

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF MINUTES FROM THE REGULAR COUNCIL MEETING OF MAY 24, 2016.**

2. Party Making Request: **City Secretary, Ann Franklin**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This is to receive approval of accuracy from Council for the minutes recorded during May 24, 2016 Council Meeting.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **Approval of the May 24, 2016 Council Minutes.**

**MINUTES OF REGULAR COUNCIL MEETING  
BASTROP CITY COUNCIL  
MAY 24, 2016**

The Bastrop City Council met in a Regular Meeting on Tuesday, May 10, 2016 at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Ken Kesselus, Mayor Pro Tem DeLaRosa, and Council Members, Bill Peterson, Gary Schiff and Council Member Jones.

**CALL TO ORDER**

At 6:33 p.m. Mayor Kesselus called the Meeting to order with a Quorum being present.

**PLEDGE OF ALLEGIANCE**

Council Member Jones led the Pledge.

**INVOCATION**

Council Member Peterson gave the Invocation.

**PRESENTATIONS - NONE**

**PROCLAMATIONS - NONE**

**CITIZEN COMMENTS - NONE**

**ANNOUNCEMENTS**

- A. Update on Comprehensive Plan Steering Committee – Kay Garcia McAnally and Dock Jackson - **None**
- B. Items Targeted for Future Meetings.  
June 7, 2016
  - Workshop – consideration of Bond Election and Charter change proposals

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**CONSENT AGENDA** - *All the following items are considered to be self-explanatory by the Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Members so requests.*

- A.1 **Consideration, discussion and possible action regarding approval of minutes from the regular Council Meeting of May 10, 2016.**
- A.2 **Board appointment by Mayor Ken Kesselus and confirmation by the Bastrop City Council Members on the appointment of the following:**
  - A.2a **Camilo Chavez                      Bastrop Economic Development Corporation**  
**Place 6                                      2016-2019**
  - A.2c **Robert Rogers                      Bastrop Board of Zoning & Adjustment**  
**Alt. 1                                        2016-2018**

|             |                                     |                                                              |
|-------------|-------------------------------------|--------------------------------------------------------------|
| <b>A.2d</b> | <b>Cheryl Long<br/>Place 6</b>      | <b>Fairview Cemetery Advisory Board<br/>2016-2018</b>        |
| <b>A.2e</b> | <b>Chase McDonald<br/>Place 4</b>   | <b>Construction Standards Board<br/>2016-2018</b>            |
| <b>A.2f</b> | <b>Michael Osborn<br/>Place 1</b>   | <b>Construction Standards Board<br/>2016-2018</b>            |
| <b>A.2g</b> | <b>Janie McFarlin<br/>Place 4</b>   | <b>Bastrop Housing Authority<br/>2016-2018</b>               |
| <b>A.2h</b> | <b>Brandon Anzaldua<br/>Place 3</b> | <b>Bastrop Housing Authority<br/>2016 – 2018</b>             |
| <b>A.2i</b> | <b>Phillip Woods<br/>Place 5</b>    | <b>Bastrop Housing Authority<br/>2016-2018</b>               |
| <b>A.2j</b> | <b>Brandon Johnson<br/>Place 7</b>  | <b>Hunters Crossing LGC<br/>2016-2017</b>                    |
| <b>A.2k</b> | <b>Carolyn Wiginton<br/>Place 2</b> | <b>Bastrop Public Library Board<br/>2016-2019</b>            |
| <b>A.2l</b> | <b>Mary Jo Jenkins<br/>Place 3</b>  | <b>Bastrop Public Library Board<br/>2016-2019</b>            |
| <b>A.2n</b> | <b>Ruben Soriano<br/>Place 9</b>    | <b>Bastrop Public Library Board<br/>2016-2018</b>            |
| <b>A.2o</b> | <b>Terry Moore<br/>Place 2</b>      | <b>Main Street Program Advisory Board<br/>2016-2019</b>      |
| <b>A.2p</b> | <b>Stephen Bridges<br/>Place 3</b>  | <b>Main Street Program Advisory Board<br/>2016-2019</b>      |
| <b>A.2q</b> | <b>Richard Smarzik<br/>Place 7</b>  | <b>Main Street Program Advisory Board<br/>2016-2019</b>      |
| <b>A.2r</b> | <b>Roland Nava<br/>Place 2</b>      | <b>Parks Board/Public Tree Advisory Board<br/>2016- 2019</b> |
| <b>A.2s</b> | <b>Lisa Patterson<br/>Place 1</b>   | <b>Planning &amp; Zoning Commission<br/>2016-2019</b>        |
| <b>A.2t</b> | <b>Lee Whitten, Jr.<br/>Place 4</b> | <b>Planning &amp; Zoning Commission<br/>2016-2019</b>        |

- A.3** Approval of the statutory denial for a period of 180 days from the date of Council action on a request for the Administrative Plat of Baham Interests Subdivision being +/- 0.767 acres within Building Block 17 West of Water Street in the city limits of Bastrop, Texas.
- A.4** Approval of the statutory denial for a period of 180 days from the date of Council action on a request for the Administrative Plat of R. Aldridge Subdivision being +/- 1.046 acres out of The Mozea Rousseau Abstract No. 56 within Area A of the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).
- A.5** Approval of the statutory denial for a period of 180 days from the date of Council action on a request for the Administrative Plat of Terrell Subdivision being +/- 0.9212 acres within Building Block 15 East of Main Street in the city limits of Bastrop, Texas.
- A.6** Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Reports for the period ending April 30, 2016.

Mayor Pro Tem DeLaRosa made the motion to approve the consent agenda, seconded by Council Member Schiff. The motion was approved on a vote of 5-0.

#### **DISCUSSION ITEMS**

- A.2m** Rebecca Schaefer                      Bastrop Public Library Board  
Place 6                                      2016-2019

Council Member Schiff made the motion to approve the appointment of Rebecca Schaefer to the Bastrop Public Library Board, seconded by Council Member McAnally. The motion was approved on a vote of 4-0. Mayor Pro Tem DeLaRosa abstained.

#### **PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION**

- B.1** **PUBLIC HEARING:** Receive public input on a request for Amendments to the Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to the Created by Division of the Colony Municipal Utility District No. 1 being +/-1,491.04 acres in the Jose Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).

The public hearing was held.

#### **SPEAKERS**

**Barbara Zamarripa** – Ms. Zamarripa stated that she was concerned that taxes would increase as well as an increase in traffic.

**John Urgo** – Mr. Urgo stated that he was concerned with not knowing the details of the multi-family development.

- B.2** Consideration, discussion and possible action on Amendments to the Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to the Created by Division of the Colony Municipal Utility District No. 1 being +/-1,491.04 acres in the Jose

**Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

There was a motion made by Council Member Schiff to approve the amendments to the consent agreement for the Colony Municipal Utility District No. 1. The motion died for lack of a second.

**DISCUSSION ITEMS CONTINUED****A.2b    Drusilla Rogers                      Bastrop Economic Development Corporation  
          Place 2                                  2016-2019**

Mayor Pro Tem DeLaRosa made the motion to approve the appointment of Drusilla Rogers to the Bastrop Economic Development Corporation, seconded by Council Member Peterson. The motion was approved on a vote of 5-0.

**OLD BUSINESS - NONE****NEW BUSINESS****D.1    Consideration, discussion and possible action regarding response to Mr. Michael Jokovich Area Vice President and General Manager of the Hyatt Regency Lost Pines Resort & Spa regarding his recommendation about altering the previously agreed upon plan to extend a modified contractual agreement with the Hyatt Regency for the Bastrop Marketing Corporation.**

Council Member Schiff made the motion to instruct the City Manager to work with the Hyatt on the original plan laid out earlier in 2016, to go through the contract that Mr. Jokovich has on his desk and to execute the contract and spend the rest of 2016 developing the DMO while the BMC is phased out by the end of 2016 with an invitation to the Hyatt to work with the City to help make the contract right and to have the City Manager report back to Council at the June 14, 2016 Council meeting, seconded by Council Member McAnally. The motion was approved on a vote of 5-0.

**D.2    Instructing the City Manager to have DMO consultant in place and working by June 23, 2016 in order to move the process along and allowing us to finish the process by December 31, 2016.**

Council Member Jones made the motion instructing the City Manager as follows, seconded by Council Member Schiff. Council Member Schiff who made the second later withdrew his second to the motion. This motion failed for lack of a second.

Instructions to City Manager:

- RFQ be published for the next three weeks.
- Create a task force/steering committee while the RFQ is published. (Have ready by the time the consultant is hired.)
- Consultant should be hired by June 23, 2016.
- Mike Jokovich should be on the steering committee.

Council Member Schiff made the motion instructing the City Manager to have a DMO consultant in place by July 1, 2016, seconded by Council Member Jones. The motion was

approved on a vote of 5-0. Council Members Jones and McAnally will work with the City Manager.

**Mayor Kesselus recessed the Council Meeting at 7:40 p.m.**

**Mayor Kesselus called the Council Meeting back to order at 7:46 p.m.**

**D.3 Consideration, discussion and possible action on instructing the City Manager to conduct a search for and hire an in-house city attorney with target start date and salary cap.**

Council Member Schiff made the motion instructing the City Manager to hire an in-house attorney, seconded by Council Member Jones. Council Member Jones who made the second later withdrew her second to the motion.

Council Member Schiff made the motion instructing the City Manager to conduct a search and hire either an in-house City Attorney or a contracted City Attorney with a target start date and a salary cap, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a vote of 4-1. Council Member McAnally voted nay.

Council Member Schiff made the motion instructing the City Manager in response to the previous motion approved put a salary cap on the in-house attorney of \$150,000 plus benefits and a salary cap for an outside attorney of \$220,000 with a start date for the new fiscal year of October 1, 2016, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a vote of 4-1. Council Member McAnally voted nay.

**SPEAKERS**

**Glenn Johnson** – Spoke in favor of Jo Christy Brown, City Attorney and her credentials. Stated there should be a process in place to hire a new attorney. Stated that the City Manager should be allowed to do his job.

**Connor McAnally** – Stated the problem lies with the City Council members.

**D.4 Consideration, discussion and possible action instructing the City Manager to place in the proposed budget for Fiscal Year 2017 a line item for a new position, Deputy City Manager.**

Council Member Peterson made the motion instructing the City Manager to consider a line item for discussion in the 2017 budget for a deputy city manager if the budget is able to support the cost, seconded by Council Member Jones. The motion was approved on a 5-0 vote.

**D.5 Consideration, discussion and possible action regarding a final decision for a location of the HUD shelter grant building.**

Council Member Jones made the motion locate the HUD shelter grant building in area of the parking adjacent to the public works yard in front of Jewell Hodges Park, seconded by Council Member Peterson. The motion was approved on a 5-0 vote.

**D.6 Consideration, discussion and possible action regarding authorizing the City Manager to implement certain improvements to the vacant City owned lot adjacent to the Convention Center and instructing the City Manager to notify the 1832 Farmers Market Organization**

that the City Of Bastrop is terminating the lease between the City of Bastrop and the 1832 Farmers Market Organization regarding the vacant lot adjacent to the Convention Center. Council Member Schiff made the motion to approve the City Manager's plan of improving the vacant City owned lot adjacent to the Convention Center and instructing the City Manager to notify the 1832 Farmers Market Organization of the lease termination, seconded by Council Member McAnally. The motion was approved on a 5-0 vote. The City Manager was asked to do whatever is possible to avoid further erosion to the track side of Fayette Street.

- D.7 Consideration, discussion and possible action adopting a resolution of the City Council Of Bastrop, Texas designating 1302 Chestnut Street as the Bastrop Community Market at the Barn to operate as a community market and special event venue under the direction and leadership of the City Of Bastrop Main Street Program.**  
Council Member McAnally made the motion to approve the resolution, seconded by Council Member Schiff. The motion was approved on a 5-0 vote.
- D.8 Consideration, discussion and possible action on the Bastrop Arts in Public Places request for approval of project.**  
Council Member McAnally made the motion to approve the resolution, seconded by Council Member Schiff. The motion was approved on a 5-0 vote.
- D.9 Consideration, discussion and possible action regarding approval of the FIRST READING of a Resolution of the City Council of Bastrop approving a project (AEI Technologies Project) using funds provided by the Bastrop Economic Development Corporation, in an amount exceeding \$10,000.**  
Council Member Schiff made the motion to approve the first reading of the resolution, seconded by Council Member Peterson. The motion was approved on a 4-0 vote. Mayor Pro Tem DeLaRosa was off the dais.

Mayor Kesselus recessed the Council Meeting at 9:00 p.m.

Mayor Kesselus called the Council Meeting back to order at 9:10 p.m.

- D.10 Consideration, discussion and possible action adopting a resolution of the City of Bastrop, Texas approving the XS Ranch Public Improvement District Preliminary Service and Assessment Plan including the proposed assessment roll and calling and providing for the notice of hearing for levy of assessments in XS Ranch Public Improvement District.**  
Council Member McAnally made the motion to approve the resolution, seconded by Mayor Pro Tem DeLaRosa. The motion was approved on a 3-0 vote. Council Member Jones abstained and Council Member Schiff recused himself.
- D.17 Consideration, discussion and possible action concerning the approval of a resolution by City Of Bastrop authorizing a tax sale for Farm Lot 13, E.M.ST., +/- 0.285 or 2012 Hill Street.**  
Council Member McAnally made the motion to approve the resolution, seconded by Council Member Schiff. The motion was approved on a 5-0 vote.
- D.11 Consideration, discussion and possible action on approval of a resolution by the City of Bastrop, Texas, ("City") responding to the application of CenterPoint Energy Resources Corp., South Texas Division, to increase rates under the Gas Reliability Infrastructure Program; suspending the effective date of this rate application for forty-five days;**

authorizing the City to continue to participate in a coalition of cities known as the "Alliance of CenterPoint Municipalities; determining that the meeting at which the resolution was adopted complied with the Texas Open Meetings Act; making such other findings and provisions related to the subject and declaring an effective date.

Council Member McNally made the motion to approve the resolution, seconded by Council Member Schiff. The motion was approved on a 5-0 vote.

- D.12 Consideration, discussion and possible action on approval of a resolution regularizing the class for Place 6 on the Bastrop Parks Board and Tree Advisory Committee now occupied by Josh Gordon.**

Council Member Schiff made the motion to approve the resolution, seconded by Council Member McNally. The motion was approved on a 5-0 vote.

- D.13 Consideration, discussion and possible action on the Final Plat for The Colony MUD 1D, Section 1, Phase A being +/-23.301 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

This item was withdrawn.

- D.14 Consideration, discussion and possible action on the Final Plat for The Colony MUD 1D, Section 1, Phase B being +/- 30.654 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

This item was withdrawn.

- D.15 Consideration, discussion and possible action on the Final Plat for The Colony MUD 1E, Section 2 Phase A being +/-15.626 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

This item was withdrawn.

- D.16 Consideration, discussion and possible action on the Final Plat for The Colony MUD 1E, Section 2, Phase B being +/-23.918 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

This item was withdrawn.

#### **EXECUTIVE SESSION- WAS NOT HELD**

E1. The Bastrop City Council will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, *et seq*, to discuss the following:

1. SECTION 551.071(1)(A)(B) & SECTION 551.071(2) – Consultation with Attorney concerning: (1) potential, pending, threatened, and/or contemplated litigation, claims, and/or settlement/mediation, including (*but not limited to*) the following: municipal water supply, pending and/or potential code enforcement, litigation related to subdivision development, and/or (2) matter upon which the Attorney(s) have a duty and/or responsibility pursuant to the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas to report to the governmental body, concerning these matters, and/or any other matters posted on the agenda.

**This item was withdrawn.**

2. SECTION 551.072 – Deliberation regarding real property: Regarding the purchase, exchange, lease, disposition, negotiations or value of real property.

**This item was withdrawn.**

3. **Section 551.087** – To discuss, evaluate or deliberate regarding commercial, financial, business or other information that the City has received related to economic development opportunities or prospects in or near the territory of the City, and/or to deliberate the potential offer of economic incentives to a business prospect, as note herein.

**This item was withdrawn.**

E2. The Bastrop City Council will reconvene into open (public) session to discuss, consider and/or take any actions necessary related to the executive session(s) items noted herein, or regular agenda items, noted above, and/or related agenda items.

**ADJOURNMENT**

**Mayor Pro Tem DeLaRosa made the motion to adjourn the meeting at 9:50 p.m., seconded by Council Member Schiff. The motion was approved on a 5-0 vote.**

APPROVED:

ATTEST:

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Mayor Ken Kesselus

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City Secretary Ann Franklin

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: May 27, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: Consideration, discussion and possible action on approval of the SECOND READING of a Resolution of the City Council of Bastrop approving a project (AEI Technologies Project) using funds provided by the Bastrop Economic Development Corporation, in an amount exceeding \$10,000.

2. Party Making Request: Shawn Kirkpatrick, BEDC Executive Director

3. Nature of Request: (Brief Overview) Attachments: Yes ☒ No ☐

At the May 16, 2016, meeting of the Bastrop Economic Development Corporation, the BEDC Board of Directors approved entering into an Economic Development Agreement with AEI Technologies, Inc., who is purchasing a minimum of 1.4 acres in the Bastrop Business and Industrial Park to build a 3,000 square foot medical equipment manufacturing facility. The project will create primary jobs and therefore does not require a Public Hearing, as noted at the May 16, 2016, BEDC Board meeting. As part of the incentives agreement with the company, the BEDC will rebate 100% of the purchase price of the property upon certain milestones detailed in the agreement, in the total amount of \$56,185. In accordance with Section 505.158(b) of the Local Government Code, the City Council shall adopt a Resolution authorizing an expenditure by the BEDC of more than \$10,000, which Resolution shall be read by the City Council, on two separate occasions.

4. Policy Implication: \_\_\_\_\_

5. Budgeted: ☐ Yes ☐ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: Approval

9. Advisory Board: ☐ Approved ☐ Disapproved ☐ None

10. Manager's Recommendation: ☐ Approved ☐ Disapproved ☐ None

11. Action Taken: \_\_\_\_\_

**RESOLUTION NO. R-2016-17**

**A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS,  
APPROVING A PROJECT, USING FUNDS PROVIDED BY THE BASTROP  
ECONOMIC DEVELOPMENT CORPORATION.**

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**WHEREAS**, the Board of the Bastrop Economic Development Corporation ("BEDC") met on May 16, 2016, and took formal action to support and provide funds for various 4B projects; and

**WHEREAS**, Section 505.158(b) of the Local Government Code, a/k/a the Texas Economic Development Act, mandates that prior to the BEDC funding a project involving an expenditure by the BEDC of more than \$10,000, per project, the City Council shall adopt a Resolution authorizing the project, which Resolution shall be read by the City Council, on two separate occasions; and

**WHEREAS**, the City has reviewed the May 16, 2016, actions of the BEDC related to the project noted herein below, has considered and evaluated that project, and has found it meritorious of the Council's approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, THAT:**

- (1) The City Council of the City of Bastrop, Texas, hereby approves the following project, which had been approved for funding by the BEDC:
  - a. To fund a project (the "AEI Technologies Project") in the Bastrop Business and Industrial Park in an amount not to exceed \$56,185, which will be rebated to the company as detailed in the Economic Development Agreement between the Bastrop Economic Development Corporation and AEI Technologies, Inc.
- (2) The City Manager is hereby authorized to convey a copy of this Resolution of approval, as appropriate.
- (3) That this Resolution shall take effect immediately from and after its passage, and is accordingly so resolved.

READ and ACKNOWLEDGED on First Reading on the 24<sup>th</sup> of May 2016.

READ and ADOPTED on Second Reading on the 14<sup>th</sup> day of June 2016.

**APPROVED:**

\_\_\_\_\_  
Ken Kesselus, Mayor

**ATTEST:**

\_\_\_\_\_  
Ann Franklin, City Secretary

**APPROVED AS TO FORM:**  
Jo-Christy Brown, City Attorney

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: JUN 8, 2016

MEETING DATE: JUN 14, 2016

1. Agenda Item: **Approval of Bastrop Marketing Corporation's request for reimbursement of funds for April 2016 in accordance with the agreement to be spent on advertising and marketing the City of Bastrop area.**
2. Party Making Request: **Tracy Waldron, Chief Financial Officer**
3. Nature of Request: (Brief Overview) Attachments: Yes   X   No         
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Policy Implication: \_\_\_\_\_
5. Budgeted:   X   Yes        No        N/A  
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
                                Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

|    | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|----|-------------------|----------------|-------------|--------------------|
| a) | _____             |                |             |                    |
| b) | _____             |                |             |                    |
| c) | _____             |                |             |                    |
8. Staff Recommendation: **Approval of Bastrop Marketing Corporation's reimbursement request for April 2016.**
9. Advisory Board:        Approved        Disapproved        None
10. Manager's Recommendation:        Approved        Disapproved        None
11. Motion Requested: **Approval of Bastrop Marketing Corporation's reimbursement request for April 2016.**  
\_\_\_\_\_  
\_\_\_\_\_

**CITY OF BASTROP  
FINANCE  
DEPARTMENT**

# Memo

**To:** Mayor, City Council and City Manager  
**From:** Tracy Waldron, Chief Financial Officer  
**Date:** June 3, 2016  
**Re:** Reimbursement of Accrued Bastrop Marketing Corporation Expenses

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Attached is the request from Bastrop Marketing Corporation (BMC) for payment of funds in accordance with the Tourism Marketing Agreement that was signed with the City of Bastrop in November 2003.

This request is for the time period of April 2016. There is a month lag in the receipt of the hotel occupancy tax monies.

It is recommended that Council approve the reimbursement of funds in the amount of \$77,372.78 for April 2016 to BMC in accordance with our agreement to be spent on advertising and marketing the City of Bastrop area. This amount represents 43% of the tax collections.

If you have any questions regarding this agreement please contact me at 512-332-8820.

