CITY OF BASTROP AGENDA ITEM **A.1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Consideration, discussion and possible action regarding the approval of minutes from the regular meeting of September 22, 2015.**

2. Party Making Request: **City Secretary, Ann Franklin**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

This is to receive approval of accuracy from Council for the minutes recorded during the September 22, 2015 Council Meeting.

4. Policy Implication:

5. Budgeted: __________Yes __________No __________N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation: Approval

9. Advisory Board: ________Approved ________Disapproved __________None

10. Manager's Recommendation: _________Approved _________Disapproved _________None

11. Action Taken: ______________________________
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MINUTES OF REGULAR COUNCIL MEETING
BASTROP CITY COUNCIL
SEPTEMBER 22, 2015

The Bastrop City Council met in a Regular Meeting on Tuesday, September 22, 2015 at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Ken Kesselus, Council Members, Kelly Gilleland, Willie DeLaRosa, Kay Garcia McAnally, and Gary Schiff.

CALL TO ORDER

At 6:32 p.m. Mayor Kesselus called the Meeting to order with a Quorum being present. Council Member Jackson was absent.

PLEDGE OF ALLEGIANCE

Reid Sharp led the Pledge of Allegiance and the Pledge to the Texas Flag.

INVOCATION

Mayor Ken Kesselus gave the Invocation.

PRESENTATIONS

1. **Partnerships – County Judge Paul Pape**
Regarding the activity center in conjunction with the YMCA – Moving forward with $1.5 million grant from HUD. Requesting a definite answer from the City by the end of the month followed by a definite location.
Go Green – It was announced that they would not be able to continue the harvesting of the burned trees. They have worked diligently for a couple of years. The Plan B as the court has approved it would be to staff up or hire contractors to go into the lots and cut the dead trees to at least get them on the ground and then give the property owner the option of what to do next.
National Disaster Resiliency Competition – HUD has made available a billion dollars for the entire program and challenged states and communities that would qualify to apply for the funds. The qualifications are to have suffered a natural disaster between 2011 and 2013, which Bastrop County did. Only three local jurisdictions in Texas fit into the window. The three jurisdictions put together a package of seven projects and the application has been submitted to GLO and an answer is expected after the first of the year stating which part of the program will qualify.
Judge Pape and Mayor Kesselus met with Texas Parks and Wildlife on today concerning the Bastrop County State Park, whether it makes sense to put the golf course back into operation. The question is if the golf course cannot be rebuilt what can be done to attract visitors to Bastrop.

   Council Member McAnally asked the judge how long he anticipated working with companies to come in and manage the golf course. The judge stated however long it takes. Council Member McAnally responded by saying that she would not want to go on indefinitely because there are some good possibilities for use of the golf course. Mayor Kesselus offered the assistance of the Council wherever needed.

2. **Update on Bastrop Economic Development Corp. – Executive Director Shawn Kirkpatrick**
   - BEDC held their regular meeting on September 21, 2015.
   - The staff has been tasked to come back within the next couple of months with an action plan on: how to take the targeted industries and the recruiting and marketing efforts, workforce and education development programs; business retention expansion programs; what the programs are going to look like for the next year, three years, five years; and the different processes that will be implemented and the strategies that will be utilized to make them successful.
   - The RCL Housing study was accepted by the board.
   - The BEDC hosted Comptroller Glenn Hegar for a town hall meeting which was very well attended.
   - October 29, 2015 in association with the Board of Realtors a Smart Growth Planning Force at the Convention Center.

   Council Member Gilleland asked if the BEDC had discussed postsecondary education and if so, where it is as a priority of the BEDC. Shawn stated that it is a very high priority and there was a meeting on September 18, 2015 with a lot of the State and Regional partners. Council Member Gilleland asked if there were any plans to pursue adult education outside the BISD. Shawn stated that is part of the conversation that is being had. Shawn also stated that the BEDC has learned of a dual credit grant program that will open up this fall where the education provider with BISD can apply for a $250,000 grant to buy equipment for the facilities for the HB5 programs. Council Member McAnally asked Shawn if there had been discussion about how to be more supportive to the businesses on Highway 71. Shawn stated that it has been a very active conversation with the board.

PROCLAMATIONS

1. **Community Planning Month**
   The proclamation was accepted by Melissa McCollum, Planning Director.

CITIZEN COMMENTS

Jo Albers – spoke on behalf of the Boys and Girls Club
- The Boys and Girls Club is anxiously awaiting the Council's response to the request to the extension on the deed to build on the land at Bob Bryant Park.
- Wanted to draw the distinction that the Boys and Girls Club and the YMCA each serve very different community services to fulfill very different needs of the community.

ANNOUNCEMENTS

A. Update on Comprehensive Plan Steering Committee – Kay Garcia McAnally and Dock Jackson
- Connie Schroeder, Head of the Steering Committee, stated that the next meeting will be October 5, 2015 at 6:30 p.m. and the results of the survey will be available.

B. Council Member Schiff -
- announced on October 24, 2015 at 7:30 p.m. Doyle Dikes will perform at the Bastrop Christian Outreach Center. There is no admission charge but donations are welcome.

CITY MANAGER'S INFORMATIONAL REPORT FOR THE SEPTEMBER 22, 2015 CITY COUNCIL MEETING:

I. Meetings and Events Attended:

- **A. Attended a Special Meeting of the Lost Pines Groundwater Conservation District on September 9, 2015.**
- **B. Attended a Special Meeting of the Ethic's Commission on September 15, 2015.**
- **C. Attended the City Council "Utility Workshop" Meeting on September 15, 2015.**
- **D. Attended the Monthly Meeting of the Lost Pines Groundwater Conservation District on September 17, 2015.**

II. Update on City Projects and Issues:

- **A. Discussion and Review of Water Usage for the period of September 1, 2015 through September 20, 2015.**
- **B. Update on the Long Term Water Supply Project.**
- **C. Review and Discussion Upcoming Meetings of the City Council**
- **D. Update Regarding the FY-16 Annual City Council Annual Planning Retreat.**
- **E. Update on Current City Infrastructure Projects:**
  - **i. Water, Haysel & Spring Streets Infrastructure Project. [Facility Maintenance]**
  - **ii. Tahitian Village Overpass Project**
  - **iii. Water Filtration Project – Willow Park Well Field**
- **F. Update on the Comprehensive Plan.**
- **G. Update on the Transition of Solid-waste/Recycling Companies for the City of Bastrop.**
- **H. Discussion and Review Regarding West Bastrop Village West Municipal Utility District.**
- **I. Update on the Bus Shelter in the Northern Area of Town**
- **J. Sales Tax Collection by the City of Bastrop for September 2015.**
- **K. Update on the XS Ranch PID.**
  - Moving forward.
- **L. Update on the HUD Shelter Grant and the YMCA MOU.**
- **M. Discussion, Review and Update on the City of Bastrop's Public Education & Government [PEG] Channel.**
- **N. Update on Changing the Parking Alignment on Main Street From Pine Street to Chestnut Street.**
  - Directives from Council were that the parking line on Main Street running to Pine Street and Chestnut Street be realigned. As staff understood Council wanted the current white stripe at the end of the parking lane be extended two feet in order for big trucks to be able to use as heading in parking and not be in violation of the parking ordinance by having the vehicle extending over the white line. On the east side of Main Street Council directed that heading in parking be converted to parallel parking. The following was noted: the center stripe being moved two feet to the east will result in the travel lane to be a maximum of ten feet wide; because of that ten feet wide the cars parked parallel on the east side will have driver open their right door into the travel lane. The City Manager and staff both agreed that this is not the safest for the cars that are parallel parking. Exhibit C2 is an alternative to the Council directive. Council was attempting to accomplish to provide parking spaces on Main Street from Pine and Chestnut. The option is: heading in parking on the west side of Main Street remain in its current alignment by maintaining a current line on west side, the center line will be moved over a little in order to create two eleven foot travel lanes, two

parallel spaces on the west side and ask that the big trucks park on the west side. Staff believes this is much safer. The City Manager asked for direction from the Council regarding which plan to go with. Mayor Kesselus recommended that anything that works and is safer he wants to support. He also stated that he appreciated the staff bringing this forward. The Mayor recommended the suggested change by the City Manager and staff.

Council Member Gilleland made the motion to accept the recommended changes made by the City Manager and staff, seconded by Council Member McAnally. The motion was approved on a vote of 3-1. Mayor Pro Tem DeLaRosa voted nay. Council Member Jackson was absent.

O. Discussion and Review Regarding the Relocation of the Mail Boxes behind the Post Office.

- Currently the drop off location is very close to Spring Street in the alley, drop off mail boxes are right next to the curb in the alley behind the Post Office which is approximately fifteen feet wide just wide enough for one traffic lane. Staff has been working with the Post Master and Mr. Albright, the owner of the building on a plan that will allow for rotation drop off box by 180 degrees in order to have the drop box accessible from the opposite side. Mayor Kesselus stated that Mr. Albright called him with concerns of people that he spoke to at the Post Office. Mr. Albright requested that temporary spray paint be placed for a few days where the proposed lanes will be in order for people to have a visual of where the lanes would be. The Mayor asked the City Manager if this could be done. The City Manager said this is doable with the permission from Mr. Albright, the owner of the building. Council Member Schiff asked if it had been taken into consideration how many parking spaces would be eliminated. The City Manager stated no but that if this goes through Mr. Albright will do away with a parking space and the rest will remain. The Mayor stated that there will be just one parking space lost. Council Member Schiff asked if it had been taken into consideration when the mail truck comes to pick up the mail, will the truck block people being able to drop off mail during that time. The City Manager stated that as the lanes are sprayed down for observation pictures will be taken during mail pick up and report back to Council.

P. Update on the Sound System in the City Council Chambers.

Q. Update on the Rodeo Arena

- The City Manager reported what a fine job the Parks Department has done on the upgrades to the Rodeo Arena. Council Member McAnally expressed her thanks to the Parks Department. The Mayor thanked the citizens for their patience and Mike for being a good city manager.

R. The Parks and Recreation Schedule of Fall Events.

S. Management/Administrative Activities

III. Other City Activities:

A. City of Bastrop Convention Center Activities.

B. The City of Bastrop Main Street Program.

C. Planning Department – Inspection Report.

D. Update on the YMCA Program

Inviting input from the City Council related to issues for possible inclusion on future agendas related to issues such as (but not limited to) municipal projects, personnel, public property, development and other City/public business.

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EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session.* 1. SECTION 551.071 – Consultations with Attorney related to legal matters
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A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

A.1. **Consideration, discussion and possible action regarding approval of minutes from the City Council regular meeting of August 25, 2015 and September 8, 2015.**

A.2 **Approval of an extension request for a period of 365 days from the date of staff approval of the Lots 1 and 2, Buttonwood Subdivision Administrative Plat creating two residential lots within the city limits of Bastrop, Texas.**

A.3 **Second reading of an ordinance of the City Council Of The City Of Bastrop, Texas revising the city code of ordinances, Chapter 13, "Utilities," by amending Section 13.02.006, "Reconnect Fees And Service Fees For Delinquent Accounts", amending Sections 13.07.001, "Residential Service", 13.07.002, "Commercial Service," AND 13.07.003, "Key Accounts"; adding Section 13.07.006, "Disconnect And Reconnect Fees For Delinquent Accounts"; amending Appendix "A", "Fee Schedules", Sections 13.02, "Water And Wastewater Rates And Charges", 13.07, "Electrical Service", and 13.09, "Utility Fees, Rates And Deposits"; and providing an effective date.**

A.4 **Second reading of an ordinance amending the Bastrop City Code Of Ordinances, Appendix "A", "Fee Schedule", Article A13.02 "Water And Wastewater Rates And Charges"; repealing conflicting provisions; providing severability; and providing an effective date.**

A.5 **Consideration, discussion and possible action by the City Council to designate Afton Figueroa, Assistant Finance Director, as a Representative of the City of Bastrop to transmit funds for investment in TexPool / TexPool Prime, to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.**

A.6 **Consideration, discussion and possible action regarding updated Bastrop Public Library Patron Behavior Policy.**

Council Member Schiff made the motion to approve the Consent Agenda, seconded by Mayor Pro Tem DeLaRosa. The Consent Agenda was approved on a vote of 4-0. Council Member Jackson was absent.

B. PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - NONE

C. OLD BUSINESS

C.1 **Second reading of an ordinance of the City Of Bastrop, Texas, adopting a budget and appropriating resources for fiscal year 2015-2016, beginning October 1, 2015 and ending September 30, 2016, in accordance with existing statutory requirements, repealing all conflicting ordinances, containing a severability clause, and providing for an effective date.**
Council Member Schiff made the motion to approve the second reading of the ordinance, seconded by Council Member Gilleland. The motion was approved on a roll call vote of 3-1. Mayor Pro Tem DeLaRosa voted nay. Council Member Jackson was absent.

C.2 **Consideration, discussion and possible action on ratifying the property tax increase reflected in the annual budget for the Fiscal Year 2015-2016; beginning October 1, 2015 and ending September 30, 2016.**
Council Member Schiff made the motion to ratify the property tax increase reflected in the annual budget for the Fiscal Year 2015-2016, seconded by Council Member McAnally. The motion was approved on a vote of 3-1. Mayor Pro Tem DeLaRosa voted nay. Council Member Jackson was absent.

C.3 **Second reading of an ordinance fixing the tax rate and levy for the City Of Bastrop, Texas, for the purpose of paying the current expenses of the city for the fiscal year ending September 30, 2016; and for the further purpose of creating a sinking fund to retire the principle and interest of the bond indebtedness of the city; providing for a lien on all real and personal property to secure payment of taxes due thereon; containing a severability clause; repealing all ordinances and parts thereof in conflict herewith; and providing for an effective date.**
Council Member Schiff made the motion to approve the second reading of the ordinance by increasing the property tax rate by adopting a tax rate of .564 which is effectively a 2.97 percent increase in the tax rate, seconded by Council Member McAnally. The motion was approved on a vote of 3-1. Mayor Pro Tem DeLaRosa voted nay. Council Member Jackson was absent.

D. NEW BUSINESS

D.1 **Consideration, discussion and possible action on Council's view regarding plan B for the YMCA.**
The City Manager gave a summary of the direction from Council to work with the YMCA (Y) as: he is putting together a Memorandum of Understanding (MOU) which basically will say that if the Y gets their part done the City's part will be to give them the $1.5 million, the Council will have input on the facility that will be constructed. Correspondingly, if that does not come to fruition and Plan B has to be implemented which is looking at a building that was originally looked at and doing some value and assessments the believe is that the cost can be brought down to build the building for $1.5 million. More than likely this would be built at the Bob Bryant Park because land cost was not included in the cost. Clarification: Plan A is to work with the Y. Council

Member McAnally asked if the Y should be put on Bob Bryant Park would this affect the Boys and Girls Club contract. The City Manager stated the site at Bob Bryant is not sufficient for the size building the Y is wanting to build but if the City builds on Bob Bryan Park it would impact the Boys and Girls Club's contract, the size building the City is proposing would fit on the site under Plan B. The Mayor ask for clarification that the Y is not asking the City for the land but merely for the $1.5 million. The City Manager replied yes to the Mayor's question. Council Member McAnally asked the City Manager if there was time left to speak to the Y. The City Manager responded yes and stated that the Y representatives will be contacting the Mayor and Council members individually. The City Manager will provide the plan to the Mayor and Council prior to the ninety day deadline. Council Member McAnally requested more backup material for the items on the agenda.

Council Member McAnally stated that she wanted to commit the $1.5 million to the Y for plan A but not limit the City on how much the City can add to the contributions if there was a possibility to do so.

Council Member Schiff stated his motion only addresses the $1.5 million no other amount of money is being put on the table, this motion is to work it out with the $1.5 million. If Mike comes back with a request for an additional $2 million from the Y the motion is invalid and the City either will accept it or go to Plan B or C.

Council Member Schiff made the motion to direct the City Manager to work with the Y donating the City's contribution of the $1.5 million grant toward an approximate 20,000 square foot Y facility as the primary focus, seconded by Council Member Gilleland. The motion was approved on a 4-0 vote. Council Member Jackson was absent.

City Manager Talbot stated the primary focus of Plan B is to evaluate and cost out and believe is that the cost of the building can be brought down and build it at the Bob Bryant Park, possibly another location but the primary focus is the Bob Bryant Park. The cost does not include land cost. Council Member Gilleland asked what type of facility this is proposed to be. The City Manager stated it would be oriented towards a recreational building and a multi-purpose use building. Council Member Gilleland asked the City Manager if he was still considering a public works/shelter building. Council Member McAnally reiterated that the Boys and Girls Club was given ten years to find a building for their space and asked the City Manager to look for space that can be offered to the Boys and Girls Club should the need arise. The City Manager assured Council Member McAnally that this is being taken into account as the plans are being looked over again. Council Directed the City Manager to come back with his recommendation.

D.2 **Consideration, discussion and possible action regarding possibility of building a road to connect Jessica Street and Riverside Grove with the Eastern end of Nancy Blakey Lane.** This item will be placed on the joint Council and BEDC agenda for October 20, 2015.

D.3 **Appointment by Mayor and confirmation by Council of a member to the Parks Board.** Mayor Pro Tem DeLaRosa made the motion to appoint Damien Winston to the Parks Board, seconded by Council Member Schiff. The motion was approved on a vote of 4-0. Council Member Jackson was absent.

D.4 **Appointment by Mayor and confirmation by Council of a member to the Ethics Commission.** This item was withdrawn.

Mayor Kesselus gave the history – He stated when the work by the Ethics Board was finished by the group that was elected as a whole under the leadership of Mayor Orr an ordinance was passed that required the appointment of an Ethics Commission. Mayor Orr chose three people from the board that Mayor Kesselus thought were a wonderful blend of experience and professionalism. The appointments were a judge, a minister and a police officer who did not work in Bastrop. Mayor Kesselus stated "I decided that I would not appoint anyone to a board, committee or commission who was involved in partisan political office and in my mind that did not apply to judges." Mayor stated that a couple of members on the council pointed out to him that Judge Duggan ran as a Democrat, elected as a Democrat and it is a political partisan office so to be consistent he would not be eligible. Mayor Kesselus stated that in looking at the ordinance and having conversation with JC he understood that members of the Ethics Commission serve until someone replaces them. Mayor Kesselus stated that he called Judge Duggan and he understood what the Mayor was proposing to do, he was very supportive and he said "I will do whatever you want". Mayor Kesselus stated that he looked for a year for a judge and in June Council Member Gilleland pointed out that Judge Duggan's term ended in 2014. The Mayor stated that he tried to find a category in which he thought would be commensurate with what he finds is the value of a judge who could look at all issues and all sides and has to weigh all sides of each issue. The Mayor said he looked over the composition of the task force and there was a counselor on that commission which he thought was a category that could substitute for judge. The Mayor spoke with some of the counselors in town that he knew and they recommended Troy "Lonnie" Ennis who is a licensed professional counselor in Bastrop and lives in Bastrop. The Mayor stated that he spoke with Judge Duggan and informed him that he had a replacement for his place on the Ethics Commission and he asked the Judge if the Commission had any pending work to do. The Mayor stated that the Judge said yes there was an item or two and the Mayor asked him to let him know when these things were completed. The Mayor stated there was an Ethics Commission meeting on July 28th and the Judge called the Mayor to say that he believed they were through and the Mayor asked Troy to apply and he did so the next day. The Mayor stated during this time the Commission was asked to follow up on some things that they had done and they did not have another meeting until September 15, 2015 and they finished up and the Mayor spoke to the Judge and the Judge stated they were done. The Mayor then submitted Troy's name to the Council.

Council Member Gilleland expressed that she would have appreciated the Mayor saying that he was removing Judge Duggan in the agenda item because it was not clear who was being replaced. She stated that she felt that Judge Duggan has served the Council well, he was as the Mayor said a member of the formation of the Ethics Commission and he has done an impeccable job and there is no reason to take him off the commission other than the Mayor does not want to appoint someone who is a partisan politician which Council Member Gilleland stated is the Mayors personal opinion because last July the Mayor said it was ok for the Ethics Commission.

Mayor Kesselus stated that he thought it was different he said he spoke to JC and he had a couple of Council Members say to him that they did not think it was right. He stated "if the Council wants to advise me then I will leave Judge Duggan on there and we can talk about it."

Council Member Gilleland stated that she would like to find a way to keep Judge Duggan and for the Mayor to officially appoint the Judge rather than have his position pending and without an official term. Council Member Gilleland stated that she called Judge Duggan once she found out that it was his position that was being replaced and the Judge stated that he would like to continue to serve if the Council supported him and she stated "I certainly would."

Council Member McAnally stated "and I certainly would too."

Council Member Schiff stated "I think having a lawyer, not only a judge but someone who really knows the law, when you are talking ethics you should have someone to address the legal ramifications of ethics issues." Council Member Schiff stated that he believes Judge Duggan is a very important member of the commission.

Council Member Gilleland stated that if the Mayor would like to keep Judge Duggan on the Ethics Commission she would like to help make it happen.

The Mayor asked if the Council saw a distinction between a person who is a judge and an individual who is a county treasurer or something similar in terms of the partisan politics. Council Member Gilleland asked if he meant for this particular committee and the Mayor stated "yes." Council Member Gilleland stated that she does because she feels that a judge adds the needed legal expertise and background in judging all sides of the story from a different perspective and she does not feel that a county treasurer has that experience. Council Member Gilleland also pointed out that in Texas judges are elected and unless you could find a retired judge you will have to have an elected person. Council Member Gilleland stated that Judge Duggan has not given any reason for anyone to think that he is not fair and impartial and if the Mayor is good with that she would like to help keep Judge Duggan on the Commission. The Mayor stated that Judge Duggan has said to him the same thing he said to Council Member Gilleland but he also said if he can help out by not serving then he will not serve. The Mayor stated that Judge Duggan is a public servant in every form of the word and he spends a lot of time in public service and even though he does not live in the City of Bastrop he is eager to help. Council Member Gilleland asked the Mayor if he would support keeping Judge Duggan. The Mayor stated "I will think about what you said."

Mayor Pro Tem DeLaRosa asked the Mayor if he was wanting to replace Judge Duggan because he thought that was the desire of some of the members of the body. The Mayor stated no that he had developed a policy and he did not think it was helpful or appropriate "in a governmental entity is absolutely forbidden to have partisan politics at all we cannot run as a party person we have to run as nonpartisan" that is true for school board members it is not true for other elected officials in Texas. The Mayor stated that he felt it was important that this body keep itself clear from partisan politics. Mayor Pro Tem DeLaRosa said he would support bringing Judge Duggan back to the Ethics Commission. Council Member McAnally stated that she appreciates that Mr. Ennis would be willing to step up to the plate but she does not see any reason to replace Judge Duggan if he is in agreement to stay, "and he is."

JC Brown, City Attorney wanted to remind the Council and audience what happened last June when this issue was raised by the Mayor. She brings it up due to the ordinance not being codified. The Mayor brought the issue to the Council and asked for their input and at that time the Council agreed with the Mayor that having a judge on the commission was appropriate and they struck the last sentence of the original Ethics Ordinance that originally read "members of the Ethics Commission may not hold or be a candidate for any city elected or appointed office at any time during service on the Ethics Commission". That was stricken, it is not shown on the ordinance that is currently on the website but we will get that cleared up with Franklin Publishing. JC wanted to make sure that the Council was looking at an accurate version of the City Code. JC stated that the sentence was a compromise by the Council as a result of a discussion to assure the body that having an elected official or a candidate on the commission would be appropriate. The Mayor asked if that sentence was included in the original ordinance by the task force that was originally passed. JC responded with yes. The Mayor stated "so we don't know what the Ethics Commission thinks about that change." JC stated "we didn't ask the Ethics Commission about that change, the City Council use its unilateral authority to amend the ordinance."

Council Member Gilleland questioned JC about the section where it speaks to the removal of Ethics Commission members it states "an Ethics Commission member may be removed by majority vote of this Council for cause only". Council Member Gilleland stated that she was not aware of whether or not this applies to this situation that he is serving determinant term, she asked that JC explain this to her. JC stated that it would be her opinion that it does not apply to this particular position because she believes Judge Duggan is holding over he is not in a current term and being removed during his term so she believes that that particular provision is not applicable in this particular case. Council Member Gilleland stated that she would not want anyone to believe that Judge Duggan was being removed for a cause. JC stated the judge is not being removed and the Mayor stated that was not his intention. Council Member McAnally stated to the Mayor "under your proposal he is being replaced?' The Mayor stated "no, ever term that comes up I don't care if you have been on the commission for 25 years it's a new term and the Mayor appoints somebody for that term whether they have served on it before, on it then or never been on it before it's always a new term and I look at every case and often I appoint people that are currently serving on a commission, committee or board but not always." Council Member Gilleland asked the Mayor what his plan of action is now and the Mayor stated that he has to think about it.

Council Member McAnally asked if the same three members were still serving on the Ethics Commission. Mayor Kesselus stated yes, Judge Duggan will serve until his replacement is appointed. Council Member McAnally asked if this would be resolved next week. The Mayor stated that he would get to it as soon as he can.

D.5 **Consideration, discussion and possible action on the Award of Contract to Bastrop Tree Service to complete the Gill Branch Fuel reduction Hazardous Fuel Mitigation project for a total amount of $208,876.50.**

This item was postponed to October 13, 2015 without objection.

D.6 **Consideration, discussion and possible action on a resolution of the City Council of the City of Bastrop, Texas to adopt 44 CFR 13.16 as the standard procurement policy for the City Of Bastrop for the procurement of hazardous mitigation services.**

Council Member Gilleland made the motion to approve the resolution, seconded by Council Member McAnally. The motion was approved on a vote of 4-0. Council Member Jackson was absent.

D.7 **Consideration, discussion and possible action regarding the first reading of an ordinance of the City Council Of The City Of Bastrop, Texas, amending Sections 1.15.001 and 1.15.031; "Ethics Ordinance" in the code of ordinances of the City Of Bastrop; providing a severability clause; and providing an effective date.**

Council Member McAnally made the motion to approve the first reading of the ordinance, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a vote of 4-0. Council Member Jackson was absent.

D.8 **Discussion, consideration, and possible action regarding possible recalculation of the grant tentatively awarded to the Boys and Girls Club for FY 2015-2016, removing Councilmember Gilleland's allocated amount due to a potential conflict of interest.**

Council Member McAnally made the motion to reaffirm the previous allocation of the funds with Council Member Gilleland recusing herself from the Boys and Girls Club, seconded by Council Member Schiff. The motion was approved on a 3-0 vote. Council Member Gilleland recused herself due to a contractual arrangement with a board member for the Boys and Girls Club. Council Member Jackson was absent.

E. EXECUTIVE SESSION - NONE

ADJOURNMENT

At 8:33 p.m., Council Member Schiff made the motion to adjourn, Council Member Gilleland seconded the motion which passed on a 4-0 vote. Council Member Jackson was absent.

APPROVED: ATTEST:

______________________________ ______________________________

Mayor Ken Kesselus City Secretary Ann Franklin

CITY OF BASTROP AGENDA ITEM **A.2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015

MEETING DATE: October 13, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING THE SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTIONS 1.15.001 AND 1.15.031; "ETHICS ORDINANCE" IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

2. Party Making Request: **Michael H. Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes __x__ No ______

The City Council passed on first reading the attached ordinance regarding a recommendation of Bastrop's "Ethic's Commission" to amend sections 1.15.001 and 1.5.031 of the Ethic's Ordinance. Attached for the Council's review is the final version of the amending ordinance incorporating the proposed changes to Section 1.15.001 and 1.5031 as recommended to the City Council by Ethic's Commission.

4. Policy Implication: ______________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ______________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ______________________
   b) ______________________
   c) ______________________

8. Staff Recommendation:

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ______________________

ORDINANCE NO. 2015 -20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING SECTIONS 1.15.001 AND 1.15.031; "ETHICS ORDINANCE" IN THE CODE OF ORDINANCES OF THE CITY OF BASTROP; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on or about January 10, 2012, the City Council of the City of Bastrop, Texas adopted a Code of Ethics, for officials and employees of the City of Bastrop, and

WHEREAS, on or about March 2012, in compliance with Section 1.15.501, entitled "Creation of Ethics Commission," the City Council appointed the Honorable Chris Duggan, the Reverend Lisa Hines, and Corporal Wuthipong Tantaksinanukij, to serve as the three members of the Ethics Commission, and

WHEREAS, on or about July 28, 2015, two members of the Ethics Commissioners, the Honorable Chris Duggan and Corporal Wuthipong Tantaksinanukij, met to evaluate and consider a question raised concerning the possible appointment of a close relative of an employer of a City Official, and after determining that such would be a conflict of interest, directed staff to prepare a clarifying amendment to the Ethics Code, related to Section 1.15.031, *et seq*., to ensure the future clarity of the conflict posed by such action; and

WHEREAS, on or about September 15, 2015, all members of the Ethics Commission, the Honorable Chris Duggan, the Reverend Lisa Hines, and Corporal Wuthipong Tantaksinanukij, met to evaluate and consider the proposed amendment as set forth herein below and, after careful study and review, recommend to the Council that the amendment shown be approved and adopted by the Council to memorialize and codify the clarifying changes to the Ethics Code, noted herein below, which reflect the views of the Ethics Commission on this issue.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:

Part 1:

A. That Section 1.15.001, entitled "Definitions" is hereby amended to read as follows:

Economic interest. Includes, but is not limited to, legal or equitable property interests in land, chattels, and intangibles, business advantages, and/or contractual rights having more than *de minimis* value. A person has an economic interest in a business entity, if the person is an employee or is a paid contract worker/consultant of the business entity. Unpaid service by a city official or employee as an officer, director, advisor, or otherwise active participant in an educational, religious, charitable, fraternal, or civic organization does not create, for that city official or employee, an economic interest in the property of the organization. Ownership of an interest in a mutual or common investment fund that holds securities or other assets is not an economic interest in such securities or other assets unless the person in question participates in the management of the fund. Ownership of stock in a publicly traded corporation does not constitute ownership for purposes of this code if the employee or city official owns less than 10% of the voting stock or shares of the entity and the fair market value of the stock is less than $15,000.00.

B. That Section 1.15.031, entitled "Representation of private interests" is hereby amended to read as follows:

Sec. 1.15.035 "Improper Economic Benefit.

(a) General rule. A city official or employee shall not take any official action that he or she knows or is likely to affect, or that might reasonably be expected to affect, the economic interests of:

(1) The city official or city employee;
(2) His or her parent, child, spouse, or other family member within the third degree of consanguinity or second degree of affinity;
(3) His or her outside client;
(4) A member of his or her household;
(5) The outside employer of the city official/employee or the outside employer of the city official's/employee's parent, child or spouse, or such outside employer's family member, within the third degree of consanguinity or second degree of affinity;

(6) A business entity in which the city official or employee knows that any of the persons listed in subsections (a) (1) or (a) (2) or (a) (5) holds an economic interest;

(7) A business entity which the city official or employee knows is an affiliated business or partner of a business entity in which any of the persons listed in subsection (a)(1) or (a)(2) holds an economic interest;

(8) A business entity or nonprofit entity for which the city official or employee serves as an officer or director or in any other policy making position; or

(9) A business entity or a person (or someone related to the person within the third degree of consanguinity or second degree of affinity):

(A) From whom, within the past twelve months, the city official or employee, or his or her spouse, child or parent, directly or indirectly has:

(i) Solicited an offer of employment; or

(ii) Received and not rejected an offer of employment; or

(iii) Accepted an offer of employment, whether compensated or not and regardless of the level of compensation; or

(B) With whom the city official or employee, or his or her spouse, directly or indirectly is engaged, or within the past twelve months engaged, in negotiations pertaining to business opportunities.

__Part 2__: All other provisions of the Bastrop Code of Ethics shall remain in full force and effect.

__Part 3:__ This ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bastrop, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any in such other ordinance or ordinances are superseded.

__Part 4__: If any provision of this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

__Part 5__: The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This ordinance shall become effective immediately.

PASSED AND APPROVED ON FIRST READING ON THIS 13TH DAY OF October, 2015.

PASSED AND ADOPTED ON SECOND READING ON THE ___ DAY OF ______, 2015.

