

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 22, 2015

1. Consideration, discussion and possible action regarding approval of minutes from the City Council regular meeting of August 25, 2015 and September 8, 2015.

2. Party Making Request: Ann Franklin

3. Nature of Request: (Brief Overview) Attachments: Yes X No   

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken:

**MINUTES OF REGULAR COUNCIL MEETING  
BASTROP CITY COUNCIL  
SEPTEMBER 8, 2015**

The Bastrop City Council met in a Regular Meeting on Tuesday, September 8, 2015 at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Ken Kesselus, Mayor Pro Tem Willie DeLaRosa and Council Members Kay Garcia McAnally, Gary Schiff and Dock Jackson.

**CALL TO ORDER**

At 6:32 p.m. Mayor Kesselus called the Meeting to order with a Quorum being present. Council Member Gilleland was absent with the exception of the discussion of D.4. (She arrived at 7:04 p.m. and departed at 7:27 p.m.)

**PLEDGE OF ALLEGIANCE**

Curtis Ervin led the Pledge of Allegiance and the Pledge to the Texas Flag.

**INVOCATION**

Mayor Ken Kesselus gave the Invocation followed by a viewing of our first PEG Chanel video featuring the Bastrop Police Department and Officer Kenneth Mack.

**PRESENTATIONS**

**1. The Boys & Girls Club of Bastrop County –**

The presentation was made by Jo Albers. The presentation was “Building Great Futures”, Boys & Girls Club of Bastrop County. There was a request for a five year extension on the current deadline. Start construction of facility on donated parkland.

- Council Member Jackson asked if there was adequate space and the response was yes there is. He suggested that the Boys and Girls Club speak to the Planning Department regarding rules and regulations for building.
- City Manager Talbot asked how soon the Boys and Girls Club would know if they were approved for the grants. The response was there are various phases: Bluebonnet will decide in October; Impact Austin application is filed in January and winners are informed the following June; and USD Development application can be filed at the end of the year. Mike stated the grants are very competitive and he asked if there was a contingency plan if the grants did not come through. The answer was to increase the capital campaign target.

**2. Presentation of the “People’s Choice Transformer Award” to Ms. Elizabeth Sullivan.** Deborah Johnson, Chair for Bastrop Art in Public Places presented the “People’s Choice Transformer Award” to the recipient, Ms. Elizabeth Sullivan.



**CITIZEN COMMENTS**

Dorothy Skarnulis – Gave a presentation regarding the Fall event “Team up To Clean up”

**ANNOUNCEMENTS**

Update on Comprehensive Plan Steering Committee - Kay Garcia McAnally and Dock Jackson

- Council Member McAnally stated that there was a great turn out for the open house event.
- City Manager Talbot stated there were approximately 100 people who attended and stayed around for a while. Part of this was attributed to the great maps that were on display.
- Council Member Jackson stated that the interaction was great and there was an opportunity to complete the survey at the open house using an IPAD.
- Council Member McAnally encouraged everyone to take the survey.

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EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon’s TX Code, Annotated, the item below will be discussed in closed session.* 1. SECTION 551.071 – Consultations with Attorney related to legal matters

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**D. NEW BUSINESS****D.1 Consideration, discussion, review and possible action regarding a discussion with the City Manager on controlling the length of city council meetings.**

City Manager Talbot informed the Council that he found procedures for Council meetings and he is reformatting and putting them in a draft. The goal is to reach a procedural process on how to work through the agenda in order to cut down on the time of the meetings. The City Manager will present the formatted procedures at the next regular Council meeting.

Council Member McAnally thought Council Member Schiff’s idea was a good one, to have the items presented by the City Manager rather than directors. The City Manager responded by saying that similar to the policies he found, once the Mayor brings an item up it is then turned over to the City Manager and it is at his discretion whether he briefs the Council or he appoints a staff member to do the briefing.

Mayor Kesselus stated his disagreement, he feels that if a Council Member raises an issue they want brought up then that Council Member should have the first opportunity at speaking on it and then allow the City Manager to respond and then Council speaks. The City Manager stated as he remembers it goes through the Council process and then turns to the City Manager, the Council might have some discussion. The City Manager stated there is ample opportunity for the Council to chime in at any time but there are procedures.

No action was taken.

**A. CONSENT AGENDA**

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

- A.2 **Second reading of an ordinance amending Chapter 15, Article 15.01 "Cemeteries" of the Bastrop Code of Ordinances, and Appendix a "Fee Schedule," Article A15.01 "Fairview Cemetery" to reflect an increase in fees for the purchase of cemetery plots; providing a severance clause, and providing an effective date as recommended by the Cemetery Advisory Board.**
- A.3 **Consideration, discussion, review and possible action regarding the approval of the Bastrop Arts in Public Places 2016 Bastrop Transformer Cabinet Mural Project.**

Mayor Pro Tem DeLaRosa made the motion to approve the Consent Agenda, seconded by Council Member Jackson. The Consent Agenda was approved on a vote of 4-0.

**DISCUSSION ITEM**

- A.1 **Consideration, discussion and possible action regarding approval of minutes from the City Council regular meeting of August 11, 2015, budget workshop of August 18, 2015 and regular meeting of August 25, 2015.**

Mayor Pro Tem DeLaRosa made the motion to approve the City Council regular meeting of August 11, 2015 and budget workshop of August 18, 2015, seconded by Council Member Jackson. The motion was approved on a vote of 4-0. The August 25, 2015 minutes were pulled from the agenda.

**B. PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION**

- B.1 **Conduct a second public hearing to receive citizen input on a request to annex 16.21 acre tract situated in the Town Tract of Bastrop, Abstract 11, in Bastrop County Texas., being portions of the 90.91 Healy Tract located on the northwest corner of Carter and the Railroad Tracts.**

David Singleton, the applicant spoke in favor of the annexation.

City Manager Talbot expressed his appreciation to the applicant for his interest in Bastrop.

The public hearing was closed.

**Mayor Kesselus recessed the Council Meeting at 7:07 p.m.**

**Mayor Kesselus called the Council Meeting back to order at 7:08 p.m.**

**D. NEW BUSINESS****D.4 Consideration, discussion, review and possible action authorizing the City Manager to have discussion with the Lost Pines Hyatt and the Bastrop Marketing Corporation with regards to the idea of extending “Bastrop Corporation Marketing Agreement” with the City from June 1, 2016 through December 31, 2016 with certain adjustments beginning June 1, 2016 and stipulations to benefit the City of Bastrop.**

Council Member McAnally stated that she would like to postpone this item until after a workshop has been held in order for everyone to be on the same page when this important decision is made. She suggested having the workshop very quickly and then determine what the Council as a whole would like to do regarding the facility for the YMCA and how to get there.

Council Member Gilleland expressed her preference to have a workshop first.

Mayor Kesselus explained his reason for raising the issue as follows: he has asked the City Manager to locate an expert not only to lead in the workshop but to come to Council to conduct an interview with the applicants, this will all take a while. He feels it is important to do a number of things: 1) buy Council time to make a really good decision about what to do about either replacing or extending the Bastrop Marketing Corporation (BMC); building a new DMO or something similar; and coming up with a new plan. (Be very careful and don't want to be rushed.) One of the things causing the rush is that the contract with the Hyatt ends on May 31, 2016. Frustration has been expressed by the BMC because it is hard for them to plan for part of the year, you have to plan a full year ahead. The Mayor is suggesting a modified agreement from June 1st to December 31, 2016 with the Bastrop Marketing Corporation to get through the Christmas season, that would benefit the City in significant ways and it could be determined in a contract type of conversation with the City Attorney and City Manager, it would help build toward a future deal and solve current urgency situation. The Mayor wants to send a message that the City is going to continue this process throughout the next big business cycle.

City Manager Talbot's recommendation to the Council is to honor Council Member Gilleland's request and postpone this item until next week in order to have a workshop session. His perspective on how the Hyatt and DMO are dealt with are two separate issues.

Council Member Schiff stated that he feels that extending the existing contract makes a lot of sense, but not necessarily as it is written now. His proposal would be to extend the contract along similar lines as to what it is right now and to challenge the BMC to be the DMO for the next year. To position themselves to work with all the HOT fund organizations and prove that they can accommodate the various organizations that are in the City. When the contract is extended add language that says that they should inject themselves more into the community and HOT fund organizations and if they prove



themselves it will be taken into consideration when taking the next step, it will be a proving ground for the City.

Council Member McAnally wanted to make the clarification that a DMO would not work with an organization individually.

City Manager Talbot stated that he met with the Hyatt and they are committed to participating in the DMO.

Mayor Pro Tem DeLaRosa stated that he believes if the representatives for the Hyatt sat before Council to answer questions this would move the process further along. City Manager Talbot stated that in his meeting with the Hyatt they expressed that they were more than willing to meet with Council and if there is anything specific that Council would like to have prepared in advance they are willing to accommodate.

Council Member Gilleland made a motion to authorize the City Manager and only the City Manager to discuss potential contractual terms with the Hyatt and DMCs to inform them that the City's intention is to continue to be long term partners with the Hyatt and the City has no plans to end the contract with the Hyatt in June and the Council will come back at a later date with more details. The item was seconded by Council Member McAnally. The motion was approved on a vote of 5-0.

**B. PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION CONTINUED**

**B.2 The City Council will conduct the second "Public Hearing" on the proposed property tax rate for the City of Bastrop for fiscal year 2016.**

Mayor Pro Tem DeLaRosa stated that by raising the tax rate by one cent the Council is losing the opportunity to go out and issue more money for a bond, this is restraining the Council to the maximum of a \$4 million bond.

City Manager Talbot stated that he could show Council in executive session why it would be in the best interest of the City to raise the tax at this time. In the meeting scheduled for next week he will be showing Council some projections. Council has up until the second reading to change the tax rate. As part of the Utility workshop Council will have a chance to go over the electric fund financials.

The public hearing was closed and the Bastrop City Council will consider the second reading of an ordinance to adopt the Tax Rate for the City of Bastrop Fiscal Year 2016 at the September 22, 2015 City Council Meeting.

**B.3 First reading of an ordinance of the City Council of the City Of Bastrop, Texas: revising the City Code Of Ordinances, Chapter 13, "Utilities," by amending Section 13.02.006, "Reconnects Fees And Service Fees For Delinquent Accounts"; amending Sections 13.07.001, "Residential Service," 13.07.002, "Commercial Service," and 13.07.003, "Key Accounts," and adding Section 13.07.006,**



**“Disconnect And Reconnect Fees For Delinquent Accounts”; amending Appendix “A,” “Fee Schedules,” Sections 13.02, “Water And Wastewater Rates And Charges,” 13.07, “Electrical Service,” and 13.09, “Utility Fees, Rates, And Deposits”; and providing an effective date.**

Mayor Pro Tem DeLaRosa made the motion to approve the first reading of the ordinance, seconded by Council Member McAnally. The motion was approved on a vote of 4-0.

- B.4 First reading of an ordinance amending the Bastrop City Code of Ordinances, Appendix a fee schedule, Article A13.02 “Water and Wastewater Rates and Charges”, repealing conflicting provisions; providing severability; and providing an effective date.**

Mayor Pro Tem DeLaRosa made the motion to approve the first reading of the ordinance, seconded by Council Member Schiff. The motion was approved on a vote of 4-0.

- B.5 The City Council will conduct a “Public Hearing on the Proposed Budget for the City of Bastrop for Fiscal Year 2016.**

City Manager Talbot presented an overview of the proposed budget.

The public hearing was closed.

- B.6 First reading of an ordinance of the City of Bastrop, Texas, adopting a budget and appropriating resources for Fiscal Year 2015-2016; beginning October 1, 2015 and ending September 30, 2016; in accordance with existing statutory requirements; repealing all conflicting ordinances; containing a severability clause; and providing for an effective date; with the second reading and final adoption of the City of Bastrop Budget for Fiscal Year 2015-2016 to be held on September 22, 2015.**

Council Member Jackson made the motion to approve the first reading of the ordinance, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a vote of 4-0.

- B.7 First reading of an ordinance fixing the tax rate and levy for the City Of Bastrop, Texas, for the purpose of paying the current expenses of the City for the fiscal year ending September 30, 2016; and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the City; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date.**

Council Member Schiff made the motion to approve the first reading of the ordinance, seconded by Council Member Jackson. The motion was approved on a vote of 4-0.

#### **C. OLD BUSINESS - NONE**

#### **D. NEW BUSINESS**

- D.2 Consideration, discussion and possible action to recognize the City of Bastrop’s Mayfest Park Rodeo Arena as a City facility eligible for improvements to be made with HOT funding, as specifically provided for by the 83<sup>rd</sup> Texas Legislative**

**Regular Session (by HB 3615, presented to Governor Abbott and effective as Texas law on June 19, 2015), for the economic benefit of and the enhancement of overnight tourism and hotel industry in the City of Bastrop.**

Council Member McAnally made the motion to recognize the City of Bastrop's Mayfest Park Rodeo Arena as a City facility eligible for improvements to be made with HOT funding, seconded by Council Member Jackson. The motion was approved on a vote of 4-0.

**D.3 Consideration, discussion, review and possible action regarding the submittal of project to Bastrop County for the HUD/GLO Shelter Grant Program.**

City Manager Talbot gave a presentation. He stated that he met with the YMCA(Y) representative and had a discussion regarding the feasibility of the Y coming to Bastrop.

- The Y is proposing to scale back their facility from 35,000 square feet to 20,000 and build in such a manner they could add another 15,000 at a later date. The only cost to the City would be for the City to donate to the Y the City's portion of the shelter grant, which has a commitment deadline of September 30<sup>th</sup>.
- City Manager Talbot had an extensive meeting with Judge Pape, and explained that the Y said it would take them 90 days to put their plan together and the judge agreed to go along with granting the 90 day extension to give the Y the opportunity to see if they can put the project together with the \$1.6 million and be able to bring the YMCA to Bastrop. If they are not able to complete the project by the end of the 90 days the City of Bastrop will have to build the building with \$1.5 million.
- The Y was also informed that the City of Bastrop is also working with the Boys and Girls Club and the Y representatives stated that they do not have a problem with extending an open hand to the Boys and Girls Club, making time available in the facility for them.
- During the 90 days in which the Y is putting together their plan the City of Bastrop will also be putting together a couple of options because there must be something in the County Judge's office on the 91<sup>st</sup> day or the funding will be lost.
- The City Manager recommended that before the next Council meeting a Memorandum of Understanding be developed between the Y and the City of Bastrop so there is no miscommunication when the 90 day mark is reached.

Council Member Schiff felt that a reasonable option C could be for the land adjacent to the Opera house (which already has a plan in place) to make the new wing compatible with the Boys and Girls club. The Boys and Girls club could use it in the afternoon hours and evening and weekends would be dedicated to the Opera house use and other opportunities.

Direction to the City Manager:

- Look at potential structure that might be built and determine the cost and will it fit within the grant parameter.
- Work on making a recommendation on how to spend the \$1.5 million.



Council Member McAnally made the motion to direct the City Manager to go forward with an MOU between the City and the Y, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a vote of 4-0.