06/24/2016

Bastrop Marketing Corporation ("BMC")  
October 2015 through September 2016 - Budget

|                                       | 2 0 1 5         |                 | 2 0 1 6         |                 | September       | October         | November        | December        | January         | February        | March           | April           | May             | June            | July            | August          | September    |
|---------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| HRLPR Room Revenues                   | \$ 2,502,731.43 | \$ 3,055,804.31 | \$ 2,160,416.73 | \$ 1,529,377.01 | \$ 1,769,678.66 | \$ 1,937,420.67 | \$ 3,069,520.23 | \$ 2,596,489.00 | \$ 2,596,489.00 | \$ 3,498,024.00 | \$ 3,667,460.00 | \$ 4,165,822.00 | \$ 3,667,460.00 | \$ 3,660,260.00 | \$ 4,165,822.00 | \$ 3,660,260.00 | \$ 2,762,820 |
| Exemptions                            |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |              |
| Taxable Room Revenues                 | 2,502,731.43    | 3,055,804.31    | 2,160,416.73    | 1,529,377.01    | 1,769,678.66    | 1,937,420.67    | 3,069,520.23    | 2,596,489.00    | 2,596,489.00    | 3,498,024.00    | 3,667,460.00    | 4,165,822.00    | 3,667,460.00    | 3,660,260.00    | 4,165,822.00    | 3,660,260.00    | 2,762,820    |
| City of Bastrop HOT Rate              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%              | 7%           |
| City of Bastrop HOT Tax               | \$ 175,191.20   | \$ 213,906.30   | \$ 151,229.17   | \$ 107,056.39   | \$ 123,877.51   | \$ 135,619.45   | \$ 214,866.42   | \$ 181,754.23   | \$ 181,754.23   | \$ 244,861.68   | \$ 256,722.20   | \$ 291,607.54   | \$ 256,722.20   | \$ 256,218.20   | \$ 291,607.54   | \$ 256,218.20   |              |
| Gross Liability to City               | \$ 175,191.20   | \$ 213,906.30   | \$ 151,229.17   | \$ 107,056.39   | \$ 123,877.51   | \$ 135,619.45   | \$ 214,866.42   | \$ 181,754.23   | \$ 181,754.23   | \$ 244,861.68   | \$ 256,722.20   | \$ 291,607.54   | \$ 256,722.20   | \$ 256,218.20   | \$ 291,607.54   | \$ 256,218.20   |              |
| Hotel Owner Collection Allowance (1%) | (1,751.91)      | (2,139.06)      | (1,512.29)      | (1,070.56)      | (1,238.78)      | (1,356.19)      | (2,148.66)      | (1,817.54)      | (1,817.54)      | (2,448.62)      | (2,567.22)      | (2,916.08)      | (2,567.22)      | (2,562.18)      | (2,916.08)      | (2,562.18)      |              |
| Net Collection by City                | 173,439.29      | 211,767.24      | 149,716.88      | 105,985.83      | 122,638.73      | 134,263.26      | 212,717.76      | 179,936.69      | 179,936.69      | 242,413.06      | 254,154.98      | 288,691.46      | 254,154.98      | 253,656.02      | 288,691.46      | 253,656.02      |              |
| Applicable % payable to BMC           | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%             | 43%          |
| Funds Available to BMC                | 74,578.89       | 91,059.91       | 64,378.26       | 45,573.91       | 52,734.65       | 57,733.20       | 91,468.64       | 77,372.78       | 77,372.78       | 104,237.62      | 109,286.64      | 124,137.33      | 109,286.64      | 109,072.09      | 124,137.33      | 109,072.09      |              |
| Total Budget                          | Allocated:      | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.49       | 83,469.53    |
| Payment of Funds by City to BMC       | \$ 74,578.89    | \$ 91,059.91    | \$ 64,378.26    | \$ 45,573.91    | \$ 52,734.65    | \$ 57,733.20    | \$ 91,468.64    | \$ 77,372.78    | \$ 77,372.78    | \$ 104,237.62   | \$ 109,286.64   | \$ 124,137.33   | \$ 109,286.64   | \$ 109,072.09   | \$ 124,137.33   | \$ 109,072.09   |              |
| Updated:                              | Paid            | \$ 74,258.81    |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |              |
| Variance                              |                 | \$ 320.08       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |              |
|                                       |                 |                 | 165,638.80      | 230,017.06      | 275,590.97      | 328,325.62      | 386,058.82      | 477,527.46      | 554,900.24      | 659,137.86      | 768,424.50      | 892,561.83      | 1,001,633.92    |                 |                 |                 |              |
|                                       |                 | 166,938.98      | 250,408.47      | 333,877.96      | 417,347.45      | 500,816.94      | 584,286.43      | 687,755.92      | 751,225.41      | 834,694.90      | 918,164.39      | 1,001,633.92    |                 |                 |                 |                 |              |

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**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **CORRECTION OF TERM END DATES FOR BEDC MEMBERS DRUSILLA ROGERS AND CAMILLO CHAVEZ.**

2. Party Making Request: **City Secretary, Ann Franklin**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No         
**This is to receive approval of Correction to previous appointment term dates.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **Approval of the corrected dates.**



The appointment of the two board members to the Bastrop Economic Development Corporation (BEDC) at the May 24, 2016 Council meeting listed incorrect expiration dates for each of their terms. The terms were listed as “2016 – 2019” but should be listed as “2016 – 2018”. By state law the BEDC terms can only be two years and the terms were listed previously as three years.

Ann Franklin  
City Secretary

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Approval of the statutory denial for a period of 180 days from the date of Council action on a request for the Amewnding Plat of Tahitian Village, Unit 2, Block 16, Lots 2-1402, 2-1403, 2-1404, 2-1405, 2-1460, 2-1461 and 2-1462 located within the Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**A city must take action on a plat within 30 days or the plat is automatically approved.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **Approval of the statutory denial for the Amending Lat of Tahitian Village Unit 2, Block 16, Lots 2-1402, 2-1403, 2-1404, 2-1405, 2-1460, 2-1461 and 2-1462 Subdivision for 180 days.**



**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Approval of the statutory denial for a period of 180 days from the date of Council action on a request for the Administrative Plat of XS Ranch Fund Subdivision being +/- 1.317 acres out of The Jose Manuel Bangs Survey A-4 within Area A of the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**A city must take action on a plat within 30 days or the plat is automatically approved.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **Approval of the statutory denial for the XS Ranch Fund Subdivision for 180 days.**

100

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STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **BOARD APPOINTMENT BY MAYOR KEN KESSELUS AND CONFIRMATION BY THE BASTROP CITY COUNCIL MEMBERS ON THE APPOINTMENT OF THE FOLLOWING:**

2. Party Making Request: **Mayor Ken Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This is to receive approval of board appointments.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

- a) \_\_\_\_\_  
b) \_\_\_\_\_  
c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **Approval of the board appointments.**



# CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

### SECTION A: APPLICANT INFORMATION

|                                                  |                         |         |                                         |                                        |                     |
|--------------------------------------------------|-------------------------|---------|-----------------------------------------|----------------------------------------|---------------------|
| Last Name                                        | KOCH                    | First   | KRISTI                                  | Middle                                 | LU                  |
| Street Address                                   | 1408 WATER ST.          |         | Mailing Address                         | 1408 WATER ST                          |                     |
| Apt/Unit #                                       | City                    | BASTROP | State                                   | TX                                     | ZIP Code            |
| Phone                                            | 512 897-8855            |         | E-mail Address                          | kkoch@austin.utexas.edu                |                     |
| Date Available                                   | I have lived in Bastrop |         | 12                                      | years.                                 | Place of Employment |
|                                                  |                         |         |                                         | UT-AUSTIN                              |                     |
| Have you filed an application here before?       |                         |         | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | If so, when?        |
|                                                  |                         |         | 2015                                    |                                        |                     |
| Have you ever been convicted of a crime?         |                         |         | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?        |
| Do you reside within the City Limits of Bastrop? |                         |         | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | Currently Employed  |
|                                                  |                         |         | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            |                     |

Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.

### SECTION B: REFERENCES

Please list three professional references.

|           |                  |              |              |
|-----------|------------------|--------------|--------------|
| Full Name | Dan Hays-Clark   | Relationship | Friend       |
| Company   | Paperwhite       | Phone        | 512 303-1701 |
| Full Name | FORREST CHALMERS | Relationship | Friend       |
| Company   | Tracy's          | Phone        | 512 968-8934 |
| Full Name | Bryan Whitten    | Relationship | Friend       |
| Company   |                  | Phone        | 512 217-2467 |

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

BEDC

What qualifies you to serve on the board(s) you are applying for?

Have been on board in past. Architected by training. Responsible for art installs on campuses, halls, previous: Austin Museum of Art & Museum of SW (Midland)

Why do you want to serve on the board(s) you are applying for?

Can bring some assets and training that are unique

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

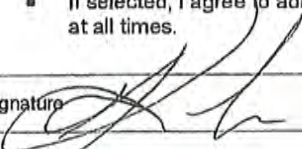
Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                      |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input checked="" type="checkbox"/> Bastrop Economic Development Corporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> Art in Public Places Board       |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input type="checkbox"/> Other:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                      |
| <input type="checkbox"/> Historic Landmark Commission                        | <p>*Please indicate which position(s) you are qualified to serve under.</p> <p><input type="checkbox"/> Architect, Planner, Designer</p> <p><input type="checkbox"/> Licensed Real Estate Professional</p> <p><input type="checkbox"/> Own Commercial Historic Structure/Property</p> <p><input type="checkbox"/> Own Residential Historic Structure/Property</p> <p><input type="checkbox"/> General Resident of City of Bastrop</p> <p><input type="checkbox"/> Planning and Zoning Member</p> <p><input type="checkbox"/> Bastrop County Historic Society Member</p> |                                                                      |

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date

6-6-16

**WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

**OFFICE USE ONLY**

|                            |  |                          |  |
|----------------------------|--|--------------------------|--|
| Date Application Received: |  | Application Received by: |  |
| Position Appointed:        |  | Date Appointed:          |  |
| Term Starts:               |  | Term Expires:            |  |



received  
2/11/16

## CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

### Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

#### SECTION A: APPLICANT INFORMATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                          |                                                                                        |                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------|-----------------------|
| Last Name <b>TANTAKSINANUKIT</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |                                          | First <b>WUTHIPONG</b>                                                                 | Middle                |
| Street Address                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                          | Mailing Address                                                                        |                       |
| Apt/Unit #                                                                                                                                                                                                                                                                                                                                                                                                                                             | City <b>BASTROP</b>                      | State <b>TEXAS</b>                                                                     | ZIP Code <b>78602</b> |
| Phone ( )                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                          | E-mail Address                                                                         |                       |
| Date Available                                                                                                                                                                                                                                                                                                                                                                                                                                         | I have lived in Bastrop <b>20</b> years. | Place of Employment <b>CITY OF AUSTIN</b>                                              |                       |
| Have you filed an application here before? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If so, when?                                                                                                                                                                                                                                                                                                                            |                                          |                                                                                        |                       |
| Have you ever been convicted of a crime? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If so, when?                                                                                                                                                                                                                                                                                                                              |                                          |                                                                                        |                       |
| Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                   |                                          | Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |                       |
| <i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i> |                                          |                                                                                        |                       |

#### SECTION B: REFERENCES

Please list three professional references.

|                                        |                                     |
|----------------------------------------|-------------------------------------|
| Full Name <b>ART ACEVEDO</b>           | Relationship <b>CHIEF OF POLICE</b> |
| Company <b>CITY OF AUSTIN</b>          | Phone                               |
| Full Name <b>CHANCE COVERT</b>         | Relationship <b>FRIEND</b>          |
| Company <b>COVERT CHEVROLET</b>        | Phone <b>(512) 303-2348</b>         |
| Full Name <b>RICHARD SUTTLE</b>        | Relationship <b>FRIEND</b>          |
| Company <b>AMBURST &amp; BROWN LLP</b> | Phone <b>(512) 435-2310</b>         |

#### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

**ETHICS COMMISSION**

What qualifies you to serve on the board(s) you are applying for?

**25 YRS LAW ENFORCEMENT SERVICE / NUMEROUS ETHICS TRAINING**

Why do you want to serve on the board(s) you are applying for?

**SEEKING RE-APPOINTMENT**

## SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input checked="" type="checkbox"/> Other: <b>ETHICS COMMISSION</b>                                                                    |                                                                      |

|                                                                 |                                                                      |
|-----------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Historic Landmark Commission           | *Please indicate which position(s) you are qualified to serve under. |
|                                                                 | <input type="checkbox"/> Architect, Planner, Designer                |
|                                                                 | <input type="checkbox"/> Licensed Real Estate Professional           |
|                                                                 | <input type="checkbox"/> Own Commercial Historic Structure/Property  |
|                                                                 | <input type="checkbox"/> Own Residential Historic Structure/Property |
|                                                                 | <input type="checkbox"/> General Resident of City of Bastrop         |
|                                                                 | <input type="checkbox"/> Planning and Zoning Member                  |
| <input type="checkbox"/> Bastrop County Historic Society Member |                                                                      |

## DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
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- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*Wut Jun*

Date

**1 JUNE 2016**

## WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

## OFFICE USE ONLY

|                            |  |                          |  |
|----------------------------|--|--------------------------|--|
| Date Application Received: |  | Application Received by: |  |
| Position Appointed:        |  | Date Appointed:          |  |
| Term Starts:               |  | Term Expires:            |  |

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

ETHICS COMMISSION

ETHICS COMMISSION members are tasked with assisting the City in dealing with requests by citizens, the Council and Boards regarding requests for clarifications, amendment and interpretations of the City's Ethic's Ordinance and in handling Complaints filed thereunder, as set forth in the Ordinance.

Answer the following questions by checking the boxes and providing additional detailed information, as needed.

Yes No

☐ ☒ I, my spouse, or my children and/or parents are related (by blood or marriage) to a member of a City Board or Commission or a City Official, as that term is defined in the City's Code of Ethics.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

☐ ☒ I am involved, or one of my relatives\* is involved, in various work in the community that would likely result in frequent ethical conflicts of interest, when I am called upon to make decisions related to complaints brought pursuant to the City's Ethic's Ordinance, as follows:

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

When: \_\_\_\_\_ What: \_\_\_\_\_

☐ ☒ I have worked, or a relative\* has worked, on the political campaign of a City Official in the past, supporting them in their attempt to become a City official with the City of Bastrop, Texas.

Who: \_\_\_\_\_ Who did they support: \_\_\_\_\_

Position held: \_\_\_\_\_ How long ago: \_\_\_\_\_

\*In some cases, your relatives, whether by blood or marriage, may tie you so closely to contracts, businesses and other organizations that you have a 'conflict of interest' and need to refrain from working on a particular matter or case while serving on a City board or commission. The relatives that generally fall within the City's Ethics Code (and that you need to list on this form above) include your spouse, parents, children, grandparents, grandchildren, uncles/aunts, nieces/nephews, in-laws and cousins.

I have read and understand the statement above.

Signature

WUTHIPONG TANTAKSANAUKU

Printed Name



received  
3/31/14

## CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

### Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☐

#### SECTION A: APPLICANT INFORMATION

|                                                                                                                      |                                          |                                                                                        |                       |
|----------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------|-----------------------|
| Last Name <b>LANG</b>                                                                                                |                                          | First <b>Kathryn</b>                                                                   | Middle <b>Whites</b>  |
| Street Address <b>1010 Main St.</b>                                                                                  |                                          | Mailing Address <b>1802 Main</b>                                                       |                       |
| Apt/Unit #                                                                                                           | City <b>Bastrop</b>                      | State <b>Tx</b>                                                                        | ZIP Code <b>78602</b> |
| Phone <b>(512) 921-1538</b>                                                                                          |                                          | E-mail Address <b>Kathryn.Lang11@gmail.com</b>                                         |                       |
| Date Available <b>Now</b>                                                                                            | I have lived in Bastrop <b>15</b> years. | Place of Employment <b>Smith &amp; Noble</b>                                           |                       |
| Have you filed an application here before? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>       |                                          | If so, when?                                                                           |                       |
| Have you ever been convicted of a crime? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>         |                                          | If so, when?                                                                           |                       |
| Do you reside within the City Limits of Bastrop? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |                                          | Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |                       |

**Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.**

#### SECTION B: REFERENCES

Please list three professional references.

|                                          |                                                |
|------------------------------------------|------------------------------------------------|
| Full Name <b>Deborah Rogers</b>          | Relationship <b>Friend &amp; Colleague</b>     |
| Company <b>Blue Bonnet Electric</b>      | Phone <b>(512) 914-7198</b>                    |
| Full Name <b>Nancy Wood</b>              | Relationship <b>Colleague Main St. Program</b> |
| Company <b>Interim Main St. Director</b> | Phone <b>(512) 629-6514</b>                    |
| Full Name <b>Joe Newman</b>              | Relationship <b>Friend / Colleague</b>         |
| Company                                  | Phone <b>(512) 321-2332</b>                    |

#### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

**St. Davids, Board of Directors South Austin Medical Cntr.  
Bastrop Economic Revitalization Comm.**

What qualifies you to serve on the board(s) you are applying for?

**As owner of a Downtown Historic Bldg. and 15 year resident I have a strong allegiance to Bastrop and the**

Why do you want to serve on the board(s) you are applying for?

**Preservation of Historic Bastrop and its Historic Structures. 1010 Main Street, a City and Nationally recognized Historic Structure has given me first hand restoration and preservation experience and passion for Bastrop and its history while understanding 21st Century growth.**

## SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input type="checkbox"/> Other:                                                                                                        |                                                                      |

☒ Historic Landmark Commission

\*Please indicate which position(s) you are qualified to serve under.

☐ Architect, Planner, Designer

☐ Licensed Real Estate Professional

☒ Own Commercial Historic Structure/Property

☐ Own Residential Historic Structure/Property

☐ General Resident of City of Bastrop

☐ Planning and Zoning Member

☐ Bastrop County Historic Society Member

## DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*[Handwritten Signature]*

Date

*3/9/16*

## WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

## OFFICE USE ONLY

|                            |                |                          |                     |
|----------------------------|----------------|--------------------------|---------------------|
| Date Application Received: | <i>3/31/16</i> | Application Received by: | <i>Ann Franklin</i> |
| Position Appointed:        |                | Date Appointed:          |                     |
| Term Starts:               |                | Term Expires:            |                     |

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

**HISTORIC LANDMARK COMMISSION**

HLC members are tasked with assisting the City in protecting and enhancing the landmarks which represent distinctive elements of the City's historic, architectural and cultural heritage, foster civic pride in the accomplishments of the past, enhance the City's attractiveness to visitors to the City and promote economic prosperity and welfare of the community by encouraging the most appropriate use of historic properties in the City.

Answer the following questions by checking the boxes and providing additional detailed information, as needed.

Yes No

☐ ☒

I work, or one of my relatives\* works, in the historic construction and/or historic renovation industry.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What trade: \_\_\_\_\_

Explain further: \_\_\_\_\_

☐ ☒

I have, or one of my relatives\* has, an interest in a company that is involved in historic preservation, construction and/or renovation in Central Texas and in the Bastrop area (including, for example, demolition, site preparation, infrastructure installation, design, preservation and construction of historic buildings, sale of historic reconstruction materials, rental/sale of construction equipment used in historic preservation.)

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What type of activity is done: \_\_\_\_\_

☐ ☒

I own shares or serve, or a relative\* owns shares or serves, on the board of directors of a company that is in some way related to historic preservation and/or the historic construction industry.

Who: \_\_\_\_\_ Name of Company: \_\_\_\_\_

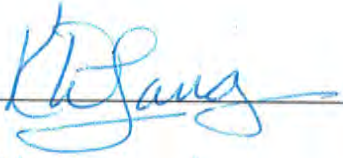
Explain further: \_\_\_\_\_

\*In some cases, your relatives, whether by blood or marriage, may tie you so closely to contracts, businesses and other organizations that you have a 'conflict of interest' and need to refrain from working on a particular matter or case while serving on a City board or commission. The relatives that generally fall within the City's Ethics Code (and that you need to list on this form above) include your spouse, parents, children, grandparents, grandchildren, uncles/aunts, nieces/nephews, in-laws and cousins.

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

I have read and understand the statement above.

Signature



Printed Name





received  
4-14-16

## CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

### Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☒

Request for Re-Appointment: ☐

#### SECTION A: APPLICANT INFORMATION

|                                                  |                         |         |                                                                     |                     |                                                                     |
|--------------------------------------------------|-------------------------|---------|---------------------------------------------------------------------|---------------------|---------------------------------------------------------------------|
| Last Name                                        | SANDERS                 | First   | ROBBIE                                                              | Middle              | MOORE                                                               |
| Street Address                                   | 1402 MAIN ST.           |         | Mailing Address                                                     | SAME                |                                                                     |
| Apt/Unit #                                       | City                    | BASTROP | State                                                               | TX                  | ZIP Code                                                            |
| Phone                                            | (512) 303-3389          |         | E-mail Address                                                      | ABARRANCH@AOL.COM   |                                                                     |
| Date Available                                   | I have lived in Bastrop |         | 25 years.                                                           | Place of Employment | RETIRED                                                             |
| Have you filed an application here before?       |                         |         | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | If so, when?        |                                                                     |
| Have you ever been convicted of a crime?         |                         |         | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | If so, when?        |                                                                     |
| Do you reside within the City Limits of Bastrop? |                         |         | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | Currently Employed  | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |

*Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.*

#### SECTION B: REFERENCES

Please list three professional references.

|           |                                             |              |                                |
|-----------|---------------------------------------------|--------------|--------------------------------|
| Full Name | KAY WESSON                                  | Relationship | FRIEND                         |
| Company   | CHAIR, BASTROP COUNTY HISTORICAL COMMISSION | Phone        | (512) 494-7200                 |
| Full Name | JUDGE PAUL PAPE                             | Relationship | FRIEND                         |
| Company   | BASTROP COUNTY JUDGE                        | Phone        | (512) 719-8891                 |
| Full Name | RICHARD LEGGETT                             | Relationship | MINISTER/FRIEND                |
| Company   | FIRST UNITED METHODIST CHURCH               | Phone        | (512) 254-7070<br>281-788-0964 |

#### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

BASTROP COUNTY HISTORICAL SOCIETY

What qualifies you to serve on the board(s) you are applying for?

I have a broad knowledge of the historic homes in Bastrop and good research skills. I successfully acquired Texas Historic Marker for the Allen-Toulon House, the H.P. Gubbert House, and Fairview Cemetery.

Why do you want to serve on the board(s) you are applying for?

HISTORIC HOMES AND BASTROP HISTORY ARE MY PASSION.

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input type="checkbox"/> Other:                                                                                                        |                                                                      |

☒ Historic Landmark Commission

\*Please indicate which position(s) you are qualified to serve under.

☐ Architect, Planner, Designer  
☐ Licensed Real Estate Professional  
☐ Own Commercial Historic Structure/Property  
☒ Own Residential Historic Structure/Property  
☒ General Resident of City of Bastrop  
☐ Planning and Zoning Member  
☒ Bastrop County Historic Society Member

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*Robbie Sanders*

Date

*April 11, 2016***WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
 City Secretary's Office  
 1311 Chestnut Street  
 Bastrop, Texas 78602

**OFFICE USE ONLY**

|                            |  |                          |  |
|----------------------------|--|--------------------------|--|
| Date Application Received: |  | Application Received by: |  |
| Position Appointed:        |  | Date Appointed:          |  |
| Term Starts:               |  | Term Expires:            |  |

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

HISTORIC LANDMARK COMMISSION

HLC members are tasked with assisting the City in protecting and enhancing the landmarks which represent distinctive elements of the City's historic, architectural and cultural heritage, foster civic pride in the accomplishments of the past, enhance the City's attractiveness to visitors to the City and promote economic prosperity and welfare of the community by encouraging the most appropriate use of historic properties in the City.

Answer the following questions by checking the boxes and providing additional detailed information, as needed.

Yes No

- ☐ ☒ I work, or one of my relatives\* works, in the historic construction and/or historic renovation industry.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What trade: \_\_\_\_\_

Explain further: \_\_\_\_\_

- ☐ ☒ I have, or one of my relatives\* has, an interest in a company that is involved in historic preservation, construction and/or renovation in Central Texas and in the Bastrop area (including, for example, demolition, site preparation, infrastructure installation, design, preservation and construction of historic buildings, sale of historic reconstruction materials, rental/sale of construction equipment used in historic preservation.)

