat. The list reflects the following sixteen priorities:

- (1) Update City’s Comprehensive Plan
- (2) Develop a Short-Term and Long-Term Water Supply Strategy for the City of Bastrop
- (3) Develop and Adopt Plan for Annexations/Utility Expansion
- (4) Develop Plan for Fire Protection
- (5) Continuing Benchmarking -Staffing Levels, Types of Services, Financial Metrics, Tax Rate, Indebtedness, and Succession Planning
- (6) Explore a Plan for Affordable Housing within the City
- (7) Consider Constraints Incentives for Infill Development
- (8) Consider General Fund Level, Tax Rate, and Future Bonded Indebtedness for Infrastructure
- (9) A) Annual Review of the City Manager’s Performance
B) Complete Implementation of Form-Based Codes for City Zoning
- (10) Review Police Staffing
- (11) Clearly Communicated Reasonability Attainable List of City Council Priorities for the City Manager
- (12) A) Propose Process for Implementation of Task Force Initiatives; Present to City Council
B) Include/Emphasize the Hispanic Community
- (13) Negotiate Agreement with Camp Swift for Bastrop Police Officer to Use Firing Range
- (14) Appreciation of Mayor Terry Orr’s Service

- DISCUSSION REGARDING THE CITY OF BASTROP PUBLIC ACCESS CHANNEL - City Manager Talbot advised the Council that the City entered into a Franchise Agreement with Time Warner that required them to provide the City with a "Public Access Channel" identified in the City's name at no charge. The channel is strictly to provide the public with community information; funds can be received by the City or by a sponsor designated by the City as a "Public Information Program." In his research, the City Manager found that in 2002 and 2004 the Council had funded Upstart to operate the channel, film/play the City Council Meetings, and film/play "City Talk" with the City Manager. He recommended that if other governmental entities within the City who would like to have their meetings taped/broadcasted on the channel should incur the cost of the service.
- UPDATE OF THE BASTROP MAIN STREET/SIDE WALK IMPROVEMENTS PROJECT - City Manager Talbot advised the Council that City Staff continues to work on obtaining "Surface Access Agreements" from private property owners where part of the sidewalk is located on private property. The recurring issue about this project is the ability to park a vehicle in the area where an isle had been constructed a few years ago during the "Lighting Project" of Main Street. The Main Street Board discussed this concern at their meeting on June 4th, 2014, and they unanimously agreed that the size of vehicles permitted to park on the isle parking spaces must be limited and that additional white striping be added to the end of the current striping to define the parking space.
- UPDATE ON THE FORM BASED CODES PROJECT - City Manager Talbot informed the Council that the Form Based Code Task Force met on June 5th to review the information that was generated by stakeholders during the initial meeting in May. The Form Based Code Task Force has requested a "Joint Workshop with the City Council on June 24th, 2014 starting at 5:30 a.m. to discuss the status of the project date, review the market study for the feasibility of Form Based Codes, and discuss the content and format of the workshop scheduled for July 2014.
- DISCUSSION REGARDING THE SPEED LIMIT ON BLAKELY LANE - City Manager Talbot advised the Council that staff had conducted a traffic speed analysis on Blakely Lane; speed/traffic counters were installed between May 30, 2014 and June 2, 2014. It appears there has been a slight increase in vehicular speed and traffic safety has remained constant with no accidents during this period. City Manager Talbot, City Engineer, and the Director of Public Works determined that the Traffic Impact Analysis (TIA) did not consider or recommend a speed limit for Blakely Lane and it appears to assume that stop signs would not be installed on Blakely Lane. At this time, Blakely Lane does not meet the classification of an Urban District and the Council can raise the speed limit to 40 or 45.

The Council held a discussion and agreed to raise the speed limit to 40 mph on Blakely Lane.

- DISCUSSION REGARDING THE CITY OF BASTROP'S PARTICIPATION IN THE "LOWER COLORADO RIVER BASIN COALITION" - City Manager Talbot advised the Council he had met with the Bastrop County Judge Paul Pape with regard to the importance of the City's participation in the "Lower Colorado River Basin Coalition." The Coalition currently participates in ongoing discussions between the Lower Colorado River Authority (LCRA) and Texas Commission on Environmental Quality (TCEQ) to determine what level the water in Lakes Travis and Buchanan must be before the water is released downstream. The current thought is that the water levels in these lakes will need to be raised substantially before water is released downstream, which would have an extremely negative effect on the water quality of the Colorado River. Joining the "Lower Colorado River Basin Coalition" would give the downstream parties a strong voice during future discussions.

Mayor Kesselus requested a motion.

MOTION – Council Member McAnally made the motion to issue a check for \$500 to join the Lower Colorado River Basin Coalition in addressing this important community issue.

SECONDED – Council Member Gilleland seconded the motion.

MOTION PASSED – Unanimous vote 3-0

- ROOF LEAKING IN THE BUILDING AT THE FARMERS MARKET - City Manager Talbot advised the Council he would include an update on the roof leak at the Farmer's Market Building on his upcoming City Managers Report.

A. CONSENT AGENDA - All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member(s) so request.

- A.1 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON MAY 20 & 27, 2014.**
- A.2 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON APPROVAL OF THE SECOND READING OF A PETITION FOR A VARIANCE ALLOWING A PRIVATE WELL TO BE DRILLED WITHIN THE CITY LIMITS OF THE CITY OF BASTROP LOCATED AT 2200 CEDAR STREET BASTROP TX. 78602.**
- A.3 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON APPROVAL OF THE SECOND READING OF A PETITION FOR A VARIANCE ALLOWING A PRIVATE WELL TO BE DRILLED WITHIN THE CITY LIMITS OF THE CITY OF BASTROP LOCATED AT 1904 MAIN STREET BASTROP TX. 78602.**
- A.4 BOARD APPOINTMENTS AND REAPPOINTMENTS BY MAYOR KEN KESSELUS AND CONFIRMATION BY THE BASTROP CITY COUNCIL MEMBERS ON THE APPOINTMENTS AND REAPPOINTMENTS OF THE FOLLOWING:**

APPOINTMENTS

Name	Board, Commission, Task Force	Place	Term/Years	Liaison
1. Roger Osborn	Constructions Standards Board	1	2/ 2014-2016	Melissa McCollum
2. David Moore	Constructions Standards Board (Public Member)	3	2/ 2014-2015	
3. Chase McDonald	Constructions Standards Board (General Contractor)	4	2/ 2014-2016	
4. Andrew Coy	Housing Authority	2	1/ 2014-2015	Brandi Spencer
5. William Dildine (Nominee of HC-HOA)	Hunters Crossing Local Govt. Corp Board	4	3/ 2014-2017	Karla Stovall
6. Waiting to hear from Commercial Owners	Hunters Crossing Local Govt. Corp Board (Commercial Representative)	3	3/ 2014-2017	
7. David F. Bragg	Impact Fee Committee & Planning & Zoning Commission	8	3/ 2014-2017	Melissa McCollum
8. William Ennis	Impact Fee Committee & Planning & Zoning Commission	9	3/ 2014-2017	McCollum
9. Keith Goertz	Main Street Advisory Board	4	2/ 2014-2016	Nancy Wood
10. Bob Rogers	Municipal Sign Review Board & Zoning Board of Adjustment	Alt 2		M. McCollum

RE-APPOINTMENTS

Name	Board, Commission, Task Force	Place	Term/Years	Liaison
1. Ted Schaefer	Cemetery Board	1	3/ 2014-2017	Karla Stovall
2. Mary Williams	Cemetery Board	2	3/ 2014-2017	
3. Gary Schiff	Economic Development Corp.	4	2/ 2014-2016	Dave Quinn
4. Willie DeLaRosa	Economic Development Corp	2	2/ 2014-2016	
5. The Honorable Chris Duggan	Ethics Commission	1	3/ 2014-2017	Mike Talbot
6. Marilyn Whites	Historic Landmark Commission	7	3/ 2014-2017	M. McCollum
7. Annette Hyder	Housing Authority	3	2/ 2014-2016	Brandi Spencer
8. Nettie M. Kimble	Housing Authority	4	2/ 2014-2016	
9. Phillip Woods	Housing Authority	5	2/ 2014-2016	
10. Michael H. Talbot	Hunters Crossing Local Govt. Corp Board	1	3/ 2014-2017	Karla Stovall
11. Darlene L. Louk	Hunters Crossing Local Govt. Corp Board	2	3/ 2014-2017	
12. Jim Kershaw	Hunters Crossing Local Govt. Corp Board	5	3/ 2014-2017	
13. Ken Kesselus	Hunters Crossing Local Govt. Corp Board	6	3/ 2014-2017	
14. Brandon Johnson	Hunters Crossing Local Govt. Corp Board	7	3/ 2014-2017	
15. Richard Kindred	Impact Fee Committee & Planning & Zoning Commission	6	2/ 2014-2017	M. McCollum
16. Rebecca Bennett	Library Board	1	3/ 2014-2017	Mickey Duvall
17. Lisa Crick	Library Board	9	3/ 2014-2017	
18. Bonnie Coffey	Main Street Advisory Board	5	2/ 2014-2016	Nancy Wood
19. Shawn Pletsch	Main Street Advisory Board	8	2/ 2014-2016	
20. Dan Hays-Clark	Municipal Sign Review Board & Zoning Board of Adjustment	2	2/ 2014-2016	Melissa McCollum
21. Michael Gibbons	Municipal Sign Review Board & Zoning Board of Adjustment	4	2/ 2014-2016	
22. Mark Gracey	Parks Board & Tree Advisory Board	3	2/ 2014-2017	Trey Job
23. Barbara Wolanski	Parks Board & Tree Advisory Board	5	2/ 2014-2017	

The Council held a discussion about Agenda Item A-4 and determined there were inconsistencies in the application format and a lack of backup information to confirm the appointments. After a continued discussion, the Council agreed to use one application form for all those seeking appointments and reappointments.

In agreement, Mayor Kesselus withdrew Agenda Item A-4 from the Consent Agenda and requested that the item be reconsidered at the July 8th City Council Meeting.

In response to the Council's concerns, City Manager Talbot advised the Council that the application would be revised and it would be distributed to all new applicants and to current Board/Committee Members who were seeking reappointment.

Mayor Kesselus requested a motion to approve the Agenda Items A-1 through A-3 on the Consent Agenda.

MOTION – Mayor Pro-Tem DeLaRosa made the motion to approve items A-1 through A-3 on the Consent Agenda.

SECONDED - Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote 3-0

B. PUBLIC HEARINGS & ORDINANCES AND OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION**B.1 CONDUCT A PUBLIC HEARING TO RECEIVE CITIZENS INPUT ON REPLAT OF LOTS 21-33, BLOCK A OF HUNTERS CROSSING, SECTION FIVE B, LOCATED ON MOSSBERG LANE, CONSISTING OF 13 RESIDENTIAL LOTS AND 1 LANDSCAPE RESERVE/PUBLIC UTILITY EASEMENT, WITHIN THE HUNTERS CROSSING SUBDIVISION IN THE CITY LIMITS OF BASTROP, TEXAS.**

At 6:38 pm, Mayor Kesselus opened the Public Hearing.

Planning and Development Director McCollum informed the Council that the staff was recommending approval of the Replat of Lots 21-33, Block A of Hunters Crossing, Section Five B, located on Mossberg Lane, consisting of 13 Residential Lots and 1 Landscape Reserve/Public Utility Easement, within the Hunters Crossing Subdivision in the city limits of Bastrop, Texas.

Mayor Kesselus invited public comments, but with no responses, he closed the public hearing at 6:43 pm.

B.2 CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON THE APPROVAL OF THE REPLAT OF LOTS 21-33, BLOCK A OF HUNTERS CROSSING, SECTION FIVE B, LOCATED ON MOSSBERG LANE, CONSISTING OF 13 RESIDENTIAL LOTS AND 1 LANDSCAPE RESERVE/PUBLIC UTILITY EASEMENT, WITHIN THE HUNTERS CROSSING SUBDIVISION IN THE CITY LIMITS OF BASTROP, TEXAS.

Mayor Kesselus read the above agenda item and requested a motion.

MOTION – Mayor Pro-Tem DeLaRosa made the motion to approve the Replat of Lots 21-33, Block A of Hunters Crossing, Section Five B, located on Mossberg Lane, consisting of 13 Residential Lots and 1 Landscape Reserve/Public Utility Easement, within the Hunters Crossing Subdivision in the city limits of Bastrop, Texas.

SECONDED – Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 3-0.

ITEMS B-3 & B-4 WERE WITHDRAWN BY MAYOR KESSELUS

B.3 CONDUCT A PUBLIC HEARING TO RECEIVE CITIZENS INPUT ON A REPLAT OF LOT 51, PINEY RIDGE SECTION 3, CONSISTING OF 2 RESIDENTIAL LOTS TOTALING +/-5.103 ACRES OUT OF PINEY RIDGE, SECTION 3, PARTIALLY WITHIN THE CITY LIMITS OF BASTROP, TEXAS AND LOCATED ON PINEY RIDGE DRIVE.

B.4 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE REPLAT OF LOT 51, PINEY RIDGE SECTION 3, CONSISTING OF 2 RESIDENTIAL LOTS TOTALING +/-5.103 ACRES OUT OF PINEY RIDGE, SECTION 3, PARTIALLY WITHIN THE CITY LIMITS OF BASTROP, TEXAS AND LOCATED ON PINEY RIDGE DRIVE.

EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch.551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session. SECTION 551.071 – Consultations with Attorney related to legal matters*

C. OLD BUSINESS – No Items

D. NEW BUSINESS

D.1 CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE UNAUDITED MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING APRIL 30, 2014.

Chief Financial Officer Stovall gave a brief overview of the unaudited financial report for the period ending April 30, 2014 and requested the Council's consideration and approval.

Mayor Kesselus invited questions and comments; with no responses, he requested a motion.

MOTION – Mayor Pro-Tem DeLaRosa made the motion to accept the unaudited monthly financial report for the period ending April 30, 2014.

SECONDED – Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 3-0

D.2 APPROVAL OF BASTROP MARKETING CORPORATION'S REQUEST FOR REIMBURSEMENT OF EXPENSES.

Chief Financial Officer Stovall requested the Council's consideration and approval of the aforementioned agenda item.

Mayor Kesselus invited questions and comments; with no response, he requested a motion.

MOTION – Council Member McAnally made the motion to approve the Bastrop Marketing Corporation's request for reimbursement of expenses.

SECONDED – Mayor Pro-Tem DeLaRosa seconded the motion.

MOTION PASSED – Unanimous vote of 3-0

D.3 CONSIDERATION, DISCUSSION, POSSIBLE ACTION ON SELECTING FIRM TO COMPLETE THE CAMP SWIFT JOINT LAND USE STUDY (JLUS).

Planning and Development Director Melissa McCollum informed the Council that the City had received 5 responses for the RFP. The Camp Swift Policy Committee comprised from members of BISD, County, City of Elgin and Bastrop reviewed the five RFP Responses for the Camp Swift Joint Land Use Study (JLUS) recommends award of contract to the "Matrix Design Group." They are extremely qualified consultants with significant experience in JLUS for multiple military installations.

Mayor Kesselus inquired about the funding for this project and City Manager Talbot responded the cost would be covered by the OEA Grant.

The Council thanked City Manager Talbot and City Staff for their efforts on this project. Mayor Kesselus invited questions and comments; with no response, he requested a motion.

MOTION – Mayor Pro-Tem DeLaRosa made the motion to select to the “Matrix Design Group” as the firm to complete the Camp Swift Joint Land Use Study.

SECONDED – Council Member McAnally seconded the motion.

MOTION PASSED – Unanimous vote of 3-0

E. EXECUTIVE SESSION

- E.1 The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:
1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to **“Pine Forest Investments Group, LLC v The City of Bastrop, et al, cause No. 29,052, In the 21st Judicial District Court of Bastrop County, Texas,”** and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda.
 2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property.
 3. **SECTION 551.074** – Personnel Matters
- E.2 The Bastrop City Council will reconvene into open session to discuss, consider, and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:30 pm, Mayor Kesselus convened the Bastrop City Council into Executive Session and reconvened the Bastrop City Council into open session to discuss, consider and/or take action(s) necessary related to the Executive Session noted herein at 9:20 pm.

The City Council authorized City Manager Talbot to reduce the application to the Groundwater District from 6,000 acre-feet to 2,000 acre-feet.

MOTION – Council Member McAnally made the motion to authorize City Manager Talbot to reduce the application to the Groundwater District from 6,000 acre-feet to 2,000 acre-feet.

SECONDED – Mayor Pro-Tem DeLaRosa

MOTION CARRIES – Unanimous vote 3-0

F. ADJOURNMENT - Mayor Kesselus adjourned the meeting at 9:22 pm.

APPROVED: _____
Ken Kesselus, Mayor

ATTEST: _____
Elizabeth Minerva Lopez, City Secretary

AGENDA ITEM D-1

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED

MAY 22 2014

ORGANIZATION INFORMATION:

Bastrop Chamber of Commerce

05/21/14

Official Name of Organization

Date

Susan Weems Wendel

chamberpres@bastropchamber.com

Contact Person

E-mail

927 Main Street, Bastrop, TX 78602

512/303-0558

Organization Address

Phone Number

bastropchamber.com

Website Address

Is your Organization:

☐

501(c)3

Other (provide description) 501(c)6

\$ 50,000

Total Amount Requested

Provide a brief description of your organization's mission:

The mission of the Bastrop Chamber of Commerce is to improve the economy of Bastrop and thereby, the quality of life for all its citizens through economic, community, and leadership development.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 5

Bastrop Chamber of Commerce

2014 for 2015

Name of Organization

Fiscal Year of Request

Familiarization Tours

April and August 2015

Name of Event or Project

Date of Event or Project

\$ 1,000

Downtown Bastrop

Amount Requested

Primary Location of Event or Project

40

4

Expected Attendance

How many years have you held this Event or Program

0 - tour is for staff and managers of hotels/B&B

0 - tour is for staff and managers of hotels/B&B and retail

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We will be visiting with hotel/B&B/retail managers and owners to ascertain the benefit derived from tours.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

We will host the owners, general managers, and staff of the local hotels, B&Bs and retail establishments for a Taste of Bastrop provided by the local restaurants and will provide an overview of the restaurants, destinations and events that are in the downtown area. We will walk Main Street in order to give them a first hand view of the retail stores and restaurants. They will ride the bus from Pine and Main to the State Park, past City Hall and the convention center and drive through the historic district so they can get a feel of the incredible asset we have in these structures. We will be providing them with handouts from the various stores, a calendar of events for happenings in the area, and hours of operations for all the facilities.

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 5

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

Twice a year we will be showing hoteliers, B&B owners, and managers of retail establishments all the amenities that are available to their guests and that will attract their guests to their properties. This tour will also give them knowledge of the convention center and other venues available in Bastrop.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 1,000 _____

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Bastrop Chamber of Commerce Name of Organization Visitor Center Restroom Operations Name of Event or Project \$ 3,000 Amount Requested 1,000 Expected Attendance 10 Percentage of attendance that will be staying overnight in hotels	Project Number <u>2</u> of <u>5</u> 2014 for 2015 Fiscal Year of Request FY 2015 Date of Event or Project 927 Main Street, Bastrop Primary Location of Event or Project More than 12 How many years have you held this Event or Program 150 Estimated number of hotel room nights will be generated by the Event
---	--

How will you measure the impact of your event on area hotel activity?

We will monitor our log that indicates how many of our visitors are staying overnight.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

The Bastrop Chamber of Commerce provides public bathrooms in downtown Bastrop for visitors who are looking for information about destinations, events, real estate, and places to eat and play.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

2 of 5

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The public restrooms in Bastrop Chamber of commerce provide a clean and appealing convenience to tourists and other visitors as they explore Bastrop's beautiful downtown area and they can also pick up a wealth of information.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☒ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.
\$ 3,000

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.
\$

☐ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
\$

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
\$

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.
\$

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

3 of 5

Bastrop Chamber of Commerce

2014 for 2015

Name of Organization

Fiscal Year of Request

Patriotic Festival

July 2015

Name of Event or Project

Date of Event or Project

\$ 3,000 in the Park, 15,000 in town

Fisherman's Park

Amount Requested

Primary Location of Event or Project

3,000

more than 20

Expected Attendance

How many years have you held this Event or Program

25

10

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We will be surveying the hotels in the area.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

The Bastrop Chamber of Commerce reserves Fisherman's Park for Saturday night, contracts with vendors to set up booths, arranges for one of our local musical groups and the Austin Symphonic Band to provide music and then provides 17 minutes of fireworks that are shot off with the backdrop of the Colorado River with Patriotic Music playing during the display. This is a joint project with the City of Bastrop Public Works Department, the Bastrop Police Department, the Bastrop Fire Department and the EMS service. The vendors provide food, drink and activities for the kids and the chamber provides information and entertainment.

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

3

of

5

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The event brings thousands of people into Bastrop. We have been working on a plan to bring people in the night before and then come downtown to watch the Pet and Pal Parade sponsored by the Downtown Business Alliance and then go to the park in the afternoon for fun and games and then music and fireworks.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 1,000

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 2,000

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

4 of 5

Bastrop Chamber of Commerce

2014 for 2015

Name of Organization

Fiscal Year of Request

River of Lights, Holiday Tourism, and Street Decorations

FY 2015

Name of Event or Project

Date of Event or Project

\$ 5,000

Fisherman's Park and Downtown

Amount Requested

Primary Location of Event or Project

10,000

more than 10

Expected Attendance

How many years have you held this Event or Program

50

30

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We will be surveying the hotels in the area.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

The River of Lights has attracted visitors since 2002. We meticulously counted visitors for the first three years and the count stayed steady at 10,000 each year. We are now looking to the hotels to see if that has transcended into hotel nights. We are working with the Public Works Department within the City of Bastrop to develop more displays and lights that can be added this year in the park and on the public streets. We want to encourage visitors to stay over night and to shop and eat in Bastrop.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

4 of 5

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

We are trying to expand a visit to the River of Lights into a two or three day event with shopping, viewing the historic homes, maybe taking in the parade, the tour of homes, or a show at the Opera House. Our River of Lights and street decorations will be up for period of six weeks. We estimate an average of 5 rooms a week with peaks during the specials events.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☒ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ 1,000

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 4,000

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

5 of 5

Bastrop Chamber of Commerce

2014 for 2015

Name of Organization

Fiscal Year of Request

Visitor Center Operations

FY 2015

Name of Event or Project

Date of Event or Project

\$ 38,000

Bastrop

Amount Requested

Primary Location of Event or Project

10,000

Since 1922

Expected Attendance

How many years have you held this Event or Program

100

50

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We survey the visitors as they visit our office. We provide hotel and destination information to tourist coming in to the office and reaching out to us by phone and e-mail and web page.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

The Bastrop Chamber of Commerce is open 50+ hours a week to assist visitors and those looking to relocate their home and/or business to the Bastrop area. We also assist with street fairs that occur monthly and on special occasions. We conduct bus and walking tours for groups that come into downtown by bus and/or by individual cars on their way to stay at local hotels or for an outing during their stay at a local hotel. We conduct monthly luncheons, mixers after hours, and breakfasts that offer our members the opportunity to invite guests to view how we do things in Bastrop or to show them a special venue that may be appealing to them for a visit or relocation. The president travels to various locations around the state to speak to civic groups and other associations touting the attractions and assets of the Bastrop Area or to work trade shows. The Chamber of Commerce has functioned as a Visitor Center and has been funded through Hotel Occupancy Tax ever since the funding has been available to the Bastrop Chamber.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

5 of 5

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

Our web page enjoyed over 325,000 hits and over 125,000 users in 2013. We distributed over 7,000 maps and 325 relocation packets, and almost 6,000 visitor guides. We tallied over 50,000 referrals. We send promotional materials created by the chamber to chambers around the state, to the Texas Chamber of Commerce Executive Association, to the State Tourism Information Centers, and to other statewide associations. The outreach has created the interest of groups like TNT, TTIA, TCCE, Brazos River Trail, Independence Trail, AXPOW, Go Texas, TEXAS Yes, Car Clubs and others to locate their quarterly and/or annual conferences in Bastrop generating hundreds of room nights.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☒ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.
\$ 27,000

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.
\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
\$ 11,000

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

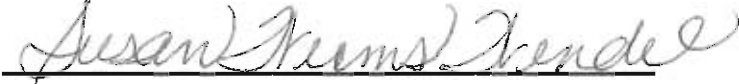
☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.
\$ _____

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant

Susan Weems Wendel

Name Printed or Typed

5/21/14

Date

President and CEO

Title

Return completed application and attachments to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

Bastrop Chamber of Commerce
Profit & Loss Budget Performance
December 2013

	Dec 13	Jan - Dec 13	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense						
Income						
40000 • Program Income						
40118 • Leadership BEST	947.02	3,951.77				
40129 • Tourism						
40129.1 • Billboard	0.00	0.00	2,000.00	-2,000.00	0.0%	2,000.00
40129 • Tourism - Other	0.00	0.00	2,000.00	-2,000.00	0.0%	2,000.00
Total 40129 • Tourism	0.00	0.00	4,000.00	-4,000.00	0.0%	4,000.00
40146 • Education	40.00	3,385.38				
40150 • Miscellaneous	0.00	500.00	100.00	400.00	500.0%	100.00
Total 40000 • Program Income	987.02	7,837.15	4,100.00	3,737.15	191.15%	4,100.00
41000 • Fundraisers Income						
41010 • Arts & Crafts	0.00	1,190.00	500.00	690.00	238.0%	500.00
41015 • Patriotic Festival						
41015.1 • Sponsorships	0.00	17,425.00	18,000.00	-575.00	96.81%	18,000.00
41015.5 • Sales	0.00	0.00	100.00	-100.00	0.0%	100.00
41015 • Patriotic Festival	0.00	800.00				
Total 41015 • Patriotic Festival	0.00	18,225.00	18,100.00	125.00	100.69%	18,100.00
41040 • Chamber Trips	0.00	2,198.80	3,000.00	-801.20	73.29%	3,000.00
41000 • Fundraisers Income	0.00	0.00	100.00	-100.00	0.0%	100.00
Total 41000 • Fundraisers Income	0.00	21,613.80	21,700.00	-86.20	99.6%	21,700.00
41500 • Interest						
41505 • Franklin Bank	0.00	34.43	120.00	-85.57	28.69%	120.00
41510 • FNB	12.47	81.09	60.00	21.09	135.15%	60.00
41515 • FSB	0.00	15.39	120.00	-104.61	12.83%	120.00
41520 • Wells Fargo	0.00	16.33	175.00	-158.67	9.33%	175.00

Bastrop Chamber of Commerce
Profit & Loss Budget Performance
December 2013

	Dec 13	Jan - Dec 13	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
41525 • Roscoe State Bank	0.00	86.34	25.00	61.34	345.36%	25.00
41530 • GTFCU	0.00	16.16	150.00	-133.84	10.77%	150.00
41535 • Austin Telco FCU	0.00	42.82	150.00	-107.18	28.55%	150.00
41540 • Frontier Bank	0.00	56.90	75.00	-18.10	75.87%	75.00
41545 • Classic CD	0.00	77.81	100.00	-22.19	77.81%	100.00
41550 • IBC Bank	0.00	44.91	45.00	-0.09	99.8%	45.00
41555 • A+ FCU	3.29	41.73	25.00	16.73	166.92%	25.00
41500 • Interest - Other	0.00	15.49				
Total 41500 • Interest	15.76	529.40	1,045.00	-515.60	50.66%	1,045.00
41600 • Membership						
41605 • Annual Banquet	1,000.00	25,490.91	18,000.00	7,490.91	141.62%	18,000.00
41610 • Luncheon	336.00	13,858.00	11,000.00	2,858.00	125.98%	11,000.00
41620 • Mixer	0.00	8,000.00	6,200.00	1,800.00	129.03%	6,200.00
Total 41600 • Membership	1,336.00	47,348.91	35,200.00	12,148.91	134.51%	35,200.00
41700 • Publications						
41705 • Lists & Maps	91.02	2,549.90	2,500.00	49.90	102.0%	2,500.00
41715 • Brochure Income	0.00	1,663.58	1,200.00	463.58	138.63%	1,200.00
41720 • Directory	913.59	1,827.17	3,500.00	-1,672.83	52.21%	3,500.00
41730 • Web Page Sales	2,000.00	15,190.00	10,000.00	5,190.00	151.9%	10,000.00
41700 • Publications - Other	0.00	0.00	100.00	-100.00	0.0%	100.00
Total 41700 • Publications	3,004.61	21,230.65	17,300.00	3,930.65	122.72%	17,300.00
41800 • Rental Property						
41810 • 927 Main	975.00	7,215.00	7,800.00	-585.00	92.5%	7,800.00
Total 41800 • Rental Property	975.00	7,215.00	7,800.00	-585.00	92.5%	7,800.00
42000 • General Revenue						
42005 • Dues						

Bastrop Chamber of Commerce

Profit & Loss Budget Performance

December 2013

	Dec 13	Jan - Dec 13	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
42005.1 • Administrative Fee	70.00	1,785.45	2,000.00	-214.55	89.27%	2,000.00
42005 • Dues - Other	5,570.00	97,991.64	90,000.00	7,991.64	108.88%	90,000.00
Total 42005 • Dues	5,640.00	99,777.09	92,000.00	7,777.09	108.45%	92,000.00
42010 • Hotel/Motel Tax	0.00	48,500.00	54,100.00	-5,600.00	89.65%	54,100.00
42015 • Retail Sales	0.00	0.00	25.00	-25.00	0.0%	25.00
42000 • General Revenue	25.00	25.00				
Total 42000 • General Revenue	5,665.00	148,302.09	146,125.00	2,177.09	101.49%	146,125.00
49999 • Uncategorized Income	0.00	0.00	100.00	-100.00	0.0%	100.00
Total Income	11,983.39	254,077.00	233,370.00	20,707.00	108.87%	233,370.00
Gross Profit	11,983.39	254,077.00	233,370.00	20,707.00	108.87%	233,370.00
Expense						
50000 • Other Expenses						
50001 • Advertising						
50001.1 • Newspaper	0.00	1,525.00	5,000.00	-3,475.00	30.5%	5,000.00
50001.2 • Print Ad/Mag.	247.50	5,265.49	2,100.00	3,165.49	250.74%	2,100.00
50001.3 • Billboards	0.00	500.00	500.00	0.00	100.0%	500.00
50001.5 • Sponsorships	0.00	500.00	500.00	0.00	100.0%	500.00
50001.6 • Advertising	0.00	8,187.50	2,000.00	6,187.50	409.38%	2,000.00
50001.7 • Radio/TV	0.00	0.00	2,000.00	-2,000.00	0.0%	2,000.00
Total 50001 • Advertising	247.50	15,977.99	12,100.00	3,877.99	132.05%	12,100.00
50002 • Bank Fees	61.45	1,074.81	1,000.00	74.81	107.48%	1,000.00
50003 • Bookkeeping	0.00	2,825.00	3,200.00	-375.00	88.28%	3,200.00
50007 • Insurance	0.00	4,014.27	3,600.00	414.27	111.51%	3,600.00
50015 • Building Maint.	0.00	580.00	1,200.00	-620.00	48.33%	1,200.00
50017 • Janitorial	334.00	2,668.60	2,500.00	168.60	106.74%	2,500.00

Bastrop Chamber of Commerce

Profit & Loss Budget Performance

December 2013

	Dec 13	Jan - Dec 13	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
50021 • Subscriptions	67.60	162.05	100.00	62.05	162.05%	100.00
50023 • Professional Affiliations	230.00	1,335.00	1,000.00	335.00	133.5%	1,000.00
50030 • Travel - Training	652.15	2,274.49	1,500.00	774.49	151.63%	1,500.00
50040 • Miscellaneous	0.00	500.00				
Total 50000 • Other Expenses	1,592.70	31,412.21	26,200.00	5,212.21	119.89%	26,200.00
51000 • Personnel						
51005 • Salary and Wages	16,452.29	120,285.93	133,000.00	-12,714.07	90.44%	133,000.00
51006 • Payroll Exp. - IRA	229.15	2,671.81	2,100.00	571.81	127.23%	2,100.00
51015 • Payroll Taxes	1,258.60	9,201.89	10,000.00	-798.11	92.02%	10,000.00
51020 • Unemployment Tax	25.35	348.39	600.00	-251.61	58.07%	600.00
51030 • Contract Labor	0.00	60.00	200.00	-140.00	30.0%	200.00
Total 51000 • Personnel	17,965.39	132,568.02	145,900.00	-13,331.98	90.86%	145,900.00
52000 • Office						
52005 • Postage	136.15	1,571.95	1,200.00	371.95	131.0%	1,200.00
52025 • Stationery	0.00	0.00	200.00	-200.00	0.0%	200.00
52030 • Supplies	793.38	3,617.13	2,500.00	1,117.13	144.69%	2,500.00
52035 • R&M/Computer	329.99	2,947.37	2,500.00	447.37	117.9%	2,500.00
52040 • Office Equipment & Fu	0.00	23.80	2,000.00	-1,976.20	1.19%	2,000.00
Total 52000 • Office	1,259.52	8,160.25	8,400.00	-239.75	97.15%	8,400.00
55000 • Utilities						
55005 • Electricity	170.49	1,541.68	2,000.00	-458.32	77.08%	2,000.00
55010 • Gas	36.76	366.45	220.00	146.45	166.57%	220.00
55020 • Telephone	164.64	1,938.21	2,700.00	-761.79	71.79%	2,700.00
55025 • Trash	45.94	297.61	275.00	22.61	108.22%	275.00
55030 • Water	88.68	742.03	650.00	92.03	114.16%	650.00
55035 • Sewage	57.76	364.44	275.00	89.44	132.52%	275.00
55040 • Internet Service	99.95	1,199.40	1,200.00	-0.60	99.95%	1,200.00

Bastrop Chamber of Commerce
Profit & Loss Budget Performance
December 2013

	Dec 13	Jan - Dec 13	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Total 55000 • Utilities	664.22	6,449.82	7,320.00	-870.18	88.11%	7,320.00
57000 • Fundraisers Expense						
Leadership BEST 2013	234.52	3,730.08				
57005 • Patriotic Festival	0.00	8,481.85	8,000.00	481.85	106.02%	8,000.00
57020 • Holiday Events	0.00	0.00	2,000.00	-2,000.00	0.0%	2,000.00
57000 • Fundraisers Expense	0.00	388.07				
Total 57000 • Fundraisers Exp	234.52	12,600.00	10,000.00	2,600.00	126.0%	10,000.00
58000 • Membership Exp						
58005 • Annual Banquet	0.00	8,938.27	15,000.00	-6,061.73	59.59%	15,000.00
58010 • Monthly Luncheon	0.00	11,426.05	10,000.00	1,426.05	114.26%	10,000.00
58015 • Ribbon Cutting	10.96	30.96	100.00	-69.04	30.96%	100.00
58020 • Board Meeting Exp	113.72	1,578.71	800.00	778.71	197.34%	800.00
58025 • Awards & Mem	0.00	159.96	500.00	-340.04	31.99%	500.00
58030 • Brochures	0.00	828.88	1,000.00	-171.12	82.89%	1,000.00
58035 • Mixer	2,314.41	8,122.41	5,000.00	3,122.41	162.45%	5,000.00
58045 • Web Page	450.00	1,465.00	1,000.00	465.00	146.5%	1,000.00
Total 58000 • Membership Exp	2,889.09	32,550.24	33,400.00	-849.76	97.46%	33,400.00
62000 • Committee Expense						
62010 • Economic Devel	0.00	0.00	50.00	-50.00	0.0%	50.00
62115 • Tourism/Hospitality	0.00	157.00	1,000.00	-843.00	15.7%	1,000.00
62120 • Education	0.00	1,265.47				
62125 • Membership	0.00	244.24	150.00	94.24	162.83%	150.00
62140 • Government Aff.	69.00	79.00	250.00	-171.00	31.6%	250.00
62000 • Committee Exp	125.00	100.05				
Total 62000 • Committee Exp	194.00	1,845.76	1,450.00	395.76	127.29%	1,450.00
66000 • Rental						

Bastrop Chamber of Commerce
Profit & Loss Budget Performance
December 2013

	Dec 13	Jan - Dec 13	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
66010 - 927 Main	0.00	0.00	100.00	-100.00	0.0%	100.00
Total 66000 - Rental	0.00	0.00	100.00	-100.00	0.0%	100.00
81000 - Property Tax	0.00	1,088.22	600.00	488.22	181.37%	600.00
Total Expense	24,799.44	226,674.52	233,370.00	-6,695.48	97.13%	233,370.00
Net Ordinary Income	-12,816.05	27,402.48	0.00	27,402.48	100.0%	0.00
Other Income/Expense						
Other Expense						
82000 - Depreciation	204.60	2,455.20				
Total Other Expense	204.60	2,455.20				
Net Other Income	-204.60	-2,455.20				
Net Income	-13,020.65	24,947.28	0.00	24,947.28	100.0%	0.00

	2014 Budget
Income	
40000 · Program Income	
40118 · Leadership BEST 13/14	\$0.00
40119 · Leadership BEST 14/15	\$6,000.00
40129 · Tourism	
40129.1 · Billboard	\$0.00
40129 · Tourism - Other	\$1,600.00
Total 40129 · Tourism	\$7,600.00
40146 · Education	\$100.00
40150 · Miscellaneous	\$100.00
Total 40000 · Program Income	\$7,800.00
41000 · Fundraisers Income	
41010 · Arts & Crafts	\$1,100.00
41015 · Patriotic Festival	
41015.1 · Sponsorships	\$18,000.00
41015.5 · Sales	\$100.00
41015 · Patriotic Fest. - Other	
Total 41015 · Patriotic Festival	\$18,100.00
41040 · Chamber Trips	\$4,500.00
41000 · Fundraisers Income - Other	\$100.00
Total 41000 · Fundraisers Income	\$23,800.00
41500 · Interest	
41505 · Franklin/Prosperity	\$50.00
41510 · FNB	\$75.00
41515 · FSB/FV/Prosperity	\$25.00
41520 · Wells Fargo	\$25.00
41525 · Roscoe State Bank	\$50.00
41530 · GTFCU	\$30.00
41535 · Austin Telco FCU	\$60.00
41540 · Frontier Bank	\$75.00
41545 · Classic CD	\$100.00
41550 · IBC Bank	\$75.00
41555 · A+ FCU	\$25.00
Total 41500 · Interest	\$590.00
41600 · Membership	
41605 · Annual Banquet	\$20,000.00

41610 · Luncheon	\$11,000.00
41620 · Mixer	\$5,000.00
Total 41600 · Membership	\$36,000.00
41700 · Publications	
41705 · Lists & Maps	\$2,500.00
41715 · Brochure Income	\$1,000.00
41720 · Directory	\$3,000.00
41730 · Web Page Sales	\$10,000.00
41700 · Publications - Other	\$0.00
Total 41700 · Publications	\$16,500.00
41800 · Rental Property	
41810 · 927 Main	\$7,800.00
Total 41800 · Rental Property	\$7,800.00
42000 · General Revenue	
42005 · Dues	
42005.1 · Administrative Fee	\$2,000.00
42005 · Dues - Other	\$92,000.00
Total 42005 · Dues	\$94,000.00
42010 · Hotel/Motel Tax	\$48,500.00
42015 · Retail Sales	\$25.00
Total 42000 · General Revenue	\$142,525.00
42012 · B.E.S.T Hotel/Motel Tax	\$0.00
49999 · Uncategorized Income	\$100.00
Total Income	\$235,115.00

Expense

50000 · Other Expenses	
50001 · Advertising	
50001.1 · Newspaper	\$5,000.00
50001.2 · Print Ad/ Magazines	\$3,000.00
50001.3 · Billboards	\$0.00
50001.5 · Sponsorships	\$500.00
50001.6 · Advertising - Other	\$2,000.00
50001.7 · Radio/TV	\$0.00
Total 50001 · Advertising	\$10,500.00
50002 · Bank Fees	\$1,000.00

50003 · Bookkeeping	\$3,200.00
50007 · Insurance	\$3,600.00
50015 · Building Maintenance	\$3,000.00
50017 · Janitorial	\$2,500.00
50021 · Subscriptions	\$100.00
50023 · Professional Affiliations	\$1,000.00
50030 · Travel - Training	\$1,500.00
50040 · Miscellaneous Exp.	\$100.00
Total 50000 · Other Expenses	\$26,500.00

51000 · Personnel	
51005 · Salary and Wages	\$115,000.00
51006 · Payroll Exp. - IRA Cont.	\$2,100.00
51015 · Payroll Taxes	\$9,000.00
51020 · Unemployment Tax	\$500.00
51025 · Sales Commissions	\$4,000.00
51027 · Bonuses	\$5,000.00
51030 · Contract Labor	\$200.00
Total 51000 · Personnel	\$135,800.00

52000 · Office	
52005 · Postage	\$1,500.00
52025 · Stationery	\$0.00
52030 · Supplies	\$2,500.00
52035 · R&M/Computer	\$9,000.00
52040 · Office Equ. & Furniture	\$2,000.00
Total 52000 · Office	\$15,000.00

55000 · Utilities	
55005 · Electricity	\$1,500.00
55010 · Gas	\$340.00
55020 · Telephone	\$2,000.00
55025 · Trash	\$275.00
55030 · Water	\$770.00
55035 · Sewage	\$330.00
55040 · Internet Service	\$1,200.00
Total 55000 · Utilities	\$6,415.00

57000 · Fundraisers Expense	
57005 · Patriotic Festival	\$8,000.00
57020 · Holiday Events	\$2,000.00
57038 - BEST Leadership	\$2,000.00
Total 57000 · Fundraisers Expense	\$12,000.00

58000 · Membership Expense	
58005 · Annual Banquet	\$17,000.00
58010 · Monthly Luncheon	\$10,000.00
58015 · Ribbon Cutting	\$100.00
58020 · Board Meeting Expense	\$1,000.00
58025 · Awards & Memorials	\$500.00
58030 · Brochures	\$800.00
58035 · Mixer	\$5,000.00
58045 · Web Page	\$1,500.00
Total 58000 · Membership Expense	\$35,900.00
62000 · Committee Expense	
62010 · Economic Development	\$150.00
62012 · B.E.S.T. Hotel/Motel Exp.	\$0.00
62115 · Tourism/Hospitality	\$1,000.00
62120 · Education	\$1,000.00
62125 · Membership	\$350.00
62135 · Film Commission	\$0.00
62140 · Government Affairs	\$250.00
62000 · Other Committee Expense	\$50.00
Total 62000 · Committee Expense	\$2,800.00
66000 · Rental	
66010 · 927 Main	\$100.00
Total 66000 · Rental	\$100.00
81000 · Property Tax Expense	\$600.00
Total Expense	\$235,115.00

Internal Revenue Service

Department of the Treasury

District
Director10 MetroTech Center
625 Fulton St., Brooklyn, NY 11201Bastrop Chamber of Commerce
927 Main Street
Bastrop, TX 78602-3809

Person to Contact: Patricia Holub

Telephone Number: (718) 488-2333

Refer Reply to: EP/EO:CSU

Date: JUN 16 1998

EIN: 74-0501825

Dear Sir or Madam:

Reference is made to your request for verification of the tax exempt status of Bastrop Chamber of Commerce.

A determination or ruling letter issued to an organization granting exemption under the Internal Revenue Code remains in effect until the tax exempt status has been terminated, revoked or modified.

Our records indicate that exemption was granted as shown below.

Sincerely yours,

Patricia Holub
Patricia Holub
Manager, Customer
Service Unit

Name of Organization: Bastrop Chamber of Commerce

Date of Exemption Letter: April 1944

Exemption granted pursuant to section 501(c)(6) of the Internal Revenue Code.

Foundation Classification (if applicable): Not applicable.

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Roger Williams
Secretary of State

Office of the Secretary of State

The undersigned, as Secretary of State of Texas, does hereby certify that the attached is a true and correct copy of each document on file in this office as described below:

BASTROP CHAMBER OF COMMERCE
Filing Number: 3736901

Articles of Incorporation

January 14, 1922

In testimony whereof, I have hereunto signed my name officially and caused to be impressed hereon the Seal of State at my office in Austin, Texas on May 10, 2006.



A handwritten signature in cursive script that reads "Roger Williams".

Roger Williams
Secretary of State

No. 37369
CHARTER OF
Bastrop Chamber
of Commerce
Bastrop

Corp. Stock \$ none

Filing Fee \$ 10.00

Franchise \$ none

Term 50 years

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
THIS 14 DAY OF Jan 1922
S. J. Smith
Secretary of State

THE STATE OF TEXAS,)
COUNTY OF BASTROP.) KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned being citizens of said County and State aforesaid, do hereby associate ourselves together for the purpose of forming a corporation under the laws of the State of Texas, for ourselves and those who may become associated with us as members of said corporation, and for that purpose do hereby declare:

Article I.

The name of this corporation shall be "The *Bastrop Chamber of Commerce of Bastrop*" by which name it shall contract and be contract with, sue and be sued, and transact all of its business.

Article II.

The purpose for which this corporation is organized is declared to be to promote the civic, intellectual, moral and general commercial conditions of the town of Bastrop, and surrounding territory, by *the intelligent* ~~intellectual~~ association of its citizenship for the purpose of disseminating public, business and agricultural information concerning Bastrop and surrounding territory.

Article III.

The place of business of the corporation shall be Bastrop, Bastrop County, Texas.

Article IV.

The term of existence of this corporation shall be fifty years from date of filing in the office of the Secretary of State of the State of Texas.

Article V.

This corporation shall have nine Directors for the first year, and those elected to serve for said first year, together with their residences are as follows:

E. C. Erhard	Bastrop, Texas
Paul D. Page	" "
W. B. Ransome	" "
I. A. Meuschbach	" "
E. S. Orgain	" "
J. C. Turner	" "
C. E. Turner	" "
P. C. Maynard	" "
W. A. McCord	" "

ARTICLE VI.

This corporation shall have no capital stock, and at the present time has assets of approximate value of \$500.00.

In testimony whereof we, the undersigned have signed our names and acknowledge same and make application to the Secretary of State for the aforesaid charter.

E. C. Erhard

Paul D. Page

E. S. Orgain

P. C. Maynard

I. A. Meuschbach

W. A. McCord

W. B. Ransome

C. E. Turner

J. C. Turner

THE STATE OF TEXAS, }

COUNTY OF BASTROP. }

Before me, the undersigned authority on this day personally, E. C. Erhard, Paul D. Page, E. S. Orgain, P. C. Maynard, I. A. Meuschbach, W. A. McCord, W. B. Ransome, C. E. Turner, J. C. Turner, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they signed the same for the purposes

2 - 2

and consideration therein expressed.

IN TESTIMONY WHEREOF, witness my hand and seal of office
this the 13th day of January, A.D. 1924



Signal Jones
Notary Public, Bastrop County, Texas.
County Clerk,
By, A. M. Lee Alexander, Deputy.

Bastrop Chamber of Commerce
Board of Directors 2014
3rd WED--8:00 am--Conference Room

Name	Office	Term	Company	Address	Phone	Alt phone	Fax	E-Mail
Drusilla Rogers	Chairman	2015	Sugar Shack	114 Loop 150 West	321-3777	565-5848		bastropsugar@gmail.com
Patti Bridges	Chair Elect	2014	Bridges Enterprises, Inc.	962 Hwy 71 East	237-2530	922-2362	237-9640	patti@bridgesenterprisesinc.com
Jami Haney	Vice Chair	2016	The Paks RV Park	753 Union Chapel Rd	210-862-1779			haneyjami@gmail.com
Debbie Denny		2014	Bastrop Advertiser	PO Box 459	321-2557	844-3930		debbie.denny@coxinc.com
Joann Harkins		2014	Prosperity Bank	PO Box 710	308-9957		321-2825	joann.harkins@prosperitybanktx.com
Janis Penick		2014	RE/MAX Bastrop Area	87 Loop 150 W	921-9134	303-4441	366-9613	janis@bastropforsale.com
Dave Quinn		2015	Bastrop EDC	903 Main St.	303-9700	332-8870	321-4191	dquinn@bastropedc.org
Carlos Liriano		2015	Lost Pines Toyota	806 Hwy 71 W	303-1200		504-416-2723	cliriano@lostpinestoyota.com
Michael Blake		2015	Individual Member	180 Trailblazer Drive	549-3076	745-4065		gmbkpo@gmail.com
Bernie Jackson		2015	Bastrop Christian Ministerial Alliance	PO Box 876	332-1467			bernie@familycrisiscenter.us
Jermey Botkin		2016	Home Depot - General Manager	112 Hunters Crossing Blvd.	308-1022			jermey_d_botkin@homedepot.com
Johnny Sanders		2016	Bluebonnet Electric Coop	690 HWY 71 W Bldg 2	800-842-7708		321-4878	johnny.sanders@bluebonnet.coop
Jolene Jaehne		2016	AMC Mortgage, Bastrop Branch	111 N. Hasler Blvd, #102	581-4361		581-4362	jolene@mortgagefinancier.com
Michal Hubbard		2016	Corporate Camera	501 Waugh Way	517-1416	303-5976		michal_photog@yahoo.com
Reid Sharp	Treasurer	*	First National Bank	PO Drawer F	303-1003		321-1577	rsharp@fnbbastrop.com
Steve Murray		*	Bastrop Independent School District	906 Farm	321-2292		321-7469	smurray@bisdtx.org; nbarrientos@bisdtx.org
Mike Talbot		*	City of Bastrop	1311 Chestnut Street	332-8800		321-6684	mialboi@cityofbastrop.org
Adena Lewis		*	County of Bastrop	Industrial Park	581-4011	423-8834	581-7178	adena.lewis@co.bastrop.tx.us
Amy Bruder	Past Chair	*	Roadhouse Bastrop	2804 Hwy 21 E	304-5357		321-1333	amy@roadhousebastrop.com
Susan Wendel, IOM	President	**	Bastrop Chamber of Commerce	927 Main St.	321-2419	284-4107	303-0305	chamberpres@bastropchamber.com



927 Main Street • Bastrop, Texas 78602

Phone: 512.303.0558 • Fax: 512.303.0305

www.bastropchamber.com • info@bastropchamber.com

RECEIVED

MAY 22 2014



Request for Hotel/Motel Tax Funds
For FY 2015
May 24, 2014

Packet Details

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Letter to the Mayor and Council

Applications for Events or Categories

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2. Public Restrooms and Janitorial, pg 4-5
3. Patriotic Festival, pg 6 - 7
4. River of Lights and Holiday Street Decorations, pg 8 - 9
5. Visitor Center Operations, pg 10 - 11

Signature page, pg 12

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1. 2013 financial statement (P&L) audited, pg 13 - 18
2. Approved Budget for FY 2014 pg 19 - 22
3. Certified Copy of 501 (c) 6, pg 23
4. Articles of Incorporation dated 1922 and certified letter from Sec. of State, pg 24 – 28
5. All funding sources listed on budget and financial documents – no separate page
6. List of all Board Members, pg 29

Prepared by Susan Weems Wendel, IOM
President and CEO



May 21, 2014

City of Bastrop
Mayor and Council
P. O. Box 427
Bastrop, TX 78602

RE: Request for Funding via Hotel/Motel tax revenue

Dear Mayor and Council Members:

On behalf of the over 630 members of the Bastrop Chamber of Commerce, we thank you for your support this past year. As you know, we are deeply involved in promoting Bastrop as a tourist destination using a variety of marketing tools, partners, events and strategies for maximum economic impact. These include but are not limited to:

- Highway 71 and Bastrop State Park Billboards
- Event Banners
- Office Inquiries and web page users(over 200,000 in 2013)
- Soliciting tour groups for a tourist itinerary
- Area Map (6,000+)
- Visitor Guides & other area info (50,000+)
- Hyatt visitor guides and magazines
- Bastrop Advertiser
- Texas Monthly
- TRIPmedia Group
- Austin American Statesman
- Lockhart Post-Register
- Texas Travel Industry Association
- Texas Heritage Trails publications and newsletters
- LCRA Colorado River Trails publications and newsletter (print and electronic)
- Joint projects with other county chambers ("BEST" Bastrop, Elgin, Smithville, Texas)
- Patriotic Festival
- River of Lights
- Web page enhancement maximizing member promotions and tourist attractions

- Radio Spots
- TV spots
- Trade Shows, TML conference, TAC conference, Downtown Assoc. Annual meeting, Small Business Summit

In addition, the Chamber is one of the main contacts for information by visitors, state tourism agencies and all types of media. Examples of recent contacts are:

- Texas State Travel Guide
- Texas Events Calendar
- Texas Accommodations Guide
- Texas Highways Magazine
- Bastropian
- Smithville Visitor Guide
- TxDot Travel Information Centers
- Colorado River Trail Tourism Advisory Council
- U. S. Chamber of Commerce
- Texas Chamber of Commerce Executives
- East Texas Tourism Association travel guide and map

We continue to reach out to new avenues to spread the word. Let us know what we're missing.