APPROVED: ATTEST:

_______________________ _______________________

Mayor Ken Kesselus Ann Franklin, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

CITY OF BASTROP AGENDA ITEM **A.3**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 5, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Home Place Subdivision being a +/- 5.098 acre tract, north of Lovers Lane, within the City of Bastrop's 1 mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: ____________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ________ Budgeted Amount: ________
   Under Budget: ________ Over Budget: ________
   Amount Remaining: ________

6. Alternate Option/Costs: ____________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				
b)				
c)				

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ____________________

City of Bastrop

Agenda Information Sheet:

BASTROPTX
Heart of the Lost Pines
Est. 1832

City Council Meeting Date: **October 13, 2015**

Project Description:
Consideration, discussion and possible action on the Preliminary Plat of West Bastrop Village, Section 1, Phase 2, being 37 residential lots on +/-7.117 acres out of the Nancy Blakey, Abstract No. 98 within the Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).

Item Summary:

Owner:	West Bastrop Village, Ltd
Applicant:	Myra Goepp, West Bastrop Village, Ltd
Location:	South of 71 71 West and West of FM 20
Utilities:	Aqua WSC – Water* (utility service agreements outstanding) City of Bastrop – Wastewater* (utility service agreements outstanding) Bluebonnet Electric Cooperative – Electricity Centerpoint Energy – Gas

Background:
West Bastrop Village, a Texas Municipal Utility District, is located near the southwest intersection of SH 71 and FM 20 in the City of Bastrop statutory ETJ. The overall development plan includes the construction of various residential, commercial, and institutional uses on approximately 349 acres of land.

The development, West Bastrop Village, is governed in part by a Planned Development Agreement (PDA), which was approved by City Council on August 22, 2006. The PDA includes regulations, procedures, and plans intended to provide for the orderly development of the land.

West Bastrop Village Section 1, Phase 2 Preliminary Plat represents the second phase of the proposed development, and includes 37 residential lots (with associated rights-of-way, open space, and drainage facilities) on approximately 7 acres of land.

Status:
The property currently consists of undeveloped, vacant land.

Traffic Impact Analysis (TIA):
A Traffic Impact Analysis, dated January 11, 2005, was prepared for West Bastrop Village by Wilbur Smith Associates. The TIA provides information regarding off-site improvements required to accommodate the development's impact on traffic conditions. The approved TIA is over ten years old, and it should be updated to reflect present conditions. However, because the proposed West Bastrop Village Section 1, Phase 2 represents a relatively small part of the overall development (less than 4%), this update could be provided at a later date.

Drainage/Flood Plain:
West Bastrop Village Section 1, Phase 2 will be served by an on-site stormwater detention facility located adjacent to FM 20. The proposed detention pond will be designed to mitigate the impact of the development on downstream drainage systems. The proposed curb-and-gutter street network will be designed to direct stormwater runoff to the pond, which will discharge into the existing drainage system along FM 20.

The property does not appear to be located within a FEMA Special Flood Hazard Area.

Easements:
West Bastrop Village Section 1, Phase 2 will dedicate public easements as required to comply with the City of Bastrop Subdivision Ordinance, and provide utility services to the development.

Streets/Utilities:
West Bastrop Village Section 1, Phase 2 will provide a street network design that is consistent with the Planned Development Agreement dated August 11, 2006 and approved by City Council on August 22, 2006. The proposed design includes rights-of-way varying from 50 feet to 100 feet in width, and roadway widths varying from 27 feet to 50 feet. The development will also provide sidewalks on both sides of all streets. Primary access to the property will be provided by a local street connection to FM 20. Secondary access will be provided through the main entrance located within the proposed West Bastrop Village Section 1, Phase 1 development.

The proposed design of West Bastrop Village Section 1, Phase 2 includes provisions for water, wastewater, and other utility services. The developer is currently in negotiations with local utility providers to obtain water and wastewater service agreements.

Basis of Support:
Staff is supportive of this plat provided the utility agreements are finalized prior to Final Plat.

Comments:
Three (3) adjacent property owner notifications were mailed September 18, 2015. At the time of this report no responses has been received.

Staff Recommendation:
Staff recommends approval of the West Bastrop Village, Section 1, Phase 2 Preliminary Plat, contingent upon the execution of appropriate utility service agreements.

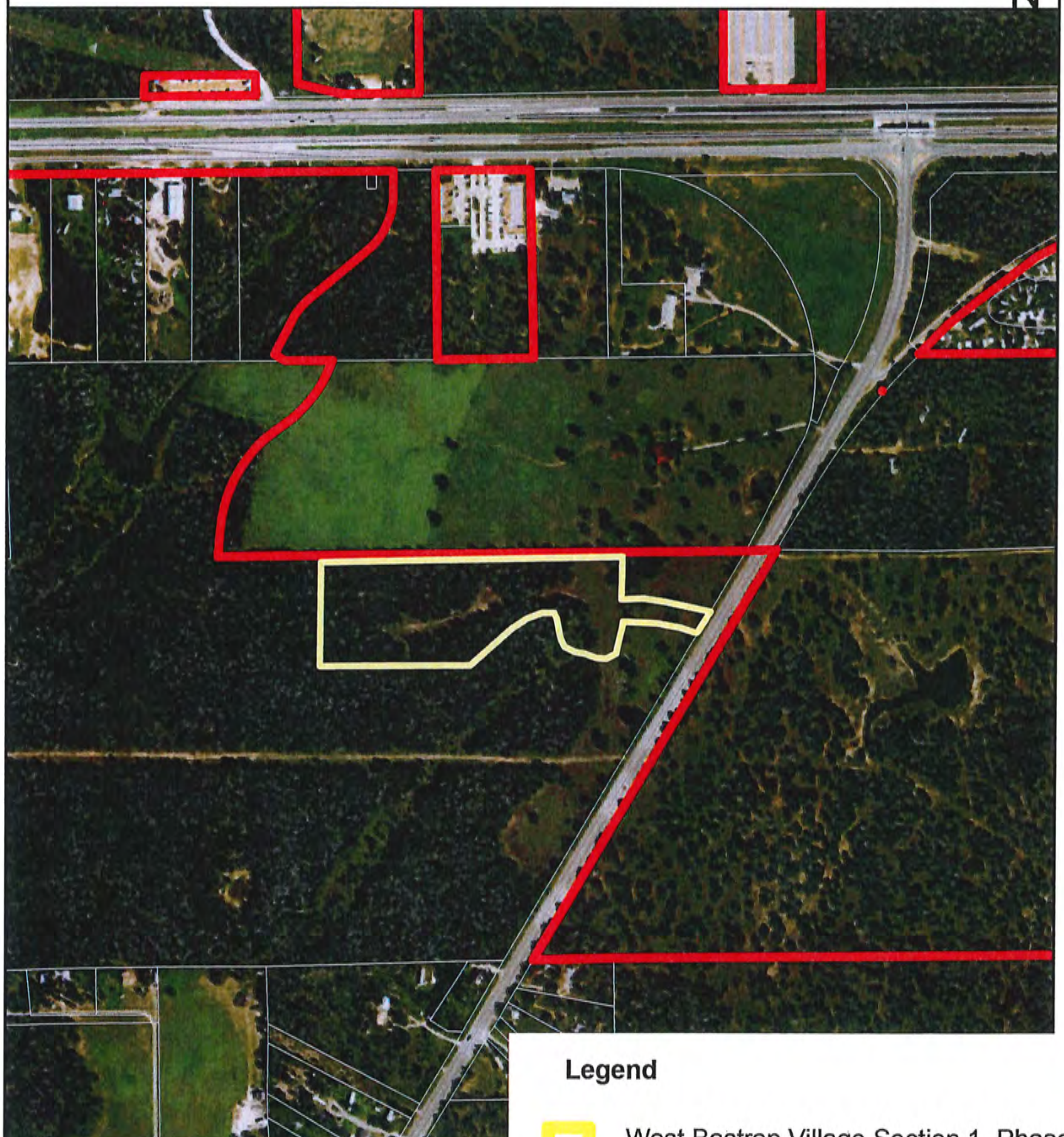
Planning and Zoning Commission Recommendation:
The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted 5-1 to recommend approval of the Preliminary Plat for West Bastrop Village, Section 1, Phase 2 with the condition that the execution of appropriate utility agreements are obtained and also that no Final Plats are submitted to City Council until the utilities are finalized.

Attachments:
Location map and plat layout

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Wesley Brandon, PE, City Engineer
Planning and Development Department

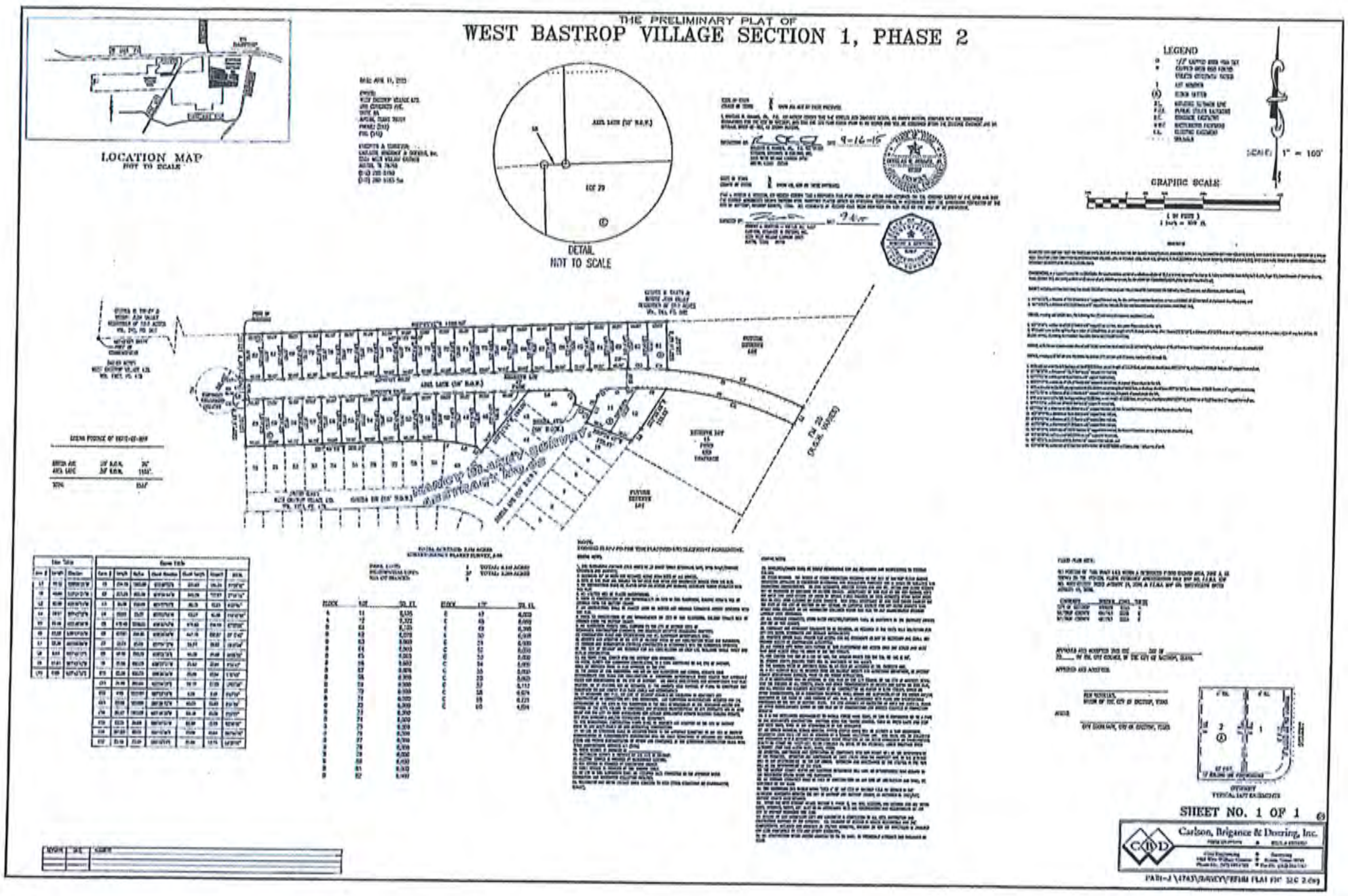
September 2015

West Bastrop Village
Section 1, Phase 2
Property Location Map



Legend

West Bastrop Village Section 1, Phase 2


THE PRELIMINARY PLAT OF
WEST BASTROP VILLAGE SECTION 1, PHASE 2
LOCATION MAP
NOT TO SCALE
DETAIL
NOT TO SCALE
LEGEND
SCALE: 1" = 100'
GRAPHIC SCALE
SHEET NO. 1 OF 1
Carlson, Brigance & Doering, Inc.

CITY OF BASTROP **AGENDA ITEM** **A.4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 5, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Amended Plat of Lots 2-731, 2-732 and 2-733 Block 7, Tahitian Village Unit 2, within the City of Bastrop's Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: ____________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

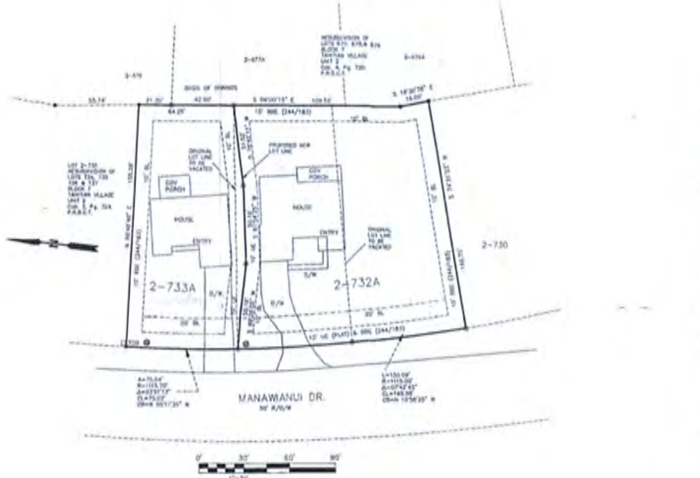
8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ____________________
____

AMENDED PLAT
LOTS 2-731, 2-732, & 2-733
BLOCK 7
TAHITIAN VILLAGE
UNIT 2
CABINET 1, PG'S 76B-81A, P.RB.C.T.
BASTROP COUNTY, TEXAS



FIELD NOTES

STAR SURVEYING

CITY OF BASTROP AGENDA ITEM **A.5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 5, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Final Plat of West Bastrop Village, Section 1, Phase 1 being +/-10.970 acres out of the Nancy Blakey, Abstract No. 98 within the City of Bastrop's 1 mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: ______________________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ______________________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

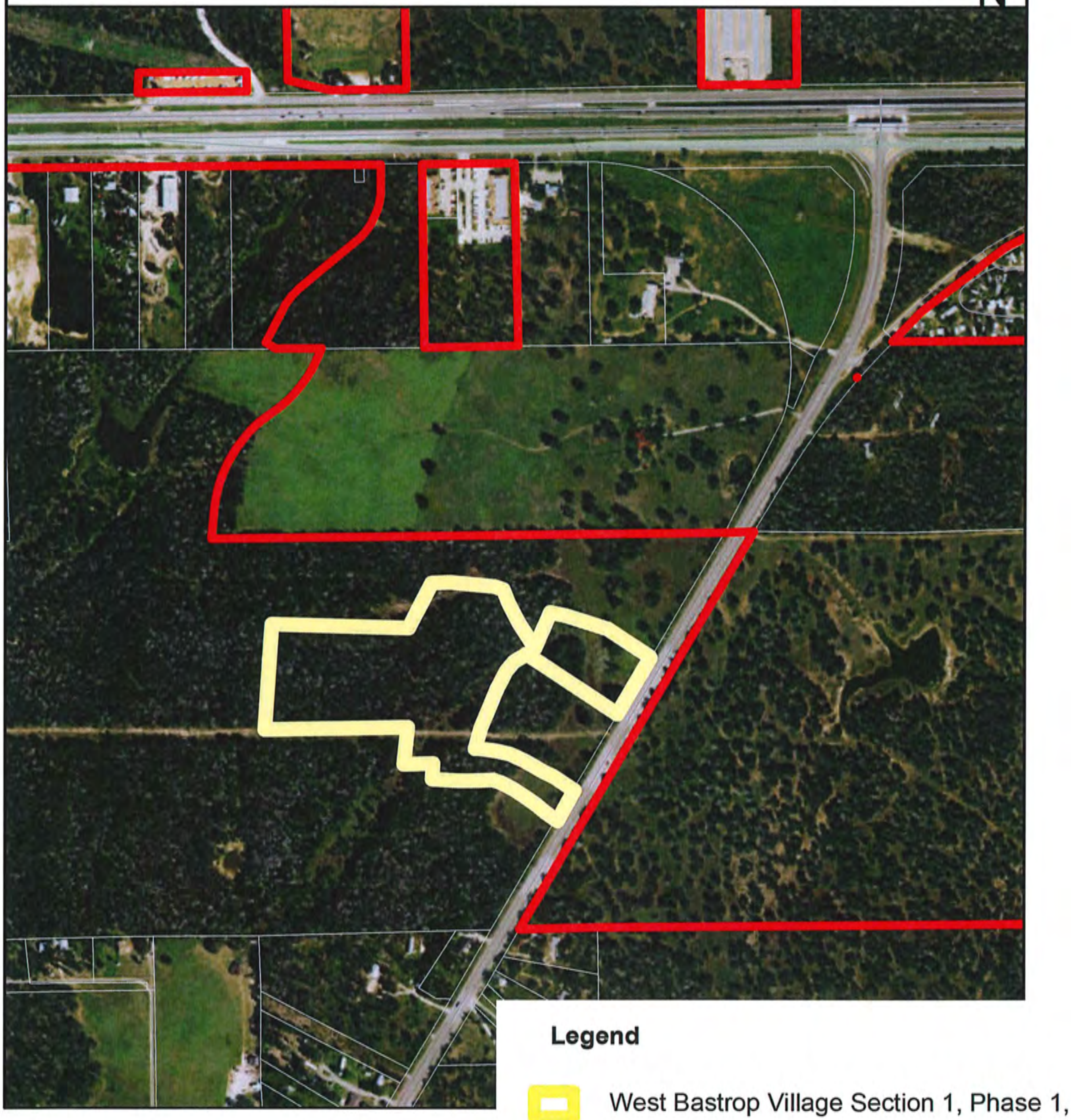
11. Action Taken: ______________________________

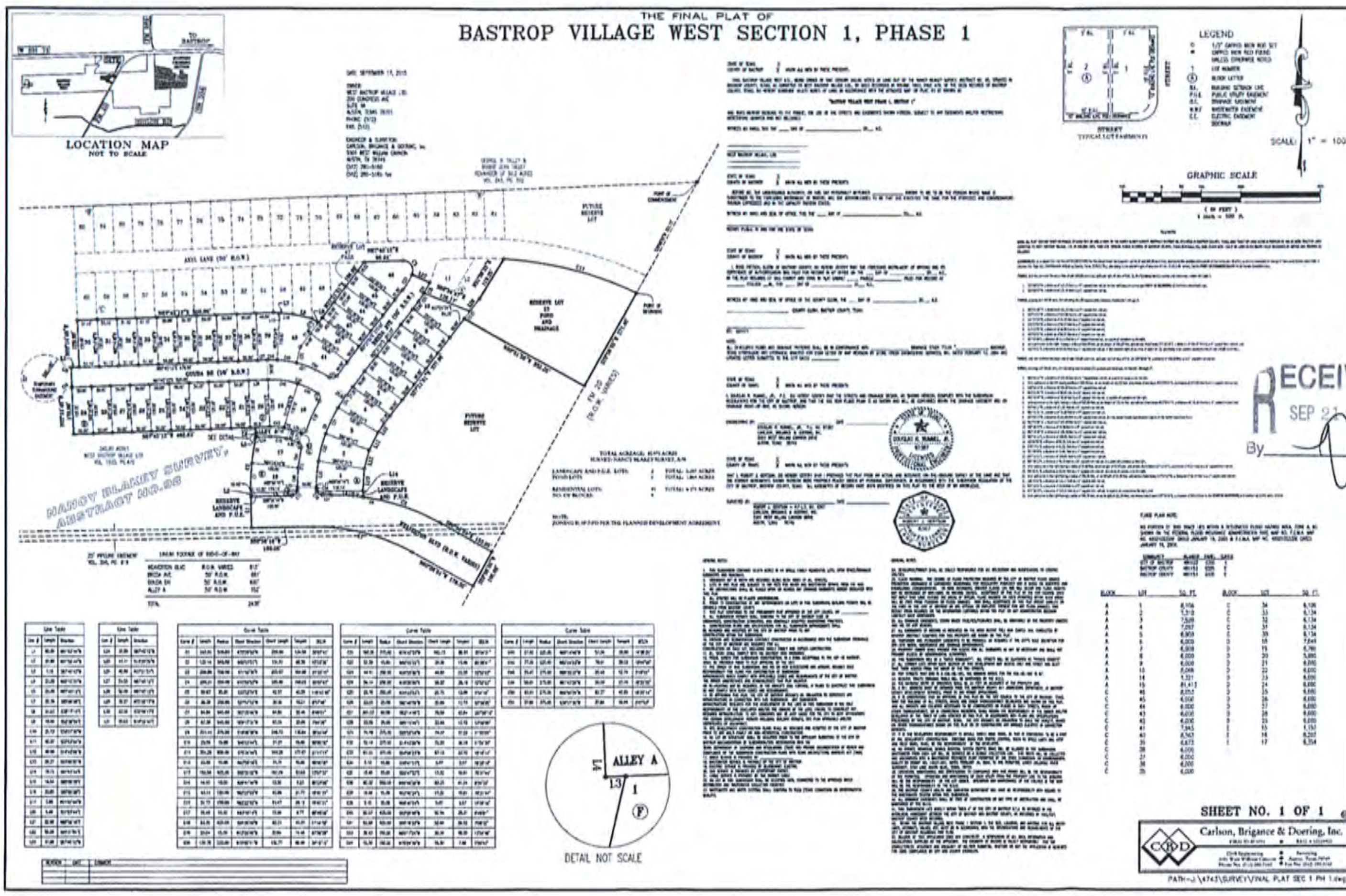
BASTROPTX
Heart of the Lost Pines
Est. 1832

June 2015

West Bastrop Village Section 1, Phase 1 Property Location Map

N





RECEIVED
SEP 21 2015
By

CITY OF BASTROP AGENDA ITEM **A.6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 5, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Final Plat of West Bastrop Village, Section 1, Phase 2 being +/-7.117 acres out of the Nancy Blakey, Abstract No. 98 within the City of Bastrop's 1 mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: ______________________________

5. Budgeted: __________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ______________________________
   b) ______________________________
   c) ______________________________

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

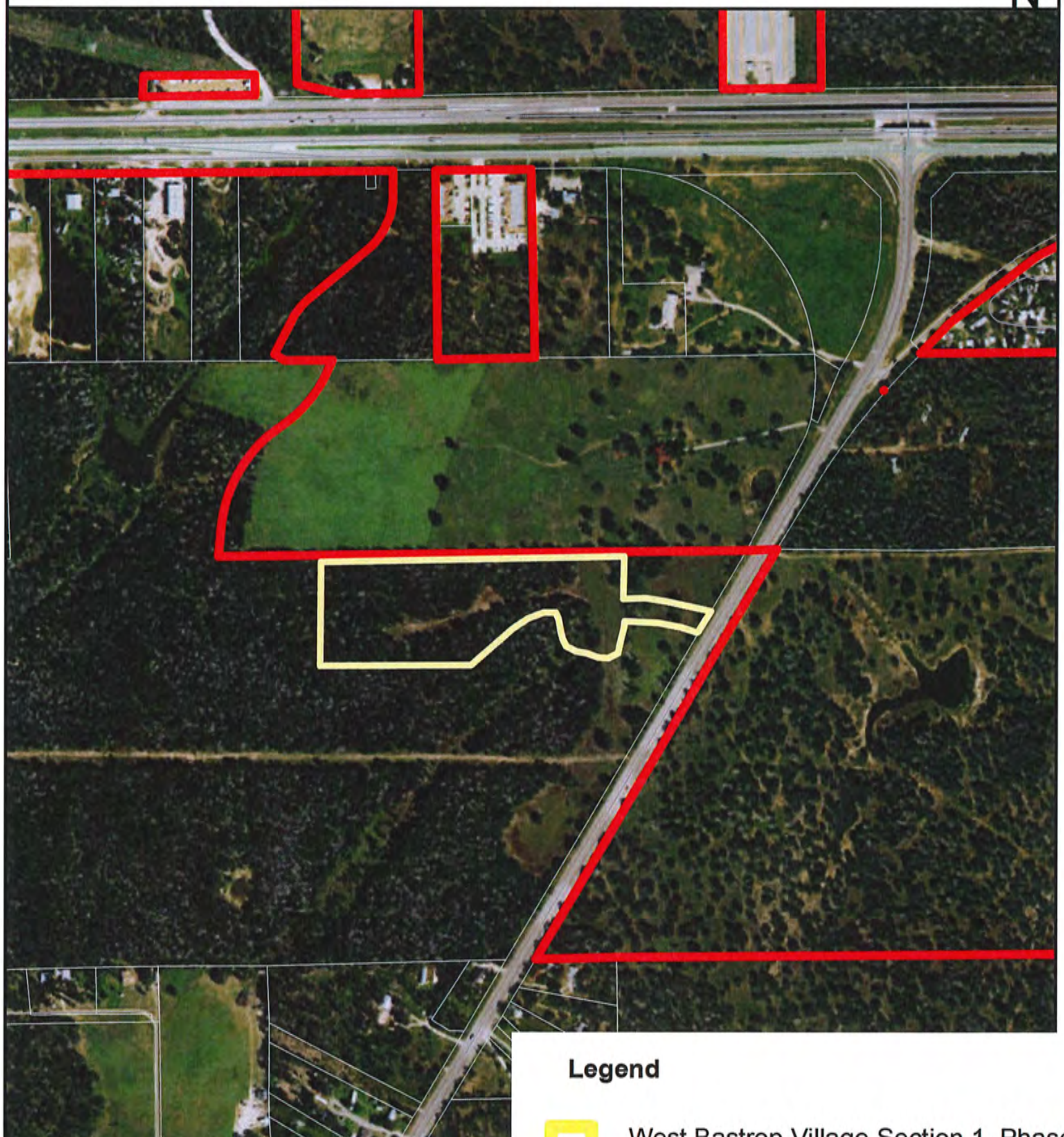
9. Advisory Board: _________Approved _________Disapproved __________None

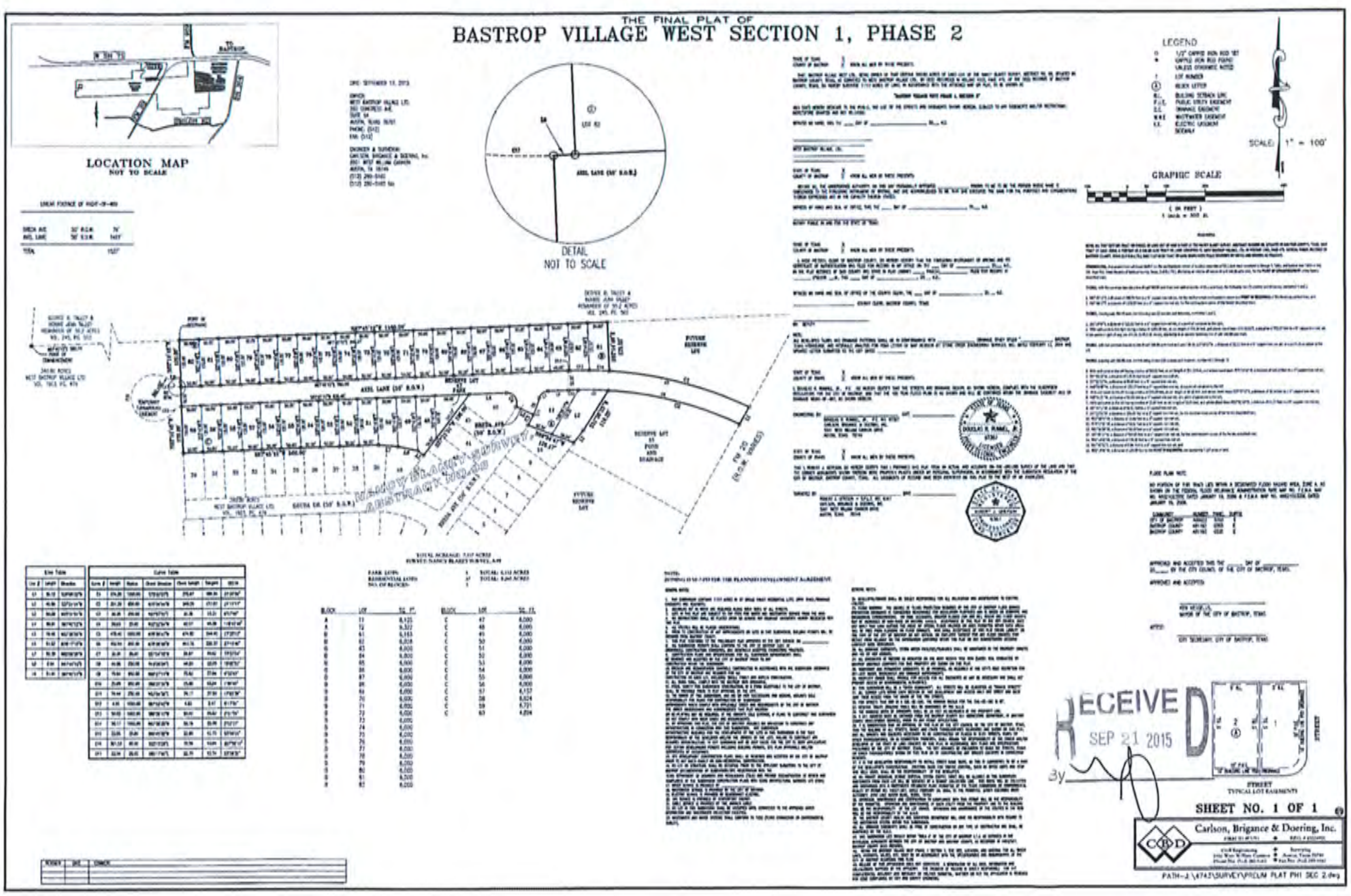
10. Manager's Recommendation: _________Approved _________Disapproved _________None

11. Action Taken: ______________________________
____

September 2015

West Bastrop Village Section 1, Phase 2 Property Location Map




THE FINAL PLAT OF
BASTROP VILLAGE WEST SECTION 1, PHASE 2
LOCATION MAP
NOT TO SCALE
DETAIL
NOT TO SCALE
LEGEND
GRAPHIC SCALE
RECEIVED
SEP 21 2015
SHEET NO. 1 OF 1
Carlson, Brigance & Doering, Inc.

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of funds for August 2015 in accordance with the agreement to be spent on advertising and marketing the City of Bastrop area.**

2. Party Making Request: **Tracy Waldron, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______
   This request is to reimburse the Bastrop Marketing Corp. the 43% of the Hotel Motel Tax paid for the month of August 2015 by the Hyatt Lost Pines, as per the agreement. See spreadsheets attached for specific amounts.

