

Bastrop City Council
May 26, 2015 at 6:30 pm



Pursuant to the Texas Government Code, Chapter 551, the Bastrop City Council will hold a Regular Meeting on the aforementioned date in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider the following matters:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE** – Council Member Gary Schiff
3. **INVOCATION** – A prayer for Memorial Day, Mayor Kesselus
4. **PRESENTATIONS** –
 1. Bastrop Character Trait
 2. Partner Dialogue with Water Control Improvement District #2 Board members:
Members attending will be John Creamer, President; Karen Pinard, Vice President;
Sam Kier, Secretary; Ken Keil, Treasurer; Tammy Eden, Director;
Tyler Walsh, Operations Manager; Alma Rodriguez, District Administrator
 3. Job Fair Team - Appreciation for Outstanding Community Service
5. **PROCLAMATIONS** - NONE
6. **CITIZEN COMMENTS**
7. **ANNOUNCEMENTS** –
 1. Mayor Kesselus at Austin City Council
 2. Mayor Kesselus appointment of Chair of Bastrop Art in Public Places, Deborah Johnson, contingent upon approval of Ms. Johnson appointment to the Task Force.
 3. The North area representatives on the Form Based Code Task Force are Dorothy Haywood, 502 Pee Jay Cove and Gregory Cavanaugh, 610 Linden Street.

CITY MANAGER'S INFORMATIONAL REPORT FOR THE MAY 26, 2015 CITY COUNCIL MEETING:

- I. **Meetings and Events Attended:**
 - A. Attended the Annual Police Department Banquet on May 15, 2015
 - B. Attended the Monthly Directors Meeting of the Bastrop Economic Development Corporation on May 18, 2015.
 - C. Attended the Special City Council Utility Committee Meeting on May 19, 2015.
 - D. Attended the Monthly Directors Meeting of the Lost Pines Groundwater Conservation District on May 20, 2015.
 - E. Attended the Hunters Crossing Local Government Corporation Meeting on May 20, 2015.

- II. **Update on City Projects and Issues:**
 - A. Discussion and Review of Water Usage for the period of May 12, 2015 through May 24, 2015.
 - B. Update on the Long Term Water Supply Project.

- C. Update on the AMI Project.
- D. Update on the RFP's for "Solid Waste Services" for the City of Bastrop.
- E. Update on the on the "Quiet Zone Project".
- F. Update on the Comprehensive Plan –"Selection of a Consultant".
- G. Update on the work Accomplished in the Northern area of the City.
- H. Update on the City Constructions Projects.
- I. Update of the City Manager's Activities Regarding the Opera House.
- J. Discussion and Review of the Farmers Market on Chestnut Street.
- K. Enforcement of a "Vehicle Bumper Overhanging beyond the Stripe" in the Central Business District.
- L. Update on the Critical Infrastructure Needs of the City of Bastrop and the Issuance of Certificate of Obligations.
- M. Discussion and Review Regarding the Location on the West Bound Lane of "Old Austin Highway" the "Flashing Light for School Zones".
- N. Update on the Legislation allowing the "Expenditures to Hotel/Motel Tax" for the Rodeo Arena".
- O. Update on the "Texas Department of Transportation: S.H. 71/S.H. 95 Overpass Project.
- P. Update on the FEMA Shelter Grant.
- Q. XS Ranch – Proposed PID for Phase I

III. Other City Activities:

- A. City of Bastrop Convention Center Activities.
- B. The City of Bastrop Main Street Program.
- C. Planning Department – Inspection Report.
- D. Update on the YMCA Program.

Inviting input from the City Council related to issues for possible inclusion on future agendas related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

A. CONSENT AGENDA - *All the following items are considered to be self-explanatory by the Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Members so requests.*

		<u>TAB</u>	<u>PG</u>	<u>REQUESTOR</u>
A.1	Consideration, discussion and possible action on the Second Reading for the ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2015 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.	A.1	1	Interim CFO Tracy Waldron

- | | | | | |
|-----|--|-----|---|----------------|
| A.2 | Consideration, discussion and possible action regarding granting a variance to sell and allow consumption of alcoholic beverages during the Bastrop Homecoming and Rodeo Event at Mayfest Park July 28, 2015 through August 1, 2015 located at 25 American Legion Drive. | A.2 | 3 | CM Mike Talbot |
|-----|--|-----|---|----------------|

EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session.* 1. SECTION 551.071 – Consultations with Attorney related to legal matters

B. PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION

C. OLD BUSINESS - NONE

D. NEW BUSINESS

- | | | | | |
|-----|--|-----|-----|------------------------------------|
| D.1 | (BNACCC) Bastrop's North Area Community Concerns Committee comes now to introduce all its members and to have a follow-up discussion about previously-stated concerns on which they seek feedback from the council and city manager regarding (1) covered school bus stops, (2) street lighting locations and density, and (3) space for a community center. | D.1 | 4.A | Mayor Ken Kesselus |
| D.2 | Consideration, discussion and possible action on approval of the Bastrop Economic Development Corporation 8 th . Amended Bylaws. | D.2 | 5 | Asst. Director Angela Ryan |
| D.3 | Consideration, discussion and possible action on approval of the FIRST READING of a Resolution of the City Council of the City of Bastrop approving façade/mega grants for 711 Chestnut, 925 Main Street and 927 Main Street using funds provided by the Bastrop Economic Development Corporation, in an amount exceeding \$10,000 | D.3 | 21 | Asst. Director Angela Ryan |
| D.4 | Consideration, Discussion, Review And Possible Action Regarding The Lease Agreement Between The City Of Bastrop, Texas And The Bastrop Homecoming Committee, Inc., And The Proposed Amendment To Rescind, Revoke And Abrogate The Prior/Existing Lease Of Real Property By And Between The City Of Bastrop, Texas And Bastrop Homecoming Committee, Inc. | D.4 | 25 | Mayor Ken Kesselus/ CM Mike Talbot |

And Consent For Future Limited Use Of The City Rodeo Arena Property.

D.5	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of MICHELLE ADAMS, Place 7 Main Street Program Advisory Board	D.5	51	Mayor Ken Kesselus
D.6	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DICK SMITH, Place 6 Main Street Program Advisory Board	D.6	54	Mayor Ken Kesselus
D.7	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of JEANETTE CONDRAY, Place 9 Main Street Program Advisory Board	D.7	58	Mayor Ken Kesselus
D.8	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of BETTY RUCKER, Place 1 Parks Board/Public Tree Advisory Board	D.8	61	Mayor Ken Kesselus
D.9	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of NANCY RABENSBURG, Place 4 Parks Board/Public Tree Advisory Board	D.9	65	Mayor Ken Kesselus
D.10	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of TODD McCLANAHAN (State Park Rep), Place 9 Parks Board/Public Tree Advisory Board	D.10	69	Mayor Ken Kesselus
D.11	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of MATTHEW LASSEN, Place 1 Zoning Board of Adjustment/Municipal Sign Review Board	D.11	72	Mayor Ken Kesselus
D.12	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of BLAS COY, Place 3. Zoning Board of Adjustment/Municipal Sign Review Board	D.12	76	Mayor Ken Kesselus
D.13	Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of	D.13	80	Mayor Ken Kesselus

HERB GOLDSMITH, Place 5, Zoning Board of Adjustment/Municipal Sign Review Board

- | | | | | |
|------|--|-------------|-----|--------------------|
| D.14 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DANIEL DUCLOUX, Alternate #2, Zoning Board of Adjustment/Municipal Sign Review Board | D.14 | 84 | Mayor Ken Kesselus |
| D.15 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of ANDREW COY, Place 2, Bastrop Housing Authority | D.15 | 87 | Mayor Ken Kesselus |
| D.16 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of, WILLIE DELAROSA, Seat 2 Bastrop Economic Development Corp. | D.16 | 90 | Mayor Ken Kesselus |
| D.17 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of KRISTI KOCH, Seat 3, Bastrop Economic Development Corp. | D.17 | 93 | Mayor Ken Kesselus |
| D.18 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of STEVE MILLS, Seat 5, Bastrop Economic Development Corp. | D.18 | 97 | Mayor Ken Kesselus |
| D.19 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of CAM CHAVEZ, Seat 6, Bastrop Economic Development Corp | D.19 | 101 | Mayor Ken Kesselus |
| D.20 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of CARLOS LIRIANO, Seat 7, Bastrop Economic Development Corp | D.20 | 105 | Mayor Ken Kesselus |
| D.21 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of BRUCE KANA, Place 2, Construction Standards Board | D.21 | 108 | Mayor Ken Kesselus |
| D.22 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of JIMMY CROUCH, Place 3, Construction Standards Board | D.22 | 111 | Mayor Ken Kesselus |
| D.23 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of | D.23 | 114 | Mayor Ken Kesselus |

CHARLES SCHROEDER, Place 5, Construction Standards Board

- | | | | |
|------|--|------------|---------------------------|
| D.24 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DIANNA ROSE, Alternate #1, Constructions Standards Board | D.24 118 | Mayor Ken Kesselus |
| D.25 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DEBORAH JOHNSON, Seat 4, Bastrop Art In Public Places | D.25 121 | Mayor Ken Kesselus |
| D.26 | Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DESMAR WALKES, Seat 7, Bastrop Art in Public Places | D.26 124 | Mayor Ken Kesselus |
| D.27 | Consideration, discussion and possible action regarding authorizing Bastrop Art in Public Places reimbursement to the artist whose artwork was vandalized. | D.27 D.127 | Interim CFO Tracy Waldron |

E. EXECUTIVE SESSION

E1. The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to water permits and supply and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda including contracts with Homecoming Committee
2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
3. **SECTION 551.074** – Personnel Matters – Administration
4. **SECTION 551.086** - Certain Public Power Utilities: Competitive Matters
5. **SECTION 551.087** – Deliberations regarding Economic Development Negotiations Hyatt/Bastrop Marketing Corporation.

E2. The Bastrop City Council will reconvene into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. ADJOURNMENT

CERTIFICATION

I, Traci Chavez, Interim City Secretary, certify that this notice of meeting was posted at the Bastrop City Hall on the **22** day of **May 2015** at **5:00 pm**

Traci L Chavez

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS; THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND A MEETING AND WHO MAY NEED ASSISTANCE ARE ENCOURAGED TO CONTACT THE CITY SECRETARY AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT (48) HOUR NOTICE. Confirmed by KR

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Adoption of an Ordinance of the City Council of the City of Bastrop, Texas, amending the budget for the fiscal year 2015 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior ordinances and actions in conflict herewith; and providing for an effective date.

2. Party Making Request: **Tracy Waldron, Interim CFO**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None

11. Action Taken: _____

ORDINANCE NO. 2015-06

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2015 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2015; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the Fiscal Year 2015, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit "A" is hereby adopted and approved as the amended budget of said city for Fiscal Year 2015; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on First Reading on the 12th day of May, 2015.

READ and ADOPTED on Second Reading on the _____ day of May, 2015.

APPROVED:

ATTEST:

Ken Kesselus, Mayor

Traci Chavez, Interim City Secretary

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 21, 2015MEETING DATE: May 26, 2015

1. Agenda Item: Consideration, discussion and possible action regarding granting a variance to sell and allow consumption of alcoholic beverages during the Bastrop Homecoming and Rodeo Event at Mayfest Park July 28, 2015 through August 1, 2015 located at 25 American Legion Drive.

2. Party Making Request: CM Mike Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes x No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



HOMECOMING & Rodeo

Tuesday 07/28/15 – Sunday 08/02/15

BASTROP

HOMECOMING COMMITTEE, INC.

P.O. Box 215 • Bastrop, Texas 78602

April 20, 2015

Mike Talbot, City Manager
City of Bastrop
PO Box 427
Bastrop, Texas 78602

Dear Mr. Talbot,

Bastrop Homecoming, Inc. is requesting a Variance to sell and allow consumption of alcoholic beverages during the Bastrop Homecoming & Rodeo event July 28 through August 1, 2015, at the area known as Mayfest Hill Park located at 25 American Legion Drive. This area has been the venue for Bastrop Homecoming for more than 16 years.

All permits and liability insurance, to include liquor liability in the amount required by the City of Bastrop, will be obtained and delivered to the city. Copies of insurance will be hand delivered to the city office by July 10, 2015.

We are requesting the use of the rodeo arena to include all parking areas, public picnic areas, ticket booth, electric/water hookups, trash cans, and public restrooms. The Ken Estepp showbarn will be leased to us for the duration of our event.

Please contact me as soon as possible if you have other concerns or questions.

Respectfully submitted,

Lori Chapin, Treasurer
Bastrop Homecoming and Rodeo Committee
512-923-1440

STANDARDIZED AGENDA RECOMMENDATION FORM**CITY COUNCIL****DATE SUBMITTED: May 19, 2015****MEETING DATE: May 26, 2015**

1. Agenda Item: (BNACCC) Bastrop's North Area Community Concerns Committee comes now to introduce all its members and to have a follow-up discussion about previously-stated concerns on which they seek feedback from the council and city manager regarding (1) covered school bus stops, (2) street lighting locations and density, and (3) space for a community center.

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 20, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Consideration, discussion and possible action on acceptance of the Eighth (8th) Amended Bylaws of the Bastrop Economic Development Corporation of the City of Bastrop, Texas.
2. Party Making Request: Shawn Kirkpatrick, BEDC Executive Director
3. Nature of Request: (Brief Overview) Attachments: Yes X No

On April 20, 2015, the Bastrop Economic Development Corporation Board of Directors approved a resolution increasing the BEDC Executive Director's purchasing authority from \$5,000 to \$10,000, bringing it in line with other directors of the City of Bastrop. (Section 5.10, Executive Director)

On May 18, 2015, the Bastrop Economic Development Corporation Board of Directors approved amending the current BEDC Bylaws to add a sentence under Section 5.02, Selection of Officers, "The Mayor shall not serve as either Chair or Vice-Chair of the Board, but may be appointed to hold the office of Secretary and/or Treasurer."

4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
- Bid Amount: _____ Budgeted Amount: _____
- Under Budget: _____ Over Budget: _____
- Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
8. Staff Recommendation:
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____



Shawn A. Kirkpatrick, Executive Director
Bastrop Economic Development Corporation
903 Main Street | Bastrop, Texas 78602
(512) 332-8872 direct | (512) 988-6443 cell
skirkpatrick@bastropedc.org | bastropedc.org

May 19, 2015

Memorandum

To: - Bastrop City Council -

From: Shawn A. Kirkpatrick, Executive Director

Subject: 8th Amended Bylaws of the Bastrop Economic Development Corporation

The Bastrop Economic Development Corporation met on Monday, April 20, 2015, and May 18, 2015, at regularly scheduled meetings and addressed issues related to the BEDC Board. Attached with this memo are the 8th Amended Bylaws of the Bastrop Economic Development Corporation of the City of Bastrop, Texas, a Non-profit Corporation. The amendments to the bylaws address two issues: (1) Section 5.02 Selection of Officers: "The Mayor shall not serve as either Chair or Vice-Chair of the Board, but may be appointed to hold the office of Secretary and/or Treasurer, and (2) Section 5.10 Executive Director: authorizing purchases up to the value of \$10,000.00, on behalf of the Board.

As it relates to Section 5.02 Selection of Officers, BEDC Staff takes no position and it is strictly a governance issue of the Bastrop City Council and BEDC Board of Directors. Section 5.10 Executive Director, codifies the BEDC bylaws with the City of Bastrop's purchasing policy and places the Executive Director under the same guidelines as other directors of City of Bastrop departments.

I will not be available during the meeting on Tuesday, May 26, 2015, as my family ends the school year and I will be assisting them in preparing to move. If you have any questions related to this matter please feel free to contact me via e-mail, text, or cell phone.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

**~~SEVENTH EIGHTH~~ AMENDED BYLAWS OF
THE BASTROP ECONOMIC DEVELOPMENT CORPORATION
OF THE CITY OF BASTROP, TEXAS
A NON-PROFIT CORPORATION**

**SECTION 1
OFFICES**

1.01 Registered Office and Registered Agent

The Corporation shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act. The Board of Directors may, from time to time, change the registered office, provided that such change is appropriately reflected in these Bylaws and in the Articles of Incorporation, and filed with the Secretary of State.

The registered office of the Corporation shall be 903 Main Street, Bastrop, Texas, 78602, and the registered agent shall be the current Executive Director of the Corporation, whose mailing address is 903 Main Street, Bastrop, Texas 78602, and who may be served with process at 903 Main Street, Bastrop, Texas, 78602.

1.02 Principal Office

The principal office of the Corporation in the State of Texas shall be located at 903 Main Street, City of Bastrop, County of Bastrop, and it shall be identical with the registered office of the Corporation.

**SECTION II
PURPOSES**

2.01 Purposes

The Corporation is a non-profit corporation specifically governed by the Texas Development Corporation Act of 1979, Local Government Code, Subchapter A, Sections 501.001 and 505.001, *et seq.* as amended (hereinafter referred to as the "Act"). The purpose of the Corporation shall be to promote, assist, and enhance economic development in accordance with its Articles of Incorporation, and to engage in any and all activities authorized by the Act, as amended. The Corporation shall have all of the powers enumerated in the Act, except as limited by these Bylaws, its Articles of Incorporation, or vote of the City Council.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

SECTION III **MEMBERS**

3.01 Members

The Corporation shall have no members.

SECTION IV **BOARD OF DIRECTORS**

4.01 Board of Directors

The business and affairs of the Corporation and all corporate powers shall be exercised by or under authority of the Board of Directors (the "Board"), appointed by the governing body of the City of Bastrop, and subject to applicable limitations imposed by the Texas Non-Profit Corporation Act, the Texas Business Corporation Act, the Texas Development Corporation Act, its Articles of Incorporation, or these Bylaws. The Board may, by contract, resolution, or otherwise, provide general or limited special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization.

4.02 Number, Qualification and Terms of Service

The authorized number of Directors of this Board shall be seven (7). The City Council shall appoint the Directors of the Corporation in accordance with the Act and the City's Home Rule Charter, as each may be amended. The membership of the Board of Directors shall include the Mayor and may include up to two (2) other City Council members; however, in no event shall there be more than three (3) members of the Board of Directors who are also members of the City Council. At least four (4) Directors of the Board shall not be officers or employees of the City of Bastrop or members of its City Council, and these four (4) Directors shall be referred to as "Public Members" and/or as "Public Directors" of the Board of Directors.