We were awarded the honor of hosting the Annual Texas Chamber of Commerce Execs Conference that took place in June 2012 generating more than 900 room nights to the benefit of the Hotel Occupancy Tax for the City of Bastrop and we continue to seek more conferences and to assist other organizations in their efforts to do the same.

Thank you in advance for your consideration of our request for continued financial assistance, as we work together to attract visitors and new businesses to Bastrop. I have included a preliminary budget for potential expenditures for October 1, 2014 – September 30, 2015 along with all the documentation you have requested. Please refer to the table of contents for their location in the packet.

Sincerely,



Susan Weems Wendel, IOM
President and CEO

Enclosures

SWW

"The mission of the Bastrop Chamber of Commerce is to improve the economy of Bastrop and thereby, the quality of life for all its citizens through economic, community and leadership development."

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED

JUN 03 2014

ORGANIZATION INFORMATION:

Bastrop Downtown Business Alliance

May 29, 2014

Official Name of Organization

Date

Deborah Johnson

djohnsonart2006@yahoo.com

Contact Person

E-mail

906 Main Street #123, Bastrop, Texas 78602

512-657-4275

Organization Address

Phone Number

bastropdba.org

Website Address

Is your Organization:

☐ 501(c)3

Other (provide description) 501(c)6

\$ 75,125

Total Amount Requested

Provide a brief description of your organization's mission:

The Bastrop Downtown Business Alliance works to promote Bastrop and to bring events to the downtown area of Bastrop in order to support the local businesses, both downtown and in the greater business community. We feel that if we can get 5,000-12,000 people to visit our wonderful town during a given event, they will be so intrigued by this treasure in the pines that they will return. We continue to build and develop our weekends by changing and adding events making each one more and more of a weekend destination. While we hope that the visitors are staying for the whole weekend, we believe that they will return at a later date to explore our history, culture, architecture, art, retail and dining in more depth. While it is difficult to track just how many are introduced to Bastrop by an event and come back time and again, anecdotal evidence tells us that this happens frequently. Also, the large amount of advertising that goes out into Central Texas, including Houston, Austin, and San Antonio, for these events continues to plant the seed in those who see and hear our ads that Bastrop is a fun and interesting place to visit.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 4

Bastrop Downtown Business Alliance

2015

Name of Organization

Fiscal Year of Request

Veterans Day Classic Car Show

November 7-9, 2014

Name of Event or Project

Date of Event or Project

\$ 17,500

Main Street

Amount Requested

Primary Location of Event or Project

12,000

8

Expected Attendance

How many years have you held this Event or Program

12%

1440 individuals

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

The Main Street Operations Committee will do the counting at all of our events. We continue to work to set up lines of communication with area hotels to track how many visitors check in due to our event. We have added lodging questionnaire portion to our vendor and car show registration forms to track lodging choices. There is also a link on our website to lodging in the area. We have attempted to track how many go from our website to the lodging site but unable to do so until the website is redesigned this year.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

This annual event brings about 12,000 attendees to the Main Street area of Bastrop each year. This is by far Bastrop's largest event and is getting bigger every year. Local retail businesses and restaurants throughout the city, from downtown to Highway 71, benefit from the influx of people from across the state.

The 2014 Veterans Day Classic Car Show Committee is working to build this event to a full three day event. Ideas that are in the works are a continuation of the drive-in movie, a car parade on Friday night, a "sock hop" style street dance, and a car show event on Sunday morning. That weekend is also First Friday Art Walk and the opening of the BAIPP Sculpture Project on Sunday afternoon and the promotion of the weekend will include promotions of these events to offer alternative activities. Of course, the Veterans events will continue with the parade, Wall of Honor, flyover, speeches and recognition of the service that our Veterans. There will be Veteran's Canteen and information area to assist our veterans and their families as well as an essay contest, children's activities and music.

Promotion for this annual event includes an advertising reach to the Houston and San Antonio areas through newspaper ads and the whole state through magazine ads. We will also concentrate on the Central Texas area for newspaper advertising including the Austin American Statesman, Hill Country and Central Texas community newspapers. We will also advertise on TV with 30-second commercials and in trade get interviews and spots on the TV programs. We will advertise on radio and again trade-off for inclusion in the radio station's programming schedule. We are also adding internet promotion through Facebook advertising. History has shown us that the area hotels fill up on this weekend.

Promotion for this weekend also increases general visibility and awareness of Bastrop to those seeing the ads and planning future trips.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 4

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The advertising campaign for this event that will be funded by HOT funds concentrates on Houston, San Antonio and Central Texas through newspaper, radio and TV spots as well as the whole state and beyond through magazine ads and internet promotion such as Facebook advertising. The HOT funds will also be used for music and entertainment for the event. With the increase in activities throughout the weekend, the incentive to stay for the full weekend, thus increasing revenue for hotels as well as restaurants.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 15,000

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 2500

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

2 of 4

Bastrop Downtown Business Alliance

2015

Name of Organization

Fiscal Year of Request

Lost Pines Christmas and Parade

December 11-14, 2014

Name of Event or Project

Date of Event or Project

\$ 9,000

Main Street

Amount Requested

Primary Location of Event or Project

10,000

8

Expected Attendance

How many years have you held this Event or Program

10%

1000 individuals

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

The Main Street Operations Committee will do the counting at all of our events. We continue to work to set up lines of communication with area hotels to track how many visitors check in due to our event. We have added lodging questionnaire portion to our vendor and parade registration forms to track lodging choices. There is also a link on our website to lodging in the area. We have attempted to track how many go from our website to the lodging site but unable to do so until the website is redesigned this year.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

Lost Pines Christmas is a four day event jointly produced and promoted by DBA and Main Street Program. DBA will work hand in hand with Main Street to coordinate and celebrate the season with 4 days of incredible entertainment and festivities to encourage tourists to spend the weekend in our city. Specifically, DBA plans to have live music at 921 Main Street on Friday evening and Sunday afternoon featuring church and school choirs from Central Texas as part of DBA's holiday "Shop, Rock and Stroll" initiative. Along with Thursday evening's Wine Swirl, this will encourage businesses to have longer shopping hours and restaurants to see an increase in diners as visitors come to hear the music and linger in the lovely historic district.

The Saturday evening Annual Lighted Christmas Parade, with more than 100 floats, will continue to bring thousands to enjoy this nostalgic hometown experience.

The Christmas Committee is exploring other activities for the weekend to go along with the Holiday Market. These include things like a winter wonderland with "snow" or an ice rink, a children's train, carriage rides, Christmas music on stage at 921, among others. These activities will be determined by the budget available including HOT funds earmarked for entertainment.

Promotion for this annual event includes an advertising reach to the Houston and San Antonio areas through newspaper advertising. Reach to state and beyond will be through Lost Pines fliers and magazine ads as well as internet promotions such as Facebook ads. We will also concentrate on the Central Texas area for newspaper advertising including the Austin American Statesman both print and internet, Hill Country and Central Texas community newspapers. We will also advertise on TV with 30-second commercials and in trade get interviews and spots on the TV programs. We will advertise on radio and again trade off for inclusion in the radio station's programming schedule.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION*(COMPLETE A SEPARATE FORM FOR EACH EVENT)*

Project Number

2 of 4

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The advertising campaign for this event utilizes HOT funds and concentrates on Houston, San Antonio, and Central Texas through newspapers, radio and TV spots and Facebook ads. We will include the Lost Pines Christmas logo and their website on all of our advertising and will link to their website through our DBA website. This results in thousands of hits for the event. We will include links to lodging information on our website, vendor and parade applications and all advertising. History shows that this weekend is a full one for area hotels as many people look for that "hometown Christmas" experience that large cities do not offer and Bastrop does so well. HOT funds will also cover entertainment such as live music and the proposed children's activities.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 8000

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 1000

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION*(COMPLETE A SEPARATE FORM FOR EACH EVENT)*

Project Number

3 of 4

Bastrop Downtown Business Alliance

2015

Name of Organization

Fiscal Year of Request

Yesterfest Weekend 2015

April 24-26, 2015

Name of Event or Project

Date of Event or Project

\$ 33,000

Main Street

Amount Requested

Primary Location of Event or Project

10,000

9

Expected Attendance

How many years have you held this Event or Program

10%

1000 individuals

Percentage of attendance that will be staying overnight in hotels

Estimated number of hotel room nights will be generated by the Event

How will you measure the impact of your event on area hotel activity?

The Main Street Operations Committee will do the counting at all of our events. We continue to work to set up lines of communication with area hotels to track how many visitors check in due to our event. We have added lodging questionnaire portion to our vendor and all registration forms to track lodging choices. There is also a link on our website to lodging in the area. We have attempted to track how many go from our website to the lodging site but unable to do so until the website is redesigned this year.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

Yesterfest has been an annual tradition in Bastrop for over 25 years and DBA has continued this celebration of the town's history and cultural diversity.

In 2014 great effort was made to expand this weekend to a full 3-day celebration. The El Camino Real Music Festival started on Friday evening at 921 Main along with Spirits of Bastrop Stroll highlighting the history and stories/legends of some of our historic Main Street structures. The music festival continued all day on Saturday and Sunday with bands featuring Tejano music, blues, country western, jazz and folk music. Also going all day on Saturday and Sunday was a new feature replacing the old street market—a juried Arts, Crafts and Antiques Fair—and a "Take it to the Streets" food court featuring local restaurants. Saturday had re-enactors, Pioneer demonstrators, Kids Korral, and Sunday had a storyteller, clown and games for kids. One of the major additions for the weekend was the Yesterfest Scholarship Rodeo, a collaboration of DBA with Bastrop Family Rodeo Club.

The 2015 Committee has already started plans to continue the above events as well as adding the street dance and chuckwagon cook-off that was anticipated this year but needed more time to develop.

These events make up a very full weekend that give visitors good reasons to stay Friday and Saturday nights in our lovely city. Several hotels and bed and breakfasts reported being full for the weekend with at least two directly attributing this to Yesterfest reservations. DBA feels that the amount of advertising that was done by DBA as well as collaboratively with Main Street has contributed to the popularity of this event.

A new addition to our HOT funds requests is money to contract with a professional event planner. This event is growing and has the promise to become a major event known state-wide. However, this entails hundreds of hours of advance planning and preparation, something that is becoming ever more difficult for volunteers to do, especially since a large number of the leadership owns and runs downtown businesses. A professional will be able to more efficiently plan the event with a better understanding of ways to save money and make an even better event. An estimate of \$8000 was given by an event planner that does this type of event for other cities in Central Texas.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

Project Number

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

3 of 4

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

Advertising campaign utilizes HOT funds concentrating on Houston, San Antonio, and Central Texas through newspaper, radio and TV spots. TV advertising will be purchased with 30 second commercials and in trade get interviews and spots on TV shows. We will also purchase radio advertising and again trade-off for inclusion in the programming schedule. For state-wide exposure we will rely on magazine and Facebook advertising. We also anticipate working with chuckwagon and rodeo organizations to advertise to their base. The HOT funds will pay for bands for the music festival and re-enactors. Funds will also pay for the contracting of the event planner. Increased advertising and interesting weekend events will bring in more tourists to hotels.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 21,000

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 12,000

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

4 of 4

Bastrop Downtown Business Alliance

2015

Name of Organization

Fiscal Year of Request

Contract Labor for Technical Support

October 1, 2014-September 30, 2015

Name of Event or Project

Date of Event or Project

\$ \$15,625

Main Street

Amount Requested

Primary Location of Event or Project

Expected Attendance

How many years have you held this Event or Program

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

The person contracted to fill this position will work with all three major DBA events all through the year. The development of a new Website that is more user friendly and tracks movement to lodging websites, managing Facebook campaigns, working with advertising professionals on the advertising of all events, developing and managing all forms related to events will lead to an increase in visibility of the events and lead to more people coming to Bastrop for them.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

With an anticipated 30,000-35,000 attendees at DBA events including the three that get HOT funds, the time spent to utilize the Internet to promote these events is becoming ever more time consuming. Volunteers may not have the specialized skills or time to do the tasks required to promote our events as they can and should be on the web. This person will have the necessary skills to build a better website for our needs that is more user friendly and interfaces with other websites better. This person will handle all Internet advertising such as Facebook, Twitter, Linked In and any others that are applicable to our needs. He will develop and disburse all forms that go out to vendors, applicants for parade space, car applications, chuckwagon applications, etc. He will also monitor our email account and answer the many questions that come with planning these events.

The budget is based on an average of 25 hours per week at \$12.50 for 50 weeks during the fiscal year. Weeks leading up to events may be more than 25 hours while other weeks may be less but this is a level that will allow necessary tasks to be done.

As the complexity of DBA events increases due to striving for dynamic three day events and the competition of events in other cities in the state grows, it is imperative that the visibility of our events continues to grow as well as the organizational structures to make them happen. It is becoming very difficult to recruit volunteers with the various skills and, more importantly, the time available to put into the planning and execution of these events. In order to continue so many events to the quality that the city has come to expect, DBA must ask for paid, professional help in this area as well as the area of event planner included in the Yesterfest proposal.

Both the technical support position and the event planner will be hired as contract labor.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION*(COMPLETE A SEPARATE FORM FOR EACH EVENT)*

Project Number
4 of 4

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

This position will increase visibility of events leading to more people attending, staying in hotels, shopping and dining.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 15,625

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

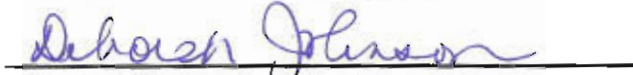
\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

**CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION**

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant

Deborah Johnson

Name Printed or Typed

May 31, 2014

Date

President

Title

Return completed application and attachments to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

12:00 PM
06/01/14
Cash Basis

Bastrop Downtown Business Alliance
Profit & Loss
January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
ADirect Public Support	
Individ, Business Contributions	
Marketing	1,150.00
Individ, Business Contributions - Other	8,310.00
Total Individ, Business Contributions	9,460.00
Total ADirect Public Support	9,460.00
Bastrop Swirl	-357.85
Christmas	
Christmas - Sponsors	6,043.75
Christmas - Vendor Fees	2,826.21
Christmas Mailer	1,400.00
Christmas - Other	768.50
Total Christmas	11,038.46
First Friday	1,800.00
Halloween	
Halloween - Booth Sales	200.00
Halloween - Event Sales	1,667.00
Halloween - Sponsors	6,213.75
Halloween - Other	-234.00
Total Halloween	7,846.75
Hotel Motel Tax Fund - HOT	51,500.00
Interest Income	0.55
Juneteenth	250.00
Miscellaneous	200.00
Other Types of Income	
Sponsorship/Membership	6,620.00
Other Types of Income - Other	-80.00
Total Other Types of Income	6,540.00
Special Events Income	
Ad Sales - Mailer	400.00
T-Shirt Sales	1,166.61
Total Special Events Income	1,566.61
Veterans Day	
Veterans Day - Car Entry	4,848.60
Veterans Day - Car Registratio	3,061.20
Veterans Day - Event Sales	
Raffle	1,238.00
Total Veterans Day - Event Sales	1,238.00
Veterans Day - Sponsor	
Veterans Day - Sponsor - Wheels	108.50
Veterans Day - Sponsor - Other	7,460.25
Total Veterans Day - Sponsor	7,568.75
Total Veterans Day	16,716.55
Yesterfest	
Cowboy Breakfast	-2,245.22
T-Shirts Sales	
Sales Tax Collected	3.11
T-Shirts Sales - Other	401.40
Total T-Shirts Sales	404.51

12:00 PM

06/01/14

Cash Basis

Bastrop Downtown Business Alliance
Profit & Loss
 January through December 2013

	Jan - Dec 13
Yesterfest - Ads	500.00
Yesterfest - Booth Sales	4,095.75
Yesterfest - Sponsors	8,393.74
Yesterfest - Other	450.00
Total Yesterfest	11,598.78
Total Income	118,159.85
Gross Profit	118,159.85
Expense	
921 Main Street	
Decorations	625.50
Rent	16.40
Utilities	18.10
921 Main Street - Other	2,280.47
Total 921 Main Street	2,940.47
Administration	
Contract Labor	11,694.57
Administration - Other	283.51
Total Administration	11,978.08
Advertising Expenses	
Banners - Signs	
Open Flags	-200.00
Banners - Signs - Other	7,537.00
Total Banners - Signs	7,337.00
Flyers - Posters	695.95
Magazines & Print Media	3,214.87
Newspapers	17,444.95
Online-Advertising	803.94
Radio-Advertising	4,475.00
TV-Advertising	13,660.00
Advertising Expenses - Other	3,264.81
Total Advertising Expenses	50,896.52
Bank Charges	92.58
Business Expenses	
Business Registration Fees	270.00
Insurance - Business	4,501.90
Total Business Expenses	4,771.90
Christmas Expenses	
Advertising	3,167.89
Awards, Recognition & Gifts	274.89
Floats	300.00
Judges	116.11
Parade	400.00
Christmas Expenses - Other	50.10
Total Christmas Expenses	4,308.99
Event Expenses	
Awards, Recognition & Gifts	390.00
Entertainment - for Events	13,426.00
Equipment Rental	6,112.00
Shuttle Service	260.00
Valentines Wish Event	308.48
Yesterfest	1,785.40
Event Expenses - Other	515.00
Total Event Expenses	22,796.88

12:00 PM

06/01/14

Cash Basis

Bastrop Downtown Business Alliance
Profit & Loss
 January through December 2013

	Jan - Dec 13
Halloween Expenses	
Halloween Event Cost	1,594.77
Halloween Expenses - Other	992.00
Total Halloween Expenses	2,586.77
Operations	
Contract Labor	1,322.48
Donations/Scholarships	2,872.21
Membership Dues	165.00
Office Supplies	284.12
Postage, Mailing Service	363.88
Printing and Copying	261.46
Storage Rental	608.10
Supplies	18.58
Operations - Other	56.00
Total Operations	5,951.83
Professional Fees	
Accountant	275.00
Total Professional Fees	275.00
Reconciliation Discrepancies	-150.00
Scholarship	300.00
Swirl	156.50
Veterans Day Expenses	
Advertising	420.00
Entertainment	1,950.00
thank you gifts	108.33
Veterans Day Expenses;t-shirts	2,246.20
Veterans Day Expenses - Other	2,521.60
Total Veterans Day Expenses	7,246.13
Website Expenses	
Ad Design	1,115.00
Hosting & Domain	224.30
Website Maintenance	100.00
Total Website Expenses	1,439.30
Yesterfest Expenses	
Shopping Bags	730.20
Yesterfest Expenses - Other	312.66
Total Yesterfest Expenses	1,042.86
Total Expense	116,633.81
Net Ordinary Income	1,526.04
Other Income/Expense	
Other Expense	
Ask My Accountant	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	1,526.04

VETERANS DAY CLASSIC CAR SHOW

2014 BUDGET

Expenses

Permit Fee	100
Advertising	15,000
Advertising Artwork	250
Entertainment	2500
Payment to Cruisers	2500
Sound Engineer	300
Awards	1000
Portalets	800
Printing	600
Friday Night Event	1000
Door Prizes	300
Signs	250
Hospitality	200
Spnosoer Banners	250
T-shirts	2300
Promotional Bags	800
Total	28,150

Income

HOT funds	17,500
Sponsors	5000
Vendor Booth Fees	1500
Car registrations	5000
Total	29,000

LOST PINES CHRISTMAS WEEKEND

2014 BUDGET

Expenses:

Permit Fee	100
Advertising	8000
Advertising Artwork	250
Entertainment	1000
Awards	300
Portapots	800
Printing	250
Sponsor Banners	250
Sound engineer	100
Promotional Bags	800
Grand Marshall	250
Announcer/Judges	200
DBA Float	500
Postage/Packets	200
Total	13,000

Income:

HOT funds	9000
Sponsor	5000
Total	14,000

YESTERFEST WEEKEND

2015 BUDGET

Expenses:

Permit Fee	100
Advertising	13,000
Advertising Artwork	600
Entertainment	12,000
Event Coordinator	8,000
Portapots	1500
Printing	2000
Sound Tech	1500
Signs	800
Sponsor Banners	550
Hospitality	100
Lighting	500
Promotional Bags	800
Shuttle	450
Misc	200
Security guard	450
Total	42,550

Income:

HOT funds	33,000
Sponsors	8500
Vendor Booth fees	3000
Total	44,500

CONTRACT LABOR FOR TECHNICAL SUPPORT OF EVENT PROMOTIONS, ADVERTISING, AND
INTERNET/WEBSITE COORDINATION

FY 2015 BUDGET

Expenses:

25 hours per week @ \$12.50 per hour for 50 weeks	\$15,625
---	----------

Income:

HOT funds	\$15,625
-----------	----------

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date **APR 07 2008**

BASTROP DOWNTOWN BUSINESS ALLIANCE
908 MAIN ST
BASTROP, TX 78602-3810

Employer Identification Number:

20-5587587

DLN:

408071030

Contact Person:

KAREN T HOOD

ID# 75069

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Form 990 Required:

Yes

Effective Date of Exemption:

September 21, 2006

Contribution Deductibility:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other
Than 501(c)(3)

CORPORATE DOCUMENTS OF

**Bastrop Downtown Business Alliance
(A NON-PROFIT CORPORATION)**

SECTION ONE: ARTICLES AND BYLAWS

- I. ACKNOWLEDGMENT OF FILING CERTIFICATE OF FORMATION
CERTIFICATE OF FORMATION
- II. INITIAL BYLAWS
- III. CHANGE OF REGISTERED OFFICE OR REGISTERED AGENT

SECTION TWO: DIRECTORS' MEETINGS

- I. ORGANIZATIONAL MEETING
 - ORGANIZATIONAL MINUTES
 - APPENDIX TO ORGANIZATIONAL MINUTES:
 - BANKING RESOLUTION
 - WAIVER OF NOTICE OF ORGANIZATIONAL MEETING
 - CONSENT IN LIEU OF ORGANIZATIONAL MEETING
- II. ONGOING DIRECTORS' MEETINGS
 - PRO FORMA MINUTES
 - WAIVER OF NOTICE OF MEETING
 - CONSENT IN LIEU OF DIRECTORS' MEETING
 - RESIGNATION OF DIRECTOR(S)
 - DIRECTOR'S APPOINTMENT OF PROXY
- III. DIRECTORS' NOTICE OF MEETING
 - NOTICE OF MEETING
 - RECORD OF DELIVERING NOTICE

SECTION ONE:

CERTIFICATE OF FORMATION AND BYLAWS

CONTENTS

- I. ACKNOWLEDGMENT OF FILING CERTIFICATE OF FORMATION
CERTIFICATE OF FORMATION**
- II. INITIAL BYLAWS**
- III. CHANGE OF REGISTERED OFFICE OR REGISTERED AGENT**

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Roger Williams
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

Bastrop Downtown Business Alliance
File Number: 800710286

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 09/21/2006

Effective: 09/21/2006



A handwritten signature in black ink that reads "Roger Williams".

Roger Williams
Secretary of State

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Roger Williams
Secretary of State

Office of the Secretary of State

September 21, 2006

Lawyer's Aid Service, Inc.
P. O. Box 848
Austin, TX 78767 USA

RE: Bastrop Downtown Business Alliance
File Number: 800710286

It has been our pleasure to file the certificate of formation and issue the enclosed certificate of filing evidencing the existence of the newly created nonprofit corporation.

Nonprofit corporations do not automatically qualify for an exemption from federal and state taxes. Shortly, the Comptroller of Public Accounts will be contacting the corporation at its registered office for information that will assist the Comptroller in setting up the franchise tax account for the corporation. If you need to contact the Comptroller about franchise taxes or exemption therefrom, you may contact the agency by calling (800) 252-1381, by e-mail to tax.help@cpa.state.tx.us or by writing P. O. Box 13528, Austin, TX 78711-3528. Telephone questions regarding other business taxes, including sales taxes, should be directed to (800) 252-5555. Information on exemption from federal taxes is available from the Internal Revenue Service.

Nonprofit corporations do not file annual reports with the Secretary of State, but do file a report not more often than once every four years as requested by the Secretary. It is important for the corporation to continuously maintain a registered agent and office in Texas as this is the address to which the Secretary of State will send a request to file a periodic report. Failure to maintain a registered agent or office in Texas, failure to file a change to the agent or office information, or failure to file a report when requested may result in the involuntary termination of the corporation. Additionally, a nonprofit corporation will file documents with the Secretary of State if the corporation needs to amend one of the provisions in its certificate of formation.

If we can be of further service at any time, please let us know.

Sincerely,

Corporations Section
Business & Public Filings Division
(512) 463-5555
Enclosure

Certificate of Formation

of

**Bastrop Downtown Business Alliance
(A Non-Profit Corporation)**

FILED
In the Office of the
Secretary of State of Texas

SEP 21 2006

Corporations Section

ARTICLE ONE

The name of the filing entity is Bastrop Downtown Business Alliance (the "Corporation").

ARTICLE TWO

The filing entity being formed is a non-profit corporation.

ARTICLE THREE

The Corporation is formed exclusively for charitable, religious, educational, or scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. Notwithstanding any other provision of this Certificate of Formation, this Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this Corporation.

ARTICLE FOUR

The street address of the Corporation's initial Registered Office, and the name of its initial Registered Agent at this address, are as follows:

Jimmie Ann Vaughan
908 Main Street
Bastrop, Texas 78602

ARTICLE FIVE

Management of the Corporation's affairs will be vested solely in its Members.

ARTICLE SIX

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its members, directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

ARTICLE SEVEN

Notwithstanding any other provision of this Certificate of Formation, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding provisions of any future federal tax code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE EIGHT

Upon the winding up and termination of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization(s), as said court shall determine, which are organized and operated for such purposes.

ARTICLE NINE

The undersigned Organizer hereby disclaims any past or future interests in or control of Bastrop Downtown Business Alliance and resigns as the Organizer effective upon the formation of the Corporation. The Members are directed to call the organizational meeting of the Corporation.

IN WITNESS WHEREOF, I have hereunto set my hand this twentieth day of September, 2006.



Sharon M. Leal, Organizer
408 W. 17th Street, Suite 101
Austin, Texas 78701-1207
(512) 474-2002

BASTROP DOWNTOWN BUSINESS ALLIANCE SOURCES**SOURCES OF FUNDING**

1. HOT Funds
2. Sponsor donations through the purchase of advertising packages. The following are the sponsors thus far for 2014:
 - St. Davids 24 Hour Emergency Center
 - Vitalogy
 - Frontier Bank
 - Bastrop Power and Light
 - First National Bank
 - Roadhouse
 - Ladd's Coins and Jewelry
 - Synergy Insurance and Investments
 - Seton Family Healthcare
 - Texas Farm Bureau Insurance
 - Bluebonnet Electric Cooperative
 - Maxines Café
 - Bastrop Bling Company
 - Centex Images
 - Bastrop County Historical Society
 - Prosperity Bank
3. Event vendor and registration fees
4. T-shirt sales (minimal to cover cost of production)
5. Ad sales for flyers (minimal to cover the cost of production and mailing)
6. Note on Yesterfest Scholarship Rodeo: Bastrop Family Rodeo Club solicits their own sponsors to fund the cost of the rodeo.



906 Main St. #123
Bastrop, TX 78602

2014 Officer and Steering Committee Contact List

Officers

Deborah Johnson, President

- Phone: 512-657-4275
- Email: djohnsonart2006@yahoo.com

Nancy Wood, Vice-President

- Phone: 512-297-5382
- Email: nwood@cityofbastrop.org

Michelle Adams, Secretary

- Phone: 512-718-1504
- Email: michelleadams711@yahoo.com

Deborah Viesel, Treasurer

- Phone: 512-321-0320
- Email: debviesel@yahoo.com

Steering Committee

Brad Cook

- Phone: 682-227-0710
- Email: bcCook32@austin.rr.com

Lee Harle

- Phone: 512-921-8423
- Email: lpHarle@gmail.com

Jeremy De Los Santos

Email: drjeremy@adjust4life.com

Tracy Stamper

- Phone: 512-294-1205

- Email: tracystamper@gmail.com

Pam Ferguson

- Phone: 512-308-5012
- Email: pferguson120@yahoo.com

Naseem Khonsari

- Phone: 832-231-5177
- Email: naseem@lostpinesartbazaar.com

Bill Rice (position shared with Cherie)

- Phone: 512-731-4606
- Email: bill@pawpawscatfishhouse.com

Cheri Rice(position shared with Bill)

- Phone: 512-507-7915
- Email: cheri@pawpawscatfishhouse.com

Debbie Moore

- Phone: 225-802-4702
- Email: diamonddebc@gmail.com

RECEIVED

MAY 27 2014

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

ORGANIZATION INFORMATION:

Bastrop Fine Arts Guild	May 25, 2014
Official Name of Organization	Date
Jeanette Condray	jcondray5@gmail.com
Contact Person	E-mail
815 Main Street	512-321-8055
Organization Address	Phone Number
bastropfinearts@att.net	
Website Address	

Is your Organization:



501(c)3

Other (provide description) _____

\$ 14,000

Total Amount Requested

Provide a brief description of your organization's mission:

To promote art and art education to the community and Bastrop County and cities of Texas. To teach adults and students art education and appreciation. We support and hold art classes and art shows for adults and children. Our monthly meetings continue art education and appreciation for our members and are open to the community. Our two major project events are open to the community and help promote the City of Bastrop. Our website advertising, KEYE Road Trippin of our events as well as facebook and twitter, also help advertise businesses in Bastrop. We also promote First Friday Art Walk and participate in the DBA events.

Required Attachments:

- 1) ☒ Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) ☒ Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) ☒ Copy of 501 (c) letter from Internal Revenue Service
- 4) ☒ Articles of Incorporation
- 5) Identify other sources of funding
- 6) ☒ List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION*(COMPLETE A SEPARATE FORM FOR EACH EVENT)*

Project Number

1 of 2

Bastrop Fine Arts Guild

2015

Name of Organization

Fiscal Year of Request

Artful Afternoon Art Gala

March 29, 2015

Name of Event or Project

Date of Event or Project

\$ 7000.00

Downtown Historic Home

Amount Requested

Primary Location of Event or Project

350

8 years

Expected Attendance

How many years have you held this Event or Program

25%

35

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We keep a listing of all attendees from out of town registrations.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

This is our major fundraising event with a live and silent auction. We mail out over 1600 invitations in Bastrop, Houston, Austin, Dallas to residents and gallery customers. This event is not only a fundraiser for the Art Guild, but it gives the attendees to opportunity to appreciate the arts and promotes arts in Bastrop.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 2

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The event is promoted to other Texas cities that would help the hotel industry. Advertising for the event is on TV and newspapers along with individual invitations.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☐ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ _____

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$7200 _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

2 of 2

Bastrop Fine Arts Guild

2015

Name of Organization

Fiscal Year of Request

Lost Pines Art Show

Oct. 3, 2015 (approx)

Name of Event or Project

Date of Event or Project

\$7000.00

Pine Street

Amount Requested

Primary Location of Event or Project

700

14 years

Expected Attendance

How many years have you held this Event or Program

25%

50

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We do not have a way to calculate this since this is an outside event. We can only estimate by talking with the visitors.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

This event began 14 years ago with Art on the Bridge. We then had to move it from the bridge and started using the Court House Green. For two years we have used the convention center for a two day show, but the attendance was down from previous years. We are taking the event back to Pine Street this year for an outdoor event that will include a music festival this year. We are looking forward to making this an art show and jazz festival for next year. The event brings artist from all over Texas, which also brings in tourist to this annual event. This helps the hotel industry as well as local restaurants and businesses. We advertise on TV, radio, magazines, community calendars, and newspapers. We are asking for more funding this year for this event so we can advertise more with the additional event of music festival.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

2 of 2

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The event is promoted to other Texas cities that would help the hotel industry. Advertising for the event is on TV and newspapers along with individual invitations.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☐ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ _____

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$7000

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

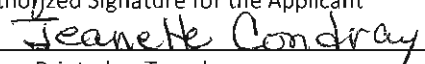
☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

**CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION**

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant


Name Printed or Typed

Date

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

3:53 PM

05/23/14

Accrual Basis

Bastrop Fine Arts Guild
Profit & Loss
 January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
Artist Sales	
Gala	
Gala Live	10,948.95
Gala - Other	4,406.75
Total Gala	15,355.70
Artist Sales - Other	17,793.69
Total Artist Sales	33,149.39
Artist Sales; no tax	2,733.75
Capital Campaign	
Artist Donations	784.75
Capital Campaign Seed Money	23,703.00
Capital Campaign - Other	4,600.00
Total Capital Campaign	29,087.75
Cash	100.00
Classroom Rental	500.00
Competitions	
Competitions 3D	-21.89
Photography	355.48
Competitions - Other	811.87
Total Competitions	1,145.46
Fire Relief Contribution	0.00
Frontier Bank	3,000.00
Gallery Commission	7.50
Gallery Space	2,464.30
Grants	
Hotel/Motel	7,769.93
Grants - Other	49,500.00
Total Grants	57,269.93
Guild Donations	
Jobe Fund	-210.41
Speical	210.41
Total Guild Donations	0.00
Loan	0.00
Lost Pines Art Show Income	
Lost Pines Art Show Ads	265.00
Lost Pines Art Show Booth Fees	2,805.00
Total Lost Pines Art Show Income	3,070.00
Membership Dues	
Associate	20.00
Family	900.00
Membership Dues - Other	4,450.00
Total Membership Dues	5,370.00
Miscellaneous Income	345.24
Miscellaneous Sales	
Magnets	5.00
Total Miscellaneous Sales	5.00
Paint, Palette & Wine	
Wine & Women	40.00
Paint, Palette & Wine - Other	94.05
Total Paint, Palette & Wine	134.05

3:53 PM

05/23/14

Accrual Basis

Bastrop Fine Arts Guild
Profit & Loss
 January through December 2013

	Jan - Dec 13
Petty Cash	-15.92
Shirts	20.00
Teaching Room Rent	125.00
Total Income	138,511.45
Gross Profit	138,511.45
Expense	
Accounting	2,600.00
Advertising	5,533.70
Artist Commissions	
other venues	259.70
Artist Commissions - Other	12,876.12
Total Artist Commissions	13,135.82
Artist of the Month	-49.39
Bank fees	5.00
Board	17.76
Building Fund	3,000.00
Building Project	
Building Project Architects	6,511.88
Insurance	523.00
Land Payment	56,491.45
Yard Maintenance	1,350.00
Building Project - Other	-170.44
Total Building Project	64,705.89
Building Project Fundraising	27,610.02
Capital Campaign Expenses	
Printing	95.00
Capital Campaign Expenses - Other	100.00
Total Capital Campaign Expenses	195.00
Christmas Party	55.75
Convention or Meeting Expense	5.00
Credit Card Charges	880.18
Dues	125.00
Equipment	224.96
Featured Artist	540.94
Festival of Trees	275.54
Fundraising	1,858.15
Gala	
Artist Commissions	5,691.42
Decorations	-120.20
Gala- food and beverage	5,477.23
Gala Artist Sales	74.00
gala Entertainment	650.00
Gala Postage	552.00
Gala Printing	2,146.99
Gala Rentals	4,029.00
Gala - Other	1,111.46
Total Gala	19,611.90
Gallery Equipment	2,760.25
Gallery Maintenance	124.99
Gallery Supplies	1,861.48
Halloween Event	99.01
Insurance - nonemployee	1,348.84
Internet	325.62
Late Fee	59.52
License Fees	230.50

3:53 PM

05/23/14

Accrual Basis

Bastrop Fine Arts Guild
Profit & Loss
 January through December 2013

	Jan - Dec 13
Lost Pines Art Show	
Advertising	1,916.79
Deposit	0.00
Lost Pines Art Show - Other	3,341.44
Total Lost Pines Art Show	5,258.23
Meetings	31.69
New Members	-121.20
Office Supplies	632.13
Postage and Delivery	679.69
Printing and Reproduction	618.02
Property Taxes	40.11
Receptions	94.51
Reconciliation Discrepancies	361.57
Reimbursement	73.36
Rent	37,150.00
Returned Check	530.00
Scholarship Fund	500.00
Socials	27.57
Taxes	2,324.16
Telephone	1,032.61
Transfer	-15,491.45
Travel	13.40
Uncategory	
Family Crisis Center Donation	42.72
Uncategory - Other	225.00
Total Uncategory	267.72
Utilities	
Trash	45.94
Utilities - Other	2,615.46
Total Utilities	2,661.40
Web Site	891.25
Total Expense	184,716.20
Net Ordinary Income	-46,204.75
Other Income/Expense	
Other Income	
Circle of Friends	
Circle of Friends; Friend	7,119.00
Circle of Friends; Supporter	3,500.00
Circle of Friends; Ambassador	2,500.00
Circle of Friends; Patron	3,500.00
Circle of Friends; Patron, 2012	375.00
Circle of Friends - Other	225.00
Total Circle of Friends	17,219.00
Coffee Mug	15.00
Donation	124.34
Gala Attendance	
Gala Donation	
Silent Auction	794.35
Gala Donation - Other	30.00
Total Gala Donation	824.35
Gala Guest	700.00
Guild Member	1,200.00
Gala Attendance - Other	1,875.00
Total Gala Attendance	4,599.35

3:53 PM

05/23/14

Accrual Basis

Bastrop Fine Arts Guild
Profit & Loss
January through December 2013

	Jan - Dec 13
Interest Earned	293.74
Total Other Income	22,251.43
Net Other Income	22,251.43
Net Income	-23,953.32

BFAG 2015 GALA REPORT

INCOME 2015

Proposed Budget

Artist Sales/Live	\$	12,275.00
Artist Sales/Silent	\$	4,406.75
Circle of Friends	\$	17,219.00
Attendance	\$	2,575.00
Attendance/memb	\$	1,200.00
Donations	\$	824.35
Project Donation		
TOTAL INCOME	\$	38,500.10

EXPENSES

Invitations/STD	\$	1,482.50
Postage	\$	552.00
Rentals	\$	4,029.00
Food	\$	6,001.00
Decorations	\$	(120.20)
Entertainment	\$	350.00
Printing/Catalogs	\$	615.00
Artist Commissions	\$	5,691.42
Auctioneer	\$	300.00
Printing	\$	58.47
Advertising	\$	488.80
Signs	\$	75.00
Office Supplies		
Donation		
Gift for Collins		
TOTAL EXPENSES	\$	19,522.99
	\$	18,977.11

BASTROP FINE ARTS GUILD
LOST PINES ART SHOW 2015

PROPOSED BUDGET

INCOME

Artist Booths Sales	3000
Business Ad Sales	500

Total Income	3500
--------------	------

EXPENSES

Advertising	3000
Printing/mail outs	500
Call for Vendors	500
Musicians	3000

Total Expenses	7000
----------------	------

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 27 2007

BASTROP FINE ARTS GUILD
C/O KAROL RICE
1009 MAIN ST STE 7
BASTROP, TX 78602

Employer Identification Number:

57-1239456

DLN:

17033226007016

Contact Person:

ROBERTA VAN METER

ID# 52624

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

September 30

Public Charity Status:

509(a) (2)

Form 990 Required:

Yes

Effective Date of Exemption:

April 26, 2006

Contribution Deductibility:

Yes

Advance Ruling Ending Date:

September 30, 2010

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

**ARTICLES OF INCORPORATION
BASTROP FINE ARTS GUILD**

The undersigned, acting as incorporators of a corporation under the Not for Profit Corporation Act of the State of Texas adopt the following articles of incorporation for such corporation:

ARTICLE I

The name of the corporation, hereinafter referred to as the "Corporation" is Bastrop Fine Arts Guild.

ARTICLE II

The period of duration of the Corporation is perpetual.

ARTICLE III

The Corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The Corporation may receive and administer funds for scientific, religious, educational, and charitable purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 and to that end, the Corporation is empowered to hold any property, or any undivided interest therein, without limitation as to amount or value; to dispose of any such property and to invest, reinvest, or deal with the principal or the income in such manner as, in the judgment of the directors, will best promote the purposes of the Corporation, without limitation, except such limitations, if any, as may be contained in the instrument under which such property is received, these Articles of Incorporation, the By-Laws of the Corporation, or any applicable laws, to do any other act or thing incidental to or connected with the foregoing purposes or in advancement thereof, but not for the pecuniary profit or financial gain of its directors or officers except as permitted under the Not-for-Profit Corporation Law.

Bastrop Fine Arts Guild

57-1239456

No part of the net earnings of the Corporation shall inure to the benefit of any member, trustee, officer of the Corporation, or any private individual, except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes, and no member, trustee, officer of the Corporation, or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the Corporation shall not participate in or intervene in, including the publication or distribution of statements, any political campaign on behalf of any candidate for public office.

Upon the dissolution of the Corporation or the winding up of its affairs, the assets of the Corporation shall be distributed exclusively to one or more charitable, religious, scientific, testing for public safety, literary, or educational organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may be hereafter amended, or to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE IV

The qualifications for members and the manner of their admissions shall be regulated by the by-laws.

ARTICLE V

The initial street address in the state of Texas of the initial registered office of the Corporation is 1212 Guadalupe, Suite 103, Austin, Texas 78701 and the name of the initial registered agent at such address is Victor A. Gonzalez, Attorney at Law.

Bastrop Fine Arts Guild

57-1239456

ARTICLE VI

The territory in which the operations of the Corporation are principally to be conducted is the United States of America and its territories and possessions, but the operations of the Corporation shall not be limited to such territory.

ARTICLE VII

The initial board of directors shall consist of at least eight (8) members, who need not be residents of the state of Texas.

ARTICLE VIII

The names and addresses of the persons who shall serve as directors until the first annual meeting of members, or until their successors shall have been elected and qualified, are as follows:

Karol Rice, President
218 Kipahulu Drive
Bastrop, TX 78602

Ann Papadakis, Vice President
106 Spanish Trail
Bastrop, TX 78602

Jeanette Condray, Secretary
138 Serenity
Bastrop, TX 78602

Karel Danford, Treasurer
190 Kona Lane
Bastrop, TX 78602

Charlie McDaniel, Parliamentarian
402 Pettytown Rd.
Red Rock, TX 78662

Bastrop Fine Arts Guild

57-1239456

Tina Woodruff
318 Pine Valley Loop
Smithville, TX 78957

Melba Mabry
1810 Wilson
Bastrop, TX 78602

Marti M. Burns
430 Old Fire Tower Road
Bastrop, TX 78602

ARTICLE IX

The names and addresses of the initial incorporators are as follows:

Karol Rice, President
218 Kipahulu Drive
Bastrop, TX 78602

Karel Danford
190 Kona Drive
Bastrop, TX 78602

Jeanette Condray, Secretary
138 Serenity
Bastrop, TX 78602

IN WITNESS WHEREOF, the undersigned have made and subscribed to these
Articles of Incorporation at _____
on ____ day of _____, 2006.

_____ Karol Rice, President

_____ Karel Danford, Treasurer

_____ Jeanette Condray, Secretary

Bastrop Fine Arts Guild 2015

Other sources of Funding:

We have Circle of Friends that help support the daily operations of the 815 Main Street Gallery. The sales of art generate only 30% of the artist sales to help operate the gallery.



BASTROP
fine ARTS guild

Board of Directors 2014

President	Donna Cunningham
Vice-President	John Schaeffer
Secretary	Carole Jordan
Treasurer	Jeanette Condray
Parliamentarian	Natalie Cooke
Board Member	Karol Rice
Board Member	Carolyn Wiginton
Board Member	Brad Dawson

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED

JUN 03 2014

ORGANIZATION INFORMATION:

Bastrop County Historical Society

June 3, 2014

Official Name of Organization

Date

Libby Sartain

bchs1832@sbcglobal.net

Contact Person

E-mail

904 Main St.

512-303-0057

Organization Address

Phone Number

www.BastroMuseumandVisitorCenter.org

Website Address

Is your Organization:



501(c)3

Other (provide description) _____

\$ 25,000.00

Total Amount Requested

Provide a brief description of your organization's mission:

The mission of the Bastrop County Historical Society is "To preserve and promote the history of Bastrop County." Historical preservation projects: For more than 60 years the society has worked diligently to collect and preserve artifacts, heirlooms, documents and photographs so that they may be exhibited to the public and stored properly when not on display preserving those objects for future generations. Museum artifacts span more than 9 million years ---from a prehistoric mastodon skull to objects of current time.

Historic site preservation: Over the years, historical site preservation projects have been a priority of the Society. BCHS worked to obtain historic designations for our former museum building and partnered with the community to complete preservation projects at the Fairview Cemetery and the Kerr Community Center. For the last few years, we have worked to fund-raise, construct and open our new Museum and Visitor Center. This was the fulfillment of a long-range plan. We are now working on a new plan to take us into 2018/19.

Promoting Heritage Tourism: The Museum and Visitor Center of Bastrop County Historical Society is open seven days a week. We have completed our front gallery with five new exhibits including a timeline from early history to present, El Camino de los Tejas, The Colorado River (including exploration, transportation, trade and recreation), The Lost Pines (their origin explained, early explorers, the first saw mill, the Civilian Conservation Corps, the endangered Houston Toad and the recent wildfire-deemed the largest and most destructive in Texas' history); and the Baron de Bastrop. Front gallery exhibits and timeline were completed in November 2013. This year we have applied for two government-sponsored grants to complete our final exhibit gallery with seven exhibits which will include: 1) The Settlement of Bastrop; 2) Bastrop's role in the Fight for Independence from Mexico, highlighting Bastropians at the Alamo, Battle of San Jacinto and the Runaway Scrape; 3) Historic Homes in Bastrop County; 4) When Cotton was King, which will address cotton production, cotton buyers, the African American journey and hands-on spinning; 5) The Cattle Industry, detailing cattle drives and branding; (see attachment A)

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

Attachment A

6) The Coal Mines, including oral interviews with miners and the growth of the Hispanic population in Bastrop County; and 7) World War II and more specifically, Camp Swift, a military base established in Bastrop County at the onset of the War. Visitors will receive a glimpse of military life through videotaped interviews with a precious few local WWII veterans.

This year we also sponsored three temporary exhibits during Yesterfest and beyond: the Ascension Catholic Church exhibit commemorates 150 years in Bastrop, Texas and contains altar vessels, books, vestments and other memorabilia from the 1896 church and explains their significance. The second exhibit was the Second Annual Bastrop County Quilt Exhibit, presented by the Bastrop Senior Center, featuring 24 quilts in an array of patterns. We also received on loan from Humanities Texas "The Way Things Were: Texas Settlers and Their Buildings, 1860s–1930s". This exhibit looked at the early Texas buildings for information about settlers' visions of community and progress and their accommodation to the physical demands and economic realities of everyday life.

Through the museum, the Society promotes Bastrop History by providing a variety of tours including self-guided tours of historic sites, bus tours, and tours of Fairview Cemetery. All are available to local citizens, school children, and tourists. Ten tours were hosted over the last funding year and those were for the following groups: St. Justin's Mavericks, Calvary Episcopal 3rd Graders, Grace Christian School, Westchase 1st United Methodist Church, Texas Downtown Association, DAR, DRT, Ladies Group from The Colony, Baranoff Elementary 4th Graders (Austin) and , Mina Elementary 4th Graders.

The Holiday Homes Tour is our signature event promoting the history of Bastrop through tours of historic homes. The December 2013 Tour included five homes and one church. Two historic homes were on the tour for the first time.

In order to fund our operations, we held a county-wide garage sale involving hundreds of community volunteers and serving bargain shoppers from throughout Central Texas.

