

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: July 12, 2016

1. Agenda Item: **Approval of the statutory denial for a period of 180 days from the date of Council action on a Amended Plat of Lot 2, of the Replat of Lots 1& 2, Reserve B of the Bastrop Business and Industrial Park, Phase 1, being 4.236 +/-acres within the Stephen F. Austin Survey A-2, within the City Limits of the City of Bastrop, Texas.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested: **Approval of the statutory denial for Lot 2, of the Replat of Lots 1& 2, Reserve B of the Bastrop Business and Industrial Park, Phase 1 for 180 days.**

STANDARDIZED AGENDA RECOMMENDATION FORM**CITY COUNCIL****DATE SUBMITTED: July 5, 2016****MEETING DATE: July 12, 2016**

1. Agenda Item: **Approval of the statutory denial for a period of 180 days from the date of Council action on a Final Plat for Woodrun Subdivision, Section Two, Phase I (17 residential lots) being +/- 24.927 acres out of the Stephen F. Austin Survey Abstract No. 3 within the City of Bastrop, Texas, One Mile Extra Territorial Jurisdiction.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested: **Approval of the statutory denial for the Final Plat for Woodrun Subdivision, Section Two, Phase I for 180 days.**

07/12/2016

JAMES E. GAYDON
REGISTERED PROFESSIONAL LAND SURVEYOR
REG. NO. 4303
P.O. BOX 1817
EASTROP, TEXAS 78002
PH. 817-303-4185 FAX 817-321-2107
JAMES@JGAYDON.COM

RECEIVED
JUN 23 2016

人

FOODRUM SUBDIVISION
TRAIL 1247

 **JAMES E. GARN & ASSOC.**
PROFESSIONAL LAND SURVEYORS
Firm Reg. #100584400
P.O. Box 1917
Houston, Texas 77062
(615) 363-4185
jgarn@earthlink.net
www.lmsta.com/jea90m

2005

REPORT OF THE

STANDARDIZED AGENDA RECOMMENDATION FORM**CITY COUNCIL****DATE SUBMITTED: July 5, 2016****MEETING DATE: July 12, 2016**

1. Agenda Item: **Approval of the statutory denial for a period of 180 days from the date of Council action on a Final Plat for Woodrun Subdivision, Section Two, Phase II (17 residential lots) being +/- 25.869 acres out of the Stephen F. Austin Survey Abstract No. 3 within the City of Bastrop, Texas, One Mile Extra Territorial Jurisdiction.**

2. Party Making Request: **Melissa McCollum, Director of Planning and Development**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

A city must take action on a plat within 30 days or the plat is automatically approved.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

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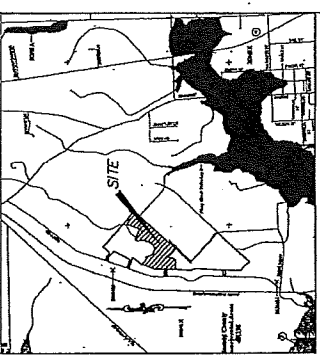
8. Staff Recommendation: **Staff recommends approval of the statutory denial.**

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested: **Approval of the statutory denial for the Final Plat for Woodrun Subdivision, Section Two, Phase II for 180 days.**

FINAL PLAT WOODRUN SUBDIVISION SECTION TWO, PHASE II

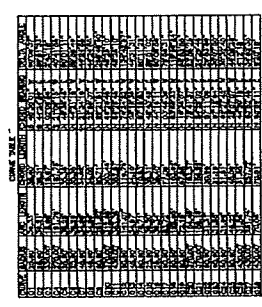
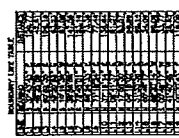
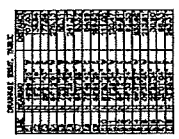
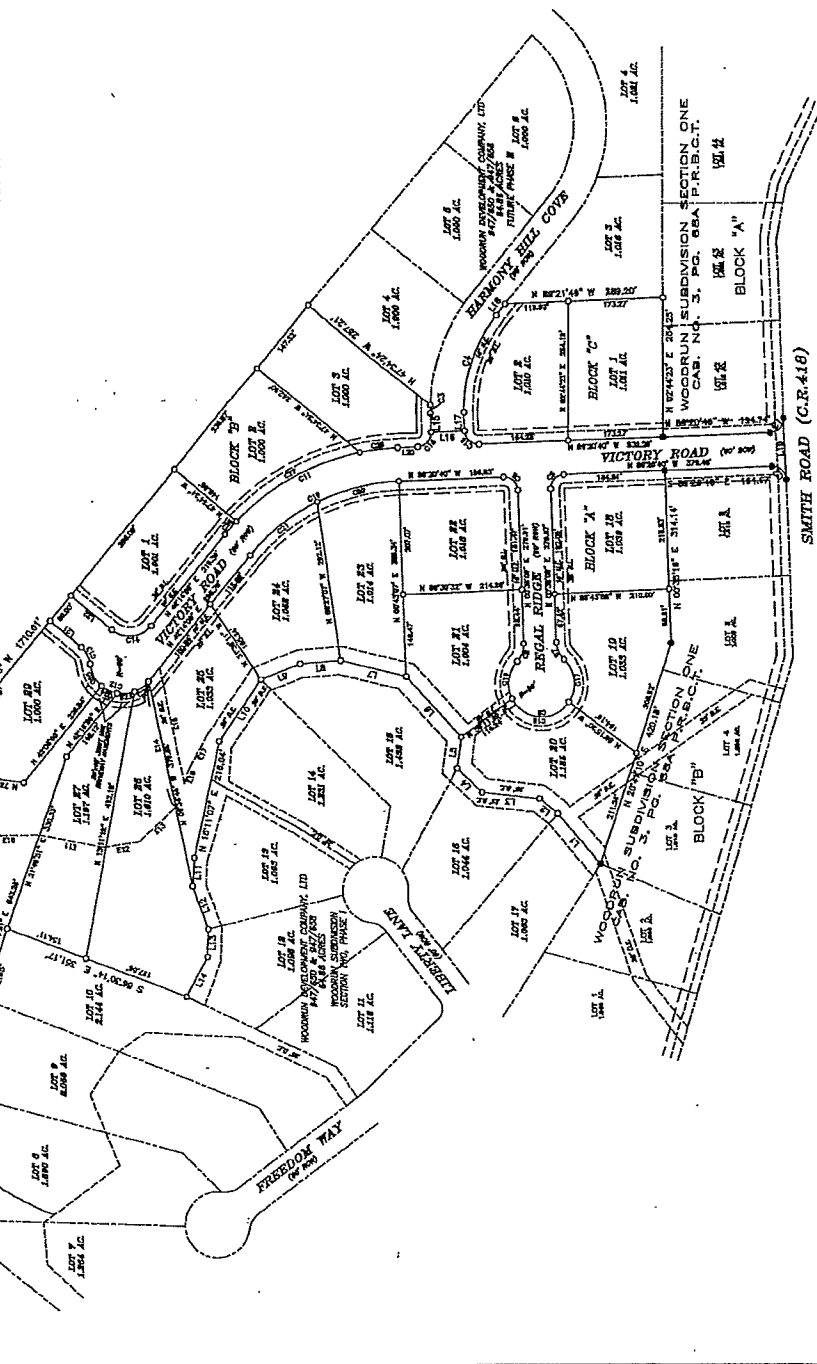


SCALE 1" = 100'

- LEGEND**
- LOT BOUNDARY
 - LOT AREA
 - LOT 1
 - LOT 2
 - LOT 3
 - LOT 4
 - LOT 5
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 - LOT 100

OWNER: JAMES E. GARDEN & ASSOC.
 PROJECT: WOODRUN SUBDIVISION SECTION TWO, PHASE II
 PREPARED BY: JAMES E. GARDEN & ASSOC.
 DATE: 07/12/2016

WOODRUN SUBDIVISION SECTION TWO, PHASE II
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 LOT 100: 1.000 AC.



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 JUN 23 2016

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07/12/2016

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JAMES@AOL.COM

DRAINAGE EASEMENTS, STORM WATER FACILITIES / FEATURES, AND EROSION CONTROL MEASURES SHALL BE MAINTAINED BY THE HOMEOWNERS ASSOCIATION AND / OR BY INDIVIDUAL PROPERTY OWNERS.

PROPERTY OWNERS AND THEIR AGENTS SHALL PROVIDE ACCESS TO DRAINAGE FACILITIES AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY BALDWIN COUNTY REPRESENTATIVES.

14. THIS SUBDIVISION LIES WITHIN THE ETL OF THE CITY OF BASTROP AS DEVELOPER AND/OR THE CITY OF BASTROP.

ROSE PIETSCH
COUNTY CLERK
EASTROP COUNTY, TEXAS


JAMES E. GARON & ASSOC.
PROFESSIONAL LAND SURVEYORS
 Farm Road #10084400
 P.O. Box 1117
 Bartlett, TN 37602
 (512) 303-1885
 jearon@earthlink.net
 www.jamesegaron.com

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JUN 23 2016

By _____

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SECRET

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STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: June 12, 2016

1. Agenda Item: **PUBLIC HEARING: RECEIVE RECOMMENDED CHANGES FROM FORMER COUNCIL MEMBER KELLY GILLELAND AND PUBLIC SUGGESTIONS FROM CITIZENS REGARDING POTENTIAL CHARTER AMENDMENTS.**

2. Party Making Request: **Mayor Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: June 12, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION IN RESPONSE TO THE PUBLIC HEARING REGARDING POTENTIAL CHARTER AMENDMENTS.**

2. Party Making Request: **Mayor Kesselus**

3. Nature of Request: (Brief Overview) Attachments: Yes ____ No **X** ____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016MEETING DATE: July 12, 2016

1. Agenda Item:

CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON REGARDING THE REPLACEMENT OF SPEED BUMPS IN ALLEY A AND ALL ASSOCIATED COST

2. Party Making Request: Trey Job Director of Public works, Parks,

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

The following request is in response the council request regarding replacing speed bumps in Alley A that are easier to traverse throughout the Alley way and associated cost. The speed bumps can be replaced for approximately \$1,500.00

4. Policy Implication: _____

5. Budgeted: _____ Yes X No N/A

Bid Amount:
Under Budget:

Budgeted Amount:
Over Budget:
Amount Remaining:

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____

8. Staff Recommendation:

Staff recommends discuss this with the school and find some middle ground with speed bump type9. Advisory Board: _____ Approved _____ Disapproved X None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

Deluxe Rubber Speed Bump - 6'

Keep that parking lot safe. Reduce speeds to 5 to 10 mph.



Enlarge

- Taller than standard bumps. Brings traffic to an abrupt halt.
- Recommended for parking lots, business entrances and warehouse dock areas.
- Can be removed for snow removal.
- Concrete Bolts and Asphalt Spikes sold separately.

MODEL NO.	DESCRIPTION	DIMENSIONS L x W x H	COLOR	WT. (LBS.)	PRICE EACH		ADD TO CART
					1	5+	
H-5512	6' Deluxe	72 x 12 x 3"	Yellow/Blk	76	\$215	\$205	ADD

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STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016MEETING DATE: July 12, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF THE SCULPTURE "SKY SHAMAN" DESIGNED BY GENE AND REBECCA TOBEY AS PART OF THE CITY'S PERMANENT ART COLLECTION**

2. Party Making Request: Trey Job Director of Public works, Parks,

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

The Bastrop Art in Public Places board is requesting the approval to purchase the sculpture known as the "Sky Shaman" it will be added to the city of Bastrop permanent collection.

4. Policy Implication: _____

5. Budgeted: X Yes _____ No N/A

Bid Amount: \$35,000.00

Budgeted Amount: \$45,000.00

Under Budget: \$10,000.00

Over Budget: _____

Amount Remaining: \$10,000.00

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

8. Staff Recommendation:

Staff recommends approval of this request by BAIPP board.

9. Advisory Board: X Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested: I make a motion to approve the request to purchase of the "Sky Shaman" at the recommendation of the Bastrop art In Public Places Board.

City of Bastrop



Agenda Information Sheet:

City Council Meeting Date: July 12, 2016

Agenda Item Description:

CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF THE SCULPTURE "SKY SHAMAN" DESIGNED BY GENE AND REBECCA TOBEY AS PART OF THE CITY'S PERMANENT ART COLLECTION

Item Summary:

BAIPP Proposal for New Art Acquisition

Title of work: "Sky Shaman"

Artist: Gene and Rebecca Tobey

Details: This is a cast bronze sculpture of an eagle. It is 6 ft x 3 ft x 2 ft and rotates from the base. It is the "Foundry Proof" piece of a sold out limited edition of 20.

Price: \$35,000

Reasons for purchasing this piece:

1. It is compatible in style to the sculpture "The Conspirators" which happens to be the work of the son of this artist team.
2. The goal of the board was to acquire an eagle sculpture if possible both in recognition of the eagle as a symbol of part of the Bastrop community as well as the many ways that the eagle is an important as our national bird and one indigenous to the Bastrop area.
3. The piece is a good investment for the city as it is the work of well-recognized artists, is a significant piece in a sold out edition, and is a piece produced in a medium that will hold up for years to come with reasonable maintenance.

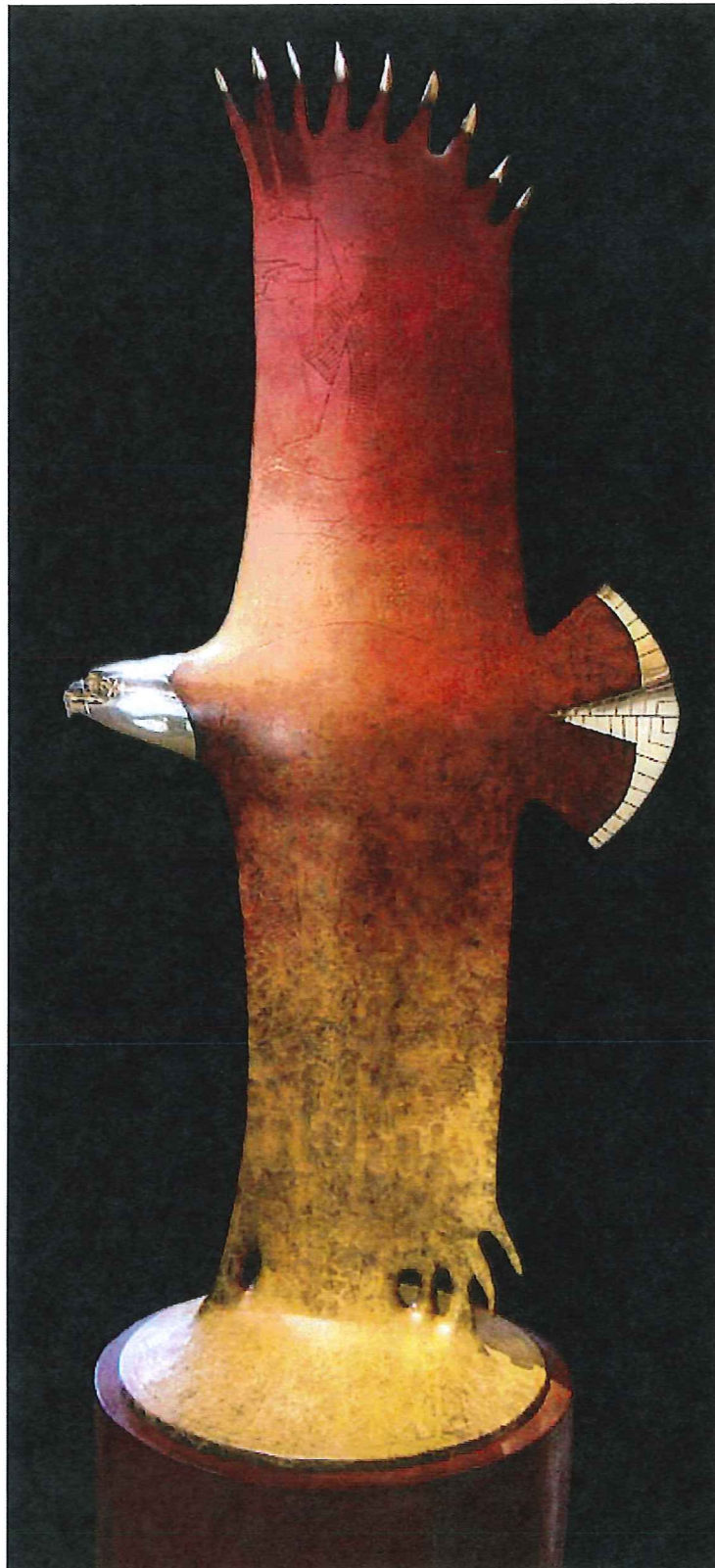
Information about the artists:

Rebecca and Gene Tobey worked together as husband and wife and artistic partners for 21 years until the death of Gene. The Tobey design is instantly recognizable with a distinctive style. They are known for their sculptures of abstracted animal forms standing in dynamic and timeless attitudes. Layered in symbols, each sculpture becomes a story within a story to be read and explored time after time. Each piece is sculpture statement about the dominant personality of the animal, and magic occurs as the sculpture's surface becomes a canvas upon which the Tobey's have carved, drawn, painted, and scratched sgraffito drawings of other animals, human figures, symbols and geometric shapes. Beautifully patinated surfaces lend depth and color to the sculpture.

City Contact:

Trey Job – Director of Public Works & Utilities

Attachments: Photo of Sculpture



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: July 12, 2016

1. Agenda Item: **CONSIDERATION AND DISCUSSION REGARDING UTILIZING FUNDS FROM PROGRESSIVE WASTE SOLUTIONS FOR RECYCLING IN BASTROP.**

2. Party Making Request: **Interim City Manager, Steve Adcock**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Under Budget: _____

Budgeted Amount: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

CITY COUNCIL

MEETING DATE: July 12, 2016

- a. Austin Habitat for Humanity, Inc.**
- b. Bastrop County Emergency Food Pantry & Support Center, Inc.**
- c. Bastrop County Women's Shelter, Inc. dba Family Crisis Center**
- d. Bastrop Pregnancy Resource Center**
- e. Children's Advocacy Center of Bastrop County**
- f. Combined Community Action, Inc.**
- g. Court Appointed Special Advocates (CASA) of Bastrop County, Inc.**
- h. Keep Bastrop County Beautiful**
- i. In the Streets-Hands Up High Ministry**
- j. Mission U-too**
- k. YMCA of Austin/Bastrop Branch**

3. Nature of Request: (Brief Overview) Attachments: Yes X No

5. Budgeted: _____ Yes _____ No N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

8. Staff Recommendation: Staff recommends that Council fund Community Support at the current level of \$80,000 for FY17.

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved _____ Disapproved _____ None

11. Motion Requested: Motion that the total funding for Community Support Services for FY17 be set at \$80,000.

JUN 20 2016

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

ORGANIZATION INFORMATION:

Austin Habitat for Humanity		06/23/2016	
Official Name of Organization		Date	
500 W Ben White Blvd	Austin	TX	78704
Address	City	State	Zip
Sherri Goodman, Grants Manager	sgoodman@austinhabitat.org		
Contact Person	E-mail		
512-472-8788 x111	512-367-5712		
Phone Number	Fax Number		
74-2373217	73651401		
Federal ID #	State ID #		

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$10,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Austin Habitat for Humanity respectfully requests an investment of up to \$10,000 in support of our 2017 Home Repair Program. The proposed funding will be used to complete critical home repairs for at least two (2) low-income homeowners in the City of Bastrop. These repairs will address deficiencies in structure, safety, accessibility, and/or livability. We focus our repairs on meeting the individual homeowners' needs while ensuring that the home remains a safe, secure, and affordable place to live for the extended future.

Describe the organization's purpose.

Austin Habitat for Humanity brings people together to build homes, communities, and hope. We are dedicated to breaking the cycle of poverty through the provision and preservation of affordable homeownership. Our programs are designed to help low-income families create and sustain homeownership as a means to develop individual financial stability, strengthen families, and revitalize entire communities.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

In its 31 year history, Austin Habitat for Humanity has completed critical repairs on more than 260 homes and built 410 new homes, making it the largest provider of affordable homeownership opportunities to low-income residents in Central Texas. Austin Habitat founded the nation's first ReStore in 1992. In 2015, we won the Austin Business Journal's Residential Real Estate Green Builder of the Year award as well as the American Institute of Architects' Community Vision Award. Austin Habitat was awarded the title "Affiliate of Distinction" by Habitat for Humanity International for successes in innovation, community development, and financial sustainability. Austin Habitat is one of 14 Affiliates of Distinction in a country of more than 1,500 and the only Affiliate of Distinction in Texas.

Our Home Repair Program began in 2006, providing exterior painting and light repair work. Realizing the needs of our communities go beyond light exterior work, it has evolved into a critical repair program. Two full-time staff members manage the delivery of this program, and we utilize both volunteers and subcontractors to complete the work. The team is led by our VP of Construction, who has more than 10 years of residential construction experience, including experience working with two Habitat for Humanity affiliates.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

The City of Bastrop waived permit review fees for our 2016 Affordable Homeownership project, the first Habitat home in Bastrop. The value of the construction permit was \$450.00 and processed on June 22, 2015.

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

Since June 1, 2015, we have served one Bastrop family in our Affordable Homeownership program and utilized our award from last year to serve one family in Home Repair. In that same time we have served 17 families in Affordable Homeownership and 23 families in Home Repair. As such, 5% of our programs have been in service to Bastrop families.

PROGRAM SERVICES

Describe your program services.

The Home Repair Program provides critical home repairs to low-income homeowners at low- or no-cost to help them remain in their homes. This allows us to preserve existing affordable housing stock instead of always needing to build it from the ground up.

To be eligible for the Home Repair Program, applicants must own and occupy their own homes, must earn less than 60% of the Median Family Income, and must be unable to complete the home repairs on their own. In addition, applicants must be willing to partner with Austin Habitat by participating in all aspects of the project's process, including performing repairs to the best of their abilities. After a home assessment is done, Austin Habitat prioritizes emergency and accessibility repairs, including installing smoke detectors, making accessibility modifications (installing ADA ramps, grab bars, and hand rails), replacing doors and windows, patching or replacing roofs, restoring structural integrity to the house, and replacing electrical and mechanical systems. As many repairs as possible are completed with the help of volunteer labor, while skilled repair projects are completed by qualified subcontractors. All Home Repair clients are also made aware of Austin Habitat's free foreclosure prevention and housing counseling classes, which are available to them as well.

CITY OF BASTROP 2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

City of Bastrop funds will be applied to the purchase of materials to complete 2 home repair projects for low-income homeowners in Bastrop. We will spend \$5,000 of the funding on each home. We will leverage other sources of support as much as possible, including in-kind donations, volunteer labor, and additional funding, to maximize our impact.

How will the program services benefit the community?

The Home Repair Program works toward keeping low-income homeowners in safe, familiar, and sustainable surroundings. This contributes to neighborhood revitalization by breaking the cycle of poverty housing; preserving beautiful and historic neighborhoods; restoring safety within homes; and inspiring homeowners and volunteers. Many of our clients are elderly and/or disabled, and this program is often the difference between staying in their chosen homes and communities and transitioning to unwanted and unaffordable nursing homes and assisted living facilities.

The program is considered successful when the repairs completed allow existing low-income homeowners to continue living in their homes under better conditions. These repairs improve the comfort, safety, accessibility, energy efficiency, and affordability for our clients. Following the completion of repairs, Home Repair Program staff complete a home walk-through with clients to ensure they understand what repairs took place and are satisfied with the repairs.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

With the proposed funding, we anticipate serving 2 families or approximately 8 people. This translates as less than 1% of the current population, but by preserving Bastrop's existing affordable housing stock, this funding will benefit Bastrop citizens for generations to come.

In 2012, Austin Habitat made a commitment to expanding our service area to include Bastrop County. Austin Habitat has completed one home repair in 2015, one home repair in 2016, and built one affordable home in 2016, all within in the City of Bastrop. Bastrop-area residents are becoming increasingly aware of our presence in their communities - we are receiving 15-20 inquiries to our Home Repair program from Bastrop County residents each month, many within the city limits of Bastrop. Keeping our commitment to serve our rural communities, Austin Habitat is preparing for 5 Bastrop County builds in 2017, one of which is in the City of Bastrop. Having received CS funding for one repair project in each of the last two years, Austin Habitat respectfully requests a larger investment from the City of Bastrop to allow us to complete 2 home repairs within the city limits in 2017 in order to meet increasing demand.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

According to the 2013 American Community Survey, 27.2% of seniors (60+) in Bastrop spend more than 30% of their income on housing expenses. This translates to 3,666 senior citizens that are cost-burdened. Additionally, of the 13,481 seniors in Bastrop, 16.1% live at or below 150% of the poverty level. These families are unlikely to be able to afford basic repairs, let alone complete critical repairs or accessibility upgrades.

To our knowledge, there are no other organizations providing critical home repairs in the City of Bastrop, as we have previously looked for organizations to which we could refer people who called us from Bastrop looking for assistance. If or when we come across such an organization or entity, we would happily engage in a partnership to maximize our impact.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

Austin Habitat maintains information on all of the individuals and families we serve. City of Bastrop residents will be easily identifiable in our database based on client addresses.

How will you evaluate if you were effective?

The first step in this process is to involve the homeowner and make sure that we are meeting their needs with the service that we provide. This feedback is taken into consideration when planning and executing home repairs for other clients. Additionally, all of our repairs come with a one-year warranty that allows us to ensure lasting results and high-quality work.

This year, as part of the Austin Housing Repair Coalition, Austin Habitat for Humanity integrated a national framework called the Green and Healthy Homes Initiative (www.greenandhealthyhomes.org) into our existing Home Repair program. This initiative allows us to provide more comprehensive home repairs focusing on 8 key elements of a green and healthy home. Our Home Repair program evaluation processes have recently been redesigned to incorporate this framework and include both qualitative and quantitative data to measure impact.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

Austin Habitat is a founding and active member of the Austin Housing Repair Coalition (AHRC). We participate in city-wide evaluations that help us see and understand the impact of home repairs both on the family and the house. In 2012, AHRC released a report detailing the outcomes of the repairs. These outcomes included a 66 percentage-point increase in respondents that felt safe in their homes and 67% of respondents with breathing/asthma issues before the repairs reporting improved breathing ability. 40% of the respondents reported an improved financial situation after the repairs, due to reduced utility bills, maintenance costs, and medical expenses.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Phyllis Snodgrass

Digitally signed by Phyllis Snodgrass
DN: cn=Phyllis Snodgrass, o=Austin Habitat for
Humanity, ou, email=psnodgrass@ahfh.org, c=US
Date: 2016.06.23 16:12:35 -05'00'

Authorized Signature for the Applicant

Phyllis Snodgrass

Name Printed or Typed

06/23/2016

Date

Chief Executive Officer

Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

Austin Habitat For Humanity - All Companies
Income Statement
For the Twelve Months Ending Thursday, December 31, 2015

07/12/2016

	December	December	2015	2014	YTD	YTD Budget	Variance	2014	YTD	Full Yr	YTD % to Annual Budget
	Budget	Variance	Budget	December	YTD	YTD Budget		YTD		Budget	
Revenues											
Contributions	637,465	89,369	548,096	667,840	2,558,983	2,901,404	-342,421	3,558,705	2,901,404	2,901,404	88.20%
Capital Campaign	159,917	59,917	100,000	1,000	274,150	1,000,000	-725,850	2,000	1,000,000	1,000,000	27.42%
Special Events	2,750	2,750	0	3,750	119,557	140,000	-20,443	133,310	140,000	140,000	85.40%
Affordable Housing Income	7,675	27,488	27,488	27,673	141,020	277,951	-136,931	348,566	277,951	277,951	50.74%
Gain on sale of real estate	0	0	0	0	197,323	0	197,323	2,784,608	0	0	0.00%
Gain (Loss) on asset disposal	0	0	0	0	2,600	0	2,600	5,436	0	0	0.00%
Inventory Adjustment Inc/(dec)	0	1,436	-1,436	-6,585	-5,055	-21,040	15,984	-34,986	-21,040	-21,040	24.03%
Net Investment Income	-105	13,384	13,384	3,041	39,378	30,608	8,770	41,599	30,608	30,608	128.65%
Sales - Donated	103,183	67,925	35,258	55,964	783,534	884,299	-100,766	812,114	884,299	884,299	86.51%
Sales - Purchased	86,625	57,445	29,180	50,075	725,784	841,582	-115,798	771,277	841,582	841,582	86.24%
Sales Discounts and Refunds	-1,560	-3,894	-3,894	-903	-12,290	-43,581	31,291	-36,286	-43,581	-43,581	28.20%
Credit Card Fees	-4,764	-3,201	-1,563	-2,941	-31,937	-41,716	9,779	-36,491	-41,716	-41,716	76.55%
Cost of Goods Sold	-44,574	-28,723	-3,201	-15,852	-397,672	-420,791	23,118	-386,435	-420,791	-420,791	94.51%
Management Fee	17,871	17,871	0	17,871	214,453	214,453	0	214,453	214,453	214,453	100.00%
Rental Income	2,652	0	2,652	0	6,827	0	6,827	0	0	0	0.00%
Other Income	1,335	3,508	3,508	11,426	33,623	52,100	-18,477	79,983	52,100	52,100	64.54%
In-Kind Donations	0	0	0	15,000	5,960	3,450	2,510	21,272	3,450	3,450	172.75%
Refunds	0	0	0	0	6,199	0	6,199	0	0	0	0.00%
	968,470	798,522	169,947	817,500	4,662,437	5,818,719	-1,156,283	8,279,124	5,818,719	5,818,719	80.13%
Expenses											
Personnel	238,550	234,222	4,328	199,850	2,709,736	2,852,137	-142,401	2,405,527	2,852,137	2,852,137	95.01%
Professional Fees	6,690	5,882	808	9,245	231,317	136,258	95,059	178,822	136,258	136,258	169.76%
Management Fee	17,871	1,663	1,663	17,871	214,453	194,453	20,000	214,453	194,453	194,453	110.23%
Occupancy Expenses	43,306	43,205	100	76,600	712,911	682,303	50,609	511,033	682,303	682,303	107.64%
Warranty Work	648	143	505	140	25,218	20,389	4,830	18,488	20,389	20,389	123.69%
Tools & Equipment	290	0	290	1,483	11,994	17,846	-5,852	19,340	17,846	17,846	67.21%
Communications & Fundraising	29,270	20,078	9,192	14,757	175,644	207,597	-31,953	165,121	207,597	207,597	84.61%
Other Expense	135,627	43,041	92,587	117,845	629,315	610,583	18,731	690,707	610,583	610,583	103.07%
Depreciation & Amortization	5,098	22,582	-17,484	5,283	72,401	188,848	-116,447	70,242	188,848	188,848	38.34%
Interest Expense	1,043	22,403	-21,360	2,119	36,950	188,768	-131,818	46,243	188,768	188,768	21.89%
NIMTC Transaction Fees	3,527	6,392	-2,866	3,686	26,545	25,569	976	26,049	25,569	25,569	103.82%
Tithe to HFH	2,083	2,083	0	11,392	50,850	70,850	-20,000	76,650	70,850	70,850	71.77%
	484,003	416,220	67,783	460,269	4,897,335	5,155,600	-258,265	4,422,675	5,155,600	5,155,600	94.99%
	484,467	382,303	102,164	357,231	-234,898	663,120	-898,018	3,856,449	663,120	663,120	-35.42%
Income from operations											
Restricted Contributions											
SHOP Contributions	0	0	0	0	-63,182	121,312	-184,494	116,994	121,312	121,312	-52.08%
CHDO Contributions	0	0	0	167,731	469,647	1,031,198	-561,551	1,078,438	1,031,198	1,031,198	45.54%
Caldwell Contributions	1,146	0	1,146	1,075	34,402	0	34,402	28,767	0	0	0.00%
UT Campus Contributions	0	0	0	228	5,315	0	5,315	7,309	0	0	0.00%
	1,146	0	1,146	169,034	446,182	1,152,510	-706,328	1,231,508	1,152,510	1,152,510	38.71%
Home Sales & Mortgage Discounts											
Sales of Homes	0	0	0	390,000	1,515,000	2,142,368	-627,368	2,230,680	2,142,368	2,142,368	70.72%
In-Kind Contributions	1,000	1,000	0	19,665	114,592	101,596	12,996	275,482	101,596	101,596	112.79%
In-Kind Labor	8,502	0	8,502	2,215	528,330	599,225	-70,895	696,215	599,225	599,225	88.17%
Cost of Homes Sold	0	0	0	-527,078	-1,773,795	-2,947,806	1,174,010	-3,337,879	-2,947,806	-2,947,806	60.17%
Cost of Homes Sold - Land	0	0	0	-169,359	-488,034	-705,490	217,456	-1,213,225	-705,490	-705,490	69.18%
Discount on Mortgages	-114,002	-416,513	302,511	-775,527	-114,002	-416,513	302,511	-775,527	-416,513	-416,513	27.37%
Mortgage Discount Amortization	377,459	455,325	-77,866	390,040	377,459	455,325	-77,866	390,040	455,325	455,325	82.90%
Net Income on sale of homes	272,959	38,812	234,147	-670,044	159,550	-771,294	930,844	-1,794,213	-771,294	-771,294	-20.69%
Net Income	1,595,572	421,715	337,457	143,779	370,834	1,044,335	-673,502	3,253,745	1,044,335	1,044,335	35.51%

1/21/2016

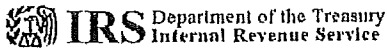
For Management Use Only.

23

City of Bastrop
 2017 Community Support Funding Application
Attachments 2 & 4: Project Budget & Other Funding Sources
 October 1, 2016 - September 30, 2017

**Austin Habitat for Humanity
 Program Expenses for 2 Repair Projects**

Funding Source	Building Materials & Labor	Permits & Fees	Admin Costs	Total
City of Bastrop 2017 CS	\$ 10,000			\$ 10,000
Centex Foundation Repair In-Kind	\$ 10,000			\$ 10,000
Valspar Paint In-Kind	\$ 1,000			\$ 1,000
Hunter Douglas Blinds In-Kind	\$ 1,850			\$ 1,850
Dow In-Kind	\$ 1,050			\$ 1,050
Austin Habitat for Humanity		\$ 500	\$ 9,000	\$ 9,500
	\$ 23,900	\$ 500	\$ 9,000	\$ 33,400



ATLANTA GA 39901-0001

In reply refer to: 0752639100
Mar. 10, 2016 LTR 4168C 0
74-2373217 000000 00

00017473
BODC: TE

AUSTIN HABITAT FOR HUMANITY INC
% PHYLLIS SNODGRASS
500 W BEN WHITE BLVD
AUSTIN TX 78704



029909

Employer ID Number: 74-2373217
Form 990 required: YES

Dear Taxpayer:

We issued you a determination letter in August 1985, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

0752639100
Mar. 10, 2016 LTR 4168C 0
74-2373217 000000 00
00017474

AUSTIN HABITAT FOR HUMANITY INC
% PHYLLIS SNODGRASS
500 W BEN WHITE BLVD
AUSTIN TX 78704

Sincerely yours,



Teri M. Johnson
Operations Manager, AM Ops. 3

 Austin
Habitat for Humanity®
Affiliate of Distinction 2015-2017

2016 Board of Directors

Gaylon Boyd

Executive Director
J.P. Morgan Chase Bank

Dilum Chandrasoma

Owner
Int'l Motorsports of Austin

Ken Corby, Chair

President
Apogee Advisors LLC

Chip Dart

Power Systems Firmware Development
Second Line Manager, IBM

John Doucet

President
Doucet and Associates

Chris Engen

President
Engen Construction

Hugh Forrest

Director
SXSW Interactive Festival

Dr. George Gau, Emeritus

Professor of Real Estate and Investment
McCombs School of Business

Michael Golden

Partner
Boulette, Golden and Marin, LLP

Mark Hutcheson

Partner
Popp Hutcheson, PLLC

Heather Ladage

Publisher
Austin Business Journal

Mark Masten, Treasurer

Regional Banking Area President
Wells Fargo

Robbi Millest, Emeritus

Attorney

Annie Mooney, HYP

Director of Business Development
Alamo Drafthouse

Curtis Page, Development Officer

Managing Director – Business Insurance
Higginbotham Insurance

Everett Plante, Immediate Past

Chief Information Officer
Silicon Labs

Estrella Posey

Director
Project Pay-It-Forward

Valerie Salinas-Davis

Cofounder
Enviromedia

Jeff Serra, Emeritus

President
Vida Capital

Eric T. Smith, Vice Chair

President and CEO
TalentCare

Anand Srinivasan

Chief of Staff to CEO
Homeaway.com

Sarah Stasney-Chun, Emeritus

Director of Analytics
Silicon Valley Bank

Sherine Thomas, Secretary

Assistant County Attorney
Travis County Attorney's Office

RECEIVED

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION JUN 30 2016

ORGANIZATION INFORMATION:

Bastrop County Emergency Food Pantry & Support Center Inc.		06/29/2016	
Official Name of Organization		Date	
806 Fayette Street	Bastrop	Texas	78602
Address	City	State	Zip
Tresha Silva	director@bastropfoodpantry.org		
Contact Person	E-mail		
512 303-0033	512 3214544		
Phone Number	Fax Number		
74-24-85884			
Federal ID #	State ID #		

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$20,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

The Bastrop County Emergency Food Pantry & Support Center, Inc. (BCEFP) is requesting \$20,000.00 in funding from the City of Bastrop. These funds will be used to support our programs, services, and operational cost. The Bastrop City citizens that are disadvantaged individuals, low-income seniors, the disabled and homeless will benefit from BCEFP services.

Describe the organization's purpose.

The mission of the Bastrop County Emergency Food Pantry & Support Center is to serve Bastrop County Residents going through periods of transition by providing Emergency Food Assistance, Education & Support.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

Bastrop County Emergency Food Pantry & Support Center (BCEFP) for almost 30 years has been on the ground and in the trenches leading the fight against hunger and poverty. The Food Pantry was incorporated in 1987 in response to the community's urgent needs for emergency food assistance and has since evolved into a multi-service agency. The Pantry currently provides emergency food and basic needs assistance, short-term counseling, advocacy, and education in managing resources while emphasizing health and nutrition. BCEFP also provide information and referrals to clients to meet other needs. In 2015, Bastrop County Emergency Food Pantry provided services to 10,000 household over 18,000 people in the County and distributed over 323,000 pounds of nutritious food. BCEFP also touched 560 households with our education programs and tools. Central Texas Food Bank has requested Tresha Silva our Executive Director, to be a voice for the partner agencies in their 21 counties that they serve to share her expertise and perspective in strategic conversation around access to fresh produce and nutrition standards. BCEFP is fast becoming a model for food pantry operations.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

The City of Bastrop has always been an important partner to the Bastrop County Emergency Food Pantry's mission. In 2015 the City once again provided the Food Pantry in-kind support by waiving the \$50.00 permit fee for hanging a sign on the Old Iron Gate Bridge to support our fund-raising efforts for our largest fundraising events, Empty Bowl Project and Sound of Sharing (SOS).

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

In 2015, an estimated 25% of our total organizations resources benefited the City of Bastrop and its citizens.

PROGRAM SERVICES

Describe your program services.

Our Emergency Food Assistance Program (EFAP) gives food to insecure individuals and families a 45 day supply of healthy food made up from the USDA My Plate as this is the most current daily food recommendation. In addition to providing emergency food, EFAP helps clients in need with referral information, counseling, system navigation, and financial literacy.