**D.5 Consideration, discussion, review and possible action regarding the approval of the terms of the Bastrop Arts in Public Places Board Members as the Bastrop Arts in Public Places understand their terms on the BAIPP board.**

Council Member Jackson made the motion to approve the list of terms submitted by the Bastrop Arts in Public Places Board as the official term list. Mayor Pro Tem DeLaRosa seconded. The motion was approved on a vote of 4-0.

**D.6 Consideration, discussion, review and possible action regarding a request from the Bastrop Arts in Public Places be authorized to purchase the bronze sculpture "Mystic Flight" from Mr. Don Pogue for \$24,000.00.**

Council Member McAnally made the motion to approve the purchase of the bronze sculpture "Mystic Flight" from Mr. Don Pogue, seconded by Council Member Schiff. The motion was approved on a vote of 4-0.

**D.9 Consideration, discussion and possible action on the Boys & Girls Club of Bastrop County request for release of payment of Community Support funds approved by City Council for their organization for FY2015.**

Council Member McAnally made the motion to approve the release of payment of Community Support funds, seconded by Council Member Schiff. The motion was approved on a vote of 4-0.

**D.10 Appointments by Mayor and confirmation by Council of members to the Bastrop Art in Public Places Board.**

Council Member McAnally made the motion to approve the appointment of Jo Albers and Anne Beck to the Art in Public Places Board, seconded by Council Member Schiff. The motion was approved on a vote of 4-0.

**D.7 Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Reports and Quarterly Investment Report for the period ending in July 31, 2015.**

Mayor Pro Tem DeLaRosa made the motion to accept the unaudited Monthly Financial Reports and Quarterly Investment Report, seconded by Council Member McAnally. The motion was approved on a vote of 4-0.

**D.8 Consideration, discussion, review and possible action regarding the participation of the City Of Bastrop in Bastrop County's application to HUD for the National Disaster Resilience Competition Program and authorizing the City Manager to take any necessary action on behalf of the City Of Bastrop as it relates to Bastrop County's application for the National Disaster Resilience Competition Program.**

Council Member Jackson made the motion to approve the participation of the City of Bastrop in Bastrop County's application to HUD and authorizing the City Manager to



take necessary action on behalf of the City of Bastrop, seconded by Council Member McAnally. The motion was approved on a vote of 4-0.

#### **E. EXECUTIVE SESSION**

The Bastrop City Council met at 8:55 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to water permits and supply and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, concerning same, and/or any other matters posted on the agenda including contracts.

**A.** Threat of litigation “criminal trespassing.”

2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property: The Lot of 921 Main Street

At 9:41 p.m. the Bastrop City Council reconvened into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items. **NO ACTION WAS REQUIRED.**

#### **ADJOURNMENT**

**At 9:43 p.m. Council Member Schiff made the motion to adjourn, Mayor Pro Tem DeLaRosa seconded the motion which passed on a 4-0 vote.**

APPROVED:

ATTEST:

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Mayor Ken Kesselus

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City Secretary Ann Franklin

**MINUTES OF REGULAR COUNCIL MEETING  
BASTROP CITY COUNCIL  
AUGUST 25, 2015**

The Bastrop City Council met in a Regular Meeting on Tuesday, August 25, 2015 at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Ken Kesselus, Mayor Pro Tem Willie DeLaRosa, Council Members, Kelly Gilleland, Kay Garcia McAnally, Gary Schiff and Dock Jackson.

**CALL TO ORDER**

At 6:00 p.m. Mayor Kesselus called the Meeting to order with a Quorum being present.

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**EXECUTIVE SESSION**

The Bastrop City Council met at 6:01 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq.* to discuss the following:

1. 551.086 – Certain Public Power Utilities – Competitive Matters – Bastrop Power and Light

The Bastrop City Council reconvened into open session at 6:30 p.m. to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted below, and/or related items.

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**PLEDGE OF ALLEGIANCE**

Ann Franklin led the Pledge of Allegiance and the Pledge to the Texas Flag.

**INVOCATION**

Marie Blazek, Practicing Buddhist

**PRESENTATION**

**Update on Bastrop Economic Development Corp. – Executive Director Shawn Kirkpatrick**  
Mr. Kirkpatrick gave a presentation on the Economic Development Corporation meeting for August and informed the Council that the board approved the FY16 budget at this meeting.

- The Bastrop Economic Development Corporation will meet in a joint meeting with the Bastrop City Council in October.
- Comptroller Haggard will host a town hall meeting at the Bastrop Convention Center on September 16, 2015 from 3:00p.m.-4:00p.m.

**PROCLAMATIONS**

**Honoring newly inducted members of the Bastrop High School Sports Hall of Fame.**  
Jane Wright and Anthony Hubbard each accepted their proclamation. Mayor Pro Tem DeLaRosa expressed his congratulations to each of the honorees.

**CITIZEN COMMENTS**

Deborah Moore expressed concern with the differentiation of in city/out of city residents for the use of the Y.

**ANNOUNCEMENTS****Update on Comprehensive Plan Steering Committee - Kay Garcia McAnally and Dock Jackson**

Council Member McAnally reported that the representatives of the Halff and Associates will be in attendance and providing direction at the open house at City Hall on September 3, 2015 from 4:00 p.m. to 8:00 p.m. Council Member Jackson promoted the Comprehensive Plan survey and urged individuals to fill out the survey.

**CITY MANAGER'S INFORMATIONAL REPORT FOR THE AUGUST 11, 2015 CITY COUNCIL MEETING:****I. Meetings and Events Attended:**

- A. Attended the Monthly Meeting of the Bastrop Arts in Public Places Monthly Meeting.
  - B. Attended a Meeting Held by the Bastrop Volunteer Fire Department on August 13, 2015.
  - C. Attended Hunters Crossing Public Improvement District Meeting on August 17, 2015.
  - D. Attended the Monthly Meeting of the Bastrop Economic Development Corporation on February 17, 2015.
  - E. Attended the Special Meeting of the City Council on February 18, 2015 Regarding the Proposed FY-16 Budget.
  - F. Attended the Monthly Meeting of the Lost Pines Groundwater Conservation District on August 19, 2015.
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**II. Update on City Projects and Issues:**

- A. Discussion and Review of Water Usage for the period of August 11, 2015 through August 29, 2015.
- B. Update on the Long Term Water Supply Project.
- C. Review and Discuss Upcoming Meetings of the City Council
- D. Discussion and Review Regarding the FY-16 Annual City Council Annual Planning Retreat.
  - At the Council's request the City Manager has brought forward three possible dates for the annual retreat which are, January 23, 2016, January 30, 2016, and February 6, 2016. The Council requested that the City Manager choose between January 23 or 30, 2016 for the retreat date.
- E. Update on Current City Infrastructure Projects:
  - A. Farm Street Reconstruction Project [Smith Construction]
    - Project was completed ahead of schedule and open for the first day of school. There is one more phase left.
  - B. Water, Haysel & Spring Streets Infrastructure Project. [Facility Maintenance]
  - C. Tahitian Village Overpass Project
  - E. Water Filtration Project
- F. Update on the Comprehensive Plan.
  - Surveys are due on September 15, 2015, as of today there have been 908 adults and 34 youth surveys returned. Council Member Jackson pointed out that the surveys are available on-line as well as in paper form.
- G. Update on the Transition of Solid-waste/Recycling Companies for the City of Bastrop.
- H. Discussion and Review of the City of Bastrop's Sign Ordinance as it Relates to Business Located S.H. 71 and Authorizing/Granting the City Manager a Waiver to the Variance Process.



- There was a miscommunication and the City Manager is requesting authorization from the Council to work with the developer of the Retail Station. If the director wants to come before Council he is granted a 30 day waiver because it was not his fault. The City Manager explained that under the ordinance there is 30 days to appeal to Council and the developer was not aware of this.
- Mayor Kesselus asked the City Manager if this would be his way of suggesting a change to the ordinance. The City Manager replied yes.

Council Member Schiff made the motion to grant authorization to the City Manager and to grant the variance of the 30 days to appeal. Seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a vote of 5-0.

**I. Update on the Process Changing Solid-Waste/Recycling Companies for the City of Bastrop.**

**J. Update on the Quiet Zone Project.**

**K. Update on the Gills Branch Brach Fuel Reduction Project.**

**L. Discussion and Review Regarding the Issuance of Certificates of Obligations.**

- The City Manager informed the Council of the time frame as follows. In order to go to the bond market at an appropriate time and to meet the statutory requirements of the notice the last date Council could do it before the Christmas season would be at the September 22 meeting then approve sale of bonds on December 8, 2015.

**M. Review and Discussion Regarding Special Events Held in the City of Bastrop.**

- The City Manager provided the Council with the list of special events held in the City of Bastrop for the years 2013 through 2015.
- Mayor Kesselus stated that maybe it is time to figure out a procedure for how special events are done: what the events are; what the City should sponsor; whether or not some of the cost of the police and staff for some of the events can be returned and maybe tie it in to the DMO and Hot fund conversations. This will be a planning retreat topic.

**N. Management/Administrative Activities**

- Council Member McAnally asked that an item of discussion and possible action regarding controlling the length of the Council meetings be put on the next Council meeting agenda. The City Manager informed Council that he has implemented a new procedure. He meets with the staff that has an item on the agenda at 4:30p.m.the day of the meeting to discuss the item and be better prepared in order to help move the meeting along quicker.

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**III. Other City Activities:**

- A. City of Bastrop Convention Center Activities.**
- B. The City of Bastrop Main Street Program.**
- C. Planning Department – Inspection Report.**
- D. Update on the YMCA Program.**

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**Inviting input from the City Council related to issues for possible inclusion on future agendas related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.**

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*EXECUTIVE SESSION: The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session.* 1. SECTION 551.071 – Consultations with Attorney related to legal matters

**CONSENT AGENDA**

*All of the following items are considered to be self-explanatory by the Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Member so requests.*

- A.1 Consideration, discussion and possible action regarding approval of minutes from the budget workshop of August 4, 2015.**
- A.2 Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Pecan Park Residential, Section 4, being 70 lots located on Childers Drive.**
- A.3 Approval of the Final Plat for the Subdivision of a Northwest Portion of Farm Lot 11, East of Main Street being +/- 1.413 acres located on the southeast corner of Mesquite and Pecan Streets, within the city limits of Bastrop, Texas**
- A.4 Second reading of an ordinance granting a zone change from C1, commercial-1 and C2, commercial-2 to PD, commercial planned development allowing for commercial and multi-family development for approximately 66.494 acres within the Nancy Blakey survey, abstract no. 98, located South of Orchard Parkway and North of the proposed extension of Hasler Boulevard within the city limits of Bastrop, Texas as part of the overall Pecan Park conceptual plan; setting out conditions; and providing an effective date.**

Mayor Pro Tem DeLaRosa made the motion to approve the Consent Agenda, seconded by Council Member McAnally. The Consent Agenda was approved on a vote of 5-0.

**NEW BUSINESS**

- D.1 Consideration, discussion and possible action on approving the proposed funding allocation to those entities who submitted a request to the City Council by the Application due date for requesting Hotel Motel Funding for Fiscal Year 2015-16, as well as the fact that the Bastrop Fine Arts Guild was not considered for receiving Hotel Motel funds for FY 2015-16.**  
The Chief Financial Officer shared her findings with the Council. She explained the Bastrop Fine Arts Guild's application was dated June 15, 2015 and the deadline was on June 5, 2015, all documents have been returned to the applicant with a letter of explanation to inform them of why the application was not accepted.

Council Member McAnally made the motion to approve the proposed funding allocation with the requirement that the organizations receiving the funds submit a revised budget to the Finance Department based upon the actual money that was received. Seconded by Council Member Gilleland. The motion was approved on a 5-0 vote.

**PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION**

- B.1 PUBLIC HEARING: Conduct a public hearing to receive citizen input on a request to annex 16.21 acre tract situated in the Town Tract of Bastrop, Abstract 11, in Bastrop**



**County Texas., being the portions of the 90.91 Healy Tract located on the northwest corner of Carter and Railroad Tracts.**

The public hearing was closed and no action was taken.

**B.2 Second reading of an ordinance granting a zone change from SF7, single family residential and A/OS – agricultural/open space to PD, residential planned development for approximately 204.576 acres within the Mozea Rousseau survey, abstract number 56, located at the terminus of Childers Drive within the city limits of Bastrop, Texas as part of the overall Pecan Park conceptual plan; setting out conditions; and establishing an effective date.**

Jacob Henry spoke and acknowledged that he is a neighbor to this property and that he has reservation regarding the PD and single family attached which is the townhomes. He requested this be removed from under single family dwelling as well. He would like to see section 6 developed in the same manner as section 5.

Council Member McAnally asked if these are in the city limits. Melissa replied yes.

Council Member Schiff asked Melissa what her thoughts were on the request. Melissa stated that the ordinance was revised after the first reading to exclude both the patio and condo designation in section 6.

Mayor Kesselus asked the owner what his feelings were.

The owner stated that he would rather stay with what was agreed to and approved on first reading.

Council Member McAnally made the motion to approve the second reading of the ordinance, seconded by Council Member Jackson. The motion was approved on a 4-1 vote. Council Member Schiff voted nay.

**B.3 The City Council will conduct the first “Public Hearing “on the Proposed Property Tax Rate for the City of Bastrop for Fiscal Year 2016.**

The public hearing was closed and no action was taken. Mayor Kesselus read into record the Bastrop City Council will consider the second reading of an ordinance to adopt the “Tax Rate” for the City of Bastrop Fiscal Year 2016 at the September 22, 2015 City Council Meeting at 6:30 pm at City Hall, 1311 Chestnut Street, Bastrop Texas 78602.

**OLD BUSINESS - NONE**

**NEW BUSINESS - CONTINUED**

**D.2 Consideration, discussion and possible action on an ordinance amending Chapter 15, Article 15.01 “Cemeteries” of the Bastrop Code of Ordinances, and Appendix A “Fee Schedule,” Article A15.01 “Fairview Cemetery” to reflect an increase in fees for the purchase of cemetery plots; providing a severance clause, and providing an effective date as recommended by the Cemetery Advisory Board.**

Council Member Jackson made the motion to approve the ordinance as posted, seconded by Council Member McAnally. The motion was approved on a vote of 5-0.

**D.3 Consideration, discussion and possible action on approving the transfer of \$102,000 of available Art Funds from Hotel Motel Tax Fund to the General Fund. These funds will partially reimburse the General Fund for a grant paid to the Bastrop Art Guild.**

Council Member Gilleland made the motion to approve the transfer of \$102,000 of available art fund to the general fund, seconded by Council Member Schiff. The motion was approved on a vote of 5-0.



Council Member Gilleland asked what portion of the \$300,000 was still outstanding in the general fund. The City Manager stated \$244,000, \$56,000 short.

**D.4 Consideration, discussion and possible action on approving a Resolution of the City of Bastrop Authorizing and Creating XS Ranch Public Improvement District, establishing the boundaries for same.**

Council Member McAnally made the motion to approve the resolution, seconded by Council Member Schiff. The motion was approved on a vote of 5-0.

**D.5 Consideration, discussion and possible action by the City Council to Suspend for FY-16 the current process which is "Termed Tier II Funding" for HOT Funds Grants and this suspension shall remain in effect until the City Council takes action to remove the suspension.**

Council Member Schiff made the motion to suspend all funding except mandatory requirements until further Council approval, seconded by Mayor Pro Tem DeLaRosa. The motion passed on a vote of 5-0.