Advertising: As discussed in last year's funding requests, in 2013 we developed a new website that links to our Visitor Center site, expanded our presence on social media with a Facebook page, a Trip Advisor page, various Internet listings on tourism related sites, and even developed a special webpage and Facebook page for our unique offering "the official international spit off the bridge society". We added an online marketing tool called MailChimp so that we could reach out to various audiences with our offerings. For example, we keep e-mail addresses of visitors on the home tour, so we can advertise the date and time of the next tour. Other advertising included the following: Destination Hyatt Publication, banners to advertise Home tour and our temporary exhibits, printing of a Historic Homes Brochure, an ad in Chamber Map, an ad in Texas Brazos Trail Brochure, and an ad in The Bastropian. If the city were able to increase the amount of HOT funds available to BCHS, we would be able advertise in even more media.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

Bastrop County Historical Society

FY2015

Name of Organization

Fiscal Year of Request

Promotion of Museum & Historic Preservation Projects

Ongoing

Name of Event or Project

Date of Event or Project

\$ 25,000.00

Museum & Visitor Center of the Bastrop County Historical Society

Amount Requested

Primary Location of Event or Project

5,000

NA

Expected Attendance

How many years have you held this Event or Program

25%

1000

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

Visitors are asked to sign in and indicate whether or not they are visiting the museum and staying overnight. Now located in the heart of the historic downtown, as we expected the number of visitors to the museum has grown. In 2013, approximately 9000 signed in to the MVC lobby versus 7000 in 2012. We have had 3630 visitors sign in this year to date and anticipate 9,000 for 2014. We added the question: "Touring the Museum today?" to the visitor registration form in February 2014 and more than half of the visitors indicate they visit the museum exhibits.

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

BCHS's request for HOT funds is not related to one event or project, but more importantly, to the promotion of our tourist attracting facility and to the advertising that brings visitors to the museum, and to their spending the nights in area hotels. We have listed our media advertising on the previous page. If more funding is obtained, we want to promote the museum and Bastrop in publications such as Texas Monthly, Texas Highways, Texas Co-op, and newspaper travel sections in Houston, Austin, San Antonio, Dallas, and Beaumont. Museum ads would directly promote the Museum and Visitor Center and the opportunity to stay overnight in Bastrop. Additionally we would like to target college towns such as College Station, Seguin, Georgetown, San Marcos, and Brenham to entice researchers and college students to visit Bastrop's museum. We will also further expand our social media initiatives targeting individuals with an interest in heritage tourism and Texas history. Some advertising costs are split between the visitor center and museum.

We have updated all of our brochures, however, we would like to produce a high quality product when all of our exhibits are open. It would cost approximately \$2000 to design and print such a brochure which would be used to attract tourists to our museum, the city, and the county.

We have an active merchandising committee which has been working to obtain unique items for our museum store related to our history for tourists to take home as souvenirs of their visit to Bastrop.

Since Jan 2014 our downstairs research library has had a total of 38 research requests. Of those, 16 were on-site, with five overnight stays. Those five came to Bastrop expressly to research archives, cemeteries and historical sites. Only one was from Texas. Three were doing genealogical research and the other two were researching cemeteries or the CCC.

We maintain contact information on all of our researchers and have sent newsletters and other informational material to 42 researchers from January 2013 to current. We provide a list of websites relative to research, some of which are well-known, others not so much and we have received positive responses from researchers.

See Attachment B

Attachment B

We also send notices of new exhibits, special events, the new brochure promoting other museums in Bastrop County, and a reminder that we would like to receive a copy of their research if they are agreeable to sharing it.

By keeping a log of researchers that are willing to be contacted by persons working on the same subject, we have been able to connect researchers with common interest. Our interaction with researchers keeps Bastrop alive in their minds as a place to search and a place to visit, while providing new information for our archives.

During the next year the BCHS will be adding a dashboard to measure the effectiveness of promotion and outreach to tourists, students, and families. We will offer educational programs aimed at fourth and seventh grade students to enhance their Texas History Curriculum. We will work to increase awareness of our website which promotes our museum and heritage tourism and measure our success by tracking hits to our website.

We have many hopes and dreams, which we are in the process of documenting in our new long-range plan. Our goal is to have a sustainable source of funding so that we can be assured we can continue to maintain our facility, exhibit, and research archives. The total budget for the museum side of our operation is approximately \$104,000. City HOT funds provide only about 15% of what we need. The rest has been raised through other sources like garage sales, our home tour and rendezvous, donations and memberships. We would love to be able to add a full-time museum director to manage and curate the collection, oversee exhibition and operations, and develop promotional events and programming for the local community and tourists.

We should also note again that we have applied for two grants to complete the exhibits in the Maynard Room. If we are unable to win one of these grants, we will need to raise another \$150,000 from the community to complete our project.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The BCHS Museum is a tourist destination for those visiting Bastrop. Historic preservation provides sites for visitors on our tours, as well as in museum exhibits and archives. Museum advertising will directly attract tourists by promoting our programming, the visitor center, the hotels and convention center. We are available to conduct tours for convention center attendees.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 14,600

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ _____

☒ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ 10,400

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant

Elizabeth Sartain

Name Printed or Typed

June 3, 2014

Date

President

Title

Return completed application and attachments to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

1:17 PM

05/09/14

Accrual Basis

BASTROP COUNTY HISTORICAL SOCIETY, INC.

Profit & Loss - Museum

January through December 2013

	Jan - Dec 13
Income	
Cash Advance	3,850.00
Donations	
Society Donations	
Individual donation	979.00
Society Donations - Other	2,270.69
Total Society Donations	3,249.69
Total Donations	3,249.69
Dues	
Champion Business member	1,050.00
Hero Business Sponsor	3,000.00
Business Member of the Month	7,450.00
Individual	3,760.00
Total Dues	15,260.00
Furniture sale	6,420.00
Gain from Sale of 702 Main St.	189,602.65
Garage sale 2013	30,637.02
Homes Tour-Rendezvous Income	
Rendezvous	1,280.00
Sponsorships	28,750.00
Tour	4,080.00
Total Homes Tour-Rendezvous Income	34,110.00
Hotel Motel Tax	16,200.00
Interest Income	897.50
Insurance claim	200.00
Ken Kesselus collection books	1,139.00
Gift Shop Sales	3,846.80
Miscellaneous Income	16.00
PayPal transfer	101.01
Photo scans	240.00
Research fee	286.50
Tour	793.00
Water sales	371.00
Total Income	307,220.17
Expense	
Credit card machine charges	108.04
2013 Garage sale	1,516.36
Advance	3,850.00
Advertising	1,234.08
Archival Supplies	504.93
Bank Charge	274.07
Book Purchase	48.00
Building Maintenance	
Elevator filing fee	20.00
Humidity monitors	37.79
Vacuum cleaner	109.90
Air filters	214.01
Grounds	419.88
Light Bulbs	8.64
Pest Control	382.00
Total Building Maintenance	1,192.22
Business membership	857.01

1:17 PM

05/09/14

Accrual Basis

BASTROP COUNTY HISTORICAL SOCIETY, INC.
Profit & Loss - Museum
 January through December 2013

	Jan - Dec 13
Computer Expenses	
Printer installation	50.00
Computer backup subscription	59.00
Computer equipment	180.84
Computer Installation	394.00
Computer Repair	698.00
Computer Software	210.25
Total Computer Expenses	1,592.09
Drinking water	163.20
Dues & Memberships	285.00
Equipment	
Used computer	70.00
New printer	249.99
Equipment - Other	135.79
Total Equipment	455.78
Exhibit	
Museum Display	42.32
Picture framing	133.00
Exhibit - Other	183.17
Total Exhibit	358.49
Gifts	
Flowers	59.54
Guest Speaker Expenses	100.00
Gifts - Other	200.00
Total Gifts	359.54
Gift shop	
Merchandise for gift shop	2,946.69
Gift shop - Other	12.25
Total Gift shop	2,958.94
Homes Tour/Rendezvous	
Homes Tour	864.65
Rendezvous	
Bartender	200.00
Rendezvous - Other	6,284.55
Total Rendezvous	6,484.55
Homes Tour/Rendezvous - Other	25.37
Total Homes Tour/Rendezvous	7,374.57
Housekeeping	
Cleaning supplies	350.71
Housekeeping - Other	2,990.00
Total Housekeeping	3,340.71
Insurance	3,067.28
Internet	417.06
Ken Kesselus collection	712.00
Lease of 904 Main St. building	20.00
Miscellaneous	11.53
Newsletter	548.17
Office Supplies	1,166.27
Paper Goods	0.97
Payroll Expenses	
Payroll Subscription	399.00
Payroll Expenses - Other	20,708.75
Total Payroll Expenses	21,107.75

1:17 PM

05/09/14

Accrual Basis

BASTROP COUNTY HISTORICAL SOCIETY, INC.

Profit & Loss - Museum

January through December 2013

	Jan - Dec 13
Penalties	21.55
Photo purchase	45.00
Postage	244.33
Printing	86.00
Refreshments	78.98
Research library expense	75.00
Safe Deposit	20.00
Sale of furniture	22.50
Sales Tax Payment	311.90
Signage	12.00
Tax preparation	1,463.50
Telephone	
Elevator phone	475.53
Telephone - Other	1,549.64
Total Telephone	2,025.17
Trash collection	285.33
Utilities	3,319.56
Web site	1,800.89
Total Expense	63,335.77
Net Income	243,884.40

Bastrop County Historical Society Budget FY 2015

Income:

Donation jar	3,500
Individual donations	100
Dues	16,500
Fund raiser	35,000
Garage sale	20,000
Interest Income	1,200
HOT funds (2014 FY total)	16,200
Museum sales	10,000
Photo scans	100
Tours	800
Water sales	500

Total Income **\$ 103,900**

Expenses:

Administration and office	
Advertising	5,000 * HOT, could increase
Archival supplies	1,000
Bank charges	300
Business membership	650
Computer software /repair	500
Computer equipment	1,000
Exhibits	2,500
Insurance (50%)	3,100
Internet	540
Guest speaker	1,000
Merchandise for gift shop	8,000
Newsletter	600
Office supplies	1,000
Postage	450
Printing brochure	2,000
Rendezvous/Home Tour Promotion	7,500
Rent	10
Sales tax	500
Signage	100
Telephone	2,500
Tax form preparation	1,300
Water	200
Website	500

Building operations

Bldg maintenance (incl elevator & ac 50%)	1,000
Grounds	1,000
Housekeeping (50%)	2,400
Janitorial supplies (50%)	500
Trash collection	300
Utilities (50%)	8,500

Payroll & payroll taxes 79,140*

*Includes one full-time staff member to be hired

Total expenses **\$133,090 (shortfall \$29,190)**



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
AUSTIN, TEXAS 78701

September 13, 1966

Bastrop County Historical Society, Inc.
701 South Main
Bastrop, Texas 75602

Gentlemen:

IN REPLY REFER TO

Form L-178

A:R:EO :GAB

ANE-EO-66-497

PURPOSE	
Educational	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE	
Austin, Texas	
FORM 990-A RE- QUIRED	ACCOUNTING PERIOD ENDING
☒ YES ☐ NO	June 30

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Sincerely yours,

R. L. Phinney
District Director

Enclosure:
Copy of Charter

RESTATED ARTICLES OF INCORPORATION
WITH AMENDMENT

STATE OF TEXAS #
 # KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BASTROP #

That we, Clara L. Maynard, Sue R. Denman, Elsie H. Maynard, Silky R. Crockett and Nell B. Davis, all over twenty-one years of age, all now residing in Bastrop County, Texas, and all native born citizens of Texas, under and by virtue of the laws of this State, do hereby voluntarily associate ourselves for the purpose of forming a non-profit corporation under such laws, upon the following terms and conditions:

1.

The name of the corporation shall be:

BASTROP COUNTY HISTORICAL SOCIETY, INC.

2.

The purpose for which it is formed: To acquire property and to operate and maintain an historical society for civic, educational and literary purposes.

3.

The place where the affairs of the corporation are to be conducted: In the town of Bastrop, Bastrop County, Texas, with its principal place of business in said town and county.

4.

The term for which it is to exist: Perpetual.

5.

In the event of dissolution of the "Bastrop County Historical Society", the assets shall pass to a non-profit educational group or association named

In the event of dissolution of the "Bastrop County Historical Society", the assets shall pass to a non-profit educational group or association named by the Governing Body of the County of Bastrop, State of Texas.

6.

The number of Directors shall be five, and the names and residences of those who are appointed for the first year are as follows:

Name	Address
Clara L. Maynard	1408 Pecan, Bastrop, Texas
Sue R. Denman	1402 Jefferson, Bastrop, Texas
Elsie H. Maynard	1313 Jefferson, Bastrop, Texas
Silky R. Crockett	601 Ramona, Smithville, Texas
Nell B. Davis	1006 N. Ave. C, Elgin, Texas

6.

Sue R. Denman is initial registered agent in Texas, and receives mail at 1402 Jefferson Street, Bastrop, Texas, which is the street address of the official registered office.

The value of the goods, chattels, lands, rights and credits owned by the corporation is estimated at \$6,000.00. The corporation is, and is to continue to be, without capital stock, and has no intention of having capital stock.

In testimony whereof we have hereunto signed our names this 31st day of August, 1966.

Sworn to and subscribed by Clara L. Maynard, Sue R. Denman, Elsie H. Maynard, Silky R. Crockett and Nell B. Davis before me, the undersigned notary, in and for said county and state. In testimony whereof I have hereunto set my hand and seal of office this 31st day of August, 1966.

B. Maynard
Notary Public, Bastrop County,
Texas

Clara L. Maynard
Clara L. Maynard

Sue R. Denman
Sue R. Denman

Elsie H. Maynard
Elsie H. Maynard

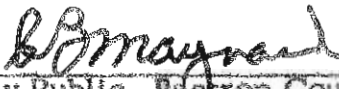
Silky R. Crockett
Silky R. Crockett

Nell B. Davis
Nell B. Davis

State of Texas
County of Bastrop

Before me, the undersigned notary public, on this day personally appeared Clara L. Maynard, Sue R. Denman, Elsie H. Maynard, Silky R. Crockett and Nell B. Davis, each known to me to be the person whose name is subscribed to the foregoing instrument and each known to me to be a citizen of the State of Texas, and each acknowledged to me that she executed same for the purposes and consideration therein expressed.

In testimony whereof I hereunto subscribe my name and affix the seal of this office this 31st day of August, 1966.



Notary Public, Bastrop County, Texas

Dated this 31st day of August, 1966.

BASTROP COUNTY HISTORICAL SOCIETY, INC.

By Mrs. J. E. Johnson
President

By Mrs. J. A. McMillan
Secretary

Additional Sources of Funding for
Bastrop County Historical Society

In addition to the Hotel/Motel Funding the Historical Society is requesting for FY 2015, the Society's other sources of funding are:

- | | |
|--|-------------|
| 1) Membership Dues (business and individual memberships) | \$16,500.00 |
| 2) Donations (from \$1 to \$50) | \$3,500.00 |
| 3) Step-on tours | \$800.00 |
| 4) Holiday Home Tour, Rendezvous | \$35,000.00 |
| 5) Proceeds from gift shop sales | \$10,000.00 |
| 6) Possible fund raising event (garage sale or other) | \$20,000.00 |

2014 BCHS Trustees**Trustees**

Lee Ann Calaway
Sandra Chipley
Barbara Clemons
Dan Hays-Clark
Lisa Dougherty
Doris Kershaw
Jane Wright
Betty Dunkerley
Neil Gurwitz
Mike Helmick
Frank Huffman
Mary McMurrey
Robbie Sanders
Libby Sartain
Nancy Scott

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

MAY 19 2014

ORGANIZATION INFORMATION:

Bastrop Homecoming, Inc.	May 17, 2014
Official Name of Organization	Date
Lori Chapin	LChapin_2@hotmail.com
Contact Person	E-mail
PO Box 215, Bastrop, TX 78602	512-923-1440
Organization Address	Phone Number
www.bastrophomecomingrodeo.org	
Website Address	

Is your Organization:



501(c)3

Other (provide description) _____

\$ 60,000.00

Total Amount Requested

Provide a brief description of your organization's mission:

Bastrop Homecoming, Inc. supports local community activities by raising funds that assist youth groups and other non-profit organizations in the area with local projects and providing scholarships for students in educational and outreach endeavors. Funds are generated for these endeavors by promoting tourism to Bastrop through a four day event that includes rodeos, live music, dances, vendors, class reunions, carnival, sport tournaments and a parade. Bastrop Homecoming, Inc. contributes all proceeds to supporting local non- profit organizations.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

Bastrop Homecoming, Inc.

2015

Name of Organization

Fiscal Year of Request

Bastrop Homecoming & Rodeo

July 30-August 2, 2015

Name of Event or Project

Date of Event or Project

\$ 60,000.00

801 American Legion Drive, Mayfest Hill Park, Bastrop

Amount Requested

Primary Location of Event or Project

10,000

67

Expected Attendance

How many years have you held this Event or Program

40%

3 (Thursday through Saturday)

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

During the event a hard copy survey with questions specific to overnight lodging will be made available and promoted to all in attendance. Prior to and after the event, an online survey will be available at www.bastrophomecomingrodeo.org and Homecoming Facebook page. Use rodeo contestant day sheets to estimate travel distance.

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

The name for Bastrop's home-town celebration results from its beginnings. During World War II, business boomed in Bastrop as 90,000 military men were based at Camp Swift a few miles north of town. When the war ended and camp essentially closed, business lessened. As an attempt to give the city a boost, civic and business leaders created the first Homecoming Jubilee for area residents and to entice former residents, who spent time there during the war, to "come home" for the festivities. Past celebrations took place in various months, May-August, and some included such things as fishing boat class races from Montopolis Bridge in Austin to the boat docks at Fisherman's Park, Beauty Pageants, arts and crafts shows, kiddie parades, pet parades, speed boat races and dances at the American Legion Hall. This annual tradition has provided an enjoyable weekend for the citizens of Bastrop and the surrounding area while maintaining a positive impact on the community.

Bastrop Homecoming and Rodeo will celebrate its 68th year in 2015 making it the longest running festival in Bastrop. The event is held every year during the 1st full weekend of August, including three nights of live entertainment/music/dance and four nights of rodeo. Other activities include a carnival, food and gift vendors, memorial horseshoe/washer, softball, and memorial golf tournaments, high school class reunions, 4-H cake auction and exhibits. A Grand Parade is held on Saturday with more than 250 invitations mailed locally and to surrounding areas. Immediately following the parade, a Sports Reunion is held at the Bastrop Convention Center, recognizing past and present athletes who have made an impact in the school system and in our community. In 2015, a total of twelve \$1,000.00 scholarships will be awarded to Bastrop High School (BHS) and Cedar Creek High School (CCHS) graduating seniors who will attend an institution of higher learning. The Fred Wright, Jr. Memorial Golf Tournament, held in conjunction with Homecoming, awards its own scholarship to BHS graduating seniors.

All event and lodging information, along with other community event information, is posted on our website and Facebook.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

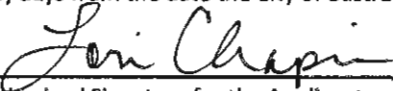
Advertising purchased through radio, directories, publications, print, billboard, Homecoming website, and Facebook page will encourage tourists to visit Bastrop for a family oriented four day event. On average, 10 BHS class reunions are scheduled each year with an overnight stay of 1-2 days per group. Reunion organizers have been known to book blocks of hotel rooms in Bastrop along with renting hotel facilities. The Bastrop Convention Center is booked each year to offer a central location for reunions. Class reunion information along with travel and hotel/motel/B&B information is posted on the Homecoming website. Softball tournament beginning Friday and ending late Saturday should bring teams from out of town. Rodeo workers, along with rodeo contestants will have overnight stays that average of 1-2 nights along with

PART TWO - Check which categories apply to funding request and amount requested under each category:

- ☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.
 \$ _____
- ☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.
 \$ _____
- ☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
 \$ 20,000.00
- ☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.
 \$ 20,000.00
- ☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
 \$ _____
- ☒ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.
 \$ 20,000.00

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Lori Chapin

Name Printed or Typed

May 17, 2014

Date

Treasurer

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

BASTOP HOMECOMING, INC. FINANCIAL STATEMENT
PO Box 215, Bastrop, TX 78602
For period ending-December 31, 2013

Assets	Amount in Dollars
Regular Account 12/31/2013	\$52,357.46
Special Account 12/31/2013	\$17,475.00
Other assets (<i>specify</i>)	
Total Assets	\$69,832.46

Submitted by: Lori Chapin, Treasurer Date: May 17, 2014

RECEIVED
MAY 30 2014

Profit and Loss Statement
BASTROP HOMECOMING, INC.

For period ending-December 31, 2013

\$17,205.00 Balance as of 12/31/2012

Deposits

HOT Funding (7/26/2013)

\$17,300.00
\$34,505.00

Operating Expenses

Advertising

Event entertainment

Other expenses (specify)

Total Operating Expenses

(\$3,200.00)
(\$13,830.00)
\$0.00
(\$17,030.00)

\$17,475.00 Balance as of 12/31/2013

Bastrop Homecoming & Rodeo Budget-2015

Advertising-	\$30,000.00
City permits, fees-	
Parks deposit (\$500 refundable)	
Water meter deposit (\$500 refundable)	
August special event fee	\$100.00
Cleanup [grounds]-	
Homecoming	\$1,500.00
Chamber membership-(Due October)	\$75.00
Donations and memorials-	\$8,000.00
Entertainment / EMG- (Includes hotel roo	\$55,000.00
Insurance-	\$2,500.00
Lease-	
Showbarn-Homecoming	\$1,100.00
Bastrop Convention Center	\$2,000.00
License fees [TABC]-	
Homecoming	\$300.00
Maintenance (Grounds)	\$12,000.00
Miscellaneous, Business-	\$2,500.00
Parade-	\$1,000.00
Parking-Donation to non profit group	\$1,500.00
Portable bathrooms-	\$3,500.00
Postage, box rental (USPS)-	\$500.00
Rentals-(table/chairs,marg machine)	
Homecoming	\$1,000.00
Rodeo Production- (Includes hotel rooms	\$40,000.00
Scholarship-	\$11,000.00
Esther Wright Scholarship	\$1,000.00
Security-	\$4,000.00
Shuttle Service	\$2,000.00
Sponsor packets	\$500.00
Tax preparation-	\$400.00
Utilities-	
Homecoming	\$1,000.00
Web Host-	\$200.00
Anti virus and tech support	\$200.00

\$182,675.00

* HOT

DRAFT

Internal Revenue Service**Date:** August 4, 2006

BASTROP HOMECOMING COMMITTEE
% RALPH SWEARINGEN
PO BOX 215
BASTROP TX 78602-0215

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Mrs. E. Eckert ID 31-07436
Customer Service Specialist

Toll Free Telephone Number:
877-829-5500

Federal Identification Number:
74-2849719

Dear Sir or Madam:

This is in response to your request of August 4, 2006, regarding your organization's tax-exempt status.

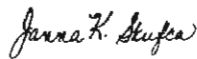
In March 1999 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

ARTICLES OF INCORPORATION

BASTROP HOMECOMING COMMITTEE, INC.

I, the undersigned and a natural person, a citizen of the State of Texas, and at least 18 years of age, acting as the incorporator of a corporation under the Texas Non-profit Corporation Act, do hereby adopt the following Articles of Incorporation for such Corporation.

ARTICLE I. NAME

The name of this corporation is Bastrop Homecoming Committee, Inc.

ARTICLE II. NON-PROFIT

The corporation is a non-profit corporation.

ARTICLE III. DURATION

The period of its duration is perpetual.

ARTICLE IV. PURPOSES

The corporation is organized for the following purposes:

1. To organize civic events that provide all segments of the community with opportunities to cooperate and participate together.
2. To receive and maintain a fund or funds of real or personal property, or both, and subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for charitable, religious, church, scientific, literary or educational purposes, either directly or by contributions, to organizations that qualify as exempt organizations under Section 501 of the Internal Revenue Code of 1954 and its regulations as they now exist or as they may hereafter be amended.
3. No part of the net earnings of the corporation shall inure to the benefit of any director of the corporation, officer of the corporation, nor shall any private individual be entitled to share in the distribution of any of the corporate assets on dissolution of the corporation. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.
4. The corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to tax as defined in Section 4942 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.
5. The corporation shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code of 1954, or corresponding provision of any subsequent federal tax laws.
6. The corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

7. The corporation shall not make any investment in such manner as to subject to tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

8. The corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

9. Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

10. Upon dissolution of the corporation or the winding up of its affairs, the assets of the corporation shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary or educational organizations which would then qualify under the provisions of Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE V. MEMBERSHIP AND MANAGEMENT

The corporation is to have members. Management of the affairs of the corporation is vested in the membership [or] a board of directors.

ARTICLE VI. REGISTERED OFFICE AND AGENT

The street address of the registered office of the corporation is 504 Laurel Ln, Bastrop, Texas 78602, and the name of its registered agent at that address is Sarah Chalmers.

ARTICLE VII. DIRECTORS

There are presently four (4) directors constituting the initial board. Their names and addresses are as follows:

1. Suzanne Bentz, 180 Lois Lane, Cedar Creek, Tx. 78612;

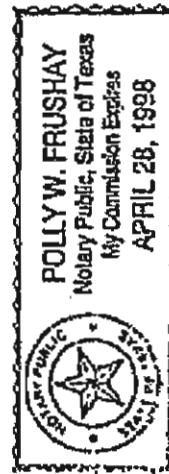
IN WITNESS WHEREOF, I have hereunto set my hand on this the 29th day of August,
1997.

Sarah Chalmers
SARAH CHALMERS

STATE OF TEXAS

COUNTY OF BASTROP

I, the undersigned notary public, do hereby certify that on August 29, 1997, personally appeared before me, SARAH CHALMERS, known to me to be the person whose name is subscribed to the foregoing document and, being by me first duly sworn, declared that the statements therein contained are true and correct.



Polly W. Frushay
NOTARY PUBLIC, STATE OF
TEXAS

BASTOP HOMECOMING, INC. OTHER FUNDING REPORT
PO Box 215, Bastrop, TX 78602
For period ending-December 31, 2013

Other Funding

HC box seat, admission and drink sales	\$93,600.00
HC Income-Sponsor	\$10,000.00
HC Income-Vendor	\$4,200.00
	\$107,800.00

Submitted by: Lori Chapin, Treasurer**Date: May 17, 2014**



BASTROP
HOMECOMING COMMITTEE, INC.

P.O. Box 215 • Bastrop, Texas 78602

List of Officers for 2014-2015

Tanya Mathison - President
246 McAllister Road
Bastrop, TX 78602

Betty Rucker - Vice President
606 Laurel Lane
Bastrop, TX 78602

Jane Sanders - Secretary
258 Trigg Road
Bastrop, TX 78602

Lori Chapin - Treasurer
401 Cedar Street
Bastrop, TX 78602

**BASTROP**
HOMECOMING COMMITTEE, INC.

RECEIVED

MAY 19 2014

P.O. Box 215 • Bastrop, Texas 78602

May 17, 2014

Karla Stovall, Chief Financial Officer
City of Bastrop, Finance Department
1311 Chestnut Street
Bastrop, Texas 78602

Dear Ms. Stovall,

The Bastrop Homecoming and Rodeo Committee would like to submit an application for the 2015 Hotel Occupancy Tax Funding Program. We are requesting an increase in funding so that we may pursue television advertising.

Please find requested documentation enclosed.

Respectfully submitted,

Lori Chapin, Treasurer
Bastrop Homecoming, Inc.



JUN 03 2014

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

ORGANIZATION INFORMATION:

Bastrop Juneteenth Celebration		June 3, 2014
Official Name of Organization		Date
Cladie Johnson Haywood		
Contact Person	P. O. Box 1015, Bastrop, TX 78602	E-mail
		512-985-5199
Organization Address	Bastrop Juneteenth Celebration on Facebook	Phone Number
Website Address		

Is your Organization:

☒ 501(c)3 Other (provide description) _____

\$10,000.00

\$ _____

Total Amount Requested

Provide a brief description of your organization's mission:

The Bastrop Juneteenth Committee annually provides cultural and historic events to educate and inspire visitors and locals about the importance of Emancipation Day in Texas.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

of

Bastrop Juneteenth Celebration

FY 2015

Name of Organization Annual Juneteenth Celebration

Fiscal Year of Request
June 19 – 20, 2015

Name of Event or Project

\$ 10,000

Date of Event or Project

Downtown Bastrop and other areas around town

Amount Requested

2,000

Primary Location of Event or Project

27

Expected Attendance

40%

How many years have you held this Event or Program

50

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

Historically, we have family reunions that have booked blocks of rooms at local hotels over the years and will continue to do so. Hotels and bed and breakfast inns are utilized to host the many families who come home along with many visitors to celebrate this holiday of freedom and heritage.

Do your promotional materials/website note area lodging facilities that can host participants?

Yes

Tell us about your event or project:

The Bastrop Juneteenth Celebration is held the third weekend in June each year. The events include a parade, spiritual musical events, educational, historical and cultural activities, a car show and a street dance are popular attractions which bring guests into town. Additionally the many family reunions which are hosted use area hotels and bed and breakfast inns and provide a base for bringing home former citizens and new visitors who want to explore the historic beauty of Bastrop and Juneteenth.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number _____

of _____

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ \$5,000.00

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ \$5,000.00

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Cladie Johnson - Haywood
Authorized Signature for the Applicant
CLADIE JOHNSON - Haywood
Name Printed or Typed

June 3, 2014
Date
Vice - President
Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

**Bastrop Juneteenth Committee
P. O. Box 1015
Bastrop, Texas 78602**

FY 12-13 Profit/Loss Statement

10/01/2012	Beginning Balance	\$ 65.58
	Total Deposits for Year	\$4, 400.00
	Expenses for Year	\$4,372.24
09/30/2013	Balance	\$ 93.34

Bastrop Juneteenth Committee

P. O. Box 1015

Bastrop, TX 78602

Proposed Budget for FY2014 – 2015 for Promotions/Advertising/Marketing

Television Commercials	\$2,500.00
Posters, Banners, Flyers	1,000.00
Newspaper Advertising	2,000.00
Radio Spots	1,500.00
Entertainment	3,000.00
 Total	 \$10,000.00

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: JUN 18 1998

Kerr Community Center
c/o Elroy Williams
P.O. Box 370
Cedar Creek, TX 78612

Person to Contact:

D A Downing

Telephone Number:

513-241-5199

Fax Number:

513-684-5936

Federal Identification Number:

74-2387654

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in June 1988 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

-2-

Kerr Community Center
74-2387654

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

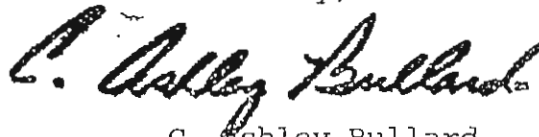
Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in black ink that reads "C. Ashley Bullard". The signature is written in a cursive, flowing style.

C. Ashley Bullard
District Director

Non-Profit



The State of Texas

SECRETARY OF STATE

CERTIFICATE OF INCORPORATION OF

KERR COMMUNITY CENTER
CHARTER NO. 1005164

The undersigned, as Secretary of State of the State of Texas, hereby certifies that Articles of Incorporation for the above corporation duly signed and verified pursuant to the provisions of the Texas Non-Profit Corporation Act, have been received in this office and are found to conform to law.

ACCORDINGLY the undersigned, as such Secretary of State, and by virtue of the authority vested in the Secretary by law, hereby issues this Certificate of Incorporation and attaches hereto a copy of the Articles of Incorporation.

Dated JULY 23, 19'86.



Secretary of State

dae

The Kerr Community Center Constitution

ARTICLE I.

The name of this organization is: The Kerr Community Center of Bastrop, Texas (hereinafter called "the Center").

ARTICLE II.

The purpose for which the Center is organized is to promote family, community, civic and social oriented recreational and educational activities in a centralized community environment.

ARTICLE III.

Section 3.01 – Membership Eligibility

The Center shall have one level of membership. A member may be any individual who resides in Bastrop, Texas and surrounding areas and have paid the annual membership fee.

Section 3.02 – Voting Rights

Each member shall be entitled to one vote on each issue submitted to the membership for a vote.

Section 3.03 – Resignation

The officers may resign from the Center Committee by filing a written resignation with the secretary.

Section 3.04 – Absence from Meeting

Any member who is absent from three consecutive meetings without excuses satisfactory to a majority of the Center shall be deemed to have resigned.

Section 3.05 – Reinstatement

Upon written request signed by a former member and filed with the Secretary, the Center may reinstate such former member upon such terms, as the membership may deem appropriate.

Section 3.06 – Membership Liability for the Center's Obligations

Members shall not be liable for any debts or obligations of the Center but the members at any meeting called for the purpose may fix annual dues to become effective after not less than 30 days written notice to all members of the dues.

ARTICLE IV.

Section 4.01 – Annual Meeting

An annual meeting of the Center shall be held the 3rd Monday in the month of November each year for the purpose of electing officers and for the transaction of such business as may come before the meeting. The election of officers shall be by ballot or voice, each member shall have one vote per vacant position in the Center.

Section 4.02 – Monthly Meetings

Monthly meetings shall be held the 3rd Monday of each month at 5:30 p.m., unless prior notice is given to all the membership.

Section 4.03 – Special Meetings

In case of a special meeting, the membership shall be notified not less than three days before the date of the meeting. The notice will state the purpose(s) for which the meeting is called. The person calling the special meeting shall deliver this notice to each member of the Center by voice, postal mail or email.

Section 4.04 – Quorum

No action may be taken at a meeting of the Center unless a quorum of the Center is present. A quorum shall consist of one-half of the membership of the Center plus one. If a quorum is not present at any meeting, a majority of the members present may adjourn the meeting without further notice.

ARTICLE V.

Section 5.01 – Policy

No one shall be eligible for nomination to serve as an officer whose membership is not current.

Section 5.02 – Officers

The officers of the Center shall consist of a Chairperson, Vice-Chairperson, Recording Secretary, Assistant Secretary, Treasurer, Corresponding Secretary and Historian. The Center may elect or appoint other qualified officers as it shall deem necessary. These officers shall have the authority and shall perform the duties as stated in the position descriptions.

Section 5.03 – Election and Term of Office

The officers of the Center shall be elected from the membership by majority vote at Biannual Meetings of the Center. The officers and trustees shall be elected every two years by ballot.

Section 5.04 – Vacancies

Any vacancy in any office because of death, resignation, removal, disqualification or otherwise shall be appointed by the Chairperson until the next election.

Section 5.05 – Chairperson

The Chairperson shall be the principal executive officer of the Center and shall coordinate and control the business of the Center. The Chairperson will preside at all meetings and may sign, with attestation of the Secretary or any other proper officer of the Center, any instruments that the Center authorizes to be executed. The Chairperson shall appoint any subcommittees if not otherwise ordered by the body.

Section 5.06 – Vice-Chairperson

In the absence of the Chairperson or in the event of his/her inability or refusal to act, the Vice-Chairperson shall perform the duties of the Chairperson, and when acting, shall have all the powers of and be subject to all the restrictions upon the Chairperson. A Vice-Chairperson shall perform such duties as from time to time may be assigned to Vice-Chairperson by the Chairperson or the Center.

Section 5.07 – Recording Secretary

The Recording Secretary shall keep a true and faithful record of the business transacted by the Center. The Recording Secretary shall receive all monies coming into the Center, and shall keep an accurate record of it and shall turn all monies over to the Treasurer and take a receipt for it. In the absence of the Recording Secretary, the Assistant Secretary shall perform such duties.

Section 5.08 – Assistant Recording Secretary

In the absence of the Recording Secretary or in the event of his/her inability or refusal to act, the Assistant Recording Secretary shall perform the duties of the Recording Secretary. The Assistant Recording Secretary shall take notes of all minutes and assist the Recording Secretary and have supporting documentation.

Section 5.09 – Treasurer

The Treasurer shall receive all monies of the Center at the hand of the Recording Secretary, giving a receipt for the same. The Treasurer shall keep an accurate account of said monies and the objective for which it is designated. The Treasurer shall make pay outs by consent of the body, with written order signed by the Recording Secretary and Chairperson of the Center. The Treasurer shall report the state of the Treasury at each monthly meeting and at the Annual Meeting.

Section 5.10 – Corresponding Secretary

The Corresponding Secretary shall keep, along with the Recording Secretary, the register of the post office addresses of each member, this information shall be furnished to the secretaries by each member. In general, the Corresponding Secretary shall perform all clerical duties pertaining to corresponding with the members and the community via mail/email/fax or phone.

Section 5.11 – Historian

The Historian shall develop a chronology of memorabilia, displays, artifacts, programs, documents and any and all pertinent information for preservation and information purposes.

Section 5.12 – Trustees

The Center shall have a Board of Trustees composed of seven (7) members. Trustees shall be elected by the Center. They shall be the custodians of all the property of the above named Center, but shall not contract for the purchase of any additional property, or contract for the sale or lease of the present property unless it has the authorized vote of the Center. They will only serve as managers of said property.

Section 5.13a – Board of Directors

The above-named officers and Trustees shall constitute the Board of Directors, eight of whom shall constitute a quorum.

Section 5.13b – Board of Directors

The Board of Directors shall do the Executive Business of the Organization and make written reports of its transactions unless otherwise ordered by the Organization.

ARTICLE VI.

Section 6.01 – Order of Business

The order of business at any regular or special meeting of the Center shall be:

1. Call to Order

- 
2. Reading and approval of minutes and treasurer's report
 3. Report of officers and committees
 4. Unfinished business
 5. New business
 6. Adjournment

Section 6.02 -- Parliamentary Procedure

Questions about Parliamentary procedure shall be resolved by consulting Robert's Rules of Order.

ARTICLE VII.

Section 7.01 -- Subcommittee of Members

The Chairperson or Center, by a majority vote, may create one or more subcommittees to perform specific tasks for a determined period of time. The Chairperson will appoint a Chair for the subcommittee.

ARTICLE VIII.

Section 8.01 -- Contracts, Checks, Deposits, Funds

The Center may authorize any officer to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Center, and such authority may be general or specific.

Section 8.02 -- Checks, Drafts, etc.

All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Center shall be signed by the designated officer(s) of the Center.

Section 8.03 -- Deposits

All funds of the Center shall be deposited from time to time to the credit of the Center in the bank.

Section 8.04 -- Gifts

The Treasurer may accept on behalf of the Center any contributions, gifts and bequests.

ARTICLE IX.

Section 9.01 -- Books and Records

The Center shall keep correct and complete books and records of accounts and shall also keep minutes of the proceedings of its members and any subcommittees having any of the authority of the Center. The Center shall also keep the registered address of the Center and a record listing the names and addresses of the membership. All books and records of the Center may be inspected by any member, or their agent or attorney, for any property purpose at any reasonable time. The Center may cause an audit of records to be made each year by a competent auditor.

Section 9.02 – Fiscal Year

The fiscal year of the Center shall begin on the first day of January and end on the last day of December in each year.

ARTICLE X.

Section 10.01 – Privileges

Any person or organization that holds membership in the Center will be allowed the privilege of using the Center subject to the Building Use Policy.

Section 10.02 Building Use

Persons or organizations that do not hold membership will be required to make application to the Board of Trustees; and Building Use Policy guidelines will apply.

ARTICLE XI.

Any part of this Constitution may be altered or amended by a two-thirds vote of the members present by giving 30 days notice of such action.

ARTICLE XII.

WAIVER OF LIABILITY FOR KERR COMMUNITY CENTER

1. In consideration for receiving permission to use the Kerr Community Center facilities in Bastrop, Texas, I hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE Kerr Community Center, their officers, agents, servants, or employees (hereinafter referred to as RELEASEES) from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or any of the property belonging to me, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted.

2. I am fully aware of the unusual risks involved and hazards connected while upon the premises, including but not limited to risks and/or accidents. I hereby elect to voluntarily participate in use of equipment and any activities with full knowledge that said equipment and activities may be hazardous to me and my property. I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH, that may be sustained by me, or any loss or damage of property owned by me, as a result of being engaged in such activity, WHETHER CAUSED BY THE NEGLIGENCE OF RELEASEES OR OTHERWISE.
3. I further hereby AGREE TO INDEMNIFY AND HOLD HARMLESS the RELEASEES from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my participation in said activities, WHETHER CAUSED BY NEGLIGENCE OF RELEASEES or otherwise.
4. I understand that Kerr Community Center does not maintain any insurance policy, covering any circumstance arising from my participation in any event or any activity associated with or facilitating that participation. As such, I am aware that I should review my personal insurance portfolio.
5. It is my express intent that this Waiver of Liability and Hold Harmless Agreement shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a RELEASE, WAIVER, DISCHARGE AND COVENANT NOT TO SUE the above-named RELEASEES. I hereby further agree that this Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Texas.
6. IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

Signed on this _____ day of _____, 2007.

Participant's Name:

Printed Name

Signature

If _____ is under the age of 18, Parent/Guardian consents to the minor's participation in use of the facilities, equipment and events, and consents for Kerr Community Center to seek reasonable and necessary medical treatment during such events or associated activities, and agrees to be responsible for any cost of such treatment.

Parent/Guardian Signature

Date

ARTICLE XIII.

Section 13.01 – Disclosure

In the event the organization known as 'The Kerr Community Center' of Bastrop should cease to exist or discontinue, all assets are to be transferred to the following entities:

- Mt. Rose Missionary Baptist Church
- Macedonia First Baptist Church
- Paul Quinn African Methodist Episcopal Church

These churches will serve as the Trustees of Kerr Community Center.

Bastrop Juneteenth Committee
P. O. Box 1015
Bastrop, TX 78602

2014 Celebration June 20-21, 2014

Sources of Funding

Hotel/Motel Tax Funding	\$5,100.00
Membership Dues/Donations	1,400.00
Fundraisers/Sponsorships	6,000.00
In Kind Donations	3,000.00
(Cash, meeting space, artwork, printing, etc)	
 Total	 \$15,500.00



P.O. Box 1015

Bastrop, Texas 78602

2014 Celebration June 20 - 21, 2014

2014 Bastrop Juneteenth Committee

Name	Email	Phone
Cladie Johnson Haywood (2X)		512-985-5199
Jerry Haywood (3X)		512-985-5199
Rose Clemons (XL)	Clemonsrose40@yahoo.com	512-988-1489
Pam Aldridge (XL)	p.aldridge56@gmail.com	512-629-5821
T. C. Clemons (	tommyclemons18@att.net	512-736-8342
Betty Peterson (2XL)		512-303-7912
Linda Greene (XL)		512-308-1048
Tammy Johnson (XL)	bastropcountymbell@yahoo.com	512-689-6814
Roderick Emanuel (3XL)	roderickemanuel@yahoo.com	512-332-6347 cell 512-303-7651 home
Sandra Moore (3X)	Sandramoore7@yahoo.com	512-659-8401
Kenneth Strain (2X)	margaretiik@yahoo.com	512-922-1856
Peggy Miller (XL)	pjtpmllr@aol.com	512-970-6605
Judy Caro-Humphreys (XL)		512-629-0295
Bill Peterson (XL)	twowillies@earthlink.net	512-308-5052

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED
JUN 03 2014

ORGANIZATION INFORMATION:

Bastrop 'Old Town' Visitor Center dba Visitor Center of the BCHS

June 2, 2014

Official Name of Organization

Date

Cindy Wolford, Director

Cindy@VisitBastropTX.com

Contact Person

E-mail

904 Main Street

512.303.0904

Organization Address

Phone Number

Cindy@VisitBastropTX.com

Website Address

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ 75,600.00

Total Amount Requested

Provide a brief description of your organization's mission:

The Bastrop Visitor Center, under the auspices of the Bastrop County Historical Society (BCHS), exists to draw tourists to Bastrop County through promotion of Bastrop's historic district and sites, natural resources and business attractions. The Visitor Center provides a welcoming place for visitors to Bastrop to obtain information about the city and surrounding areas. Those considering a trip to the area can find information on our website (VisitBastrop.com) and through other media we produce on lodging, area attractions, shopping and dining, upcoming events and recreational venues.

ADVERTISING: As discussed in last year's funding requests, in 2013-14, we expanded our presence on social media through Facebook, Trip Advisor and various Internet listings on tourism-related sites. BCHS also created a Facebook page for our unique offering, the official "International Society of Bridge Spitters." Other advertising included the following: Destination Hyatt publication, Bastrop City/County Chamber map and directory, The Bastropian, Texas Brazos Trail events brochure, Show Daily magazine, Viva Texas magazine and several printings of a Bastrop Historic Homes tour guide.

We continue to produce Bastrop branded brochures and distribute these through our exchange program with other visitor centers. BCHS also designs brochures for community organizations such as DBA, Main Street and for the new Bastrop County Tourism department. In addition to maintaining VisitBastrop.com, our director updates the "Explore Your Options" section of the Hyatt's tourism website (VisitLostPines.com), and provides content for the award-winning Bastrop Smartphone app.

VISITOR CENTER OPERATION: Visitor Center staff and volunteers welcome visitors seven days a week and serve as guides for our exhibit hall in the Museum. Hours are Monday-Saturday 10 am to 5 pm and 1 to 4 pm on Sundays. We offer an external display in the form of a television monitor using Four Winds software to promote area attractions and events. The Visitor Center spends 100 percent of its efforts and resources on promoting and serving Bastrop visitors.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

Bastrop 'Old Town' Visitor Center dba Visitor Center of BCHS

2014

Name of Organization

Fiscal Year of Request

Visitor Center (Tourism) operations

October 2014 through September 2015

Name of Event or Project

Date of Event or Project

\$75,600.00

Museum & Visitor Center, 904 Main Street, Bastrop, Texas 78602

Amount Requested

Primary Location of Event or Project

10,000

8 years (daily, excluding holidays)

Expected Attendance

How many years have you held this Event or Program

30%

2,500

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We ask every visitor to register and indicate whether or not he or she is visiting the Museum and staying overnight. At our new location, in the heart of historic downtown, the number of visitors has grown as we expected. (See attached chart.) For the year October 2011 - September 2012, 6,859 visitors signed our register and 905 indicated they spent at least one night in Bastrop. For the year October 2012 to September 2013, 8,062 signed in and spent a total of 2,851 nights. The Visitor Center promotes its website, which is the most comprehensive source of information on Bastrop available. We will work to increase our hits to the website (see attached summary) and measure success by tracking that metric.

Do your promotional materials/website note area lodging facilities that can host participants? YES (We also link to their websites.)

Tell us about your event or project:

The Bastrop Visitor Center's request for hot funding is not related to one event or project, but to the overall operation of our tourist-attracting facility, specifically to advertising/promotion that brings visitors to Bastrop and leads to those visitors exploring our attractions and to spending nights in area hotels. We also participate in the coordination of events such as, in 2014, the Texas Geocaching Association's Texas Challenge event, which drew 645 visitors to spend several nights in the Bastrop area.

ADVERTISING AND PROMOTION: If more funding is obtained, in addition to the publications previously mentioned, we would promote the museum and Bastrop in publications such as Texas Monthly, Texas Highways, Texas Co-op Power and newspaper travel sections in Houston, Austin, San Antonio, Dallas and Beaumont. Museum ads would directly promote the Museum & Visitor Center and the opportunity to stay overnight in Bastrop. Additionally, we would like to target college towns such as College Station, Seguin, Georgetown, San Marcos and Brenham to entice researchers and college students to visit Bastrop's Museum. We will also further expand our social media initiatives targeting individuals with an interest in heritage tourism and Texas history.

In addition, we would like to produce a brochure to promote the Museum & Visitor Center when exhibits for the Museum are completed. The brochure would be distributed across Texas to attract tourists to our facility and reprinted as needed. We greet visitors on a daily basis and assist them with information regarding lodging, shopping, dining, recreation, local attractions and historical information. On our tourism website, VisitBastrop.com, visitors will find city information, dining and shopping, lodging venues, local attractions, upcoming events and the history of our city. Accessible from its home page is the community calendar, which we maintain, and a list of movies made in the area. Our staff and volunteers provide a personal touch in the form of a sincere welcome, meeting and greeting thousands of visitors throughout the year. In addition to our full-time staff member, Visitor Center volunteers have contributed hundreds of hours as our ambassadors. We would like to hire an additional staff member who could provide coverage when necessary.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number
1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

Hotel/Motel Occupancy Tax (HOT) funding enables the Bastrop County Historical Society to operate the Bastrop Visitor Center in downtown historic Bastrop. The Visitor Center is open daily to welcome visitors to Bastrop. According to the guidelines for HOT funding, the operation of a visitor center ranks first in regard to facilities eligible to receive funding. To date, nearly 50,000 people have registered at the Visitor Center. We also encourage visitors to spend the night at one of our hotels or B&Bs. Our goal is to ensure every visitor to Bastrop has a great experience so they will return often. In addition, many visitors have chosen Bastrop as their new home. The new location allows the Visitor Center to be even more effective in promoting tourism as the space is better equipped for all to discover Bastrop.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☒

Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$67,600

☐

Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$

☒

Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$5,000.00

☐

Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$

☒

Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$3,000.00

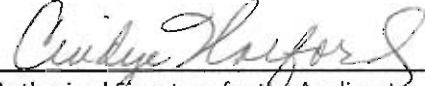
☐

Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$

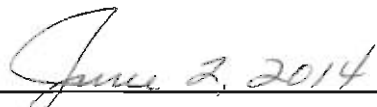
CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
CINDY WOLFORD

Name Printed or Typed



Date
Visitor Center Director

Title

Return completed application and attachments to:

DEADLINE: 5:00 P.M., JUNE 3, 2014

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

Electronic/Facsimile submissions will not be considered.