4. Policy Implication: ______________________________

5. Budgeted: ____X____Yes _________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ______________________________
   b) ______________________________
   c) ______________________________

8. Staff Recommendation: ______________________________

9. Advisory Board: _________Approved _________Disapproved ___________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________

Bastrop Marketing Corporation ("BMC")
October 2014 through September 2015 - Budget

	2014				2015								
	September	October	November	December	January	February	March	April	May	June	July	August	September
HRLPR Room Revenues	$ 2,299,365.49	$ 2,724,285.13	$ 2,402,471.39	$ 1,722,040.54	$ 1,680,111.04	$ 1,948,304.57	$ 3,225,513.57	$ 2,694,634.27	$ 2,631,891.63	$ 3,645,422.07	$ 4,249,424.93	$ 3,201,336.09	$ 2,782,820
Exemptions	(3,169.71)	-	-	-	-	-	-	-	-	-	-	-	
Taxable Room Revenues	2,296,195.78	2,724,285.13	2,402,471.39	1,722,040.54	1,680,111.04	1,948,304.57	3,225,513.57	2,694,634.27	2,631,891.63	3,645,422.07	4,249,424.93	3,201,336.09	
City of Bastrop HOT Rate	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	
City of Bastrop HOT Tax	$ 160,733.70	$ 190,699.96	$ 168,173.00	$ 120,542.84	$ 117,607.77	$ 136,381.32	$ 225,785.95	$ 188,624.40	$ 184,232.41	$ 255,179.54	$ 297,459.75	$ 224,093.53	
Gross Liability to City		$ 160,733.70	$ 190,699.96	$ 168,173.00	$ 120,542.84	$ 117,607.77	$ 136,381.32	$ 225,785.95	$ 188,624.40	$ 184,232.41	$ 255,179.54	$ 297,459.75	$ 224,093.53
Hotel Owner Collection Allowance (1%)		(1,607.34)	(1,907.00)	(1,681.73)	(1,205.43)	(1,176.08)	(1,363.81)	(2,257.86)	(1,886.24)	(1,842.32)	(2,551.80)	(2,974.60)	(2,240.94)
Net Collection by City		159,126.36	188,792.96	166,491.27	119,337.41	116,431.69	135,017.51	223,528.09	186,738.16	182,390.09	252,627.74	294,485.15	221,852.59
Applicable % payable to BMC		43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%	43%
Funds Available to BMC		68,424.33	81,180.97	71,591.25	51,315.09	50,065.63	58,057.53	96,117.08	80,297.41	78,427.74	108,629.93	126,628.61	95,396.61
Total Budget $ 966,132.18	Allocated:	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,511.02	80,510.96
Payment of Funds by City to BMC		$ 68,424.33	$ 81,180.97	$ 71,591.25	$ 51,315.09	$ 50,065.63	$ 58,057.53	$ 96,117.08	$ 80,297.41	$ 78,427.74	$ 108,629.93	$ 126,628.61	$ 95,396.61
			Paid 1/16/2015	Paid 2/5/2015	Paid 2/19/2015	Paid 3/11/2015	Paid 4/23/2015	Paid 5/22/2015	Paid 6/11/2015	Paid 8/6/2015	Paid 8/20/2015	Paid 9/4/2015	currently due
Updated:													
			149,605.30	221,196.55	272,511.64	322,577.27	380,634.80	476,751.88	557,049.29	635,477.03	744,106.96	870,735.57	966,132.18
			161,022.04	241,533.06	322,044.08	402,555.10	483,066.12	563,577.14	644,088.16	724,599.18	805,110.20	885,621.22	966,132.18

CITY OF BASTROP
FINANCE
DEPARTMENT

Memo

To: Mayor, City Council and City Manager

From: Tracy Waldron, Chief Financial Officer

Date: October 7, 2015

Re: Reimbursement of Accrued Bastrop Marketing Corporation Expenses

---

Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period for August 2015. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of $95,396.61 for August 2015 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

CITY OF BASTROP AGENDA ITEM **B.1**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 6, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop Texas, amending the budget for the Fiscal Year 2015 in accordance with existing statutory requirements; appropriating the various amounts herein; repealing all prior Ordinances and actions in conflict herewith; and providing for an effective date.**

2. Party Making Request: **Tracy Waldron, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication:
These budget amendments increase the budget appropriations for Fiscal Year 2015. See attached memo.

5. Budgeted: __________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
   a) ____
   b) ____
   c) ____

8. Staff Recommendation: **Staff recommends approval of the Budget Amendments**

9. Advisory Board: __________Approved __________Disapproved __________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____
____

City of Bastrop
Memorandum

TO: **Mayor & City Council Members**

FROM: **Tracy Waldron, Chief Financial Officer**

SUBJECT: **Ordinance Amending FY 2015 Budget**

DATE: **October 5, 2015**

Recommendation:

To approve Ordinance Amending the Budget for unanticipated revenue and expenses incurred not included in the original budget approved by City Council.

Background:

The city charter requires that when the budget is amended that the amendment be by ordinance. The budget amendments include an increase to the budget appropriations for Fiscal Year 2015. Funds included in these amendments include the General Fund, Debt Service Fund, BP&L, Hotel/Motel, and Main Street Fund.

- General Fund includes:
  Court Collections and their corresponding expenses
  Sanitation Revenue and its corresponding expense (move from Sanitation fund into GF)
  Sales Tax Collections and their corresponding expense within the City's 380 agreements
  BEDC donation of land revenue and expense amounts
  BEDC Reimbursement to City for Housing Study retainage approved by Council
  BEDC transfer for Park Truck revenue and expense
  Insurance proceeds and their corresponding expenses
  WCID reimbursement for street improvement revenue and expense
  Transfer from Hotel/Motel for Bastrop Art Guild grant funds revenue and expense
  Increase Professional Services for unanticipated costs
  Increase Legal Services for unanticipated costs for outside attorney representation.
  Increase City Manager salaries for coverage of City Secretary department during transition
  Increase insurance due to higher premiums than budgeted
  Increase in Property Tax Collection, was higher than initially budgeted
  Increase Contractual Services for City's portion of Bastrop Art Guild grant
  Increase Engineering & Consulting for unanticipated costs
  Increase in Court professional fees for unanticipated costs
  Increase in Public Works engineering for Gills Branch Grant (25% match)

- Debt Service includes:
  Record bond proceeds and related expenses
  Record BEDC capital contributions for Bond payments and related expenses

- Hotel/Motel Tax Fund includes:
  Neutral Increase of Bastrop Marketing Corp. with related Increase in revenue

Increase DBA funding budget for additional Tier III funding Council approved
Increase Transfer to General Fund for Bastrop Art Guild grant

- Impact Fee Fund includes:
  This is a new fund created to separate old Impact Fees from current Impact Fees

- Bastrop Power & Light includes:
  Electric sales and the corresponding expense
  Customer Credit Rebate approved by Council

- Main Street Fund includes:
  Increase related salary expenses due to previous Director retiring, unanticipated costs

ORDINANCE NO. 2015-21

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2015 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2015; and,

WHEREAS, the Mayor and Council have now provided for and conducted a public hearing on the budget as provided by law. Now, Therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, BASTROP COUNTY, TEXAS:

That the proposed budget amendments for the Fiscal Year 2015, as submitted to the City Council by the City Manager and which budget amendments are attached hereto as Exhibit "A" is hereby adopted and approved as the amended budget of said city for Fiscal Year 2015; and

Ordinance and prior actions in conflict herewith are hereby repealed; and

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

READ and APPROVED on First Reading on the 13th day of October, 2015.

READ and ADOPTED on Second Reading on the 27th day of October, 2015.

APPROVED: ATTEST:

Ken Kesselus, Mayor

Ann Franklin, City Secretary

EXHIBIT A

FY 2015
BUDGET AMENDMENTS
GENERAL FUND

Fund Balance as of 9-30-14	3,392,398
FY 2015 Budgeted Revenues	9,380,370
FY 2015 Budgeted Appropriations	(9,937,090)
1/2015 Budget Amendments (net)	0
5/2015 Budget Amendments (net)	(114,457)
9/2015 Budget Amendments (net)	(248,420)
Ending Fund Balance	2,835,678

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	183,000	Donated in-kind by BEDC	101-00-00-4496
	Neutral	246,580	Trans in - Hotel Motel Fund	101-00-00-4717
	Neutral	41,930	WCID Reimbursement	101-00-00-4418
	Neutral	15,000	BEDC In-kind	101-00-00-4493
	Neutral	8,969	Insurance Proceeds	101-00-00-4537
	Neutral	5,000	Municipal Court Fines	101-00-00-4070
	Neutral	13,000	City Sales Tax	101-00-00-4006
	Neutral	20,000	BEDC In-kind	101-00-00-4493
	Neutral	420,000	Sanitation Revenue	101-00-00-4051
	Total Revenues	953,479		
Matching Expenditures to Revenues:				
Organizational	Neutral	(183,000)	Real Property Donated by BEDC	101-02-00-6060
Organizational	Neutral	(15,000)	Professional Services	101-02-00-5505
Organizational	Neutral	(246,580)	Contractual Services	101-02-00-5561
Police	Neutral	(6,675)	Maint of Vehicle-Admin	101-09-10-5340
Police	Neutral	(2,294)	Maint of Vehicle-Patrol	101-09-22-5345
Court	Neutral	(5,000)	Debt Collection Services	101-12-00-5545
Organizational	Neutral	(41,930)	WCID St. Improvements	101-02-00-5654
Organizational	Neutral	(13,000)	380 Agreement-sales tax	101-02-00-5644
Public Works	Neutral	(20,000)	Parks Equipment	101-18-19-6013
Finance	Neutral	(420,000)	Sanitation Expense	101-05-15-5561
New Expenditures:				
Organizational	Increase	(53,420)	Contractual Services	101-02-00-5561
Organizational	Increase	(70,000)	Professional Fees	101-02-00-5505
Organizational	Increase	(5,000)	Property Tax Collection	101-02-00-5523
Organizational	Increase	(15,000)	Engineering & Consulting	101-02-00-5530
Organizational	Increase	(12,000)	Property & Liability Insurance	101-02-00-5540
Organizational	Increase	(40,000)	Legal Services	101-02-00-5525
City Manager	Increase	(20,000)	CM Operational Salaries	101-03-00-5101
Court	Increase	(18,000)	Professional Fees	101-12-00-5505
Public Works	Increase	(15,000)	Engineering	101-18-10-5530
	Total Expenditures	(1,201,899)		
	Net Change	(248,420)		

FY 2015
BUDGET AMENDMENTS
DEBT SERVICE FUND

Fund Balance as of 9-30-14	736,729
FY 2015 Budgeted Revenues	2,163,513
FY 2015 Budgeted Appropriations	(2,225,375)
1/2015 Budget Amendments (net)	(123,676)
05/2015 Budget Amendments (net)	0
09/2015 Budget Amendments (net)	(123,676)
Ending Fund Balance	551,191

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	1,695,558	Bond Proceeds	120-00-00-4380
	Neutral	256,961	Capital Contributions	120-00-00-4600
	Total Revenues	1,952,519		
Matching Expenditures to Revenues:				
	Neutral	(1,695,558)	Other Uses-Bond Refunding	120-00-00-8941
	Neutral	(20,655)	CO, Series 2008A Princ	120-00-00-7129
	Neutral	(11,969)	CO, Series 2008A Int	120-00-00-7130
	Neutral	(41,640)	CO, Series 2010 Princ	120-00-00-7137
	Neutral	(34,952)	CO, Series 2010 Int	120-00-00-7138
	Neutral	(41,140)	CO Tax & Lim Rev, Series 2013 Princ	120-00-00-7147
	Neutral	(102,160)	CO Tax & Lim Rev, Series 2013 Int	120-00-00-7148
	Neutral	(4,445)	GO Refunding, Series 2014 Int	120-00-00-7152
	Neutral			
New Expenditures:				
	Increase	(123,676)	Other Uses-Bond Refunding	120-00-00-8941
	Increase			
	Total Expense	(2,076,195)		
	Net Change	(123,676)		

FY 2015
BUDGET AMENDMENTS
IMPACT FEE FUND #305

Fund Balance as of 9-30-14	0
FY 2015 Budgeted Revenues	0
FY 2015 Budgeted Appropriations	0
1/2015 Budget Amendments (net)	0
5/2015 Budget Amendments (net)	0
9/2015 Budget Amendments (net)	0
Ending Fund Balance	0

* Includes reserved longterm project fund

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	25,000	Water CIF Revenue	305-00-00-4199
	Neutral	25,000	Wastewater CIF Revenue	305-00-00-4299
	Total Revenues	50,000		
Matching Expenditures to Revenues:				
	Neutral	(25,000)	Water Professional Fees	305-50-50-5505
	Neutral	(25,000)	Wastewater Professional fees	305-51-51-5505
New Expenditures:				
	Increase	0		
	Total Expense	(50,000)		
	Net Change	0		

FY 2015
BUDGET AMENDMENTS
BP&L FUND

Fund Balance as of 9-30-14	7,020,606
FY 2015 Budgeted Revenues	7,513,000
FY 2015 Budgeted Appropriations	(7,753,790)
1/2015 Budget Amendments (net)	0
05/2015 Budget Amendments (net)	0
09/2015 Budget Amendments (net)	(99,375)
Ending Fund Balance	6,779,816

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	85,000	Electric Sales-Resid	404-00-00-4301
	Total Revenues	85,000		
Matching Expenditures to Revenues:				
	Neutral	(85,000)	LCRA Power	404-60-00-5581
New Expenditures:				
	Increase	(99,375)	Electric Credit Rebate	404-60-00-5698
	Increase			
	Total Expense	(184,375)		
	Net Change	(99,375)		

FY 2015
BUDGET AMENDMENTS
HOTEL/MOTEL TAX FUND

Fund Balance as of 9-30-14	2,148,816
FY 2015 Budgeted Revenues	2,647,000
FY 2015 Budgeted Appropriations	(2,495,988)
1/2015 Budget Amendments (net)	0
5/2015 Budget Amendments (net)	(68,900)
9/2015 Budget Amendments (net)	(314,290)
Ending Fund Balance	2,230,928

* Includes reserved longterm project fund

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
Matching Revenues to Expenditures:				
	Neutral	150,000	Motel/Hotel Tax Receipts	501-00-00-4007
	Total Revenues	150,000		
Matching Expenditures to Revenues:				
	Neutral	(150,000)	Bastrop Marketing Corp	501-80-00-5576
New Expenditures:				
	Increase	(67,710)	Downtown Business Alliance	501-80-00-5577
	Increase	(246,580)	Transfer out General Fund	501-80-00-8001
	Total Expense	(314,290)		
	Net Change	(314,290)		

FY 2015
BUDGET AMENDMENTS
MIAN STREET FUND

Fund Balance as of 9-30-14	43,939
FY 2015 Budgeted Revenues	125,300
FY 2015 Budgeted Appropriations	(149,855)
1/2015 Budget Amendments (net)	0
5/2015 Budget Amendments (net)	0
9/2015 Budget Amendments (net)	(21,550)
Ending Fund Balance	19,384

* Includes reserved longterm project fund

DEPARTMENT	BUDGET	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
New Expenditures:				
	Increase	(16,000)	Operational Salaries	503-00-00-5101
	Increase	(1,450)	Social Security	503-00-00-5150
	Increase	(1,500)	Retirement	503-00-00-5151
	Increase	(2,600)	Retiree Benefits	503-00-00-5159
	Total Expense	(21,550)		
	Net Change	(21,550)		

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL **DATE SUBMITTED: October 7, 2015**

MEETING DATE: October 13, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST BY THE BASTROP CHAMBER OF COMMERCE THAT THE CITY COUNCIL APPROVE A REVISED HOT/MOTEL FOR FY-16 AS SUBMITTED BY THE BASTROP CHAMBER OF COMMERCE REQUESTING THAT THE FUNDING AMOUNT APPROVED BY THE CITY COUNCIL FOR FY-16: THAT THIS AMOUNT BE REDUCED FOR FY-16.**

2. Party Making Request: **Bastrop Chamber of Commerce**

3. Nature of Request: (Brief Overview) Attachments: Yes __x__ No ______

Attached is a letter and revised "Hotel/Motel Budget" that was submitted to the City Manager's Office by the Bastrop Chamber of Commerce. The letter in essence request that the City Council approve the Chamber of Commerce revised Hotel/Motel Budget for FY-16. The letter layout the reason why the Chamber has revised the Chambers Hotel/Motel Budget and that the Chamber is returning to the City a portion of the FY-16 allocation of Hotel/Motel Funds to the City. Since the City Council approved the FY-16 Hotel/Motel allocation, the City Manager determined that the revised budget must be submitted to the City Council for action by the Council.

4. Policy Implication: ____________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ________ Budgeted Amount: ________
   Under Budget: ________ Over Budget: ________
   Amount Remaining: ________

6. Alternate Option/Costs: ____________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				
b)				
c)				

8. Staff Recommendation:

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ____________________

CHAMBER OF COMMERCE
927 Main Street • Bastrop, Texas 78602
Phone: 512.303.0558 • Fax: 512.303.0305
www.bastropchamber.com • info@bastropchamber.com

October 5, 2015

Mayor, Council Members, City Manager
City of Bastrop
1311 Chestnut St.
Bastrop, TX 78602

Dear Distinguished Friends,

The Board of Directors of the Bastrop Chamber of Commerce met on September 16, 2015 for its annual Strategic Planning session. One result of this session was clarification of a key objective regarding representation of our member businesses in the Bastrop community. This key objective, to be perceived as the "Voice of our Business Community", requires that we maintain a free and unimpaired voice of advocacy to elected officials on behalf of our 650+ members.

Because of this key objective, you will find a revised request for HOT funding for FY2016 attached for your consideration. Our goal in this revised request is to assist in facilitating a move towards a single "Visitor Center" for Bastrop. We believe this revision may also free up potential funding for the formation of a Designation Marketing Organization (DMO). We hope that our decision may also assist in realizing the goal of having a unified tourism and marketing message for Bastrop. Additionally, the Chamber can focus its resources in promoting the economic well-being of our business community, providing services and training for our membership, communicate the collective view of our business community, and support constructive initiatives on major issues of public policy.

Our utmost concern in this transition is maintaining the strong overall relationship our Chamber has enjoyed with the City. We in no way wish to diminish the importance placed on this tremendous partnership. The Chamber looks forward to working together as we strive for a better Bastrop on all fronts of our beloved community.

You may have questions or concerns regarding this direction. If so, please contact me at 512-303-0558 or email at bwomble@bastropchamber.com. Bastrop's best and brightest days are just ahead!

Sincerely,

Becki Womble

Becki Womble, IOM
President/CEO

John A. Sanders

Johnny Sanders
Chairman of the Board

"The mission of the Bastrop Chamber of Commerce is to improve the economy of Bastrop and thereby, the quality of life for all its citizens through economic, community, and leadership development."

HOTEL OCCUPANCY TAX (REVISED) BUDGET REQUEST FY 2016

		Revised requested	Preminimary Funding 8/25/15
Visitor Center Operations	Salary & Building upkeep Q1 only (end 12/31/15)	7,000	
	SUB-TOTAL	**7,000**	**28,038**
Patriotic Festival	Radio, Newspaper & Online Advertising	2,900	
	Fireworks	7,000	
	Austin Symphony Band & opening entertainment	1,200	
	Port-a-potties	400	
	Pet 'n' Pal Parade	500	
	SUB-TOTAL	**12,000**	**6,161**
River of Lights	Repairs	2,000	
	Advertising	3,278	
	SUB-TOTAL	**5,278**	**5,278**
	GRAND TOTAL	**24,278**	**41,555**
	Difference	-17,277	

CITY OF BASTROP AGENDA ITEM **D.2**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL **DATE SUBMITTED: October 6, 2015**

MEETING DATE: October 13, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF A RESOLUTION OF THE CITY OF BASTROP NOMINATION OF AN INDIVIDUAL TO SERVE ON THE BASTROP COUNTY APPRAISAL DISTRICT'S BOARD OF DIRECTORS.**

2. Party Making Request: **Michael H. Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes __x__ No ______

The City of Bastrop received the attached letter from the "Bastrop Central Appraisal District" [BCAD] advising the City of Bastrop it's time to elect a Board of Directors for BACD. Attached is a calendar outlining the timetable of the steps that should be taken by the City to elect a Board of Directors. The first in the process is for the Council to nominate a candidate to the Board. As the letter states four (4) of the existing Directors have agreed to continue to serve on the Board. One Board member has declined to continue to serve on the Board. This item is before the Council this evening to decide if the Council desires to submit a name for a candidate to serve on the Board.

4. Policy Implication: ______________________

5. Budgeted: ________ Yes ________ No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ______________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation:

9. Advisory Board: ________ Approved ________ Disapproved ________ None

10. Manager's Recommendation: ________ Approved ________ Disapproved ________ None

11. Action Taken: ______________________

BASTROP CENTRAL APPRAISAL DISTRICT

P.O. DRAWER 578 • BASTROP, TEXAS 78602-0578
PHONE (512) 303-1930 • FAX (512) 303-4805

BOARD OF DIRECTORS

ELAINE SEIDEL
Chairman

DAVID REDD
Secretary

BRYAN BRACEWELL

RODERICK EMANUEL

BILL HECTOR

LINDA HARMON

Chief Appraiser
MARK BOEHNKE
RPA/RTA

September 30, 2015

Mr. Mike Talbot, City Manager
City of Bastrop
P. O. Box 427
Bastrop TX 78602

Re: Election of 2016 - 2017 Board of Directors
Bastrop Central Appraisal District

Dear Mr. Talbot:

As we are approaching the last quarter of 2015, it is time to elect a Board of Directors for Bastrop Central Appraisal District for the years 2016 - 2017. Enclosed is a list indicating the number of votes calculated for each voting unit. The **City of Bastrop** has **213** votes out of a total of 5000 votes.

Also, enclosed is a calendar outlining the timetable of the steps that should be taken to elect a Board as well as a sample resolution for your nomination(s). To comply with the code, please make every effort to furnish the resolutions to me on or about October 15th so that we may meet the remaining deadlines.

To help facilitate the process, I polled our current Board members to see who would be willing to serve again. Elaine Seidel stated she would not seek re-election. David Redd, Bryan Bracewell, Bill Hector and Roderick Emanuel indicated their desire to serve again if elected.

If you have any questions, please give me a call at 512-303-1930, Ext. 17.

Sincerely,

Mark Boehnke

Mark Boehnke
Chief Appraiser

Enclosures

cc: The Hon. Ken Kesselus, Mayor, City of Bastrop

Certified Mail# 7014 0150 0002 3301 9066

CALCULATIONS for VOTING ENTITLEMENT
BASTROP CENTRAL APPRAISAL DISTRICT
2016-2017 BOARD OF DIRECTORS

ENTITY	2014 LEVY		TOTAL LEVY								VOTES
Bastrop County	$28,451,093.00	/	$99,927,171.25	X	1,000	=	284.7183	X	5	=	1,424
Bastrop ISD	42,868,703.00	/	$99,927,171.25	X	1,000	=	428.9995	X	5	=	2,145
Bastrop City	4,264,576.00	/	$99,927,171.25	X	1,000	=	42.6768	X	5	=	213
Elgin ISD	11,196,089.00	/	$99,927,171.25	X	1,000	=	112.0425	X	5	=	560
Elgin City	2,298,742.00	/	$99,927,171.25	X	1,000	=	23.0042	X	5	=	115
Lexington ISD	9,403.25	/	$99,927,171.25	X	1,000	=	0.0941	X	5	=	0
McDade ISD	814,412.00	/	$99,927,171.25	X	1,000	=	8.1501	X	5	=	41
Smithville ISD	8,385,924.00	/	$99,927,171.25	X	1,000	=	83.9204	X	5	=	420
Smithville City	987,524.00	/	$99,927,171.25	X	1,000	=	9.8824	X	5	=	49
ACC-Elgin	650,705.00	/	$99,927,171.25	X	1,000	=	6.5118	X	5	=	33
							Total Number of Votes				**5,000**

BOARD OF DIRECTORS
ELECTION CALENDAR OF EVENTS

Before October 1, 2015	Chief Appraiser must notify each voting taxing unit of the number of votes it may cast.
Before October 15, 2015	The presiding officer of the unit submits the names of the nominees by written resolution to the Chief Appraiser. Include the addresses of the nominees.
Before October 30, 2015	The Chief Appraiser must prepare a ballot listing the nominees alphabetically by each candidate's last name. The Chief Appraiser must deliver a copy of this ballot to the presiding officer of the governing body of each voting unit.
Before December 15, 2015	Each voting unit must cast its vote by written resolution and submit it to the Chief Appraiser. The unit may cast all its votes for one candidate or may distribute the votes among any number of candidates.
Before December 31, 2015	The Chief Appraiser must count the votes and declare the candidates who received the largest vote totals. The Chief Appraiser notifies all taxing units and all the candidates of the outcome.

A RESOLUTION OF THE CITY OF BASTROP
NOMIINATION OF AN INDIVIDUAL TO SERVE
ON THE BASTROP COUNTY APPRASISAL DISTRICT'S
BOARD OF DIRECTORS

WHEREAS, under the Texas Property Tax Code, Section 6.03, election of the Bastrop County Appraisal District's Board of Directors is the responsibility of the governing bodies of the taxing entities of Bastrop County.

The City of Bastrop does hereby **RESOLVE** to nominate the following individual(s) as Member(s) of the Bastrop Central Appraisal District Board of Directors.

Candidate(s):

PASSED AND APPROVED the _____ day of ______________, 2015.

____
(Taxing Entity Administrator)

Attest:

____
(Witness)

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: Oct. 6, 2015
MEETING DATE: Oct. 13, 2015

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Reports and Quarterly Investment Report for the period ending in Aug 31, 2015.**

2. Party Making Request: **Tracy Waldron, Chief Financial Officer**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

Provide City Council monthly financial report overview for four major funds to include General Fund, Water-Wastewater Fund, Bastrop Power & Light and the Hotel Motel Fund.

4. Policy Implication: ____________________

5. Budgeted: ______Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: Acceptance of monthly financial reports

9. Advisory Board: ________Approved ________Disapproved __________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____________________
____

CITY OF BASTROP, TEXAS
MONTHLY FINANCIAL REPORT AND
QUARTERLY FINANCIAL REPORT
FOR PERIOD ENDING AUGUST 31, 2015

BASTROPTX
Heart of the Lost Pines
Est. 1832

CITY OF BASTROP
SUMMARY OF REVENUES AND EXPENDITURES
AS OF Aug 31, 2015

Fiscal year 2015 is 11 month or 91.7% completed as of Aug. 31, 2015.

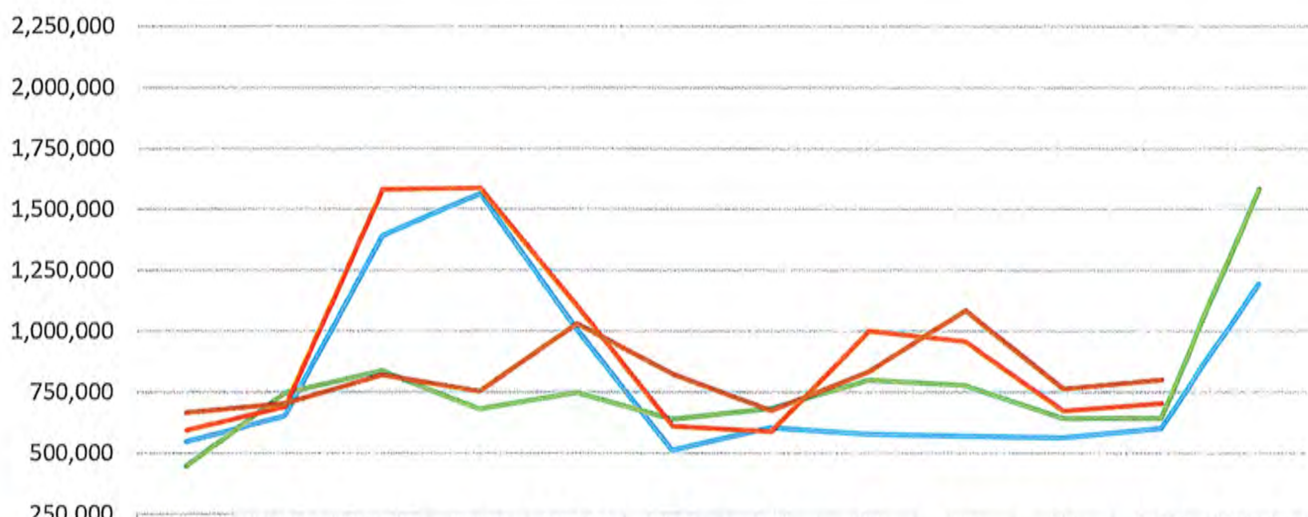
	Revenues			Expenditures		
	FY 2015 Budget*	FY 2015 Actual	% of FY2015 Budget	FY 2015 Budget*	FY 2015 Actual	% of FY2015 Budget
General Fund	$ 9,449,888	$ 10,069,005	106.55%	$ 10,121,065	$ 8,933,453	88.27%
W/WW Fund	$ 4,338,480	$ 3,953,839	91.13%	$ 3,911,020	$ 3,417,219	87.37%
Electric Fund	$ 7,513,000	$ 7,109,847	94.63%	$ 7,753,790	$ 7,091,382	91.46%
Hotel Motel Fund	$ 2,647,000	$ 2,553,965	96.49%	$ 2,564,888	$ 2,606,411	101.62%

*Budget amounts reflect any budget amendments approved by Council during the Fiscal Year

GENERAL FUND REVENUE & EXPENDITURES

AS OF Aug. 31, 2015

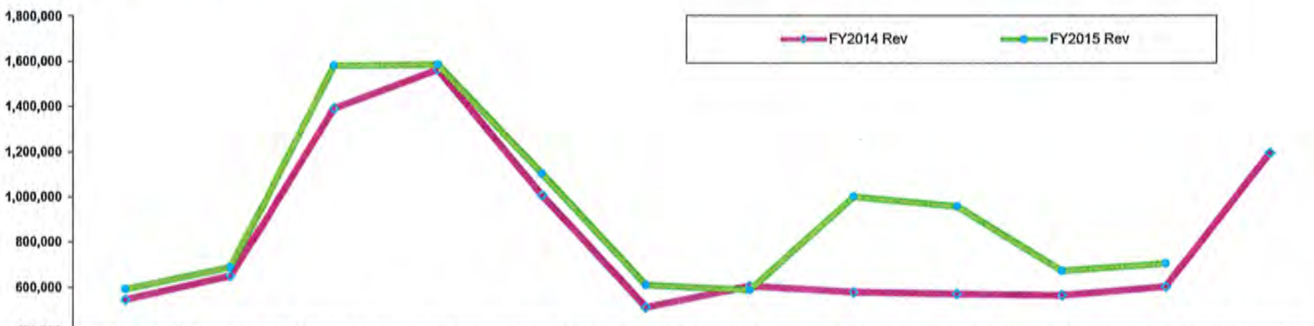
- Revenues will increase in December, January, and February due to collection of the Ad Valorem Taxes.
- Due to an audit adjustment that accrues our revenue into the period it was earned, the Sales Tax revenue earned in October and November are estimated.
- The Revenue spiked in May due to the transfer from BP&L of $200,000 for the Comprehensive Plan and the donated land from BEDC of $183,000 in-kind income
- The increase in expense for June is a result of moving the Solid Waste expense to the GF, per auditors recommendation.