The terms of office for the Directors of the Board are as follows: (a) The term of Directors who are also members of the City Council, shall be two (2) years and shall for those two (2) years will run concurrently with the Council member's term of elected office; (b) The terms of Public Members shall vary in length, with no term exceeding two (2) years, and such Public Member shall be appointed by the City Council for a term duration which results in staggered periods of service for such Directors on the Board. Directors may be removed at any time by vote of the City Council. Any Director who is a member of the governing body of the City shall cease to be a Director at the time he or she ceases to be a member of the City Council.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

All Directors must be residents of the City of Bastrop or Bastrop County with no more than one Director residing outside the municipal corporate city limits but within Bastrop County, Texas.

The City Council shall consider an individual's experience, accomplishments, and educational background in appointing members to the Board, to ensure that the interests and concerns of all segments of the community are considered.

The City Manager of Bastrop may be appointed by the City Council to be a non-voting *ex officio* member of the Board of Directors, and may attend all meetings of the Board. The City Manager shall provide staff assistance and administrative support to the Board, as needed. When the City Manager participates in Board activities as a non-voting *ex officio* member, his or her participation shall not count as one of the seven (7) Board of Director positions.

4.03 Bonds

The Chair of the Board, Vice- Chair, and Treasurer of the Board shall give an official bond in the sum of not less than One Hundred Thousand and no/100 Dollars (\$100,000). The bonds referred in this section shall be considered for the faithful accounting of all monies and things of value coming into the hands of such officers. The bonds shall be procured from some regularly accredited surety company authorized to do business in the State. The premiums thereafter shall be paid by the Corporation. A copy of each officers bond shall be filed with the Secretary of State.

4.04 General Duties of the Board

The Board is hereby required to perform the following duties:

1. The Board shall develop an overall economic development plan for the City, which shall include an annual budget, and the goals which the Board deems necessary to accomplish its overall economic development plan. Such plan must be approved by the City Council of the City of Bastrop before being adopted.

The overall development plan developed by the Board shall be one that includes at least the following elements:

- a) An economic development strategy to permanently bolster the business climate throughout the City.
- b) Strategies to fully develop and utilize the assets of the City which enhance economic development.
- c) Strategies to improve the communication, cooperation, and coordination of public, private, municipal and academic resources which are necessary to develop and enhance business opportunities for all citizens of Bastrop.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

- d) Assurance of accountability of all revenue and expenditures of the Corporation.
 - e) Identification of strategies and implementation of those strategies for direct economic development, as stipulated in this Section.
 - f) An annual work plan outlining the activities, tasks, projects or programs to be undertaken by the Board during the upcoming fiscal year. The annual work plan shall be submitted with the annual budget as outlined in Article 7.02 of these Bylaws.
2. The Board shall review and update its overall economic development plan each year to ensure that said plan is up to date with the current economic climate and is capable of meeting Bastrop's current economic development needs.
3. The Board shall expend, in accordance with all applicable laws, the funds received by it on the implementation of its overall economic development plan and on direct economic development. Such expenditures will have a direct benefit to the citizens of Bastrop. Before expending funds to undertake a project, the Corporation shall hold public hearing(s) on the proposed project in compliance with the requirements of the then applicable State law and other applicable local regulations, if any.

As used in this article, "direct economic development" shall mean projects or programs that directly accomplish or aid in the accomplishment of creating new jobs or retaining existing jobs, including educational, job training or planning and research activities necessary to promote job creation or retention. The Corporation's focus for direct economic development will be primarily in the areas of:

- a. Job and Investment Creation
 - b. Business Retention and Expansion
 - c. Infrastructure Development
 - d. Work Force Development
4. The Board of Directors shall make a detailed annual report to the City Council of Bastrop and at such other times as requested by the City Council. Such report shall include, but not be limited to, the following:
- a) A review of all expenditures made by the Board in connection with their activities involving implementation of its overall economic development plan and for direct economic development as detailed in this article, together with a report of all other expenditures made by the Board.
 - b) A review of the accomplishments of the Board in the area of direct economic development.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

- c) The policies and strategy followed by the Board in relation to direct economic development, together with any new or proposed changes in these policies and strategy.
- d) The activities of the Board for the budget year addressed in the annual report, together with any proposed change in activity relating to direct economic development.
- e) A review of the activities of the Board in areas of endeavor other than direct economic development, together with any proposed changes in such activities.
- f) The annual required report shall be made to the City Council no later than September 1st of each year.
- g) The annual report shall be presented to the City Council for its review.

4.05 Vacancies

Any vacancy occurring on the Board of Directors through death, resignation, removal, or otherwise shall be filled pursuant to the City Code of Ordinances, Sections 1.04.001 and 1.04.002, as amended from time to time, for terms not to exceed, two (2) years from the date of appointment, and for a length of time that results in staggered the terms of service. Directors may be removed at any time by majority vote of the City Council.

4.06 Meetings

The Board shall hold a regular meeting within the municipal limits of Bastrop on the third Monday of each month (except holidays), or upon a date and time determined to be most convenient to the majority of Directors, unless there is a determination by the Chair of the Board that there is insufficient pending business for the Board to consider. In the event that a determination is made not to hold the regularly scheduled monthly meeting, then the Board shall provide notice to the public of the cancellation by posting a cancellation notice, in a timely fashion, and in a place generally accessible to the public. The Board may hold additional special meetings during a month, as may be necessary for the transaction of the Board's business. Such special meetings may be called, as necessary, by either: (1) the request of the Chair of the Board, or (2) the request of any three Board members. The requesting party (ies) shall make such requests, in writing, to the Executive Director of the EDC, who shall then provide timely notice to the members and public regarding same. All meetings of the Board shall provide notice thereof as provided and set forth in Chapter 551, Texas Government Code (The Texas Open Meetings Act). Any member of the Board may request that the Chair place an item on the Board's agenda, and such requests shall be made no later than five (5) days prior to the date of the Board meeting.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

Notice of any meeting shall be given to the public in accordance with the requirements of the Texas Open Meetings Act. The notice shall contain information regarding the particular time, date, and location of the meeting and the agenda to be considered. All meetings shall be conducted in accordance with the Texas Open Meetings Act.

The annual meeting of the Board of Directors shall be in May, June or July of each year, at the offices of the Bastrop Economic Development Corporation, Bastrop, Texas.

4.07 Attendance

Regular attendance of the Board meetings is required of all Directors, and the attendance record of each Director shall be submitted to the Council prior to any reappointment to the Board. Board attendance requirements, notice of absences and attendance records shall comply with City Code of Ordinance Section 1.02.002 (b), as amended from time to time.

4.08 Quorum

For the purpose of convening a meeting, a simple majority of the Directors then serving on the Board shall constitute a quorum. For purposes of transacting the business of the Corporation at any meeting, a simple majority of the appointed Directors shall constitute a quorum. If there is an insufficient number of Directors present to constitute a quorum, the presiding officer shall adjourn the meeting.

4.09 Compensation

The duly appointed Directors of the Board shall serve without compensation, but may be reimbursed for actual cost of travel, lodging and incidental expenses as authorized by the Board, in accordance with State law.

4.10 Voting; Action of the Board of Directors

Directors must be present in order to vote at any meeting. Unless otherwise provided in these Bylaws or in the Articles of Incorporation, or as required by law, the act of a simple majority of the Directors present at any meeting for which a quorum is present shall be the act of the Board of Directors. In the event that a Director is aware of a conflict of interest or potential conflict of interest, with regard to any particular vote, the Director shall bring the same to the attention of the Board and shall abstain from the vote. In absence of a conflict of interest, each Director present at the meeting shall vote for or against each question brought before the Board. The Board's Directors are subject to the City's Code of Ethics, set forth in the City's Code of Ordinances, Article 1.15, *et seq.*, and shall conform thereto for purposes of addressing potential and/or actual conflicts of interest.

4.11 Board's Relationship with City Council

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

In accordance with State law, the City Council may require that the Corporation be responsible to it for the proper discharge of its duties. All policies for program administration shall be submitted for City Council approval, and the Board shall administer said programs accordingly. The Board shall determine its policies and direction within the limitations of the duties imposed by applicable laws, its Articles of Incorporation, these Bylaws, contracts entered into with the City and others, and budget and fiduciary responsibilities.

4.12 Board's Relationship with Administrative Departments of the City

Any request for services made to the administrative departments of the City shall be made by the Board or its designee in writing to the City Manager. The City Manager may approve such request for assistance from the Board, subject to terms acceptable to the Board and the City Manager.

Any requests for legal assistance may be made by the Board or its designee to the City Attorney. When such services are unavailable, the Board may obtain other counsel.

SECTION V OFFICERS

5.01 Officers of the Corporation

The elected officers of the Corporation shall be a Chair of the Board, Vice Chair, Secretary, and Treasurer. The Board may appoint one or more Assistant Secretaries or one or more Assistant Treasurers as it may consider desirable. Such officers shall have the authority and shall perform the duties of the office as the Board may from time to time prescribe or as the Secretary or Treasurer may from time to time delegate to his or her respective Assistant. Any two (2) offices may be held by the same person, except the office of Chair of the Board.

5.02 Selection of Officers

The Board shall appoint from among its Directors individuals to hold the offices of Chair of the Board, Vice-Chair, Secretary and Treasurer. The term of office for each of these Officers shall always be for a period of one year, provided, however, that such Officers shall continue to serve until the election of their successors. The Mayor shall not serve as either Chair or Vice-Chair of the Board, but may be appointed to hold the office of Secretary and/or Treasurer.

5.03 Vacancies in Offices

Vacancies in any office which occur by reason of death, resignation, disqualification, removal, or otherwise, shall be filled by the Board of Directors for the

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

unexpired portion of the term of that office, in the same manner as other officers are appointed by the Board.

5.04 Chair of the Board

The Chair of the Board shall:

1. Preside over all meetings of the Board.
2. Have the right to vote on all matters coming before the Board.
3. Have the authority, upon notice to the Directors of the Board, to call a special meeting of the Board, when in his or her judgment such meeting is required.
4. Have the authority to appoint ad hoc committees of the Board, which may address issues of a temporary nature of concern or which have a temporary effect on the business of the Board.
5. Have the authority to appoint advisory committees to the Board to further the overall development plan of the Board.

In addition to the above mentioned duties, the Chair of the Board shall sign with the co-signature of the Secretary of the Board, any deed mortgage, bonds, contracts, or other instruments which the Board of Directors has approved, unless the execution of said document has been expressly delegated to some other officer or agent of the Corporation by appropriate Board resolution, by a specific provision of these Bylaws, or by statute. In general, the Chair of the Board shall perform all duties incident to the office, and such other duties as shall be prescribed from time to time by the Board of Directors.

5.05 Vice-Chair

In the absence of the Chair of the Board, or in the event of his or her inability to act, the Vice-Chair shall perform the duties of the Chair of the Board. When so acting, the Vice-Chair shall have all power of and be subject to all the same restrictions as those incumbent upon the Chair of the Board. The Vice-Chair shall also perform other duties as from time to time may be assigned to him or her by the Chair of the Board.

5.06 Secretary

The Secretary shall keep the minutes of all proceedings of the Board of Directors and make a proper record of the same, which shall be attested by the Secretary. The Secretary shall keep such books as may be required by the Board of Directors, and shall perform such other duties as may be required by the Board of Directors. The Secretary shall cause notices to be posted of all Board meetings in accordance with the Texas Open Meetings Act.

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

5.07 Treasurer

The Treasurer shall, in general, perform all the duties incident to that office and such other duties as from time to time may be assigned to him or her by the Chair of the Board, or the Board in general. The Treasurer shall receive and give receipt for money due and payable to the Corporation and shall deposit such monies received by the Corporation, in accordance with Article VII of these Bylaws, if such monies are not directly deposited in the Corporation's accounts.

5.08 Assistant Secretaries and Assistant Treasurers

The Assistant Secretaries and Assistant Treasurers, if any, shall in general, perform such duties as may be assigned to them by the Secretary or the Treasurer, or by the Chair of the Board or the Board of Directors.

5.09 Contracts for Service

The Corporation may, with approval of the City Council, contract with any qualified and appropriate person, association, corporation or governmental entity to perform and discharge designated tasks which will aid or assist the Board in the performance of its duties. However, no such contract shall ever be approved or entered into which seeks or attempts to divest the Board of Directors of its discretion and policy-making functions in discharging the duties herein above set forth in this section.

5.10 Executive Director

The Board shall create the position of Executive Director, who shall be the Chief Administrative Officer of the Corporation and who shall serve at the pleasure of the Board. The Board shall be responsible for hiring the Executive Director. The Executive Director shall have responsibility for all day to day activities of the Corporation, and shall be responsible for all applicable administrative requirements of its Articles of Incorporation, these Bylaws, and the Act, as amended. The Executive Director may have a staff to assist in the carrying out of his responsibilities, and the hiring of any staff shall require Board approval. The Executive Director shall have the authority to make purchases and sign contracts up to the value of ~~five-ten~~ thousand dollars (\$~~510~~,000), on behalf of the Board, with the knowledge and approval of the Chair and Vice-Chair.

The Board shall develop a job description for the Executive Director position, and the Executive Director shall serve at the pleasure of the Board of Directors. The Board shall develop a performance review schedule and criteria for review, and shall review the performance of the Executive Director based upon the schedule and criteria. Nothing in this section shall be construed to convey that the Executive Director position is anything other than an at-will position as defined by the Texas Workforce Commission. The Executive Director and staff shall be required to follow all other current Personnel Policies of the City of Bastrop, and for such purposes, the Executive Director shall be under the

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

same provisions as those for the City Manager.

SECTION VI **COMMITTEES**

The Board may constitute from time to time committees of the Board that are deemed necessary or appropriate. No such committee shall have independent authority to act for or in the stead of the Board.

SECTION VII **FINANCIAL ADMINISTRATION**

The Corporation shall contract with the City for financial and accounting services. The Corporation's financing and accounting records shall be maintained according to the following guidelines.

7.01 Fiscal Year

The fiscal year of the Corporation shall begin on October 1 and end on September 30 of the following year.

7.02 Budget

The Board of Directors shall cause to be prepared, and shall submit to the City Council of the City of Bastrop, a budget for the forthcoming fiscal year, and in accordance with the annual budget preparation schedule set forth by the City Manager. The budget shall be submitted to the City Manager for inclusion in the annual budget presentation to the City Council. The budget proposed for adoption shall include the projected operating expenses, and such other budgetary information as shall be useful to or appropriate for the Board of Directors and the City Council. No budget amendments shall become effective without City Council approval. No expenditures of funds shall be made by any Officer, employee or agent of the Corporation unless such expenditure is provided for in the approved budget of the Corporation that has been approved by the City Council.

7.03 Contracts

As provided in Article V above, the Chair of the Board and Secretary shall execute any contracts or other instruments which the Board has approved and authorized to be executed, provided, however, that the Board may by appropriate resolution, authorize any other officer or officers or any other agent or agents, including the Executive Director, to enter into contracts or execute and deliver any instrument in the name and on behalf of the Corporation. Such authority may be confined to specific instances or defined in general terms. When appropriate, the Board may grant a specific power of attorney to carry out some action on behalf of the Board, provided, however, that no such power of attorney

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

may be granted unless an appropriate resolution of the Board authorizes the same to be done.

7.04 Checks and Drafts

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation shall be handled in compliance with the finance and payment policies, and applicable Codes, of the City of Bastrop, Texas, as amended from time to time.

7.05 Deposits

All funds of the Corporation shall be deposited on a regular basis, consistent with generally accepted accounting practices, in a local bank that is a depository of the City, which shall be federally insured and shall be selected following procedures and requirements for selecting a depository as set forth in Chapter 105 of the Local Government Code. All deposits shall be properly accounted for as deposits of the Corporation.

7.06 Gifts

The Board may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purpose or for any special purposes of the Corporation.

7.07 Purchasing

All purchases made and contracts executed by the Corporation shall be made in accordance with the requirements of the Texas Constitution and Statutes of the State of Texas and Ordinances of the City of Bastrop, Texas.

7.08 Investments

Temporary and idle funds, which are not needed for immediate obligations of the Corporation, shall be maintained on deposit in the Corporation's depository, or may be invested in any other legal manner with the approval of the City Council.

7.09 Bonds

Any bonds issued by the Corporation shall be in accordance with the statute governing this corporation, but in any event, no bonds shall be issued without approval of the Bastrop City Council, after review and comment by the City's bond counsel and financial advisor.

SECTION VIII

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

RECORD KEEPING AND AUDITING PROCEDURES

The Corporation shall keep correct and complete books and records of all actions of the Corporation, including books and records of account and the minutes of meetings of the Board of Directors. All books and records of the Corporation may be inspected by Directors of the Corporation or his agent or attorney at any reasonable time; and any information, which may be designated as public information by law, shall be open to public inspection at any reasonable time. The Texas Open Records Act and Open Meetings Act shall apply to disclosure of public information. The Board of Directors shall provide for an annual financial audit to be performed by a competent independent audit firm. The Corporation may contract with the auditing firm retained by the City of Bastrop to perform the audit required by this section.

SECTION IX **AMENDMENTS TO BYLAWS**

These Bylaws may be amended or repealed and new Bylaws may be adopted by an affirmative vote of a two-thirds majority of the Board of Directors, at a meeting of the Directors held for such specific purpose, and the notice requirements stated hereinabove regarding special meetings shall apply.

No amendment to these Bylaws shall become effective without City Council approval.

SECTION X **DISSOLUTION**

On petition of ten (10) percent of the registered voters of the City of Bastrop requesting an election on the dissolution of the Corporation, the City Council shall order an election on the issue. The election must be conducted according to the applicable provision of the Texas Election Code. The ballot for the election shall be printed to provide for voting for or against the proposition:

"Dissolution of the Bastrop Economic Development Corporation of the City of Bastrop, Texas"

If a majority of voters voting on the issue approve the dissolution, the Corporation shall continue operations only as necessary to pay the principal and interest on its bonds and to meet obligations incurred before the date of the election and, to the extent practicable, shall dispose of its assets and apply the proceeds to satisfy those obligations. When the last of the obligations is satisfied, any remaining assets of the Corporation shall be transferred to the City, and the Corporation is dissolved.