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What type of activity is done: \_\_\_\_\_

- ☐ ☒ I own shares or serve, or a relative\* owns shares or serves, on the board of directors of a company that is in some way related to historic preservation and/or the historic construction industry.

Who: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Explain further: \_\_\_\_\_

\*In some cases, your relatives, whether by blood or marriage, may tie you so closely to contracts, businesses and other organizations that you have a 'conflict of interest' and need to refrain from working on a particular matter or case while serving on a City board or commission. The relatives that generally fall within the City's Ethics Code (and that you need to list on this form above) include your spouse, parents, children, grandparents, grandchildren, uncles/aunts, nieces/nephews, in-laws and cousins.

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

I have read and understand the statement above. Robbie Sanders  
Signature

ROBBIE SANDERS  
Printed Name

## Ann Franklin

---

**From:** Ken Kesselus <bastropmayorken@gmail.com>  
**Sent:** Sunday, May 29, 2016 9:20 PM  
**To:** Ann Franklin  
**Subject:** Fwd: Marilyn Whites Board Resignation

----- Forwarded message -----

**From:** Marilyn C Whites <[cmelvinmarilyn@utexas.edu](mailto:cmelvinmarilyn@utexas.edu)>  
**Date:** Fri, May 27, 2016 at 1:44 PM  
**Subject:** Marilyn Whites Board Resignation  
**To:** [bastropmayorken@gmail.com](mailto:bastropmayorken@gmail.com)

Mayor Kesselus,

After much thought and consideration, I have decided it is time for me to retire my position with the Landmark Commission.

It has been both an honor and a privilege to serve on this committee for all these years, and to be a part of such a vital instrument in the preservation and future health of our Historic Community, Bastrop Texas.

Thank you,

Marilyn Whites  
[512-303-5857](tel:512-303-5857)

--  
Ken Kesselus  
Mayor - City of Bastrop  
512-940-7897



# CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

### SECTION A: APPLICANT INFORMATION

|                                                  |                                                                     |                         |                                                                     |          |                     |
|--------------------------------------------------|---------------------------------------------------------------------|-------------------------|---------------------------------------------------------------------|----------|---------------------|
| Last Name                                        | HAYS - CLARK                                                        | First                   | DANIEL                                                              | Middle   | DRAKE               |
| Street Address                                   | 1408 PECAN ST.                                                      | Mailing Address         | SAME                                                                |          |                     |
| Apt/Unit #                                       | 1                                                                   | City                    | BASTROP                                                             | State    | TX                  |
|                                                  |                                                                     |                         |                                                                     | ZIP Code | 78602               |
| Phone                                            | (512) 303-7701                                                      | E-mail Address          | HAYS-CLARK@SBCGLOBAL.NET                                            |          |                     |
| Date Available                                   | —                                                                   | I have lived in Bastrop | 24                                                                  | years.   | Place of Employment |
|                                                  |                                                                     |                         |                                                                     |          | PAPER WHITE         |
| Have you filed an application here before?       | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | If so, when?            | —                                                                   |          |                     |
| Have you ever been convicted of a crime?         | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | If so, when?            |                                                                     |          |                     |
| Do you reside within the City Limits of Bastrop? | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | Currently Employed      | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |          |                     |

*Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.*

### SECTION B: REFERENCES

Please list three professional references.

|           |                     |              |      |
|-----------|---------------------|--------------|------|
| Full Name | KENNETH W. KESSELUS | Relationship | NONE |
| Company   |                     | Phone ( )    | -    |
| Full Name | WILLIE DELAROSA     | Relationship | NONE |
| Company   |                     | Phone ( )    | -    |
| Full Name | KAY GARCIA McANALLY | Relationship | NONE |
| Company   |                     | Phone ( )    | -    |

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

HISTORIC LANDMARK COMMISSION, MAIN ST. DESIGN COMMITTEE  
BOARD OF ADJUSTMENT

What qualifies you to serve on the board(s) you are applying for?

REGISTERED INTERIOR DESIGNER

Why do you want to serve on the board(s) you are applying for?

COMMITMENT TO COMMUNITY

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input checked="" type="checkbox"/> Board of Adjustment                                                                                | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input type="checkbox"/> Other:                                                                                                        |                                                                      |

\*Please indicate which position(s) you are qualified to serve under.

|                                                                  |                                                                      |
|------------------------------------------------------------------|----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Historic Landmark Commission | <input checked="" type="checkbox"/> Architect, Planner, Designer     |
|                                                                  | <input type="checkbox"/> Licensed Real Estate Professional           |
|                                                                  | <input type="checkbox"/> Own Commercial Historic Structure/Property  |
|                                                                  | <input type="checkbox"/> Own Residential Historic Structure/Property |
|                                                                  | <input type="checkbox"/> General Resident of City of Bastrop         |
|                                                                  | <input type="checkbox"/> Planning and Zoning Member                  |
|                                                                  | <input type="checkbox"/> Bastrop County Historic Society Member      |

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
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- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature



Date

JUNE 3, 2016

**WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

**OFFICE USE ONLY**

|                            |         |                          |              |
|----------------------------|---------|--------------------------|--------------|
| Date Application Received: | 6/13/16 | Application Received by: | Ann Franklin |
| Position Appointed:        |         | Date Appointed:          |              |
| Term Starts:               |         | Term Expires:            |              |



May 16, 2016

Dan Hays-Clark  
1408 Pecan Street  
Bastrop, Texas 78602

Dear Mr. Hays-Clark,

Mayor Kesselus asked me to contact you to say we do not have an application in our file for you to continue to serve on your current boards of the Zoning/Adjustment and the Historic Landmark Commission. If you would like to be appointed for another term please give him a call at (512) 940-7897.

Sincerely,™

A handwritten signature in black ink, appearing to read "Ann Franklin". The signature is written over a horizontal line.

Ann Franklin

*Daniel Hays-Clark*  
Daniel Hays-Clark

June 1, 2016

The Honorable Mayor Ken Kesselus  
City of Bastrop  
Bastrop, Texas 78602

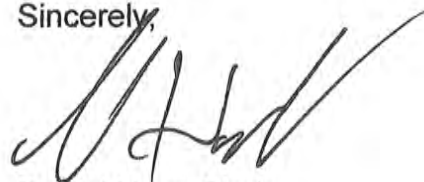
**RE: Reappointment to Zoning Board of Adjustment**

Dear Ken,

Please accept this letter as my request for your consideration of reappointment to the City of Bastrop's Zoning Board of Adjustment.

I feel this Board continues to leave a large footprint on the outcome of growth with-in our community and I will, therefore, continue to offer my experience, knowledge, and time as long as I feel strongly about this town in which we live.

Sincerely,



Daniel Hays-Clark

Daniel Hays-Clark is a licensed interior designer whose body of work encompasses projects throughout the entire State of Texas, as well as in Louisiana and New Mexico.

Upon completing his education at The University of Texas at Austin, he began his design work in 1987 serving an internship with one of Austin's most renowned designers. Today, his firm, PaperWhite, specializes in the restoration and repurposing of historic residential and commercial properties with special sensitivity to preparing aging structures for today's use. His projects have been recognized by the Institute of Business Designers, the Galveston Historical Foundation, and the City of Bastrop.

He is a founding member, and current chair, of the City of Bastrop's Historic Landmark Commission and the Bastrop Main Street Design Committee. He chairs the City of Bastrop's Board of Zoning Adjustments and is a trustee of the Bastrop County Historical Society Museum and Visitor Center.

*DH Clark*  
Daniel Hays-Clark

June 1, 2016

The Honorable Mayor Ken Kesselus  
City of Bastrop  
Bastrop, Texas 78602

**RE: Reappointment to Historic Landmark Commission**

Dear Ken,

Please accept this letter as my request for your consideration of reappointment to the City of Bastrop's Historic Landmark Commission.

I feel this Board continues to leave a large footprint on the outcome of growth with-in our community and I will, therefore, continue to offer my experience, knowledge, and time as I continue to feel strongly about this town in which we live.

Sincerely,



Daniel Hays-Clark

BIO:

Daniel Hays-Clark is a licensed interior designer whose body of work encompasses projects throughout the entire State of Texas, as well as in Louisiana and New Mexico.

Upon completing his education at The University of Texas at Austin, he began his design work in 1987 serving an internship with one of Austin's most renowned designers. Today, his firm, Paperwhite, specializes in the restoration and repurposing of historic residential and commercial properties with special sensitivity to preparing aging structures for today's use. His projects have been recognized by the Institute of Business Designers, the Galveston Historical Foundation, and the City of Bastrop.

He is a founding member, and current chair, of the City of Bastrop's Historic Landmark Commission and the Bastrop Main Street Design Committee. He chairs the City of Bastrop's Board of Zoning Adjustments and is a trustee of the Bastrop County Historical Society Museum and Visitor Center.



# CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☒

Request for Re-Appointment: ☐

### SECTION A: APPLICANT INFORMATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |                                         |                                        |                                                                                        |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------|----------------------------------------|----------------------------------------------------------------------------------------|----------|
| Last Name                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Smith          | First                                   | Carolyn                                | Middle                                                                                 | Sue      |
| Street Address                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                         | 116 Outfitter Dr                       |                                                                                        |          |
| Mailing Address                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |                                         |                                        |                                                                                        |          |
| Apt/Unit #                                                                                                                                                                                                                                                                                                                                                                                                                                                    | City           | Bastrop                                 | State                                  | Tx                                                                                     | ZIP Code |
| Phone                                                                                                                                                                                                                                                                                                                                                                                                                                                         | (512) 308-0087 | E-mail Address                          | grannybx1@gmail.com                    |                                                                                        |          |
| Date Available                                                                                                                                                                                                                                                                                                                                                                                                                                                | June 1 2016    | I have lived in Bastrop                 | 12 years.                              | Place of Employment                                                                    | retired  |
| Have you filed an application here before?                                                                                                                                                                                                                                                                                                                                                                                                                    |                | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | If so, when? UNK                                                                       |          |
| Have you ever been convicted of a crime?                                                                                                                                                                                                                                                                                                                                                                                                                      |                | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?                                                                           |          |
| Do you reside within the City Limits of Bastrop?                                                                                                                                                                                                                                                                                                                                                                                                              |                | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | Currently Employed YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |          |
| <p><b>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</b></p> |                |                                         |                                        |                                                                                        |          |

### SECTION B: REFERENCES

Please list three professional references.

|           |                              |              |                   |
|-----------|------------------------------|--------------|-------------------|
| Full Name | Mayor Ken Kesselus           | Relationship | NONE              |
| Company   | City of Mesa                 | Phone        | ( ) -             |
| Full Name | Michelle Dodson              | Relationship | NONE              |
| Company   | State of Texas               | Phone        | (512) 629-6100    |
| Full Name | Rod Stradling                | Relationship | former son in law |
| Company   | Cypress Semiconductor Austin | Phone        | (512) 848-7301    |

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

no

What qualifies you to serve on the board(s) you are applying for?

I have a good working knowledge on what this boards responsibilities are concerning the money the community owes the developer and the responsibility of this board to maintain the city property in Hunters Crossing

Why do you want to serve on the board(s) you are applying for?

I think my knowledge of the history of the community and my knowledge of the residents issues helps to bring communication between the city and Hunters Crossing.

# SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                      |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                            | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                                 | <input type="checkbox"/> Board of Adjustment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                                     | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Art in Public Places Board                  |
| <input checked="" type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee                         | <input type="checkbox"/> Other:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                      |
| <input type="checkbox"/> Historic Landmark Commission                                   | <p>*Please indicate which position(s) you are qualified to serve under.</p> <p><input type="checkbox"/> Architect, Planner, Designer</p> <p><input type="checkbox"/> Licensed Real Estate Professional</p> <p><input type="checkbox"/> Own Commercial Historic Structure/Property</p> <p><input type="checkbox"/> Own Residential Historic Structure/Property</p> <p><input type="checkbox"/> General Resident of City of Bastrop</p> <p><input type="checkbox"/> Planning and Zoning Member</p> <p><input type="checkbox"/> Bastrop County Historic Society Member</p> |                                                                      |

## DISCLAIMER AND SIGNATURE

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*Carolyn Smith*

Date

*30 May 2016*

## WRITTEN NOTICE

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

## OFFICE USE ONLY

|                            |               |                          |                     |
|----------------------------|---------------|--------------------------|---------------------|
| Date Application Received: | <i>6/2/16</i> | Application Received by: | <i>Ann Franklin</i> |
| Position Appointed:        |               | Date Appointed:          |                     |
| Term Starts:               |               | Term Expires:            |                     |

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION

The HXING LGC Members are tasked with assisting the City in evaluating and overseeing the operations of the Hunter's Crossing Public Improvements District, acting in that capacity as an administrative arm of the City.

Answer the following questions by checking the boxes and providing additional detailed information, as needed.

Yes No

- ☐ ☒ I work, or one of my relatives\* works, in a company that provides services and/or products to the Hxing PID or the Hxing LGC.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What trade: \_\_\_\_\_

Explain further: \_\_\_\_\_

- ☐ ☒ I have, or one of my relatives\* has, an interest in a company that is involved in the provision, building, financing or operation of the Hxing PID or the Hxing LGC.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What type of activity is done: \_\_\_\_\_

- ☐ ☒ I own shares or serve, or a relative\* owns shares or serves, on the board of directors of a company that is in some way related to the Hxing PID or the Hxing LGC, beyond my residence, or operation of a business, in the PID.

Who: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Explain further: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*In some cases, your relatives, whether by blood or marriage, may tie you so closely to contracts, businesses and other organizations that you have a 'conflict of interest' and need to refrain from working on a particular matter or case while serving on a City board or commission. The relatives that generally fall within the City's Ethics Code (and that you need to list on this form above) include your spouse, parents, children, grandparents, grandchildren, uncles/aunts, nieces/nephews, in-laws and cousins.

I have read and understand the statement above.

Carolyn Smith  
Signature

X

Carolyn Sue Smith  
Printed Name

X



## CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

### Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

#### SECTION A: APPLICANT INFORMATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                                         |                                        |                            |                                         |                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------------------|----------------------------------------|----------------------------|-----------------------------------------|-----------------------------|
| Last Name                                                                                                                                                                                                                                                                                                                                                                                                                                              | Womble               | First                                   | Rebecca                                | Middle                     | Dawn                                    |                             |
| Street Address                                                                                                                                                                                                                                                                                                                                                                                                                                         | 124 Eight Oaks Drive |                                         | Mailing Address                        | same                       |                                         |                             |
| Apt/Unit #                                                                                                                                                                                                                                                                                                                                                                                                                                             | City                 | Bastrop                                 | State                                  | TX                         | ZIP Code                                | 78602                       |
| Phone                                                                                                                                                                                                                                                                                                                                                                                                                                                  | (512) 925-5531       |                                         | E-mail Address                         | bwomble@bastropchamber.com |                                         |                             |
| Date Available                                                                                                                                                                                                                                                                                                                                                                                                                                         | 3-30-16              | I have lived in Bastrop                 | 1.5 years.                             | Place of Employment        | Bastrop Chamber of Commerce             |                             |
| Have you filed an application here before?                                                                                                                                                                                                                                                                                                                                                                                                             |                      | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | If so, when?               |                                         | Spring 2015                 |
| Have you ever been convicted of a crime?                                                                                                                                                                                                                                                                                                                                                                                                               |                      | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?               |                                         |                             |
| Do you reside within the City Limits of Bastrop?                                                                                                                                                                                                                                                                                                                                                                                                       |                      | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | Currently Employed         | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| <i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i> |                      |                                         |                                        |                            |                                         |                             |

#### SECTION B: REFERENCES

Please list three professional references.

|           |                  |              |                             |
|-----------|------------------|--------------|-----------------------------|
| Full Name | Jami Haney       | Relationship | friend, Chairman of Chamber |
| Company   | The Oaks RV Park | Phone        | (210) 862-1779              |
| Full Name | Paula DeBaugh    | Relationship | Friend, previous employer   |
| Company   | FBC-Midlothian   | Phone        | (972) 689-9177              |
| Full Name | Karen Bingham    | Relationship | friend, former neighbor     |
| Company   | Lockhart ISD     | Phone        | (512) 213-8810              |

#### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

VTF

What qualifies you to serve on the board(s) you are applying for?

My job with the Chamber, history in community development and volunteerism with non-profit organization.

Why do you want to serve on the board(s) you are applying for?

Already on the board and would like to continue work in this area.

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input checked="" type="checkbox"/> Other: VTF                                                                                         |                                                                      |

\*Please indicate which position(s) you are qualified to serve under.

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Historic Landmark Commission | <input type="checkbox"/> Architect, Planner, Designer<br><input type="checkbox"/> Licensed Real Estate Professional<br><input type="checkbox"/> Own Commercial Historic Structure/Property<br><input type="checkbox"/> Own Residential Historic Structure/Property<br><input type="checkbox"/> General Resident of City of Bastrop<br><input type="checkbox"/> Planning and Zoning Member<br><input type="checkbox"/> Bastrop County Historic Society Member |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**DISCLAIMER AND SIGNATURE**

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- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*Rebecca Womble*

Date 3-30-16

**WRITTEN NOTICE**

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City of Bastrop, TX  
 City Secretary's Office  
 1311 Chestnut Street  
 Bastrop, Texas 78602

**OFFICE USE ONLY**

|                            |        |                          |                     |
|----------------------------|--------|--------------------------|---------------------|
| Date Application Received: | 4/1/16 | Application Received by: | <i>Wm. Franklin</i> |
| Position Appointed:        |        | Date Appointed:          |                     |
| Term Starts:               |        | Term Expires:            |                     |



# CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☐

Request for Re-Appointment: ☒

### SECTION A: APPLICANT INFORMATION

|                                                  |                   |                                         |                                        |                     |                                                                     |
|--------------------------------------------------|-------------------|-----------------------------------------|----------------------------------------|---------------------|---------------------------------------------------------------------|
| Last Name                                        | Wood              | First                                   | Nancy                                  | Middle              | Norton                                                              |
| Street Address                                   | 906 Walnut Street |                                         | Mailing Address                        | same                |                                                                     |
| Apt/Unit #                                       | City              | Bastrop                                 | State                                  | Texas               | ZIP Code 78602                                                      |
| Phone                                            | (512) 626-6514    |                                         | E-mail Address                         | nlnwconst@gmail.com |                                                                     |
| Date Available                                   | 5/1/2016          | I have lived in Bastrop                 | 15 years.                              | Place of Employment | retired                                                             |
| Have you filed an application here before?       |                   | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?        |                                                                     |
| Have you ever been convicted of a crime?         |                   | YES <input type="checkbox"/>            | NO <input checked="" type="checkbox"/> | If so, when?        |                                                                     |
| Do you reside within the City Limits of Bastrop? |                   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/>            | Currently Employed  | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |

**Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.**

### SECTION B: REFERENCES

Please list three professional references.

|           |                         |              |                |
|-----------|-------------------------|--------------|----------------|
| Full Name | Deborah Johnson         | Relationship | Friend         |
| Company   | Art Connections Gallery | Phone        | (512) 657-4275 |
| Full Name | Shawn Pletsch           | Relationship | Friend         |
| Company   | Pecan Street Inn        | Phone        | (512) 988-1231 |
| Full Name | Dick Smith              | Relationship | Friend         |
| Company   | Retired                 | Phone        | (512) 731-5927 |

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

Vision Task Force

What qualifies you to serve on the board(s) you are applying for?

Having worked for the City for 9 years, I have a good understanding of the issues facing our community. I was Director of the Bastrop Main Street Program and can bring my expertise to these boards.

Why do you want to serve on the board(s) you are applying for?

I am retired and wish to stay connected to city issues. This community is terrific and I want to be a part of solutions facing us in the future: smart growth, preserving our heritage, and building an identity that lets the community stand out in the region.

## SECTION D: BOARDS/COMMISSIONS/COMMITTEES

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input checked="" type="checkbox"/> Planning and Zoning Commission           | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input checked="" type="checkbox"/> Other: Vision Task Force                                                                           |                                                                      |

\*Please indicate which position(s) you are qualified to serve under.

☐ Architect, Planner, Designer

☐ Licensed Real Estate Professional

☐ Own Commercial Historic Structure/Property

☐ Own Residential Historic Structure/Property

☒ General Resident of City of Bastrop

☐ Planning and Zoning Member

☐ Bastrop County Historic Society Member

## DISCLAIMER AND SIGNATURE

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- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature

*Nancy D. Wood*

Date 5/3/2016

## WRITTEN NOTICE

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City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

## OFFICE USE ONLY

|                            |  |                          |  |
|----------------------------|--|--------------------------|--|
| Date Application Received: |  | Application Received by: |  |
| Position Appointed:        |  | Date Appointed:          |  |
| Term Starts:               |  | Term Expires:            |  |

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

VISION TASK FORCE

The Vision Task Force (VTF) Commission members are tasked with acting as an "informal advisory group" of individuals who meet periodically to discuss and develop "big picture" creative concepts for programs and projects that will enhance the lives of citizens in the Bastrop community, encourage a healthy economy and the growth of local businesses in town, and facilitate communication and cooperation between local entities, governmental groups, business organizations and non-profits and other groups, for the long-range benefit of the entire Bastrop community. As some VTF programs end, others will arise and be identified. Thus, the ever-shifting scope of the VTF's work makes it very difficult to effectively develop a set of 'conflict of interest' questions that is pertinent to all VTF projects, throughout time. Nevertheless, certain basic background information may be of assistance, and that is what this form is seeking from you, as a member of the VTF.

Answer the following questions by checking the boxes and providing additional detailed information, as needed.

Yes No

☐ ☒ I work, or one of my relatives\* works, in a company that provides services or products to the City of Bastrop.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What do they do: \_\_\_\_\_

Explain further: \_\_\_\_\_

☐ ☒ I own, operate or one of my relatives\* owns, operates a company that does business directly with the City of Bastrop.

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

What type of business activity is done:

\_\_\_\_\_

☐ ☒ I own shares or serve, or one of my relatives\* owns shares or serves, on the board of directors of a company that is in some way related to the City of Bastrop.