3:04 PM

05/30/14

Accrual Basis

Bastrop Old Town Visitor Center

Profit & Loss

January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
Hotel/Motel Tax	55,100.00
Miscellaneous	1.15
Prof. Services	60.00
Total Income	55,161.15
Expense	
Advertising	676.25
Computer repair/service	124.95
Counter help	360.00
Four Winds	
Maintenance	196.00
Four Winds - Other	325.00
Total Four Winds	521.00
Housekeeping	
Cleaning supplies	340.79
Housekeeping - Other	2,865.00
Total Housekeeping	3,205.79
Insurance	2,539.52
Keys	63.79
Office Supplies	310.37
Payroll Expenses	39,953.53
Postage	35.58
Sales tax payment	0.76
Tax preparation	844.00
Telephone	1,576.45
Utilities	5,763.39
Website	266.02
Total Expense	56,241.40
Net Ordinary Income	-1,080.25
Net Income	-1,080.25

Bastrop County Historical Society
Visitor Center
Budget FY 2014-2015

Income:

HOT funds (2014 FY total)	\$55,100.00
Total Income	\$55,100.00

Expenses:

Administration and office	
Accounting and Tax preparation	\$1,300.00
Advertising (publications, etc.)	5,000.00
Printed materials	3,000.00
Computer Equipment	500.00
Computer Repair	500.00
Four Winds License	800.00
Four Winds Maintenance	1,000.00
Postage	500.00
Insurance	3,100.00
Office Supplies	500.00
Telephone	2,500.00
Website	500.00

Building operations	
Janitorial Service (50%)	2,400.00
Janitorial Supplies (50%)	500.00
Utilities (50%)	8,500.00

Payroll & payroll taxes	\$45,000.00
Includes Vacation Replacements	

Total expenses	\$75,600.00
	(Shortfall \$20,500.00)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 29 2009

BASTROP OLD TOWN VISITORS CENTER
1016 MAIN ST
BASTROP, TX 78602

Employer Identification Number:
56-2596139
DLN:
17053354317028
Contact Person:
JOAN C KISER ID# 31217
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
December 17, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

-2-

BASTROP OLD TOWN VISITORS CENTER

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is stylized with a large, looped "R" and a cursive "Choi".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Hope Andrade
Secretary of State

Office of the Secretary of State
Packing Slip

December 18, 2008

Page 1 of 1

Attn: Frank Huffman
Bastrop County Historical Society
702 Main St
Bastrop, TX 78602

Batch Number: 24014352

Batch Date: 12-17-2008

Client ID: 155048396

Return Method: Mail

Phone No: 5123030057 -

Document Number	Document Detail	Filing Number / Name	Page Count	Fee
240143520002	Expedited	Bastrop Old Town Visitor Center	0	\$25.00
240143520002	Certificate of Formation	Bastrop Old Town Visitor Center	0	\$25.00
Total Document Fees				\$50.00

Payment Type	Payment Status	Payment Reference	Amount
Check	Received	1365	\$50.00
Total Payments Received			\$50.00
Total Amount Charged to Client Account			\$0.00
Total Amount Credited to Client Account			\$0.00

Note: This is not a bill. Please do not send any payments until the monthly statement is received.
Any amount credited to Client Account may be refunded upon request.
Refunds (if applicable) will be processed within 10 business days.
Acknowledgement of Filing Document(s) (if present) is attached.

User ID: LBOOTS

Come visit us on the Internet @ <http://www.sos.state.tx.us/>

Phone: (512) 463-5555

FAX (512) 463-5709

Dial: 7-1-1 for Relay Services

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Hope Andrade
Secretary of State

Office of the Secretary of State

December 18, 2008

Attn: Frank Huffman

Bastrop County Historical Society
702 Main St
Bastrop, TX 78602 USA

RE: Bastrop Old Town Visitor Center
File Number: 801064482

It has been our pleasure to file the certificate of formation and issue the enclosed certificate of filing evidencing the existence of the newly created nonprofit corporation.

Nonprofit corporations do not automatically qualify for an exemption from federal and state taxes. Shortly, the Comptroller of Public Accounts will be contacting the corporation at its registered office for information that will assist the Comptroller in setting up the franchise tax account for the corporation. Information about franchise tax, and contact information for the Comptroller's office, is available on their web site at <http://window.state.tx.us/taxinfo/franchise/index.html>. For information on state tax exemption, including applications and publications, visit the Comptroller's Exempt Organizations web site at <http://window.state.tx.us/taxinfo/exempt/index.html>. Information on exemption from federal taxes is available from the Internal Revenue Service web site at www.irs.gov.

Nonprofit corporations do not file annual reports with the Secretary of State, but do file a report not more often than once every four years as requested by the Secretary. It is important for the corporation to continuously maintain a registered agent and office in Texas as this is the address to which the Secretary of State will send a request to file a periodic report. Failure to maintain a registered agent or office in Texas, failure to file a change to the agent or office information, or failure to file a report when requested may result in the involuntary termination of the corporation. Additionally, a nonprofit corporation will file documents with the Secretary of State if the corporation needs to amend one of the provisions in its certificate of formation. If we can be of further service at any time, please let us know.

Sincerely,

Corporations Section
Business & Public Filings Division
(512) 463-5555
Enclosure

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Hope Andrade
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

Bastrop Old Town Visitor Center
File Number: 801064482

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 12/17/2008

Effective: 12/17/2008



A handwritten signature in black ink, appearing to read "Hope Andrade".

Hope Andrade
Secretary of State

The State of Texas



Corporations Section
P.O. Box 13697
Austin, Texas 78711-3697

Phone: 512-463-5555
Fax: 512-463-5709
Dial 7-1-1 For Relay Services
www.sos.state.tx.us

Hope Andrade
Secretary of State

PLEASE NOTE:

THE ENCLOSED CERTIFICATE IS YOUR OFFICIAL
CERTIFICATE OF FILING, WHICH CAN BE USED AS
EVIDENCE OF FILING.

IF YOU DESIRE A FILE-MARKED COPY OF YOUR
DOCUMENT PLEASE CALL OUR CERTIFYING TEAM
@512-463-5578 FOR ADDITIONAL INFORMATION.

THANK YOU

Articles of Incorporation

The undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Corporation Law of Texas, do hereby certify:

FIRST: The name of the Corporation shall be Bastrop Old Town Visitor Center.

SECOND: The place in this state where the principal office of the Corporation is to be located in the City of Bastrop, Bastrop County.

THIRD: Said Corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including for such purposes, the making of distributions to organization that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

FOURTH: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

Name	Address
Marvin Beck	1016 Main St, Bastrop, Texas 78602
Lee Ann Callaway	1016 Main St, Bastrop, Texas 78602
Neil Gurwitz	1016 Main St, Bastrop, Texas 78602
Michael Helmick	1016 Main St, Bastrop, Texas 78602
O. Frank Huffman, Jr.	1016 Main St, Bastrop, Texas 78602
Mary M. McMurrey	1016 Main St, Bastrop, Texas 78602
Thomas R. Phillips	1016 Main St, Bastrop, Texas 78602
Robbie M. Sanders	1016 Main St, Bastrop, Texas 78602
Suzanne W. Sanders	1016 Main St, Bastrop, Texas 78602
Nancy W. Scott	1016 Main St, Bastrop, Texas 78602
Reid Sharp	1016 Main St, Bastrop, Texas 78602
Carol P. Snyder	1016 Main St, Bastrop, Texas 78602

Sophie B Williams

1016 Main St, Bastrop, Texas 78602

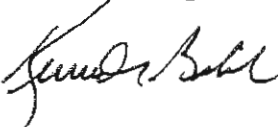
FIFTH: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

SIXTH: Upon the dissolution of the corporation, assets shall be distributed for one or more except purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future code, or shall be distributed to the federal government, or to a state or local government for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

SEVENTH: No action will be taken by the Board of Directors, officers and anyone else involved with the organization which will violate the prohibited transactions cited by Section 501(c)(3) of the Internal Revenue Code of 1986.

EIGHTH: Notwithstanding any other provision of these articles, this corporation is organized and operated exclusively for charitable and educational purpose.

In witness whereof, we have hereunto subscribed our names this 8th day of December, 2008,

 John O. Frank Huffman, President, Trustee / Director
 Kenneth Bibb, Treasurer
Barbara Vana Barbara Vana. Secretary

OTHER SOURCES OF FUNDING

From time to time the Bastrop Visitor Center is able to raise funds through donations and payments for brochure design for other entities. If the Visitor Center is unable to meet its budget, BCHS would divert funds from its fundraising initiatives toward Visitor Center operations.

In past years, the Bastrop Visitor Center has designed and produced ads for various organizations. This helped the Visitor Center tremendously in covering the cost of utility bills and building maintenance. We hope to win back the business of these organizations so that we can supplement our income while producing professional ads which fit the "new look" developed for Bastrop. At a flat fee of \$50 per ad, we feel we offer a great service at a reasonable price.

2013-2014

President - Libby Sartain

Vice President - Sandra Chipley

Treasurer - Jane Wright

Trustees and Board Members

Lee Ann Calaway
Lisa Dougherty
Sandra Chipley
Dan Hays-Clark
Neil Gurwtiz
Betty Dunkerley
Mike Helmick
Mary McMurrey
Robbie Sanders
Libby Sartain
Nancy Scott
Jane Wright

Pages

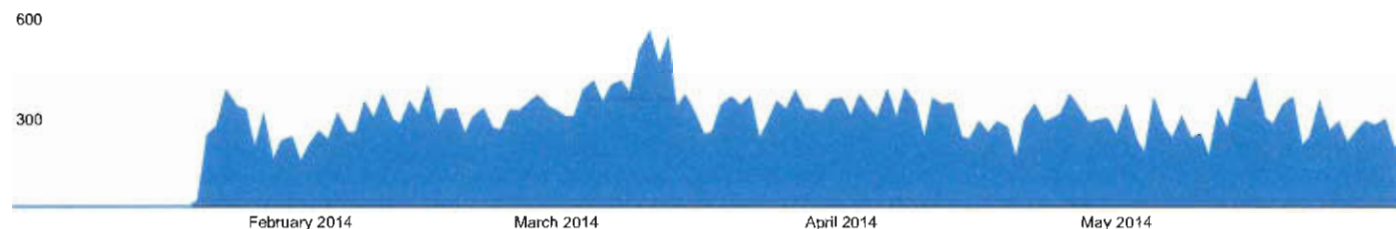
Jan 1, 2014 - Jun 1, 2014


All Sessions
100.00%

+ Add Segment

Explorer

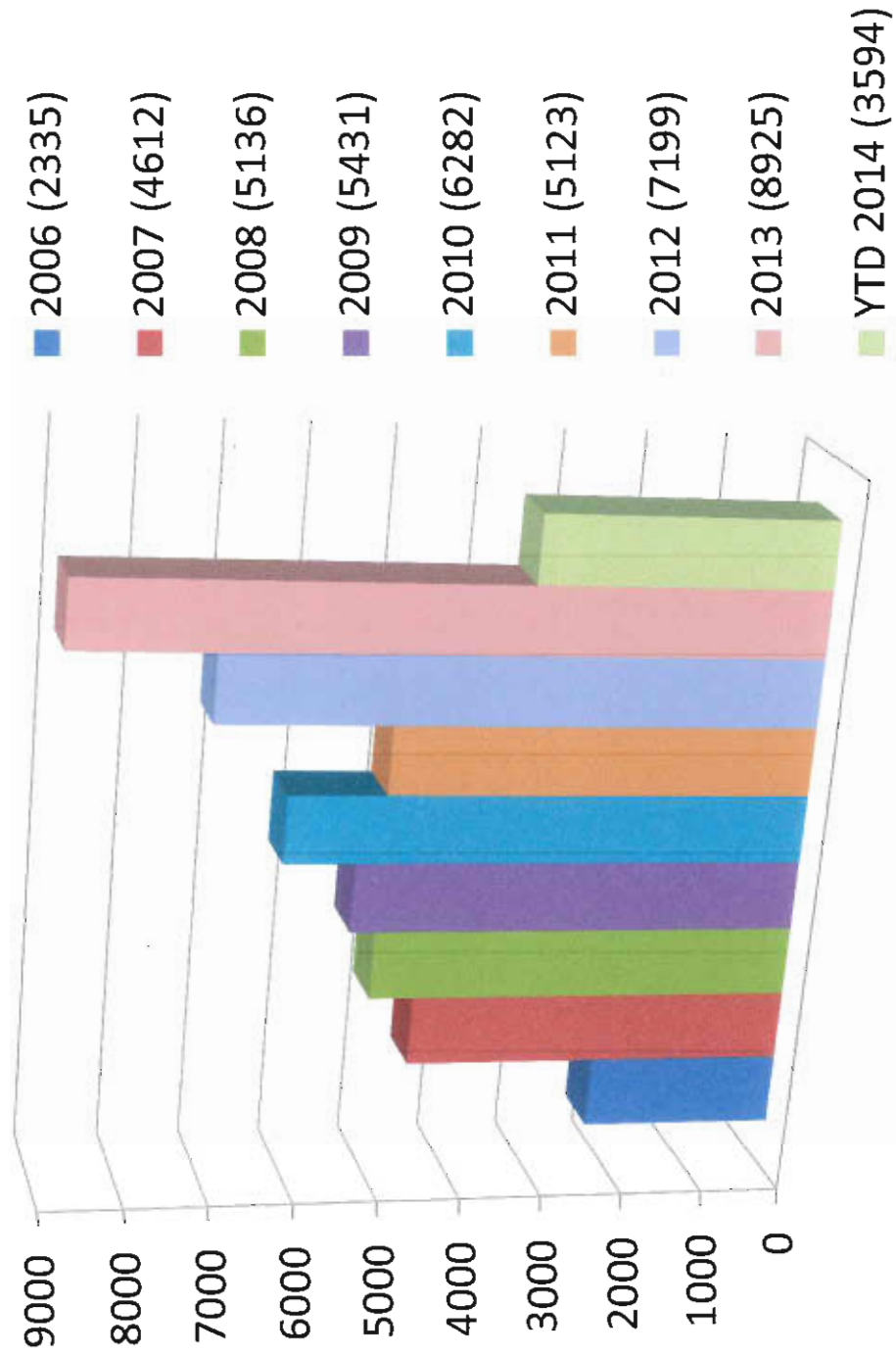
Pageviews



Page	Pageviews	Uniqua Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit	Page Value
	35,626 % of Total: 100.00% (35,626)	33,775 % of Total: 100.00% (33,775)	00:01:30 Site Avg: 00:01:30 (0.00%)	11,342 % of Total: 100.00% (11,342)	39.45% Site Avg: 39.45% (0.00%)	31.84% Site Avg: 31.84% (0.00%)	\$0.00 % of Total: 0.00% (\$0.00)
1. /http://www.visitbastroptx.com/	8,677 (24.36%)	7,923 (23.46%)	00:01:01	6,211 (54.76%)	25.70%	28.71%	\$0.00 (0.00%)
2. /http://www.visitbastroptx.com/#restaurant/s/cwyg	1,995 (5.60%)	1,916 (5.67%)	00:02:32	146 (1.29%)	69.86%	36.64%	\$0.00 (0.00%)
3. /http://www.visitbastroptx.com/#events/c1gdw	1,548 (4.35%)	1,503 (4.45%)	00:01:46	139 (1.23%)	69.78%	34.50%	\$0.00 (0.00%)
4. /http://www.visitbastroptx.com/#cityinfo/czrp	1,430 (4.01%)	1,382 (4.09%)	00:01:16	157 (1.38%)	41.40%	29.30%	\$0.00 (0.00%)
5. /http://www.visitbastroptx.com/#kids/c1v9j	1,423 (3.99%)	1,353 (4.01%)	00:02:17	625 (5.51%)	61.60%	46.10%	\$0.00 (0.00%)
6. /http://www.visitbastroptx.com/#shopping/c1rhn	1,207 (3.39%)	1,159 (3.43%)	00:00:34	452 (3.99%)	26.77%	19.22%	\$0.00 (0.00%)
7. /http://www.visitbastroptx.com/#outdoor/cuwc	1,174 (3.30%)	1,136 (3.36%)	00:02:34	197 (1.74%)	80.71%	43.02%	\$0.00 (0.00%)
8. /http://www.visitbastroptx.com/#attraction/s/c1s4n	1,054 (2.96%)	1,010 (2.99%)	00:00:38	239 (2.11%)	30.13%	16.22%	\$0.00 (0.00%)
9. /http://www.visitbastroptx.com/#visitorspac/ke/celfn	1,021 (2.87%)	971 (2.87%)	00:02:11	300 (2.65%)	42.00%	41.63%	\$0.00 (0.00%)
10. /http://www.visitbastroptx.com/#hotels/c14xl	978 (2.75%)	946 (2.80%)	00:02:52	38 (0.34%)	50.00%	40.18%	\$0.00 (0.00%)
11. /http://www.visitbastroptx.com/#cabins/c1ap	959 (2.69%)	902 (2.67%)	00:03:54	241 (2.12%)	81.33%	48.28%	\$0.00 (0.00%)
12. /http://www.visitbastroptx.com/#nightlife/c1vrb	926 (2.60%)	893 (2.64%)	00:02:22	217 (1.91%)	74.65%	42.98%	\$0.00 (0.00%)
13. /http://www.visitbastroptx.com/#shops/c1yra	880 (2.47%)	840 (2.49%)	00:01:57	100 (0.88%)	74.00%	33.18%	\$0.00 (0.00%)
14. /http://www.visitbastroptx.com/#dining/cfb3	815 (2.29%)	769 (2.28%)	00:00:27	112 (0.99%)	12.50%	8.59%	\$0.00 (0.00%)
15. /http://www.visitbastroptx.com/#calendar/ch6r	797 (2.24%)	758 (2.24%)	00:01:06	78 (0.69%)	61.54%	26.98%	\$0.00 (0.00%)
16. /http://www.visitbastroptx.com/#boutiques/c1bsz	782 (2.20%)	760 (2.25%)	00:01:33	102 (0.90%)	70.59%	29.80%	\$0.00 (0.00%)
17. /http://www.visitbastroptx.com/#bedandbreakfasts/c543	746 (2.09%)	701 (2.08%)	00:02:42	101 (0.89%)	71.29%	31.23%	\$0.00 (0.00%)

MUSEUM & VISITOR CENTER

Visitor Registration Counts 2006 through 1st Quarter of 2014



CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED

JUN 02 2014

ORGANIZATION INFORMATION:

BASTROP OPERA HOUSE

May 30, 2014

Official Name of Organization

Date

Chester Eitze

chesleo@sbcglobal.net

Contact Person

E-mail

P O Box 691 (711 Spring St.) Bastrop, TX 78602

(512) 922-1159

Organization Address

Phone Number

BastropOperaHouse.com

Website Address

Is your Organization:



501(c)3

Other (provide description) _____

\$ 57,000.00

Total Amount Requested

Provide a brief description of your organization's mission:

The mission of the Bastrop Opera House, a nonprofit 501(c)(3) theatre organization, is to produce quality theatrical stage productions along with other programs to entertain, inform and stimulate our audiences and volunteer participants. Our goals are:

- 1.) To maintain a strong arts business supporting local businesses and cultural or historic tourism development;
- 2.) To build theatre audiences of all ages inclusively without prejudice;
- 3.) To educate performers and technicians in the crafts of the performing arts;
- 4.) To create or sponsor new stage works (premiering city, state, national and world playscripts);
- 5.) To nurture new related arts programs (fine arts; film arts);
- 6.) To provide professional direction, instruction, supervision and leadership;
- 7.) To represent Bastrop in state and national theatre markets (conferences/festivals=outreach);
- 8.) To tour appropriate theatrical productions to suitable venues in other geographic locations (outreach);
- 9.) To host theatre and non-related conferences, seminars and meetings cooperating with and encouraging support of the local lodging entities, and
- 10.) To preserve, restore, maintain, promote and respect the historic landmark - Bastrop Opera House.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1

of

1

BASTROP OPERA HOUSE

FY 2015

Name of Organization

Fiscal Year of Request

2014-2015 Events Season - "The WOW Anniversary Season"

October 1, 2014 - September 30, 2015

Name of Event or Project

Date of Event or Project

\$ 57,000.00

Bastrop Opera House - 711 Spring St., Bastrop, TX 78602

Amount Requested

Primary Location of Event or Project

18,500

30 years

Expected Attendance

How many years have you held this Event or Program

37%

500 = 400 (TNTYouthConf) plus 100 general; conservative #

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

General audiences: Overnight Guest Discounts-hotel/motel room keys presented at BOH box office; other lodges get printed coupons delivered (B&B,RV,Park). BOH improved the system and supplies placards/frames to each entity. A box office receipt will be logged; filed with quarterly reports. Email register maintained in lobby; lobby interviews when possible, and BOH rental surveys are maintained. BOH invites lodging entities to join in package deals for their guests. BOH will indicate overnight guest discounts on its event posters and advertising. "Theatre Escape Weekends" & "Stay Two Days; See Two Plays" are being reworked with Classic Country Music Nights. HOT quarterly reports will be filed. Participation in any other organization's events will continue. Do not receive their attendance numbers.

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

The 30th Anniversary Event Season of Executive Director Chester Eitze begins July 11, 2014 and continues through September 30, 2015. Eight to ten major theatrical productions will play two to four weekends on Friday and Saturday evenings with Sunday matinees usually six to eight performances per production. Some evenings will be dinner theatre offerings. Special attractions like music concerts, film nights, and local youth productions fill out the calendar. BOH will continue to rent to weddings, reunions, and meetings. BOH will continue to work with Bastrop Chamber of Commerce, Bastrop Main Street Project, DBA, BISD, Bastrop YMCA, Bastrop Visitor's Center, Bastrop County Historical Society & Museum, BEDC, Bastrop Convention & Exhibit Center, Bastrop Film Commission, Bastrop Stories, Bastrop County Bar Association, Elgin's Franco-American Vocal Academy (FAVA) and others.

The major commitment June 9-14 is the Texas Nonprofit Theatres (TNT), Inc. Annual Youth Conference. BOH hosts with the City of Bastrop as potentially 16 youth theatre companies from as many Texas cities present stage plays and take workshops for six-days in BISD-JFWPAC & five-nights in local lodgings. Awards are presented in Bastrop's Convention Center. This is a major accomplishment for BOH with economic impact for hotels and businesses. Bastrop Chamber of Commerce, Bastrop Main Street Program, Bastrop YMCA, DBA, Bastrop Visitor's Center and local service organizations will provide Friday and Saturday food/social events. Visitor's Guides will be disseminated to audiences. TNT participants will stay longest in total room nights, but there will be more room nights from families, friends and those drawn here by Texas press releases from BOH emphasizing the Festival for Children 2015.

BOH roof repairs/replacement studies have been completed. Estimates are being obtained from local and area metal roofers. Cosmetic changes on interior walls are underway. A BOH Preservation Guild is being formed as is the new BOH Production Board. Additional information appears on Attachment page 1 of 5.

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1

of

1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with Stote Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

BOH & the City of Bastrop hosted the 2014 TNT POPS Conference March 13-16. Attachment 1 of 5.
BOH & the City of Bastrop host the 2015 TNT Youth Conference June 9-14 with the potential of 350-400 room nighs for participants in the six-day, five-night event. In addition there will be room stays by families and friends attending on their own. Bastrop day visitors will be surveyed in the PAC lobby. TNT uses the Hampton Inn & Suites again but requires additional hotel rooms for participants. Attachment 1 of 5. BOH will market anniversary season events in lodges with overnight guest discounts throughout the fourteen month anniversary.

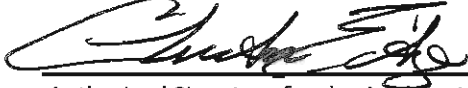
PART TWO - Check which categories apply to funding request and amount requested under each category:

- ☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations , and maintenance of convention center facilities or visitor information centers, or both.
\$ _____
- ☒ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.
\$ 5,000.00
- ☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
\$ 30,000.00
- ☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.
\$ 17,000.00
- ☒ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
\$ 5,000.00
- ☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.
\$ _____

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Chester Eitze

Name Printed or Typed

May 30, 2014

Date

Executive Director/President

Title

Return completed application and attachments to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

BASTOPERA 06/30/2014 1:49 PM

Form **990-EZ****Short Form**
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

- Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.
- The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-1150

2012**Open to Public Inspection**Department of the Treasury
Internal Revenue Service**A** For the 2012 calendar year, or tax year beginning **10/01/12**, and ending **09/30/13****B** Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization**BASTROP OPERA HOUSE, INC**

Number and street (or P.O. box, if mail is not delivered to street address)

PO BOX 691

City or town, state or country, and ZIP + 4

BASTROP**TX 78602****D** Employer identification number**74-2161743****E** Telephone number**F** Group Exemption Number ►**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ►**I** Website: ► **www.bastropoperahouse.com****J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) () (insert no.) ☐ 4947(a)(1) or ☐ 527**H** Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).**K** Check ☐ if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ► \$ **90,270****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	51,375
	2	Program service revenue including government fees and contracts	2	38,726
	3	Membership dues and assessments	3	
	4	Investment income	4	27
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8	142	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	90,270	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	27,655
	14	Occupancy, rent, utilities, and maintenance	14	11,223
	15	Printing, publications, postage, and shipping	15	456
	16	Other expenses (describe in Schedule O)	16	61,001
	17	Total expenses. Add lines 10 through 16	17	100,335
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-10,065
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	79,895
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	69,830

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990-EZ** (2012)

DAA

Form 990-EZ (2012)

BASTROP OPERA HOUSE, INC

74-2161743

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Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

X

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	21,389	22	10,879
23 Land and buildings	60,597	23	60,597
24 Other assets (describe in Schedule O)	49,992	24	48,362
25 Total assets	131,978	25	119,838
26 Total liabilities (describe in Schedule O)	52,083	26	50,008
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	79,895	27	69,830

Part III	Statement of Program Service Accomplishments (see the instructions for Part III)
-----------------	---

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose?

PROMOTE CITY OF BASTROP TOURISM

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

28 ORGANIZATION PRODUCES LIVE PLAYS FOR PUBLIC ENJOYMENT. FACILITY IS ALSO
UTILIZED BY BASTROP ISD DRAMA STUDENTS AND TO PROMOTE TOURISM.

(Grants \$ _____) If this amount includes foreign grants, check here ☐

28a	100,335
-----	---------

29

(Grants \$ _____) If this amount includes foreign grants, check here ☐

29a

30

(Grants \$) If this amount includes foreign grants, check here

30a

31 Other program services (describe in Schedule O)

(Grants \$ _____) If this amount includes foreign grants, check here ☐

31a

32 Total program service expenses (add lines 28a through 31a)

32	100,335
----	---------

Part IV List of Officers, Directors, Trustees, and Key Employees List each one even if not compensated (see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

7

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Form 990-EZ (2012)

BASTROP OPERA HOUSE, INC

74-2161743

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Part V**Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37a Enter amount of political expenditures, direct or indirect, as described in the instructions	37a	
b Did the organization file Form 1120-POL for this year?	37b	X
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	X
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911; section 4912; section 4955		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	X
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	X
41 List the states with which a copy of this return is filed	None	
42a The organization's books are in care of	CHESTER EITZE	
PO BOX 691		
Located at	BASTROP TX ZIP + 4	78602
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country:	42b	X
See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
c At any time during the calendar year, did the organization maintain an office outside the U.S.? If "Yes," enter the name of the foreign country:	42c	X
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here and enter the amount of tax-exempt interest received or accrued during the tax year	43	
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	X
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	X
c Did the organization receive any payments for indoor tanning services during the year?	44c	X
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	X
45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	X

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Form 990-EZ (2012)

BASTROP OPERA HOUSE, INC

74-2161743

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46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI

☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		X

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48		X
----	--	---

49a Did the organization make any transfers to an exempt non-charitable related organization?

49a		X
-----	--	---

b If "Yes," was the related organization a section 527 organization?

49b		
-----	--	--

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee paid more than \$100,000	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: *Chester Fitzg* Date: *05/20/14*
 Type or print name and title: *CHESTER FITZG EX-DIRECTOR/PRESIDENT*

Paid Preparer Use Only

Print/Type preparer's name James E Medack, CPA	Preparer's signature <i>James E Medack</i>	Date 05/20/14	Check ☐ if self-employed	PTIN P00168175
Firm's name Medack & Oltmann LLP	Firm's EIN			
Firm's address P.O. Box 237 Giddings, TX 78942	Phone no. 979-542-3713			

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

Form 990-EZ (2012)

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SCHEDULE A
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

OMB No. 1545-0047

2012Open to Public
Inspection

Name of the organization

BASTROP OPERA HOUSE, INC

Employer identification number

74-2161743**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 ☐ A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 ☐ A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 ☐ A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 ☒ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I b ☐ Type II c ☐ Type III—Functionally integrated d ☐ Type III—Non-functionally integrated
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f ☐ If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
- g ☐ Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2012

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Schedule A (Form 990 or 990-EZ) 2012

BASTROP OPERA HOUSE, INC**74-2161743**Page **2****Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2012 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2011 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2012. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		☐
b 33 1/3% support test—2011. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		☐
17a 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		☐
b 10%-facts-and-circumstances test—2011. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		☐
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		☐

Schedule A (Form 990 or 990-EZ) 2012

Schedule A (Form 990 or 990-EZ) 2012 **BASTROP OPERA HOUSE, INC**

74-2161743

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Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II.
If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	86,600	50,000	51,000	50,500	51,375	289,475
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose		44,782	49,913	37,652	38,895	171,242
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5	86,600	94,782	100,913	88,152	90,270	460,717
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						460,717

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2008	(b) 2009	(c) 2010	(d) 2011	(e) 2012	(f) Total
9 Amounts from line 6	86,600	94,782	100,913	88,152	90,270	460,717
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)	86,600	94,782	100,913	88,152	90,270	460,717
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ☐						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2012 (line 8, column (f) divided by line 13, column (f))	15	100.00 %
16 Public support percentage from 2011 Schedule A, Part III, line 15	16	100.00 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2012 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2011 Schedule A, Part III, line 17	18	%

- 19a 33 1/3% support tests—2012.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ☒
- b 33 1/3% support tests—2011.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ☐
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Schedule A (Form 990 or 990-EZ) 2012 **BASTROP OPERA HOUSE, INC** **74-2161743** Page **4****Part IV**

Supplemental information. Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

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Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

OMB No. 1545-0047

2012

Name of the organization

Employer identification number

BASTROP OPERA HOUSE, INC**74-2161743**

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)(**3**) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust not treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note.** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☐
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

- ☒
- For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33
- ¹
- /
- ₃
- % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

- ☐
- For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

- ☐
- For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the
- General Rule**
- applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more during the year ▶ \$

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2 of its Form 990; or check the box on line H of its Form 990-EZ or on Part I, line 2 of its Form 990-PF, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2012)

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Schedule B (Form 990, 990-EZ, or 990-PF) (2012)

Page 1 of 1 of Part I

Name of organization

BASTROP OPERA HOUSE, INC

Employer identification number

74-2161743

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CITY OF BASTROP 904 MAIN STREET BASTROP TX 78602	\$ 50,000	Person ☒ Payroll ☐ Noncash ☐ (Complete Part II if there is a noncash contribution.)
			Person ☐ Payroll ☐ Noncash ☐ (Complete Part II if there is a noncash contribution.)
			Person ☐ Payroll ☐ Noncash ☐ (Complete Part II if there is a noncash contribution.)
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			Person ☐ Payroll ☐ Noncash ☐ (Complete Part II if there is a noncash contribution.)
			Person ☐ Payroll ☐ Noncash ☐ (Complete Part II if there is a noncash contribution.)

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SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZComplete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2012Open to Public
Inspection**BASTROP OPERA HOUSE, INC**

Employer identification number

74-2161743**Form 990-EZ, Part I, Line 8 - Other Revenue**

Description	Amount
MISCELLANEOUS	\$ 142
Total	\$ 142

Form 990-EZ, Part I, Line 16 - Other Expenses

Description	Amount
Expenses	
ADVERTISING	\$ 839
PUBLICITY	\$ 20,469
PROMOTION	\$ 1,283
OFFICE EXPENSE	\$ 807
INTEREST	\$ 3,319
ARTS PROMOTING TOURISM	\$ 10,557
BANK CHARGES, PAY PAL	\$ 1,110
CATERING FEES	\$ 494
CONCESSION SUPPLIES	\$ 728
COSTUMES	\$ 489
HISTORIC PRESERVATION	\$ 8,644
JANITORIAL SUPPLIES	\$ 167
LIBRARY EXPENSE	\$ 126
MISCELLANEOUS	\$ 500
MUSIC & SOUND	\$ 159
PRODUCTION SUPPLIES	\$ 2,087
RENTALS EXPENSE	\$ 3,045

Schedule O (Form 990 or 990-EZ) (2012)

Page 2

Name of the organization

BASTROP OPERA HOUSE, INC

Employer identification number

74-2161743

TAXES	\$	136
SETS EXPENSE	\$	44
SMALL TOOLS & EQUIPMENT	\$	400
SOUND SUPPLIES	\$	105
TOURISM DEVELOPMENT	\$	1,735
YESTERFEST EXPENSE	\$	1,587
Non-investment Depreciation	\$	2,171
Total	\$	61,001

Form 990-EZ, Part II, Line 24 - Other Assets

Description	Beg. of Year	End of Year
	\$ 306,765	\$ 307,305
Less Accumulated Depreciation	\$ 256,773	\$ 258,943
Total	\$ 49,992	\$ 48,362

Form 990-EZ, Part II, Line 26 - Other Liabilities

Description	Beg. of Year	End of Year
NOTE PAYABLE	\$ 52,083	\$ 50,008

BASOPERA 05/20/2014 1:49 PM

Form 4562 Department of the Treasury Internal Revenue Service (99)	Depreciation and Amortization (Including Information on Listed Property) ▶ See separate instructions. ▶ Attach to your tax return.	OMB No. 1545-0172 2012 Attachment Sequence No. 179
Name(s) shown on return BASTROP OPERA HOUSE, INC		Identifying number 74-2161743

Business or activity to which this form relates

Indirect Depreciation**Part I Election To Expense Certain Property Under Section 179****Note:** If you have any listed property, complete Part V before you complete Part I.

1 Maximum amount (see instructions)	1	500,000
2 Total cost of section 179 property placed in service (see instructions)	2	540
3 Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,000,000
4 Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	0
5 Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	500,000
6 (a) Description of property	(b) Cost (business use only)	(c) Elected cost
POPCORN MACHINE	540	540
7 Listed property. Enter the amount from line 29	7	
8 Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	540
9 Tentative deduction. Enter the smaller of line 5 or line 8	9	540
10 Carryover of disallowed deduction from line 13 of your 2011 Form 4562	10	
11 Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	0
12 Section 179 expense deduction. Add lines 9 and 10, but do not enter more than line 11	12	0
13 Carryover of disallowed deduction to 2013. Add lines 9 and 10, less line 12	13	540

Note: Do not use Part II or Part III below for listed property. Instead, use Part V.**Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions)**

14 Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15 Property subject to section 168(f)(1) election	15	
16 Other depreciation (including ACRS)	16	1,631

Part III MACRS Depreciation (Do not include listed property.) (See instructions.)**Section A**

17 MACRS deductions for assets placed in service in tax years beginning before 2012	17	0
18 If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here	▶ ☐	

Section B—Assets Placed in Service During 2012 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2012 Tax Year Using the Alternative Depreciation System

20a Class life					S/L
b 12-year			12 yrs.		S/L
c 40-year			40 yrs.	MM	S/L

Part IV Summary (See instructions.)

21 Listed property. Enter amount from line 28	21	
22 Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	1,631
23 For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form 4562 (2012)

DAA

There are no amounts for Page 2

CITY OF BASTROP FUNDING APPLICATION--HOT OCCUPANCY TAX FINANCIAL ASSISTANCE --2015

Proposed Budget: HOT Expenditures for FY2015

Publicity/promotion (advertising and print materials)	\$30,000.00
Arts (royalties, materials, equipment, performers)	17,000.00
Conference – TNT Youth Conference, June 10-16 (Bastrop Opera House hosts and must provide facility support, social programs, food service support)	5,000.00
Historical preservation/restoration (assessment reports, estimates, studies, minor repairs)	<u>5,000.00</u> \$57,000.00

Bastrop Opera House fulfilled its commitment to the City of Bastrop in March, 2014, by hosting the Texas Nonprofit Theatres, Inc. POPS Conference in the Bastrop Convention Center for three days and three nights at the Hampton Inn and Suites. The total room nights: 186 at the Hampton Inn & Suites. Two other hotels were approached for their rates; corporate did not allow one to bid due to the opportunity to raise rates for SxSw and the other hotel did not respond.

Coming to Bastrop, June 10-16, 2015, is the Texas Nonprofit Theatres, Inc. Youth Conference.

Example: Boerne, TX hosts this June and there are 16 theatre companies from 16 Texas cities bringing just over 400 participants from their youth programs.

Bastrop's Hampton Inn & Suites has blocked out 70 rooms at an excellent rate and TNT Executive Director Linda Lee will seek additional rooms at other lodges shortly. We need co-operation from the local lodging industry. If Bastrop has the same participation as Boerne or the 14 companies Odessa had in 2013, the realization for this conference is that there will be more independent room stays from families on that weekend. Local restaurants, shops and businesses should prosper.

Note: After considerable discussion and evaluation, the Bastrop Opera House is altering its governance to include a Production Advisory Board and a Preservation Guild to improve and expand its operations. The Production Advisory Board's mission will be to oversee the daily operations of the theatre and the Perservation Guild will oversee the preservation and restoration of the historic structure and direct a capital campaign.

Production Advisory Board membership shall consist of the Chairperson, Vice-Chair, Secretary, Treasurer, Preservation Guild Liaison, Marketing Chair, Youth Programs Chair, Senior Adults Chair, Special Programs Chair, Community Relations Chair, Facilities Chair & Executive Director.

Preservation Guild membership shall consist of the Chairperson, Secretary, Treasurer, Fundraising Chair, Capital Campaign Chair, Production Board Liaison, and Historical Preservation Chair (Guild Vice-Chair).

Members shall be announced June 24, 2015 in the HOT presentation to City Council. Mission statements, definition of responsibilities, decision-making and by-laws will be developed by September, 2015.

Bids on BOH roof repairs/replacement are underway since Whitten Consultants have provided their roof assessment and donated back their fee.

Page 2 of 5

CITY OF BASTROP FUNDING APPLICATION—HOTEL OCCUPANCY TAX FINANCIAL ASSISTANCE—FY2015

Current Board Positions: Executive Director/President – Chester Eitze; Secretary – Engela Edwards;
Treasurer – Lisa Holcomb (three allowed as per Texas Sec. of State)

Sources of Funding:

- Admissions (box office)
- Concessions (refreshments)
- Show Producers (sponsorships)
- Advertising Sales (programs/posters)
- Building Rentals (community or corporate; private or public)
- Tuition (classes)
- Mineral Rights (Lina Pressley estate)
- Fundraising Events (project specific)
- Donations
- Grants

Trying to account for “heads in beds”, it is important to note that while we try to account for our own activities we are involved with other organizations in assisting them in drawing overnight visitors. We co-operate but can not report numbers for:

- DBA – Halloween, Veteran’s Day Car Show, Yesterfest, Pet/Pal Parade
- Main Street – Lost Pines Christmas and other programs
- Chamber of Commerce – Patriot Days and other programs
- Homecoming
- Bastrop County Historical Society/Museum – Geocaching & other programs
- Bastrop Film Commission

BOH has consistently provided activities or loaned equipment to support these events and others annually, such as, BOH sound system loaned repeatedly to Bastrop Historical Society programs.

Working with the Bastrop YMCA, BOH provides a summer drama program. BOH was available for the Y’s gymnastics program in April when they lost use of a facility.

BOH is proud to have initiated a program of historical re-enactment with the Bastrop County Bar Association’s David Bragg. The successful two performances of “The Killing of Deputy Sheriff Isaac ‘Bose’ Heffington”, May 3 & 4, 2014, opens the door to our new attraction participating in Yesterfest 2015. We are partnering with Bastrop Stories in historical storytelling in the Opera House as part of our tourism development program in-house or on disc.

The WOW Season of Theatre at the Bastrop Opera House follows on page 5.

CITY OF BASTROP FUNDING APPLICATION—HOTEL OCCUPANCY TAX FINANCIAL ASSISTANCE—FY2015
For new Councilmember Gilleland and an updated information refresher for all.

Tutorial regarding theatrical costs without sets, costumes, lights, and sound expenditures:

Publicity:

Eight to ten theatre productions are planned for Oct. 2014-Sept. 2015: Ads purchased in:

Austin American-Statesman: ¼ pg in Austin 360; published on Thursdays.....\$466.+ each

Austin Chronicle: 1/6 pg; published on Thursdays.....\$400.+ each

Both of these papers run three to four ads per production; depending on the run-of-show scheduled

Bastrop Advertiser: various sizes; published Thursdays & Saturdays.....\$160.+ each

Smithville Times: various sizes; published on Thursdays.....\$160.+ each

These papers provide a vast central Texas advertising footprint with their distributions.

Special sections and featured editions in the above are purchased throughout the year mainly in travel destination and holiday issues. Prices vary per supplement. Also, purchase their Social Media specials.

Texas Nonprofit Theatres, Inc. website ad and 3 program ads.....\$1200.+ (annual contract; state-wide)

Radio advertising as needed

Other metropolitan newspaper ads if affordable & **Bastrop Stories** partnership

Promotions:

Posters and programs for each theatre production.....\$100.-\$300. per show

Austin flyer distribution by Motorblade.....\$100. per show

Oversized posters and banners as needed.....\$60.-150. ea.

KEYE-CB5 **My Hometown** spots range from \$900+ to \$1400.+ if contacted.

Television appearances – talk shows, public service, Central Texas Interest (free)

Art: Theatre Escape Weekends & more:

Some productions require financial assistance for specialty equipment (rental or purchase) or stage improvements, as lighting instruments. With the exception of rentals, these are long-term investments with durability and reoccurrence.

Royalties (licensing fees) for performing major plays or musicals have increased. One performance of a full-length play is now \$75. Seven performances total \$525. Bastrop Opera House is raising its ticket prices on some shows due to overhead costs. **(Generally, HOT funds are not applied to utility bills, janitorial supplies, concessions supplies, most production supplies and routine overhead costs.)**

Playscripts average \$9.95 per book multiplied by the number of cast and crew needing scripts:

Example: 10 x \$9.95 = \$99.95 x 10 shows this season = \$999.95 in materials

Musicals cost for rental of scripts, music and marketing graphics, the base cost is \$1750. Performance cost per show averages \$150.00. Children's plays and musicals usually cost less.

CONFERENCES BOOKED IN BASTROP:

Texas Nonprofit Theatres, Inc. – TNT POPS Annual Conference – March 14-16, 2014 (ACCOMPLISHED)

Texas Nonprofit Theatres, Inc. – TNT Youth Conference/Play Festival – June 10-14, 2015 (UNDERWAY)

BOH Executive Director Chester Eitze was re-elected to President, TNT Board of Governors for

2013-2015 having fulfilled the 2011-2013 two-year first term. Eitze is certified and has applied as an adjudicator for national and international festival judging.

CITY OF BASTROP FUNDING APPLICATION —HOTEL OCCUPANCY TAX FINANCIAL ASSISTANCE —FY 2015

The Bastrop Opera House has a long positive track record of drawing tourists (day visitors and overnighers alike) through cultural tourism even before we began receiving HOT funding. Since the summer of 1984, tourists have sought out Bastrop, particularly the historic playhouse, as a “distinctive destination” due to the ambiance of the theatre, the dinner theatre capabilities and the quality of the theatrical presentations or their own social events, i.e., weddings, reunions, meetings.

As Bastrop has grown, the Opera House has worked with other civic organizations, private citizens, local businesses and other community organizations to produce major attractions that tourists long to attend. BOH suggests restaurants, businesses, attractions and itineraries for many day and weekend guests. The local lodging industry has not been overlooked. Print materials are available in BOH.

2015 print ads will include a box: “Stay overnight in Bastrop in one of our hotels, B&B’s, RV parks, or state parks and get an overnight guest discount at the Bastrop Opera House. Show your electronic room key or a coupon from your host at our box office.”

BOH will provide each local lodging industry member with a counter top frame to display our professionally generated show poster. Coupons will be left with lodges who do not use electronic room keys. BOH will service the counter top displays per show as needed. The BOH overnight guest discount applies only to designated shows; not any and all.

BOH will work with interested lodges wishing to cooperate on package deals anytime during the 2014-2015 theatre season. Lodges will not be asked for financial support.

Advertising our specific product focuses the visitor on our award-winning theatre. Our outreach program takes our product to other cities and markets Bastrop through tourism development. For such a small population, the Opera House successfully competes with metropolitan performing arts markets across Texas. National recognition is apparent in BOH lobby displays.

We cooperate with the Bastrop Chamber of Commerce, the Downtown Business Alliance, the Main Street Project, the Hyatt-Regency Lost Pines Resort and Spa and Bastrop County Historical Society/Museum to generate tourism. We work with the Visitor’s Center and the Convention Center. Our involvement in Halloween, Veteran’s Day Car Show, Lost Pines Christmas, Yesterfest, Pet and Pal Parade, Patriotic Days and Homecoming expands opportunities for tourists to experience Bastrop’s unique theatre scene. We partner with Bastrop Stories and most recently, the Bastrop County Bar Assn.

Entering our thirtieth-year operation, our theatre season, outreach program, community arts support, successful advertising and business acumen underwritten in part by HOT funds, shows significant strength in our partnership with the City of Bastrop. We want to produce the most ambitious theatre/activity program in our history. We appreciate HOT funding support for this endeavor.

The City of Bastrop wants cultural tourism to flourish. The Opera House is proud to partner with the City of Bastrop to that end.

CITY OF BASTROP FUNDING APPLICATION – HOTEL OCCUPANCY TAX FINANCIAL ASSISTANCE – FY2015

THE WOW SEASON OF THEATRE & EVENTS

(subject to change)

July 2014	<i>Women in Country</i> starring Terry Lyne Moore with stage band
August	<i>The Complete Works of William Shakespeare (abridged)</i> – comedy
September	<i>Bingo! The Winning Musical</i> – musical
October	<i>The Invisible Man</i> – drama
October 31	Halloween at BOH - DBA
	<i>Rocky Horror Picture Show</i> – Adult movie 10 pm
November	<i>You're a Good Man, Charlie Brown</i> – musical
December	Lost Pines Christmas Production – t/b/a
January 2015	Annual cleaning and maintenance
February	<i>Brathers Grimm and a Showgirl</i> – musical
March	<i>Dog Park</i> – musical
April	BOH Dance Invitational: Heritage Dances of Texas Bastrop County Bar Association Historical Presentations Yesterfest – DBA featuring BOH Frontier Village, Stories and Music
May	<i>Piggy Nation</i> – children's musical
June	Texas Nonprofit Theatres, inc. 2015 Youth Conference (6days/5nights)
July/August	<i>The Andrews Brothers</i> – musical
August/Sept	<i>Always a Bridesmaid</i> –comedy
2013-2014 Accomplishments (to date):	
October	Chamber Luncheon OZ - 7 performances Halloween Beauty Pageant Halloween Costume Contests; Silent Outdoor Movie - BOH/DBA
November	<i>Where Soldiers Come From</i> – BOH screening – Bastrop Film Comm. Veteran's Day Car Show – DBA Bingo! musical postponed due to Texas Lottery Comm. Bingo Div. investigation
December	<i>Nutcracker</i> – musical – Main St. Lost Pines Christmas Tish Hinojosa's Christmas Concerts – BOH
January	Cantrell's Birthday Party – BOH
February	Chamber Luncheon <i>The Search for Signs of Intelligent Life in the Universe</i> – comedy
March	Guerra's Birthday Party Chamber of Commerce Luncheon TNT POPS Conference –Bastrop Convention & Exhibit Center/BOH <i>The Search for Signs of Intelligent Life in the Universe</i> – 1 TNT performance <i>Bingo! the Winning Musical</i> – 3 performances
April	Chamber of Commerce Luncheon <i>Elves & the Shoemaker</i> – 3 performances <i>Bingo! the Winning Musical</i> – 3 performances Yesterfest –Cloggers 2 performances &BOH <i>Yesterfest Opry Tonight!</i> - 1 performance
May	Bastrop Film Commission Property Rights Seminar Bastrop County Bar Assn. Murder Trial Re-enactment – 2 performances
June	Youth theatre – 2 performances

Internal Revenue Service
District Director

Department of the Treasury

Date: 9 JUN 1981

Employer Identification Number:

74-2161743

Accounting Period Ending:

September 30

Form 990 Required: ☒ Yes ☐ No

Person to Contact:

Contact Telephone Number:

(214)-767-2728

EE:EO:7215:DLA

DAL:EO:81-2072

Bastrop Opera House Inc.
711 Spring St.
Bastrop, TX 78602

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

Generally, you are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. If you have paid FICA taxes without filing the waiver, you should contact us. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

The box checked in the heading of this letter shows whether you must file Form 990, Return of Organization Exempt from Income tax. If Yes is checked, you are required to file Form 990 only if your gross receipts each year are normally more than \$10,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

1100 Commerce St., Dallas, Texas 75242

(over)

Letter 947(DO) (5-77)

Reports Unit
P.O. Box 12028
Austin, Texas 78711-2028



John Steen
Secretary of State

Office of the Secretary of State

**CERTIFICATE OF FILING
OF**

BASTROP OPERA HOUSE, INC.
File Number: 13680501

The undersigned, as Secretary of State of Texas, hereby certifies that the Nonprofit Periodic Report for the above named entity has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

Dated: 02/22/2013

Effective: 02/22/2013



A handwritten signature of John Steen in black ink.

John Steen
Secretary of State

Bastrop Opera House
P.O. Box 691
Bastrop, Tx. 78602

Bastrop Opera House
P.O. Box 691
Bastrop, Tx. 78602

CHARTER OF YOUTH ORGANIZATION, INC.

Approved & filed in the office
of the Secretary of State
This 17 day of June, 2014
Deputy Ass't Sec'y of State.

STATE OF TEXAS *
* KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BASTROP *

That we, Bryan Sanders, Burris Schaefer, M. B. Perkins
and G. B. Mack, all native born citizens of Texas, under and by
virtue of the laws of this State do hereby voluntarily associate
ourselves for the purpose of forming a non-profit corporation
under such laws upon the following terms and conditions:

I.

The name of the corporation shall be: YOUTH
ORGANIZATION, INC.

II.

The purpose for which it is formed is to acquire prop-
erty and to maintain a Youth Center to be used by the youth for
recreational purposes.

III.

The place where the business of the corporation is to
be transacted is in the town of Bastrop, Bastrop County, Texas,
and its principal place of business is to be in the town of Bas-
trop, Bastrop County, Texas.

IV.

The term for which it is to exist is fifty years.

V.