Our Brown Bag and Open Arms Programs help low income elderly citizens (Brown Bag Program) and children and adults who have physical or mental disabilities (Open Arms Program).

Brown Bag and Open Arms members receive a monthly supplement of nutritious bag of food. Members also gain access to healthy whole grain, protein and fresh produce three times a week through our Whole Grains distribution.

Our Senior Education Program provides social, health, and nutritional activities and transportation twice a month to at-risk elder clients in our community.

Our Stronger Families Today Program (SFT) provides financial education workshops, case management and financial assistance to low-income individuals.

Our Fresh Food for Families Program gives all Bastrop residents access to fresh fruits and vegetables once a month.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

BCEFP will use the awarded funds to support the day to day operational cost for the following programs. Emergency Assistance, Brown Bag & Open Arms and Senior Education Programs.

How will the program services benefit the community?

Hunger is a serious issue in Bastrop County, 14.4 percent of the residents, live in households that are food insecure. Food insecure households lack access to enough food for a healthy and active lives. Those households face many challenges such as health issue like having at least one member that is battling high blood pressure or type two diabetes.

BISD reported that more 73% of the children in the school district are eligible for free or reduced lunch through the federal school meal program. Children that live in food insecure households have a hard time focusing in the class room and cause them have substandard academic achievement.

Our vulnerable low income seniors face the challenge of not having enough or the right amount of nutritious foods to take medications properly and this contributes to poor health. If the Bastrop County Emergency Food Pantry had to close its doors due to a lack of funding, those citizens who are under the poverty level, who are the working poor, or who are elderly and disabled, will go hungry. Our consumer are dependent on the Food Pantry and the services and programs we offer. We are taking healthy food and paring it with good programing to make the difference in the lives of others.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

BCEFP estimates 15% of our total organizations resources benefit the City of Bastrop and its citizens.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

It is evident that BCEFP is a much needed organization based on the amount of years and resources we have provided over the last almost 30 years. Our agency has ensured during tough times that people had a resource that could respond quickly and efficiently to their needs.

There is currently no resource like ours available in the City of Bastrop that can provide holistic approach to meeting there needs in a way that addresses their issues.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

BCEFP, in fiscal 2015 invested dollars in updating the agencies technology in an effort to increase the efficiency of operations, provide reliable, holistic case management to residents in need, and increase reporting capabilities through technology and business process redesign. We track data monthly and can run a report about our service with a click of the mouse. We have a screening question on our intake process that addresses if they live in the city limits. Our new data based is web base software and it allows us to collect client data any where that we can gain access to the Internet.

How will you evaluate if you were effective?

BCEFP has a number of different methods of evaluating the effectiveness of our programs. We have strategic goals set for our agency and our programs. Our board of directors receive monthly program reports to use as a tool to determine the level of impact our working is having. We have grant requirements that we are required to meet and report out on a quarterly and annual basis as-well, City of Bastrop being one of those. BCEFP had a client reduction of 1% from fiscal year 2014 to 2015. One of our most important evaluation tools is feed back from the people we directly touch. Please see attachment #6.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

BCEFP assisted 10,741 households and distributed 323,412 pounds of food in FY15. When you take that data and translate it into meals provided the number is 258,729 healthy meals. Over the year we have went out for grant proposal that have allowed us to assist with electrical bills and rental assistance. The City of Bastrop residents have benefited from those programs.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Tresha Silva

Digitally signed by Tresha Silva
DN: cn=Tresha Silva, o, ou,
email=director@bastropfoodpantry.org, c=US
Date: 2016.06.29 16:41:11 -05'00'

Authorized Signature for the Applicant

Tresha Silva

Name Printed or Typed

06/29/2016

Date

Executive Director

Title

Return this application to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

BASTROP COUNTY EMERGENCY FOOD PANTRY AND SUPPORT CENTER, INC.

STATEMENTS OF FINANCIAL POSITION

December 31, 2015 and 2014

	2015	2014
ASSETS		
Current assets		
Cash and cash equivalents	\$ 67,466	\$ 95,215
Investments	55,613	51,945
Certificate of deposit	50,250	50,000
Receivables:		
Grants and contracts	40,462	35,274
Other	6,922	11,051
Inventory	4,071	6,062
Prepaid expenses	20,682	8,667
Total current assets	<u>245,466</u>	<u>258,214</u>
Fixed assets		
Land	17,024	17,024
Building and improvements	426,435	426,435
Furniture and equipment	149,117	141,733
Less accumulated depreciation	<u>(191,812)</u>	<u>(167,958)</u>
Net fixed assets	<u>400,764</u>	<u>417,234</u>
Total assets	<u>\$ 646,230</u>	<u>\$ 675,448</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 5,727	\$ 6,522
Deferred revenue	500	4,350
Accrued payroll	8,220	6,866
Other accrued liabilities	3,873	2,354
Accrued vacation	3,713	1,850
Total current liabilities	<u>22,033</u>	<u>21,942</u>
Total liabilities	<u>22,033</u>	<u>21,942</u>
Net assets		
Unrestricted net assets		
Available for current operations	113,482	163,048
Investment in fixed assets	400,764	417,234
Total unrestricted net assets	514,246	580,282
Temporarily restricted net assets	109,951	73,224
Permanently restricted net assets	-	-
Total net assets	<u>624,197</u>	<u>653,506</u>
Total liabilities and net assets	<u>\$ 646,230</u>	<u>\$ 675,448</u>

See accompanying Notes to Financial Statements.

BASTROP COUNTY EMERGENCY FOOD PANTRY AND SUPPORT CENTER, INC.

STATEMENTS OF ACTIVITIES

Year Ended December 31, 2015

	Current Operating Funds			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
REVENUES AND OTHER SUPPORT				
Grants and contracts	\$ 43,456	\$ 83,736	\$ -	\$ 127,192
Contributed goods and services	48,811	-	-	48,811
Contributions	37,584	26,215	-	63,799
Fund raising	40,005	-	-	40,005
Program revenue	4,178	-	-	4,178
Other income	44	-	-	44
Investment income	(3,306)	-	-	(3,306)
Net assets released from donor imposed restrictions	73,224	(73,224)	-	-
Total revenues and other support	243,996	36,727	-	280,723
EXPENSES				
Program services	277,074	-	-	277,074
Emergency food and support services				
Supporting services	22,953	-	-	22,953
Management and general	10,005	-	-	10,005
Fund raising				
Total expenses	310,032	-	-	310,032
CHANGE IN NET ASSETS (decrease)	(66,036)	36,727	-	(29,309)
NET ASSETS				
Beginning of year	580,282	73,224	-	653,506
End of year	\$ 514,246	\$ 109,951	\$ -	\$ 624,197

See accompanying Notes to Financial Statements.

BASTROP COUNTY EMERGENCY FOOD PANTRY AND SUPPORT CENTER, INC.

STATEMENTS OF ACTIVITIES - continued

Year Ended December 31, 2014

	Current Operating Funds			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
REVENUES AND OTHER SUPPORT				
Grants and contracts	\$ 36,929	\$ 40,474	\$ -	\$ 77,403
Contributed goods and services	50,234	-	-	50,234
Contributions	89,099	32,750	-	121,849
Fund raising	55,339	-	-	55,339
Program revenue	7,133	-	-	7,133
Other income	101	-	-	101
Investment income	10,188	-	-	10,188
Net assets released from donor imposed restrictions	38,027	(38,027)	-	-
Total revenues and other support	287,050	35,197	-	322,247
EXPENSES				
Program services				
Emergency food and support services	300,186	-	-	300,186
Supporting services				
Management and general	23,077	-	-	23,077
Fund raising	27,070	-	-	27,070
Total expenses	350,333	-	-	350,333
CHANGE IN NET ASSETS (decrease)	(63,283)	35,197	-	(28,086)
NET ASSETS				
Beginning of year	643,565	38,027	-	681,592
End of year	\$ 580,282	\$ 73,224	\$ -	\$ 653,506

See accompanying Notes to Financial Statements.

BASTROP COUNTY EMERGENCY FOOD PANTRY AND SUPPORT CENTER, INC.

STATEMENTS OF CASH FLOWS

Years Ended December 31, 2015 and 2014

	<u>2015</u>	<u>2014</u>
CASH FLOWS PROVIDED BY (USED BY) OPERATING ACTIVITIES		
Change in net assets (decrease)	\$ (29,309)	\$ (28,086)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Unrealized (gain)/loss on investments	4,314	(7,586)
Depreciation	23,854	23,684
(Increase) decrease in operating assets		
Receivables	(1,059)	(7,575)
Inventory	1,991	(3,766)
Prepaid expense	(12,015)	(6,000)
Increase (decrease) in operating liabilities		
Accounts payable	(795)	347
Deferred revenue	(3,850)	(1,200)
Payroll liabilities	1,354	2,661
Accrued liabilities	3,382	(1,740)
Net cash provided by (used by) operating activities	<u>(12,133)</u>	<u>(29,261)</u>
CASH FLOWS PROVIDED BY (USED BY) INVESTING ACTIVITIES		
Purchase of fixed assets	(7,384)	(2,512)
Purchase of certificate of deposit	(250)	(50,000)
Purchase of investments	(39,597)	-
Proceeds from sale of investments	31,615	-
Net cash provided by (used by) investing activities	<u>(15,616)</u>	<u>(52,512)</u>
NET INCREASE (DECREASE) IN CASH	<u>(27,749)</u>	<u>(81,773)</u>
CASH AND CASH EQUIVALENTS		
Beginning of year	<u>95,215</u>	<u>176,988</u>
End of year	<u>\$ 67,466</u>	<u>\$ 95,215</u>
Supplemental Information		
Interest paid	<u>\$ -</u>	<u>\$ -</u>
Income taxes paid	<u>\$ -</u>	<u>\$ -</u>

See accompanying Notes to Financial Statements.

BASTROP COUNTY EMERGENCY FOOD PANTRY AND SUPPORT CENTER, INC.

STATEMENTS OF FUNCTIONAL EXPENSES

Year Ended December 31, 2015

	Program Services	Supporting Services		Total
	Assistance & Support	Management & General	Fund Raising	
EXPENSES				
Salaries	\$ 123,148	\$ 13,522	\$ 2,721	\$ 139,391
Payroll taxes	9,822	1,110	223	11,155
Total personnel costs	132,970	14,632	2,944	150,546
Food/Groceries	60,755	-	-	60,755
Depreciation	21,248	2,132	474	23,854
Utilities	12,567	1,491	331	14,389
Professional development	11,589	-	-	11,589
Insurance	9,005	815	181	10,001
Repairs & maintenance	5,721	502	111	6,334
Fundraising	-	-	5,470	5,470
Professional fees	3,955	1,047	-	5,002
Program supplies	4,493	-	-	4,493
Office supplies/expenses	3,166	509	113	3,788
Telecommunications	3,316	315	70	3,701
Automobile	2,928	-	-	2,928
Postage	2,297	394	88	2,779
Travel/transportation	1,175	159	-	1,334
Promotion & printing	1,028	137	-	1,165
Miscellaneous	335	620	34	989
Marketing	500	200	189	889
Client Assistance	26	-	-	26
Total functional expenses	\$ 277,074	\$ 22,953	\$ 10,005	\$ 310,032

See accompanying Notes to Financial Statements.

BASTROP COUNTY EMERGENCY FOOD PANTRY AND SUPPORT CENTER, INC.

STATEMENTS OF FUNCTIONAL EXPENSES - continued

Year Ended December 31, 2014

	Program Services	Supporting Services		Total
	Assistance & Support	Management & General	Fund Raising	
EXPENSES				
Salaries	\$ 138,334	\$ 13,522	\$ 2,721	\$ 154,577
Payroll taxes	11,347	1,110	223	12,680
Total personnel costs	149,681	14,632	2,944	167,257
Food/Groceries	58,192	-	-	58,192
Depreciation	21,078	2,132	474	23,684
Utilities	14,747	1,491	331	16,569
Professional development	1,177	-	-	1,177
Insurance	8,057	815	181	9,053
Repairs & maintenance	4,961	502	111	5,574
Fundraising	-	-	22,724	22,724
Professional fees	10,564	1,045	-	11,609
Program supplies	2,357	-	-	2,357
Office supplies/expenses	5,036	509	113	5,658
Telecommunications	3,114	315	70	3,499
Automobile	6,103	-	-	6,103
Postage	3,894	394	88	4,376
Travel/transportation	1,605	159	-	1,764
Promotion & printing	1,389	137	-	1,526
Miscellaneous	1,484	608	34	2,126
Marketing	-	338	-	338
Client assistance	6,747	-	-	6,747
Total functional expenses	\$ 300,186	\$ 23,077	\$ 27,070	\$ 350,333

See accompanying Notes to Financial Statements.

Bastrop County Emergency Food Pantry and Support Center
City of Bastrop Grant Budget
Oct 2016 - Sept 2017

Program Costs

Intake Coordinator

Salary	\$ 18,405.20
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Payroll taxes	FICA	1,530.00
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	SUTA	64.80
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Total	\$ <u>20,000.00</u>
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* Special Budget note

BCEFP allocate City Funding to Intake Coordinator salary due to the fact that our staff are all tied to

directly serving clients. Which makes there function a program expense not an admin. expense

INTERNAL REVENUE SERVICE
District Director

DEPARTMENT OF THE TREASURY
1100 Commerce St., Dallas, TX 75242

HASTROP COUNTY EMERGENCY FOOD
PANTRY, INC
1701 PINE ST
HASTROP, TX 78602-0953

Person to Contact:
Vivian Randle

Telephone Number:
(214) 767-1682

Refer Reply to:
EP/EO:MC:4840 DAL

Date: SEPTEMBER 23, 1993

EIN: 74-2485884

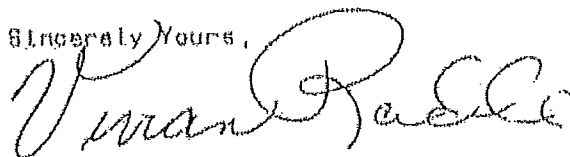
Dear Sir or Madam:

Our records show that HASTROP COUNTY EMERGENCY FOOD PANTRY, INC.
is exempt from Federal Income Tax under section 501(c)(3) of the Internal
Revenue Code. This exemption was granted JUNE, 1988 and
remains in full force and effect. Contributions to your organization are
deductible in the manner and to the extent provided by section 170 of the
Code.

We have classified your organization as one that is not a private founda-
tion within the meaning of section 509(a) of the Internal Revenue Code
because you are an organization described in section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and
telephone number are shown above.

Sincerely Yours,



EP/EO Correspondence Examiner
Customer Service Section

Other Sources of Revenue or Funding

1. St. David's Foundation
2. Bastrop County
3. TXDOT
4. Individual Donations
5. Churches, Business and Organizations
6. CAPCOG
7. Three Annual Fundraisers

Funding Request \$20,000.00

To be allocated for the Pantry's Programs and day to day operation

Bastrop County Emergency Food & Support Center, Inc.
Board of Directors 2016

Name	Office	Term End
Tonda Owens	President	12/2016
Stephanie Wood	Vice President	12/2016
Barbara Adkins	Secretary	12/2018
Rene Flores	Treasurer	12/2016
Steve Dunn	Board Member	12/2017
Jeanette Marrero	Board Member	12/2016
Cheryl Lee	Board Member	6/2018
Blas Coy Jr.	Board Member	8/2018
Tresha Silva	Executive Director	Executive Director

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 20 2016

ORGANIZATION INFORMATION:

Bastrop County Women's Shelter, dba Family Crisis Center

06/14/2016

Official Name of Organization

Date

P.O. Box 736

Bastrop

Texas

78602

Address

City

State

Zip

Sherry Murphy

sherrym@familycrisiscenter.us

Contact Person

E-mail

512-321-7760 x 202

512-321-7771

Phone Number

Fax Number

74-2304542

17423045420

Federal ID #

State ID #

Is your Organization:



501(c)3

Other (provide description) _____

\$ \$11,500.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

The Family Crisis Center requests \$11,500 in funding from the City of Bastrop to help support services to individuals in Bastrop impacted by domestic or sexual violence. Programs and services provided by the Center include: community violence prevention programs for youth and adults; crisis intervention and advocacy; safety planning; emergency shelter; counseling; transitional housing; hospital and court accompaniment; assistance filing assault charges, seeking protective orders, and applying for Crime Victims' Compensation; and mandated violence intervention programs including a state-accredited Batterer's Intervention Program (BIPP) and the Protective Parenting program. The Center provides a continuum of care through its core victim service programs, which are aimed at creating sustainable change in the lives of individuals impacted by domestic violence and sexual assault.

Describe the organization's purpose.

The Bastrop County Women's Shelter, dba Family Crisis Center started in 1981 from a coalition of rural Texas women with a shared vision of offering hope, support, and assistance to women victimized by domestic violence. Since becoming an incorporated nonprofit in 1983, the Center has evolved into a community leader in rural Central Texas. The mission of the Family Crisis Center is to be the expert resource and service provider in eliminating domestic and sexual violence in Bastrop, Colorado, Fayette and Lee counties. The Center strives to provide comprehensive programs to assure victim safety and offender accountability with the ultimate goal of helping families create and maintain violence-free lives. The Center envisions a safe community built on equality without the existence of violence.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

The Family Crisis Center has maintained an emergency shelter program for victims of domestic and sexual violence since before the agency was incorporated in 1983. The first dedicated shelter facility was established for victims of domestic and sexual violence in 1989. The Center collaborated with Bastrop County on the first area Arrest Program grant project in 1999. The grant supported the development of the local Coordinated Community Response Team (CCRT). The Center completed an expansion of the emergency shelter and development of the transitional housing complex in 2001; the creation of a local Sexual Assault Integrated Nursing Team (SAINT) in 2005; and the construction of a new thrift store facility in 2006. In fiscal year 2015, the Center provided 998 individuals with crisis services; 6,625 nights of emergency shelter were provided for 144 adults and 129 children; transitional housing was provided for 34 adults and 41 children; and 137 individuals were assisted with protective orders.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

The City of Bastrop has waived fees for the agency relating to various projects including construction of the agency's community thrift store in 2005; construction of the transitional housing apartment complex in 1999; and construction of the agency's direct service/administrative office in 1996.

Over the past year, identify what percentage of your total organizations purpose benefitted City of Bastrop citizens.

Approximately 28% of total organization purpose benefitted City of Bastrop citizens in the most recently completed fiscal year (FY2015).

PROGRAM SERVICES

Describe your program services.

Program services include crisis intervention services, emergency shelter, transitional housing, and individual and group counseling services. Crisis intervention services are accessible through the agency's 24-hour crisis hotline and include the coordination of emergency transportation, and resources for individuals in immediate crisis; housing assistance; case management and advocacy; assistance accessing other mainstream services; and legal advocacy. Emergency shelter services are available for up to 30 days, with extensions provided on a case-by-case basis, and transitional housing services are available for up to 24 months in the agency's 21-unit transitional housing apartment complex. Residential services also include transportation; life-skills training; case management; and emergency food and clothing. Counseling services incorporate various modalities including solution focused therapy, cognitive behavioral therapy, client-centered therapy, and psychodynamic therapy designed to foster self-confidence and to assist adult and youth clients to recognize their own resiliency.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

Funds will support access to core victim services to City of Bastrop citizens including crisis intervention services; emergency shelter; transitional housing; and counseling for individuals impacted by domestic and sexual violence and their families.

How will the program services benefit the community?

By providing comprehensive victim services, the Family Crisis Center works to ensure victim safety, reduce the number of individuals who experience re-victimization, and empower survivors to move beyond crisis and develop new skills that will help them reach their goals. Crisis intervention services focus on victim safety and providing clients with support, information and options. Counseling services meet a critical need for individuals in rural communities to overcome the challenges resulting from violence. Emergency shelter services are a vital resource for individuals and families fleeing their homes due to domestic or sexual violence. Transitional housing provides families with the time and support necessary to begin rebuilding their lives free from violence. Additionally, agency staff provides Spanish-language services for underserved, immigrant clients including translation, advocacy, accompaniment, and counseling services.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

In the last fiscal year, the Family Crisis Center served 209 individuals from the City of Bastrop who were impacted by domestic violence, sexual assault, and/or stalking. Services included assistance with food, clothing, and personal necessities, information regarding the protective order process, court accompaniment during protective order hearings and criminal court cases, emergency shelter, group counseling for survivors of domestic violence, and transitional housing. While these individuals represent approximately 3% of the population of the City of Bastrop, funding for victim service programs ultimately benefits the community as a whole. These programs provide information and support for victims as well as representatives of local service systems in order to increase reported incidents of domestic and sexual violence, support case investigation, and prosecution of offenders. These activities serve to strengthen the community's response to these forms of violence and to increase community safety.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

In 2014, 663 incidents of family violence, including 1 fatality as a result of family violence; 59 incidents of sexual assault; and 42 incidents of rape were reported in Bastrop County. The Family Crisis Center provides the only emergency shelter and transitional housing services in the City of Bastrop for victims of domestic and sexual violence. Last year, the Center sheltered 59 City of Bastrop citizens for 1,037 nights. The agency also coordinates and secures funding for the local Sexual Assault Nurse Examiners (SANE) Program, a collaborative initiative with Children's Advocacy Center that provides forensic medical examinations for victims of sexual assault. Additionally, the Center collaborates with other social service agencies and organizations, representatives of local government, the criminal justice system, and community groups and participates in several community initiatives aimed at increasing victim safety and maintaining offender accountability.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

The Family Crisis Center's staff will track and record services provided to citizens of the City of Bastrop through client service files and staff service logs, which are turned in on a weekly basis. Client and service data is maintained in the Center's client database. Client data includes demographic information such as address, city of residence, county of residence, and postal code for statistical and reporting purposes.

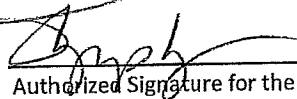
How will you evaluate if you were effective?

The Family Crisis Center evaluates program effectiveness based on a variety of outcomes measures. Direct service programs are evaluated based on client satisfaction; symptom abatement through therapeutic treatment; client and counselor alliance as determined by the client; increased knowledge of the dynamics of domestic and sexual violence; and increased knowledge of available community resources and strategies for enhancing safety. Outcomes are measured through client surveys and session/outcome rating scales utilized in counseling treatment.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

The agency's victim service programs are ongoing. The following reflects outcome data for the most recently completed fiscal year (FY2015): 95% of clients surveyed reported increased knowledge of available community resources; 94% of clients surveyed reported increased knowledge of strategies for enhancing their safety; 98% of clients surveyed reported feeling that their children were more safe; and 93% of clients surveyed reported decreased feelings of isolation as a result of the services provided. In addition the following outputs were recognized agency wide during FY 2015: 405 prevention programs were provided to 5,313 elementary & 1,795 middle/high school students, and 428 community youth; 998 individuals received crisis intervention services; 3,082 hotline calls were answered; 6,625 nights of emergency shelter were provided to 144 adults and 129 children; 34 adults and 41 children benefited from transitional housing; 13 adult sexual assault/rape victims were provided hospital accompaniment for a medical forensic exam; and 168 adults participated in offender accountability programs.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.


Authorized Signature for the Applicant

Sherry Murphy

Name Printed or Typed

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

06/14/2016

Date

Executive Director

Title

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

STATEMENTS OF FINANCIAL POSITION

September 30, 2015 and 2014

ASSETS	2015	2014
<u>Assets</u>		
Cash and cash equivalents	\$ 347,356	\$ 294,340
Certificates of deposit	179,328	178,972
Grants receivable	153,961	144,656
Pledge receivable	-	26,000
Prepaid expenses	1,173	665
Inventory	20,000	20,000
Total Current Assets	<u>701,818</u>	<u>664,633</u>
<u>Capital Assets</u>		
Land	153,866	153,866
Building	3,211,429	3,211,429
Furniture and equipment	565,297	529,632
Less: accumulated depreciation	<u>(1,628,863)</u>	<u>(1,543,426)</u>
Total Capital Assets	<u>2,301,729</u>	<u>2,351,501</u>
<u>Other Assets</u>		
Deposits	<u>150</u>	<u>150</u>
Total Other Assets	<u>150</u>	<u>150</u>
Total Assets	<u>\$ 3,003,697</u>	<u>\$ 3,016,284</u>
 LIABILITIES AND NET ASSETS		
<u>Current Liabilities</u>		
Accounts payable and accrued expenses	\$ 55,275	\$ 57,874
Grant advance	7,566	10,928
Rent deposits	4,900	4,700
Compensated absences payable	15,647	17,933
Notes payable, current portion	<u>59,051</u>	<u>59,035</u>
Total Current Liabilities	<u>142,439</u>	<u>150,470</u>
<u>Long-Term Liabilities</u>		
Notes payable, less current portion	<u>1,129,113</u>	<u>1,188,182</u>
Total Long-Term Liabilities	<u>1,129,113</u>	<u>1,188,182</u>
Total Liabilities	<u>1,271,552</u>	<u>1,338,652</u>
<u>Net Assets</u>		
Unrestricted	1,674,425	1,631,294
Temporarily restricted	<u>57,720</u>	<u>46,338</u>
Total Net Assets	<u>1,732,145</u>	<u>1,677,632</u>
Total Liabilities and Net Assets	<u>\$ 3,003,697</u>	<u>\$ 3,016,284</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

STATEMENTS OF ACTIVITIES

For the Years Ended September 30, 2015 and 2014

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
Public Support and Revenues				
Grants - federal awards	\$ -	\$ 829,209	\$ 829,209	\$ 912,289
Grants - state awards	-	270,330	270,330	277,499
Contributions	110,810	170,737	281,547	220,510
Cash; in-kind	321,955	-	321,955	248,399
Thrift store, net of \$178,053 in cost of sales	181,284	-	181,284	178,823
Program	44,750	-	44,750	32,661
Special events	83,551	-	83,551	105,563
Rent income	-	53,572	53,572	58,444
Miscellaneous	12,246	-	12,246	56,759
Total Revenues	<u>754,596</u>	<u>1,323,848</u>	<u>2,078,444</u>	<u>2,090,947</u>
Net Assets Released from Restriction and Satisfaction of Purpose Restrictions	<u>1,312,466</u>	<u>(1,312,466)</u>	<u>-</u>	<u>-</u>
Total Public Support, Revenues and Reclassification	<u>2,067,062</u>	<u>11,382</u>	<u>2,078,444</u>	<u>2,090,947</u>
Expenses				
Program expenses	1,604,616	-	1,604,616	1,609,867
Administration	94,623	-	94,623	94,042
Fundraising	324,692	-	324,692	322,193
Total Expenses	<u>2,023,931</u>	<u>-</u>	<u>2,023,931</u>	<u>2,026,102</u>
Net Operating Income	<u>43,131</u>	<u>11,382</u>	<u>54,513</u>	<u>64,845</u>
Beginning net assets	<u>1,631,294</u>	<u>46,338</u>	<u>1,677,632</u>	<u>1,612,786</u>
Ending Net Assets	<u>\$ 1,674,425</u>	<u>\$ 57,720</u>	<u>\$ 1,732,145</u>	<u>\$ 1,677,632</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

STATEMENTS OF FUNCTIONAL EXPENSES

For the Years Ended September 30, 2015 and 2014

	2015				2014
	Program	Administrative	Fundraising	Total	Total
Salaries	\$ 1,036,898	\$ 69,916	\$ 165,273	\$ 1,272,087	\$ 1,292,385
Payroll taxes	83,993	5,228	12,579	101,800	109,690
Retirement	18,376	1,088	2,620	22,084	22,180
Employee insurance	-	-	-	-	21,377
Workers' compensation	6,953	471	3,521	10,945	11,510
Travel	45,539	1,553	2,490	49,582	60,548
Training	4,290	-	-	4,290	6,419
Specific assistance	115,068	-	-	115,068	67,834
Supplies	16,697	415	6,249	23,361	21,962
Postage	1,279	461	955	2,695	2,193
Furnishings and equipment	3,644	-	-	3,644	5,546
Equipment lease	16,373	902	487	17,762	18,532
Telephone	13,814	243	1,243	15,300	15,360
Utilities	38,971	690	17,200	56,861	50,537
Insurance	25,017	964	8,145	34,126	29,437
Contracts and professional fees	14,508	10,775	1,857	27,140	22,288
Maintenance and repairs	47,086	1,889	3,039	52,014	54,541
Subscriptions and memberships	5,260	-	350	5,610	5,633
Interest expense	42,435	-	24,077	66,512	70,040
Hospitality	860	17	-	877	429
Advertising	730	-	235	965	2,673
Vehicle expense	803	-	-	803	1,961
Miscellaneous	5,309	11	2,856	8,176	4,568
Special events	21	-	46,771	46,792	44,638
Depreciation	60,692	-	24,745	85,437	83,821
Expenses of the Statements of Activities	<u>\$ 1,604,616</u>	<u>\$ 94,623</u>	<u>\$ 324,692</u>	<u>\$ 2,023,931</u>	<u>\$ 2,026,102</u>

See notes to financial statements.

BASTROP COUNTY WOMEN'S SHELTER, INC. DBA FAMILY CRISIS CENTER

STATEMENTS OF CASH FLOWS

For the Years Ended September 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
Cash Flows from Operating Activities		
Increase in Net Assets - Operating	\$ 54,513	\$ 64,845
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities		
Depreciation	85,437	83,821
(Increase) decrease in assets:		
Grants receivable	(9,305)	(12,662)
Pledges receivable	26,000	(1,000)
Prepaid expenses	(508)	3,401
Increase (decrease) in liabilities:		
Accounts payable and accrued expenses	(2,599)	833
Grant advances	(3,362)	4,923
Deferred revenue	-	(7,875)
Rent deposits	200	1,100
Compensated absences	(2,286)	(902)
Net Cash Provided by Operating Activities	<u>148,090</u>	<u>136,484</u>
Cash Flows from Investing Activities:		
Net investment activity from certificate of deposits	(356)	(289)
Purchase of property and equipment	(35,665)	(3,378)
Net Cash Used by Investing Activities	<u>(36,021)</u>	<u>(3,667)</u>
Cash Flows from Financing Activities:		
Reduction of debt (principal)	(59,052)	(56,086)
Net Cash Used by Financing Activities	<u>(59,052)</u>	<u>(56,086)</u>
Net Increase in Cash and Cash Equivalents	53,017	76,731
Beginning cash and cash equivalents	<u>294,340</u>	<u>217,609</u>
Ending Cash and Cash Equivalents	<u><u>\$ 347,356</u></u>	<u><u>\$ 294,340</u></u>
Supplemental cash flow information:		
Interest incurred and paid	\$ 24,077	\$ 27,042
In-kind interest reported	\$ 42,435	\$ 42,998

See notes to financial statements.

Bastrop County Women's Shelter, dba Family Crisis Center
Fiscal Year 2017 Proposed Budget
Consolidated for All Facilities and Programs
October 1, 2016 - September 30, 2017

	Total Agency Budget	City of Bastrop Funding
Anticipated Revenues		
Government Grants	1,071,410	
United Way for Greater Austin	17,000	
Private & Corporate Foundations	110,000	
Local City & County Funding	52,000	11,500
Local Contributions & Workplace Designations	50,000	
Program Fees	38,000	
Transitional Housing Rent Income	47,850	
Special Event/Fundraising Income	72,500	
Thrift Store Income	390,000	
Interest, Dividends, Refunds, & Other Income	15,000	
Total Anticipated Revenues	1,863,760	11,500
Anticipated Expenditures		
Salaries	1,317,723	10,445
Payroll Taxes and Employee Benefits	133,480	1,055
Staff Travel (staff mileage providing agency services/functions)	43,100	
Direct Client Assistance (shelter food, supplies & other direct client assistance)	16,700	
Supplies (office consumables, program specific supplies & postage)	22,000	
Equipment and Equipment Lease/Maintenance Contracts	21,500	
Telephone (office lines, cell phones, hotline, long distance services, and internet fees)	18,500	
Utilities/Facility Costs (electric, water, sewer & garbage for all facilities)	53,300	
Insurance (property, general & professional liability, D&O, and vehicle)	36,456	
Contracts/Professional Fees (Audit & 990 costs, Spanish Counseling, SANE on-call)	36,000	
Maintenance/Repairs (document shredding, building maint., network & software)	34,500	
Interest and Debt Reduction	80,200	
Special Event/Fundraising Expenses	29,500	
Subscriptions, Memberships, Fees, and Advertising	14,200	
Staff and Volunteer Training and Support	5,800	
Vehicle Costs	800	
Total Anticipated Expenditures	1,863,760	11,500

Internal Revenue Service
District Director

Department of the Treasury

1100 COMMERCE STREET
DALLAS, TX 75242 0000

Date: FEB 17 1989

BASTROP COUNTY WOMENS SHELTER INC
P O BOX 736
BASTROP, TX 78602

Employer Identification Number:
74-2304542
Contact Person:
EO TECHNICAL ASSISTOR
Contact Telephone Number:
(214) 767-3526

Our Letter Dated:
July 10, 1984
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(1).

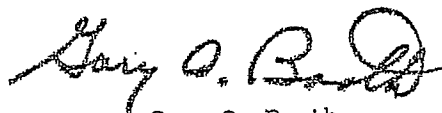
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Gary O. Booth
District Director

Family Crisis Center
FY 2017 Confirmed & Prospective
October 1, 2016 - September 30, 2017

Other Sources of Funding

Government Grants

Criminal Justice Division of the Governor's Office - General Victim Assistance Direct Services Grant
Office of the Attorney General - Other Victims Assistance Grant
Office of the Attorney General - Sexual Assault Prevention and Crisis Services State & Federal Grants
Office on Violence Against Women - Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program Grant
Office on Violence Against Women - Rural Sexual Assault, Domestic Violence, Dating Violence, and Stalking (SADVDVS) Program Grant
Office on Violence Against Women - Transitional Housing (SADVDVS) Program Grant
TX Dept. of Health and Human Services - Family Violence Program Grant
TX Dept. of Health and Human Services - Special Nonresidential Project Grant
Community Justice Assistance Division - Batterer's Intervention & Prevention Program

City/County Funding

Community Support

Foundation & Corporate Grants

Fundraising/Special Events

Thrift Store Revenue



PO Box 736/431 Old Austin Highway
Bastrop, TX 78602
512-321-7760 | 888-311-7755 (toll free)
www.family-crisis-center.org

**Family Crisis Center
Board of Directors
Fiscal Year 2016**

Michael Goebel - President
Retired Business Manager
136 Carriage Court
Bastrop, TX 78602
Home Phone: (512) 332-2159
Cell Phone: (512) 944-4707
E-Mail: micraygoe@yahoo.com

Diane Newsom – Parliamentarian
Retired Law Enforcement
263 Akaloa
Bastrop, Texas 78602
Home Phone: (512) 963-2592
Email: ladedinumber1@yahoo.com

Robert Barker - Vice President
Retired Non-Profit CEO
220 Wagon Way
Bastrop, TX, 78602
Home Phone: (512) 985-5688
Cell Phone: (561) 427-3495
E-Mail: barker.robert1@gmail.com

Albert Matus
Retired School Administrator
146 Jaeger Street
Giddings, Texas 78942
Home Phone: (979) 542-3008
Cell Phone: (512) 636-1142
E-Mail: matus_al@yahoo.com

Susan Farris - Secretary
Social Worker-St. David's Emergency Center
P.O. Box 2534
Bastrop, Texas 78942
Home Phone: (512) 971-0063
Work Phone: (512) 308-5935
E-Mail: slfarris@att.net

Darlia Maxwell
Marketing-Colorado Valley Communications
2814 Airport Road
La Grange, TX 78945
Home Phone: (979) 247-4870
Work Phone: (979) 247-8330
E-Mail: darliam@cvctx.com

Alan W. Ford – Treasurer
Semi-Retired CPA
153 Carriage Ct.
Bastrop, Texas 78602
Home Phone: (512) 321-4132
Cell Phone: (512) 217-5550
E-Mail: alanford@austin.rr.com

Sarah Newman-Altamirano
General Counsel-Bluebonnet Electric
225 Piney Ridge Drive
Bastrop, TX 78602
Home Phone: (512) 718-7013
Work Phone: (512) 332-7928
E-Mail: sarah.newman-altamirano@bluebonnet.coop

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED
JUN 30 2016

ORGANIZATION INFORMATION:

Bastrop Pregnancy Resource Center

06/21/2016

Official Name of Organization

Date

108 Industry Dr

Bastrop

Texas

78602

Address

City

State

Zip

Celeste Hoffman

bastrop.prc@hotmail.com

Contact Person

E-mail

512-629-8780

Phone Number

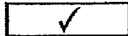
Fax Number

27-0665145

Federal ID #

State ID #

Is your Organization:



501(c)3

Other (provide description) _____

\$

20,000

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

We are a small non-profit organization that provides several services throughout the Bastrop County community, which includes young women from Cedar Creek, Smithville, Giddings and even beyond. We turn no one away who is seeking help.

While our services are free to each client, they do cost us to provide, in addition to the usual bills of rent and utilities .

We provide many material items as well throughout pregnancy and the toddler years.

We would like to expand what we do, to reach more young women and families. To do our part in achieving a community of self-sustaining and healthy citizens.

Describe the organization's purpose.

Our main purpose is to save the lives of the unborn and to prevent unwanted pregnancies by teaching abstinence-based programs both in the community and at the Center. We strive to promote healthy family relationships through our classes of parenting, breast feeding, childbirth, budgeting, and life skills.

We offer Bible studies in English and Spanish, as well as a "New Moms Group". We have even, at times, dealt with sexual or physical abuse recovery situations.

Our goal is to help, not only women, but the family unit as a whole, helping them to become self sufficient and realize their self worth.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

When we opened our doors in November of 2009, Bastrop County was #1 in the State of Texas for teen pregnancy. In the last 5 years, we have seen over 1,600 clients and have had over 3,500 appointments and can now proudly state that through teaching our abstinence programs through out the community, we have lost the #1 status! We have partnered with organizations such as CPS, DHS, FCC, Wee Bears, and Bastrop ISD to provide many things our young people need. We have had the privilege of assisting in adoptions, keeping the family and birth mom in touch with each other. We have worked with Bastrop Works, helping teach the amazing special needs young people a job skill so they can succeed in a work place environment. We have had the joy of seeing clients find employment and get off government assistance. We have even provided a safe wholesome environment for many Bastrop citizens to do their community service hours.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

We have not received any services.

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

This past year, 100% of our purpose benefited Bastrop County. The vast majority of our clients come from the city of Bastrop, however, we see clients from Smithville, Cedar Creek, Elgin, Palge, and even Giddings, as well as other surrounding areas.

We strive to turn no one away and have tried to help as many people as humanly possible.

There are no requirements for our services, and everyone is treated equally.

PROGRAM SERVICES

Describe your program services.

We offer pregnancy tests, ultra sound, classes in childbirth, breast feeding, and parenting, as well as budgeting and life skills to achieve a self sustaining and healthy family lifestyle. Some of the classes are taught outside the Center, but within the Bastrop community. We offer housing referrals and adoption referrals. We offer support and recovery to those suffering from post-abortive situations as well as those in a sexual /physical abuse situation. We have even provided temporary housing in hotels, and/or RV's to young girls/women who have been turned out by their family.