SECTION XI **INDEMNITY**

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

The Board of Directors shall authorize the Corporation to pay or reimburse any current or former Director or Officer of the Corporation for any costs, expenses, fines, settlements, judgments, and other amounts, actually and reasonably incurred by such person in any action, suit, or proceeding to which he or she is made a party by reason of holding such position as Officer or Director, provided, however, that such Officer or Director shall not receive such indemnification if he be finally adjudicated in such instance to be liable for gross negligence or intentional misconduct in office. The indemnification herein provided shall also extend to good faith expenditures incurred in anticipation of, or preparation for, threatened or proposed litigation. The Board of Directors may, in proper cases, extend the indemnification to cover the good faith settlement of any such action, suit, or proceedings, whether formally instituted or not.

Furthermore, as set out in the Act, the Corporation, a Director of the Corporation, the City creating the Corporation, a member of the governing body of the City, or an employee of the Corporation or City is not liable for damages arising from the performance of a governmental function of the Corporation or City. For the purposes of Chapter 101, Civil Practice and Remedies Code, the Corporation is a governmental unit and its actions are governmental functions.

Corporation further agrees that it shall at all times exercise reasonable precautions on behalf of, and be solely responsible for, the safety of its officers, agents, employees, licensees, invitees, and other persons, as well as their property, while in the vicinity where activities are being performed. It is expressly understood and agreed that the City of Bastrop shall not be liable or responsible for the negligence of Corporation including but not limited to its officers, agents, employees, licensees, invitees, and other persons.

These Seventh Amended By Laws of the Bastrop Economic Development Corporation were approved and adopted at a meeting of the Board of Directors of the Bastrop Economic Development Corporation, held on _____, 20__.

Steve Mills, Chair of the BEDC

Amended as per BEDC 5.18.15

And as per Resolution passed at April Board meeting

Approved and adopted at a meeting of the City Council held on
_____, 20____.

Ken Kesselus, Mayor of Bastrop, Texas

Attest:

Elizabeth Lopez, City Secretary

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 20, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Approval of the FIRST READING of a Resolution of the City Council of Bastrop approving projects (façade/mega grants to Anne & Richard Smarzik, Donald Bennet, and the Bastrop Chamber of Commerce) using funds provided by the Bastrop Economic Development Corporation, in an amount exceeding \$10,000.

2. Party Making Request: Shawn Kirkpatrick, BEDC Executive Director

3. Nature of Request: (Brief Overview) Attachments: Yes X No

On April 20, 2015, the Bastrop Economic Development Corporation Board of Directors approved final applications for mega grants to Anne & Richard Smarzik, for renovations to the building at 925 Main Street, and Donald Bennet, for renovations to the building at 711 Chestnut Street, each in an amount up to \$25,000. The Board also gave preliminary approval to the Bastrop Chamber of Commerce, for work on their building at 927 Main Street, in an amount up to \$15,000. In accordance with Section 505.158(b) of the Local Government Code, the City Council shall adopt a Resolution authorizing an expenditure by the BEDC of more than \$10,000, which Resolution shall be read by the City Council, on two separate occasions.

4. Policy Implication: _____

- | | | | |
|--------------|-----|----|-----|
| 5. Budgeted: | Yes | No | N/A |
|--------------|-----|----|-----|

Bid Amount: _____

Budgeted Amount:

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

- | 7. Routing: | NAME/TITLE | INITIAL | DATE | CONCURRENCE |
|-------------|------------|---------|------|-------------|
|-------------|------------|---------|------|-------------|

8. Staff Recommendation: Approval

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken:



Shawn A. Kirkpatrick, Executive Director
Bastrop Economic Development Corporation
903 Main Street | Bastrop, Texas 78602
(512) 332-8872 direct | (512) 988-6443 cell
skirkpatrick@bastropedc.org | bastropedc.org

May 20, 2015

Memorandum

To: - Bastrop City Council -

From: Shawn A. Kirkpatrick, Executive Director

Subject: BEDC/Main Street Mega/Façade Grant Program

In FY 2014/2015 the BEDC Board approved a budget of \$50,000 for the Main Street Mega/Façade Grant program. The BEDC Board to date has approved \$80,750 in projects for FY 2014/2015. Due to greater than anticipated professional services and legal needs in the current budget year, the balance of the contingency funds available for a line item budget transfer is insufficient to cover the approved projects.

With your approval tonight of the Resolution to authorize the BEDC to expend funds on the projects greater than \$10,000, Staff will begin the process of amending the FY 2014/2015 BEDC budget to cover the approved projects. At this point in the budget year, Staff will closely evaluate any future requests for funding under the Mega/Façade Grant Program and recommend to the Board for additional consideration and funding only those projects of an imminent nature. Non-imminent projects will be considered by the Board for FY 2015/2016 possible funding. The process moving forward to amend the BEDC budget is explained below.

With the City Council's approval of the two readings of the attached Resolution, Staff will begin the budget amendment process with the BEDC Board at the July 2015 BEDC Board meeting. Upon the Board's approval, the request to amend the FY 2014/2015 BEDC budget will be forwarded to the City Council for consideration during the year-end FY 2014/2015 budget amendments for the City of Bastrop.

I will not be available during the meeting on Tuesday, May 26, 2015, as my family ends the school year and I will be assisting my family in preparing to move. If you have any questions related to this matter, please feel free to contact me via e-mail, text, or cell phone.

RESOLUTION NO. R-2015-

**A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS,
APPROVING PROJECT(S), USING FUNDS PROVIDED BY THE BASTROP
ECONOMIC DEVELOPMENT CORPORATION, IN AN AMOUNT EXCEEDING
\$10,000.**

WHEREAS, the Board of the Bastrop Economic Development Corporation ("BEDC") met on April 20, 2015, and at that time took formal action to support and provide funds for various 4B projects; and

WHEREAS, Section 505.158(b) of the Local Government Code, a/k/a the Texas Economic Development Act, mandates that prior to the BEDC funding a project that does not directly create primary jobs, involving an expenditure by the BEDC of more than \$10,000, per project, the City Council shall adopt a Resolution authorizing the project, which Resolution shall be read by the City Council, on two separate occasions; and

WHEREAS, the City has reviewed the April 20, 2015, actions of the BEDC related to the projects noted herein below, has considered and evaluated those projects, and has found them meritorious of the Council's approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, THAT:

- (1) The City Council of the City of Bastrop, Texas, hereby approves the following projects, which have been approved for funding by the BEDC:
 - a. To fund a façade/mega grant in an amount up to \$25,000 to Anne & Richard Smarzik for renovations to the building at 925 Main Street, Bastrop, Texas.
 - b. To fund a façade/mega grant in an amount up to \$25,000 to Donald Bennet for renovations to the building at 711 Chestnut Street, Bastrop, Texas.
 - c. To fund a façade/mega grant in an amount up to \$15,000 to the Bastrop Chamber of Commerce, 927 Main Street, Bastrop, Texas.
- (2) The City Manager is hereby authorized to convey a copy of this Resolution of approval, as appropriate.

(3) That this Resolution shall take effect immediately from and after its passage, and is accordingly so resolved.

READ and ACKNOWLEDGED on First Reading on the 26th day of May 2015.

READ and ADOPTED on Second Reading on the 9th day of June 2015.

APPROVED:

Ken Kesselus, Mayor

ATTEST:

Traci Chavez, Interim City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 21, 2015MEETING DATE: May 26, 2015

1. Agenda Item: Consideration, Discussion, Review And Possible Action Regarding The Lease Agreement Between The City Of Bastrop, Texas And The Bastrop Homecoming Committee, Inc., And The Proposed Amendment To Rescind, Revoke And Abrogate The Prior/Existing Lease Of Real Property By And Between The City Of Bastrop, Texas And Bastrop Homecoming Committee, Inc. And Consent For Future Limited Use Of The City Rodeo Arena Property.

2. Party Making Request: Mayor Kesselus

3. Nature of Request: (Brief Overview) Attachments: Yes x No _____

Attached for review by the City Council is the following information: (1.) An E-mail from the Homecoming Committee advising Mayor Kesselus of the Homecoming intent not to sign Amendment to the Agreement regarding future use of the Rodeo Arena, (2.) The original "Agreement between the City and the Homecoming Committee" regarding the Rodeo Arena and (3) The proposed Agreement to rescind, revoke and Abrogate the prior/existing lease of "Real Property" between the City of Bastrop and the homecoming Committee.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

Traci Chavez

From: Ken Kesselus <bastropmayorken@gmail.com>
Sent: Thursday, May 21, 2015 11:25 AM
To: Mike Talbot
Subject: Fwd: Arena lease

Below is what I wrote to Tanya

Ken

----- Forwarded message -----

From: Ken Kesselus <bastropmayorken@gmail.com>
Date: Thursday, May 21, 2015
Subject: Arena lease
To: Tanya Mathison <mathison_tanya@hotmail.com>

This is very disappointing to me and possibly troublesome to us both. I would rather discuss details by phone and hope you will call me after 2 pm today

On Thursday, May 21, 2015, Tanya Mathison <mathison_tanya@hotmail.com> wrote:

The Bastrop Homecoming has voted to no longer relinquish our lease. We would like to keep our current lease agreement for the arena as is. We are working on setting up a new sub-committee to maintain the arena.

Regards,
Tanya

--

Ken Kesselus
Mayor - City of Bastrop
512-940-7897

--

Ken Kesselus
Mayor - City of Bastrop
512-940-7897

Bastrop Homecoming
Committee

LEASE AGREEMENT

STATE OF TEXAS

§

§

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF BASTROP

§

THIS LEASE AGREEMENT is made and entered into by and between the **CITY OF BASTROP, TEXAS** ("Lessor") and the **BASTROP HOMECOMING COMMITTEE, INC.**, a Texas non-profit Corporation, of Bastrop County, Texas ("Lessee"), acting by and through its Rodeo Project Sub-Committee.

ARTICLE 1. PREMISES

1.1 Description. Lessor hereby leases to Lessee the surface of the following described 3.1 (+/-) acre real property located in Bastrop County, Texas as more particularly described in Exhibit "A" attached hereto and made a part hereof. In conjunction with its use of the 3.1 (+/-) acres leased premises, Lessee will also be permitted to use a reasonable amount of Lessor's adjacent vacant land areas for overflow parking when necessary. However, such parking use of Lessor's adjacent land areas will be allowed only at such times and in such manner as not to interfere with Lessor's use of such land areas. Further, Lessor retains the right to designate a joint use roadway easement across the said 3.1 (+/-) acres that will provide joint access to the joint use parking areas. Such roadway easement shall be designated on Lessor's site plans prior to commencement of arena construction, and must be approved by Lessor as to location and width. Lessee agrees to provide the improvements to said roadway.

1.2 Use. The Leased Premises shall be used by Lessee to construct and maintain at its expense a rodeo arena, picnic and recreational areas, and related facilities for the purpose of conducting rodeos and other civic events open to the public. Lessee shall not keep livestock on the premises for more than 48 hours prior to and 48 hours after the presentation of a rodeo event and shall not conduct any activity which could be classified as a "feedlot" operation. Lessee shall not conduct any activities which subject the said property to ad valorem taxation. Lessee agrees that it will complete initial construction and conduct a rodeo not later than 6 months from the date of this agreement. All rodeo events will be over with all outdoor lighting (except security lights) extinguished not later than 12:00 midnight. Exceptions may be made if the number of contestants make it impossible to finish within the allotted time. Every reasonable attempt will be made to work within the time frame, including starting earlier. If events carry past 12:00 midnight all amplified sound and unnecessary lighting will be turned off. This provision shall receive annual review by the Parks Board and City Council and may be modified as deemed necessary.

1.3 Compliance with the Law. Lessee shall at all times observe the laws, rules and regulations of the State of Texas and other governmental entities regarding non-pollution of water well fields. Lessee shall not conduct any activities which cause it or Lessor to be in violation of any public health laws, rules, or regulations.

1.4 Non-Interference with Lessor's Use. Lessee shall not conduct any activity which interferes with Lessor's use of its adjacent land, and shall not damage any equipment or improvements of Lessor.

1.5 Documentation. Lessee agrees to provide Lessor at all times with current documents evidencing Lessee's non-profit status and corporate identity.

1.6 Contingencies. Lessee's right to use the Leased Premises is contingent upon Lessee fulfilling the terms of Section 9.11 of this Agreement regarding financing, construction, and recordkeeping.

ARTICLE 2. TERM

2.1 Primary Term. The primary term of this Lease shall be for fifty (50) years commencing on the 1st day of December, 1997, and ending on the 30th day of November, 2047, or at such earlier date as Lessee ceases to exist as a non-profit corporation.

2.2 Options to Renew. Lessee shall have an option to renew this lease upon such terms and conditions as the parties may agree upon in writing.

2.3 Cancellation Privileges. Either party to this Lease shall have the right to cancel this Agreement upon giving ninety (90) days written notice to the other party; however, if the Lessor exercises its option to cancel under this Section 2.3, then Lessor shall compensate Lessee for the then fair market value of any improvements or facilities constructed on the Leased Premises by Lessee.

ARTICLE 3. RENT AND CONSIDERATION

3.1 Base Rent. As rental for the Lease and use of the Leased Premises, Lessee shall pay to Lessor the sum of One Dollar (\$1.00) per year. Rental payments shall be made annually.

3.2 Additional Rent. In addition to the base rent described in Section 3.1 above, Lessee shall pay any and all taxes which may be assessed against the Leased Premises and any improvements or property located thereon. Such taxes shall be paid when due, and any penalties assessed for late payments shall be promptly paid by Lessee to the appropriate taxing authorities.

3.3 Utility Charges. Lessee shall promptly pay any and all utility charges incurred due to use of the Leased Premises by Lessee or its licensees, including, but not limited to, electricity, water, gas and garbage collection, as well as any other utility services enjoyed by Lessee. Lessor will not pay for any utility charges unless incurred due to usage of the premises by Lessor or its licensees.

3.4 Additional Consideration. As part of the consideration for this Lease Agreement, Lessee agrees, at its expense, to construct picnic tables, barbeque pits and open areas suitable for public recreational use, as shown on Exhibit "B." Further, Lessee shall, at the end of the Lease term, or any renewals thereof, transfer and convey without charge to Lessor the said arena improvements and related facilities.

3.5 Non-Exclusive Use. Lessee agrees that its use of the premises shall be non-exclusive and that Lessee may, of its own volition, or at the request of the Lessor, periodically authorize the temporary use of the facilities by other, properly insured, civic groups for appropriate functions which do not unreasonably interfere with Lessee's use of the premises. When such other civic groups are authorized to use the premises, Lessee may charge such groups such reasonable and necessary fees, including deposits, as ar necessary to defray the costs of maintenance, cleaning and utilities. No fees, however, shall be charged to Lessor for its use of the facilities.

3.6 Annual Reports. Lessee shall furnish to Lessor, when requested, and at least annually, an accounting of revenues received by Lessee and its agents, licensees, and sublessees from all activities conducted on the said real property described in Exhibit "A."

ARTICLE 4. REPAIRS AND MAINTENANCE

4.1 Lessee's Obligations. Lessee shall be responsible at its expense for all repairs, maintenance, and grounds upkeep upon the Leased Premises and upon any facilities constructed upon same by Lessee.

4.2 Standards of Upkeep. The Lessee shall keep the Leased Premises and any improvements thereon in a condition of repair and maintenance which reflects credit upon the community and the City of Bastrop. No public nuisances or dangerous conditions will be permitted to exist upon the Leased Premises.

ARTICLE 5. INSURANCE AND INDEMNITY

5.1 Property Insurance. Lessee shall secure fire and casualty insurance for the Arena. Lessee shall also be responsible for securing its own insurance to protect its contents in the Leased Premises.

5.2 Liability Insurance. Lessee, at its own expense, shall provide and maintain in force during the term of this Lease, while the premises are being used by Lessee or its licensees, a public liability insurance policy acceptable to Lessor for damage claims through public use of or arising out of accidents occurring in or around the Leased Premises in the minimum aggregate amount of One Million Dollars (\$1,000,000.00) for bodily injury or death, for any one occurrence, and One Hundred Thousand (\$100,000.00) for property damage for any one occurrence covering Lessor, as additional insured, as well as Lessee, with one or more responsible insurance companies duly authorized to transact business in Texas. Lessee shall annually furnish Lessor with certificates of all insurance required by this Section naming Lessor as an additional insured. Lessor may, at its option, require such liability limits to be raised from time to time. Any sublessees approved by Lessor shall be required to furnish Lessor with insurance policies acceptable to Lessor.

5.3 Failure to Maintain Policies. If Lessee does not maintain such insurance in full force and effect, Lessor may notify Lessee of such failure and if Lessee does not deliver to Lessor within ten (10) days after such notice certification showing all such insurance to be in full force and effect, Lessor may, at its option (1) terminate this agreement, or (2) take out the necessary insurance to comply with the provisions hereof and pay the premiums for the items specified in such notice, and Lessee covenants thereupon on demand to reimburse and pay Lessor any amount so paid or expended in the payment of the insurance premiums required hereby and specified in the notice, with interest thereon at the highest legal rate per annum from the date of such payment by Lessor until repaid by Lessee.

5.4 Increasing Risk. Lessee agrees not to keep on the premises, or permit to be kept, used, or sold thereon, anything prohibited by the policy of fire insurance covering the premises. Lessee agrees to comply, at its own expense, with all requirements of insurers necessary to keep in force the fire and public liability insurance covering the premises and facilities.

5.5 Indemnity. Lessee agrees to indemnify and hold Lessor harmless against any and all claims, demands, damages, costs and expenses, including reasonable attorney's fees for the defense thereof, arising from the conduct or management of Lessee's activities in the Leased Premises or from any breach on the part of Lessee of any conditions of this Lease, or from any act of negligence of Lessee, its agents, contractors, employees, subtenants, concessionaires, or licensees in or about the Leased Premises. In case of any action or proceeding brought against Lessor by reason of any such claim, Lessee, upon notice from Lessor, covenants to defend such action or proceeding by counsel acceptable to Lessor.

