

Bastrop, TX City Council Meeting Agenda

This meeting will be live streamed on the City of Bastrop Facebook Page (www.facebook.com/bastroptx) and broadcast on Spectrum channel 10 and AT&T uVerse channel 99. A recording of the meeting will also be available within 72 hours after the meeting on the City's YouTube channel (Bastrop TX Network) and in the Agendas & Minutes section of the City website (www.cityofbastrop.org).



August 11, 2020 at 6:30 P.M.

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

The City Council reserves the right to reconvene, recess, or realign the Regular Session, Executive Session, or order of business at any time prior to adjournment. All matters listed below shall be eligible for both discussion and action, unless otherwise specifically noted.

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM WITH COMMENTS AT WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM BEFORE 5:00 P.M. ON AUGUST 11, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE

Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. INVOCATION – Mayor Pro Tem Nelson

4. OATH OF OFFICE

- 4A. New City Manager, Paul A. Hofmann.
- Swearing Oath of Office, The Honorable Chris Duggan, State District Judge, District 423

5. PRESENTATIONS

- 5A. Mayor's Report
- 5B. Council Members' Report
- 5C. City Manager's Report
- 5D. Receive presentations from Bastrop County Historical Society/Visitor Center & Museum, Bastrop Opera House, Lost Pines Art Center and YMCA - all requesting to contract for FY2021 Funding.

6. WORK SESSION/BRIEFINGS

- 6A. Discussion regarding the recommendation of the City of Bastrop Cemetery Board to change the cost of a plot, and allocating twenty percent of the sale price to stabilize the perpetual care fund based on the recommendations of the actuarial study performed on the Fairview Cemetery.
- 6B. Receive presentation of the Proposed FY2021 Budget and announce that the Public Hearing on the FY2021 budget will be held on September 8, 2020 at 6:30pm at City Hall 1311 Chestnut Street.
- 6C. Receive presentations from Halff Associates Inc. for the Engineering Design of the Gills Branch Drainage Mitigation Project.

7. STAFF AND BOARD REPORTS

- 7A. Receive Quarterly Report on the Bastrop Convention & Exhibit Center.
- 7B. Receive Quarterly Presentation from the Bastrop Economic Development Corporation.
- 7C. Receive Quarterly Report on the YMCA.

8. CITIZEN COMMENTS

Anyone wishing to address the Council, must complete a citizen comment form with comments at www.cityofbastrop.org/citizencommentform before 5:00 p.m. on August 11, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.

In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Staff for research and possible inclusion on a future agenda.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of any person or threaten any person. Accordingly, profane, insulting or threatening language will not be read aloud at the meeting.

9. CONSENT AGENDA

The following may be acted upon in one motion. A Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 9A. Consider action to approve City Council minutes from the July 28, 2020 Regular Meeting; July 30, 2020 Budget Workshop; and August 4, 2020 Tax Rate Meeting.
- 9B. Consider action to approve the second reading of Ordinance No. 2020-21 of the City of Bastrop, Texas updating and amending Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled "Impact Fees", updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, as attached in Exhibits A-E, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 9C. Consider action to approve resolution No. R-2020-72 of the City Council of the City of Bastrop, Texas, removing mowing and other related liens filed by the City of Bastrop against 1403 Water Street in the amount of five thousand seven hundred thirty-eight dollars and 44/100 cents (\$5,738.44) authorizing the City Manager to execute all necessary documents; providing for a severability clause; and establishing an effective date.

10. ITEMS FOR INDIVIDUAL CONSIDERATION

- 10A. Consider and adopt on first and final reading Ordinance No. 2020-25 as an emergency measure ratifying temporary Emergency Orders enacted by the Mayor in her capacity as Emergency Management Director in regards to the current Local State of Disaster, for the immediate preservation of the public peace, health or safety.
- 10B. Consider action to approve Resolution No. R-2020-71 of the City Council of the City of Bastrop, Texas confirming appointments by the Mayor to the Hunters Crossing Local Government Corporation and the Parks Board/Public Tree Advisory Board, as required in Section 3.08 of the City's Charter, and establishing an effective date.

- 10C. Consider action to approve Resolution No. R-2020-70 of the City Council of the City of Bastrop, Texas adopting amended Budget Planning Calendar for Fiscal Year 2021, as shown in Exhibit A; repealing all resolutions in conflict; and establishing an effective date.
- 10D. Consider action to approve Resolution No. R-2020-69 of the City Council of the City of Bastrop, Texas approving and adopting the Investment Policy and Investment Strategies attached as Exhibit A; approving the list of Qualified Brokers attached as Exhibit B; making various provisions related to the subject; and establishing an effective date.
- 10E. Hold public hearing on the Hunters Crossing Public Improvement District ongoing service plan and proposed assessment levy, consider any objections to the proposed assessments and, consider action to approve the first reading of Ordinance No. 2020-23 of the City Council of the City of Bastrop, Texas approving the updated service plan, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a fiscal year 2021 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation and providing for an effective date and move to include on the August 25, 2020 City Council Meeting for a second reading.
- 10F. Consider action to approve the first reading of Ordinance No. 2020-24 of the City Council of the City of Bastrop, Texas, amending the Bastrop Economic Development Budget for the Fiscal Year 2020 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the August 25, 2020 City Council consent agenda for a second reading.

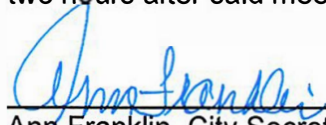
11. EXECUTIVE SESSION

- 11A. City Council shall convene into closed executive session pursuant to Sections 551.071 and 551.072 of the Texas Government Code to deliberate the acquisition of property associated with Fairview Cemetery.

12. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

13. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, August 6, 2020 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.


Ann Franklin, City Secretary



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 4A

TITLE:

Swearing in City Manager

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager



City of Bastrop

OATH OF OFFICE

I, **Paul A. Hofmann**, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of **City Manager**, of the City of Bastrop, Texas, and will to the best of my ability preserve, protect, and defend the Constitution, laws and ordinances of the United States, of this State, and of this City, so help me God.

SWORN TO and Subscribed before me by on this **11th** day of **August**, 2020.

(Seal)

Signature of Person Administering Oath

Printed Name



City of Bastrop

Statement of Elected/Appointed Officer

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, **Paul A. Hofmann**, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

This **11th** day of **August**, 2020.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 5A

TITLE:

Mayor's Report

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager

POLICY EXPLANATION:

Texas Local Government Code, Section 551.045 – Governing Body of Municipality or County: Reports about Items of Community Interest Regarding Which No Action Will Be Taken:

(a) Notwithstanding Sections 551.041 and 551.042, a quorum of the governing body of a municipality or county may receive from staff of the political subdivision and a member of the governing body may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report as required by this subchapter if no action is taken and, except as provided by Section 551.042, possible action is not discussed regarding the information provided in the report.

(b) For purposes of Subsection (a), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

ATTACHMENTS:

- Power Point Presentation



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 5B

TITLE:

Councilmembers' Report

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager

POLICY EXPLANATION:

Texas Local Government Code, Section 551.045 – Governing Body of Municipality or County: Reports about Items of Community Interest Regarding Which No Action Will Be Taken:

(a) Notwithstanding Sections 551.041 and 551.042, a quorum of the governing body of a municipality or county may receive from staff of the political subdivision and a member of the governing body may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report as required by this subchapter if no action is taken and, except as provided by Section 551.042, possible action is not discussed regarding the information provided in the report.

(b) For purposes of Subsection (a), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
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- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 5C

TITLE:

City Manager's Report

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager

POLICY EXPLANATION:

Texas Local Government Code, Section 551.045 – Governing Body of Municipality or County: Reports about Items of Community Interest Regarding Which No Action Will Be Taken:

(a) Notwithstanding Sections 551.041 and 551.042, a quorum of the governing body of a municipality or county may receive from staff of the political subdivision and a member of the governing body may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report as required by this subchapter if no action is taken and, except as provided by Section 551.042, possible action is not discussed regarding the information provided in the report.

(b) For purposes of Subsection (a), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
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STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 5D

TITLE:

Receive presentations from Bastrop County Historical Society/Visitor Center & Museum, Bastrop Opera House, Lost Pines Art Center and YMCA - all requesting to contract for FY2021 Funding.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The organizations requesting are:

- Bastrop County Historical Society Visitor Center & Museum
- Bastrop Opera House
- Lost Pines Art Center
- YMCA

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

HOT Fund, BP&L Fund and General Fund

RECOMMENDATION:

N/A

ATTACHMENTS:

- Contract Funding Summary
- Organizations Funding Requests



CITY OF BASTROP
CONTRACT FUNDING REQUESTS FY2020-2021

Organization	FY18-19 Approved Funding	FY19-20 Approved Funding	CONTRACT FUNDING FY2020-2021	
			FY20-21 REQUESTED FUNDING	FY20-21 PROPOSED FUNDING
Bastrop County Historical Society (Visitor Center)	\$ 115,000.00	\$ 109,752.00	\$ 85,968.00	\$ -
Bastrop County Historical Society Museum	\$ 33,545.00	\$ 59,372.00	\$ 40,529.00	\$ -
Bastrop Opera House	\$ 92,500.00	\$ 126,000.00	\$ 66,175.00	\$ -
Lost Pines Art Center	\$ -	\$ 85,000.00	\$ 98,500.00	\$ -
HOT FUNDED TOTAL	\$ 241,045.00	\$ 380,124.00	\$ 291,172.00	\$ -
YMCA (Pool utilities funded through BP&L)	\$ 79,800.00	\$ 79,800.00	\$ 80,000.00	\$ -
GENERAL FUNDED TOTAL	\$ 79,800.00	\$ 79,800.00	\$ 80,000.00	\$ -



2021 HOT Fund Proposal



**Bastrop County Historical Society
Visitor Center & Museum Combined HOT Budget
FY 2021 - 25% Reduction**

Combined Budgets	2020	2021
Visitor Center	\$109,752	\$85,968
BCHS Preservation & Promotion	\$34,928	\$30,368
BCHS Homes Tour	\$10,344	\$2,000
Tour Program Implementation	<u>\$14,100</u>	<u>\$8,161</u>
Total	\$169,124	\$126,497

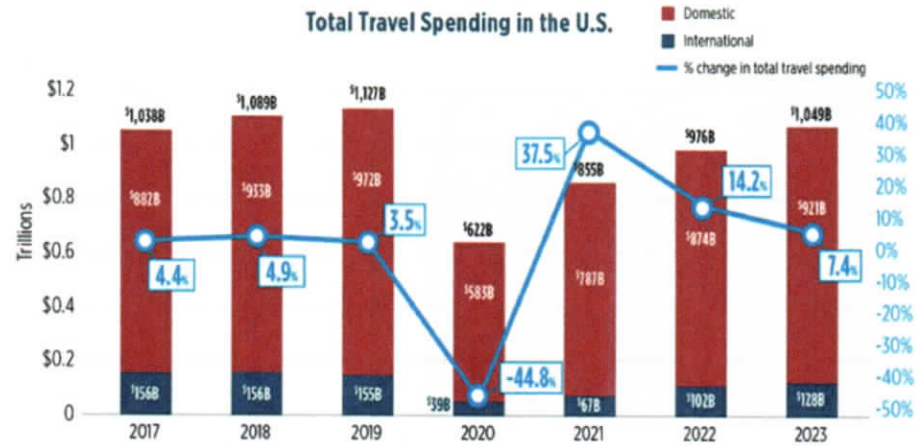
SUMMARY

On March 17, 2020, in response to concerns about visitor and staff safety around COVID-19, the Museum & Visitor Center temporarily closed. As the situation improved and state and local officials began the reopening process we reopened on May 22nd with limited hours. At the time of this report we are open Thursday, Friday and Saturday from 1-5 and Sunday from 1-4. (Over the next several weeks we will continue to add hours while also being mindful of the safety of all.) Prior to reopening we outlined a sanitation and social distancing plan that is implemented daily.

Although it is unclear what the coming year will hold, we can look to experts in the travel industry for projections. As of June 18, 2020, the U.S. Travel Association is forecasting a 37.5% decrease in travel spending for 2021 and a 14.2% decrease in 2022 (compared to 2019 - graph is attached). With the average decline being 25% over the next two years. In anticipation of these reduced levels in spending and the subsequent decrease in HOT funds collected we are submitting our 2021 proposal for HOT fund support at a 25% reduction from our 2020 request and a 14% reduction from our 2019 request.

With the reduction in revenue received we anticipate the services we will provide to include:

- Open 5 days a week, instead of 7 (this will increase as volunteers are comfortable returning to the Visitor Center and Museum, at the time of this writing only one volunteer has returned)
- Special exhibits – 2 possibly 3
- Research assistance will remain unchanged
- City of Bastrop special event support – we will attempt to cover as many events as possible, as the pandemic eases and volunteers return, we will be better poised to meet any growing demand
- Collaborations with community partners will be ongoing to the extent allowed
- Tour development will continue, but at a modest pace. Currently we have a memorial tour of Bastrop County nearly complete and a passport project in the development phase. Additional tours will include a virtual tour of Main Street and an additional driving tour both of which will be minimally impacted by social distancing guidelines.
- After the first of the year we hope to continue our Oral History program and docent led tours of the museum.
- Our quarterly meetings are on hold at this time. When larger gatherings are permitted, we will return to hosting these.



Full Report is Attached

U.S. TRAVEL FORECAST

U.S. TRAVEL FORECAST				TRAVEL FORECAST			
	2017	2018	2019	2020	2021	2022	2023
Total Travel Spending in the U.S. (\$ Billions)	1,038	1,089	1,127	622	855	976	1,049
U.S. Residents	882	933	972	583	787	874	921
International Visitors ²	156	156	155	39	67	102	128
Total International Visitors to the U.S. (Millions)	77.2	79.7	79.3	28.9	47.3	63.7	73.8
Canada	20.5	21.5	20.7	8.4	13.8	18.8	21.7
Mexico	17.8	18.4	18.1	8.1	12.9	16.8	19.0
Overseas	38.9	39.9	40.4	12.4	20.5	28.2	33.1
Global Long-Haul Travel (Millions)	319.5	342.3	356.9	132.9	224.8	306.0	351.3
U.S. Share of global long-haul travel (%) ³	12.2	11.7	11.3	9.3	9.1	9.2	9.4
Total U.S. Domestic Person-Trips ⁴ (Millions)	2,241	2,278	2,321	1,633	2,072	2,254	2,326
Business	454	458	462	300	387	420	437
Leisure	1,787	1,820	1,858	1,332	1,685	1,834	1,889

U.S. TRAVEL FORECAST (GROWTH)

U.S. TRAVEL FORECAST (GROWTH)				TRAVEL FORECAST			
	2017	2018	2019	2020	2021	2022	2023
Total Travel Spending in the U.S.	4.4%	4.9%	3.5%	-44.8%	37.5%	14.2%	7.4%
U.S. Residents	5.2%	5.8%	4.2%	-40.0%	35.0%	11.0%	5.4%
Average Spending per Trip	3.6%	4.0%	2.3%	-14.7%	6.4%	2.0%	2.1%
International Visitors ²	0.1%	0.3%	-1.1%	-75.1%	75.0%	52.0%	25.0%
Average Spending per Trip	-0.9%	-2.9%	-0.5%	-31.8%	7.1%	12.8%	7.9%
Total International Visitors to the U.S.	1.0%	3.3%	-0.6%	-63.5%	63.4%	34.8%	15.8%
Canada	6.3%	4.8%	-3.5%	-59.6%	65.2%	36.0%	15.4%
Mexico	-6.3%	3.4%	-1.3%	-55.1%	58.6%	29.9%	13.5%
Overseas	2.0%	2.5%	1.3%	-69.2%	65.3%	37.0%	17.4%
Global Long-Haul Travel	9.1%	7.1%	4.3%	-62.8%	69.1%	36.1%	14.8%
Total U.S. Domestic Person-Trips ⁴	1.6%	1.7%	1.9%	-29.6%	26.9%	8.8%	3.2%
Business	-0.1%	0.9%	0.9%	-35.1%	28.9%	8.6%	4.0%
Leisure	2.0%	1.9%	2.1%	-28.3%	26.5%	8.8%	3.0%
Auto	1.4%	1.4%	1.6%	-26.9%	25.8%	8.1%	2.3%
Air	3.0%	4.9%	4.3%	-57.0%	57.0%	24.7%	16.7%
Day Trips	1.6%	0.9%	1.8%	-21.4%	16.5%	6.4%	1.8%
Overnight Trips	1.5%	2.3%	1.9%	-37.1%	38.7%	11.1%	4.4%