We are a faith based organization, so we also present the Gospel and offer prayer to our clients. We teach Worth the Wait (an abstinence based curriculum) at the Center as well as area churches and schools. We strive to teach our youth just how special they are and to understand the risks involved with sexual activity, drugs, partying, etc.

ALL SERVICES ARE FREE.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The funds will be used to continue our purpose and to further expand our resources and programs. We are continually blessed with volunteers who need to go through the training required for teaching "Worth the Wait", an expensive, but worthwhile program. We want to be able to continue being involved within the community, reaching out to those who cannot make it to the Center for classes.

We would like to hold job training seminars and more in depth workshops in parenting, budgeting, and life skills. We have qualified volunteers who are ready to speak at these types of seminars, but may need to rent a larger facility in order to do so.

How will the program services benefit the community?

Our services provide clients with emotional support and help with food and healthy living as a whole. Our goal is to build strong, healthy families. This starts with working with the youth and helping them to set goals, learn how to handle peer pressure, and realize what a healthy relationship is.

The materials we provide, feed and clothe babies from birth to 5yrs, as well as maternity clothing for the mothers, and or business attire for job interviews and finally a job.

With the help of our classes, the clients become more confident as parents and more prepared when seeking employment. We encourage and expect them to, in turn, give back by volunteering within the Center in a myriad of ways.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

As for this funding, 100% will benefit citizens of the City of Bastrop. As stated before, we turn no one away, we make no requirements on those coming to us for help, and treat everyone fairly and equally. Many will already be pregnant, or a mom with another on the way, or young families, but we also have grandparents taking care of their grandchildren. Our clients range from age 12 to over 60.

As the years go by, the results of our efforts will be seen through the ripple effect from reaching out to people when they are in need and then seeing how that help enabled them to make a better life for generations to come.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

We know our services are needed. There isn't another organization that helps the clients we help, or offers the services we offer. As stated earlier, our main goal is to save the unborn and the women who find themselves at a crossroad of indecision. Our mission is to teach the importance of healthy relationships, which leads to healthy families.

On the once rare, but now growing numbers that come from sexual/physical abuse conditions, we do work with or refer clients to FCC, and they in turn have come to us for material items such as diapers, formula or certain clothing items. We have also worked with DHS, or the Food Pantry, and churches when the need arises.

Once a client discovers our support, they eagerly share knowledge of our organization with family and friends. They often tell us they wish they'd known about us sooner. When they bring family members with them to appointments or classes, the family member often benefits in some way as well.

THERE IS NO OTHER ENTITY THAT PROVIDES ALL THE SERVICES WE PROVIDE.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

We use a software system called EKYROS to track our data. We back that up with individual files on each client, tracking each appointment, visit, or need of supplies.

How will you evaluate if you were effective?

We are affiliated with an organization called CareNet that keeps track of our statistics and makes sure we follow all regulations.

In addition, we strive to make sure we are effective by tracking our own statistics and those recorded by the state, city, and other government agencies.

We want to see Bastrop's employment rate go up and the teen pregnancy rate continue to drop.

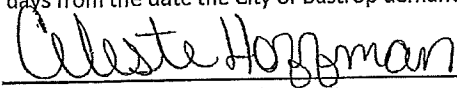
If you have done/currently doing these program services, describe the results you have experienced and statistics.

The high schools have informed us that the teen pregnancy rate has dropped significantly, and we have watched the statistics change through the Texas Health and Human Services reports.

Our clients often stay in touch by volunteering or just drop in to say hello, give a hug and thank us for helping them. It is a great feeling to know we've made a difference, to witness, firsthand, someone grow in confidence in themselves and as a parent.

Our abortion vulnerable clients have returned for assistance through their pregnancy and birth afterwards. We like to take pictures of mother and baby to share as a testimony.

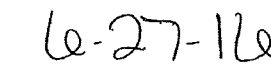
The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



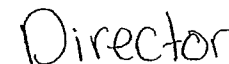
Authorized Signature for the Applicant



Name Printed or Typed



Date



Title

Return this application to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

Bastrop Pregnancy Resource Center
Profit & Loss
January through December 2015

	<u>Jan - Dec 15</u>
Income	
Contributions	69,109.47
Interest	<u>25.66</u>
Total Income	<u>69,135.13</u>
Expense	
PROGRAM SERVICES	
Advertising	114.91
Affiliation Dues / Donations	374.00
Client Services	3,080.24
Educational / Publications	<u>1,624.04</u>
Total PROGRAM SERVICES	<u>5,193.19</u>
FUNDRAISING	
Business Lunch	377.34
Events	<u>12,978.65</u>
Total FUNDRAISING	<u>13,355.99</u>
OPERATING EXPENSES	
Background Checks	359.64
Bank / Card Fees	375.69
Contract Services	190.00
Facilities	
Rental - Center	5,637.00
Rental - Storage Unit	1,040.00
Repairs / Maintenance	618.60
Security System	2,450.92
Telephone	2,604.71
Utilities / Internet	4,507.87
Insurance	3,284.51
Payroll Expenses	20,250.00
Payroll Tax Expense	1,549.13
Postage	77.04
Printing	252.42
Supplies	4,542.84
Travel / Mileage Reimbursement	<u>2,283.32</u>
Total OPERATING EXPENSES	<u>60,023.69</u>
Total Expense	<u>68,572.87</u>
Net Income	<u><u>562.26</u></u>

	A	B	C
1	BPRC Annual Budget 10/01/2016 - 09/30/2017		
2	Building Costs (\$1575/month)	\$18,900.00	
3	Repairs/Maintenance	\$500.00	
4	Insurance	\$1,913.00	
5	Storage	\$960.00	
6	Utilities	\$2,400.00	
7	Facility TOTAL	\$24,673.00	\$24,673.00
8	Director \$850/month	\$10,200.00	
9	Assistant \$600/month	\$7,200.00	
10	Instructor 250/month	\$3,000.00	
11	Salary TOTAL	\$20,400.00	\$20,400.00
12	Banquet	\$7,000.00	
13	Other fundraiser	\$200.00	
14	Fundraiser TOTAL	\$7,200.00	\$7,200.00
15	CareNet	\$275.00	
16	Misc. Membership Fees	\$75.00	
17	Membership Fees TOTAL	\$350.00	\$350.00
18	Office Supplies	\$3,000.00	
19	Furniture	\$1,000.00	
20	Internet/Phone Services	\$3,600.00	
21	Travel Expenses (Mileage)	\$2,500.00	
22	Postage	\$300.00	
23	Education / Publications	\$8,000.00	
24	Miscellaneous	\$500.00	
25	Center Operations TOTAL	\$18,900.00	\$18,900.00
26	Training	\$1,000.00	
27	Recognition	\$100.00	
28	Volunteer Expenses TOTAL	\$1,100.00	\$1,100.00
29	Meeting/Conferences TOTAL	\$1,500.00	\$1,500.00
30	Client Materials	\$1,700.00	
31	Homeless Prevention	\$8,000.00	
32	Emergency Fund	\$500.00	
33	Client Support TOTAL	\$10,200.00	\$10,200.00
34	TOTAL BUDGET		\$84,323.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

OCT 16 2008

BASTROP PREGNANCY RESOURCE
CENTER
C/O BPRC
494 HWY 71 WEST STE 140
BASTROP, TX 78602

Employer Identification Number:
27-0665145

DLN:

17053260342019

Contact Person:

ERIC KAYE

ID# 31612

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:
170(b)(1)(A)(vi)

Form 990 Required:
Yes

Effective Date of Exemption:
September 2, 2009

Contribution Deductibility:
Yes

Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

Bastrop Pregnancy Resource Center

Sources of Income

1. Monthly Donors
2. Donations
3. Fundraisers

Bastrop Pregnancy Resource Center Administrative Council Members

Emma Curtis - President

Vicki Benson - Vice President

MaryAnn Green - Treasurer

Kathy McNamara - Secretary

Jane Smith

Cheli Cook

Nicole Bush

Charles Elliot

RECEIVED

**CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION**

JUN 23 2016

ORGANIZATION INFORMATION:

Children's Advocacy Center Serving Bastrop, Lee and Fayette Counties		05/25/2016
Official Name of Organization		Date
1002 Chestnut Street	Bastrop	TX 78602
Address	City	State Zip
Terry Beattie		directorcacbastrop@gmail.com
Contact Person		E-mail
512-321-6161		512-321-6164
Phone Number		Fax Number
74-2633011		
Federal ID #		State ID #

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$9,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

In 2015 there were 242 confirmed cases of child abuse and neglect in Bastrop County. Child abuse exerts an enormous toll on children, families and the citizens of Bastrop. The stress, trauma and persistent fear that occur at an early age from the result of child abuse leads to lifelong health, psychological, and behavioral consequences. Child Abuse and Neglect has been cited by the Centers for Disease Control and Prevention and the U.S. Department of Health and Human Services (HHS) as a priority health problem. HHS has called violence toward children a public health crisis, while the U.S. General Accounting Office has recently issued a report emphasizing the need for child abuse prevention programs. The CAC provides essential services for abused children, including: Forensic Interviews, Victim Advocacy, Crisis Counseling, Therapy, Crime Victims Compensation assistance, Court Accompaniment, and on-site SANE (Sexual Assault Nurse Examiners) exams. The Center also coordinates the MDT (multi-disciplinary team) of 24 different agencies who are involved in the investigation and prosecution of child abuse cases. Our request of \$9,000 will assist the Center in providing essential services for the year, and assist in maintaining our Federal and State funding by showing local government support.

Describe the organization's purpose.

The purpose of the Children's Advocacy Center (CAC) is to break the cycle of abuse for children in the community and assist them in beginning the restoration process. The CAC's mission is to partner with community agencies to provide intervention and therapeutic services to child abuse victims and their non-offending family members to minimize the impact of abuse. The CAC coordinates the county MDT that meets at our facility to review cases and offer needed input and resources that may help the families, ensuring that clients don't "fall between the cracks" because of the different agencies working on their cases. CAC also participates in numerous awareness events and training for the community to help recognize and report child abuse. We also offer child abuse prevention training and education.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

The CAC began 24 years ago and has grown significantly. In 2015 we provided 272 Forensic Interviews of children and provided 2,850 hours of therapy for children and their non-offending family members. The CAC is a nationally accredited center and has been a leader in awareness and prevention training in schools and day cares, training personnel from bus drivers to principals. The CAC is governed by a volunteer Board of Directors that meet monthly to direct the policies and financial health of the agency. 100% of its members contribute financially to the Center at least once a year. The Agency is headed by an Executive Director with lengthy experience in child and family services. There are 7 staff members, 3 contract therapists, and depending on the semester, between 4 and 8 therapy interns that work at the CAC. Each staff member is expected to go to training and attend peer reviews/meetings to keep up with best practices and trends in their field.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

We haven't received in-kind services directly from the City, however, a majority of our volunteers are residents of the city of Bastrop. We also receive in-kind support from Bastrop business and organizations such as local churches, the Bastrop Senior Center Quilters, the Bastrop Rotary Club, Bluebonnet Electric and others. The CAC staff and Board members active in the community of Bastrop as well, maintaining membership in the Chamber of Commerce, Rotary, Bastrop Education Foundation, Victim Services Network, local churches, sports teams, etc.

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

In our Forensic Interviewing, Advocacy and Therapy programs, 17% of the total clients were City of Bastrop residents. While our purpose and focus is on the direct improvements in the lives of the children we serve, the broader community also benefits economically and socially as a result of stopping individual cases of abuse and setting the child and family on a path to healing. In addition to children served at the center, many awareness and outreach events take place within the City of Bastrop each year, including "We Sing for The Children". Speakers are available upon request to provide child abuse prevention information and recognizing and reporting training to service organizations, faith based organizations, and youth serving organizations within the City of Bastrop. Our MDT meetings are held semimonthly, and are attended by the Bastrop Police Department and several agencies that also work and provide services within the city limits. The CAC facility is located within the city limits, and city residents benefit from the local advocacy and counseling resources we provide, and from the referrals we make, often to service providers within the city limits of Bastrop.

PROGRAM SERVICES

Describe your program services.

Forensic Interviews are performed by trained personnel who ask non-leading questions and are trained to gather information that can be used in criminal trials. A forensic interview is recorded so that a child doesn't have to be interviewed by several different agencies or at several different times. A primary goal of the CAC is to reduce the number of times that a child has to tell his/her story so we don't re-traumatize the child and the interview results in a fair and accurate gathering of case information for any future court proceedings. Family Advocates provide crisis intervention, assistance with Crime Victims Compensation (CVC), sharing Victim Rights Information, providing accompaniment to medical exams and court proceedings, as well as acting as liaison between victims and the judicial and/or law enforcement officials. The Clinical Therapy program offers counseling to children who are a victim of abuse, their siblings and their protective parent or guardian. The Clinical Director sets up services with contract therapists and interns on-site as well as gives referrals to outside therapists when we can't satisfy the client's needs here. The CAC's Therapy Program is child-centered and trauma based. We offer play therapy and family therapy, along with individual therapy. All services at the CAC are free and most are also available in the Spanish language. We have several bilingual staff on site.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The City of Bastrop funding will be used for general operating expenses. It will help to support our work with City of Bastrop residents. \$9,000 will provide the additional help needed to continue operating our facility and programs that reach out to Bastrop residents, which make up the largest percentage of clients seen by the CAC. In authorizing the creation of children's advocacy centers in Texas, the state legislature envisioned a partnership with state, federal and local governments partnering with local communities and community support to combat child abuse in each local jurisdiction. Our federal grant funding requires matching funds. As such, we are able to leverage the use of funding from the City of Bastrop. With \$9,000 in funding not only to serve Bastrop residents, but may also to be used as match to secure up to \$36,000 in federal grant funds. In addition to helping to support children who have been abused, these leveraged funds which come to our local center also help to support our local economy.

How will the program services benefit the community?

The CAC offers a child-friendly environment where children and their non-offending family members can receive services in response to the trauma of physical and sexual abuse. The Center does not duplicate services, as it is the only Children's Advocacy Center in the tri-county service area. The recorded Forensic Interviews are done for the benefit of all the enforcement and prosecuting agencies, so that the child doesn't have to retell their story. Before the CAC existed, children were forced to tell their story of abuse to over 5 different professionals in a variety of settings in an attempt to get all the details. This could be detrimental to a case, and would also re-traumatize the child by having to tell their story again and again.

The CAC exists in order to provide child victims of abuse a safe, child-friendly place to tell their story assisted by trained interviewers. This not only keeps the children from being re-traumatizing, but also helps to coordinate services and resources needed in the restoration process so that the family can move forward after such a devastating event. The Advocacy and Therapy services are in place because child abuse is so difficult for everyone involved. Our staff helps the family face the issues and work to support the child. Without our services, child abuse victims and their families would not have the opportunity to work through the devastating effects faced by the entire family.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

The \$9,000 request is 1.4% of our annual budget. Seventeen percent of the children we serve are from the City of Bastrop. City of Bastrop funding will be used to support our services for Bastrop residents. While it's hard to estimate an exact number, stopping abuse and beginning the healing process has a ripple effect throughout the community. In addition to the price paid by its victims, child abuse and neglect exacts a very high economic impact on the community. The estimated average lifetime cost per victim of nonfatal child maltreatment is \$210,012 including \$32,648 in childhood health care costs; \$10,530 in adult medical costs; \$144,360 in productivity losses; \$7,728 in child welfare costs; \$6,747 in criminal justice costs; and \$7,999 in special education costs (CDC, 2012). Abused children are: 6 Times more likely to commit suicide; 24 Times more likely to commit sexual assaults; 6 Times more likely to abuse their own children, perpetuating the cycle of violence; 25% more likely to experience teen pregnancy; 25% more likely to abuse drugs or alcohol; 59% more likely to be arrested as a juvenile; 28% more likely to be arrested as an adult; 30% more like to commit violent crime. The CAC is dedicated to stopping the abuse, beginning the healing process and reducing the cycle of abuse from generation to generation. We believe all citizens of the City of Bastrop benefit from this.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

Child abuse is a crime committed against Bastrop's smallest residents, and the Children's Advocacy Center provides valuable services to these children as they reclaim their childhood. In 2015, Texas Department of Family and Protective Services reported that there were 242 confirmed cases of child abuse and neglect in Bastrop County. This number does not reflect child abuse cases investigated by law enforcement only. In actuality, the number of child abuse cases is higher than the DFPS numbers. Because child abuse is still a taboo subject with some families, we need to continue working to educate and bring awareness to the issue of child abuse in Bastrop and our tri-county area. The CAC is the only Children's Advocacy Center in Bastrop, Lee and Fayette Counties, and all services are free of charge. Without our services, child abuse victims and their families would be forced to travel to Austin, San Marcos, or Bryan to receive similar services. The Family Crisis Center coordinates SANE exams for adults who have been sexually abused and we handle the cases involving children. We use several of the same SANE nurses and report to each other the scheduled on-call coverage and stats. Our strongest coordination of services occurs during our MDT meeting where the professionals involved in child abuse cases review and update each case. This provides valuable information regarding the criminal, civil, and therapeutic aspects of these cases to all professionals involved, and also allows for appropriate services to be offered to our families. By sharing information, issues are identified and resolved more efficiently in order to assist families with their recovery journey.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

CAC uses a statewide system called Client Tracking System (CTS), which is hosted by Children's Advocacy Centers of Texas. Client information and demographics is inputted into this system, and various reports can be generated to verify statistics. In fiscal year 2017 we will move to a new tracking system called NCATrak. It's supported by the National Children's Alliance and will provide us with additional tracking and reporting features.

How will you evaluate if you were effective?

The dispositions of individual criminal cases are tracked monthly through the MDT meetings. These track the number of felony charges filed each month, the number of cases accepted for prosecution, and the number of convictions, pleas and acquittals. Additionally, the CAC gathers Initial Visit Caregiver Surveys which are filled out during the first visit to the Center. The surveys include questions regarding safety, professionalism, communication, and referral of services are included on this survey. The most recent tally indicates a 93% satisfaction rate. Finally, our therapists track the progress of each individual child in therapy. Therapy services continue to be provided until the child has progressed to the point of no longer needing therapy services to process or deal with the trauma associated with the abuse.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

CAC has been providing services to abused children and their non-offending family members since 1992, and have assisted thousands of children and their families in our tri-county area. Last year we provided 66 forensic interviews for City of Bastrop children. Children who are interviewed and their non-offending family members are also offered therapy and advocacy services as needed. Staff Advocates contact clients after the interview to see what services are needed and follow up on an as needed basis. Therapy services and Advocate contact allow us to monitor client progress, and evaluate effectiveness of services. Last year, we served a total of 113 children and non-offending family members from the City of Bastrop who received therapy, advocacy, and other support services. Our services are available to our clients for an indeterminate amount of time. Each person's story is different, as are their needs during this journey of hope and healing. This is a process that no one can put a time limit on, and the CAC supports them throughout their involvement in the criminal, civil, and therapeutic systems.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Authorized Signature for the Applicant

Terry Beattie

Name Printed or Typed

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

Date

Executive Director

Title

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

9:49 AM
06/23/16
Accrual Basis

CHILDREN'S ADVOCACY CENTER

Profit & Loss

July 2014 through June 2015

	Jul '14 - Jun 15
Ordinary Income/Expense	
Income	
Civil Cases	1,669.44
Donations (Indiv. & Group/Corp)	
Group/Corporate Donations	1,508.95
Individual Donations	41,163.08
Total Donations (Indiv. & Group/Corp)	42,672.03
Foundation Income	
Gibson Foundation	6,500.00
Total Foundation Income	6,500.00
Fundraisers	
Guardian Angel	150.00
Lights Camera Texas	60,194.56
Misc. Fundraising	6,175.00
MS150 Income	617.84
Tee Off Against CB - Golf Tourn	8,463.52
Total Fundraisers	75,600.92
Grants Income	
FEDERAL	
NCA - Natl Children's Alliance	14,005.82
VOCA, TIER I	129,124.65
VOCA, TIER II	8,500.00
Total FEDERAL	151,630.47
Local Government	50,520.00
STATE	
CAC Texas Grants	
CACTX 13/14	17,985.35
CACTX 14/15	83,596.35
OVAG GRANTS	41,922.78
Total CAC Texas Grants	143,504.48
Total STATE	143,504.48
Total Grants Income	345,654.95
Interest & Dividend Income	398.99
Program Revenue	
I & I Training Income	1,850.00
Total Program Revenue	1,850.00
Reclothing Project	300.02
Total Income	474,646.35
Gross Profit	474,646.35
Expense	
Accounting	5,431.42
Audit	4,500.00
Bank Charges	357.41
Community Outreach	2,857.52
Contract Therapy	23,762.50
Copier (Leased Equip)	6,556.99
Dues & Subscriptions	4,430.34
Employee Benefits	32,815.31
Fundraising	4,444.44
Gifts & Flowers	198.04
Insurance	14,927.75
Interest Expense	2,457.36
Janitorial	3,120.00
Miscellaneous	0.00
Office Supplies	4,341.84
Payroll Salaries	314,619.17

9:49 AM
06/23/16
Accrual Basis

CHILDREN'S ADVOCACY CENTER
Profit & Loss
July 2014 through June 2015

	Jul '14 - Jun 15
Payroll Taxes	24,068.37
Phone/Internet	5,385.28
Postage	1,438.06
Program Supplies/Expense	5,120.80
Repair & Maintenance	4,149.80
Storage	480.00
Training/Board/Staff/MDT	7,289.20
Travel/Mileage/Tolls	7,608.42
Utilities	7,430.81
Website Hosting	550.00
Total Expense	488,340.83
Net Ordinary Income	-13,694.48
Other Income/Expense	
Other Income	
Donations-In Kind	20,935.52
Total Other Income	20,935.52
Other Expense	
Depreciation	12,790.00
In-Kind Expenses	20,935.52
Total Other Expense	33,725.52
Net Other Income	-12,790.00
Net Income	-26,484.48

The Children's Advocacy Center Serving Bastrop, Lee and Fayette Counties
Statement of Financial Position
June 30, 2015

Assets	
Current Assets	
Cash	\$ 69,524
Receivables	48,177
Total Current Assets	117,701
Property and Equipment	
	201,952
Total Assets	
	\$ 319,653
 Liabilities	
Current Liabilities	
Accounts payable	\$ 2,772
Accrued vacation payable	9,951
Payroll taxes payable	3,515
Current portion of long-term debt	11,694
Total Current Liabilities	27,932
Long-term debt	
	57,388
Total Liabilities	85,320
Net Assets	
Unrestricted	
	234,333
Total Liabilities and Net Assets	
	\$ 319,653

See accompanying notes to financial statements.

The Children's Advocacy Center Serving Bastrop, Lee and Fayette Counties
Statement of Activities
Year Ended June 30, 2015

Revenues

Contributions - Individuals and corporate	\$ 63,602
- Governments and foundations	57,020
Government contracts	298,710
Fund-raising	75,601
Interest income	399
Other	<u>300</u>
 Total Revenues	 495,632

Expenses

Program services	434,180
Supporting services	
Management and general	62,051
Fund-raising	<u>25,836</u>
 Total Expenses	 <u>522,067</u>

Increase (Decrease) in Net Assets	(26,435)
Net Assets at beginning of year	<u>260,768</u>
 Net Assets at end of year	 <u><u>\$ 234,333</u></u>

See accompanying notes to financial statements.

The Children's Advocacy Center Serving Bastrop, Lee and Fayette Counties
Statement of Functional Expenses
Year Ended June 30, 2015

	Program Services	Supporting Services Management & General	Fund-raising	Total
Compensation	\$ 263,724	\$ 35,628	\$ 15,267	\$ 314,619
Payroll taxes	20,217	2,648	1,203	24,068
Employee benefits	27,565	3,609	1,641	32,815
Contract therapy	23,763	-	-	23,763
Community outreach	2,858	-	-	2,858
Training, travel	14,897	-	-	14,897
Supplies	5,121	-	-	5,121
Accounting	-	5,431	-	5,431
Office expenses	4,855	636	289	5,780
Audit	-	4,500	-	4,500
Utilities	6,242	817	372	7,431
Lease	5,508	721	328	6,557
Insurance	12,540	1,642	746	14,928
Telephone	4,523	593	269	5,385
Janitorial	2,621	343	156	3,120
Repairs & maintenance	3,486	456	208	4,150
Dues & subscriptions	3,721	488	221	4,430
Fundraising	-	-	4,444	4,444
In kind expense	20,936	-	-	20,936
Interest expense	-	2,457	-	2,457
Miscellaneous	859	676	52	1,587
Depreciation	10,744	1,406	640	12,790
	<u>\$ 434,180</u>	<u>\$ 62,051</u>	<u>\$ 25,836</u>	<u>\$ 522,067</u>

See accompanying notes to financial statements.

The Children's Advocacy Center Serving Bastrop, Lee and Fayette Counties
Statement of Cash Flows
Year Ended June 30, 2015

Cash Flows Provided by (Used by) Operating Activities	
Increase (Decrease) in net assets	\$ (26,435)
Adjustments to reconcile increase in net assets to net cash provided by (used by) operating activities:	
Depreciation	12,790
(Increase) Decrease in accounts receivable and other	(20,328)
Increase (Decrease) in accounts payable	634
Increase in vacation payable	1,885
Payroll taxes payable	3,515
Increase in current portion of long-term debt	<u>290</u>
Net Cash Provided by (Used by)	(27,649)
 Cash Flows Provided by (Used by) Financing Activities	
Reduction of long-term debt	<u>(11,623)</u>
Net Cash Provided by (Used by) Financing Activities	<u>(11,623)</u>
Net Increase (Decrease) in Cash	(39,272)
 Beginning Cash	<u>108,796</u>
 Ending Cash	<u><u>\$ 69,524</u></u>

See accompanying notes to financial statements.

Children's Advocacy Center Proposed Budget FY 2017

Income	Income Fiscal Year 2017
Federal Grants	\$309,954.00
State Grants	\$182,198.00
Local County and City Funding	\$49,950.00
Program Revenue	\$1,600.00
Foundations	\$5,500.00
Individual Donations	\$26,600.00
Fundraising Events	\$81,000.00
Total Income	\$656,802.00

Expenses	Expenses for FY 17
Accountant Fees	\$7,000.00
Attorney Fees	\$1,500.00
Audit	\$4,800.00
Bank charges	\$400.00
Contract Therapy	\$68,000.00
Copier	\$5,700.00
Computer Equipment	\$1,000.00
Dues/Subscriptions	\$3,200.00
Employee Health Insurance	\$45,000.00
Fundraising	\$15,000.00
General Insurance	\$18,000.00
IT Support	\$1,250.00
Interest Expense	\$2,600.00
Janitorial	\$3,600.00
Public Awareness and Outreach	\$2,500.00
Meals/entertainment (flowers/gifts)	\$250.00
Mortgage	\$13,850.00
Office Supplies	\$7,800.00
Payroll Taxes	\$28,155.00
Postage	\$1,800.00
Program Supplies	\$3,400.00
Repairs/Maintenance	\$3,500.00
Employee Retirement	\$11,041.43
Salaries	\$368,047.68
Security System	\$3,000.00
Translation	\$1,000.00
Telephone/Internet	\$5,800.00
Training-Board, Staff, MDT & Travel	\$8,400.00
Travel	\$9,500.00
Utilities	\$7,500.00
Targeted addition to cash reserves	\$4,207.89
Total Expenses	\$656,802.00



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248574145
Apr. 27, 2011 LTR 4168C E0
74-2633011 000000 00

00013562
BODC: TE

CHILDRENS ADVOCACY CENTER OF
BASTROP COUNTY
1002 CHESTNUT ST
BASTROP TX 78602

4141

Employer Identification Number: 74-2633011
Person to Contact: MS. COLLINS
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Apr. 18, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in OCTOBER 1992.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Children's Advocacy Center Serving
Bastrop, Lee and Fayette Counties

FY 2015-2016 SOURCES OF INCOME

GRANTS: 76%

- Victims of Crime Act (VOCA)
- Children's Advocacy Centers of Texas
- OVAG (Attorney General)
- National Children's Alliance
- Gibson Foundation
- Bluebonnet Electric
- Austin Community Foundation
- Texas Center for the Judiciary
- Texas Women's League

CITY AND COUNTY: 7%

- Counties of Bastrop, Lee and Fayette
- Cities of Bastrop, Giddings, Elgin, LaGrange, Smithville

CIVIC, CORPORATE & INDIVIDUAL DONORS: 4%

SPECIAL EVENT FUNDRAISERS: 13%

- Lights, Camera, Texas!
- Guess Who's Coming to Dinner?
- Law Enforcement Golf Tournament
- State Employee Charitable Campaign
- Brunch Upon a Time
- Coins for Kids

IN-KIND DONATIONS:

- Therapy Interns
- Quilts for children
- Toys, Craft and art supplies
- Volunteer hours from Bikers Against Child Abuse
- General Volunteer Hours

**Children's Advocacy Center of Bastrop, Lee and Fayette Counties
Board of Directors 2016-2017**

President (2016)	Maureen Stanek Bastrop Christian Outreach Center mstanek@bcocchurch.org 512-321-8671 Term ends 6/2019	Member	Peggy Colbert Community Member pcolbert@austin.rr.com 512-581-3816 Term ends 6/2017
1st VP (2017)	Connie Behrhorst St. David's Healthcare Connie.behrhorst@stdavids.com 512.426.9738 Term ends 6/2019	Member	Anthony Adams SenseCorp aareactor@hayoo.com 512-689-2306 Term ends 6/2018
2nd VP (2017)	Jack Nelson Realtor jacknelson@yahoo.com 512-332-1000 Term ends 6/2018	Member	Karen Maxwell Travis County Sheriff's Office Kmaxwell0743@gmail.com 512-304-0678 Term ends 6/2018
Treasurer (2017)	Chris Cartwright Community Member (512) 303-9819 hm (512) 971-6683 cell txyacht@att.net Term ends 6/2018	Member	Pompeyo Chavez, MD Family Health Center of Bastrop pchavez@fhcob.com 512-772-1989 Term ends 6/2018
Secretary (2017)	Ehrikka Hodge Elgin ISD happyaggie@aggiemail.com 512-281-4672 Term ends 6/2018	Member	Claudia Munoz Bastrop ISD clmunoz@bisdtx.org 512-332-6354 Term ends 6/2019
Past President	Zia Lowe Realtor zia@bastropforsale.com 512-303-4441 wk 512-789-3724 cell Term ends 6/2019	Member	Bob Barker Community Member Barker.Robert1@gmail.com 512-427-3495 Term ends 6/2017
Member	Jill McNabb Greater Texas FCU Jill.mcnabb@gtfcu.org 512-985-6986 Term ends 6/2019	Member	Debbie Bresette Community Member dbresette2015@gmail.com 512-922-9578 Term ends 6/2019
MDT Partner	Bryan Goertz Bastrop County District Attorney BryonGoertz@aol.com 512-581-7125	MDT Partner	Vacant Bastrop County Sheriff
MDT Partner	CPS – Michael Matchett 512-321-8155 wk 512-629-6728 cell michael.matchett@dfps.state.tx.us		

RECEIVED

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION JUN 22 2016

ORGANIZATION INFORMATION:

Combined Community Action, Inc.		06/21/2016	
Official Name of Organization		Date	
165 W. Austin St.	Giddings	TX	78942
Address	City	State	Zip
Kelly Franke	kjfranke@ccaction.com		
Contact Person	E-mail		
979/540-2980	979/542-9565		
Phone Number	Fax Number		
74-1548511	see attached		
Federal ID #	State ID #		

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$8,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Combined Community Action, Inc. (CCA) is requesting support for the Senior Nutrition "Meals on Wheels" Program and for CCA's Emergency Assistance Programs. The Senior Nutrition "Meals on Wheels" Program is the only program that provides a hot noon meal 5 days a week to seniors in the City of Bastrop either in a congregate setting at our site at the Settlement or through home delivery. The meals are delivered by trained volunteers who report back to the site manager about the clients health and mental state. The site manager is then able to call the emergency contact for the client if he/she feels there are any concerns.

CCA's emergency assistance programs provide rent and utility assistance to individuals and families who are not qualified for one of the Federal Programs and who may fall between the cracks and risk homelessness. We also provide assistance during natural disasters, i.e. fire and flood.

Describe the organization's purpose.

The purpose of CCA is to provide direct services to clients. We work to stimulate the coordination of all resources that will enable low-income individuals and families of all ages to secure the opportunities needed for them to become fully self-sufficient.

The Senior Nutrition Program assist older persons to remain independent by providing meals so that they can remain in their homes for as long as possible and to maintain their dignity. Through the Texas Dept. of Aging and Disability Services, the taxpayers of our state pay \$41,000 per person per year for nursing home assistance. Through the Meals on Wheels Program we are able to help the elderly stay in their homes for less than \$1,290 per person per year.

CITY OF BASTROP 2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

CCA has been providing services to the City of Bastrop for 50 years. The Senior Nutrition program is by far one of the most popular programs because we are helping the most vulnerable population. Other programs provided by CCA are: Weatherization (5 units weatherized), Case Management for At Risk Children and Pregnant (Social worker currently has 30 individual cases she is working in the City), Tenant Based Rental Assistance (5 families), and utility and rental assistance. We continue to work with those affected by the fires of 2011 and 2015 and most recently the flooding.

CCA provided 12,987 meals to seniors in the City of Bastrop last year through the Senior Nutrition Program, this is 3,000 more meals than in 2014. The program continues to expand in order to accommodate the ever growing elderly population. Due to a drop in donations, we have instituted a waiting list for new clients requesting home delivery. Full funding from the City of Bastrop is vitally important so that we can serve all the home bound clients that request meals.

CCA made 226 payments on behalf of clients to the City of Bastrop for utility assistance in the amount of \$43,868.18 in 2015.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

N/A

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

Approximately 13% of our organizations purpose benefited the City of Bastrop Citizens. CCA serves 10 central Texas Counties with various programs. City of Bastrop residents receive every service that CCA currently offers. More than 350 unduplicated clients received services in 2015. Based on the 2014 IRS 990 only 4.35% of the total agency budget is spent on administrative overhead.

PROGRAM SERVICES

Describe your program services.

The Senior Nutrition Program currently serves over 80 clients in the City of Bastrop with a hot noon meals, 5 days a week. The number will vary as clients leave and enter the program. We currently have 20-25 volunteers that deliver meals to the homebound clients. The Settlement provides a space for CCA to serve meals to the congregate clients. The site manager is on duty from 8:30 a.m. to 1:00 p.m. daily, she greets the congregate clients who can socialize with other clients, play games, and receive nutrition education. The site manager also plates all the homebound meals and prepares them for delivery by the volunteers. We ask for a voluntary donation of \$2.00 a meal from the clients, but most of the seniors live on a fixed income and cannot make the suggested donation, therefore we must reach out to the local cities, counties and community partners. For many of our clients, this is the only meal they will eat in a day because they must choose between paying for medications or eating. Many of our clients are isolated in their home and our volunteers are their only human contact. Our friendly volunteers are able to make daily well checks on the clients and report back to the site manager if they feel the client is in need of medical or emotional support.

CCA's emergency assistance services help those clients who not eligible for the federal programs and fall between the cracks.

CITY OF BASTROP 2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The funds received will go directly to purchase meals for the Senior Nutrition Program and to assist clients with rent and utilities. We only use city funds to provide direct services.

How will the program services benefit the community?

The funds applied to the Senior Nutrition Program will benefit the community by allowing Seniors to remain at home and independent for as long as possible. The Texas Department of Aging and Disability Services reports that the state spends \$41,000 in nursing home assistance for one person for one year. The cost to feed a Senior through the Senior Nutrition Program cost \$1,290 per year. The program allows the Seniors receiving the meal to have dignity and live independently versus being forced to move to a nursing home.

CCA will assist clients who reside in the City of Bastrop with rent and utility assistance. Last year CCA paid 226 payments on behalf of city of Bastrop residents in the amount of \$43,868.18 to the city utility department. Rental assistance will go back to the community to local homeowners, landlords, etc.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

CCA estimates that 10% of the City of Bastrop Citizens will either receive our services or will be in touch with our agency for referrals to another program. We do focus on the most vulnerable populations, the elderly, persons with disabilities and families with children 6 and under.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

The Senior Nutrition "Meals on Wheels" Program is the only program of its kind that provides a hot noon meals 5 days a week to the Seniors in Bastrop.

There are other organizations that provide some assistance with rent and utilities, such as the Bastrop County Food Pantry, Family Crisis Center and Advocacy Outreach. CCA is collaborating on a homeless grant with Family Crisis Center and Advocacy Outreach. We all provide some sort of emergency services and we coordinate to make sure we are not duplicating services to residents in Bastrop and we also make and receive referrals from these groups.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

The Site Manager for the Senior Nutrition Program completes daily nutrition reports. Those reports capture the number of clients served and the meal counts. These reports are sent to the CCA Central Office and monthly reports are compiled from these daily nutrition reports and reported to the Capital Area Planning Council - Area Agency on Aging (CAPCOG). The operations manager for the program is able to determine if the number of meals served is on track with the projections and make sure there is no waste within the program. CAPCOG also conducts desk reviews and performs annual on-site monitoring.

Emergency Services client information is tracked through a client tracking software that provides monthly reports. Through this software we can capture those served by city and county. We report monthly to the Texas Department of Housing and Community Affairs (TDHCA). TDHCA reviews these reports monthly and we work together to ensure we are reaching our targets and goals. TDHCA also conducts desk reviews and annual on-site monitoring.

How will you evaluate if you were effective?

Client satisfaction surveys are provided to the seniors who receive meals. The clients are provided the opportunity to comment on the meals, the site manager and volunteers. These surveys are confidential so the client can freely express their opinions and make suggestions. If clients are unhappy with a particular food item served, we are able to report that information to food service provider and have input on the menus.

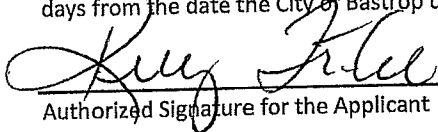
CCA also completes a community needs assessment every 3 years for all programs. Clients and citizens were given the opportunity last year to complete the needs assessment and customer satisfaction survey on the services we provide. These results were shared with the CCA Board of Directors at their regularly scheduled board meeting.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

We can report that January - May 2015 we are currently serving over 1000 meals a month to citizens in Bastrop. The meals on wheels program provides a friendly face in the form of a volunteer to check on the well being of the client while delivering the meal. The 20-25 volunteers in Bastrop have been an angel to many clients we serve. The volunteers report back to CCA staff any concerns they have regarding the client and we in turn contact family members with those concerns. If the volunteer is unable to make contact with the client and the family cannot be reached, local law enforcement is contacted to make a well check on the client.