Council Member McAnally stated that a decision should be made quickly in order to have funds to spend on marketing. Council Member Schiff agreed and stated that there needs to be a look at the whole DMO, Tier I, II and III, and all things on the table except for the things that Council have to spend funds on except for the Convention Center and Visitors Center.

Council Member Gilleland stated that she is not sure that a resolution is needed to not spend Tier II money does not want to tie anyone's hands that might need to market while this process is in place.

**D.6 Consideration, discussion and possible action on parallel parking on Main between the East side of Chestnut and Pine and extending the backline of the West side of the same area.**

Council Member Schiff made a motion to direct the City Manager to prepare an ordinance for parallel parking on Main between the East side of Chestnut and Pine and extending the backline of the West side of the same area, seconded by Council Member Gilleland. The motion passed on a vote of 4-1. Mayor Pro Tem DeLaRosa voted nay.

**E. EXECUTIVE SESSION**

The Bastrop City Council met at 8:00 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. **SECTION 551.071(1)(A) & SECTION 551.071(2)** – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation or claims, including but not limited to water permits and supply and/or (2) matter upon which the Attorney has a duty and/or responsibility to report to the governmental body, including open government issues, and/or any other matters posted on the agenda including contracts.
2. **SECTION 551.072** – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, or value of real property
3. **SECTION 551.0-74** – Personnel Matters – Administration

At 9:20 p.m. Bastrop City Council reconvened into open session to discuss, consider and/or take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

Council Member Gilleland made a motion to authorize the City Manager and the City Attorney to organize an Ethics training workshop for the City Council prior to the September 15, 2015 Special Utility meeting, seconded by Council Member Jackson. The motion was approved on a vote of 5-0

Mayor Pro Tem DeLaRosa moved to place an item to discuss the extension of the City Manager's agreement with the City of Bastrop on an upcoming agenda in September, seconded by Council Member Jackson. The motion was approved on a vote of 5-0.

City Manager Talbot clarified a point that was made by him earlier in the meeting regarding his recommendation to the Council about the work that needed to be done in the evaluation and ultimately the creation of the DMO. The City Manager indicated that the pre-creation work was as important to the success of the project as the DMO itself, and therefore the Council should not rush this effort. He stated that the contractor would be retained under the professional service component of the Local Government Code, and that this would expedite the process overall. Council Member Schiff requested that the City Manager bring his recommendations for potential consultants to the Council in September, possibly the next meeting. Mayor Pro Tem DeLaRosa stated that would be rushing the City Manager, since he had work to do to evaluate and interview the professionals. The City Manager agreed that it would be the Council's decision on who to hire but he would start putting a short list of possible consultants together for the Council in order for them to have the input and guidance of an independent third-party consultant to advise them on this critically important process. The City Manager emphasized objectivity is critical to the process.

Council Member Schiff stated that he would like to discuss as part of the next City Manager's report increasing the City Manager's role in agenda meetings. He would also like to see the City Manager take on a more active and involved role in the meetings so that he presents the issue and his recommendation to the Council prior to each agenda item in order for the Council to benefit from his expertise prior to taking up any agenda item. Council Member Schiff also stated that this would likely expedite the Council meetings. He also noted that increased involvement from the staff, as per the City Manager's direction would also be an assistance. There was an agreement from other Council Members regarding this recommendation. City Manager Talbot stated that this was the process that he had used in other municipalities and he would be pleased to do so in Bastrop as well, if Council so desired. The Council Members stated that this was their overall desire. Mayor Kesselus noted that some agenda items might not be best handled in that way, but generally, the Council agreed it was the approach they wanted the City Manager to implement.

### **ADJOURNMENT**

**At 9:35 p.m., Mayor Pro Tem DeLaRosa made the motion to adjourn, Council Member Schiff seconded the motion which passed on a 5-0 vote.**

APPROVED:

ATTEST:

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Mayor Ken Kesselus

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City Secretary Ann Franklin

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 15, 2015

MEETING DATE: September 22, 2015

1. Agenda Item: **Approval of an extension request for a period of 365 days from the date of staff approval of the Lots 1 and 2, Buttonwood Subdivision Administrative Plat creating two residential lots within the city limits of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**Final plats expire at the end of 365 days unless the subdivider has recorded the plat in the County deed records of Bastrop County. Staff administratively approved the Administrative Buttonwood Plat September 23, 2014. The plat has not been recorded at the County and the owner has requested in writing for a one year extension.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends the extension of the Buttonwood Subdivision plat for 1 year, in accordance with Section 1.20, Dormant Final Subdivision Plat, of the Subdivision Regulations.**

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_



9-11-15  
Mayor and City Council  
City of Bastrop

I have recently been notified that my adm. plat application on 1203 buttonwood street (city of Bastrop) for the division of my one lot into (two) lots is about to expire.

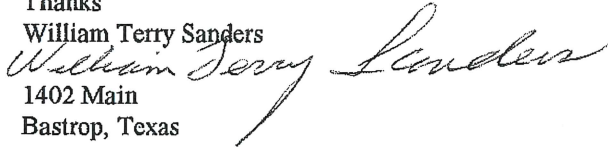
I would like to apply for an extension of (one) year so that I can explore my options for this division.

Thanks

William Terry Sanders

1402 Main

Bastrop, Texas

A handwritten signature in cursive script that reads "William Terry Sanders". The signature is written in dark ink and is positioned to the right of the printed name.



**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 22, 2015

1. Agenda Item: **SECOND READING** of an ordinance of the City Council of the City of Bastrop, Texas revising the City Code of Ordinances, Chapter 13, "Utilities," by amending Section 13.02.006, "Reconnect Fees and Service Fees for Delinquent Accounts", Amending Sections 13.07.001, "Residential Service", 13.07.002, "Commercial Service," and 13.07.003, "Key Accounts"; adding Section 13.07.006, "Disconnect and Reconnect Fees for Delinquent Accounts"; amending Appendix "A", "Fee Schedules", Sections 13.02, "Water and Wastewater Rates and Charges", 13.07, "Electrical Service", and 13.09, "Utility Fees, Rates and Deposits"; and providing an effective date.

2. Party Making Request: **Tracy Waldron, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**The proposed Ordinance changes the due date of utility bills from the 10<sup>th</sup> to the 15<sup>th</sup>. This change is part of the AMI implementation process to sync up our reading dates with those of LCRA. The ordinance also changes address wording differences between the Utility Policy and Utility Ordinance, and between the Water section and Electric section. This ordinance that we are submitting for approval cleans up these discrepancies.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing:   NAME/TITLE     INITIAL     DATE     CONCURRENCE  

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation: **Approval. First Reading of Ordinance approved at 09/08/2015 Council Meeting.**

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_



**ORDINANCE NO. 2015-16**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS: REVISING THE CITY CODE OF ORDINANCES, CHAPTER 13, "UTILITIES," BY AMENDING SECTION 13.02.006, "RECONNECTS FEES AND SERVICE FEES FOR DELINQUENT ACCOUNTS"; AMENDING SECTIONS 13.07.001, "RESIDENTIAL SERVICE," 13.07.002, "COMMERCIAL SERVICE," AND 13.07.003, "KEY ACCOUNTS," AND ADDING SECTION 13.07.006, "DISCONNECT AND RECONNECT FEES FOR DELINQUENT ACCOUNTS"; AMENDING APPENDIX "A," "FEE SCHEDULES," SECTIONS 13.02, "WATER AND WASTEWATER RATES AND CHARGES," 13.07, "ELECTRICAL SERVICE," AND 13.09, "UTILITY FEES, RATES, AND DEPOSITS"; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City of Bastrop is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

**WHEREAS**, the City Council of the City of Bastrop, Texas recognizes a need to revise its existing water and electrical rates to reflect and recover from the City's customers the current, actual operational cost to the City; and

**WHEREAS**, the City Council of the City of Bastrop, Texas has determined that it is necessary and fiscally prudent for the City to recover the City's operational costs of providing water and electrical utilities to the City's customers; and

**WHEREAS**, the City Council has further determined that providing for uniform procedures and fee structures regarding water and electrical service disconnects and utility bill due dates would it is necessary and would result in economic benefits and increased customer clarity; and

**WHEREAS**, the City Council of Bastrop determined that Sec. 13.02.006 "Reconnect fees for delinquent accounts", Sec. 13.07.001 "Residential Rates", 13.07.002 "Commercial Rates", Sec. 13.07.003 "Key Account Rates" and APPENDIX A, Secs. A13.02.006 "Disconnect Fee and

Reconnect fees for delinquent accounts”, A13.02.009 “Deposit”, A13.07.002 “Commercial service”, A13.07.003 “Key accounts”, and A13.09.008 “Meters and meter reading” should be revised and that new Section 13.07.006 should be added to reflect the revision in the operational costs to the City and to provide for uniform treatment delinquent payments and disconnect/reconnect service among water and electrical customers; and

WHEREAS, in order to enact these revisions it is necessary to amend the Bastrop Code of Ordinances and Appendix A as shown herein below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

**PART 1:** That Sec. 13.02.006 “Reconnect fees and service fees for delinquent accounts” of the Code of Ordinances of the City of Bastrop, Texas is hereby amended to read as follows:

**Sec. 13.02.006 Disconnect and reconnect fees for delinquent accounts**

(a) A disconnect fee and reconnect fee is due on each account for which a service call is made for disconnection/reconnection purposes, with regard to delinquent accounts.

(b) An account is determined to be delinquent when it is not paid on or before the 15th of the current month; if the 15th falls on a weekend, payment is due by close of business the next working business day following the 15th of the current month. A second notice is mailed to all delinquent accounts following the 15th day of the month (or the last day for current collections), giving notice of a ten-day grace period before the service is disconnected. A penalty of 10% is charged each delinquent account. When the utility office initiates the work order for disconnect, the disconnect fee is assessed. When a customer is present at the time that a city technician arrives to perform a disconnect, and the customer requests that service not be disconnected, the customer will be allowed fifteen (15) minutes for the purpose of paying the delinquent account at the customer service office, and a disconnect fee will be collected. A reconnect fee will be assessed on all accounts for which disconnection of service has occurred, will be due before service can be reconnected. The disconnect fee or reconnect fee within the city limits will be as provided for in section A13.02.006 of the fee schedule in Appendix A to this code.

**PART 2:** That Sections 13.07.001, Residential service,” 13.07.002, “Commercial service,” and 13.07.003, “Key accounts” of the Code of Ordinances of the City of Bastrop, Texas are hereby amended, and new Section 13.07.006 is added, to read as follows:

**Sec. 13.07.001 Residential service**

*[subsections (a) through (d) no changes necessary]*

(e) Payments; delinquency. Utility bills are due and payable in full by the 15th day of the month. If the 15th falls on a weekend or holiday, the bill is due the next working business day. An account

is determined to be delinquent when payment is not received by the city on or before the 15th day of the month. Failure to receive the utility bill does not excuse payments from being delinquent. A penalty of 10% is charged on each delinquent account. A second notice is mailed to all delinquent accounts following the 15th day of the month (or the last day for current collections), giving notice of a ten-day grace period before the service is disconnected. After the ten (10) day grace period, the account is subject to disconnection.

*[subsection (f) is removed]*

#### **Sec. 13.07.002 Commercial service**

*[subsections (a) through (d) no changes necessary]*

(e) Payments; delinquency. Utility bills are due and payable in full by the 15th day of the month. If the 15th falls on a weekend or holiday, the bill is due the next working business day. An account is determined to be delinquent when it is not paid by the 15th day of the month. Failure to receive the utility bill does not excuse payments from being delinquent. A penalty of 10% is charged on each delinquent account. A second notice is mailed to all delinquent accounts following the 15th day of the month (or the last day for current collections), giving notice of a ten-day grace period before the service is disconnected. After the ten (10) day grace period, the account is subject to disconnection. *[subsection (f) is removed]*

#### **Sec. 13.07.003 Key accounts**

(e) Payments; delinquency. Utility bills are due and payable in full by the 15th day of the month. If the 15th falls on a weekend or holiday, the bill is due the next working business day. An account is determined to be delinquent when it is not paid by the 15th day of the month. Failure to receive the utility bill does not excuse payments from being delinquent. A penalty of 10% is charged on each delinquent account. A second notice is mailed to all delinquent accounts following the 15th day of the month (or the last day for current collections), giving notice of a ten-day grace period before the service is disconnected. After the ten (10) day grace period, the account is subject to disconnection. *[subsection (f) is removed]*

#### **Sec. 13.07.006 Disconnect and reconnect fees for delinquent accounts.**

(a) A disconnect fee and reconnect fee is due on each account for which a service call is made for disconnection/reconnection purposes, with regard to delinquent accounts.

(b) An account is determined to be delinquent when it is not paid on or before the 15th of the current month; if the 15th falls on a weekend, payment is due by close of business the next working business day following the 15th of the current month. A second notice is mailed to all delinquent accounts following the 15th day of the month (or the last day for current collections), giving notice of a ten-day grace period before the service is disconnected. A penalty of 10% is charged each delinquent account. When the utility office initiates the work order for disconnect, the disconnect



fee is assessed. When a customer is present at the time that a city technician arrives to perform a disconnect, and the customer requests that service not be disconnected, the customer will be allowed fifteen (15) minutes for the purpose of paying the delinquent account at the customer service office, and a disconnect fee will be collected. A reconnect fee will be assessed on all accounts for which disconnection of service has occurred will be due before service can be reconnected. The disconnect fee or reconnect fee within the city limits will be as provided for in section A13.07 of the fee schedule in Appendix A to this code.

**PART 3:** That Appendix A, “Fee Schedule” of the Code of Ordinances of the City of Bastrop, Texas is hereby amended by revising sections A13.02.006, “Disconnect fees and service fees for delinquent accounts,” and A13.02.009, “Deposit,” and by adding new subsection (f) to sections A13.07.002 , “Commercial service,” and A13.07.003, “Key accounts,” to read as follows:

**Sec. A13.02.006 Disconnect and reconnect fees for delinquent accounts**

(b) Disconnect Fee and Reconnect Fee:

- (1) Disconnect fee: \$50.00.
- (2) Reconnect fee: \$50.00.
- (3) After hours reconnection fee: \$75.00.

Returned check fee. Applicable amount determined by the district attorney plus any charges assessed against the city by any financial institution for each payment instrument dishonored or returned to the city by the customers bank or financial institution. Administration fee for all utility transfer requests: \$20.00.

**Sec. A13.02.009 Deposit**

Customer deposit: \$75.00.

**Sec. A13.07.001 Residential service**

- (c) Customer deposit. \$200.00.
- (f) Disconnect Fees and Reconnect fees

- (1) Disconnect fee: \$50.00.
- (2) Reconnect fee: \$50.00.
- (3) After hours reconnection fee: \$75.00.

**Sec. A13.07.002 Commercial service**

(f)

- (1) Disconnect fee: \$50.00.
- (2) Reconnect fee: \$50.00.
- (3) After hours reconnection fee: \$75.00.