Who: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Explain further: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*In some cases, your *relatives*, whether by blood or marriage, may tie you so closely to contracts, businesses and other organizations that you have a 'conflict of interest' and need to refrain from working on a particular matter or case while serving on a City board or commission. The relatives that generally fall within the City's Ethics Code (and that you need to list on this form above)



# CITY OF BASTROP

City Secretary's Office  
1311 Chestnut Street  
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(512) 332-8800  
<http://www.cityofbastrop.org>

## Application for City Board/Commission/Committee Please Print or Type Clearly.

New Appointment: ☒

Request for Re-Appointment: ☐

### SECTION A: APPLICANT INFORMATION

|                                                  |                |                              |                                        |                     |                                                                     |
|--------------------------------------------------|----------------|------------------------------|----------------------------------------|---------------------|---------------------------------------------------------------------|
| Last Name                                        | Silva          | First                        | Tresha                                 | Middle              | LaVern                                                              |
| Street Address                                   | 143 Papawai    |                              | Mailing Address                        | PO Box 842          |                                                                     |
| Apt/Unit #                                       | City           | Bastrop                      | State                                  | TX                  | ZIP Code 78602                                                      |
| Phone                                            | (512) 203-8570 |                              | E-mail Address                         | tislavern@gmail.com |                                                                     |
| Date Available                                   | 02/01/2016     | I have lived in Bastrop      | 42 years.                              | Place of Employment | Bastrop County Emergency Food Pantry                                |
| Have you filed an application here before?       |                | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> | If so, when?        |                                                                     |
| Have you ever been convicted of a crime?         |                | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> | If so, when?        |                                                                     |
| Do you reside within the City Limits of Bastrop? |                | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> | Currently Employed  | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |

**Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.**

### SECTION B: REFERENCES

Please list three professional references.

|           |                                                          |              |                   |
|-----------|----------------------------------------------------------|--------------|-------------------|
| Full Name | Jennifer Scott                                           | Relationship | Former Supervisor |
| Company   | Capital Area Council of Government /Area Agency On Aging | Phone        | (512) 916-6000    |
| Full Name | Tonda Owens                                              | Relationship | Board President   |
| Company   | Bastrop County Emergency Food Pantry & Support Center    | Phone        | (512) 799-4359    |
| Full Name | Caffee M Hill                                            | Relationship | Co-Worker         |
| Company   | CACOG                                                    | Phone        | (512) 799-3152    |

### SECTION C: ADDITIONAL INFORMATION

Do you currently serve on any other boards, commissions, or committees? Please list any below:

No

What qualifies you to serve on the board(s) you are applying for?

I am qualified to serve on this board that I am applying for because I understand the importance of working with others to achieve a goal. I was appointed to the Capital Area Council Of Government's Aging Advisory Board by former County Judge Ronnie McDonald. During my 4 years of service to the board I was entrusted with the position such as Vice Chair and Board Chair. I believe in hard work to reach goals.

Why do you want to serve on the board(s) you are applying for?

I want to serve on the Vision Task Force board because I care about the City of Bastrop and I want to be involved with helping to make a difference and strengthen our city and its citizen. I also feel that I have skills and talents that would be an asset to the group and look forward to learning from the group as well.

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List in order of preference.

|                                                                              |                                                                                                                                        |                                                                      |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Bastrop Parks Board                                 | <input type="checkbox"/> Bastrop Economic Development Corporation                                                                      | <input type="checkbox"/> Bastrop Housing Authority                   |
| <input type="checkbox"/> Planning and Zoning Commission                      | <input type="checkbox"/> Board of Adjustment                                                                                           | <input type="checkbox"/> Construction Standards Board of Adjustments |
| <input type="checkbox"/> Main Street Advisory Board                          | <input type="checkbox"/> Fairview Cemetery Advisory Board                                                                              | <input type="checkbox"/> Art in Public Places Board                  |
| <input type="checkbox"/> Hunters Crossing Local Government Corporation Board | <input type="checkbox"/> Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident) |                                                                      |
| <input type="checkbox"/> Automated Red Light Advisory Committee              | <input checked="" type="checkbox"/> Other: Vision Task Force                                                                           |                                                                      |

|                                                       |                                                                      |
|-------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Historic Landmark Commission | *Please indicate which position(s) you are qualified to serve under. |
|                                                       | <input type="checkbox"/> Architect, Planner, Designer                |
|                                                       | <input type="checkbox"/> Licensed Real Estate Professional           |
|                                                       | <input type="checkbox"/> Own Commercial Historic Structure/Property  |
|                                                       | <input type="checkbox"/> Own Residential Historic Structure/Property |
|                                                       | <input type="checkbox"/> General Resident of City of Bastrop         |
|                                                       | <input type="checkbox"/> Planning and Zoning Member                  |
|                                                       | <input type="checkbox"/> Bastrop County Historic Society Member      |

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

|                               |                       |
|-------------------------------|-----------------------|
| Signature <i>Andrea Silva</i> | Date January 28, 2016 |
|-------------------------------|-----------------------|

**WRITTEN NOTICE**

A hardcopy of this application with the original signature must be printed and mailed to be officially accepted for a board/commission/committee. Please return by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

**OFFICE USE ONLY**

|                            |                   |                          |         |
|----------------------------|-------------------|--------------------------|---------|
| Date Application Received: |                   | Application Received by: |         |
| Position Appointed:        | Vision Task Force | Date Appointed:          | 3/22/14 |
| Term Starts:               |                   | Term Expires:            |         |

## STANDARDIZED AGENDA RECOMMENDATION FORM

## CITY COUNCIL

**DATE SUBMITTED: June 8, 2016**

**MEETING DATE:** June 14, 2016

**Agenda Item: PUBLIC HEARING: Receive public input on a request for Amendment to the Zoning Ordinance, Chapter 14, Section 36.11, Zoning Use Charts, Section 43.9(B) Supplemental Regulations and A-3, Definitions.**

- **Section 43 Supplemental Regulations, Section 43.9 (B) Uses classified as sexually oriented business or as tattoo studio or body piercing studios, to modify phrasing referencing “tattoo studio or body piercing studios”; and**
- **Section 36 Use Regulation (Charts) Section 36.11 to add Tattoo Studio and Body Piercing Studio to the Use Chart; and**
- **Section A-3 Definitions to update definitions for 270.2 Tattoo Studio, to reference micropigmentation (permanent makeup) as an allowable incidental/accessory use in definition #75, Custom Personal Service Shop definition.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X X No     

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining:

6. Alternate Option/Costs:

| 7. Routing: | NAME/TITLE | INITIAL | DATE | CONCURRENCE |
|-------------|------------|---------|------|-------------|
|-------------|------------|---------|------|-------------|

a) \_\_\_\_\_

b) \_\_\_\_\_

**8. Staff Recommendation: N/A (Public Hearing)**

**This item is to conduct the Public Hearing to consider an Amendment to the Zoning Ordinance, Chapter 14 Section 36.11, Zoning Use Charts, Section 43.9(B) Supplemental Regulations and A-3 Definitions.**

9. Advisory Board Recommendation: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Denial \_\_\_\_\_ None \_\_\_\_\_

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **N/A (Public Hearing)**

**Agenda Information Sheet:**

**June 14, 2016**

Amendment to the Zoning Ordinance, Chapter 14, Section 36.11, Zoning Use Charts, Section 43 Supplemental Regulations and A-3, Definitions.

- Section 43 Supplemental Regulations, Section 43.9 Uses classified as sexually oriented business or as tattoo studio or body piercing studios, to modify phrasing referencing “tattoo studio or body piercing studios”; and
- Section 36 Use Regulation (Charts) Section 36.11 to add Tattoo Studio and Body Piercing Studio to the Use Chart; and
- Section A-3 Definitions to update the definitions for 270.2 Tattoo Studio, to reference micropigmentation (permanent makeup) as an allowable incidental/accessory use in definition # 75 Custom Personal Service Shop definition.

The City's zoning code limits tattoo or tattoo studios to the industrial zoning classification with a Conditional Use Permit (CUP). Tattooing is regulated by the State and must get a State License. We have had requests to have "makeup" tattoos as an accessory use to the "Barber shop/Hair Salon" primary use. "Permanent makeup" includes eyeliner, eyebrows, lip liner etc.

Permanent Makeup, (ie. micropigmentation, permanent cosmetics, cosmetic tattooing, dermagraphics), combines art and science to produce long lasting cosmetic enhancements by tattooing pigments into the skin to accentuate the color and shape of eyes, brows and lips.

Currently, our code will need to be amended to allow this as an accessory use to existing proposed barber shop/hair salon, as well as create "primary uses" for tattoo and body piercing studio.

These code amendment changes are a result of discussions among staff and Planning and Zoning Commission. Staff is revising the Use Chart to allow Tattoo Studios and Body Piercing Studios as well as allowing permanent makeup was discussed at a Workshop with the Planning and Zoning Commission on March 31, 2016.

\*\*\*\*\*Underline is the additional information added, ~~strike through~~ is language deleted. Other uses are included to provide additional information, and remain unchanged.

## SECTION 36.10 ZONING USE CHART – Retail and Service Type Uses

| Industrial Related Uses              | AOS | SF20 | SF9 | SF8 | SF7 | 2F | SFA | MF1 | MF2 | MH | O | NS | GR | CBD | CF | CT | C-1 | C-2 | IP | LI | PD | MHO |
|--------------------------------------|-----|------|-----|-----|-----|----|-----|-----|-----|----|---|----|----|-----|----|----|-----|-----|----|----|----|-----|
| Barber Shop/Hair Salon<br>06/24/2016 |     |      |     |     |     |    |     |     |     |    | X | X  | X  | X   |    | X  | X   | X   |    |    |    |     |

## SECTION 5-1, Schedule of Uses in the Form Base Code (FBC) Ordinance

Character Zone that would allow a barber shop/hair salon use.

| Table 5-1 – Schedule of Uses                                                             |                      |                    |                       |                      |           |              |                         |                      |                           |                       |  |
|------------------------------------------------------------------------------------------|----------------------|--------------------|-----------------------|----------------------|-----------|--------------|-------------------------|----------------------|---------------------------|-----------------------|--|
| P=Permitted<br>NP= Not Permitted<br>P/C= Permitted as a Conditional Use                  |                      |                    |                       |                      |           |              |                         |                      |                           |                       |  |
| Character Zone                                                                           | Historic Main Street | Downtown Mixed Use | Civic / Cultural Arts | Commercial Mixed Use | Live-Work | Neighborhood | Neighborhood Transition | Neighborhood Tourism | Neighborhood Professional | Neighborhood Services |  |
| <b>Land Use</b>                                                                          |                      |                    |                       |                      |           |              |                         |                      |                           |                       |  |
| <b>Commercial Uses (Office, Retail, Sales and Service Uses)</b>                          |                      |                    |                       |                      |           |              |                         |                      |                           |                       |  |
| Retail Sales or Service <u>with no drive through facility</u> (includes alcohol sales*). | P                    | P                  | P                     | P                    | P/C       | NP           | NP                      | P/C                  | NP                        | P/C                   |  |

## SECTION 36.11 ZONING USE CHART – Commercial Related Uses

| Commercial Related Uses                | AOS | SF20 | SF9 | SF8 | SF7 | 2F | SFA | MF1 | MF2 | MH | O | NS | GR | CBD | CF | CT | C-1 | C-2 | IP | LI | PD | MHO |
|----------------------------------------|-----|------|-----|-----|-----|----|-----|-----|-----|----|---|----|----|-----|----|----|-----|-----|----|----|----|-----|
| Tattoo Studio (See [Sec.] 43.9)        | -   | -    | -   | -   | -   | -  | -   | -   | -   | -  | - | -  | -  | -   | -  | -  | -   | X   | X  | X  | X  | -   |
| Body Piercing Studio (See [Sec.] 43.9) | -   | -    | -   | -   | -   | -  | -   | -   | -   | -  | - | -  | -  | -   | -  | -  | -   | X   | X  | X  | X  | -   |

## SECTION 36.12 ZONING USE CHART – Industrial Related Uses

| Primary Industrial Uses                      | AOS | SF20 | SF9 | SF8 | SF7 | 2F | SFA | MF1 | MF2 | MH | O | NS | GR | CBD | CF | CT | C-1 | C-2 | IP | LI | PD | MHO |
|----------------------------------------------|-----|------|-----|-----|-----|----|-----|-----|-----|----|---|----|----|-----|----|----|-----|-----|----|----|----|-----|
| Sexually Oriented Business (See [Sec.] 43.9) |     |      |     |     |     |    |     |     |     |    |   |    |    |     |    |    |     |     | C  |    |    |     |

## SECTION 43 SUPPLEMENTAL REGULATIONS

### 43.9 USES CLASSIFIED AS SEXUALLY ORIENTED BUSINESS OR AS TATTOO STUDIO OR BODY PIERCING STUDIOS

#### A. General Regulations

On-premises advertisements, displays, or other promotional materials for sexually oriented business which are distinguished or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas shall not be shown or exhibited so as to be visible to the public from pedestrian sidewalks or walkways, or from other public or semi-public places outside the

business.

#### B. Location of Sexually Oriented Business or Body Piercing Studio or Tattoo Studio

1. A sexually oriented business shall not be located on any lot within five hundred feet (500') of any lot on which there is located another sexually oriented business. A body piercing studio or tattoo studio shall not be located on any lot Bastrop Code of Ordinances within five hundred feet (500') of any lot on which there is located another body piercing studio or tattoo studio.
2. A sexually oriented business or a ~~body piercing studio or tattoo studio~~ shall not be located on any lot within one thousand feet (1,000') of any lot on which there is located any school, church, public park or playground or licensed day-care center.
3. A sexually oriented business or a body piercing studio or tattoo studio shall not be located on any lot within five hundred (500') of any lot which is zoned or used for residential purposes.
4. For purposes of measuring a distance related to the location of a sexually oriented business, a tattoo studio or a body piercing studio, in relation to schools, churches, public parks, playgrounds, licensed day care centers, residential lots/properties and/or other sexually oriented businesses, tattoo studios or body piercing studios, the distance shall be determined by measuring the shortest possible distance between the property lines of properties involved, whether corner to corner, boundary to boundary, etc.

#### A-3 DEFINITIONS

75. *CUSTOM PERSONAL SERVICE SHOP* - Tailor, dressmaker, shoe shop, barber shop, beauty shop or similar shop offering custom service. Other services such as dermagraphics, or permanent makeup may be offered as an accessory/incidental use to primary use.

270.2 TATTOO STUDIO means an establishment or facility in which tattooing is performed. Secondary services such as dermagraphics, or permanent makeup may be offered as an accessory/incidental use to primary use of a Custom Personal Service Shop.

**Staff Recommendation:** Staff recommends the above changes to Zoning Ordinance

**City Contact:**

Melissa M. McCollum, AICP, LEED AP - Director  
Planning and Development

**Attachments:**

None

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING SECTIONS 36.11 RELATED TO ZONING TO ADD USES FOR TATTOO STUDIOS AND BODY PIERCING STUDIO TO ALLOW TATTOO AND BODY PIERCING STUDIOS TO BE LOCATED IN DISTRICTS ZONED C-2, IP, LI AND PD,; SECTION 43.9(B) RELATED TO AMEND LOCATIONS FOR PIERCING AND TATTOO STUDIOS, AND AMENDING DEFINITION #75 AND #270.2 IN APPENDIX A-3 OF THE CITY OF BASTROP ZONING ORDINANCE, FOR THE TERM "CUSTOM PERSONAL SERVICE SHOPS" TO INCLUDE PERMANENT MAKEUP SERVICES AS ACCESSORY USE TO BARBER/BEAUTY SHOP USES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

b) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the Amendment to the Zoning Ordinance, Chapter 14 Section 36.11, Zoning Use Charts, Section 43.9 (B) Supplemental Regulations and A-3 Definitions.**

9. Advisory Board Recommendation: XXX Recommended Approval \_\_\_\_\_ Denial \_\_\_\_\_ None

**The Planning and Zoning Commission conducted a public hearing May 26, 2016 and unanimously voted six (6) in favor to recommend approval of changes to the Zoning Ordinance, Chapter 14 Section 36.11, Zoning Use Charts, Section 43 Supplemental Regulations and A-3 Definitions.**

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Approve the first reading of changes to the Zoning Ordinance, Chapter 14 Section 36.11, Zoning Use Charts, Section 43.9 (B) Supplemental Regulations and A-3 Definitions and have the second reading on the Consent Agenda at the next City Council meeting.**

**ORDINANCE NO. 2016 - 12**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS AMENDING SECTIONS 36.11 RELATED TO ZONING TO ADD USES FOR TATTOO STUDIOS AND BODY PIERCING STUDIO TO ALLOW TATTOO AND BODY PIERCING STUDIOS TO BE LOCATED IN DISTRICTS ZONED C-2, IP, LI AND PD;; SECTION 43.9(B) RELATED TO AMEND LOCATIONS FOR PIERCING AND TATTOO STUDIOS, AND AMENDING DEFINITION #75 AND #270.2 IN APPENDIX A-3 OF THE CITY OF BASTROP ZONING ORDINANCE, FOR THE TERM "CUSTOM PERSONAL SERVICE SHOPS TO INCLUDE PERMANENT MAKEUP SERVICES AS ACCESSORY USE TO BARBER/BEAUTY SHOP USES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, on March 31, 2016, the Planning and Zoning Commission held a Workshop to consider whether to recommend certain changes be made to the City's Zoning Ordinance with reference to: (1) updating the Code related to the location of tattoo studios and body piercing studios, and (2) the amendment of an existing zoning code definition to allow the practice of applying permanent makeup (i.e., micropigmentation and permanent cosmetics, etc. ) to be considered an accessory use to the primary use of Barber Shops/Hair Salons; and

**WHEREAS**, on May 26, 2016, after proper notice and pursuant to the procedures set forth in the City's Zoning Ordinance, the Planning and Zoning Commission held a public hearing to consider the nature and performance of the proposed uses and changes to the Zoning Code, and its compatibility with the uses permitted in the various districts, and accordingly, after such hearing determined that made a recommendation of the zoning district within which the use is most similar and should be permitted; and

**WHEREAS**, on May 26, 2016, the Bastrop Planning and Zoning Commission convened and considered the input provided by the Public Hearing concerning the various amendments to the Zoning Code, as noted herein above, and determined that it is in the best interest of orderly planning and development of the City of Bastrop, that the City of Bastrop Zoning Ordinance be amended to recommend the changes noted herein below, and therefore recommended the amendments for the consideration and approval of the City Council; and

**WHEREAS**, on or about June 14, 2016, the City Council convened at a regular meeting and after considering the information from Staff, the input provided from the Public Hearing and the recommendation of the members of the Planning and Zoning Commission, have found and determined that the amendments noted herein below to the City's Zoning Ordinance are in the best interest of the general welfare, health and safety of the citizens of the City of Bastrop.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP THAT:**

**PART 1:** That the CHAPTER 36 ZONING USE CHARTS, Sec 36.11 for "Commercial Uses", be added to read as follows:

**SECTION 36.11 ZONING USE CHART – Commercial Related Uses**

| Commercial Related Uses                | AOS | SF20 | SF9 | SF8 | SF7 | 2F | SFA | MF1 | MF2 | MH | O | NS | GR | CBD | CF | CT | C-1 | C-2 | IP | LI | PD | MHO |
|----------------------------------------|-----|------|-----|-----|-----|----|-----|-----|-----|----|---|----|----|-----|----|----|-----|-----|----|----|----|-----|
| Tattoo Studio (See [Sec.] 43.9)        | -   | -    | -   | -   | -   | -  | -   | -   | -   | -  | - | -  | -  | -   | -  | -  | -   | X   | X  | X  | X  | -   |
| Body Piercing Studio (See [Sec.] 43.9) | -   | -    | -   | -   | -   | -  | -   | -   | -   | -  | - | -  | -  | -   | -  | -  | -   | X   | X  | X  | X  | -   |

**PART 2:** THAT SECTION 43 SUPPLEMENTAL REGULATIONS BE AMENDED AS FOLLOWS:

**43.9 USES CLASSIFIED AS SEXUALLY ORIENTED BUSINESS OR AS TATTOO STUDIO OR BODY PIERCING STUDIOS**

**A. General Regulations**

On-premises advertisements, displays, or other promotional materials for sexually oriented business which are distinguished or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas shall not be shown or exhibited so as to be visible to the public from pedestrian sidewalks or walkways, or from other public or semi-public places outside the business.

**B. Location of Sexually Oriented Business or Body Piercing Studio or Tattoo Studio**

1. A sexually oriented business shall not be located on any lot within five hundred feet (500') of any lot on which there is located another sexually oriented business. A body piercing studio or tattoo studio shall not be located on any lot Bastrop Code of Ordinances within five hundred feet (500') of any lot on which there is located another body piercing studio or tattoo studio.
2. A sexually oriented business or a ~~body piercing studio or tattoo studio~~ shall not be located on any lot within one thousand feet (1,000') of any lot on which there is located any school, church, public park or playground or licensed day-care center.
3. A sexually oriented business or a body piercing studio or tattoo studio shall not be located on any lot within five hundred (500') of any lot which is zoned or used for residential purposes.
4. For purposes of measuring a distance related to the location of a sexually oriented business, a tattoo studio or a body piercing studio, in relation to schools, churches, public parks, playgrounds, licensed day care centers, residential lots/properties and/or other sexually oriented businesses, tattoo studios or body piercing studios, the distance shall be determined by measuring the shortest possible distance between the property lines of properties involved, whether corner to corner, boundary to boundary, etc.

**PART 3:** That A-3 DEFINITIONS be amended as follows:

### A-3 DEFINITIONS

75. *CUSTOM PERSONAL SERVICE SHOP* - Tailor, dressmaker, shoe shop, barber shop, beauty shop or similar shop offering custom service. Other services such as dermagraphics, or permanent makeup may be offered as an accessory/incidental use to primary use.
- 270.2 TATTOO STUDIO means an establishment or facility in which tattooing is performed. Secondary services such as dermagraphics, or permanent makeup may be offered as an accessory/incidental use to primary use of a Custom Personal Service Shop.

PART 4: That if any provision of this Ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

PART 5: That any provisions of the Bastrop City Code and any ordinances in conflict with this ordinance are, to the extent of any such conflict, hereby repealed.

PART 6: That this Ordinance shall take effect upon the date of final passage noted below, or when all applicable hearing and publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and Approved on First Reading on this 14 day of June, 2016

Passed and Adopted on Second Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2016

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Ken Kesselus, Mayor

\_\_\_\_\_  
Ann Franklin, City Secretary

## STANDARDIZED AGENDA RECOMMENDATION FORM

## CITY COUNCIL

**DATE SUBMITTED:** June 8, 2016

**MEETING DATE:** June 14, 2016

1. Agenda Item: **PUBLIC HEARING: Receive public input on Variances to the Subdivision Ordinance, , Suburban Subdivision Standards Section 7.10.2 Layout Requirements A. Minimum lot width shall be one hundred and twenty five feet and Section 7.10.2 G. Lot depth to width ratio shall not exceed 3 to 1. The proposed 512 House Group Subdivision is +/-0.997 acres within the Stephen F. Austin Survey Abstract No. 3 located on Phelan Road within the City of Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).**
2. Party Making Request: **Melissa McCollum, Director of Planning and Development**
3. Nature of Request: (Brief Overview) Attachments: Yes X X No \_\_\_\_\_
4. Policy Implication: \_\_\_\_\_
5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A  
Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing:    NAME/TITLE                      INITIAL                      DATE                      CONCURRENCE  
a) \_\_\_\_\_  
b) \_\_\_\_\_
8. Staff Recommendation: **N/A (Public Hearing)**
9. Advisory Board Recommendation: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Denial \_\_\_\_\_ None
10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None
11. Motion Requested: **N/A (Public Hearing)**

# City of Bastrop



## Agenda Information Sheet:

**City Council Meeting Date:**

**June 14, 2016**

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### **Project Description:**

Public hearing, discussion, consideration and possible action on a Variances to the Subdivision Ordinance, Suburban Subdivision Standards Section 7.10.2 Layout Requirements A. Minimum lot width shall be one hundred and twenty five feet and Section 7.10.2 G. Lot depth to width ratio shall not exceed 3 to 1. The proposed 512 House Group Subdivision is +/-0.997 acres within the Stephen F. Austin Survey Abstract No. 3 located on Phelan Road within the City of Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).