In the first quarter of 2016, we have assisted 98 individuals in Bastrop emergency assistance.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



Authorized Signature for the Applicant

Kelly Franke

Name Printed or Typed

06/21/2016

Date

Executive Director

Title

Return this application to:

City of Bastrop

Finance Department

P. O. Box 427

1311 Chestnut Street

Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

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Revenue

48,000.00.401	INCOME-TDHCA	52,121.00
51,000.00.401	INCOME-TDHCA	171,907.21
67,000.00.401	INCOME-TDHCA	49,736.24
68,000.00.401	INCOME-TDHCA	242,841.85
74,000.00.401	INCOME-TDHCA	70,483.89
91,000.00.401	INCOME-TDHCA	591,966.71
95,000.00.401	INCOME-TDHCA	148,574.00
05,000.00.408	INCOME-PROGRAM	27,022.43
06,000.00.408	INCOME-PROGRAM	24,794.03
02,000.00.409	INCOME-CITY GOVERNMENTS	16,113.00
02,000.00.410	INCOME-COUNTY GOVERNMENTS	10,700.00
70,000.00.411	INCOME-CAPITAL AREA HOUSING	10,000.00
05,000.00.412	INCOME-N/E PROGRAM	336.00
06,000.00.412	INCOME-N/E PROGRAM	20.00
72,000.00.413	INCOME-INTEREST	29.94
90,000.00.413	INCOME-INTEREST	13.84
02,000.00.414	INCOME-SALE OF FIXED ASSET	123,267.83
72,000.00.414	INCOME-SALE OF FIXED ASSETS	351,621.60
05,000.00.415	INCOME-LOCAL CASH	22,419.36
06,000.00.415	INCOME-LOCAL CASH	53,850.00
06,000.00.418	INCOME-UNITED WAY	17,768.05
07,000.00.419	INCOME-OAA TITLE 111	25,961.86
02,000.00.424	INCOME-FLOWER FUND	30.00
05,000.00.424	INCOME-FLOWER	10.03
06,000.00.424	INCOME-FLOWER	26.99
07,000.00.424	INCOME-FLOWER	2.98
10,000.00.424	INCOME-FLOWER FUND	10.00
27,000.00.424	INCOME-FLOWER FUND	7.50
49,000.00.424	INCOME-FLOWER	20.00
51,000.00.424	INCOME-FLOWER	8.75
55,000.00.424	INCOME-FLOWER	15.00
68,000.00.424	INCOME-FLOWER FUND	10.00
91,000.00.424	INCOME-FLOWER	18.75
02,000.00.425	INCOME-RENT/BUILDING	11,580.00
72,000.00.425	INCOME-RENT	83,675.75
90,000.00.425	INCOME-RENT	31,870.00
55,000.00.426	INCOME-CSBG	12,379.65
55,000.00.427	INCOME-C P W	2,150.62
55,000.00.429	INCOME-NUTRITION CONG C1	4,367.39
55,000.00.431	INCOME-LCACRC	2,375.78
55,000.00.433	INCOME-DOE WAP	1,759.82
02,000.00.440	INCOME-MISCELLANEOUS	26,400.00
05,000.00.440	INCOME-MISCELLANEOUS	9,560.62
06,000.00.440	INCOME-MISCELLANEOUS	55,279.73
07,000.00.440	INCOME-MISCELLANEOUS	4,000.00
10,000.00.440	INCOME-MISCELLANEOUS	32,569.65
51,000.00.440	INCOME-MISCELLANEOUS	125.76
10,000.00.441	INCOME-PAMPER PINK	28,656.75
49,000.00.441	INCOME-CHRISTMAS DONATIONS	50.00
51,000.00.441	INCOME-CHRISTMAS DONATIONS	19,275.00
08,000.00.444	INCOME-TX DEPT OF AGRICULTURE	49,644.97
06,000.00.445	INCOME-BULK MAILINGS	2,830.00
55,000.00.445	INCOME-NUTRITION HB C2	10,190.76
02,000.00.446	INCOME-CCA CASINO NITE	850.00
06,000.00.446	INCOME-SV FUNDRAISER	22,814.00
55,000.00.446	INCOME-NUTRITION SCO 111B	986.02
06,000.00.447	INCOME-DRIVE THRU FUNDRAISER	907.00
54,000.00.447	INCOME-FAYETTE RESALE INC	36,000.00
06,000.00.448	INCOME-SPONSOR-A-SENIOR	16,354.79
55,000.00.449	INCOME-LIHEAP WAP	4,904.87
05,000.00.451	INCOME-OAA TITLE 111	133,648.45
06,000.00.451	INCOME-OAA TITLE 111	276,410.68
55,000.00.477	INCOME-TACAA - PEC	232.85
55,000.00.487	INCOME-CEAP	4,901.33
71,000.00.492	INCOME-TACAA	43,380.30
10,000.00.499	INCOME-CALENDARS	735.00
06,000.14.448	INCOME-SPONSOR-A-SENIOR / BLANCO	526.46

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06.000.20.448	INCOME-SPONSOR-A-SENIOR / CALDWELL	1,100.00
03.000.25.417	INCOME-C P & L COLO CO	4,000.00
06.000.50.448	INCOME-SPONSOR-A-SENIOR / FAYETTE	5,114.00
06.000.70.448	INCOME-SPONSOR-A-SENIOR / HAYS	3,380.00
06.000.80.448	INCOME-SPONSOR-A-SENIOR / LEE	1,255.00

Total Revenue

\$2,957,931.64

Expenses

10.103.00.801	SALARIES	26,920.00
15.103.00.801	SALARIES	206.69
16.103.00.801	SALARIES	516.31
17.103.00.801	SALARIES	1,836.01
18.103.00.801	SALARIES	5,099.01
46.103.00.801	SALARIES	32,476.62
49.103.00.801	SALARIES	2,835.34
51.103.00.801	SALARIES	95,328.16
55.103.00.801	SALARIES	68,563.70
67.103.00.801	SALARIES-ADMINISTRATION	2,450.00
68.103.00.801	SALARIES -ADMINISTRATION	10,001.25
71.103.00.801	SALARIES-ADMIN	297.60
74.103.00.801	SALARIES-ADMINISTRATION	2,642.50
91.103.00.801	SALARIES - ADMINISTRATION	17,482.69
95.103.00.801	SALARIES - ADM	3,045.11
10.104.00.821	FRINGE-FICA/TUCA	2,635.80
15.104.00.821	FICA/TUCA	31.25
16.104.00.821	FICA/TUCA	57.29
17.104.00.821	FICA/TUCA	179.40
18.104.00.821	FICA/TUCA	434.74
46.104.00.821	FRINGE-FICA/TUCA	2,475.66
49.104.00.821	FRINGE-FICA/TUCA	427.33
51.104.00.821	FRINGE-FICA/TUCA	9,134.43
55.104.00.821	FRINGE-FICA/TUCA	5,964.52
67.104.00.821	FRINGE-FICA/TUCA	165.93
68.104.00.821	FRINGE FICA/TUCA	937.33
71.104.00.821	FRINGE-FICA/TUCA	41.81
74.104.00.821	FRINGE-FICA/TUCA	215.70
91.104.00.821	FRINGE-FICA/TUCA	2,071.38
95.104.00.821	FRINGE-FICA/TUCA	338.64
10.104.00.823	FRINGE-O A INSURANCE	152.70
51.104.00.823	FRINGE-OCC ACC INS	898.60
55.104.00.823	FRINGE-WORKERS COMP	362.73
68.104.00.823	FRINGE-OCC ACC INS	102.80
71.104.00.823	FRINGE-OCC ACC INS	6.69
91.104.00.823	FRINGE-WORKER'S COMP INS	96.61
55.104.00.824	FRINGE-HOSPITALIZATION INS.	2,280.00
68.104.00.824	FRINGE-HOSPITALIZATION INS	931.00
74.104.00.824	FRINGE-HOSPITALIZATION INS	300.20
10.104.00.825	FRINGE-RETIREMENT	252.00
46.104.00.825	FRINGE-RETIREMENT	204.43
51.104.00.825	FRINGE-RETIREMENT	970.35
55.104.00.825	FRINGE-RETIREMENT	677.35
68.104.00.825	FRINGE-RETIREMENT	147.00
74.104.00.825	FRINGE-RETIREMENT	47.40
91.104.00.825	FRINGE-RETIREMENT	205.39
46.104.00.826	FRINGE-LIFE INSURANCE	63.10
49.104.00.826	FRINGE-LIFE INSURANCE	43.50
51.104.00.826	FRINGE-LIFE INSURANCE	283.95
55.104.00.826	FRINGE-LIFE INSURANCE	293.89
91.104.00.826	FRINGE-LIFE INSURANCE	59.76
95.104.00.826	FRINGE-LIFE INSURANCE	11.95
10.104.00.827	FRINGE-FRESH BENIES	102.00
46.104.00.827	FRINGE-FRESH BENIES	51.00
51.104.00.827	FRINGE-FRESH BENIES	153.00
55.104.00.827	FRINGE-FRESH BENIES	187.00
91.104.00.827	FRINGE-FRESH BENIES	76.50
51.105.00.829	TRAVEL-BOARD	420.30

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16.105.00.830	TRAVEL	89.55
17.105.00.830	TRAVEL	239.67
18.105.00.830	TRAVEL	1,406.72
46.105.00.830	TRAVEL-IN AREA	1,583.60
49.105.00.830	TRAVEL-IN AREA	141.08
51.105.00.830	TRAVEL-IN AREA	1,889.27
91.105.00.830	TRAVEL-IN-AREA	272.45
46.105.00.831	TRAVEL-OUT OF AREA	4.86
51.105.00.831	TRAVEL-OUT OF AREA	3,285.78
68.105.00.892	TRAVEL-FEES/MEMBERSHIP	30.00
91.105.00.892	TRAVEL-FEES/MEMBERSHIP	80.00
68.105.00.895	TRAVEL-FEE/CONFERENCE	450.00
02.106.00.836	SUPPLIES-CONSUMABLES	190.97
55.106.00.836	SUPPLIES-CONSUMABLES	1,056.84
46.106.00.841	SUPPLIES-MAIN/JAN/CUST	222.73
49.106.00.841	SUPPLIES-MAIN/JAN/CUST	5.14
51.106.00.841	SUPPLIES-MAIN/JAN/CUST	885.19
55.106.00.841	SUPPLIES-MAINT/JAN/COST	1,096.63
91.106.00.841	SUPPLIES MAIN/JAN/CUSTODIAL	1,417.41
95.106.00.841	SUPPLIES MAIN/JAN/CUSTODIAL	87.86
10.106.00.842	SUPPLIES-MEETING	804.42
46.106.00.842	SUPPLIES-MEETING(BOARD)	258.59
51.106.00.842	SUPPLIES-MEETING(BOARD)	398.63
10.106.00.844	SUPPLIES-OFFICE	324.99
46.106.00.844	SUPPLIES-OFFICE	223.91
49.106.00.844	SUPPLIES-OFFICE	54.19
51.106.00.844	SUPPLIES-OFFICE	672.45
68.106.00.844	SUPPLIES-OFFICE	17.54
72.106.00.844	SUPPLIES-OFFICE	4.33
90.106.00.844	SUPPLIES-OFFICE	4.34
91.106.00.844	SUPPLIES-OFFICE	9.44
95.106.00.844	SUPPLIES-OFFICE	16.29
51.106.00.845	SUPPLIES-OTHER(COMPUTER)	2,459.41
91.106.00.852	SUPPLIES-COPY/PRINTING	77.71
02.106.00.853	SUPPLIES-POSTAGE/FREIGHT	722.80
02.106.01.999	SUPPLIES-CCA CASINO NITE	88.20
02.107.00.803	OTHER COST-AUDIT	720.00
03.107.00.803	AUDIT	240.00
10.107.00.803	OTHER COST-AUDIT	480.00
72.107.00.803	OTHER COST-AUDIT	180.00
90.107.00.803	AUDIT	180.00
91.107.00.803	OTHER COST-AUDIT	2,160.00
95.107.00.803	OTHER COST-AUDIT	4,320.00
02.107.00.817	OTHER COST-CONSULTANT FEE'S	375.00
55.107.00.829	OTHER COST-TRAVEL	1,903.72
10.107.00.841	OTHER-MAINT/DECOR/REPAIRS	1,334.65
10.107.00.852	OTHER-COPY/PRINT	597.83
15.107.00.852	OTHER COST-COPY/PRINT	0.42
16.107.00.852	OTHER COST-COPY/PRINT	13.21
17.107.00.852	OTHER COST-COPY/PRINT	15.04
18.107.00.852	OTHER COST-COPY/PRINT	137.72
46.107.00.852	OTHER COST-COPYING/PRINTING	179.67
49.107.00.852	OTHER COST-COPYING/PRINTING	196.72
51.107.00.852	OTHER COST-COPYING/PRINTING	1,976.22
55.107.00.852	OTHER COST-COPY/PRINTING	1,331.84
10.107.00.853	OTHER-POSTAGE	338.44
15.107.00.853	OTHER COST-POSTAGE/FREIGHT	5.33
16.107.00.853	OTHER COST-POSTAGE/FREIGHT	26.34
17.107.00.853	OTHER COST-POSTAGE/FREIGHT	6.30
18.107.00.853	OTHER COST-POSTAGE/FREIGHT	17.29
46.107.00.853	OTHER COST-POSTAGE/FREIGHT	104.16
51.107.00.853	OTHER COST-POSTAGE/FREIGHT	554.84
55.107.00.853	OTHER COST-POSTAGE/FREIGHT	54.22
46.107.00.856	OTHER COST-ADS/PUBLICATIONS	80.85
49.107.00.856	OTHER COST-ADS/PUBLICATIONS	76.35
51.107.00.856	OTHER COST-ADS/PUBLICATIONS	784.23
55.107.00.856	OTHER COST-AD/PUBLICATION	160.47
02.107.00.859	OTHER COST-RENT	6,138.00
10.107.00.861	OTHER-RENT/OFFICE	473.00

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46.107.00.861	OTHER COST-RENT/OFFICE	158.00
49.107.00.861	OTHER COST-RENT/OFFICE	20.00
51.107.00.861	OTHER COST-RENT/OFFICE	770.00
55.107.00.861	OTHER COST-RENT/OFFICE	438.00
91.107.00.861	OTHER COST-RENT/OFFICE	671.00
95.107.00.861	OTHER COST-RENT/OFFICE	40.00
10.107.00.864	OTHER COSTS-CRISIS ASSISTANCE	1,005.37
46.107.00.864	OTHER COST-UTILITIES	490.04
49.107.00.864	OTHER COST-UTILITIES	4.42
51.107.00.864	OTHER COST-UTILITIES	1,404.38
55.107.00.864	OTHER COST-UTILITIES	1,005.37
91.107.00.864	OTHER COST-UTILITIES	173.69
10.107.00.867	OTHER-TELEPHONE	1,169.69
46.107.00.867	OTHER-COST-TELEPHONE	803.93
49.107.00.867	OTHER-COST-TELEPHONE	65.04
51.107.00.867	OTHER-COST-TELEPHONE	3,210.68
55.107.00.867	OTHER COST-TELEPHONE	1,868.99
91.107.00.867	OTHER COST-TELEPHONE	2,558.96
95.107.00.867	OTHER COST-TELEPHONE	319.11
10.107.00.868	INTERNET	2,105.40
46.107.00.868	OTHER COST-INTERNET	381.99
51.107.00.868	OTHER COST-INTERNET	1,145.94
55.107.00.868	OTHER COST-INTERNET	1,592.87
91.107.00.868	OTHER COST-INTERNET	1,413.66
95.107.00.868	OTHER COST-INTERNET	191.01
46.107.00.870	OTHER COST-INSURANCE/BLDG	1,505.00
72.107.00.870	OTHER COST-BUILDING INSURANCE	6,919.73
90.107.00.870	OTHER COST-INSURANCE	2,630.00
91.107.00.870	OTHER COST-INSURANCE/BLDG	1,357.50
46.107.00.872	OTHER COST-INSURANCE/OTHER	691.00
49.107.00.872	OTHER COST-INSURANCE/OTHER	1,728.00
51.107.00.891	OTHER COST-MEETING/BOARD/ANNUAL	300.73
49.107.00.892	OTHER COST-FEES/MEMBERSHIP	80.00
51.107.00.892	OTHER COST-FEES/MEMBERSHIP	45.00
55.107.00.892	OTHER COSTS- MEMBERSHIP FEES	95.00
10.107.00.893	OTHER-FEES/REGISTRATION	45.00
51.107.00.893	OTHER COST-FEES/REGISTRATION	800.00
55.107.00.893	OTHER COST-REGISTRATION FEES	750.00
68.107.00.893	OTHER COST-FEES/REGISTRATION	300.00
55.107.00.896	OTHER COST-COMPUTER	1,640.00
91.107.00.896	OTHER COSTS-COMPUTER UPGRADE	2,475.00
91.107.00.903	OTHER COST-MAINTENANCE EQUIPMENT	90.00
55.107.00.905	OTHER COST-BANK CHARGES	52.39
02.107.00.912	OTHER COST-LATE CHGS/PENT/FINAN/ETC	2,155.17
02.107.00.914	OTHER COST-FLOWERS	115.95
02.107.00.916	OTHER COST-BUILDING INTEREST	11,102.63
72.107.00.997	DEPOSIT REFUND	2,850.00
91.107.00.998	OTHER COST-INDIRECT COST	4,901.33
02.107.00.999	OTHER COST-MISCELLANEOUS	28,449.13
90.107.00.999	OTHER-MISCELLANEOUS	121.00
10.107.01.999	OTHER-MEDICAL TRAVEL EXPENSE	3,000.00
02.107.09.999	OTHER COST-MISC (OLD PIZZA HUT BLDG)	6,884.66
10.109.01.840	PROMOTIONAL-PINK EVENT	6,890.01
51.110.00.919	EQUIPMENT-OFFICE	1,373.98
51.114.00.803	CONTRACTUAL-AUDIT	2,160.00
55.114.00.803	CONTRACTUAL-AUDIT	1,460.00
67.114.00.803	FISCAL AUDIT	240.00
68.114.00.803	FISCAL AUDIT	5,200.00
55.114.00.817	CONTRACTUAL-CONSULTANT	500.00
49.114.00.875	CONTRACTUAL-PROF/GRAPHIC/LEGAL	(375.00)
51.114.00.875	CONTRACTUAL-PROF/GRAPHIC/LEGAL	2,531.25
46.114.00.904	CONTRACTUAL-MAINT/REPAIRS	243.75
49.114.00.904	CONTRACTUAL-MAINT/REPAIRS	81.25
51.114.00.904	CONTRACTUAL-MAINT/REPAIRS	568.75
91.115.00.801	SALARIES-CASE MANAGEMENT	29,859.83
95.115.00.801	SALARIES-PROG SERV	7,708.14
91.115.00.821	FRINGE-FICA/TUCA	2,803.18
95.115.00.821	FRINGE-FICA/TUCA	728.17
91.115.00.823	FRINGE-WORKER'S COMP INS	117.00

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91.115.00.825	FRINGE- RETIREMENT	181.48
91.115.00.826	FRINGE-LIFE INSURANCE	177.40
95.115.00.826	FRINGE-LIFE INSURANCE	37.87
91.115.00.827	FRINGE-FRESH BENIES	110.50
95.115.00.827	FRINGE-FRESH BENIES	17.00
91.115.00.830	TRAVEL-IN AREA	932.30
95.115.00.830	TRAVEL-IN AREA	274.95
91.115.00.837	SUPPLIES-OUTREACH MATERIALS	212.99
91.115.00.841	SUPPLIES MAIN/JAN/CUSTODIAL	70.39
91.115.00.844	SUPPLIES-OFFICE	526.20
95.115.00.844	SUPPLIES-OFFICE	40.11
91.115.00.845	SUPPLIES-COMPUTER	279.99
91.115.00.852	SUPPLIES-COPY/PRINTING	1,757.95
95.115.00.852	SUPPLIES-COPY/PRINTING	798.41
91.115.00.853	SUPPLIES-POSTAGE/FREIGHT	1,024.11
95.115.00.853	SUPPLIES-POSTAGE/FREIGHT	155.93
91.115.00.861	OTHER COST-RENT/OFFICE	237.00
91.115.00.864	OTHER COST-UTILITIES	1,102.97
95.115.00.864	OTHER COST-UTILITIES	357.02
91.115.00.867	OTHER COSTS-TELEPHONE	1,201.63
95.115.00.867	OTHER COSTS-TELEPHONE	724.33
91.115.00.868	OTHER COST-INTERNET	1,175.82
95.115.00.868	OTHER COST-INTERNET	734.50
10.123.00.998	INDIRECT COST	2,375.78
46.123.00.998	INDIRECT COST	2,203.40
49.123.00.998	INDIRECT COST	594.22
51.123.00.998	INDIRECT COST	9,582.03
67.123.00.998	INDIRECT COST	312.31
68.123.00.998	INDIRECT COST	4,904.87
71.123.00.998	INDIRECT COST	232.85
74.123.00.998	INDIRECT COST	1,447.51
46.128.00.864	CRISIS ASSISTANCE	3,289.39
51.128.00.864	CRISIS ASSISTANCE	8,389.78
46.128.00.901	CASE MANAGEMENT	100.00
51.128.00.901	CASE MANAGEMENT	350.00
51.128.10.864	HIDDEN PINES DISASTER (FIRE)	31,084.50
05.203.00.801	SALARIES-SERVICE	46,461.90
06.203.00.801	SALARIES-SERVICE	106,048.58
07.203.00.801	SALARIES	11,205.23
27.203.00.801	SALARIES	23,515.52
05.204.00.821	FRINGE-FICA/TUCA	6,082.48
06.204.00.821	FRINGE-FICA/TUCA	13,388.71
07.204.00.821	FRINGE-FICA/TUCA	1,593.42
27.204.00.821	FRINGE-FICA/TUCA	2,250.93
05.204.00.823	FRINGE-WORKER'S COMP INS.	241.49
06.204.00.823	FRINGE-WORKERS COMP INS.	526.53
07.204.00.823	FRINGE-WORKER'S COMP INS	71.72
27.204.00.823	FRINGE-WORKER'S COMP INS	100.32
05.204.00.824	FRINGE-HOSPITAL INS.	1,330.00
06.204.00.824	FRINGE-HOSPITALIZATION INS.	3,230.00
05.204.00.825	FRINGE-RETIREMENT	134.75
06.204.00.825	FRINGE- RETIREMENT	327.25
05.204.00.826	FRINGE-LIFE INSURANCE	44.64
06.204.00.826	FRINGE-LIFE INSURANCE	104.16
27.204.00.826	FRINGE-LIFE INSURANCE	120.48
05.204.00.827	FRINGE-FRESH BENIES	240.00
06.204.00.827	FRINGE-FRESH BENIES	576.00
27.204.00.827	FRINGE-FRESH BENIES	102.00
05.205.00.830	TRAVEL-IN-AREA	484.48
06.205.00.830	TRAVEL-IN AREA	2,868.97
07.205.00.830	TRAVEL-IN AREA	3,719.74
27.205.00.830	TRAVEL-IN AREA	4,966.20
06.205.00.833	TRAVEL-TRANSSPORTING	893.30
06.205.00.873	TRAVEL-VEHICLE INS.	1,648.00
05.205.00.878	TRAVEL-FUEL	17.13
06.205.00.878	TRAVEL-FUEL	171.95
07.205.00.878	TRAVEL-FUEL	420.53
05.205.00.879	TRAVEL-MAINTENANCE	237.13
06.205.00.879	TRAVEL-MAINTENANCE	570.26

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07.205.00.879	TRAVEL-MAINTENANCE	1,578.45
06.205.00.888	TRAVEL-LICENSE/FEE	66.00
27.206.00.844	SUPPLIES-OFFICE	110.15
72.206.00.845	SUPPLIES-SITE MATERIALS	1,096.20
90.206.00.845	SUPPLIES-MATERIALS/REPAIRS	6,787.50
27.206.00.852	SUPPLIES-COPY/PRINTING	399.64
27.206.00.853	SUPPLIES-POSTAGE/FREIGHT	297.00
05.207.00.803	OTHER COST-AUDIT	1,680.00
06.207.00.803	OTHER COST-AUDIT	4,085.00
07.207.00.803	OTHER COST-AUDIT	455.00
27.207.00.803	OTHER COST-AUDIT	240.00
05.207.00.853	OTHER COST-POSTAGE/FREIGHT	47.24
06.207.00.853	OTHER COST-POSTAGE/FREIGHT	55.70
07.207.00.853	OTHER COST-POSTAGE/FREIGHT	2,174.06
27.207.00.861	OTHER COST-RENT/OFFICE	240.00
05.207.00.867	OTHER COST-TELEPHONE	557.80
06.207.00.867	OTHER COST-TELEPHONE	4,787.47
07.207.00.867	OTHER COST-TELEPHONE	4,571.40
27.207.00.867	OTHER COST-TELEPHONE	1,274.70
05.207.00.868	OTHER COST-INTERNET	371.81
06.207.00.868	OTHER COST-INTERNET	1,805.04
07.207.00.868	OTHER COST-INTERNET	115.22
27.207.00.868	OTHER COST-INTERNET	1,244.84
05.207.00.871	OTHER COST-INSURANCE/LIABILITY	2,624.50
06.207.00.871	OTHER COST-INSURANCE/LIABILITY	3,817.50
07.207.00.871	OTHER COST-INSURANCE/LIABILITY	1,000.00
27.207.00.892	OTHER COST-MEMBERSHIP FEES	30.00
27.207.00.893	OTHER COST-FEES/REGISTRATION	28.63
05.207.00.998	OTHER COST-INDIRECT COST	4,367.39
06.207.00.998	OTHER COST-INDIRECT COST	10,190.76
07.207.00.998	OTHER COST-INDIRECT COST	986.02
05.208.00.884	PROF DEV-TRAIN/STAFF/CONF	378.00
06.208.00.884	PROF DEV-TRAIN/STAFF	766.00
05.208.00.892	PROF DEV-DUES/MEMBERSHIP	62.50
06.208.00.892	PROF DEV-DUES/MEMBERSHIP	62.50
05.209.00.857	PROMOTIONAL-RECRUIT/ADVERTISE	347.44
06.209.00.857	PROMOTIONAL-RECRUIT/ADVERTISE	454.66
05.210.00.903	EQUIPMENT-MAINTENANCE	144.00
06.210.00.903	EQUIPMENT-MAINTENANCE	336.00
05.211.00.836	CONSUMABLES	177.89
06.211.00.836	CONSUMABLES	518.18
05.211.00.839	FOOD COST-CONSUMABLES	113,421.74
06.211.00.839	FOOD-CONSUMABLES	322,386.84
06.211.00.847	FOOD-FROZEN/SHELF	13,883.00
08.211.10.839	CONTRACTED MEALS	11,449.49
08.211.14.839	CONTRACTED MEALS	2,026.60
08.211.20.839	CONTRACTED MEALS	13,097.36
08.211.50.839	CONTRACTED MEALS	5,957.85
08.211.70.839	CONTRACTED MEALS	5,722.54
08.211.80.839	CONTRACTED MEALS	2,321.72
05.212.00.844	SUPPLIES-OFFICE	287.89
06.212.00.844	SUPPLIES-OFFICE	202.43
05.212.00.845	SUPPLIES-OTHER	869.85
06.212.00.845	SUPPLIES-OTHER	2,140.28
05.212.00.852	SUPPLIES-COPYING/PRINTING	1,042.67
06.212.00.852	SUPPLIES-COPYING/PRINTING	3,060.05
05.213.00.859	OCCUPANCY-RENT	978.00
06.213.00.859	OCCUPANCY-RENT	1,974.00
07.213.00.859	OCCUPANCY-RENT	1,560.00
05.213.00.864	OCCUPANCY-UTILITIES	2,643.07
06.213.00.864	OCCUPANCY-UTILITIES	2,904.84
07.213.00.864	OCCUPANCY-UTILITIES	2,286.75
05.213.00.904	OCCUPANCY-MAINT/REPRS/IMPROVE	2,470.33
06.213.00.904	OCCUPANCY-MAIN/REPAIRS/IMPROVE	3,477.61
07.213.00.904	OCCUPANCY-MAINT/REPAIRS/IMPROVE	2,031.25
72.214.00.804	SITE-CONTRACT LABOR	16,495.84
90.214.00.804	SITE-CONTRACT LABOR	8,656.55
67.215.00.801	SALARIES-PROGRAM SUPPORT	5,720.00
68.215.00.801	SALARIES-SUPPORT SERVICES	37,260.00

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71.215.00.801	SALARIES-PROGRAM SUPPORT	902.50
74.215.00.801	SALARIES-PROGRAM SUPPORT	6,753.75
67.215.00.821	FRINGE-FICA/TUCA	441.77
68.215.00.821	FRINGE-FICA/TUCA	3,559.72
71.215.00.821	FRINGE-FICA/TUCA	136.46
74.215.00.821	FRINGE-FICA/TUCA	575.03
68.215.00.823	FRINGE-OCC ACC INS	240.61
71.215.00.823	FRINGE-OCC ACC INS	20.31
67.215.00.824	FRINGE-HOSPITALIZATION INS	148.20
68.215.00.824	FRINGE-HOSPITALIZATION INS	725.80
74.215.00.824	FRINGE-HOSPITALIZATION INS	174.80
67.215.00.825	FRINGE-RETIREMENT	23.40
68.215.00.825	FRINGE-RETIREMENT	114.60
74.215.00.825	FRINGE-RETIREMENT	27.60
68.215.00.826	FRINGE-LIFE INSURANCE	166.08
68.215.00.827	FRINGE-FRESH BENIES	102.00
67.215.00.829	TRAVEL	43.98
68.215.00.829	TRAVEL	7,622.28
74.215.00.829	TRAVEL	70.87
68.215.00.841	SUPPLIES/MAINT	969.65
68.215.00.845	SUPPLIES OTHER	1,474.12
68.215.00.852	SUPPLIES-COPY/PRINT	1,549.35
68.215.00.853	SUPPLIES-POSTAGE	641.47
74.215.00.853	SUPPLIES-POSTAGE	163.42
68.215.00.862	OTHER COST-BUILDING RENT	678.00
68.215.00.864	OTHER COST-UTILITIES	1,005.36
68.215.00.867	TELEPHONE	2,129.57
68.215.00.868	INTERNET	1,528.04
68.215.00.870	OTHER COST-BLDG INS	1,357.50
68.215.00.873	VEHICLE INSURANCE	1,377.00
68.215.00.879	VEHICLE MAINT.	216.09
74.215.00.879	VEHICLE MAINT.	9.00
67.215.00.940	MATERIALS-WEATHERIZATION	9,635.96
68.215.00.940	WEATHERIZATION MATERIALS	44,761.58
70.215.00.940	MATERIALS	16,507.82
71.215.00.940	WEATHERIZATION MATERIALS	29,241.70
74.215.00.940	MATERIALS-WEATHERIZATION	22,602.47
76.215.00.940	MATERIALS/WEATHERIZATION	6,089.47
74.217.00.871	INSURANCE-LIABILITY	2,589.00
67.218.00.804	SUBCONTRACTOR	10,141.09
68.218.00.804	SUBCONTRACTOR	44,683.52
71.218.00.804	SUBCONTRACTOR	4,561.34
74.218.00.804	SUBCONTRACTOR	15,761.00
76.218.00.804	SUBCONTRACTOR	3,446.80
27.223.00.998	INDIRECT COST	2,150.62
91.228.01.865	ECP-AUSTIN CNTY/ELECTRICITY	1,425.35
95.228.01.865	ECP-AUSTIN CO	1,509.78
91.228.10.865	ECP-BASTROP CNTY/ELECTRICITY	16,367.40
95.228.10.865	ECP-BASTROP CO	2,251.03
91.228.25.865	ECP-COLORADO CNTY/ELECTRICITY	855.53
95.228.25.865	ECP-COLORADO CO	1,382.86
91.228.50.865	ECP-FAYETTE CNTY/ELECTRICITY	3,857.34
91.228.80.865	ECP-LEE CNTY/ELECTRICITY	6,231.49
95.228.80.865	ECP-LEE CO	532.67
18.232.00.862	SECURITY DEPOSITS	600.00
16.232.00.864	UTILITY ASSISTANCE / DEPOSITS	1,347.00
17.232.00.864	UTILITY ASSISTANCE / DEPOSITS	1,827.00
18.232.00.864	UTILITY ASSISTANCE / DEPOSITS	108.00
17.232.02.862	RENTAL ASSISTANCE-DONELLA'S VENTURES	4,272.00
17.232.03.862	RENTAL ASSISTANCE-GERALD TROJACEK	3,960.00
18.232.03.862	RENTAL ASSISTANCE-MICHELLE BRESNAHAN	5,712.00
18.232.04.862	RENTAL ASSISTANCE-VANESSA EARL	578.00
18.232.05.862	RENTAL ASSISTANCE-COLDWELL BANKERS GREEN	6,240.00
18.232.06.862	RENTAL ASSISTANCE-SHARON DARST	7,128.00
18.232.07.862	RENTAL ASSISTANCE-MG PROPERTY	5,400.00
16.232.11.862	RENTAL ASSISTANCE-ENCINO POINTE	17,845.00
03.232.25.865	PREVENTION-ELECTRICITY	3,585.46
54.233.00.862	RENTAL ASSISTANCE	24,723.43
54.233.00.864	UTILITY ASSISTANCE	18,509.97

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54.233.00.999	HOUSEHOLD ASSISTANCE	716.80
06.303.00.801	NUT ED-SALARIES	2,425.16
06.304.00.821	NUT ED-FICA/TUCA	344.36
74.305.00.801	TRAINING/TECH ASSISTANCE - SALARIES	4,400.00
74.305.00.821	TRAINING/TECH ASSISTANCE - FICA/TUCA	336.60
74.305.00.829	TRAINING/TECH ASSISTANCE	3,808.17
02.309.00.999	PROMOTIONAL-MISCELLANEOUS	240.36
91.333.01.865	EAP-AUSTIN CNTY/ELECTRICITY	59,501.90
95.333.01.865	EAP-AUSTIN CO	16,842.66
91.333.10.865	EAP-BASTROP CNTY/ELECTRICITY	199,036.69
95.333.10.865	EAP-BASTROP CO	31,704.09
91.333.25.865	EAP-COLORADO CNTY/ELECTRICITY	74,777.86
95.333.25.865	EAP-COLORADO CO	17,235.53
91.333.50.865	EAP FAYETTE CNTY/ELECTRICITY	98,018.52
95.333.50.865	EAP-COLORADO CO	27,510.83
91.333.80.865	EAP LEE COUNTY/ELECTRICITY	128,665.76
95.333.80.865	EAP-LEE CO	29,175.55
67.335.00.940	HEALTH/SAFETY	1,555.50
68.335.00.940	HEALTH/SAFETY	28,027.00
74.335.00.940	HEALTH/SAFETY	6,385.50
06.407.00.852	BULK-COPY/PRINT	165.07
06.412.00.845	SUPPLIES-OTHER	11,527.99
91.505.00.829	TRAVEL-TDHCA REIMBURSEMENT	748.25
06.703.00.801	LOCAL CASH-SALARIES	11.63
06.704.00.821	LOCAL CASH-FICA/TUCA	1.76
49.705.00.830	LOCAL CASH-TRAVEL IN AREA	276.75
49.705.00.831	LOCAL CASH-TRAVEL OUT OF AREA	582.25
51.705.00.831	LOCAL CASH-TRAVEL OUT OF AREA	2,968.47
51.706.00.844	LOCAL CASH-SUPPLIES/OFFICE	2.47
49.707.00.892	LOCAL CASH-FEES/MEMBERSHIP	937.50
51.707.00.892	LOCAL CASH-FEES/MEMBERSHIP	712.50
49.707.00.893	LOCAL CASH-OTHER/FEES,REGISTRATION	400.00
49.707.00.999	LOCAL CASH-CHRISTMAS TOYS/FOOD	524.04
51.707.00.999	LOCAL CASH-CHRISTMAS TOYS/FOOD	8,843.11
06.708.00.884	LOCAL MISCELLANEOUS	100.00
06.712.01.999	LOCAL-MISC.,ALLENWOOD	1,687.50
51.728.00.864	LOCAL CASH-CRISIS	1,049.06
	Encumbrances .	0.00
Total Expenses		\$2,618,067.34

Excess Revenues Over Expenses

\$339,864.30

2015 Un-audited; Audit Scheduled for Week of June 20, 2016.

Darlene Stange Snyder, CFO

5-25-16

Senior Nutrition - Congregate
2017 PROPOSED

Salaries	05.203.00.801	\$ 42,000.00
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Fringe

FICA/TUCA	05.204.00.821	\$ 4,151.00
Safety/OA Ins	05.204.00.823	\$ 1,925.00
Hosp. Ins.	05.204.00.823	\$ 1,922.00
Retirement	05.204.00.825	\$ 448.00
Life & AD Ins	05.204.00.826	\$ 54.00

Travel

In-Area	05.205.00.830	
Out -of-Area	05.205.00.831	\$ -
Ins/Vehicle	05.205.00.873	\$ -
Fuel	05.205.00.878	\$ 1,000.00
Vehicle Maint	05.205.00.879	\$ -
License/Fee's	05.205.00.888	\$ -

Other Cost

Audit	05.207.00.803	\$ 2,000.00
Contractual	05.207.00.817	\$ 2,500.00
Postage	05.207.00.853	\$ 500.00
Telephone	05.207.00.867	\$ 3,000.00
Internet	05.207.00.868	\$ 2,000.00
Ins-Liability	05.207.00.871	\$ 2,100.00
Indirect Cost	05.207.00.999	\$ 12,000.00

Professional Dev.