**Sec. A13.07.003 Key accounts**

(f) Disconnect Fees and Reconnect fees

- (1) Disconnect fee: \$50.00.
- (2) Reconnect fee: \$50.00.
- (3) After hours reconnection fee: \$75.00.

**PART 4:** That Appendix A, “Fee Schedule” of the Code of Ordinances of the City of Bastrop, Texas is hereby amended by adding new subsection (c) to Sec. A13.09.008, “Meters and meter reading,” to read as follows:

**Sec. A13.09.008 Meters and meter reading**

*[subsections (a) and (b) no changes necessary]* (c) Customers will receive one written warning if their meter or any component of the automated meter is damaged due to negligence from the customer and no longer is communicating with the City’s network. The second occurrence will result in a charge equal to the cost to repair damaged components and a trip charge.

**PART 5:** That all ordinances, resolutions and orders heretofore passed, adopted and made, or any part of the same, affecting water and/or electrical rates and charges of the City of Bastrop that are in conflict with this Ordinance shall be, and the same are hereby, in all things repealed to extent that the same conflict with this Ordinance, or with the laws of the State of Texas.

**PART 6:** This Ordinance shall take effect as of October 1, 2015 in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

READ AND ACKNOWLEDGED on FIRST READING on the 8th day of September 2015.

READ AND APPROVED on SECOND READING on the 22nd day of September 2015.

**APPROVED:**

**ATTEST:**

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**Kenneth W. Kesselus, Mayor**

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**Ann Franklin, City Secretary**

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney



## STANDARDIZED AGENDA RECOMMENDATION FORM

## CITY COUNCIL

**DATE SUBMITTED: September 16, 2015**

**MEETING DATE:** September 22, 2015

1. Agenda Item: SECOND READING of an Ordinance amending the Bastrop City Code of Ordinances, Appendix “A”, “Fee Schedule”, Article A13.02 “Water and Wastewater Rates and Charges”; repealing conflicting provisions; providing severability; and providing an effective date.
2. Party Making Request: Michael H. Talbot, City Manager
3. Nature of Request: (Brief Overview) Attachments: Yes X No \_\_\_\_\_
4. Policy Implication: Projected growth indicates a near-future need for additional Water/Wastewater infrastructure and facilities. In response, the City prepared the City of Bastrop’s Five Year Capital Improvement Program. This program is in its’ second year of rate implementation and is consistent with Rimrock Consulting’s recommendation of the proposed rate increase of 3.5%.
5. Budgeted: \_\_\_\_\_Yes \_\_\_\_\_No N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing:
- |    | NAME/TITLE | INITIAL | DATE  | CONCURRENCE |
|----|------------|---------|-------|-------------|
| a) | _____      | _____   | _____ | _____       |
| b) | _____      | _____   | _____ | _____       |
| c) | _____      | _____   | _____ | _____       |
8. Staff Recommendation: Approval. First reading of Ordinance approved at 09/08/2015 Council Meeting.
9. Advisory Board: \_\_\_\_\_Approved \_\_\_\_\_Disapproved \_\_\_\_\_None
10. Manager’s Recommendation: \_\_\_\_\_Approved \_\_\_\_\_Disapproved \_\_\_\_\_None
11. Action Taken: \_\_\_\_\_

## ORDINANCE NO. 2015-17

AN ORDINANCE AMENDING THE BASTROP CITY CODE OF ORDINANCES, APPENDIX A, FEE SCHEDULE, ARTICLE A13.02 "WATER AND WASTEWATER RATES AND CHARGES"; REPEALING CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

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**WHEREAS**, as a result of study and evaluation undertaken by the City of Bastrop, Texas, the City Council has determined that aging municipal water and wastewater infrastructure exists in some areas of the Bastrop community, with the majority of such infrastructure generally located in the central portions of the City, and further, that portions of the City's aging infrastructure does/will need to be updated and/or replaced in order to increase service reliability to the City's customers, as well as to improve the appearance and taste of water provided to the public; and

**WHEREAS**, after careful engineering and technical analysis, the City has determined that, due to increased demands resulting from population growth within the City, there is a potential that both the City's water and wastewater facilities and related infrastructure may not have the capacity to adequately handle the current or future demands for water and wastewater service placed upon such facilities and infrastructure; and

**WHEREAS**, the Council has determined that the City's past and present water and wastewater rates have not kept pace with the escalating funding requirements that are necessary for the City to provide routine and necessary water and wastewater infrastructure and facility upgrades and replacements; and

**WHEREAS**, projected City growth indicates a near-future need for construction and installation of new water and wastewater facilities and related infrastructure, which need is reflected and discussed in detail in the "City of Bastrop's Five Year Capital Improvements Program, dated April 15, 2014"; and

**WHEREAS**, in order to address these critical needs, City Staff and the City's professional consultants have developed a multi-year program to finance the needed water and wastewater facility and infrastructure improvements, with the objectives of providing for the health, safety and welfare of Bastrop's citizens and providing for the orderly and equitable funding of these utility improvements which are necessary for the ongoing and future provision of water and wastewater services to the citizens of Bastrop; and

**WHEREAS**, the City Council of the City of Bastrop, Texas has determined that in order to continue the approved Capital Improvement Program-and to

properly provide water and wastewater service within the City, it is necessary to amend the City Code of Ordinances Chapter 13, and Appendix A: Fee Schedule Article A13.02 Water and Wastewater Rates and Charges, as noted below.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:**

**PART 1:** That Appendix A: of the Code of Ordinances, entitled Fee Schedule Article A13.02 “Water and Wastewater Rates and Charges”, shall be amended as follows:

**ARTICLE A13.02 Water and Wastewater Rates and Charges**

**Sec. A13.02.002 Wastewater Service Charges**

- (a) These rates are applicable to all residential, multifamily and commercial retail wastewater customers within the corporate limits of the city who have metered water connections and to whom city wastewater service has actually been connected, except for customers who have a city approved, on-site sewer system, septic system or other on-site wastewater system, and have not connected to the city’s wastewater system, or customers who have a water meter for irrigation use only, as long as the irrigation meter does not provide water to plumbing fixtures.

Minimum Charge:               \$ 26.97

Plus the following charges for consumption per 1,000 gallons:

|                       |         |
|-----------------------|---------|
| 0–5,000 gallons       | \$ 2.45 |
| 5,001–10,000 gallons  | \$ 2.77 |
| 10,001–20,000 gallons | \$ 2.95 |
| 20,001–50,000 gallons | \$ 3.18 |
| Over 50,000 gallons   | \$ 3.47 |

**Sec. A13.02.004 Water Service Charges**

These rates will be applicable to all sales or service of water within the corporate limits of the city.



(1) Residential - In city limits.

| Meter Size        | Minimum Charge |
|-------------------|----------------|
| 3/4" (or smaller) | \$ 27.72       |
| 1"                | \$ 47.13       |
| 1-1/2"            | \$ 79.47       |
| 2"                | \$ 118.28      |
| 3"                | \$ 221.78      |
| 4"                | \$ 255.07      |
| 6"                | \$ 661.68      |

Plus the following charges for consumption per 1,000 gallons:

|                       |         |
|-----------------------|---------|
| 0–3,000 gallons       | \$ 2.85 |
| 3,001–5,000 gallons   | \$ 3.04 |
| 5,001–10,000 gallons  | \$ 3.22 |
| 10,001–20,000 gallons | \$ 3.42 |
| 20,001–50,000 gallons | \$ 3.69 |
| Over 50,000 gallons   | \$ 3.87 |

Commercial - In city limits.

| Meter Size        | Minimum Charge |
|-------------------|----------------|
| 3/4" (or smaller) | \$ 27.72       |
| 1"                | \$ 47.13       |
| 1-1/2"            | \$ 79.47       |
| 2"                | \$ 118.28      |
| 3"                | \$ 221.78      |
| 4"                | \$ 255.07      |
| 6"                | \$ 661.68      |

Plus the following charges for consumption per 1,000 gallons:

|                       |         |
|-----------------------|---------|
| 0–3,000 gallons       | \$ 2.85 |
| 3,001–5,000 gallons   | \$ 3.04 |
| 5,001–10,000 gallons  | \$ 3.22 |
| 10,001–20,000 gallons | \$ 3.42 |
| 20,001–50,000 gallons | \$ 3.69 |
| Over 50,000 gallons   | \$ 3.87 |

(2) Residential and Commercial - Outside city limits.

| Meter Size        | Minimum Charge |
|-------------------|----------------|
| 3/4" (or smaller) | \$ 41.59       |
| 1"                | \$ 70.69       |
| 1-1/2"            | \$ 119.22      |
| 2"                | \$ 177.43      |
| 3"                | \$ 332.68      |
| 4"                | \$ 507.34      |
| 6"                | \$ 992.48      |

Plus the following charges for consumption per 1,000 gallons:

|                       |         |
|-----------------------|---------|
| 0–3,000 gallons       | \$ 4.13 |
| 3,001–5,000 gallons   | \$ 4.42 |
| 5,001–10,000 gallons  | \$ 4.70 |
| 10,001–20,000 gallons | \$ 4.98 |
| 20,001–50,000 gallons | \$ 5.39 |
| Over 50,000 gallons   | \$ 5.66 |

**Sec. A13.02.011 Acceptance and treatment of wastes from on-site sewage facilities or septic systems.**

*[No change in (d)].*

(e) Wastewater treatment plant septic unloading fees.

| Gallons      | Rates     |
|--------------|-----------|
| 0–1,000      | \$ 64.69  |
| 1,001–1,500  | \$ 97.03  |
| 1,501–2,000  | \$ 129.38 |
| 2,001–2,500  | \$ 161.73 |
| 2,501–3,000  | \$ 194.06 |
| 3,001–3,500  | \$ 226.41 |
| 3,501–4,000  | \$ 258.76 |
| 4,001–4,500  | \$ 291.10 |
| 4,501–5,000  | \$ 323.44 |
| 5,001–5,500  | \$ 355.79 |
| 5,501–6,000  | \$ 388.14 |
| 6,001–6,500  | \$ 420.48 |
| 6,501–7,000  | \$ 452.81 |
| 7,001–7,500  | \$ 485.17 |
| 7,501–8,000  | \$ 517.51 |
| 8,001–8,500  | \$ 549.84 |
| 8,501–9,000  | \$ 582.20 |
| 9,001–9,500  | \$ 614.54 |
| 9,501–10,000 | \$ 646.89 |

**PART 2:** If any provision of this Ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

**PART 3:** That all ordinances, resolutions and orders heretofore passed, adopted and made, or any part of the same, affecting rates and charges for residential and commercial electric rates of the City of Bastrop, which are in conflict with this Ordinance, shall be, and the same are hereby, in all things repealed to the extent that the same conflict with this Ordinance, or with the laws of the State of Texas. All provisions not amended herein shall remain in full force and effect.



**PART 4:** The changes noted in this Ordinance shall become effective during the first municipal utility billing cycle in November in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

READ and APPROVED on First Reading on the 8<sup>th</sup> day of September, 2015

READ and ADOPTED on Second Reading on the 22nd day of September, 2015

APPROVED:

ATTEST:

\_\_\_\_\_  
By: Ken Kesselus, Mayor

\_\_\_\_\_  
By: Ann Franklin, City Secretary

## STANDARDIZED AGENDA RECOMMENDATION FORM

# CITY COUNCIL

**DATE SUBMITTED:** September 16, 2015

**MEETING DATE:** September 22, 2015

1. Agenda Item: Consideration, discussion and possible action by the City Council to designate Afton Figueroa, Assistant Finance Director, as a Representative of the City of Bastrop to transmit funds for investment in TexPool / TexPool Prime, to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
2. Party Making Request: Tracy Waldron, Chief Financial Officer
3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐
4. Policy Implication:
5. Budgeted: ☐ Yes ☐ No ☐ N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

|    | NAME/TITLE | INITIAL | DATE  | CONCURRENCE |
|----|------------|---------|-------|-------------|
| a) | _____      | _____   | _____ | _____       |
| b) | _____      | _____   | _____ | _____       |
| c) | _____      | _____   | _____ | _____       |
8. Staff Recommendation: Approval of designation of Afton Figueroa, Assistant Finance Director, as the third representative of the City of Bastrop authorized to transmit funds for investment in TexPool/TexPool Prime, withdraw funds, issue letters of instruction, and take all other actions necessary or appropriate for the investment of local funds.
9. Advisory Board: ☐ Approved ☐ Disapproved ☐ None
10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None
11. Action Taken: \_\_\_\_\_



Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

\* Required Fields

## 1. Resolution

WHEREAS,

City of Bastrop

Participant Name\*

7 8 7 7 0

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

|    |                                                                                                                                                                                                                          |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <div>Mike Talbot</div> <div>Name</div> <div>City Manager</div> <div>Title</div> <div>512-332-8810/512-332-8869/mtalbot@cityofbastrop.org</div> <div>Phone/Fax/Email</div> <div></div> <div>Signature</div>               |
| 2. | <div>Tracy Waldron</div> <div>Name</div> <div>Chief Financial Officer</div> <div>Title</div> <div>512-332-8823/512-332-8829/twaldron@cityofbastrop.org</div> <div>Phone/Fax/Email</div> <div></div> <div>Signature</div> |



**1. Resolution (continued)**

3. Afton Figueroa  
Name  
Assistant Finance Director  
Title  
512-332-8824/512-332-8829/afigueroa@cityofbastrop.org  
Phone/Fax/Email  
  
Signature

4.   
Name  
  
Title  
  
Phone/Fax/Email  
  
Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Tracy Waldron  
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name  
  
Title  
  
Phone/Fax/Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the \_\_\_\_ day \_\_\_\_\_, 20 \_\_\_\_.

**Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.**

City of Bastrop  
Name of Participant\*

**SIGNED**

Signature\*  
Kenneth Kesselus  
Printed Name\*  
Mayor  
Title\*

**ATTEST**

Signature\*  
Ann Franklin  
Printed Name\*  
City Secretary  
Title\*

**2. Mailing Instructions**

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, or mailed to:

TexPool Participant Services  
1001 Texas Avenue, Suite 1400  
Houston, TX 77002

**ORIGINAL SIGNATURE AND DOCUMENT REQUIRED**

**TEX-REP**

**2 OF 2**

TexPool Participant Services  
1001 Texas Avenue, Suite 1400 • Houston, TX 77002  
Phone: 1-866-TEXPOOL (839-7665) • Fax: 1-866-839-3291 • www.texpool.com

9-22-15

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**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: 09/15/15

MEETING DATE: 09/22/15

1. Consideration, discussion and possible action regarding:  
Updated Bastrop Public Library Patron Behavior Policy.
2. Party Making Request: Mickey DuVall
3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No

The Patron Behavior Policy has been updated to define the use of the HEB Young Adult Room and attendance at teen programs. The library has determined that teens aged 13-17 may remain in the HEB Young Adult Room without time constraints. Everyone over the age of 18 or younger than the age of 13 may visit the HEB Young Adult Room to select library materials but are not allowed to linger after their selections are made. In addition, only teens 13-17 years of age can attend teen programs. The only exception to this rule is that teens who are 18 years of age may attend teen programs, but only if they are still in high school. Anyone 19 years of age or older will no longer be allowed to attend teen programs, whether they are in high school or not.