1. 1982-84 = 100

2. Excludes international traveler spending on medical, educational and cross-border/seasonal work-related activities or international passenger fares on U.S. airlines

3. Reflects the share of overseas visitations to the U.S. (ie: visitations from all countries except Canada and Mexico) to global long-haul (inter-continental) travel

4. One person trip of 50 miles or more, one way, away from home or including one or more nights away from home

Sources: U.S. Travel Association's Travel Forecast Model, Tourism Economics, Department of Labor, Department of Commerce



BCHS Visitor Center Budget FY 2021

Expenses:

Dedicated Visitor Center Facility	2020	2021
Administration & Office		
Computer Equipment & Software	\$1,800	\$500
Computer Maintenance & Repair	\$1,200	\$500
Insurance	\$4,000	\$4,000
Office Supplies	\$700	\$500
Telephone	\$1,000	\$1,000
Printing	\$800	\$500
Postage	\$1,050	\$500
Building Operations (50%)		
Building Maintenance (Includes Elevator & AC)	\$3,000	\$3,000
Housekeeping	\$3,000	\$3,000
Janitorial Supplies	\$300	\$500
Utilities	\$7,000	\$6,000
Payroll & Payroll Taxes (See attachment)	\$80,656	\$64,468
Special Events		
Housekeeping/Janitorial Service	\$600	\$0
Payroll & Payroll Taxes	\$1,625	\$0
Subtotal	\$106,731	\$84,468
Marketing & Promotion	\$3,021	\$1,500
Total	\$109,752	\$85,968



Visitor Center Payroll Detail

	2021
VC Manager (75% of Salary)	\$24,300
VC Associate (12 hrs)	\$8,088
Director (50%) with 50% of Healthcare Stipend	<u>\$32,080</u>
Total	\$64,468



2021 Budget Detail



BCHS Museum
HOT Fund Budget FY 2021

	2020	2021
Income from HOT Funds	\$59,372	\$40,529
Allotment for Preservation & Promotion		
Archival Equipment	\$720	\$720
Archival Supplies	\$1,060	\$950
Exhibits (Temporary & Traveling)	\$5,000	\$2,500
Permanent Exhibit Maintenance	\$2,000	\$1,000
Guest Speakers	\$500	\$250
Continuing Visitor Communication	\$3,000	\$2,500
Payroll & Taxes	\$21,348	\$21,348
Postage	\$600	\$600
Signage	\$200	\$0
Website	\$500	\$500
	\$34,928	\$30,368
Allotment for Tours & Rendezvous Public Gala		
(Homes Tour/Tour Expenses)		
Advertising Home Tour	\$1,200	\$0
Gift for Homeowners on Tour	\$600	\$0
Home Tour Printing	\$900	\$1,500
Payroll & Taxes	\$5,544	\$0
Postage	\$300	\$500
Refreshments for VC Day of Tour	\$50	\$0
Rendezvous	\$1,500	\$0
Sponsor Board	\$250	\$0
	\$10,344	\$2,000
Tour (Step-on bus, walking, docent led museum) Program Implementation		
Coordinator	\$10,100	\$8,161
Training Materials & other supplies	\$1,500	\$0
Recruitment & Training	\$2,500	\$0
	\$14,100	\$8,161
	\$59,372	\$40,529



Preservation Budget Detail

Archival Equipment

2021

Laptop/Computer Repair & Updates	\$500
Printer Cartridges	\$50
Envelopes, Packing Tape, Binders	\$170
Document Repair Tape	\$0
	\$720

Archival Supplies

Storage Materials

Hanging File Frames	\$0
Hanging File Folders - Expansion Folders	\$0
Archival File Folders	\$125
Archival Photo Sleeves 8 1/2 x 10	\$100
Archival Photo Sleeves 5 x 7	\$100
Archival Boxes	\$400
Shipping Estimate	\$150
Miscellaneous	\$75
	\$950

Preservation & Promotion Payroll Detail

Archivist (12 Months - Part time)	\$14,328
Director (12 Months - 1/8 time)	\$7,020
	\$21,348

Bastrop Opera House
Hot Funds Application
2020/2021

Hot Funding Report FY 2019/2020 Season– Deliverables

- The Bastrop Opera House created a year long season that was heavily marketed. Our season runs from September-September. In the 2019-2020 season the Opera House produced 6 full productions and 3 special event productions and 3 touring shows as well as 3 youth Academy productions. Due to covid-19, we had to cancel/postpone 5 season productions and 3 touring productions. The cancellations of these productions greatly effected our last 1 ½ quarters.

The Opera House uses Arts People which is an online ticket software for performing arts. This program has powerful tools to help us create targeted reports. It also allows us to run off reports showing where all our ticket purchasers are from based on zip codes. This is how we know that over 50% are from outside of Bastrop county.

Ticket sales for 2019-2020: 5,621 tickets sold.
3,372 tickets were from outside of Bastrop zip code area.

Bastrop Opera House Mission:

The Bastrop Opera House was built in 1889 and is still producing quality entertainment for families. Plays are an ancient form of storytelling. Some are light hearted; some are deep and profound. All offer a message to the audience. Classic and contemporary plays and musicals speak to us because they explore what it means to be human. The Bastrop Opera House strives to give its performers the chance to perform and entertain. To give a gift back to the community in the form of acting.

Over the last 3 years, the Opera House has grown each season in many different ways. Tickets sales continue to grow each season, our volunteer base continues to grow, our youth Academy continues to grow and we consistently have new talent on the stage.

We have people from out of town (and sometimes state) who quite often call and say they are coming to Bastrop to see a show and want to know where to stay or eat. We also have folks who say they are coming to visit for various reasons and saw our website and want to know about the shows and then also ask about other various activities in town.

Community theatre is a team effort opportunity for people of all talents, skills and energy. It enriches the community -- financially and artistically. Theatre is a wonderful leveler of people -- background becomes a moot issue. Plumbers work with and act next to bank presidents, children, and occasionally dogs.

- JoAnne Nissen, Retired Vice President, MRA-The Management Association, Racine, WI

Bastrop Performing Arts Academy

The Opera House is home to the Bastrop Opera House Youth Performing Arts Academy that has approximately 50 youth ages 4-19 enrolled. Each season 3 major youth productions are performed (fall and spring and summer). The Bastrop Opera House Performing Arts Academy is a vital part of the Opera House and its growth. Through the Academy we build much of our volunteer base which is vital to the Opera House.

Bastrop Opera House 2018-2019 Season

The OH had a fantastic season in spite of Covid 19. The Opera House was alive with plays, musicals, bands and other events. The season consisted of:

4 a.m.

A Valentine Cabaret & Dinner Show

Clue The Musical

Fools

Friends & Country Music

Guy Forsyth Concert

Romeo and Juliet For Kids

“Sittin’ On A Nickle”

Texas Lovebirds

The Best Christmas Pageant Ever

The Wild Women of Winedale

**The new 2020/2021 season will consist of season shows, touring shows,
Performing Arts Academy Shows**

At the time of this report, the Opera House will only be operating at 50% capacity for audience members and will be following strict guidelines. However, this does not change the amount that it cost us to produce a show. We will also be adding more performances to each show, to allow more opportunities for patrons to attend.

6 main stage productions
4 youth Academy productions
1 summer theatre camp production
4 special events
3 touring shows

Bastrop Opera House 2020-2021 Hot Funds Request

Hot funds for the 2020-2021 season will be used for:

- Production expenses
- Promoting/Marketing
- Performing Arts Academy

Funds will be used in promoting the art of theatre and encouraging attendance of events for out of town visitors thereby directly growing and advancing cultural tourism and hotel industry.

The Bastrop community will benefit from the Opera House by having high quality performances/shows brought to them. This will bring in both day visitors as well as overnight visitors who will come to Bastrop for the purpose of attending a performance at the Opera House. We often have employees/business owners from downtown tell us they can tell when we are having a performance due to the fact that their traffic and sales increase from visitors coming to see the performance who will visit shops and restaurants before the show.

The Bastrop Opera House is currently the only live community theatre venue in Bastrop. There are other venues in Bastrop that provide live bands, however the Opera House is the only community venue that provides live theatre and the only venue that provides educational and acting opportunities for Bastrop citizens.

Hot Funds Proposal Budget

Production Expenses Applied For:

Show production expenses: \$65,000

Marketing and promotions: \$10,000

Academy expenses: \$20,000: -\$12,281.50 roll over of Hot Funds from 2019/2020 season = \$7,718.50

Total Production Expense: \$82,718.50

Less 20% that will be covered from Opera House operating expenses = \$66,175.00

Total amount requested for 2020/2021 season = \$66,175.00

This is \$31,000 less than requested last season.

Remaining balance for the 2019/2020 season hot funds is \$18,781.50. \$6,500 of this will be used on our summer camp as well as two shows that will take place in August and September. The remaining \$12,281.50 will be used in the 2020/2021 season Academy production expenses.

Funds will be used in promoting the art of theatre and encouraging attendance of events for out of town visitors thereby directly growing and advancing cultural tourism and hotel industry.

We have adjusted our budget according to what how we expect ticket sales to be effected due to Covid 19.

Lost Pines Art
Center
HOT Funds
Application
2020/2021

Lost Pines Art Center/ Lost Pines Art

League 1204 Chestnut Street

Bastrop, TX 78602

Patricia Rendulic, Executive Director

Lost Pines Art League, a 501 (c)3

Organization Tax Id # 57-1239456

Total Amount Requested: \$ 98,500

Calculation based on:

1/3 total expenses for the LPAC = \$ 131,334

25% reduction due to COVID-19 reduced tourism = \$ 32,833

Mission/Vision:

The mission of the Lost Pines Art League is to foster the creation and appreciation of fine arts through rich and diverse programs. Its vision is to enhance lives through the creative power of art and to establish the Lost Pines Art Center as a major art destination.

Summary:

The Lost Pines Art League is a non-profit corporation, which owns and operates the Lost Pines Art Center. The Center is an award-winning building with a silo district, providing arts and cultural programming and events through education, art and cultural appreciation. The programming includes, but is not limited to, classes for all ages and levels, workshops, demonstrations, art exhibits, glass-blowing and other arts-related and culturally relevant experiences. Currently, the Art Center consists of over 150 artist, business, and community members who volunteer over 5,000 hours per year.

The Lost Pines Art Center has been open for 3 ½ years. In the first two years, we brought in over 14,000 visitors the first year and the same the second. The third year we were open we changed our tracking to include only events that we promoted, as opposed to including all walk-in persons, in order to be able to better determine how our marketing efforts were working. As a result of our promotions, and marketing and getting the Lost Pines Art Center established as a Central Texas arts destination, we show increased numbers in all areas. For example, our First Saturday Art After Dark events increased to nearly consistently 100 visitors, as opposed to an inconsistent and lower amount previously.

The Lost Pines Art Center offers the communities of Bastrop, Central Texas and beyond, a hub for cultural and artistic events, as well as a place for emotional healing through our Healing Arts Program. It is a place where all feel welcome, despite age, race, or economic status. One can experience everything from an art opening reception to a down home art fair, to a glassblowing class and demonstration in our one of a kind glassblowing silo. We have hosted top notch music and dance performances that were free to the public during many of the cultural events. Admission is free to almost everything we do, breaking the economic barriers, and ensuring everyone can experience the diverse and inclusive programs we offer. There is nothing quite like the Art Center in the area that offers year-round activities and has a large enough building to showcase artwork from over 100 artists, most of whom are local to the area. The Art Center is "home" to many working artists in the region. It offers artists and creatives a place that is encouraging and mindful of artists' needs, with few limits on what they can show. The leadership is always open to new and innovative ways to bring the artists and community together, through the various programs. The Art Center is such a unique place

with something for everyone and creates a friendly and open gathering space for creatives, art lovers, and families. The Art Center is an integral part of a network of Community Partners who work together to bring exciting events and experiences, and to encourage tourism to the diverse community of Bastrop.

Our plans for the next year include starting a Blacksmith shop and fired arts studios. We will also collaborate with our new tenants, Art Institute of Austin (AI), on new and exciting projects in this next year. AI will also have a pool of student volunteers who will work with us to bring in contemporary shows of emerging art students, help create innovative video programs, and discuss how we can help their students get involved in the growing Bastrop art community.

Due to the COVID-19 pandemic and subsequent government induced shutdowns, our revenue sources from items such as artwork sales, classes, art experiences, venue and glassblowing rentals, and drop in donations came to a quick stop, like many businesses and organizations experienced. Although our expenses for in person shows and classes stopped, our costs to maintain the building and staff did not decrease. We switched our shows to be online and continued our marketing through website, social media, and email. We anticipate reopening our doors in the next several weeks once Art Institute have completed their renovations and move in.

This year, our ask is 1/3 of 2019 fiscal year expenses. Our costs are expected to be the same once tourism is back in full force. We expect the next few months to be slower than it would have been in a non-pandemic world. In anticipation of that, our ask for this year has been reduced by 25%. We will find other sources to supplement the additional costs for these several months. If, however, tourism after COVID-19 goes to back to normal, we reserve the ability to come back to the City Council and request some or all those funds to be reinstated and awarded.

When COVID-19 hit, we unfortunately had to scramble and cancel all events such as Art Conference, Art After Dark, city collaborations with Bird City shows, fundraising event, etc. Since we could not provide shows in the traditional setting, we immediately initiated virtual programming and shows, and worked to create opportunities for our artists to show and sell work, in order to keep our identity alive in the community.

Historically, we have done these types of programs that we will be ready to implement when we can guarantee proper protocols with social distancing, ppe's, and follow State and local guidelines.

Lost Pines Art Center 2020/2021 HOT Funds Request

HOT funds for the 2020/2021 timeline will be used for: arts and cultural programs, community activities, festivals, healing arts, marketing and promotions, and staffing and operations.

I. Programs – Art and Culture

A. Art Exhibits –

We feature a variety of fine art and take pride in showcasing the works of some of the most prominent artists in Texas and beyond. Additionally, we offer exhibit space to local and emerging artists and art students. The events are advertised throughout the region by a variety of avenues including social media, newsletters, email, hotels and chambers, Visit Bastrop, and the visitors center.

B. Experience Bastrop – Artful weekends, tours, partnerships, demonstrations, experiences

Community Partnerships

The Museum & Visitors Center, Opera House, and Lost Pines Art Center collaborate to promote Bastrop, tourism, and overnight stays through coordinated weekends events. This group of nonprofits regularly meet, currently virtually, to identify dates and programming that will create a marketable citywide tourism weekend. We will work closely with Visit Bastrop to provide programming they can use to draw visitors to Bastrop.

Artful Weekends

We continually review and adjust our programming in order to meet the needs of our community and

visitors. In 2019 and early 2020 we offered free weekend programs that fell on Saturdays throughout the month. We hosted **Art Getaways**, an immersive, culturally based event with hands on activities, classes and workshops, kid's activities, music, and performances. This weekend program is geared toward families looking to spend a day in Bastrop. Each month, we hosted **Art After Dark**, an engaging event held on the first Saturday of the month. It is a celebration of arts & culture, generally unveiling one or more of our art exhibits, with wine, hors d'oeuvres, live music, an art talk, and creative activities like glass blowing, gesture drawing, poetry reading, and artist demonstrations.