5.6 Waivers. Lessee agrees to require all users, any sublessees and all rodeo participants approved per paragraph 6.1 to sign such written waivers and hold harmless agreements as may be requested by Lessor as a condition of using said property for rodeo contests or related purposes.

ARTICLE 6. ASSIGNMENT, SUBLEASE AND ENCUMBRANCES

6.1 Assignment and Sublease. Lessee will not assign this Lease or sublease the premises or any part thereof or mortgage, pledge or hypothecate its leasehold interest or grant any concession or license within the Leased Premises without the prior express written consent of the Lessor. Further, Lessee shall not place, or permit to be placed, any encumbrances or liens against Lessor's land. Any attempt to do any of the foregoing without Lessor's written consent shall be void, and shall be a breach of this Agreement.

ARTICLE 7. DEFAULT BY TENANT

7.1 Default by Lessee. The following events shall be deemed to be events by default by Lessee under this Lease Agreement:

- a. Lessee shall fail to pay any installment of the rent or shall fail to perform or discharge any other obligation or liability hereunder requiring the payment of money when any such payment is due, and such failure shall continue for a period of thirty (30) days from the date written notice of such failure was sent to Lessee by U.S. Mail, certified, return receipt requested.
- b. Lessee shall cease to exist as a tax-exempt, non-profit corporation, or shall cease to carry out the type of activities for which this Lease Agreement was entered into.
- c. A receiver or trustee shall be appointed for all or substantially all of the assets of Lessee.
- d. Lessee shall fail to comply with any other terms, provisions, or covenants of this Lease, or shall fail to discharge any obligations or liability hereunder not involving the payment of money, and shall not cure any such failure within thirty (30) days after written notice to Lessee provided that if such default is not susceptible to cure within thirty (30) days, Lessee shall be deemed to have cured such default within such thirty (30) days period if Lessee diligently pursues such curative actions until such default is cured.

7.2 Remedies of Lessor. Upon the occurrence of any such events or default, Lessor shall have the option to pursue any one or more of the following remedies upon thirty (30) days written notice to Lessee:

- a. Terminate this Lease in which event Lessee shall immediately surrender the Leased Premises to Lessor, and if Lessee fails to do so, Lessor may, without prejudice to any other remedy which it may have for possession or arrearages in rent, enter upon and take possession of the Leased Premises and remove Lessee and any other person who may be occupying said premises or any part thereof. Upon termination of this Lease, any improvements upon the premises shall become the property of Lessor.
- b. Enter upon and take possession of the Leased Premises, alter locks and other security devices at the Leased Premises, and remove Lessee and any other person who may be occupying said premises or any part thereof, and, if Lessor so elects, relet the premises on such terms as are reasonable and as Lessor may deem advisable and receive the rent therefor; Lessee agrees to pay to Lessor on demand any deficiency that may arise by reason of such reletting.

ARTICLE 8. LESSOR'S ENTRY FOR INSPECTION AND MAINTENANCE

8.1 Lessor's Entry. Lessor reserves the right to enter on the premises at reasonable times to inspect the maintenance and repair of same, or to conduct any necessary activities in connection with its water well field operations.

ARTICLE 9. MISCELLANEOUS

9.1 Compliance with Laws, Rules and Regulations. Lessee, at its own expense, will comply with all Federal, State, municipal and other laws, ordinances, rules and regulations applicable to the Leased Premises and the activities conducted thereon by Lessee; will not commit any act which is a nuisance or annoyance to Lessor or to others, or tend to injure or depreciate the premises; will not commit or permit waste in the Leased Premises. Lessee will observe all City ordinances, including those ordinances relating to signs, street parking, sound levels, alcoholic beverages, and all relevant Park Board rules.

9.2 Mechanic's Liens. Lessee shall within thirty (30) days after notice from Lessor discharge any mechanic's lien for materials or labor claimed to have been furnished to the premises on Lessee's behalf.

9.3 Manner of Giving Notice. Notice given pursuant to the provisions of this Lease, or necessary to carry out its provisions, shall be in writing, and delivered personally to the person to whom the notice is to be given, or mailed postage prepaid, registered or certified mail, addressed to such person. Notices shall be delivered to the parties at the addresses set forth below or to such other addresses as the parties designate in writing.

a. Notice to Lessor:

Notice to Lessor shall be given to Lessor's City Manager at 906 Main Street, Bastrop, Texas, or, if by mail to: City Manager, P. O. Box 427, Bastrop, Texas 78602. Telephone (512) 321-4520.

b. Notice to Lessee:

Notice to Lessee shall be given to: Bastrop Homecoming Committee
Rodeo Project

C/O Richard Howells
HCR 74, Box 27 A 3
Bastrop, TX 78602

Telephone: (512) 321-3917

9.4 Lessee shall furnish to Lessor documentary evidence of Lessee's tax exempt status, and shall keep current copies of same on file with Lessor's City Secretary.

9.5 Right and Remedies Cumulative. The rights and remedies provided by the Lease Agreement are cumulative and the use of any one right or remedy by either party shall not preclude or waive its right to use any or all other remedies. Said rights and remedies are given in addition to any other rights and parties may have by law, statute, ordinance, or otherwise.

9.6 Force Majeure. Neither Lessor nor Lessee shall be required to perform any term, condition, or covenant in this Lease so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, civil riot, floods, and any other cause not reasonably within the control of Lessor or Lessee which by the exercise of due diligence Lessor or Lessee is unable, wholly or in part, to prevent or overcome.

9.7 Lease Application to Successors, Etc. This Lease and the covenants and conditions hereof apply to and are binding on the agents, sublessees, successors, and assigns of the parties hereto.

9.8 Legal Construction. In case any one or more of the provisions contained in this Agreement shall have for reason be held invalid, illegal, or unenforceable, it shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

9.9 Amendment. No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

9.10 Lessee agrees to accept the premises "as is."

9.11 Lease Agreement Contingencies. Lessee's right to use the Leased Premises in accordance with the terms of this Agreement is contingent upon the fulfillment by Lessee of the following terms and conditions:

- a. Any City funds advanced or reimbursed to Lessee under the terms of this Agreement shall be used solely for the purposes of constructing a rodeo arena and related facilities; fee title to all facilities shall remain in the City. Upon appropriate documentation, the City will reimburse Lessee one-half (1/2) of their material and labor expenditures for the rodeo arena. It is understood that the bleachers are going to be one of the last items purchased. In addition, it is understood that sufficient funding may not be available in Lessee's account toward the end of the project to pay up front costs for the bleachers. City is willing to advance matching sums with the Lessee toward the purchase of the bleachers. Total City funds advanced and reimbursed to Lessee shall not exceed \$50,000.00.
- b. Lessee shall be responsible for obtaining (and pay for) all city, county, state, or federal permits required to construct such facilities.
- c. Lessee shall furnish reports to Lessor when requested, and at least quarterly, which detail the progress of improvement construction, and shall make its books and records for the said improvements available for Lessor's inspection and audit at all reasonable times.
- d. Lessor shall have the right to inspect the Leased Premises and the Lessee's improvements thereto at all reasonable times.

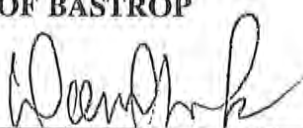
9.12 Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Bastrop County, Texas, and venue for any litigation pertaining to this Agreement shall be in Bastrop County, Texas.

IN WITNESS WHEREOF, the parties have executed this Agreement on this the 14th
day of October, 1997, in Bastrop County, Texas.

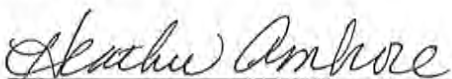
LESSOR:

CITY OF BASTROP

BY:


MAYOR DAVID LOCK

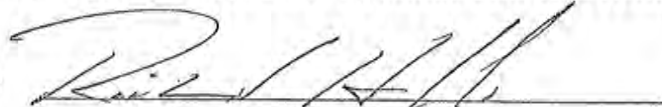
ATTEST:


HEATHER AMBROSE, City Secretary

LESSEE:

BASTROP HOMECOMING COMMITTEE, INC.
BY ITS RODEO PROJECT COMMITTEE OFFICER

BY:


TITLE: Chairman

ATTEST:


Corporate Secretary For
Bastrop Homecoming Committee, Inc.

JAMES E. GARON & ASSOCIATES
PROFESSIONAL LAND SURVEYORS

1009 Chestnut Street; Bastrop, Texas 78602; Tel 512-303-4185 Fax 512-321-2107
2312 Western Trails Bldg. D-404; Austin, Texas 78745; Tel 512-707-8087

LEGAL DESCRIPTION: BEING 3.10 ACRES OF LAND LYING IN AND SITUATED OUT OF THE BASTROP TOWN TRACT, ABSTRACT 11 IN BASTROP COUNTY, TEXAS AND BEING A PORTION OF THAT CERTAIN 7.50 ACRE TRACT CONVEYED TO THE CITY OF BASTROP BY DEED RECORDED IN VOLUME 826, PAGE 318 OF THE DEED RECORDS OF BASTROP COUNTY, TEXAS; SAID 3.10 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS AND AS SURVEYED UNDER THE SUPERVISION OF JAMES E. GARON & ASSOCIATES IN JANUARY, 1998:

BEGINNING at an iron rod found for the southwest corner of said 7.50 acre tract;

THENCE North 39°0'55" East a distance of 402.46 feet along the west line of said tract and east line of that certain 19.68 acre tract conveyed to the City of Bastrop as described in Volume 43, Page 587 of said deed records;

THENCE North 21°9'59" East a distance of 97.70 feet continuing along said line to a point for corner;

THENCE South 61°39'21" East a distance of 240.11 feet to a point for corner;

THENCE South 20°40'32" West a distance of 447.67 feet to a point for corner on the south line of said 7.50 acre tract and north line of that certain 9.96 acre tract conveyed to H.S. Elliot by deed recorded in Volume 475, Page 690 of said deed records;

THENCE North 69°19'28" West a distance of 365.43 feet along said line to **POINT OF BEGINNING** and containing 3.10 acres of land, more or less.

Surveyed by:


James E. Garon
Registered Professional Land Surveyor
c:\winword\bastrop\legal\rodeo.doc



D-1

Mike Talbot

From: Ken Kesselus <bastropmayorken@gmail.com>
Sent: Tuesday, January 06, 2015 9:45 PM
To: Tanya Mathison; Jane Sanders
Cc: Mike Talbot; Traci Chavez; lchapin_2@hotmail.com
Subject: Re: Rodeo arena

Tanya

Sorry to be so slow in responding.

Below is our understanding of the agreement we reached at our last meeting. I want to make sure it is correct before we put it on the agenda for the meeting next Tuesday. Our deadline is Thursday around noon. If you agree that we have accurately portrayed the understanding, please let me know by return email. If not, please call me at your earliest convenience at 412-940-7897.

Thanks

Ken

1. The Homecoming Committee will relinquish its lease for management of the rodeo area to the City.
2. The City will provide the Homecoming Committee without charge (other than the special events fee) use of the city park that includes the rodeo arena for a period including one week prior to and one week after the first full weekend of August for 50 years.
3. No rodeo or music event with a projected attendance of 500+ will be held at the rodeo arena 30 days prior to or 30 days after the first full weekend of August.

The Homecoming Committee will retain the use of the building known as the "ticket booth" and will maintain it, provided that other groups may request of the Homecoming Committee temporary use of the building. The City will place a plaque on this building to commemorate the fact that Homecoming Committee funds were used to build and maintain it.

The Homecoming Committee will have a right of first refusal to serve as the seller of beer for any event held in the rodeo arena by an entity that has received City approve to sell beer.

Should the City decide that it no longer wants to manage the rodeo arena, it will provide the Homecoming Committee the right of first refusal to lease the rodeo arena.

**AGREEMENT TO RESCIND, REVOKE AND ABROGATE THE
PRIOR/EXISTING LEASE OF REAL PROPERTY
BY AND BETWEEN
THE CITY OF BASTROP TEXAS
AND THE
BASTROP HOMECOMING COMMITTEE, INC. AND CONSENT FOR FUTURE
LIMITED USE OF CITY RODEO ARENA PROPERTY**

This **AGREEMENT TO RESCIND, REVOKE AND ABROGATE** ("Revocation Agreement") the Prior/Existing 1997 Lease of certain real property ("1997 Lease") owned by the City of Bastrop, Texas ("City") between the City and The Bastrop Homecoming Committee, Inc., ("Homecoming Committee"), as amended thereafter, is made and entered into by and between the City and the Homecoming Committee, a non-profit corporation, of Bastrop County, Texas. The City and the Homecoming Committee are referred to jointly herein as "Parties," and singularly as "Party."

ARTICLE 1. THE LEASED PREMISES

On or about October 14, 1997, authorized representatives of the City and the Homecoming Committee entered into the Lease, attached hereto as Exhibit A, and incorporated herein for all purposes, concerning the Homecoming Committee's improvements to and future use of real property that is controlled and owned in fee by the City. The Leased Premises involved is legally described as:

"3.1 (+/-) acre; real property located in Bastrop County, Texas as more particularly described in Exhibit "A" attached hereto and made a part hereof. In conjunction with its use of the 3.1 (+/-) acres leased premises ("Leased Premises"), Lessee will also be permitted to use a reasonable amount of Lessor's adjacent vacant land areas for overflow parking when necessary ("Parking Areas"). However, such parking use of Lessor's adjacent land areas will be allowed only at such times and in such manner as not to interfere with Lessor's use of such land areas and only so long as such property is available for such use. Further, Lessor retains the right to designate a joint use roadway easement across the said 3.1 (+/-) acres that will provide joint access to the joint use Parking Areas. The roadway easement shall be designated on Lessor's site plans prior to commencement of the construction of the Rodeo Arena, and must be approved by Lessor as to location and width."

An official, sealed land survey of the 3.10 acre tract referenced in the 1997 Lease, which was prepared by James E. Garon & Associates, in January 1998, is attached hereto as Exhibit B. The Leased Premises is also locally and commonly referred to by the citizens and the Parties as the Rodeo Arena.

**ARTICLE 2. MUTUAL AGREEMENT TO RESCIND, REVOKE AND ABROGATE
PRIOR LEASE**

The 1997 Lease had an original stated term of fifty (5) years, commencing on December 1, 1997 and ending on November 30, 2047. ("Original Lease Term") However, for various reasons, both Parties now mutually and voluntarily acknowledge and agree that the 1997 Lease should be rescinded, revoked and abrogated *in its entirety* and replaced, *in toto*, by the terms and provisions stated herein.

Accordingly, the Homecoming Committee, and all of its associated sub-committees, entities, contractors and affiliates hereby formally and forever relinquish all rights and responsibilities related to the use, operation, management and upkeep of the Leased Premises, including all adjacent and related rears, as described herein above, as set forth in the 1997 Lease.

Thus, the Parties hereby acknowledge and agree that all term and provisions of the previously agreed to 1997 Lease Agreement are void and of no further affect or force on either Party.

**ARTICLE 3. CONSENT FOR FUTURE LIMITED USE OF CITY RODEO ARENA
PROPERTY, BY HOMECOMING COMMITTEE**

As partial consideration for the revocation and abrogation of the 1997 Lease by the Homecoming Committee, which consideration is agreed and acknowledged by both Parties to be sufficient, the City agrees to provide the Homecoming Committee use of the Rodeo Arena Premises as follows:

1. The City will make available to the Homecoming Committee the use of the Leased Premises, as illustrated on the diagram attached as Exhibit C, i.e., the Rodeo Arena and associated parking and access areas then owned and controlled by the City, on an annual basis, for a term of fifty (50) years ("Use Term") with the following conditions:
 - a. The Homecoming Committee shall have exclusive use of the Leased Premises for 5 business days prior to, the two (2) day weekend of, and 5 business days following, the first full (i.e., 2 day) weekend in August of each year of the Use Term. This period of reserved and exclusive use is referred to herein as the "August Homecoming Rodeo Period."
 - b. The Homecoming Committee will not be required to pay any "rent" for the use of the Leased Premises during the August Homecoming Rodeo Period.

- c. The Homecoming Committee will apply for a 'Special Event Permit' with the City, as per the then existing regulations, ordinances and policies of the City for same, and remit to the City the standard Special Permit fee, if applicable, for each year the Leased Premises is used by the Homecoming Committee during the August Homecoming Rodeo Period.
- d. The City agrees that it will not authorize or permit any other rodeo or music event to be held at the Leased Premises 30 calendar days prior to and 30 calendar days following the first full weekend in August during the Use Term, if the event is projected by the holder to have more than 500 persons in attendance.
- e. The Homecoming Committee will retain ownership and future use of a small stand-alone storage structure, located on the Leased Premises, as shown on Exhibit D, (referred to herein as the "Ticket Booth/Storage Structure") and shall also be responsible for all future maintenance and repair of same at the level of a first rate City park facility.
- f. The Homecoming Committee shall be solely responsible for equipping the Ticket Booth/Storage Structure to meet its needs, to ensure its adequate function and operation to meet the needs of the Homecoming Committee.
- g. The Ticket Booth/Storage Structure may only be used other entities using and accessing the Leased Premises, including the City, after requesting and being granted permission for the use of same by an authorized representative of the Homecoming Committee, and then only on a temporary (i.e., event -by-event) basis.) Prior approval for use of the Ticket Booth/Storage Structure by the Homecoming Committee must be in writing. The City will endeavor to provide the Homecoming Committee with a minimum of ten (10) days' notice of a request for temporary use of the Ticket Booth/Storage Structure, so that the Homecoming Committee may take steps to make the Ticket Booth/Storage Structure accessible and ready for such use, with its permission. The Homecoming Committee will provide its reply as to the availability of the Ticket Booth/Storage Structure back to the City within three (3) days of the City's request for such use.
- i. The Homecoming Committee shall be solely responsible for identifying the insurable value of the Ticket Booth/Storage Structure and for obtaining and keeping premises and property insurance for same, in whatever amount the Homecoming

Committee determines is appropriate for its needs, and the needs of its occupants and workers. The City will not insure the Ticket Booth/Storage Structure or contents as City Property, inasmuch as it is for the exclusive use of the Homecoming Committee.