4. Policy Implication: Update Patron Behavior Policy

5. Budgeted: ☒ Yes ☐ No N/A

Bid Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_  
Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: Staff recommends that the policy be approved.

9. Advisory Board: ☒ Approved ☐ Disapproved ☐ None

10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None

11. Action Taken:

## **Bastrop Public Library Patron Behavior Policy**

**Library Mission:** The mission of the Bastrop Public Library is to provide free and unrestricted access to informational, educational, cultural, and recreational library materials and services in a clean, comfortable, secure environment for people of all ages.

To enable the library to fulfill its mission, library patrons are asked to respect and follow the policies listed below. Patrons who violate the Behavior Policy will receive notice they are in violation and may be asked to leave the library.

- I. Disruptive behavior is generally defined as any patron behavior that interferes with the normal operation of the library or which unreasonably interferes with another patron's ability to use the library. Disruptive behavior will not be tolerated. The following list of disruptive behaviors is used for illustrative purposes and is not comprehensive:
  1. Illegal acts
  2. Sexual harassment or misconduct
  3. Stealing or vandalizing library property
  4. Loitering
  5. Sleeping in a manner that is disruptive or disturbs patrons or staff
  6. Running, shouting, loud talking, pushing, threatening or harassing behavior
  7. Playing audio equipment loud enough to disturb others
  8. Loud Cell telephone ringing and/or conversations
  9. Possession or use of illegal drugs or alcohol
  10. No smoking or use of any tobacco product (including electric cigarettes) on library property
  11. Use of skateboards, roller blades/skates/scooters on library property
  12. Soliciting of any kind and/or asking for signatures on petitions
  13. Blocking of aisles or entrances
  14. Possession of weapons other than open carry firearms
  15. Monopolizing library resources or staff time
  16. Eating or drinking within the library unless at authorized library events
  17. Bathing, shaving, washing clothes or otherwise misusing bathrooms
  18. Discourtesy to other library Patrons or the Library Staff
  19. Adults sitting in either the children's or teen's room without assisting their children or selecting material
  20. Truancy (Please refer to Bastrop, Texas, municipal code Section 8.8.03)
  21. Carrying into the library bedrolls, bed blankets, large bags, large boxes, sleeping bags or sports equipment
  22. Using profanity or discussing subjects that are inappropriate in the presence of juveniles
- II. While visiting the library, Patrons are required to:
  1. Respect other library users and their privacy at all times



2. Wear appropriate attire, including shoes and shirts (no wet clothes or bathing suits)
3. Not present an odor nuisance
4. Not bring animals into the library, other than service animals—nor leave animals outside unattended
5. Ask permission to use library telephones, library telephones are for library business. Allowed calls are limited to patrons emergencies and/or requests for transportation
6. Use library furniture, materials, equipment and facilities for their intended purposes
7. Take care of their own possessions, the library will not be responsible for patron's items
8. Follow the library's policies

III. Parents, Guardians, and Caregivers\* responsibilities:

1. Persons 17 years old or younger are defined as 'children' for the purposes of this Policy.
2. Parents or legal guardians, whether present in the library or not, are responsible for their children's behavior at all time.
3. Parents or legal guardians are responsible for any damages to library property caused, in whole or in part, by their children, regardless of the children's age.
4. Children under the age of eight years **must** be accompanied by a parent, a guardian, or a Caregiver\*, at all times
5. Parents, guardians or Caregivers\* are responsible for maintaining control over their children's behavior in the library, at all times
6. Parents, guardians or Caregivers accompanying children eight years or younger must stay within a reasonable distance (within eyesight) of their children, at all times

IV. HEB Young Adult Room Policy

1. The HEB Young Adult Room is a space specifically designed for teens to gather and socialize in the library. In an effort to provide a safe and comfortable environment only students 13 through 17 years of age may occupy this room. Others may enter the room to choose library materials but they may not remain in the room for an extended period of time.
2. Persons occupying the HEB Young Adult Room may be asked to show a school or state issued ID to remain in the space for an extended time.

V. Teen Program Policy

1. Participation in Teen Programs is limited to persons between the age of 13 through 17 years of age.
2. Persons 18 years of age may participate until they graduate from high school and will not be authorized to participate in Teen Programs upon reaching the age of 19, regardless of high school status.
3. Students participating in teen activities may be asked to show a school or state issued ID before entering the room.

\*(If a parent designates a 'Caregiver' to accompany a child eight years or younger to the library in the parent's absence, the Caregiver must be at least 14 years of age and must demonstrate maturity and competence to care for and control the children left in their care, while in the library.)

\*\*\*The library retains the right to search all personal bags or backpacks.

\*\*\*Patron library privileges may be limited at the discretion of the Library Director

Revised: 08/31/15

Library Board Approved: 09/14/15

Bastrop City Council Approved:

## **STANDARDIZED AGENDA RECOMMENDATION FORM**

## CITY COUNCIL

**DATE SUBMITTED:** September 16, 2015

**MEETING DATE:** September 22, 2015

1. Agenda Item: **SECOND READING of an Ordinance of the City of Bastrop, Texas, adopting a budget and appropriating resources for Fiscal Year 2015-2016, beginning October 1, 2015 and ending September 30, 2016, in accordance with existing statutory requirements, repealing all conflicting ordinances, containing a severability clause, and providing for an effective date.**
2. Party Making Request: **Mike Talbot, City Manager**
3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_X\_\_\_ No \_\_\_\_\_
4. Policy Implication:
5. Budgeted: \_\_\_\_\_Yes \_\_\_\_\_No N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing:

|    | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|----|-------------------|----------------|-------------|--------------------|
| a) | _____             | _____          | _____       | _____              |
| b) | _____             | _____          | _____       | _____              |
| c) | _____             | _____          | _____       | _____              |
8. Staff Recommendation: **Approval. First reading of Ordinance approved at 09/08/2015 Council Meeting.**
9. Advisory Board: \_\_\_\_\_Approved \_\_\_\_\_Disapproved \_\_\_\_\_None
10. Manager's Recommendation: \_\_\_\_\_Approved \_\_\_\_\_Disapproved \_\_\_\_\_None
11. Action Taken:



## ORDINANCE NO. 2015-18

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2015-2016, BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

---

**WHEREAS**, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2015-2016; and

**WHEREAS**, the City Manager of the City of Bastrop has submitted to the Mayor and Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year beginning October 1, 2015 and ending September 30, 2016; and,

**WHEREAS**, the City Council on September 8, 2015 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notices were duly posted in the *Bastrop Advertiser*; and

**WHEREAS**, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$280,458 or 6.3%, and of that amount \$229,390 is tax revenue to be raised from new property added to the tax roll this year; and

**WHEREAS**, the City Council having considered the proposed budget at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the Council desires to approve and adopt the budget by formal action.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS, THAT:**

**Section 1.** The proposed budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, as submitted to the City Council by the City Manager, which budget is attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2015-2016; and

**Section 2.** The sum of forty one million, seventy four thousand, and five hundred and eighty four U.S. Dollars (\$41,074,584) is hereby appropriated for the City's FY2015-2016 Budget. Further, these funds are for payment of operating, capital, and debt service expenses associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2015-2016 budget document.

**Section 3.** Should any paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

**Section 4.** This Ordinance shall be in full force and effect from and after its adoption by the City Council, pursuant to applicable State and local laws and the City Charter.

**Section 5.** All other ordinances and Code provisions that are in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency.

**Section 6.** The City Council of the City of Bastrop, Texas met in a public meeting on September 22, 2015, and adopted this ordinance with a majority vote as follows:

|                                    |         |         |             |            |
|------------------------------------|---------|---------|-------------|------------|
| Mayor Pro Tem Willie DeLaRosa      | YEA____ | NAY____ | ABSTAIN____ | ABSENT____ |
| Council Member Kelly Gilleland     | YEA____ | NAY____ | ABSTAIN____ | ABSENT____ |
| Council Member Dock Jackson        | YEA____ | NAY____ | ABSTAIN____ | ABSENT____ |
| Council Member Kay Garcia McAnally | YEA____ | NAY____ | ABSTAIN____ | ABSENT____ |
| Council Member Gary Schiff         | YEA____ | NAY____ | ABSTAIN____ | ABSENT____ |

READ and ACKNOWLEDGED on First Reading on the 8<sup>th</sup> day of September 2015.

READ and ADOPTED on Second Reading on the 22<sup>nd</sup> day of September 2015.

APPROVED:

ATTEST:

---

Ken Kesselus, Mayor

---

Ann Franklin, City Secretary

APPROVED AS TO FORM:  
Law Offices of Jo-Christy Brown, PC  
Jo-Christy Brown  
City Attorney

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 22, 2015

1. Agenda Item: **Consideration, discussion and possible action on ratifying the property tax increase reflected in the annual budget for the Fiscal Year 2015-2016; beginning October 1, 2015 and ending September 30, 2016.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

Section 102.007 of the Local Government Code requires a governing body that adopts a budget which raises more revenue from property taxes than in the previous year to ratify, by a separate vote, the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter Code, or other law.

The proposed 2015-2016 budget will require raising more revenue from property taxes than in the previous year, and therefore requires a separate vote of the City Council to ratify the property tax increase reflected in the budget.

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation: **Approval of ratifying the property tax increase reflected in the annual budget for the Fiscal Year 2015-2016.**

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

# NOTICE OF 2015 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF BASTROP, TEXAS

A tax rate of \$ .5640 per \$100 valuation has been proposed for adoption by the governing body of  
City of Bastrop, Texas. This rate exceeds the lower of the effective or rollback tax rate,  
and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

|                           |                           |
|---------------------------|---------------------------|
| PROPOSED TAX RATE         | \$ <u>.5640</u> per \$100 |
| PRECEDING YEAR'S TAX RATE | \$ <u>.5640</u> per \$100 |
| EFFECTIVE TAX RATE        | \$ <u>.5504</u> per \$100 |
| ROLLBACK TAX RATE         | \$ <u>.5830</u> per \$100 |

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for  
City of Bastrop, Texas from the same properties in both the 2014 tax year  
and the 2015 tax year.

The rollback tax rate is the highest tax rate that City of Bastrop, Texas may adopt before  
voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = ( \text{rate} ) \times ( \text{taxable value of your property} ) / 100$$

For assistance or detailed information about tax calculations, please contact:

Ms. Linda Harmon

Bastrop County tax assessor-collector

211 Jackson Street, Bastrop, Texas 78602

(512) 581-7160

linda.harmon@co.bastrop.tx.us

www.co.bastrop.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 25, 2015 at 6:30pm at City Hall, 1311 Chestnut Street, Bastrop, TX 78602.

Second Hearing: September 8, 2015 at 6:30pm at City Hall, 1311 Chestnut Street, Bastrop, TX 78602.



## STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

**DATE SUBMITTED:** September 16, 2015

**MEETING DATE:** September 22, 2015

1. Agenda Item: **SECOND READING** of an Ordinance fixing the tax rate and levy for the City of Bastrop, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2016; and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the City; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date.

## 2. Party Making Request: **Mike Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

#### 4. Policy Implication:

|              |     |    |     |
|--------------|-----|----|-----|
| 5. Budgeted: | Yes | No | N/A |
|--------------|-----|----|-----|

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs:

| 7. Routing: | NAME/TITLE | INITIAL | DATE | CONCURRENCE |
|-------------|------------|---------|------|-------------|
|-------------|------------|---------|------|-------------|

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation: **MOTION TO ADOPT MUST INCLUDE FOLLOWING LANGUAGE:**

"I move that the property tax rate be increased by the adoption of a tax rate of .564, which is effectively a 2.4 percent increase in the tax rate."

|                    |          |             |      |
|--------------------|----------|-------------|------|
| 9. Advisory Board: | Approved | Disapproved | None |
|--------------------|----------|-------------|------|

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken:

## ORDINANCE NO. 2015-19

AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BASTROP, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2016, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

---

**WHEREAS**, the City Council of Bastrop, Texas has on this date, by way of separate Ordinance, duly approved and adopted a Budget for the operation for the City for fiscal year 2015-2016 (FY 2015-2016); and

**WHEREAS**, the aforesaid Ordinance anticipates and requires the levy of an *ad valorem* tax on all taxable property in the City of Bastrop; and

**WHEREAS**, the Chief Appraiser of Bastrop County Tax Appraisal District has prepared and certified the appraisal roll for the City of Bastrop, Texas, that roll being that portion of the approved appraisal roll of the Bastrop County Tax Appraisal District which lists property taxable by the City of Bastrop, Texas; and

**WHEREAS**, it is necessary to levy such an *ad valorem* tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2015-2016; and

**WHEREAS**, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for FY 2015-2016.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:**

**Section 1.** There is hereby levied for the FY 2015-2016 upon all real property situated within the corporate limits of the City of Bastrop, Texas, and upon all personal property which was owned within the corporate limits of the City of Bastrop, Texas, on January 1, 2015, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.5640 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) An *ad valorem* tax rate of \$0.3596 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bastrop, Texas, for the fiscal year ending September 30, 2016, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bastrop, Texas.

b) An *ad valorem* tax rate of \$0.2044 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bastrop, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bastrop, Texas, for the fiscal year ending September 30, 2016.

**Section 2.** The City of Bastrop shall have lien on all taxable property located in the City of Bastrop to secure the payment of taxes, penalty, and interest, and all costs of collection, assessed and levied hereby.

**Section 3.** Taxes are payable in Bastrop, Texas at the Office of the Tax Assessor Collector of Bastrop County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

**Section 4.** The tax roll presented to the City Council, together with any supplements thereto, are hereby accepted and approved.

**Section 5.** Should any paragraph, sentence, provision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

**Section 6.** This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

**Section 7.** All other ordinances and Code provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Bastrop City Code not in conflict herewith shall remain in full force and effect.

**Section 8.** The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the City under any section or provision of any ordinances at the time of passage of this Ordinance.

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE; AND THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.97 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$1.20.

READ and ACKNOWLEDGED on First Reading on the 8<sup>th</sup> day of September 2015.

READ AND ADOPTED on Second Reading on the 22<sup>nd</sup> day of September 2015.