	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Revenues	$544,676	$649,899	$1,391,106	$1,563,315	$1,005,334	$509,240	$602,564	$576,147	$568,096	$562,257	$600,429	$1,191,005
FY2014 Expenses	$445,888	$744,535	$836,064	$679,241	$744,995	$636,520	$681,018	$797,751	$777,107	$641,639	$642,179	$1,582,348
FY2015 Revenues	$591,926	$688,101	$1,579,909	$1,585,351	$1,101,058	$607,480	$586,161	$998,976	$956,472	$670,946	$702,625	
FY2015 Expenses	$663,660	$700,904	$818,271	$751,303	$1,027,451	$822,206	$672,916	$832,928	$1,084,109	$761,772	$798,934	

GENERAL FUND REVENUE & EXPENDITURES
AS OF Aug. 31, 2015

FY 2014 & 2015 Revenues



	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Rev	$544,676	$649,899	$1,391,106	$1,563,315	$1,005,334	$509,240	$602,564	$576,147	$568,096	$562,257	$600,429	$1,191,005
FY2015 Rev	$591,926	$688,101	$1,579,909	$1,585,351	$1,101,058	$607,480	$586,161	$998,976	$956,472	$670,946	$702,625	

FY 2014 & 2015 Expenditures

	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Exp	$445,888	$744,535	$836,064	$679,241	$744,995	$636,520	$681,018	$797,751	$777,107	$641,639	$642,179	$1,582,348
FY2015 Exp	$663,660	$700,904	$818,271	$751,303	$1,027,451	$822,206	$672,916	$832,928	$1,084,109	$761,772	$798,934	

GENERAL FUND REVENUE
AS OF Aug. 31, 2015

FY2015 Budgeted $3,495,000*

FY2015 YTD $3,629,493

Sales Tax

	October	November	December	January	February	March	April	May	June	July	August	September
FY2014	$273,259	$278,221	$267,369	$280,526	$338,437	$239,457	$263,526	$313,211	$313,616	$274,734	$330,826	$304,382
FY2015	$312,824	$306,921	$309,509	$341,867	$403,916	$291,598	$273,392	$354,175	$328,846	$318,738	$387,708	

*This amount was amended in May 2015 (Increased by $65,000)

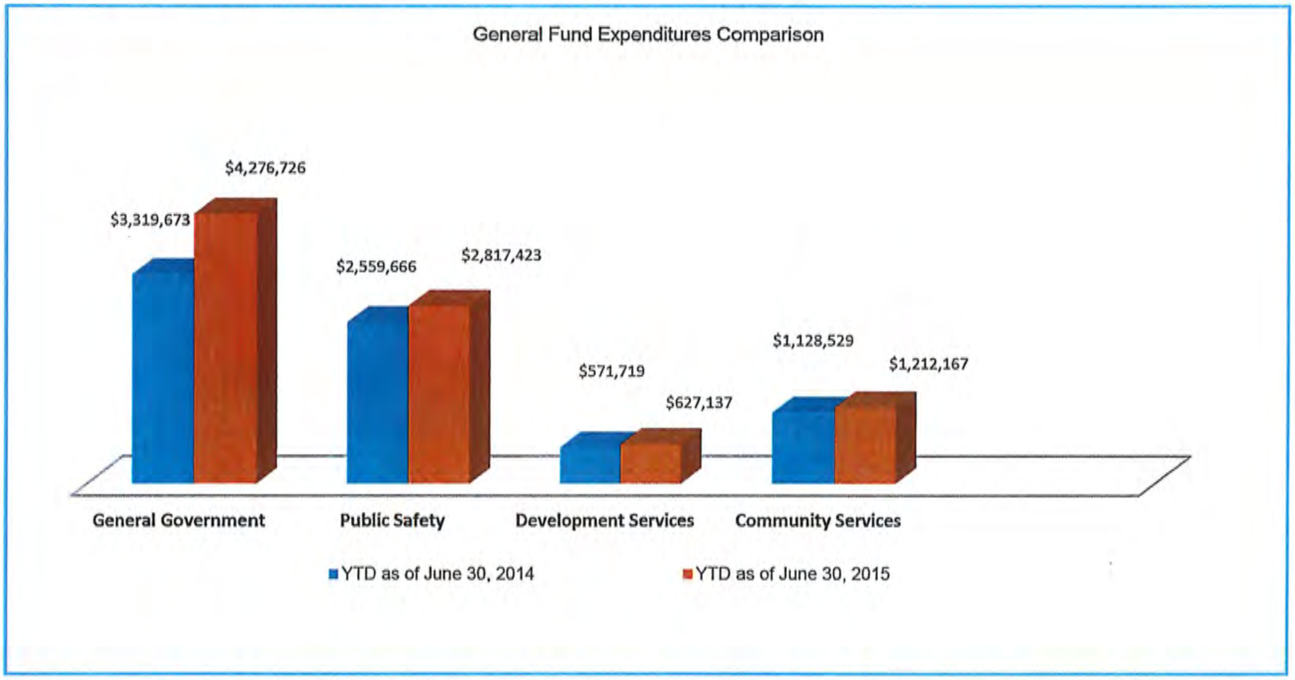
Ad Valorem Taxes

FY2015 Budget $2,779,920

FY2015 YTD $2,758,328

	October	November	December	January	February	March	April	May	June	July	August	September
FY2014	$40,648	$156,087	$894,390	$1,013,543	$394,869	$28,841	$14,693	$9,296	$12,748	$0	$1,355	1,199
FY2015	$76,364	$143,957	$1,047,611	$1,001,843	$422,263	$38,079	$16,106	$6,545	$883	$4,678	$5,859	

GENERAL FUND EXPENDITURES
AS OF Aug. 31, 2015

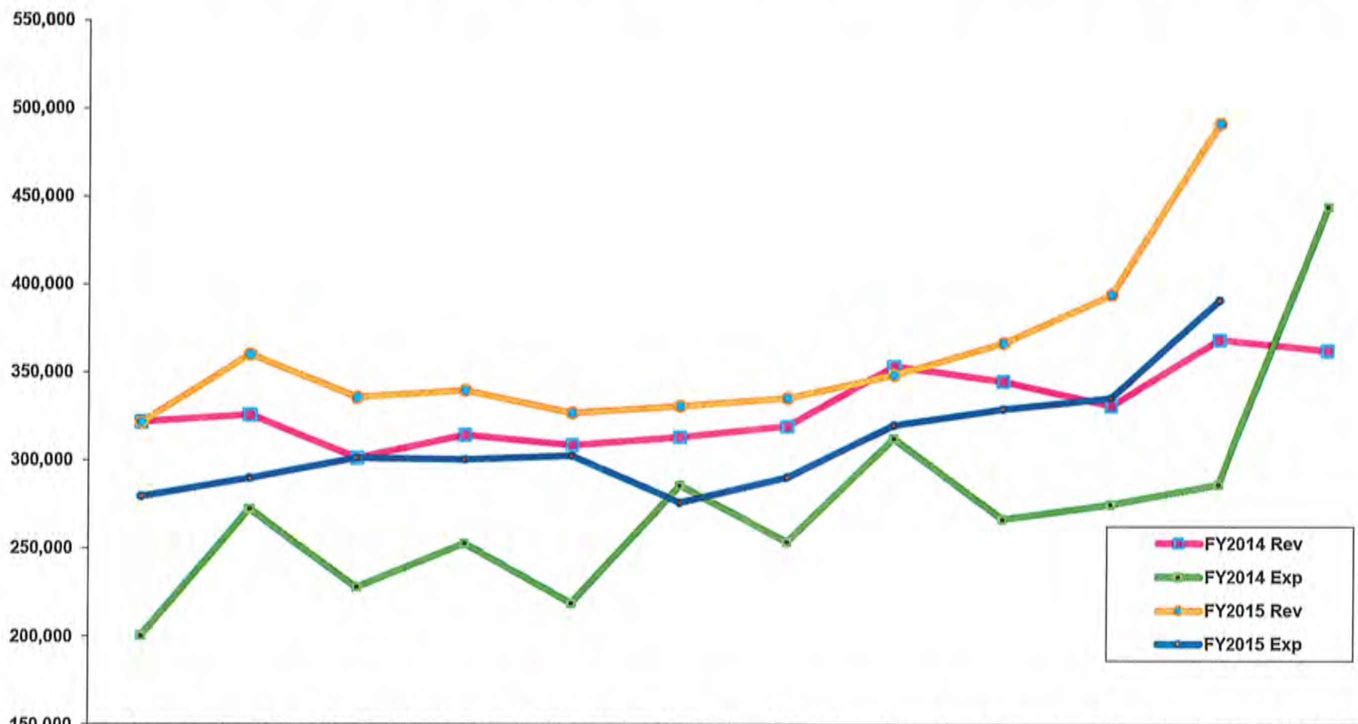


- General Government includes Legislative, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Public Works, and Building Maintenance
- Public Safety includes Police Department, Fire Department, Health, and Municipal Court
- Development Services includes the Planning Department
- Community Services includes Recreation, Parks, and Library

WATER WASTEWATER FUND REVENUE & EXPENDITURES

AS OF AUG 31, 2015

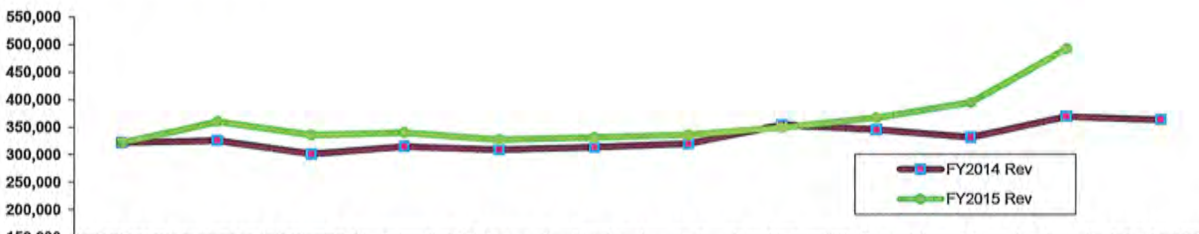
- ☐ Water/ Wastewater Fund Revenues Year-to-date (YTD) as of August 31, 2015 are $3,953,839 or 91.13% of the year.



	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Rev	$321,827	$325,851	$301,343	$314,449	$308,620	$313,242	$319,555	$353,871	$345,255	$331,445	$369,193	$363,025
FY2014 Exp	$200,329	$272,304	$227,868	$252,709	$218,687	$285,720	$253,707	$312,596	$266,821	$275,337	$286,775	$444,702
FY2015 Rev	$321,663	$360,199	$335,859	$339,784	$326,937	$330,849	$335,546	$348,853	$367,146	$394,750	$492,253	
FY2015 Exp	$279,403	$289,841	$301,317	$300,431	$302,572	$275,911	$290,436	$320,178	$329,507	$335,886	$391,738	

WATER WASTEWATER FUND REVENUE & EXPENDITURES
AS OF Aug. 31, 2015

FY 2014 & 2015 Revenues



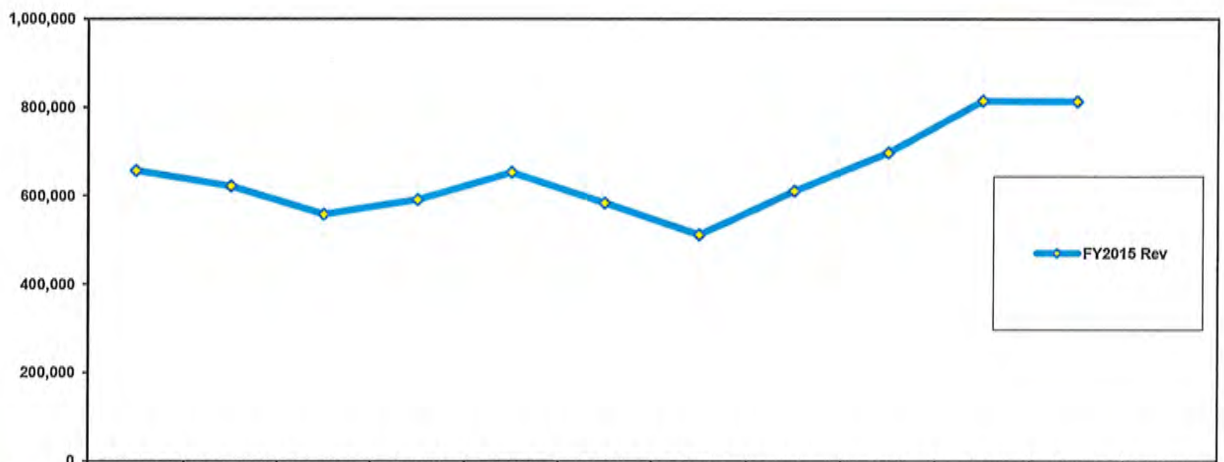
	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Rev	$321,827	$325,851	$301,343	$314,449	$308,620	$313,242	$319,555	$353,871	$345,255	$331,445	$369,193	$363,025
FY2015 Rev	$321,663	$360,199	$335,859	$339,784	$326,937	$330,849	$335,546	$348,853	$367,146	$394,750	$492,253	

FY 2014 & 2015 Expenditures

	October	November	December	January	February	March	April	May	June	July	August	September
FY2014 Exp	$200,329	$272,304	$227,868	$252,709	$218,687	$285,720	$253,707	$312,596	$266,821	$275,337	$286,775	$444,702
FY2015 Exp	$279,403	$289,841	$301,317	$300,431	$302,572	$275,911	$290,436	$320,178	$329,507	$335,886	$391,738	

BASTROP POWER AND LIGHT / ELECTRIC FUND REVENUE
AS OF Aug. 31, 2015

❑ Electric Fund Revenues Year-to-date (YTD) as of August 31, 2015 are $7,109,847 or 94.63% of the FY2015 adopted budget.



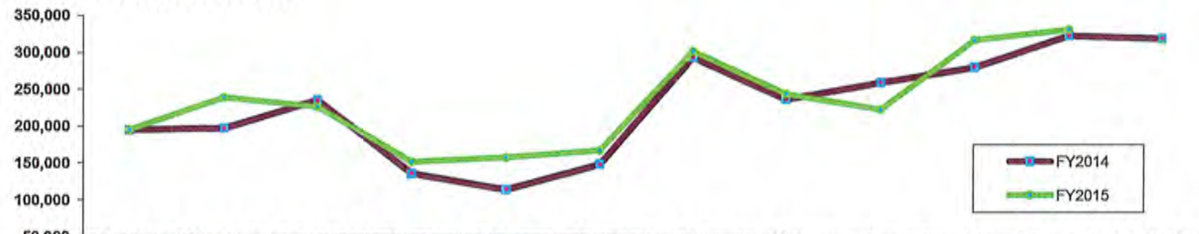
	October	November	December	January	February	March	April	May	June	July	August	September
FY2015 Rev	$656,741	$621,281	$557,715	$590,885	$652,231	$583,300	$511,373	$610,721	$697,374	$814,608	$813,617	

HOTEL MOTEL TAX REVENUE FUND REVENUE AND EXPENDITURES
AS OF Aug 31, 2015

- Revenues as of August 31, 2015 represent YTD earned revenue of $2,553,965. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October is an estimate.

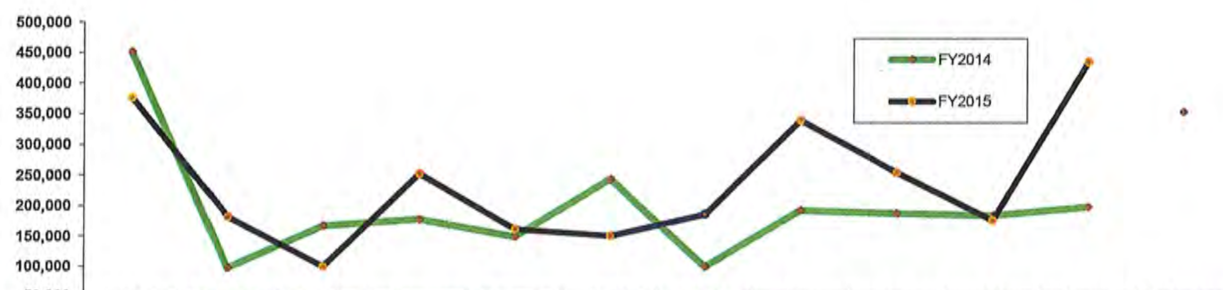
- Expenses in October are increased due to the one-time disbursement of funds to Hotel Motel funded organizations. The spike in August was the additional funding transfer to General Fund for Bastrop Art Guild and double payments to BMC.

Hotel / Motel Fund Revenue



	October	November	December	January	February	March	April	May	June	July	August	September
FY2014	$195,331	$197,631	$235,389	$135,789	$114,089	$148,452	$293,361	$236,502	$259,495	$280,449	$323,356	$319,406
FY2015	$195,382	$238,983	$226,370	$151,650	$157,829	$167,094	$301,303	$243,848	$222,683	$317,346	$331,477	

Hotel / Motel Fund Expenses



	October	November	December	January	February	March	April	May	June	July	August	September
FY2014	$451,280	$97,173	$166,612	$177,060	$148,472	$243,252	$98,881	$191,824	$187,148	$183,696	$197,749	$352,842
FY2015	$376,281	$181,305	$99,185	$251,653	$160,809	$149,410	$185,145	$338,711	$253,785	$175,694	$434,432	

City of Bastrop
YTD Investment Summary
As of August 31, 2015

TEXPOOL

12/31/2014 Beginning Book and Market Value Balance $32,762,657
Subtractions/ Changes to Market Value $(1,647,037)
8/31/2015 Ending Book and Market Value Balance $31,115,620
Accrued Interest for Reporting Period: $12,279
Weighted Average Maturity (WAM): 47 days
Average Monthly Yield, on a simple basis: .0697%

CERTIFICATES OF DEPOSIT

12/31/2014 Beginning Balance and Market Value $1,500,000
Additions/ Changes to Market Value $0
8/31/2015 Current Balance and Market Value $1,500,000
Accrued Interest for Reporting Period: $8,909.59
Maturity Date: 04/26/2016
Term Date: 365 days
Current Rate: .80 %

POOLED CASH

12/31/2014 Beginning Book and Market Value Balance $1,314,251.21
Subtractions/ Changes to Market Value (1,088,438.03)
8/31/2015 Ending Book and Market Value Balance $225,813.18
Accrued Interest for Reporting Period: $2,378.58

FINANCIAL STATEMENT REPORTS ARE ATTACHED
- General Fund
- Water/ Wastewater Utility Fund
- Hotel Motel Fund

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TAXES & PENALTIES						
00-00-4001 CURRENT TAXES M&O	2,566,470.21	2,779,920.00	5,859.13	2,764,187.27	15,732.73	99.43
00-00-4002 DELINQUENT TAXES M&O	34,869.44	35,750.00	6,655.82	30,104.48	5,645.52	84.21
00-00-4003 PENALTIES & INTEREST M&O	24,802.22	26,000.00	4,942.83	31,574.28	(5,574.28)	121.44
00-00-4004 FRANCHISE TAX	334,082.81	400,000.00	27,624.41	345,228.47	54,771.53	86.31
00-00-4006 CITY SALES TAX	3,173,182.29	3,495,000.00	387,707.96	3,629,493.16	(134,493.16)	103.85
00-00-4008 OCCUPATION TAX	10,206.95	8,000.00	0.00	5,403.78	2,596.22	67.55
00-00-4009 MIXED BEVERAGE TAX	28,898.98	20,000.00	0.00	36,017.16	(16,017.16)	180.09
00-00-4010 380 AGREEMENT PROP REFUND	0.00	0.00	0.00	(44,029.26)	44,029.26	0.00
TOTAL TAXES & PENALTIES	6,172,512.90	6,764,670.00	432,790.15	6,797,979.34	(33,309.34)	100.49
LICENSES & PERMITS						
00-00-4020 BUILDING PERMITS	114,069.07	75,000.00	11,936.13	123,203.78	(48,203.78)	164.27
00-00-4021 ZONING FEES	1,803.00	3,000.00	870.66	3,531.24	(531.24)	117.71
00-00-4022 PLATTING FEES	15,665.00	6,000.00	6,800.00	52,688.74	(46,688.74)	878.15
00-00-4023 SPECIAL EVENT PERMIT FEE	2,800.00	2,000.00	850.00	1,750.00	250.00	87.50
TOTAL LICENSES & PERMITS	134,337.07	86,000.00	20,456.79	181,173.76	(95,173.76)	210.67
CHARGES FOR SERVICES						
00-00-4040 ANIMAL SERVICE RECEIPTS	430.00	200.00	20.00	200.00	0.00	100.00
00-00-4043 PARKS RECEIPTS	1,640.00	1,600.00	165.00	1,905.00	(305.00)	119.06
00-00-4044 PD ACCIDENT REPORTS	2,001.00	1,800.00	66.00	1,604.00	196.00	89.11
00-00-4046 SPECIAL EVENTS HOT REIMB	8,629.29	35,000.00	0.00	13,670.21	21,329.79	39.06
00-00-4047 PROJ ESCROW REIMB	5,472.41	0.00	0.00	0.00	0.00	0.00
00-00-4049 TRANSFER STATION RECEIPTS	4,528.02	7,000.00	2,388.80	7,408.80	(408.80)	105.84
00-00-4051 SANITATION REVENUE	0.00	0.00	40,346.22	434,133.29	(434,133.29)	0.00
00-00-4052 SANITATION PENALTIES	0.00	0.00	771.49	7,109.39	(7,109.39)	0.00
TOTAL CHARGES FOR SERVICES	22,700.72	45,600.00	43,757.51	466,030.69	(420,430.69)	22.00
FINES & FORFEITURES						
00-00-4070 MUNICIPAL COURT FINES	176,893.23	178,800.00	17,903.13	232,026.21	(53,226.21)	129.77
00-00-4076 LIBRARY RECEIPTS	14,813.56	16,000.00	1,870.69	16,311.89	(311.89)	101.95
00-00-4078 JUVENILE CASE MANAGER-M/C	5,205.37	5,100.00	746.49	8,484.27	(3,384.27)	166.36
00-00-4080 TEEN COURT (MC)	1,153.58	1,000.00	0.00	701.69	298.31	70.17
TOTAL FINES & FORFEITURES	198,065.74	200,900.00	20,520.31	257,524.06	(56,624.06)	128.19
OTHER REVENUE						
TOTAL						

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

101-GENERAL FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
INTEREST INCOME						
00-00-4400 INTEREST RECEIPTS	3,750.19	5,000.00	371.38	4,813.60	186.40	96.27
TOTAL INTEREST INCOME	3,750.19	5,000.00	371.38	4,813.60	186.40	96.27
INTERGOVERNMENTAL						
00-00-4413 BISD PROJECT RECEIPTS	71,276.51	40,000.00	0.00	40,187.25	(187.25)	100.47
00-00-4414 DEPT OF JUSTICE GRANT REIMB	1,041.65	0.00	0.00	694.43	(694.43)	0.00
00-00-4415 EMERGENCY MANAGEMENT	28,051.19	30,000.00	0.00	43,686.35	(13,686.35)	145.62
00-00-4419 PROPERTY LIEN PAYMENTS	22,767.14	0.00	0.00	7,705.00	(7,705.00)	0.00
00-00-4490 ELECTRIC IN-KIND	473,256.63	516,280.00	43,023.33	473,256.63	43,023.37	91.67
00-00-4491 WATER/WASTEWATER IN-KIND	486,768.26	531,020.00	44,251.66	486,768.26	44,251.74	91.67
00-00-4493 BEDC IN-KIND	182,489.89	169,080.00	34,089.98	174,989.78	(5,909.78)	103.50
00-00-4495 CONVENTION CENTER IN-KIND	159,610.00	174,120.00	14,510.00	159,610.00	14,510.00	91.67
00-00-4496 DONATION IN-KIND	0.00	0.00	0.00	183,000.00	(183,000.00)	0.00
TOTAL INTERGOVERNMENTAL	1,425,261.27	1,460,500.00	135,874.97	1,569,897.70	(109,397.70)	107.49
MISCELLANEOUS						
00-00-4509 GENERAL DONATIONS	250.00	718.00	0.00	1,545.38	(827.38)	215.23
00-00-4512 SALE OF FIXED ASSETS	10,663.59	0.00	0.00	546.00	(546.00)	0.00
00-00-4522 WORKERS COMP. REIMBURSE	1,208.46	4,000.00	197.29	197.29	3,802.71	4.93
00-00-4536 MISCELLANEOUS	26,135.75	21,000.00	(2,468.80)	17,015.46	3,984.54	81.03
00-00-4537 INSURANCE PROCEEDS	15,801.26	0.00	0.00	9,906.31	(9,906.31)	0.00
TOTAL MISCELLANEOUS	54,059.06	25,718.00	(2,271.51)	29,210.44	(3,492.44)	113.58
TRANSFERS-IN						
00-00-4703 TRANSFERS IN - ELECTRIC FUND	562,375.00	613,500.00	51,125.00	562,375.00	51,125.00	91.67
00-00-4704 TRANS IN - SANITATION FUND	0.00	48,000.00	0.00	0.00	48,000.00	0.00
00-00-4718 TRANSFER-IN SPECIAL PROJECT	0.00	200,000.00	0.00	200,000.00	0.00	100.00
TOTAL TRANSFERS-IN	562,375.00	861,500.00	51,125.00	762,375.00	99,125.00	88.49
** TOTAL REVENUE **	8,573,061.95	9,449,888.00	702,624.60	10,069,004.59	(619,116.59)	106.55

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL						
TOTAL						
LEGISLATIVE						
00-NON-PROGRAM						
PERSONNEL SERVICES	5,513.05	6,386.00	565.18	5,819.99	566.01	91.14
SUPPLIES & MATERIALS	5,152.01	7,530.00	194.52	7,070.93	459.07	93.90
OCCUPANCY	7,662.47	9,055.00	937.01	7,938.54	1,116.46	87.67
CONTRACTUAL SERVICES	1,565.00	7,329.00	0.00	1,111.92	6,217.08	15.17
OTHER CHARGES	10,179.08	19,940.00	0.00	8,489.34	11,450.66	42.57
TOTAL 00-NON-PROGRAM	30,071.61	50,240.00	1,696.71	30,430.72	19,809.28	60.57
TOTAL LEGISLATIVE	30,071.61	50,240.00	1,696.71	30,430.72	19,809.28	60.57
ORGANIZATIONAL						
00-NON-PROGRAM						
PERSONNEL SERVICES	148,094.63	176,405.00	12,006.04	153,477.82	22,927.18	87.00
SUPPLIES & MATERIALS	13,069.20	18,740.00	983.59	16,750.05	1,989.95	89.38
MAINTENANCE & REPAIRS	7,779.31	8,810.00	3,638.28	6,487.26	2,322.74	73.64
CONTRACTUAL SERVICES	408,028.55	574,570.00	(8,000.03)	695,309.89	(120,739.89)	121.01
OTHER CHARGES	318,138.57	485,640.00	627.73	419,865.64	65,774.36	86.46
CAPITAL OUTLAY	22,500.00	0.00	0.00	183,000.00	(183,000.00)	0.00
TOTAL 00-NON-PROGRAM	917,610.26	1,264,165.00	9,255.61	1,474,890.66	(210,725.66)	116.67
TOTAL ORGANIZATIONAL	917,610.26	1,264,165.00	9,255.61	1,474,890.66	(210,725.66)	116.67
CITY MANAGER						
00-NON-PROGRAM						
PERSONNEL SERVICES	286,817.73	293,613.00	24,921.66	274,553.26	19,059.74	93.51
SUPPLIES & MATERIALS	4,925.23	8,765.00	351.42	8,369.53	395.47	95.49
OCCUPANCY	7,413.99	9,175.00	1,127.31	7,945.34	1,229.66	86.60
CONTRACTUAL SERVICES	108.50	175.00	0.00	87.50	87.50	50.00
OTHER CHARGES	10,484.88	9,825.00	500.00	8,532.68	1,292.32	86.85
TOTAL 00-NON-PROGRAM	309,750.33	321,553.00	26,900.39	299,488.31	22,064.69	93.14
TOTAL CITY MANAGER	309,750.33	321,553.00	26,900.39	299,488.31	22,064.69	93.14
CITY SECRETARY						

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
00-NON-PROGRAM						
PERSONNEL SERVICES	63,055.12	64,772.00	4,636.96	48,143.99	16,628.01	74.33
SUPPLIES & MATERIALS	1,224.21	3,010.00	148.05	2,258.94	751.06	75.05
OCCUPANCY	1,972.94	2,810.00	278.23	2,400.47	409.53	85.43
CONTRACTUAL SERVICES	950.00	26,452.00	555.00	5,335.00	21,117.00	20.17
OTHER CHARGES	32,495.83	29,970.00	1,746.20	22,561.44	7,408.56	75.28
TOTAL 00-NON-PROGRAM	99,698.10	127,014.00	7,364.44	80,699.84	46,314.16	63.54
TOTAL CITY SECRETARY	99,698.10	127,014.00	7,364.44	80,699.84	46,314.16	63.54
FINANCE						
00-NON-PROGRAM						
PERSONNEL SERVICES	273,079.20	326,262.00	18,018.03	274,086.53	52,175.47	84.01
SUPPLIES & MATERIALS	5,879.34	12,440.00	72.46	6,502.78	5,937.22	52.27
MAINTENANCE & REPAIRS	33,056.95	33,000.00	0.00	31,484.00	1,516.00	95.41
OCCUPANCY	6,428.59	7,550.00	882.88	7,107.78	442.22	94.14
CONTRACTUAL SERVICES	27,413.86	63,650.00	22,305.49	52,381.96	11,268.04	82.30
OTHER CHARGES	10,612.20	15,300.00	1,164.28	11,697.81	3,602.19	76.46
TOTAL 00-NON-PROGRAM	356,470.14	458,202.00	42,443.14	383,260.86	74,941.14	83.64
METER SERVICE						
PERSONNEL SERVICES	298,549.64	352,266.00	24,077.49	296,977.55	55,288.45	84.30
SUPPLIES & MATERIALS	30,839.41	33,740.00	4,459.93	29,723.43	4,016.57	88.10
MAINTENANCE & REPAIRS	9,192.28	8,250.00	170.44	4,377.30	3,872.70	53.06
OCCUPANCY	10,450.46	12,620.00	937.97	8,747.55	3,872.45	69.31
CONTRACTUAL SERVICES	10,684.93	32,100.00	38,675.88	405,763.08	(373,663.08)	1,264.06
OTHER CHARGES	3,178.56	6,318.00	319.05	3,662.64	2,655.36	57.97
TOTAL METER SERVICE	362,895.28	445,294.00	68,640.76	749,251.55	(303,957.55)	168.26
TOTAL FINANCE	719,365.42	903,496.00	111,083.90	1,132,512.41	(229,016.41)	125.35
HUMAN RESOURCE						
00-NON-PROGRAM						
PERSONNEL SERVICES	84,786.32	102,067.00	7,781.14	89,019.44	13,047.56	87.22
SUPPLIES & MATERIALS	836.66	1,400.00	157.48	864.71	535.29	61.77
MAINTENANCE & REPAIRS	1,015.96	0.00	0.00	0.00	0.00	0.00
OCCUPANCY	2,888.15	3,525.00	340.20	3,241.72	283.28	91.96
CONTRACTUAL SERVICES	23.74	245.00	0.00	30.00	215.00	12.24
OTHER CHARGES	9,443.32	16,078.00	0.00	9,054.72	7,023.28	56.32
TOTAL 00-NON-PROGRAM	98,994.15	123,315.00	8,278.82	102,210.59	21,104.41	82.89
TOTAL HUMAN RESOURCE	98,994.15	123,315.00	8,278.82	102,210.59	21,104.41	82.89

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
INFORMATION TECHNOLOGY						
00-NON-PROGRAM						
PERSONNEL SERVICES	91,353.10	143,662.00	8,341.99	96,256.98	47,405.02	67.00
SUPPLIES & MATERIALS	7,332.27	22,210.00	1,105.75	10,962.02	11,247.98	49.36
MAINTENANCE & REPAIRS	39,250.25	94,770.00	10,269.29	74,121.81	20,648.19	78.21
OCCUPANCY	5,416.81	8,515.00	797.94	7,335.50	1,179.50	86.15
CONTRACTUAL SERVICES	11,849.07	10,216.00	0.00	3,362.76	6,853.24	32.92
OTHER CHARGES	3,822.62	6,684.00	556.74	5,790.86	893.14	86.64
CAPITAL OUTLAY	18,250.21	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL 00-NON-PROGRAM	177,274.33	296,057.00	21,071.71	197,829.93	98,227.07	66.82
TOTAL INFORMATION TECHNOLOGY	177,274.33	296,057.00	21,071.71	197,829.93	98,227.07	66.82
POLICE						
ADMINISTRATION						
PERSONNEL SERVICES	272,392.34	443,973.00	32,765.79	387,518.69	56,454.31	87.28
SUPPLIES & MATERIALS	29,637.95	30,098.00	3,703.24	22,994.67	7,103.33	76.40
MAINTENANCE & REPAIRS	19,252.64	25,471.00	920.76	24,083.29	1,387.71	94.55
OCCUPANCY	47,354.05	57,556.00	4,989.57	48,266.66	9,289.34	83.86
CONTRACTUAL SERVICES	151,787.08	199,544.00	188.45	151,142.78	48,401.22	75.74
OTHER CHARGES	19,923.62	32,741.00	2,664.66	17,898.12	14,842.88	54.67
CAPITAL OUTLAY	58,970.00	38,970.00	4,560.56	38,965.56	4.44	99.99
TOTAL ADMINISTRATION	599,317.68	828,353.00	49,793.03	690,869.77	137,483.23	83.40
CODE ENFORCEMENT						
PERSONNEL SERVICES	35,888.90	53,395.00	4,103.88	47,315.59	6,079.41	88.61
SUPPLIES & MATERIALS	2,880.47	1,650.00	155.29	884.67	765.33	53.62
MAINTENANCE & REPAIRS	90.29	750.00	0.00	131.06	618.94	17.47
CONTRACTUAL SERVICES	40.00	11,015.00	1,250.00	6,865.00	4,150.00	62.32
OTHER CHARGES	2,965.83	9,225.00	0.00	3,437.09	5,787.91	37.26
TOTAL CODE ENFORCEMENT	41,865.49	76,035.00	5,509.17	58,633.41	17,401.59	77.11
EMERGENCY MANAGEMENT						
SUPPLIES & MATERIALS	0.00	2,300.00	509.76	511.32	1,788.68	22.23
MAINTENANCE & REPAIRS	0.00	1,647.00	0.00	106.94	1,540.06	6.49
OTHER CHARGES	0.00	1,000.00	0.00	725.48	274.52	72.55
TOTAL EMERGENCY MANAGEMENT	0.00	4,947.00	509.76	1,343.74	3,603.26	27.16
POLICE-CID						
PERSONNEL SERVICES	136,152.43	150,920.00	11,031.80	124,437.57	26,482.43	82.45
SUPPLIES & MATERIALS	2,102.18	3,400.00	259.25	2,312.13	1,087.87	68.00
MAINTENANCE & REPAIRS	329.38	1,097.00	0.00	223.55	873.45	20.38
CONTRACTUAL SERVICES	2,296.26	3,363.00	0.00	1,362.37	2,000.63	40.51
OTHER CHARGES	3,628.24	4,745.00	0.00	3,073.00	1,672.00	64.76
TOTAL POLICE-CID	144,508.49	163,525.00	11,291.05	131,408.62	32,116.38	80.36