Art Experiences

The Art Center offers "art experiences" to visitors looking for a relaxing and unique way to get creative. Glass Blowing, Acrylic Pours, and our Wine/Unwind painting sessions have met this demand and we will continue to expand this popular program to include other mediums.

II. Healing Arts –

We believe so strongly in the power of art to heal, that we have embarked on a healing arts initiative focusing on resilience and wellness through art experiences. Our first focus is for veterans, active military members, first responders and their families. Future plans are to add programs for youth in an educational setting and then seniors through centers and other facilities.

III. Marketing and Promotions –

Website/Marketing/Promotions/Social Media – We have an interactive website. Currently the website allows the sale of classes and events. Since last year, we have added 627 Facebook fans and 105 Instagram fans, an increase of 15.4% and 13.1%, respectively. As of today's date, we have 4,073 total Facebook followers. A total of 1,002 or 24.6% are from Bastrop and the remaining 3,071 are from outside of Bastrop. We have 2,915 from Texas and 1,158 from other states and 48 countries. Our newsletter email base consists of over 2,500 recipients. We provide brochures, flyers, signage, and participate in Texas nonprofit events to promote both the Art Center as well as Bastrop.

IV. Staffing and Operations –

Staffing is a necessary part of running the Lost Pines Art Center. The small staff has been able to help the Art Center accomplish a large number of activities with the collaborative with our volunteer base. It is at times a challenge to have a reliable, consistent pool of volunteers, yet were able to build a strong foundation of support and programming. It is not possible to run and grow programs such as the ones provided by the Lost Pines Art Center without adequate staffing and a facility to run them. We continue to develop and review our programs for the future and look forward to regaining our early 2020 momentum with consistent results.

We appreciate our partnership between the City of Bastrop, the community, and the Lost Pines Art Center, as we all face this new reality, and find ways of mutual support to preserve our thriving community.



June 30, 2020

To: Bastrop City Council

From: Bastrop YMCA, A branch of the YMCA of Austin

Re: FY 21 Funding Request

Ten years ago, the City of Bastrop and the YMCA of Austin entered into a partnership to provide a structured recreational program to the residents of Bastrop. From as early as the first Parent & Me Soccer program to current programs, like Swim League and the MiMundo Spanish Immersion classes, the Bastrop Y has brought affordable recreational opportunities to city residents. We have organized community events such as Halloween Fest, Safety Month, Healthy Kids Day, and others over the years to give the community an opportunity to gather, socialize and learn.

While FY 2020 has been a challenge, the Bastrop YMCA has continued to serve the community, even after the facility closure on March 18, 2020. Today we are not promoting gathering and socializing, but staying connected is still, if not more important as ever. So now, the services offered look a little different. But it's with the same general intent of our overall good health.

The Virtual Y was launched within weeks of facility closure with youth, family, and fitness programs. Any resident in the city could log on and experience/participate in classes that ranged from Family Hang Time to Senior Fitness. Free of charge. Studio Sweat of Demand, Silver Sneakers, YUSA, and ZOOM were all platforms used to offer the services. So, while on lockdown, the Y offered residents of all ages a way to move, stay engaged and continue on their health journey.

In April, we worked with the Bastrop County Cares initiative to assemble and distribute 220 activity bags to the community. These bags contained information for parents on safety protocols plus craft and enrichment activities for the children.

The Community Garden stayed active and growing while our facilities were closed. Working in partnership with the Bastrop County Master Gardeners, more than 42 lbs of swiss chard, broccoli, cabbage, okra, and various greens were harvested and donated to the Bastrop Emergency Food Pantry for distribution.

We launched the weekly Strengthening Community through Creativity program. It's a family, come and go, free craft activity that supports character development. Each week free supplies are set up in the garden area with a word of the week and a list of

conversational questions. Families participate as they wish making a take-away craft after, hopefully, having a meaningful conversation about community.

In June, we partnered with the Brighter Bites organization to bring free boxes of fresh produce to the community. On June 18th, from the Film Alley parking lot, we distributed 448 19lb boxes of fresh produce. On June 25th, 512 boxes were distributed. The Bastrop Y will continue to organize and execute this service through the month of July.

Since the COVID outbreak, the way in which we serve this community has changed. While we will continue to offer programs that help build healthy mind, body and spirit - how that programming looks continues to evolve.

Sports, Group Exercise, Pool Operations, Youth Programs and Community Events are all very important. And we will offer them in safe and inclusive ways. At the same time, we will take advantage of the additional new opportunities that present themselves. The Y's mission is to serve to strengthen community; we will do that in any capacity that is feasible.

It is in this vein that we request a shift back towards the original, more general partnership agreement of years' past. Regular reporting and communication to Department Directors, Parks Board and City Council will help facilitate the awareness and community needs between both parties. We believe that working together in a true partnership of responsiveness will help us serve more people much more efficiently and effectively.

The Bastrop YMCA is requesting to continue our 10 year partnership with a funding request of \$80,000 for the next fiscal year. About \$30,000 will support pool operations and utilities. The remaining \$50,000 will support special events, youth sports, youth programs, Child Watch, outdoor fitness, membership, and other community programs.

Thank you for your attention and consideration of this request. I am available, as always, for questions, comments and conversation. It is our desire to serve in the best way possible.

Sincerely,

A handwritten signature in dark ink, appearing to read "Terry Moore". The signature is fluid and cursive, with the first name "Terry" and last name "Moore" clearly distinguishable.

Terry Moore
Executive Director
Bastrop Family YMCA



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Summary Report of the FY20 Programming

6/30/20

General Programming

With the consolidation of the service areas in January 2020, membership and program participation increased substantially.

Membership

March 2019 228 Units

March 2020 406 Units

Program Participants Served

Feb 2019 369

Feb 2020 757

Free Community Programming (10/19 to 3/20)

The Great Transit Adventure

HalloweenFest

Twelve Days of Fitmas

Cupids Chase

I.T.S.-H.U.H Ministry w/youth programming

Senior Socials

Powerful Tools for Caregivers

Savvy Tools

Matter of Balance

Free Saturdays at the Outdoor Fitness Unit

Health Seminars at Public Library

Monthly Family Time (thru March)

Free Community Programming (4/19 to date)

Weekly Family Creative Project time - Tuesdays

Fresh Produce Distribution (6/18 to 7/30)

2020 Programs includes

Youth

- Track
- Flag Football
- Volleyball

- Kids Fit Program
- Sign Language
- Art
- Science Explorers
- Mi Mundo – Preschool Spanish Immersion
- Cheer Leading
- Gymnastics/Ballet
 - Ages 18 months to 14 years

Adult

- Quick Cook Nutrition programs
- CPR Classes
- Women's Self Defense
- Adult Soccer
- Yoga Workshop
- *Weekly Fitness*
 - Hatha Flow Yoga
 - Adaptive Chair Yoga
 - Gentle Yoga
 - Transform
 - Body Pump
 - AOA Strong
 - Silver Sneakers
 - Cycle
 - Step
 - Pilates
 - Cardio Dance
 - Zumba
 - Plus others

Youth Leader Development

Youth and Government

- District and State Conferences

Youth Employment

- Lifeguards
- Pool Staff
- Sports Officials
- Childwatch
- Youth Programming

Bastrop State Park Pool

Opened to the public on 6/1

Currently open for Adult Swim and Recreational Swim



BCHS HOT Funds 3rd Quarter Report

July 2020

Visitor Center

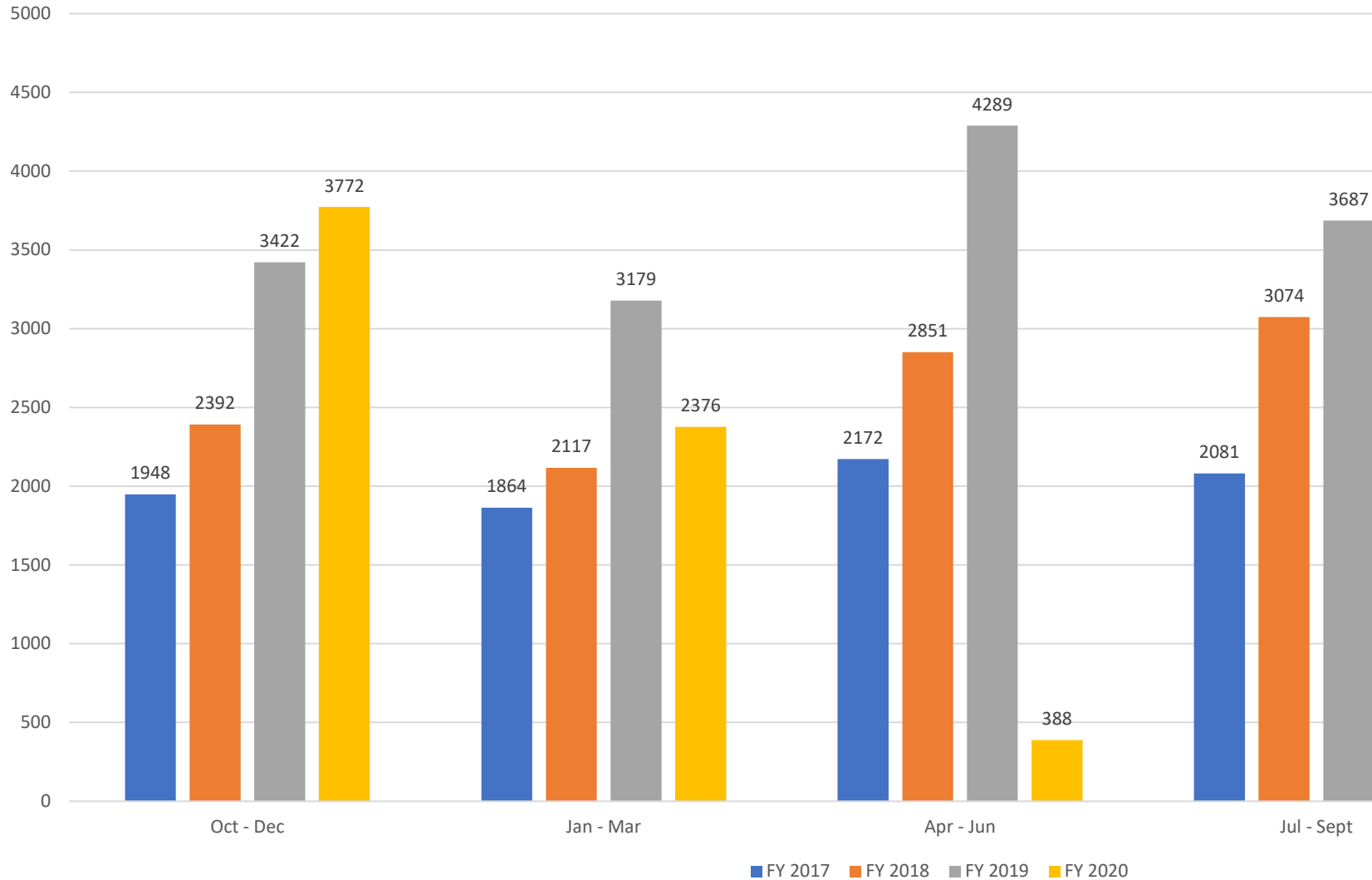
New look and
feel.





Some of our recent visitors.

Total Visitors



After 2 years with 40 – 50% growth the 3rd quarter of this year is reflective of the current pandemic. After reopening on May 22nd the number of visitors through June 30th were 388 with 364 traveling with the state of Texas.

Volunteer Hours

- Visitor Center 10
- Dollar Value = \$230 (\$23 hr.)



Historical Preservation & Promotion

April Quarterly Speaker Meeting

Canceled



Stories Buildings Tell - Bastrop County Architecture



- Temporary shut down – March 17, 2020
- Began reopening on May 22, 2020
- Current hours are Thursday, Friday, Saturday 12:00 – 5:00 and Sunday 12:00 – 4:00
- Numbers have been modest – 388 total – May 22 – June 30
- Volunteers still hesitant to return, only one has returned for a couple of hours a week
- 219 new acquisitions
- 26 research requests

Museum Admissions

- ◇ Museum paid admissions were down 67% in March 2020 from March 2019. (COVID-19)
- ◇ Since reopening 135 visitors have paid to see the museum. That is 35% of the total visitors.

Volunteer Hours

- Museum
 - 62*
- Dollar Value = \$1,426



*These do not include the hours contributed by our dedicated Board of Trustees or Museum Curator throughout the year.

3rd Quarter Summary

- On May 22nd, we reopened the Museum & Visitor Center. We have reduced our hours and implemented a sanitation and social distancing plan.
- We have canceled our Holiday Homes Tour and Rendezvous Gala.
- Our preservation efforts are still going strong during the closure. There are still numerous items that need to be catalogued and stored properly.
- We are working on our next special exhibit - Bastrop County Architecture. We have scheduled to open it on September 1st (original opening was scheduled for July 1st).
- Created a virtual tour of Main Street.

Looking Ahead - 4th Quarter

- Podcast series – Uniquely Bastrop: Stories about Our Town
- Develop virtual tours that people can enjoy remotely
- Extend hours (when safe to do so)
- Look into ways to make some of the interactive components of the permanent exhibits hands free

Thank You

Bastrop Opera House Quarterly Report





Repairs To Wall



Upgraded Stage Lighting





New Stage Floor

Shrek! The Musical

2020 Summer Theatre Camp







LOST PINES ART CENTER

Bastrop, TX

Past Programs & Events Highlights

► Events for the second Quarter:

► Virtual Exhibits on Social Media

- On display when shut down – moved virtual
 - Bydeeman – finished out show
 - Central Texas Pastel Society
 - Salinas Youth show

► Theme based new Virtual Exhibits

- Night Life
 - Modern Pathways
 - Wandering, Scenes from Nature
- Moved Salinas Youth show to virtual



Past Programs & Events Highlights

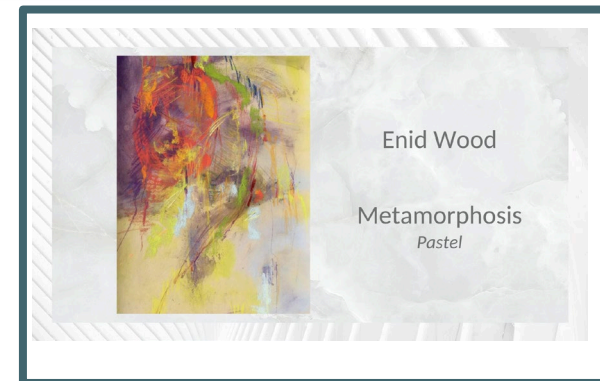
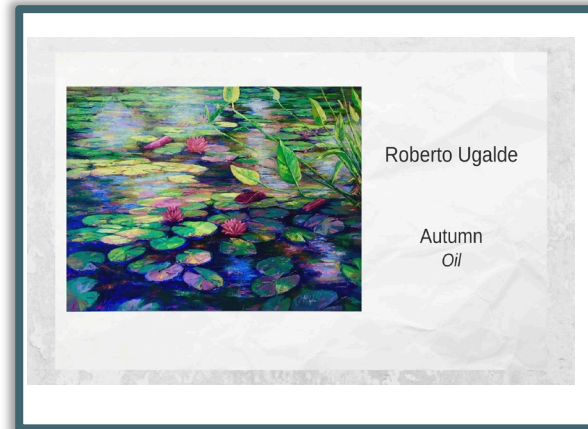
► Events for the second Quarter:

► Opportunities for artists and small shops

- Collaborated with BEDC in creating the application for the AI Main Street Mosaic call (announced and broadcast through our database and social media)
- Worked with Visit Bastrop to help them create the call and application for the annual Christmas Card and Ornament call. (broadcast through our database and social media)
- Located and shared opportunities for grants for small shop and artists

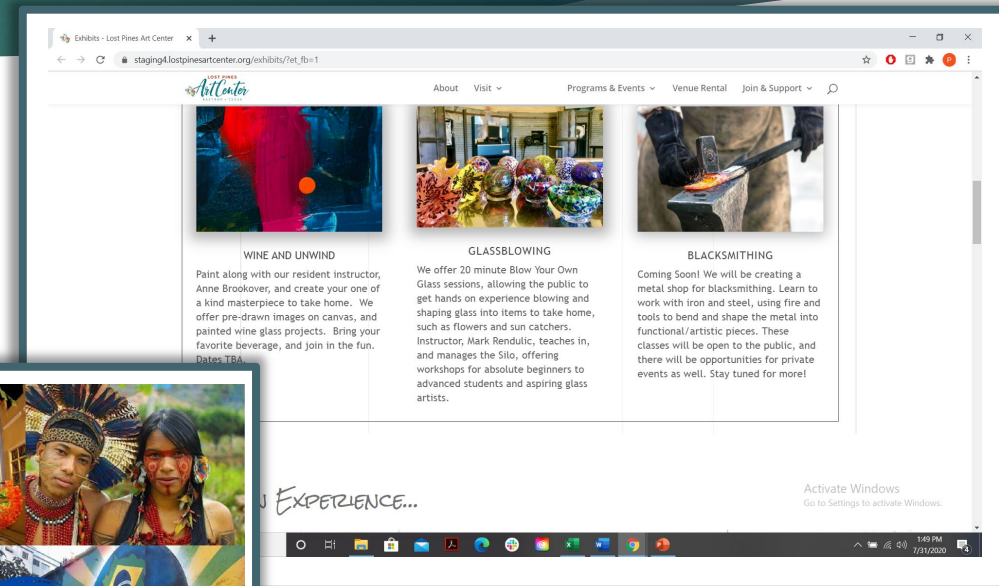
► Theme based new Virtual Exhibits

- Night Life
- Modern Pathways
- Wandering, Scenes from Nature
- Moved Salinas Youth show to virtual



Current Program and Events Highlights

- ▶ **Adjustments to keep Art Engagement**
 - ▶ **Artist Spotlights**
 - ▶ Continued Virtual Shows in collaboration with in-person shows
 - ▶ Video production and highlight of the installation of the Bird Mural (being created by artists in collaboration w/ Bird City and BAIPP)
 - ▶ **Created YouTube Channel**
 - ▶ Videos of Virtual Exhibits
 - ▶ Clips of Past Classes, Events, Performances
 - ▶ **Rebuilding website**
 - ▶ Adding new Pages such as
 - ▶ Draw attention to outdoor and festival activities
 - ▶ Online sales
 - ▶ Silo District – Glass Blowing, Blacksmithing, Casting
 - ▶ Collaborations with Art Institute
 - ▶ Interactive web-based workshops and programs



Planned Events

▶ Artful Weekends and Art Related Events

- ▶ **Re-Kicking off Art After Dark starting with social distancing** *first Saturdays – will resume as soon as we can schedule these (In collaboration with Museum, Opera House, Visit Bastrop and Main Event (Main Street Shops)*
- ▶ **Artful Exhibits and Shows** *(in person and virtual tourism focused)*
- ▶ **Backyard Fall or Winter Festival** *(planned for Fall but may be scheduled later in season)*
- ▶ **Regroup with Community Partners to plan and schedule weekend events**
- ▶ **Art Experiences – Blacksmithing, Glassblowing, Unwind painting events, Healing Arts targeted classes/workshops**

▶ Marketing and Promotions

- ▶ **Continue YouTube videos to draw attention to art events happening in Bastrop.**
- ▶ **Finish new website to promote classes, events, art sales**
- ▶ **Expand social media – currently at 4029 Facebook followers and 835 Instagram followers**
- ▶ **Start collaborations with Art Institute to get their students involved in the arts scene and potential internships**



The Art Center is excited to be part of
the Bastrop community as it starts its
descent on the other side of the
COVID hill .



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 6A

TITLE:

Discussion regarding the recommendation of the City of Bastrop Cemetery Board to change the cost of a plot, and allocating twenty percent of the sale price to stabilize the perpetual care fund based on the recommendations of the actuarial study performed on the Fairview Cemetery.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

It has been a concern for several years that the perpetual care fund is not growing in such a way to be able to sustain the maintenance of the Fairview Cemetery once all of the plots have been sold. The FY2020 budget included funds to engage an Actuarial Study to look at the perpetual fund. The analysis considered all known influences on revenue, expenses, and investment returns to forecast future fund balances. In order to run the model, staff had to provide certain assumptions to see what the future outcome would be. The price that was included in the model was a flat \$2,000 (no difference between in-city and out-of-city), with 20% going into the perpetual care fund (0% is going currently). We also needed to change the way we invest the perpetual care available funds. It was recommended by the consultant that we utilize a money market fund to obtain higher yields for this fund. This will be addressed during the annual update to the Investment Policy.

This update was presented to the Fairview Cemetery Advisory Board at their July 22, 2020 meeting. It was the recommendation of the board to propose to Council an increase in the rates as stated below.

In city resident	\$1,000	\$1,500
Out of city resident	\$1,500	\$2,500

This rate increase will be included in the Master Fee Schedule that will be brought to City Council on September 8, 2020. This will ensure that the operating fund is fully supported and that funds are being allocated to the Perpetual Fund and invested to grow these funds.

It is critical to the future of our cemetery to make these changes now to ensure there will be funds for maintenance many years in the future.

POLICY EXPLANATION:

Any rate change would have to be taken to City Council as an Ordinance for approval



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 6B

TITLE:

Receive presentation of the Proposed FY2021 Budget and announce that the Public Hearing on the FY2021 budget will be held on September 8, 2020 at 6:30pm at City Hall 1311 Chestnut Street.

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager
Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The commencement of this budget started in January 2020. With cooperation from all departments and feedback from City Council during the last 6 months, this proposed budget is being presented with City Council priorities in mind.

The budget being recommended on August 11 will include the following revisions from the version of the budget document discussed with the City Council on July 30.

The salary increase (2.5% Step increased) described to Council on July 30 is not being recommended at this time. As discussed in response to Council questions, a salary study has not been conducted since 2016. The City Manager's recommended budget now includes funding for a compensation and classification system market study. The subject of compensation and classification system changes should be discussed with the benefit of the analysis.

The recommended tax rate has been lowered to \$.5794 per \$100 valuation. This is less than the \$.5818 rate described to Council on July 30 and August 4. The Maintenance and Operations rate component of the recommended tax rate is \$.3845, which represents a 3.5 percent increase over the No New Revenue Rate.

The City Manager's recommended budget now includes six months of salary for the currently vacant Planning Director position. Steps are being taken to improve efficiencies and communication within the Planning Department now. The success of those steps aren't dependent on the Planning Director position right away, and we are still learning and evaluating precisely what it is we need in that role.

We are now recommending that we do not eliminate the vacant planner position but will be looking to reclassify the position into a role that better meets our needs.

The recommended budget does not include funding for a Community Relations Director. We are taking a different approach to integrating our messaging efforts.

These changes will increase the amount of unappropriated reserves. What this means is as we move forward throughout the budget year and better information is available the unallocated reserve can be brought to city Council for approval at a later date. This is a prudent approach given our uncertain property, Hotel-Motel, and sales tax future.

There are two budget workshops scheduled with City Council, August 18th & 19th, to discuss the contents of this proposed budget and come to a final budget document that will be adopted on September 22, 2020.

POLICY EXPLANATION:

City Charter

- Sec. 6.02 The City Manager, at least thirty (30) days prior to the commencement of the fiscal year, shall prepare and submit a budget to the Council.
- Sec. 6.04 At the Council meeting at which time the budget is submitted, the Council shall, in conformance with the requirement of state law, name the date, time and place of a public hearing and shall cause to be published the date, time and place thereof.

FUNDING SOURCE:

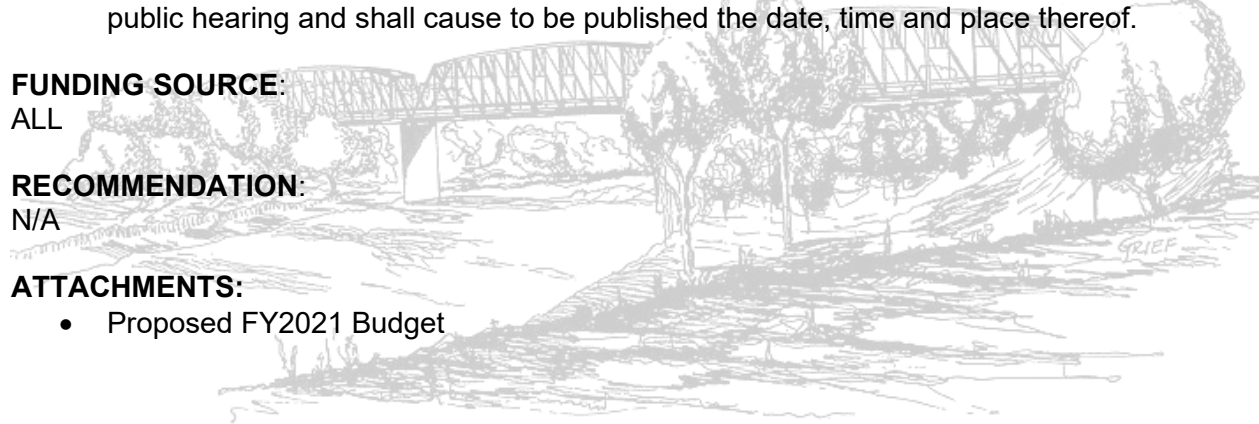
ALL

RECOMMENDATION:

N/A

ATTACHMENTS:

- Proposed FY2021 Budget





STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 6C

TITLE:

Receive presentations from Halff Associates Inc. for the Engineering Design of the Gills Branch Drainage Mitigation Project.

STAFF REPRESENTATIVE:

Trey Job, Assistant City Manager

BACKGROUND/HISTORY:

On November 12, 2019 the Bastrop City Council received a presentation from Halff Associates representative Paul Morales in regard to preliminary engineering for Gills Branch drainage improvements and the development of a Master Drainage Plan.

Eager to provide a long-term solution to flooding near Gills Branch a discussion was held in regard to delaying the Master Drainage Plan and allocating funding from the Master Drainage Plan proposal to final design of the Gills Branch Drainage Improvement Project.

The plans are now at a 30% design and an Opinion of Probable Cost (OPC) as been developed. Mr. Paul Morales is here to provide an update.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

The funding for this budget can be found in FY 19-20 Budget book on page 237.

RECOMMENDATION:

N/A

ATTACHMENTS:

- PowerPoint



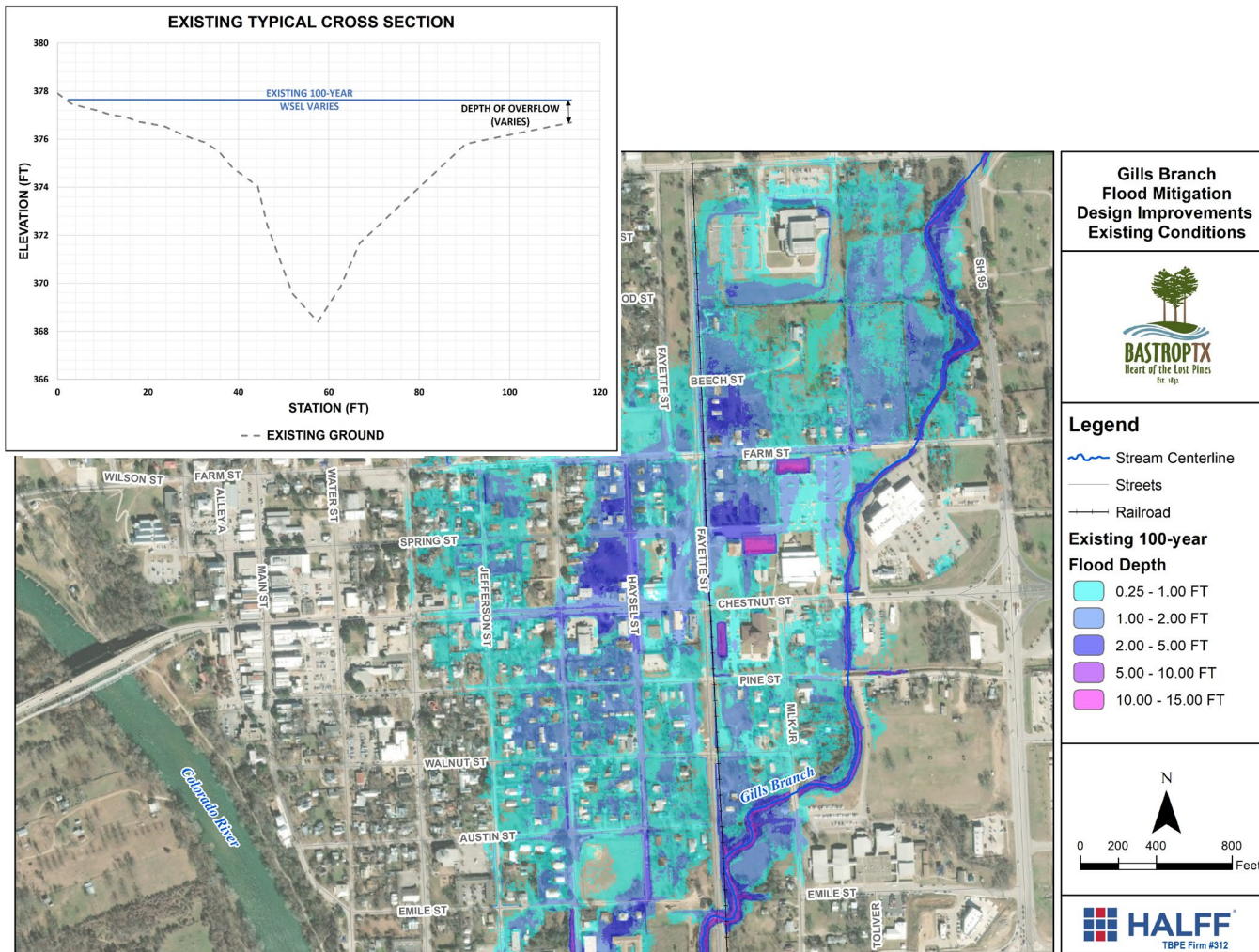
CITY OF BASTROP GILLS BRANCH FLOOD MITIGATION 30% ENGINEERING DESIGN

AUGUST 11, 2020

BASTROP CITY HALL (VIRTUAL)