---

### **Item Summary:**

**Owner:** 512 House Group, LLC  
**Applicant:** John Gibson, James Garon & Associates, Inc.  
**Location:** Phelan Road, located in the City of Bastrop 1 mile ETJ  
**Utilities:** Aqua water, Bluebonnet Electric, and onsite septic system

### **Background:**

The proposed one lot subdivision is located in the City of Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ) on Phelan Road. The owner obtained the property in its current configuration in February, 2016. In order to receive water service from Aqua Water Supply Corporation or receive a permit from Bastrop County for a septic system a final plat must be recorded.

### **Issues/Variances:**

#### Subdivision Ordinance Section 7.10.2, Suburban Subdivision Layout Requirements

- A. Minimum lot width shall be 125 feet. The proposed lot width is 88.01'.
- G. Lot depth to width ratio shall not exceed 3 to 1. The proposed lot depth is 494.8', resulting in a 5.6 depth to width ratio.

If approved City Council will consider the final plat at a future City Council meeting.

### **Comments:**

Four adjacent property owner notifications were mailed May 23, 2016. As of this date one (1) comment has been received indicating no objection to the variance request.

### **Staff Recommendation:**

Staff recommends approval of the requested variances to Suburban Subdivision Standards Section 7.10.2.A to allow a lot width less than one hundred and twenty-five feet; and Section 7.10.2.G to allow a lot depth to width ratio to exceed 3 to 1, in accordance with the plan submitted by the applicant.

### **City Contact:**

Melissa M. McCollum, AICP, LEED AP, Director Planning and Development Department  
Wesley Brandon, PE, City Engineer

### **Attachments:**

Letter from surveyor, site plan, location map, and property owner response

## 7.10 - General.

The standards contained herein are applicable for subdivision intended to offer a suburban environment.

- A. Subdivisions developed under the Suburban Subdivision Standards shall comply with the platting procedures, financial security, and other standard subdivision regulations of the City Subdivision Ordinance, Chapter 9 [11], Ordinance 99-23, as follows:
- (a) Section 1, entitled "GENERAL"
  - (b) Section 2, entitled "DEFINITIONS"
  - (c) Section 3, entitled "PURPOSE, AUTHORITY AND JURISDICTION"
  - (d) Section 4, entitled "PLATTING PROCEDURE"
  - (e) Section 5, entitled "STANDARD SUBDIVISION DESIGN REQUIREMENTS"
  - (f) Selected provisions from Section 6, entitled "RURAL SUBDIVISION DESIGN REQUIREMENTS" as follows:
    - Section 6.10 - Including, 6.10.1, 6.10.2, 6.10.3(a)(b) and (c), and 6.10.4;
    - All provisions of Section 6.30;
    - Section 6.40, excluding 6.40.1 and 6.40.2;
    - Section 6.50, including specifically 6.50.1, 6.50.2(A), 6.50.4, and 6.50.5
    - Section 6.70(A)
  - (g) Section 6.120, entitled "STREET SIGNS"
  - (h) Section 8, entitled "RESERVATIONS"
  - (i) Section 9, entitled "VARIANCES"
  - (j) Section 10, entitled "AS BUILT DRAWINGS"
  - (k) Section 11, entitled "FILING FEES AND SECURITY"
  - (l) Section 12, entitled "PENALTY"
  - (m) Section 13, entitled "ACCEPTANCE BY CITY"
  - (n) Section 14, entitled "SURVEY REQUIREMENTS"
- B. Homeowners Associations Required. All Subdivisions platted and developed under the Suburban Subdivision Standards shall create a Homeowners Association, which shall be responsible for the duties and future maintenance responsibilities of the subdivision as specified herein.
- 7.10.1 A Suburban Subdivision is one in which the minimum lot width is 125' and overall lot size is a minimum of one acre if OSSF systems are used, and 0.6 acres if public sewer collection and treatment system is provided.
- 7.10.2 Layout Requirements. Required improvements are based on the overall size and frontage width of lots.
- A. Minimum lot width. Minimum lot width shall be one hundred and twenty-five feet (125'). Lots fronting on cul-de-sac turnarounds shall have a minimum lot width of one hundred feet (100'), measured along the chord of the arc or [of] the curve, at points along the side lot lines not less than fifty feet (50'), nor more than one hundred feet (100') from the front street right-of-way.
  - B. Minimum front setback for all structures is forty feet (40').
  - C. Minimum rear setback for primary structures is forty feet (40').
  - D. Minimum side yard setback is twelve and one-half feet (12.5').
  - E. Lots which have frontage on more than one street shall have a minimum setback of forty feet (40') from each right-of-way line.
  - F. Minimum lot depth is two hundred feet (200').
  - G. Lot depth to width ratio shall not exceed 3 to 1.
  - H. Maximum block length shall be eighteen hundred feet (1,800')
  - I. Minimum block length (i.e., "short block length") shall be four hundred feet (400').
  - J. Maximum length of a street that terminates in a dead-end or a cul-de-sac shall be twelve hundred feet (1,200').
- (Ord. No. 2004-24, pt. 1, 7-27-04)

**JAMES E. GARON  
& ASSOCIATES, INC.**  
PROFESSIONAL LAND SURVEYORS

185 McAllister Rd.  
P.O. Box 1917  
Bastrop, Texas 78602  
512-303-4185  
Fax 512-321-2107  
jgibson@austin.rr.com

April 8, 2016

The Honorable Kenneth W. Kesselus, Mayor of Bastrop  
and Members of the Bastrop City Council  
Bastrop City Hall  
1311 Chestnut Street  
Bastrop, Texas 78602

RE: 512 House Group; Variance request

Dear Mayor Kesselus and Members of the City Council:

On behalf of our client, 512 House Group, LLC, we are requesting a variance to the Subdivision Ordinance for the proposed final plat. The subject lot is located on Phelan Road within the City of Bastrop 1-mile Extraterritorial Jurisdiction. The proposed use for the lot is a manufactured home.

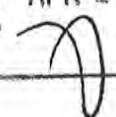
A variance is being requested from Subdivision Ordinance Section 7.10.2. Subdivision Ordinance Section 7.10.2 requires a minimum lot width of 125 feet and requires that the depth to width ratio not exceed 3 to 1. The proposed subdivision is comprised of one lot with a width of 80.0 feet. The depth of the lot is 494.8 feet, giving a lot depth to width ratio of 6.2 to 1.

The current owner obtained the property in its current configuration in February, 2016. The previous owner obtained the property in its current configuration in June, 2008. If you need any additional information please do not hesitate to contact me.

Sincerely,



John B. Gibson

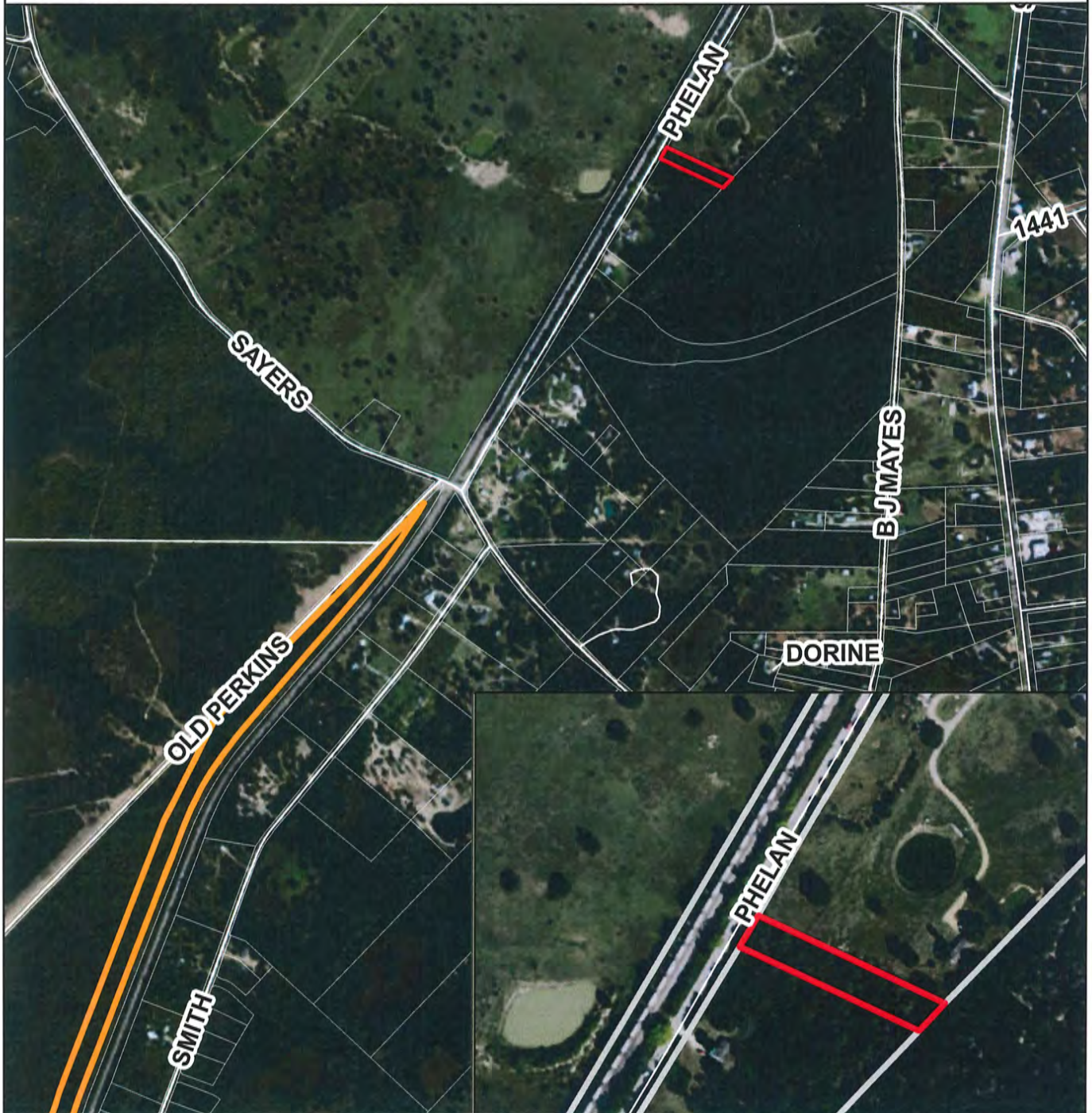
**RECEIVED**  
APR 11 2016  
By 



# 512 House Group Property Location Map



City Council



Planning and Development 2016



**NOTICE OF PUBLIC HEARING AND REGULAR MEETING  
CITY COUNCIL**

Dear Property Owner:

The City of Bastrop City Council will conduct a public hearing on Tuesday, June 14, 2016 at 6:30 p.m. in the City Council Chambers, 1311 Chestnut Street, Bastrop, Texas on the following request for a variance to the Subdivision Ordinance, Chapter 10, Section 7.10.2 for the Final Plat of 512 House Group Subdivision, to create one residential lot east of Phelan Road within the City of Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ):

The following variances are being requested:

Allow a lot width of approximately 88' where 125' is required

Allow a lot depth to width ratio to be exceed 3 to 1

The Applicant is: 512 House Group, LLC

Legal Description: +/-0.997 acres within the Stephen F. Austin Survey Abstract No. 3

**If City Council approves the variance request – the Final Plat of 512 House Group Subdivision will be placed on the City Council Agenda for action Tuesday, June 28, 2016 at 6:30 p.m. in the City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.**

**An 11 x 17 copy of the plat and letter from the surveyor is included with this notice**

As a property owner within 200' of the above referenced property, you are being notified of the public hearing June 14<sup>th</sup> and the regular meeting June 28<sup>th</sup> and invited to attend to express your opinion at the meeting or in writing by completing the form below. Written comments, either in support or opposition to this request, must be submitted to the Planning and Development Department prior to the meeting at 1311 Chestnut Street, P.O. Box 427, Bastrop, Texas 78602 or call the Planning Department at (512) 332-8840.

X  
X

-----  
**PROPERTY OWNER'S RESPONSE**  
-----

X  
X

As a property owner within 200' (please check ☒ one)

☐ I am in favor of the request.

☐ I am opposed to the request.

☒ I have no objection to the request

Property Owner Name: Ralph + Margaret Mock

Property Address: 6606 Beckett Rd

Mailing Address: Austin TX 78749

Property Owner's Signature: Ralph Mock + Margaret Mock

Comments: (Optional)

Please reply to: Planning and Development Department  
City of Bastrop  
P.O. Box 427  
Bastrop, Texas 78602

Re: Variance to Subdivision Ordinance and possible Final Plat of 512 House Group Subdivision – notices mailed again May 23, 2016

**RECEIVED**  
MAY 31 2016  
By 10

06/24/2016

70

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Consideration, discussion and possible action on Variances to the Subdivision Ordinance, , Suburban Subdivision Standards Section 7.10.2 Layout Requirements A. Minimum lot width shall be one hundred and twenty five feet and Section 7.10.2 G. Lot depth to width ratio shall not exceed 3 to 1. The proposed 512 House Group Subdivision is +/-0.997 acres within the Stephen F. Austin Survey Abstract No. 3 located on Phelan Road within the City of Bastrop, Texas One Mile Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_\_ No \_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the requested variances to Suburban Subdivision Standards Section 7.10.2 Layout Requirements to allow a lot width less than one hundred and twenty five feet and Section 7.10.2 G. to allow a lot depth to width ratio to exceed 3 to 1.**

**This item is to consider the variances only. Once the variance is either approved or denied, Council will consider the Final Plat for approval at a future meeting.**

9. Advisory Board Recommendation: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Denial \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Recommend approval of the variances to the Subdivision Ordinance for lot width and lot depth to width ratio.**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **PUBLIC HEARING: Receive public input on a request for Amendments to the Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to the Created by Division of the Colony Municipal Utility District No. 1 being +/-1,491.04 acres in the Jose Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This item was discussed by the City Council at the May 24, 2016 meeting. After the public hearing, motion to approve was made, but did not receive a second to the motion. The applicant is requesting the City Council re-consider taking action on the proposed Amendment.**

**City Council had questions at the May meeting regarding the communication with Bastrop County and the review authority of the City regarding Municipal Utility Districts (MUDs). However, The Bastrop County Engineer reviewed the proposed Amendment and had no comments or concerns regarding the proposed Amendment.**

**Additional information is included in this Staff Report, based on feedback received at the May 24<sup>th</sup> meeting, and adjacent property owners were re-notified for this City Council meeting.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

8. Staff Recommendation: **N/A (Public Hearing)**

**This item is to conduct the Public Hearing to consider the Amendment to the Consent Agreement only.**

**The proposed amendment would revise the Consent Agreement to include specific land use standards, as well as define the procedure for subdivision plan review and construction inspections. Other "clean-up" items are also addressed in the proposed amendment.**

9. Advisory Board Recommendation: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Denial \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **N/A (Public Hearing)**

# City of Bastrop

## Agenda Information Sheet:



City Council Meeting Date:

June 14, 2016

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### Project Description:

Public hearing, discussion, consideration and possible action on the First Amendment to the Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to the Created by Division of the Colony Municipal Utility District No. 1 being +/-1,491.04 acres in the Jose Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).

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### Item Summary:

**Owner/Applicant:** Forestar Real Estate Group Inc.

**Location:** Colony Subdivision north of State Highway 71, located within ETJ, and partially within the 1 mile ETJ

**Utilities:** The Colony MUD Water and Wastewater and Bluebonnet Electric

### Background:

This item was discussed by the City Council at the May 24, 2016 meeting. After the public hearing, motion to approve was made, but did not receive a second to the motion. The applicant is requesting the City Council re-consider taking action on the proposed Amendment.

City Council had questions at the May meeting regarding the communication with Bastrop County and the review authority of the City regarding Municipal Utility Districts (MUDs). However, The Bastrop County Engineer reviewed the proposed Amendment and had no comments or concerns regarding the proposed Amendment.

Additional information is included in this Staff Report, based on feedback received at the May 24<sup>th</sup> meeting, and adjacent property owners were re-notified for this City Council meeting.

The applicant is requesting approval to amend certain terms and conditions of the Colony MUD Consent Agreement, which was originally approved by City Council in February 2004. In accordance with the City's policies regarding MUDs within the ETJ, this process is consistent with other MUDs such as XS Ranch and West Bastrop Village.

The Consent Agreement describes the infrastructure design, construction, and land use standards that apply to the subdivision. The proposed amendment would revise the Consent Agreement to include specific land use standards, as well as define the procedure for subdivision plan review and construction inspections. Other "clean-up" items are also addressed in the proposed amendment.

### Comments:

Seventy-four property owner notifications were mailed May 10, 2016. Five (5) responses have been received - one (1) comment in favor one (3) comments opposed and one (1) comment has no objection to the proposed amendments.

Seventy-four property owner notification were mailed again May 31, 2016. As of this date, no new responses from the May 31<sup>st</sup> mailing have been received.

### Staff Recommendation:

Staff recommends approval of the proposed amendment. During the extended development timeline, MUD Amendments are occasionally requested by developers in order to respond to changing market

and fiscal demands. The proposed language revisions and land use standards are consistent with other approved MUD developments within the City's jurisdiction.

**City Contact:**

Melissa M. McCollum, AICP, LEED AP, Director Planning and Development Department  
Wesley Brandon, PE, City Engineer

**Attachments:**

Proposed Amendment to the Consent Agreement, Letter and presentation from Forestar Real Estate Group, Correspondence Bastrop County, and property owner responses.



June 1, 2016

City of Bastrop, Texas  
1311 Chestnut Street  
Bastrop, Texas 78602

Re: First Amendment to Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by Division of The Colony Municipal Utility District No. 1

Honorable Mayor and City Council of the City of Bastrop, Texas:

As you know, the City and Forestar (USA) Real Estate Group Inc. are parties to a Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by the Division of The Colony Municipal Utility District No. 1 dated effective as of February 23, 2004 (the "Consent Agreement"), which established a regulatory process for the development of a portion of "The Colony" project, which is located within the City's extraterritorial jurisdiction. Forestar has worked closely with City staff on an amendment to the Consent Agreement that will (i) identify the development standards for single family residential lots developed in future phases of the project, (ii) revise the procedures for inspections and testing of subdivision infrastructure, and (iii) reflect certain administrative updates, and Forestar respectfully requests that the proposed amendment be approved by City Council. If you have any questions, please let me know.

Sincerely,

**FORESTAR (USA) REAL ESTATE  
GROUP INC.**

By: AS  
Name: Brad Stein  
Title: VP

# Amendment to the Consent Agreement for The Colony, Bastrop, TX

- The Original Consent Agreement (CA) was approved by City Council in February 2004
- The CA contemplated that development would follow current City of Bastrop Development Standards
- This Amendment further defines those standards to:
  - Allow a Zero Lot Line product and a 5' side setback on certain lot classifications
  - Caps the allowable density to 2,500 LUE's (Living Unit Equivalents) – previously, not capped
  - Caps the number of acres each land use may utilize
  - Gives the Developer, at the City's option, the authority to test and inspect future subdivision infrastructure

The County Engineer has reviewed the Amendment to the Consent Agreement and has no comments or concerns.

# Comparison of 2004 Agreement and Amendment

## 2004 Consent Agreement Allowed:

- No Cap on LUE's but land plan showed:
- 3,071 Single Family Homes
- 443 Units of Multi Family
- 930,000 SF Commercial
- 8.5' and 1.5' side set backs on Garden Home lots (10' building separation)
- 10' side set backs on lots under 80'

## Amendment Will Allow:

- Cap of 2,500 Total LUE's including Single Family, Multi Family, and Commercial uses
- Caps MF land use to 5% of 1,392 Acres (69.6 acres)
- 0' and 10' side set backs on Garden Home lots
- 5' side set backs on lots under 80'

Forestar has worked with Sitterle Homes in other Forestar communities in the San Antonio and Austin regions and Sitterle Homes has built about 20 homes in the Colony since 2011 with an average sales price of \$324,400 over the last year and a half. Sitterle has indicated that homes in the new sections will start at \$303,000 and range up to over \$380,000. Forestar has been very pleased with Sitterle's new home products.

Forestar has developed a new section of 54 lots to be sold to Sitterle Homes in the Colony. These will include 80' lots where Sitterle will build new homes up to 2,900 sf and 55' garden home lots where Sitterle will build new homes up to 2,500 sf. The garden homes target an empty nester demographic, which is a product type not currently available in the Bastrop market. The amendment to the Consent Agreement is to allow a zero lot line product and 5' setback on certain lots for the new Sitterle product.

Sitterle Homes expanded into Austin in 2009 focusing on upscale communities in areas poised for growth. Sitterle Homes builds a wide range of homes, from patio homes to estate homes, and is considered an expert in luxury garden homes. The company's origins in the custom home market are evident in the luxurious finishes and details found in every home. More information can be found at [www.sitterlehomes.com](http://www.sitterlehomes.com)



## Wesley Brandon

---

**From:** Carolyn Dill <carolyn.dill@co.bastrop.tx.us>  
**Sent:** Tuesday, May 31, 2016 8:52 AM  
**To:** Wesley Brandon  
**Cc:** Melissa McCollum; Sonia Thomas  
**Subject:** FW: Colony MUD Consent Agreement Amendment  
**Attachments:** Consent Agreement Amendment Letter.pdf; Amendment 1 Consent Agreement.pdf

Wesley,

Thank you for the opportunity to review the attached First Amendment to the Consent Agreement for the Colony MUD No. 1. And successor districts. I have completed my review and have no comments or concerns.

If you have questions or need additional information, please let me know.

Thanks,  
Carolyn

---

**From:** Wesley Brandon [mailto:wbrandon@cityofbastrop.org]  
**Sent:** Thursday, May 26, 2016 4:35 PM  
**To:** Carolyn Dill <carolyn.dill@co.bastrop.tx.us>  
**Cc:** Melissa McCollum <mmccollum@cityofbastrop.org>  
**Subject:** RE: Colony MUD Consent Agreement Amendment

Carolyn, I've attached the Amendment. Thanks so much for your help!