The number of Directors shall be ten, and the names and
residences of those who are appointees for the first year are as
follows:

Name	Address
Dr. S. M. Hardt	Bastrop, Texas
Dr. Michael Funderburk	"
Henry Schuyler	"
Tom Griffith	"
Jim Kershaw	"
Cecil Long	"
Adren Long	"
Mrs. W. B. Townsend	"
Mrs. V. D. Schaefer	"
Mrs. Jack Corbell	"

VI.

The value of the goods, chattels, lands, rights and credits owned by the corporation is estimated at \$3,000.00. The corporation is, and is to continue to be, without capital stock and has no intention of having capital stock.

In testimony whereof we hereunto sign our names this 11th day of December, A. D., 1956.

Bryan Sanders
Bryan Sanders

B. C. Schaefer
Burris Schaefer

M. B. Perkins
M. B. Perkins

G. B. Mack
G. B. Mack

STATE OF TEXAS
COUNTY OF BASTROP

BEFORE ME, the undersigned authority, on this day personally appeared Bryan Sanders, Burris Schaefer, M. B. Perkins and G. B. Mack, each known to me to be the person whose name is subscribed to the foregoing instrument and each known to me to be a citizen of the State of Texas, and each acknowledged to me that he executed the same for the purposes and consideration therein expressed.

In testimony whereof I hereunto subscribe my name and affix the seal of this office this 11th day of December, A. D., 1956.



Thos. J. J. J.
Notary Public
Bastrop County, Texas

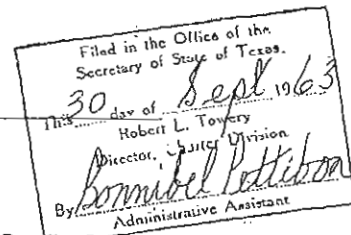
J. - m

REPORT OF

YOUTH ORGANIZATION, INC.
(A Non-Profit Corporation)

TO THE SECRETARY OF STATE
OF THE STATE OF TEXAS:

Pursuant to the provisions of Article 9.01 of the Texas Non-Profit Corporation Act, the undersigned corporation hereby files its report setting forth:



1. The name of the corporation is YOUTH ORGANIZATION, INC.
2. It is incorporated under the laws of TEXAS
3. The street address of the registered office of the corporation in the State of Texas is 715 Chestnut Street, Bastrop, Texas
4. The name of its registered agent at such address is Mr. C. B. Maynard
5. Such designation of registered office and appointment of registered agent was authorized by resolution duly adopted by its board of directors.
6. If a foreign corporation, the street address of its principal office in the State or country under the laws of which it is incorporated is:
7. The names and respective addresses of its directors (or trustees, etc.) and officers are:

NAME	OFFICE	ADDRESS
<u>Mrs. S. L. Brannon, Jr.</u>	<u>Pres. & Dir.</u>	<u>Bastrop, Texas</u>
<u>Mr. Henry Schuyler</u>	<u>Vice Pres. & Dir.</u>	<u>Bastrop, Texas</u>
<u>Mrs. Jack Claiborne</u>	<u>Sec. & Dir.</u>	<u>Bastrop, Texas</u>
<u>Col. R. E. Myers</u>	<u>Treas. & Dir.</u>	<u>Bastrop, Texas</u>

(List of Directors continued on back sheet)

8. The foregoing information is given as of the date of the execution of this report:

Dated Sept. 28, 19 63

YOUTH ORGANIZATION, INC.

Name of Corporation

By Mrs. S. L. Brannon, Jr.

Its President

(Authorized Officer)

STATE OF Texas

COUNTY OF Bastrop

I, John L. Brannon, Jr., a Notary Public, do hereby certify that on this 28 day of September, 19 63, personally appeared before me Mrs. S. L. Brannon, Jr., and, after being duly sworn by me, declared that he signed the foregoing document as the President of the Youth Organization, that the same was the act of such corporation, that he was duly authorized to execute the same on behalf of such corporation, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

John L. Brannon, Jr.
Notary Public in and for

Bastrop County Texas

FILED
In the Office of the
Secretary of State of Texas

SEP 21 1979

ARTICLES OF AMENDMENT
TO THE ARTICLES OF INCORPORATION OF
YOUTH ORGANIZATION, INC.

Loma Salzman

Deputy Director, Corporation Division

Pursuant to the provisions of Article 1396---4.03 of the Texas Non-Profit Corporation Act, Youth Organization, Inc., a Texas nonprofit corporation which is subject to the provisions of the Texas Non-Profit Corporation Act, adopts the hereinafter stated Articles of Amendment to its Articles of Incorporation, which change the name of the corporation from Youth Organization, Inc. to Bastrop Opera House, Inc; change the term for which it is to exist from fifty years to perpetual; expand the purpose of the corporation and add a registered office and registered agent to the corporation.

ARTICLE I

NAME

The name of the corporation is Youth Organization, Inc.

ARTICLE II

SPECIFICATION OF AMENDMENT

The following amendment to the Articles of Incorporation was adopted by the corporation on September 5, 1979.

Article I of the Articles of Incorporation is hereby amended to read as follows:

The name of the corporation shall be: Bastrop Opera House, Inc.

Article II of the Articles of Incorporation is hereby amended to read as follows:

The purpose for which it is formed is to acquire property and to maintain the old opera house in Bastrop, Texas to be used by the Citizens of Bastrop, Texas for recreational purposes; and to have and exercise all rights and powers conferred on nonprofit corporations under the laws of Texas, or which may hereafter be conferred, including the power to contract, rent, buy or sell personal or real property; provided, however, that this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the primary purpose of this corporation. Buying and selling personal property specifically includes alcoholic beverages for on-premises consumption.

The Articles of Incorporation are hereby amended by adding thereto a new Article VI reading as follows:

The street address of the initial registered office of the corporation is 1028 Main Street, Bastrop, Texas, and the name of its initial registered agent at such address is David Goertz.

ARTICLE III

HOW ADOPTED

The amendment was adopted at a meeting of the Board of Directors held on September 5, 1979, and received the vote of a majority of the directors in office, there being no members having voting rights in respect thereof.

Dated September 19, 1979.

YOUTH ORGANIZATION, INC.

BY: Shirley P. Driscoll
President

BY: David Goertz
Secretary

COUNTY OF BASTROP *

I, Julie K. Swearingen, a Notary Public, do hereby certify that on this
19th day of September, 1979, personally appeared before me
Theo P. Townsend, who, being duly sworn, declared that ~~he~~ she is the
President of the corporation executing the foregoing document in the capacity
therein set forth, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year
before written.

(Seal)

Julie K. Swearingen
Notary Public in and for
Bastrop County, Texas

my commission expires: 9-1-80

Julie K. Swearingen
printed name of notary

ARTICLES OF AMENDMENT
TO THE ARTICLES OF INCORPORATION OF
BASTROP OPERA HOUSE, INC.

FILED
JAN 15 1981
CLERK OF THE
CORPORATION DIVISION

Pursuant to the provisions of Article 1396---4.03 of the Texas Non-Profit Corporation Act, Bastrop-Opera House, Inc., a Texas nonprofit corporation which is subject to the provisions of the Texas Non-Profit Corporation Act, adopts the hereinafter stated Articles of Amendment to its Articles of Incorporation, which: will provide that no part of the net earnings of the corporation shall be distributed or otherwise inure to the benefit of any director, officer, or member of the corporation or any individual having a personal or private interest in the activities of the corporation, and the corporation shall not engage in any propaganda activity or attempt to influence legislation, or participate in political campaigns for or on behalf of any candidate for public office, nor shall the corporation give or contribute funds to any organization which engages in any activity in which the corporation cannot engage, and notwithstanding any provisions of the Articles of Incorporation, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt under Section 401(c) (3) of the Internal Revenue Code of 1954 and its Regulations as they now exist or as they may be hereafter amended, or by an organization contributions to which are deductible under Section 170(c) (2) of such Code and Regulations as they now exist or as they may hereafter be amended, and will provide that upon dissolution or winding up the affairs of the corporation, whether voluntary or involuntary, the assets of the corporation, after all debts have been satisfied, then remaining in the hands of the Board of Trustees, shall be distributed exclusively to charitable, religious, scientific, literary, or educational organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE I

The name of the corporation is Bastrop Opera House, Inc.

ARTICLE II

SPECIFICATION OF AMENDMENT

The following amendment to the Articles of Incorporation was adopted by the corporation on January 7, 1981.

The Articles of Incorporation are hereby amended by adding thereto a new Article VII and a new Article VIII, reading as follows:

ARTICLE VII

No part of the net earnings of the corporation shall be distributed or otherwise inure to the benefit of any director, officer, or member of the corporation or any individual having a personal or private interest in the activities of the corporation; provided, however, that reasonable compensation may be paid for services rendered to or for the corporation in furtherance of its purpose. The corporation shall not engage in any activity which includes the carrying on of propaganda, or otherwise attempting to, influence legislation, or participate or intervene in any political campaign on behalf of any candidate for public office, by publishing or distributing statements or otherwise.

No gift or contribution of property or funds of the corporation shall be made to any organization which engages in any activity in which the corporation is precluded from engaging or to any person for the purpose of engaging in any such activity.

Notwithstanding any other provision of this certificate, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt under Section 401(c) (3) of the Internal Revenue Code of 1954 and its Regulations as they now exist or as they may be hereafter amended, or by an organization contributions to which are deductible under Section 170(c) (2) of such Code and Regulations as they now exist or as they may hereafter be amended.

ARTICLE VIII

In the event of liquidation, dissolution, or winding up of the corporation, whether voluntarily or involuntarily, the directors shall dispose of the property and assets of the corporation in such manner as they, in the exercise of their absolute and uncontrolled discretion, and by majority vote, shall determine; provided, however, that such disposition shall be exclusively in the furtherance of the objects and purposes for which the corporation is formed, and shall not accrue to the benefit of any director, officer or member of the corporation or any individual having a personal or private interest in the affairs of the corporation or any organization which engages in any activity in which the corporation is precluded from engaging; and provided, further, that any funds, property, or assets not consumed in furtherance of the purposes of this corporation prior to dissolution or termination shall be distributed only to entities which are qualified, or capable of qualifying, as exempt organizations under the provisions of Section 501(c) (3) of the Internal Revenue Code of 1954 and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE III

HOW ADOPTED

The amendment was adopted at a meeting of the Board of Directors held on January 7, 1981, and received the vote of a majority of the directors in office, there being no members having voting rights in respect thereof.

Dated January 15TH, 1981.

BASTROP OPERA HOUSE, INC.

By: Curtis McDonald
President

By: Maureen A. Lively
Secretary

THE STATE OF TEXAS, §
§
COUNTY OF BASTROP. §

I, Maureen A. Lively, a Notary Public, do hereby certify that on this 15TH day of January, 1981, personally appeared before me CURTIS G. McDONALD, who, being duly sworn, declared that he is the President of the corporation executing the foregoing document in the capacity therein set forth, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year before written.

(SEAL)

Maureen A. Lively
Notary Public in and for
Bastrop County, Texas

THE STATE OF TEXAS

COUNTY OF BASTROP

I, David A. Goertz, a Notary Public, do hereby certify that on this 28 day of April, 1981, personally appeared before me Curtis C. McDonald, who, being duly sworn, declared that he is the PRESIDENT of the corporation executing the foregoing document in the capacity therein set forth, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year before written.

David A. Goertz
Notary Public in and for Bastrop County, TX
David A. Goertz

9-30-84
My Commission Expires

136805-HA

FILED
In the Office of the
Secretary of State of Texas

APR 29 1981

CLERK II H
Corporation DivisionARTICLES OF AMENDMENT
TO THE ARTICLES OF INCORPORATION OF
BASTROP OPERA HOUSE, INC.

Pursuant to the provisions of Article 1396---4.03 of the Texas Non-Profit Corporation Act, Bastrop Opera House, Inc., a Texas nonprofit corporation which is subject to the provisions of the Texas Non-Profit Corporation Act, adopts the hereinafter stated Articles of Amendment to its Articles of Incorporation, which will clarify purposes and powers of the organization and disposition of its assets upon dissolution and change the term for which it is to exist from fifty years to perpetual.

ARTICLE I

NAME

The name of the corporation is Bastrop Opera House, Inc.

ARTICLE II

SPECIFICATION OF AMENDMENT

The following amendments to the Articles of Incorporation were adopted by the corporation on April 16, 1981.

Article II of the Articles of Incorporation is hereby amended to read as follows:

Said corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Article IV of the Articles of Incorporation is hereby amended to read as follows:

The term for which it is to exist is perpetual.

Article VII of the Articles of Incorporation is hereby amended to read as follows:

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

FILED

Article VIII of the Articles of Incorporation is hereby amended to read as follows:

Upon the dissolution of the corporation, the Board of Trustees shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE III

HOW ADOPTED

The amendments were adopted at a meeting of the Board of Directors held on April 16, 1981, and received the vote of a majority of the directors in office, there being no members having voting rights in respect thereof.

Dated April 28, 1981.

BASTROP OPERA HOUSE, INC.

By Curtis G. Dando
President

By Martha M. Smith
Secretary

THE STATE OF TEXAS, §
COUNTY OF BASTROP. §

I, Maureen A. Lively, a Notary Public, do hereby certify that on this 15TH day of January, 1981, personally appeared before me MARTHA SMITH, who, being duly sworn, declared that she is the Secretary of the corporation executing the foregoing document in the capacity therein set forth, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year before written.

(SEAL)

Maureen A. Lively
Notary Public in and for
Bastrop County, Texas

MYRA A. MCDANIEL
SECRETARY OF STATE

CHARTER NO. 036405013563
ARTICLE 9.01, T.N.P.C.A. REPORT
FILING FEE \$5.00

PURSUANT TO THE PROVISIONS OF ARTICLE 9.01 OF THE TEXAS NON-PROFIT CORPORATION ACT, THE UNDERSIGNED CORPORATION HEREBY FILES ITS FILED REPORT SETTING FORTH:

In the Office of the
Secretary of State of Texas

1. THE NAME OF THE CORPORATION IS:

OCT 1 1985

BASTROP OPERA HOUSE, INC.

2. IT IS INCORPORATED UNDER THE LAWS OF: TX

Clerk III-M
Corporations Section

3. THE STREET ADDRESS OF THE REGISTERED OFFICE OF THE CORPORATION IN THE STATE OF TEXAS IS: 1020 MAIN STREET, BASTROP, TX

4. ITS REGISTERED AGENT AT SUCH ADDRESS IS: DAVID GOERTZ

5. IF A FOREIGN CORPORATION, THE STREET ADDRESS OF ITS PRINCIPAL OFFICE IN THE STATE OR COUNTRY UNDER THE LAWS OF WHICH IT IS INCORPORATED IS: N/A

6. THE NAMES AND RESPECTIVE ADDRESSES OF ITS DIRECTORS (OR TRUSTEES, ETC.) AND OFFICERS ARE:

NAME	OFFICE	ADDRESS
Joseph Emmert	President	1113 Main St. Bastrop, TX
Curtis McDonald	Vice President	1113 Main St. Bastrop, TX
Jamie McDonald	Treasurer	1113 Main St. Bastrop, TX
Chester Fitze	Manager/Director	P.O. Box 691, Bastrop, TX

7. THE FOREGOING INFORMATION IS GIVEN AS OF THE DATE OF THE EXECUTION OF THIS REPORT:

DATED Sept 23, 19 85

Bastrop Opera House, Inc.
NAME OF CORPORATION
BY David A. Goertz
ITS David A. Goertz
(AUTHORIZED OFFICER)

STATE OF TEXAS COUNTY OF BASTROP
BEFORE ME, A NOTARY PUBLIC, ON THIS DATE PERSONALLY APPEARED

David A. Goertz, BEING BY ME FIRST DULY SWORN, DECLARED THE SAME WAS THE ACT OF SUCH CORPORATION, THAT (S)HE WAS DULY AUTHORIZED TO EXECUTE THE SAME ON BEHALF OF SUCH CORPORATION, AND THAT THE STATEMENTS THEREIN CONTAINED ARE TRUE AND CORRECT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE:

DATE 9/23/85

Amy Hubbig MY COMMISSION EXPIRES 10-26-1986
NOTARY PUBLIC, STATE OF Texas

NOTE: ALL ITEMS MUST BE COMPLETED. MAKE CHANGES TO ITEMS 3 AND 4 AS NECESSARY. RETURN TO SECRETARY OF STATE, CORPORATIONS SECTION, P.O. BOX 13697, AUSTIN, TEXAS 78711-3697 WITH \$5.00 FEE.



RECEIVED

JUN 02 2014

BASTROP
Opera House

P. O. Box 691

(512) 321-6283

711 Spring St.

Bastrop, TX 78602

June 2, 2014

Morning, Karla:

I will be out-of-Bastrop beginning Wednesday, June 11 until Monday, June 16. As for an appointment, if it is at all possible with your schedule, may I request a Monday, June 9 or Tuesday, June 10 review session or I can come anytime this week.

Please let me know what is best and just set the time and date and I will be available to you. Sorry but the TNT Youth Conference in Boerne demands that the TNT President be in attendance.

I can be reached at cell (512) 922-1159 or at chesleo@sbcglobal.net.

Thanks,

RECEIVED

MAY 22 2014

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

ORGANIZATION INFORMATION:

Bastrop County Women's Shelter, dba Family Crisis Center	5/21/2014
Official Name of Organization	Date
Sherry Murphy, Executive Director	sherrym@familycrisiscenter.us
Contact Person	E-mail
P.O. Box 736, Bastrop, TX, 78602	(512) 321-7760
Organization Address	Phone Number
www.family-crisis-center.org / www.pedalthrumpines.org	
Website Address	

Is your Organization:



501(c)3

Other (provide description) _____

\$ \$1,600

Total Amount Requested

Provide a brief description of your organization's mission:

The Bastrop County Women's Shelter, dba Family Crisis Center started in 1981 from a coalition of rural Texas women with a shared vision of offering hope, support, and assistance to women victimized by domestic violence. Since becoming an incorporated nonprofit in 1983, the Center has evolved into a community leader in rural Central Texas focusing on domestic and sexual violence. The Center's mission is to be the expert resource and service provider in eliminating domestic and sexual violence in Bastrop, Colorado, Fayette and Lee Counties. The Center strives to provide quality, comprehensive programming to assure victim safety and offender accountability with the ultimate goal of helping families create and maintain violence-free lives. The Center envisions a safe community built on equality without the existence of violence. The services offered by the agency include: crisis services including intervention, advocacy, support, information and referral accessible 24/7 through the toll-free hotline; counseling services for adult and youth victims of domestic and sexual violence; emergency shelter and transitional housing for victims and their families; violence prevention education for adults and youth; referrals and information regarding other community resources; and the operation of the Center's community thrift store, Bits & Pieces.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

Family Crisis Center

FY2014

Name of Organization

Fiscal Year of Request

Pedal Thru The Pines

Saturday, March 14, 2015

Name of Event or Project

Date of Event or Project

\$ \$1,600

Start/Finish: Riverbend Park, Smithville, TX; Route: Bastrop & Buescher State Parks

Amount Requested

Primary Location of Event or Project

1000

12

Expected Attendance

How many years have you held this Event or Program

7%

70

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

The Center will utilize an internet-based participant survey (in conjunction with even registration) in order to capture information related to the number of cyclists traveling to Bastrop for the event and staying overnight in local hotels/motels. The agency received a 81% response rate to the 2014 participant survey. Estimates for the number of attendees staying locally for next year's event were based on these survey results. The agency will conduct a similar survey at next year's event.

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

The Pedal Thru The Pines event is an established cycling event that supports the programs offered by the Family Crisis Center. The event is recommended as a training ride for cyclists participating in the BP MS150, the largest ride in Texas and one of nine regional rides benefitting the National Multiple Sclerosis Society. The event has been associated with the MS150 ride for the past 11 years. Cyclists may choose to complete routes of varying mileage (on paved roads) through both Bastrop and Buescher State Parks and the surrounding countryside. All routes have SAG (Support and Gear) coverage provided by support vehicle volunteers and rest stops with restrooms and refreshments. Mechanical support is provided at the start/finish line and at selected rest stops. Pre-registration is available online and by mail for cyclists. Registration on the day of the event is usually available as well. The event typically takes place on a Saturday in the early part of March. The ride starts at 9:00AM, and all routes are cleared by 4:00PM. The event has a capacity of 1500 cyclists, and over the last few years has averaged around 1000 participants. It is anticipated that approximately 17% of cyclists participating in the upcoming event will stay in the Bastrop area, and approximately 7% will stay overnight in a local hotel or motel.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The Pedal Thru The Pines event attracts cyclists from across Texas and as far away as Hawaii. The event is advertised on the agency's website, on the National Multiple Sclerosis Society's website, Austin on Two Wheels (an online cycling magazine), and in 60+ cycling shops throughout Texas. The Pedal Thru The Pines event promotes tourism and the local hotel/motel industry through the event website (www.pedalthrupines.org) and through informational handouts that are provided to cyclists participating in the event. The event website contains a link to the City of Bastrop's website. The event t-shirt will promote Bastrop and include the City of Bastrop logo. The event registration form also features the City of Bastrop logo.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☐ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ _____

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☒ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ 1600

**CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION**

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Sherry Murphy

Name Printed or Typed

5/21/2014

Date
Executive Director

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

ANNUAL FINANCIAL REPORT

of the

**BASTROP COUNTY WOMEN'S
SHELTER, INC.
DBA FAMILY CRISIS CENTER**

For the Years Ended
September 30, 2013 and 2012

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**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the
Bastrop County Women's Shelter, Inc.,
dba Family Crisis Center:

Report on the Financial Statements

We have audited the accompanying statements of the Bastrop County Women's Shelter, Inc., dba Family Crisis Center (the "Crisis Center"), a nonprofit organization, which comprise the Statements of Financial Position as of September 30, 2013 and 2012, and the related Statements of Activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Crisis Center's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Crisis Center's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Crisis Center as of September 30, 2013 and 2012 and the changes in its net assets and its cash flows for the years then ended in accordance with generally accepted accounting principles in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The financial schedules noted as supplementary information in the table of contents are presented for purposes of additional analysis and are not required parts of the financial statements. The accompanying schedule of expenditures of federal awards, as required by the Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 5, 2014 on our consideration of the Crisis Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Crisis Center's internal control over financial reporting and compliance.

 BELT HARRIS PECHACEK, LLLP

Belt Harris Pechacek, LLLP
Certified Public Accountants
Bellville, Texas
March 5, 2014

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BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

STATEMENTS OF FINANCIAL POSITION

September 30, 2013 and 2012

ASSETS	2013	2012
<u>Assets</u>		
Cash and cash equivalents	\$ 217,609	\$ 187,825
Certificates of deposit	178,683	177,666
Grants receivable	131,994	139,188
Pledge receivable	25,000	25,000
Prepaid expenses	4,066	1,818
Inventory	20,000	20,000
Total Current Assets	<u>577,352</u>	<u>551,497</u>
<u>Capital Assets</u>		
Land	153,866	153,866
Building	3,211,429	3,211,429
Furniture and equipment	526,254	515,979
Less: accumulated depreciation	(1,459,605)	(1,375,461)
Total Capital Assets	<u>2,431,944</u>	<u>2,505,813</u>
<u>Other Assets</u>		
Deposits	150	150
Total Other Assets	<u>150</u>	<u>150</u>
Total Assets	<u>\$ 3,009,446</u>	<u>\$ 3,057,460</u>
LIABILITIES AND NET ASSETS		
<u>Current Liabilities</u>		
Accounts payable and accrued expenses	\$ 57,041	\$ 55,536
Grant advance	6,005	5,468
Deferred revenue	7,875	6,800
Rent deposits	3,600	3,900
Compensated absences payable	18,835	15,132
Notes payable, current portion	56,031	53,244
Total Current Liabilities	<u>149,387</u>	<u>140,080</u>
<u>Long-Term Liabilities</u>		
Notes payable, less current portion	1,247,272	1,303,303
Total Long-Term Liabilities	<u>1,247,272</u>	<u>1,303,303</u>
Total Liabilities	<u>1,396,659</u>	<u>1,443,383</u>
<u>Net Assets</u>		
Unrestricted	1,573,940	1,571,258
Temporarily restricted	38,847	42,819
Total Net Assets	<u>1,612,787</u>	<u>1,614,077</u>
Total Liabilities and Net Assets	<u>\$ 3,009,446</u>	<u>\$ 3,057,460</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
STATEMENTS OF ACTIVITIES

For the Years Ended September 30, 2013 and 2012

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
Public Support and Revenues				
Grants - federal awards	\$ -	\$ 854,719	\$ 854,719	\$ 654,255
Grants - state awards	-	268,467	268,467	248,666
Contributions	104,813	117,166	221,979	259,420
Cash: in-kind	318,543	-	318,543	329,539
Thrift store, net of \$155,103 in cost of sales	163,304	-	163,304	166,151
Program	41,493	-	41,493	48,871
Special events	109,315	-	109,315	116,009
Rent income	-	40,629	40,629	45,330
Miscellaneous	21,768	-	21,768	45,955
Total Revenues	<u>759,236</u>	<u>1,280,981</u>	<u>2,040,217</u>	<u>1,914,196</u>
Net Assets Released from Restriction and Satisfaction of Purpose Restrictions	<u>1,284,953</u>	<u>(1,284,953)</u>	<u>-</u>	<u>-</u>
Total Public Support, Revenues and Reclassification	<u>2,044,189</u>	<u>(3,972)</u>	<u>2,040,217</u>	<u>1,914,196</u>
Expenses				
Program expenses	1,609,640	-	1,609,640	1,493,342
Administration	98,303	-	98,303	110,631
Fundraising	333,565	-	333,565	352,505
Total Expenses	<u>2,041,508</u>	<u>-</u>	<u>2,041,508</u>	<u>1,956,477</u>
Net Operating Income (Loss)	<u>2,681</u>	<u>(3,972)</u>	<u>(1,291)</u>	<u>(42,281)</u>
Beginning net assets	1,571,258	42,819	1,614,077	1,656,358
Ending Net Assets	<u>\$ 1,573,939</u>	<u>\$ 38,847</u>	<u>\$ 1,612,786</u>	<u>\$ 1,614,077</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER
STATEMENTS OF FUNCTIONAL EXPENSES

For the Years Ended September 30, 2013 and 2012

	2013				2012
	Program	Administrative	Fundraising	Total	Total
Salaries	\$ 1,039,512	\$ 80,599	\$ 147,010	\$ 1,267,121	\$ 1,175,372
Payroll taxes	82,555	6,251	12,063	100,869	95,531
Retirement	19,104	1,209	2,282	22,595	24,671
Employee insurance	23,185	1,614	2,884	27,683	19,319
Workers' compensation	2,608	460	4,420	7,488	14,653
Travel	45,304	1,063	2,059	48,426	40,089
Training	4,423	-	-	4,423	1,715
Specific assistance	116,652	-	-	116,652	105,443
Supplies	13,886	479	4,173	18,538	33,148
Postage	603	517	529	1,649	2,391
Furnishings and equipment	5,733	517	270	6,520	2,204
Equipment lease	17,149	1,096	570	18,815	16,522
Telephone	22,564	670	1,833	25,067	29,142
Utilities	32,805	847	13,984	47,636	54,201
Insurance	20,155	832	8,098	29,085	26,657
Contracts and professional fees	12,486	722	1,284	14,492	19,542
Maintenance and repairs	30,900	1,087	4,397	36,384	28,859
Subscriptions and memberships	5,510	153	17	5,680	5,796
Interest expense	43,560	-	29,884	73,444	76,718
Hospitality	902	106	50	1,058	836
Advertising	630	25	168	823	1,062
Vehicle expense	4,032	-	-	4,032	4,418
Miscellaneous	5,983	56	2,447	8,486	9,169
Special events	-	-	70,398	70,398	85,837
Depreciation	59,399	-	24,745	84,144	83,182
Expenses of the					
Statements of Activities	<u>\$ 1,609,640</u>	<u>\$ 98,303</u>	<u>\$ 333,565</u>	<u>\$ 2,041,508</u>	<u>\$ 1,956,477</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER

STATEMENTS OF CASH FLOWS

For the Years Ended September 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Cash Flows from Operating Activities		
(Decrease) in Net Assets - Operating	\$ (1,291)	\$ (42,281)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities		
Depreciation	84,144	83,182
(Increase) decrease in assets:		
Grants receivable	7,194	(56,144)
Pledges receivable	-	(2,500)
Prepaid expenses	(2,248)	392
Other assets	-	2,400
Increase (decrease) in liabilities:		
Accounts payable and accrued expenses	1,505	18,056
Grant advances	537	1,676
Deferred revenue	1,075	6,100
Rent deposits	(300)	800
Compensated absences	3,703	1,290
Net Cash Provided by Operating Activities	<u>94,319</u>	<u>12,971</u>
Cash Flows from Investing Activities:		
Net investment activity from certificate of deposits	(1,017)	(1,687)
Purchase of property and equipment	(10,275)	(1,500)
Net Cash Used by Investing Activities	<u>(11,292)</u>	<u>(3,187)</u>
Cash Flows from Financing Activities:		
Reduction of debt (principal)	(53,244)	(50,531)
Net Cash Used by Financing Activities	<u>(53,244)</u>	<u>(50,531)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	29,783	(40,747)
Beginning cash and cash equivalents	<u>187,825</u>	<u>228,572</u>
Ending Cash and Cash Equivalents	<u><u>\$ 217,608</u></u>	<u><u>\$ 187,825</u></u>
Supplemental cash flow information:		
Interest incurred and paid	\$ 29,884	\$ 32,597
In-kind interest reported	\$ 43,560	\$ 44,121

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

NOTES TO FINANCIAL STATEMENTS **For the Years Ended September 30, 2013 and 2012**

NOTE 1 – ORGANIZATION

Bastrop County Women's Shelter, Inc., dba Family Crisis Center (the "Crisis Center") is a not-for-profit corporation chartered in November 1983. The primary purpose of the Crisis Center is to provide crisis intervention, shelter, counseling, crime victim advocacy, public education awareness, and support services to victims of family violence and sexual assault and child abuse in Bastrop, Lee, Fayette and Colorado counties.

The Crisis Center is supported primarily through federal and state grants, donor contributions, and the United Way. Approximately 55 percent of the Crisis Center's support for the year ended September 30, 2013 came from federal and state grants.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Method of Accounting

The Crisis Center maintains its books on the accrual basis of accounting where revenues are recorded when earned and expenses are recognized when an obligation is incurred.

Financial Statement Presentation

The Crisis Center adopted the Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Crisis Center is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Crisis Center is required to present a statement of cash flows.

Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expired, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Unrestricted Net Assets

Unrestricted net assets include operating reserves and cash reserves designated by the Executive Committee and represent expendable funds available for support of the Crisis Center operations.

Temporarily Restricted Net Assets

Temporarily restricted net assets are those for which use by the Crisis Center has been limited by donors to a specific time period or purpose.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

Permanently Restricted Net Assets

Permanently restricted net position is subject to donor-imposed stipulations and must be maintained permanently by the Crisis Center.

Deferred Revenue

Revenue from grants are deferred and recognized over the periods to which the grants relate.

Federal Income Taxes

The Crisis Center is an exempt organization for federal income tax purposes under Section 501(c)(3) of the Internal Revenue Code.

Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Functional Expenses

The expenses of the Crisis Center's various programs and supporting services have been reported on a functional basis. Certain expenses are allocated between program and supporting services based on estimates made by management.

Cash and Cash Equivalents

The Crisis Center considers all cash and other highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude restricted cash and cash equivalents.

Donated Property and Services

Donated property and services are recorded at fair market value on the date of the donation as in-kind contributions if all qualifications for reporting have been met.

Compensated Absences

The Crisis Center expenses vacation in the year earned. Upon termination, the employee is compensated for any accrued but unused vacation, not to exceed the maximum of 40 hours.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

Property and Equipment

Property and equipment are recorded at cost and depreciated over their estimated useful lives, ranging from three to 40 years, using the straight-line method. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is recognized in the period. Maintenance and repairs are charged to expenses as incurred, and significant renewals and betterments are capitalized. The Crisis Center capitalizes assets over \$500 that have a useful life greater than one year or significantly extends the useful life of an asset. Donations of property and equipment are recorded at fair market value on the date of donation.

Inventory

Inventory is valued at estimated fair wholesale value and consists 100 percent of donated goods. The estimated fair wholesale value of donated goods is recorded as an in-kind contribution. Those donated items that are determined to not be salable are either given away to clients or scrapped. The items determined not to be salable are not recorded in these financial statements, nor have any values been placed on them. Costs related to bringing donated materials to a salable condition are included in expenses as incurred. The proceeds from the sale of such materials are recognized as revenue when received.

NOTE 3 – CAPITAL ASSETS

Capital assets at September 30, 2013, and 2012 are as follows:

	Beginning Balance	Increases	(Decreases)	Ending Balance
Capital assets not being depreciated:				
Land	\$ 153,866	\$ -	\$ -	\$ 153,866
Capital assets being depreciated:				
Buildings	3,211,429	-	-	3,211,429
Furniture and equipment	486,494	10,276	-	496,770
Vehicles	29,485	-	-	29,485
Total capital assets being depreciated	3,727,408	10,276	-	3,737,684
Less accumulated depreciation for:				
Buildings	(865,212)	(82,023)	-	(947,235)
Furniture and equipment	(480,764)	(2,121)	-	(482,885)
Vehicles	(29,485)	-	-	(29,485)
Total accumulated depreciation	(1,375,461)	(84,144)	-	(1,459,605)
Capital assets, net	2,351,947	(73,868)	-	2,278,079
Totals	\$ 2,505,813	\$ (73,868)	\$ -	\$ 2,431,945

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

NOTE 4 – NOTES PAYABLE

The Center obtained \$1,000,000 in construction financing from the Texas Department of Housing and Community Affairs (TDHCA) under the HOME Multifamily Housing Program for the construction of apartment units to be known as the Bastrop County Women's Shelter. This financing is secured by a first lien note and deed of trust against the property and improvements. This loan financed the construction of 21 apartment units. The loan consists of two notes as follows:

	<u>2013</u>	<u>2012</u>
Loan Balance:	\$ 200,998	\$ 212,165
Maturity Date:	September 1, 2031	
Interest Rate:	0% per annum	
Payment Terms:	Payments are due and payable in monthly installments of \$930.56 beginning September 2001 and continuing regularly every month thereafter for a period of 360 months. Tract I and II are held as collateral as described in the warranty deed with vendor's lien.	

	<u>2013</u>	<u>2012</u>
Loan Balance:	\$665,000	\$665,000
Maturity Date:	September 1, 2041	
Interest Rate:	0% per annum	
Payment Terms:	Payments are due and payable beginning September 2001 in monthly installments in an amount equal to 98% of the monthly "net cash flow" and continuing for a period of 480 months. Provided there is no event of default, the Department may waive and forgive repayment of any remaining principal on the loan after its maturity. Tract I and II are held as collateral as described in the warranty deed with vendor's lien.	

The TDHCA loans imposed additional restrictions as to the use of the property for which it funded, including providing housing for low-income individuals for a period of 30 years.

No maturities for the TDHCA note (\$665,000) are reported in the next five years since the payments are dependent on future net cash flow from rentals.

Interest expense has been imputed on both notes at the rate of five percent of the average principal balance throughout the fiscal year. This expense is offset by a corresponding amount for in-kind contributions, totaling \$43,560 for the year ended September 30, 2013.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

The Crisis Center obtained construction financing from First State Bank Central Texas for the new thrift store. The terms are as follows:

	<u>2013</u>	<u>2012</u>
Loan Balance:	\$ 437,305	\$ 479,382
Maturity Date:	June 16, 2016, unless extended as provided in the loan document	
Interest Rate:	6.5% per annum	
Payment Terms:	Payments are due and payable in 59 monthly installments of \$5,997 beginning July 16, 2011 and continuing regularly every month thereafter through May 16, 2016, and in one final installment on June 16, 2016 in the amount of the unpaid principal and unpaid accrued interest. Surface estate only of various lots in Tahitian Village are held as collateral as described in the deed of trust security agreement.	

The schedule of maturities of long-term debt is as follows:

<u>Fiscal Year Ended</u>	<u>Amount</u>
2014	\$ 56,031
2015	59,035
2016	62,241
2017	65,662
2018	69,311
2019-2023	236,695
2024-2028	55,835
2029-2031	33,493
Total	<u>638,303</u>
Debt - current portion	(56,031)
Debt referring to TDHCA note	<u>665,000</u>
Long Term Debt, Less Current Portion	<u><u>\$ 1,247,272</u></u>

NOTE 5 – OPERATING LEASE COMMITMENT

The Crisis Center receives (from the respective counties) office space for its Fayette, Lee and Colorado County locations. These counties provide office space free of charge. The fair market value of this rent is included in the revenues for in-kind contributions and totals \$19,470 for the year ended September 30, 2013 and \$19,470 for the year ended September 30, 2012.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

The Crisis Center also leases the land upon which its administrative and direct services office is situated. The landlord donated the land in the form of a long-term lease with a \$1 lease option for 50 years. The lease expires on September 30, 2044. The fair market value of this estimated contributed rent expense is offset by a corresponding amount for in-kind contributions, totaling \$21,421 for years ended September 30, 2013 and 2012.

NOTE 6 – EMPLOYEE BENEFIT PLAN

The Crisis Center has a defined contribution plan, 403(b) Thrift Plan, (the "Plan") covering substantially all employees. Under the Plan, the Crisis Center contributes three percent of each eligible employee's salary. Contribution expense incurred by the Crisis Center during 2013 and 2012 was \$22,547 and \$24,671, respectively.

The Crisis Center also provides a salary deferral plan for substantially all employees; however, this is funded only by employee contributions.

NOTE 7 – DONATED SERVICES

The Crisis Center receives a significant amount of donated services from unpaid volunteers who assist in direct services, fundraising, and special projects. No amounts have been recognized in the Statement of Activities because the criteria for recognition under SFAS No. 116 have not been satisfied.

NOTE 8 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are unspent contributions received by various organizations and agencies.

The following is a detail of the temporarily restricted net assets:

	2013	2012
Community Justice Assistance Division - BIPP	\$ -	\$ 2,987
United Way	44	853
St. David's Foundation	38,803	38,980
Total	\$ 38,847	\$ 42,819

NOTE 9 – LINE OF CREDIT

The Crisis Center maintains various lines of credit in the form of individual credit cards available for use by certain members of management and professional staff to carry on Crisis Center activity. The available credit limit for all cards totaled \$62,050 for the years ended September 30, 2013 and 2012. The cards have variable interest rates and payment terms. Each credit card has a set credit limit, with the outstanding monthly balances being paid in full by the due date.

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

NOTES TO FINANCIAL STATEMENTS (Continued)

For the Years Ended September 30, 2013 and 2012

NOTE 10 – CONTINGENCIES

The Crisis Center participates in a number of federal and state financial assistance programs. These programs are subject to financial and compliance audits by the grantors or their representatives and regulatory authorities. The purpose of the audits is to ensure compliance with conditions relating to the granting of funds and other reimbursement regulations. The Crisis Center's management believes that any liability for reimbursement which could arise as the result of these audits will not be material to the financial position of the Crisis Center.

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

March 5, 2014

To the Board of Directors of the
Bastrop County Women's Shelter, Inc.,
dba Family Crisis Center:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bastrop County Women's Shelter, Inc., dba Family Crisis Center (the "Crisis Center") (a nonprofit organization), which comprise the statement of financial position as of and for the year ended September 30, 2013, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated March 5, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Crisis Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion the effectiveness of the Crisis Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Crisis Center's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Crisis Center's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Bastrop County Women's Shelter, Inc.
dba Family Crisis Center

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Crisis Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Crisis Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Crisis Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BELT HARRIS PECHACEK, LLP

Belt Harris Pechacek, LLP
Certified Public Accountants
Bellville, Texas

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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY OMB CIRCULAR A-133 AND SCHEDULE
OF EXPENDITURES OF FEDERAL AWARDS**

March 5, 2014

To the Board of Directors of the
Bastrop County Women's Shelter, Inc.,
dba Family Crisis Center:

Report on Compliance for Each Major Federal Program

We have audited the Bastrop County Women's Shelter, Inc., dba Family Crisis Center's (the "Crisis Center") compliance with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Crisis Center's major federal programs for year ended September 30, 2013. The Crisis Center's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Crisis Center's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Crisis Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Crisis Center's compliance.

Bastrop County Women's Shelter, Inc.
dba Family Crisis Center

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Opinion on Each Major Federal Program

In our opinion, the Crisis Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2013.

Report on Internal Control Over Compliance

Management of the Crisis Center is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Crisis Center's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Crisis Center's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Bastrop County Women's Shelter, Inc.
dba Family Crisis Center

Page 3 of 3

Schedule of Expenditures of Federal and State Awards

We have audited the financial statements of the Crisis Center as of and for the years ended September 30, 2013 and 2012, and have issued our report thereon dated March 5, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis as required by OMB Circular A-133 and the State of Texas Single Audit Circular and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

BELT HARRIS PECHACEK, LLP

Belt Harris Pechacek, LLP
Certified Public Accountants
Bellville, Texas

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended September 30, 2013

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unmodified opinion on the financial statements of the Crisis Center.
2. Significant deficiencies in internal control were not disclosed by the audit of the basic financial statements.
3. No instances of noncompliance material to the financial statements were disclosed during the audit.
4. Significant deficiencies in internal control over major federal award programs were not disclosed by the audit.
5. The auditors' report on compliance for the major federal award programs expresses an unmodified opinion.
6. No audit findings relative to the major federal award programs for the Crisis Center are reported in Part C of this schedule.
7. The programs included as major programs are:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
14.231	Family Violence Prevention and Services
16.590	OVW-Grants to Encourage Arrest Policies
16.736	OVW-Transitional Housing Assistance Grant

8. The threshold for distinguishing Type A and B programs was \$300,000.
9. The Crisis Center did qualify as a low-risk auditee.

B. FINDINGS – BASIC FINANCIAL STATEMENT AUDIT

None Noted

C. FINDINGS – FEDERAL AWARDS

None Noted

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

For the Year Ended September 30, 2013

PRIOR FINDINGS

None Noted

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended September 30, 2013

<u>Federal Grantor/Pass Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Award Amount</u>	<u>Federal Expenditures</u>
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
<i>Passed Through the Office of the Community Planning and Development-Advocacy Outreach</i>				
Emergency Solutions Grant Program	14.231	42120001524	\$ 77,441	\$ 76,843
TOTAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			<u>77,441</u>	<u>76,843</u>
U.S. DEPARTMENT OF JUSTICE - OFFICE OF JUSTICE PROGRAMS				
<i>Passed Through the Office of the Governor of Texas (Criminal Justice Division)</i>				
Victims of Crime Act Formula	16.575	VA-13V30-20922-05	75,000	4,856
Victims of Crime Act Formula	16.575	VA-13V30-21079-05	65,000	3,669
		CFDA Totals	<u>140,000</u>	<u>8,525</u>
Violence Against Women Formula Grants	16.588	WF-12-V30-20922-04	75,000	70,762
Violence Against Women Formula Grants	16.588	WF-12-V30-21079-04	65,000	60,566
Violence Against Women Formula Grants	16.588	WF-12-V30-21083-04	47,829	44,704
Violence Against Women Formula Grants	16.588	WF-13-V30-21083-05	48,307	3,066
		CFDA Totals	<u>236,136</u>	<u>179,097</u>
TOTAL U.S. DEPARTMENT OF JUSTICE - OFFICE OF JUSTICE PROGRAMS			<u>376,136</u>	<u>187,623</u>
U.S. DEPARTMENT OF JUSTICE - OFFICE OF VIOLENCE AGAINST WOMEN				
<i>Direct Award</i>				
Rural Grant Program	16.589	2011-WR-AX-0028	332,700	97,872
		CFDA Totals	<u>332,700</u>	<u>97,872</u>
<i>Direct Award</i>				
Transitional Housing Grant Program	16.736	2012-WH-AX-0065	249,177	68,577
		CFDA Totals	<u>249,177</u>	<u>68,577</u>

BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)

For the Year Ended September 30, 2013

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal CFDA Number	Contract Number	Award Amount	Federal Expenditures
<i>Passed Through Bastrop County</i>				
Grants to Encourage Arrest Policies	16.590	2012-WE-AX-0043	218,352	101,332
		CFDA Totals	<u>218,352</u>	<u>101,332</u>
TOTAL U.S. DEPARTMENT OF JUSTICE - OFFICE OF VIOLENCE AGAINST WOMEN				
			<u>800,229</u>	<u>267,781</u>
U.S. DEPARTMENT OF HOMELAND SECURITY				
<i>Direct Award</i>				
Emergency Food and Shelter National Board	97.024	LRO ID: 787600-002	2,500	2,500
		TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY	<u>2,500</u>	<u>2,500</u>
U.S. DEPARTMENT OF EDUCATION - OFFICE OF ELEMENTARY AND SECONDARY EDUCATION				
<i>Passed Through Texas Education Agency</i>				
Education for Homeless Children and Youth	84.196	Region XIII	6,850	4,415
		TOTAL U.S. DEPARTMENT OF EDUCATION - OFFICE OF ELEMENTARY AND SECONDARY EDUCATION	<u>6,850</u>	<u>4,415</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES - ADMINISTRATION FOR CHILDREN AND FAMILIES				
<i>Passed Through Texas Health and Human Services Commission</i>				
Family Violence Prevention and Services	93.671	529-14-0053-00017	46,478	3,117
Family Violence Prevention and Services	93.671	529-13-0017-00009	50,840	46,731
Family Violence Prevention and Services	93.671	529-11-0007-00008B	95,000	88,885
Family Violence Prevention and Services	93.671	529-11-0007-00008C	88,184	5,641
		CFDA Totals	<u>280,502</u>	<u>144,374</u>
Social Services Block Grant	93.667	529-14-0053-00017	116,584	7,819
Social Services Block Grant	93.667	529-13-0017-00009	115,387	106,443
		CFDA Totals	<u>231,971</u>	<u>114,262</u>
		TOTAL US DEPARTMENT OF HEALTH AND HUMAN SERVICES - ADMINISTRATION FOR CHILDREN AND FAMILIES	<u>512,473</u>	<u>258,635</u>

**BASTROP COUNTY WOMEN'S SHELTER, INC.
DBA FAMILY CRISIS CENTER**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)

For the Year Ended September 30, 2013

<u>Federal Grantor/Pass Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Award Amount</u>	<u>Federal Expenditures</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES - CENTERS FOR DISEASE CONTROL AND PREVENTION				
<i>Passed Through Office of the Attorney General of the State of Texas</i>				
Injury Prevention and Control Research	93.136	1338730	45,143	38,870
		CFDA Totals	<u>45,143</u>	<u>38,870</u>
Injury Prevention and Control Research	93.991	1231034-03	45,696	5,269
Injury Prevention and Control Research	93.991	1340512	12,898	12,898
		CFDA Totals	<u>58,594</u>	<u>18,167</u>
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES - CENTERS FOR DISEASE CONTROL AND PREVENTION			<u>103,737</u>	<u>57,037</u>
TOTAL EXPENDITURES FROM FEDERAL AWARDS				<u>\$ 854,834</u>

**Family Crisis Center
Pedal Thru The Pines
FY 2015 Proposed Event Budget
Saturday, March 14, 2015**

Expenses	<i>Estimates based on past events</i>	
Advertising	\$	300
Facility Fees	\$	1,800
Rest Stop & Other Supplies	\$	1,375
Announcer/DJ	\$	325
BP MS150 Affiliation	\$	300
Event T-Shirts	\$	7,000 *
Porta-Potties	\$	2,400
Total Event Expenses	\$	<u>13,500</u>

* HOT funds will help support the cost of event t-shirts.

Internal Revenue Service
District Director

Department of the Treasury

1100 COMMERCE STREET
DALLAS TX 75242 0000

Date: FEB 17 1989

Employer Identification Number:
74-2304542

Contact Person:
EO TECHNICAL ASSISTOR

Contact Telephone Number:
(214) 767-3526

BASTROP COUNTY WOMENS SHELTER INC
P O BOX 736
BASTROP, TX 78602

Our Letter Dated:
July 10, 1984

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(i).

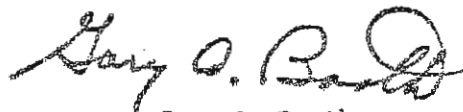
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Gary O. Booth
District Director



00180603723

FILED
In the Office of the
Secretary of State of Texas

MAR 18 1994

Corporations Section

The State of Texas

Secretary of State

JOHN HANNAH, JR.
SECRETARY OF STATE

CHARTER NO. 00658401-01
ARTICLE 9.01, T.N.P.C.A. REPORT
FILING FEE \$5.00

PURSUANT TO THE PROVISIONS OF ARTICLE 9.01 OF THE TEXAS NON-PROFIT CORPORATION ACT, THE UNDERSIGNED CORPORATION HEREBY FILES ITS REPORT SETTING FORTH:

1. THE NAME OF THE CORPORATION IS:

---BASTROP COUNTY WOMEN'S SHELTER, INC.

2. IT IS INCORPORATED UNDER THE LAWS OF: TEXAS

3. THE STREET ADDRESS OF THE REGISTERED OFFICE OF THE CORPORATION IN THE STATE OF TEXAS IS: 705 SPRING ST. BASTROP, TX 78602
(MAKE ANY CHANGES HERE)

4. ITS REGISTERED AGENT AT SUCH ADDRESS IS: DEBBIE BRESSETTE
(MAKE ANY CHANGES HERE)

5. IF A FOREIGN CORPORATION, THE STREET ADDRESS OF ITS PRINCIPAL OFFICE IN THE STATE OR COUNTRY UNDER THE LAWS OF WHICH IT IS INCORPORATED IS:

6. THE NAMES AND RESPECTIVE ADDRESSES OF ITS DIRECTORS (OR TRUSTEES, ETC.) AND OFFICERS ARE: (NAME AT LEAST 3)

NAME	TITLE	ADDRESS
Debbie Bresette	Executive Director	P.O. Box 736, Bastrop, Tx 78602
Julia Hickman	Board President	909 Pecan, Bastrop, Tx 78602
Mark Owen	Board Treasurer	105 E. 2nd, Elgin, Tx 78621
Steve Logan	Board Secretary	1104 Pecan, Bastrop, Tx 7860

7. THE FOREGOING INFORMATION IS GIVEN AS OF THE DATE OF THE EXECUTION OF THIS REPORT:

DATED March 17, 19 94

Bastrop County Women's Shelter

NAME OF CORPORATION

BY

(SIGNATURE)

ITS

(TITLE OF OFFICER SIGNING)

RECEIVED
SECRETARY OF STATE

MAR 18 1994

CORPORATIONS SECTION
MAIL CLERK #

NOTE: ALL ITEMS MUST BE COMPLETED. MAKE CHANGES TO ITEMS 3 AND 4 AS NECESSARY. RETURN TO SECRETARY OF STATE, CORPORATIONS SECTION, P.O. BOX 13697, AUSTIN, TEXAS 78711-3697 WITH A \$5.00 FEE.