FINANCIAL STATEMENT
AS OF: AUGUST 31ST, 2015

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
POLICE-PATROL						
PERSONNEL SERVICES	953,387.84	1,258,306.00	94,319.50	1,065,255.40	193,050.60	84.66
SUPPLIES & MATERIALS	58,441.43	122,988.00	7,131.56	79,973.72	43,014.28	65.03
MAINTENANCE & REPAIRS	32,308.87	20,900.00	1,677.67	18,973.39	1,926.61	90.78
CONTRACTUAL SERVICES	16,996.70	16,310.00	263.48	18,761.60	(2,451.60)	115.03
OTHER CHARGES	6,217.96	12,800.00	186.28	5,051.05	7,748.95	39.46
CAPITAL OUTLAY	114,905.40	119,330.00	27,808.01	119,324.90	5.10	100.00
TOTAL POLICE-PATROL	1,182,258.20	1,550,634.00	131,386.50	1,307,340.06	243,293.94	84.31
POLICE-CRIME PREVENTION						
PERSONNEL SERVICES	73,793.35	85,290.00	6,184.44	73,763.52	11,526.48	86.49
SUPPLIES & MATERIALS	636.25	3,650.00	313.97	998.11	2,651.89	27.35
MAINTENANCE & REPAIRS	0.00	2,000.00	272.19	447.01	1,552.99	22.35
CONTRACTUAL SERVICES	561.90	1,500.00	0.00	532.00	968.00	35.47
OTHER CHARGES	1,472.87	1,150.00	0.00	137.50	1,012.50	11.96
TOTAL POLICE-CRIME PREVENTION	76,464.37	93,590.00	6,770.60	75,878.14	17,711.86	81.08
ANIMAL SERVICES						
PERSONNEL SERVICES	29,228.53	3,127.00	0.00	0.00	3,127.00	0.00
SUPPLIES & MATERIALS	1,857.02	6,705.00	1,413.78	2,532.40	4,172.60	37.77
MAINTENANCE & REPAIRS	656.81	1,350.00	422.07	939.98	410.02	69.63
CONTRACTUAL SERVICES	349.28	2,175.00	0.00	1,226.56	948.44	56.39
OTHER CHARGES	7,724.42	12,570.00	6,000.00	12,434.55	135.45	98.92
TOTAL ANIMAL SERVICES	39,816.06	25,927.00	7,835.85	17,133.49	8,793.51	66.08
TOTAL POLICE	2,084,230.29	2,743,011.00	213,095.96	2,282,607.23	460,403.77	83.22
FIRE-VOLUNTEER						
00-NON-PROGRAM						
PERSONNEL SERVICES	2,958.96	6,178.00	0.00	6,177.44	0.56	99.99
SUPPLIES & MATERIALS	49,601.59	49,247.00	2,712.62	13,413.02	35,833.98	27.24
MAINTENANCE & REPAIRS	29,457.28	105,500.00	2,365.49	82,858.27	22,641.73	78.54
OCCUPANCY	36,828.77	46,650.00	13,954.32	39,734.73	6,915.27	85.18
CONTRACTUAL SERVICES	23,002.53	31,040.00	0.00	27,813.59	3,226.41	89.61
OTHER CHARGES	20,014.18	27,975.00	5,330.59	23,739.61	4,235.39	84.86
TOTAL 00-NON-PROGRAM	161,863.31	266,590.00	24,363.02	193,736.66	72,853.34	72.67
TOTAL FIRE-VOLUNTEER	161,863.31	266,590.00	24,363.02	193,736.66	72,853.34	72.67
MUNICIPAL COURT						
00-NON-PROGRAM						
PERSONNEL SERVICES	256,070.48	302,981.00	34,773.15	272,574.27	30,406.73	89.96
SUPPLIES & MATERIALS	9,069.40	11,050.00	1,241.61	9,632.45	1,417.55	87.17
MAINTENANCE & REPAIRS	12,549.90	14,010.00	0.00	13,601.95	408.05	97.09
OCCUPANCY	9,415.94	10,422.00	1,232.65	9,612.63	809.37	92.23
CONTRACTUAL SERVICES	20,408.04	31,742.00	2,026.23	28,943.59	2,798.41	91.18
OTHER CHARGES	6,058.26	8,800.00	196.65	6,714.50	2,085.50	76.30
TOTAL 00-NON-PROGRAM	313,572.02	379,005.00	39,470.29	341,079.39	37,925.61	89.99

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL MUNICIPAL COURT	313,572.02	379,005.00	39,470.29	341,079.39	37,925.61	89.99
PLANNING & DEVELOPMENT						
00-NON-PROGRAM						
PERSONNEL SERVICES	393,758.77	469,104.00	36,202.18	408,604.11	60,499.89	87.10
SUPPLIES & MATERIALS	11,870.12	17,450.00	339.90	10,585.64	6,864.36	60.66
MAINTENANCE & REPAIRS	906.50	2,000.00	45.57	377.50	1,622.50	18.88
OCCUPANCY	8,816.70	13,000.00	1,139.34	10,160.67	2,839.33	78.16
CONTRACTUAL SERVICES	116,682.48	357,950.00	22,598.16	156,857.92	201,092.08	43.82
OTHER CHARGES	33,186.71	45,800.00	1,642.24	40,550.97	5,249.03	88.54
CAPITAL OUTLAY	6,497.54	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	571,718.82	905,304.00	61,967.39	627,136.81	278,167.19	69.27
TOTAL PLANNING & DEVELOPMENT	571,718.82	905,304.00	61,967.39	627,136.81	278,167.19	69.27
HEALTH						
00-NON-PROGRAM						
CONTRACTUAL SERVICES	47,350.64	0.00	0.00	0.00	0.00	0.00
TOTAL 00-NON-PROGRAM	47,350.64	0.00	0.00	0.00	0.00	0.00
TOTAL HEALTH	47,350.64	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS						
ADMINISTRATION						
PERSONNEL SERVICES	554,890.14	656,258.00	48,153.58	573,545.50	82,712.50	87.40
SUPPLIES & MATERIALS	72,949.40	83,450.00	12,251.02	65,473.05	17,976.95	78.46
MAINTENANCE & REPAIRS	39,218.98	54,350.00	5,507.18	45,036.33	9,313.67	82.86
OCCUPANCY	10,261.52	14,010.00	1,050.53	9,965.92	4,044.08	71.13
CONTRACTUAL SERVICES	18,705.45	32,925.00	3,863.64	27,972.16	4,952.84	84.96
OTHER CHARGES	57,310.56	68,350.00	4,434.96	59,817.63	8,532.37	87.52
CAPITAL OUTLAY	68,677.80	163,500.00	29,736.18	29,736.18	133,763.82	18.19
TOTAL ADMINISTRATION	822,013.85	1,072,843.00	104,997.09	811,546.77	261,296.23	75.64
RECREATION						
CONTRACTUAL SERVICES	19,750.00	42,500.00	0.00	30,174.00	12,326.00	71.00
TOTAL RECREATION	19,750.00	42,500.00	0.00	30,174.00	12,326.00	71.00
PARKS						
PERSONNEL SERVICES	403,608.68	541,727.00	34,051.37	391,207.25	150,519.75	72.21
SUPPLIES & MATERIALS	39,490.54	39,570.00	5,039.24	28,360.44	11,209.56	71.67
MAINTENANCE & REPAIRS	38,034.65	52,995.00	7,096.63	48,260.99	4,734.01	91.07
OCCUPANCY	44,110.58	66,740.00	9,511.02	56,618.76	10,121.24	84.83
CONTRACTUAL SERVICES	10,944.80	18,895.00	5,812.56	16,675.30	2,219.70	88.25
OTHER CHARGES	6,486.09	7,600.00	230.01	5,709.18	1,890.82	75.12
CAPITAL OUTLAY	13,188.40	46,257.00	46,257.00	46,153.00	104.00	99.78
TOTAL PARKS	555,863.74	773,784.00	107,997.83	592,984.92	180,799.08	76.63

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

101-GENERAL FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
BUILDING MAINTENANCE						
PERSONNEL SERVICES	133,706.19	162,714.00	12,146.33	133,552.98	29,161.02	82.08
SUPPLIES & MATERIALS	6,299.21	13,000.00	649.09	10,902.06	2,097.94	83.86
MAINTENANCE & REPAIRS	2,894.55	1,500.00	260.87	903.01	596.99	60.20
OCCUPANCY	309.80	600.00	44.83	405.03	194.97	67.51
CONTRACTUAL SERVICES	1,592.98	1,490.00	168.96	1,177.54	312.46	79.03
OTHER CHARGES	92.58	300.00	0.00	175.70	124.30	58.57
TOTAL BUILDING MAINTENANCE	144,895.31	179,604.00	13,270.08	147,116.32	32,487.68	81.91
TOTAL PUBLIC WORKS	1,542,522.90	2,068,731.00	226,265.00	1,581,822.01	486,908.99	76.46
LIBRARY						
00-NON-PROGRAM						
PERSONNEL SERVICES	415,364.05	519,622.00	40,406.34	444,805.93	74,816.07	85.60
SUPPLIES & MATERIALS	61,374.31	63,940.50	1,386.30	63,565.14	375.36	99.41
MAINTENANCE & REPAIRS	12,783.19	17,196.50	311.63	14,687.12	2,509.38	85.41
OCCUPANCY	33,601.84	41,389.00	5,327.17	38,560.45	2,828.55	93.17
CONTRACTUAL SERVICES	18,836.30	19,125.00	540.00	18,125.40	999.60	94.77
OTHER CHARGES	10,955.27	11,311.00	148.93	9,264.20	2,046.80	81.90
TOTAL 00-NON-PROGRAM	552,914.96	672,584.00	48,120.37	589,008.24	83,575.76	87.57
TOTAL LIBRARY	552,914.96	672,584.00	48,120.37	589,008.24	83,575.76	87.57
BEDC ADMINISTRATION						
00-NON-PROGRAM						
TOTAL						
TOTAL						
*** TOTAL EXPENSES ***	7,626,937.14	10,121,065.00	798,933.61	8,933,452.80	1,187,612.20	88.27
REVENUES OVER/(UNDER) EXPENDITURES	946,124.81	(671,177.00)	(96,309.01)	1,135,551.79	(1,806,728.79)	169.19-

*** END OF REPORT ***

FINANCIAL STATEMENT
AS OF: AUGUST 31ST, 2015

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES						
TOTAL						
WATER REVENUES						
00-00-4101 WATER SALES-RESIDENTIAL	1,093,716.42	1,362,500.00	169,568.70	1,210,835.09	151,664.91	88.87
00-00-4102 WATER SALES-COMMERCIAL	933,312.03	1,100,900.00	145,890.08	1,056,031.48	44,868.52	95.92
00-00-4150 PENALTIES	27,951.27	32,700.00	3,980.17	30,777.22	1,922.78	94.12
00-00-4152 WATER TAPPING FEES	8,475.00	1,000.00	800.00	9,350.00	(8,350.00)	935.00
00-00-4154 WATER SERVICE FEES	19,918.00	26,000.00	2,095.00	19,830.00	6,170.00	76.27
00-00-4156 OTHER	0.00	0.00	0.00	300.00	(300.00)	0.00
TOTAL WATER REVENUES	2,083,372.72	2,523,100.00	322,333.95	2,327,123.79	195,976.21	92.23
WASTEWATER REVENUES						
00-00-4201 WASTEWATER SALES-RESIDENTIAL	753,550.84	904,700.00	80,833.57	830,603.09	74,096.91	91.81
00-00-4202 WASTEWATER SALES-COMMERCIAL	584,681.00	686,700.00	65,909.74	657,809.64	28,890.36	95.79
00-00-4250 PENALTIES	18,460.08	23,980.00	3,738.06	23,179.43	800.57	96.66
00-00-4252 SEWER TAPPING FEES	4,950.00	1,000.00	600.00	2,250.00	(1,250.00)	225.00
00-00-4253 SEPTIC TANK DUMP FEES	60,521.64	100,000.00	0.00	0.00	100,000.00	0.00
00-00-4256 OTHER	0.00	0.00	0.00	560.00	(560.00)	0.00
TOTAL WASTEWATER REVENUES	1,422,163.56	1,716,380.00	151,081.37	1,514,402.16	201,977.84	88.23
OTHER REVENUE						
TOTAL						
INTEREST INCOME						
00-00-4400 INTEREST RECEIPTS	2,547.98	3,000.00	247.93	3,324.50	(324.50)	110.82
TOTAL INTEREST INCOME	2,547.98	3,000.00	247.93	3,324.50	(324.50)	110.82
MISCELLANEOUS						
00-00-4512 SALE OF FIXED ASSETS	0.00	0.00	9,541.00	9,541.00	(9,541.00)	0.00
00-00-4519 BACKFLOW TESTING COST	6,200.00	4,000.00	0.00	1,500.00	2,500.00	37.50
00-00-4528 CONSERVATION PROGRAM	182.66	0.00	0.00	0.00	0.00	0.00
00-00-4547 BY THE WAY CAMPGROUND	25,428.46	22,000.00	0.00	9,755.34	12,244.66	44.34
00-00-4548 LCRA/WCID	64,357.95	70,000.00	9,048.95	88,192.65	(18,192.65)	125.99
TOTAL MISCELLANEOUS	96,169.07	96,000.00	18,589.95	108,988.99	(12,988.99)	113.53
TRANSFERS-IN						
TOTAL						

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

202-WATER/WASTEWATER FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
OTHER SOURCES						
00-00-4810 INSURANCE PROCEEDS	398.46	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER SOURCES	398.46	0.00	0.00	0.00	0.00	0.00
** TOTAL REVENUE **	3,604,651.79	4,338,480.00	492,253.20	3,953,839.44	384,640.56	91.13

FINANCIAL STATEMENT
AS OF: AUGUST 31ST, 2015

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL						
TOTAL						
WATER/WASTEWATER DEPT.						
ADMINISTRATION						
PERSONNEL SERVICES	630,731.84	852,022.00	59,442.32	613,672.88	238,349.12	72.03
SUPPLIES & MATERIALS	35,213.62	39,355.00	2,857.21	32,109.95	7,245.05	81.59
MAINTENANCE & REPAIRS	11,000.06	12,659.00	2,386.12	8,324.41	4,334.59	65.76
OCCUPANCY	19,319.93	23,470.00	2,752.71	19,403.81	4,066.19	82.67
CONTRACTUAL SERVICES	628,535.78	652,161.00	79,534.80	646,046.41	6,114.59	99.06
OTHER CHARGES	33,698.57	35,400.00	1,749.99	43,871.65	(8,471.65)	123.93
CONTINGENCY	0.00	28,950.00	0.00	0.00	28,950.00	0.00
DEBT SERVICE	693,832.37	1,414,728.00	103,560.67	1,154,283.71	260,444.29	81.59
TRANSFERS OUT	157,377.00	0.00	14,333.34	157,666.74	(157,666.74)	0.00
TOTAL ADMINISTRATION	2,209,709.17	3,058,745.00	266,617.16	2,675,379.56	383,365.44	87.47
W/WW DISTRIBUT/COLLECT						
SUPPLIES & MATERIALS	16,934.69	7,819.00	11,217.22	13,551.95	(5,732.95)	173.32
MAINTENANCE & REPAIRS	58,835.57	83,400.00	29,638.89	65,221.30	18,178.70	78.20
CONTRACTUAL SERVICES	1,803.25	3,630.00	103.55	2,069.90	1,560.10	57.02
OTHER CHARGES	516.00	1,500.00	539.20	955.70	544.30	63.71
CAPITAL OUTLAY	0.00	15,000.00	0.00	0.00	15,000.00	0.00
TOTAL W/WW DISTRIBUT/COLLECT	78,089.51	111,349.00	41,498.86	81,798.85	29,550.15	73.46
WATER PRODUCTION/TREAT						
SUPPLIES & MATERIALS	23,366.24	35,241.00	4,765.76	31,985.24	3,255.76	90.76
MAINTENANCE & REPAIRS	41,362.14	86,105.00	23,128.27	67,474.35	18,630.65	78.36
OCCUPANCY	100,928.09	116,000.00	12,061.63	116,348.15	(348.15)	100.30
CONTRACTUAL SERVICES	88,030.45	111,900.00	1,380.40	89,225.06	22,674.94	79.74
TOTAL WATER PRODUCTION/TREAT	253,686.92	349,246.00	41,336.06	305,032.80	44,213.20	87.34
WW TREATMENT PLANT						
SUPPLIES & MATERIALS	16,453.87	31,630.00	4,152.57	25,860.03	5,769.97	81.76
MAINTENANCE & REPAIRS	101,380.01	150,000.00	21,881.93	126,086.13	23,913.87	84.06
OCCUPANCY	137,659.55	147,850.00	11,941.14	146,549.39	1,300.61	99.12
CONTRACTUAL SERVICES	55,873.58	62,200.00	4,310.00	56,512.54	5,687.46	90.86
TOTAL WW TREATMENT PLANT	311,367.01	391,680.00	42,285.64	355,008.09	36,671.91	90.64
TOTAL WATER/WASTEWATER DEPT.	2,852,852.61	3,911,020.00	391,737.72	3,417,219.30	493,800.70	87.37
*** TOTAL EXPENSES ***	2,852,852.61	3,911,020.00	391,737.72	3,417,219.30	493,800.70	87.37

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

202-WATER/WASTEWATER FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUES OVER/(UNDER) EXPENDITURES	751,799.18	427,460.00	100,515.48	536,620.14	(109,160.14)	125.54

*** END OF REPORT ***

FINANCIAL STATEMENT
AS OF: AUGUST 31ST, 2015

501-HOTEL/MOTEL TAX FUND

REVENUES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
TAXES & PENALTIES						
00-00-4007 MOTEL/HOTEL TAX RECEIPTS	2,418,480.97	2,643,500.00	331,340.77	2,552,062.63	91,437.37	96.54
TOTAL TAXES & PENALTIES	2,418,480.97	2,643,500.00	331,340.77	2,552,062.63	91,437.37	96.54
INTEREST INCOME						
00-00-4400 INTEREST EARNED	1,360.76	3,500.00	136.61	1,749.07	1,750.93	49.97
TOTAL INTEREST INCOME	1,360.76	3,500.00	136.61	1,749.07	1,750.93	49.97
INTERGOVERNMENTAL						
TOTAL						
MISCELLANEOUS						
00-00-4514 MISCELLANEOUS INCOME	0.00	0.00	0.00	152.81	(152.81)	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	152.81	(152.81)	0.00
** TOTAL REVENUE **	2,419,841.73	2,647,000.00	331,477.38	2,553,964.51	93,035.49	96.49

FINANCIAL STATEMENT

AS OF: AUGUST 31ST, 2015

501-HOTEL/MOTEL TAX FUND

EXPENDITURES	PRIOR Y-T-D	CURRENT BUDGET	M-T-D ACTUAL	Y-T-D ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-DEPARTMENT						
00-NON-PROGRAM						
TOTAL						
TOTAL						
HOTEL/MOTEL TAX FUND						
00-NON-PROGRAM						
CONTRACTUAL SERVICES	1,046,828.39	1,282,429.00	337,258.54	1,482,388.54	(199,959.54)	115.59
OTHER CHARGES	8,629.29	45,000.00	0.00	13,956.90	31,043.10	31.02
TRANSFERS OUT	1,087,689.13	1,237,459.00	97,173.33	1,110,065.63	127,393.37	89.71
TOTAL 00-NON-PROGRAM	2,143,146.81	2,564,888.00	434,431.87	2,606,411.07	(41,523.07)	101.62
TOTAL HOTEL/MOTEL TAX FUND	2,143,146.81	2,564,888.00	434,431.87	2,606,411.07	(41,523.07)	101.62
*** TOTAL EXPENSES ***	2,143,146.81	2,564,888.00	434,431.87	2,606,411.07	(41,523.07)	101.62
REVENUES OVER/(UNDER) EXPENDITURES	276,694.92	82,112.00	(102,954.49)	(52,446.56)	134,558.56	63.87-

*** END OF REPORT ***

CITY OF BASTROP **AGENDA ITEM** **D.4**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 6, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Consideration, discussion and possible action on the Preliminary Plat for Pecan Park Residential Revised Section 4, being +/-11.13 acres within the Mozea Rousseau Survey A-56 located west of Childers Drive within the city limits of Bastrop, Texas**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____

5. Budgeted: _________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: _______________ Over Budget: ____________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ______________________________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				

8. Staff Recommendation: **Staff recommends approval of the Preliminary Plat for Pecan Park Residential Revised Section 4 being +/-11.13 acres within the Mozea Rousseau Survey A-56, located west of Childers Drive within the city limits of Bastrop, Texas with the condition the Planning and Zoning Commission recommended.**

9. Advisory Board: _XXX_ Recommended Approval _________Disapproved ___________None

The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted unanimously 6-0 to recommend approval of the Preliminary Plat for Pecan Park Residential Revised Section 4 being +/-11.13 acres within the Mozea Rousseau Survey A-56, located west of Childers Drive within the city limits of Bastrop, Texas with the condition that an emergency access through the Bluebonnet/LCRA property be achieved from Clear Water Pass.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____

City of Bastrop

Agenda Information Sheet:

BASTROPTX
Heart of the Lost Pines
Est. 1832

City Council Meeting Date: **October 13, 2015**

Project Description:
Consideration, discussion and possible action on the Preliminary Plat for Pecan Park Residential, Revised Section 4, being +/-11.13 acres within the Mozea Rousseau Survey A-56, located west of Childers Drive within the city limits of Bastrop, Texas.

Item Summary:

Owner:	DM Pecan Park Associates, LTD, Duke McDowell
Applicant:	Lynn Alderson, Alderson Group
Location:	West of Childers Drive
Utilities:	City water, sewer, and Bluebonnet electric
Zoning:	Residential Planned Development, PD

Background:
This is a Revised Preliminary Plat for Pecan Park Section 4 that was rezoned from MF-2, Multi Family Dwelling-2 to a PD, Residential Planned Development in June, 2015. The previous plat that was heard at the November 12, 2014, City Council Meeting, showing the property as one big lot as the developer was proposing the build multi - family apartments.

Status:
This preliminary plat shows the development of 70 attached single family lots and 7 common area lots. The front yard setbacks will vary between 20 'and 25' (feet) and the sides between structures will have a total of ten (10') between structures or five (5') feet from the property line. The rear setback will be 20' (feet).

Traffic Impact Analysis (TIA):
The development of Pecan Revised Section 4 is included in the Traffic Impact Analysis for Pecan Park, prepared by Alliance Transportation Group. The TIA over-estimates the impact of the development because it assumed Section 4 would be developed as a 225-unit multi-family development that could generate 1,214 average daily trips (ADT), rather than the currently proposed 70-unit single family plan that could produce approximately 700 ADT. This assumption results in a net reduction in traffic generation of approximately 514 average daily trips (ADT).

Drainage/Flood Plain:
Pecan Park Revised Section 4 will be constructed with a standard curb-and-gutter street section, complete with an underground storm sewer system that will direct stormwater to a channel located near the southern boundary of the development. Runoff leaving the site will then flow south to the Colorado River. Per the approved MOU, The development is not required to provide on-site stormwater detention, so long as runoff is directed to the Colorado River.

This property does not appear to be located in a FEMA special flood hazard zone.

Streets/Utilities:
The street network within Pecan Park Revised Section 4 will utilize a local street section, with the main entrance located on Childers Drive, directly across from Pecan Park Section 5A. A future secondary access will be provided with the future development of Pecan Park Section 3. Right-of-way dedications and performance sureties will be required as part of the development of Revised Section 4.

The property will be served by City of Bastrop water and wastewater utilities, Bluebonnet electric, Centerpoint gas, and other utility service providers.

Public utility easements will be dedicated as required by the Subdivision Ordinance in order to provide water, wastewater, and drainage utility services to Pecan Park Revised Section 4. Notable easements include an 80'-wide drainage easement extending from the southern boundary of the property to the Colorado River, which will contain a channel needed to accommodate stormwater discharges.

Basis of Support:
Staff supports the Pecan Park Residential Revised Section 4 Preliminary Plat. The preliminary plat appears to comply with the approved MOU and all appropriate subdivision requirements.

Comments:
Six (6) adjacent property owner notifications were mailed September 15, 2015. At the time of this report no responses have been received.

Staff Recommendation:
Staff recommends approval of the Preliminary Plat for Pecan Park Residential Revised Section 4 being +/-11.13 acres within the Mozea Rousseau Survey A-56, located west of Childers Drive within the city limits of Bastrop, Texas with the condition the Planning and Zoning Commission recommended.

Planning and Zoning Commission Recommendation:
The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted 6-0 to recommend approval of the Preliminary Plat for Pecan Park Residential Revised Section 4 with the condition that an emergency access through the Bluebonnet/LCRA property be achieved from Clear Water Pass.

Attachments:
Location map and plat layout

City Contacts:
Melissa M. McCollum, AICP, LEED AP, Director
Wesley Brandon, PE, City Engineer
Planning and Development Department

September 2015

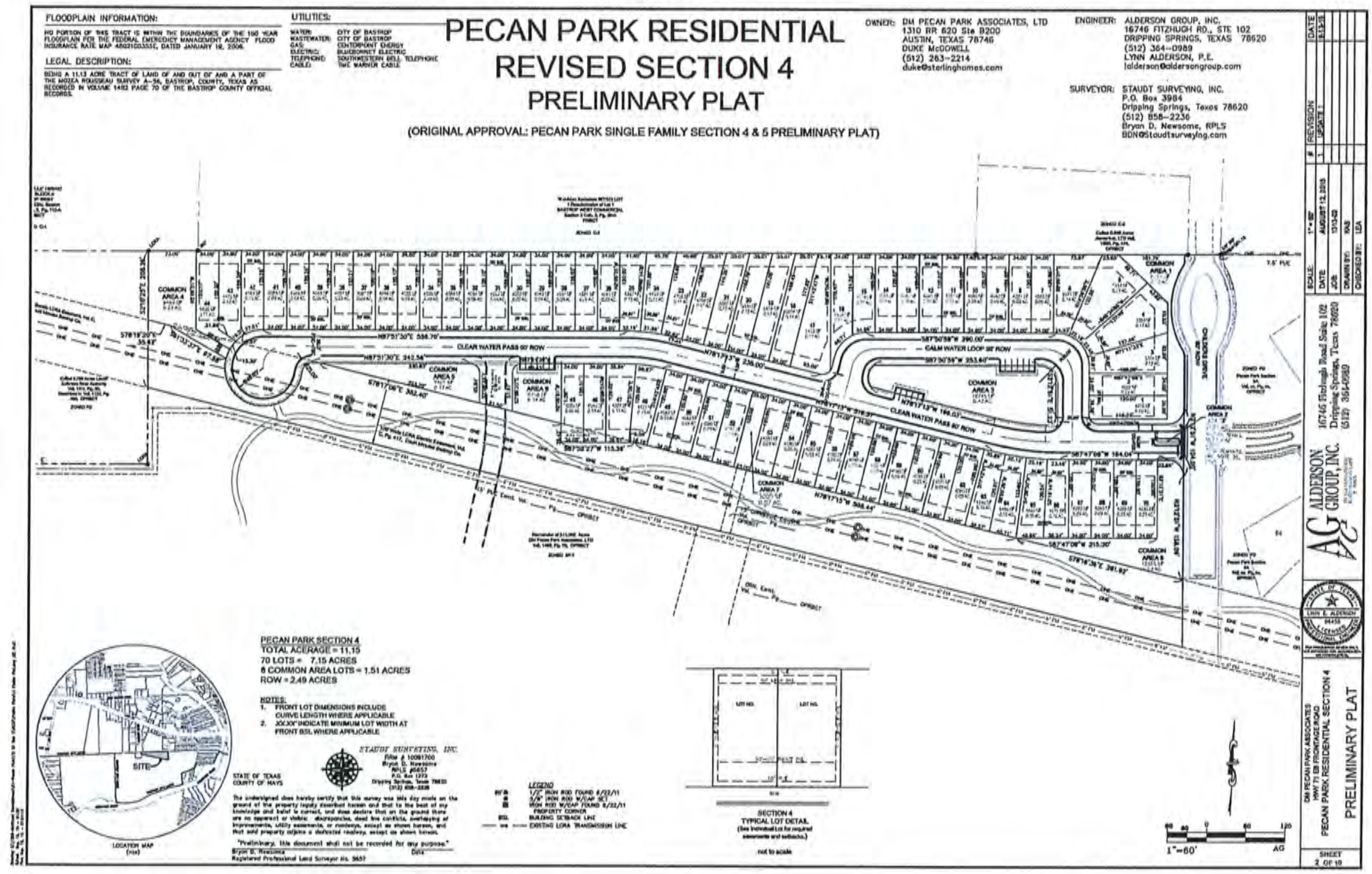
BASTROPTX
Heart of the Lost Pines
Est. 1832

Pecan Park Residential Revised Section 4 Property Location Map

N

Legend

Pecan Park Residential Revised Section 4 Preliminary Plat


FLOODPLAIN INFORMATION:
NO PORTION OF THIS TRACT IS WITHIN THE BOUNDARIES OF THE 100 YEAR FLOODPLAIN FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP 48021C0335E, DATED JANUARY 19, 2006.
LEGAL DESCRIPTION:
BEING A 11.13 ACRE TRACT OF LAND OF AND OUT OF AND A PART OF THE MOZEA ROUSSEAU SURVEY A-56, BASTROP, COUNTY, TEXAS AS RECORDED IN VOLUME 1492 PAGE 70 OF THE BASTROP COUNTY OFFICIAL RECORDS.
UTILITIES:
WATER: CITY OF BASTROP
WASTEWATER: CITY OF BASTROP
GAS: CENTERPOINT ENERGY
ELECTRIC: BLUEBONNET ELECTRIC
TELEPHONE: SOUTHWESTERN BELL TELEPHONE
CABLE: TIME WARNER CABLE
PECAN PARK RESIDENTIAL
REVISED SECTION 4
PRELIMINARY PLAT
(ORIGINAL APPROVAL: PECAN PARK SINGLE FAMILY SECTION 4 & 5 PRELIMINARY PLAT)
OWNER: DM PECAN PARK ASSOCIATES, LTD
1310 RR 620 Ste B200
AUSTIN, TEXAS 78746
DUKE McDOWELL
(512) 263-2214
duke@sterlinghomes.com
ENGINEER: ALDERSON GROUP, INC.
16746 FITZHUGH RD., STE 102
DRIPPING SPRINGS, TEXAS 78620
(512) 364-0989
LYNN ALDERSON, P.E.
lalderson@aldersongroup.com
SURVEYOR: STAUDT SURVEYING, INC.
P.O. Box 3984
Dripping Springs, Texas 78620
(512) 858-2236
Bryan D. Newsome, RPLS
BDN@Staudtsurveying.com
CLEAR WATER PASS 60' ROW
CALM WATER LOOP 50' ROW
COMMON AREA 1
COMMON AREA 2
COMMON AREA 3
COMMON AREA 4
COMMON AREA 5
COMMON AREA 6
COMMON AREA 7
COMMON AREA 8
PECAN PARK SECTION 4
TOTAL ACERAGE = 11.15
70 LOTS = 7.15 ACRES
8 COMMON AREA LOTS = 1.51 ACRES
ROW = 2.49 ACRES
NOTES:
1. FRONT LOT DIMENSIONS INCLUDE CURVE LENGTH WHERE APPLICABLE
2. XX.XX' INDICATE MINIMUM LOT WIDTH AT FRONT BSL WHERE APPLICABLE
STAUDT SURVEYING, INC.
STATE OF TEXAS
COUNTY OF HAYS
"Preliminary, this document shall not be recorded for any purpose."
Bryan D. Newsome
Registered Professional Land Surveyor No. 5657
Date
LEGEND
BSL BUILDING SETBACK LINE
EXISTING LCRA TRANSMISSION LINE
SECTION 4
TYPICAL LOT DETAIL
not to scale
LOCATION MAP
SITE
1"=60'
AG ALDERSON GROUP, INC.
16746 Fitzhugh Road Suite 102
Dripping Springs, Texas 78620
(512) 364-0989
DM PECAN PARK ASSOCIATES
PECAN PARK RESIDENTIAL SECTION 4
PRELIMINARY PLAT
SHEET
2 OF 10

CITY OF BASTROP **AGENDA ITEM** **D.5**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Consideration, discussion and possible action on the Preliminary Plat for West Bastrop Village, Section 1, Phase 1, being 41 residential lots on +/-10.970 acres out of the Nancy Blakey, Abstract No. 98 within the Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____

5. Budgeted: __________Yes __________No N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: ________________ Over Budget: ________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation: **Staff recommends approval of the West Bastrop Village, Section 1, Phase 1 Preliminary Plat, contingent upon the execution of appropriate utility service agrements.**

9. Advisory Board: XXX Recommended Approval ___________Disapproved ___________None

The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted 5-1 to recommend approval of the Preliminary Plat for West Bastrop Village, Section 1, Phase 1 with the condition that execution of appropriate utility agreements are obtained and also that no Final Plats are submitted to City Council until the utilities are finalized.