- ii. THE HOMECOMING COMMITTEE AGREES TO INDEMNIFY, RELEASE AND HOLD HARMLESS THE CITY FOR ANY AND ALL LIABILITY INCURRED AS A RESULT OF THE EXISTENCE, OPERATION AND USE OF THE TICKET BOOTH/STORAGE STRUCTURE, DURING THE USE TERM, INCLUDING ANY AND ALL CLAIMS FOR PROPERTY DAMAGE, INJURIES OR OTHER HARM OR DAMAGE, WHETHER BY THE HOMECOMING COMMITTEE, OR OTHERS USING THE TICKET BOOTH/STORAGE STRUCTURE WITH THE PERMISSION OF THE HOMECOMING COMMITTEE.
- iii. The Ticket Booth/Storage Structure is currently wired and connected to the overall electric system used by the City in the Park and Rodeo Arena, and as such, the City will continue to provide power to the Ticket Booth/Storage Structure, so long as the use remains at approximately the historic levels. The Ticket Booth/Storage Structure does have a separate, dedicated, electric circuit breaker box that can be accessed and used by the Homecoming Committee in the event the electricity has to be cut from that structure, for any reason.
- iv. Due to electric infrastructure limitations available in the Leased Premises, the Homecoming Committee agrees that it shall not expand the power requirements or electric usage, during the Use Term, beyond the historic usage for this structure, without the express written approval of the City and agrees that, if it does so in the future, it may be required to contribute funds for increased infrastructure needed and/or electric used at the Ticket Booth/Storage Structure.
- v. The Homecoming Committee will provide the City with its desired text and design, subject to Council approval, which will

be placed by the City on an all-weather plaque and affixed to the Ticket Booth/Storage Structure, commemorating the fact that Homecoming Committee funds were used to construct and maintain the Ticket Booth/Storage Structure. The plaque will be in proportion to the size of the structure, and of a material selected by the City.

- h. If the City determines that it will abandon, convey or otherwise divest itself of the Leased Premises during the Use Term, then all rights to the Homecoming Committee noted herein, as to the portion abandoned, conveyed, or divested by the City, shall expire and terminate as of the date that the real property, or any portion thereof, is abandoned, conveyed to another party or entity, or is no longer owned or controlled by the City.

ARTICLE 4. BEER VENDING ON THE LEASED PREMISES

The City agrees that, as partial consideration for this Agreement, it shall provide the Homecoming Committee the first opportunity to operate as an event's 'beer vendor' on the Leased Premises, during events held by entities that do not hold their own State license or subcontract for such vending and where beer vending is not a contractual or material component of the agreement with an event holder. The Homecoming Committee agrees that when offered the opportunity to operate as an event beer vendor, it shall notify the City within three (3) days of receiving the offer, of Homecoming Committee's decision to do so, or to decline the offer. To be qualified to conduct this activity, the Homecoming Committee shall apply for, obtain and consistently maintain, in good standing, all applicable state licenses and permits required to conduct this activity in its capacity as third-party vendor on the Leased Premises. The Homecoming Committee shall maintain alcoholic server's liability coverage, in an amount acceptable to the City, for all events for which it is the beer vendor at the Leased Premises, and shall provide the City with a copy of its policy and State Texas Alcoholic Beverage Commission ("TABC") permit ten (10) business days prior to each event at which it serves.

ARTICLE 5. RIGHT FOR FUTURE LEASE

The Parties agree that if, during the Use Term, the City determines that it no longer desires to operate and maintain the Leased Premises aka the Rodeo Arena and associated surrounding areas, but rather, it determines that it would be in the best

interest of the citizens of the community to once again lease the Leased Premises out to a third-party independent contract lessee, then, it shall give the Homecoming Committee the first opportunity to enter into such a Lease, on whatever terms the City determines serve the best interest of the community at that point in time.

ARTICLE 6. MISCELLANEOUS PROVISIONS

6.1 Complete Agreement/Amendment. This Agreement to rescind, revoke and abrogate a prior/existing lease of real property by and between the City and the Homecoming Committee represents the complete agreement of the Parties related to the matter of the rights and obligations to the use and control of the Leased Premises, and supersedes all prior written and oral matters related to the Prior 1997 Lease and any amendments, supplements, renewal or other matters related thereto. This Agreement may be canceled, changed, modified or amended, in whole or in part, only by the written and recorded agreement of the City and the then current legally-authorized representatives of the Homecoming Committee.

6.2 Mutual Assistance/Good Faith. The City and the Homecoming Committee each agree to act in Good Faith and to do all things reasonably necessary or appropriate to carry out the terms and provisions of this Agreement, and to aid and assist the other in carrying out such terms and provisions in order to put the other in the same condition contemplated by this Agreement, regardless of any changes in public policy or laws applicable to same.

6.3 Attorney's Fees. If any legal action or proceeding is commenced between the City and/or the Homecoming Committee to enforce the provisions of this Agreement or to recover damages for its breach, the prevailing Party in the legal action will be entitled to recover its reasonable attorney's fees and expenses incurred by reason of such action, to the extent allowed by law.

6.4 Binding Effect. This Agreement will be binding on and inure to the benefit of the Parties and their respective successors and assigns.

6.5 Notice. Any notice or other communication ("Notice") given under this Agreement must be in writing, and may be given: (i) by depositing the Notice in the United States Mail, postage paid, certified, and addressed to the Party to be notified with return receipt requested; (ii) by personal delivery of the Notice to the Party, or an agent of the Party; or (iii) by confirmed facsimile, provided that a copy of the Notice is also given in one of the manners specified in (i) or (ii). Notice deposited in the mail in the manner specified will be effective two (2) business days after deposit. Notice given in any other manner will be effective only if and when received by the Party to be

notified. For the purposes of Notice, the addresses of the Parties will, until changed as provided below, be as follows:

Homecoming Committee:
Attn: _____ President

Bastrop, Texas 78602
Ph: (512) _____

Email: _____

City: City of Bastrop – City Manager's Office
Attn: City Manager
1311 Chestnut Street
Bastrop, Texas 78602
Ph: (512) 332-8800
Fax: (512) 332-8819
Email: mtaalbot@cityofbastrop.org

With a copy to: Attorney for the City
Attn: Jo-Christy Brown
1411 West Ave., Ste. 100
Austin, Texas 78701
Ph: (512) 236-1000
Fax: (512) 236-1910
Email: jcbrown@jcbrownlegal.com

All Parties may designate different contact information, at any time, by giving Notice to the other Parties.

6.6 Interpretation. Each of the Parties has been represented by the advisor(s) and/or counsel of their choosing in the negotiation and preparation of this Agreement. In the event of any dispute regarding the interpretation of this Agreement, this Agreement will be interpreted fairly and reasonably and neither more strongly for nor against any Party based on draftsmanship.

6.7 Relationship of the Parties. This Agreement will not be construed as establishing a partnership or joint venture, joint enterprise, express or implied agency, or employer-employee relationship between the Parties.

6.8 Applicable Law. This Agreement is made, and will be construed and interpreted, under the laws of the State of Texas and venue will lie in Bastrop County, Texas. No Party to this Agreement waives or relinquishes any immunity or defense on

behalf of itself, its officers, employees, agents or representatives as a result of the approval or execution of this Agreement.

6.9 Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws, it is the intention of the Parties that the remainder of this Agreement not be affected and it is also the intention of the Parties that, in lieu of each provision that is found to be illegal, invalid or unenforceable, a provision be added to this Agreement which is legal, valid or enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

6.10 Paragraph/Section Headings. The paragraph/section headings contained in this Agreement are for convenience only and will in no way enlarge or limit the scope or meaning of the paragraphs/sections.

6.11 No Third Party Beneficiaries. This Agreement is not intended to nor shall it be interpreted to confer any rights, privileges or causes of action upon any third party.

6.12 Assignment. This Agreement may not be assigned to any other party, entity or individual without the express written consent of the City.

6.13 Counterparts. This Agreement may be executed simultaneously in two or more counterparts, each of which will be deemed an original, but all of which will constitute one and the same instrument. A facsimile signature will be deemed to be an original signature for all purposes.

6.14 Amendments. This Agreement may only be amended by the mutual consent of the Parties, which shall be memorialized in writing and appended to the original, fully executed Agreement.

6.15 Exhibits. The following exhibits are attached to and incorporated into this Agreement for all purposes:

- Exhibit A – 1997 Lease Agreement between City and Homecoming Committee
- Exhibit B – Survey of Leased Premises done by James E. Garon, [January 1998.]
- Exhibit C – Diagram showing the layout of the Rodeo Arena area, with adjacent parking, etc.
- Exhibit D – Diagram showing location of Ticket Booth/Storage Structure

[Signature Page to Follow]

IN WITNESS WHEREOF, the parties have executed this agreement on this the _____ day of _____, _____, in Bastrop County, Texas.

HOMECOMING COMMITTEE:

By: _____

President

Date: _____, 2015

ATTEST:

Traci Chavez, Executive Assistant

APPROVED BY:

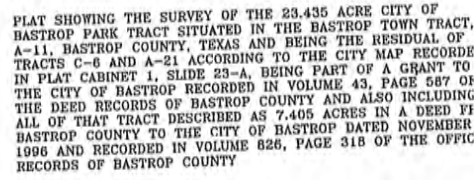
CITY OF BASTROP, TEXAS

By: _____
Michael H. Talbot, City Manager
Date: _____, 2015

ATTEST:

Traci Chavez, Executive Assistant

Revised and enlarged edition
 by "MAD" based on the 1964
 State Committee Report - Central
 File 62-81 (1964)



Board Member	Expiration Date
Bastrop Art in Public Places	
Place 1 Kathryn Nash	June-17
Place 2 Kristi Koch	June-16
Place 3 Diana Burley	June-17
Place 4 Deborah Johnson	June-18
Place 5 Sergio Altamirano	June 2016
Place 6 Teresa Saunders	June 2016
Place 7 Desmar Walkes	June, 2018
Construction Standards Board	
PI.1 Roger Osborne	Jun-16
PI.2 Bruce Kana	June, 2017
PI.3 Jimmy Crouch	June, 2017
PI.4 Chase McDonald	Jun-16
PI.5 Charles Schroeder	June, 2017
Alt. 1 Dianna Rose	June, 2016
Alt. 2	
Housing Authority	
Place 1 Carlton Harris	Jun-17
Place 2 Andrew Coy	June, 2017
Place 3 Annette Hyder	Jun-16
Place 4 Nettie M. Kimble	Jun-16
Place 5 Phillip L. Woods	Jun-16
Main Street Program Advisory Board	
Place 1 Michelle Adams	June, 2018
Place 2 Martha Granger	Jun-16
Place 3 Cindy Wolford	Jun-16
Place 4 Keith Goertz	Jun-16
Place 5 Bonnie Coffey	Jun-16
Place 6 Dick Smith	June, 2018
Place 7 Dan Hepker	Jun-16
Place 8 Shawn Anthea-Plutsch	Jun-16
Place 9 Jeanette Condray	June, 2018
PARKS BOARD - TREE ADVISORY	
Place 1 Betty Rucker	June, 2018
Place 2 Lee Harle	Jun-16
Place 3 Mark Gracey	Jun-17
Place 4 Nancy Rabensburg	June, 2018
Place 5 Barbara Wolanski	Jun-17
Place 6 Josh Gordon	Jun-17
Place 7 Josh Coy	Jun-16
Place 8 William Dildine, Jr.	Jun-16
Place 9 Todd McClanahan State Park Rep.	June, 2018
Zoning Board of Adjustment/ Municipal Sign Review Board	
Place 1 Matthew Lassen	June, 2017
Place 2 Dan Hays-Clark, Chairman	Jun-16
Place 3 Blas Coy	June, 2017
Place 4 Michael Gibbons	Jun-16
Place 5 Herb Goldsmith	June, 2017
At. # 1 Bob Rogers	June, 2016
Alt. # 2 Daniel Ducloux	June, 2016
With the move of Dr. Lassen to board position place 1 from alternate, Bob Rogers moves up to alternate 1	

Economic Development		Corporation Board	
Currently Holds Seats		Appointments	Expiration
Place 1	Mayor Kesselus	Mayor (continuing until --	2017
Place 2	Willie Delarosa (appointed in 2014 for a two-year term, but was limited to one year due to a law related to expiration of his council term)	Willie Delarosa (this allows Willie to serve the 2nd year of the term)	2016
Place 3	Pat Crawford	Kristi Koch	2017
Place 4	Gary Schiff	Gary Schiff (continuing until --	2016
Place 5	Steve Mills	Steve Mills	2017
Place 6	Carlos Liriano	Camilo Chavez	2016
Place 7	Neil Gurwitz	Carlos Liriano	2017

Switching Carlos to place 7, allows for him to serve a two-year term and opens a one-year term for Cam



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	Adams	First	Michelle	Middle	Lorain
Street Address	156 Clover Rd.		Mailing Address	156 clover Rd., Cedar creek, Texas 78612	
Apt/Unit #	City	Cedar Creek	State	Texas	ZIP Code 78612
Phone	(512) 718-1504		E-mail Address	michelleadams711@yahoo.com	
Date Available	May19th	I have lived in Bastrop	10 in Cedar Creek years.	Place of Employment	retired
Have you filed an application here before?		YES ☒	NO ☐	If so, when? 2014	
Have you ever been convicted of a crime?		YES ☐	NO ☒	If so, when?	
Do you reside within the City Limits of Bastrop?			YES ☐	NO ☒	Currently Employed YES ☐ NO ☒

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Nancy Wood	Relationship	Main St. retired
Company	Main Street Director Bastrop	Phone	(512) 297-5382
Full Name	Deborah Johnson	Relationship	Fellow DBA board member
Company	Art Connections	Phone	(512) 657-4275
Full Name	Dick Smith	Relationship	Main St Board President
Company	retired	Phone	(512) 731-5927

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

DBA , Bastrop Ladies Reading Circle, Main St. board committee co chair, TRTA(retired teachers) program chair, Bastrop Fine Arts Guild committee for Lost Pines Art Conference 2015.

What qualifies you to serve on the board(s) you are applying for?

past experience in working for the community-Friends of the Bastrop Library, former board member for the Art Guild.

Why do you want to serve on the board(s) you are applying for?

to protect and serve for the betterment of our community

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☒ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Nichelle L Adams

Date 5/19/2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	5-19-15	Application Received by:	T. Chavez
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

- 1. Agenda Item:** Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DICK SMITH, Place 6 Main Street Program Advisory Board
- 2. Party Making Request:** Mayor Ken Kesselus
- 3. Nature of Request:** (Brief Overview) Attachments: Yes ☒ No ☐
- 4. Policy Implication:**
- 5. Budgeted:** ☐ Yes ☐ No ☐ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
- 6. Alternate Option/Costs:** _____
- 7. Routing:**
- | | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|----|-------------------|----------------|-------------|--------------------|
| a) | _____ | _____ | _____ | _____ |
| b) | _____ | _____ | _____ | _____ |
| c) | _____ | _____ | _____ | _____ |
- 8. Staff Recommendation:** _____
- 9. Advisory Board:** ☐ Approved ☐ Disapproved ☐ None
- 10. Manager's Recommendation:** ☐ Approved ☐ Disapproved ☐ None
- 11. Action Taken:** _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	<u>Shurt</u>	First	<u>Richard (Dick)</u>	Middle	<u>Penland</u>
Street Address	<u>908 Pine St.</u>		Mailing Address	<u>same</u>	
Apt/Unit #	<u>—</u>	City	<u>Bastrop</u>	State	<u>TX</u>
				ZIP Code	<u>78602</u>
Phone	<u>(512) 731-5927</u>		E-mail Address	<u>soyrps@gmail.com</u>	
Date Available	<u>Now</u>	I have lived in Bastrop	<u>10</u> years.	Place of Employment	<u>—</u>
Have you filed an application here before?	YES ☒	NO ☐	If so, when? <u>when previously appointed to MSAB</u>		
Have you ever been convicted of a crime?	YES ☐	NO ☒	If so, when?		
Do you reside within the City Limits of Bastrop?	YES ☒	NO ☐	Currently Employed	YES ☐	NO ☒

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	<u>Nancy Wood</u>	Relationship	<u>former BMSP Director</u>
Company	<u>—</u>	Phone	<u>(512) 629-6514</u>
Full Name	<u>Kay McAnally</u>	Relationship	<u>UTF chair</u>
Company	<u>City Council</u>	Phone	<u>(512) 581-1341</u>
Full Name	<u>Cami Hardie</u>	Relationship	<u>MAIN STREET! UTF</u>
Company	<u>Bastrop Marketing Co. (retired)</u>	Phone	<u>(512) 912-6008</u> <u>214</u>

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

Bastrop Main Street Advisory Board; Vision Task Force

What qualifies you to serve on the board(s) you are applying for?

see attached

Why do you want to serve on the board(s) you are applying for?

opportunity to advance historic preservation, economic vitality of the heart of Bastrop and enhance quality of community life

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

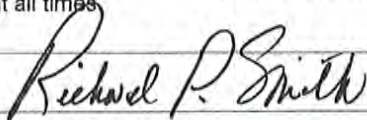
☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☒ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	

☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	☐ Architect, Planner, Designer
	☐ Licensed Real Estate Professional
	☐ Own Commercial Historic Structure/Property
	☐ Own Residential Historic Structure/Property
	☐ General Resident of City of Bastrop
	☐ Planning and Zoning Member
☐ Bastrop County Historic Society Member	

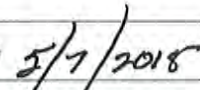
DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date


WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

PROFESSIONAL BACKGROUND: (retired) Expertise in public sector marketing/communications; product and service design, implementation; nonprofit association management; governing board/staff dynamics. [23 years as Director of Policy Service and BoardBook Services for the Texas Association of School Boards, established the TASB Communications Services Division; 16 previous years as Communications Director for a large Houston-area school district].