Training/Staff	05.208.00.884	\$ 1,000.00
Membership	05.208.00.892	\$ 500.00

Promotional

Copy/Print	05.209.00.852	\$ 1,500.00
Recruitment	05.209.00.857	\$ 250.00

Equipment

Rent/Lease	05.210.00.860	\$ -
Maint/Repair	05.210.00.903	\$ 1,000.00

Food Cost

Consumables	05.211.00.836	\$ 1,000.00
Contracted Meals	05.211.00.839	\$ 134,986.00
Raw Food	05.211.00.846	\$ -
Frozen Meals	05.211.00.847	\$ -

Supplies

Maint.	05.212.00.841	\$	250.00
Nut. Ed Matls	05.212.00.835	\$	130.00
Office Supplies	05.212.00.844	\$	250.00
Supplies/Other	05.212.00.845	\$	-
Copy/Printing	05.212.00.852	\$	995.00

Occupancy

Rent	05.213.00.859	\$	3,000.00
Utilities	05.213.00.864	\$	4,000.00
Ins. Building	05.213.00.871	\$	3,000.00
Main/Custodial	05.213.00.904	\$	2,000.00

Total Cost \$ 229,461.00

Revenue

USDA	05.000.00.407	\$	-
Program Income	05.000.00.408	\$	28,000.00
N/E Prog.Income	05.000.00.412	\$	41.00
Interest	05.000.00.413	\$	-
Sale of Fixed Asset	05.000.00.414	\$	-
Local Cash	05.000.00.415	\$	30,000.00
United Way	05.000.00.418	\$	-
Misc Income	05.000.00.440	\$	26,000.00
OAA Income	05.000.00.451		\$141,075.00

Total Revenue \$ 225,116.00

****shortfall in revenue vs. expenses**
Projected Revenue and Expenses

Senior Nutrition - Home Delivered Meals
2017 PROPOSED

Salaries	06.203.00.801	\$	110,000.00
Fringe		\$	8,500.00
FICA/TUCA	06.204.00.821		
Safety/OA Ins	06.204.00.823		
Hosp. Ins.	06.204.00.823		
Retirement	06.204.00.825		
Life & AD Ins	06.204.00.826		
Travel			
In-Area	06.205.00.830	\$	500.00
Out -of-Area	06.205.00.831	\$	-
Meal Delivery	06.205.00.833	\$	500.00
Ins/Vehicle	06.205.00.873	\$	-
Fuel	06.205.00.878	\$	3,000.00
Vehicle Maint	06.205.00.879	\$	-
License/Fee's	06.205.00.888	\$	-
Other Cost			
Audit	06.207.00.803	\$	2,000.00
Contractual	06.207.00.817	\$	-
Postage	06.207.00.853	\$	1,500.00
Telephone	06.207.00.867	\$	4,000.00
Internet	06.207.00.868	\$	-
Ins-Liability	06.207.00.871	\$	3,000.00
Indirect Cost	06.207.00.999	\$	14,000.00
Professional Dev.			
Training/Staff	06.208.00.884	\$	750.00
Membership	06.208.00.892	\$	100.00
Promotional			
Copy/Print	06.209.00.852	\$	-
Recruitment	06.209.00.857	\$	500.00
Equipment			
Rent/Lease	06.210.00.860	\$	-
Maint/Repair	06.210.00.903	\$	750.00
Food Cost			
Consumables	06.211.00.836	\$	4,000.00
Contracted Meals	06.211.00.839	\$	280,000.00
Raw Food	06.211.00.846	\$	-

Frozen Meals	06.211.00.847	\$	7,400.00
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Supplies

Maint.	06.212.00.841	\$	500.00
Nut. Ed Matls	06.212.00.835	\$	100.00
Office Supplies	06.212.00.844	\$	100.00
Supplies/Other	06.212.00.845		
Copy/Printing	06.212.00.852	\$	1,425.00

Occupancy

Rent	06.213.00.859	\$	4,090.00
Utilities	06.213.00.864	\$	6,000.00
Ins. Building	06.213.00.871	\$	2,000.00
Main/Custodial	06.213.00.904	\$	-

Total Cost		\$	454,715.00
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Revenue

USDA	06.000.00.407	\$	-	
Program Income	06.000.00.408	\$	30,000.00	
N/E Prog.Income	05.000.00.412	\$	-	
Interest	06.000.00.413	\$	-	
Sale of Fixed Asset	06.000.00.414	\$	-	
Local Cash	06.000.00.415	\$	40,000.00	*requested
United Way	06.000.00.418	\$	10,000.00	*requested
Misc Income	06.000.00.440	\$	15,972.00	** TWL funding reported under Misc. fundin
Amerigroup	06.000.00.442	\$	31,914.00	
Evercare	06.000.00.443	\$	1,835.00	
Direct Mail Campaign	06.000.00.445	\$	2,500.00	
SV Fundraiser	06.000.00.446	\$	10,564.00	
Sponsor A Senior	06.000.00.448	\$	10,800.00	

OAA Income	06.000.00.451	\$	300,000.00
------------	---------------	----	------------

Total Revenue		\$	453,585.00
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**shortfall in revenue vs. expenses
most of the 2016 are projected numbers

Internal Revenue Service

Date: July 20, 2001

Combined Community Action, Inc.
165 West Austin
Giddings, TX 78942

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

RECEIVED
JUL 26 2001

Person to Contact:

Judy Simonson 31-04016
Customer Service Representative

Toll Free Telephone Number:

8:00 a.m. to 9:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

74-1548511

Dear Sir or Madam:

This letter is in response to your request for affirmation of your organization's exempt status with your current address. Your address has been changed as shown above.

Our records indicate that a determination letter issued in January 1996 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Combined Community Action, Inc.
74-1548511

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

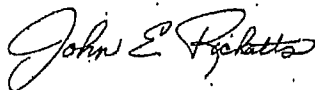
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Other Sources of Funding

Older Americans Act Title III Funding

Texas Department of Agriculture (Texans Feeding Texans Program)

City/County Government

Program Income (client donations)

Churches/Civic Organizations

United Way of Hays County (Applied to Hays County Meals only)

Fundraising (Direct Mail Campaign, Annual BBQ Cook-Off, Casino Nite)

Grant Writing (Received grant for Wal-Mart Foundation in 2015, did not receive funding in 2016)

Private Donations

CCA Board Member Contact Information

Board Member	Mailing Address	City	Zip	E-mail	Best Phone No. to reach you
John Klaus	1062 Lower Red Rock Rd.	Bastrop	78602	johnklaus@live.com	512-581-1124
Randy Reichardt	11014 Pless Rd	Cat Spring	78933	pct3@austincounty.com	979-877-4203
Doug Wessels	PO Box 129	Rock Island	77470	wesselsdr@yahoo.com	979-758-4041
Sharon Chovanec	1060 N. Von Minden	La Grange	78945	sharonc@roundtopstatebank.com	979-966-3813
Alan Turner	200 S. Main, Rm 107	Giddings	78942	hilary.kieschnick@co.lee.tx.us	979-542-6897
Laura Lucio	PO Box 124	Ledbetter	78947	luciol99@yahoo.com	979-540-0558
Jeremy Finch	4026 Frank Rd.	La Grange	78945	jeremy_finch02@yahoo.com	979-966-2812
Janis Wolfshohl	2117 CR 226	Giddings	78942	janisw@roundtopstatebank.com	979-542-5337/979-542-7872
Julie Karstedt	246 W. Colorado	La Grange	78945	julie.karstedt@co.fayette.tx.us	979-966-7005
Ronell Wilson	500 N. Mechanic St	Weimar	78962	papawilson64@yahoo.com	979-732-4672
Joannah Hagen	6020 FM 529	Bellville	77418	jobohagen@yahoo.com	979-865-5443/979-885-8201@
Anna Garcia	PO Box 1511	Sealy	77474		979-885-4079/979-865-5911
Sheena Patterson	247 Travis Rd	Paige	78659	queenhann10@yahoo.com	512-988-1039
Pastor Daniel Poré	816 Wallace	Columbus	78934	pastorpore@aol.com	281-782-9939
Joseph Guerrero	PO Box 1226	Elgin	78621	guerrero@pvco.net	512-913-0898

07/12/2016

RECEIVED

**CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION**

JUN 29 2016

ORGANIZATION INFORMATION:

Court Appointed Special Advocates (CASA) of Bastrop County Inc		06/27/2016	
Official Name of Organization		Date	
507 Water Street	Bastrop	Texas	78602
Address	City	State	Zip
Kristi Glasper	executivedirector@casabastrop.com		
Contact Person	E-mail		
512-303-2272 office 512-988-8182 work cellphone	512-303-9637		
Phone Number	Fax Number		
74-2522961			
Federal ID #	State ID #		

Is your Organization:

☒

501(c)3

Other (provide description) _____

\$ \$7,500.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Court Appointed Special Advocates (CASA) of Bastrop, Fayette and Lee Counties, provides advocacy for children who are removed from their homes by Child Protective Services (CPS) due to child abuse and/or neglect. Once a child/children are removed from their homes, CPS seeks to find placement with other qualified family members, if not then the child/children are placed in licensed foster care homes. Many times family or foster care homes are not in the same community where the children were removed. Regardless of the placement of children, our organization is dedicated to serving 100% of children who are removed by CPS. Our organization is built on a foundation of recruiting community volunteers to advocate for children in their communities. To ensure that CASA Staff and Advocates are effectively advocating for these children in care, funding plays a critical role. The requested funding will support travel for CASA Staff and potentially CASA Advocates to support the crucial contact needed with the children, foster families, biological families, schools, therapist and doctors so that CASA can make the best informed recommendation to the courts. In addition, the funding will be used to support a percentage of CASA operations, training/recruitment for CASA volunteers and Community Outreach efforts. The ultimate goal for CASA Staff and Advocates is to find a loving, safe and permanent home for the children in the foster care system.

Describe the organization's purpose.

The purpose of Court Appointed Special Advocates (CASA) of Bastrop, Fayette and Lee Counties is to recruit and train community volunteers to advocate for children who have been removed from their homes by Child Protective Services (CPS) due to child abuse and neglect. CASA Advocates advocate for the children in the court system and the community and ensure that their needs are being met. CASA Advocates stay with the child/children they are assigned until they find permanency. Our organization serves Bastrop, Fayette and Lee Counties.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

This fiscal year, CASA of Bastrop, Fayette and Lee Counties, has advocated for 310 children over the three county service area. Of those 310 children, 211 are from Bastrop County alone. We are actively serving 123 children of the 211 children. The remaining 88 children have been successfully found permanency. In all of the cases, CASA Advocates were assigned to ensure that these children received the advocacy in the court system and the community that they all deserve.

During Fiscal Year 15 Court Appointed Special Advocates of Bastrop, Fayette and Lee Counties:

- *volunteer advocates were the voice for 357 abused and neglected children in the three county service area
- *volunteer advocates assisted in placing 99 abused and neglected children in permanent (forever) homes
- *had 52 committed community volunteer advocates who were the voice of the abused and neglected children
- *volunteer advocates dedicated approximately 10,500 hours to serving the children our organization
- *volunteer advocates traveled approximately 44,000 miles to advocate for the children we represent

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

NA

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

CASA of Bastrop, Fayette and Lee Counties play a vital role in recruiting community volunteers to advocate on behalf of children placed in the foster care system due to child abuse and neglect. During this fiscal year, our organization has served a total of 310 children over the three county service area, with 68% (211) of those children being from Bastrop County alone. A large percentage of the children our organization serves are removed from this area. It is imperative that our organization recruit citizens from this community to serve the children in the community. Currently our organization has 56 trained volunteers, 35% of these volunteers reside in the City of Bastrop limits.

It is our goal to ensure that 100% of the children removed from the counties we serve are supported by volunteers from their community. In addition to advocating, we seek to ensure that each child finds a safe, permanent, stable home.

PROGRAM SERVICES

Describe your program services.

Court Appointed Special Advocates (CASA) of Bastrop, Fayette and Lee Counties provides trained CASA Volunteer Advocates to advocate for children who have been removed from their homes, by CPS, due to child abuse and neglect. Advocacy not only takes place in the court system but also in the community. CASA Advocates visit the children and develop a bond with these children as they navigate during this traumatic time. Our volunteers visit the children on a monthly basis at their placement, and at school. They visit with the foster care placements, biological families, teachers, doctors, therapist and CPS to ensure that these children receive every possible service they need during this time.

Our organization also holds New CASA Volunteer Trainings every quarter to ensure that we have enough community volunteers to serve the abused and neglected children in all the communities we serve.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The requested funding will be used to support the following:

*Monthly operations related to a percentage of utilities and phone costs. Our organization is fortunate to own our building out-right so we do not need support for rent or mortgage.

*Mileage to support CASA Staff and Advocates as they serve children who have been removed from their homes. Many times the children are placed out of Bastrop County area and mileage is needed to support the travel.

* Volunteer Recruitment/Outreach Activities: activities related to recruiting new CASA Volunteers such as newspaper ads, printing of brochures, recruitment fairs materials, child abuse and awareness outreach materials

*CASA Volunteer Training: support the 30 hour CASA training that is required for community members who are new to the program and want to become CASA Advocates. Printing of the CASA Volunteer Training Manual, other necessary training materials and food and drinks for volunteers attending the training.

How will the program services benefit the community?

Through the CASA work, we educate the community about child abuse and neglect, hoping to raise awareness and to end the abuse. We are protecting the most vulnerable citizens of Bastrop, the children. In addition to educating the community, once a child is removed from the home due to child abuse and neglect, CASA staff and volunteers step in to advocate in the court and in the community for the child's best interest. The volunteer's focus is on that child, giving hope and help in guiding the child to a safe, permanent home. CASA volunteers can make a lifelong difference in the life of the child they represent and hope to stop the cycle of abuse and neglect for future generations. Research shows that a one to one relationship between a foster child and a supportive adult can lead to positive changes in a young person's life.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

We feel that 100% of the children and adults that live in the city of Bastrop will benefit from the work of CASA. We advocate for the children who are removed from their homes due to child abuse and neglect, however we also provide child abuse and neglect activities and information to the citizens of Bastrop. Our organization is built on the foundation that we have community volunteers advocate for the children we serve. Unfortunately, the number of abused children continues to rise and will have to provide additional recruitment efforts to ensure that we adequately have the number of volunteers to serve all children who are removed from their homes and are appointed a CASA Volunteer. CASA is the only local program who offers this service and can provide a strong voice for all the children until they find a safe, loving, permanent home.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

Unfortunately, children enter the CPS system due to child abuse and neglect many times at the hands of their own family members. The CASA program was developed to ensure that each child in CPS care is represented with a voice in the court system. CASA of Bastrop has been in existence since 1987, serving children and the community for the past 29 years. Our CASA organization is one of the original 13 CASA that were formed in the state of Texas. CASA is the only agency appointed as the voice of the child. It is very important that as we move into the future, we are collaborating and coordinating efforts with all agencies and organizations who serve these children. The Executive Director is a member of Bastrop Community Cares. This organization is made up of other non-profits, churches and some business to look at the need of the community to ensure that in hopes that we will be able to streamline efforts to improve services for these children and families.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

CASA of Bastrop, Fayette and Lee Counties currently uses the CASA Manager database program which tracks all children as well as volunteers. Through this system we are able to sort data according to the counties/cities we serve.

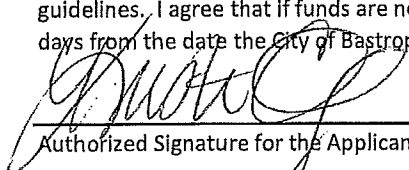
How will you evaluate if you were effective?

We will evaluate our effectiveness through the outcome of all child cases and continue to receive feedback from the judge, CPS, and all other parties involved. In April of this year, our organization surveyed all volunteers, community and judicial stakeholders. Through this survey we were able to capture great feedback from all parties of things that were working well and recommendations on things to improve our organization. This survey will be given every April from here on out.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

Currently our organization is advocating for 100% of the children removed by CPS due to child abuse and neglect in the three county service area. The children who have a CASA are more likely to find permanency in a timely manner. Approximately 5% of the children CASA advocates for, have been placed in a safe, permanent loving home.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.


Authorized Signature for the Applicant

Kristi Glasper

Name Printed or Typed

06/27/2016

Date

Executive Director

Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

11:50 AM
06/17/16
Accrual Basis

CASA of Bastrop County, Inc.
Profit & Loss
September 2014 through August 2015

	Sep '14 - Aug 15
Ordinary Income/Expense	
Income	
Donations	
Auction	3,045.00
Donations	25,143.42
Jury Donations	1,708.00
Sponsorships	8,800.00
Texas Womens League	2,200.00
Ticket Sales- 50/50	1,575.00
Ticket Sales- Event	6,767.00
Donations - Other	25.30
Total Donations	49,263.72
Grants	
County Grants	31,500.00
City Grants	12,940.00
CVC	76,645.01
OVAG	42,000.00
VOCA	58,152.00
Total Grants	221,237.01
Interest	358.87
Miscellaneous	1,385.20
Total Income	272,244.80
Expense	
Administrative	
Advertisement	531.01
Association Dues	250.00
Audit	5,500.00
Bank Charges	2.50
Credit card fees	207.95
Dues & Subscriptions	650.40
Gift	200.00
Miscellaneous	190.79
Office Supplies	4,631.97
Postage	493.68
Professional Fees	2,800.00
Staff Meals	87.00
Total Administrative	15,545.30
Consulting	1,100.00
Fundraising Expenses	
Fundraising - Advertising	303.25
Fundraising - Meals	1,617.00
Fundraising - Supplies	2,319.40
Rental	4,636.38
Total Fundraising Expenses	8,876.03
Occupancy	
Insurance	5,194.00
Janitorial	1,800.00
Repairs & Maintenance	2,135.81
Telephone/Internet	4,570.30
Utilities	6,179.43
Total Occupancy	19,879.54
Payroll Expenses	
Insurance-Health	5,000.00
Payroll Expenses - Other Compon	1,950.00
Payroll Taxes	
Medicare	2,776.08
Social Security	11,869.78
Tx. Workforce Commission	161.47
Total Payroll Taxes	14,807.33

11:50 AM

06/17/16

Accrual Basis

CASA of Bastrop County, Inc.
Profit & Loss
September 2014 through August 2015

	Sep '14 - Aug 15
Retirement	3,142.11
Salaries	186,449.13
Payroll Expenses - Other	221.08
Total Payroll Expenses	211,569.65
Program Services	
Child Expense	3,376.32
Program Supplies	2,122.12
Recruitment	2,186.28
Volunteer Expenses	
Volunteer Appreciation	2,027.47
Volunteer Materials	1,115.29
Volunteer Training Meals	1,338.02
Total Volunteer Expenses	4,480.78
Total Program Services	12,165.50
Reconciliation Discrepancies	398.03
Staff Training/Conferences	2,932.00
Travel & Mileage	
Car Rental/Fuel	704.39
Lodging	1,208.85
Meals - Staff Training & Other	704.91
Mileage-Non Training	19,825.75
Mileage-Volunteer	42.15
Total Travel & Mileage	22,486.05
Total Expense	294,952.10
Net Ordinary Income	-22,707.30
Net Income	-22,707.30



**CITY OF BASTROP
PROPOSED BUDGET**
Fiscal Year 2016-2017

Budget Category	Requested Funding
Monthly Operations: Utilities and phone ($\$100 \times 12$ months)	\$1,200
Mileage for CASA Staff and Advocates (5,000 miles' x .54 per mile)	\$2,700
Volunteer Training Classes: training manual & materials, refreshments, ($\$300 \times 4$ classes)	\$1,200
Volunteer Recruitment/Outreach Activities Newspaper Ads, brochure printing, materials for recruitment fairs, child abuse/neglect outreach efforts ($\$200 \times 12$)	\$2,400
Total amount of request	\$7,500

Internal Revenue Service
District Director

1100 COMMERCE STREET
DALLAS, TX 75242-0000

Date: JUN 01 1989

COURT APPOINTED SPECIAL ADVOCATES
OF BASTROP COUNTY
P O BOX 623
BASTROP, TX 78602

Department of the Treasury

Employer Identification Number:
74-2522961
Contact Person:
EO TECHNICAL ASSISTOR
Contact Telephone Number:
(214) 767-3526

Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

COURT APPOINTED SPECIAL ADVOCATES

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

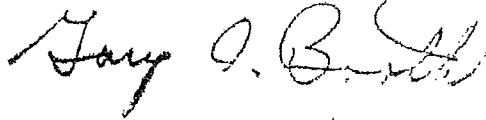
Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

-3-

COURT APPOINTED SPECIAL ADVOCATES

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Gary O. Booth". The signature is written in a cursive style with a large, stylized "G" and "B".

Gary O. Booth
District Director



OTHER SOURCES OF FUNDING

Victims of Crimes Act (VOCA)

Crime Victims Compensation (CVC)

Other Victims Assistance Grant (OVAG)

Texas Women's League

City/County Funding

- Fayette County
- Bastrop County
- Lee County
- City of Giddings
- City of Elgin
- City of LaGrange
- City of Smithville

Donations

Fundraising



CASA OF BASTROP, INC.
SERVING BASTROP, LEE
AND FAYETTE COUNTIES

Governing Board Member List 2015-2016 Fiscal Year As of May 2016

Name	Board Appointment	Community Business/ Organization	Phone Number	Address	Email Address	County
Donna Jones	President	Retired Community Member	(832) 326-9613	PO Box 865, Bastrop, TX 78602	djones1pmr@aol.com	Bastrop
Michael York	Vice President	Lee County/Justice of the Peace	(979) 540-6030	P.O. Box 263 Lincoln, TX 78948	mikeyork1424@yahoo.com	Lee
Connie Schroeder	Secretary	Retired	(512) 985-5141	238 Laura Lane Bastrop, TX 78602	cschroeder6@austin.rr.com	Bastrop
Philip Oestreich	Treasurer	Thrivent Financial	(979) 968-8434	1903 Janssen Lane LaGrange, TX 78945	philo@cvctx.com	Fayette
Earl Ellisor	Board Member	Retired, IBM	(512) 581-0012	122 Spanish Trail, Bastrop, TX 78602	earl.ellisor@gmail.com	Bastrop
Billy Roensch	Board Member	Fayette County Constable	(979) 968-5263	1824 North Jefferson LaGrange, TX 78945	bjr871@yahoo.com	Fayette
Jeanette Shelby	Board Member	Jeanette Shelby Realty	(512) 281-3412	150 Forest Dr. Elgin, TX 78621	jeanetteshelby@yahoo.com	Bastrop
Pamela Ferguson	Board Member	High Cotton	(512) 308-5012	124 S. Pohakea Bastrop, TX 78602	Pferguson120@yahoo.com	Bastrop
Suzanne Hart	Board Member	Licensed Psychologist	(979) 530-8246	P.O. Box 878 LaGrange Tx, 78602	drsuzannehart@gmail.com	Fayette

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 14 2016

ORGANIZATION INFORMATION:

In The Streets-Hands Up High Ministry		05/18/2016	
Official Name of Organization		Date	
P.O. Box 1921	Bastrop	TX	78602
Address	City	State	Zip
Roland Nava	ministry@itshuh-ministry.org		
Contact Person	E-mail		
512-317-7503			
Phone Number	Fax Number		
27-2515162	801214191		
Federal ID #	State ID #		

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$12,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole.
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

We are requesting funds to continue with assistance in expanding the soup kitchen and emergency shelter/home. This is to assist the residents of the City of Bastrop and of Bastrop County who continue to struggle financially. It will also provide for us to continue holding the community picnic at Jewell Park (e.g. food, drinks and publications).

Describe the organization's purpose.

To feed the hungry and assist those who are in need and/or homeless.
To reach out to the lost and forgotten to let them know they are not alone.
To guide the lost to stand on the solid Foundation; Who is the Father, the Son and the Holy Spirit.
To help others identify their mistakes and with the guidance of Jesus Christ, lead them to a path of becoming productive, responsible and spiritual individuals.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

The ministry has had two men graduate the work program at our men's home. They have successfully gained employment, one in Bastrop and the other in Beaumont. The graduate in Beaumont has been "called" and is in the process of establishing a men's shelter; that he too may assist those where he once walked. The kitchen is up to feeding an estimated 2500 meals monthly. We continue to have health screenings twice a month and social services as needed. I, Roland Nava, have also acquired a food handler's permit. We have partnered with several agencies that assist with food, clothing and health. They are Central Texas Food Bank, Ladies of Charity and Texas Department of State Health Services. Additionally, we have obtained a used school bus that will help us transport our clients to the new proposed location.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

None

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

Over the past year 100% of our services benefited many of Bastrop's lower income citizens, the indigent as well as several homeless persons. The number of meals we have served has doubled, per month, since last year. Bear in mind, we not only by feed clients a warm meal twice a day but provide pantry staples on Fridays and when needed. We still provide health screenings, social services, drug & alcohol classes and spiritual guidance. Several business owners have mentioned how loitering has reduced around their businesses and downtown since this time last year. Furthermore, we've witnessed how the participation of volunteers, from different religions and walks of life, have built a comradery or rapport with other volunteers and/or indigent clients.

PROGRAM SERVICES

Describe your program services.

We provide:

- full breakfast and lunch meals served 5 days a week, full lunch on Saturday w/breakfast served the third and fourth Saturday now
- Social Services which helps to secure jobs and/or housing or leads to financial resources
- Men's Shelter which provides emergency and temporary housing as well as 1-year addiction recovery program
- Free health screenings
- Weekly food pantry
- Clothing pantry
- Free showers
- Spiritual counseling, guidance and encouragement

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

We are in working progress of seeking a more suitable location which will accommodate the growing number of clients and the needs of the community.

How will the program services benefit the community?

By continuing to provide meals to those who lack, showers for the homeless to bathe, assistance for obtaining employment or place of residence. Continuing to create bonds of friendship and developing compassion for helping others will only continue to make Bastrop a safer and friendlier city.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

We are currently up to feeding an average of 165 people per week which amounts to approximately 2.2% of Bastrop's population (up 0.6% from last report).

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

We are aware the City of Bastrop currently does not have a facility to feed the hungry a hot meal at no cost. Neither is there a location for those who have no residence, to get of the elements of heat, cold, rain even for those just passing through Bastrop, to receive a welcoming. In addition, the leaders (Mayor, City Council & Manager) of Bastrop have also voiced that there is no such resource in Bastrop. Yes, there is an emergency food pantry in Bastrop; however they are limited to the days they distribute food and it comes with the cost of stipulations. We have coordinated with the emergency pantry, as for them sending patrons to the kitchen when the clients' situation(s) do not meet the pantry's stipulations. And the emergency pantry has also donated food pantry items to the soup kitchen on occasion.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

We consistently have the clients sign in daily for breakfast and lunch to tally how many citizens are served. We also keep an excel spreadsheet that we input the numbers in to report to the CTFB (Central Texas Food Bank) monthly.

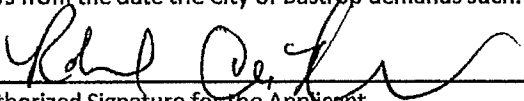
How will you evaluate if you were effective?

We will evaluate our effectiveness by the recurring citizens we help feed. And by the number of citizens who visit for the free health screening. Many of our lower income families are aware that we are only a phone call away when they are in dire need of assistance with food or clothing, which can be any day/night at any time. We've also received letters of recognition from a few highly esteemed public office holders. We've had occurrences where our law enforcement called for assistance with transients. And again, several business owners have mentioned how loitering has reduced around their businesses and downtown since this time last year.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

Results we have experienced are two reformed men on their way to a positive and productive future. And the hundreds of mouths, from infants to elderly, who are fed daily/monthly for whatever reason their financial statuses may be. Then we have those who are treated for basic health screenings and are advised, if necessary, to seek additional medical attention. There have been three homeless individuals who have managed to get back on their feet by either returning to their home place or by obtaining employment and a home.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.


Authorized Signature for the Applicant

Roland A. Nava
Name Printed or Typed

6-13-16
Date

Pastor/Founder
Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016
(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

In the Streets-Hands Up High Ministry
Statement of Financial Income and Expense
January through December 2015

	<u>Jan - Dec 15</u>
Ordinary Income/Expense	
Income	
City of Bastrop Support	1,100.00
Interest Income	1.48
"Keep Bastrop County Beautiful" Award Winnings	600.00
Pledge Donations	30,650.00
47100 -	16,096.65
Corporate Donations	6,417.36
Tithes & Offerings	5,696.23
In-Kind Contributions	4,035.47
Miscellaneous Income	800.00
Rental Income	<u>950.00</u>
Total Income	<u>\$ 66,347.19</u>
Expense	
Advertising and Promotion	386.00
Automobile Expense	3,653.97
Bank Service Charges	100.71
Charitable Contributions	430.27
Christmas Outreach	603.93
Commissions - PayPal	29.51
Legal Fees	25.00
Fundraising	252.10
Furnishings	2,303.71
Insurance Expense	1,996.15
Landscaping Expenses	100.00
Ministry Expenses	138.50
Office Supplies	29.47
Printing and Copying	641.18
Food, Beverage & Incidental	5,790.91
Internet	1,055.91
Insurance - Liability, D and O	506.07
Postage and Delivery	25.48
Rent Expense	18,366.00
Repairs and Maintenance	543.53
Stipend -- Pastor Nava	7,960.64
Stipend -- David Castillo	160.00
Storage Rental	825.00
Telephone Expense	1,233.95
Travel	116.18
Utilities	9,402.84
Website	<u>62.97</u>
Total Expense	<u>\$ 56,731.98</u>
Net Income	<u>\$ 9,615.21</u>

Proposed Annual Budget FY2017

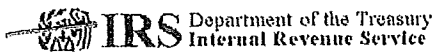
10/01/16 - 9/30/17

INCOME:

Fundraising Events	\$ 10,000
Individual & Corporate Donations	\$ 45,800
City of Bastrop Funding	\$ 12,000
Total Budgeted Income	<u>\$ 67,800</u>

EXPENSES:

Rent	\$ 23,400
Utilities	\$ 5,700
Stipend	\$ 12,000
Auto Expenses	\$ 7,100
Food, Beverage & Incidentals	\$ 8,700
Liability Insurance	\$ 1,850
Auto Insurance	\$ 3,950
Operating Expenses	\$ 5,100
Total Budgeted Expenses	<u>\$ 67,800</u>



CINCINNATI OH 45999-0038

In reply refer to: 0248164841
Apr. 28, 2015 LTR 4168C 0
27-2515162 000000 00
00018966
BODC: TE

IN THE STREETS-HANDS UP HIGH
MINISTRY
607 B LINDEN ST
BASTROP TX 78602



17911

Employer Identification Number: 27-2515162
Person to Contact: B. Hall
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 17, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in August 2014.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(i).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Other Sources of Funding

EVENTS:

Dinner Banquets/Silent Auctions

Raffle Items

Bake Sales

T-shirt Sales

AWARD WINNINGS:

Keep Bastrop County Beautiful

List of Board Members:

Pastor Roland Nava – President/Founder

Rosalinda Nava – Vice President/Co-Founder

Bryan T. Duncan, M.Ed., Ph.D.

Susan C. Duncan, M.S., Ph.D.

Pastor Joe Williams

Vernetta Williams

Linda Wusterhausen – Secretary/Treasurer

COPY

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

ORGANIZATION INFORMATION:

Keep Bastrop County Beautiful

06/29/2016

Official Name of Organization

Date

PO Box 166

Bastrop

Texas

78602

Address

City

State

Zip

Melissa Middlebrooks

correction:

president@keepbastropcountybeautiful.org

Contact Person

512-786-6108

512-785-6108

E-mail

NA

Phone Number

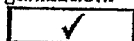
27-0932202

Fax Number

Federal ID #

State ID #

Is your Organization:



501(c)3

Other (provide description) _____

\$ \$6,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
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- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Keep Bastrop County Beautiful (KBCB) provides recycling education, resources, programs and events to children and adults in Bastrop; clean-up events for parks, roadways and the Colorado River; scholarships for High School Seniors; and community educational forums on environmental areas. This year KBCB will be expanding our Bastrop River Rally with an Environmental Expo to provide additional education and resources to the community. We are also expanding our focus into the areas of sustainable living and food production. The 15-member, all volunteer KBCB board of directors, needs administrative support to carry out all of the programs and services mentioned above.

Describe the organization's purpose.

KBCB's mission is: "To inspire individuals and businesses to improve their communities and natural environment." KBCB's goals are litter prevention, waste reduction and beautification and the support of activities that lead to sustainable living and food production. KBCB's purpose is to educate youth and adults on various aspects of environmental stewardship, to provide resources and support for ongoing recycling and waste reduction efforts and to lead by example on community clean-ups and beautification projects. With the population increases that Bastrop is experiencing it will be important for us to educate our citizens on how to reduce their consumption of resources. KBCB also intends to add programming and provide informational resources in the future in the areas of sustainable living and food production. We are interested in working with other community organizations in these areas.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 30 2016

ORGANIZATION INFORMATION:

Keep Bastrop County Beautiful

06/29/2016

Official Name of Organization

Date

PO Box 166

Bastrop

Texas

78602

Address

City

State

Zip

Melissa Middlebrooks

president@keepbastropcountybeautiful.org

Contact Person

E-mail

512-786-6108

NA

Phone Number

Fax Number

27-0932202

Federal ID #

State ID #

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$6,000.00

Funding Amount Requested

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CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

Founded in 2009 and led by a 15-member board of directors, KBCB has been a Gold Star Affiliate of Keep Texas Beautiful (KTB) since 2010. Of 390 KTB affiliates, only 14 percent have achieved "Gold Star" status. KBCB is a unique and vibrant partner in the community and in 2015 KBCB was given the Pride of Bastrop Award from the City of Bastrop for efforts in the Team Up to Clean Up project. KBCB credits much of its success to the partnerships it has developed with Bastrop County, the Cities of Bastrop, Elgin and Smithville, Bluebonnet Electric Cooperative, Balcones Resources, Bastrop Economic Development Corporation, LCRA, Republic Services, Lone Star Disposal, Progressive Waste Solutions (now Waste Connections), Main Street Programs in Bastrop and Elgin, the National Park Service, and the Lost Pines Master Naturalists. Annual outcomes from KBCB's work include over 300 volunteers recruited, engaging 200 students in recycling art contests, twenty-four recycling teams recruited collecting 17,221 lbs. of paper, 327 lbs. of metal and 988 lbs. of plastic, and organizing a six-mile river cleanup resulting in over 1000 lbs. of trash being removed from the Colorado River, two scholarships for high school student who show environmental leadership.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

The City of Bastrop has provided staff support to plan our annual Bastrop River Rally ensuring all city ordinances are satisfied (June 2015 and 2016). The city has also provided coolers, ice, and road and parking flags, barricades and cones for our events (2015 and 2016). For the annual Team Up to Clean Up, the city paid for the cost of the event while KBCB provided the administration and organizational work.

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

Ninety percent of KBCB's programs and services are geared toward the City of Bastrop. While KBCB serves Bastrop County, the primary programs and services happen in the City of Bastrop. These projects include: Team Up to Clean Up in conjunction with the City of Bastrop, Recycle More Art contest with local elementary students and the Bastrop Public Library, FestiviTREES with City of Bastrop businesses, the Bastrop River Rally to clean up the Colorado River starting at the City's Fisherman's Park, the Texas Trash-off to clean up Bastrop State Park and college scholarships for students in Bastrop and Cedar Creek High Schools.

PROGRAM SERVICES

Describe your program services.

Bastrop River Rally (BRR) - Central to the BRR is the kayak/canoe Colorado River clean-up. There is also an Environmental Expo, a 5k/1k River Run, a Kids Corner and Food and Music at Neighbor's Restaurant. Team Up to Clean-Up - KBCB partners with the City of Bastrop annually for a clean-up/recycling challenge. Texas Trash Off - This activity focuses on a clean-up effort - this year at Bastrop State Park. Recycle More Art Contest - Through a partnership with HEB, KBCB awards prizes to students who create holiday ornaments out of recycled materials. FestiviTREES - is a competition between Bastrop businesses to create trees with recycled items to promote recycling in a fun, seasonal way. College Scholarships - In 2014-15, KBCB in partnership with Lone Star Disposal, awarded \$1000 scholarships to two local high school seniors. Recycling Information in Bastrop County - In 2014-15 with a Capital Area Council of Governments grant, KBCB published 2000 copies of "Talking Trash" (a guide to recycling), available in both English and Spanish. KBCB has an interactive recycling matrix on our website that directs the public to all recycling locations in the county. Lost Pines Nature Trails Park - Through a grant with the National Park Service, KBCB is leading a diverse group of partners to protect, secure, and manage the resources, facilities, and visitors at the 28-acre Lost Pines Nature Trails (LPNT) site on the Colorado River. Quarterly Environmental Community Meetings - Each Quarter KBCB hosts community meetings on various environmental topics.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

KBCB administers its programs, for the most part, through volunteer hours donated by the 15-member Board of Directors. Board members write grants, solicit sponsors, prepare tax documents, design brochures and marketing materials, organize and staff events and clean-ups, attend City Council and County Commissioner's meetings, meet with local partners and provide many other in-kind services to meet the needs of the organization. Despite the tremendous volunteer support that KBCB receives from its Board of Directors and volunteers, paid staffing is needed to assist the board with administrative tasks. These tasks include: preparing tax letters for donors and members, processing incoming mail/emails, tracking donors and volunteer hours for reporting purposes, volunteer recruitment, setting up Volunteer Spots for each activity, handling event registration, completing paperwork for community events and reports for Keep Texas Beautiful, and file maintenance and database management. Currently, KBCB contracts for part-time administrative assistance at the rate of \$1000 per month. KBCB is seeking financial support from the City to cover a portion of this cost so that we can continue this contractual arrangement. Securing funding for necessary administrative tasks, frees up KBCB Board members to focus on expanding services and programs instead of spending time on administrative tasks.

How will the program services benefit the community?

KBCB's program services benefit the community in many ways. Since we rely heavily on both youth and adult volunteers, KBCB activities promote community volunteerism and community responsibility. Young people learn the importance of recycling and how to re-purpose items to reduce waste. Young and old learn about how litter affects the environment and how everyone in a community must pitch in to prevent litter and to clean it up when it does occur. Community members find out how much fun it is to contribute and make a positive difference. At our Texas Trash off this year, one volunteer who brought their entire family stated, "I knew we were going to be doing a good thing picking up trash, but I didn't realize how much fun it would be!" Aside from instilling community involvement and pride, KBCB activities promote the stewardship of our natural spaces and environmental assets. In nearly every ranking of a community's value, from best place to start a business to best place to raise a family or to retire – the availability of clean and litter free parks, green spaces and waterways is a major indicator in the community's ranking.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

The administrative function of our organization underlies all that we do and this funding will allow the Board of Director's to deliver programs and services to a larger audience. All of KBCB's programs and services will be positively impacted by this funding. KBCB's programs and services directly touch approximately 2,100 individuals in the City of Bastrop through participation in our Environmental Expo (formerly Green Expo), our community education forums, recycling education and clean-up activities. Many more citizens, who do not participate directly, benefit from KBCB's work by enjoying a litter free Colorado River, clean parkland and access to recycling services and information. Our estimate is that eighty percent of the City of Bastrop's citizens will benefit from this funding.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

KBCB is the only organization in the City of Bastrop with the goals of litter prevention, beautification and waste reduction. As the City's leader in these areas, KBCB has forged partnerships with government, businesses, and community organizations to promote and develop more options and solutions for the citizens of Bastrop. While we have made great progress in the last seven years, much more needs to be done. Families and businesses that come to our fast growing city expect and demand recycling services. While Bastrop is making progress in this area, the recycling rate is still less (10 percent) than many cities of similar size. Also, while our youth are now becoming more educated about recycling, the weakening of global demand for recycled plastics and other items requires us to become more educated about waste reduction and reducing our overall environmental footprint. Despite education and enforcement our roadways and open spaces still have large amounts of litter and illegal dumping. To address these needs it will be critical for KBCB to continue providing information and referral on recycling, hazardous waste disposal, illegal dumping and education services on environmental issues. Due to historic flooding on the Colorado River combined with increased visitor traffic, it is also necessary that the Colorado River that flows through Bastrop be cleaned up at least annually. Our two local river companies and the many hotels that host kayaking and canoeing tourists, depend on the cleanliness and health of the river to support their businesses. Many of Bastrop's citizens also take advantage of this local recreational gem. KBCB is truly a unique and valuable contributor to the City of Bastrop.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

As a Keep Texas Beautiful (KTB) Gold Level Affiliate, KBCB annually tracks the number of volunteers recruited, the number of adults and youth who have participated in educational programming, the number of citizens that have attended community educational forums or exhibits, the amount of litter that has been removed from public spaces, and the number of individuals that visit our website and like our Facebook posts. Data is collected through administrative features of our website, event and volunteer data management systems and hard copy sign in forms. The administrative funds that are being requested in this application will help KBCB to expand our data collection and reporting even further through survey and customer satisfaction polling.

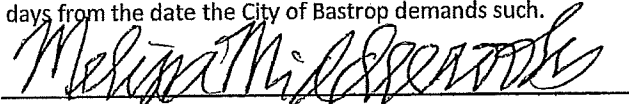
How will you evaluate if you were effective?