PROJECT OBJECTIVES

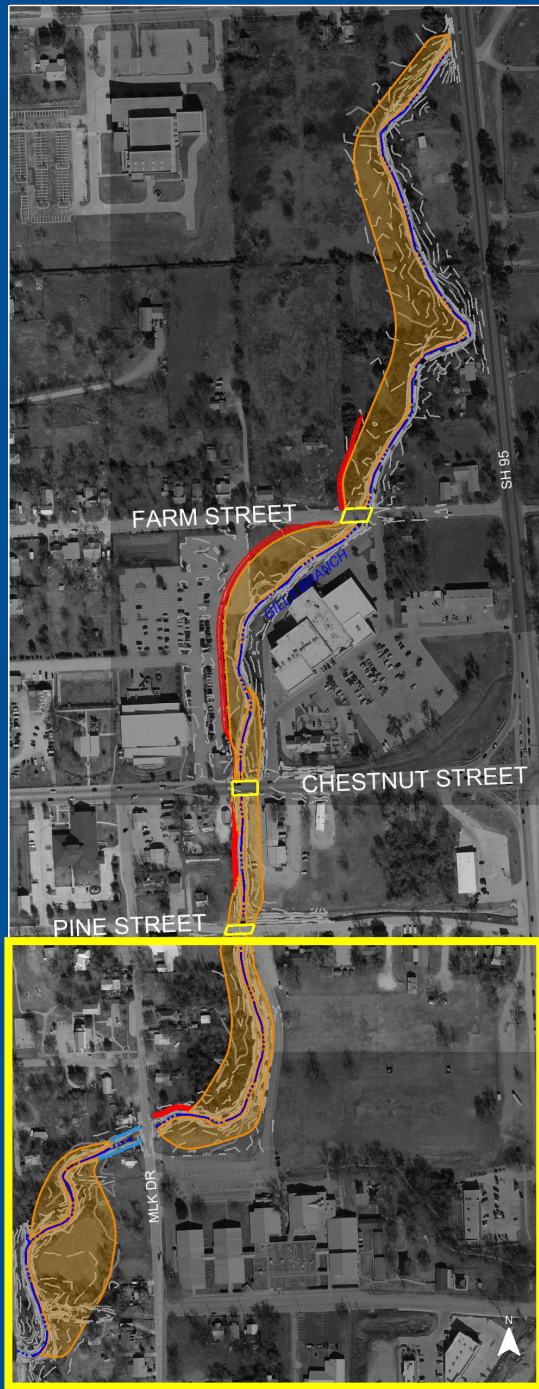
- Minimize Gills Branch flooding overflow
- Natural channel improvements
- Prepare design plans and specifications
- Probable construction cost estimate
- Obtain environmental permitting



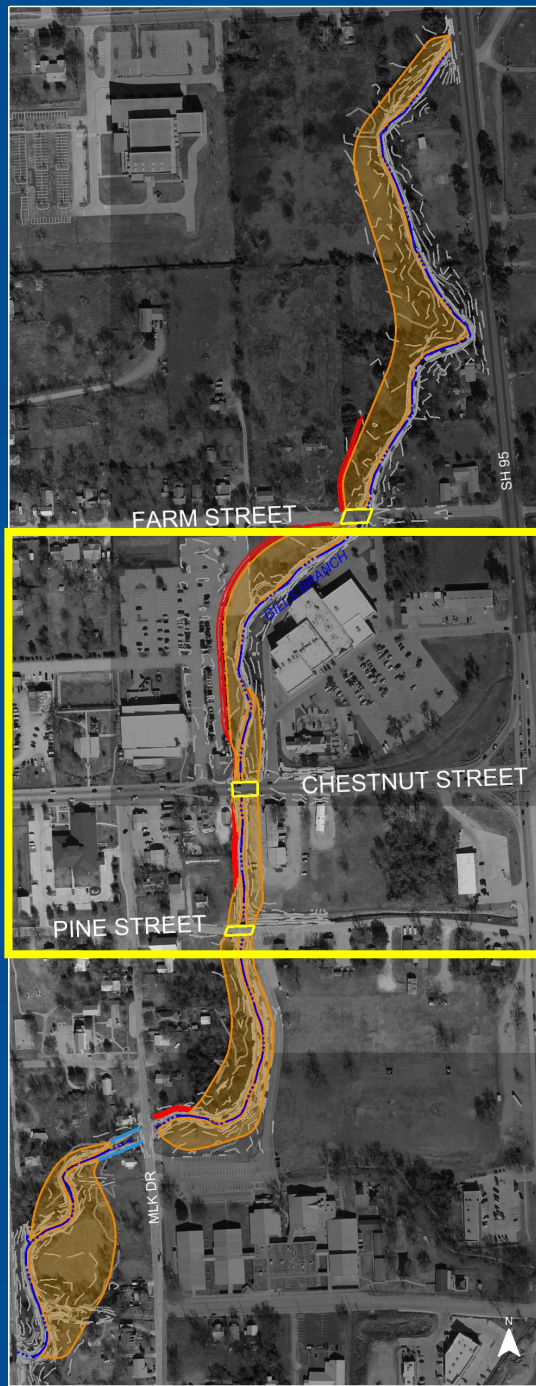
- Data collection
 - Design survey
 - Property boundary
 - Utility evaluation
 - Geotechnical investigation
- Environmental permitting
 - Waters of the US
 - Archeological survey
- Hydraulic model refinement
- 30% design documents
- 30% Preliminary Engineering Report



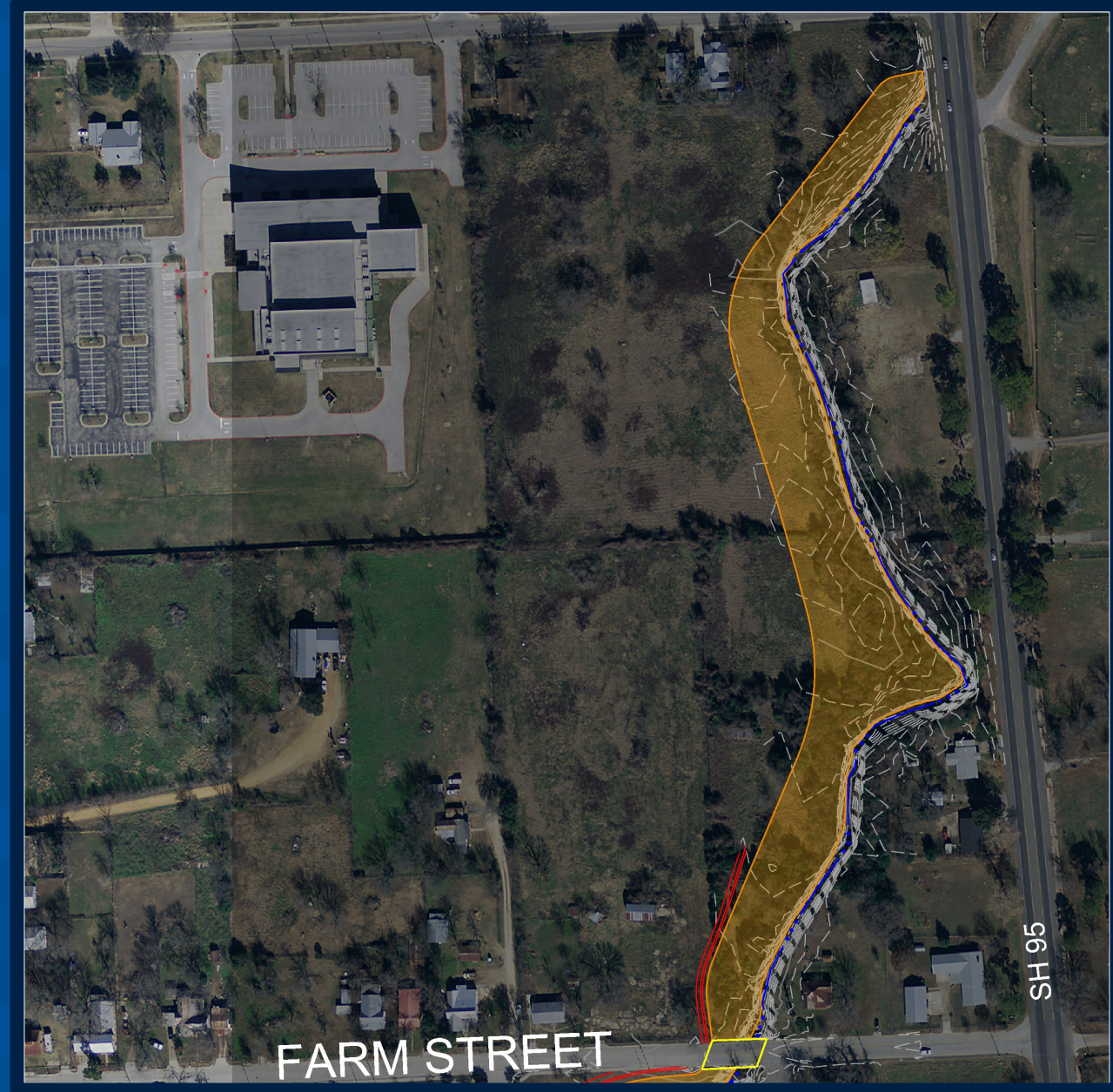
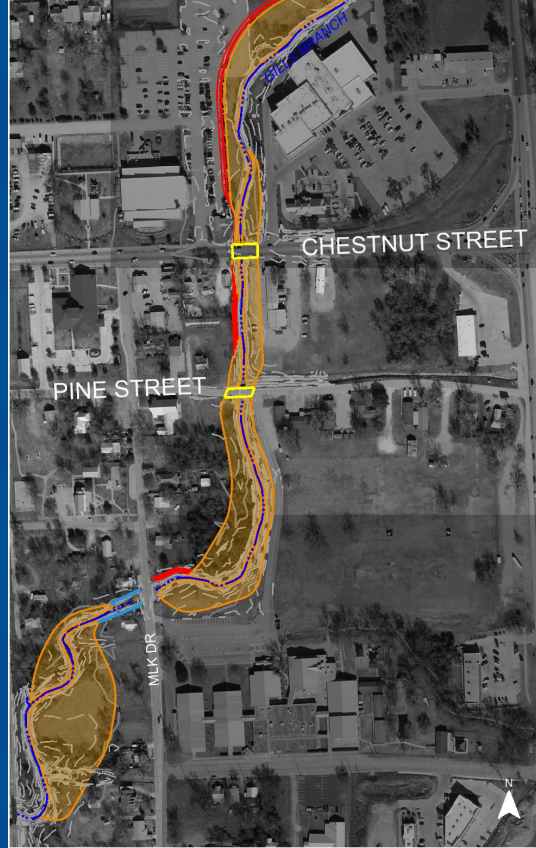
GILLS BRANCH - LOWER



GILLS BRANCH - MIDDLE

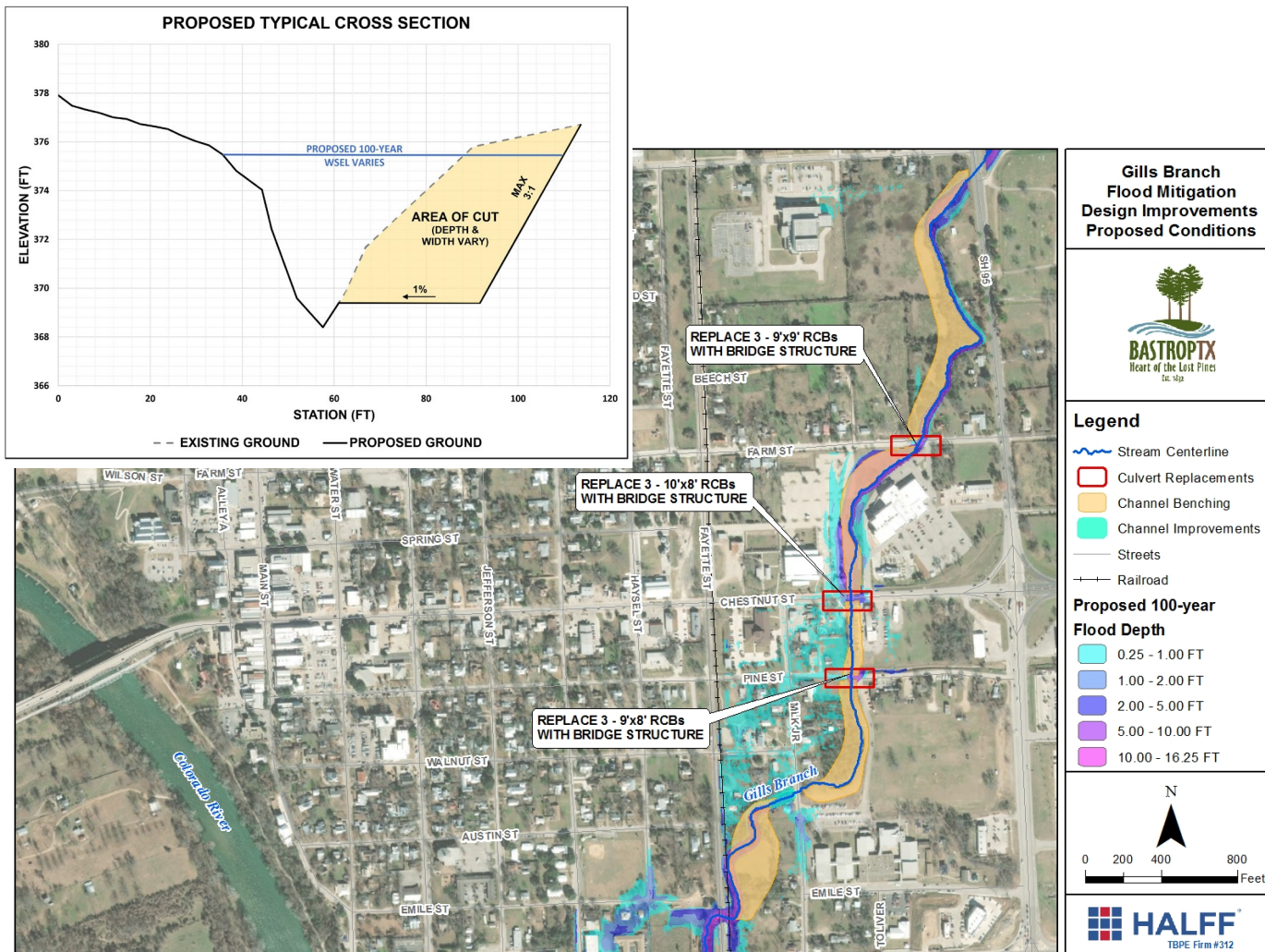


GILLS BRANCH - UPPER



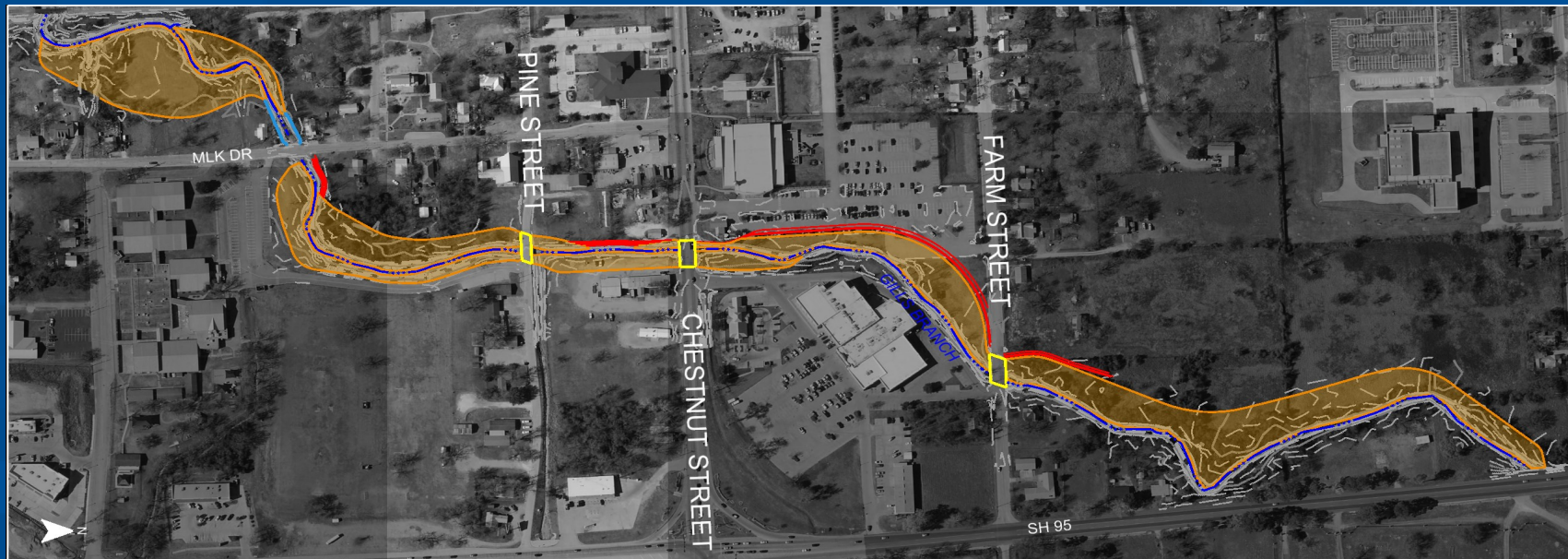
NEXT STEPS

- Data collection
 - Utility investigation
- Environmental permitting
- Identify utility conflicts
- 75% design documents
- 75% engineering design report
- Grant applications
- Land acquisition



GILLS BRANCH PROJECT TIMELINE

Dates	Project Phase
Mar. 2017 – Mar. 2018	Study Phase – 1D Gills Branch Analysis
Nov. 2018 – Mar. 2019	Conceptual Phase – 2D Overflow Analysis
Dec. 2019 – Dec. 2020	<i>Engineering Design Phase (12 mo.)</i>
<i>Jul. 2020 – Mar. 2021</i>	<i>Grant/Loan Applications</i>
<i>Dec. 2020 – Dec. 2021</i>	<i>Land Acquisition (est. 8-12 mo.)</i>
<i>Nov. 2021 – Nov. 2022</i>	<i>Construction Phase (est. 12 mo.)*</i>
	<i>*Assume land has been acquired prior to construction.</i>





STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 7A

TITLE:

Receive Quarterly Report on the Bastrop Convention & Exhibit Center.