1 2 1 1 5 0 0 2 4 8

AMENDED AND RESTATED
ARTICLES OF INCORPORATION OF
BASTROP COUNTY WOMEN'S SHELTER, INC.

FILED
In the Office of the
Secretary of State

NOV 30 1989

Corporations Section

We, the undersigned and natural persons, at least two of whom are citizens of the State of Texas, and who are at least 18 years of age, acting as incorporators of a non-profit corporation under the Texas Non-profit Corporation Act, do hereby adopt the following Amended and Restated Articles of Incorporation for such corporation:

ARTICLE I. NAME.

The name of this corporation is the Bastrop County Women's Shelter, Inc.

ARTICLE II. NON-PROFIT.

The corporation is a non-profit corporation.

ARTICLE III. DURATION.

The period of its duration is perpetual.

ARTICLE IV. PURPOSES.

The corporation is formed for the following purposes:

1. To assist the community by providing temporary refuge and comprehensive services which are responsive to the individual needs of the women and children who are experiencing family violence, sexual assault and child abuse.
2. To receive and maintain a fund or funds of real or personal property, or both, and subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for charitable, religious, church, scientific, literary or educational purposes, either directly or by contributions, to organizations that qualify as exempt organizations under Section 501 of the Internal Revenue Code of 1954 and its Regulations as they now exist or as they may hereafter be amended.
3. No part of the net earnings of the corporation shall inure to the benefit of any director of the corporation, officer of the corporation, nor shall any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the corporation. No substantial part of the activities of the corporation shall be carrying on of propaganda,

0 1 1 5 1 0 0 2 4 9

or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

4. The corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to tax on undistributed income imposed by applicable provisions of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

5. The Corporation shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent provisions of any subsequent federal tax laws.

6. The corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

7 The corporation shall not make any investments in such manner as to subject to tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

8. The corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

9. Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

10. Upon dissolution of the corporation or the winding up of its affairs, the assets of the corporation shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary, or educational organizations which would then qualify under the provisions of Section 501 of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE V. REGISTERED OFFICE AND AGENT

The street address of the registered office of the corporation is 705 Spring Street, Bastrop, Texas, 78602, and the name of its registered agent at that address is Debbie Bresette.

0 1 1 5 0 0 2 5 0

ARTICLE VI. BOARD OF DIRECTORS

There are presently twelve (12) directors. Each director position shall be numbered. Directors shall be elected to office by vote of a majority of the directors then in office. Even-numbered positions shall be filled by election in even-numbered years and odd-numbered positions shall be filled by election in odd-numbered years. The names and addresses of the directors are:

1. Becky Rivers, Star Rt. Box 9, Bastrop, Texas, 78602;
2. Andy Blaschke, Rt. 1, Box 37-A, McDade, Texas, 78650;
3. Lamar Wiginton, 1302 Hill St., Bastrop, Texas, 78602;
4. Philip Ducloux, P.O. Box 3, Bastrop, Texas, 78602;
5. Steve Katz, Rt. 1, Box 342, Cedar Creek, Texas, 78612;
6. Sue Meserole, Box 127, Manor, Texas, 78603;
7. Elaine Rutledge, Rt. 1, Box 163FE, Bastrop, Texas, 78602;
8. Tim Horton, Rt. 1, Box 183A, Elgin, Texas, 78621;
9. Angela Beck, P.O. Box 10, La Grange, Texas, 78945;
10. Beiankalynn Harris, P.O. Box 600, Giddings, Texas, 78942;
11. Peggy Kelsey, Rt. 1, Box 813, Elgin, Texas, 78621;
12. James Spacht, P.O. Box 834, Giddings, Texas, 78942;

ARTICLE VII. INCORPORATORS

The name and street address of each incorporator is:

Becky Rivers, Star Rt., Box 9, Bastrop, Texas, 78602;
Andy Blaschke, Rt. 1, Box 37-A, McDade, Texas, 78650;
Philip Ducloux, P.O. Box 3, Bastrop, Texas, 78602.

ARTICLE VIII. AMENDMENTS

These articles have been amended in the following ways:

1. Article Four, Purposes, was amended to add "sexual assault and child abuse" to the end of paragraph "1."

0115100251

2. Article Five, Registered Office and Agent, was amended to change the address of the registered office and the name of the registered agent of the corporation.

3. Article Six, Board of Directors, was amended to state the names and addresses of the present board of directors.

4. The provisions of Article Eight and Nine were combined into Article IV, Purposes, of these Restated Amended Articles of Incorporation, without substantive change in those provisions.

5. There are no members having voting rights. Amendments made herein were adopted by resolution approved by a majority of the board of directors in office, at its regular meeting on August 14, 1989.

ARTICLE IX. VERIFICATION OF AMENDMENT AND RESTATEMENT

1. Every amendment herein has been effected in conformity with the provisions of Art. 1396, V.A.T.C.S., Non-Profit Corporation Act.

2. This instrument accurately copies the original articles of incorporation and all amendments thereto in effect to date and as further amended as shown herein. This instrument contains no other change.

IN WITNESS WHEREOF, we have hereunto set our hands on this the 21st day of November, 1989.

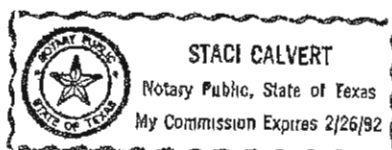
Becky Rivers
BECKY RIVERS
President

Andy Blaschke
ANDY BLASCHKE
Vice-President

Philip R. Ducloux
PHILIP DUCLOUX
Secretary

STATE OF TEXAS
COUNTY OF BASTROP

I, the undersigned notary public, do hereby certify that on November 21st, 1989, personally appeared before me, Becky Rivers, Andy Blaschke and Philip R. Ducloux, known to me to be the persons whoses names are subscribed to the foregoing document and, being by me first duly sworn, declared that the statements therein contained are true and correct.



Staci Calvert
Notary Public in and for
the State of Texas

FILED
In the Office of the
Secretary of State of Texas

JUN 03 1983

Clerk D
Corporations Section

ARTICLE OF INCORPORATION

OF

BASTROP COUNTY WOMEN'S SHELTER, INC.

WE, the undersigned natural persons of the age of twenty-one (21) years or more, at least two of whom are citizens of the State of Texas, acting as incorporators of a corporation under the Texas Non-Profit Corporation Act, do hereby adopt the following Articles of Incorporation for such corporation:

ARTICLE ONE

The name of the corporation is: BASTROP COUNTY WOMEN'S SHELTER, INC.

ARTICLE TWO

The corporation is a non-profit corporation.

ARTICLE THREE

The period of duration is perpetual.

ARTICLE FOUR

The purpose for which the corporation is organized is to assist the community by providing temporary refuge and comprehensive services which are responsive to the individual needs of the women and children who are experiencing family violence.

ARTICLE FIVE

The street address of the initial registered office of the corporation is Route 1, Box 115A8, Bastrop, Texas 78602. The name of the initial registered agent at such address is Debbie Woods.

ARTICLE SIX

The number of directors constituting the initial Board of Directors is three and the names and addresses of the persons who are to serve as the initial directors are:

Debbie Woods, Route 1, Box 115A8, Bastrop, Texas 78602

Jeanene Steffen, Route 1, Box 102, Smithville, Texas 78957

Laura Spector, Red Rock, Bastrop County, Texas 78662

ARTICLE SEVEN

The name and address of each incorporator is:

Debbie Woods, Route 1, Box 115A8, Bastrop, Texas 78602

Jeanene Steffen, Route 1, Box 102, Smithville, Texas 78957

Laura Spector, Red Rock, Bastrop County, Texas 78662

ARTICLE EIGHT

The corporation formed hereby shall have no capital stock. It shall be composed of members rather than shareholders. The conditions and regulations of membership and the rights or other privileges of the classes of members shall be determined and fixed by the By-Laws.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Four hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including publishing or distributing statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal Income tax under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Internal Revenue Laws.

ARTICLE NINE

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation dispose of all the assets of the corporation exclusively for the purposes of the corporation in such a manner, or to such organization or organizations organized and operated exclusively for similar purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Internal Revenue laws, as the Board of Directors shall determine. Any of such assets not so disposed of shall be

disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

IN WITNESS WHEREOF, we here unto set our hands this the 3 day of June, 1983.

Debbie Woods
DEBBIE WOODS

Laura Spector
LAURA SPECTOR

Jeanene Steffen
JEANENE STEFFEN

THE STATE OF TEXAS

COUNTY OF BASTROP

Before me, the undersigned authority, on this 3d day of June, 1983, personally appeared before me Debbie Woods, Laura Spector, and Jeanene Steffen, who each being by me duly sworn, declared that they are the persons who signed the foregoing documents as incorporators, and that the statements therein contained are true.

My commission expires: 6-20-84

Rexak Reid
NOTARY PUBLIC, STATE OF TEXAS

Harris County



**Family Crisis Center
Pedal Thru The Pines
FY 2015 Proposed Event Budget**
Saturday, March 14, 2015

Other Sources of Funding*Average Percentage of Event Revenue*

Cyclists Registration Fees
Sponsorships
Donations

85%
10%
5%



PO Box 736/431 Old Austin Highway
Bastrop, TX 78602
512-321-7760 | 888-311-7755 (toll free)
www.family-crisis-center.org

Bastrop County Women's Shelter, dba Family Crisis Center's Board of Directors:

Deborah Andrews – Vice Chairman
IRS Sr. Tax Consultant
112 Mcloed Pl., Cedar Creek, TX 78612
Cell Phone: (512) 923-5935
E-Mail: deb@1xpd.com
Term: 6/12 – 5/14

JoAnn Felter
Advanced Practice Nurse
141 Mitchell, Smithville, TX 78957
Home Phone: (512) 237-1034
Cell Phone: (979) 732-1845
E-Mail: Joannf@austin.rr.com
Term: 10/13 – 9/15

Michael Goebel
Retired Business Manager
136 Carriage Court, Bastrop, TX 78602
Home Phone: (512) 332-2159
Cell: (512) 944-4707
E-Mail: micraygoe@yahoo.com
Term: 2/14 – 1/16

Alan Ford – Treasurer
Semi-Retired CPA
153 Carriage Ct., Bastrop, TX 78602
Home Phone: (512) 321-4132
Cell Phone: (512) 217-5550
E-Mail: alanford@austin.rr.com
Term: 10/13 – 9/15

Robyn Goodson – Secretary
Retired DHS Case Manager
2730 CR 223, Giddings, TX 78942
Home Phone: (979) 542-9488
Cell Phone: (979) 540-0570
E-Mail: goodsonrobyn@yahoo.com
Term: 10/13 – 9/15

Richard Kindred
Investigator - Public Utility Commission
608 Elizabeth Lane, Bastrop, TX 78602
Home Phone: (512) 581-9251
Work Phone: (512) 936-7143
E-Mail: rkindred@austin.rr.com
Term: 10/12 – 9/14

Albert Matus – Chairman
Retired Teacher & School Administrator
146 Jaeger, Giddings, TX 78972
Home Phone: (979) 542-3008
Cell Phone: (979) 540-6632
E-mail: matus_al@yahoo.com
Term: 04/13 – 3/15

Diane Newsom – Parliamentarian
Retired from Williamson County Sheriff's Dept.
263 Akaloa Dr., Bastrop, TX 78602
Home Phone: (512) 963-2592
Email: ladedinumber1@yahoo.com
Term: 6/12 – 5/14

Doran Williams
Attorney
P.O. Box 427, Elgin, TX 78621
Home Phone: (512) 856-2294
Work Phone: (512) 636-6090
E-Mail: georgewiley@msn.com
Term: 10/12 – 9/14

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED**JUN 03 2014****ORGANIZATION INFORMATION:**

Keep Bastrop County Beautiful

6/3/14

Official Name of Organization

Date

Dorothy Skarmulis

chair@keepbastropcountybeautiful.org

Contact Person

E-mail

P.O. Box 166

512 581 8258

Organization Address

Phone Number

www.keepbastropcountybeautiful.org

Website Address

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ 10,000

Total Amount Requested

Provide a brief description of your organization's mission:

Keep Bastrop County Beautiful (KBCB) is a non-profit, 501(c)(3) organization dedicated to inspire individuals and businesses to improve their community and the natural environment. KBCB is an all-volunteer organization made up of people who care about their community and the environment. Our mission is to provide education in the community about litter prevention, beautification, and waste reduction through supporting environmental and conservation initiatives. Listed below are some of our activities throughout the year:

- Earth Day
- Arbor Day
- Clean ups both on land and water
- Grants for teachers
- Informational booths at town festivals
- Community meetings
- Scholarships for Graduating Seniors
- Recycle More Art Contest
- FestiviTREES
- Heart of Texas Green Expo

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1Keep Bastrop County Beautiful2015

Name of Organization

Fiscal Year of Request

Heart of Texas Green ExpoJune 2015

Name of Event or Project

Date of Event or Project

\$ 10,000Bastrop Convention Center

Amount Requested

Primary Location of Event or Project

22003

Expected Attendance

How many years have you held this Event or Program

5-10%15-25Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

We are only days away from the 2014 Expo and we have presenters and exhibitors from outside the Bastrop area. They are coming from Dallas, San Antonio, Cameron, Houston, and out-of-state New York, and California. We believe that all of those folks will be staying overnight and exhibitors will bring crews of three or four to cover the booths. We are getting zip codes from surveys so that we can see how many people are coming from areas outside of Bastrop.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

Attached is a program for the 2014 Expo which lists the speakers, sponsors, exhibitors, and vendors. We intend to do the same for 2015, tweaking ways to improve based upon what we learn. Our focus will be on alternative energy, green building and remodeling, sustainable health and wellness, alternative transportation, organic gardening and natural foods, water ecology, sustainable communities, conservation, and recycling. We believe there are many organizations who want to align themselves as strong leaders in environmental issues and will be drawn to participate in the Expo. We will encourage all participants, sponsors, exhibitors, vendors and attendees, to take the time to explore the City of Bastrop, including the First Friday Art Walk, Colorado River and Walkway, restaurants, and other recreational resources.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The participants are being sought from distant areas, such as Houston, Dallas, San Antonio and out of state, and will reasonably require an overnight stay. The event includes booths promoting Bastrop's Culinary District, Economic Development and river. All program, website, and exhibitor/presenter recruitment material highlight the availability of hotels and restaurants in the Bastrop area. Experience in former years demonstrates that a significant number of people took advantage of the hotel industry services available.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 10,000 _____

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

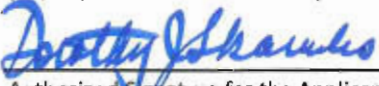
\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

**CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION**

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Dorothy J Skarnulis

Name Printed or Typed

June 3, 2014

Date

President of Keep Bastrop County Beautiful

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

12:51 PM

06/02/14

Accrual Basis

Keep Bastrop County Beautiful

Statement of Financial Income and Expense

January through December 2013

Jan - Dec 13

Ordinary Income/Expense

Income

5010 · Sponsor Revenue	20,250.00
5020 · Exhibit Revenue	18,750.00
5030 · Registration Revenue	4,443.00
5035 · Raffle Income	1,347.00
5040 · HOT Funds Income	5,200.00
5120 · Individual Membership Revenue	446.80
5200 · Fundraising Revenue	2,127.00
5300 · Grant Funds Revenue	2,000.00
5900 · Interest Income	0.73

Total Income	54,564.53
--------------	-----------

Gross Profit	54,564.53
--------------	-----------

Expense

7100 · Administrative	
7110 · Credit Card/Bank Fees	489.09
7120 · IT	550.44
7130 · Fees & Licenses	100.00
7140 · Insurance	3,197.00
7150 · Office Expense	1,073.83
7160 · Supplies	318.72
7170 · Volunteer Expense	976.10
7180 · Memberships	125.00
Total 7100 · Administrative	6,830.18

7300 · Marketing - General

7310 · Print Marketing	10,105.69
7320 · TV / Radio Marketing	4,008.00
7330 · Web based Marketing	800.45
7350 · Marketing Materials	1,863.43
7360 · Promotional Items	3,450.25

Total 7300 · Marketing - General	20,227.82
----------------------------------	-----------

7500 · Event Expense

7510 · Speakers	3,209.30
7520 · Entertainers	5,880.00
7530 · Hospitality	2,103.33
7540 · Facility Expenses	13,380.28

Total 7500 · Event Expense	24,572.91
----------------------------	-----------

7700 · Project Expense

7720 · Recycle More Art Contest	910.00
7730 · Arbor Day	1,266.00
7740 · Sponsorships of others	3,961.67

12:51 PM

06/02/14

Accrual Basis

Keep Bastrop County Beautiful

Statement of Financial Income and Expense

January through December 2013

Jan - Dec 13

Total 7700 - Project Expense	<u>6,137.67</u>
Total Expense	<u>57,768.58</u>
Net Ordinary Income	-3,204.05
Other Income/Expense	
Other Income	
8200 - BEC Partnership Income	<u>23,502.45</u>
Total Other Income	<u>23,502.45</u>
Net Other Income	<u>23,502.45</u>
Net Income	<u><u>20,298.40</u></u>

Heart of Texas Green Expo 2015 Budget

Income

Sponsor Revenue	\$ 30,000.00
Exhibitor Revenue	\$ 20,000.00
Admission Revenue	
Raffle Income	\$ 1,000.00
HOT Funds Income	\$ 10,000.00
In Kind Funding	\$ 15,000.00

Total Income

\$ 76,000.00

Expense

7100 · Administrative

7110 · Credit Card/Bank Fees	\$ 500.00
7120 · IT	\$ 1,000.00
7130 · Fees & Licenses	\$ 250.00
7140 · Insurance	\$ 1,500.00
7150 · Office Expense	\$ 250.00
7160 · Supplies	\$ 500.00
7170 · Volunteer Expense	\$ 1,500.00

\$ 5,500.00

Total 7100 · Administrative

7300 · Marketing - General

7310 · Print Marketing	\$ 7,500.00
7320 · TV / Radio Marketing	\$ 2,500.00
7330 · Web based Marketing	\$ 2,500.00
7350 · Marketing Materials	\$ 1,500.00
7360 · Promotional Items	\$ 3,000.00

\$ 17,000.00

Total 7300 · Marketing - General

7500 · Event Expense

7510 · Speakers	\$ 1,000.00
7520 · Entertainers	\$ 3,000.00
7530 · Hospitality	\$ 1,500.00
7540 · Facility Expenses	\$ 15,000.00

\$ 20,500.00

Total 7500 · Event Expense

Total Expenses

\$ 43,000.00

Net Income less Expenses

\$ 33,000.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 10 2010**

KEEP BASTROP COUNTY BEAUTIFUL
PO BOX 166
BASTROP, TX 78602-0166

Employer Identification Number:
27-0932202
DLN:
17053190303000
Contact Person:
ROGER W VANCE ID# 31173
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 1, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

Corporations Section
P.O. Box 13697
Austin, Texas 78711-3697



Hope Andrade
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

Keep Bastrop County Beautiful
File Number: 801165537

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 09/01/2009

Effective: 09/01/2009



A handwritten signature in black ink, appearing to read "Hope Andrade".

Hope Andrade
Secretary of State

**Other sources of funding for the 2014
Heart of Texas Green Expo**

Sponsors

Air, Wind & Solar
Aqua Water Supply Corp
Balcones Resources
Bastrop Economic Development Corp
Bastrop Power & Light
Bluebonnet Electric Cooperative
Cargill, Inc.
Clay Cooley Nissan
Frontier Bank of Texas
H-E-B
Republic Services
Texas Disposal Systems

Exhibitors

Agua Prima/GMX
All's Well Catering
Aqua Laboratory Services
Aquasana
Artistic Creations by Heidi
ASAP Windows & Siding
Austin Gutter King
Bastrop Water and Wastewater
cement 2b
Central Texas Olive Ranch
Chemfree Pest and Lawn
Comfort Café
Design-Build-Live
Exede Internet
Farm & Ranch Freedom Alliance
First National Bank
Innovative Water Solutions LLC
It's All About You
Juice Plus
Leafguard
Lost Pines Green Building & Insulators
Lonestar Windmill
Lost Pines Toyota
Lowe's
Maxine's on Main
Modern Woodmen of the America

Exhibitors cont.

Native
NYR Organic
Piatto Gelato
Rainbow Hydro Cleaner
Rain Drop Harvesting Solutions
Renewal by Andersen
Serenity Star
Silverleaf Resorts
Smart Charge Residential
Solarize Texas
Sparkle Tap Water Company
Star of Texas Casket Co.
Sunsetter Shade & Awning
SWSLoo, Inc
Texas Water Savers Co.
Texas Water Solutions, Inc
The Rainharvest School



Keep Bastrop County Beautiful
Board of Directors
2014

Dorothy Skamulis-President
Melissa Middlebrooks-Vice President
Kristi Koch-Secretary
Tara Minor-Treasurer
Jo Albers
Joni Groom
Jim Horton
Scott Moore
Cindy Noles
Jeanette Shelby
Adena Lewis
Willie Pina
Paul Jameson
Jason Alfaro
Stacy Neef
Kerry Getter

RECEIVED

JUN 03 2014



June 3, 2014

Karla Stovall
Director of Finance
City of Bastrop

Ms. Stovall:

Please find enclosed the 2015 Hotel Occupancy Tax application and attachments for Keep Bastrop County Beautiful.

Let us know if other information is needed.

Sincerely,

Dorothy Skarnulis
President



Keep Bastrop County Beautiful

"To inspire individuals and businesses to improve
their communities and the natural environment"

KBCB P.O. Box 166, Bastrop, TX 78602 512-537-0068
Email: info@keepbastropbeautiful.org Web: keepbastropbeautiful.org



Bluebonnet Electric Cooperative and Keep Bastrop County Beautiful Present



going "back to our roots"

a simpler time when conservation and recycling came naturally...when all resources were precious

Program Guide

"To inspire individuals and businesses to improve their communities and the natural environment"

**June 7th, 8th & 9th
Bastrop Convention & Exhibit Center**

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED
JUN 05 2014

ORGANIZATION INFORMATION:

RETREET

5/30/14

Official Name of Organization

Grady McGahan

Date

grady@retreet.org

Contact Person

5706 E Mockingbird Ln, STE 115, Dallas, TX 75206

E-mail

(347) 610-4454

Organization Address

www.retreet.org

Phone Number

Website Address

Is your Organization:



501(c)3

Other (provide description) _____

\$ 3,000

Total Amount Requested

Provide a brief description of your organization's mission:

RETREET is a 501(c)(3) public charity that provides disaster relief to affected communities by leading volunteers ("RETREETers") in replanting decimated urban forests, one home at a time. In the past two years, RETREETers have planted 3,245 trees at home sites across Texas, Missouri, Colorado, New York, and Canada. Through direct action and community engagement, we offer a unique solution to an urgent problem at a relatively low cost.

Our main planting events ("RETREETs") usually take place over a long weekend. Our concept crystallized around making community service as fun as it is rewarding. We ride bicycles, we throw community events, and we invite all of the locals for whom we plant to join us in these activities. Every RETREETer is advised to bring a bicycle with them on RETREET, and extra bicycles are provided for those who need to borrow one. We encourage RETREETers to use their bicycle as their main mode of transportation within the community, and we organize fitness and pleasure rides so they can gain experience riding in groups, on streets, and for distances and on terrains with which they may be unfamiliar. The community events allow RETREETers to relax, get to know each other and the locals better, and celebrate the work they have done and the new skills they have gained.

The pursuit of our mission naturally draws us together. That which defines a person at home does not apply on RETREET. We form teams of strangers from all walks of life to complete a task that is highly beneficial to everyone involved. We get to know the people we are helping. We step into their world and see their long road to recovery. Then, we help them down that path. We are thankful for our own blessings, and fulfilled by the thanks we receive for the work we are doing. Being on RETREET is a profoundly invigorating and gratifying experience. It is unforgettable and addictive. RETREETers head home tired, sore, accomplished, and content.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number
1 of 1

RETREET

2015

Name of Organization
Bastrop RETREET VFiscal Year of Request
JAN 2015Name of Event or Project
\$ 3,000Date of Event or Project
Circle D-KC & Tahitian VillageAmount Requested
40Primary Location of Event or Project
3Expected Attendance
80%How many years have you held this Event or Program
40Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

Impact on area hotels will be simple to measure, as most bookings are made directly through our organization and included in the cost of registration for the event. Those volunteers that make bookings outside of our registration are noted within our records. Each participant in our program is tracked throughout the duration of the project.

Do your promotional materials/website note area lodging facilities that can host participants?

YES

Tell us about your event or project:

In the past two years, 104 RETREETers from 15 states and 5 countries have visited Bastrop through our program, many attending more than one event. These volunteers have planted 1,372 trees at 109 home sites affected by the 2011 wildfires. Each year, our group reserves a block of rooms at Hampton Inn, rents the entire Pecan Street Inn, and fills numerous campsites in Bastrop State Park. We happily frequent Bastrop's fine restaurants, visit its boutiques, and attend its houses of worship. RETREET has a long and steady relationship with Bastrop. We love your city and are determined to help you rebuild.

We plan to return at the beginning of 2015 to hold our 5th planting event in Bastrop. RETREETers will ride bicycles to Bastrop from Austin on farm-to-market roads on Saturday afternoon. That evening, they will enjoy a welcome dinner that will be sourced locally. On Sunday, RETREETers will spend the entire day planting donated trees for residents of the community. A celebration will follow that evening, organized at a local venue. Previously, those events have taken place at Hasler Brothers Steakhouse and Bastrop Brewhouse. On Monday, most volunteers will ride through outlying parts of historic Bastrop and through the state parks. It will be a weekend of tourism, adventure, and community service.

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number
1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

Participants in Bastrop RETREET V, as previously noted, will travel to Bastrop from all over the world. The funds will be used to create effective marketing elements, including films and printed materials, and to facilitate the reach of those elements. Each additional participant will impact the tourism and hotel industries in Bastrop.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.
\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.
\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
\$ 2,500

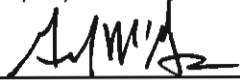
☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.
\$ _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
\$ _____

☒ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.
\$ 500

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Grady McGahan

Name Printed or Typed

5/30/14

Date
Executive Director

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

INCOME	2013 ACTUAL	2014 BUDGET
Event Revenue	\$17,321.12	\$15,000.00
Fundraising	\$14,896.88	\$0.00
Grant Revenue	\$31,600.00	\$60,000.00
Merchandise Sales	\$0.00	\$1,500.00
Refunds	\$3.94	\$100.00
Other	\$330.08	\$350.00
Web Donations	\$19,880.16	\$20,000.00
OPERATING INCOME	\$84,032.18	\$96,950.00
In Kind Donations	\$22,540.75	\$25,000.00
TOTAL INCOME w/IN KIND	\$106,572.93	\$121,950.00

EXPENSES		
PROGRAM		
Catering	\$2,655.76	\$2,500.00
Equipment	\$771.50	\$1,000.00
Fees	\$55.00	\$100.00
Labor	\$19,200.00	\$30,000.00
Merchandise	\$7,638.00	\$3,000.00
Planting Supplies	\$5,000.61	\$5,000.00
Printing	\$2.17	\$5.00
Travel	\$21,861.64	\$20,000.00
TOTAL	\$57,184.68	\$61,605.00
OPERATIONAL		
Advertising	\$40.00	\$600.00
Fees	\$3,372.08	\$4,000.00
Fundraising	\$143.70	\$150.00
Mail	\$195.33	\$200.00
Meals	\$265.80	\$250.00
Office Supplies	\$80.00	\$100.00
Rent	\$100.00	\$5,000.00
Utilities	\$604.98	\$150.00
Web/Email Hosting	\$579.90	\$300.00
TOTAL	\$5,381.79	\$10,750.00
TOTAL OPERATING EXPENSES	\$62,566.47	\$72,355.00

OPERATING SURPLUS	\$21,465.71	\$24,595.00
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GIFT IN KIND		
Accounting	\$3,375.00	\$3,500.00
Design	\$4,445.00	\$2,000.00
Food	\$610.00	\$1,500.00
Legal	\$1,500.00	\$1,500.00
Supplies	\$15,884.75	\$16,500.00
Inventory	\$11,250.00	\$0.00
Inventory - Spoilage	\$15,916.40	\$0.00
TOTAL	\$52,981.15	\$25,000.00

TOTAL EXPENSES w/IN KIND	\$115,547.62	\$97,355.00
---------------------------------	---------------------	--------------------

NET SURPLUS w/IN KIND	-\$8,974.69	\$24,595.00
------------------------------	--------------------	--------------------

STARTING CASH	\$8,292.71	\$29,218.30
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ENDING CASH	\$29,218.30	\$44,520.59
--------------------	--------------------	--------------------

2015 CoB HOT FUNDS BUDGET**TOTAL REQUESTED AMOUNT****\$3,000.00****EXPENSES**

Printed Materials	\$200.00
Online Advertisement	\$150.00
Video Production - Sound	\$500.00
Video Production - Filming	\$500.00
Video Production - Equipment	\$150.00
Video Production - Editing	\$1,500.00
TOTAL	\$3,000.00



OGDEN UT 84201-0029

In reply refer to: 4077591934
May 28, 2014 LTR 4168C 0
45-4914737 000000 00
00031973
BODC: TE

RETREET
% GRADY MCGAHAN
5706 E MOCKINGBIRD LN STE 115
DALLAS TX 75206-5461

Employer Identification Number: 45-4914737
Person to Contact: Ms. Wiles
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 03, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 2013.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

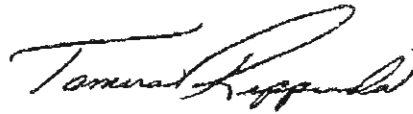
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077591934
May 28, 2014 LTR 4168C 0
45-4914737 000000 00
00031974

RETREET
% GRADY MCGAHAN
5706 E MOCKINGBIRD LN STE 115
DALLAS TX 75206-5461

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Tamera Ripperda". The signature is fluid and cursive, with a large loop at the end.

Tamera Ripperda
Director, Exempt Organizations

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Hope Andrade
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

reTREEt America
File Number: 801552252

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 02/15/2012

Effective: 02/15/2012



A handwritten signature in black ink, appearing to read "Hope Andrade".

Hope Andrade
Secretary of State

**Form 202
(Revised 05/11)**

Submit in duplicate to:
 Secretary of State
 P.O. Box 13697
 Austin, TX 78711-3697
 512 463-5555
 FAX: 512/463-5709
Filing Fee: \$25



**Certificate of Formation
 Nonprofit Corporation**

This space reserved for office use.

FILED
 In the Office of the
 Secretary of State of Texas
FEB 15 2012
Corporations Section

Article 1 -- Entity Name and Type

The filing entity being formed is a nonprofit corporation. The name of the entity is:

reTREEt America

Article 2 -- Registered Agent and Registered Office

(See instructions. Select and complete either A or B and complete C.)

☐ A. The initial registered agent is an organization (cannot be entity named above) by the name of:

OR

☒ B. The initial registered agent is an individual resident of the state whose name is set forth below:

Brian	G	McGahan	
<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Suffix</i>

C. The business address of the registered agent and the registered office address is:

3950 Frontier Ln	Dallas	TX	75214
<i>Street Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

Article 3 -- Management

The management of the affairs of the corporation is vested in the board of directors. The number of directors constituting the initial board of directors and the names and addresses of the persons who are to serve as directors until the first annual meeting of members or until their successors are elected and qualified are as follows:

A minimum of three directors is required.

Director 1				
Stuart	M	Crow		
<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Suffix</i>	
6310 Mercedes Avenue	Dallas	TX	75214	USA
<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

Director 2				
Gregory	J	Hill		
<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Suffix</i>	
314 McNabb Crescent	Milton	ON	L9T 3G2	CAN
<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

Director 3				
Harry	P	Banker		
<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Suffix</i>	
9695 Seguin Way	Fort Myers	FL	33919	USA
<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

OR

☐ The management of the affairs of the corporation is to be vested in the nonprofit corporation's members.

Article 4 – Membership

(See instructions. Do not select statement B if the corporation is to be managed by its members.)

- ☐ A. The nonprofit corporation shall have members.
- ☒ B. The nonprofit corporation will have no members.

Article 5 – Purpose

(See instructions. This form does not contain language needed to obtain a tax-exempt status on the state or federal level.)

The nonprofit corporation is organized for the following purpose or purposes:

reTREEt America is organized exclusively for charitable purposes as set forth under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

The following text area may be used to include any additional language or provisions that may be needed to obtain tax-exempt status.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. The corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Supplemental Provisions/Information

(See instructions.)

Text Area: [The attached addendum, if any, is incorporated herein by reference.]

Organizer

The name and address of the organizer:

Brian Grady McGahan*Name*3950 Frontier Lane*Street or Mailing Address*Dallas*City*TX*State*75214*Zip Code***Effectiveness of Filing** (Select either A, B, or C.)

- A. ☒ This document becomes effective when the document is filed by the secretary of state.
- B. ☐ This document becomes effective at a later date, which is not more than ninety (90) days from the date of signing. The delayed effective date is: _____
- C. ☐ This document takes effect upon the occurrence of a future event or fact, other than the passage of time. The 90th day after the date of signing is: _____

The following event or fact will cause the document to take effect in the manner described below:

Execution

The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized to execute the filing instrument.

Date: February 13th, 2012*Signature of organizer*Brian Grady McGahan*Printed or typed name of organizer*

Comptroller's Office
P.O.Box 13697
Austin, Texas 78711-3697



Hope Andrade
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

reTREEt America
801552252

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Amendment for the above named entity has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

Dated: 09/06/2012

Effective: 09/06/2012



A handwritten signature in black ink, appearing to read "Hope Andrade".

Hope Andrade
Secretary of State

Come visit us on the internet at <http://www.sos.state.tx.us/>

Phone: (512) 463-5555
Prepared by: Angie Hurtado

Fax: (512) 463-5709
TID: 10303

Dial: 7-1-1 for Relay Services
Document: 442374150002

Form 424**(Revised 05/11)**

Submit in duplicate to:

Secretary of State

P.O. Box 13697

Austin, TX 78711-3697

512 463-5555

FAX: 512/463-5709

Filing Fee: See instructions**Certificate of Amendment**

This space reserved for office use.

FILED
In the Office of the
Secretary of State of Texas

SEP 06 2012

Corporations Section

Entity Information

The name of the filing entity is:

reTREEt America

State the name of the entity as currently shown in the records of the secretary of state. If the amendment changes the name of the entity, state the old name and not the new name.

The filing entity is a: (Select the appropriate entity type below.)

☐ For-profit Corporation☐ Professional Corporation☒ Nonprofit Corporation☐ Professional Limited Liability Company☐ Cooperative Association☐ Professional Association☐ Limited Liability Company☐ Limited Partnership

The file number issued to the filing entity by the secretary of state is: 801552252

The date of formation of the entity is: February 15, 2012

Amendments**1. Amended Name**

(If the purpose of the certificate of amendment is to change the name of the entity, use the following statement)

The amendment changes the certificate of formation to change the article or provision that names the filing entity. The article or provision is amended to read as follows:

The name of the filing entity is: (state the new name of the entity below)

The name of the entity must contain an organizational designation or accepted abbreviation of such term, as applicable.

2. Amended Registered Agent/Registered Office

The amendment changes the certificate of formation to change the article or provision stating the name of the registered agent and the registered office address of the filing entity. The article or provision is amended to read as follows:

Registered Agent

(Complete either A or B, but not both. Also complete C.)

☐ A. The registered agent is an organization (cannot be entity named above) by the name of:

OR

☐ B. The registered agent is an individual resident of the state whose name is:

First Name	M.I.	Last Name	Suffix
------------	------	-----------	--------

The person executing this instrument affirms that the person designated as the new registered agent has consented to serve as registered agent.

C. The business address of the registered agent and the registered office address is:

Street Address (No P.O. Box)	City	State	Zip Code
------------------------------	------	-------	----------

3. Other Added, Altered, or Deleted Provisions

Other changes or additions to the certificate of formation may be made in the space provided below. If the space provided is insufficient, incorporate the additional text by providing an attachment to this form. Please read the instructions to this form for further information on format.

Text Area (The attached addendum, if any, is incorporated herein by reference.)

☒ **Add** each of the following provisions to the certificate of formation. The identification or reference of the added provision and the full text are as follows:

Please see ATTACHMENT A, enclosed with this Form 424.

☐ **Alter** each of the following provisions of the certificate of formation. The identification or reference of the altered provision and the full text of the provision as amended are as follows:

☐ **Delete** each of the provisions identified below from the certificate of formation.

Statement of Approval

The amendments to the certificate of formation have been approved in the manner required by the Texas Business Organizations Code and by the governing documents of the entity.

Effectiveness of Filing (Select either A, B, or C.)

- A. ☒ This document becomes effective when the document is filed by the secretary of state.
- B. ☐ This document becomes effective at a later date, which is not more than ninety (90) days from the date of signing. The delayed effective date is: _____
- C. ☐ This document takes effect upon the occurrence of a future event or fact, other than the passage of time. The 90th day after the date of signing is: _____

The following event or fact will cause the document to take effect in the manner described below:

--

Execution

The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: 9/2/12

By: EXECUTIVE DIRECTOR / REGISTERED AGENT

BM/12

Signature of authorized person

BRIAN GRADY MCGAHAN

Printed or typed name of authorized person (see instructions)

ATTACHMENT A – FORM 424

reTREEt America

File Number: 801552252

September 2, 2012

The following provision, enclosed in quotation marks, is to be added as the final provision in reTREEt America's Certificate of Formation:

"Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes."

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Nandita Berry
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

RETREET
801552252

[formerly: reTREEt America]

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Amendment for the above named entity has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

Dated: 03/03/2014

Effective: 03/03/2014



NANDITA BERRY

Nandita Berry
Secretary of State

Come visit us on the internet at <http://www.sos.state.tx.us/>

Phone: (512) 463-5555
Prepared by: William Johnson

Fax: (512) 463-5709
TID: 10303

Dial: 7-1-1 for Relay Services
Document: 532794270002

Form 424**(Revised 05/11)**

Submit in duplicate to:

Secretary of State

P.O. Box 13697

Austin, TX 78711-3697

512 463-5555

FAX: 512/463-5709

Filing Fee: See instructions**Certificate of Amendment**

This space reserved for office use.

FILEDIn the Office of the
Secretary of State of Texas

MAR 03 2014

Corporations Section

Entity Information

The name of the filing entity is:

reTREEt America

State the name of the entity as currently shown in the records of the secretary of state. If the amendment changes the name of the entity, state the old name and not the new name.

The filing entity is a: (Select the appropriate entity type below.)

☐ For-profit Corporation☐ Professional Corporation☒ Nonprofit Corporation☐ Professional Limited Liability Company☐ Cooperative Association☐ Professional Association☐ Limited Liability Company☐ Limited PartnershipThe file number issued to the filing entity by the secretary of state is: 801552252The date of formation of the entity is: February 15, 2012**Amendments****1. Amended Name**

(If the purpose of the certificate of amendment is to change the name of the entity, use the following statement)

The amendment changes the certificate of formation to change the article or provision that names the filing entity. The article or provision is amended to read as follows:

The name of the filing entity is: (state the new name of the entity below)

RETREET

The name of the entity must contain an organizational designation or accepted abbreviation of such term, as applicable.

2. Amended Registered Agent/Registered Office

The amendment changes the certificate of formation to change the article or provision stating the name of the registered agent and the registered office address of the filing entity. The article or provision is amended to read as follows:

Registered Agent

(Complete either A or B, but not both. Also complete C.)

☐ A. The registered agent is an organization (cannot be entity named above) by the name of:

OR

☐ B. The registered agent is an individual resident of the state whose name is:

First Name	M.I.	Last Name	Suffix
The person executing this instrument affirms that the person designated as the new registered agent has consented to serve as registered agent.			

C. The business address of the registered agent and the registered office address is:

Street Address (No P.O. Box)	City	State	Zip Code
		TX	

3. Other Added, Altered, or Deleted Provisions

Other changes or additions to the certificate of formation may be made in the space provided below. If the space provided is insufficient, incorporate the additional text by providing an attachment to this form. Please read the instructions to this form for further information on format.

Text Area (The attached addendum, if any, is incorporated herein by reference.)

☐ **Add** each of the following provisions to the certificate of formation. The identification or reference of the added provision and the full text are as follows:☐ **Alter** each of the following provisions of the certificate of formation. The identification or reference of the altered provision and the full text of the provision as amended are as follows:☐ **Delete** each of the provisions identified below from the certificate of formation.**Statement of Approval**

The amendments to the certificate of formation have been approved in the manner required by the Texas Business Organizations Code and by the governing documents of the entity.

Effectiveness of Filing (Select either A, B, or C.)

- A. ☒ This document becomes effective when the document is filed by the secretary of state.
- B. ☐ This document becomes effective at a later date, which is not more than ninety (90) days from the date of signing. The delayed effective date is: _____
- C. ☐ This document takes effect upon the occurrence of a future event or fact, other than the passage of time. The 90th day after the date of signing is: _____

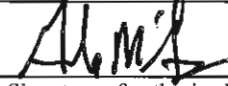
The following event or fact will cause the document to take effect in the manner described below:

Execution

The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: 2/24/14

By: EXECUTIVE DIRECTOR/REGISTERED AGENT



Signature of authorized person

BRIAN GRADY MCGAHAN

Printed or typed name of authorized person (see instructions)

4) ARTICLES OF INCORPORATION

The State of Texas does not require nonprofit corporations to file traditional Articles of Incorporation at the time of their formation. As such, the following Certificate of Formation and Certificates of Amendment, filed in the Office of the Secretary of State of Texas on February 15, 2012, September 6, 2012, and March 03, 2014, constitute the organizing documents for RETREET.

5) OTHER SOURCES OF FUNDING

- Event Revenue
- Fundraising
- Grant Revenue
- Web Donations
- In-Kind Donations
- Merchandise Sales

6) LIST OF BOARD MEMBERS**HARRY P. BANKER**

Mr. Banker is an ISA (International Society of Arboriculture) Certified Arborist whose qualifications include graduating with a B.S. in Business Administration from Seton Hall University. Before coming to our organization, Mr. Banker served in the USMCR from 1962 to 1966, was owner-operator of Trees Inc, an arboricultural firm, from 1965 to 2007, past president of Arborists Association of New Jersey, past president of NJ Certified Tree Experts, past president of NJ Chapter ISA, and coach of West Orange Police Athletic League from 1979 to 2003.

DAN PATTERSON

Mr. Patterson earned a BLA from Kenyon College and an MBA from Harvard Business School. Mr. Patterson has started, acquired, built, and sold many companies during his career, investing in both LBO and growth equity transactions. Highlights of his investments include the creation of a fasting weight loss program, which achieved ranking on Inc. Magazine's list of fastest growing companies in 1988, and the acquisition, growth and subsequent sale of Texas Home Healthcare, at the time the largest home healthcare provider in the Southwest. He founded Transition Capital Partners in 1993 (under the name Best Patterson), which acquired its first company, Sunrise Behavioral Health, in 1995 with backing from the Lamar Hunt Family Office. Mr. Patterson has been active in 30+ transactions since the firm's inception. He is also the Chairman of Patterson Thoma Family Office, which invests in distressed debt, real estate, venture capital and also makes charitable gifts through the Patterson Thoma Foundation. He serves on the Board of Directors for many TCP portfolio and unaffiliated independent companies including GFRC Cladding Systems, Coordinated Home Health, Santé Rehabilitation, SearchDex, McKinney Fund, Mohr Partners, and RTR Capital. In addition, Mr. Patterson serves on the Board of numerous other non-profit foundations including Texas Trees Foundation and the National Arbor Day Foundation.

CORALINA MEYER

Ms. Meyer graduated with honors from Parsons with a BFA in Architecture and from Hunter College/CUNY with an MFA in Combined Media. A Brooklyn based artist and architect, Ms. Meyer integrates multi-media and social practice into her work as a method of piquing the senses and stimulating memory. Although media varies in her art, the conceptual rigor, and critical analysis of expression is constant. A foundation of sailing, athleticism, and cultural exploration infused by her mother, a chef, and father, a landscaper and tree farmer, has embedded a deep sensitivity to social, emotional, natural, sensory, and cognitive environments. Ms. Meyer has received numerous awards, including a William Graf Travel Grant and a Luetz Riedel Fellowship, has frequently lectured on and published her work, and is the creator of The Last Supper, a curated, indoor-outdoor salon of ideas occurring in Brooklyn during the crux of seasonal change, that has drawn thousands of participants.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

JUN 03 2014

ORGANIZATION INFORMATION:

SUP CUP, LLC	6/2/2014
Official Name of Organization	Date
Lee Harle	lee@bastroprivercompany.com
Contact Person	E-mail
601 Chestnut St Ste F	512-921-8423
Organization Address	Phone Number
www.bastropsupcup.com	
Website Address	

Is your Organization:

☐ 501(c)3

Other (provide description) _____

\$ 15,500.00

Total Amount Requested

Provide a brief description of your organization's mission:

The SUP CUP is an annual festival whose primary objective is to bring attention and awareness to recreation on and along the Colorado River in Bastrop. The 2 day event is designed to both engage locals and attract visitors to the community for a multi-day series of events.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

Project Number

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

of

SUP CUP, LLC

2015

Name of Organization

Fiscal Year of Request

The Bastrop SUP CUP

August 14 - 15, 2015

Name of Event or Project

Date of Event or Project

\$ 15,500.00

Fisherman's Park

Amount Requested

Primary Location of Event or Project

2,500

2

Expected Attendance

How many years have you held this Event or Program

20%

200

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

Registered participants are required to let us know what hotel they are staying at when checking in for the race. We also provide blocks of rooms at certain hotels for participants and guests.

Do your promotional materials/website note area lodging facilities that can host participants? YES

Tell us about your event or project:

The SUP CUP is a 2 day event consisting of a series of stand up paddleboard & kayak races, nightly entertainment, other activities along the river.

The event start on Friday afternoon with a short distance sprint race series. Competitors from across the state and beyond get their first taste of the Colorado River as they race from the Fisherman's Park boat ramp to the Old Iron Bridge. There are multiple divisions and classes (elite vs rec, 12.6ft vs unlimited board size, etc.). The sprint races are followed up with the hugely popular Friday Night Sup Cup Pub Crawl. Six restaurant/bar venues participate in this unique effort to get our out of town guests to explore down town Bastrop.

Races resume Saturday morning with the 6-mile down river race which will include additional classifications for kayakers and canoers. The 6-miler is the premier race of the event and in just 2 years has gained attention from some of the best paddle boarders in the country as a unique paddle board race (one of the only river races in the US). After the distance race there is a short distance youth race and a local sponsors race. The competition is finished off with a paddle skills challenge that is set up on the river just below the Bastrop River Company.

In addition to the paddle competitions there are a number of other fun activities happening in the park along the river, including: sand volleyball tournament, horse shoe tournament, kids area supported by the YMCA, water sports expo, educational booths focused on water safety and conservation.

Our goal is to attract paddlers and river enthusiasts from around the state (particularly the 4 major metropolitan markets, Austin, Houston, San Antonio, & DFW) to spend 2 days and 2 nights having fun on the river and exploring Bastrop before returning home on Sunday.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION*(COMPLETE A SEPARATE FORM FOR EACH EVENT)*

Project Number _____

of _____

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

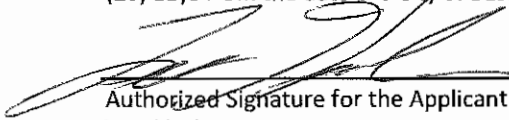
The event is specifically designed to attract guests to stay 2 nights in Bastrop. Paddle sports is growing in popularity at a huge rate and recreation tourism is feeling the impact of that growth. The SUP CUP puts a spot light on Bastrop as a destination for paddle sports. People come for the water and get charmed into staying longer by our welcoming down town community. Water recreation and live music are two great things Bastrop has going for it in regards to tourism. The SUP CUP high lights both of these.