First Executive Secretary of the Texas School Public Relations Association; founding coordinator of the Houston School Public Information Network (now the Houston Chapter of TSPRA); former advisory member for public relations and communications to the board of the Texas Congress of Parents and Teachers; founding member and twice president of the American Association of School Policy Services.

EDUCATION: Bachelor of Arts (English and Sociology) from The University of Texas at Austin; Master of Arts (Journalism and English) from the University of Oklahoma (Norman); post graduate work (Human Resources Management) at the University of Houston at Clear Lake City.

COMMUNITY ENGAGEMENT: Vice-president for marketing for the Bastrop Education Foundation 2005-08; member of the Main Street Organization and Promotions Committees 2007-present and member of the Main Street Advisory Board 2008-present (one year break in service), current MSAB chair; member of the *ad hoc* committee assisting the City of Bastrop in assisting in the development of a destination brand; originator and coordinator of the Lost Pines Christmas initiative 2009-14; member of the Bastrop Historical Society, member of the BCHS Holiday Homes Tour Steering committee 2008-14, assisted with the development (structure and content) of the BCHS website 2010-12, BCHS garage sale volunteer; member of the Bastrop Chamber of Commerce (Main of the Year 2008); member of the steering committee organizing the Calvary Episcopal Church Spring Garden Tour 2011; member of the Bastrop Emergency Food Pantry and Support Center "Empty Bowl" steering committee (2010-14); member of the steering committee for "Bastrop Blueprint" (SDAT) 2011-12, active Downtown Business Alliance volunteer 2006-present; member of City of Bastrop Vision Task Force, 2014-present.

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of JEANETTE CONDRAY, Place 9 Main Street Program Advisory Board**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	Condray	First	Kay	Middle	Jeanette	
Street Address	138 Serenity Dr.		Mailing Address	Same		
Apt/Unit #	City	Bastrop	State	TX	ZIP Code	78602
Phone	(512) 576-1100	E-mail Address	jcondray5@gmail.com			
Date Available	5/1/15	I have lived in Bastrop	15 years.	Place of Employment	retired	
Have you filed an application here before?		YES ☒ NO ☐	If so, when?			2012
Have you ever been convicted of a crime?		YES ☐ NO ☒	If so, when?			
Do you reside within the City Limits of Bastrop?		YES ☐ NO ☒	Currently Employed	YES ☐ NO ☒		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Dan Hayes-Clark	Relationship	Committees
Company		Phone	(512) 303-7701 718-2142
Full Name	Karol Rice	Relationship	Boards + Bastrop Fine Arts
Company	Karol Rice Photography	Phone	(512) 565 6912
Full Name	Mark Rose	Relationship	Boards + Bastrop Fine Arts Proj.
Company	Blue bonnet Electric	Phone	(512) 303-9550

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

Bastrop Fine Arts Guild, BFAG Bldg. Project. City of Bastrop Design Committee for Main St.

What qualifies you to serve on the board(s) you are applying for? I have been active in City Committees in the past 3 yrs. I am a member of Chamber of Commerce, I have been active in events in Bastrop. I have been an accountant for 30 years, artist, member of BFAG Guild.

Why do you want to serve on the board(s) you are applying for? I want to continue to serve the city, be an active participant for our town & growth.

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☒ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Jeanette Condray

Date

5/12/15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of BETTY RUCKER, Place 1 Parks Board/Public Tree Advisory Board**
2. Party Making Request: **Mayor Ken Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication:
5. Budgeted: Yes No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

RECEIVED
4/14/15
4:22pm

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	Rucker	First	Betty	Middle	Lee
Street Address	606 Laurel Lane	Mailing Address	Same		
Apt/Unit #	—	City	Bastrop	State	TX
				ZIP Code	78602
Phone	512/581-2011 - cell		E-mail Address bettyrucker1949@gmail.com		
Date Available	I have lived in Bastrop		65 years.	Place of Employment Retired - LCRA	
Have you filed an application here before?			YES ☒ NO ☐	If so, when? 2008	
Have you ever been convicted of a crime?			YES ☐ NO ☒	If so, when?	
Do you reside within the City Limits of Bastrop?			YES ☒ NO ☐	Currently Employed YES ☒ NO ☐ Part-time Janis Benick	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Sherry Schena	Relationship	Friend
Company	Reimund Real Estate	Phone	512/303-5709
Full Name	Linda Darden	Relationship	Friend
Company	First Nat'l Bank	Phone	512/924-9351
Full Name	Phyllis Mathison	Relationship	Friend
Company	Bastrop Police Depart	Phone	512/332-8653

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

yes
Parks Board

What qualifies you to serve on the board(s) you are applying for?

I figure my past involvement within the community during my years at LCRA & served on other community boards, Homecoming, Relay for Life Austin Rodas

Why do you want to serve on the board(s) you are applying for?

I have been on this board since 2008, and I would like to see completion of our interest on State Park & Disc Golf.

RUCKER, Betty

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☒ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Betty Rucker

Date

4/10/15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	4/14/15 @ 4:22pm	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

04/09/2015

Attn: Mayor Kesselus

I currently serve on the Parks Board and have since 08/2008, it has been a great opportunity for me that I have enjoyed very much. The Parks Board have been planning on constructing a Skate Park and Disc Golf for our community. The Skate Park has been talked about ever since I became on the board, the Disc Golf is a new adventure that our community.

I would really like to be given the opportunity to continue with the Parks Board to hopefully see both of these Parks becoming a reality for us.

I have heard the talk about people serving on committees to long and not giving others the opportunity to serve since each committee has a number but at the same time if we switch out on a regular basis I feel nothing would get completed as to having to spend time educating the new comers on how we got to where the current board is at the time. Not to be negative or sound that way I do understand new blood brings new ideals.

My current term expires in June 2015, again I am asking that you will consider allowing to be continue to serve on the Parks Board.

Thank you,



Betty Rucker

512-581-2011

Bettyrucker1949@gmail.com

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of NANCY RABENBURG, Place 4 Parks Board/Public Tree Advisory Board

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

RECEIVED
RECEIVED APR 20 REC'D
Parks

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name <i>Rabensberg</i>		First <i>B.</i>	Middle <i>Nancy</i>
Street Address <i>519 Tahitian Dr</i>		Mailing Address <i>519 Tahitian Dr.</i>	
Apt/Unit #	City <i>Bastrop</i>	State <i>TX</i>	ZIP Code <i>78602</i>
Phone <i>(512) 563 3499</i>		E-mail Address	
Date Available	I have lived in Bastrop <i>30</i> years.	Place of Employment <i>BISD</i>	
Have you filed an application here before? YES ☒ NO ☒		If so, when? <i>10 yrs ago + as needed for reappointment</i>	
Have you ever been convicted of a crime? YES ☐ NO ☒		If so, when?	
Do you reside within the City Limits of Bastrop? YES ☐ NO ☒		Currently Employed YES ☒ NO ☐	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name <i>Trey Job</i>	Relationship <i>Colleague</i>
Company <i>City of Bastrop</i>	Phone <i>(512) 332 8920</i>
Full Name <i>Jason Alfaro</i>	Relationship <i>Colleague</i>
Company <i>City of Bastrop</i>	Phone <i>(512) 332 8920</i>
Full Name <i>Marty Duvall</i>	Relationship <i>Colleague</i>
Company <i>City of Bastrop</i>	Phone <i>(512) 332 8920</i>

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

No

What qualifies you to serve on the board(s) you are applying for?

I have been the secretary on the Parks Board for 10 years and have been very involved with skate park, sports complex, recreation center our parks development.
Why do you want to serve on the board(s) you are applying for?
I would like to see some projects through completion.

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☒ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	

☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	☐ Architect, Planner, Designer
	☐ Licensed Real Estate Professional
	☐ Own Commercial Historic Structure/Property
	☐ Own Residential Historic Structure/Property
	☐ General Resident of City of Bastrop
	☐ Planning and Zoning Member
	☐ Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Nancy Rabensburg

Date

4-20-15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

To: Mayor Kesselus

From: Nancy Rabensburg

Date: 4-20-15

RE: Parks Board Application

If there are community members waiting in the wings who would like a turn serving on the Parks Board I will humbly step aside.

I have enjoyed serving as Secretary on the Bastrop City Parks Board for the last 10 years and also on the Tree Advisory Board. I would like to continue serving my town in this capacity. There are several projects, such as the skate park, recreation center, sports complex and fully integrated YMCA/City of Bastrop partnership, that I would like to see through fruition.

I have learned so much and given much time and talent to our wonderful parks system.

Thank you for your consideration,

Nancy Rabensburg

Secretary, Bastrop Parks Board

A handwritten signature in cursive script that reads "Nancy Rabensburg". The signature is written in dark ink and is positioned to the right of the typed name and title.

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of TODD McCLANAHAN (State Park Rep), Place 9 Parks Board/Public Tree Advisory Board**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None _____

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____



RECEIVED
4-17-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

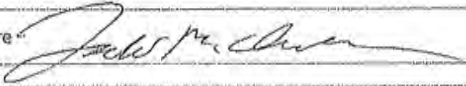
Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION			
Last Name McClanahan		First Larry	Middle Todd
Street Address 144 Spring Branch		Mailing Address Same	
Apt/Unit #	City Bastrop	State TX	ZIP Code 78602
Phone (512) 332-1089		E-mail Address todd.mcclanahan@tpwd.texas.gov	
Date Available Current	I have lived in Bastrop 11 years.	Place of Employment Texas Parks & Wildlife Dept	
Have you filed an application here before? YES ☒ NO ☐		If so, when? 2012	
Have you ever been convicted of a crime? YES ☐ NO ☒		If so, when?	
Do you reside within the City Limits of Bastrop? YES ☐ NO ☒		Currently Employed YES ☒ NO ☐	
<i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i>			

SECTION B: REFERENCES	
<i>Please list three professional references.</i>	
Full Name Benton Eskew	Relationship Friend
Company Bastrop County Court at Law	Phone (512) 699-3756
Full Name Brent Leisure	Relationship Supervisor
Company Texas Parks & Wildlife Department	Phone (512) 389-8545
Full Name Ken Kesselus	Relationship Friend
Company City of Bastrop/Mayor	Phone (512) 940-7897

SECTION C: ADDITIONAL INFORMATION	
<i>Do you currently serve on any other boards, commissions, or committees? Please list any below:</i>	
Parks Board	
<i>What qualifies you to serve on the board(s) you are applying for?</i>	
20 years of relevant parks and recreation experience; 15 yrs with TPWD/State Parks; Resident of Bastrop for 11 years	
<i>Why do you want to serve on the board(s) you are applying for?</i>	
I have a passion for connecting people with our natural world and parks are the gateway to that connection. I want to ensure the citizens of Bastrop have adequate state park representation on the Parks Board.	

SECTION D. BOARDS/COMMISSIONS/COMMITTEES		
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.		
☒ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE	
- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee. - I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. - This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application. - I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary. - I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA. - I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary. - If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.	
Signature 	Date 4/17/15

WRITTEN NOTICE
A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to: City of Bastrop, TX City Secretary's Office 1311 Chestnut Street Bastrop, Texas 78602

OFFICE USE ONLY			
Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment MATTHEW LASSEN, Place 1 Zoning Board of Adjustment/Municipal Sign Review Board**

2. Party Making Request: Mayor Ken Kesselus

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
-------------	-------------------	----------------	-------------	--------------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	Lassen	First	Matthew	Middle	Brian
Street Address	1403 Church St			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	(801) 362-1848		E-mail Address mblassendmd@gmail.com		
Date Available	I have lived in Bastrop		5 years.	Occupation/Profession Dentist	
Have you filed an application here before?			YES ☒ NO ☐	If so, when? 11/13	
Do you reside within the City Limits of Bastrop?			YES ☒ NO ☐	Currently Employed YES ☒ NO ☐	
Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.					

SECTION B: REFERENCES

Please list three professional references.

Full Name	Brain Romney	Relationship	Business Partner
Company	Dentist	Phone	(801) 372-2101
Full Name	Dan Hays-Clark	Relationship	Client/Friend
Company	Paper White	Phone	(512) 303-7701
Full Name	Sarah Newman-Altamorano	Relationship	Friend
Company	Blue Bonnet Electric	Phone	(512) 718-7013

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that your are a member of and any additional information you would like us to consider.

Currently a member of the Board of Adjustments for the City of Bastrop, Tx. A member of the Texas Dental Association, Mens community service organizer for Church. Aid in fundraising for Calvary Episcopal School. Father of three wonderful boys Max, Sam and Joe.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.

Please see above

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☒ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board and Appeals	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature 	Date 4/9/15
---	-------------

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	04-15-15	Application Received by:	Traci Chavez
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

Ken Kesselus
1311 Chestnu St
Bastrop, Texas 78602

Mayor Kesselus:

I am writing to inform you of my desire to be reappointed to the Board of Adjustments for the city of Bastrop. I am aware of the trust the citizens of Bastrop have placed in you, asking that you balance the makeup of boards assuring that all people have an opportunity to serve while seeing these positions are competently filled. It can be a fine line to walk but I am confident in your ability to manage the situation.

I have served the last two years as an alternate to the Board of Adjustments, attending each meeting dutifully whether my services were required or not. I showed up for each meeting not because I had nothing to do, far from it being a husband, father of three boys and running a successful small business in downtown Bastrop my time is always required somewhere. But because I quickly learned that serving in the city is far more than showing up and offering an uneducated and myopic opinion. While I have offered to every meeting I have attended I have largely listened and tried to learn. And What I have learned is this; laws and ordinances exist for a reason regardless of what I or anyone else wants. We have come by these ordinances by process of reason and community and any change or overwrite needs to be done with respect for that process and good faith that what is being done will better the community as a whole, not just the individual. Serving on the Board of Adjustments and the Municipal Sign Review Board is an interesting posting where the desires and needs of individuals come into conflict with what the community desires. And whether the case has reason or not the process of assuring every citizen of the city has the right to be heard when a closer look is required is essential but it also needs to be heard by ears that have a more global understanding of the equation.

I look up to the other members of the board with their experience and wisdom and am forced to conclude that Bastrop is a good place with competent individuals who want the best for each citizen and hold the public's trust sacred in the execution of their duties. It isn't easy telling people yes or no on a project they have set their hopes on but it is necessary and it takes time and commitment to get to that point where it is done right. I believe what I have learned and developed over the last two years will serve Bastrop well as I help keep sensible balance between the needs of the community and the individual. I have a desire to serve and believe I can do it well, for this reason I am requesting another appointment to the Board of Adjustments for the City of Bastrop.



Matthew Lassen DMD

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment BLAS COY, Place 3. Zoning Board of Adjustment/Municipal Sign Review Board**
2. Party Making Request: **Mayor Ken Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No _____
4. Policy Implication:
5. Budgeted: _____Yes _____No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____Approved _____Disapproved _____None
10. Manager's Recommendation: _____Approved _____Disapproved _____None
11. Action Taken: _____



RECEIVED
5-12-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	COY	First	BLAS	Middle	J
Street Address	1605 PECAN STREET	Mailing Address			
Apt/Unit #		City	BASTROP	State	TX
				ZIP Code	78602
Phone	(512) 964-6652	E-mail Address	bicoy@att.net		
Date Available		I have lived in Bastrop	18 years.	Place of Employment	SELF
Have you filed an application here before?	YES ☒ NO ☐	If so, when?	2 years ago		
Have you ever been convicted of a crime?	YES ☐ NO ☒	If so, when?			
Do you reside within the City Limits of Bastrop?	YES ☒ NO ☐	Currently Employed	YES ☒ NO ☐		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Dan Hays - Clark	Relationship	Current Co- Board Member
Company		Phone	(512) 303-7701
Full Name	Neal Plaster	Relationship	Friend
Company	Attorney at Law	Phone	(512) 303-6963
Full Name	Justin M. Fobes	Relationship	Friend
Company	Attorney at Law	Phone	(512) 303-6963

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

NO

What qualifies you to serve on the board(s) you are applying for?

The issues face are complex and many times of a legal nature my background provides me with the expertise to analyze facts and apply the law.

Why do you want to serve on the board(s) you are applying for?

I am an attorney. The Board face many legal issues and I believe my background is useful to the decisions of the board.

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

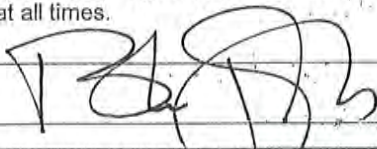
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☒ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date

5/7/2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

Blas J. Coy, Jr.
1605 Pecan Street
Bastrop, Texas 78602

May 7, 2015

Honorable Ken Kessulus, Mayor
Bastrop City Council Members
City Hall
1311 Chestnut Street
Bastrop, Texas 78602

RE: Re-appointment to the City Zoning Board of Adjustment

Dear Mayor Kessulus and Council Members:

I respectfully request your consideration for re-appointment to the Zoning Board of Adjustment for the City of Bastrop.

My service on this Board has only increased my appreciation of the beauty and uniqueness of the city that we all enjoy. Serving on the Board has also allowed me to recognize the need to preserve the best of what we have today while ensuring that we address the demands and changes that inevitably result from a growing city.

I hope to continue to assist the Council and the citizens of Bastrop as a member of the Board.

Thank you for your consideration of this request.

Yours truly,



Blas J. Coy, Jr.
Place 3, Zoning Board of Adjustment

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of HERB GOLDSMITH, Place 5, Zoning Board of Adjustment/Municipal Sign Review Board

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



RECEIVED APR 21 REC'D

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment: ☐Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	Goldsmith	First	Herb	Middle	Russell		
Street Address	1105 Pecan St.		Mailing Address				
Apt/Unit #	City	Bastrop	State	TX	ZIP Code	78602	
Phone	(979) 203 1150		E-mail Address			herb.goldsmith@gmail.com	
Date Available	Immediately		have lived in Bastrop	+ 9 years.		Place of Employment	Bluebonnet Local Serv.
Have you filed an application here before?		YES ☒	NO ☐	If so, when?			2 yrs ago
Have you ever been convicted of a crime?		YES ☐	NO ☒	If so, when?			
Do you reside within the City Limits of Bastrop?		YES ☒	NO ☐	Currently Employed		YES ☒	NO ☐

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Kathryn Kennedy	Relationship	Supervisor
Company	Retired	Phone	(830) 857-3282
Full Name	Kim Ferrall	Relationship	Former Co-Worker
Company	Whispering Hills	Phone	(361) 293 7370
Full Name	Paula Clark	Relationship	Friend
Company	Bisd	Phone	(512) 740-1690

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

Board of Adjustment
Form Based Task Force - Chair

What qualifies you to serve on the board(s) you are applying for?