STAFF REPRESENTATIVE:

Kathy Danielson, Bastrop Convention & Exhibit Center Director

BACKGROUND/HISTORY:

Opened in the Spring of 2011, this full-service facility has changed directional courses over the last 18 months. Available to host conventions, trade shows, corporate meetings, weddings, concerts, art events, or banquets, the 26,000 square foot Bastrop Convention & Exhibit Center can accommodate up to 750 banquet-style seating or 800 theater-style seating in the flexible Main Ballroom. In October of 2017, the once standalone Bastrop Convention & Exhibit Center Department became a part of the Hospitality and Downtown Department. Revised contracts, marketing materials, and time offerings were created to make renting the Bastrop Convention & Exhibit Center competitive.

During the 3rd Quarter of FY 19/20, the Bastrop Convention & Exhibit Center was closed due to COVID 19. The following is an illustration of the Bastrop Convention & Exhibit Center's 100% loss of business during that time:

- Occupancy Total # of booked days lost 51
- Bookings Total # of Bookings lost 34
- Revenue Total amount of Revenue Lost \$38,618

Due to Covid-19 the center was closed as of March 16th and has remained closed. Staff continues to prepare for health and safety procedures once the Center reopens. Equipment and supplies have been purchased and staff continues with training. The Director is working with Meeting and Event planners to reschedule.

POLICY EXPLANATION:

The Bastrop Convention and Exhibit Center's mission and vision is aligned with the City Council's focus and strategic planning for FY 2019/2020

FUNDING SOURCE:

N/A

ATTACHMENTS:

- FY 19/20 3rd Quarter Bastrop Convention Center & Exhibit Center PowerPoint Presentation Report

Bastrop Convention & Exhibit Center



FY 2020 3rd Quarter Report
Kathy Danielson, Director

Bastrop Convention & Exhibit Center

Mission

The Bastrop Convention & Exhibit Center is committed to serving our community and guests by working as a team to build local partnerships, enhance local and regional events and provide efficient results ensuring vitality for Bastrop.



Bastrop Convention & Exhibit Center

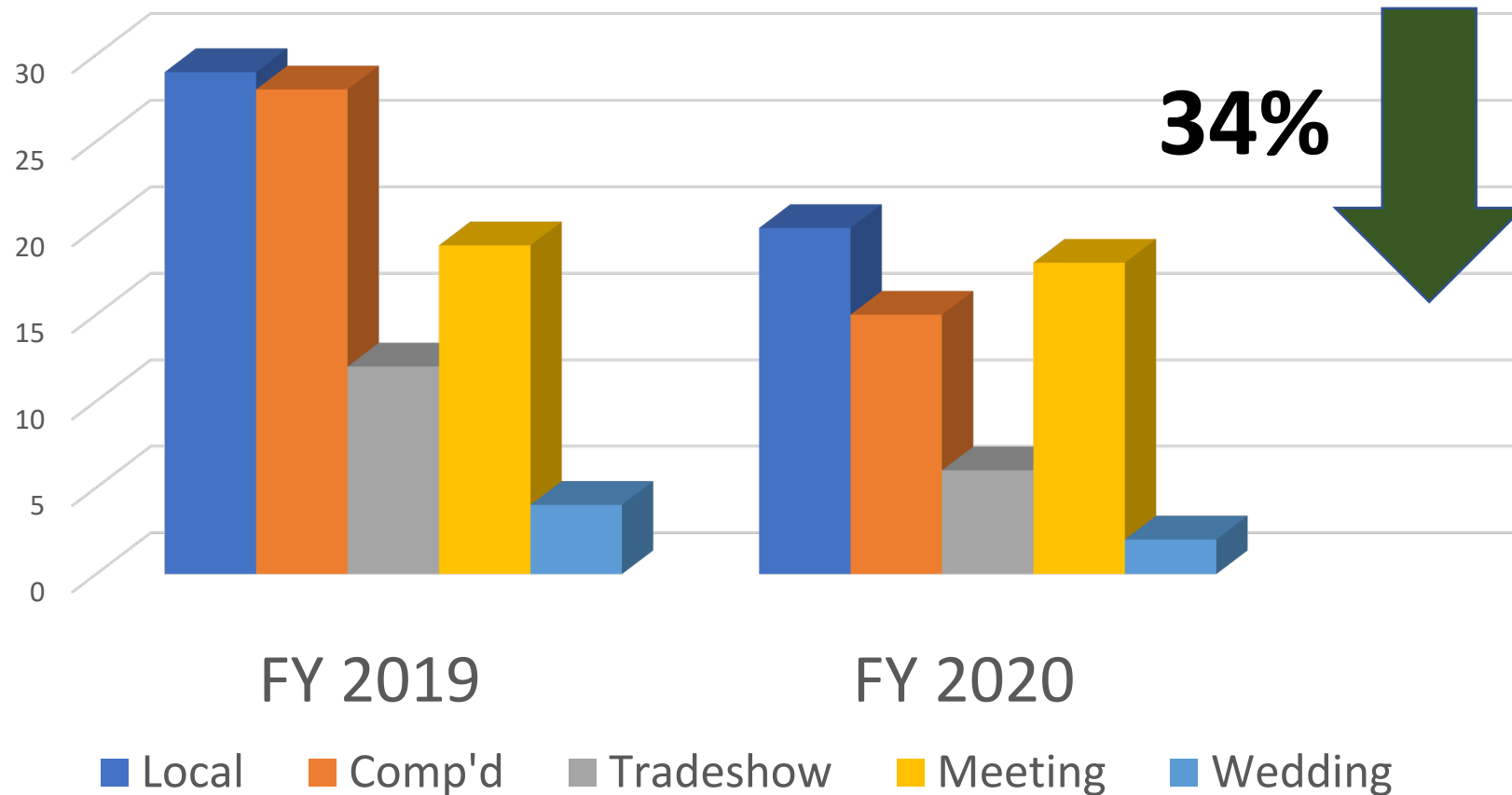
Vision



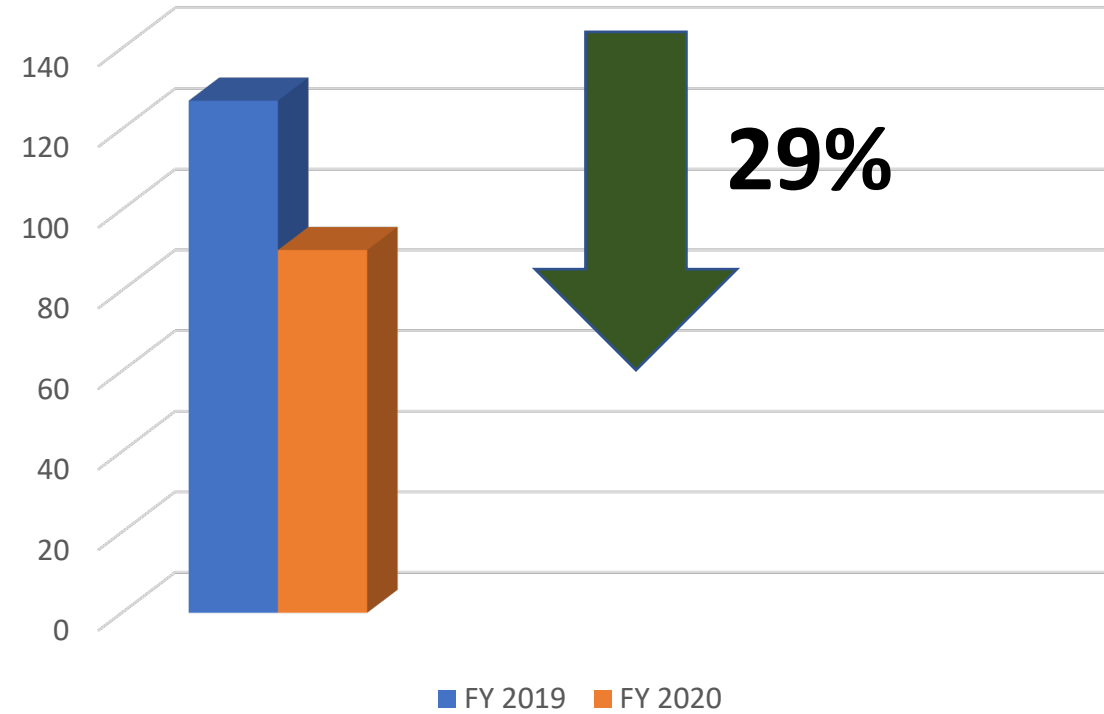
The Bastrop Convention & Exhibit Center will strive to showcase small town charm and hospitality within the local meetings and events industry. Focusing on customer service and exceptional experiences, the Bastrop Convention & Exhibit Center will provide a unique combination of local and non-local use creating a positive economic impact for our community and partners.



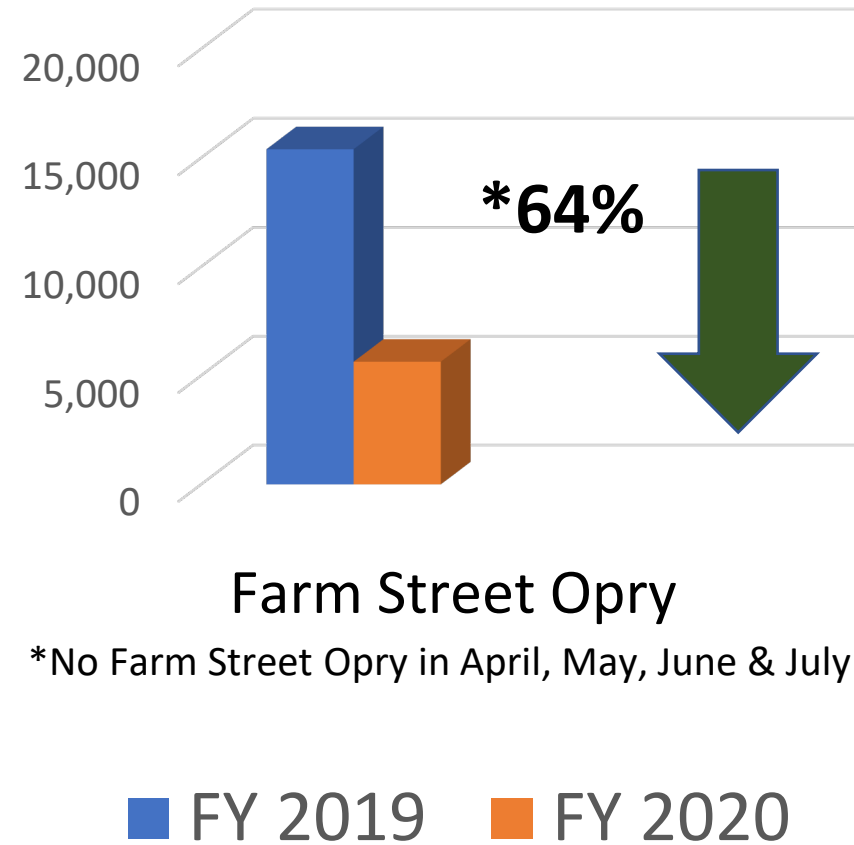
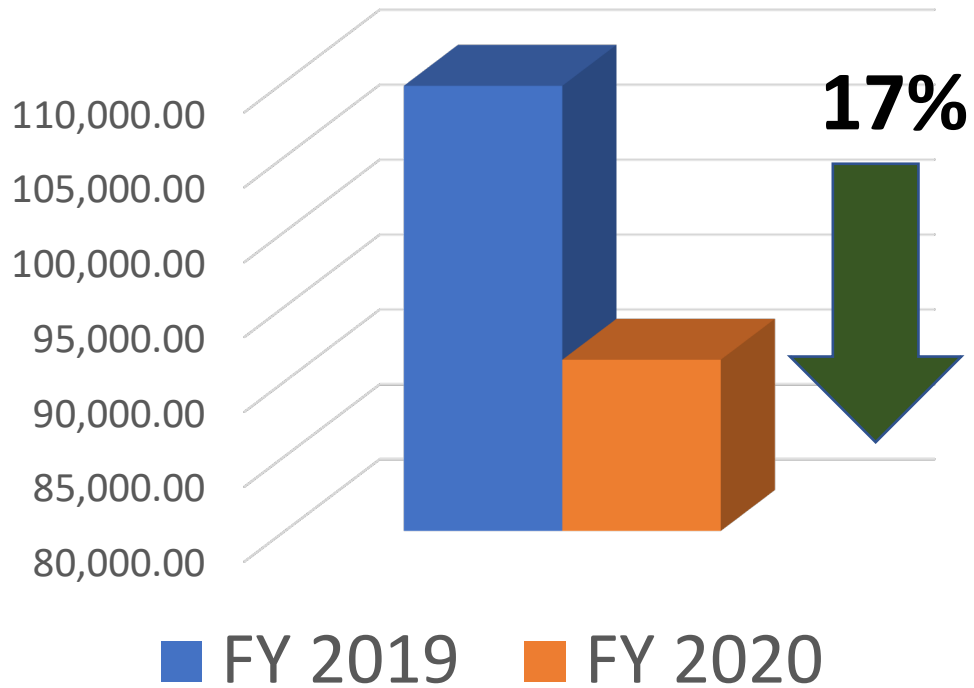
Year to Date Bookings



Year to Date Occupancy



Year to Date Revenue



*No Farm Street Opry in April, May, June & July



Bastrop Convention & Exhibit Center



- 3rd Quarter Lost Revenue of \$38,618
- Events are being rescheduled to 2021. Director is participating in online webinars and meetings specific to the future of Meetings & Events.
- Staff continues extensive cleaning and maintenance. Staff has purchased recommended hygiene and safety equipment and supplies.



THE END



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STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 7B

TITLE:

Receive Quarterly Presentation from the Bastrop Economic Development Corporation.