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: **October 13, 2015**

Project Description:
Consideration, discussion and possible action on the Preliminary Plat for West Bastrop Village, Section 1, Phase 1, being 41 residential lots on +/-10.970 acres out of the Nancy Blakey, Abstract No. 98 within the Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).

Item Summary:

Owner:	West Bastrop Village, Ltd
Applicant:	Myra Goepp, West Bastrop Village, Ltd
Location:	South of 71 71 West and West of FM 20
Utilities:	Aqua WSC – Water* (utility service agreements outstanding) City of Bastrop – Wastewater* (utility service agreements outstanding) Bluebonnet Electric Cooperative – Electricity Centerpoint Energy – Gas

Background:
West Bastrop Village, a Texas Municipal Utility District, is located near the southwest intersection of SH 71 and FM 20 in the City of Bastrop statutory ETJ. The overall development plan includes the construction of various residential, commercial, and institutional uses on approximately 349 acres of land.

The development, West Bastrop Village, is governed in part by a Planned Development Agreement (PDA), which was approved by City Council on August 22, 2006. The PDA includes regulations, procedures, and plans intended to provide for the orderly development of the land.

West Bastrop Village Section 1, Phase 1 Preliminary Plat represents the first phase of the proposed development, and includes 41 residential lots (with associated rights-of-way, open space, and drainage facilities) on approximately 11 acres of land.

Status:
The property currently consists of undeveloped, vacant land.

Traffic Impact Analysis (TIA):
A Traffic Impact Analysis, dated January 11, 2005, was prepared for West Bastrop Village by Wilbur Smith Associates. The TIA provides information regarding off-site improvements required to accommodate the development's impact on traffic conditions. The approved TIA is over ten years old, and it should be updated to reflect present conditions. However, because the proposed West Bastrop Village Section 1, Phase 1 represents a relatively small part of the overall development (less than 4%), this update could be provided at a later date.

Drainage/Flood Plain:
West Bastrop Village Section 1, Phase I will be served by a stormwater detention facility located adjacent to FM 20 (Reserve Lot 15). The proposed detention pond will be designed to mitigate the

impact of the development on downstream drainage systems. The proposed curb-and-gutter street network will be designed to direct stormwater runoff to the pond, which will discharge into the existing drainage system along FM 20.

The property does not appear to be located within a FEMA Special Flood Hazard Area.

Streets/Utilities:
West Bastrop Village Section 1, Phase 1 will dedicate public easements as required to comply with the City of Bastrop Subdivision Ordinance, and provide utility services to the development.

West Bastrop Village Section 1, Phase 1 will provide a street network design that is consistent with the Planned Development Agreement dated August 11, 2006 and approved by City Council on August 22, 2006. The proposed design includes rights-of-way varying from 50 feet to 100 feet in width, and roadway widths varying from 27 feet to 50 feet. The development will also provide sidewalks on both sides of all streets. Primary access to the property will be provided by a collector street connection to FM 20 that will also serve as the main entrance to the overall development. Secondary access will be provided through an additional connection to FM 20 located within the proposed West Bastrop Village Section 1, Phase 2 development.

The proposed design of West Bastrop Village Section 1, Phase 1 includes provisions for water, wastewater, and other utility services. The developer is currently in negotiations with local utility providers to obtain water and wastewater service agreements.

Basis of Support:
Staff is supportive of this plat provided the utility agreements are finalized prior to Final Plat.

Comments:
Three (3) adjacent property owner notifications were mailed September 18, 2015. At the time of this report no responses has been received.

Staff Recommendation:
Staff recommends approval of the West Bastrop Village, Section 1, Phase 1 Preliminary Plat, contingent upon the execution of appropriate utility service agreements.

Planning and Zoning Commission Recommendation:
The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted 5-1 to recommend approval of the Preliminary Plat for West Bastrop Village, Section 1, Phase 1 with the condition that execution of appropriate utility agreements are obtained and also that no Final Plats are submitted to City Council until the utilities are finalized.

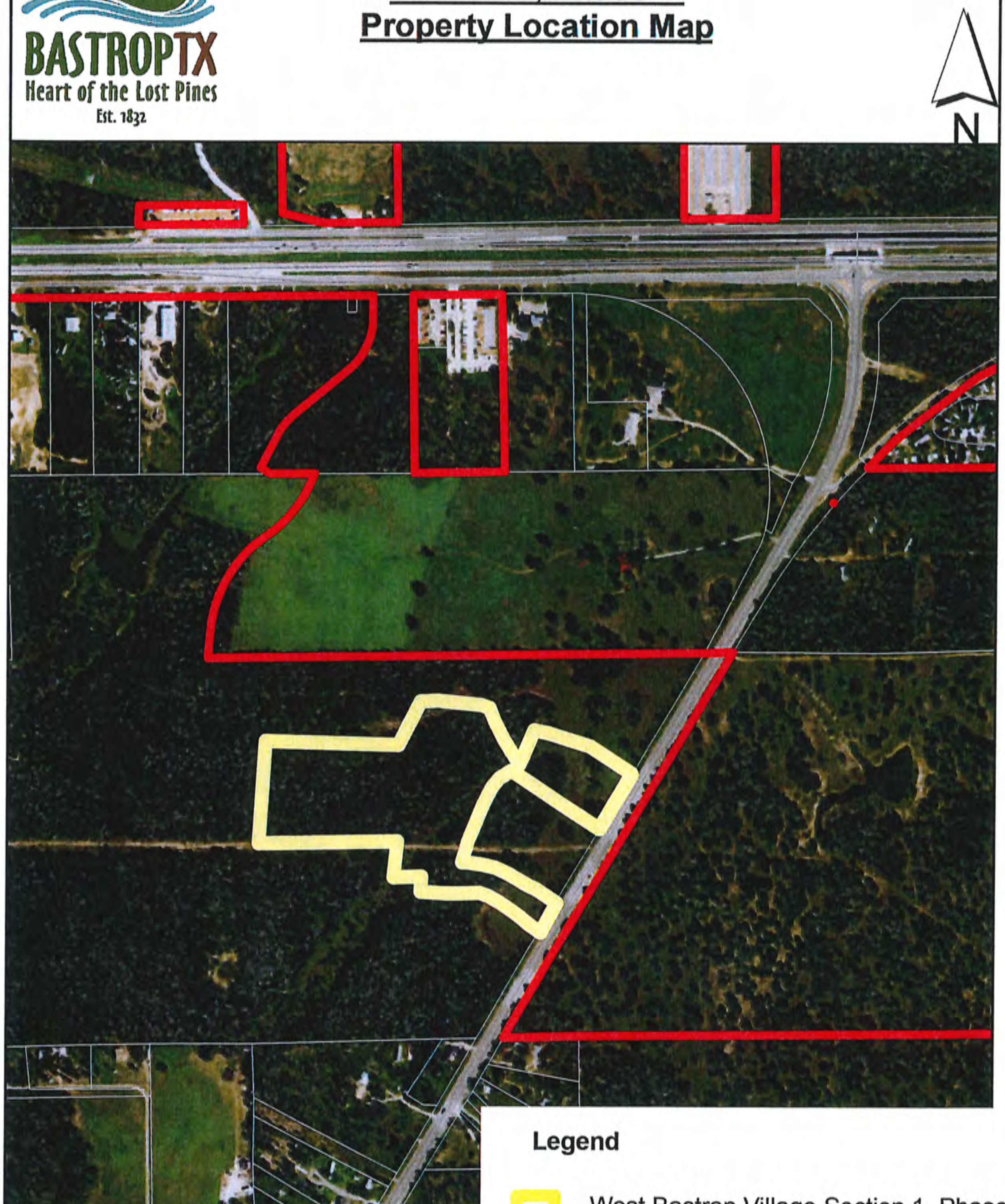
Attachments:
Location map and plat layout

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Wesley Brandon, PE, City Engineer
Planning and Development Department

June 2015

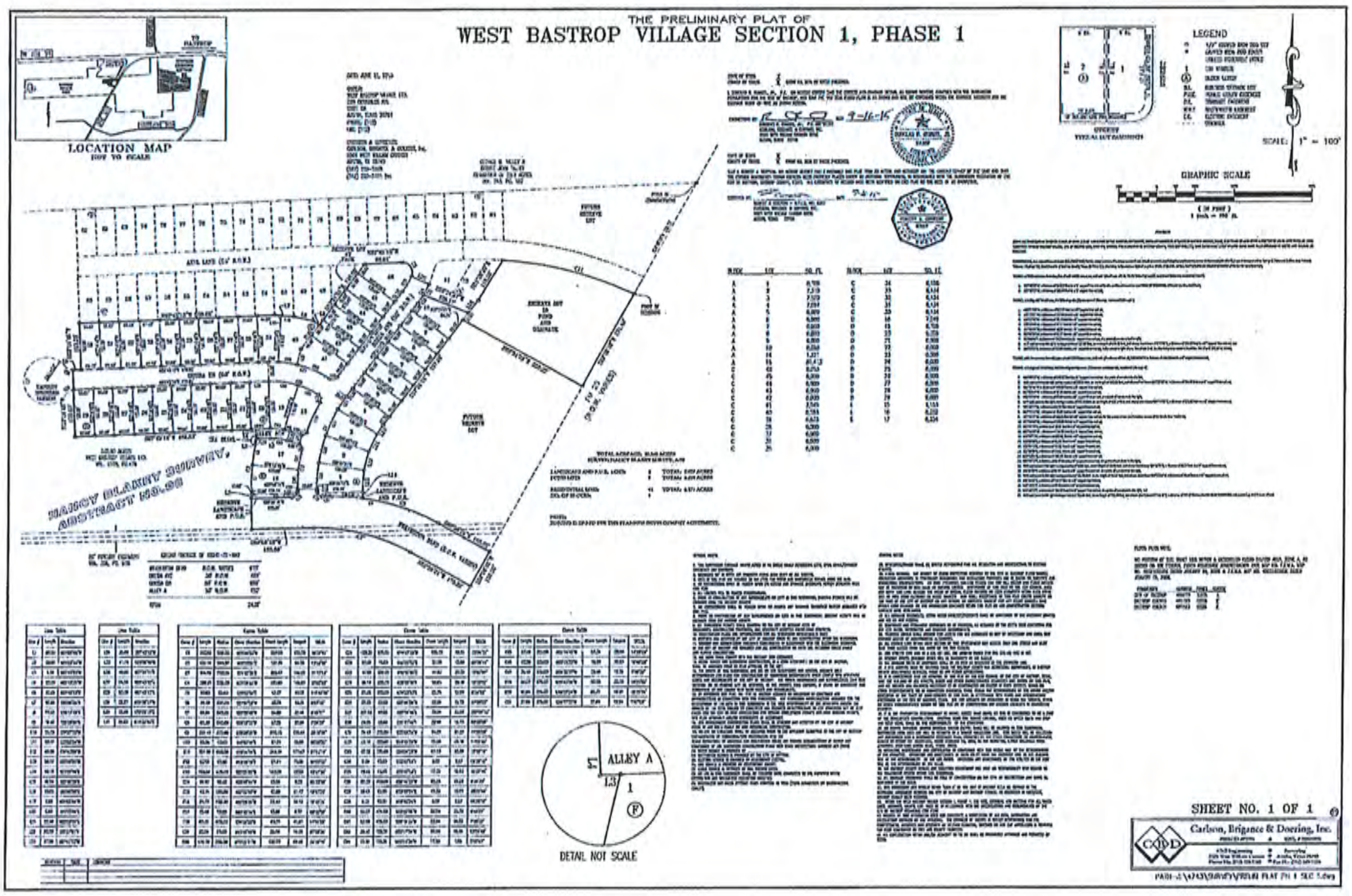
West Bastrop Village Section 1, Phase 1 Property Location Map

BASTROPTX
Heart of the Lost Pines
Est. 1832



Legend

West Bastrop Village Section 1, Phase 1,


THE PRELIMINARY PLAT OF
WEST BASTROP VILLAGE SECTION 1, PHASE 1
LOCATION MAP
LEGEND
SCALE: 1" = 100'
GRAPHIC SCALE
ALLEY A
DETAIL NOT SCALE
SHEET NO. 1 OF 1
Carlson, Brigance & Doering, Inc.

CITY OF BASTROP AGENDA ITEM **D.6**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Consideration, discussion and possible action on the Preliminary Plat for West Bastrop Village, Section 1, Phase 2, being 37 residential lots on +/-7.117 acres out of the Nancy Blakey, Abstract No. 98 within the Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ____________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____________________
   b) ____________________
   c) ____________________

8. Staff Recommendation: **Staff recommends approval of the West Bastrop Village, Section 1, Phase 2 Preliminary Plat, contingent upon the execution of appropriate utility service agreements.**

9. Advisory Board: XXX Recommended Approval ________Disapproved ________None

The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted 5-1 to recommend approval of the Preliminary Plat for West Bastrop Village, Section 1, Phase 2 with the condition that execution of appropriate utility agreements are obtained and also that no Final Plats are submitted to City Council until the utilities are finalized.

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ____________________

____

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: **October 13, 2015**

Project Description:
Consideration, discussion and possible action on the Preliminary Plat of West Bastrop Village, Section 1, Phase 2, being 37 residential lots on +/-7.117 acres out of the Nancy Blakey, Abstract No. 98 within the Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).

Item Summary:

Owner:	West Bastrop Village, Ltd
Applicant:	Myra Goepp, West Bastrop Village, Ltd
Location:	South of 71 71 West and West of FM 20
Utilities:	Aqua WSC – Water* (utility service agreements outstanding) City of Bastrop – Wastewater* (utility service agreements outstanding) Bluebonnet Electric Cooperative – Electricity Centerpoint Energy – Gas

Background:
West Bastrop Village, a Texas Municipal Utility District, is located near the southwest intersection of SH 71 and FM 20 in the City of Bastrop statutory ETJ. The overall development plan includes the construction of various residential, commercial, and institutional uses on approximately 349 acres of land.

The development, West Bastrop Village, is governed in part by a Planned Development Agreement (PDA), which was approved by City Council on August 22, 2006. The PDA includes regulations, procedures, and plans intended to provide for the orderly development of the land.

West Bastrop Village Section 1, Phase 2 Preliminary Plat represents the second phase of the proposed development, and includes 37 residential lots (with associated rights-of-way, open space, and drainage facilities) on approximately 7 acres of land.

Status:
The property currently consists of undeveloped, vacant land.

Traffic Impact Analysis (TIA):
A Traffic Impact Analysis, dated January 11, 2005, was prepared for West Bastrop Village by Wilbur Smith Associates. The TIA provides information regarding off-site improvements required to accommodate the development's impact on traffic conditions. The approved TIA is over ten years old, and it should be updated to reflect present conditions. However, because the proposed West Bastrop Village Section 1, Phase 2 represents a relatively small part of the overall development (less than 4%), this update could be provided at a later date.

Drainage/Flood Plain:
West Bastrop Village Section 1, Phase 2 will be served by an on-site stormwater detention facility located adjacent to FM 20. The proposed detention pond will be designed to mitigate the impact of the development on downstream drainage systems. The proposed curb-and-gutter street network will be designed to direct stormwater runoff to the pond, which will discharge into the existing drainage system along FM 20.

The property does not appear to be located within a FEMA Special Flood Hazard Area.

Easements:
West Bastrop Village Section 1, Phase 2 will dedicate public easements as required to comply with the City of Bastrop Subdivision Ordinance, and provide utility services to the development.

Streets/Utilities:
West Bastrop Village Section 1, Phase 2 will provide a street network design that is consistent with the Planned Development Agreement dated August 11, 2006 and approved by City Council on August 22, 2006. The proposed design includes rights-of-way varying from 50 feet to 100 feet in width, and roadway widths varying from 27 feet to 50 feet. The development will also provide sidewalks on both sides of all streets. Primary access to the property will be provided by a local street connection to FM 20. Secondary access will be provided through the main entrance located within the proposed West Bastrop Village Section 1, Phase 1 development.

The proposed design of West Bastrop Village Section 1, Phase 2 includes provisions for water, wastewater, and other utility services. The developer is currently in negotiations with local utility providers to obtain water and wastewater service agreements.

Basis of Support:
Staff is supportive of this plat provided the utility agreements are finalized prior to Final Plat.

Comments:
Three (3) adjacent property owner notifications were mailed September 18, 2015. At the time of this report no responses has been received.

Staff Recommendation:
Staff recommends approval of the West Bastrop Village, Section 1, Phase 2 Preliminary Plat, contingent upon the execution of appropriate utility service agreements.

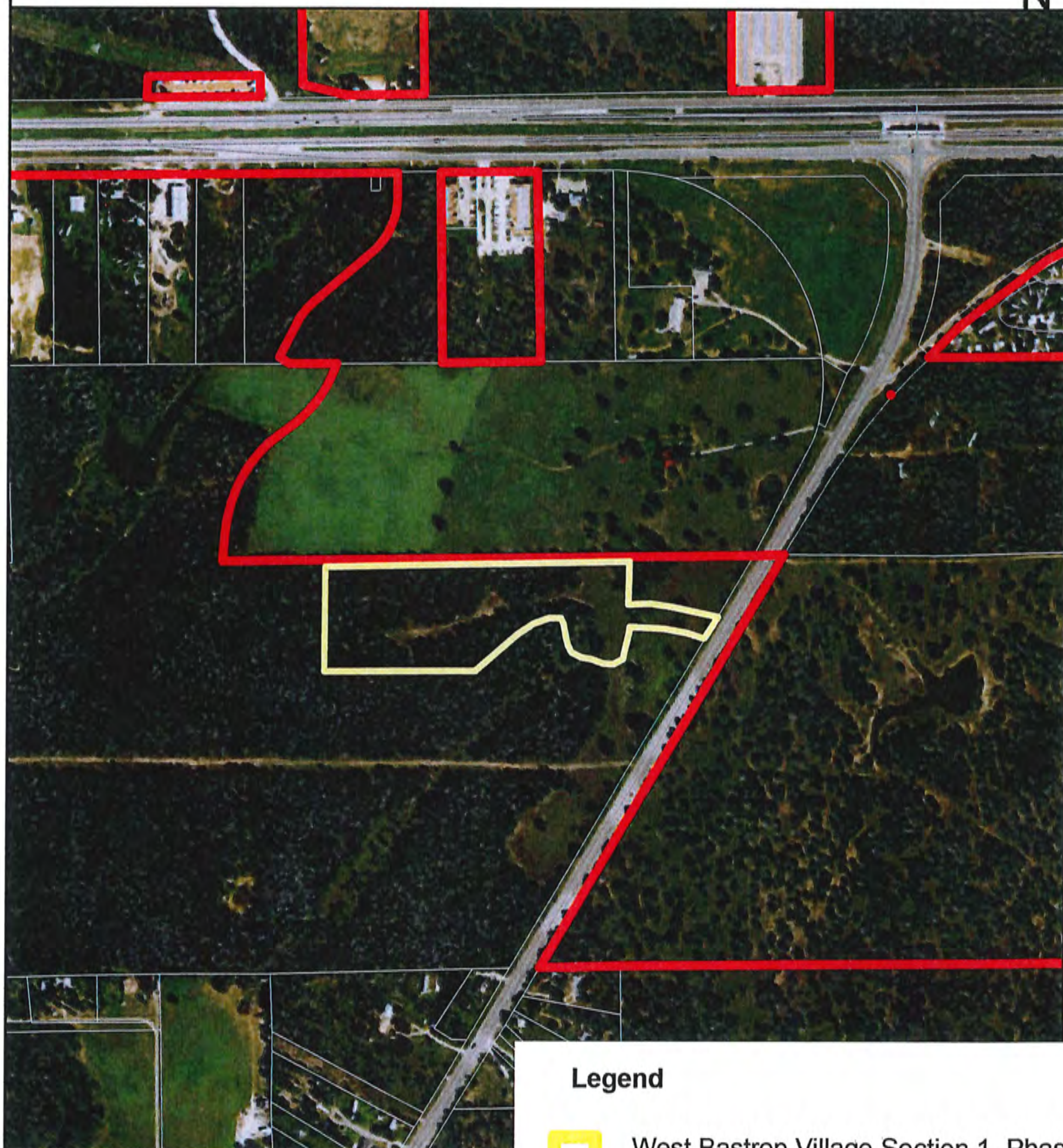
Planning and Zoning Commission Recommendation:
The Planning and Zoning Commission conducted a meeting September 26, 2015 and voted 5-1 to recommend approval of the Preliminary Plat for West Bastrop Village, Section 1, Phase 2 with the condition that the execution of appropriate utility agreements are obtained and also that no Final Plats are submitted to City Council until the utilities are finalized.

Attachments:
Location map and plat layout

City Contact:
Melissa M. McCollum, AICP, LEED AP, Director
Wesley Brandon, PE, City Engineer
Planning and Development Department

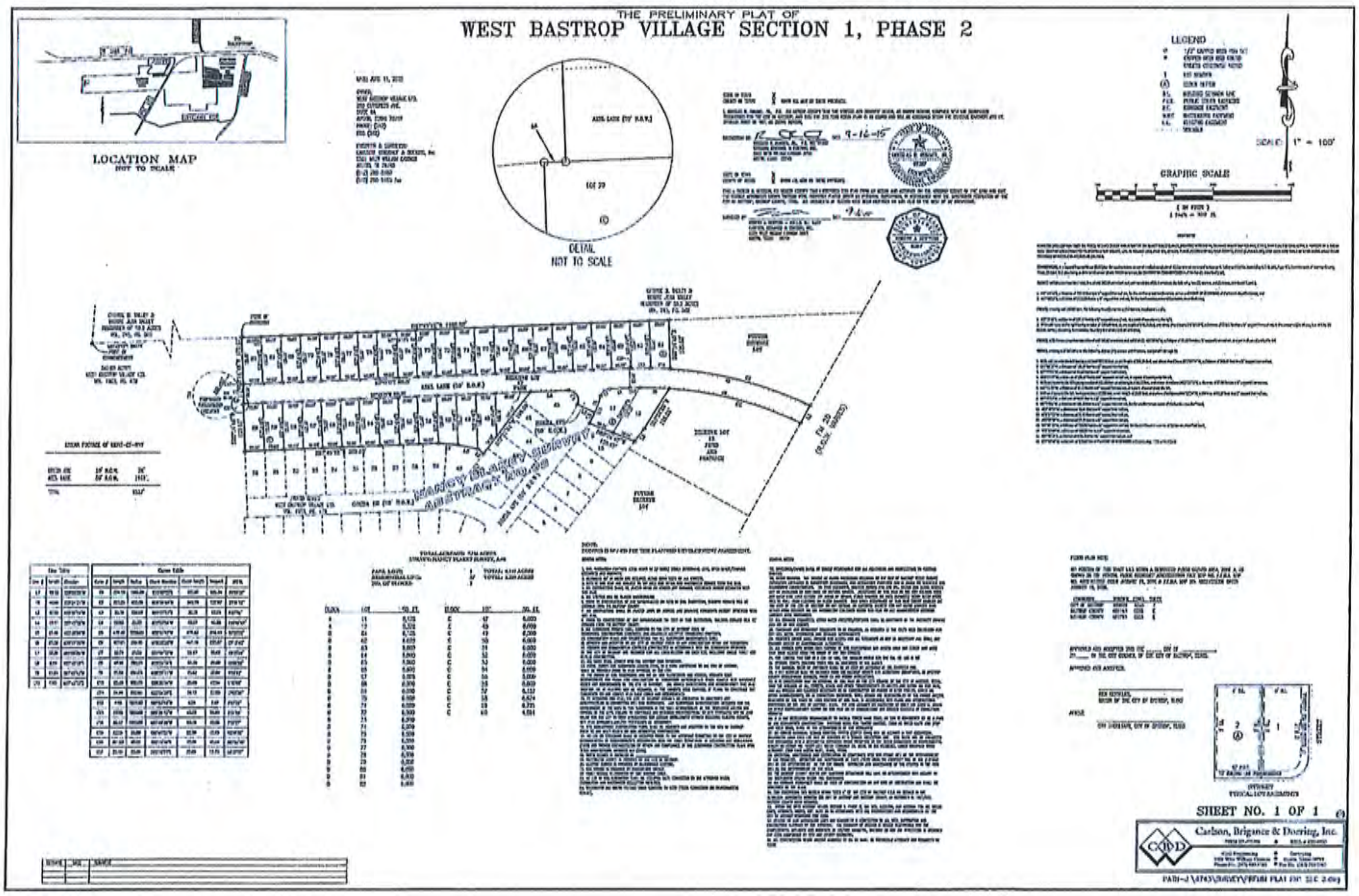
September 2015

West Bastrop Village
Section 1, Phase 2
Property Location Map



Legend

West Bastrop Village Section 1, Phase 2


THE PRELIMINARY PLAT OF
WEST BASTROP VILLAGE SECTION 1, PHASE 2
LOCATION MAP
NOT TO SCALE
DETAIL
NOT TO SCALE
LEGEND
SCALE: 1" = 100'
GRAPHIC SCALE
SHEET NO. 1 OF 1
Carlson, Brigance & Doering, Inc.

CITY OF BASTROP AGENDA ITEM D.7

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015
MEETING DATE: October 13, 2015

Agenda Item.

Consideration, discussion and possible action on the acceptance Hulu court and the portion of Mahalua Ln within the city limits & adding it to the list of streets already under the care and maintenance of the City of Bastrop's Public Works division

2. Party Making Request: **Director of PW& Utilities, Trey Job**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No _____

4. Policy Implication: ____________________

5. Budgeted: ____X____Yes ________No __N/A
   Bid Amount: ________ Budgeted Amount: ________
   Under Budget: ________ over Budget: ________
   Amount Remaining: ________

6. Alternate Option/Costs: ____________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				

8. Staff Recommendation: Accept Mahalua Ln. and Hulu Court adding them to the list of streets already under the care and maintenance of the City of Bastrop's Public Works division.

9. Advisory Board: ________Approved ________Disapproved _______X__None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

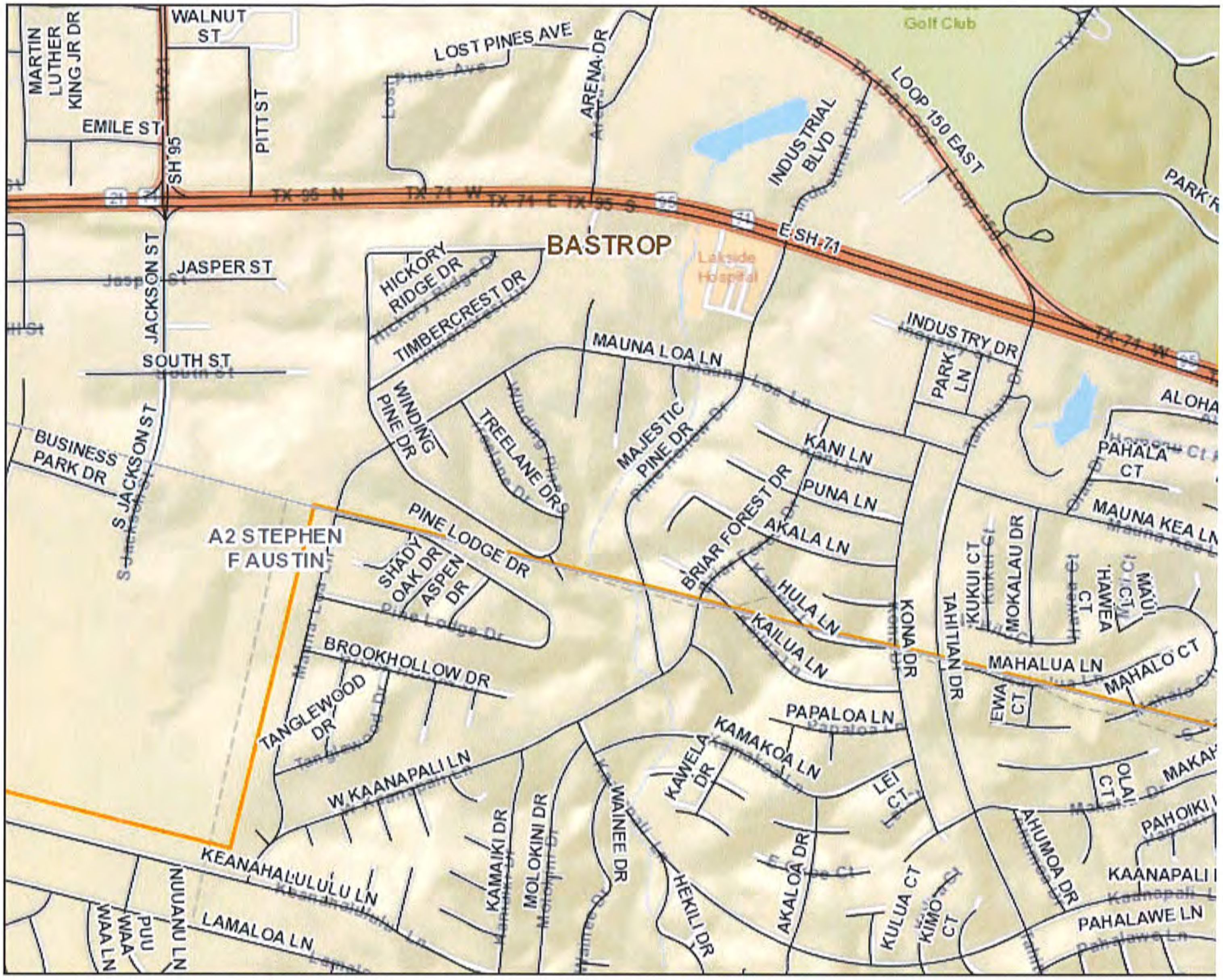
11. Action Taken: ____________________

List of Streets in Tahitian Village accepted By the City of Bastrop

1. Industry Drive
2. Commercial Dr.
3. Corporate Dr.
4. Mauna Loa Dr. to Briar forest
5. Tahitian Dr. to Mahalua Ln.
6. Mokalau Dr.
7. Honopu Dr.
8. Kona Dr. to Kawela Ln.
9. E and W Hilo Ct.
10. Hawea Ct.
11. Kukui Ct.
12. Mahalo Ct.
13. Mauna Kea Ln to Honopu Dr.
14. Kani Ln.
15. Puna Ln.
16. Park Ln.
17. Briar Forest to Post Oak
18. Hulu court.

19 Mahalua Ln. from Ewa Ct. to the dead-end

City accepted Maintained roads



October 7, 2015

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries

- Abstracts
- Roads
- City Limits

0

0

Sources: Esri, HEF
NRCAN, Esri Japan,

Bastrop County Ap

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents on

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: October 13, 2015

Agenda Item Description:

Consideration, discussion and possible action on the acceptance Hulu court and the portion of Mahalua Ln within the city limits & adding it to the list of streets already under the care and maintenance of the City of Bastrop's Public Works division

---

Item Summary: The city of Bastrop entered into a Interlocal agreement with the BCWCID # 10 also known as Tahitian village in approximately April of 2015. Upon execution of the agreement the City agreed to perform the work necessary to complete Mahalua Ln. and Hulu Ct. The labor was provided by the city of Bastrop and the material cost were paid by the BCWCID # 10. All bills have been paid and work has been completed. The street is being brought before the council for official record of acceptance. After inspection of the roadways The Public Works department is satisfied the Roads Mahalua Ln. and Hulu court meet the required city standards and recommend acceptance by the City of Bastrop city council.

City Contact:
Trey Job – Director of Public Works & Utilities

Attachments:
See project limit Maps & the highlighted street list

CITY OF BASTROP AGENDA ITEM **D.8**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015
MEETING DATE: October 13, 2015

1. Agenda Item: **Consideration. discussion and possible action on the FIRST READING of a proposed Ordinance of the City Council of the City of Bastrop, Texas annexing the hereinafter described territory being 16.21 acres situated within the Town Tract of Bastrop, Abstract 11 to the City of Bastrop, Bastrop County, Texas, and extending the boundary limits of said City so as to include said hereinafter described property within said City limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions and regulations of said City.**

2. Party Making Request: **Michael H. Talbot, City Manager**

3. Nature of Request: (Brief Overview) Attachments: Yes _XXX_ No ______

August 3, 2015 Request and Petition filed with the City Secretary for voluntary annexation of approximately 16.21 acres within Town Tract of Bastrop, Abstract 11. The first public hearing was conducted August 25, 2015 and the second of the two required public hearings was conducted September 8, 2015.