Education, experience & previous service, including
required training

Why do you want to serve on the board(s) you are applying for?

I am experienced, trained & ready to roll!

SECTION D: BOARDS/COMMISSIONS/COMMITTEESPlease indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☒ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☒ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Dev. Goldsmith

Date

*4/15/15***WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

HERB GOLDSMITH

1105 Pecan St.
Bastrop, TX 78602

Dear Mayor Ken and City Council,

Per your instructions, I am submitting this letter.

I would like to remain on the Board of Adjustment for the following reasons:

I like it,

I have completed my duties as assigned,

I have passion/drive for the work and providing a service to the City of Bastrop,

I thought it over and still want to do it,

My service, training and experience while serving on the Board of Adjustment is valuable to the City of Bastrop, and

I enjoy the company of city staff, board members and task force members.

Sincerely,



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 21, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DANIEL DUCLOUX, Alternate #2, Zoning Board of Adjustment/Municipal Sign Review Board
2. Party Making Request: Mayor Kesselus
3. Nature of Request: (Brief Overview) Attachments: Yes x No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____



received
4-15-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☒

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	Ducloux	First	Daniel	Middle	Xavier		
Street Address	304 Cedar St.		Mailing Address				
Apt/Unit #	City	Bastrop	State	TX	ZIP Code	78602	
Phone	(512) 913-3126		E-mail Address			danielducloux@me.com	
Date Available	I have lived in Bastrop		26	years.	Place of Employment		TEXAS SEO
Have you filed an application here before? YES ☐ NO ☒ If so, when?							
Have you ever been convicted of a crime? YES ☐ NO ☒ If so, when?							
Do you reside within the City Limits of Bastrop? YES ☒ NO ☐ Currently Employed YES ☒ NO ☐							

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Phillip Cole	Relationship	Pastor of Worship
Company	River Valley Christian Fellowship	Phone	(512) 629-7997
Full Name	Cody Whitfill	Relationship	lead Pastor
Company	River Valley Christian Fellowship	Phone	(512) 629-5858
Full Name	Richard Hyatt	Relationship	Pastor
Company	Bastrop Christian Outreach Center	Phone	(512) 913-3397

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

N/A

What qualifies you to serve on the board(s) you are applying for? I have a deep appreciation for Bastrop's rich history as well as an optimistic look towards the rapidly changing future.

Why do you want to serve on the board(s) you are applying for?

Whether it be ministry or my career I have a great desire to serve people, and what better place than the city I grew up in and love.

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☒ Bastrop Parks Board 5	☒ Bastrop Economic Development Corporation 1	☒ Bastrop Housing Authority 4
☒ Planning and Zoning Commission 3	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☒ Main Street Advisory Board 2	☐ Fairview Cemetery Advisory Board	☒ Art in Public Places Board 6
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☒ Historic Landmark Commission 7 *Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☒ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member		

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Date

4/15/2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 21, 2015MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of ANDREW COY, Place 2, Bastrop Housing Authority

2. Party Making Request: Mayor Kesselus

3. Nature of Request: (Brief Overview) Attachments: Yes x No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



RECEIVED
5-12-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	COY	First	ANDREW	Middle	JUAREZ	
Street Address	405 LINDEN STREET		Mailing Address	P.O. Box 311		
Apt/Unit #	City	BASTROP	State	TEXAS	ZIP Code	78602
Phone	512 1303-1425		E-mail Address	ajcoy@gmail.com		
Date Available	ANYTIME	I have lived in Bastrop	64	years.	Place of Employment	RETIRED (FCI BASTROP)
Have you filed an application here before?		YES ☒	NO ☐	If so, when?		
Have you ever been convicted of a crime?		YES ☐	NO ☒	If so, when?		
Do you reside within the City Limits of Bastrop?		YES ☒	NO ☐	Currently Employed	YES ☐	NO ☒

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	JOHNNY SANDERS	Relationship	FRIEND
Company	WORKS FOR BLUEBONNET ELECTRIC	Phone	512 1376-8244
Full Name	CHASE McDONALD	Relationship	FRIEND
Company	CONTRACTOR	Phone	512 1 332-6733
Full Name	JIMMY SHEATS	Relationship	FRIEND
Company	RETIRED	Phone	512 1303-6426

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

NO

What qualifies you to serve on the board(s) you are applying for?

NOTHING OTHER THAN HAVING AN INTEREST

Why do you want to serve on the board(s) you are applying for?

TO LEARN MORE OF THE CITY'S HOUSING AND ITS DAILY OPERATIONS

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Date

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	5-12-15	Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of WILLIE DELAROSA, Seat 2 Bastrop Economic Development Corp.**
2. Party Making Request: **Mayor Ken Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication:
5. Budgeted: Yes No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing:

	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

RECEIVED
4/10/15
Request for Re-Appointment: ☒

New Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	DeLaRosa	First	Willie	Middle	G.
Street Address	407 Oak St.		Mailing Address	P.O. Box 51	
Apt/Unit #	City	Bastrop	State	Texas	
ZIP Code	78602				
Phone	(512) 775-0653		E-mail Address		
Date Available	I have lived in Bastrop		59+ years.		Place of Employment
				U.S. Postal Service	
Have you filed an application here before?		YES ☒ NO ☐		If so, when?	
				2 or 3 yrs ago (Terry Orr) request	
Have you ever been convicted of a crime?		YES ☐ NO ☒		If so, when?	
Do you reside within the City Limits of Bastrop?		YES ☒ NO ☐		Currently Employed	
				YES ☒ NO ☐	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	DAVID LOCK	Relationship	Friend (Former Mayor)
Company	Lock's Drugs	Phone	(320) 9788
Full Name	Jimmy Mathison	Relationship	Friend
Company	Mathison Air Condition & Heating	Phone	(512) 321-3458?
Full Name	Ashley Mustachink	Relationship	Friend BLED School Board
Company	Insurance Network of TX.	Phone	(512) 3048901

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

City Council Member

What qualifies you to serve on the board(s) you are applying for?

I feel my knowledge of budgets (City of Bastrop, B&DC) etc. & my belief that a partnership should exist between the City & B&DC

Why do you want to serve on the board(s) you are applying for?

to fully expense the value of tax dollars for whatever projects should arise

Willie DeLaRosa
4-8-15

DELA ROSA, WILLIE

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please Indicate the Boards, Commissions or Committees you are in interested in serving. List in order of preference.

☐ Bastrop Parks Board	☒ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	

☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	☐ Architect, Planner, Designer
	☐ Licensed Real Estate Professional
	☐ Own Commercial Historic Structure/Property
	☐ Own Residential Historic Structure/Property
	☐ General Resident of City of Bastrop
	☐ Planning and Zoning Member
☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Willie Dela Rosa

Date

4-8-15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:	4/10/15	Application Received by:	Willie Dela Rosa
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of KRISTI KOCH, Seat 3, Bastrop Economic Development Corp**
2. Party Making Request: **Mayor Ken Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes X No
4. Policy Implication:
5. Budgeted: Yes No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____
8. Staff Recommendation: _____
9. Advisory Board: Approved Disapproved None
10. Manager's Recommendation: Approved Disapproved None
11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

RECEIVED
11/15/15

Request for Re-Appointment: ☐

New Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name Koch	First Kristi	Middle Lu
Street Address 1408 Water Street		Apartment/Unit #
City Bastrop	State TX	ZIP Code 78602
Phone 512-897-8855	E-mail Address klkoch@austin.utexas.edu	
Date Available now	I have lived in Bastrop 11 years.	Occupation/Profession Architect/Project Manager
Have you filed an application here before? YES ☒ NO ☐		If so, when? for P&Z - 2008(?)
Do you reside within the City Limits of Bastrop? YES ☒ NO ☐		Currently Employed YES ☒ NO ☐

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name Lisa Patterson	Relationship Chair - P&Z Board
Company Law Office of Lisa Patterson	Phone 512-772-3605
Full Name Dan Hays-Clark	Relationship Chair - Board of Adjustment
Company Paperwhite	Phone 512-718-2142
Full Name Rick Early	Relationship Director - Facility Operations
Company The Univ. of TX at Austin, DHFS	Phone 512-475-9595

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that you are a member of and any additional information you would like us to consider.
I work as part of a facilities management team overseeing over 2.5M sq. ft. Responsibilities include managing/negotiating approx. \$25+M in turn-key projects of varying size annually. Academic training was Bach. of Architecture and Masters in Land Development which encompassed urban planning, real estate development and transportation courses. I have experience working with diverse groups and problem solving. I am committed to the future of Bastrop and would like an opportunity to serve on the BEDC.

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.
City of Bastrop:
P&Z (2008+), BAIPP (2010+), Main Street Board Ex-Officio (2011+), Board of Adjustment (2006-2008), Keep Bastrop County Beautiful (2010+)

City of Bastrop
Board/Commission Application
Note: Applicants who fail to complete the entire application will not be considered for appointment to Board or Commission.
Page 1 of 2
V2.0 06/2014

SECTION E: BOARDS/COMMISSIONS/TELEPHONES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

- ☐ Bastrop Parks Board ☒ Bastrop Economic Development Corporation ☐ Bastrop Housing Authority
- ☐ Planning and Zoning Commission ☐ Board of Adjustment ☐ Construction Standards Board of Adjustments
- ☐ Main Street Advisory Board and Appeals ☐ Fairview Cemetery Advisory Board ☐ Art in Public Places Board
- ☐ Hunters Crossing Local Government Corporation Board ☐ Bastrop Library Board ☐ City Resident / ☐ BISD Area Resident
- ☐ Automated Red Light Advisory Committee ☐ Other:

☐ Historic Landmark Commission

*Please indicate which position(s) you are qualified to serve under.

- ☐ Architect, Planner, Designer
☐ Licensed Real Estate Professional
☐ Own Commercial Historic Structure/Property
☐ Own Residential Historic Structure/Property
☐ General Resident of City of Bastrop
☐ Planning and Zoning Member
☐ Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature

Date 1-13-15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:

1/13/15

Application Received by:

[Signature]

Position Appointed:

Date Appointed:

Term Starts:

Term Expires:

City of Bastrop
 Board/Commission Application
 Note: Applicants who fail to complete the entire application will not be considered for appointment to Board or Commission.

Page 2 of 2
 v2.006/2014

Kristi Koch
1408 Water Street
Bastrop, Texas 78602
512-897-8855 (c)
512-475-8426 (w)
koch.kristi@gmail.com

April 28, 2015

Mayor Ken Kesselus
City of Bastrop, Texas
P.O. Box 427
Bastrop, Texas 78602

Re: Letter of Interest: Appointment to the Bastrop Economic Development Corporation

Mayor Kesselus,

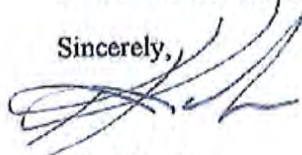
It is with enthusiasm that I am applying for placement on the Bastrop Economic Development Corporation (BEDC). My formal education, involvement in the community, and almost thirty-five years of professional experience have provided talents and strengths that can contribute towards BEDC's future goals. I will advocate for innovative solutions to encourage our growth and economic success. I understand that our community's unique character and environment is a strength upon which we can build. I am passionate about serving in the best interests of the present and future citizens of Bastrop.

Previous volunteer activities provided an overview and insight into our community. This includes serving sequentially on the Board of Adjustment and, later, the Planning and Zoning Commission. An appreciation of our local downtown businesses has been gained serving as an Ex-Officio member of the Main Street Advisory Board. Involvement in our new form-based City code began at the concept introduction as co-chair of the "Blueprint for Bastrop" in 2011. I have been active in the Bastrop Art in Public Places Task Force. I remain involved and a founding member of Keep Bastrop County Beautiful.

Professionally, I work to constantly upgrade facilities and infrastructure for a very successful, revenue producing auxiliary with a strong retail and customer service component at The University of Texas at Austin. This opportunity has provided excellent experience in facility planning and management as well as an understanding of the urban infrastructure required for growth. Previously, I worked in the private sector as an architect for commercial and institutional clients. I am a registered Architect with an undergraduate degree in Architecture and a graduate degree in Land Development from Texas Tech and Texas A&M, respectively. Both degree programs included extensive urban planning as well as training in diverse areas such as transportation engineering and real estate law. This background has given me a unique set of skills.

If I can answer any questions, please let me know. Thank you for your consideration.

Sincerely,



Kristi Koch

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of STEVE MILLS, Seat 5, Bastrop Economic Development Corp**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

[illegible]

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



RECEIVED
4-16-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	Mills	First	Steve	Middle	W		
Street Address	1302 JEFFERSON		Mailing Address				
Apt/Unit #	City	Bastrop	State	TX	ZIP Code	78602	
Phone	(512) 784-0289		E-mail Address			Smills@copperstationfolding.com	
Date Available	Immediately		I have lived in Bastrop	20 years.		Place of Employment	CSH
Have you filed an application here before?		YES ☒ NO ☒		If so, when?			NO
Have you ever been convicted of a crime?		YES ☐ NO ☒		If so, when?			NO
Do you reside within the City Limits of Bastrop?		YES ☒ NO ☐		Currently Employed			YES ☒ NO ☐

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Ashley Mutschink	Relationship	Bus Associate
Company	Nitche Associates	Phone	(512) 324-8901
Full Name	Johnny Sanders	Relationship	Bus Associate
Company	Blue Bonnet	Phone	(512) 376-8244
Full Name	TERRY ORR	Relationship	BOARD BEDC
Company	Past Mayor	Phone	(512) 304-0909

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

None other than BEDC

What qualifies you to serve on the board(s) you are applying for?

OVER 10 years experience on the Board

I am familiar with the Activities and feel I can

Why do you want to serve on the board(s) you are applying for?

MAKE A SIGNIFICANT CONTRIBUTION.

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☒ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	

☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.	
	☐ Architect, Planner, Designer	
	☒ Licensed Real Estate Professional	
	☐ Own Commercial Historic Structure/Property	
	☐ Own Residential Historic Structure/Property	
	☒ General Resident of City of Bastrop	
	☒ Planning and Zoning Member	
	☐ Bastrop County Historic Society Member	

Certified Public Accountant

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Steve Mills

Date

*4/15/15***WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

Steve Mills
1302 Jefferson
Bastrop, Texas 78602

April 15, 2015

Mayor Ken Kesselus
City of Bastrop
1311 Chestnut
Bastrop, Texas 78602

Dear Mayor Kesselus:

I would like to continue serving on the BEDC board. I believe my experience on the board as well as my business background as a CPA, and my experience in developing several successful residential communities and commercial developments in and around Bastrop over the years will continue to complement my participation on the BEDC board.

Sincerely,



Steve Mills

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of CAM CHAVEZ, Seat 6, Bastrop Economic Development Corp**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes _____ No _____ N/A _____

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None _____

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



received
4-22-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION

Last Name Chavez III First Camilo Middle R
Street Address 1401 Pecan Street Mailing Address Same
Appt/Unit # City Bastrop State TX ZIP Code 78602
Phone (512) 577-0410 E-mail Address cchavez25@att.net
Date Available 5-1-2015 I have lived in Bastrop 6 years. Place of Employment C Mondavi & Family
Have you filed an application here before? YES X NO If so, when? served on P&Z
Have you ever been convicted of a crime? YES NO X If so, when?
Do you reside within the City Limits of Bastrop? YES X NO Currently Employed YES X NO

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Carlos Liriano	Relationship	Business/Friend
Company	Lost Pines Toyota	Phone	(504) 416-2723
Full Name	Miron Sargent	Relationship	Business
Company	Glazers	Phone	(214) 675-4730
Full Name	Ashley Mutschink	Relationship	Business/Friend
Company	Nitsche Group	Phone	(512) 304-8901

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

BYSO - President

What qualifies you to serve on the board(s) you are applying for?

Cover Letter Attached

Why do you want to serve on the board(s) you are applying for?

Cover Letter Attached

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

Bastrop Parks Board	Bastrop Economic Development Corporation	X	Bastrop Housing Authority
Planning and Zoning Commission	Board of Adjustment		Construction Standards Board of Adjustments
Main Street Advisory Board	Fairview Cemetery Advisory Board		Art in Public Places Board
Hunters Crossing Local Government Corporation Board	Bastrop Library Board	(City Resident / BISD Area Resident)	
Automated Red Light Advisory Committee	Other:		

*Please indicate which position(s) you are qualified to serve under.

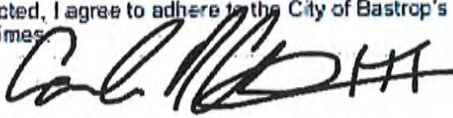
Architect, Planner, Designer
Licensed Real Estate Professional
Own Commercial Historic Structure/Property
Own Residential Historic Structure/Property
General Resident of City of Bastrop
Planning and Zoning Member
Bastrop County Historic Society Member

Historic Landmark Commission

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date 4/21/2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application
Received:

Application
Received by:

Position
Appointed:

Date Appointed:

Camilo Chavez

1401 Pecan St Bastrop TX 78602 | 512-577-0410 | cchavez25@att.net

May 1, 2015

Ken Kesselus
Mayor
Bastrop, TX

Dear Ken:

I am seeking the opportunity to serve on the Economic Development Corporation Board for the city of Bastrop and I hope to garner the support of the city council as well as yourself. I bring to the table a solid business foundation with a proven success record and I look forward to the opportunity to serve the community so we may continue the successful growth paved by the current board/city council as well as prior members. The city of Bastrop is an attractive community that has the opportunity to be the "place" where more people will want to call home. My wife being from Bastrop and myself as a fairly new resident of 6 years have three small children and I believe the city has the opportunity for families like myself to feel confident that when the time comes for our children to seek their place to plant their roots the City of Bastrop will have professional employment opportunities as well as the attractiveness for other professionals. As the city to our west continues to grow I feel that we must work very hard to partner in that growth so that we can help in the guidance of our growth.