## Wesley Brandon, P.E.

City Engineer  
Planning and Development  
City of Bastrop, Texas

Direct 512-332-8846 | Fax 512-332-8849  
[wbrandon@cityofbastrop.org](mailto:wbrandon@cityofbastrop.org) | [www.cityofbastrop.org](http://www.cityofbastrop.org)  
P.O. Box 427 - 1311 Chestnut Street, Bastrop, Texas 78602

X

PROPERTY OWNER'S RESPONSE

As a property owner within The Colony MUD:

(please check  $\sqrt$  one)

- ☒ I am in favor of the request.  
☐ I am opposed to the request.  
☐ I have no objection to the request

Property Owner Name: SITTERLE HOMES - AUSTIN LLC

Property Address: 224 SAM HOUSTON

Mailing Address: 2015 EVANS RD. #100 SAN ANTONIO, TX. 78258

Phone (optional): \_\_\_\_\_

Email (optional): bran.shelds@line.com

Property Owner's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

Please provide reply to:

The Planning and Development Department  
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602  
or via fax (512) 332-8829 Phone: (512) 332-8840

Re: Colony MUD Consent Agreement Amendment – mailed 5/10/2016

RECEIVED  
MAY 16 2016  
By \_\_\_\_\_

X

PROPERTY OWNER'S RESPONSE

As a property owner within The Colony MUD:

(please check  $\sqrt$  one)

- ☐ I am in favor of the request.  
☐ I am opposed to the request.  
☒ I have no objection to the request

Property Owner Name: WILLIAM BRATUD

Property Address: 109 GUERRERO DR

Mailing Address: 109 GUERRERO DR  
BASTROP TX 78602

Phone (optional): 512. 948. 5709

Email (optional): \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

Please provide reply to:

The Planning and Development Department  
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602  
or via fax (512) 332-8829 Phone: (512) 332-8840

Re: Colony MUD Consent Agreement Amendment – mailed 5/10/2016

RECEIVED  
MAY 16 2016  
By \_\_\_\_\_

**CITY COUNCIL  
NOTICE OF PUBLIC HEARING**

Dear Property Owner:

The **Bastrop City Council** will hold a public hearing at 6:30 p.m. on **Tuesday, May 24, 2016** in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider amendments to the Colony Consent Agreement. The Colony MUD is located within Area A of the City of Bastrop, Texas Extra Territorial Jurisdiction (ETJ).

Applicant: Forestar Real Estate Group Inc.

Legal Description: Being +/- 1,491.04 acres within the Jose Manuel Bangs Survey, A-5

**PLEASE SEE ENCLOSED -SITE LOCATION MAP WITH THIS NOTICE,  
LETTER FROM FORESTAR REAL ESTATE GROUP AND LOT MATRIX**

As a property owner within the Colony MUD, you are being notified of the public hearing and invited to attend to express your opinion. Petitions and letters, either in support or opposition to this request, may be submitted to the Planning Department at 1311 Chestnut Street or mailed to P.O. Box 427, Bastrop, Texas 78602 (512) 332-8840 any time prior to the public hearing. If you have any questions about this request please call.

X  
X

-----  
PROPERTY OWNER'S RESPONSE

As a property owner within The Colony MUD:

(please check ☒ one)

- ☐ I am in favor of the request.  
☒ I am opposed to the request.  
☐ I have no objection to the request

Property Owner Name:

*James P. Malek*

Property Address:

*1128 Abanylo Dr*

Phone (optional):

Mailing Address:

*Bastrop TX 78602*

Email (optional):

Property Owner's Signature:

*Magali Malek*

Comments:

*Forestar Company lacks in communication with the residents of the Colony and that shows poor planning and development*

Please provide reply to:

The Planning and Development Department  
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602  
or via fax (512) 332-8829 Phone: (512) 332-8840

Re: Colony MUD Consent Agreement Amendment – mailed 5/10/2016

**RECEIVED**  
MAY 16 2016

06/24/2016

*in a trustworthy matter - pm*

X

PROPERTY OWNER'S RESPONSE

As a property owner within The Colony MUD:

(please check  $\sqrt$  one)

- ☐ I am in favor of the request.  
☒ I am opposed to the request.  
☐ I have no objection to the request

Property Owner Name: David Gibbs  
Property Address: 223 Sam Houston Dr  
Mailing Address: Same

Phone (optional): \_\_\_\_\_  
Email (optional): \_\_\_\_\_

Property Owner's Signature: David M Gibbs

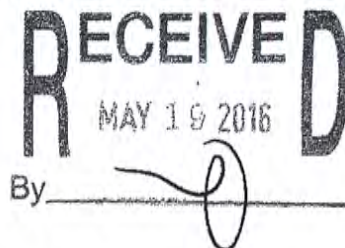
Comments:

The city of Bastrop cannot handle the increase of homes.

Please provide reply to:

The Planning and Development Department  
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602  
or via fax (512) 332-8829 Phone: (512) 332-8840

Re: Colony MUD Consent Agreement Amendment – mailed 5/10/2016



X

PROPERTY OWNER'S RESPONSE

As a property owner within The Colony MUD:

(please check  $\sqrt$  one)

- ☐ I am in favor of the request.  
☒ I am opposed to the request.  
☐ I have no objection to the request

Property Owner Name: Daniel Cogillas  
Property Address: 268 Sam Houston Dr  
Mailing Address: Same

Phone (optional): 479-790-1495  
Email (optional): \_\_\_\_\_

Property Owner's Signature: Daniel R Cogillas

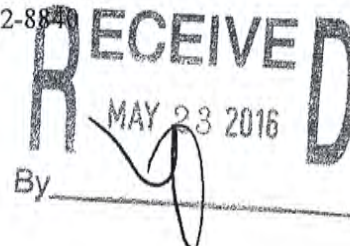
Comments:

chocmool@peoplepc.com

Please provide reply to:

The Planning and Development Department  
City of Bastrop, P.O. Box 427, Bastrop, Texas 78602  
or via fax (512) 332-8829 Phone: (512) 332-8840

Re: Colony MUD Consent Agreement Amendment – mailed 5/10/2016



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Consideration, discussion and possible action on the proposed Amendment #1 to the Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to the Created by Division of the Colony Municipal Utility District No. 1, being +/-1,491.04 acres in the Jose Manuel Bangs Survey A-5 within the City of Bastrop Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This item was discussed by the City Council at the May 24, 2016 meeting. After the public hearing, motion to approve was made, but did not receive a second to the motion. The applicant is requesting the City Council re-consider taking action on the proposed Amendment.**

**City Council had questions at the May meeting regarding the communication with Bastrop County and the review authority of the City regarding Municipal Utility Districts (MUDs). However, The Bastrop County Engineer reviewed the proposed Amendment and had no comments or concerns regarding the proposed Amendment.**

**Additional information is included in this Staff Report, based on feedback received at the May 24<sup>th</sup> meeting, and adjacent property owners were re-notified for this City Council meeting.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

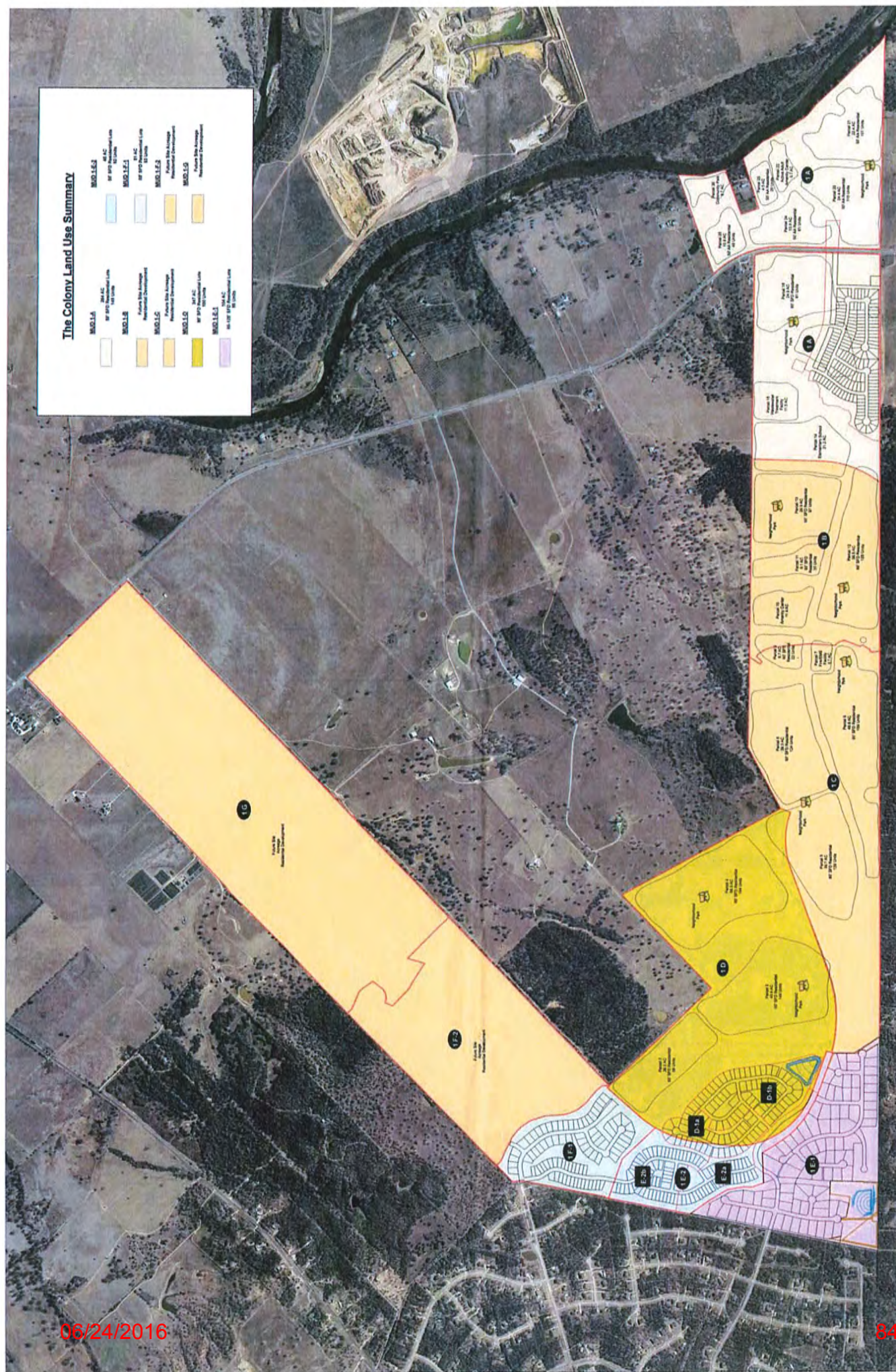
8. Staff Recommendation: **Staff recommends approval of the Amendment to the Consent Agreement for the Colony MUD.**

**If approved, Council will consider the Final Plats for the Colony MUD 1D, Section 1 Phases A and B and MUD 1E, Section 2 Phases A and B. These are action items under New Business.**

9. Advisory Board Recommendation: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Denial \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Approve the Amendment to the Consent Agreement for the Colony MUD which will include specific land use standards, as well as define the procedure for subdivision plan review and construction inspections. Other "clean-up" items are also addressed in the proposed amendment.**



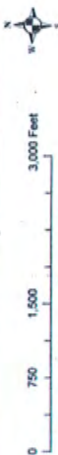
### The Colony Land Use Summary

[illegible]

**The Colony**  
**Bastrop County, Texas**

Johnson, Brigrance & Doering, Inc.  
Civil Engineering & Surveying

NEW/Proposed Amendments



**FIRST AMENDMENT TO CONSENT AGREEMENT FOR THE COLONY MUNICIPAL  
UTILITY DISTRICT NO. 1 AND SUCCESSOR DISTRICTS TO BE CREATED BY  
DIVISION OF THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1**

This **FIRST AMENDMENT TO CONSENT AGREEMENT FOR THE COLONY MUNICIPAL UTILITY DISTRICT NO.1 AND SUCCESSOR DISTRICTS TO BE CREATED BY DIVISION OF THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1** (this "Amendment") is entered into effective as of \_\_\_\_\_, 2016 among the **CITY OF BASTROP, TEXAS**, a Texas municipal corporation located in Bastrop County (the "City"); **FORESTAR (USA) REAL ESTATE GROUP INC.**, a Delaware corporation ("Forestar" or the "Developer") and successor-by-merger to Sabine Investment Company ("Sabine"); and **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1A** ("District 1A"), **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1B** ("District 1B"), **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1C** ("District 1C"), **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1D** ("District 1D"), **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1E** ("District 1E"), **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1F** ("District 1F"), and **THE COLONY MUNICIPAL UTILITY DISTRICT NO. 1G** ("District 1G"), each of which is a political subdivision of the State of Texas created by division of The Colony Municipal Utility District No. 1 (the "Original District") and operating under the provisions of Chapters 49 and 54, Texas Water Code. In this Agreement, District 1A, District 1B, District 1C, District 1D, District 1E, District 1F, and District 1G are sometimes referred to individually as a "Successor District" and all of the Successor Districts are sometimes referred to collectively as the "Successor Districts". The City, the Developer, and the Successor Districts are sometimes referred to herein collectively as the "Parties" and individually as a "Party".

**RECITALS**

**WHEREAS**, the City and Sabine previously entered into a Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by the Division of The Colony Municipal Utility District No. 1 dated effective as of February 23, 2004 (the "Consent Agreement"), which, among other things, provided for the creation of the Original District, the division of the Original District in to the Successor Districts, and a regulatory process for the development of ±1491.04 acres of land within the City's extraterritorial jurisdiction;

**WHEREAS**, the Original District was created by House Bill 3636, Acts of the 78th Legislature, Regular Session, CH. 778, Texas Session Law Service 2003 (the "Creation Legislation") and, as required by the Consent Agreement, the Original District joined in and consented to the Consent Agreement by Joinder and Consent to Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by the Division of The Colony Municipal Utility District No. 1 dated June 8, 2004;

**WHEREAS**, as permitted by the Creation Legislation and the Consent Agreement, the Original District subsequently divided in to the Successor Districts pursuant to an election held by the Original District on February 5, 2005;

**WHEREAS**, as required by the Consent Agreement, District 1A joined in and consented to the Consent Agreement by Joinder and Consent to Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by the Division of The Colony Municipal Utility District No. 1 dated May 18, 2005, and each of the remaining Successor Districts joined in and consented to the Consent Agreement by a Joinder and Consent to Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by the Division of The Colony Municipal Utility District No. 1 dated June 14, 2005;

**WHEREAS**, effective December 30, 2006, Sabine merged with and into Forestar at which time Forestar succeeded, by operation of law, to Sabine's interest in and to the Consent Agreement. To memorialize the merger, Forestar also joined in and consented to the Consent Agreement by Joinder and Consent to Consent Agreement for The Colony Municipal Utility District No. 1 and Successor Districts to be Created by the Division of The Colony Municipal Utility District No. 1 dated effective December 30, 2006; and

**WHEREAS**, the Parties now desire to amend the Consent Agreement to establish development standards for single family residential lots in the Project, revise the procedures for inspections and testing of subdivision infrastructure, and reflect certain administrative updates;

**NOW, THEREFORE**, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties amend the Consent Agreement as follows:

#### **AGREEMENT**

1. **Defined Terms.** Capitalized terms not defined in this Amendment have the meanings ascribed thereto in the Consent Agreement.

2. **Lot Standards.** The Phases of the Project identified on **Exhibit "A"** to this Amendment are referred to herein as the "**Prior Phases**". All Phases of the Project not identified on **Exhibit "A"** are referred to herein as "**Future Phases**". Notwithstanding anything in Section 2.01 of the Consent Agreement to the contrary, the lot standards set forth on **Exhibit "B"** to this Amendment (the "**Lot Standards**") will apply to all Future Phases. Each of the Prior Phases was developed prior to the effective date of this Amendment and, therefore, will remain subject to the lot standards applicable to such Prior Phase as originally determined under the Consent Agreement. With respect to all Future Phases, if there is any conflict between any Applicable Rules and the Lot Standards, the Lot Standards will control.

3. **Inspections and Testing.** Pursuant to Section 2.02 of the Consent Agreement, if the entity contemplated to be responsible for conducting inspections and testing of roads, wastewater, and water infrastructure does not conduct such inspections and testing, the City has the right to perform and charge for the inspections and tests. For each Phase in which the City is to perform inspections and tests under Section 2.02 of the Consent Agreement, the City agrees that, to the extent that any Applicable Rules require an escrow or other similar deposit to fund the costs of the City's inspections, tests, and plan review for such Phase (each, an "**Escrow Deposit**"), the amount of the Escrow Deposit will not exceed two percent (2%) of the estimated construction costs of the facilities to be inspected and tested by the City within that Phase as determined by the opinion of probable costs for the Phase prepared by the Developer's design engineer. If the City's actual costs to perform the inspections, tests, and plan review for a Phase exceed the applicable Escrow Deposit, the City will invoice the Developer for the shortfall. Alternatively, if, after all City inspections and tests for a Phase have been completed, there are surplus funds in the Escrow Deposit for that Phase, the City will promptly refund the surplus to the Developer. Any Escrow Deposits held by the City as of the effective date of this Amendment will be reduced accordingly. Additionally, upon request by the Developer, the City may in its sole but reasonable discretion agree that, for any Phase, the Developer may directly engage a third-party inspector reasonably acceptable to the City to perform the inspections and tests that the City would otherwise perform for such Phase, in which event, (i) no Escrow Deposit for inspections and testing for that Phase will be required (it being understood that an Escrow Deposit for plan review will still be required); (ii) the City will not perform the inspections and tests for that Phase; and (iii) the Developer will provide copies of all inspection reports and tests results for the Phase to the City in a timely manner.

4. References to LCRA. The LCRA and Sabine, as predecessor to Forestar, previously entered into a "Wastewater Treatment Facility Construction and Service Agreement" dated September 21, 2004 (the "Wastewater Contract") under which the LCRA agreed to provide wholesale wastewater collection, treatment, and disposal services to the Successor Districts for the Project. Pursuant to an Assignment, Release and Permit Transfer and Renewal Agreement dated effective August 20, 2008 between the LCRA, Forestar, and District 1A, the LCRA subsequently assigned its interest in the Wastewater Contract to District 1A, which had been designated as the "Managing District" for the purpose of coordinating the design, construction, ownership, operation, and maintenance of the shared water and wastewater capacity and facilities that serve the Successor Districts pursuant to an Agreement Regarding Shared Water and Wastewater Capacity and Facilities for the Colony Districts dated effective April 14, 2008 (the "Shared Facility Agreement"). The Parties hereby agree that all references to the LCRA in the Consent Agreement will be deemed to refer to District 1A in its capacity as the "Managing District" under the Shared Facilities Agreement; provided, however, that where the Consent Agreement references compliance with LCRA's requirements, standards, and/or specifications for wastewater facilities, such provisions will be deemed instead to require compliance with the City's applicable requirements, standards, and/or specifications.

5. Addresses for Notice. The Parties addresses for notice set forth in Section 6.01 of the Consent Agreement are hereby updated as follows:

|                        |                                                                                                                 |
|------------------------|-----------------------------------------------------------------------------------------------------------------|
| City:                  | City of Bastrop<br>1311 Chestnut Street<br>Bastrop, Texas 78602<br>Attn: City Manager                           |
| With Required Copy to: | Jo-Christy Brown<br>Law Offices of Jo-Christy Brown, P.C.<br>1411 West Avenue, Suite 100<br>Austin, Texas 78701 |
| Developer:             | Forestar (USA) Real Estate Group Inc.<br>6300 Bee Cave Road<br>Bldg. Two, Suite 500<br>Austin, Texas 78746-5149 |
| With Required Copy to: | John W. Bartram<br>Armbrust & Brown, PLLC<br>100 Congress Avenue, Suite 1300<br>Austin, Texas 78701             |
| Successor Districts:   | c/o Armbrust & Brown, PLLC<br>Attn: John W. Bartram<br>100 Congress Avenue, Suite 1300<br>Austin, Texas 78701   |

6. Effect of Amendment. Except as specifically provided in this Amendment, the terms of the Consent Agreement continue to govern the rights and obligations of the parties, and the terms of the Consent Agreement remain in full force and effect. If there is any conflict or inconsistency between this Amendment and the Consent Agreement, this Amendment will control and modify the Consent Agreement.

7. Counterparts. To facilitate execution, (a) this Amendment may be executed in any number of counterparts; (b) the signature pages taken from separate individually executed counterparts of this instrument may be combined to form multiple fully executed counterparts; and (c) a signature delivered by facsimile or in another electronic format (*e.g.*, .PDF via email) will be deemed to be an original signature for all purposes. All executed counterparts of this instrument will be deemed to be originals, and all such counterparts, when taken together, will constitute one and the same agreement.

\* \* \*

**IN WITNESS WHEREOF**, the Parties have executed this Amendment to be effective as of the date first written above.

[counterpart signature pages follow]

**EXHIBIT "A"**

**PRIOR PHASES**

The Colony MUD 1E, Section 1, a subdivision in Bastrop County, Texas according to the plat recorded in Book 4, Pages 197-B, 198-A, and 198-B, Plat Records of Bastrop County, Texas, as amended, comprised of ±99.954 acres and containing 104 lots.