4. Policy Implication: ______________________________

5. Budgeted: __________Yes __________No N/A
   Bid Amount: ______________ Budgeted Amount: ______________
   Under Budget: ______________ Over Budget: ______________
   Amount Remaining: ______________

6. Alternate Option/Costs: ______________________________

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
   a) ______________________________

8. Staff Recommendation:

9. Advisory Board: _____Approved _______Recommended Denial __________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ______________________________

ORDINANCE NO. 2015 - 22

AN ORDINANCE ANNEXING A SPARSELY OCCUPIED 16.21 (+/-) ACRE TRACT OF LAND WITHIN BASTROP TOWN TRACT A-11 ON PETITION OF DAVID SINGLETON ON BEHALF AREA LANDOWNER, RON HEALY, REDHAWK ADVISORS, PURSUANT TO SECTION 43.028 OF THE LOCAL GOVERNMENT CODE, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Bastrop, Texas, finds that the requirements of Section 43.028 of the Local Government Code have been met to-wit; that the area to be annexed is:

1. Less than one-half mile in width; and
2. Continuous to the existing City limits of Bastrop; and
3. Has less than three (3) qualified voters residing thereon; and
4. That the owners have properly petitioned the City Council in writing, to annex the 16.21 (+/-) acre area described by metes and bounds in Exhibit "A" and by sketches in Exhibit "B", attached hereto and made a part hereof, and

WHEREAS, the City staff has prepared a Service Plan for the area to be annexed, and said Service Plan is attached hereto as Exhibit "C"; and

WHEREAS, the City Council of the City of Bastrop further finds that the required notices have been given and the required public hearings held, pursuant to Section 43.052 of the Local Government Code:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

PART 1: That the 16.21 (+/-) acre real property area described in Exhibits "A" and "B" attached hereto and made a part hereof, and it is hereby annexed and the City limits of the City of Bastrop are hereby extended so as to include said tracts of land.

PART 2: The service plan for the annexed area attached hereto as Exhibit "C" are approved as part of this Ordinance.

PART 3: That this Ordinance shall take full force and effect immediately upon passage and approval and in accordance with the laws of the State of Texas.

PART 4: The City Secretary is hereby directed to file a certified copy of this Ordinance, together with a copy of the Owner's Petition, in the office of the

Bastrop County Clerk and to file a certified copy of this Ordinance with appropriate officials and agencies, as required by state and federal law.

READ and APPROVED on First Reading on the 13th day of October, 2015.

READ and ADOPTED on Second Reading on the ___ day of October, 2015.

APPROVED:	**ATTEST:**
______________________	______________________
Ken Kesselus **Mayor**	**Ann Franklin** **City Secretary**

called southwest corner of said 90.91 acre tract and the called southeast corner of said 58.74 acre tract of land;

THENCE N 00°00'00" W (V1766/P165, OPRBCT), with the common line of said 90.91 acre tract and said 58.74 acre tract, for a distance of 2250.76' (V1766/P165, OPRBCT), to the **POINT OF BEGINNING** and containing 12.977 acres of land, more or less.

PART TWO – 3.234 ACRES

COMMENCING at a ½-inch iron rod found at a concrete monument lying at the base of a railroad tie fence corner post, said ½-inch iron rod marking the called northwest corner of a called 90.91 acre tract of land described in a deed recorded in Volume 1766, Page 165, OPRBCT (V1766/P165, OPRBCT), and the called northeast corner of a called 58.74 acre tract of land, described as Tract One, in a deed recorded in Volume 1924, Page 521, OPRBCT;

THENCE N 90°00'00" E (V1766/P165, OPRBCT), with the north line of said 90.91 acre tract, at a distance of 378.88', crossing the center of Piney Creek, and continuing for a distance of 338.78', being a total distance of 717.66' to a point in the center of Piney Creek, same being the purported current City Limits of Bastrop, Texas, said point being the **POINT OF BEGINNING** hereof;

THENCE N 90°00'00" E (V1766/P165, OPRBCT) with a north line of said 90.91 acre tract, for a distance of 463.45' to a point being an ell corner (V1766/P165, OPRBCT) in the north line of said 90.91 acre tract;

THENCE S 00°00'00" E (V1766/P165, OPRBCT) with a north line of said 90.91 acre tract, for a distance of 25.26' (V1766/P165, OPRBCT) to a point being an interior angle point (V1766/P165, OPRBCT) in the north line of said 90.91 acre tract;

THENCE S 83°00'34" E (V1766/P165, OPRBCT) with a north line of said 90.91 acre tract, for a distance of 125.78' (V1766/P165, OPRBCT) to a point being an interior angle point (V1766/P165, OPRBCT) in the north line of said 90.91 acre tract;

THENCE N 90°00'00" E (V1766/P165, OPRBCT) with a north line of said 90.91 acre tract, for a distance of 135.58' (V1766/P165, OPRBCT) to a point in the center of Piney Creek, same being an interior angle point (V1766/P165, OPRBCT) in the north line of said 90.91 acre tract, said center of Piney Creek being the purported current City Limits of Bastrop, Texas;

THENCE with the centerline of Piney Creek, and said purported current City Limits for the following fifteen (15) courses and distances:

1. S 22°16'34" W a distance of 47.25' to a point,
2. S 06°50'58" W a distance of 46.03' to a point,
3. S 42°26'31" W a distance of 31.78' to a point,
4. S 43°54'44" W a distance of 117.50' to a point,
5. S 57°48'09" W a distance of 115.62' to a point,

6. N 70°04'56" W a distance of 108.45' to a point,
7. N 42°26'50" W a distance of 72.59' to a point,
8. N 69°47'02" W a distance of 31.34' to a point,
9. S 88°01'54" W a distance of 44.28' to a point,
10. N 85°10'23" W a distance of 146.22' to a point,
11. N 80°25'58" W a distance of 61.18' to a point,
12. N 63°26'21" W a distance of 42.73' to a point,
13. N 15°26'10" W a distance of 80.95' to a point,
14. N 02°12'00" W a distance of 57.62' to a point, and
15. N 17°16'52" W a distance of 23.77' to the **POINT OF BEGINNING** and containing 3.234 acres of land, more or less.

AREA SUMMARY:
PART ONE 12.977 acres
PART TWO 3.234 acres
TOTAL 16.211 acres

With respect to the north, west and south lines of the aforementioned, called 90.91 acre tract, all courses and distances cited herein are from record information (V1766/P165, OPRBCT). Courses and distances locating the centerline of Piney Creek are from on the ground survey of the centerline of Piney Creek, using the western line of said 90.91 acre tract as a basis of bearings (N 00°00'00" W).

As of this writing, the best information available, from any source, is that the center of Piney Creek, in the area of this description, is the western City Limits of Bastrop, Texas.

This document was prepared under 22 TAC §663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared.

8-3-15
Date

John W. McCown
Registered Professional Land Surveyor
State of Texas No. 5135

STATE OF TEXAS
JOHN W. McCOWN
5135
PROFESSIONAL LAND SURVEYOR

SURVTEX, LLC
600 W. Whitestone Blvd.
Cedar Park, TX 78613
(512) 249-8875 Fax (512) 249-5040
TBPLS Firm No. 10084600

EXHIBIT "A"

Legal Description

BEING A 16.21 ACRE TRACT FOR ANNEXATION INTO THE CITY OF BASTROP, TEXAS, SITUATED IN THE TOWN TRACT OF BASTROP, ABSTRACT 11, BASTROP COUNTY, TEXAS, AND BEING OUT OF A CALLED 90.91 ACRE TRACT CONVEYED TO RON HEALY AS RECORDED IN VOLUME 1766, PAGE 165 OF THE OFFICIAL PUBLIC RECORDS OF BASTROP COUNTY, TEXAS (OPRBCT), SAID 16.21 ACRES BEING MORE PARTICULARLY DESCRIBED, IN TWO PARTS, BY METES AND BOUNDS AS FOLLOWS:

PART ONE – 12.977 ACRES

BEGINNING at a ½-inch iron rod found at a concrete monument lying at the base of a railroad tie fence corner post, said ½-inch iron rod marking the called northwest corner of a called 90.91 acre tract of land described in said Volume 1766, Page 165 (V1766/P165, OPRBCT), and the called northeast corner of a called 58.74 acre tract of land, described as Tract One, in a deed recorded in Volume 1924, Page 521, OPRBCT;

THENCE N 90°00'00" E (V1766/P165, OPRBCT), with the north line of said 90.91 acre tract, for a distance of 378.88' to a point in the center of Piney Creek, said center of Piney Creek being the purported current City Limits of Bastrop, Texas;

THENCE with the centerline of Piney Creek, and said purported current City Limits for the following thirteen (13) courses and distances:

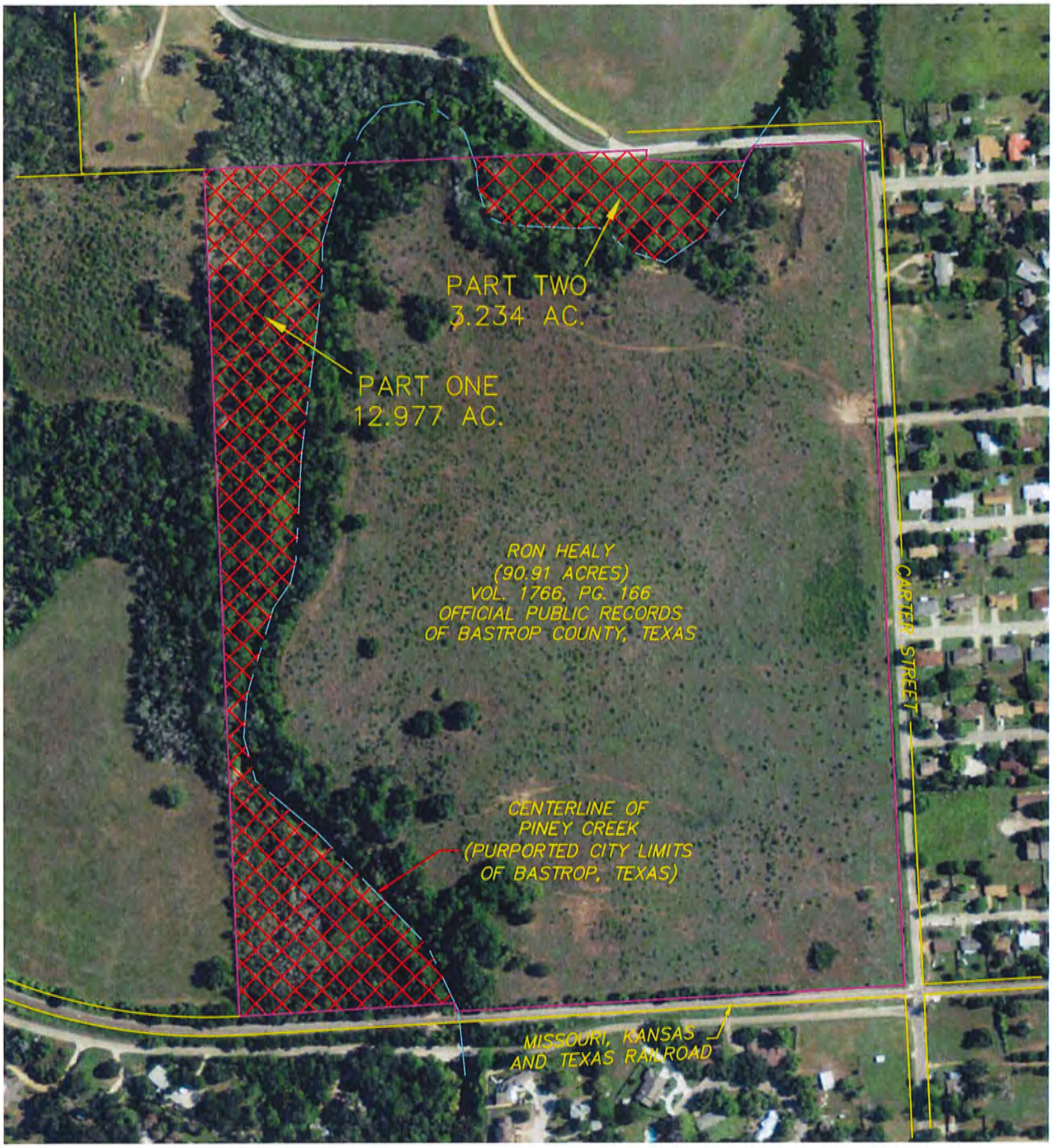
1. S 19°10'59" W a distance of 213.41' to a point,
2. S 03°11'13" W a distance of 109.56' to a point,
3. S 09°06'27" W a distance of 467.31' to a point,
4. S 05°21'21" W a distance of 274.13' to a point,
5. S 15°04'58" W a distance of 62.87' to a point,
6. S 36°40'09" W a distance of 81.17' to a point,
7. S 19°34'20" W a distance of 243.09' to a point,
8. S 06°32'05" W a distance of 112.62' to a point,
9. S 12°56'23" E a distance of 119.08' to a point,
10. S 47°33'29" E a distance of 212.22' to a point,
11. S 42°11'34" E a distance of 227.62' to a point,
12. S 41°22'36" E a distance of 193.12' to a point, and
13. S 22°54'09" E a distance of 168.78' to a point on the common line being the north right-of-way line of the Missouri, Kansas and Texas Railroad (MK&T RR), and a south line of said 90.91 acre tract;

THENCE S 88°57'39" W (V1766/P165, OPRBCT), with said common line of the MK&T RR and said 90.91 acre tract for a distance of 573.60' (V1766/P165, OPRBCT) to a point being the

EXHIBIT

OF

16.21 ACRES FOR ANNEXATION INTO THE CITY OF BASTROP, TEXAS



SURVTEX LLC
PROFESSIONAL SURVEYING AND MAPPING SERVICES
600 W. Whitestone Blvd.
Cedar Park, Texas 78613
(512) 249-8875
Fax (512) 249-5040
TBPLS Firm No. 10084600

N

SCALE: 1" = 400'

SHEET: 1 OF 1

DESCRIPTION

The City of Bastrop has initiated annexation of 16.21 (+/-) acres of land out of the Bastrop Town Tract A-11 on petition of David Singleton on behalf area landowner, Ron Healy, Bastrop County (see attached legal description) at the request of the owner. The Bastrop City limits currently abuts the property along Carter Street.

SCHEDULE OF MUNICIPAL SERVICES

Public Safety – Police, Animal Control, Fire

Current services provided	None
Service availability	All service can be provided with existing staff
Project demand	As it will be zoned A/OS no significant increase in service demand is anticipated from this annexation

Public Health – Solid Waste Service, Sanitary Sewer Service, Water Service, Health Code Enforcement

Current services provided	None
Service availability	Solid waste, water, wastewater and health code services can be provided at this time by extension of service lines from city. This site will be serviced by the city sewer plant.
Projected demand	As it will be zoned A/OS no significant increase in service demand is anticipated from this annexation

Public Welfare – Planning and Zoning, Traffic Engineering, Building Inspection, Storm Drainage, Street Lighting, Road Maintenance, Other Capital Improvements

Current services provided	The City of Bastrop provides planning and zoning services for the surrounding properties
Service availability	There is current capacity to provide services to this area
Project demand	The proposed annexation will be zoned A/OS which does not entail any Review or hearings at Planning and Zoning or City Council. Ultimately, This tract should be developed under a planned development zoning district Due to its size and location.

Public Services – Library Services, Parks and Recreation Services, Code Enforcement, Miscellaneous Services

Current services provided	Access to library and park services is not limited to the citizen's of and are currently available to this area.
Service availability	There is current capacity to provide services to this area
Project demand	As the property is being zoned A/OS no increase demand for library or recreational services is foreseen at this time.

FISCAL ANALYSIS

There will be little or no near term costs to the City from the proposed annexation of the property.

EXHIBIT
OF
16.21 ACRES FOR ANNEXATION INTO THE CITY OF BASTROP, TEXAS

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PROFESSIONAL SURVEYING AND MAPPING SERVICES
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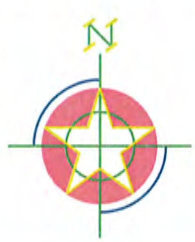


Area shaded in "Red" is the area to be annexed into the City.

SCALE: 1" = 400'

SHEET: 1 OF 1

CITY OF BASTROP AGENDA ITEM **D.9**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL **DATE SUBMITTED: October 6, 2015**

MEETING DATE: October 13, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF A RESOLUTION OF THE CITY OF BASTROP, TEXAS, PROVIDING PRELIMINARY SUPPORT FOR THE FUTURE EVALUATION THE CONSTRUCTION OF AND POTENTIAL DEVELOPMENT OF TRANSPORTATION SYSTEM AND ROADWAY(S) FOR ENHANCING CONNECTIVITY IN THE WESTERN AREA OF THE CITY'S CORPORATE LIMITS.**

2. Party Making Request: **Mayor Pro-Tem Willie De La Rosa**

3. Nature of Request: (Brief Overview) Attachments: Yes __x__ No ______

Mayor Pro- Tem De La Rosa requested that the attached "Resolution" be placed on the agenda for the Tuesday night's City Council for consideration by the City Council. The Mayor-Pro-Tem would like to work with the City Manager in evaluating the west side of the City to determine the most effective and efficient way to enhance vehicular connectivity through roadway enhancements in the west area of the City.

4. Policy Implication: ______________________

5. Budgeted: ________Yes ________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ______________________

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ______________________
   b) ______________________
   c) ______________________

8. Staff Recommendation:

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: ________Approved ________Disapproved ________None

11. Action Taken: ______________________

RESOLUTION NO. R-2015 - 21

A RESOLUTION OF THE CITY OF BASTROP, TEXAS, PROVIDING PRELIMINARY SUPPORT FOR THE FUTURE EVALUATION THE CONSTRUCTION OF AND POTENTIAL DEVELOPMENT OF TRANSPORTATION SYSTEM AND ROADWAY(S) FOR ENHANCING CONNECTIVITY IN THE WESTERN AREA OF THE CITY'S CORPORATE LIMITS

WHEREAS, the City of Bastrop is a home rule municipality, authorized by the State of Texas, pursuant to the Local Government Code, Chapter 42, *et seq.*, to have authority over the development of land and enhancing transportation for the citizens of Bastrop; and

WHEREAS, Mayor *Pro-Tem* Willie De La Rosa, has identified an area in the western portion of the incorporated area of the City of Bastrop where transportation connectivity could be greatly improved by acquiring public right-of-way for the future construction of a road to serve a portion of this area in the City of Bastrop, making same a part of the City's overall Transportation System; and

WHEREAS, the Bastrop City Council agrees with Mayor *Pro-Tem* De La Rosa's concept, and belief that the identified roadway would greatly enhance traffic connectivity in the City of Bastrop by converting a portion of this area into the City's overall Transportation System.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. The City Council, having heard and considered the information presented by Mayor *Pro-Tem* De La Rosa, related to his concept for enhancing the City of Bastrop's Transportation System in the western area of the City of Bastrop, through the acquisition of right-of-way and future construction of a roadway to be incorporated into the City's Transportation System, finds that the proposal of Mayor *Pro-Tem* De La Rosa is meritorious, and should be pursued.

Section 2. Accordingly, the Mayor *Pro-Tem* and the City Manager are hereby authorized by the City Council to work with the affected Property Owners, located in the western area of the City of Bastrop, in the negotiations, acquisition and potential construction of a City of Bastrop roadway, that would meet the City's standards and improve the City's overall "Transportation System" by increasing connectivity of vehicular traffic in the western area of the City.

Section 3. This Resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED on this ____ day of October 13, 2015.

THE CITY OF BASTROP, TEXAS

____

Mayor Ken Kesselus

ATTEST:

____

Ann Franklin, City Secretary

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 29, 2015
MEETING DATE: October 13, 2015

Agenda Item.

Consideration, discussion and possible action on the Award of Contract to East Valley Golf, LTD. DBA Revegetation Services to complete the Gill Branch Fuel reduction Hazardous fuel mitigation project for a total amount of

$ 208,876.50.

2. Party Making Request: **Director of PW& Utilities, Trey Job**

3. Nature of Request: (Brief Overview) Attachments: Yes __X__ No ______

4. Policy Implication: ____

5. Budgeted: ____X____Yes __________No __N/A
   Bid Amount: ________________ Budgeted Amount: ________________
   Under Budget: _______________ over Budget: ____________________
   Amount Remaining: ________________

6. Alternate Option/Costs: ____

7. Routing: **NAME/TITLE INITIAL DATE CONCURRENCE**
   a) ____

8. Staff Recommendation: Award the Bid to East Valley Golf, LTD DBA Revegetation services, begin the project within thirty day of award with a completion date of February 1, 2016.

9. Advisory Board: ________Approved _________Disapproved _______X__None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____

BEFCO ENGINEERING, INC.
Consulting Engineering/Land Surveying
P.O. BOX 615 485 NORTH JEFFERSON
LA GRANGE, TEXAS 78945-0615
979 / 968-6474 FAX 979 / 968-3056
www.befcoengineering.com E-mail: office@befcoengineering.com
Texas Registered Engineering Firm F-2011 Texas Licensed Surveying Firm #10001700

September 16, 2015

Mr. Mike Talbot
City Manager
City of Bastrop
1311 Chestnut Street
Bastrop, Texas 78602

RE: City of Bastrop
FEMA Fuel Reduction Project
FEMA HMGP DR 1999-033
BEFCO Job No. 09-4893

Dear Mike:

On Tuesday, September 15, 2015, the City of Bastrop received bids for the Gills Branch Fuel Reduction Project. We only received one (1) bid from East Valley Golf, LTD. DBA Revegetation Services. As shown on the attached bid tabulation, the bid items requested totaled $208,876.50.

I have called several references and all responded very favorably. On this project, local Bastrop Tree Service will be a subcontractor to Revegetation Services.

BEFCO recommends that this project be awarded to East Valley Golf, LTD. DBA Revegetation Services as the responsible bidder. The contract will be for $208,876.50 subject to the final quantities of each bid item.

If you have any questions, please advise.

Very truly yours,

BEFCO ENGINEERING, INC.

Gene Kruppa, P.E., R.P.L.S.

STATE OF TEXAS
EUGENE J. KRUPPA
43989
LICENSED
PROFESSIONAL ENGINEER
9.16.15

GK:bms
Attachment – Bid Tabulation

"*Proficient, practical engineering and land surveying services with a sense of small-town values and care*".

City of Bastrop
Gills Branch Fuel Reduction, FEMA HMGP DR 1999-033
BEFCO JOB NO. 09-4893
September 15, 2015

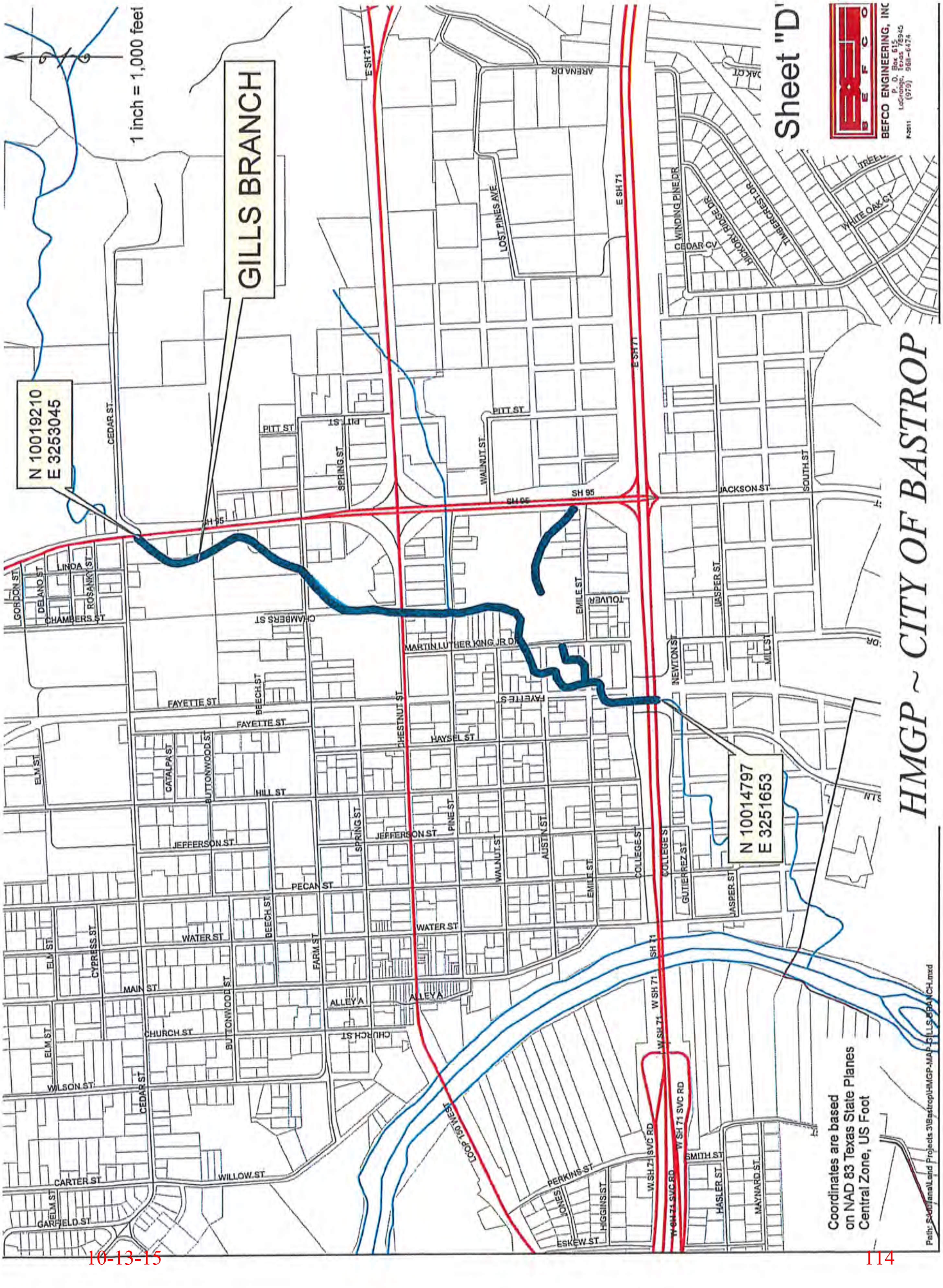
Item No.	Est. Qty.	Units	Description in Words	Unit Price	Total Price
				East Valley Golf, LTD. DBA Revegetation Services PO Box 1480 Higley, AZ 85236	
1	6,250	LF	Cut and remove all debris and underbrush from S.H. 71 to S.H. 95 on Gill's Branch and lateral shown on maps	$23.56	$147,250.00
2	6,250	LF	Trim large trees (6" and larger) to at least 8 feet above ground along route described in #1	$5.43	$33,937.50
3	1	LS	Haul off all debris, underbrush, limbs and vegetation to Go Green in Paige, Texas		$11,749.00
4	9,000	SF	Furnish, place and install erosion mats	$1.05	$9,450.00
5	59,000	SF	Furnish and place grass seed, fertilizer and water as needed to develop growth	$0.11	$6,490.00
			TOTAL BID (Item Nos. 1-5)		$208,876.50

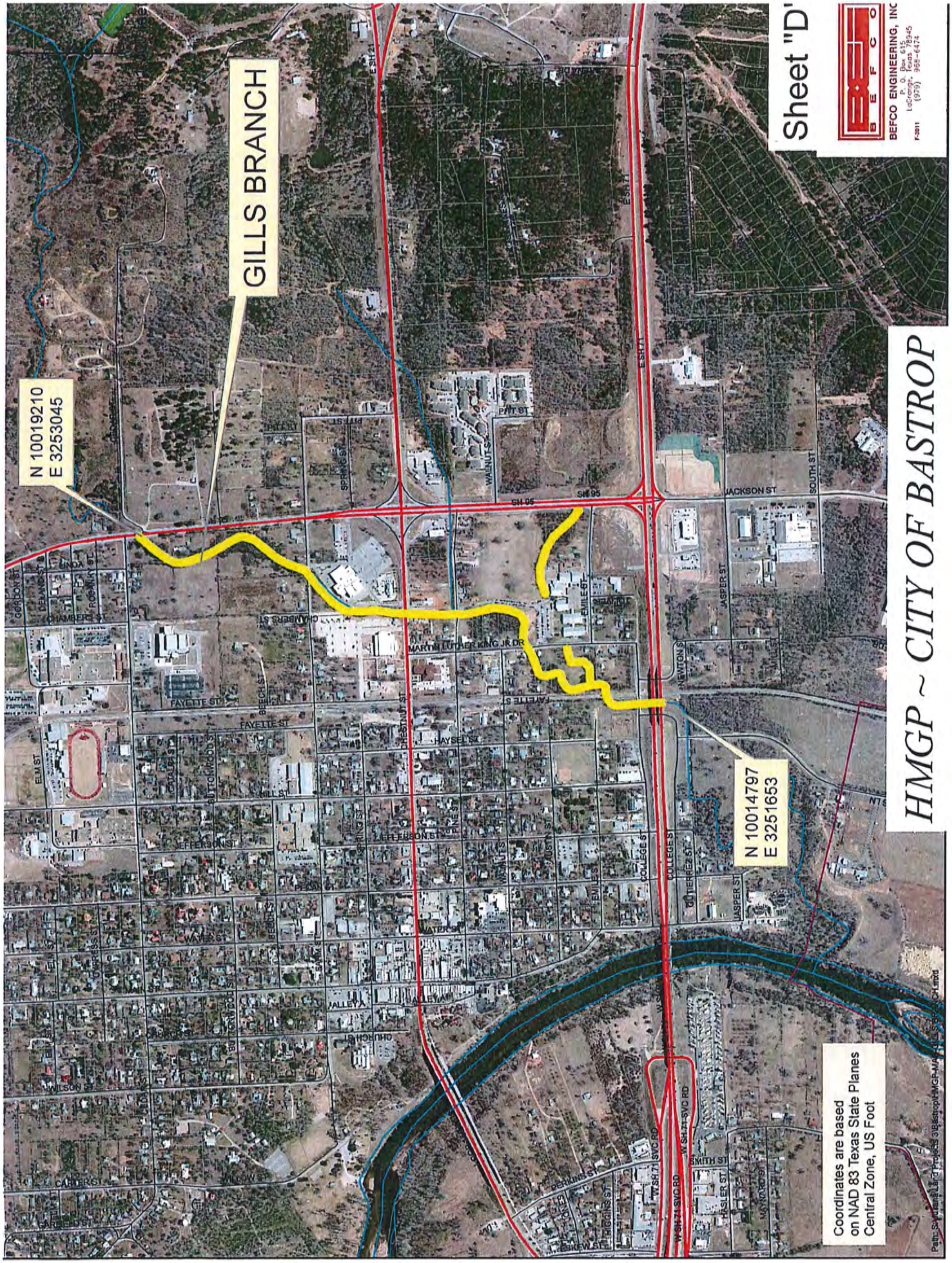
I certify that this is correct and true to the best of my knowledge and belief
BEFCO Engineering, Inc. (F-2011)

Eugene Kruppa
Registration No.43989
September 15, 2015

STATE OF TEXAS
EUGENE J. KRUPPA
43989
LICENSED
PROFESSIONAL ENGINEER
9.15.15

\\ACCOUNTINGSERVE\fdrive\MSOFFICE\EXCEL\Contract.15\Bid Tab\09-4893.Bastrop,Gills Branch Fuel Reduction


HMGP ~ CITY OF BASTROP
GILLS BRANCH
N 10019210
E 3253045
N 10014797
E 3251653
1 inch = 1,000 feet
Sheet "D"
BEFCO ENGINEERING, INC
F-2011
Coordinates are based
on NAD 83 Texas State Planes
Central Zone, US Foot


Sheet "D"
BEFCO ENGINEERING, INC
P. O. Box 615
LaGrange, Texas 78945
(979) 968-6474
GILLS BRANCH
N 10019210
E 3253045
N 10014797
E 3251653
HMGP ~ CITY OF BASTROP
Coordinates are based on NAD 83 Texas State Planes Central Zone, US Foot
SH 95
JACKSON ST
MARTIN LUTHER KING JR DR
CHAMBERS ST
FAYETTE ST
COLLEGE ST
JASPER ST
SOUTH ST

City of Bastrop

Agenda Information Sheet:

City Council Meeting Date: October 13, 2015

Agenda Item Description:

Consideration, discussion and possible action on the Award of Contract to East Valley Golf, LTD. DBA Revegetation Services to complete the Gill Branch Fuel reduction Hazardous fuel mitigation project for a total amount of

$ 208,876.50.