STAFF REPRESENTATIVE:

Cameron Cox, Executive Director

ATTACHMENT(S):





STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 7C

TITLE:

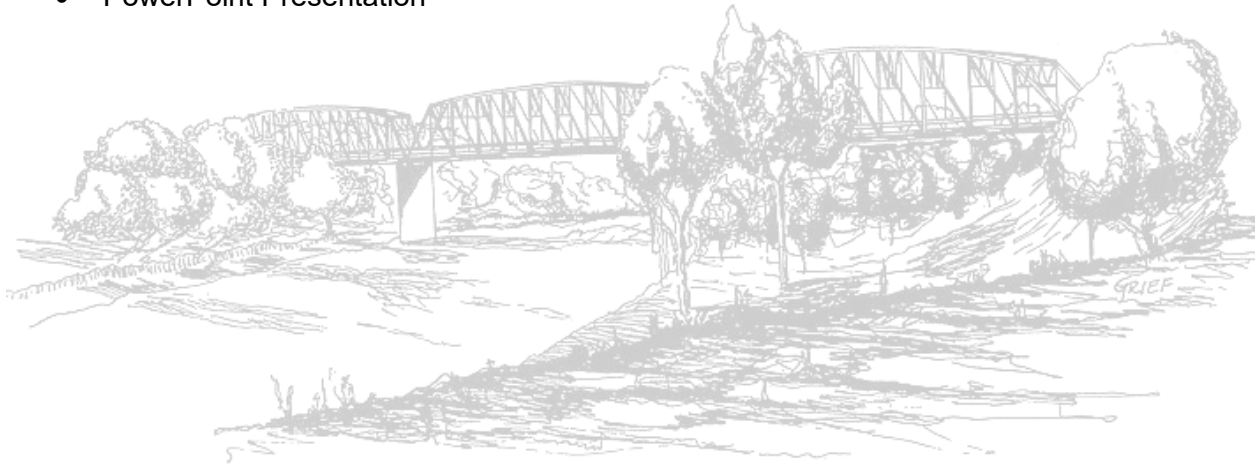
Receive Quarterly Report on the YMCA.

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager

ATTACHMENT(S):

- PowerPoint Presentation



CITY COUNCIL REPORT

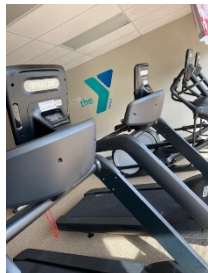
FY 2020



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

2020 ACCOMPLISHMENTS

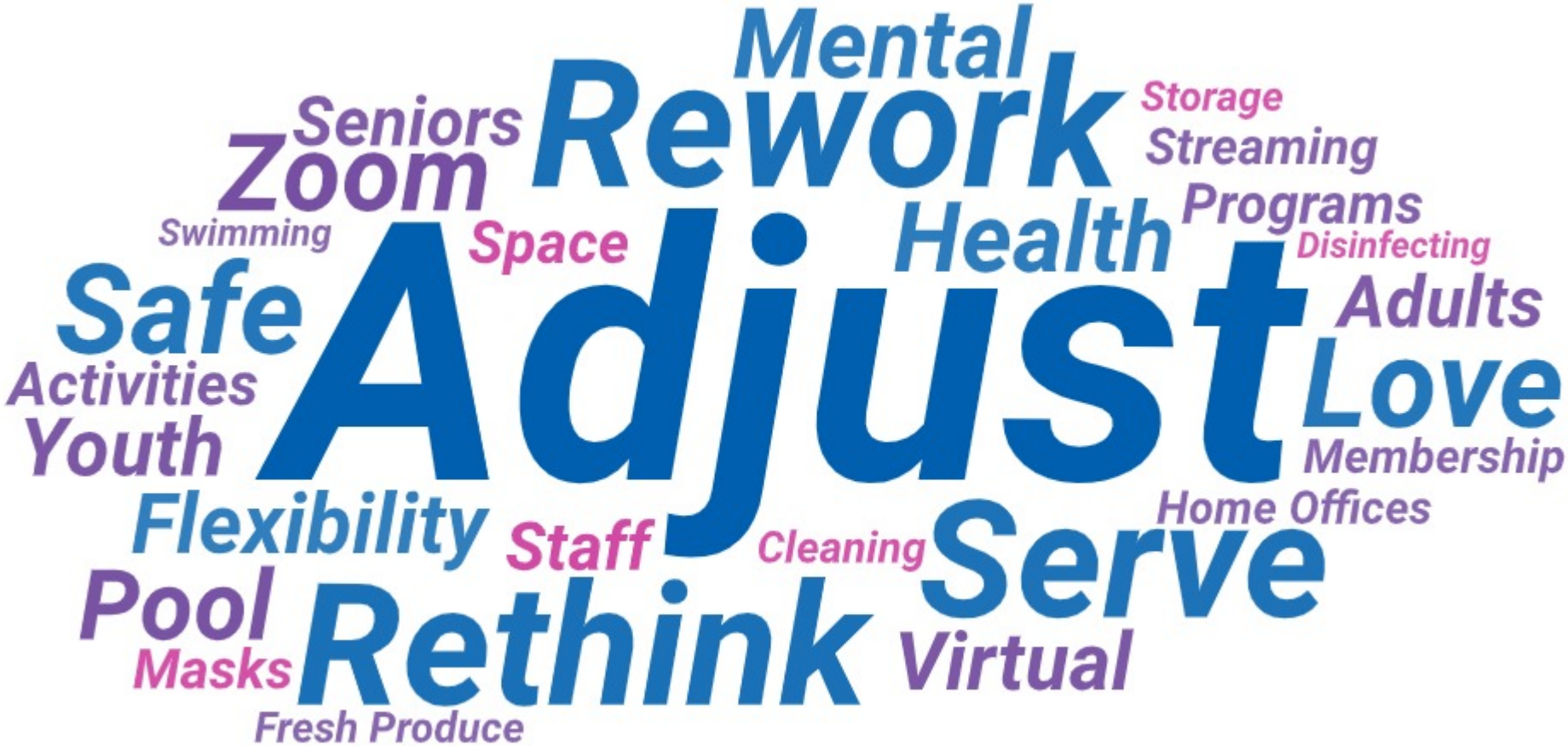
- HOSTED HALLOWEEN BASH
- SOCCER AND VOLLEYBALL YOUTH LEAGUES
- OPENED NEW & CONSOLIDATED BRANCH LOCATIONS
- ADDED WELLNESS CENTER WITH CARDIO AND STRENGTH EQUIPMENT
- ADDED ADDITIONAL CHILDWATCH HOURS
- INCREASED MEMBERSHIP UNITS BY 72% OVER LAST YEAR (MARCH)
- YOUTH & GOVERNMENT PROGRAM FOR AREA TEENS – DISTRICT AND STATE CONFERENCES
- YOUTH FLAG FOOTBALL LEAGUE
- HOSTED THE FIRST YOUTH WINTER BALLET RECITAL
- AS PART OF IT'S TIME TEXAS, HOSTED THE HAPPY HEALTHY NEW YEARS BASH
- PRODUCED 70 LBS OF PRODUCE FOR EMERGENCY FOOD PANTRY FROM COMMUNITY GARDEN
- CREATED MI MUNDO, SPANISH EMERSION PRESCHOOL
- SERVED 30 YOUTH A WEEK IN GYMNASTICS (THRU MARCH)
- HOSTED TRACK AND SOCCER CLINICS
- PERSONAL TRAINING
- HOSTED AREA WIDE TRACK MEET
- ADULT SOCCER LEAGUE
- GROUP EXERCISE CLASSES FOR ALL AGES



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

- HOSTED "A MATTER OF BALANCE" CLASSES BOTH IN PERSON AND VIRTUALLY
- HOSTED WEEKLY SOCIAL HOUR FOR SENIORS
- CREATED AND DISTRIBUTED 225 YOUTH ACTIVITY BAGS
- HOST WEEKLY FREE FAMILY CRAFT ACTIVITY
- DISTRIBUTED 2800 BOXES OF FRESH PRODUCE IN 6 WEEK
- OFFERED MULTIPLE OPTIONS OF STREAMING ACTIVITIES DURING SHUT DOWN AND BEYOND
- LAP SWIM & THERAPUTIC SWIM
- SWIM LEAGUE
- WATER FITNESS
- RECREATION SWIM

WHO SAW 2020 COMING?





CURRENT ACTIVITIES

BASTROP STATE PARK POOL IS OPEN

- RECREATION SWIM
- SWIM LESSONS
- LAP SWIM/THERAPUTIC SWIM
- SWIM LEAGUE
- WATER FITNESS
- PLAN TO STAY OPEN THROUGH OCTOBER

WELLNESS CENTER

- CARDIO AND STRENGTHENING EQUIPMENT
- OPEN MON-SAT 9a - NOON/TUE & THU 4p - 7P

GROUP EXERCISE

STEP, TRANSFORM, CHAIR YOGA,
BODY PUMP, ZUMBA, STRONG
CIRCUIT, GENTLE YOGA



VIRTUAL YOUTH & GOVERNMENT

- TEEN PROGRAM

FRESH PRODUCE DISTRIBUTION

- THURSDAYS THROUGH AUGUST
- 640 19LB BOXES PER WEEK

FREE MASK DISTRIBUTION

- PACKAGES OF 5-WASHABLE/REUSABLE
- TOTAL OF 10,500 MASKS

STRENGTHENING COMMUNITY THROUGH CREATIVITY

- FREE
- TUESDAYS IN COMMUNITY GARDEN
- 10AM TO NOON

OUTDOOR FITNESS UNIT

- OPEN TUE-THU-SAT
- 7a – 9a

THE POSSIBILITIES



Monster Hunts
Youth Programs
Communities
Small Groups
Drive-in Movies
Schools
Financial assistance
Mask Distribution
Senior Socials
Virtual Programing
Community Craft Day
Swim Lessons
Children
Language Programs
Kindness Rocks
Seniors
Partnerships
Fitness Classes
Sports Clinics
Community Garden
Families



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 8

TITLE:

CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone wishing to address the Council, must complete a citizen comment form with comments at www.cityofbastrop.org/citizencommentform before 5:00 p.m. on August 11, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 9A

TITLE:

Consider action to approve City Council minutes from the July 28, 2020 Regular Meeting; July 30, 2020 Budget Workshop; and August 4, 2020 Tax Rate Meeting.

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager
Ann Franklin, City Secretary

BACKGROUND/HISTORY:

N/A

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 1. State the subject of each deliberation; and
 2. Indicate the vote, order, decision, or other action taken.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Consider action to approve City Council minutes from the July 28, 2020 Regular meeting.

ATTACHMENTS:

- July 28, 2020, DRAFT Regular Meeting Minutes.
- July 30, 2020, DRAFT Budget Workshop Minutes
- August 4, 2020, DRAFT Tax Rate Meeting Minutes

July 28, 2020

The Bastrop City Council met in a Regular Meeting on Tuesday, July 28, 2020, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members physically present were: Mayor Schroeder, Mayor Pro Tem Nelson and Council Members Ennis, and Rogers. Council Member Jackson was present via video. Officers physically present were Interim City Manager, Trey Job; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

At 6:30 p.m. Mayor Schroeder called the meeting to order with a quorum being present. Council Member Peterson was absent.

PLEDGE OF ALLEGIANCE**INVOCATION**

Council Member Ennis, gave the invocation.

PRESENTATIONS

- 4A. Mayor's Report
- 4B. Councilmembers' Report
- 4C. City Manager's Report

WORK SESSION/BRIEFINGS

- 5A. Presentation and discussion of the City of Bastrop Water and Wastewater Impact Fees with Chris Ekrut from NewGen Strategies and Solutions.
Presentation was made by Chris Ekrut, NewGen Strategies and Solutions.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 9B. Hold public hearing and consider action to approve the first reading of Ordinance No. 2020-21 of the City of Bastrop, Texas updating and amending Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled "Impact Fees", updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, as attached in Exhibits A-E; providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; proper notice and meeting; and move to include on the August 11, 2020 Consent agenda for a second reading.
Public hearing was opened.

Public hearing was closed.

A motion was made by Council Member Ennis to approve the first reading of Ordinance No. 2020-21, seconded by Council Member Rogers, motion was approved on a 4-0 vote. Council Member Peterson was absent.

STAFF AND BOARD REPORTS

- 6A. Receive presentation on the Quarterly Investment Report for the period ending June 30, 2020.
Presentation was made by Chief Financial Officer, Tracy Waldron.
- 6B. Receive presentation on the unaudited Monthly Financial Report for the period ending June 30, 2020.
Presentation was made by Chief Financial Officer, Tracy Waldron.

CITIZEN COMMENTS (Statements were read into record by Mayor Connie Schroeder)

**Kerry Fossler
1903 Main St
Bastrop, Texas 78602
713.882.7218**

A motion was made by Mayor Pro Tem Nelson to approve Items 8A, 8B and 8C as listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Jackson, motion was approved on a 4-0 vote. Council Member Peterson was absent.

- 8A. Consider action to approve City Council minutes from the July 14, 2020 Regular meeting.
- 8B. Consider action to approve the second reading of Ordinance No. 2020-19 of the City Council of the City of Bastrop, Texas, amending the development standards for the Bastrop Grove Residential Planned Development District with a residential base use for 67.111 acres out of the Nancy Blakey Survey, Abstract 98, Located south of Agnes Street and east of State Highway 304, within the city limits of Bastrop, Texas; as shown in Exhibits A & B; including a severability clause; establishing an effective date.
- 8C. Consider action to approve the second reading of Ordinance No. 2020-20 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2020 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 9A. Consider and adopt on first and final reading Ordinance No. 2020-22 as an emergency measure ratifying temporary Emergency Orders enacted by the Mayor in her capacity as Emergency Management Director in regards to the current Local State of Disaster, for the immediate preservation of the public peace, health or safety. **Mayor Schroeder did not approve any Emergency Orders since the last Council meeting, ratified the modification of Phased Reopening Plan for phase 3.**

A motion was made by Council Member Ennis to approve Ordinance No. 2020-22 to modify Phase 3 to allow utilization of the Convention Center with the Mayor and

City Manager's approval, seconded by Council Member Jackson, motion was approved on a 4-0 vote. Council Member Peterson was absent.

EXECUTIVE SESSION

The City Council met at 7:37 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 10A. City Council shall convene into closed executive session pursuant to Sections 551.071 and 551.072 of the Texas Government Code to deliberate the acquisition of property associated with Fairview Cemetery.
- 10B. City Council shall convene into closed executive session pursuant to Texas Government Code Sections 551.071 and 551.072, to seek the advice of legal counsel, and to deliberate upon the acquisition of real property interests associated with the construction of Wastewater Treatment Plant #3 at 385 SH 304, Unit B, Bastrop, TX 78602, and its collections systems, including all related agreements, authorizations, easements, resolutions, and associated legal actions.

The Bastrop City Council reconvened at 8:23 p.m. into open (public) session.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

- 10A. City Council shall convene into closed executive session pursuant to Sections 551.071 and 551.072 of the Texas Government Code to deliberate the acquisition of property associated with Fairview Cemetery.
A motion was made by Council Member Ennis to authorize staff to make an offer on the property associated with Fairview Cemetery, seconded by Council Member Rogers, motion was approved on a 3-1-0 vote. Mayor Pro Tem Nelson voted nay. Council Member Peterson was absent.

ADJOURNMENT

Adjourned at 8:24 p.m. without objection.

APPROVED:

ATTEST:

Mayor Connie B. Schroeder

City Secretary Ann Franklin

The Minutes were approved on August 11, 2020, by Council Member motion, Council Member second. The motion was approved on a vote.

**MINUTES OF SPECIAL BUDGET WORKSHOP
JULY 30, 2020**

The Bastrop City Council met on Tuesday, July 30, 2020 at 4:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder, Mayor Pro Tem Nelson, and Council Members Jackson, Ennis, and Rogers. Officers were Interim City Manager, Trey Job and City Secretary, Ann Franklin.