**EXHIBIT "B"**  
**LOT STANDARDS**

| City of<br>Bastrop<br>Zoning<br>Equivalent | <sup>1</sup> Zoning<br>Category<br>for the<br>Colony<br><br>(Colony - Zoning)                                                                                                               | Min.<br>Lot Area<br>Sq. Ft. | Min.<br>Dwelling<br>Unit Size<br>Sq. Ft.                                                                                                                                                                             | Min.<br>Lot<br>Width | Min.<br>Lot<br>Depth | Min.<br>Front<br>Yard | Min.<br>Interior<br>Side<br>Yard | Min. Side<br>when<br>two<br>Story &<br>Adj.<br>SF Zoning | Min. Ext.<br>Yard<br>(See Sec.<br>43.3) | Min.<br>Rear<br>Yard | Min. Rear<br>when two<br>Story &<br>Adj.<br>SF Zoning | Max.<br>Height of<br>Building | Max. Lot<br>Coverage<br>by<br>Building | <sup>2</sup> Maximum<br>Percent of<br>Acreage by<br>Land Use<br>Category |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|-----------------------|----------------------------------|----------------------------------------------------------|-----------------------------------------|----------------------|-------------------------------------------------------|-------------------------------|----------------------------------------|--------------------------------------------------------------------------|
| Single Family                              | Single Family Residential                                                                                                                                                                   |                             |                                                                                                                                                                                                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
| NA                                         | Colony - E<br>(Estate Lot)                                                                                                                                                                  | 10,000 Sq. Ft.              | 1800 Sq. Ft.                                                                                                                                                                                                         | 80'                  | 120'                 | 30'                   | 10'                              |                                                          | 15'                                     | 25'                  |                                                       | 2.5<br>stories                | 40%                                    | 70%                                                                      |
| NA                                         | Colony - S<br>(Standard Lot)                                                                                                                                                                | 6,000 Sq. Ft.               | 1000 Sq. Ft.                                                                                                                                                                                                         | 50'                  | 110'                 | 20'                   | 5'                               |                                                          | 15'                                     | 15'                  |                                                       | 2.5<br>stories                | 50%                                    | 40%                                                                      |
| PD                                         | Colony - G<br>(Garden Home)                                                                                                                                                                 | 4,500 Sq. Ft.               | 1000 Sq. Ft.                                                                                                                                                                                                         | 45'                  | 100'                 | 20'                   | 0' & 10'                         |                                                          | 15'                                     | 10'/20'              |                                                       | 2.5<br>stories                | 50%                                    | 20%                                                                      |
| Multi-Family                               | Multi family                                                                                                                                                                                |                             |                                                                                                                                                                                                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
| MF-1                                       | MF-1                                                                                                                                                                                        | 10,000 Sq. Ft.              | 600 Sq. Ft.                                                                                                                                                                                                          | 100'                 | 100'                 | 25'                   | 15'                              | 60'                                                      | 15'                                     | 35'                  | 80'                                                   | 3 stories                     | 50%                                    | 5%                                                                       |
| MF-2                                       | MF-2                                                                                                                                                                                        | 15,000 Sq. Ft.              | 600 Sq. Ft.                                                                                                                                                                                                          | 100'                 | 125'                 |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
| Commercial                                 | Commercial                                                                                                                                                                                  |                             |                                                                                                                                                                                                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
| O                                          | O                                                                                                                                                                                           | 7,000 Sq. Ft.               | N/A                                                                                                                                                                                                                  | 60'                  | 110'                 | 25'                   | 10/25'                           | 60'                                                      | 25'                                     | 20/25'               | 60'                                                   | 2 stories                     | 50%                                    | 5%                                                                       |
| NS                                         | NS                                                                                                                                                                                          | 7,000 Sq. Ft.               | N/A                                                                                                                                                                                                                  | 60'                  | 110'                 | 25'                   | 10/25'                           |                                                          | 25'                                     | 20/25'               |                                                       | 1 story                       | 50%                                    |                                                                          |
| GR                                         | GR                                                                                                                                                                                          | 12,000 Sq. Ft.              | N/A                                                                                                                                                                                                                  | 100'                 | 110'                 | 25'                   | 10/30'                           | 60'                                                      | 25'                                     | 20/30'               | 60'                                                   | 2 stories                     | 50%                                    |                                                                          |
| CT                                         | CT                                                                                                                                                                                          | 12,000 Sq. Ft.              | N/A                                                                                                                                                                                                                  | 100'                 | 110'                 | 25'                   | 10'                              |                                                          | 25'                                     | 20'                  |                                                       | 2 stories                     | 50%                                    |                                                                          |
| C-1                                        | C-1                                                                                                                                                                                         | 12,000 Sq. Ft.              | N/A                                                                                                                                                                                                                  | 100'                 | 110'                 | 25'                   | 10/30'                           | 60'                                                      | 25'                                     | 20/30'               | 60'                                                   | 2.5<br>stories                | 50%                                    |                                                                          |
| C-2                                        | C-2                                                                                                                                                                                         | 12,000 Sq. Ft.              | N/A                                                                                                                                                                                                                  | 100'                 | 110'                 | 25'                   | 10/30'                           | 60'                                                      | 25'                                     | 20/30'               | 60'                                                   | 2.5<br>stories                | 65%                                    |                                                                          |
| Summary of Setback Restrictions            | Colony - G<br>(Garden Home)                                                                                                                                                                 | Minimum Side Yard           | Zero lot line residences are required to have a ten (10) ft. setback on the opposite side of the zero (0) lot line.                                                                                                  |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Roof Overhangs              | Roof overhangs on the zero lot line side of a Garden Home Lot may extend up to eighteen (18) inches into the adjacent lot ten (10) ft. setback.                                                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Maintenance Easement        | A five (5) ft. maintenance easement is reserved in the ten (10) ft. side yard setback of each lot for maintenance of the adjacent Garden Home property.                                                              |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Minimum Rear Yard           | When a residence has a rear loaded garage, the spacing between the alley and the garage must be a minimum of twenty (20) ft.                                                                                         |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            | O                                                                                                                                                                                           | Minimum Interior Side Yard  | Setback is ten (10) ft. for single story structures, twenty-five (25) ft. for multi-story buildings and sixty (60) ft. adjacent single-family lot.                                                                   |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Minimum Rear Yard           | Setback is ten (10) ft. for single story structures, thirty (30) ft. for multi-story buildings and sixty (60) ft. adjacent single-family lot.                                                                        |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            | NS                                                                                                                                                                                          | Minimum Interior Side Yard  | Ten feet (10') or twenty-five feet (25') when adjacent to a single-family lot.                                                                                                                                       |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Minimum Rear Yard           | Twenty feet (20') or twenty-five feet (25') when adjacent to a single-family lot.                                                                                                                                    |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            | GR                                                                                                                                                                                          | Side Setback                | Single Story - minimum ten (10) ft. interior / twenty-five (25) ft. exterior side setback. Thirty (30) ft. setback if adjacent to single family residential. Sixty (60) ft. setback if structure over one (1 )story. |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Rear Setback                | Minimum twenty (20) ft. setback adjacent to single-family lot, shall observe thirty (30) ft. setback if one (1) story structure. Multi-story structure sixty (60) ft. setback.                                       |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            | C-1                                                                                                                                                                                         | Side Setback                | Single Story - minimum ten (10) ft. interior / twenty-five (25) ft. exterior side setback. Thirty (30) ft. setback if adjacent to single-family lot. Sixty (60) ft. setback if over one (1) story.                   |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Rear Setback                | Minimum twenty (20) ft. setback. adjacent to single-family lot, shall observe thirty (30) ft. setback if one (1) story structure. Multi-story structure sixty (60) ft. setback.                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            | C-2                                                                                                                                                                                         | Side Setback                | Single Story - minimum ten (10) ft. interior / twenty-five (25) ft. exterior side setback. Thirty (30) ft. setback if adjacent to single-family lot. Sixty (60) ft. setback if over one (1) story.                   |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            |                                                                                                                                                                                             | Rear Setback                | Minimum twenty (20) ft. setback. adjacent to single-family lot, shall observe thirty (30) ft. setback if one (1) story structure. Multi-story structure sixty (60) ft. setback.                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
| Footnotes                                  | <sup>1</sup> This Lot Matrix controls in the event of a conflict with City of Bastrop development regulations, where this Lot Matrix is silent the Bastrop development regulations control. |                             |                                                                                                                                                                                                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |
|                                            | <sup>2</sup> Maximum number of Living Unit Equivalence (LUE) will not exceed 2396 LUE's. (2500 Total LUE's inclusive of MUD 1E1)                                                            |                             |                                                                                                                                                                                                                      |                      |                      |                       |                                  |                                                          |                                         |                      |                                                       |                               |                                        |                                                                          |

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

## 1. Agenda Item:

**CONSIDERATION DISCUSSION AND POSSIBLE ACTION REGARDING SETTING THE START TIME FOR ALL COUNCIL MEETINGS AT 6:30 P.M.**2. Party Making Request: **Council Member Schiff**3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_\_ No **X** \_\_\_\_

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

## 8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

## 11. Motion Requested:

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

## 1. Agenda Item:

**ELECTION OF CITY COUNCIL MEMBER TO FILL PLACE 6 ON THE HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION.**2. Party Making Request: **City Secretary Ann Franklin**

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_ X \_\_\_ No

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested:



Place 6 became vacant upon Council Member Jackson's term ending on the Council. Place 6 on the Hunters Crossing Local Government Corporation is now vacant.

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

## 1. Agenda Item:

**CONSIDERATION DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOW UP ON CHARTER CHANGES.**2. Party Making Request: **City Manager Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_ X\_\_\_ No

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: **Direction from Council.**



The charter change item has been placed on the agenda several times in the past. The item is being placed on the agenda one last time to seek direction from Council regarding this item. If no direction is given at this meeting this item will no longer be placed on the agenda.

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **CONSIDERATION DISCUSSION AND POSSIBLE ACTION REGARDING THE PROCESS FOR SELECTING CONSULTANT FOR DMO PROCESS.**

2. Party Making Request: **Mayor Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes \_\_\_\_\_ No **X** \_\_\_\_\_

**This is to receive approval of accuracy from Council for the minutes recorded during May 24, 2016 Council Meeting.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No **N/A**

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested:

## STANDARDIZED AGENDA RECOMMENDATION FORM

## CITY COUNCIL

**DATE SUBMITTED: June 8, 2016**

**MEETING DATE:** June 14, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A PROPOSAL TO PARTNER WITH VARIOUS ENTITIES IN PROMOTING A CELEBRATION ENTITLED "BASTROP COUNTY REMEMBERS" BY OFFERING THE CONVENTION CENTER FOR THE EVENT WITH THE WAIVER OF FEES AS THE CITY'S CONTRIBUTION.**
2. Party Making Request: **Mayor Kesselus**
3. Nature of Request: (Brief Overview) Attachments: Yes   X   No
4. Policy Implication: \_\_\_\_\_
5. Budgeted:        Yes        No   N/A    
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
                                    Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing:    NAME/TITLE                      INITIAL                      DATE                      CONCURRENCE  
a) \_\_\_\_\_  
b) \_\_\_\_\_  
c) \_\_\_\_\_
8. Staff Recommendation: \_\_\_\_\_
9. Advisory Board:        Approved        Disapproved        None
10. Manager's Recommendation:        Approved        Disapproved        None
11. Motion Requested: \_\_\_\_\_

Dear Mayor,

Thank you for taking my call first thing this morning. We appreciate the council's consideration of providing the Convention Center at no charge and having this item put on the agenda for the June 14 council meeting. Many people are coming together to plan this event celebrating the resilience of our community/county.

Our first meeting for planning this commemorative anniversary event of the Bastrop Co. Complex Fires was held yesterday. The committee is currently made up of: Chris Files (BCLTRT), Janice Butler (BCLTRT & David Weekly Homes), Adena Lewis (Bastrop County Tourism), Gena Carter (Elgin Chamber) April Daniels (Smithville Chamber) Tina Fucile (Independence Title), Susan Wendel (volunteer for BCLTRT) and myself. Here are the things that were decided so far.

Location: Bastrop Convention Center – centrally located in the county, best facility for event of this magnitude and the command central after the fires broke out.

Date: Sunday, September 4

Time: noon-3pm (lunch served from noon-2pm)

Cost: Free to the public

Meal: provided by Southside Market at a greatly reduced rate

Dessert: large sheet cakes donated by HEB

Ceremony: Start at 2:16pm (when first call came in) Moment of Silence

Prayer by Ministerial Alliance

Honor Choir to sing a total of 3 upbeat type songs

Children's activities: face painting, hat making, rock wall, sketch artist, Mighty Friendly from Bastrop County Tourism

Community activity: Mosaic art piece where citizens can place a tile in the picture to be on permanent display in the courthouse

Hero wall of some type (details still being worked out)

Entertainment: bands playing from noon-2pm

Advertising: design work provided by Bastrop County Tourism with posters printed, use social media from all 3 chambers and BCLTRT, published in Bastrop Chamber newsletter in July & August; possible ad donated by Bastrop Advertiser and hopefully some media coverage from Austin.

Let me know if you have any questions. Again, thank you for your consideration of this request. Together we accomplish more!

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016MEETING DATE: June 14, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A PROPOSED CHANGE IN THE TYPE OF PARKING ON MAIN STREET FROM THE INTERSECTION OF PINE STREET TRAVELING SOUTH FOR APPROXIMATELY 225 FEET.**

2. Party Making Request: Trey Job Director of Public works, Parks, & Utilities

3. Nature of Request: (Brief Overview) Attachments: Yes X No \_\_\_\_\_

A request has been made to the public works department to determine the feasibility of adding parallel parking at the location shown in exhibit A The change in parking will require the removal of the head-in diagonal parking the is existing and will result in the loss of one parking space.

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes X No N/A

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

b) \_\_\_\_\_

8. Staff Recommendation:

**Staff recommends approval of this request of the parking change.**

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested: I make a motion to remove the existing head-in parking and replace it with the larger 25'X 9' parallel parking.

## City of Bastrop



### Agenda Information Sheet:

**City Council Meeting Date:** June 14, 2016

#### **Agenda Item Description:**

**CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON A PROPOSED CHANGE IN THE TYPE OF PARKING ON MAIN STREET FROM THE INTERSECTION OF PINE STREET TRAVELING SOUTH FOR APPROXIMATELY 225 FEET**

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#### **Item Summary:**

A request was made to determine the feasibility of changing the parking from head-in to parallel from the intersection of Pine street and Main street traveling south approximately 225' in length. The change in parking will improve site visibility, and widen the driving lane for traffic traveling north on Main street. The change in parking will result in the loss of one parking space. The current parking configuration will support 5 spaces and the larger parallel will support only 4 parking spaces.

#### **City Contact:**

Trey Job – Director of Public Works & Utilities

#### **Attachments:**

Agenda page and exhibit A

06/24/2016



**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING USE OF CITY ATTORNEY'S TIME AND REPORTING ON LEGAL FEES.**

2. Party Making Request: **Mayor Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This is to receive approval of accuracy from Council for the minutes recorded during May 24, 2016 Council Meeting.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested:

**RESOLUTION NO. R-2016-21**

**A RESOLUTION OF THE CITY COUNCIL OF BASTROP, TEXAS,  
REGARDING USE OF CITY ATTORNEY'S TIME AND REPORTING ON LEGAL FEES.**

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**BE IT RESOLVED**, that the City Council instructs the city attorney regarding requests from council members and others as follows:

The city attorney will not receive nor respond to individual requests from city council members but will deal with any such request under the same process as the city manager uses for staff requests in legal review sessions, and after council members have addressed such questions for the city attorney through the office of the city manager; and further

**BE IT RESOLVED**, that the city council instructs the city attorney not to respond to requests from other citizens of Bastrop or anyone else seeking legal advice and rather to refer them to the city manager's office for possible inclusion in the same legal review process, provided that the city manager may ask the city attorney to communicate with others when such communication can better be handled outside the legal review process.

**BE IT RESOLVED**, that the City Council instructs the City Manager to have the City Attorney present at City Council meetings and various board meetings only when absolutely necessary and that he consider having the City Attorney advise the Council in executive session via electronically whenever it seems prudent.

**BE IT FURTHER RESOLVED**, that the City Council instructs the City Manager to report on a monthly basis to the council details about specific legal expenses incurred by work of the city attorney and report separately details of specific legal expenses incurred by any other attorney.

**READ and ADOPTED** on the 14th day of June, 2016.

**APPROVED:**

**ATTEST:**

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**Ken Kesselus**  
**Mayor**

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**Ann Franklin**  
**City Secretary**

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION FOR THE CITY COUNCIL TO OFFER TO GRANT FREE OF CHARGE, THE PROPERTY AT 921 MAIN TO PROSPECTIVE DEVELOPERS WHO SUBMIT PROPOSALS FOR THE BEST USE OF THE PROPERTY THAT JUSTIFIES SUCH A GRANT.**
2. Party Making Request: **Council Member Schiff**
3. Nature of Request: (Brief Overview) Attachments: Yes   X   No         
**This is to receive approval of accuracy from Council for the minutes recorded during May 24, 2016 Council Meeting.**
4. Policy Implication: \_\_\_\_\_
5. Budgeted:        Yes        No   N/A    
    Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
    Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_  
                                    Amount Remaining: \_\_\_\_\_
6. Alternate Option/Costs: \_\_\_\_\_
7. Routing: 

| <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------------|----------------|-------------|--------------------|
| a) _____          | _____          | _____       | _____              |
| b) _____          | _____          | _____       | _____              |
| c) _____          | _____          | _____       | _____              |
8. Staff Recommendation:
9. Advisory Board:        Approved        Disapproved        None
10. Manager's Recommendation:        Approved        Disapproved        None
11. Motion Requested:



**Schiff Interests, Inc.**

3101 Hwy. 71 East, Suite 200

Bastrop, TX 78602

512-321-6060

512-321-6061 fax

**Agenda Item for June 14, 2016 Council Meeting**

Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON OFFERING TO GRANT, FREE OF CHARGE, THE PROPERTY AT 921 MAIN TO WHOMEVER SUBMITS A PROPOSAL FOR THE BEST USE OF THE PROPERTY THAT JUSTIFIES SUCH A GRANT.**

Nature of Request: Attachments: No

Since the City acquired the property at 921 Main Street, several proposals have been made to turn the property into something useful. One of the proposals that has been promoted by the Downtown Business Alliance and other citizens, is to turn the space into a "pocket park", which would serve as a public space with park benches and restrooms. Since the space is enclosed by brick on three sides, the summer heat and sun would make this space quite uncomfortable much of the year without a roof to cover it. The rear wall has been deemed structurally unsafe by a consultant hired by the City. The City Manager has estimated that replacing the rear wall and constructing a roof over this lot would likely cost the City over \$200,000. The property is currently not on the tax rolls, not producing sales tax revenue, and is not safe to the public to use because of the potential collapse of the rear wall.

Note that this property was purchased by the City to acquire the property extending from the rear wall of the building to Water Street for the purpose of building a new public parking lot.

The City could spend \$200,000+ to repair/replace the rear wall and build a roof over the vacant lot and still not have a viable use for this property. Without full enclosure of the site and amenities such as electricity, air conditioning and restrooms, the building has limited uses.

Alternatively, the City could grant this property to a private developer who could build a building in this space thereby solving the problem the instability of the rear wall while assisting the neighbor at 923 Main in mitigating a leak problem that occurs when rain penetrates the common wall between properties. Such a project would also make the property income producing to the City via ad valorem and sales taxes, beautify downtown by infill of this eye sore, and, with the right business, draw even more business to the downtown area for other merchants and restaurants.

Recommended Motion (by Councilmember Schiff): I move that we authorize the City Manager to advertise that the City is willing to grant free of charge to a developer or individual the property at 921 Main Street. Furthermore, the City reserves the right to select the Grantee (or not select any Grantee) based upon what it feels in its sole judgment is the best use of this space. Grantee would be subject to claw-back provisions (to be developed) ensuring that the Grantee performs what is proposed by Grantee. The grant announcement must be advertised by July 1, 2016 and proposals must be received no later than August 15, 2016.

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Discussion, consideration and possible action on the Final Plat for The Colony MUD 1D, Section 1, Phase A being +/-23.301 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the Final Plat for The Colony MUD 1D, Section 1 Phase A being +/-23.301 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop Texas, Extra Territorial Jurisdiction (ETJ).**

9. Advisory Board: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Approve the Final Plat for The Colony MUD 1D, Section 1 Phase A as submitted.**

# City of Bastrop

## Agenda Information Sheet:



**City Council Meeting Date:**

**June 14, 2016**

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### **Project Description:**

Discussion, consideration and possible action on the Final Plat for The Colony MUD 1D, Section 1, Phase A being +/-23.301 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

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### **Item Summary:**

**Owner/Applicant:** Forestar Real Estate Group, Inc.  
**Location:** Northeast of Sam Houston Boulevard  
**Utilities:** The Colony MUD 1D Water and Wastewater and Bluebonnet Electric  
**Acres:** Phase A consists of +/- 23.301 acres  
**Residential Lots:** Phase A - 42 residential lots

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

### **Background:**

This item represents a revision to the original Final Plat, which was previously approved by City Council on July 28, 2015 and was designed in accordance with the Colony MUD Consent Agreement (dated February, 2004). The applicant is requesting City Council approval to revise the plat to reflect the minimum building setback dimensions described in the First Amendment to the Colony MUD Consent Agreement, presumably approved by City Council on May 24, 2016.

This property is located within the Colony Municipal Utility District, north of State Highway 71. The applicant is proposing to develop raw land that will consist of 42 residential lots in Phase A and includes street, utility, and other pedestrian improvements.

The subdivision will be developed in accordance with the Colony MUD Consent Agreement (as amended). The Consent Agreement requires a Master Plan, a Traffic Impact Analysis, as well as development standards consistent with other applicable City standards and regulations.

### **Basis of Support:**

City staff has reviewed the Final Plat and determined that it appears to comply with the applicable standards and requirements. The minimum lot sizes and building setbacks will meet or exceed the "COL-S" category defined in the Colony MUD Consent Agreement (as amended). A suitable emergency exit/construction haul road will be provided and maintained until alternate exit(s) are constructed with future sections.

### **Comments:**

Three (3) surrounding property owner notifications were mailed May 13, 2016. At this time we have received no responses.

Three (3) surrounding property owner notifications were mailed again June 1, 2016. At this time we have received no responses.

**Staff Recommendation:**

Staff recommends approval of the Final Plat for The Colony MUD 1D, Section 1, Phase A being +/-23.301 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

**City Contact:**

Melissa McCollum, Director of Planning and Development  
Wesley Brandon, PE, City Engineer

**Attachments:**

Final Plat for Section1 Phase A

## THE FINAL PLATOFF



|     | Use of | Length     | Score |
|-----|--------|------------|-------|
| 11  | 2.56   | 607.62/679 |       |
| 12  | 3.58   | 609.57/677 |       |
| 13  | 4.58   | 609.73/676 |       |
| 14  | 5.58   | 609.73/676 |       |
| 15  | 6.57   | 609.73/676 |       |
| 16  | 7.57   | 609.73/676 |       |
| 17  | 8.57   | 609.73/676 |       |
| 18  | 9.57   | 609.73/676 |       |
| 19  | 10.57  | 609.73/676 |       |
| 20  | 11.57  | 609.73/676 |       |
| 21  | 12.57  | 609.73/676 |       |
| 22  | 13.57  | 609.73/676 |       |
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| 97  | 88.57  | 609.73/676 |       |
| 98  | 89.57  | 609.73/676 |       |
| 99  | 90.57  | 609.73/676 |       |
| 100 | 91.57  | 609.73/676 |       |

| Cape Verde  |       |        |            |           |      |
|-------------|-------|--------|------------|-----------|------|
| Year / Type | Male  | Female | Both sexes | Age group | Unit |
| 2017        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2016        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2015        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2014        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2013        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2012        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2011        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2010        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2009        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2008        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2007        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2006        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2005        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2004        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2003        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2002        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2001        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 2000        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1999        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1998        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1997        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1996        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1995        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1994        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1993        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1992        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1991        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1990        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1989        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1988        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
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| 1985        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
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| 1983        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1982        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1981        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1980        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1979        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1978        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
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| 1974        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
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| 1972        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1971        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1970        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1969        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1968        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1967        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1966        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1965        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1964        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1963        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1962        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1961        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1960        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1959        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1958        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1957        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1956        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1955        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1954        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1953        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1952        | 11.12 | 10.84  | 10.98      | 15-64     | %    |
| 1951        | 11.12 | 10.84  | 10.98      | 15-64     | %    |

[illegible]

NO PERSON OF THE THIRTIES WITH A RECORDED FINGER PRINT, THE THIRTIES & FORTIES, AS SHOWN IN THE FEDERAL BUREAU OF INVESTIGATION FILE, MAY BE FOUND IN THE NEW YORK CITY OFFICE OF THE NEW YORK COUNTY CLERK, NEW YORK CITY, NEW YORK. CONTACT NUMBER 411-1111.

| DATE OF BIRTH | CITY OF BIRTH | STATE OF BIRTH | EDUCATION | EMPLOYMENT | REMARKS  |
|---------------|---------------|----------------|-----------|------------|----------|
| 1911          | NEW YORK      | NEW YORK       | NEW YORK  | NEW YORK   | NEW YORK |

APR 1 1969 - 221.6 RE CRI  
CALICO, BROWN & BROWN, INC.  
455 WEST BROAD CHURCH STREET  
ALBANY, OHIO 43004

SEARCHED \_\_\_\_\_ INDEXED \_\_\_\_\_  
SERIALIZED \_\_\_\_\_ FILED \_\_\_\_\_  
APR 1 1969  
FBI - CLEVELAND

ALBANY V. THOMPSON  
4274  
CLEVELAND, OHIO

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| 12.635 | A | 54 | 12.030 |
| 13.138 | A | 54 | 12.030 |
| 13.246 | A | 54 | 13.468 |
| 13.608 | A | 55 | 13.468 |
| 15.513 | A | 55 | 13.468 |
| 17.173 | B | 55 | 14.955 |

|     |       |
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| 57  | 12.00 |
| 58  | 12.00 |
| 59  | 12.00 |
| 60  | 12.00 |
| 61  | 11.96 |
| 62  | 12.00 |
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| 99  | 12.00 |
| 100 | 12.00 |

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**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Discussion, consideration and possible action on the Final Plat for The Colony MUD 1D, Section 1, Phase B being +/- 30.654 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the Final Plat for The Colony MUD 1D, Section 1, Phase B being +/- 30.654 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

9. Advisory Board: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Approve the Final Plat for The Colony MUD 1D, Section 1 Phase B as submitted.**

# City of Bastrop Agenda Information Sheet:



**City Council Meeting Date:**

**June 14, 2016**

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## **Project Description:**

Discussion, consideration and possible action on the Final Plat for the Colony MUD 1D, Section 1, Phase B being +/- 30.654 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

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## **Item Summary:**

**Owner/Applicant:** Forestar Real Estate Group, Inc.  
**Location:** Northeast of Sam Houston Boulevard  
**Utilities:** The Colony MUD 1D Water and Wastewater and Bluebonnet Electric  
**Acres:** Phase B consists of +/-30.654 acres  
**Residential Lots:** Phase B - 57 residential lots

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

## **Background:**

This item represents a revision to the original Final Plat, which was previously approved by City Council on July 28, 2015 and was designed in accordance with the Colony MUD Consent Agreement (dated February, 2004). The applicant is requesting City Council approval to revise the plat to reflect the minimum building setback dimensions described in the First Amendment to the Colony MUD Consent Agreement, presumably approved by City Council on May 24, 2016.