Item Summary: This project is part of the Hazardous fuel mitigation project that was applied for through FEMA in 2012, and awarded December 16, 2014. The project consist of removing excessive brush and debris from Gill Branch starting at S.H 95 to HWY. 71 west. The purpose is to reduce & remove the fuel source to help prevent the spread of a wild fire. The project completion date is set for Feb. 1, 2015.

City Contact:
Trey Job – Director of Public Works & Utilities

Attachments:
See project limit Maps

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: October 7, 2015

MEETING DATE: October 13, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF AN ORDINANCE AMENDING CHAPTER 5 AND CHAPTER 9 OF THE CITY OF BASTROP CODE OF ORDINANCES AND RECODIFYING PORTIONS OF CHAPTER 5 INTO CHAPTER 9; CREATING AND ENUMERATING THE POWERS AND DUTIES OF THE POSITIONS OF DIRECTOR OF PUBLIC SAFETY, FIRE CHIEF AND ASSISTANT POLICE CHIEF; ADDING PROVISIONS CONCERNING THE ADMINISTRATION OF THE BASTROP VOLUNTEER FIRE DEPARTMENT; REPEALING PROVISIONS OF CHAPTER 5 REGARDING THE POSITION OF FIRE MARSHAL; CREATING THE POSITION OF FIRE INSPECTOR; AMENDING PROVISIONS RELATED TO THE POWERS AND DUTIES OF CITY OF BASTROP VOLUNTEER FIREFIGHTERS; PROVIDING A SAVINGS AND A REPEAL CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

2. Party Making Request: **Michael H. Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes __x__ No ______

In the City Council's approval of the FY-16 Budget one major aspect of the FY-16 called for the following: 1. the creation of the position of "Director of Public Safety, 2. Creating the position of a full time "Fire Chief and 3.) Creating the "Fire Department" which now will be a department of the City and the "Volunteers who are members of the Volunteers component of the Fire Department will now be part of the City's Fire Department and no longer a separate organization. The development of this ordinance could not be prepared until the budget was approved because if funding was not allocated for this organizational change it would be a moot question to develop this ordinance.

4. Policy Implication: ____________________

5. Budgeted: ________Yes ________No N/A

   Bid Amount: ________ Budgeted Amount: ________

   Under Budget: ________ Over Budget: ________

   Amount Remaining: ________

6. Alternate Option/Costs: ____________________

7. Routing:

NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)			
b)			
c)			

8. Staff Recommendation:

9. Advisory Board: ________Approved ________Disapproved ________None

10. Manager's Recommendation: __________Approved __________Disapproved __________None

11. Action Taken: ____

____

DRAFT – 10-7-15

ORDINANCE NO. 2015-23

AN ORDINANCE AMENDING CHAPTER 5 AND CHAPTER 9 OF THE CITY OF BASTROP CODE OF ORDINANCES AND RECODIFYING PORTIONS OF CHAPTER 5 INTO CHAPTER 9; CREATING AND ENUMERATING THE POWERS AND DUTIES OF THE POSITIONS OF DIRECTOR OF PUBLIC SAFETY, FIRE CHIEF AND ASSISTANT POLICE CHIEF; ADDING PROVISIONS CONCERNING THE ADMINISTRATION OF THE BASTROP VOLUNTEER FIRE DEPARTMENT; REPEALING PROVISIONS OF CHAPTER 5 REGARDING THE POSITION OF FIRE MARSHAL; CREATING THE POSITION OF FIRE INSPECTOR; AMENDING PROVISIONS RELATED TO THE POWERS AND DUTIES OF CITY OF BASTROP VOLUNTEER FIREFIGHTERS; PROVIDING A SAVINGS AND A REPEAL CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City has determined that it is in the best interest of the health, safety and welfare of its citizens to establish the position of Director of Public Safety as a full-time employed position of the City; and

WHEREAS, the City has determined that it is in the best interest of the health, safety and welfare of its citizens to place the Police Department and Bastrop Volunteer Fire Department under the purview and authority of the Department of Public Safety; and

WHEREAS, the City has determined that it is in the best interest of the health, safety and welfare of its citizens to establish the office of Fire Chief as a full-time paid employment position of the City and grant to the position of Fire Chief full authority for the administration and function of the Bastrop Volunteer Fire Department and the volunteer firefighters, subject to the direction and control of the Director of Public Safety; and

WHEREAS, the City has determined that bringing the Bastrop Volunteer Fire Department under the authority of the City Fire Chief is vital to the health, safety and welfare of the citizens of the City; and

WHEREAS, the City has determined that it is in the best interests of the health, safety and welfare of its citizens to establish the office of Assistant Police Chief as a full-time paid employment position of the City and grant to the position of Assistant Police Chief full authority for the administration and function of the Police Department such as is delegated to the Assistant Police Chief by the Director of Public Safety; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:

Part 1. Chapter 9 of the Code of Ordinances is hereby amended as follows:

CHAPTER 9 PERSONNEL

(*No changes to Articles 9.01 thru 9.04)*

ARTICLE 9.05 PUBLIC SAFETY

Division 1. Generally

Sec. 9.05.001 Authority of mayor to summon special police force

(*No changes)*

Sec. 9.05.002–9.05.020 Reserved

Division 2. Director of Public Safety

Sec. 9.05.021 Creation of Director of Public Safety

There is created a position of Director of Public Safety.

Sec. 9.05.022 Qualifications

The Director of Public Safety shall be a person qualified by training and experience to properly carry out the duties of this office.

Sec. 9.05.023 Appointment

The Director of Public Safety shall be appointed by the City Manager.

Sec. 9.05.024 Bond

The Director of Public Safety, before entering upon the duties of his office, shall enter into a bond in an amount to be determined from time to time by the City Manager. The annual bond premium shall be paid by the city.

Sec. 9.05.025 Supervision

The Director of Public Safety shall report directly to the City Manager and shall be independent of any other city office, provided that the Director of Public Safety shall perform all the duties and responsibilities as may be required as the head of the Police Department.

Sec. 9.05.026 Term/At Will Employee

The Director of Public Safety is an 'at will' employee of the City and is subject to the provisions of the City's Personnel Policies, the City's Ordinances, and the City's Home Rule Charter.

Sec. 9.05.027 Compensation

The Director of Public Safety shall receive as compensation for his services a salary set in accordance with the City's wage and compensation plan, approved by the City Manager in accordance with the adoption of same as set forth in the City's annual operating budget, as adopted and approved by the City Council.

Sec. 9.05.028 Supervision of Police Department and police force

The Director of Public Safety shall exercise general supervision over the City's Police Department and municipal police force, and shall report to the City Manager any failure to perform official duties or any abuse of authority.

Sec. 9.05.029 Powers and duties of the Director of Public Safety

The Director of Public Safety shall:

(1) Appoint an Assistant Chief of Police, with the advice and consent of the City Manager.

(2) Attend, in person or by delegation to Assistant Chief of Police or others, all sessions of the municipal court and shall promptly and faithfully execute all writs and process issued out of the court.

(3) Have like powers with the sheriff of the county to execute search warrants.

(4) Actively quell riots, disorders and disturbances within the city, and shall take into custody all persons offending against the peace of the city.

(5) Accept suitable bail for appearances before the municipal court.

(6) Arrest without warrant all persons who violate the peace of the city, or who obstruct or interfere with him in the execution of his duties, or persons guilty of disorderly conduct.

(7) Attend, in person or by delegation to an Assistant Chief of Police, all meetings of the city council.

(8) Perform such other duties as may be from time to time required by the City Manager.

Sec. 9.05.30 Delivery of monies collected to city secretary; reports of fines collected

The Director of Public Safety shall pass over all fines or other monies collected to the city secretary at least once each month and file with the city secretary a monthly statement, subscribed by him, of all fines collected, from whom collected and the amount of each.

Division 3. Assistant Chief of Police

Sec. 9.05.031 Office established

The office Assistant Chief of Police is hereby created.

Sec. 9.05.032 Qualifications

The Assistant Chief of Police shall be a person qualified by training and experience to properly carry out the duties of this office.

Sec. 9.05.033 Appointment

The Assistant Chief of Police shall be appointed by the Director of Public Safety, with the consent of the City Manager.

Sec. 9.05.034 Supervision

The Assistant Chief of Police shall report directly to the Director of Public Safety.

Sec. 9.05.035 Term/At Will Employee

The Assistant Chief of Police is an 'at will' employee of the City and is subject to the provisions of the City's Personnel Policies, the City's Ordinances, and the City's Home Rule Charter.

Sec. 9.05.036 Compensation

The Assistant Chief of Police shall receive as compensation for his services a salary set in accordance with the City's wage and compensation plan, approved by the City Manager in accordance with the adoption of same as set forth in the City's annual operating budget, as adopted and approved by the City Council.

Sec. 9.05.037 Supervision of police force

The Assistant Chief of Police shall exercise general supervision over the police force, subject to the supervision and control of, and as from time to time delegated by, the Director of Public Safety.

Sec. 9.05.038 Powers and duties

The Assistant Chief of Police shall:

(1) Attend in person as directed and delegated by the Director of Public Safety, all sessions of the municipal court and shall promptly and faithfully execute all writs and process issued out of the court.

(2) Have like powers with the sheriff of the county to execute search warrants.

(3) Actively quell riots, disorders and disturbances within the city, and shall take into custody all persons offending against the peace of the city.

(4) Accept suitable bail for appearances before the municipal court.

(5) Arrest without warrant all persons who violate the peace of the city, or who obstruct or interfere with him in the execution of his duties, or persons guilty of disorderly conduct.

(6) Attend in person as directed and delegated by the Director of Public Safety, all meetings of the city council.

(7) Perform such other duties as may be from time to time required by the City Manager or Director of Public Safety.

Secs. 9.05.039—9.05.070 Reserved

Division 4. Police Officers

(No changes to Secs. 9.05.071 to 9.05.100)

Division 5. Arrests

(No changes to Secs. 9.05.101 to 9.05.130)

Division 6. Reserve Police Unit

(No change to Sec. 9.05.131)

Sec. 9.05.132 Membership; control by Director of Public Safety

The reserve police unit shall be a volunteer organization with a membership restricted to no more than ten (10) reputable citizens to be selected by the Director of Public Safety, or by the Assistant Chief of Police as delegated by the Director of Public Safety, and approved by the City Manager. The reserve unit will be under the control and direction of the Director of Public Safety, or as delegated by the Director of Public Safety, under the control and direction of the Assistant Chief of Police.

Sec. 9.05.133 Operation generally

The reserve police unit shall be operated under basic policies and rules as established by the Director of Public Safety and approved by the city manager. The Director of Public Safety, or as delegated by the Director of Public Safety, the Assistant Chief of Police, shall be responsible for insuring that the policies and rules of the unit are adhered to, and for the development of training programs and operating procedures.

Sec. 9.05.134 Police powers

Members of the reserve police unit shall act in the capacity of police officers only upon the direction and under the supervision of the Director of Public Safety, or as delegated by the Director of Public Safety, upon the direction and under the supervision of the Assistant Chief of Police. A member of the reserve police unit shall have no police authority or power except when specifically assigned to duty by the Director of Public Safety or the Assistant Chief of Police, as delegated by the Director of Public Safety.

(No change to Secs. 9.05.135 thru 9.05.136)

Part 2. Chapter 9 of the Code of Ordinances is amended to add Article 9.09 and Chapter 5 of the Code of Ordinances is amended by repealing Articles 5.04 through 5.06 and Article 5.09 and re-codifying those provisions, as herein amended in Article 9.09, as follows:

ARTICLE 9.09 BASTROP VOLUNTEER FIRE DEPARTMENT

Division 1. Generally

Secs. 9.09.001–9.09.010 Reserved

Division 2. City Volunteer Fire Department

Sec. 9.09.011 Created

The City of Bastrop Volunteer Fire Department is hereby created. The Bastrop Volunteer Fire Department shall consist of the Fire Chief and such other officers, employees and volunteers as may be authorized by the City Manager. The Fire Department shall be responsible for the firefighting, fire prevention, fire service and emergency medical service activities of the city, as may be authorized by the City Manager.

Sec. 9.09.012 Purpose

The purpose of the Bastrop Volunteer Fire Department is to protect from fire the lives and property of all citizens within the city.

Sec. 9.09.013 Volunteer members of the Bastrop Volunteer Fire Department

The Bastrop Volunteer Fire Department depends on a largely volunteer force to fulfil its authorized purpose. Volunteer firefighters are under the supervision, control and direction of the Fire Chief. The Fire Chief, with consent from the Director of Public Safety and the City Manager, shall issue eligibility requirements for volunteer members, and shall have the authority to grant and revoke volunteer membership in the Bastrop Volunteer Fire Department, provided, however, that volunteer firefighters who are currently members of the organization known as "Bastrop Fire Department, Inc." shall be considered automatically eligible as volunteer members of the Fire Department upon their decision to so join the Bastrop Volunteer Fire Department for the first thirty (30) days following the effective date of this ordinance. The volunteer members of the Bastrop Volunteer Fire Department shall be subject to rules, regulations and bylaws as authorized by the Director of Public Safety, the Fire Chief and the City Manager, and shall be subject to the provisions of this code of ordinances and the statutes of this state.

Sec. 9.09.014 Election of officers

The members of the Bastrop Volunteer Fire Department shall elect officers subject to the requirements of the bylaws authorized by the Director of Public Safety, the Fire Chief and the City Manager

Sec. 9.09.015 Workers' compensation insurance

The city shall maintain workers' compensation insurance for the protection of each firefighter.

Secs. 9.09.016—9.09.019 Reserved

Division 2. Fire Chief

Sec. 9.09.020 Office created

The office of Fire Chief of the City of Bastrop Volunteer Fire Department is hereby created.

Sec. 9.09.021 Qualifications

The Fire Chief shall be a person qualified by training and experience to properly carry out the duties of this office.

Sec. 9.09.022 Appointment

The Fire Chief shall be appointed by the Director of Public Safety with the consent of the City Manager.

Sec. 9.09.023 Supervision

The Fire Chief shall report directly to the Director of Public Safety.

Sec. 9.09.024 Bond

The Fire Chief, before entering upon the duties of his office, shall enter into a bond in an amount to be determined from time to time by the City Manager. The annual bond premium shall be paid by the city.

Sec. 9.09.025 Term/At Will Employee

The Fire Chief is an 'at will' employee of the City and is subject to the provisions of the City's Personnel Policies, the City's Ordinances, and the City's Home Rule Charter.

Sec. 9.09.026 Compensation

The Fire Chief shall receive as compensation for his services a salary set in accordance with the City's wage and compensation plan, approved by the City Manager in accordance with the adoption of same as set forth in the City's annual operating budget, as adopted and approved by the City Council.

Sec. 9.09.027 Supervision of fire department employees and volunteers

The Fire Chief shall exercise general supervision over the Bastrop Volunteer Fire Department and shall report to the Director of Public Safety and the City Manager any failure to perform official duties or any abuse of authority.

Sec. 9.09.028 Duties

The Fire Chief shall:

(1) Be responsible for all equipment owned by the city and used by the Bastrop Volunteer Fire Department.

(2) Be responsible for the efficient operation of the Bastrop Volunteer Fire Department.

(3) Approve all bills incurred in the operation of the Bastrop Volunteer Fire Department.

(4) Serve as the fire official in matters pertaining to and as described in section 1 of the International Fire Code (IFC) 2009 edition, or Code adopted and updated by the City from time to time.

Sec. 9.09.029 Delegation of duties

The Fire Chief may delegate to an Assistant Fire Chief such of his duties as he shall determine. with the consent of the Director of Public Safety and the City Manager.

Division 3. Fire Inspector

Sec. 9.09.030 Office created

The office of the fire inspector is hereby created.

Sec. 9.09.031 Appointment

The fire inspector shall be appointed by the Fire Chief, by and with the consent of the Director of Public Safety and City Manager.

Sec. 9.09.032 Qualifications

The person appointed to the office of fire inspector shall be qualified by training and experience to carry out the duties of his office in an efficient manner.

Sec. 9.09.033 Records of fires

The fire inspector shall keep in his office a record of all fires, together with all acts, statistics and circumstances, including the origin of the fires and the amount of the loss.

Sec. 9.09.034 Investigation of fires

The fire inspector shall investigate the cause, origin and circumstances of every fire occurring within the city by which property has been destroyed or damaged, and shall especially make investigation as to whether such fire was the result of carelessness or design. Such investigation shall be begun within twenty-four (24) hours, not including Sunday, of the occurrence of such fire.

Sec. 9.09.035 Right of entry

The fire inspector shall have the authority at any time of the day or night, when necessary to the performance of the duties imposed upon him by the provisions of this article, to enter upon and examine any building or premises where any fire has occurred and other buildings and premises adjoining or near the same. This authority shall be exercised with reason and discretion. The fire inspector shall have the authority to obtain a search warrant should entry be denied.

Sec. 9.09.036 Prosecution of arsonists

If, in the opinion of the fire inspector, there is sufficient evidence to indicate that a fire or explosion was caused by design or was incendiary in nature, he shall turn over such evidence and related information to the Director of Public Safety, or, as delegated by the Director of Public Safety, to the Assistant Chief of Police for further investigation. The fire inspector shall assist the investigation as may be necessary and practical.

Sec. 9.09.037 Inspections for fire hazards; order to correct hazardous conditions

(a) The fire inspector, upon complaint of any person having an interest in any complaint, shall have a right at all reasonable hours, for the purpose of examination, to enter into and upon all buildings and premises within the city, and it shall be his duty quarterly or more often to enter upon and make or cause to be entered upon and made a thorough examination of all mercantile, manufacturing and public buildings, together with the premises belonging thereto.

(b) Whenever he shall find any building or other structure which, for want of repair, or by reason of age or dilapidated condition, or for any cause, is especially liable to fire, and which is so situated as to endanger other buildings or property, or so occupied that fire would endanger persons or property therein, and whenever he shall find an improper or dangerous arrangement of stoves, ranges, furnaces or other heating appliances of any kind whatsoever, including chimneys, flues and pipes with which the same may be connected, or a dangerous arrangement of lighting devices or systems, or a dangerous or unlawful storage of explosives, compounds, petroleum, gasoline, kerosene, dangerous chemicals, vegetable products, ashes, or combustible, inflammable and refuse materials, or other conditions which may be dangerous in character or liable to cause or promote fire or create conditions dangerous to firemen or occupants, he shall order the same to be removed or remedied and such order shall be forthwith complied with by the owner or occupant of said building or premises.

(c) If the owner or occupant deems himself aggrieved by such order, he may within five (5) days appeal to the mayor, who shall investigate the cause of the complaint and, unless by his authority the order is revoked, such order shall remain in force and be forthwith complied with by said owner or occupant.

Secs. 9.09.038—9.09.040 Reserved

Division 4. Emergency, Fire and Rescue Services

Sec. 9.09.041 Reimbursement of costs

(a) The city recognizes and supports the right/need of the Bastrop Volunteer Fire Department to recover certain costs incurred by it as a result of its provision of fire suppression, emergency and rescue services. Such fees for Bastrop Volunteer Fire Department services shall be related to items such as, but not limited to:

(1) Wear and tear of apparatus, tools, and equipment;

(2) Materials used during the provision of services; and

(3) Specialized training provided to the firefighters of the Bastrop Volunteer Fire Department to update training and enhance Bastrop Volunteer Fire Department services. ("Fees and Charges")

(b) Bastrop Volunteer Fire Department fees and charges shall be collected for services provided inside the city limits as well as those provided outside the city limits, as set forth in detail in Appendix A, section A5.08.001 of this code, and as amended by the city council, from time to time. The administrative personnel of the Bastrop Volunteer Fire Department shall utilize applicable incident report information, which will be used as documentation for collection of fees and charges by the city's firefighters.

(c) The Bastrop Volunteer Fire Department, or its authorized agent, shall submit an invoice to the applicable insurance company covering the losses and damages and other costs and fees that are related to the Bastrop Volunteer Fire Department's emergency services rendered. If it can be reliably determined that there is no insurance coverage for a specific event/loss which causes the Bastrop Volunteer Fire Department to incur loss, damage, and wear and tear to apparatus, tools, equipment, and materials, then the Bastrop Volunteer Fire Department may seek reimbursement from the person(s) or entities that received emergency services from the Bastrop Volunteer Fire Department.

(d) Residents of the city who have no insurance coverage for the incident(s) connected to receiving emergency services rendered by the Bastrop Volunteer Fire Department are hereby exempted from the Fire Department fees and charges contained herein, unless it is determined that the Bastrop Volunteer Fire Department emergency services rendered were necessary as a direct result of negligent and/or malicious act(s) and/or omissions, on the part of the recipients of the Bastrop Volunteer Fire Department services. Property used for commercial, retail, industrial and/or other nonresidential purposes shall not be eligible for any exemption from payment of the Bastrop Volunteer Fire Department fees and charges, as stated herein, if the Fire Chief determines that the facility involved in the emergency services provided by the Bastrop Volunteer Fire Department did not have properly installed and/or functioning fire alarms and/or fire suppression equipment and systems.

(e) The Bastrop Volunteer Fire Department shall not seek reimbursement for Bastrop Volunteer Fire Department services provided to residential structures fires within the city's corporate limits, unless it is determined that the firefighting services rendered by Bastrop Volunteer Fire Department were a direct result of negligent, malicious act(s) and/or omission, on the part of the property owners/residents. This residential exclusion does not apply to multifamily residential units that provide housing to more than two families, i.e., having more than two separate residential units.

(f) First responder/medical assist calls to residences, (i.e., not involving a motor vehicle), that are located within the city's corporate limits are hereby exempted from the Bastrop Volunteer Fire Department fees and charges, unless it is determined that the emergency services rendered were a direct result of negligent, malicious act(s) and/or omissions, on the part of persons receiving the treatment.

(g) In December of each year that this article is in effect, the Fire Chief shall prepare a summary report of the Bastrop Volunteer Fire Department's collections and assessments as per this article, and shall submit it to the city manager. The City Manager shall forward the report to the City Council for its review, consideration and comment during a city council meeting.

(h) The Bastrop Volunteer Fire Department's allocation of fees collected, shall be proportional as between the city and the Fire Department, and the division of same shall be based upon the ownership of the equipment used by the Bastrop Volunteer Fire Department on the call that generates the fee.

(i) The Bastrop Volunteer Fire Department shall remit to the city's Finance Department the city's portion of fees collected pursuant to this article, by the 15th of each applicable month, along with documentation used by the Bastrop Volunteer Fire Department in determining the city's portion of fees collected.

Part 3. Savings Clause.

It is hereby declared to be the intention of the City Council of the City of Bastrop, that the sections, paragraphs, sentences, clauses and phrases in this Chapter of this Code are severable; and if any phrase, clause, paragraph or section of this Chapter shall be declared unconstitutional, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this chapter since the same would have been enacted by the City Council without the incorporation in this Chapter of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Part 4: Repealing Clause.

All ordinances and parts of ordinances that are in conflict with the terms of this Ordinance are hereby repealed.

Part 5: Effective Date.

This Ordinance shall become effective from and after the date of its final approval and in accordance with the City Charter and the City of Bastrop.

PASSED AND APPROVED on the First Reading on this the 13th day of October, 2015.

PASSED AND ADOPTED on the Second Reading on this the ____ day of _____, 2015.

APPROVED:

Ken Kesselus, Mayor

ATTEST:

Ann Franklin
City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

CITY OF BASTROP   AGENDA ITEM   **D.12**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL   **DATE SUBMITTED: October 7, 2015**

MEETING DATE: October 13, 2015

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BASTROP AND THE YMCA OF AUSTIN REGARDING THE BASTROP COUNTY SHELTER GRANT.**

2. Party Making Request: **Michael H. Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes __x__ No ______

Per the City Council directive attached is "MOU" between the City of Bastrop and the YMCA of Austin regarding the City's provision of the funding received from Bastrop County to be used by the YMCA to construct a facility. The MOU lays out what terms and conditions the YMCA must meet in order to obtain these funds from the City.

4. Policy Implication: ______________________________

5. Budgeted: _________Yes _________No N/A
   Bid Amount: ____________ Budgeted Amount: ____________
   Under Budget: ____________ Over Budget: ____________
   Amount Remaining: ____________

6. Alternate Option/Costs: ______________________________

7. Routing:

	NAME/TITLE	INITIAL	DATE	CONCURRENCE
a)				
b)				
c)				

8. Staff Recommendation:

9. Advisory Board: _________Approved _________Disapproved _________None

10. Manager's Recommendation: _________Approved _________Disapproved _________None

11. Action Taken: ______________________________

INITIAL DRAFT 10.5.15

MEMORANDUM OF UNDERSTANDING REGARDING COMMITMENTS RELATED TO THE CITY OF BASTROP'S PORTION OF BASTROP COUNTY'S GENERAL LAND OFFICE GRANT FUNDING AND CONSTRCTION OF A FUTURE YMCA RECREATION CENTER/EMERGENCY SHELTER

This Memorandum of Understanding (the "MOU") is entered into between the YMCA of Austin, ("YMCA") by and through its authorized representative, James Finck, and the City of Bastrop (the "City"), a Texas Home Rule City (also referred to individually herein as "Party", or in the plural, the "Parties") and memorializes the Parties agreement and understanding concerning assurances made by the Parties, related to the potential future use of General Land Office Disaster Recovery Grant funding available to the City, in the approximate amount of $1.6 million US Dollars, which funds are required by the terms of the Grant to be used to construct an 'emergency shelter' in the City of Bastrop, Texas ("Grant Funds"). This MOU is made and entered into as of the ____ day of October, 2015, also referred to herein as the "Effective Date".

RECITALS

WHEREAS, in My 2105, Bastrop County was awarded a General Land Office Disaster Recovery Grant (the "Grant"), a portion of which the County has offered to the City of Bastrop Texas, for the future construction of an emergency shelter, pursuant to the terms of the Grant ("Shelter"); and

WHEREAS, over the past many months, the City of Bastrop, by and through the work of its City Manager, City Council, staff and consultants, has been assessing and evaluating various alternatives for maximizing the benefits realized from the Grant Funds, in compliance with the Grant provisions to ensure that the designated Shelter is constructed and available in the City; and

WHEREAS, during this same period of time, the City Council, City Manager, and staff have been working with representatives of the community and authorized representatives of the YMCA, to evaluate and determine the feasibility of constructing, operating and staffing a recreational facility in the City of Bastrop, for use of residents of the community, and for the benefit of the area in general ("Bastrop YMCA Rec. Center"); and

WHEREAS, during the last several years, City representatives and authorized representatives of the YMCA, have undertaken discussions to evaluate and determine the feasibility of how the City and the YMCA might collaborate to expand and enlarge the presence of the YMCA in the City of Bastrop, to include a Bastrop YMCA Rec. Center, for the provision of recreational opportunities to the community's residents; and

WHEREAS, despite challenges, the City and the YMCA have continued to meet and work diligently toward achieving the goal of an expanded YMCA presence/operation in the City and both entities believe that the City's portion of the Grant might go toward that effort as the City's contribution to this mutual goal; however, both the YMCA and the City agree that some additional time is needed for the YMCA to prepare and submit a plan to the City for a combined Shelter/Bastrop YMCA Rec. Center, including site identification, design concept plans, timelines and financial plans, to include the potential use of the City's portion of the Grant Funds; and

WHEREAS, the City was recently granted a 90 day extension by the County for providing its own response and plan to the County for the City's proposed use of the Grant Funds, which would allow time for the YMCA to develop the plans noted above and for the City to evaluate same; ands

WHEREAS, ~~despite the challenges it has been – and continues to be –~~ the City desires that the YMCA develop a plan that would address the recreational needs of the Bastrop community, as well as the emergency shelter components of the Grant, through the joint efforts with the City, and that the City and the YMCA continue to work diligently to develop and present a plan for same for both the Council's and YMCA's Board of Director's evaluation and acceptance, within the time period noted herein below; and

WHEREAS, accordingly, the City has asked that the County provide its assurance, that it will commit to hold for and provide to the City, the previously offered portion of the Grant Funds, in the amount of $1.6 million, for such use and for an additional 90 day period, beginning on September 30, 2015, and the County agreed that it would do so; and

WHEREAS, the City has agreed hold open its decision on its offer to provide the Grant Funds to the YMCA for potential use in constructing the Shelter/Bastrop YMCA Rec. Center, for a 90 day feasibility and plan preparation period, beginning on September 30, 2015, during which the YMCA will prepare and submit to the City its proposal for same, including use of the Grant Funds for a portion of the financing of the Shelter/Bastrop YMCA Rec. Center.

NOW THEREFORE, IT IS HEREBY AGREED BETWEEN THE PARTIES AS FOLLOWS:

AGREEMENT

1. The City of Bastrop hereby provides its assurance to the YMCA of Austin that it will continue to commit to provide the YMCA with the City's portion of the Grant, in the approximate amount of $1.6 million, to be applied to the future construction of an emergency Shelter/Bastrop YMCA Rec. Center, and
2. The YMCA of Austin shall provide to the City within 90 days of September 30, 2015, the following items, which the City shall use to determine the feasibility of an arrangement by which the Funds may be used to construct a joint Shelter/Bastrop YMCA Rec. Center, or whether the Grant Funds should be used for another project by the City, alone:

    a. A preliminary Concept Plan for a joint Shelter/Bastrop YMCA Bastrop Rec. Center, in the approximate size of +/- 20,000 sq. ft.; and
    b. A proposed timeline for work to be done, showing a substantial completion date that will comply with the Grant requirement (i.e., within 2 years of September 30, 2015); and
    c. A financial plan demonstrating the additional supplemental funding that will be necessary to complete the project, obtain the land and construct the combined Shelter/Bastrop YMCA Rec. Center project, and outlining goals and objectives for same; and
    d. An outline for future operations and staffing of the joint Shelter/Bastrop YMCA Rec. Center in the years to come, which the Council may use to evaluate the joint effort, going forward.

3. The City hereby commits to work with the YMCA representatives, cooperatively and in good faith, to evaluate alternatives and options to make the joint Shelter/Bastrop YMCA Rec. Center possible, and to utilize and provide the Grant Funds for such project.

4. The YMCA of Austin has committed to work diligently toward achieving the mutual goal of the City and the YMCA in providing the City with the combined Shelter/Bastrop YMCA Rec. Center project, in the years to come, by meeting with other stakeholders during the feasibility period to assess and plan for use of the Grant Funds and for raising additional funds needed to complete the project, over time.

5. The YMCA and City understand and acknowledge that pursuant to the Grant, it will be necessary for construction of the Shelter/Bastrop YMCA

Rec. Center to be substantially completed within the timeframe set forth in the Grant (i.e., +/- 2 years from Sept. 30, 2015.)

7. Unless otherwise notified in writing by the other, the addresses of the CITY and County are and shall remain as follows:

YMCA of Austin

Mr. James Finck

____

Austin, TX 78701

With a copy to:

____

____

____

The CITY:

City of Bastrop
1311 Chestnut Street
Bastrop, Texas 78602
Attn: City Manager, Michael H. Talbot

With a copy to:

Jo-Christy Brown, City Attorney
1411 West Ave., Ste. 100
Austin, TX 78701-

8. This MOU may not be assigned by either Party to any other entity, without the consent and notice to the other Party.

9. Whenever this MOU requires a Party to give an approval or consent or to take an action, the Parties agree that such consent, approval or action will not be unreasonably withheld, delayed or conditioned.

10. This MOU shall be for a term of ninety (90) days, ending on _____, 201__. If at the end of 90 days the City has not received the YMCA's submission, or alternatively, the Council has not accepted the proposal of the YMCA, then both parties acknowledge the City shall have an obligation under the Grant to use the Funds for other facilities and/or project(s).

11. The Recitals are incorporated herein and made a part of this MOU as if incorporated verbatim.

EXECUTED TO BE EFFECTIVE THE ____ DAY OF OCTOBER, 2015. ["Effective Date"]

CITY OF BASTROP

By: ______________________________
Name: Michael H. Talbot
Title: Bastrop City Manager
Date: October ____, 2015

YMCA of AUSTIN

By: ______________________________
Name: James Finck
Title: President & CEO
Date: October _____, 2015