KBCB evaluates the success of our programs and services each year at the Board of Director's annual meeting/retreat. At this meeting, the Board of Directors assess how much community participation occurred for each activity, what outcomes were produced and what substantive progress has been made toward the fulfillment of KBCB's mission and goals. The Board then decides which programs are effective and what programs need to be enhanced, eliminated or added in the upcoming year. Since we track outcomes for each activity such as the number of volunteers, number of students participating in educational activities, number of community members who attend informational sessions, pounds of trash collected or recycled, amount of open space cleaned etc. the Board has data to inform their strategic decisions.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

KBCB data for 2015 includes: 4400 volunteer hours, strong online presence hosting a variety of platforms including a website at <http://keepbastropcountybeautiful.org>. In 2015, the website had 9,006 distinct visitors looking at 15,000 pages. KBCB's other platforms include a Twitter account and four Facebook pages - KBCB (659 likes), Heart of Texas Green Expo (465 likes), Bastrop River Rally (195 likes), and Team Up to Clean up (63 likes). To promote environmental stewardship, KBCB along with Lone Star Disposal presented 2 scholarships to high school students. KBCB hosted the Colorado River Alliance's Rolling River Exhibit at the Bastrop River Rally where 170 children and adults learned about the importance of the Colorado River and water conservation. KBCB sponsors the annual "FestiviTREES" with 11-15 Bastrop businesses creating trees from recycled objects. The "Recycle More Art Contest" had 200 students competing for prizes. The City of Bastrop and KBCB promoted litter prevention and cleanup with the 2nd annual "Team Up to Clean Up" where twenty-four teams participated collecting 17,221 lbs. of paper, 327 lbs. of metal and 988 lbs. of plastic. KBCB organized a six-mile river cleanup on the Colorado River which resulted in over 1000 lbs. of trash being removed.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according to the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.


Authorized Signature for the Applicant

Melissa Middlebrooks

Name Printed or Typed

06/29/2016

Date

President

Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

7:43 AM

01/23/16

Accrual Basis

Keep Bastrop County Beautiful
Financial Statement
 January through December 2015

Jan - Dec 15

Ordinary Income/Expense**Income**

5010 • Sponsor Revenue	5,700.00
5110 • Organization Membership Revenue	850.00
5120 • Individual Membership Revenue	550.00
5200 • Fundraising Revenue	3,597.00
5500 • Amazon Smile Program	12.43
5600 • Consulting/Support	1,000.00
5700 • Individual Donations	2,723.75
5800 • Organization Donations	20,225.00
5900 • Interest Income	26.02

Total Income 34,684.20

Gross Profit 34,684.20

Expense**7100 • Administrative**

7110 • Bank Card/PayPal/Bank Fees	132.34
7120 • IT, Computer, Internet	1,033.38
7130 • Fees & Licenses	755.00
7140 • Insurance	2,994.00
7150 • Office Expense	85.48
7160 • Supplies	1,195.17
7180 • Memberships	205.00

Total 7100 • Administrative 6,400.37

7151 • Office Rent 6,425.00

7155 • Professional Services 5,307.15

7200 • Meals & Entertainment 524.50

7300 • Marketing - General

7310 • Print Marketing	1,127.85
7330 • Web based Marketing	170.00
7340 • Surveys	286.00
7350 • Marketing Materials	71.00
7360 • Promotional Items	1,411.25

Total 7300 • Marketing - General 3,066.10

7400 • Training and Education

7410 • Conference Fee	200.00
7400 • Training and Education - Other	10.00

Total 7400 • Training and Education 210.00

7500 • Event Expense

7520 • Entertainers	400.00
7530 • Hospitality	2,468.28
7540 • Facility Expenses	405.00
7550 • Utilities/Services for events	300.00
7560 • Event Supplies and equipment	6,009.79
7570 • Awards	625.00
7500 • Event Expense - Other	1,000.00

Total 7500 • Event Expense 11,208.07

7600 • Travel Expense

7610 • Lodging	163.78
7620 • Parking	15.00

Total 7600 • Travel Expense 178.78

7700 • Project Expense

7710 • FestiviTrees	16.11
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Total 7700 • Project Expense 16.11

7755 • Scholarship 2,000.00

7:43 AM
01/23/16
Accrual Basis

Keep Bastrop County Beautiful
Financial Statement
January through December 2015

	Jan - Dec 15
7800 - Donations	10,280.00
Total Expense	45,616.08
Net Ordinary Income	-10,931.88
Net Income	<u>-10,931.88</u>

Keep Bastrop County Beautiful
FY2017 Proposed Budget (10/01/2016 – 9/30/2017)

Part-time Administrative Support (Contractual)	\$12,000
KBCB shared cost	\$ 6,000
Total Funding Request	\$ 6,000

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 10 2010**

KEEP BASTROP COUNTY BEAUTIFUL
PO BOX 166
BASTROP, TX 78602-0166

Employer Identification Number:
27-0932202
DLN:
17053190303000
Contact Person:
ROGER W VANCE ID# 31173
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 1, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

-2-

KEEP BASTROP COUNTY BEAUTIFUL

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

07/12/2016

128

City of Bastrop
2017 Community Support Funding Application

Other Sources of Funding

Keep Bastrop County Beautiful has historically raised funds for specific program events and not for administrative purposes. We have sought sponsorships and organizational donations for many of our programs. Entities that have sponsored events or program costs include:

HEB
Walmart
First National Bank
Bluebonnet Electric
Aqua Water
Progressive Waste Solutions
Balcones Resources
Lone Star Disposal
The City of Bastrop
Bastrop County
Lost Pines Master Naturalists
Pines and Prairies Land Trust
Bastrop River Company
Rising Phoenix River Company

KBCB also has a small amount of income from individual, family and business memberships.



2016 Board of Directors

Name and Address	Phone	Email
Melissa Middlebrooks, President (3/25) 807 Jefferson Bastrop, TX 78602	512-785-6108	president@keepbastropcountybeautiful.org
Cindy Geisman, Vice-President (11/28) 377 Green Valley Dr. Bastrop, TX 78602	512-629-2219	pineyranch@aol.com vice.president@keepbastropcountybeautiful.org
Jeanette Shelby, Secretary (11/16) 15 North Main St. Elgin, TX 78621	w) 512-281-3412 c) 512-461-7721 w) 512-281-5172	jeanetteshelby@yahoo.com
Lance Reed, Treasurer (11/05) 251 Pine View Loop Bastrop, TX 78602	770-329-6177	lreed@texasmachinedesign.com
Joni Ashbrook (8/17) 536 Green Valley Dr. Bastrop, TX 78602	c) 512-971-0226	joniasbrook@hotmail.com
Candice Baird (9/15) 140 Alele Drive Bastrop, TX 78602	c) 832-788-7347	candice.n.baird@gmail.com
Guillermo "Billy" DeLeon (11/1) 1307 Lovers Lane 78602	c) 512-718-0668	gdeleon6@yahoo.com
Jeanie DeLeon (3/3) 1307 Lovers Lane 78602	c) 512-718-2275	jeans01@yahoo.com
Joni Groom (5/23) 251 Pine View Loop Bastrop, TX 78602	c) 512-304-5930 h) 512-985-6423	vivaldigardens@gmail.com
Paul Jameson (7/30) 117 Oak Ln. Cedar Creek, TX 78612	c) 512-775-2284	paul@jamesongraphics.com
Kristi Koch (12/31) 1408 Water Street Bastrop, TX 78602	c) 512-897-8855 w) 512-475-8426 h) 512-338-0905	klkoch@austin.utexas.edu
Tara Minor (1/04) 119 Spanish Oak Elgin, TX 78621	512-788-4852	tara_minor@yahoo.com
Tammy Neff (4/1) 372 Pine Valley Loop Smithville, TX 78957	c) 254-368-5968	tammyneff70@yahoo.com
Scott Selstad (1/26) 807 Jefferson Bastrop, TX 78602	c) 512-826-2614	prescotcom@gmail.com
Nancy Wood (8/16) 906 Walnut St. Bastrop, TX 78602	c) 512-629-6514	nlnwconst@gmail.com

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 30 2016

ORGANIZATION INFORMATION:

<u>Mission U-Too</u>		<u>June 29, 2016</u>	
Official Name of Organization		Date	
<u>P.O. Box 2547</u>	<u>Bastrop</u>	<u>TX</u>	<u>78602</u>
Address	City	State	Zip
<u>Christine Farquhar</u>	<u>christine.farquhar@missionutoo.org</u>		
Contact Person	E-mail		
<u>979-583-8612</u>			
Phone Number	Fax Number		
<u>27-3419631</u>	<u>801313488</u>		
Federal ID #	State ID #		

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ 15000

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Mission U-Too is requesting funds to continue helping with social, spiritual, emotional, and physical needs amongst those that are impoverished in the City of Bastrop. Socially, we create an environment that is safe for the entire family to volunteer and give back to their community. This also provides social interaction for the low income families to have a positive influence in their lives. Mission U-Too is a Christ centered organization that wants to bring hope back to the community. By being at the same place, at the same time every week, it gives hope through consistency. This is something that these families latch onto and learn to grow in; ultimately, providing emotional healing. Physical needs are met in many different ways at Mission U-Too, but the main way is through the 313 hot meals served every week in two locations in the City of Bastrop totaling 16,250 per year. We need money to continue to reach the community and City of Bastrop citizens physical need for food. For many of these families this is the only hot meal they get all week, not to mention the only time they are able to eat meat because of it's higher price range compared to other types of food.

Describe the organization's purpose.

Our mission is to feed people both physically and spiritually. We follow Christ's model of going into communities to meet their physical needs, build meaningful relationships and share the love and message of Christ. We work with people like you and churches to support this outreach and to come alongside people to help them grow spiritually.

For us, the burger is just the tool to open the door to share the gospel of Jesus. Our desire is that one day we will have a Mission U-Too team in every town across the country (and hopefully across the world!). That we would be able to reach out and provide food, music, and the message of Christ in these communities every week. We like to call ourselves a large ministry, just in its beginning stages.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

Mission U-Too has been serving in the City of Bastrop for five years. We serve meals 16,250 year, at two locations, in the City of Bastrop. Our leadership has a combined experience of 24 years; along with our board of directors who brings leadership skills from an outside business and/or church prospective to teach and equip a staff of six. Our staff then provides training to 110 volunteers to be able to handle circumstances and funds to better reach our community and change the lives of those in poverty.

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

Mission U-Too has not received any in-kind services, but are receiving funding from the 2016 Community Support grant.

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

Over the past year, Mission U-Too has served 140,000 hot meals, 11.6% of the total organizations purpose has benefited the City of Bastrop citizens.

PROGRAM SERVICES

Describe your program services.

Mission U-Too program services provides a hot meal to any one in need consistently every week to help with social, spiritual, emotional, and physical needs amongst those that are impoverished.

CITY OF BASTROP

2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

The City of Bastrop funds will be used to provide food, supplies, and equipment needed to serve 16,250 hot meals per year.

How will the program services benefit the community?

Mission U-Too's program services benefits the community by providing help with social, spiritual, emotional, and physical needs amongst those that are impoverished. Socially, we create an environment that is safe for entire family to volunteer and give back to their community as well as provide social interaction for the low income families to have a positive influence in their lives. Spiritually many of these people have lost hope. We are a Christ centered organization that wants to bring hope back to the people in the community of Bastrop. By being at the same place, at the same time every week, this brings hope and helps with emotional healing. Physically we provide a hot meal consistently every week and teach people how to budget. This results in people learning not to be homeless and to have a place on their own. It also creates hope for others as they see others each week and see the progress of other families and individuals are making.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

Mission U-too serves 313 hot meals with 103 people who come through the line to provide food for their household every week. The 2013 US Census Bureau states, "that there are 2697 households in the City of Bastrop with 2.54 persons per household(2009-2013)". Mission U-too calculates the population served estimates 3 persons per household, by the amount of hot meals served and per the amount of persons that come through the line every week. Therefore, we serve 103 households per week, and with 2697 households in the City of Bastrop, per the US Census Bureau, equals 3.81% of the City of Bastrop citizens will benefit from this funding. Mission U-too's focus is on the impoverished. The US Census Bureau states that 9.1% of 7554 persons living in the City of Bastrop are below poverty level (2009-2013). That means 687 persons and 270 households are living impoverished in the City of Bastrop. Mission U-too is reaching 103 households equalling 38% of the impoverished citizens in the City of Bastrop.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

Mission U-too's program services are needed to help with social, spiritual, emotional, and physical needs amongst those that are impoverished in the City of Bastrop. We started providing these serves in 2010 to the City of Bastrop. In 2013, we started a second location on the north side of the City of Bastrop because the need increased. These services provide a hot meal once a week consistently. We currently are feeding 313 hot meals per week, equaling 16,250 meals a year to the City of Bastrop citizens. There is one entity that is providing similar services to the City of Bastrop citizens that we are familiar with, Open Door Soup Kitchen. Our coordination of services is provided by a Site Coordinator at each location. They help organize and make sure the food is there each week, but also to provide leadership, counsel and to be a servant. The Site Coordinator is overseen by an Area Manager. The Area Manager is a Mission U-too staff member. They are in charge of how funds are dispersed to each location and provide overall guidance for the Site Coordinator.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

Mission U-too will track the number of City of Bastrop citizens benefited by the number of meals we serve weekly and by the relationships developed. Our Site Coordinator is able to track this process and report the progress with their Area Manager.

How will you evaluate if you were effective?

Mission U-too will evaluate how effective our program is by the number of people who return on a weekly bases, by relationships developed, by the number of people who start serving, by the amount of donations given, and the number of people who get involved in a church. This progression shows the effectiveness on how Mission U-too effects people socially, spiritually, emotionally, and physically.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

Mission U-too's program services are needed to help with social, spiritual, emotional, and physical needs amongst those that are impoverished in the City of Bastrop. We started providing these serves in 2010 to the City of Bastrop. In 2013, we started a second location on the north side of the City of Bastrop because the need increased. These services provide a hot meal once a week consistently. We currently are feeding 313 hot meals per week equaling 16,250 meals a year to the City of Bastrop citizens. There is one entity that is providing similar services to the City of Bastrop citizens that we are familiar with, Open Door Soup Kitchen. Our coordination of services is provided by a Site Coordinator at each location. They help organize and make sure the food is there each week, but also to provide leadership, counsel and to be a servant. The Site Coordinator is overseen by an Area Manager. The Area Manager is a Mission U-too staff member. They are in charge of how funds are dispersed to each location and provide overall guidance for the Site Coordinator.

The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.

Authorized Signature for the Applicant

Jonah Beyer

Name Printed or Typed

6/30/16

Date

President

Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

Mission U-Too
Bastrop Statement of Activities
January - December 2015

	<u>Bastrop Sites</u>
	<u>Actual</u>
Income	
Donations	
Grants	1,175.00
Designated Bastrop	4,123.95
Where Most Needed from Bastrop Donors	1,009.79
Total Donations	\$ 6,308.74
Other Non Profit Income	71.00
Support From Central Ministries	24,556.58
Total Income	\$ 30,936.32
Expenses	
Program Expenses	
Weekly Gatherings	
Benevolence	2,671.81
Equipment/Maintenance	1,447.50
Other	34.60
Outreach	1,063.21
Staff	8,439.39
Supplies	232.72
Travel	438.90
Weekly Food & Supplies	12,101.02
Total Weekly Gatherings	\$ 26,429.15
Supporting Services	
Total Fundraising	2,170.73
Total General and Administrative	2,336.44
Total Supporting Services	\$ 4,507.17
Total Expenses	\$ 30,936.32

Wednesday, Jun 29, 2016 10:18:25 AM GMT-7 - Cash Basis

Mission U-Too
City of Bastrop
Proposed Budget 2016
10/01/2016-09/30/2017

Program Expenses	Month	Fiscal Year
Food	\$ 1,400.00	\$ 16,800.00
Program Staff	\$ 600.00	\$ 7,200.00
Benevolence	\$ 200.00	\$ 2,400.00
Outreach	\$ 350.00	\$ 4,200.00
Supplies	\$ 100.00	\$ 1,200.00
Equipment	\$ 400.00	\$ 4,800.00
Travel	\$ 75.00	\$ 900.00
Total Program Expenses	\$ 3,125.00	\$ 37,500.00
General/Admstrative	\$ 295.00	\$ 3,540.00
Fundraising	\$ 295.00	\$ 3,540.00
Total Proposed Budget	\$ 3,715.00	\$ 44,580.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **08/08/2010**

MISSION U-TOO
C/O TOM SLAVIN JR
402 BRIDGEPOINT
KINGSLAND, TX 78639

Employer Identification Number:
27-3419631
DLN:
17053287303010
Contact Person:
DANIEL RENNER ID# 31697
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 30, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

MISSION U-TOO

Sincerely,

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

**Mission U-too
Board of Directors
2016-2017**

Michael Warden
Attorney
615 E 32nd Street
Bryan, Texas 77803
217-369-4186
michael.robert.warden@gmail.com

Jonah Beyer
President, Mission U-too
107 Pahala Court Unit B
Bastrop, Texas 78602
512-988-8365
jonah.beyer@missionutoo.org

Jason Bray
Vice President, Mission U-too
157 Kalalea Lane
Bastrop, Texas 78602
214-236-4446
jason.bray@missionutoo.org

Drew Granzow
Chief Operating Officer, Brightleaf Technologies, Inc.
6000 Road
Montrose, Colorado 81403
512-527-9806
drew.granzow@edifai.com

Bryan Bracewell
Chief Executive Officer, Southside Market & Barbeque
1212 Highway 290 O.
Elgin, Texas 78621
512-940-3529
Fax: 512-285-4433
bbracewell@southsidemarket.com

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

RECEIVED

JUN 30 2016

ORGANIZATION INFORMATION:

YMCA of Austin/Bastrop Family Branch

06/30/2016

Official Name of Organization

Date

1112 Main Street

Bastrop

TX

78602

Address

City

State

Zip

Terry Moore

terry.moore@austinyymca.org

Contact Person

E-mail

512-321-9622

512-332-8818

Phone Number

Fax Number

74-1193464

Federal ID #

State ID #

Is your Organization:

☒ 501(c)3

Other (provide description) _____

\$ \$10,000.00

Funding Amount Requested

Required Attachments:

- 1) Last fiscal year's financial statement (profit & loss statement) for your organization as a whole
- 2) Proposed Budget FY2017 (10/01/2016 - 09/30/2017) as directly related to funding requested
- 3) Copy of 501 (c) letter from Internal Revenue Service
- 4) Identify other sources of funding
- 5) List of all Board Members

Answer the following. Your focus should be on how your organization benefits the community and City of Bastrop citizens. Be as specific as possible.

Provide a brief summary on why you are requesting funds:

Because of the lack of state funding, the Bastrop State Park was faced with the difficult decision to close the pool to the public. The pool is one of only two public pools in Bastrop County. (The other pool is the Elgin city pool). The YMCA began its partnership with the state in May of 2012. All operating cost and maintenance fall on the YMCA of Austin. It is a beautiful, historic pool and we are grateful for the opportunity to provide this service to the community. yet it is a costly venture. The YMCA is responsible for the facility 12 months of the year, yet because of the weather, it is only open to the public May through September.

The Y is responsible for keeping the facility in working order which includes the electric and water utilities, as well as the cost of mechanical maintenance, chemical costs and personnel costs even in the off season.

We are asking for assistance with the utility costs. The total cost of utilities in 2015 were \$12655.20

Describe the organization's purpose.

Our Mission

To put Christian principles into practice through programs that build healthy spirit, mind and body for all.

Our Cause

We are a dynamic association of men, women and children joined together by a shared commitment to nurturing the potential of kids, promoting healthy living and fostering a sense of social responsibility. We believe that lasting personal and social change can only come about when we all work together to invest in our kids, our health and our neighbors. That's why, at the Y, strengthening community is our cause and our programs are always based on the needs and interests of our community.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

Share your organization's experience, accomplishments and qualifications to successfully complete the program services.

Water safety is very important to the community! Having the pool available to teach swim lessons to all ages, genders, ethnic and economic groups, is most definitely a very important part of what we do! No one is turned away at the Y. YMCAs have been teaching water safety for over 100 years. We have the support and resources to train instructors.

The following numbers are from the 2015 pool season.

519 participants in swim lessons

66 students in Swim League

1080 participants in Water Fitness

42 seasonal employees

Daily attendance at the pool in May - 1156, June - 6665, July - 9582, August - 5103, September - 1137

Identify any in-kind services that you currently receive, or have received in the past from the City of Bastrop (include dates).

2011-2016 Partnership with City for Recreation of \$39,500 each year.

2015 Community Support \$ 5,900

2016 Community Support \$ 6,000

Over the past year, identify what percentage of your total organizations purpose benefited City of Bastrop citizens.

The Bastrop State Park Pool is the only public pool for the residents of the City of Bastrop.

PROGRAM SERVICES

Describe your program services.

Structured programs offered at the Pool:
Open Swim, Adult Swim, Swim Lessons, Swim League, Water Fitness, CPR Pro Training, Life Guard Training, Swim Instructor Training, Employee Development

The Texas summers can be brutal and the pool offers the residents some relief from the heat.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

How will the City of Bastrop funds be used?

To assist in the cost of the Water and Electric expenses.

How will the program services benefit the community?

The operation of the pool provides a recreational activity for families.

It also helps the tourism element of the community by providing an additional attraction for the State Park.

For your organization's purpose, what percentage of City of Bastrop citizens do you estimate will benefit from this funding?

It's hard to estimate the number of city residents who participate in programs and swimming at the state park. But as I stated above, it's the only public pool option for the city residents.

How do you know these program services are needed? Are there other entities providing the same or similar services which are available to City of Bastrop citizens? Will there be a coordination of services? Explain.

Teaching people water safety is a skill they will have and need their entire lives. Having the pool open provides that opportunity to the city residents.

There are no other public pools in the City of Bastrop.

CITY OF BASTROP
2017 COMMUNITY SUPPORT FUNDING APPLICATION

REPORTING

How will you track the number of City of Bastrop citizens benefited by your organization's program services?

I don't have an effective, efficient way to track the number of city residents that use the pool services. What I do know, is that the YMCA is the only organization that offers swim lessons, swim league and open recreational swimming in the city of Bastrop. If this service was not available the residents, the recreational opportunities in the community would be greatly diminished.

How will you evaluate if you were effective?

Since we began operating the pool, we have been able to increase the number of participants in swim lessons, started and continue to grow the swim league program, continue to train and coach youth leaders and see the smiling faces every day. We know the work we are doing at the pool is a benefit to the community. We continue to strive for the best product and experience for our visitors.

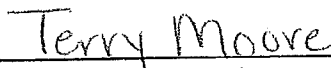
At the end of each season we evaluate attendance, budget, revenue and program participation to see what opportunities we have for the next year. It is our mission to provide the best quality experience we can for the residents of the city of Bastrop.

If you have done/currently doing these program services, describe the results you have experienced and statistics.

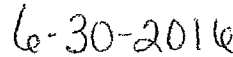
The information contained herein and attached to this application is true and correct to the best of my knowledge. I hereby acknowledge that any funding received from the City of Bastrop must be expended as I have represented in this application and according to any requirements set by the City of Bastrop City Council and according the opinion of the City of Bastrop, to the program guidelines. I agree that if funds are not expended accordingly, in said funds will be returned to the City of Bastrop within ten (10) days from the date the City of Bastrop demands such.



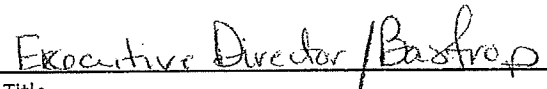
Authorized Signature for the Applicant



Name Printed or Typed



Date



Title

Return this application to:

City of Bastrop
Finance Department
P. O. Box 427
1311 Chestnut Street
Bastrop, Texas 78602

DEADLINE: 5:00 P.M., June 30, 2016

(no applications will be accepted after this deadline)

Electronic/Facsimile submissions will not be considered.

WMA of Austin as of May	May 2016		\$Var Actual to Budget	YTD May 2016		\$Var YTD Act to Budget	YTD May 2015	
	Actual	Budget		Budget	Actual		Actual	Actual
Bastrop	2,774	2,712	62	19,172	21,182	(2,010)	2,625	19,903
CONTRIBUTIONS								12,148
GRANTS	1,250	1,250		9,875	8,800	1,075	5,615	57,094
MEMBERSHIP	14,721	16,217	(1,497)	51,589	54,866	(3,277)	15,239	(1,641)
F.A. - MEMBERSHIP	(401)	(393)	(8)	(1,638)	(1,479)	(159)	(318)	
JOIN FEES								
F.A. - JOIN FEES								
PROGRAM FEES	14,714	10,830	3,884	36,029	36,611	(582)	11,895	32,360
F.A. - PROGRAM FEES	(499)	(33)	(466)	(1,021)	(1,327)	306	(151)	(502)
SALES	207		207	363	363		475	825
MISC. INCOME				19,750	19,750			9,875
Revenue	32,766	30,583	2,182	134,119	138,403	(4,284)	35,380	130,062
LESS:								
SALARIES	25,793	21,888	(3,905)	101,514	99,684	(1,830)	22,288	91,498
EMP BEN - MEDICAL	1,431	1,260	(171)	6,784	6,300	(484)	1,444	6,517
P/R TAXES	2,231	1,890	(341)	8,781	8,901	120	1,839	7,497
PURCHASED SERVICES	657	740	83	2,804	2,479	(325)	2,937	2,937
SUPPLIES	4,996	4,167	(829)	20,269	18,865	(3,404)	4,551	12,401
TELEPHONE	720	589	(131)	2,796	2,609	(187)	510	2,152
POSTAGE & SHIPPING	2,336	403	(1,933)	2,917	3,195	278	89	2,544
RENT/OCC. COSTS	5,900	4,464	(1,436)	25,908	24,058	(1,850)	3,892	17,577
EQ. COST/RNTL	550	838	288	5,524	4,940	(584)	1,093	6,448
UNIFORMS	1,036	700	(336)	3,358	2,308	(1,050)	465	1,558
PRINT & PROMO	2,019	1,975	(44)	6,730	10,225	3,495	3,758	11,303
TRAVEL & EMP EXP	655	1,148	493	1,589	2,048	459	166	3,043
CONF/CONV/TRAINING	23	67	44	758	1,585	827	321	1,257
NATIONAL DUES	559	405	(154)	1,710	2,025	315	201	1,005
GEN. LIAB INSURANCE	250	207	(43)	1,250	1,035	(215)	641	2,109
MISC. EXP.	570	643	73	1,952	2,116	164		
Expense	49,726	41,384	(8,342)	194,644	190,373	(4,271)	41,989	169,940
***SUB-TOTAL:	(16,960)	(10,801)	(6,159)	(60,525)	(51,970)	(8,555)	(6,609)	(99,878)
INTEREST EXPENSE								
DEPRECIATION								
***NET:								

YMCA of Austin		Dec 2015	Dec 2015	\$ Var	YTD Dec 2015	YTD Dec 2015
As of December		Actual	Budget	to Budget	Actual	Budget
11	Bastrop					
01	CONTRIBUTIONS	11,202	2,310	8,892	385	54,788
04	SPECIAL EVENTS				0	12,360
10	GRANTS	1,250	1,250		0	24,165
11	MEMBERSHIP	9,812	9,830	(18)	0	202,087
13	PROGRAM FEES	832	1,518	(686)	-45	66,836
14	SALES	10		10	0	1,645
16	MISC. INCOME				0	39,500
	Revenue	23,106	14,908	8,199	55	401,382
21	SALARIES	15,831	17,549	1,718	10	287,709
22	EMP BEN - MEDICAL	1,398	1,260	(138)	-11	16,555
23	P/R TAXES	1,369	1,660	291	18	23,731
24	PURCHASED SERVICES	549	586	37	6	8,112
25	SUPPLIES	1,836	1,839	3	0	40,807
26	TELEPHONE	468	350	(118)	-34	5,419
27	POSTAGE & SHIPPING		8	8	0	2,700
28	RENT/OCC. COSTS	10,341	4,544	(5,797)	-128	74,026
29	EQ. COST/RNTL	539	330	(209)	-63	12,334
30	UNIFORMS	507	210	(297)	-141	5,562
31	PRINT & PROMO	1,869	3,581	1,712	48	25,993
32	TRAVEL & EMP EXP	473	175	(298)	-170	5,355
33	CONF/CONV/TRAINING	473	88	(386)	-441	970
35	NATIONAL DUES	243	387	144	37	3,682
38	GEN. LIAB INSURANCE	250	217	(33)	-15	2,755
39	MISC. EXP.	407	770	363	47	6,975
40	DEPRECIATION	34	100	66	66	683
	Expense	36,588	33,654	(2,934)	-9	523,368
11	Bastrop	(13,482)	(18,746)	5,265	28	(121,986)

(13,482)	(18,746)	5,265	28	(121,986)	(126,966)
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Proposed budget for October 16 to September 17
Pool Utilities

October	1900
November	2000
December	2500
January	2500
February	1500
March	1500
April	2000
May	3000
June	3500
July	3500
August	3500
September	2500

	\$29,900

INTERNAL REVENUE SERVICE
District Director

DEPARTMENT OF THE TREASURY
1100 Commerce St., Dallas, TX 75242

Young Mens Christian Association
of Austin
Attn: Larry E. Smith
1717 W. Sixth St., Suite 258
Austin, TX 78703

Person to Contact:
Mary Smith

Telephone Number:
(214) 767-6023

Refer Reply to:
Mail Code 4940 DAL

Date:
June 14, 1995

Employer Identification Number:
74-1193464

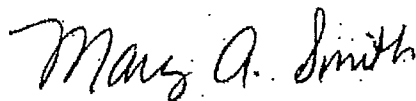
Dear Sir or Madam:

Our records show that Young Mens Christian Association of Austin is exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code. This exemption was granted February 1955 and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are an organization described in section 509(a)(2).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely Yours,



Mary A. Smith
EP/EO Correspondence Examiner

Bastrop Family YMCA
Board of Managers
2016

Martha Harris
David Sartain
Kim Sparks
Charlie Amos
Diana Hugo
Melissa Barringer
Willie Pina
Sheila Lowe
Joleen Smith
Stovey Bowlin

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: July 12, 2016

1. Agenda Item: **Consideration, discussion and possible action regarding a resolution in support of an application to the Federal Emergency Management Agency Hazard Mitigation Grant Program.**

2. Party Making Request: **Wesley Brandon, City Engineer**

3. Nature of Request: Staff is requesting authorization to seek professional services regarding the preparation and submittal of an application for grant funding under the FEMA Hazard Mitigation Grant Program. If the application is successful, the City would be eligible to receive matching funds for eligible activities related to hazard mitigation planning and projects.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

8. Staff Recommendation: **Staff supports the approval of the Resolution.**

9. Advisory Board: _____ Recommended Approval _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RESOLUTION R-2016-25

A RESOLUTION OF THE CITY OF BASTROP, TEXAS, APPOINTING THE CITY MANAGER AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THE FEMA MITIGATION PROJECT AND COMMITTING THE CITY TO PROVIDE MATCHING FUNDS TO SECURE AND COMPLETE THE FEMA MITIGATION GRANT.

WHEREAS, the City of Bastrop is developing applications for FEMA Mitigation funds to purchase emergency generators for critical facilities;

WHEREAS, FEMA Mitigation Fund applicants are required to appoint an official to act as the Authorized Representative in all matters in connection with the Mitigation Grant;

WHEREAS, FEMA Mitigation Fund applicants are required to commit 25% or more matching funds to secure and complete the FEMA Mitigation Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP:

- Section 1. That the City of Bastrop is authorized to submit an application for FEMA Mitigation Funds to aid in the completion of eligible activities;
- Section 2. That the City Manager be appointed the Chief Executive Officer and Authorized Representative to act on behalf of the City in all matters in connection with the FEMA Mitigation Project;
- Section 3. That the City is committing to provide 25% or more matching funds in contribution to the FEMA Mitigation Project

PASSED AND APPROVED this _____ day of _____, 2016

Kenneth W. Kesselus, Mayor

ATTEST:

Ann Franklin, City Secretary

Table 3: Eligible Activities by Program

Eligible Activities	HMGP	PDM	FMA
1. Mitigation Projects	✓	✓	✓
Property Acquisition and Structure Demolition	✓	✓	✓
Property Acquisition and Structure Relocation	✓	✓	✓
Structure Elevation	✓	✓	✓
Mitigation Reconstruction	✓	✓	✓
Dry Floodproofing of Historic Residential Structures	✓	✓	✓
Dry Floodproofing of Non-residential Structures	✓	✓	✓
Generators	✓	✓	
Localized Flood Risk Reduction Projects	✓	✓	✓
Non-localized Flood Risk Reduction Projects	✓	✓	
Structural Retrofitting of Existing Buildings	✓	✓	✓
Non-structural Retrofitting of Existing Buildings and Facilities	✓	✓	✓
Safe Room Construction	✓	✓	
Wind Retrofit for One- and Two-Family Residences	✓	✓	
Infrastructure Retrofit	✓	✓	✓
Soil Stabilization	✓	✓	✓
Wildfire Mitigation	✓	✓	
Post-Disaster Code Enforcement	✓		
Advance Assistance	✓		
5 Percent Initiative Projects	✓		
Miscellaneous/Other ⁽¹⁾	✓	✓	✓
2. Hazard Mitigation Planning	✓	✓	✓
Planning Related Activities	✓		
3. Technical Assistance			✓
4. Management Cost	✓	✓	✓

⁽¹⁾ Miscellaneous/Other indicates that any proposed action will be evaluated on its own merit against program requirements. Eligible projects will be approved provided funding is available.

Additional information regarding eligible projects for **HMGP** is included in Part VIII, A.11 and A.12, and for **FMA**, in Part VIII, C.1.

Costs for eligible activities must be reasonable, allowable, allocable, and necessary as required by 2 CFR Part 200 Subpart E, applicable program regulations, and this guidance.

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: July 12, 2016

1. Agenda Item: **Consideration, discussion and possible action regarding the City's participation in the Texas Water Development Board Flood Protection Planning Program.**
2. Party Making Request: **Wesley Brandon, City Engineer**
3. Nature of Request: Staff is requesting authorization to participate in the Texas Water Development Board (TWDB) Flood Protection Planning grant, previously awarded to Bastrop County in 2007, in order to complete a detailed flood hazard analysis of Piney Creek and Gils Branch. The total cost of the study is approximately \$140,000. The grant will cover 50% of this cost, leaving the City's total required funding match of \$70,000.
4. Policy Implication: _____
5. Budgeted: _____ Yes _____X_____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____
6. Alternate Option/Costs: _____
7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
8. Staff Recommendation: **Staff supports the approval of the authorization to participate in the TWDB FPP grant.**
9. Advisory Board: _____ Recommended Approval _____ Disapproved _____ None
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None
11. Action Taken: _____

City of Bastrop

Agenda Information Sheet:



City Council Meeting Date:

July 12, 2016

Agenda Item Description:

Consideration, discussion and possible action regarding the City's participation in the Texas Water Development Board Flood Protection Planning Program.

Background:

In 2007, Bastrop County was awarded a grant by the Texas Water Development Board, which provided funding to support flood hazard studies of major watersheds within the County. The County has contracted with Halff Associates to perform services related to the grant. The City is eligible to participate in the grant by entering into an inter-local agreement with Bastrop County.

Staff is requesting authorization to participate in the Texas Water Development Board (TWDB) Flood Protection Planning grant in order to complete a detailed flood hazard analysis of Piney Creek and Gills Branch. The total cost of the study is approximately \$140,000. The grant would cover 50% of this cost, leaving the City's total required funding match of \$70,000. Eligible in-kind services will also be considered and could reduce this required funding match.

If approved, Halff Associates would complete the following general tasks related to the study:

1. Field Data Collection of existing conditions within each watershed.
2. Development of Hydrologic model of Piney Creek and Gills Branch
3. Identify Structural and Non-Structural alternatives/mitigation projects
4. Economic Analysis of Alternatives
5. Identify Environmental Constraints
6. Preparation of Final Report
7. Project Management

Basis of Support:

Staff supports the City's participation in the grant program because a detailed analysis of Piney Creek and Gills Branch will significantly improve the City's knowledge of potential flooding impacts within their respective watersheds. The study would also provide recommended projects/alternatives intended to mitigate these impacts.

Staff Recommendation:

Staff recommends approval of the requested authorization to participate in the TWDB Flood Protection Planning Program.

Attachments:

Proposed Statement of Work (Halff Associates), Project Location Map

City Contact:

Wesley Brandon, PE, City Engineer
Trey Job, Director of Public Works

PROPOSED STATEMENT OF WORK
Bastrop County Flood Protection Planning Grant
Scope of Work for
Piney Creek and Gills Branch Study

Introduction and Purpose:

Upon award of a Texas Water Development Board (TWDB) Flood Protection Planning Grant in 2007, Bastrop County began a phased county-wide drainage study in partnership with TWDB and the U. S. Army Corps of Engineers (Corps). Between 2007 and 2010 LiDAR data collection, hydrology, and hydraulic studies were completed for selected streams within the Cedar Creek and Dry Creek watersheds. The study was to proceed in a phased progression encompassing several watersheds throughout the County. However, in September 2010 wildfires devastated Bastrop County diverting county funding and attention away from the drainage study. The agreement between the County and the Corps was ended after completion of alternatives formulation for Cedar Creek and Dry Creek watersheds in December 2012.

In April 2016, the City of Bastrop is interested in participating in the Bastrop County Flood Protection Planning Grant to incorporate additional analysis of Piney Creek and Gills Branch. Piney Creek drains approximately 38 square miles including discharges from Lake Bastrop. Approximately 3.2 stream miles within the City of Bastrop will be studied. Gills Branch watershed is approximately 2.7 square miles and approximately 1.8 stream miles within the City of Bastrop. This additional area of study will be added to the scope of work and the schedule revised to incorporate this additional analysis into the County Flood Protection Planning Study.

The City signed an inter-local agreement with the County that specifies the County will not contribute funds for this additional analysis within the City for the Piney Creek and Gills Branch study. The City will provide 50% of funding and in-kind services with the other 50% to be covered under the County's existing agreement with the TWDB. Tasks required completing the study within the City of Bastrop and incorporating this new analysis to the Piney Creek and Gills Branch Study while meeting TWDB standards are presented in the modified proposed scope of work below.

Under the contract between Bastrop County and TWDB, the county is also required to submit a final flood protection planning report to TWDB. The final report must include a benefit-cost analysis of formulated alternatives and a summary of environmental constraints associated with the alternatives. Tasks required completing the benefit-cost analysis, environmental constraints summary, and final report are also presented in the proposed scope of work below.

Proposed Scope of Work:

Task 1: Field Data Collection

Field survey and field visit will be obtained within the City of Bastrop to include 4 (Piney Creek) and 9 (Gills Branch) major road crossings (bridge/culvert) and approximately 18 channel cross sections along Piney Creek and Gills Branch. This data includes photos, notes, and detailed data conforming to current FEMA

study survey standards. Overbank ground elevations will be obtained from the LiDAR data conducted during the Phase 1 effort of this study.

Task 2: Piney Creek and Gills Branch H&H Analysis

A detailed hydrologic model will be developed for the Piney Creek and Gills Branch watersheds using methods appropriate for the study area. The model will include both existing land use conditions, and will utilize existing city and county GIS data, CAPCOG data, and SSURGO soil information to generate hydrologic parameters. Detailed stream network routing will also be developed utilizing gated flow operations from the LCRA on Lake Bastrop. Rainfall data for 2-, 5-, 10-, 25-, 50-, 100-, 250-, and 500-yr events will be developed using USGS depth-duration-frequency methods. Results of the hydrologic analysis will be compared to USGS regression equation and FEMA FIS flow rates where available.