This property is located within the Colony Municipal Utility Subdivision north of State Highway 71. The applicant is proposing to develop raw land that will consist of 57 residential lots in Phase B and includes street, utility and other pedestrian improvements.

The subdivision will be developed in accordance with the Colony MUD Consent Agreement (as amended). The Consent Agreement requires a Master Plan, a Traffic Impact Analysis, as well as development standards consistent with other applicable City standards and regulations.

## **Basis of Support:**

City staff has reviewed the Final Plat and determined that it appears to comply with the applicable standards and requirements. The minimum lot sizes and building setbacks will meet or exceed the "COL-S" category defined in the Colony MUD Consent Agreement (as amended). A suitable emergency exit/construction haul road will be provided and maintained until alternate exit(s) are constructed with future sections.

## **Comments:**

Seven (7) surrounding property owner notifications were mailed May 13, 2016. At this time we have received no responses.

Seven (7) surrounding property owner notifications were mailed again June 1, 2016. At this time we have received no responses.

**Staff Recommendation:**

Staff recommends approval of the Final Plat for The Colony MUD 1D, Section 1, Phase B being +/- 30.654 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

**City Contact:**

Melisa McCollum, Director of Planning and Development  
Wesley Brandon, PE, City Engineer

**Attachments:**

Final Plat for Section 1, Phase B



**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Discussion, consideration and possible action on the Final Plat for The Colony MUD 1E, Section 2 Phase A being +/-15.626 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the Final Plat for The Colony MUD 1E, Section 2 Phase A being +/-15.626 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

9. Advisory Board: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Approve the Final Plat for The Colony MUD 1E, Section 2 Phase A as submitted.**

# City of Bastrop

## Agenda Information Sheet:



**City Council Meeting Date:**

**June 14, 2016**

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### **Project Description:**

Discussion, consideration and possible action on the Final Plat for The Colony MUD 1E, Section 2, Phase A being +/-15.626 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

---

### **Item Summary:**

**Owner/Applicant:** Forestar Real Estate Group, Inc.  
**Location:** North of Sam Houston Boulevard  
**Utilities:** The Colony MUD 1D Water and Wastewater and Bluebonnet Electric  
**Acres:** Phase A consists of +/-15.626  
**Residential Lots:** Phase A – 33 residential lots

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

### **Background:**

This item represents a revision to the original Final Plat, which was previously approved by City Council on July 28, 2015 and was designed in accordance with the Colony MUD Consent Agreement (dated February, 2004). The applicant is requesting City Council approval to revise the plat to reflect the minimum building setback dimensions described in the First Amendment to the Colony MUD Consent Agreement, presumably approved by City Council on May 24, 2016.

This property is located within the Colony Municipal Utility District, north of State Highway 71. The applicant is proposing to develop raw land that will consist of 33 residential lots in Phase A and includes street, utility, and other pedestrian improvements.

The subdivision will be developed in accordance with the Colony MUD Consent Agreement (as amended). The Consent Agreement requires a Master Plan, a Traffic Impact Analysis, as well as development standards consistent with other applicable City standards and regulations.

### **Basis of Support:**

City staff has reviewed the Final Plat and determined that it appears to comply with the applicable standards and requirements. The minimum lot sizes and building setbacks will meet or exceed the "COL-G" category defined in the Colony MUD Consent Agreement (as amended). A suitable emergency exit/construction haul road will be provided and maintained until alternate exit(s) are constructed with future sections.

### **Comments:**

Twelve (12) surrounding property owner notifications were mailed May 13, 2016. At this time we have received any responses.

Twelve (12) surrounding property owner notifications were mailed again June 1, 2016. At this time we have received any responses.

**Staff Recommendation:**

Staff recommends approval of the Final Plat for The Colony MUD 1E, Section 2 Phase A being +/-15.626 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

**City Contact:**

Melissa McCollum, Director of Planning and Development  
Wesley Brandon, PE, City Engineer

**Attachments:**

Final Plat for Section 2 Phase A



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: June 8, 2016

MEETING DATE: June 14, 2016

1. Agenda Item: **Discussion, consideration and possible action on the Final Plat for The Colony MUD 1E, Section 2, Phase B being +/-23.918 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes   X   No       

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

4. Policy Implication: \_\_\_\_\_

5. Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Bid Amount: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_ Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: \_\_\_\_\_

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) \_\_\_\_\_

8. Staff Recommendation: **Staff recommends approval of the Final Plat for The Colony MUD 1E, Section 2, Phase B being +/-23.918 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).**

9. Advisory Board: \_\_\_\_\_ Recommended Approval \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Recommendation: **Approve the Final Plat for The Colony MUD 1E, Section 2 Phase B as submitted.**

# City of Bastrop Agenda Information Sheet:



**City Council Meeting Date:**

**June 14, 2016**

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**Project Description:**

Discussion, consideration and possible action on the Final Plat f for The Colony MUD 1E, Section 2, Phase B being +/-23.918 acres out of Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

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**Item Summary:**

**Owner/Applicant:** Forestar Real Estate Group, Inc.  
**Location:** North of Sam Houston Boulevard  
**Utilities:** The Colony MUD 1D Water and Wastewater and Bluebonnet Electric  
**Acres:** Phase B consists of 23.910 acres  
**Residential Lots:** Phase B – 59 residential lots

**This item was pulled from City Council consideration, by the applicant, at the May 24, 2016 City Council meeting. Action from the Colony Consent Agreement is needed prior to this plat consideration.**

**Background:**

This item represents a revision to the original Final Plat, which was previously approved by City Council on July 28, 2015 and was designed in accordance with the Colony MUD Consent Agreement (dated February, 2004). The applicant is requesting City Council approval to revise the plat to reflect the minimum building setback dimensions described in the First Amendment to the Colony MUD Consent Agreement, presumably approved by City Council on May 24, 2016.

This property is located within the Colony Municipal Utility District, north of State Highway 71. The applicant is proposing to develop raw land that will consist of 59 residential lots in Phase B and includes street, utility, and other pedestrian improvements.

The subdivision will be developed in accordance with the Colony MUD Consent Agreement (as amended). The Consent Agreement requires a Master Plan, a Traffic Impact Analysis, as well as development standards consistent with other applicable City standards and regulations.

**Basis of Support:**

City staff has reviewed the Final Plat and determined that it appears to comply with the applicable standards and requirements. The minimum lot sizes and building setbacks will meet or exceed the "COL-G" category defined in the Colony MUD Consent Agreement (as amended). A suitable emergency exit/construction haul road will be provided and maintained until alternate exit(s) are constructed with future sections.

**Comments:**

Twelve (12) surrounding property owner notifications were mailed May 13, 2016. At this time we have not received any responses.

Twelve (12) surrounding property owner notifications were mailed again June 1, 2016. At this time we have not received any responses.

**Staff Recommendation:**

Staff recommends approval of the Final Plat for The Colony MUD 1E, Section 2 Phase B being +/-23.918 acres out of the Manuel Bangs Survey A-5 within Area A of the Bastrop, Texas, Extra Territorial Jurisdiction (ETJ).

**City Contact:**

Melissa McCollum, Director of Planning and Development  
Wesley Brandon, PE, City Engineer

**Attachments:**

Final Plat for Section 2, Phase B

## THE FINAL PLAY OFF



| Case # | Length | Index | Date Rec'd | Date Rep'd | Report | Notes |
|--------|--------|-------|------------|------------|--------|-------|
| 01     | 10/04  | 10/19 | 02/28/07   | 03/05      | 03/07  |       |
| 02     | 11/20  | 04/25 | 05/07/07   | 05/08      | 05/29  |       |
| 03     | 01/08  | 06/05 | 06/07/07   | 06/25      | 06/26  |       |
| 04     | 05/08  | 06/25 | 06/07/07   | 06/25      | 06/26  |       |
| 05     | 02/18  | 10/10 | 06/07/07   | 06/25      | 06/26  |       |
| 06     | 05/04  | 06/25 | 06/07/07   | 06/25      | 06/26  |       |
| 07     | 02/26  | 05/05 | 02/27/07   | 03/04      | 03/05  |       |
| 08     | 04/02  | 05/05 | 02/27/07   | 03/05      | 03/07  |       |
| 09     | 11/17  | 05/05 | 02/27/07   | 03/05      | 03/08  |       |

| Case # | Length | Index | Order | Length | Index |
|--------|--------|-------|-------|--------|-------|
| 1      | 10     | 10    | 10    | 10     | 10    |
| 2      | 10     | 10    | 10    | 10     | 10    |
| 3      | 10     | 10    | 10    | 10     | 10    |
| 4      | 10     | 10    | 10    | 10     | 10    |
| 5      | 10     | 10    | 10    | 10     | 10    |
| 6      | 10     | 10    | 10    | 10     | 10    |
| 7      | 10     | 10    | 10    | 10     | 10    |
| 8      | 10     | 10    | 10    | 10     | 10    |
| 9      | 10     | 10    | 10    | 10     | 10    |
| 10     | 10     | 10    | 10    | 10     | 10    |
| 11     | 10     | 10    | 10    | 10     | 10    |
| 12     | 10     | 10    | 10    | 10     | 10    |
| 13     | 10     | 10    | 10    | 10     | 10    |
| 14     | 10     | 10    | 10    | 10     | 10    |
| 15     | 10     | 10    | 10    | 10     | 10    |
| 16     | 10     | 10    | 10    | 10     | 10    |
| 17     | 10     | 10    | 10    | 10     | 10    |
| 18     | 10     | 10    | 10    | 10     | 10    |
| 19     | 10     | 10    | 10    | 10     | 10    |
| 20     | 10     | 10    | 10    | 10     | 10    |
| 21     | 10     | 10    | 10    | 10     | 10    |
| 22     | 10     | 10    | 10    | 10     | 10    |
| 23     | 10     | 10    | 10    | 10     | 10    |
| 24     | 10     | 10    | 10    | 10     | 10    |
| 25     | 10     | 10    | 10    | 10     | 10    |
| 26     | 10     | 10    | 10    | 10     | 10    |
| 27     | 10     | 10    | 10    | 10     | 10    |
| 28     | 10     | 10    | 10    | 10     | 10    |
| 29     | 10     | 10    | 10    | 10     | 10    |
| 30     | 10     | 10    | 10    | 10     | 10    |
| 31     | 10     | 10    | 10    | 10     | 10    |
| 32     | 10     | 10    | 10    | 10     | 10    |
| 33     | 10     | 10    | 10    | 10     | 10    |
| 34     | 10     | 10    | 10    | 10     | 10    |
| 35     | 10     | 10    | 10    | 10     | 10    |
| 36     | 10     | 10    | 10    | 10     | 10    |
| 37     | 10     | 10    | 10    | 10     | 10    |
| 38     | 10     | 10    | 10    | 10     | 10    |
| 39     | 10     | 10    | 10    | 10     | 10    |
| 40     | 10     | 10    | 10    | 10     | 10    |
| 41     | 10     | 10    | 10    | 10     | 10    |
| 42     | 10     | 10    | 10    | 10     | 10    |
| 43     | 10     | 10    | 10    | 10     | 10    |
| 44     | 10     | 10    | 10    | 10     | 10    |
| 45     | 10     | 10    | 10    | 10     | 10    |
| 46     | 10     | 10    | 10    | 10     | 10    |
| 47     | 10     | 10    | 10    | 10     | 10    |
| 48     | 10     | 10    | 10    | 10     | 10    |
| 49     | 10     | 10    | 10    | 10     | 10    |
| 50     | 10     | 10    | 10    | 10     | 10    |
| 51     | 10     | 10    | 10    | 10     | 10    |
| 52     | 10     | 10    | 10    | 10     | 10    |
| 53     | 10     | 10    | 10    | 10     | 10    |
| 54     | 10     | 10    | 10    | 10     | 10    |
| 55     | 10     | 10    | 10    | 10     | 10    |
| 56     | 10     | 10    | 10    | 10     | 10    |
| 57     | 10     | 10    | 10    | 10     | 10    |
| 58     | 10     | 10    | 10    | 10     | 10    |
| 59     | 10     | 10    | 10    | 10     | 10    |
| 60     | 10     | 10    | 10    | 10     | 10    |
| 61     | 10     | 10    | 10    | 10     | 10    |
| 62     | 10     | 10    | 10    | 10     | 10    |
| 63     | 10     | 10    | 10    | 10     | 10    |
| 64     | 10     | 10    | 10    | 10     | 10    |
| 65     | 10     | 10    | 10    | 10     | 10    |
| 66     | 10     | 10    | 10    | 10     | 10    |
| 67     | 10     | 10    | 10    | 10     | 10    |
| 68     | 10     | 10    | 10    | 10     | 10    |
| 69     | 10     | 10    | 10    | 10     | 10    |
| 70     | 10     | 10    | 10    | 10     | 10    |
| 71     | 10     | 10    | 10    | 10     | 10    |
| 72     | 10     | 10    | 10    | 10     | 10    |
| 73     | 10     | 10    | 10    | 10     | 10    |
| 74     | 10     | 10    | 10    | 10     | 10    |
| 75     | 10     | 10    | 10    | 10     | 10    |
| 76     | 10     | 10    | 10    | 10     | 10    |
| 77     | 10     | 10    | 10    | 10     | 10    |
| 78     | 10     | 10    | 10    | 10     | 10    |
| 79     | 10     | 10    | 10    | 10     | 10    |
| 80     | 10     | 10    | 10    | 10     | 10    |
| 81     | 10     | 10    | 10    | 10     | 10    |
| 82     | 10     | 10    | 10    | 10     | 10    |
| 83     | 10     | 10    | 10    | 10     | 10    |
| 84     | 10     | 10    | 10    | 10     | 10    |
| 85     | 10     | 10    | 10    | 10     | 10    |
| 86     | 10     | 10    | 10    | 10     | 10    |
| 87     | 10     | 10    | 10    | 10     | 10    |
| 88     | 10     | 10    | 10    | 10     | 10    |
| 89     | 10     | 10    | 10    | 10     | 10    |
| 90     | 10     | 10    | 10    | 10     | 10    |
| 91     | 10     | 10    | 10    | 10     | 10    |
| 92     | 10     | 10    | 10    | 10     | 10    |
| 93     | 10     | 10    | 10    | 10     | 10    |
| 94     | 10     | 10    | 10    | 10     | 10    |
| 95     | 10     | 10    | 10    | 10     | 10    |
| 96     | 10     | 10    | 10    | 10     | 10    |
| 97     | 10     | 10    | 10    | 10     | 10    |
| 98     | 10     | 10    | 10    | 10     | 10    |
| 99     | 10     | 10    | 10    | 10     | 10    |
| 100    | 10     | 10    | 10    | 10     | 10    |

| Case # | Length | Width | Chord   | Span  | Height |
|--------|--------|-------|---------|-------|--------|
| C1     | 13.14  | 30.68 | 30.71/9 | 13.14 | 4.57   |
| C2     | 14.37  | 30.68 | 30.71/9 | 14.38 | 2.54   |
| C3     | 16.27  | 30.68 | 30.71/9 | 16.28 | 2.54   |
| C4     | 18.27  | 30.68 | 30.71/9 | 18.28 | 2.54   |
| C5     | 19.81  | 30.68 | 30.71/9 | 19.82 | 4.57   |
| C6     | 21.9   | 30.68 | 30.71/9 | 21.9  | 1.67   |
| C7     | 16.67  | 30.68 | 30.71/9 | 16.67 | 4.57   |
| C8     | 18.27  | 30.68 | 30.71/9 | 18.28 | 2.54   |
| C9     | 20.28  | 30.68 | 30.71/9 | 20.28 | 2.54   |
| C10    | 21.9   | 30.68 | 30.71/9 | 21.9  | 1.67   |

| L200 (200) |      |        |              |              |        |       |
|------------|------|--------|--------------|--------------|--------|-------|
| Case       | mpg  | Year   | Dist (miles) | Dist (miles) | Target | MLA   |
| C01        | 45.0 | 1910.0 | 3000.0       | 42.0         | 210    | 99.0% |
| C02        | 41.0 | 1912.0 | 2700.0       | 40.0         | 210    | 97.0% |
| C03        | 41.0 | 1912.0 | 2700.0       | 40.0         | 210    | 97.0% |
| C04        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C05        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C06        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C07        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C08        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C09        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C10        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C11        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C12        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C13        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C14        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C15        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C16        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C17        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C18        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C19        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |
| C20        | 44.0 | 1914.0 | 2900.0       | 43.0         | 215.0  | 97.0% |

| LIFE 1998 |        |          |             |             |        |            |
|-----------|--------|----------|-------------|-------------|--------|------------|
| Gen       | Length | Male     | Cost female | Dist length | Height | Wt.        |
| C9        | 5.0.13 | 50.5.15  | 60.7.17.19  | 5.5.18      | 2.5.16 | 60.7.17.19 |
| C26       | 5.0.12 | 50.15.18 | 60.7.17.19  | 5.5.18      | 2.5.16 | 60.7.17.19 |
| C28       | 5.0.14 | 50.16.18 | 60.7.17.19  | 5.5.18      | 4.0.17 | 61.7.17.19 |
| C40       | 5.0.15 | 50.16.18 | 60.7.17.19  | 5.5.18      | 4.0.17 | 60.7.17.19 |
| C41       | 5.0.15 | 50.16.18 | 60.7.17.19  | 5.5.18      | 2.5.16 | 60.7.17.19 |
| C42       | 5.0.15 | 50.16.18 | 60.7.17.19  | 5.5.18      | 2.5.16 | 60.7.17.19 |
| C44       | 5.0.15 | 50.16.18 | 60.7.17.19  | 5.5.18      | 2.5.16 | 60.7.17.19 |
| C45       | 5.0.15 | 50.16.18 | 60.7.17.19  | 5.5.18      | 2.5.16 | 60.7.17.19 |

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[illegible]

**STANDARDIZED AGENDA RECOMMENDATION FORM**

CITY COUNCIL

DATE SUBMITTED: June 7<sup>th</sup>, 2016MEETING DATE: June 14<sup>th</sup>, 2016

1. Agenda Item: **Consider and take possible action on resolutions regarding 921 Main Street from the Downtown Business Association and the Main Street Advisory Board**

2. Party Making Request: Sarah O'Brien, Main Street Program Director

3. Nature of Request: (Brief Overview) Attachments: Yes X No \_\_\_\_\_  
The Main Street Design Committee, Advisory Board, and Downtown Business Alliance are very passionate about 921 Main Street. The attached resolutions were approved by both board of directors and call for the City of Bastrop to make immediate plans to remediate the drainage issues that are adversely affecting downtown property owners.

4. Policy Implication: None.

5. Budgeted: \_\_\_\_\_ Yes No X

Bid Amount: \_\_\_\_\_

Under Budget: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Over Budget: \_\_\_\_\_

Amount Remaining: \_\_\_\_\_

6. Alternate Option/Costs: unknown at this time

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) \_\_\_\_\_  
b) \_\_\_\_\_  
c) \_\_\_\_\_

8. Staff Recommendation:

9. Advisory Board: X Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

10. Manager's Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ None

11. Motion Requested:

**RESOLUTION  
OF THE BASTROP DOWNTOWN BUSINESS ALLIANCE**

WHEREAS, the vacant space known as 921 Main Street has been owned by the city and used as a public gathering area for several years.

WHEREAS, the vacant space is now closed to the public awaiting repairs and renovation.

WHEREAS, the issues of 921 Main Street are causing problems to the adjoining Downtown Business Alliance members buildings.

WHEREAS, the Main Street 921 committee is recommending to the Main Street Board of Directors that all 921 Main Street issues be remediated.

NOW THEREFORE, be it RESOLVED by the Downtown Business Alliance, acting by and through its Board of Directors, that the Bastrop City Council is urged to make all needed repairs to 921 Main Street removing all the issues with the adjoining buildings and move forward to determine the final disposition of 921 Main Street. The Bastrop Downtown Business Alliance would urge that the space be renovated and maintained as a public space.

In testament of which, this resolution is executed this 7th day of June, 2016

Bradley Cook

President



**TO:** City of Bastrop Mayor & City Council  
**FROM:** Main Street Program Advisory Board  
**RE:** 921 Main Street  
**DATE:** June 9<sup>th</sup>, 2016

921 Main street has been an idle and vacant space in an otherwise increasingly bustling historic downtown since 2003. It was purchased by the City in 2009. In 2014 the property was closed to public access due to ongoing safety concerns.

The City of Bastrop Main Street Program continues to urge the City to commit resources to improve the site for public use as a gathering spot, performance venue, respite space (including public restrooms) and intuitive access between the Water Street parking into the heart of the historic downtown. Unfortunately no action has been taken to date by the City of Bastrop.

The east wall is clearly and dangerously unstable, poses an unacceptable threat to public safety and has effectively prevented as-is use of the site by the Downtown Business Alliance, the Bastrop Main Street Program and others for public events downtown.

Persistent exposure to the elements and lack of appropriate site drainage have increasingly eroded and compromised the porous, all-brick perimeter walls. Water infiltration through the common walls on the north and south edges of the site has adversely affected the adjacent properties and businesses and presents an undesirable business environment and negatively impacts public perception.

Therefore at the June 6<sup>th</sup> Main Street Advisory Board meeting the Board voted to submit this letter urging the City of Bastrop to undertake removal of the back wall, install an extensive site drainage system that protects the site and adjacent properties, and execute repair restoration and ongoing preservation to ensure the property can be protected and utilized by the public for many years to come.