APPROVED:

ATTEST:

---

Ken Kesselus, Mayor  
On Behalf of the City Council  
Of Bastrop, Texas

---

Ann Franklin, City Secretary

APPROVED AS TO FORM:  
Law Offices of Jo-Christy Brown, PC  
Jo-Christy Brown  
City Attorney

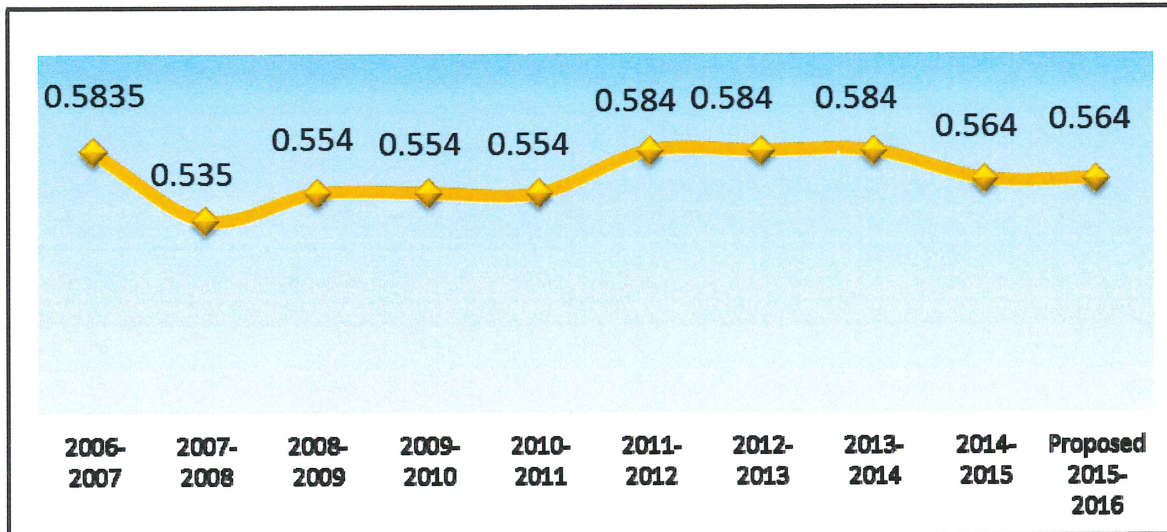


# Property Tax Calculations

## (Ad Valorem Taxes)

|                                        | FY2016                 |
|----------------------------------------|------------------------|
|                                        | <u>Tax Year 2015</u>   |
| <b>TAX ROLL:</b>                       |                        |
| Assessed Valuation (100%)              | \$782,928,050          |
| Rate per \$100                         | 0.56400                |
| Tax Levy Freeze Adjusted               | 4,415,714              |
| Tax Levy - Frozen (Disabled/ over 65)* | 365,418                |
| Total Tax Levy                         | 4,781,132              |
| Percent of Collection                  | 97%                    |
| <br><b>SUMMARY OF TAX COLLECTIONS:</b> |                        |
| Current Tax                            | 4,283,243              |
| Revenue From Tax Freeze Property       | 354,455                |
| Delinquent Tax                         | 55,000                 |
| Penalty and Interest                   | 40,000                 |
| 380 Agreement (Property Refund)        | (70,000)               |
| <br><b>TOTAL TAX COLLECTIONS</b>       | <br><b>\$4,662,698</b> |

## Property Tax Rate History



## Property Tax Distribution

|                                   | TAX<br>RATE     | PERCENT        | TOTAL              |
|-----------------------------------|-----------------|----------------|--------------------|
| <b><u>GENERAL FUND:</u></b>       |                 |                |                    |
| Current Tax                       | \$0.3596        |                | 2,730,948          |
| Revenue From Tax Freeze Property  |                 |                | 225,997            |
| Delinquent Tax                    |                 |                | 35,750             |
| Penalty and Interest              |                 |                | 26,000             |
| 380 Agreement (Property Refund)   |                 |                | (45,000)           |
| <b>Total General Fund</b>         | <b>\$0.3596</b> | <b>63.76%</b>  | <b>\$2,973,695</b> |
| <b><u>DEBT SERVICE FUND:</u></b>  |                 |                |                    |
| Current Tax                       | \$0.2044        |                | 1,552,295          |
| Revenues From Tax Freeze Property |                 |                | 128,459            |
| Delinquent Tax                    |                 |                | 19,250             |
| Penalty and Interest              |                 |                | 14,000             |
| 380 Agreement (Property Refund)   |                 |                | (25,000)           |
| <b>Total Debt Service</b>         | <b>\$0.2044</b> | <b>36.24%</b>  | <b>\$1,689,003</b> |
| <b>DISTRIBUTION</b>               | <b>\$0.5640</b> | <b>100.00%</b> | <b>\$4,662,698</b> |

**STANDARDIZED AGENDA RECOMMENDATION FORM****CITY COUNCIL****DATE SUBMITTED:****MEETING DATE:**

1. Consideration, discussion and possible action on Council's view regarding plan B for the YMCA.

2. Party Making Request: Mayor Kesselus

3. Nature of Request: (Brief Overview) Attachments: Yes ☐ No ☒

4. Policy Implication: \_\_\_\_\_

5. Budgeted: ☐ Yes ☐ No ☐ N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

8. Staff Recommendation: \_\_\_\_\_

\_\_\_\_\_

9. Advisory Board: ☐ Approved ☐ Disapproved ☐ None

10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None

11. Action Taken:

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED:

MEETING DATE:

1. Consideration, discussion and possible action **regarding possibility of building a road to connect Jessica Street and Riverside Grove with the Eastern end of Nancy Blakey Lane**
2. Party Making Request: **Mayor Pro Tem DeLaRosa**
3. Nature of Request: (Brief Overview) Attachments: Yes   X   No
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A  
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
                                    Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

| <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------------|----------------|-------------|--------------------|
| _____             |                |             |                    |
8. Staff Recommendation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Advisory Board:        Approved        Disapproved        None
10. Manager's Recommendation:        Approved        Disapproved        None
11. Action Taken:







**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED:

MEETING DATE:

1. Appointment by Mayor and confirmation by Council of a member to the Parks Board.
2. Party Making Request: Mayor Kesselus
3. Nature of Request: (Brief Overview) Attachments: Yes   X   No
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A  
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
    Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

| <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------------|----------------|-------------|--------------------|
| _____             |                |             |                    |
8. Staff Recommendation: \_\_\_\_\_  
— \_\_\_\_\_  
\_\_\_\_\_
9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
11. Action Taken:



received  
9/4/15

## CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

### Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

#### SECTION A: APPLICANT INFORMATION

|                                                  |                         |                                         |                                        |                         |                                                                     |
|--------------------------------------------------|-------------------------|-----------------------------------------|----------------------------------------|-------------------------|---------------------------------------------------------------------|
| Last Name                                        | Winston                 | First                                   | Damien                                 | Middle                  | DeMond                                                              |
| Street Address                                   | 703 Hill Street         |                                         | Mailing Address                        | Same                    |                                                                     |
| Apt/Unit #                                       | City                    | Bastrop                                 | State                                  | TX                      | ZIP Code                                                            |
| Phone                                            | (512) 718-1515          |                                         | E-mail Address                         | winston5ire@outlook.com |                                                                     |
| Date Available                                   | I have lived in Bastrop |                                         | 15                                     | years.                  | Place of Employment                                                 |
| Have you filed an application here before?       |                         | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?            |                                                                     |
| Have you ever been convicted of a crime?         |                         | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?            |                                                                     |
| Do you reside within the City Limits of Bastrop? |                         | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | Currently Employed      | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |

*Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.*

#### SECTION B: REFERENCES

Please list three professional references.

|           |                     |              |                |
|-----------|---------------------|--------------|----------------|
| Full Name | Ronnie McDonald     | Relationship | Pastor         |
| Company   | BOLD - church       | Phone        | (512) 848-7958 |
| Full Name | Carlos Liriano      | Relationship | Friend         |
| Company   | Lost Pines Toyota   | Phone        | (512) 303-1200 |
| Full Name | Katisha Winston     | Relationship | Wife           |
| Company   | Bluebonnet Electric | Phone        | (512) 718-2622 |

#### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

N/A

What qualifies you to serve on the board(s) you are applying for?

I've resided in and have been an active community member of Bastrop for over 16 yrs

Why do you want to serve on the board(s) you are applying for?

I have a vested interest in development and way of life / activities of Bastropians



**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

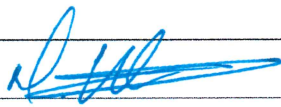
Please indicate the Boards, Commissions or Committees you are in interested in serving. List in order of preference.

|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                      |
|------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Bastrop Parks Board                      | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)                                                                                                                                                                                                                                                                                                                                                                                               |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input type="checkbox"/> Other:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                      |
| <input type="checkbox"/> Historic Landmark Commission                        | *Please indicate which position(s) you are qualified to serve under.<br><input type="checkbox"/> Architect, Planner, Designer<br><input type="checkbox"/> Licensed Real Estate Professional<br><input type="checkbox"/> Own Commercial Historic Structure/Property<br><input type="checkbox"/> Own Residential Historic Structure/Property<br><input type="checkbox"/> General Resident of City of Bastrop<br><input type="checkbox"/> Planning and Zoning Member<br><input type="checkbox"/> Bastrop County Historic Society Member |                                                                      |

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date

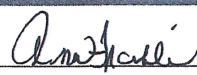
Sept. 4, 2015

**WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

**OFFICE USE ONLY**

|                            |        |                          |                                                                                      |
|----------------------------|--------|--------------------------|--------------------------------------------------------------------------------------|
| Date Application Received: | 9/4/15 | Application Received by: |  |
| Position Appointed:        |        | Date Appointed:          |                                                                                      |
| Term Starts:               |        | Term Expires:            |                                                                                      |



## STANDARDIZED AGENDA RECOMMENDATION FORM

## CITY COUNCIL

**DATE SUBMITTED: September 16, 2015**

**MEETING DATE:** September 22, 2015

1. Agenda Item: Appointment by Mayor and confirmation by Council of a member to the Ethics Commission.
2. Party Making Request: Mayor Kesselus
3. Nature of Request: (Brief Overview) Attachments: Yes X No \_\_\_\_\_
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing:     NAME/TITLE                    INITIAL                    DATE                    CONCURRENCE  
a) \_\_\_\_\_
8. Staff Recommendation: Award the Bid to Bastrop Tree service, begin the project within thirty day of award with a completion date of February 1, 2016.
9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ X \_\_\_\_\_ None
10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
11. Action Taken: \_\_\_\_\_



# CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

### SECTION A: APPLICANT INFORMATION

|                                                  |                |                                                                     |                                                                                        |                     |                      |
|--------------------------------------------------|----------------|---------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------------------|----------------------|
| Last Name                                        | ENIS, JR.      | First                                                               | TROY 'LOONER'                                                                          | Middle              | ALONZO               |
| Street Address                                   | 1610 MAIN ST.  |                                                                     | Mailing Address                                                                        |                     |                      |
| Apt/Unit #                                       | City           | BASTROP                                                             | State                                                                                  | TX                  | ZIP Code             |
| Phone                                            | (512) 925-8815 |                                                                     | E-mail Address                                                                         | taenispc@gmail.com  |                      |
| Date Available                                   | 01/28/15       | I have lived in Bastrop                                             | 4 years                                                                                | Place of Employment | Troy Alonzo Enis LLC |
| Have you filed an application here before?       |                | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | If so, when?                                                                           |                     |                      |
| Have you ever been convicted of a crime?         |                | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | If so, when?                                                                           |                     |                      |
| Do you reside within the City Limits of Bastrop? |                | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |                     |                      |

*Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.*

### SECTION B: REFERENCES

Please list three professional references.

|           |                    |              |                                  |
|-----------|--------------------|--------------|----------------------------------|
| Full Name | Cheryl Burns       | Relationship | Assistant Super. / Colleague     |
| Company   | SMITHVILLE ISD     | Phone        | (512) 237-2487                   |
| Full Name | Jane Hunt          | Relationship | Consultant / Friend              |
| Company   | Telling Your Story | Phone        | (512) 321-5869                   |
| Full Name | DAVID EDWARDS      | Relationship | Fed. Programs Coord. / Colleague |
| Company   | SMITHVILLE ISD     | Phone        | (512) 237-2487                   |

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

No

What qualifies you to serve on the board(s) you are applying for?

LICENSED PROFESSIONAL COUNSELOR; Yearly ethics training by TX St. Board

Why do you want to serve on the board(s) you are applying for?

Opportunity to give back to my family's community.



## SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input checked="" type="checkbox"/> Other: <u>Ethics Commission of</u>                                                                 |                                                                      |

|                                                                  |                                                                         |
|------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Historic Landmark Commission | *Please indicate which position(s) you are qualified to serve under.    |
|                                                                  | <input type="checkbox"/> Architect, Planner, Designer                   |
|                                                                  | <input type="checkbox"/> Licensed Real Estate Professional              |
|                                                                  | <input type="checkbox"/> Own Commercial Historic Structure/Property     |
|                                                                  | <input type="checkbox"/> Own Residential Historic Structure/Property    |
|                                                                  | <input checked="" type="checkbox"/> General Resident of City of Bastrop |
|                                                                  | <input type="checkbox"/> Planning and Zoning Member                     |
| <input type="checkbox"/> Bastrop County Historic Society Member  |                                                                         |

## DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*Tracy Ann Smith*

Date

07/29/15

## WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

## OFFICE USE ONLY

|                            |                |                          |                     |
|----------------------------|----------------|--------------------------|---------------------|
| Date Application Received: | <u>7/29/15</u> | Application Received by: | <i>Ann Franklin</i> |
| Position Appointed:        |                | Date Appointed:          |                     |
| Term Starts:               |                | Term Expires:            |                     |



**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 22, 2015

1. Consideration, discussion and possible action on **the Award of Contract to Bastrop Tree service to complete the Gill Branch Fuel reduction Hazardous fuel mitigation project for a total amount of \$208,876.50.**
2. Party Making Request: **Director of PW & Utilities, Trey Job**
3. Nature of Request: (Brief Overview) Attachments: Yes   X   No
4. Policy Implication: \_\_\_\_\_
5. Budgeted:   X   Yes        No   N/A    
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
    Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

| <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------------|----------------|-------------|--------------------|
| _____             | _____          | _____       | _____              |
8. Staff Recommendation: \_\_\_\_\_  
— \_\_\_\_\_  
— \_\_\_\_\_
9. Advisory Board:        Approved        Disapproved   X   None
10. Manager's Recommendation:        Approved        Disapproved        None
11. Action Taken:

# City of Bastrop



## Agenda Information Sheet:

**City Council Meeting Date:** September 22, 2015

### Agenda Item Description:

**Consideration, discussion and possible action on the Award of Contract to Bastrop Tree service to complete the Gill Branch Fuel reduction Hazardous fuel mitigation project for a total amount of \$ 208,876.50.**

---

**Item Summary:** This project is part of the Hazardous fuel mitigation project that was applied for through FEMA in 2012, and awarded December 16, 2014. The project consist of removing excessive brush and debris from Gill Branch starting at S.H 95 to HWY. 71 west. The purpose is to reduce & remove the fuel source to help prevent the spread of a wild fire. The project completion date is set for Feb. 1, 2015.

### City Contact:

Trey Job – Director of Public Works & Utilities

### Attachments:

See project limit Maps

# TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

[www.dps.texas.gov](http://www.dps.texas.gov)



STEVEN C. McCRAW  
DIRECTOR  
DAVID G. BAKER  
ROBERT J. BODISCH, SR.  
DEPUTY DIRECTORS



COMMISSION  
A. CYNTHIA LEON, CHAIR  
MANNY FLORES  
FAITH JOHNSON  
STEVEN P. MACH  
RANDY WATSON

December 16, 2014

Mr. Michael Talbot  
City Manager  
City of Bastrop  
1311 Chestnut Street  
Bastrop, TX, 78602

Re: DR-1999-033, City of Bastrop Fuel Reduction at Gils Branch Project

Dear: Mr. Talbot:

The City of Bastrop application requesting funding for the Gils Branch Fuel Reduction project under the CFDA 97.039 Hazard Mitigation Grant Program (HMGP) has been selected by the State of Texas and approved by the Federal Emergency Management Agency (FEMA).

|                             |                   |
|-----------------------------|-------------------|
| Total Project Cost          | \$393,684         |
| Federal Share               | \$295,263         |
| Local Match                 | \$98,421          |
| Period of Performance (POP) | November 12, 2016 |

The City of Bastrop has qualified for this funding by meeting all of the HMGP programmatic requirements including a FEMA approved local mitigation plan, which will expire on July 14, 2016, written in accordance with the Final Rule for Local Mitigation Planning.