PART TWO - Check which categories apply to funding request and amount requested under each category:

- ☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.
\$ _____
- ☒ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.
\$500.00 _____
- ☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
\$5,000.00 _____
- ☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.
\$5,000.00 _____
- ☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
\$ _____
- ☒ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.
\$5,000.00 _____

**CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION**

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Lee Harle

Name Printed or Typed



Date
Director

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

Bastrop SUP Cup**2013 P&L****Income**

Sponsorship \$3,177.03

Registration \$2,607.28

Total Income \$5,784.31**Expenses**

Marketing Exp \$1,235.00

PR Firm Exp \$5,855.49

Promotional Merchandise \$243.30

Race Facilitator \$1,260.00

Rental Equipment \$2,544.38

Park Fees \$300.00

Signage \$495.05

Security \$455.00

Insurance \$620.00

Lodging \$546.00

\$13,554.22

Net Revenue**-\$7,769.91**

**Bastrop SUP Cup
2014 Projected P&L****Income**

Sponsorship	\$7,800.00
Vendors	\$1,100.00
Merchandise Sales	\$500.00
Registration	\$8,050.00

Total Income	\$17,450.00
---------------------	--------------------

Expenses

Site Exp	\$3,600.00
Evening Entertainment	\$550.00
Publicity	\$1,500.00
Video and Radio Broadcast	\$1,250.00
Prizes	\$800.00
Charitable Donation YMCA	\$5,000.00
Race Sanctioning Exp	\$500.00
Insurance	\$500.00
Promotional Merchandise	\$1,000.00
Security	\$800.00
Lodging	\$0.00
PR Firm Exp	\$0.00
Race Facilitator	\$0.00
Rental Equipment	\$0.00

\$15,500.00

Net Revenue	\$1,950.00
--------------------	-------------------

**Bastrop SUP Cup
2015 Projected P&L****Income**

Sponsorship	\$18,000.00
Vendors	\$1,100.00
Merchandise Sales	\$500.00
Registration	\$12,300.00
HOT funding	\$15,500.00

Total Income	\$47,400.00
---------------------	--------------------

Expenses

Site Exp	\$2,400.00
Evening Entertainment	\$550.00
Publicity	\$11,700.00
Video & Radio Broadcast	\$3,250.00
Prizes	\$800.00
Charitable Donation YMCA	\$10,000.00
Race Sanctioning Exp	\$500.00
Insurance	\$500.00
Promotional Merchandise	\$3,500.00
Security	\$800.00
Race Director	\$10,000.00
Lodging	\$0.00
PR Firm Exp	\$0.00
Race Facilitator	\$0.00
Rental Equipment	\$0.00

\$44,000.00

Net Revenue	\$3,400.00
--------------------	-------------------

Event Budget - SUP Cup 2015

Expenses

	Estimated	Actual
Total Expenses	\$44,000.00	\$0.00

	Estimated	Actual
Site		
Fishermans Park	\$100.00	
Site staff	\$1,000.00	
Equipment - bouys etc	\$0.00	
Tents	\$500.00	
Porta Cans	\$0.00	
Directional Signage	\$300.00	
Signage	\$500.00	
Totals	\$2,400.00	\$0.00

	Estimated	Actual
Merchandise		
t-shirts: 400 @ \$5	\$2,000.00	
caps: 100 @ \$10	\$0.00	
Posters - Screen Prints	\$0.00	
Other Collateral	\$1,500.00	
Key chains	\$0.00	
Totals	\$3,500.00	\$0.00

	Estimated	Actual
Publicity		
Graphic Design	\$300.00	
PR Firm	\$1,000.00	
Photocopying/Printing	\$400.00	
Online Ads	\$2,000.00	
Radio Ads	\$4,000.00	
Print Ads	\$4,000.00	
Totals	\$11,700.00	\$0.00

	Estimated	Actual
Miscellaneous		
WPA/ACA Race Sanctions	\$500.00	
Event Insurance	\$500.00	
Race Director	\$10,000.00	
Totals	\$11,000.00	\$0.00

	Estimated	Actual
Evening Entertainment		
Pub Crawl Badges 150	\$50.00	\$0.00
Pub Crawl t-shirts 100@\$5	\$500.00	\$0.00
		\$0.00
		\$0.00
Totals	\$550.00	\$0.00

	Estimated	Actual
Video Production & Radio Broadcast		
Stoke Radio	\$750.00	\$0.00
Video & Photography	\$2,500.00	\$0.00
		\$0.00
		\$0.00
Totals	\$3,250.00	\$0.00

	Estimated	Actual
Prizes & Charitable Donations		
Ribbons/Plaques/Trophies	\$500.00	\$0.00
Swag Bags	\$300.00	\$0.00
YMCA	\$10,000.00	\$0.00
Totals	\$10,800.00	\$0.00

	Estimated	Actual
Safety & Security		
Emergency Response on site	\$0.00	\$0.00
Bastrop PD	\$350.00	\$0.00
Life Guards	\$200.00	\$0.00
Security Guards	\$250.00	
Totals	\$800.00	\$0.00

Event Budget - SUP Cup 2015

Income

	Estimated	Actual
Total Income	\$47,400.00	\$0.00

Admissions

	Estimated	Actual		Estimated	Actual
	30		Sprint Race @	\$25.00	\$0.00
	100		Down River Race @	\$55.00	\$0.00
	30		Skills Course @	\$35.00	\$0.00
	50		Combo Packs @	\$100.00	\$0.00
				\$0.00	\$0.00
				\$12,300.00	\$0.00

Sponsors

	15		Paddle Battle @	\$650.00	\$0.00
	3		Race Sponsors @	\$1,500.00	\$0.00
	5		Industry Sponsors @	\$500.00	\$0.00
	5		Other @	\$250.00	\$0.00
				\$18,000.00	\$0.00

Exhibitors / Vendors

	20		Vendors @	\$50.00	\$0.00
	1		Food @	\$100.00	\$0.00
	0			\$0.00	\$0.00
				\$1,100.00	\$0.00

Merchandise

	50		t-shirts @	\$10.00	\$0.00
			caps @	\$0.00	\$0.00
			Items @	\$0.00	\$0.00
			Items @	\$0.00	\$0.00
				\$500.00	\$0.00

City / County Support

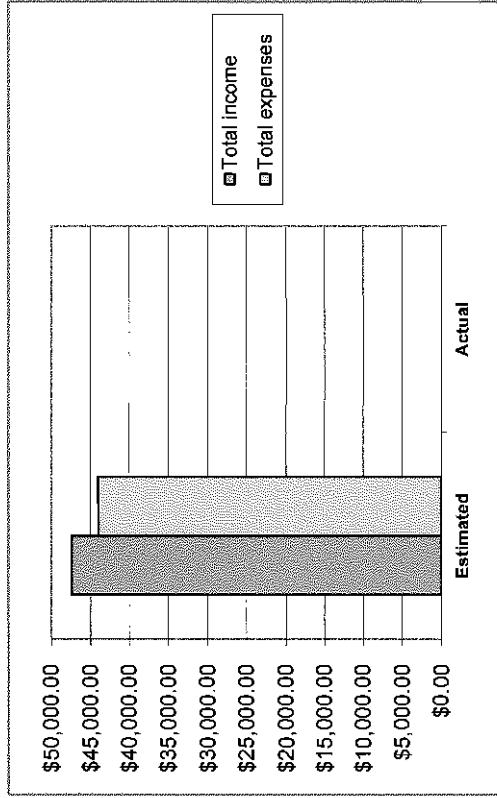
1	City HOT tax @	\$15,500.00	\$15,500.00	\$0.00
1	County HOT tax @	\$0.00	\$0.00	\$0.00
1	Main St Project	\$0.00	\$0.00	\$0.00
		\$15,500.00	\$15,500.00	\$0.00

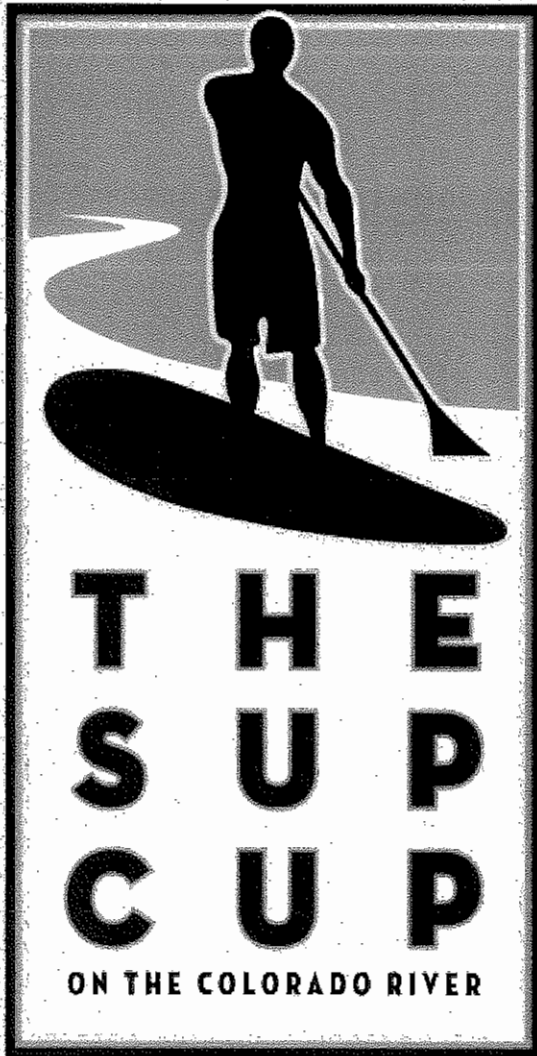
Event Budget - SUP Cup 2015

Profit - Loss Summary

	Estimated	Actual
Total income	\$47,400.00	\$0.00
Total expenses	\$44,000.00	\$0.00

Total profit (or loss)	\$3,400.00	\$0.00
------------------------	------------	--------





Race Director

Lee Harle

Committed Sponsors

Deep in the Heart Art Foundry
Southside Market
First National Bank
LCRA
Lost Pines Toyota
Kung Fu Saloon
Glide SUP
Stoke Radio
RIO SUP
Armadillo Portable Toilets
Rockin Crock Airboats

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



John Steen
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

Sup Cup, LLC
File Number: 801802922

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Limited Liability Company (LLC) has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 06/18/2013

Effective: 06/18/2013



A handwritten signature in black ink, appearing to read "John Steen".

John Steen
Secretary of State

Come visit us on the internet at <http://www.sos.state.tx.us/>

Phone: (512) 463-5555
Prepared by: Virginia Tobias

Fax: (512) 463-5709
TID: 10306

Dial: 7-1-1 for Relay Services
Document: 486064830002

Secretary of State P.O. Box 13697 Austin, TX 78711-3697 FAX: 512/463-5709 Filing Fee: \$300	 Certificate of Formation Limited Liability Company	Filed in the Office of the Secretary of State of Texas Filing #: 801802922 06/18/2013 Document #: 486064830002 Image Generated Electronically for Web Filing
Article 1 - Entity Name and Type		
The filing entity being formed is a limited liability company. The name of the entity is:		
<u>Sup Cup, LLC</u>		
Article 2 – Registered Agent and Registered Office		
☐ A. The initial registered agent is an organization (cannot be company named above) by the name of:		
OR		
☒ B. The initial registered agent is an individual resident of the state whose name is set forth below:		
Name:		
Lee P Harle		
C. The business address of the registered agent and the registered office address is:		
Street Address:		
601 Chestnut Street		
Ste F Bastrop TX 78602		
Consent of Registered Agent		
☐ A. A copy of the consent of registered agent is attached.		
OR		
☒ B. The consent of the registered agent is maintained by the entity.		
Article 3 - Governing Authority		
☒ A. The limited liability company is to be managed by managers.		
OR		
☐ B. The limited liability company will not have managers. Management of the company is reserved to the members.		
The names and addresses of the governing persons are set forth below:		
Manager 1: Lee P Harle		Title: Manager
Address: 601 Chestnut Street Ste F Bastrop TX, USA 78602		
Article 4 - Purpose		
The purpose for which the company is organized is for the transaction of any and all lawful business for which limited liability companies may be organized under the Texas Business Organizations Code.		
Supplemental Provisions / Information		

[The attached addendum, if any, is incorporated herein by reference.]

Organizer

The name and address of the organizer are set forth below.

Lee P Harle **601 Chestnut St Ste F Bastrop, Texas 78602**

Effectiveness of Filing

☒ A. This document becomes effective when the document is filed by the secretary of state.

OR

☐ B. This document becomes effective at a later date, which is not more than ninety (90) days from the date of its signing. The delayed effective date is:

Execution

The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Lee P Harle

Signature of Organizer

FILING OFFICE COPY

RECEIVED

JUN 02 2014

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

ORGANIZATION INFORMATION:

Texas Nonprofit Theatres, Inc.		May 27, 2014
Official Name of Organization		Date
Linda M. Lee	tnt@texastheatres.org	
Contact Person	E-mail	
1708 Clover Lane, Fort Worth, TX 76107		817-731-2238
Organization Address		Phone Number
www.texastheatres.org		
Website Address		

Is your Organization:



501(c)3

Other (provide description) _____

\$ 10,000.00

Total Amount Requested

Provide a brief description of your organization's mission:

The mission of Texas Nonprofit Theatres is to support and serve the theatre community of Texas, and specifically:

- to promote high standards in theatre arts.
- to continue to provide professional training and development for individuals involved in theatre.
- to promote the development of educational theatre.
- to provide a forum for the exchange of information and ideas by persons engaged in theatre.
- to aid and encourage the formation of new theatre groups and support established theatre organizations.
- to provide information and advocacy for the needs of theatres in Texas within the limits of the law.

To serve this mission Texas Nonprofit Theatres produces an annual conference in March (in 2014 it took place at the Bastrop Convention and Exhibit Center), an annual youth conference in June, the biennial Texas AACTFest in odd numbered years; sponsors a summer theatre internship for college students; produces the biennial TNT POPS! New Play Project to support playwrights and encourage the production of new plays; houses an extensive script lending library for use by TNT members; runs the Virtual Warehouse to help theatres connect with other theatres when seeking props, sets, costumes, etc.; provides an active online bulletin board listing auditions, jobs opportunities, classes; and has a seat on the board of Texans for the Arts, which advocate for arts funding in Texas.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

Texas Nonprofit Theatres, Inc

2015

Name of Organization

Fiscal Year of Request

20th Annual TNT Youth Theatre Conference

June 9 - 14, 2015

Name of Event or Project

Date of Event or Project

\$ 10,000.00

Jerry Fay Wilhelm Performing Arts Center

Amount Requested

Primary Location of Event or Project

350-400

19 years

Expected Attendance

How many years have you held this Event or Program

90%

300 - 400

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

Texas Nonprofit Theatres has already reserved 70 rooms at the Bastrop Hampton Inn & Suites (280 room nights) and anticipates needing another 30-40 rooms at an additional hotel. Each company that participates in the TNT Youth Conference fills out a demographics sheet stating how many rooms they are using at which hotel(s), for how many nights and at what rate. From this information, TNT can measure the impact of the event on area hotel activity. In 2013 the youth conference generated 368 room nights in Odessa. The 2014 youth conference hotel room nights in Boerne are not yet compiled, but preliminary rough figures indicate it will use about 400 room nights.

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

The TNT Youth Conference is a four-day event, generally at the beginning to middle of June, celebrating young people's involvement in the performing arts. The location changes each year, based on the availability of a local theatre host/facility. Individual students and adults, members of youth theatre companies with their adult directors and chaperones - all are welcome to attend. Attendance numbers in the past few years have ranged from 275 to over 400. The official kickoff is on Thursday afternoon (rehearsals for performing companies begin on Tuesday or Wednesday) with performances in the evening. On Friday and Saturday mornings, students rotate among a series of workshops designed specifically for them. In the afternoons and evenings, there are more performances. On Sunday morning, there is an Awards event, recognizing all of the performing companies and announcing the All Star Cast and other awards. Registration for the Youth Conference is open to anyone (you do not have to be a company member to register) and includes all workshops, social events, performances and the Sunday Awards Event.

Workshops: Young people from all across Texas who are interested in the performing arts - particularly theatre - come together to attend workshops ranging from Improvisation to Hip Hop, Stage Makeup to Audition Techniques. The students are broken up into similar age groups, then rotate among 6 workshops, each of which lasts about 1 hour. Workshop are taught by professional theatre artists.

Performances: Each year, up to sixteen companies apply to perform at the Youth Conference, bringing their own show to be performed for the other conferees and the general public, with tickets available for purchase at the box office before each show. Each of the shows receives feedback from a qualified Commentator, adding to the educational value of the showcases. Productions run the gamut from published plays and musicals to original works authored by the company members.

Social Events: Each year, the host company provides social events to encourage networking and camaraderie among the young people in attendance. A pizza party, an ice cream social, a black-light dance, a karaoke night - whatever the hosts can imagine!

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The 20th Annual TNT Youth Conference will bring together youth companies from all over the state, from Baytown to McKinney, Longview to Odessa. They will travel to Bastrop to rehearse and perform at the Jerry Fay Wilhelm Center for the Performing Arts, participate in workshops and social events, attend the awards ceremony at the Bastrop Convention and Exhibit Center, and eat and shop at the local businesses. Because they come in large groups and from quite a distance, they stay in the hotels, thus generating income for the hotels.

PART TWO - Check which categories apply to funding request and amount requested under each category:



Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ 1800



Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ 2000



Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 2560



Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 3640

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

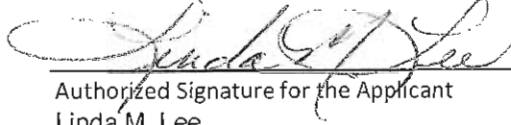
\$

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$

**CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION**

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Linda M. Lee

Name Printed or Typed

May 27, 2014

Date

Executive Director

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

TEXAS NONPROFIT THEATRES, INC.

STATEMENT OF FINANCIAL POSITION

August 31, 2013

	Operating Fund	Temporarily Restricted Publishing Fund	Temporarily Restricted Endowment Fund
ASSETS			
CURRENT ASSETS			
Cash	\$ 108,054	\$ 6,020	
Accounts Receivable	136		
Interest Receivable			
Prepaid Expenses	740		
Inventory		43	
Casino Bingo Unit Trust Rcvble	2,894		
Adjustment for Bingo K-1 (Jan-Aug 12)	-758		
TOTAL CURRENT ASSETS	111,066	6,063	
PROPERTY AND EQUIPMENT			
Equipment	13,740		
Less: Accumulated depreciation	(12,677)		
	1,063		
OTHER INVESTMENTS			
Deposits	284		
Investments	96,416		57,838
	96,700		57,838
TOTAL ASSETS	<u>\$ 208,829</u>	<u>\$ 6,063</u>	<u>\$ 57,838</u>
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts Payable	\$ 472	\$	\$
Deferred Revenue	245		
TOTAL CURRENT LIABILITIES	<u>717</u>		
TOTAL LIABILITES	717		
NET ASSETS			
Unrestricted	208,112		
Restricted (Note 5)		6,063	57,838
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 208,829</u>	<u>\$ 6,063</u>	<u>\$ 57,838</u>

TEXAS NONPROFIT THEATRES, INC.
STATEMENT OF ACTIVITIES
For the Year Ended August 31, 2013

	Operating Fund	Temporarily Restricted Publishing Fund	Temporarily Restricted Endowment Fund
PUBLIC SUPPORT AND REVENUES:			
Public Support:			
Membership	27,516		
Grants	19,191		
Contributions	<u>10,599</u>		<u>0</u>
TOTAL PUBLIC SUPPORT	57,306		0
REVENUES:			
Conferences	59,444		
Other Income	11,728	35	
Interest income	<u>9,476</u>	<u>1</u>	
TOTAL REVENUE	80,648	36	
TOTAL PUBLIC SUPPORT AND REVENUE	137,954	36	0
EXPENSES –			
Program services	111,818	11	
Support services	<u>25,455</u>		
TOTAL EXPENSES	<u>137,273</u>	<u>0</u>	
EXCESS (DEFICIENCY) OF PUBLIC SUPPORT AND REVENUES OVER EXPENSES	681	25	0
OTHER INCOME (EXPENSE)			
Bingo Revenue (Note 3)	494,368		
Bingo Expenses (Note 3)	<u>(490,561)</u>		
OTHER NET INCOME (LOSS)	3,807		
Book Income		0	
Cost of books sold		0	
Distributions to theatre organization		<u>0</u>	
EXCESS OF PUBLIC SUPPORT AND REVENUES, AND OTHER INCOME OVER EXPENSES	<u>\$ 4,488</u>	<u>\$ 25</u>	<u>\$ 0</u>
Unrealized Gain on Investments	(10,123)		(620)
Adjustment for Bingo FY difference	<u>(1,060)</u>		
INCREASE (DECREASE) IN NET ASSETS	\$ (6,695)	\$25	(620)
NET ASSETS – Beginning of Year	<u>\$ 214,807</u>	<u>\$ 6,038</u>	<u>\$ 58,458</u>
NET ASSETS, End of Year	<u>\$ 208,112</u>	<u>\$ 6,063</u>	<u>\$ 57,838</u>

TEXAS NONPROFIT THEATRES, INC.
 STATEMENT OF FUNCTIONAL EXPENSES
 For the Year Ended August 31, 2013

	Program Services	Management & General
FUNCTIONAL EXPENSES		
Personnel:		
Key Employees	\$ 35,751	\$ 6,309
Other Salaries	15,603	2,754
Benefits		7,065
Payroll taxes	<u>3,929</u>	<u>693</u>
	55,283	16,821
Fees for Services:		
Accounting		1,920
Office Expense:		
Telephone	1,217	215
Postage	3	34
Supplies	282	387
Bank charges		646
Small Equipment	220	218
Office Misc	<u>212</u>	<u>5</u>
	1,934	1,505
Information Technology:		
Internet	420	
Occupancy:		
Office rent/Parking	3,557	3,557
Property Insurance	<u>170</u>	<u>170</u>
	3,727	3,727
Travel	342	158
Conferences, Festivals and Meetings:		
Annual Conference	6,607	
Youth Conference	14,125	
Quad & State Fests	<u>18,940</u>	
	39,671	
Depreciation		489
Insurance: Liability & D&O	938	835
Other:		
Dues	730	
Texas Topics Too / Membership	1,488	
Internship	7,074	
Special projects: Library & Playwriting	<u>211</u>	
	9,503	
TOTAL EXPENSES	<u>\$ 111,818</u>	<u>\$ 25,455</u>



TEXAS NONPROFIT THEATRES, INC.
1300 Gendy Street
Fort Worth, TX 76107-4036
Ph: 817-731-2238
Fax: 817-731-2239

City of Bastrop 2015 Hotel Occupancy Tax Funding Application

Attachments

1) See Attached

2) Proposed Budget FY2015 directly relate to funding

PART TWO

--Expenditure utilized for the acquisition of convention center facilities	\$ 1,800
--Expenditure for facilities, personnel, materials for registration Supplies – name badges, inserts \$184 Program prep/printing - \$1,060 Facility rent, telephone, internet - \$756	2,000
--Expenditure for advertising . . . Personnel - \$750 Online Newsletter, website, Facebook - \$560 Media advertising in newspaper - \$1,250	2,560
--Expenditure for the encouragement . . . Instructors - \$2,160 Responder - \$ 480 Tech for shows - \$1,000	\$3,640
TOTAL	\$ 10,000

3) See Attached

- MORE -

City of Bastrop 2015 Hotel Occupancy Tax Funding Application/TNT – Page 2

4) See Attached

5) Identify other sources or funding

- Texas Commission on the Arts
- Registration Fees
- Company sponsorships
- Individual donors
- T-shirt sales

6) See Attached

Internal Revenue Service**Department of the Treasury**

**P. O. Box 2508
Cincinnati, OH 45201**

Date: June 11, 2003

Person to Contact:

Mr. Mason 31-07424
Customer Service Specialist

Toll Free Telephone Number:

8:00 a.m. to 8:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

23-7258333

Texas Non-Profit Theatres, Inc.
1300 Gendy St
Fort Worth, TX 76107

Dear Sir or Madam:

This is in response to your request regarding your organization's tax exempt status.

Our records indicate that a determination letter issued in May 1973 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Texas Non-Profit Theatres, Inc.
23-7258333

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

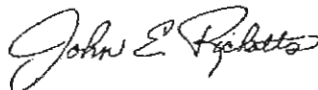
Section 6104 of the Internal Revenue Code requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. The law also requires organizations that received recognition of exemption on July 15, 1987, or later, to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. Organizations that received recognition of exemption before July 15, 1987, and had a copy of their exemption application on July 15, 1987, are also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. For additional information on disclosure requirements, please refer to Internal Revenue Bulletin 1999 - 17.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

NON-PROFIT



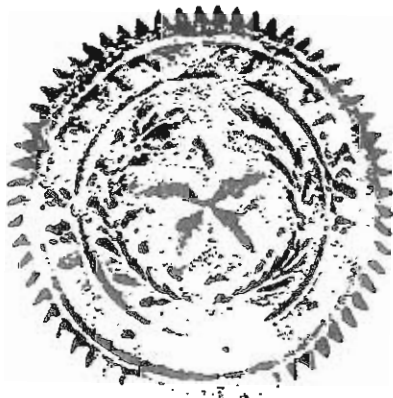
OFFICE OF THE SECRETARY OF STATE

CERTIFICATE OF INCORPORATION
OFTEXAS NON-PROFIT THEATRES, INC.
CHARTER NO. 315087

The undersigned, as Secretary of State of the State of Texas, hereby certifies that duplicate originals of Articles of Incorporation for the above corporation duly signed and verified pursuant to the provisions of the Texas Non-Profit Corporation Act, have been received in this office and are found to conform to law.

ACCORDINGLY the undersigned, as such Secretary of State, and by virtue of the authority vested in him by law, hereby issues this Certificate of Incorporation and attaches hereto a duplicate original of the Articles of incorporation.

DatedNovember 1, 1972..


Secretary of State

ARTICLES OF INCORPORATIONOFTEXAS NON-PROFIT THEATRES, INC.FILED
In the Office of the
Secretary of State of Texas

NOV 01 1972

Bill Zimmerman

Deputy Director, Corporations Division

We, the undersigned natural persons of the age of twenty
(21) years or more, all of whom are citizens of the State of Texas,
acting as incorporators of a corporation under the Texas Non-Profit
Corporation Act, do hereby adopt the following Articles of Incorporation for such corporation:

ARTICLE I.

The name of the corporation is TEXAS NON-PROFIT THEATRES, INC.

ARTICLE II.

The corporation is a non-profit educational corporation.

ARTICLE III.

The period of the corporation's duration is perpetual.

ARTICLE IV.

The purpose or purposes for which the corporation is organized are:

1. To engage in all activities necessary, useful or expedient in the encouraging, fostering, promoting and aiding of all forms of educational theatre and other dramatic, aesthetic, literary, artistic and intellectual pursuits and endeavors of all kind and character so as to increase the public awareness, understanding, enjoyment and appreciation thereof.

2. To do in general any and all things in connection with the foregoing and to exercise any and all powers, all as such are or may be permitted by law, which are or may be necessary, proper, advisable or convenient for the accomplishment and furtherance of such purposes and objects and to have and exercise all the powers conferred by the laws of Texas upon corporations formed pursuant to the authority of the Texas Non-Profit Corporation Act; provided always, however, the corporation shall never engage in any activity

prohibited by the Texas Non-Profit Corporation Act, nor shall it engage in any activity which could result in a disqualification of the corporation pursuant to Section 501 (c) (3) of the Internal Revenue Code of the United States of America as from time to time amended (or the corresponding provision of any such future law or amendment).

ARTICLE V.

The corporation shall always be operated exclusively for the purposes specified hereinbefore and for no others, and no part of the net earnings of the corporation shall ever inure to the benefit of any officer, governor, member or any other individual; provided that nothing herein shall prevent the payment of reasonable compensation for services rendered, or the reimbursement of reasonable expenses incurred in connection with and for the benefit of the corporation's affairs. No part of the activities of the corporation shall ever be the carrying on of propaganda or otherwise attempting to influence legislation. The corporation shall never participate or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office. In the event of dissolution of the corporation, none of its assets shall ever inure to the benefit of any private individual, and after the payment of the corporation's obligations all of its remaining assets together with any income earned thereon shall be transferred or conveyed to one or more activities similar to those of the said Texas Non-Profit Theatres, Inc., and which organization or organizations are exempt from United States Income Taxes in accordance with Section 501 (c) (3) of the Internal Revenue Code of the United States of America (or corresponding provision of any such future law).

ARTICLE VI.

The street address of the initial registered office of the

corporation is 2019 Civic Circle, Box 2424, Amarillo, Texas 79105, and the name of its initial registered agent at such address is Peter F. Fox, Jr.

ARTICLE VII.

The corporation shall have three classes of members:

1. Regular--Upon written application each Regular Member shall be appointed by the affirmative vote of a majority of the Board of Governors. Each Regular Member (individual or organization) shall be entitled to one vote on each matter expressly required by law or by the By-Laws of the corporation to be submitted to a vote of members; all other voting rights are vested solely in the Board of Governors. Cumulative voting shall not be allowed.

2. Honorary Members--Upon recommendation by two members of the Board of Governors, Honorary Members shall be appointed by an affirmative vote of two-thirds of the Board of Governors. Honorary Members shall have no voting rights of any kind.

3. Student Members--Upon written application Student Members shall be appointed by the affirmative vote of a majority of the Board of Governors. Student Members shall have the same voting rights as Regular Members.

Qualifications, terms, rights and privileges not otherwise expressly set forth herein for each class of membership shall be prescribed by the By-Laws of the corporation as from time to time amended.

ARTICLE VIII.

All business and affairs of the corporation shall be managed by a Board of Governors, elected by the voting membership, and composed of not less than three (3) nor more than such number as shall be fixed by the By-Laws of the corporation; the Board of Governors may be divided into such classes and elected for such terms of office as shall be fixed and determined by the By-Laws of the corporation as

from time to time amended.

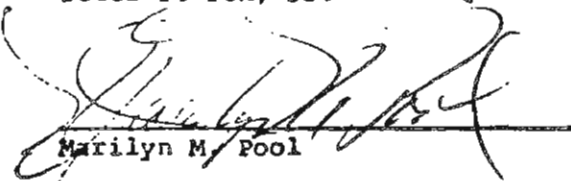
ARTICLE IX.

The incorporators will also serve as the initial directors,
and their names and addresses are as follows:

- (A) Peter F. Fox, Jr.
5303 Berget
Amarillo, Texas 79106
- (B) Marilyn M. Pool
2410 Teckla
Amarillo, Texas 79106
- (C) Art Cole
P.O. Box 4847
Midland, Texas 79702

WITNESS OUR HANDS this 15 day of September, 1972.


Peter F. Fox, Jr.


Marilyn M. Pool

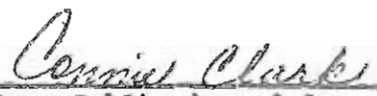

Art Cole

THE STATE OF TEXAS I

COUNTY OF POTTER I

Before me, the undersigned authority, on this day personally appeared MARILYN M. POOL and PETER F. FOX, JR., who being each by me first duly sworn, severally declared that they are the persons who signed the foregoing document as incorporators, and that the statements contained therein are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the 15 day of September, 1972.


Notary Public in and for
Potter County, Texas

THE STATE OF TEXAS X

COUNTY OF MIDLAND X

Before me, the undersigned authority, on this day personally appeared ART COLE, who being by me first duly sworn, declared that he is the person who signed the foregoing document as incorporator and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the 31 day of ~~September~~, 1972.

October

H. L. Zeck

Notary Public in and for
Midland County, Texas

Texas Nonprofit Theatres Inc. Board of Governors 2014/15

Past President

Di Ann Sneed PAST PRESIDENT Term #-
 4901 Misty Lane #604 Ending -
 Bay City TX 77414

Home:
 Office:
 Fax:
 Cell: (210) 887-4125
 E-mail: dsneed@gmail.com

QUAD I

Alathea J. Blischke Term #1
 2104 Freeport Ln Ending 2018
 Midland TX 79707

Home: (432) 522-2243
 Office:
 Fax:
 Cell: (432) 301-0260
 E-mail: jimblischke@sbcglobal.net

Lonny H. Fox SECRETARY Term #2
 PO Box 64732 Ending 2017
 Lubbock TX 79464-4732
 AFLAC, Insurance Rep
 Lubbock TX
 Home: (806) 793-6449
 Office: (806) 773-4896
 Fax: (806) 793-1301
 Cell: (806) 793-6449
 E-mail: lonnyhowellfox@yahoo.com

Carl Beery Moore VP-FINANCE Term #2
 7 Marchelle Ct Ending 2017
 Midland TX 79705
 First Presbyterian Church, Benevolence Counselor
 800 W Texas Ave
 Midland TX 79701
 Home: (432) 697-0115
 Office: (432) 684-7821
 Fax: (432) 684-8424
 Cell: (432) 413-9967
 E-mail: carlbeery@grandecom.net

QUAD II

Susan Austin Term #1
 200 Green Acres Rd Ending 2018
 Weatherford TX 76088
 Texas Christian University, Costume Shop Supervisor
 TCU PO Box 297910
 Fort Worth TX 76129
 Home: (817) 925-5052
 Office: (817) 257-4549
 Fax:
 Cell:
 E-mail: seaustin56@gmail.com

Beau Dameron Term #1
 1 Worthington Ct Ending 2018
 Wichita Falls TX 76306
 Pentec Pension Management Group, Senior Plan
 Administrator
 310 W. Wall, STE 600
 Midland TX 79701
 Home:
 Office: (432) 683-4001
 Fax: (432) 683-4003
 Cell: (432) 889-7694
 E-mail: dameron75@gmail.com

DeAnna Hargrove Term #1
 PO Box 1926 Ending 2015
 Lindale TX 75771
 Tyler Civic Theatre, Managing Director
 400 Rose Park Dr
 Tyler TX 75702
 Home: (Non) e
 Office: (903) 592-0561
 Fax: (903) 593-7262
 Cell: (903) 521-3109
 E-mail: managingdirector@tylercivictheatre.com

Dennis Yslas Term #1
 3828 Clarke Ave Ending 2018
 Fort Worth TX 76107
 Fort Worth Opera, Customer Service Manager
 1300 Gendy St
 Fort Worth TX 76107
 Home:
 Office: (817) 288-1223
 Fax:
 Cell: (817) 291-4729
 E-mail: dennisyslas@gmail.com

QUAD III

Mary E. Broussard Term #1
 1501 Cedar St Apt. B Ending 2018
 Bastrop TX 78602
 Bastrop Picture Frame Emporium, Owner
 926 Main St.
 Bastrop TX 78602
 Home: (512) 332-1617
 Office: (512) 332-1617
 Fax:
 Cell: (512) 332-1617
 E-mail: bastroppictureframe@yahoo.com

Chester Eitze PRESIDENT Term #2
 2405 Euclid Ave Ending 2017
 Austin TX 78704
 Bastrop Opera House, Executive Director
 P. O. Box 691
 Bastrop TX 78602
 Home: (512) 442-3393
 Office: (512) 321-6283
 Fax: (512) 321-1400
 Cell: (512) 922-1159
 E-mail: chester@bastropoperahouse.com,
 chesleo@sbcglobal.net

Roberta D. Elliott
17 Cane St
New Braunfels TX 78130
Circle Arts Theatre, Executive Director
124 Elizabeth Ave
New Braunfels TX 78130
Home:
Office: (830) 620-4848
Fax:
Cell: (830) 708-1101
E-mail: circlearts@att.net

Term #1
Ending 2018

Kim Martin TREASURER
301 Post Oak Dr
Baytown TX 77520-1225
Lee College, Technical Theatre Director
PO Box 818 / 200 Lee Drive
Baytown TX 77520
Home: (281) 838-0023
Office: (281) 425-6264
Fax: (281) 425-6210
Cell: (713) 858-6243
E-mail: hkmart3@me.com

Term #1
Ending 2015

Lisa Holcomb
1305 NE 8th St
Smithville TX 78957
Volunteer
Home: (512) 517-6422
Office:
Fax:
Cell:
E-mail: lholcomb@austin.rr.com

Term #1
Ending 2015

Fred A. White
609 Wisdom Dr
Deer Park TX 77536
Home: (832) 423-6830
Office:
Fax:
Cell: (832) 423-6830
E-mail: whitefred6@aol.com

Term #1
Ending 2018

James W. Weed
718 Balboa Dr
Universal City TX 78148
Air Force Personnel Center, JBSA-Randolph, TX,
Contract Specialist
500 C St W STE A123
JBSA-Randolph TX 78150
Home: (210) 233-1259
Office: (210) 565-0845
Fax:
Cell: (830) 703-0353
E-mail: jim@tantruminc.com

Term #2
Ending 2016

Outer Q

Dennis Gilmore VP-PROGRAMS
81-580 Avenida Viesca
Indio CA 92203
Home:
Office:
Fax:
Cell: (903) 286-2220
E-mail: dennisgilmore@hvpac.org

Term #2
Ending 2015

QUAD IV

Rosie Einkauf
690 Meadowgreen Dr
Port Neches TX 77651
Retired Teacher
Home: (409) 727-1906
Office:
Fax:
Cell: (409) 880-0389
E-mail: reinkauf@swbell.net

Term #2
Ending 2015

Todd Hart
5042 Del Pueblo Ave
Las Vegas NV 89141
Todd Hart Productions
5042 Del Pueblo Ave
Las Vegas NV 89141
Home:
Office:
Fax:
Cell: (214) 695-4517
E-mail: toddhartproduction@gmail.com

Term #1
Ending 2016

John Barry Holland
4324 Howell Dr
Port Arthur TX 77642
Motiva Enterprises LLC, Technical Process Engineering
Specialist
2555 Savannah Ave
Port Arthur TX 77642
Home: (409) 724-6609
Office: (409) 460-3956
Fax:
Cell: (409) 718-6357
E-mail: jholland5@gt.rr.com (hm)
john.b.holland@motivaent.com

Term #1
Ending 2016



TEXAS NONPROFIT THEATRES, INC.
1300 Gendy Street
Fort Worth, TX 76107-4036
Ph: 817-731-2238
Fax: 817-731-2239

RECEIVED
JUN 02 2014

Thursday, May 29, 2014

City of Bastrop
Finance Department
1311 Chestnut St
Bastrop, Texas 78602

Dear Sir or Ma'am:

Enclosed is the 2015 Hotel Occupancy Tax Funding Application from Texas Nonprofit Theatres to bring the 2015 TNT Youth Conference to Bastrop. This past March we had a delightful experience hosting our TNT POPS! Conference in Bastrop, and now look forward to bringing our much larger Youth Conference to your area. We expect between 300 and 400 young people and their directors to participate, enjoying the amenities at the Jerry Fay Wilhelm Performing Arts Center and the Bastrop Convention & Exhibit Center for this four-day experience.

I hope everything is in order with our submission. If there is anything else you need, please do not hesitate to contact me.

Sincerely,

Linda M. Lee
Executive Director

Enclosures

CITY OF BASTROP

2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED

MAY 30 2014

ORGANIZATION INFORMATION:

UPSTART, Inc.	6-2-2014
Official Name of Organization	Date
Donald Barron - President	classicdrb@gmail.com
Contact Person	E-mail
P.O.Box365, Bastrop, TX 78602	512-750-7625
Organization Address	Phone Number
www.upstartbastrop.org	
Website Address	

Is your Organization:



501(c)3

Other (provide description) _____

\$ 50,490.00

Total Amount Requested

Provide a brief description of your organization's mission:

UPSTART Mission Statement: "To provide visual literacy and give voice to the people of Bastrop through media arts outreach and education." UPSTART's core service is to operate Bastrop TV, the community access television station in Bastrop; and by writing, producing, editing, distributing, and broadcasting by web, cable, email, and DVD promotional videos showing Bastrop's many tourist-oriented events and arts and resources. UPSTART has a successful history of providing media/arts education to the community with an emphasis on attracting local students and students from surrounding rural areas. UPSTART, on an ongoing basis, primarily through Bastrop TV, is expanding the reach of the messages promoting Bastrop, its people, its places, and its events.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 2

UPSTART, Inc.

FY 2014/2015

Name of Organization
 Stay & Play Ad Campaign

Fiscal Year of Request

FY 2014/2015

Name of Event or Project
 \$ 44,290.00

Date of Event or Project

Bastrop

Amount Requested
 1,000+

Primary Location of Event or Project
 1st year

Expected Attendance
 500+

How many years have you held this Event or Program
 125+

Percentage of attendance that will be
 staying overnight in hotels

Estimated number of hotel room nights will be
 generated by the Event

How will you measure the impact of your event on area hotel activity?

The video commercials placed in distant cities will direct participants to a website where they can register and print a "Bastrop Passport" which will entitle them to discounts at Bastrop hotels, restaurants, entertainment venues, along with other Bastrop tourist destinations. Through the use of metadata the website will not only track the questions of the tourist, but will also build a database of who participated in the program for future use.

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

Each year Bastrop hosts thousands of visitors in events such as Yesterfest, the Patriotic 4th of July Festival, Veterans Classic Car Show, Homecoming & Rodeo, and the Christmas Home Tour. However, many of these visitors come for the day and leave.

The goal of our project is to create an incentive to motivate a percentage of these same visitors to extend their stay for at least one night in a hotel.

UPSTART proposes to produce a number of television commercials promoting the many recreational opportunities in the Bastrop area and place them in cities outside of the Bastrop area, such as Dallas, Houston and San Antonio. These commercials will direct viewers to a website where they can register and print a free "Bastrop Passport", entitling the bearer to discounts on overnight lodging, restaurants and other tourist activities if they spend the night. The website will highlight several of Bastrop's two or more day events and offer visitors the opportunity to book discounted lodging at participating overnight facilities. This is an aggressive two-fold campaign of television commercials and Internet metrics aimed at untouched markets with a mechanism to promote and track overnight tourism in the Bastrop area.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 2

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy **Part One** and at least **ONE** of the options in **Part Two**.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The video ads that are created to promote the distribution of these passports will be played on television stations outside of the Bastrop area, such as Houston, Dallas, and San Antonio. Key links to the Chamber of Commerce and other tourist information sites will be promoted. The information will be available on the UPSTART website and will be monitored daily by it's staff.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 22,500. _____

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 21,790. _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

2 of 2

UPSTART, Inc.

Name of Organization

Off Kilter Film Festival

Fiscal Year of Request

Nov. 13 & 14, 2014

Name of Event or Project

\$ 6,200.00

Date of Event or Project

Lost Pines 8 Movie Theatres & BISD schools

Amount Requested

200

Primary Location of Event or Project

5

Expected Attendance

25

How many years have you held this Event or Program

25

Percentage of attendance that will be
staying overnight in hotelsEstimated number of hotel room nights will be
generated by the Event

How will you measure the impact of your event on area hotel activity?

- 1) by booking rooms for out of town filmmakers who attend
- 2) by surveying audience members who attend
- 3) by checking metadata from the website

Do your promotional materials/website note area lodging facilities that can host participants? Yes

Tell us about your event or project:

The 2013 festival, held at The Lost Pines 8 Movie Theatres in Bastrop was very successful. It was held on December 7th. Over four times the number of people who attended the previous year enjoyed the 11 short, comic films, the excellent panel discussion and the amazing, catered award ceremony and party. Our plan is to expand the festival, increase the entries and events and double the attendance. We expect to accomplish this as follows:

DATES: We are moving the festival dates to November 13-14, which are a Thursday and Friday, two weeks before Thanksgiving. The films will be screened on Thursday evening, followed by the panel discussion, award ceremony and cocktail party. During the day on Friday we plan to conduct workshops in the BISD schools, with the visiting filmmakers as instructors.

ENTRIES: The festival will continue to accept short, comic films. They can be narrative, documentary or animated, dealing with holidays, vacations or relationships gone awry. In other words, we are committed to producing an Off Kilter Film Fest. Note: to date, more than six months before the festival, we have already received over 20 submissions.

PANEL DISCUSSION: We plan to invite well-known members of the Texas filmmaking community to speak about professional experiences that have "gone awry" and how they dealt with them.

SPONSORS: Since we are organizing this year's festival early in the year, we expect to attract many more local sponsors than previously. Our budget, including cash awards, panel and workshop participants honoraria, and advertising costs will rely on donations from these sponsors, as well as on government and foundation grants. We are doubling last year's budget, and expect to raise \$10,000 to cover the costs.

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION*(COMPLETE A SEPARATE FORM FOR EACH EVENT)*

Project Number

2 of 2

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy Part One and at least ONE of the options in Part Two.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

The Film Festival will be promoted throughout Texas and surrounding States. It will be promoted on television, the internet and in print. Films from around the world will be shown; we have received submissions from Germany, Italy, Spain, and India, as well as the U.S. The international aspect of the festival, and the combination of entertainment and education will promote interest in the general public as well as in the filmmaking community.

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$ 5,000

☒ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ 1,200

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

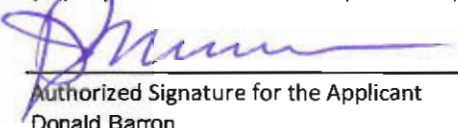
\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant

Donald Barron

Name Printed or Typed

6/2/2014

Date_____
President_____
Title

Return completed application and attachments to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

Upstart Inc-Non Profit
Profit & Loss
 January through December 2013

	<u>Jan - Dec ...</u>
Ordinary Income/Expense	
Income	
City of Bastrop Contract	16,875.00
Deposits in Error	0.00
Donations	
Business.	1,677.00
Decals	74.00
Green Expo	825.00
Individual.	877.20
Membership	25.50
Donations - Other	100.00
Total Donations	3,578.70
Film Fest.	
Festival Entry	65.00
Film Submission	112.80
Sponsorships	700.00
Ticket Sales..	280.00
Film Fest. - Other	900.00
Total Film Fest.	2,057.80
Fire Art Connection	12.00
Grants	
Hotel/Motel	22,700.00
Texas Commission of The Arts	
Cultural Arts Prog	1,200.00
OffKilter FF	1,500.00
Total Texas Commission of The Arts	2,700.00
Total Grants	25,400.00
Production Services	
Bastrop Film Comm	50.00
Bastrop Historical Museum	2,850.00
BEDC.	1,150.00
BeForeEverFit	11,800.00
Build It in Bastrop	1,100.00
Carts.	300.00
DVD's	
Bastrop Fire	240.33
BitofTexas	55.00
Total DVD's	295.33
Griffin Ind Promo	2,077.00
Other	1,800.00
RedFish Rodeo	3,200.00
River Exhibit	1,000.00
SupCup...	1,000.00
Viejos	450.00
ww11 History.	1,000.00
XYZ Promo	860.00
Total Production Services	28,932.33
Total Income	76,855.83
Cost of Goods Sold	
Equipment Rental	20.00
Production	
..SupCup	2,185.71
Bastrop History	-575.00
BCAT	2,404.81
Bear Stories	1,350.00
Beforeverfit.	8,864.23

Upstart Inc-Non Profit
Profit & Loss
 January through December 2013

	<u>Jan - Dec ...</u>
CAD	
Advertising..	1,122.67
Office Supplies.	607.53
Production..	1,231.00
Total CAD	2,961.20
Colorado Video	1,225.00
Commissioner Court.	2,095.00
Film Fest	
Advertising.	1,255.55
Office Supply	616.25
Film Fest - Other	1,360.00
Total Film Fest	3,231.80
Honor Choir	275.00
RedFish Rodeo.	1,525.06
Stephen F Austin Video	679.00
WW11 History	575.00
Production - Other	2,935.64
Total Production	29,732.45
Repairs..	
Computer and Tech Support	171.91
Total Repairs..	171.91
Total COGS	29,924.36
Gross Profit	46,931.47
Expense	
*Reconciliation Discrepancies	48.33
Bank service charge	17.90
Equipment-over \$300.00	-146.85
Equipment Purchases	129.89
Insurance	
General Liability Building	800.00
Total Insurance	800.00
Interest On Purchases	35.42
Interest Paid	12.73
Membership.	70.00
Office meeting	0.00
Office Supplies	
H O T	0.00
Poster&FLyer Design	0.00
Office Supplies - Other	472.05
Total Office Supplies	472.05
Operating Expense	
Automobile Expense	
Towing	195.00
Automobile Expense - Other	883.04
Total Automobile Expense	1,078.04
Bank Charges	
Bill pay	56.50
Check Order	27.10
Nsf	84.00
Total Bank Charges	167.60
Contract Labor	
Administrative Fee	15,050.00
Camera Editing	0.00

Upstart Inc-Non Profit
Profit & Loss
 January through December 2013

	<u>Jan - Dec ...</u>
Colin Guerra	2,808.24
Consultant Fee	360.00
Grounds Maintenance	75.00
Contract Labor - Other	0.00
Total Contract Labor	18,293.24
Late Fees	39.00
Meals and Entertainment	0.00
Postage and Mailing	181.74
Total Operating Expense	19,759.62
Production Expense	
Sup cup	0.00
Total Production Expense	0.00
Production Security	
Hot///	0.00
Production Security - Other	0.00
Total Production Security	0.00
Professional Fees	
Bookkeeping	1,791.00
Professional Fees - Other	635.00
Total Professional Fees	2,426.00
Repairs	
Computer and Tech Support	0.00
Repairs - Other	135.10
Total Repairs	135.10
Supplies	
HOT	89.38
Supplies - Other	0.00
Total Supplies	89.38
Taxes	
Property	38.18
Total Taxes	38.18
Travel Reimbursement	
.SupCup	940.18
Total Travel Reimbursement	940.18
Utilities	
Arc Electric-4372	1,236.18
Cable	1,922.35
Electric.	2,325.96
Gas	51.44
Security	613.26
Umac Electric-8840	578.86
Water and Electric	729.13
Water.	12.97
Total Utilities	7,470.15
Website	
Website.	188.80
Website - Other	17.35
Total Website	206.15
Total Expense	32,504.23
Net Ordinary Income	14,427.24
Net Income	14,427.24

UPSTART
HOT 2014 -2015 BUDGET

INCOME

HOT Fund	\$50,490	
City Funds	13,500	
County Funds	6,500	
TCA Grants	<u>10,000</u>	
Expected Income		\$80,490.

Donations
Bastrop TV PEG Funds
Sponsorships
Memberships
Production Income
Product Sales (INVICTA, BIT OF BASTROP, THE FIRE, etc.)
Fundraiser 2015

Additional Expected Income **\$155,200.**

TOTAL INCOME **\$235,690.**

EXPENSES: HOT PROJECTS

Wages:	14,290	
For: Production directors, editors, writers, talent, production personnel, musicians, composers, etc.		
Publicity	25,000	
Office Expense (including postage)	2,500	
Production Expense	<u>8,700</u>	

TOTAL EXPENSES: HOT PROJECTS **\$50,490.**

UPSTART
HOT FY2014-2015 BUDGET WORKSHEET

PROJECT	HOT REQUEST	PERSONNEL (ARTISTS)	PUBLICITY	OFFICE EXP POSTAGE	PROD	TOTAL EXPENSE
Film Fest	6,200	1,000	5,000		200	\$6,200
Stay & Play	44,290	13,290	20,000	2,500	8,500	\$44,290
TOTALS	\$50,490	\$14,290	\$25,000	\$2,500	\$8,700	\$50,490

L.F. Caliva
5-26-14
Revised 6-13-14

INTERNAL SECURITY SERVICE
P. O. BOX 365
HASTROP, TX 78602-0000

DEPARTMENT OF THE TREASURY

Date: MAR 21 2005

UPSTART INC
PO BOX 365
HASTROP, TX 78602-0000

Employer Identification Number:
31-1727814
DLN:
17053022729045
Contact Person:
DAN W BERRY ID# 31122
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated OCTOBER 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

ARTICLES OF INCORPORATION
OF
UPSTART, INC.