A detailed hydraulic model with supporting work maps and corresponding documentation will be developed for Piney Creek and Gills Branch using HEC-RAS to define existing conditions. Hydraulic models shall be developed utilizing collected field survey data, information from “as-built” design plans, and 2007 LIDAR terrain. This information, along with any existing hydraulic model data, will be used to create an updated hydraulic model. The HEC-RAS model will be geo-referenced to correlate with the City and County GIS dataset, using the HEC-GeoRAS extension in ArcGIS 10.1. Water surface profiles shall be developed for the 2-, 5-, 10-, 25-, 50-, 100-, 250-, and 500-year frequencies for existing conditions.

Task 3: Piney Creek and Gills Branch Alternatives Formulation

Alternatives for flood damage reduction on Piney Creek and Gills Branch will be developed and analyzed for effectiveness using the update hydrologic, hydraulic models. Alternatives to be considered include but are not limited to:

Structural Alternatives:

- ⤴ Detention and retention ponds
- ⤴ Dredging and clearing
- ⤴ Levees and dams
- ⤴ Channel improvements
- ⤴ Improved road crossings
- ⤴ Improved storm drainage systems

Non-Structural Alternatives:

- ⤴ Identify flood areas and depths
- ⤴ Buy-out of buildings most prone to flood
- ⤴ Elevate new buildings
- ⤴ Provide insurance for existing buildings
- ⤴ Flood Early Warning Systems

The objective of the flood damage and economic analysis is to quantify flood damages under with and without project conditions. The estimation of flood damages is an integral part of alternative analysis formulation.

Task 4: Economic Analysis of Alternatives

As part of a previous Corps task order, flood damage reduction alternatives will be determined for the Willow/Gazley creeks. Alternatives formulation for the Piney Creek and Gills Branch will be completed under Task 3. TWDB requires an economic analysis resulting benefit-cost ratios for the various alternatives. The economic analysis will be performed using Bastrop County Appraisal District improvement values as part of a simplified method for calculating average annual flood damages. The simplified flood damage analysis will be performed for all alternatives as well as the without project condition. Cost estimates from the previously developed alternatives will be used along with the damage reduction estimates to calculate benefit-cost ratios for each alternative.

Task 5: Environmental Constraints

The project also includes consideration of various environmental constraints related to the evaluation of project alternatives and the selection of the recommended plan for Piney Creek and Gills Branch. This will involve a review of critical environmental features (CEF). This task will utilize existing available documents, as well as research, to identify other CEFs that need to be considered during the development of improvements scenarios.

Task 6: Reporting

A final report summarizing all modeling and alternative analysis results will be developed. All previously completed technical reports for the Dry Creek, Cedar Creek, and Willow and Gazley Creeks, hydrology, hydraulics, and alternatives will be included as appendices to the final report. A summary of Piney Creek and Gills Branch hydrologic and hydraulic modeling, alternatives, benefit-cost analysis, and environmental constraints will also be included in the final report. Upon completion this report, it will be submitted to TWDB as the Final Flood Protection Planning Report for Bastrop County.

Task 7: Project Management

Project management includes all oversight of the project components and attendance at public meetings. The tasks involved include attending public meetings budgetary efforts, study progress efforts, project information documentation, transfer of funding, monitoring expenditures, as well as, all travel expenses and meeting attendance expenses.

Fee:

Our fee for the services outlined above will be:

Piney Creek and Gills Branch Sutdy			Total
Task 14: Field Data Collection		\$	20,650
Task 15: H&H Analysis		\$	43,021
Task 16: Alt Formulation		\$	29,046
Task 17: Economic Analysis		\$	9,076
Task 18: Environmental Constraints		\$	7,071
Task 19: Reporting		\$	12,826
Task 20: Project Management		\$	17,810
Subtotal		\$	139,500

Schedule of Deliverables

Based on the notice to proceed date of the original study scope of work, a final product was to be delivered in November 2017. With the addition of the City of Bastrop creeks study, all deliverables can be completed approximately 18 months after notice to proceed for this modification to the scope of work. If necessary, a contract extension with TWDB can be filed in accordance with this deliverable schedule.

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016MEETING DATE: July 12, 2016

1. Agenda Item:

CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON REALLOCATING FUNDS FROM THE STREET IMPROVEMENT LINE ITEM AND DESIGNATING IT TO IMMEDIATE DRAINAGE EFFORTS.

2. Party Making Request: Trey Job Director of Public works, Parks,

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

The following request is to allocate some projected remaining capital funds from the street improvements line item in the current FY 16 budget, and be designated for immediate drainage improvements. Work will include replacing under sized culverts from pre-existing development, removing vegetation/debris in flood prone areas, and fund a drainage study for Gills branch and Piney creek.

4. Policy Implication: _____

5. Budgeted: _____ Yes X No N/ABid Amount:
Under Budget:Budgeted Amount:
Over Budget:
Amount Remaining:

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCEa) _____
b) _____

8. Staff Recommendation:

Staff recommends allocation of the funds to begin immediate work in flood prone areas of the city to include vegetation, debris removal, and making localized neighborhood improvement where needed.

9. Advisory Board: _____ Approved _____ Disapproved X None

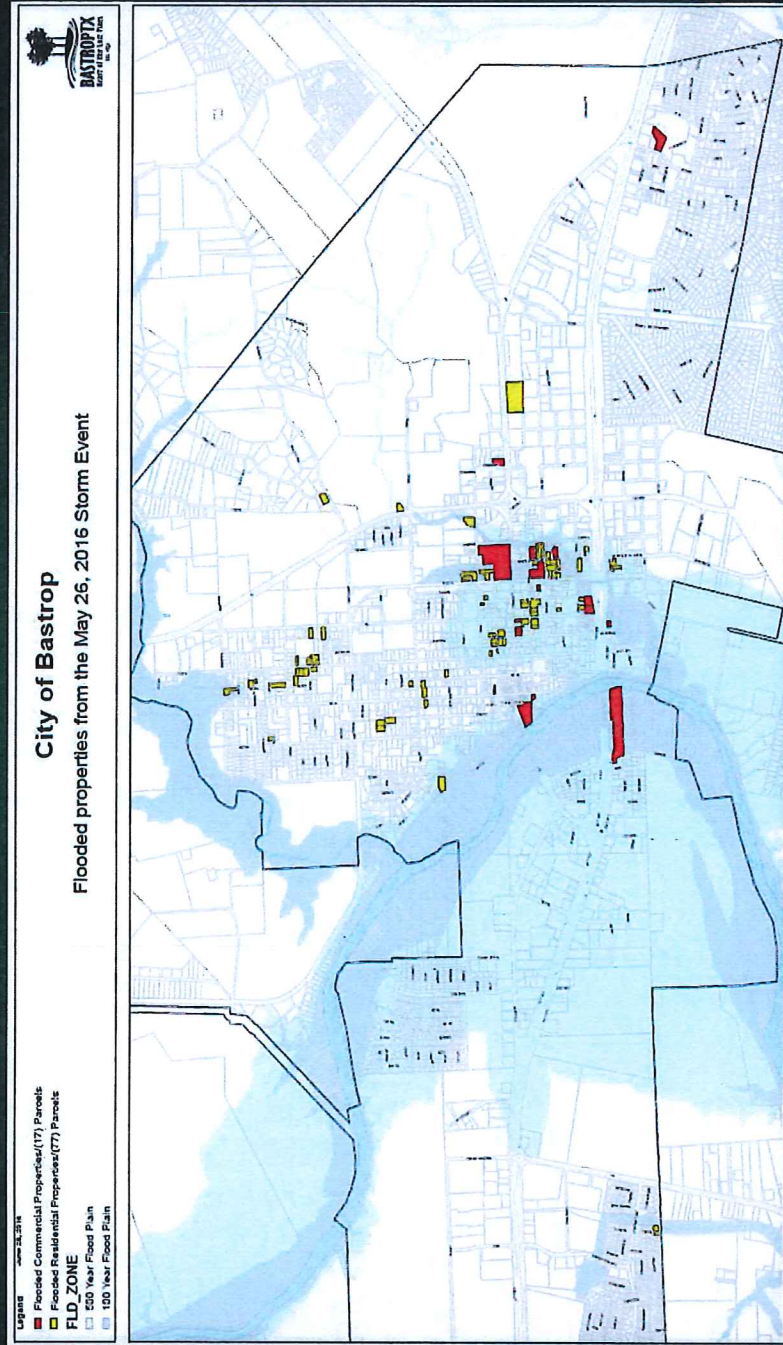
10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested: I make a motion to allocate \$ 420,000.00 to participate in a drainage study of Gills branch and Piney creek. The remaining funds are to be used to remove debris, and vegetation from flood prone areas.



City Of Bastrop Drainage solutions

Homes and business that flooded on May 27, 2016



Three prong approach

Levy more
stringent drainage
practices on
development

Develop stronger Ordinance
language, require larger
detention areas, review a
regional drainage system,
etc....

Clear low lying
areas of debris
and vegetation

Public Works department to
reallocate funds towards
immediate relief effort cleaning
debris & clearing vegetation
from Gills branch & Piney creek

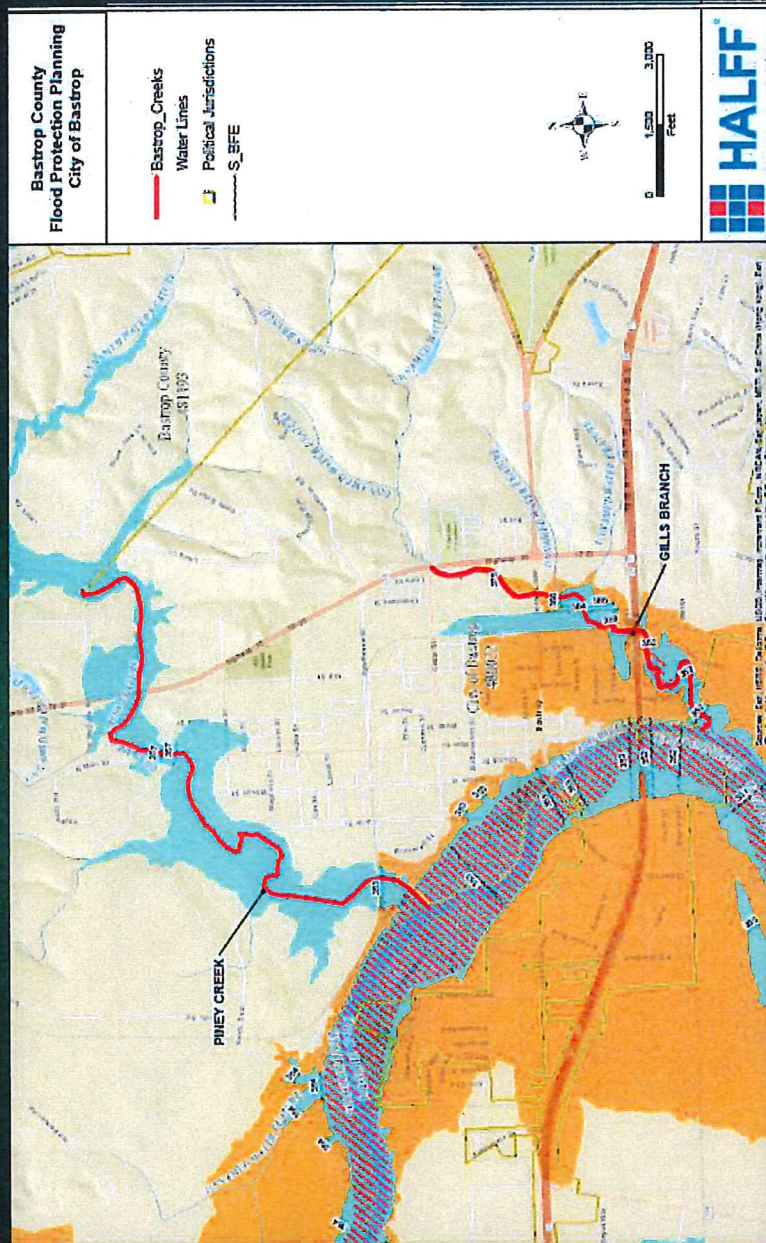
City Drainage
improvements
that are designed
for rainfall
equivalent to a
100 year event

Issue a small CO to fund
immediate needs such as
drainage improvements to
detention pond at Public Works
facility.

Impose more stringent drainage practices on development

- ▲ Stricter impervious cover requirements
- ▲ Levy heavier fees or fines for working without proper permits
- ▲ Develop incentives for using pervious pavers and concrete or asphaltic concrete.
- ▲ Review a regional pond system that is fee based, much like the impact fees attached to water and waste water usage.
- ▲ Complete an updated drainage study of major drainage outfalls within the city limits.

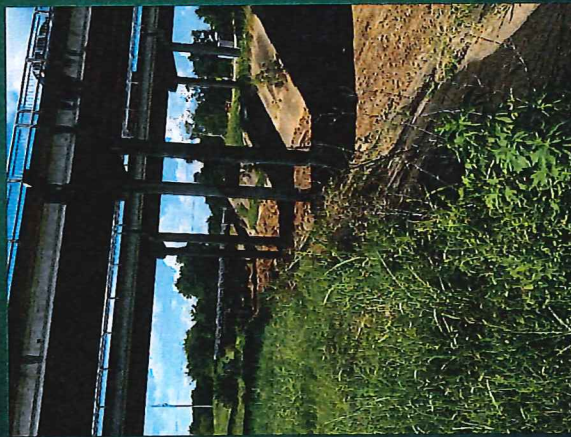
Piney Creek & Gills Branch drainage study area



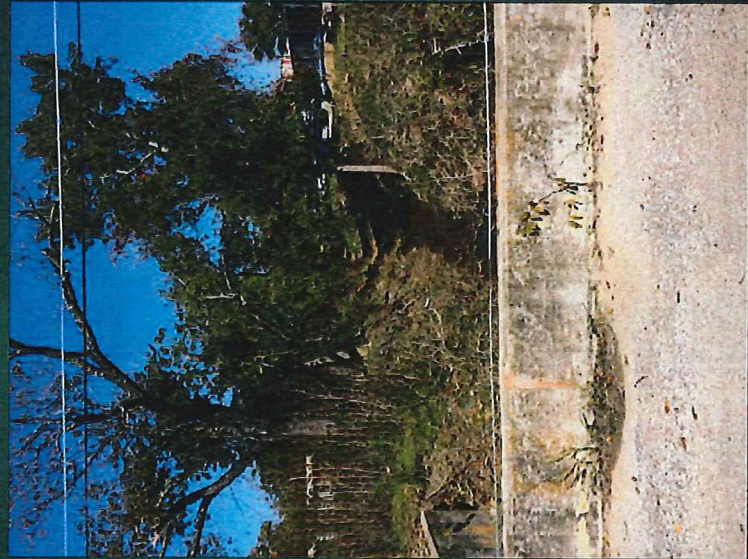
Clear low lying areas of debris and vegetation

- ▲ Reallocate \$ 420,000 in street improvement funds and divert it to immediate drainage improvements.
- ▲ Work above the ordinary high water mark of Gills Branch & Piney Creek.
- ▲ Replace culverts where previous development has installed under sized pipe.
- ▲ opportunity to work with other local governmental agencies to locate choke points within the county that can have impact surrounding city neighborhoods

Removing debris from local ditches and floodways.



Gills Branch February 2016



Drainage improvements that are designed for rainfall equivalent to a 100 year event

- ▶ Begin official procedures for any required permits with State or Federal agencies
- ▶ Begin engineering for drainage improvements along Fayette Street, Pine Street, and at the detention pond located at the PW facility on Linden street.
- ▶ Issue debt at a rate that will not impact the current Tax rate.

Detention pond improvements

Estimate 1.1 Million dollars



Improvements to Pine street, Fayette street, and Walnut street. 1.4 Million dollars



Continual review of drainage study / implementation of suggested projects

- ▲ Estimate for redevelopment of Gills Branch 3.3 Million in actual work performed
- ▲ Mitigation required for working in an area that impacts \$100.00 to 600.00 a linear foot range (\$900,000.00 to \$5,400,000.00) The mitigation funds can be lowered once the environmental impact can be determine for the drainage projects

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 6, 2016MEETING DATE: July 12, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION & POSSIBLE ACTION REGARDING PROPOSAL TO PROVIDE A ONE-TIME BILL CREDIT TO ELIGIBLE FEMA-REGISTERED FLOOD VICTIMS.**

2. Party Making Request: City Councilmember Kay McAnally

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No _____

Councilmember McAnally would like to discuss with the City Council a proposal to provide a one-time credit to the electric bills of Bastrop Power & Light customers who are (1) FEMA-registered flood victims; and (2) experienced an increase against historical average in their electric bills for the June 2016 billing cycle.

Under the proposal, if an eligible customer's total electric bill for June 2016 billing cycle usage is higher than the average of the customer's previous 12-months total bills, then BP&L then BP&L would apply a credit to the customer's account of the difference between their June 2016 bill and the average of the bills for the preceding 12 months.

4. Policy Implication: A refund to flood victims would go a small way to express the City's concern for the hardships facing citizens that were victimized by the June 26-27 flooding.

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

July 7, 2016

Dear Mayor Kesselus, fellow Council Members, Interim City Manager Adcock and Senior Advisor Talbot,

Not all victims of our May 2016 Flooding Disasters are registered with FEMA and have been assigned FEMA ID numbers. But there is not one among us who hasn't experienced for ourselves, or heard from others, stories about financial hardships caused by the unusual rain event of May 2016. Some people lost cars or found huge potholes in their driveways. Some lost yard equipment, clothing or had businesses that had to close and some even lost livestock and pets. Houses that have been under water are immediately devalued by thousands of dollars. Most every BP&L customer suffered financially in some way. Some people may never fully recover the losses from the flood of May 26, 2016. The City of Bastrop Police and Fire Departments, our Public Works, Electric and Parks Departments have worked in the field and have seen, first hand, what hardships have been inflicted upon our residents. Our utility department hears every day from people who struggle to pay their electric bills and to find money to pay for unplanned immediate necessities. The City of Bastrop can help our BP&L customers right now by unanimously passing this "July 12, 2016 Across the Board BP&L Rebate Policy".

You will recall that BP&L gave a rebate in November 2014 of \$75 to a total of 1,326 customers who were in good standing (that meant that they hadn't been late with their payments more than two times within the year and had no cut-off of services due to late payment). Council did not grant a customer rebate in 2015.

BP&L currently has 2,543 residential and commercial customers (not counting the schools or the City services).

I propose that the City of Bastrop grant a \$100 rebate to ALL customers – approximately 2,543 customers, who have at least 30 days of electric service with BP&L - WITH NO FURTHER STIPULATIONS.

In addition, effective from July 2016, the City of Bastrop will forgo penalties until the BP&L rebates have been supplied to all electric customers. The Customer Service Utility Department will continue to work with customers affected by the flood to provide billing due date extensions – being flexible within the City's Utility Policy to try to accommodate flood victims.

Thank you,

Kay Garcia McAnally

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 6, 2016MEETING DATE: July 12, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION & POSSIBLE ACTION REGARDING THE POSSIBILITY OF PROVIDING A ONE-TIME REBATE TO ALL CURRENT BP&L ELECTRIC CUSTOMERS.**

2. Party Making Request: City Councilmember Kay McAnally

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____
Councilmember McAnally would like to discuss with the City Council the feasibility of providing all current BP&L customers with a one-time rebate without regard to whether those current customers were directly impacted by the June 2016 flooding event. While not all customers were directly impacted by the recent historic flooding, all BP&L customers were indirectly impacted in some way.

4. Policy Implication: The rebate would serve as a gesture of good will by the City in recognizing how the community as a whole has suffered from the recent flooding and would not harm the financial stability of the BP&L funds as long as the rebate were limited to a reasonable amount per current customer.

5. Budgeted: _____ Yes _____ No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____	_____	_____	_____
b)	_____	_____	_____	_____
c)	_____	_____	_____	_____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

July 7, 2016

Dear Mayor Kesselus, fellow Council members, Interim City Manager Adcock and Senior Advisor Talbot,

After hearing from flood victims about their incredible issues and financial dilemmas at the Public Hearing that was held by the Council on the evening of June 28th, I have given a lot of thought to ways by which the City might be able to assist our neighbors and friends who were flood victims. Finding good solutions to mitigate flooding in Bastrop in the future will take time and research but flood victims need help now. So how can we help in the interim? I offer the following idea that the City can and should evaluate and consider implementing, as it is feasible to do without creating an undue hardship on all of our citizens.

Item D5 on the July 12 agenda is aimed at **easing the burden of the May 2016 electric utility bill for flood victims who have registered with FEMA and hold a FEMA identification number**. The plan, which is a rebate plan, will work like this:

BP&L customers will contact the City's Customer Service Utility Department (phone number 512-332-8830) to request a "One-Time Flood Assistance Adjustment For FEMA Registered Flood Victims", and give staff their home address. The staff will check the FEMA Registered ID list to be sure that the address has been registered and has an assigned number.

Staff will review the previous 12 months of electric utility bills generated at the FEMA ID holder's address (from April 2015 through April 2016). Any increase in cost for the Month of May 2016, over the averaged cost, will be credited to the account holder's BP&L bill for the month of May 2016.

Example:

The average monthly bill for electricity usage from April 2015 through April 2016 at ABC Street	\$150.00
May 2016 bill for electric usage at ABC Street (Increased cost due to extra electrical usage during floods)	\$200.00
Applied BP&L credit (forgiveness of usage increase due to flood)	\$ 50.00
Actual cost of May's BP&L electricity bill	\$150.00

Thank you for your consideration,

Kay Garcia McAnally

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 5, 2016

MEETING DATE: July 12, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING VOTING TO HIRE A CONSULTANT TO ASSIST IN THE CREATION OF A DMO.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes ____ No X

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested:

CITY COUNCIL

MEETING DATE: July 12, 2016

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Mr. Mike Talbot, City Manager
City of Bastrop
1311 Chestnut Street
Bastrop, TX 78602-3404

Re: RFQ to Provide Design Services for a recreation center/shelter,
located in the City of Bastrop, Texas

Dear Mike:

Fatter & Evans Architects, Inc. is pleased to present you with this response to your request for proposal to provide design services for the Texas General Land Office (GLO) Community Development Block Grant contract through Bastrop County to construct a recreation center/shelter, located in the City of Bastrop. Attached, please find our detailed response.

In summary, for the City of Bastrop, Fatter & Evans Architects, Inc. intends to:

- Assemble & Review Existing Plans, Surveys, Utility Connections for the Site
- Provide Site Planning
- Provide Computer-Aided Drafting and Drawings of the Proposed Design
- Provide Project Cost Estimates
- Observe the construction
- Attend Public Meetings for the Project

The goal of our design work shall:

- Create a functional facility that makes efficient use of available space within the budget specified.
- Reflect the design standards of the community.
- Establish consistent design principals throughout the project.

The following pages of our proposal should clearly demonstrate our ability to provide the design services you need for your project. Please don't hesitate to call if you have any questions regarding the information presented here. Thank you for the opportunity to work together on this project.

Regards,


Mervin Fatter
Fatter & Evans Architects, Inc.

7509 Manchaca Rd, Suite 100

Austin, TX 78745

512.476.3181

Statement of Qualifications & Project Examples:

Fatter & Evans Architects, Inc. has vast experience with commercial, remodeling, and renovation projects. Examples of those projects are listed below.

1. Bastrop City Hall - 15,000 square foot facility for municipal business – 1.5 M Project Cost.
2. Bastrop Convention Center - 26,000 square foot facility for special event, weddings, and trade shows – 3.7 M Project Cost.
3. Bastrop Police Headquarters - 12,000 square foot facility for Police, Courts, EMS/Dispatch - 950K Project Cost.
4. Dripping Springs Presbyterian Church - 10,000 square foot facilities addition - 1.85 M Project Cost.
5. Hills Medical & Fitness - 24,000 square foot medical office with below grade parking - 3.1 M Project Cost.
6. Farm Credit Bank - Space planning on Building 1, requested multiple times, with finish out and rehabilitation. 800K Project Cost.

Design Build Project Experience:

Fatter & Evans Architects, Inc. has vast experience with the design, site planning and programming of renovation projects, however, we also have experience with design-build delivery project experience, and always include detailed construction estimates for the projects we design.

Fatter & Evans Architects, Inc.'s Design Build Project Experience includes a Community Center for the City of Wimberley. In this project, we teamed with G Creek Construction to provide the owner with the turn-key building product, within the budget prescribed.

Project Team:

Mervin Fatter and Barnaby Evans have practiced architecture together in Austin for the past seventeen years and have a combined experience of over thirty-five years. The firm's experience includes a range of projects, covering new construction, additions, and remodels. Mervin Fatter's expertise includes project development, coordination, permitting and city negotiation, and construction administration. Barnaby Evans' specialties include design and document production, office management, and construction administration. In addition to the principals, the staff consists of two architectural interns for computer drafting and technical support, and an administrative assistant/bookkeeper.

Another unique qualification of Fatter & Evans Architects, Inc. is the level of involvement of the principals in your project. Your contact will always be one or both of the principals; you will not be handed off to the junior staff to manage your project. Mervin Fatter will be the key contact and project manager for your project.

For disciplines and expertise not provided in-house, Fatter & Evans Architects, Inc. shall utilize sub-consultants. Those disciplines for which sub-consultants will be hired shall include civil engineering, mechanical/electrical/plumbing engineering, and structural engineering.

Project Approach:

The firm makes it a point to work closely with the client, and monitor all phases of the architectural process so that the client's program is fully met. The principals' familiarity with consultants, contractors,

and suppliers helps them promote the client's budgetary agenda throughout architectural design, production, selection of building components, and project management. The firm has the expertise and the staff to provide you with a quality project which serves your needs, and to do so within the prescribed budget and schedule.

Fatter & Evans Architects, Inc.'s approach to design is pretty simple, but it works. We will listen to your needs, ask lots of questions, and then interpret those needs into a design solution that will satisfy those needs. Our consultants will provide expertise in the engineering specialties required for the project. Our contractor will provide cost data throughout the design phase of the project. The contractor will then provide construction management services to implement the design, under the guidance of the architect.

Professional Liability Insurance:

Fatter & Evans Architects, Inc. maintains professional liability insurance through RLI Insurance Company, and the policy renews October 2016.

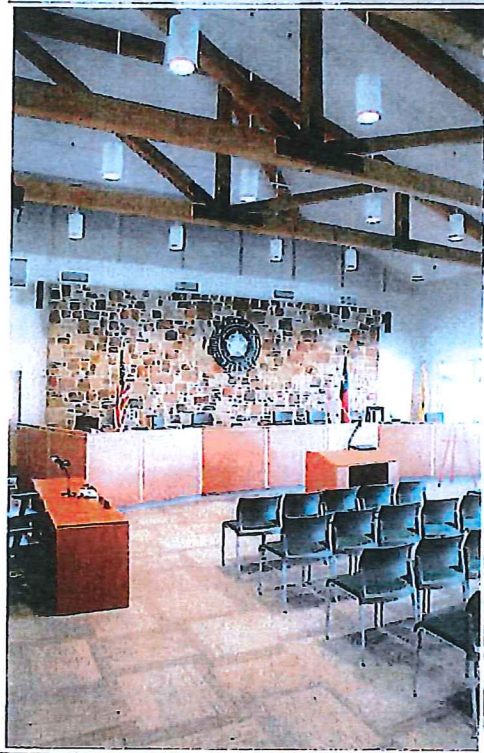
References:

Larry Chapman
Dripping Springs Presbyterian Church
512.858.2895

John Barzizza
Hills Medical & Fitness
512.940.2240

Dudley Hawthorne, Jr., CPA
Farm Credit Bank of Texas
512.465.0799

BASTROP CITY HALL



Public Project

- Located in Bastrop, Texas
- 15,000 Square feet
- \$1,587,617 Construction Cost
- Owner: City of Bastrop
- Contractor: Gaeke Construction Company, Inc.

The City Hall for the City of Bastrop is a vibrant facility that allows the efficient management of municipal business in a pleasant and productive work-environment while maintaining an essential connection to the citizens of the community. The project was constructed on an undeveloped site in 2011, with offices for administration and planning, council chambers, community meeting space, ample parking and a drive-thru payment window, all within the allotted budget.

ADELL POWELL PUBLIC SAFETY BUILDING



The Adell Powell Public Safety Building houses the Bastrop Police Department and the City Courts. This functional and flexible project was designed to meet the present and future needs of this blossoming community. Detailed articulation of the masonry units defines the exterior of this solid public institution.

Police building bids come in within budget

By Devin McAuley
Editor

Bastrop Police Chief Bill Anderson was smiling tentatively Tuesday afternoon after watching architect Mervin Fatter open and read aloud 13 bids for a new police building.

The smile reflected the fact that the apparent low bid, submitted by Gaeke Construction Co. of Oidings, offered the erect the new structure for about \$88 a square foot. Fatter said his pre-bid estimate was \$105 a square foot.

"These are good numbers," said Fatter after reviewing the bids.

The tentative part of the

chief's smile reflected the architect's caution that he will review Gaeke's bid closely for errors before recommending a contract award to the city.

Gaeke's base bid of \$843,000 was almost \$50,000 less than Hutchison Construction's \$891,100 bid.

Seven other firms submitted bids of less than \$1 million. The difference between the highest bid and the lowest was \$312,000, said Fatter.

Anderson said he expects the council to award a contract for the project when it meets March 14. For the chief, that will be a major milestone in achieving a goal set for him by the council

See BUILDING, Page 2A

PUBLIC PROJECT

- Located in Bastrop, Texas
- 12,000 Square Feet for Police, Courts, Dispatch & EMS facilities.
- \$950,000 Construction Cost
- Completed 2000
- Owner: City of Bastrop
- Contractor: Gaeke Construction Company

Fatter & Evans Architects, Inc.



BASTROP CONVENTION CENTER

"Best New Construction" Award



Fatter & Evans Architects, Inc. won the "Best New Construction" award from the TDA.

This particular award recognizes excellence in new construction in downtowns or commercial districts and signifies the tremendous impact of the convention center on the local economy of the City of Bastrop.

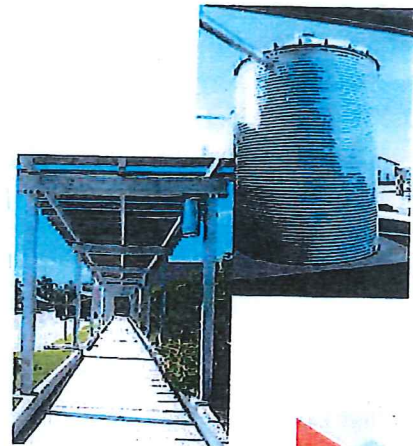


Public Project

- Located in Bastrop, Texas
- 26,400 Square feet
- \$3,748,000 Construction Cost
- Completed April 2011
- Owner: City of Bastrop
- Contractor: Collier Construction, Inc.

The design elements of stone, wood and tin reflect the aesthetic of the surrounding environment including the industrial area of the downtown district and historic railroad industry. Green building practices include a rainwater collection system, energy efficient HVAC units, highest rated building insulation, and energy saving lighting.

This convention center was carefully planned and constructed to meet the varying needs of the Bastrop community and to ultimately provide a new anchor for the town. The Bastrop Convention Center contains 26,000 square feet of meeting, special event, weddings, and tradeshow space.



Fatter & Evans Architects, Inc.

Fatter & Evans Architects, Inc.

7509 Manchaca Road Suite 100

Austin, Texas 78745

Phone 512.476.3181 E-mail info@fattereans.com



Mervin E. Fatter, Jr.

Principal

Education

Texas Tech University 1972
Bachelor of Architecture - Design Option

Registration

Texas Registered Architect - #5791

Experience Record

Fatter & Evans Architects, Inc. Principal & Corporate Officer	Austin, Texas 1991-Present
--	-------------------------------

Fatter, Wolters & Evans Architects Principal	Austin, Texas 1990-1991
---	----------------------------

Fatter & Associates Architects Principal	Austin, Texas 1988-1990
---	----------------------------

Holt + Fatter, Inc. Principal	Austin, Texas 1984-1988
----------------------------------	----------------------------

Holt + Fatter + Scott, Inc. Principal	Austin, Texas 1975-1984
--	----------------------------

Texas Highway Department Project Manager	Austin, Texas 1974-1975
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Kirby Perry and Associates Intern	Austin, Texas 1973-1974
--------------------------------------	----------------------------

Lundgren and Maurer Intern	Austin, Texas 1972-1973
-------------------------------	----------------------------

Memberships and Affiliations

Member of Austin Commercial Real Estate Society
President of Western Hills Youth
Soccer Association 1987-1988
City of Westlake Hills Zoning and Planning
Commission, Past Member





Fatter & Evans Architects, Inc.

7509 Manchaca Road Suite 100

Austin, Texas 78745

Phone 512 . 476 . 3181 E-mail info@fattereans.com

Barnaby H. W. Evans

Principal

Education

University of Texas School of Architecture at Austin 1985
Bachelor of Architecture with High Honors, Salutatorian

Registration

Texas Registered Architect - #12852

Experience Record

Fatter & Evans Architects, Inc.	Austin, Texas
Principal & Corporate Officer	1991-Present

Fatter, Wolters & Evans Architects	Austin, Texas
Partner	1990-1991

Evans Architects	Austin, Texas
Principal/Owner	1989-1990

Holt Architects Inc	Austin, Texas
Project Architect	1988-1989

Holt + Fatter, Inc.	Austin, Texas
Intern/Project Manager	1985-1988

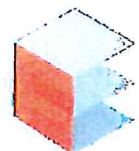
Gonzales Structures	Austin, Texas
Draftsman	1983-1985

Memberships and Affiliations

Southern Building Code Congress International
International Conference of Building Officials

Honors

Henry Adams Silver Certificate for
Excellence in the Study of Architecture
Deans Honor List
College Scholar



Fatter & Evans Architects, Inc.

7509 Manchaca Road Suite 100

Austin, Texas 78745

Phone 512 . 476 . 3181 E-mail info@fattereans.com



Andre Thompson

Intern Architect

- University of Houston 2005
Bachelor of Architecture, Graduated Cum Laude
Minor in Construction Management

- Fatter & Evans Architects, Inc. Austin, Texas
July 2005 - Present

Honors

Deans List

Skills

AutoCAD 2014
Revit 2014
Sketchup 8



Silverio Rizo

Intern Architect

- University of San Antonio 2011
Bachelor of Architecture
- University of San Antonio 2013
Masters of Architecture
- Fatter & Evans Architects, Inc. Austin, Texas
Jan 2014 — Present
- Jon Michael Custom Home Designs Boerne, Texas
Sep 2013 — Dec 2013

Memberships

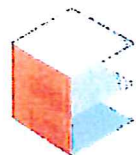
Associate AIA

Skills

AutoCAD 2014
Revit 2014
3DS Max 2013
Sketchup 8
Spanish

Honors

1st U.S.G.B.C. Design Competition, 2008



STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: July 8, 2016MEETING DATE: July 12, 2016

1. Agenda Item: **CONSIDERATION, DISCUSSION & POSSIBLE ACTION REGARDING BASTROP MARKETING CORP. REQUEST FOR SPENDING OF RESERVE FUNDS IN ACCORDANCE WITH TERMS AND CONDITIONS OF THE AGREEMENT BETWEEN THE CITY OF BASTROP AND BASTROP MARKETING CORP.**

2. Party Making Request: Michael H. Talbot

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____
In accordance with the attached contract, Article 5, Distribution of Hotel HOT, Section 5.4, Bastrop Marketing Corp. has submitted their request.

4. Policy Implication:

5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing:	<u>NAME/TITLE</u>	<u>INITIAL</u>	<u>DATE</u>	<u>CONCURRENCE</u>
a)	_____			
b)	_____			
c)	_____			

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Motion Requested: This is an informational item only and no action or motion is being requested at this time.



RECEIVED
@ 7-5-16

June 28, 2016

Via Certified Mail 7013 2630 0000 6543 5290
EMAIL to mtalbot@cityofbastrop.org

Mr. Michael Talbot
City Manager
1311 Chestnut Street
PO Box 427
Bastrop, TX 78602

Re: Termination of the Tourism Marketing Agreement between the City of Bastrop and Hyatt/BMC

Dear Michael,

This letter is to acknowledge your letter dated June 23, 2016 regarding the status update on recent council action concerning joint marketing agreement between the City of Bastrop and the Hyatt/BMC.

We acknowledge that the City has decided to let the existing Tourism Marketing Agreement with Hyatt expire on its own term at midnight on June 30, 2016.

In preparation for the termination of the agreement, we would like to submit the attached "Reserve Plan and Budget" for consideration and approval by the City for the expenditure by the BMC of Reserves for SAAP related costs and expenses during the twelve (12) months immediately following the expiration of the agreement.

I will provide you an estimate of the Reserve balance next week after we receive the June bank statement.

This Reserve Plan and Budget will enable Hyatt and the City to continue working jointly on marketing tourism until such time as the Reserves are spent and to continue assisting with the creation of the City's DMO.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Jokovich".

Michael Jokovich, Area Vice President and General Manager
Hyatt Regency Lost Pines Resort and Spa

MJ/jg

cc: Michael Sanchez, Director of Finance Hyatt Regency Lost Pines Resort

HYATT REGENCY
LOST PINES
RESORT

575 Hyatt Lost Pines Rd
Lost Pines, TX 78612
USA

T +1 512 308 1234
F +1 512 308 4720
lostpines.hyatt.com

07/12/2016

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Bastrop Marketing Corporation (BMC)

Estimated Reserve Projection as of June 30, 2016

Wells Fargo Bank Balance as of 6/30/2016	\$292,523.97
Less: Outstanding Checks	(\$4,937.50)
Add: May Payment	\$82,815.57
June Payment (estimated)	<u>\$95,000.00</u>
Estimated Reserve Balance	<u>\$465,402.00</u>

TOURISM MARKETING AGREEMENT

This Tourism Marketing Agreement (the "Agreement") is entered into as of the 20th day of Nov., 2003, by and between BASTROP RESORT PARTNERS, L.P., a Texas limited partnership ("Hotel Owner"), BASTROP MARKETING CORPORATION, a Texas corporation ("Contractor"), which is an affiliate of the Hotel Owner, and the CITY of BASTROP, TEXAS, a Texas municipal corporation ("City"). Hotel Owner, Contractor and the City are jointly referred to herein as the "Parties" and individually as a "Party."

RECITALS

The initial Hotel Owner, which is an entity affiliated with Woodbine Development Corporation of Dallas, Texas, is, or expects shortly to become, the owner of an approximately 405 acre tract of real property ("Resort Site") located in Bastrop County, Texas, and within the extra-territorial jurisdiction of the City, as more fully described or depicted on Exhibit "A" attached hereto.

City currently levies a local hotel occupancy tax pursuant to Chapter 351, Texas Tax Code. Such tax, or any similar levy hereafter imposed upon the Hotel (hereinafter defined) by the City, is herein referred to as the "Hotel Occupancy Tax" or "HOT."

Hotel Owner intends to develop on the Resort Site a destination resort hotel, including various related meeting rooms, recreational facilities, and other ancillary facilities (collectively, the "Hotel"), which Hotel will, when operating, be subject to the Hotel Occupancy Tax. The Hotel and related facilities are currently expected to be operated jointly as a "Hyatt Regency" project.