This grant is authorized under the provisions of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C, 5170c, for a major disaster declaration FEMA-1999-DR. Project implementation will be in accordance with FEMA Hazard Mitigation Assistance (HMA) Unified Guidance effective date July 12, 2013 Title 44 of the Code of Federal Regulations effective January 1, 2013, and the FEMA approved Texas HMGP Administrative Plan.

The project number is DR-1999-033 and must be referenced on all documents and correspondence. Failure to properly identify the project number may result in delayed processing of requests.



**All activities associated with this project must comply with the following:**

- 1) FEMA has performed an environmental review resulting in the findings and conditions identified in the Environmental Considerations enclosure and consisting of:
  - a. CATEX (Categorical Exclusion) or FONSI (Finding of No Significant Impact)
  - b. Record of Environmental Consideration (REC) with Environmental Review Project Conditions
- 2) Procurement activities must follow the most restrictive of Federal, State and Local procurement regulations:
  - a. Procurement by small purchase
  - b. Procurement by sealed bid
  - c. Procurement by competitive proposal
  - d. Procurement by non-competitive proposal, solely when the award of a contract is unfeasible under the other three methods

The State must be contacted for approval to use a noncompetitive procurement method. Failure to follow eligible procurement methods will result in ineligible costs. Other types of agreements for services must have State approval prior to use or execution. A copy of the local procurement policy must be provided to the State before initial reimbursement.

The cost plus a percentage of construction cost and percentage of construction cost methods of contracting **are ineligible**.

Evidence of non-debarment must be documented and submitted for review through <http://www.sam.gov/portal/public/SAM> and [http://www.window.state.tx.us/procurement/prog/vendor\\_performance/debarred/](http://www.window.state.tx.us/procurement/prog/vendor_performance/debarred/).

- 3) The Period of Performance (POP) represents the period during which eligible reimbursable costs for this project can be incurred. If, due to extenuating circumstances, a project cannot be completed within the approved POP, an extension must be requested in writing and submitted to the State 90 days prior to the expiration of the currently approved POP.
- 4) Quarterly Progress Reports must be submitted to this office no later than October 15, January 15, April 15 and July 15 of each year until the project is completed. Two consecutively missed reports, or two consecutive reports indicating lack of measurable progress, may result in your project funding being forfeited.
- 5) Eligible cost reimbursement requests may be submitted as needed, but not less than once a quarter without project officer concurrence. The minimum request for reimbursement will be \$2,500, unless it is the final reimbursement request. All submitted invoices must be:
  - a. Identified by a unique number
  - b. Related to an identified Scope of Work (SOW) line item
  - c. Accompanied by proof of payment (ex: copies of the cancelled checks showing payments for the invoices)
  - d. Signed by your Chief Financial Officer or designated authorized representative

Reimbursement amounts are based on the total request for eligible documented expenditures of the eligible federal share and local match. A retainage percentage will be held by the State for each reimbursement request. Any retainage will be reimbursed in the final payment following programmatic and financial compliance reviews at the completion of the project.

- 6) Notification should be made when the project is complete and is ready for the close out process. The Certificate of Completion must be submitted with all project expenditures. Any project with construction activities must submit a Scope of Work Verification Form no later than the final site visit. The chief elected official or his/her designated representative must sign these documents. Final project payments are made after the Certificate of Completion has been received and the final inspection has been completed by our staff. Once all close out processes have been performed, a final reimbursement will be remitted.
- 7) You are required to provide the State a copy of your current A-133 annual audit if you receive over \$500,000 of federal funding during your fiscal year. All HMGP grants are subject to federal audit. Further information on single audit requirements may be obtained from the Standards Officer, Robert Newsom at [robert.newsom@dps.texas.gov](mailto:robert.newsom@dps.texas.gov) or (512) 437-4742.
- 8) Financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three years from closure of the project funding by FEMA.

If you have any questions, please contact your project officer, Patrick Kelley at [Patrick.Kelley@dps.texas.gov](mailto:Patrick.Kelley@dps.texas.gov) or (512) 424-5684. Your project officer will contact you within three weeks to schedule a post-award meeting.

Sincerely,



W. Nim Kidd, CEM, TEM®

*Chief*

Texas Division of Emergency Management

*Assistant Director*

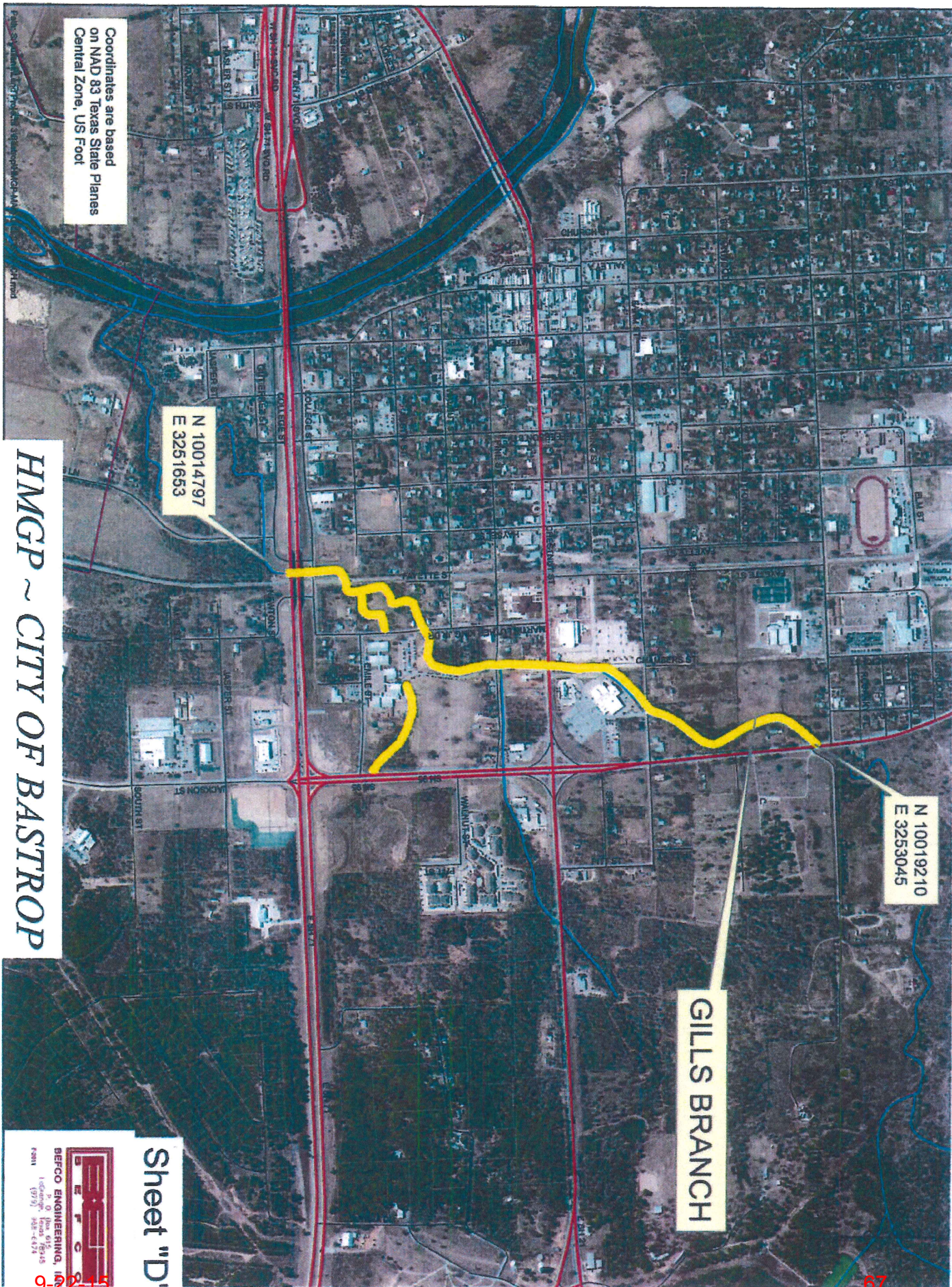
Texas Homeland Security

Enclosures:      Environmental Conditions  
                         Debarred Verification Form  
                         Certificate of Completion Form  
                         Award Letter Receipt

cc: Beth Schreiber, LCMS,  
      13740 Research Blvd., Suite G1,  
      Austin, TX, 78750

WNK/pk





Coordinates are based  
on NAD 83 Texas State Planes  
Central Zone, US Foot

N 10014797  
E 3251653

N 10019210  
E 3253045

GILLS BRANCH

HMGP ~ CITY OF BASTROP

**BEFCO ENGINEERING, INC.**  
P. O. Box 615  
Lafayette, Louisiana 70505  
(337) 281-4374

Sheet "D"







**BEFCO ENGINEERING, INC.**  
*Consulting Engineering/Land Surveying*  
P.O. BOX 615 485 NORTH JEFFERSON  
LA GRANGE, TEXAS 78945-0615  
979 / 968-6474 FAX 979 / 968-3056  
[www.befcoengineering.com](http://www.befcoengineering.com) E-mail: [office@befcoengineering.com](mailto:office@befcoengineering.com)  
Texas Registered Engineering Firm F-2011 Texas Licensed Surveying Firm #10001700

September 16, 2015

**Mr. Mike Talbot**  
**City Manager**  
**City of Bastrop**  
**1311 Chestnut Street**  
**Bastrop, Texas 78602**

**RE: City of Bastrop**  
**FEMA Fuel Reduction Project**  
**FEMA HMGP DR 1999-033**  
**BEFCO Job No. 09-4893**

Dear Mike:

On Tuesday, September 15, 2015, the City of Bastrop received bids for the Gills Branch Fuel Reduction Project. We only received one (1) bid from East Valley Golf, LTD. DBA Revegetation Services. As shown on the attached bid tabulation, the bid items requested totaled \$208,876.50.

I have called several references and all responded very favorably. On this project, local Bastrop Tree Service will be a subcontractor to Revegetation Services.

BEFCO recommends that this project be awarded to East Valley Golf, LTD. DBA Revegetation Services as the responsible bidder. The contract will be for \$208,876.50 subject to the final quantities of each bid item.

If you have any questions, please advise.

Very truly yours,

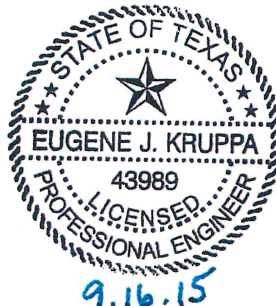
**BEFCO ENGINEERING, INC.**



**Gene Kruppa, P.E., R.P.L.S.**

GK:bms

Attachment – Bid Tabulation



*"Proficient, practical engineering and land surveying services with a sense of small-town values and care."*



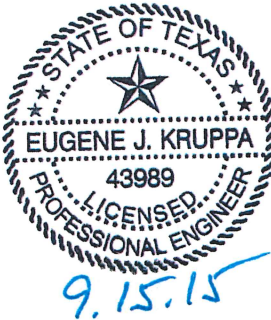
City of Bastrop  
 Gills Branch Fuel Reduction, FEMA HMGP DR 1999-033  
 BEFCO JOB NO. 09-4893  
 September 15, 2015

East Valley Golf, LTD.  
 DBA Revegetation Services  
 PO Box 1480  
 Higley, AZ 85236

| <u>Item No.</u>           | <u>Est. Qty.</u> | <u>Units</u> | <u>Description in Words</u>                                                                                 | <u>Unit Price</u> | <u>Total Price</u>  |
|---------------------------|------------------|--------------|-------------------------------------------------------------------------------------------------------------|-------------------|---------------------|
| 1                         | 6,250            | LF           | Cut and remove all debris and underbrush from S.H. 71 to S.H. 95 on Gill's Branch and lateral shown on maps | \$23.56           | \$147,250.00        |
| 2                         | 6,250            | LF           | Trim large trees (6" and larger) to at least 8 feet above ground along route described in #1                | \$5.43            | \$33,937.50         |
| 3                         | 1                | LS           | Haul off all debris, underbrush, limbs and vegetation to Go Green in Paige, Texas                           |                   | \$11,749.00         |
| 4                         | 9,000            | SF           | Furnish, place and install erosion mats                                                                     | \$1.05            | \$9,450.00          |
| 5                         | 59,000           | SF           | Furnish and place grass seed, fertilizer and water as needed to develop growth                              | \$0.11            | \$6,490.00          |
| TOTAL BID (Item Nos. 1-5) |                  |              |                                                                                                             |                   | <u>\$208,876.50</u> |

I certify that this is correct and true to the best of my knowledge and belief  
 BEFCO Engineering, Inc. (F-2011)

  
 Eugene Kruppa  
 Registration No. 43989  
 September 15, 2015





**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 10, 2015

MEETING DATE: September 22, 2015

1. Consideration, discussion and possible action on **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS TO ADOPT 44 CFR 13.16 AS THE STANDARD PROCUREMENT POLICY FOR THE CITY OF BASTROP FOR THE PROCUREMENT OF HAZARDOUS MITIGATION SERVICES.**
2. Party Making Request: CM Talbot
3. Nature of Request: (Brief Overview) Attachments: Yes X No \_\_\_\_\_
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A  
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
    Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

| <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------------|----------------|-------------|--------------------|
| _____             |                |             |                    |
8. Staff Recommendation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Advisory Board: \_\_\_\_ Approved \_\_\_\_ Disapproved \_\_\_\_ None
10. Manager's Recommendation: \_\_\_\_ Approved \_\_\_\_ Disapproved \_\_\_\_ None
11. Action Taken:

RESOLUTION NO. R 2015-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS TO ADOPT 44 CFR 13.16 AS THE STANDARD PROCUREMENT POLICY FOR THE CITY OF BASTROP FOR THE PROCUREMENT OF HAZARDOUS MITIGATION SERVICES.**

**WHEREAS**, the City Council of the City of Bastrop desires to enter a grant and funding relationship with the Texas Division of Emergency Management for Hazard Mitigation projects.

**WHEREAS**, FEMA, through 44 CFR 13.16, requires the agency receiving the grant to utilize the most stringent procurement policies whether it be federal, state or local.

**WHEREAS**, this procurement policy may, at times, be more stringent than the current purchasing policy as the State does not require use of a competitive process for selection of professional services, but the federal regulations do require it.

**WHEREAS**, this is the last requirement of our last project audit with Texas Division of Emergency Management.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:**

That the City Council of the City of Bastrop approves adopting 44 CFR 13.16 as the standard procurement policy for the procurement of Hazard Mitigation Services.

PASSED AND APPROVED this the \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF BASTROP

\_\_\_\_\_  
Kenneth W. Kesselus, Mayor

Attest: \_\_\_\_\_  
Ann Franklin, City Secretary

See the attached revised letter, your original letter and a sample resolution (they have accepted this wording from another city) .  
Please sign and return your preferred method of response to me – either letter or resolution. Please let me know which you will choose to submit to TDEM.