FILED
In the Office of the
Secretary of State of Texas

FEB 16 2000

Articles of Incorporation of the undersigned, natural persons 18 years of age or older, a majority of whom are citizens of the United States, desiring to form a Non-Profit Organization under the Non-Profit Corporation Law of Texas, do hereby certify

ARTICLE ONE

The name of the organization is Upstart, Inc.

ARTICLE TWO

The period of its duration is perpetual.

ARTICLE THREE

Upstart, Inc. is a non-profit corporation.

ARTICLE FOUR

The purpose for which the corporation is organized is the transaction of any and all lawful business for which corporations may be incorporated under the Texas Non-Profit Corporation Act, specifically charitable, literary, and educational activities. This includes social marketing and the evaluation, preparation and dissemination of training and outreach materials primarily aimed at audiences with low literacy skills or limited English proficiency (LEP).

ARTICLE FIVE

The street address of its initial registered office is

Upstart, Inc.
223 Riverwood
Bastrop TX 78602

and the name of its initial registered agent at such address is Carolyn Banks.

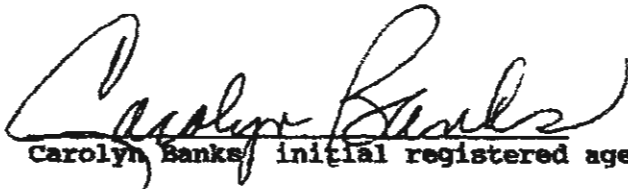
ARTICLE SIX

Upstart, Inc. will have no members.

ARTICLE SEVEN

The number of directors constituting the initial board of directors is three (3), and the names and addresses of the persons who are to serve as the initial directors are:

- | | |
|--|---|
| 1. Davis McAuley
Rte. 5, Box 210E
Bastrop TX 78602 | 2. Karen Ranspot
1605 Wilson St.
Bastrop TX 78602 |
| 3. Mike Todd
1605 Wilson St.
Bastrop TX 78602 | |



Carolyn Banks, initial registered agent

In witness whereof, we have hereunto subscribed our
names this 14th day of February, 2000.

2000 FEB 14 PM 4:00

Form 424
(Revised 05/11)

Submit in duplicate to:
Secretary of State
P.O. Box 13697
Austin, TX 78711-3697
512 463-5555
FAX: 512/463-5709

Filing Fee: See instructions

**Certificate of Amendment**

This space reserved for office use.

FILED
In the Office of the
Secretary of State of Texas

MAR 20 2014

Corporations Section

Entity Information

The name of the filing entity is:

UPSTART, INC.

State the name of the entity as currently shown in the records of the secretary of state. If the amendment changes the name of the entity, state the old name and not the new name.

The filing entity is a: (Select the appropriate entity type below.)

- | | |
|---|---|
| ☐ For-profit Corporation | ☐ Professional Corporation |
| ☒ Nonprofit Corporation | ☐ Professional Limited Liability Company |
| ☐ Cooperative Association | ☐ Professional Association |
| ☐ Limited Liability Company | ☐ Limited Partnership |

The file number issued to the filing entity by the secretary of state is: **157126601**

The date of formation of the entity is: **14 February 2000**

Amendments**1. Amended Name**

(If the purpose of the certificate of amendment is to change the name of the entity, use the following statement)

The amendment changes the certificate of formation to change the article or provision that names the filing entity. The article or provision is amended to read as follows:

The name of the filing entity is: (state the new name of the entity below)

The name of the entity must contain an organizational designation or accepted abbreviation of such term, as applicable.

2. Amended Registered Agent/Registered Office

The amendment changes the certificate of formation to change the article or provision stating the name of the registered agent and the registered office address of the filing entity. The article or provision is amended to read as follows:

Form 424

RECEIVED

MAR 20 2014

Secretary of State

Registered Agent

(Complete either A or B, but not both. Also complete C.)

☐ A. The registered agent is an organization (cannot be entity named above) by the name of:

OR

☒ B. The registered agent is an individual resident of the state whose name is:

Linda	K	Howard	
<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Suffix</i>

The person executing this instrument affirms that the person designated as the new registered agent has consented to serve as registered agent.

C. The business address of the registered agent and the registered office address is:

1800 Linda Street	Bastrop	TX	78602
<i>Street Address (No P.O. Box)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

3. Other Added, Altered, or Deleted Provisions

Other changes or additions to the certificate of formation may be made in the space provided below. If the space provided is insufficient, incorporate the additional text by providing an attachment to this form. Please read the instructions to this form for further information on format.

Text Area (The attached addendum, if any, is incorporated herein by reference.)

☐ Add each of the following provisions to the certificate of formation. The identification or reference of the added provision and the full text are as follows:

☒ Alter each of the following provisions of the certificate of formation. The identification or reference of the altered provision and the full text of the provision as amended are as follows:

Article 7 to be amended as follows:

The number of directors constituting the Board of Directors is at least five and no more than 11. The names of the current Board of Directors are:

1) Donald Barron-President 2) Hank Nations-Member 3) Lyn Caliva-Treasurer 4) Linda Howard-Secretary
5) Joe Grady Tuck-Member 6) Shawn Griffin-Member 7) Liston Crim-Member. Addresses are attached.
~~8) Donald Williams - Member~~

☐ Delete each of the provisions identified below from the certificate of formation.

Statement of Approval

The amendments to the certificate of formation have been approved in the manner required by the Texas Business Organizations Code and by the governing documents of the entity.

Effectiveness of Filing (Select either A, B, or C.)

- A. ☒ This document becomes effective when the document is filed by the secretary of state.
- B. ☐ This document becomes effective at a later date, which is not more than ninety (90) days from the date of signing. The delayed effective date is: _____
- C. ☐ This document takes effect upon the occurrence of a future event or fact, other than the passage of time. The 90th day after the date of signing is: _____

The following event or fact will cause the document to take effect in the manner described below:

Execution

The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: 19 March 2014

By: _____



Signature of authorized person

Donald Barron, Board President - Upstart, Inc.

Printed or typed name of authorized person (see instructions)

ATTACHMENT TO FORM 424
CERTIFICATE OF AMENDMENT FOR UPSTART, INC.

BOARD OF DIRECTORS

Donald Barron – President
PLO Box 1214
Bastrop, TX 78602

Lyn Caliva – Treasurer
422 Sayers Road
Bastrop, TX 78602

Linda Howard – Secretary
120 Colovista Drive
Bastrop, TX 78602

Hank Nations – Member
120 Summers Court
Bastrop, TX 78602

Joe Grady Tuck – Member
906 Main Street
Bastrop, TX 78602

Donald Williams – Member
906 Farm Street
Bastrop, TX 78602

Shawn Griffin – Member
109 Hobbs Creek Cove
Cedar Creek, TX 78612

Liston Crim – Member
321 Arbors Circle
Elgin, TX 78621

UPSTART BOARD MEMBER CONTACT INFORMATION**Donald Barron** – President

512-750-7625

classicdrb@gmail.com

PLO Box 1214

Bastrop, TX 78602

Lyn Caliva – Treasurer

504-914-6341 cell, 512-308-9711

lyninbastrop@gmail.com

422 Sayers Road

Bastrop, TX 78602

Hank Nations

512-426-4398 cell, 512-303-0200

hnations1@yahoo.com

120 Summers Court

Bastrop, TX 78602

Joe Grady Tuck

512-321-4944 office

joe@tucklawcorp.com

906 Main Street

Bastrop, TX 78602

Donald Williamsdwilliams@bisdtx.org

906 Farm Street

Bastrop, TX 78602

Shawn Griffin

512-801-9354 cell, 512-985-6363 home

512-303-2892 work direct

rsgiffin@darlingii.com

Darling International 264 FM 2336

Bastrop, TX 78602

109 Hobbs Creek Cove

Cedar Creek, TX 78612

Liston Crim

512-971-4915

liston@listoncrim.com

321 Arbors Circle

Elgin, TX 78621

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

RECEIVED

JUN 03 2014

ORGANIZATION INFORMATION:

YMCA of Austin	6-3-14
Official Name of Organization	Date
Terry Moore	terry.moore@austinyymca.org
Contact Person	E-mail
3208 Red River Austin TX 78705	512-332-8805
Organization Address	Phone Number
www.burningpinerun.com	
Website Address	

Is your Organization:



501(c)3

Other (provide description) _____

\$6,000

Total Amount Requested

Provide a brief description of your organization's mission:

Our Mission

To put Christian principles into practice through programs that build healthy spirit, mind and body for all.

Our Cause:

We are a dynamic association of men, women and children joined together by a shared commitment to nurturing the potential of kids, promoting healthy living and fostering a sense of social responsibility. We believe that lasting personal and social change can only come about when we all work together to invest in our kids, our health and our neighbors. That's why, at the Y, strengthening community is our cause and our programs are always based on the needs and interests of our communities.

Our Work:

The Y is dedicated to building programs for youth development, for healthy living and for social responsibility that promote strong families, character values, youth leadership, community development and international understanding. The Y makes accessible the support and opportunities that empower people and communities to learn, grow and thrive by providing supportive and inclusive environments that nurture the potential of every youth and teen, improves the nation's health and well-being and provides opportunities to give back and support neighbors.

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2015 (10/01/2014 - 09/30/2015) as directly related to funding, event specific, if applicable
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Articles of Incorporation
- 5) Identify other sources of funding
- 6) List of all Board Members
- 7) NO STAPLES, ALL ATTACHMENTS SHOULD BE PROVIDED IN 8.5" X 11" SIZE, NO OTHER ATTACHMENTS ACCEPTED

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

YMCA of Austin	2015
Name of Organization	Fiscal Year of Request
Burning Pine Run 5/10K "Run Your Ash Off"	September 12, 2015
Name of Event or Project	Date of Event or Project
\$6,000	Bastrop State Park
Amount Requested	Primary Location of Event or Project
1000	2015 will be the 4th year of the event
Expected Attendance	How many years have you held this Event or Program
25%	approximately 100
Percentage of attendance that will be staying overnight in hotels	Estimated number of hotel room nights will be generated by the Event

How will you measure the impact of your event on area hotel activity?

We will post the overnight accommodation website www.visitbastroptx.com on the run site to promote participants staying overnight. It will be stated on the site to mention Burning Pine Run when making reservations. The plan is to contact the hotels after the event and see if they saw an increase in room rentals that weekend. The plan also includes promotion of "weekend" events to encourage more overnight stays. We will also contact the state park for information on camping space rentals.

Do your promotional materials/website note area lodging facilities that can host participants? yes

Tell us about your event or project:

Burning Pine Run 5/10K and the 1K Ranger Run will be held at the Bastrop State Park on Saturday, September 12th beginning at 7:30am.

Folks were encouraged to come "Run Your Ash Off" in September of 2012, one year after the fires of 2011. The hope was to create an event that would gather the community in a way to foster encouragement and recovery. Because of the 1 year anniversary media coverage, runners came from all over the country. 1135 runners registered to participate in 2012.

Since then, the event has become a healing event for the community. Area residents and beyond, come together to celebrate the recovery from the fire and progress made over the years. Runners celebrate as they complete this extremely difficult course, recognizing the joy of accomplishment that comes from hard work and dedication. Families and neighbors come out to encourage and cheer, expressing a love for community. Volunteers give a little part of themselves to an event that supports the regrowth and strengthening of the environment in which we all live.

In 2013 we expected a drastic drop in participation because of the lack of media attention. It actually only dropped 25% and we expect the numbers to go back up in 2014 with the support of the HOT funding recieved. In 2013 there were 825 registered runners. 50 to 100 family members came out to watch and over 150 volunteers worked to make it a success. The proceeds are divided between the Friends of the Lost Pines in support of the Bastrop State Park and it's recovery. The other half goes to the Bastrop YMCA to support families with financial assistance.

ALL proceeds stay in Bastrop to support building a stronger and healthier community!

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

EVENT OR PROJECT INFORMATION

(COMPLETE A SEPARATE FORM FOR EACH EVENT)

Project Number

1 of 1

To qualify for financial assistance under the Hotel Occupancy Tax for Bastrop, the expenditure must satisfy **Part One** and at least **ONE** of the options in **Part Two**.

PART ONE - In order to be eligible to receive HOT Funding you must comply with State Law/Chapter 351 of the Tax Code. Revenues must be used to directly promote tourism and the convention and hotel industry. How will this event promote tourism and the convention and hotel industry?

Advertising to areas that would drive and spend the night. With weekend activities being promoted, the hope is that they would come in on Friday and leave late Saturday or even Sunday.
 For example: Come to Bastrop and Run Your Ash Off in the Burning Pine 5/10K race. Come early and enjoy our exceptional community where no matter where your from, we are all neighbors. Visit the First Friday Art Walk, enjoy a fantastic dinner. Then wake up early to get your run on! Afterwards enjoy a day at the pool, walk on Main Street or check out our great shopping. It makes for a fun filled weekend not too far from home!

PART TWO - Check which categories apply to funding request and amount requested under each category:

☐ Expenditures will be utilized for the acquisition of convention center facilities or visitor center sites and the construction, improvement, enlarging, equipping, repairing, operations, and maintenance of convention center facilities or visitor information centers, or both.

\$ _____

☐ Expenditures will be utilized for the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants.

\$ _____

☒ Expenditure will be utilized for advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

\$6,000

☐ Expenditure will be utilized to the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

\$ _____

☐ Expenditure will be utilized for historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.

\$ _____

☐ Expenditure will be utilized for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality.

\$ _____

CITY OF BASTROP
2015 HOTEL OCCUPANCY TAX FUNDING APPLICATION

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the program guidelines. I agree that if funds are not expended accordingly, in the opinion of the City of Bastrop, said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant
Terry Moore

Name Printed or Typed



Date
Executive Director, Bastrop YMCA

Title

Return completed application and attachments to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., JUNE 3, 2014

Electronic/Facsimile submissions will not be considered.

YMCA OF AUSTIN

All Funds Statement of Activities
DEC 2013

	---OPERATING---			---ENDOWMENT---			---CAPITAL---			---ALL FUNDS---		
	MONTHLY LAST YEAR	MONTHLY BUDGET	VAR.	Y-T-D ACTUALS	Y-T-D BUDGET	VAR.	Y-T-D LAST YEAR	MONTHLY ACTUALS	Y-T-D ACTUALS	MONTHLY ACTUALS	Y-T-D ACTUALS	Y-T-D LAST YEAR
REVENUE:												
CONTRIBUTIONS	125,216	98,560	26,656	949,011	943,200	5,811	880,876	0	0	125,466	949,261	800,876
SPECIAL EVENTS	0	0	0	23,911	21,500	2,411	21,302	0	0	0	23,911	21,302
UNITED WAY	0	0	0	232	0	232	289	0	0	0	232	289
GRANTS	49,831	15,100	34,731	578,128	400,291	177,837	303,715	0	0	49,831	578,128	303,715
MEMB. DUES	1,345,860	1,308,284	37,576	16,240,663	15,375,843	864,820	13,452,686	0	0	1,345,860	16,240,663	13,452,686
F.A. MEMB.	(143,934)	(166,779)	22,845	(1,896,965)	(1,992,891)	95,926	(1,697,289)	0	0	(143,934)	(1,896,965)	(1,697,289)
JOINING FEES	7,616	13,021	(5,405)	183,078	180,263	2,795	171,041	0	0	7,616	183,078	171,041
F.A. J.F.	(997)	(939)	(56)	(8,966)	(9,420)	454	(8,235)	0	0	(997)	(8,966)	(8,235)
PROG. FEES	330,437	364,194	(33,757)	6,528,879	6,640,922	(112,043)	6,181,764	0	0	330,437	6,528,879	6,181,764
F.A. PROG.	(37,336)	(44,110)	6,774	(796,280)	(779,258)	(17,022)	(746,062)	0	0	(37,336)	(796,280)	(746,062)
SALES	5,690	8,863	(3,173)	111,246	107,969	3,257	95,478	0	0	5,690	111,246	95,478
INV. INC.	70	250	(180)	2,147	3,000	(853)	3,163	4,234	56,414	4,304	58,561	56,060
GAIN-LOSS>	0	0	0	0	0	0	0	45,020	395,079	45,020	395,079	32,288
MISC. INCOME	4,000	4,083	(83)	63,500	64,500	(1,000)	79,249	0	0	4,000	63,500	79,249
TOTAL REVENUE:	1,686,453	1,600,527	85,926	21,978,594	20,955,959	1,022,635	18,404,891	49,254	451,493	1,735,957	22,430,327	18,952,068
EXPENSES:												
SALARIES	727,442	742,245	(14,803)	10,046,588	10,032,373	14,215	8,710,555	0	0	727,442	10,046,588	8,710,555
EMPLOYEE BENE.	55,457	60,711	(5,254)	685,148	720,727	(35,579)	576,306	0	0	55,457	685,148	576,306
PIR TAXES	87,758	66,311	21,447	891,423	897,899	(6,476)	762,837	0	0	87,758	891,423	762,837
PURCH. SERV.	80,922	58,584	22,338	970,081	802,377	167,704	740,176	7,500	55,969	88,422	1,026,050	740,176
SUPPLIES	119,862	88,764	31,118	1,507,973	1,498,666	11,305	1,418,305	28	2,272	119,910	1,510,245	1,418,305
TELEPHONE	8,437	9,727	(1,290)	91,895	117,062	(25,167)	113,270	0	0	8,437	91,895	113,270
POSTAGE	19,538	8,432	11,106	117,481	108,290	9,191	98,191	0	0	19,538	117,481	98,191
OCCUPANCY												
-UTILITIES	159,386	82,648	76,738	979,541	929,685	49,856	738,196	0	0	159,386	979,541	738,196
-BLDG./FACILITY RENT	29,998	37,629	(7,631)	435,799	459,818	(24,019)	487,761	0	0	29,998	435,799	487,761
-REPAIRS/MAINT./INS.	61,428	40,919	20,509	622,834	584,872	37,962	572,975	0	0	61,428	622,834	572,975
EO COST/RNTL	25,451	38,544	(13,093)	461,962	521,205	(59,243)	556,368	0	0	25,451	461,962	556,368
UNIFORMS	5,265	1,313	3,952	135,500	145,380	(9,880)	127,284	0	0	5,265	135,500	127,284
PRINT/PROMO	55,053	25,714	29,339	550,010	517,039	32,971	482,730	0	10,376	55,053	560,386	482,730
TRAV/EMP EXP	11,143	6,673	4,470	169,195	132,109	37,086	137,164	0	0	11,143	171,814	137,164
CONF/CONV	18,842	4,309	14,533	80,642	105,654	(25,012)	50,307	0	0	18,842	80,642	50,307
NAT'L DUES	16,297	16,441	(144)	212,135	205,342	6,793	183,185	0	0	16,297	212,135	183,185
GRANTS/CONTRIB.	0	0	0	16,844	18,500	(1,656)	10,924	0	0	0	16,844	10,924
INSURANCE	7,246	8,820	(1,574)	94,521	104,800	(10,279)	97,717	0	0	7,246	94,521	97,717
CC FEES/OTHER	28,533	24,130	4,403	397,309	332,673	64,636	336,447	459	17,409	28,992	414,718	408,915
TOTAL EXPENSES:	1,498,078	1,321,914	176,164	18,466,881	18,232,473	234,408	16,295,019	459	17,409	1,506,065	18,555,526	16,305,487
**SUB-TOTAL:	188,375	278,613	(90,236)	3,511,703	2,723,486	788,217	2,619,872	(7,276)	(70,986)	229,892	3,874,801	2,846,969
LESS:												
INT. EXP.	18,398	21,496	(3,098)	228,872	248,057	(19,185)	221,413	0	0	18,396	228,872	221,415
DEPRECIATION	173,292	160,875	12,417	1,964,298	1,901,700	62,598	1,559,378	0	0	173,292	1,964,298	1,559,378
LOSS-ASSET DISPOS.	0	0	0	0	0	0	18,589	0	0	0	0	0
***NET:	(3,315)	96,242	(99,557)	1,318,533	573,729	744,804	(720,490)	(7,276)	(70,986)	36,202	1,681,831	866,506

Burning Pine 2015 Proposed Budget

Revenue:

Sponsors	15,000
HOT Funding	6,000 *
Race Proceeds	26,000

Total Revenue: \$47,000

Expenses:

Advertising	6,000 *
Awards	3,500
Park Visitation Fees	1,000
Food/Beverages	1,000
Tshirts	7,500
Sound system Rental	600
Portalets	1,800
Timing Company	3,000
Multisport Productions	1,200
Rainbow Racing	1,000
Entertainment	500
Signage	2,200
Equipment Rental	500
Online Registration fee	1,500

Total Expenses: \$31,300**Proceeds of the event are divided evenly between:**

- 1) Friends of the Lost Pines to support the state park.**
- 2) YMCA of Austin to support financial assistance program in Bastrop.**

INTERNAL REVENUE SERVICE
District Director

DEPARTMENT OF THE TREASURY
1100 Commerce St., Dallas, TX 75242

Young Mens Christian Association
of Austin
Attn: Larry E. Smith
1717 W. Sixth St., Suite 258
Austin, TX 78703

Person to Contact:
Mary Smith

Telephone Number:
(214) 767-6023

Refer Reply to:
Mail Code 4940 DAL

Date:
June 14, 1995

Employer Identification Number:
74-1193464

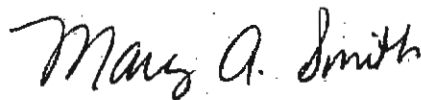
Dear Sir or Madam:

Our records show that Young Mens Christian Association of Austin is exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code. This exemption was granted February 1955 and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are an organization described in section 509(a)(2).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely Yours,



Mary A. Smith
EP/EO Correspondence Examiner *MS*

RESTATED ARTICLES OF INCORPORATION
OF

SEP 22 1978

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF AUSTIN

Patrick Brice
Attorney, Corporation Division

1. The Young Men's Christian Association of Austin, pursuant to the provisions of Article 4.06 of the Texas Non-Profit Corporation Act, hereby adopts Restated Articles of Incorporation which accurately copy the Articles of Incorporation and all amendments thereto that are in effect to date and as further amended by such Restated Articles of Incorporation as hereinafter set forth and which contain no other change in any provision thereof.

2. The Articles of Incorporation of the Corporation are amended by the Restated Articles of Incorporation as follows:

Each and every article of the heretofore existing Articles of Incorporation is amended and superseded and such amendments and superseding provisions are contained below in No. 4 of this Restatement setting out the Restated Articles of Incorporation.

3. Each such amendment made by these Restated Articles of Incorporation has been effected in conformity with the provisions of the Texas Non-Profit Corporation Act and such Restated Articles of Incorporation were duly adopted in the following manner:

The Restated Articles of Incorporation as so amended were adopted at a meeting of members held on 7 April 1978 at which a quorum was present, and the Restated Articles of Incorporation as so amended received at least two-thirds of the votes which members present or represented by proxy at such meeting were entitled to cast.

4. The Articles of Incorporation and all amendments and supplements thereto are hereby superseded by the following Restated Articles of Incorporation which accurately copy the entire text thereof and as amended as above set forth:

ARTICLE 1; NAME: This Corporation shall be known as The Young Men's Christian Association of Austin.

ARTICLE 2; NON-PROFIT CORPORATION: The Corporation is a Non-Profit Corporation.

ARTICLE 3; DURATION: The period of the Corporation's duration is perpetual.

ARTICLE 4; PURPOSES: This Corporation is formed to strive toward the ideal goal of creating a community in keeping with Christian ideals in which each person is in harmony with self and others. Toward such ideal goal the Corporation shall attempt to restore and communicate physical culture as a criterion for quality of life for all persons; physical culture is defined as the rational development of the person through appropriate activities delineated by basic physical skills. In addition, the Corporation shall strive to reach such goals by fostering positive relationships among family members, instilling understanding of, appreciation of, and responsibility of environment and natural resources, and teaching persons the worthwhile utilization of leisure time. All of the foregoing shall be carried out for charitable, religious and educational purposes.

Notwithstanding any provision of these Articles of Incorporation, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an Organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.

Upon dissolution of the Corporation or the winding up

its affairs the assets of the Corporation shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary, or educational organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and regulations as they now exist or as they may hereafter be amended.

ARTICLE 5; MEMBERS: The Corporation is a Membership Organization.

ARTICLE 6; REGISTERED OFFICE AND AGENT: The street address of the Corporation's Registered Office is 1100 West First Street, Austin, Texas, 78703, and the name of the Corporation's Registered Agent at such address is James O. Cawley.

ARTICLE 7; BY-LAWS: The power to adopt, alter, amend or repeal the By-Laws or to adopt new By-Laws of the Corporation is hereby vested in the Board of Directors; the exercise of such power requires a two-thirds majority of directors present and voting. The term By-Laws is defined for the purpose of this Article to include documents sometimes designated as the "Constitution" and as the "Long Range Plan" of the Corporation. The term "By-Laws" shall not be construed to include these articles.

ARTICLE 8; BOARD OF DIRECTORS: The business of the Corporation shall be conducted by a Board of Directors consisting of not less than twenty-one nor more than thirty-six members; this range of members upon the Board may be changed only by Amendment to these Articles; the number of Directors within such range may be set by the By-Laws. Each member of the Board shall serve a term of two years and shall be elected by the membership. Vacancies occurring upon the Board shall be filled for the remainder of the unexpired term of the vacating member as directed by the By-Laws of the Corporation. The names and addresses of the current Board of Directors

are:

Sonia Ashworth, 4301 Greystone, Austin, Texas 78731
Karren Baugh, 2405 Bluffview, Austin, Texas 78704
Baylus Bennett, 8510 Appalachian, Austin, Texas 78759
Edwin J. Bomer, 9009 North Plaza, #127, Austin, Texas 78753
James Y. Bryce, 1713 Summit View, Austin, Texas 78703
Billy M. Clayton, 2909 Oaklane, Austin, Texas 78704
Tom Cowden, 3418 Mt. Barker, Austin, Texas 78731
Jerry Brooks Hale, 1307 August, Austin, Texas 78757
Kay Hart, 1403 West Ninth Street, Austin, Texas 78703
Donald S. Hauck, 3608 Hillbrook Drive, Austin, Texas 78731
Martin Leggett, 3410 Greenway, Austin, Texas 78705
Eleazar Lucio, 3207 Rogge Lane, Austin, Texas 78723
Jean Mather, 1611 Alameda, Austin, Texas 78704
Katherine McMurrey, 1006 Lorrain, Austin, Texas 78703
Charles Nix, 2000-1/2 Raleigh Avenue, Austin, Texas 78703
Mrs. Joyce Pfluger, 1912 Glencliff, Austin, Texas 78704
Fred Tom Porter, 1801-A Vista Lane, Austin, Texas 78703
James O. Reeves, 9027 Balcones Club Drive, Austin, Texas 78759
Terry Scarbrough, 2600 Harris Boulevard, Austin, Texas 78703
Bennett Sewell, Route #8, Box #281, Austin, Texas 78703
Sheldon Smith, 3912 Knollwood Drive, Austin, Texas 78731
Mary Tomasek, 10506 Cooper Hill Drive, Austin, Texas 78758
Herman F. Waters, Jr., 8402-B Tallwood, Austin, Texas 78759
Joseph P. Witherspoon, III, 2402 Windsor Road, Austin, Texas 78703
HONORARY BOARD MEMBERS:
Don A. Hart, Sr., 1304 Belmont Parkway, Austin, Texas 78703
Moton H. Crockett, Jr., 705 Sparks Avenue, Austin, Texas 78705

Dated this the 28th day of April, 1978.

THE YOUNG MEN'S CHRISTIAN ASSOCIATION

BY: Jeff Bomer
Jeff Bomer, Its President

BY: Jerry Hale
Jerry Hale, Its Secretary

Burning Pine 5/10K, 1K Ranger Run

2015 Committee:

Terry Moore, Donna Fiebrich, Jamie Hackett, James Milburn, Egina Siddall, Michele Smith, Lynne Russell, Julia Davies, Diana Hugo

Bastrop YMCA Board of Managers:

Martha Harris – Chair

Charlie Amos

David Sartain

Willie Pina

Diana Hugo

Joe Carter

Melissa Barringer

Sheila Lowe

Sources of Additional Funding:

~~2014 – HOT Funding of \$2900~~

Sponsors

Race Sponsors

CITY OF BASTROP

AGENDA ITEM **D-2****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 18, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion and possible action on the Award of Contract for the Chambers street Paving and Drainage improvements.**

2. Party Making Request: **Trey Job, Director of Public Works**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Approval to award construction contract to Patin Construction, the lowest responsible bidder for the reconstruction of Chambers Street, extending north from Cedar Street to Hawthorne Street.

4. Policy Implication: _____

5. Budgeted: X Yes No N/A

Bid Amount: \$518,557

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **Staff recommends awarding the contract to Patin Construction. They are the lowest responsible bidder and have satisfactorily performed similar work in and around Bastrop County.**

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date:



June 24, 2014

Public Notice Description: Consideration, discussion and possible action on the Award of Contract for the Chambers street Paving and Drainage improvements.

Staff Recommendation: After reviewing the Bid tabulation sheet provided by BEFCO engineering, Patin Construction was found to be the lowest responsible bidder. Staff recommends awarding the Chambers Street Paving and Drainage improvements contract to Patin Construction for the amount of \$ 518,557.00

City Contact:

Trey Job – Director of Public Works

Attachments:

Bid Tabulation document



BEFCO ENGINEERING, INC.
Consulting Engineering/Land Surveying
P.O. BOX 615 485 NORTH JEFFERSON
LA GRANGE, TEXAS 78945-0615
979 / 968-6474 FAX 979 / 968-3056
www.befcoengineering.com E-mail: office@befcoengineering.com
Texas Registered Engineering Firm F-2011 Texas Licensed Surveying Firm #10001700

June 19, 2014

Mr. Michael Talbot, City Manager
City of Bastrop
1311 Chestnut Street
Bastrop, Texas 78602

RE: City of Bastrop
Chambers Street Paving & Drainage Improvements
BEFCO Job No. 14-6107

Dear Mr. Talbot:

On Monday, June 9, the City of Bastrop received bids for paving and drainage improvements along Chambers Street from Cedar Street to Hawthorn Street. There were four (4) bids received which included a base bid and an alternate bid. The base bid was for concrete paving to be used to reconstruct the roadway. The alternate bid was for asphalt paving. The bids ranged from \$488,995 to \$582,465 and \$518,690 to \$619,082 for the base bid and alternate bid, respectively. The low base bidder is Adam Meuth Construction Company. The low alternate bidder is Patin Construction, LLC.

We recommend that the city award the Chambers Street project to the lowest responsible bidder, Patin Construction, LLC for the base bid of \$518,557.00.

If you have any questions, please advise.

Very truly yours,

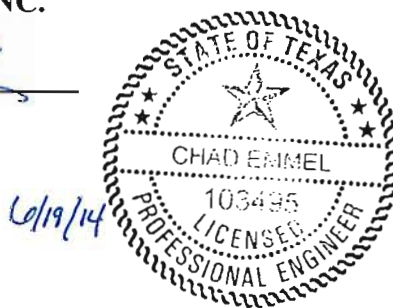
BEFCO ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read 'Chad Emmel', is written over a horizontal line.

Chad Emmel, P.E.

CE:cae

Bid Tabulation



"Proficient, practical engineering and land surveying services with a sense of small-town values and care".

Item No.	TxDOT or SPL Spec.	Est. Qty.	Units	Description in Words	Adam Meuth Construction Co. 321 Bird Dog Bend Bastrop, TX 78602		Patin Construction LLC 3800 W. 2nd St. Taylor, TX 76574		Qro Mex Construction Co., Inc. 2801 Prairie Creek Granite Shoals, TX 78654		Hlavinka Construction Co. 17405 Hwy 90 A East Bernard, TX 77435	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	-	1	LS	TRAFFIC CONTROL		\$5,000.00		\$5,000.00		\$15,000.00		\$5,000.00
2	100	14.67	STA	RIGHT OF WAY PREPARATION	\$2,000.00	\$29,340.00	\$3,300.00	\$48,411.00	\$1,100.00	\$16,137.00	\$955.00	\$14,009.85
3	110	14.67	STA	ROADWAY EXCAVATION	\$3,000.00	\$44,010.00	\$2,800.00	\$41,076.00	\$3,000.00	\$44,010.00	\$2,981.00	\$43,731.27
4	112	14.67	STA	SUBGRADE WIDENING (DC)	\$2,000.00	\$29,340.00	\$2,400.00	\$35,208.00	\$1,100.00	\$16,137.00	\$955.00	\$14,009.85
5	402	758	LF	TRENCH PROTECTION	\$4.00	\$3,032.00	\$1.00	\$758.00	\$3.00	\$2,274.00	\$10.00	\$7,580.00
6	TS114**	678	LF	FURNISH & INSTALL 24" HDPE (ABS N-12 ST 1 SOIL TIGHT JOINT) BELL & SPIGOT ALL CUTS) & BACKFILL	\$145.00	\$98,310.00	\$40.00	\$27,120.00	\$120.00	\$81,360.00	\$49.00	\$33,222.00
7	TS114**	10	LF	FURNISH & INSTALL 18" HDPE (ABS N-12 ST 1 SOIL TIGHT JOINT) BELL & SPIGOT ALL CUTS) & BACKFILL	\$142.00	\$1,420.00	\$40.00	\$400.00	\$110.00	\$1,100.00	\$200.00	\$2,000.00
8	465	1	EA	3' X 3' JUNCTION BOX	\$3,500.00	\$3,500.00	\$2,400.00	\$2,400.00	\$4,000.00	\$4,000.00	\$2,600.00	\$2,600.00
9	465	2	EA	INLET (TY C) WITH 2 EXTENSIONS (15' INLET)	\$5,500.00	\$11,000.00	\$5,500.00	\$11,000.00	\$6,000.00	\$12,000.00	\$3,300.00	\$6,600.00
10	465	1	EA	INLET (TY C) WITH 1 EXTENSION (10' INLET)	\$5,300.00	\$5,300.00	\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$2,500.00	\$2,500.00
11	360	4,693	SY	6.5" CONCRETE PAVING (3,500 PSI)	\$35.00	\$164,255.00	\$48.00	\$225,264.00	\$42.25	\$198,279.25	\$56.00	\$262,808.00
12	-	4	EA	CURB CUT OUTFALL STRUCTURE	\$1,000.00	\$4,000.00	\$1,200.00	\$4,800.00	\$3,000.00	\$12,000.00	\$1,400.00	\$5,600.00
13	529	2,222	LF	CONC CURB & GUTTER	\$4.00	\$8,888.00	\$10.00	\$22,220.00	\$24.00	\$53,328.00	\$27.00	\$59,994.00
14	530	890	SY	DRIVEWAY (CONCRETE)	\$35.00	\$31,150.00	\$50.00	\$44,500.00	\$48.00	\$42,720.00	\$59.00	\$52,510.00
15	531	650	SY	SIDEWALKS INCLUDING ALL RAMPS	\$35.00	\$22,750.00	\$40.00	\$26,000.00	\$44.00	\$28,600.00	\$59.00	\$38,350.00
16	SS10**	1	LS	HYDRAULIC SEEDING		\$5,000.00		\$3,000.00		\$15,000.00		\$7,500.00

Item No.	TxDOT or SPL Spec.	Est. Qty.	Units	Description in Words	Adam Meuth Construction Co. 321 Bird Dog Bend Bastrop, TX 78602		Patin Construction LLC 3800 W. 2nd St. Taylor, TX 76574		Qro Mex Construction Co., Inc. 2801 Prairie Creek Granite Shoals, TX 78654		Hlavinka Construction Co. 17405 Hwy 90 A East Bernard, TX 77435	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
17	-	70	LF	REMOVE & REPLACE SANITARY SEWER WITH 6" (SDR26) PVC	\$150.00	\$10,500.00	\$120.00	\$8,400.00	\$80.00	\$5,600.00	\$35.00	\$2,450.00
18	-	2	EA	4' DIA. SANITARY SEWER MANHOLE (ALL DEPTHS)	\$3,600.00	\$7,200.00	\$3,000.00	\$6,000.00	\$4,500.00	\$9,000.00	\$8,000.00	\$16,000.00
19	-	2	EA	RELOCATE EXISTING FIRE HYDRATE	\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00	\$3,500.00	\$7,000.00	\$3,000.00	\$6,000.00

* Special Specifications
** Technical Specifications

TOTAL BASE BID (Items Nos. 1-19)	\$488,995.00	\$518,557.00	\$569,545.25	\$582,464.97
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ALTERNATE BID - ASPHALT PAVING

20	360	323	SY	6.5" CONCRETE PAVING (3,500 PSI)	\$35.00	\$11,305.00	\$50.00	\$16,150.00	\$42.00	\$13,566.00	\$59.00	\$19,057.00
21	530	482	SY	DRIVEWAYS (CONCRETE)	\$35.00	\$16,870.00	\$50.00	\$24,100.00	\$48.00	\$23,136.00	\$59.00	\$28,438.00
22	247	6,029	SY	FLEX BASE (TY A GR 1) (10") (DC)	\$23.00	\$138,667.00	\$23.00	\$138,667.00	\$26.00	\$156,754.00	\$30.68	\$184,969.72
23	314	699	GAL	PRIME COAT (MC-30 @ 0.15 GAL/SY)	\$5.00	\$3,495.00	\$7.30	\$5,102.70	\$7.00	\$4,893.00	\$10.14	\$7,087.86
24	316	1,165	GAL	ASPHALT (RD 250 OR AC 5 @ 0.25 GAL/SY)	\$6.00	\$6,990.00	\$8.00	\$9,320.00	\$8.00	\$9,320.00	\$10.60	\$12,349.00
25	316	47	CY	AGGR (B-3 @ 1CY/100SY)	\$160.00	\$7,520.00	\$275.00	\$12,925.00	\$140.00	\$6,580.00	\$275.00	\$12,925.00
26	340	512	TON	HMAC (TYPE D) 2" THICK)	\$120.00	\$61,440.00	\$118.00	\$60,416.00	\$120.00	\$61,440.00	\$156.00	\$79,872.00
27	-	268	LF	VALLEY GUTTER (CONCRETE)	\$20.00	\$5,360.00	\$12.00	\$3,216.00	\$42.00	\$11,256.00	\$27.00	\$7,236.00



SUBTOTAL ALTERNATE BID ITEMS 20-27	\$251,647.00	\$269,896.70	\$286,945.00	\$351,934.58
SUBTOTAL BASE BID ITEMS 1-10	\$230,252.00	\$174,373.00	\$198,018.00	\$131,252.97
SUBTOTAL BASE BID ITEMS 12-13	\$12,888.00	\$27,020.00	\$65,328.00	\$65,594.00
SUBTOTAL BASE BID ITEMS 15-19	\$50,450.00	\$47,400.00	\$65,200.00	\$70,300.00
TOTAL ALTERNATE BID	\$545,237.00	\$518,689.70	\$615,491.00	\$619,081.55

I certify that this is correct and true to the best of my knowledge and belief
BEFCO Engineering, Inc. (F-2011)

Chad Emmel, P.E.
Registration No.103495
June 11, 2014

* Denotes discrepancy in bidder's numbers.

CITY OF BASTROP

AGENDA ITEM **D-3**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 10, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion, and possible action on changing the time City Council meetings will be held.**
2. Party Making Request: **Kay McAnally, Council Member**
3. Nature of Request: (Brief Overview) Attachments: Yes _____ No x
4. Policy Implication: Council Member McAnally has requested an opportunity for City Council to discuss changing the starting time of City Council Meetings from 6:15 pm to 6:30 pm.
5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____			
b)	_____			
c)	_____			
8. Staff Recommendation:
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-4****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 10, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion, and possible action on waiving for the calendar year 2014 Article 1.04 Sec. 1.04.001(c2) identifying in April of each year, the City will provide notice of openings on the city's advisory boards through local newspapers, the city website, other media sources and/ or other appropriate means**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____x_

4. Policy Implication: _____

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-5****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 10, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion, and possible action on a Community Cleanup Program for the City of Bastrop.**

2. Party Making Request: **Kelly Gilleland, Council Member**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____x_

4. Policy Implication: Council Member Gilleland has requested an opportunity to discuss with City Council the idea of creating a Community Cleanup Program for the City of Bastrop.

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved
_____None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-6****STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 10, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion, and possible action with Republic Services regarding brush pick up in the City of Bastrop.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____x_

4. Policy Implication: _____

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: Per the City Council request, I have invited Republic Services to address the City Council regarding your concerns over the brush and bulky pickup.

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP

AGENDA ITEM **D-7**STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 18, 2014

MEETING DATE: June 24, 2014

1. Agenda Item: **Consideration, discussion, and possible action for City Council to nominate a City Council member to the Mayor for appointment on the Hunters Crossing Local Government Corporation Public Improvement District Board.**

2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____x_____

4. Policy Implication: The Mayor has requested for City Council to nominate a City Council member to serve on the Hunters Crossing Local Government Corporations PID board to fill the vacancy his place will provide. The Mayor will appoint to the Board whomever City Council nominates.

A message from the Mayor: The Corporation's bylaws require that a city council member serve on the board. For most of my term on the council, I served as the council representative. After taking office as mayor, I initially decided to appoint myself to the board in order to continue that role. However, in early June, I found myself engaged in a somewhat controversial situation involving one of my appointments to board. This would leave me, I believe, in an awkward position if I should stay on the board. Therefore, in order to remove any question or confusion about my appointments and my role with the PID board, I decided to allow another member of the council to fill this role. As you know, I asked the city secretary to write the city council members informing them that I would like to know if any of them wants to volunteer to represent the council on the board, but none felt inclined to do so. Therefore, I added this item to today's agenda.

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation:

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

AGENDA ITEM D-8

11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date:



June 16, 2014

Public Notice Description: Consideration, discussion and possible action on approval of a petition for a Variance allowing a private well to be drilled within the city limits of The City of Bastrop Located at 404 Cedar Street Bastrop TX. 78602.

Item Summary: The property owner of 404 Cedar Street (Sarah Chalmers) is requesting the city council allow a private irrigation well to be drilled on the aforementioned property. The well will be 5 inches in diameter and an estimated 250' deep. Mrs. Chalmers has filled out a request for variance and would like the permission of the council to progress forward by requesting a drilling permit from the Lost Pines Groundwater Conservation District. If the request for a permit is approved by the LPGCD the petitioner can complete the administrative application for variance and return to the council for a final decision within thirty days of an administratively complete variance request.

City Contact:

Trey Job – Director of Public Works

Attachments:

Request for Variance petition

REQUEST FOR VARIANCE - Permit Application

Request For Variance To Drill A Water Well Within The Bastrop City Limits

If approved, this form will also serve as the Well Drilling Permit Application

Applicant's Name: Sarah ChalmersSite Address: 404 CedarMailing Address: 504 Laurel St.
Bastrop TX. Zip 78602TAX ASSESSORS PARCEL # R31010Email: artsay@austin.RR.com

Phone: () _____

Is the applicant the **OWNER** of the property? (Yes) / No

If no, list relationship to property: _____

Well Driller: Duke Jackson

Consultant: _____

Driller's Certificate Number: _____

Mailing Address: _____

Mailing Address: 242 Jedd Rd
Rosanky TX Zip 78953

Zip _____

Phone: () _____ Fax: () _____

Phone: (512) 247-4402 Fax: () _____Purpose of Water Well: Domestic ☒ Irrigation/Ag ☒ Commercial _____ Other _____

If "Other", please describe purpose: _____

Well Description: Approximate Size/Depth _____ Location of Well Lot behind house

Cost Estimate For Well (Including Specification) \$ _____

NOTE: A copy of the engineering plans or detailed description of the operation to be conducted MUST be attached to this application as **Exhibit 'A'**.

SC (initials) Applicant agrees that after the Variance is granted by the Council, but prior to the issuance of the well drilling permit by the City, the Applicant must provide documentation to the Director of Utilities that he/she has received a well drilling permit from the Lost Pines Ground Water Conservation District (or other applicable authority).

SC (initials) Applicant agrees that NO DRILLING will be allowed until the Permit for Well Drilling has been issued by the City of Bastrop's Director of Utilities.

SC (initials) Applicant agrees that Driller (listed above) has or will perform all of the necessary line checks prior to beginning the requested work on the property.

SC (initials) Applicant agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Applicant.

S (initials) Applicant and/or Driller must provide the City with written documentation of the Driller's valid certificate of insurance, covering the general liability for the proposed drilling activities, in the minimum amount of \$1 million US Dollars. In addition, Driller agrees to be liable to the City for any and all damages that may occur as a result of the work on the property, pursuant to the indemnity clause set forth herein, executed and agreed to by the Driller.

S (initials) Applicant agrees that this Variance shall remain valid and in affect for 120 days from the date executed by the City. A single extension of 60 additional days may be requested, in writing, by the Applicant and may be granted at the discretion of the Director of Utilities.

Indemnity Clause:

To the fullest extent permitted by law, the Driller and the Applicant shall indemnify and hold harmless the City and its' officers, agents, affiliates and employees from and against all claims, damages, losses and expenses, including, but not limited to attorney's fees, whether incurred in the investigation or defense of same, arising out of or related to the performance of any of the driller's activities on the property, whether for bodily or personal injury, sickness, disease or death, or injury to or destruction of personal property, including the loss of use of any personal property, in whole or in part, by any negligent, grossly negligent or intentional act or omission of the driller or anyone directly or indirectly employed by or working at the direction of or in concert with the driller.

Pursuant to Section 4.09.002 "Variances" of Chapter 4, Business Regulations, Article 4.09 "Drilling or Mining"; I, Sarah Chalmers, allege that strict compliance with the City's Code of Ordinances would result in undue hardship and hereby request that a variance for water well drilling be granted.

Acknowledged and Agreed:

Sarah Chalmers
Applicant / Property Owner

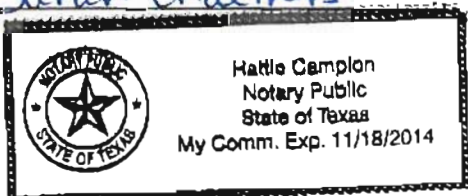
4/23/2014
Date

Notary:

State of Texas
County of Bastrop

Sworn to and subscribed before me on the 23 day of April, 2014
by Sarah Chalmers

(Seal)



Hattie Campion
Notary Public's Signature

Acknowledged and Agreed:

Well Driller

Date

Notary:

State of Texas

County of _____

Sworn to and subscribed before me on the _____ day of _____, 20____

by _____.

(Seal)

Notary Public's Signature

This section to be completed by Mayor of City of Bastrop:

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BASTROP FINDS THAT:

The circumstances required for granting approval of the above described variance, as set out in Section 4.09.002 of the Code of Ordinances do exist on the Property, and therefore, after consideration of the input received from the Applicant and the City's Staff, the request to grant the variance to the Applicant IS HEREBY GRANTED, with the following conditions, if any:

The above request for a well drilling variance was heard and granted on _____ by
the City Council of Bastrop. _____
Date

Ordered and Executed on Behalf of the City Council:

Mayor, City of Bastrop

STATE OF TEXAS**§****COUNTY OF BASTROP****§**

I, Elizabeth Lopez, City Secretary of the City of Bastrop, hereby certify that the attached "Action of the City Council of the City of Bastrop Granting a Variance to Drill a Well Within the City Limits" is a true and correct copy of the original document located in the City Secretary's Office, and I further certify that such document accurately reflects the action granting a variance taken by the City Council on _____, 20____.

Elizabeth Lopez
City Secretary
City of Bastrop

This section to be completed by the Director of Utilities

Forms Verification:

- ☐ Approved Variance Request Application
 - ☐ Proof of Driller's Insurance (attached)
 - ☐ Exhibit A (Diagram of Plans For Well)
 - ☐ Certificate of Authenticity of Variance From City of Bastrop
 - ☐ Copy of the City Council Minutes Reflecting the City's Final Action To Approve This Variance
 - ☐ Copy of Well Permit (Issued by Lost Pines Ground Water Conservation District or other applicable authority.)
-

Permit # _____ for water well drilling inside the city limits of Bastrop has been approved and issued to _____ on this _____ day of _____, 20____.

Acknowledged By:

Trey Job, Director of Utilities, City of Bastrop

Lost Pines Groundwater
Conservation District Deposit
Receipt

Sarah B.
Chalmers
504 Laurel St.
Bastrop TX 78602-

Has deposited \$100.00 on 4/28/2014 by check 10284
for the drilling of a water well within the district's boundaries. The deposit will be returned
upon filing of a well completion report with the district.



Joe Cooper, General Manager
Lost Pines Groundwater
Conservation District



Date

LOST PINES GROUNDWATER
CONSERVATION DISTRICT
DRILLING REGISTRATION

Application Number: 5862250

Date Of Application: 4/28/2014

Owner:

Sarah B.

Chalmers

Address:

504 Laurel St.

Bastrop

T 78602-

Type Of Well: Exempt Domestic

It has been determined that the above applicant plans to drill a water well which would be exempt under Lost Pines Groundwater Conservation District rule 8.6. The applicant has registered the well with the District and may proceed with the drilling of the well. The drilling must comply with Lost Pines Groundwater Conservation District rules and must be completed within one hundred eighty (180) days.



Joe Cooper, General Manager
Lost Pines Groundwater
Conservation District

4-28-14

Date

Accepted Date



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 04/22/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garfield Ins Serv	CONTACT NAME: <u>jim</u>	FAX: <u></u>
	PHONE (A/C No. Ext): <u>512-247-4402</u>	FAX (A/C No.): <u></u>
	E-MAIL ADDRESS: <u></u>	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: <u>Foremost</u>	
INSURED Dake Jackson dba Jackson Water Well Drilling LLC 242 Jeddo Rd Rosanky, TX. 78953	INSURER B: <u></u>	
	INSURER C: <u></u>	
	INSURER D: <u></u>	
	INSURER E: <u></u>	
	INSURER F: <u></u>	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY			SCP 08138226	9/21/13	9/21/14	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 500000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000 OTHER \$
	CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS						
	UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Bastrop

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Alternative Surface Completion 76.1000 (d), (1)

Steel Sleeve to be 2"
Larger in Diameter
Than Plastic Casing
or PVC Schedule 80
Sun Resistant Casing