Contractor is a hospitality and destination marketing firm that is an affiliate of the Hotel Owner, with expertise in marketing and promotional activities. Pursuant to the terms of this Agreement, the Contractor shall be actively engaged in promoting tourism in the City of Bastrop, Texas, and the surrounding area (the "Bastrop Marketing Area"), including promoting travel to the Bastrop Marketing Area by residents of other areas for conventions and similar events. In addition to assisting the City in such promotional endeavors, the Contractor shall also be involved in such promotional activities on Hotel Owner's behalf. Contractor's activities are directly compatible with the interests of the City, and City desires to provide an incentive for such promotional activities. Accordingly, Hotel Owner, City and Contractor have agreed that it is in their mutual interests for City to make available to Contractor certain portions of the HOT generated solely by the Hotel ("Hotel HOT"), from time to time, for use by Contractor in specifically promoting the Bastrop Marketing Area and the City of Bastrop.

City, Hotel Owner and Contractor have entered into this Agreement for the purpose of evidencing their respective agreements with respect thereto. The Parties concur that inasmuch as Contractor is a private organization to which the governing body

of the City of Bastrop, Texas, is delegating the management and/or supervision of only those programs approved in advance by the City, this Agreement is authorized by Section 351.101(c) of the Texas Tax Code.

NOW, THEREFORE, in consideration of the premises noted herein, and for good and valuable consideration provided, the sufficiency of which all Parties hereby acknowledge, City, Hotel Owner and Contractor have agreed, and do hereby agree, as follows:

AGREEMENTS

ARTICLE 1 TERM

6/1/06

The term of this Agreement shall commence on the date that the first hotel room in the Hotel is rented by Hotel Owner so that Hotel HOT is generated pursuant to Texas Tax Code, Chapter 351 ("Opening Date"), and shall continue for a period of ten (10) calendar years from that date. However, the Parties acknowledge that the Annual Plan and Budget (hereinafter defined) will be prepared on the basis of a twelve-month "Fiscal Year" (herein so-called) commencing on October 1 and continuing through the following September 30, so as to coincide with the City's fiscal year and budgeting process. To match up properly with the Fiscal Year basis on which the Annual Plan and Budget is to be administered, in the event that the Opening Date does not occur on an October 1, the term of this Agreement shall consist of (i) the partial Fiscal Year beginning on the Opening Date and ending on the next September 30, plus, (ii) the following nine (9) full Fiscal Years, plus (iii) the partial Fiscal Year beginning on October 1 of the last partial Fiscal Year of the term and continuing through the last day of the term. Each such period shall, for purposes of this Agreement, be referred to herein as a year ("Year"). To the extent that a Year for purposes of this Agreement is less than a full twelve-month Fiscal Year, then adjustments as agreed to by the parties shall be made to reflect the shorter period included in the "Year" in question.

ARTICLE 2 RELATIONSHIP

Contractor shall at all times be the independent contractor of City and not the employee or agent of City, with respect to the matters provided for herein. Contractor shall have no right or power to contract with third parties for, on behalf of, or in the name of City or to otherwise bind or obligate the City.

ARTICLE 3
SUCCESSORS AND ASSIGNS; ASSIGNABILITY

3.1 Binding Effect. This Agreement shall be binding upon and inure to the benefit of Hotel Owner, Contractor and City and their respective heirs, representatives, successors and permitted assigns.

3.2 Assignment by Contractor. Contractor shall not be permitted to assign this Agreement, in whole or in part, without the prior written consent of City, which shall not be unreasonably withheld; provided, however, that any sale or conveyance of the capital stock or other ownership interests in the Contractor to any entity that becomes a successor to Hotel Owner, as detailed in Section 3.3 below, or to an affiliate of such an entity, shall be permitted.

3.3 Assignment by Hotel Owner.

(a) In light of the fact that the exact capital structure of the initial ownership entity for the Hotel has not been determined as of the time of entering into this Agreement, it is expressly agreed that the original Hotel Owner named herein shall be permitted to assign its rights and obligations under this Agreement to any investment entity affiliated with Woodbine Development Corporation of Dallas, Texas, that may be created to be the owner of the Hotel in connection with the initial development thereof, provided, however, that in order to derive the benefits provided under this Agreement, such assignee shall develop the Resort Site for use as a Hotel, as noted herein.

(b) Hotel Owner shall also have the right, power and authority to assign the rights and duties of the Hotel Owner pursuant to this Agreement:

- (i) without the City's prior consent, to any affiliate of Woodbine Development Corporation of Dallas, Texas, or any of Woodbine Development Corporation of Dallas, Texas' wholly owned subsidiaries, or to any entity which any of the foregoing controls or in which any of the foregoing has a controlling interest;
- (ii) without the City's prior consent to any "Pre-Approved Assignee" (as hereinafter defined) that is or becomes an "owner" (as defined below) of the Hotel; or
- (iii) with the City's prior written consent, which consent shall not be unreasonably withheld or delayed, to any other person or entity that is or becomes an "owner" of the Hotel.

Regardless of whether the City's consent is required in connection with a particular assignment of this Agreement, in all cases any Hotel Owner that makes an assignment hereof shall endeavor in good faith and in the exercise of commercially reasonable efforts

to assure that any assignee of the rights and obligations of the Hotel Owner hereunder is an entity that (either itself or through association with a sponsorship group and/or professional operator), has access to sufficient financial resources, operational capability, and experience appropriate for the ownership and operation of a project comparable to the Hotel.

For purposes of the foregoing, the term "owner" means a person or entity that owns fee title to that portion of the Resort Site on which the Hotel is located, or, in the alternative, is the holder of a long-term ground lease, master lease, or other operating agreement with the fee owner of such portions of the Resort Site pursuant to which such person or entity bears a significant portion of the primary financial benefits and burdens of the ownership and operations of the Hotel.

For purposes of the foregoing, the term "Pre-Approved Assignee" means any person or entity as to which all of the following are true:

- (i) such person or entity is not then in default or in breach, beyond any applicable grace or cure periods, of its obligations under any material written agreement with the City of Bastrop, Texas, or any division, department, agency or instrumentality thereof;
- (ii) such person or entity is not, directly or indirectly, controlled by or in control of a person or entity that is in default or in breach, beyond any applicable grace or cure periods, of its obligations under any material written agreement with the City of Bastrop, Texas, or any division, department, agency, or instrumentality thereof;
- (iii) neither such person or entity, nor any person or entity that, directly or indirectly, either controls or is controlled by, such person or entity is a person that (x) has been convicted of violation of any statute in any criminal proceeding for a felony or a crime involving moral turpitude, or (y) is an organized crime figure or is reported (based upon reputable media reports) to have substantial business affiliations with an organized crime figure;
- (iv) neither such person or entity, nor any person or entity that, directly or indirectly, either controls or is controlled by, such person or entity, is listed on any list of terrorists or terrorist organization maintained by any federal governmental agency;
- (v) such person or entity is not then subject to an order for relief under the federal bankruptcy act.
- (vi) such person or entity is not one that would cause the Hotel to be ineligible to be listed with or to advertise in any official travel publication of the State of Texas that includes general listings or advertisements of

hotel/motel properties, including particularly the Texas Accommodations Guide, or its successor publications; and

- (vii) such person or entity is not one that would cause the Hotel to be ineligible for membership, in good standing, in the Texas Hotel and Lodging Association, or its successor trade association which serves as the industry's principal trade association in Texas.

(c) Upon any assignment (whether or not the consent of the City thereto is required, as aforesaid), the assignee and assignor shall execute an assignment and assumption agreement with respect to this Agreement and shall supply a copy thereof to the City and the Contractor. In connection with any assignment of this Agreement by a Hotel Owner, the assignee shall assume all duties and obligations of the Hotel Owner arising from and after the date of such assignment, and the assignor shall be released from any liability or obligation arising hereunder from and after such assignment.

3.4 Collateral Assignments.

(a) Contractor and/or Hotel Owner shall be permitted to collaterally assign their respective rights and obligations under this Agreement to the mortgage holder as security for any mortgage loan or similar indebtedness secured by the Hotel or direct or indirect interests therein. City agrees that it will deliver, concurrently with the delivery of any notice provided to Contractor hereunder, a copy of such notice to any such mortgage holder for which an address for notice has been provided to City and for which delivery has been specifically requested, in writing, by Contractor and/or Hotel Owner. Any such mortgage holder shall have the right, but not the obligation, to cure any default by Hotel Owner or Contractor hereunder on behalf of the Hotel Owner or the Contractor, as applicable.

(b) In the event of foreclosure under any such mortgage (or conveyance in lieu thereof), the purchaser at foreclosure (or grantee of the conveyance in lieu of foreclosure) shall succeed automatically to the rights and obligations of Contractor or Hotel Owner, as applicable, hereunder arising from and after the date of such foreclosure or conveyance in lieu thereof.

(c) Notwithstanding the above, no collateral assignment of the rights and obligations under this Agreement by Contractor or Hotel Owner shall result in any portion of Hotel HOT being used by any entity, including any mortgagor, or mortgagee or assignee, for any purpose other than for the provision of administrative costs as permitted by law and/or for the provision of services related to Statutorily Authorized Promotional Programs ("SAPPs") (as defined herein) and as approved by the City.

3.5 Estoppel Certificates. Each Party shall, within fifteen (15) business days after the request of any other Party, issue an estoppel certificate addressed to one or more of the Parties, and/or to any mortgagee, proposed mortgagee, investor, proposed investor, or other person or entity having legitimate business reasons for the requested

confirmations, confirming (to the extent then true--or, if all or any of such requested confirmations are not true, then stating the basis on which the Party issuing the certificate believes that the requested confirmation is not true), (i) that this Agreement is in full force and effect (and attaching a true and correct copy of the Agreement), (ii) that this Agreement has not been amended or modified, (iii) that the Annual Plan and Budget for a particular Year has been approved by the City (and attaching a copy of the approved Annual Plan and Budget to the certificate), (iv) that no notice of default has been given by any Party, and (v) such other information as may reasonably be requested by the requesting Party. Any such estoppel certificate may be relied upon by the requesting Party and any other person or entity to which it may be addressed or as to which reliance is contemplated therein. The reasonable out-of-pocket costs and expenses of a Party in responding to a request for an estoppel certificate shall be borne and paid by the party requesting such certificate upon invoice and reasonable substantiation of the costs and expenses in question.

ARTICLE 4 ADMINISTRATIVE COSTS

Pursuant to Section 351.005 of the Texas Tax Code, City agrees that Hotel Owner shall be permitted to retain, out of amounts collected by Hotel Owner pursuant to Hotel Owner's responsibility to collect Hotel HOT, the maximum amount permitted from time to time by applicable law to be retained by Hotel Owner as reimbursement for costs associated with the collection of the Hotel HOT ("Tax Collection Expenses"). The parties acknowledge that, at the time of entering into the Agreement, the Tax Collection Expense amount is one percent (1%) of the amount of the Hotel HOT collected by Hotel Owner, as provided in Texas Tax Code Section 351.005. Reimbursement provided under Article 4 of this Agreement shall be forfeited by Hotel Owner for failure of Hotel Owner to pay Hotel HOT.

ARTICLE 5 DISTRIBUTION OF HOTEL HOT

5.1 Contract for Promotional Services. Pursuant to Section 351.101(c) of Texas Tax Code, City hereby contracts with a private entity/organization, which is identified herein as the Contractor, on the terms and conditions hereinafter set forth, for the management and supervision of certain promotional services, programs and activities that are eligible to be funded with revenue derived by City from Hotel HOT (collectively "Statutorily Authorized Promotional Programs" or "SAPP(s)"). Statutorily Authorized Promotional Programs shall be specifically limited to those approved under the Texas Tax Code Section 351.101(a) (1-5) and as amended by the legislature during the term of this Agreement, including, by way of example, advertising, solicitation, and promotional programs promoting visitor attractions, points of interest, entertainment opportunities, recreational facilities, and historical sites to attract tourists and convention delegates or registrants to the Bastrop Marketing Area and the City of Bastrop. All Hotel HOT revenue expended by the Contractor pursuant to this Agreement shall directly enhance

and promote tourism and convention attendance in the Bastrop Marketing Area and the City of Bastrop.

Contractor and Hotel Owner recognize the intent and desire of the City to establish and enhance a "brand identity" for the City of Bastrop and the Bastrop Marketing Area. Contractor and/or Hotel Owner shall engage the services of a marketing consultant to assist Contractor and Hotel Owner in connection with the preparation of the initial plans for SAPPs so as to be compatible with and to enhance the "branding" efforts for the Bastrop Marketing Area and City of Bastrop. Further, Contractor shall assist the City in developing strategies for coordinating the City's marketing efforts with the Hotel Owner's marketing programs, so that the City's marketing efforts may be enhanced and maximized, to an extent reasonably possible.

In addition, at such time as the operator or management company for the Hotel has been identified and engaged by Hotel Owner, Hotel Owner will make appropriate introductions of the management and marketing personnel of the operator (both those personnel engaged to work directly at the Hotel, as well as their regional or other appropriate supervisors) to appropriate personnel at the City, as well as any local chamber of commerce, development authority, or other such public or quasi-public entities that may be engaged in the marketing of the City of Bastrop or other parts of the Bastrop Marketing Area, with the intention of facilitating cooperative marketing efforts and activities beyond the matters specifically covered by this Agreement.

No sub-grants by Contractor shall be allowed without the City's prior written approval. Sub-grantees, if approved by the City, shall be required to comply fully with all applicable laws and with all applicable terms of this Agreement. Nothing in the foregoing shall be construed to prohibit Contractor from obtaining the assistance and cooperation of the Hotel's operator or management company, or other independent contractors and consultants engaged from time to time by Contractor, with respect to the conduct of Contractor's duties and obligations hereunder, but Contractor shall remain solely responsible for all such duties and obligations.

5.2 Amount. Subject to the terms and conditions hereinafter stated, City agrees to reserve or make available to Contractor, from time to time as detailed herein, an amount equal to the Specified Percentages (as indicated below in Section 5.3) of the actual amount paid to City in Hotel HOT for the Year in question, to be utilized by Contractor solely for payment of costs and expenses associated with SAPPs.

5.3 Schedule of Participation by City in Hotel HOT Promotional Services.

All portions of the Hotel HOT made available to Contractor for the contract Year in question shall be utilized by Contractor solely for payment of costs and expenses associated with SAPPs. The "Specified Percentage" of the Hotel HOT to be made available to Contractor for each Year shall be as shown in the table below:

<u>Year of Term</u>		<u>Specified Percentage of Hotel HOT</u>
6/2006	1	75%
07	2	67%
08	3	57%
09	4	52%
10	5	45%
11	6	45%
12	7	45%
13	8	43%
14	9	43%
5/2016	10	43%

In the foregoing table, the "Year of Term" in question shall be deemed to refer to calendar periods of 365 (or 366, as applicable) days, measured from the Opening Date and not "Years" as herein defined. Since the remaining provisions of this Agreement are set up on an October-September Fiscal Year basis, if the Opening Date does not occur on October 1, then appropriate adjustments shall be made in calculating the actual amount of Hotel HOT available to Contractor hereunder so as to give proper effect to the time periods noted above as measured from the Opening Date. For illustration purposes only, if the Opening Date were April 1 of a calendar year, then the Specified Percentage of 75% as specified above would apply to the first "Year" of this Agreement (being the six month period from April 1-September 30 of the calendar year in which the Opening Date occurs), and such 75% Specified Percentage would continue to be applicable during the first six months (i.e. October 1-March 31) of the second "Year" of the term. For the first full Fiscal Year within the term, using the same illustration, the portion of Hotel HOT available to the Contractor would be 75% of the Hotel HOT for the first half the Fiscal Year in question and 67% of the Hotel HOT for the second half of the Fiscal Year in question.

5.4 Reserves. For purposes of this Agreement, the term "Reserves" is defined to mean that portion of the Hotel HOT funds generated and remitted by Hotel Owner to the City and available to the Contractor for the Year in question (i.e. the Specified Percentage) that exceed Contractor's expenditures for the Year in question, which expenditures are related solely to costs and expenses for budgeted and approved SAPPs for the Year in question. By way of example only, Reserves may result from circumstances in which: (1) the dollar amount of the Specified Percentage of Hotel HOT for the Year exceeds amounts budgeted and/or subsequently approved costs and expenses related to the Year's SAPPs; or (2) amounts of Hotel HOT allocated and budgeted for SAPPs for use by Contractor for a particular Year are, for whatever reason, not used by Contractor during the Year of allocation, as originally anticipated, budgeted and approved. So long as this Agreement remains in effect, "Reserves" may be utilized by the Contractor in subsequent Years in respect of approved SAPPs for such Year (and, to the extent that Reserves exist, Contractor may take the available Reserves into account in proposing the Annual Plan and Budget for the following Year). Reserves may not be expended by the City for any other purpose, but rather shall be held for future

expenditures by Contractor hereunder. Nothing herein shall be deemed to prohibit Contractor from proposing a mid-Year amendment to the Annual Plan and Budget in the event that the amount of Hotel HOT is materially more than was anticipated, so as to reduce the amount of Reserves that would otherwise build up for expenditure in subsequent Years, but no such amendment shall be effective unless and until approved as provided for in Article 6 below.

In the event this Agreement is terminated by either Party pursuant to the terms of this Agreement, or in the event that the Agreement expires by its own terms, and, at the time of such termination or expiration, unspent Reserves exist, then the Reserves shall be made available to Contractor pursuant to a "Reserve Plan and Budget" approved by the City specifically for the expenditure by Contractor of Reserves for SAPP related costs and expenses during the twelve (12) months immediately following such expiration or termination (or if later, the twelve (12) months immediately following approval of the Reserve Plan and Budget by the City). In the event that the amount of Reserves is sufficiently large as to preclude it being efficiently expended for SAPPs during a twelve (12) month period, then by mutual agreement the period covered by the Reserve Plan and Budget may be applicable for a longer period (but in no event to exceed twenty-four (24) months). Contractor agrees that all such Reserves shall be spent according to the approved Reserve Plan and Budget within such twelve (12) months (or longer period as may be covered by the Reserve Plan and Budget, if applicable). Any Reserves which remain unspent by Contractor after such twelve (12) month period (or longer period as may be covered by the Reserve Plan and Budget, if applicable) shall be promptly remitted to the City by Contractor with no further action or request required by City.

ARTICLE 6 ANNUAL PLAN AND BUDGET

6.1 Preparation of Proposed Annual Plan and Budget. The Contractor shall prepare and submit to City a proposed Annual Plan and Budget for the forthcoming Fiscal Year (including, if applicable, any Year at the beginning or end of the term that is less than a full Fiscal Year) on an annual basis. The proposed Annual Plan and Budget shall be submitted to City no later than the July 1 immediately prior to commencement of the Fiscal Year in question so as to permit appropriate review and evaluation prior to the commencement of the Fiscal Year covered thereby; provided that the proposed Annual Plan and Budget for any partial Fiscal Year at the beginning of the term shall be submitted to the City not later than ninety (90) days prior to the anticipated Opening Date. The proposed Annual Plan and Budget shall include, at a minimum:

(a) A narrative description of the various programs and activities which Contractor proposes to carry out during the Year in question pursuant to this Agreement, which description shall include, without limitation, an explanation of the basis on which each such proposed program or activity qualifies as a SAPP for purposes of this Agreement and the basis on which such programs and activities are compatible with and enhance the "branding" efforts discussed in Section 5.1 hereof.

(b) A budget indicating how much of the Hotel HOT available to Contractor hereunder (including Reserves from prior Years, if applicable) that Contractor proposes to spend on each particular SAPP for the Year in question.

(c) A statement of the amount of Hotel HOT that Contractor expects to be paid to the City during the Year in question, based on Contractor's understanding of Hotel Owner's anticipated operations for the Year in question.

An Annual Plan and Budget may include funds to reimburse Contractor during the Fiscal Year in question for funds advanced by or on behalf of Contractor in prior periods to carry out SAPPs; for example, subject to compliance with state laws and prior City approval, it may be appropriate for Contractor to prepare, print, and/or distribute brochures and materials for SAPPs prior to conducting actual events, the expenses for which could (subject to compliance with other applicable requirements hereof) be reimbursed to Contractor after Hotel HOT is generated to cover such costs, if Contractor properly complies with the Annual Budget requirements related to such expenses, and City subsequently officially acts to approve an Annual Plan or Budget allowing reimbursement of same pursuant to law.

6.2 Approval of Annual Plan and Budget. City shall approve or disapprove the Annual Plan and Budget submitted by the Contractor prior to the commencement of the Fiscal Year (or partial Fiscal Year) to which it relates. City shall have and maintain the right to approve, disapprove and request modifications to the Annual Plan and Budget, including specifically the right to participate in decisions related to the SAPPs' content as it relates to the City of Bastrop, Texas. City's approval shall not be unreasonably withheld or delayed.

6.3 Alternatives. If desired, Contractor may request that City approve one or more alternative programs in the overall Annual Plan and Budget for a particular Year, so long as all applicable alternatives are in fact SAPPs. By way of example, the Annual Plan and Budget could include a specific amount to be utilized for either of two designated SAPPs, with the final decision on which program to implement to be made by Contractor later in the Year based on events and circumstances.

6.4 Effect of Non-Approval. Upon approval by the City of the proposed Annual Plan and Budget for the Year, the proposed Annual Plan and Budget shall then become the official Annual Plan and Budget for the Year in question. In the event that an Annual Plan and Budget has not been approved by the beginning of a particular Year, then the Annual Plan and Budget for the prior Year shall be deemed renewed and extended and shall be in effect until an Annual Plan and Budget for the Year in question is approved. Parties agree and acknowledge that they have a duty to act in good faith to work diligently toward developing an acceptable Annual Plan and Budget for each Year the Agreement is in effect.

ARTICLE 7 OPERATIONS

7.1 Annual Plan and Budget as Control. Contractor is authorized to carry out all or any SAPPs included in the Annual Plan and Budget for the Year in question, and to pay and/or reimburse itself for the costs thereof (subject to the City approved Annual Plan and Budget) from Hotel HOT revenues made available to Contractor hereunder (including Reserves from prior Years, if provided for in the approved Annual Plan and Budget). Further, to the extent of funds available to Contractor therefrom (i.e. amounts of Hotel HOT made available to Contractor pursuant to this Agreement in respect of such Year), Contractor shall use commercially reasonable efforts to carry out the various programs and activities provided for in the Annual Plan and Budget. Contractor acknowledges that, pursuant to the terms of this Agreement and Section 351.101 (c) of the Texas Tax Code, Contractor has a fiduciary duty to the City with respect to its handling and use of the Hotel HOT provided to Contractor under this Agreement. Further, Contractor acknowledges and agrees that under no circumstances shall Contractor have any right to receive or utilize any HOT revenue not generated directly by the Hotel.

7.2 Permitted Limited Reallocations. City recognizes that the tourism and travel industry is a dynamic one, and that prudence dictates that Contractor retain the ability to make certain minimal adjustments from time to time within the confines of the Annual Plan and Budget or Reserve Plan and Budget. Accordingly, City agrees that Contractor may, in its professional judgment and mindful of its fiduciary responsibility to the City: (i) reduce expenditures below the level approved in the Annual Plan and Budget or Reserve Plan and Budget for all or any particular categories as Contractor deems appropriate in the event actual Hotel HOT revenues do not meet expectations, (ii) reallocate up to twenty (20%) of the amount in any category in the Annual Plan and Budget or Reserve Plan and Budget to another category, so as to allow a reasonable shift in emphasis as the Year develops, and (iii) allocate any amount included in a "contingency" category in the Annual Plan and Budget or Reserve Plan and Budget to any other approved category. However, Contractor acknowledges and agrees that no Hotel HOT funds may be allocated or used for any activity or program that was not approved by the City as a SAPP in the Annual Plan and Budget for the Year or in the Reserve Plan and Budget.

7.3 Annual Plan and Budget Amendments. Should the provisions of Section 7.2 above be determined by Contractor to provide insufficient flexibility to address applicable facts and circumstances as they develop during a Year, Contractor may, at any time, propose and request City's approval of an amendment to the approved Annual Plan and Budget or Reserve Plan and Budget for the Year in question. No such amendment shall be effective until approved by the City Council, which approval by the City Council shall not be unreasonably withheld.

ARTICLE 8 PAYMENTS

8.1 Payments of Hotel HOT to Contractor/Annual Reconciliation. On a monthly basis, City shall pay Contractor pursuant to this Agreement an amount equal to the lesser of: (i) an amount determined by multiplying the Specified Percentage by the actual amount of Hotel HOT paid by Hotel Owner during the Year to date, less amounts previously paid to the Contractor by City during such Year, or (ii) an amount equal to one-twelfth of the approved Annual Plan and Budget amount for the Year in question multiplied by the number of months elapsed to date in such Year, less amounts previously paid to Contractor during such Year. At the end of each Year of the Agreement, the City will compare the total amount of HOT funds expended by Contractor to the total amount of HOT funds disbursed to Contractor by the City for expenditure by the Contractor on SAPPs and, if all HOT funds allocated to the Contractor by the City for that Year were not spent by the Contractor in the Year in question (that is to say, if Reserves were created during the Year in question), the Reserves so created shall be addressed as provided in Section 5.4 above.

8.2 Separate Account. All Hotel HOT revenue provided to Contractor by City pursuant to this Agreement shall be maintained by Contractor in a separate bank account (the "HOT Account") and shall be used by Contractor solely for purposes of this Agreement. Funds in the HOT Account shall not be commingled with any other funds. Amounts in the HOT Account shall be expended by Contractor solely to cover the costs of carrying out SAPPs that are included in the Annual Plan and Budget for the Year or as approved in a Reserve Plan and Budget. Further, except as otherwise specified in Sections 7.2 or 7.3 above, with respect to particular reallocations, no amount in the HOT Account shall be advanced or expended if it would result in amounts expended from the HOT Account related to a particular SAPP exceeding the amount allocated to such SAPP in the Annual Plan and Budget or the Reserve Plan and Budget.

ARTICLE 9 REPORTS

9.1 Books and Records. Contractor shall maintain (or cause to be maintained) current and complete books and records reflecting expenditures of funds from the HOT Account in accordance with applicable law and prudent accounting procedures. Further, such book and records shall be made available to the City for inspection during normal business hours upon reasonable advance notice. The Contractor acknowledges that all records related to the Hot Account, the Annual Plan and Budget, or the Reserve Plan and Budget and all other activities undertaken by Contractor pursuant to this Agreement are public records which fall within the provisions of the Texas Government Code, Section 572.001, *et seq.*, and Contractor shall cooperate fully with City in timely producing all such records in response to any public request for same.

9.2 Quarterly Report. By the thirtieth (30th) day following the end of each quarterly period of each Year, Contractor shall deliver a report on all SAPPs undertaken by Contractor during the preceding quarter of the Year, which report shall, at a minimum:

(a) Contain such information and schedules as may then be required by applicable law (including Section 351.101(e) of the Texas Tax Code).

(b) Reflect the actual HOT revenues provided to Contractor by City pursuant to this Agreement in the preceding Year.

(c) Reflect all expenditures from the HOT Account for such Year, allocated by categories in according with the Annual Plan and Budget for the Year in question.

(d) Indicate and provide a detailed written explanation of any discrepancies between the actual expenditures from the HOT Account and the anticipated expenditures provided for in the Annual Plan and Budget and/or the Reserve Plan and Budget.

ARTICLE 10 CITY'S RIGHT TO AUDIT

10.1 Audit Right. City reserves the right for City's internal audit department personnel, or an independent certified public accounting firm selected by City, to conduct examinations, during normal business hours, of the books and records maintained by Contractor with respect to the HOT Account, which books and records shall be made available to City at the Hotel upon reasonable notice for City's inspection and audit.

10.2 Costs. Any and all such audits conducted either by City's internal audit department personnel or an independent certified public accounting firm will be at the sole expense of City, unless such audit indicates fraud or neglect by Contractor in its record keeping.

ARTICLE 11 TERMINATION

11.1 General. Except as provided in this Article 11 or in Section 3.3 hereof, if applicable, this Agreement may not be terminated by either Party hereto.

11.2 Hotel Owner Default. City may terminate this Agreement by furnishing written notice to Hotel Owner if at any time during the term of this Agreement Hotel Owner fails to perform any of its obligations hereunder and such failure to perform such covenant continues for thirty (30) days after written notice given by City to Hotel Owner, provided that if such failure cannot reasonably be cured within such thirty (30) day period then Hotel Owner shall not be in default hereunder and City shall not have the right to

terminate this Agreement unless and until Hotel Owner fails to commence curing such failure within such thirty (30) day period and prosecute such cure to completion with diligence.

11.3 Contractor Default. City may terminate this Agreement by furnishing written notice to Contractor if at any time during the term of this Agreement Contractor fails to perform any of its obligations hereunder and such failure to perform such covenant continues for thirty (30) days after written notice given by City to Contractor, provided that if such failure cannot reasonably be cured within such thirty (30) day period then Contractor shall not be in default hereunder and City shall not have the right to terminate this Agreement unless and until Contractor fails to commence curing such failure within such thirty (30) day period and prosecute such cure to completion with diligence.

11.4 Hotel Owner Cure Rights. If City gives Contractor any notice of default pursuant to Section 11.3 above, City shall deliver a copy of such notice simultaneously to Contractor and Hotel Owner and, in addition to Contractor, the Hotel Owner shall have the right to cure any such default on behalf of Contractor during the applicable cure period.

ARTICLE 12 LIABILITY OF CONTRACTOR AND CITY

12.1 No Liability of City Personnel. Hotel Owner and Contractor agree that no provision of this Agreement is intended to or shall be interpreted to negate or diminish any statutory or common law rights the City may have to immunity under the laws of the State of Texas. Further, Hotel Owner and Contractor agree that they may assert claims only against the assets of City and that under no circumstances shall any officer or employee of City be personally liable for any of the obligations of City under this Agreement.

12.2 INDEMNIFICATION. CONTRACTOR AGREES TO INDEMNIFY, SAVE AND HOLD HARMLESS CITY, ITS AGENTS, OFFICERS, REPRESENTATIVES, EMPLOYEES, AND AFFILIATES, OF AND FROM ANY AND ALL PRESENT OR FUTURE CLAIMS, DEMANDS OR CAUSES OF ACTION THAT MAY ACCRUE ON ACCOUNT OF, OR IN ANY WAY ARISING OUT OF, CONTRACTOR'S WRONGFUL ACTS AND/OR OMISSIONS UNDER THIS AGREEMENT AND/OR CONTRACTOR'S MISUSE OF HOT REVENUE AND/OR THE MISMANAGEMENT OF SUCH REVENUES, AS PER THIS AGREEMENT.

12.3 Fidelity Bond. Throughout the term Contractor shall maintain a fidelity bond in customary commercial form in an amount at least equal to the anticipated amount of Hotel HOT to be handled by Contractor during the applicable Year, covering any employees, agents, or officers of Contractor having access to the Hotel HOT and/or the HOT Account. Contractor shall periodically, and at any time upon City's request,

provide evidence to City that such fidelity bond is in effect. Notwithstanding the foregoing, however, in lieu of such fidelity bond the Contractor may instead provide the City with a guarantee from the Hotel Owner, or from another financially responsible guarantor reasonably satisfactory to the City, guaranteeing repayment to Contractor of any amounts of Hotel HOT that would have been recoverable by Contractor under a commercially customary fidelity bond if such bond had been in effect.

ARTICLE 13 CONSENTS

Except as otherwise expressly provided herein, whenever in this Agreement the consent or approval of City, Hotel Owner or Contractor is required, such consent or approval shall not be unreasonably withheld or unduly delayed. Such consent shall also be in writing only and shall be duly executed by an authorized officer or agent for the Party granting such consent or approval.

ARTICLE 14 NOTICES

Any notice provided for in or permitted under this Agreement shall be made in writing and may be given or served by: (i) delivering the same in person to the Party to be notified, (ii) depositing the same in the United States mail, postage prepaid, registered or certified with return receipt requested, and addressed to the Party to be notified at the address herein specified, or (iii) delivery by private courier with proof of delivery required. If Notice is deposited in the United States mail pursuant to (ii) of this Article 14, it will be effective from and after the date of receipt or delivery thereof if refused. Notice given in any other manner shall be effective only if and when received by the Party to be notified. For the purpose of notice, the address of the parties shall be, until changed as hereinafter provided for, as follows:

If to City:

City Manager
Bastrop City Hall
P.O. Box 427
Bastrop, TX 78602

With a copy to:

Brown & Carls, LLP
106 East Sixth Street, Suite 550
Austin, TX 78701
Attn: Jo-Christy Brown, City Attorney

If to Hotel Owner: Bastrop Resort Partners, L.P.
c/o Woodbine Development Corporation
1445 Ross at Field
Suite 5000
Dallas, Texas 75202-2785
Attn: John Field Scovell, President

With a copy to: Brown McCarroll, L.L.P.
2001 Ross Avenue
Suite 2000
Dallas, Texas 75201
Attn: Charles W. Morris, Esq.

If to Contractor Bastrop Marketing Corporation
c/o Woodbine Development Corporation
1445 Ross at Field
Suite 5000
Dallas, Texas 75202-2785
Attn: John Field Scovell, President

With a copy to: Brown McCarroll, L.L.P.
2001 Ross Avenue
Suite 2000
Dallas, Texas 75201
Attn: Charles W. Morris, Esq.

The Parties shall have the right, at any time, to change their respective addresses and each shall have the right to specify as its address any other address by at least fifteen (15) days' written notice to the other Party. Each Party shall have the right from time to time to specify additional parties to whom notice hereunder must be given by delivering to the other Party fifteen (15) days' written notice thereof setting forth the address of such additional party or parties; provided, however, that neither Party shall have the right to designate more than two (2) such additional parties. Notice required to be delivered hereunder to either Party shall not be deemed to be effective until the additional parties, if any, designated by such Party have been given notice in a manner deemed effective pursuant to the terms of this Article 14.

ARTICLE 15 MISCELLANEOUS

15.1 Gender. The pronouns used in this Agreement referring to City, Hotel Owner or Contractor shall be understood and construed to apply whether City, Hotel Owner or Contractor be an individual, co-partnership, limited liability company, corporation or an individual or individuals doing business under a firm or trade name, and the masculine and neuter pronouns shall each include the other and may be used interchangeably with the same meaning.

15.2 Amendments. This Agreement may be amended only by a written instrument so stating which is executed by the Parties hereto.

15.3 Severability. If any provision of this Agreement shall be invalid or unenforceable for any reason and to any extent, the remainder of this Agreement shall not be affected thereby, but shall be enforced to the greatest extent permitted by law.

15.4 Headings. All headings herein are inserted only for convenience and ease of reference and are not to be considered in the construction or interpretation of any provision of this Agreement.

15.6 Waivers. No failure or delay of a Party in the exercise of any right given to such Party hereunder or by law shall constitute a waiver thereof, nor shall any single or partial exercise of any such right preclude other further exercise thereof or of any other right. The waiver by a Party of any breach of any provision hereof shall not be deemed to be a waiver of any subsequent breach thereof or of any breach of any other provision hereof.

15.7 Governing Law. This Agreement shall be construed, interpreted and applied in accordance with and shall be governed by, the laws applicable to the State of Texas.

15.8 Authority. Contractor hereby represents that it is an affiliate of the Hotel Owner and has the power and authority to enter into this Agreement. The person executing this Agreement on behalf of Contractor, Hotel Owner and City each represents that he/she has the power and authority to do so and to bind his/her principal to the terms of this Agreement.

15.9 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original of this Agreement but all of which, taken together, shall constitute one and the same agreement.

15.10 Special Relationship Between Hotel Owner and Contractor.

(a) Hotel Owner, City and Contractor acknowledge that this Agreement is being entered into at the request of Contractor and Hotel Owner and is made, in substantial part, to encourage the development by Hotel Owner of the Hotel. Contractor, a private entity/organization, is an affiliate of Hotel Owner and, as a result of such affiliation, Hotel Owner will derive direct and indirect benefits herefrom.

(b) As a further incentive to Hotel Owner, City agrees that should any other hotel, motel, or other facility that will generate HOT revenue for the City ("New Facility") hereafter be developed and constructed, City will not enter into any agreement with the owner or operator of any such New Facility, or any affiliate or related party thereof, that would give any such person access to, or involvement in the expenditure of,

HOT revenue generated to the City by such New Facility for any Year or other time period in percentages greater than the Specified Percentage of the Hotel HOT generated by the Hotel that is subject to this Agreement for the same fiscal period (e.g. for any Year in which the Specified Percentage hereunder is 50%, then any similar agreement the City may have with any owner, operator, or related party with respect to a New Facility shall not allow more than 50% of the hotel/motel tax revenue generated by such New Facility for the fiscal period in question to be subject to such agreement).

(c) The foregoing rights of Hotel Owner shall run with the Resort Site and may be exercised by any Hotel Owner.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

HOTEL OWNER:

BASTROP RESORT PARTNERS, L.P.,
a Texas limited partnership

By: Woodbine/Bastrop Resort, L.P.,
a Texas limited partnership,
its general partner

By: Woodbine Investment Corporation,
its general partner

By: *B. Gregory Mowatt*
Name: B. GREGORY MOWATT
Title: SENIOR VICE PRESIDENT

THE STATE OF TEXAS

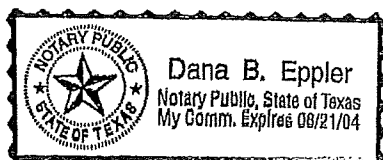
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COUNTY OF DALLAS

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This instrument was acknowledged before me on the 13th day of November 2003, by B. Gregory Mowatt, Vice President of Woodbine Investment Corporation, the general partner of the general partner of Bastrop Resort Partners, L.P., the Hotel Owner named above, on behalf of said Hotel Owner.



My Commission Expires: 8/21/04

Dana B. Eppler
Notary Public in and for the State of Texas

CONTRACTOR:

BASTROP MARKETING CORPORATION,
a Texas corporation

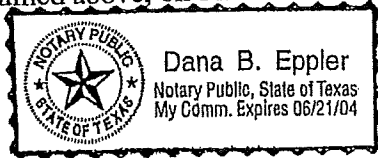
By: *B. Gregory Mowatt*
Name: B. GREGORY MOWATT
Title: SENIOR VICE PRESIDENT

THE STATE OF TEXAS

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COUNTY OF DALLAS

This instrument was acknowledged before me on the 13th day of December 2003,
by B. Gregory Mowatt, Sr. Vice President of Bastrop Marketing Corporation, the Contractor
named above, on behalf of said Contractor.



Dana B. Eppler
Notary Public in and for the State of Texas

My Commission Expires: 6/21/04

CITY:

CITY OF BASTROP, TEXAS,
a Texas home-rule municipal corporation

By: Tom Scott
Mayor Tom Scott

Date: 11/20/03

Attest:

Teresa Miertschin
Teresa Miertschin, City Secretary

THE STATE OF TEXAS

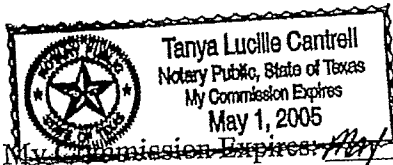
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COUNTY OF BASTROP

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This instrument was acknowledged before me on the 20 day of November 2003,
by Tom Scott, Mayor of the City of Bastrop, Texas, a Texas home-rule municipal
corporation, on behalf of said City.



Tanya Lucille Cantrell
Notary Public in and for the State of Texas