I currently am the Vice President of Sales of the Central Division for C Mondavi & Family with an annual sales volume of \$12.8 million dollars and have successfully managed growth every year for the past four years as well as increase profitability. I have served on P&Z for the city and during that time I accepted the position I am currently in which limited my availability, since then I have hired 5 people to assist and I am now ready to serve again for the community. I look forward to the opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Camilo Chavez', with a stylized flourish extending from the end.

Camilo Chavez

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of CARLOS LIRIANO, Seat 7, Bastrop Economic Development Corp**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget:

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
-------------	-------------------	----------------	-------------	--------------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



4/15/15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☒

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	Liriano	First	Carlos	Middle	G
Street Address	1208 Church Street			Apartment/Unit #	
City	Bastrop	State	TX	ZIP Code	78602
Phone	5044132723		E-mail Address carlos_liriano@lostpinestoyota.com		
Date Available	4-15-15	I have lived in Bastrop	3	years.	Occupation/Profession Dealer Principal LPT
Have you filed an application here before?		YES ☒	NO ☐	If so, when? 03-09-2015	
Do you reside within the City Limits of Bastrop?		YES ☒	NO ☐	Currently Employed	YES ☒ NO ☐
<i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i>					

SECTION B: REFERENCES

Please list three professional references.

Full Name	Mark Willoughby	Relationship	Acquaintance
Company	BISD	Phone	(512)772-7214
Full Name	Velma Sander	Relationship	Acquaintance
Company	Retired	Phone	(512)321-2365
Full Name	Keith Hanks	Relationship	Colleague
Company	Lakeside Toyota	Phone	(504)451-7285

SECTION C: ADDITIONAL INFORMATION

List any organizations / non-profit organizations that you are a member of and any additional information you would like us to consider.
Bastrop Chamber of Commerce; Board of Directors, Governmental Affairs Co-Chair, Austin Area Research Organization

SECTION D: PROFESSIONAL AND/OR COMMUNITY ACTIVITIES

Comments: Please indicate any professional and or community activities that you are associated with.
Principal Advisory Committee- Bastrop High School
Stuff the Truck Benefitting Bastrop Area Food Pantries(Premia Baptist, Rosanky Baptist, Zion Trinity)
Read Across America - Bluebonnet Elementary
Thanksgiving Food Basket Drive/ Christmas Toy and Food Drive benefitting Bastrop Veterans and their families
Breast Cancer Awareness Campaign

SECTION E: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☒ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board and Appeals	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Signature

Date 4/15/2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of BRUCE KANA, Place 2, Construction Standards Board**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

5-14-15

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	KANA	First	BRUCE	Middle	ALLEN	
Street Address	128 N. POHAKEA DR.		Mailing Address	SAME		
Apt/Unit #	City	BASTROP	State	TX.	ZIP Code	78602
Phone	(512) 798 9026		E-mail Address	brucekana@yahoo.com		
Date Available	Current	I have lived in Bastrop	45 years.	Place of Employment	self-employed	
Have you filed an application here before?		YES ☐	NO ☒	If so, when?		—
Have you ever been convicted of a crime?		YES ☐	NO ☒	If so, when?		—
Do you reside within the City Limits of Bastrop?		YES ☐	NO ☒	Currently Employed	YES ☒	NO ☐

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	JIMMY MATHISON	Relationship	CONTRACTOR
Company	MATHISON A/C & HTG	Phone	(512) 284-3412
Full Name	GREGG KNEPP	Relationship	CONTRACTOR
Company	G&L ELECTRIC INC.	Phone	(512) 718-8723
Full Name	EDDIE RIVAS	Relationship	CONTRACTOR
Company	ER PLUMBING	Phone	(512) 296-6885

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

NO

What qualifies you to serve on the board(s) you are applying for?

25 yrs. + experience

Why do you want to serve on the board(s) you are applying for?

Help to guide through growth/expansion issues in Bastrop

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

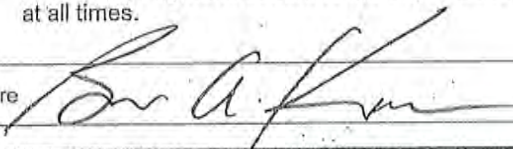
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☒ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date 5-14-15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: **Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of JIMMY CROUCH, Place 3, Construction Standards Board**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Under Budget:

Budgeted Amount:

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	NAME/TITLE	INITIAL	DATE	CONCURRENCE
-------------	------------	---------	------	-------------

a)

b)

c) _____

8. Staff Recommendation: _____

9. Advisory Board:	Approved	Disapproved	None
--------------------	----------	-------------	------

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____



Received
4/14/15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	CROUCH	First	Jimmy (James)	Middle	Robert
Street Address	605 Buttonwood St.	Mailing Address	605 Buttonwood St.		
Apt/Unit #		City	Bastrop	State	Tx
				ZIP Code	78602
Phone	(801) 381-8883	E-mail Address	jimmy.crouch@att.net		
Date Available	05-01-15	I have lived in Bastrop	2	years.	Place of Employment
					Big-D Const. Corp
Have you filed an application here before?	YES ☐ NO ☒	If so, when?			
Have you ever been convicted of a crime?	YES ☐ NO ☒	If so, when?			
Do you reside within the City Limits of Bastrop?	YES ☒ NO ☐	Currently Employed	YES ☒ NO ☐		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	FORREST McALASS	Relationship	Employer
Company	Big D Const Corp	Phone	(801) 415-6000
Full Name	Kevin Pilny	Relationship	Friend / Co-worker
Company	Big D Const Corp	Phone	(801) 381-9699
Full Name	Steve Talbot	Relationship	Friend
Company	TxDot	Phone	(512) 284-0028

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

I am not currently serving on any boards.

What qualifies you to serve on the board(s) you are applying for? 35 years experience as a business owner and manager for a large construction company. I have contracted and managed over \$500M of construction.

Why do you want to serve on the board(s) you are applying for? I would like to contribute to the community and be a part of the coming growth cycle.

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☒ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☒ Bastrop Housing Authority
☒ Planning and Zoning Commission	☒ Board of Adjustment	☒ Construction Standards Board of Adjustments
☒ Main Street Advisory Board	☒ Fairview Cemetery Advisory Board	☒ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☒ Bastrop Library Board (☒ City Resident / ☐ BISD Area Resident)	
☒ Automated Red Light Advisory Committee	☐ Other:	
☒ Historic Landmark Commission *Please indicate which position(s) you are qualified to serve under. ☒ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☒ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member		

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Jimmy Cloud

Date

*April 16, 2015***WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

MEETING DATE: May 26, 2015

- 114



CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	Schroeder	First	Charles	Middle	W
Street Address	238 Laura Ln.	Mailing Address	238 Laura Ln.		
Apt/Unit #		City	Bastrop	State	Tx.
				ZIP Code	78602
Phone	(512) 985-5141	E-mail Address	ausbt@icloud.com		
Date Available	4-15-15	I have lived in Bastrop	68	years.	Place of Employment
					retired
Have you filed an application here before?	YES ☐ NO ☒	If so, when?			
Have you ever been convicted of a crime?	YES ☐ NO ☒	If so, when?			
Do you reside within the City Limits of Bastrop?	YES ☒ NO ☐	Currently Employed	YES ☐ NO ☒		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Joe Bland	Relationship	friend
Company	Bland Construction Company	Phone	(512) 821- 2808
Full Name	Ken Kesselus	Relationship	friend
Company	Mayor, City of Bastrop	Phone	(512) 940 7897
Full Name	Joe Beal	Relationship	friend
Company	Councilmen, City of Bastrop	Phone	(512) 658. 0102

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

No

What qualifies you to serve on the board(s) you are applying for?

Previous experience

Why do you want to serve on the board(s) you are applying for?

I would like to see Bastrop manage the growth that is coming.

Schroeder

SECTION D: BOARDS/COMMISSIONS/COMMITTEES		
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.		
☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☒ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISO Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☒ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE
- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee. - I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. - This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application. - I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary. - I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA. - I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary. - If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.
Signature <i>Charles Schroeder</i> Date <i>4-16-15</i>

WRITTEN NOTICE
A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to: City of Bastrop, TX City Secretary's Office 1311 Chestnut Street Bastrop, Texas 78602

OFFICE USE ONLY			
Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

4-16-15

Dear Mayor Kesselus,

Please let this letter serve as my request to serve a second term on the Construction Standards Committee.

I feel my unique experience of having worked under the construction standards of TDOT, Army Corp of Engineers, and most municipalities from San Antonio to Killeen and west to Marble Falls qualifies me to help guide Bastrop into the next level of growth. I think during my second term we are likely to see reorganization of our building department to meet future needs. I believe my experience of having owned a successful construction company with 300 employees would be an asset to Bastrop at this time.

Thank you for your consideration.

Charles Schroeder

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 21, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DIANNA ROSE, Alternate #1, Constructions Standard Board
2. Party Making Request: Mayor Kesselus
3. Nature of Request: (Brief Overview) Attachments: Yes x No _____
4. Policy Implication: _____
5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____



RECEIVED MAY 19 2015

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☒

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	Rose	First	Dianna	Middle	B.	
Street Address	709 Buttonwood St		Mailing Address			
Apt/Unit #	City	Bastrop	State	TX	ZIP Code	78602
Phone	512 585 4610		E-mail Address			dburleybta@gmail.com
Date Available	immediate	I have lived in Bastrop	12	years.	Place of Employment	D's Home Inspection Svc.
Have you filed an application here before?		YES ☒	NO ☐	If so, when? 2014		
Have you ever been convicted of a crime?		YES ☐	NO ☒	If so, when?		
Do you reside within the City Limits of Bastrop?		YES ☒	NO ☐	Currently Employed		YES ☒ NO ☐

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Brandon Badeaux	Relationship	Business
Company	Acadian Builders	Phone	512 589-3523
Full Name	Vince Kaiser	Relationship	Business
Company	Vince Kaiser Homes	Phone	512 - (TREC Assoc. F&SP)
Full Name	Andrea Barnard	Relationship	Director of TAREI of Real Estate F&SP
Company	TAREI	Phone	512 370 1977

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

YES. BAIPP

What qualifies you to serve on the board(s) you are applying for?

I'm a TREC Licensed Home Inspector 12 yrs - Also serve on TREC

Why do you want to serve on the board(s) you are applying for?

I feel I can contribute to the City with my Building/Inspection experience.

Inspector Advise Commi Fee

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☒ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☐ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	

Historic Landmark Commission

*Please indicate which position(s) you are qualified to serve under.

☐ Architect, Planner, Designer
☒ Licensed Real Estate Professional
☐ Own Commercial Historic Structure/Property
☐ Own Residential Historic Structure/Property
☐ General Resident of City of Bastrop
☐ Planning and Zoning Member
☐ Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Diana B. Ripe

Date

5/13/2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
 City Secretary's Office
 1311 Chestnut Street
 Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DEBORAH JOHNSON, Seat 4, Bastrop Art in Public Places
2. Party Making Request: **Mayor Ken Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No _____
4. Policy Implication:
5. Budgeted: _____Yes _____No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
b) _____
c) _____
8. Staff Recommendation: _____
9. Advisory Board: _____Approved _____Disapproved _____None
10. Manager's Recommendation: _____Approved _____Disapproved _____None
11. Action Taken: _____



RECEIVED
4-17-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800
<http://www.cityofbastrop.org>

Application for
City Board/Commission/Committee
Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

SECTION A: APPLICANT INFORMATION

Last Name	Johnson	First	Deborah	Middle	Hill
Street Address	142 Pecos St. Cedar Creek	Mailing Address	Same		
Apt/Unit #		City	Cedar Creek	State	TX
				ZIP Code	78612
Phone	(512) 657-4275	E-mail Address	djohnsonart2006@yahoo.com		
Date Available	ASAP	I have lived in Bastrop	0	years.	Place of Employment
					Washer- Art connections gallery
Have you filed an application here before?	YES ☒ NO ☐	If so, when?	3 yrs. ago		
Have you ever been convicted of a crime?	YES ☐ NO ☒	If so, when?			
Do you reside within the City Limits of Bastrop?	YES ☐ NO ☒	Currently Employed	YES ☒ NO ☐		

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	Nancy Wood	Relationship	Friend / co-volunteer
Company	City of Bastrop	Phone	(512) 297-5382
Full Name	Debbie Moore	Relationship	Friend / co-volunteer
Company	Self	Phone	(512) 802-4702
Full Name	Naseem Khonsari	Relationship	Friend / co-volunteer
Company	Lost Pines Art Bazaar	Phone	(512) 231-5177

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

Chairperson on current BAIPP since Nov. 2014
2 years service previously

What qualifies you to serve on the board(s) you are applying for?

professional artist 25+ yrs. / DBA president 2 yrs. + treasurer now.
gallery owner / many years of non profit volunteer + leadership

Why do you want to serve on the board(s) you are applying for?

I have a passion for art and want to see people of Bastrop
and visitors to Bastrop have access to quality art.

JOHNSON, DEBORAH

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

☐ Bastrop Parks Board	☐ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☒ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	
☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under. ☐ Architect, Planner, Designer ☐ Licensed Real Estate Professional ☐ Own Commercial Historic Structure/Property ☐ Own Residential Historic Structure/Property ☐ General Resident of City of Bastrop ☐ Planning and Zoning Member ☐ Bastrop County Historic Society Member	

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

Deborah Johnson

Date

4-16-2015

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 19, 2015

MEETING DATE: May 26, 2015

1. Agenda Item: Board appointment by Mayor Kesselus and subject to confirmation by the Bastrop City Council on the appointment of DESMAR WALKES, Seat 7, Bastrop Art in Public Places
2. Party Making Request: **Mayor Ken Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes ___X___ No ___
4. Policy Implication:
5. Budgeted: ___Yes___ ___No___ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
- a) _____
- b) _____
- c) _____
8. Staff Recommendation: _____
9. Advisory Board: _____ Approved _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ No
11. Action Taken:



RECEIVED
5-22-15

CITY OF BASTROP

City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602
(512) 332-8800

<http://www.cityofbastrop.org>

**Application for
City Board/Commission/Committee
Please Print or Type Clearly.**

New Appointment: ☐

Request for Re-Appointment: ☐

SECTION A: APPLICANT INFORMATION

Last Name	WALKER	First	DESMAR	Middle	
Street Address	P.O. Box K	Mailing Address	Same		
Apt/Unit #		City	BASTROP	State	TEXAS
		ZIP Code	78602		
Phone	(512) 321-1098		E-mail Address		
Date Available	7-15-2015	I have lived in Bastrop	21	years.	Place of Employment
				A+ Lifestyle Medical Group	
Have you filed an application here before?		YES ☐	NO ☒	If so, when?	
Have you ever been convicted of a crime?		YES ☐	NO ☒	If so, when?	
Do you reside within the City Limits of Bastrop?		YES ☐	NO ☒	Currently Employed	
				YES ☒ NO ☐	

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

SECTION B: REFERENCES

Please list three professional references.

Full Name	DAVID LOCK	Relationship	Colleague
Company	LOCK DRUGS	Phone ()	-
Full Name	DR ROB DOUGHERTY	Relationship	Colleague
Company		Phone ()	-
Full Name	DR STEVE YOUNT	Relationship	Colleague
Company		Phone ()	-

SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

Yes see CV

What qualifies you to serve on the board(s) you are applying for?

I am an artist and have a deep interest in Art.

Why do you want to serve on the board(s) you are applying for?

I am committed to Bastrop's ongoing quest to enhance & support the Arts in our community

SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

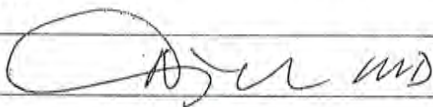
☐ Bastrop Parks Board	☒ Bastrop Economic Development Corporation	☐ Bastrop Housing Authority
☐ Planning and Zoning Commission	☐ Board of Adjustment	☐ Construction Standards Board of Adjustments
☐ Main Street Advisory Board	☐ Fairview Cemetery Advisory Board	☒ Art in Public Places Board
☐ Hunters Crossing Local Government Corporation Board	☐ Bastrop Library Board (☐ City Resident / ☐ BISD Area Resident)	
☐ Automated Red Light Advisory Committee	☐ Other:	

☐ Historic Landmark Commission	*Please indicate which position(s) you are qualified to serve under.
	☐ Architect, Planner, Designer
	☐ Licensed Real Estate Professional
	☐ Own Commercial Historic Structure/Property
	☐ Own Residential Historic Structure/Property
	☐ General Resident of City of Bastrop
	☐ Planning and Zoning Member
	☐ Bastrop County Historic Society Member

DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date

5/18/15

WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX
City Secretary's Office
1311 Chestnut Street
Bastrop, Texas 78602

OFFICE USE ONLY

Date Application Received:		Application Received by:	
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

CULLAR GALLERY, INC.

12102 CONRAD RD.

AUSTIN, TX 78727

512-589-6717

March 24, 2015

Re: Insurance claim for 24" bronze sculpture "The Game"

1 page Fax to 512-332-8629 Attn: Corporal Preston Kyle

Foundry, Bangkok, Thailand – Thai Metal Crafters bronze casting cost \$840.00

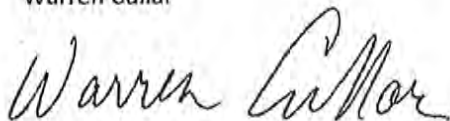
Shipping from Bangkok to Austin, TX \$240.00

Labor for installation \$75.00

Total claim \$1,155.00

Thank you for your attention to this.

Warren Cullar



From: JKaltman@tmlirp.org
Sent: Tuesday, April 07, 2015 10:53 AM
To: Zana G. Jones
Subject: #PR10517 Damage to statue

Zana,
As we discussed, the damage due to vandalism is covered. However, the City of Bastrop has a \$2500 deductible that applies. Since the repair estimate is below that amount, TMLIRP cannot issue any payment.
Let me know if you have any questions.
Thanks,
James

James Kaltman, CPCU, ARM
Senior Claims Specialist
Texas Municipal League Intergovernmental Risk Pool
P. O. Box 149194
Austin, Texas 78714-9194
1.800.537.6655
512.491.2379 Direct
512.491.2366 Fax