Please see the TDEM email below from Steve Mendoza.

Thanks,  
Beth

Beth Schreiber  
Langford Community Management Services  
13740 Research Blvd. Suite G1  
Austin, TX 78750  
(512) 452-0432  
(512) 452-5380 fax  
[beth@lcmsinc.com](mailto:beth@lcmsinc.com)

---

**From:** Mendoza, Steve [<mailto:Steve.Mendoza@dps.texas.gov>]  
**Sent:** Tuesday, September 08, 2015 1:37 PM  
**To:** Beth Schreiber  
**Cc:** Kelley, Patrick  
**Subject:** RE: Bastrop procurement of consultative and professional services

Beth,

A letter or resolution will **not** guarantee that the funds will be found eligible. It lets auditors know that we found an issue and attempted to correct it the best we could considering the circumstances. A resolution carries more weight than a letter and as such, commits the city to follow a correct procurement process for all future awards. Just because a few awards have followed the correct process does not mean that the correct process will always be followed. We were just trying to increase the chances of the city getting to keep the funding. If the city chooses to use a letter, there is a greater chance funding could be questioned. It is up to the city to determine the chance they are willing to take to keep the funding.

Steve

**Steve M. Mendoza**  
*Mitigation Officer, Mitigation Section*  
Texas Division of Emergency Management  
Texas Homeland Security  
Texas Department of Public Safety  
O: 512-424-2565  
[Steve.Mendoza@dps.texas.gov](mailto:Steve.Mendoza@dps.texas.gov)  
[www.txdps.state.tx.us/dem](http://www.txdps.state.tx.us/dem)

---

**From:** Beth Schreiber [<mailto:Beth@lcmsinc.com>]  
**Sent:** Tuesday, September 08, 2015 11:28 AM  
**To:** Kelley, Patrick; Mendoza, Steve; Ku, Michael  
**Subject:** Bastrop procurement of consultative and professional services



Hello Gentlemen

Patrick, thank you for the example resolution, but I do not feel it is warranted. The City Manager, as the Council authorized HMGP grant official, has submitted and will revise his letter (to include management services) to TDEM stating that the more stringent of procurement measures have been and will continue to be used for obtaining administrative and engineering services, just as they have recently in the Gills Branch and Piney Ridge projects.

Sincerely,  
Beth

Beth Schreiber  
Langford Community Management Services  
13740 Research Blvd. Suite G1  
Austin, TX 78750  
(512) 452-0432  
(512) 452-5380 fax  
[beth@lcmsinc.com](mailto:beth@lcmsinc.com)

## Traci Chavez

---

**From:** Beth Schreiber <Beth@lcmsinc.com>  
**Sent:** Wednesday, September 09, 2015 11:19 AM  
**To:** Traci Chavez  
**Subject:** RE: Bastrop procurement of consultative and professional services

Hi Traci

I realize the letter is the quickest, but TDEM suggests a resolution is the strongest method, and I need Mike T to make that judgement call. Please have him read Steve Mendoza's email below.

Thanks  
Beth

Beth Schreiber  
Langford Community Management Services  
13740 Research Blvd. Suite G1  
Austin, TX 78750  
(512) 452-0432  
(512) 452-5380 fax  
[beth@lcmsinc.com](mailto:beth@lcmsinc.com)

---

**From:** Traci Chavez [<mailto:tchavez@cityofbastrop.org>]  
**Sent:** Wednesday, September 09, 2015 8:43 AM  
**To:** Beth Schreiber  
**Subject:** RE: Bastrop procurement of consultative and professional services

Beth, the letter is the easiest way as a resolution will have to go before council. Is the letter alone enough?

Traci

**From:** Beth Schreiber [<mailto:Beth@lcmsinc.com>]  
**Sent:** Tuesday, September 08, 2015 5:21 PM  
**To:** Mike Talbot <[mtalbot@cityofbastrop.org](mailto:mtalbot@cityofbastrop.org)>; Traci Chavez <[tchavez@cityofbastrop.org](mailto:tchavez@cityofbastrop.org)>  
**Subject:** FW: Bastrop procurement of consultative and professional services  
**Importance:** High

Hello Mike and Traci

TDEM has been audited by FEMA and projects have been found lacking in the area of professional services and consulting management services procurement for HMGP projects. TDEM brought this up long ago and we thought it was addressed sufficiently with your letter; now they want separate wording for "management/administrative services" as well, in addition to "professional services".

Years ago, TDEM did not give Cities clear guidance on FEMA's procurement expectations and told Cities to use their local procedures. This issue has made an appearance again as TDEM seeks a way to comply to the FEMA requirement after the fact. TDEM has stated that a resolution would be the strongest method to reassure FEMA auditors that the City will comply with stringent federal procurement guidelines from now on.

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: September 17, 2015MEETING DATE: September 22, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTIONS 1.15.001 AND 1.15.031; "ETHICS ORDINANCE" IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

2. Party Making Request: Michael H. Talbot3. Nature of Request: (Brief Overview) Attachments: Yes x No \_\_\_\_\_

The City of Bastrop's "Ethic's Commission" met on September 15, 2015 to consider making a recommendation to the City Council amending sections 1.15.001 and 1.5.031 of the Ethic's Ordinance. Attached for the Council's review is a red-line version reflecting the proposed changes to Section 1.15.001 and 1.5031 that the Ethic's Commission is recommending to the City Council that the Council make these proposed changes to the "Ethic's Ordinance".

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_



**DRAFT 9.15.15**

**Revised as per Commission Input**

**ORDINANCE NO. 2015 - 20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTIONS 1.15.001 AND 1.15.031; "ETHICS ORDINANCE" IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, on or about January 10, 2012, the City Council of the City of Bastrop, Texas adopted a Code of Ethics, for officials and employees of the City of Bastrop, and

**WHEREAS**, on or about March 2012, in compliance with Section 1.15.501, entitled "Creation of Ethics Commission," the City Council appointed the Honorable Chris Duggan, the Reverend Lisa Hines, and Corporal Wuthipong Tantaksinanukij, to serve as the three members of the Ethics Commission, and

**WHEREAS**, on or about July 28, 2015, two members of the Ethics Commissioners, the Honorable Chris Duggan and Corporal Wuthipong Tantaksinanukij, met to evaluate and consider a question raised concerning the possible appointment of a close relative of an employer of a City Official, and after determining that such would be a conflict of interest, directed staff to prepare a clarifying amendment to the Ethics Code, related to Section 1.15.031, *et seq.*, to ensure the future clarity of the conflict posed by such action; and

**WHEREAS**, on or about September 15, 2015, all members of the Ethics Commission, the Honorable Chris Duggan, the Reverend Lisa Hines, and Corporal Wuthipong Tantaksinanukij, met to evaluate and consider the proposed amendment as set forth herein below and, after careful study and review, recommend to the Council that the amendment shown be approved and adopted by the Council to memorialize and codify the clarifying changes to the Ethics Code, noted herein below, which reflect the views of the Ethics Commission on this issue.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BASTROP THAT:**

**Part 1:**

A. That Section 1.15.001, entitled "Definitions" is hereby amended to read as follows:

*Economic interest.* Includes, but is not limited to, legal or equitable property interests in land, chattels, and intangibles, business advantages, and/or contractual rights having more than *de minimis* value. A person has an economic interest in a business entity, if the person is an employee or is a paid contract worker/consultant of the business entity. Unpaid service by a city official or employee as an officer, director, advisor, or otherwise active participant in an educational, religious, charitable, fraternal, or civic organization does not create, for that city official or employee, an economic interest in the property of the organization. Ownership of an interest in a mutual or common investment fund that holds securities or other assets is not an economic interest in such securities or other assets unless the person in question participates in the management of the fund. Ownership of stock in a publicly traded corporation does not constitute ownership for purposes of this code if the employee or city official owns less than 10% of the voting stock or shares of the entity and the fair market value of the stock is less than \$15,000.00.

B. That Section 1.15.031, entitled "Representation of private interests" is hereby amended to read as follows:

**Sec. 1.15.035 "Improper Economic Benefit.**

(a) General rule. A city official or employee shall not take any official action that he or she knows or is likely to affect, or that might reasonably be expected to affect, the economic interests of:

- (1) The city official or city employee;
- (2) His or her parent, child, spouse, or other family member within the third degree of consanguinity or second degree of affinity;
- (3) His or her outside client;
- (4) A member of his or her household;
- (5) The outside employer of the city official/employee or the outside employer of the city official's/employee's parent, child or spouse, or such outside employer's family member, within the third degree of consanguinity or second degree of affinity;

Deleted: ,

- (6) A business entity in which the city official or employee knows that any of the persons listed in subsections (a)(1) or (a)(2) or (a)(5) holds an economic interest;
- (7) A business entity which the city official or employee knows is an affiliated business or partner of a business entity in which any of the persons listed in subsection (a)(1) or (a)(2) holds an economic interest;
- (8) A business entity or nonprofit entity for which the city official or employee serves as an officer or director or in any other policy making position; or
- (9) A business entity or a person (or someone related to the person within the third degree of consanguinity or second degree of affinity):
  - (A) From whom, within the past twelve months, the city official or employee, or his or her spouse, child or parent, directly or indirectly has:
    - (i) Solicited an offer of employment; or
    - (ii) Received and not rejected an offer of employment; or
    - (iii) Accepted an offer of employment, whether compensated or not and regardless of the level of compensation; or
  - (B) With whom the city official or employee, or his or her spouse, directly or indirectly is engaged, or within the past twelve months engaged, in negotiations pertaining to business opportunities.

Deleted: person

Deleted: business entity or

Deleted: ;

**Part 2:** All other provisions of the Bastrop Code of Ethics shall remain in full force and effect.

**Part 3:** This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

**Part 4:** If any provision of this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

**Part 5:** The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective immediately.



PASSED AND APPROVED ON FIRST READING ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

PASSED AND ADOPTED ON SECOND READING ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Ken Kesselus

\_\_\_\_\_  
Ann Franklin, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 18, 2015MEETING DATE: September 22, 2015

1. Agenda Item: **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING POSSIBLE RECALCULATION OF THE GRANT TENTATIVELY AWARDED TO THE BOYS AND GIRLS CLUB FOR FY 2015-2016, REMOVING COUNCILMEMBER GILLELAND'S ALLOCATED AMOUNT DUE TO A POTENTIAL CONFLICT OF INTEREST.**

2. Party Making Request: **Council Member Gilleland**

3. Nature of Request: (Brief Overview) Attachments: Yes   x   No       

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Action Taken: \_\_\_\_\_

CITY OF BASTROP  
FY 2016 COMMUNITY SUPPORT FUNDING REQUEST

| Organization                                                  | FY 2014-2015<br>FUNDING<br>APPROVED | FY 2015-2016<br>FUNDING<br>REQUEST | FY 2015-2016<br>PROPOSED<br>FUNDING |
|---------------------------------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Austin Habitat for Humanity, Inc.                             | \$ 4,200                            | \$ 50,000                          | \$ 5,100                            |
| Bastrop County Child Welfare Board                            | \$ 2,200                            | \$ 2,200                           | \$ 1,900                            |
| Bastrop County Emergency Food Pantry and Support Center, Inc. | \$ 19,100                           | \$ 19,100                          | \$ 15,800                           |
| Bastrop County Women's Shelter, Inc.-Family Crisis Center     | \$ 9,800                            | \$ 11,000                          | \$ 9,200                            |
| Bastrop Pregnancy Resource Center                             | \$ 3,200                            | \$ 25,000                          | \$ 2,900                            |
| Boys & Girls Club of Bastrop County                           | \$ 5,140                            | \$ 10,000                          | \$ 6,000                            |
| Children's Advocacy Center of Bastrop County                  | \$ 8,460                            | \$ 9,000                           | \$ 6,900                            |
| Combined Community Action, Inc.                               | \$ 7,000                            | \$ 8,000                           | \$ 6,300                            |
| Court Appointed Special Advocate of Bastrop County-C.A.S.A.   | \$ 5,440                            | \$ 15,000                          | \$ 4,900                            |
| In the Streets-Hands Up High Ministry                         | \$ -                                | \$ 9,000                           | \$ 4,400                            |
| Literacy Volunteers of America-Bastrop                        | \$ 6,140                            | \$ 8,400                           | \$ 5,900                            |
| Mission U-too                                                 | \$ -                                | \$ 15,000                          | \$ 4,700                            |
| YMCA of Austin/Bastrop Branch                                 | \$ 5,820                            | \$ 10,000                          | \$ 6,000                            |
| Other-Organizations not requesting funding                    | \$ 3,500                            |                                    |                                     |
| Total                                                         | \$ 80,000                           | \$ 191,700                         | \$ 80,000                           |

Proposed Funding originally approved by Council on 08/11/2015



CITY OF BASTROP  
FY 2016 COMMUNITY SUPPORT FUNDING REQUEST

| ORGANIZATION                                                  | FY 2014-2015<br>FUNDING<br>APPROVED | FY 2015-2016<br>FUNDING<br>REQUEST | FY 2015-2016<br>PROPOSED<br>FUNDING |
|---------------------------------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| Austin Habitat for Humanity, Inc.                             | \$ 4,200                            | \$ 50,000                          | \$ 5,100                            |
| Bastrop County Child Welfare Board                            | \$ 2,200                            | \$ 2,200                           | \$ 1,900                            |
| Bastrop County Emergency Food Pantry and Support Center, Inc. | \$ 19,100                           | \$ 19,100                          | \$ 15,800                           |
| Bastrop County Women's Shelter, Inc.-Family Crisis Center     | \$ 9,800                            | \$ 11,000                          | \$ 9,200                            |
| Bastrop Pregnancy Resource Center                             | \$ 3,200                            | \$ 25,000                          | \$ 2,900                            |
| Boys & Girls Club of Bastrop County                           | \$ 5,140                            | \$ 10,000                          | \$ 5,100*                           |
| Children's Advocacy Center of Bastrop County                  | \$ 8,460                            | \$ 9,000                           | \$ 6,900                            |
| Combined Community Action, Inc.                               | \$ 7,000                            | \$ 8,000                           | \$ 6,300                            |
| Court Appointed Special Advocate of Bastrop County-C.A.S.A.   | \$ 5,440                            | \$ 15,000                          | \$ 4,900                            |
| In the Streets-Hands Up High Ministry                         | \$ -                                | \$ 9,000                           | \$ 4,400                            |
| Literacy Volunteers of America-Bastrop                        | \$ 6,140                            | \$ 8,400                           | \$ 5,900                            |
| Mission U-too                                                 | \$ -                                | \$ 15,000                          | \$ 4,700                            |
| YMCA of Austin/Bastrop Branch                                 | \$ 5,820                            | \$ 10,000                          | \$ 6,000                            |
| Other-Organizations not requesting funding                    | \$ 3,500                            |                                    |                                     |
| <b>Total</b>                                                  | <b>\$ 80,000</b>                    | <b>\$ 191,700</b>                  | <b>\$ 79,100</b>                    |

\*Boys & Girls Club of Bastrop County "Total Proposed Funding" has changed due to a Council Member recusing themselves from proposing funding for the organization.

Revised 09/18/2015