CALL TO ORDER

At 4:30 p.m. Mayor Schroeder called the meeting to order with a quorum being present. Council Member Peterson was absent.

CITIZEN COMMENTS – NONE**WORK SESSION**

- 2A. Receive briefing on proposed FY2021 budget assumptions for all funds, including new requests and optional funding sources available.
Presentation was made by Chief Financial Officer, Tracy Waldron and Interim City Manager, Trey Job.

ADJOURNMENT

Mayor Schroeder adjourned the Bastrop City Council meeting at 6:09 p.m. without objection.

APPROVED:

ATTEST:

Mayor Connie B. Schroeder

City Secretary Ann Franklin

The Minutes were approved on August 11, 2020, by Council Member motion, Council Member second. The motion was approved on a vote.

**MINUTES OF SPECIAL BUDGET WORKSHOP
AUGUST 4, 2020**

The Bastrop City Council met on Tuesday, August 4, 2020 at 6:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members physically present were: Mayor Schroeder, Mayor Pro Tem Nelson and Council Members Ennis, Peterson and Rogers. Council Member Jackson was present via video. Officers present were City Manager, Paul A. Hofmann and City Secretary, Ann Franklin.

CALL TO ORDER

At 6:00 p.m. Mayor Schroeder called the meeting to order with a quorum being present.

CITIZEN COMMENTS (Statement was read into record by Mayor Connie Schroeder)

**Ellen Tanner
1911 Main St
512-985-7209**

WORK SESSION

- 2A. Consider action to approve Resolution No. R-2020-68 acknowledging proposed tax rate, no-new-revenue tax rate and voter-approval tax rate for Fiscal Year 2020-2021 (FY2021), calling for a public hearing, and authorizing public notices.

Presentation was made by City Manager, Paul Hofmann and Chief Financial Officer, Tracy Waldron.

A motion was made by Council Member Peterson to approve Resolution No. R-2020-68 approving the proposed tax rate of \$0.5961, seconded by Council Member Rogers, motion was approved on a 5-0 vote.

ADJOURNMENT

Mayor Schroeder adjourned the Bastrop City Council meeting at 6:30 p.m. without objection.

APPROVED:

ATTEST:

Mayor Connie B. Schroeder

City Secretary Ann Franklin

The Minutes were approved on August 11, 2020, by Council Member motion, Council Member second. The motion was approved on a vote.



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 9B

TITLE:

Consider action to approve the second reading of Ordinance No. 2020-21 of the City of Bastrop, Texas updating and amending Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled "Impact Fees", updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, as attached in Exhibits A-E, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The last Impact Fee study was adopted on August 27, 2019. Due to the nature of the capital projections in the Water and Wastewater utility, an annual update of the impact fees is necessary to make sure that we are passing on to the developers their share of the capacity in these new facilities. The major change from the 2019 report to this updated report is the estimate of probable cost for the water treatment plant that will be built at the XS Ranch location. After contracting with Freese & Nichols to design a water plant, the costs have increased significantly from the original estimate received in 2018. These increases relate to additional wells and transmission lines.

City staff will continue to update the impact fees annual until the cost of these large projects are solidified and under contract.

As required by Chapter 395 of the Local Government Code, the Impact Fee Study was presented to the Impact Fee Advisory Committee at a meeting held June 25, 2020. This board voted unanimously to recommend approval of the amended Impact Fees as presented.

Approved by City Council on first reading July 28, 2020.

POLICY EXPLANATION:

Texas Local Government Code chapter 395.052 requires a political subdivision imposing an impact fee to update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

RECOMMENDATION:

Consider action to approve the second reading of Ordinance No. 2020-21 of the City of Bastrop, Texas updating and amending Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled "Impact Fees", updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, as attached in Exhibits A-E, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.

ATTACHMENTS:

- Ordinance 2020-21 (Including Exhibit A-E)



ORDINANCE NO. 2020-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS UPDATING AND AMENDING THE BASTROP CODE OF ORDINANCES, CHAPTER 13, ARTICLE 13.12, ENTITLED "IMPACT FEES", UPDATING THE LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENT PLAN AND AMENDING IMPACT FEES FOR WATER AND WASTEWATER UTILITIES, AS ATTACHED IN EXHIBITS A-E, AND PROVIDING FOR FINDINGS OF FACT, ENACTMENT, ENFORCEMENT, A REPEALER, AND SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, new residential and nonresidential development causes and imposes increased demands upon Bastrop public facilities and services, including water and wastewater facilities, that would not otherwise occur; and

WHEREAS, planning projections indicate that such development will continue and will place ever-increasing demands on the City to provide necessary public facilities; and

WHEREAS, the development potential and value of properties is strongly influenced and encouraged by City policy as expressed in the City's 2036 Comprehensive Plan and as implemented via the City zoning ordinance and map; and

WHEREAS, to the extent that such new development places demand upon the public facility infrastructure, those demands should be satisfied by more equitably assigning responsibility for financing the provision of such facilities from the public at large to the developments actually creating the demands for them; and

WHEREAS, the amount of the impact fee to be imposed shall be determined by the cost of the additional public facilities needed to support such development, which public facilities shall be identified in a capital improvements program; and

WHEREAS, the City Council, after careful consideration of the matter, hereby finds and declares that impact fees imposed upon residential and nonresidential development to finance specified major public facilities, the demand for which is created by such development, is in the best interests of the general welfare of the City and its residents, is equitable, and does not impose an unfair burden on such development;

WHEREAS, in 1987 the Texas Legislature adopted Senate Bill 336, now Chapter 395 of the Texas Local Government Code, and subsequently amended said Chapter from time to time; and

WHEREAS, the City Council finds that in all things the City has complied with said statute in the notice, adoption, promulgation and methodology necessary to adopt Impact Fees;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

SECTION 1. FINDINGS OF FACT The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

SECTION 2. ENACTMENT Article 13.12, "Impact Fees", of Chapter 13, "Utilities," of the Code of Ordinances of the City of Bastrop are amended to read as described and attached hereto as Exhibit "A."

SECTION 3. REPEALER In the case of any conflict between other provisions of this Ordinance and any existing Ordinance of the City, the provisions of this Ordinance will control.

SECTION 4. SEVERABILITY If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, that invalidity or the unenforceability will not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision.

SECTION 5. ENFORCEMENT The City shall have the power to administer and enforce the provisions of this ordinance as may be required by governing law. Any person violating any provision of this ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations, and such violation is hereby declared to be a nuisance.

Nothing in this ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this ordinance and to seek remedies as allowed by law and/or equity.

SECTION 6. EFFECTIVE DATE This Ordinance shall be effective immediately upon passage and publication.

SECTION 7. OPEN MEETINGS It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

READ & ACKNOWLEDGED on First Reading on the 28th day of July 2020.

READ & APPROVED on the Second Reading on the 11th day of August 2020.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

Exhibit A

City of Bastrop Code of Ordinances

Chapter 13 – UTILITIES

Article 13.12 – Impact Fees

DIVISION 1. - GENERALLY

Sec. 13.12.001 - Short Title.

No changes.

Sec. 13.12.002 - Intent.

No changes.

Sec. 13.12.003 - Authority.

No changes.

Sec. 13.12.004 - Definitions.

No changes.

Sec. 13.12.005 - Applicability.

No changes.

Sec. 13.12.006 - Impact Fees as Conditions of Development Approval.

No changes.

Sec. 13.12.007 - Establishment of Water and Wastewater Service Areas.

The service areas shall be established consistent with any facility service area established in the CIP for each utility. Additions to the service area may be designated by the City Council consistent with the procedure set forth in V.T.C.A. Local Government Code, ch. 395.

Sec. 13.12.008 - Land Use Assumptions.

Land use assumptions used in the development of the impact fees are contained in Exhibit B to Ordinance -2020-21. These assumptions may be revised by the City Council according to the procedure set forth in V.T.C.A. Local Government Code, Chapter 395 and its successors.

Sec. 13.12.009 - Service Units.

No changes.

Sec. 13.12.010 - Impact Fees Per Service Unit.

(a) The maximum impact fee per service unit for each service area shall be computed by dividing the growth-related capital construction cost of service in the service area identified in the capital improvements plan for that category of capital improvements, by the total number of projected service units anticipated within the service area which are necessitated by and attributable to new development, based on the land use assumptions for that service area, and adjusted by subtracting credits in the form of future rate or tax contributions to water and/or wastewater CIP funding and adding any additional amount as may be yielded in the inflation-escalator portion of the fee assessment formula set forth in Sec. 13.12.011. Maximum impact fees per service unit for each service area shall be established by category of capital improvements and shall be set forth in Exhibit C to Ordinance2020-21.

(b) Exhibit C to Ordinance 2020-21 may be amended by the City Council according to the procedure set forth in Chapter 395 of the Texas Local Government Code and its successors.

(c) The effective impact fees per service unit may be amended from time to time by the City Council through ordinance amendment to any amount less than that set forth in Exhibit C to Ordinance2020-21.

Sec. 13.12.011 - Assessment.

(a) *No changes.*

(b) Assessment of the impact fee for any new development shall be made as follows:

(1) *No changes.*

(2) For new development, which has received final plat approval prior to the effective date of this article and for which no re-platting is necessary prior to the issuance of a building permit, assessment shall be upon the issuance of a building permit, and shall be the value of the effective impact fee per service unit set forth in Exhibit C to Ordinance2020-21.

(3) For new development, which occurs or is proposed to occur without platting, assessment shall be upon the issuance of a building permit and shall be the value of the effective impact fee per service unit set forth in Exhibit C to Ordinance2020-21.

(4) *No changes.*

(5) *No changes.*

(c) *No changes.*

(d) *No changes.*

Sec. 13.12.012 - Calculation of Impact Fees.

No changes

Sec. 13.12.013 - Collection of Impact Fees.

No changes.

Sec. 13.12.014 - Offsets Against Impact Fees.

No changes.

Sec. 13.12.015 - Establishment of Accounts and Records.

No changes.

Sec. 13.12.016 - Use of Proceeds of Impact Fee Accounts.

No changes.

Sec. 13.12.017 – Appeals.

No changes.

Sec. 13.12.018 – Refunds.

No changes.

Sec. 13.12.019 - Updates to Plan and Revision of Fees.

No changes.

Sec. 13.12.020 - Functions of Advisory Committee.

No Changes.

Sec. 13.12.021 - Agreement for Capital Improvements.

No changes.

Sec. 13.12.022 - Use of Other Financing Mechanisms.

No changes.

Sec. 13.12.023 - Impact Fees as Additional and Supplemental Regulation.

No changes.

Sec. 13.12.024 - Relief Procedures.

No changes.

Sec. 13.12.025 - Exemptions.

No changes.

Sec. 13.12.026 - Certification of Compliance Required.

No changes.

Secs. 13.12.027 – 13.12.060 Reserved.

DIVISION 2. – WATER FACILITIES

Sec. 13.12.061 - Service Area.

No changes.

Sec. 13.12.062 - Improvements Plan.

(a) The Water Improvements Plan for the City is hereby adopted as Exhibit D to Ordinance 2020-21 and incorporated by reference herein.

(b) *No changes.*

Sec. 13.12.063 - Impact Fees.

(a) The maximum impact fee values per service unit for water facilities are hereby adopted and incorporated in Exhibit C to Ordinance 2020-21 and made a part hereof by reference.

(b) *No changes.*

Secs. 13.12.064-13.12.090 – Reserved.

DIVISION 3. - WASTEWATER FACILITIES

Sec. 13.12.091 - Service Area.

No changes.

Sec. 13.12.092 - Improvements Plan.

(a) The Wastewater Improvements Plan for the City is hereby adopted as Exhibit E to Ordinance 2020-21 hereto and incorporated by reference herein.

(b) *No changes.*

Sec. 13.12.093 - Impact Fees.

(a) The maximum impact fee values per service unit for wastewater facilities are hereby adopted and incorporated in Exhibit C to Ordinance 2020-21 and made a part hereof by reference.

(b) *No changes.*

Exhibit B Future Land Use Assumptions

Future Land Use Assumptions (Acres Developed)

Land Use (Acres)	<u>2020</u>	<u>2030</u>	<u>Build Out</u>
Single Family Residential	1,974	2,609	3,616
Retail / Office	112	148	211
Commercial	1,374	1,790	2,274
Industrial	202	276	459
Parks and Open Space and Agriculture	748	748	748
Total Developed Acreage	4,410	5,571	7,308

Future Land Use Assumptions (Service Unit Equivalents and Population)

	<u>2020</u>	<u>2030</u>	<u>2055</u>
Population	11,697	15,030	17,700
Water Service Population	7,999	10,750	22,508
Sewer Service Population	7,832	10,525	22,037
Water SUEs	6,106	8,206	17,181
Sewer SUEs	5,584	7,505	15,714

Exhibit C
Maximum and Effective Impact Fee

Meter Type	Meter Size	Multiplier	Maximum Impact Fee			Effective Impact Fee		
			<u>Water</u>	<u>Sewer</u>	<u>Both</u>	<u>Water</u>	<u>Sewer</u>	<u>Both</u>
Simple	5/8" x 3/4"	1.0	\$ 4,109.00	\$ 6,173.00	\$ 10,282.00	\$ 4,109.00	\$ 6,173.00	\$ 10,282.00
Simple	3/4"	1.0	4,109.00	6,173.00	10,282.00	4,109.00	6,173.00	10,282.00
Simple	1"	2.5	10,272.50	15,432.50	25,705.00	10,272.50	15,432.50	25,705.00
Simple	1 1/2"	5.0	20,545.00	30,865.00	51,410.00	20,545.00	30,865.00	51,410.00
Simple	2"	8.0	32,872.00	49,384.00	82,256.00	32,872.00	49,384.00	82,256.00
Compound	2"	8.0	32,872.00	49,384.00	82,256.00	32,872.00	49,384.00	82,256.00
Turbine	2"	10.0	41,090.00	61,730.00	102,820.00	41,090.00	61,730.00	102,820.00
Compound	3"	16.0	65,744.00	98,768.00	164,512.00	65,744.00	98,768.00	164,512.00
Turbine	3"	24.0	98,616.00	148,152.00	246,768.00	98,616.00	148,152.00	246,768.00
Compound	4"	25.0	102,725.00	154,325.00	257,050.00	102,725.00	154,325.00	257,050.00
Turbine	4"	42.0	172,578.00	259,266.00	431,844.00	172,578.00	259,266.00	431,844.00
Compound	6"	50.0	205,450.00	308,650.00	514,100.00	205,450.00	308,650.00	514,100.00
Turbine	6"	92.0	378,028.00	567,916.00	945,944.00	378,028.00	567,916.00	945,944.00
Compound	8"	80.0	328,720.00	493,840.00	822,560.00	328,720.00	493,840.00	822,560.00
Turbine	8"	160.0	657,440.00	987,680.00	1,645,120.00	657,440.00	987,680.00	1,645,120.00
Compound	10"	115.0	472,535.00	709,895.00	1,182,430.00	472,535.00	709,895.00	1,182,430.00
Turbine	10"	250.0	1,027,250.00	1,543,250.00	2,570,500.00	1,027,250.00	1,543,250.00	2,570,500.00
Turbine	12"	330.0	1,355,970.00	2,037,090.00	3,393,060.00	1,355,970.00	2,037,090.00	3,393,060.00

Exhibit D
Water Capital Improvements Plan

<u>Facility Type</u>	<u>Impact Fee Project Name</u>	<u>Total Construction Cost</u>	<u>Capacity</u>	<u>2020-2030 Demand</u>	<u>Recoverable Cost</u>
Water Supply	Willow Street Plant (Wells C-G)	\$ 781,865	3,319,200	9.66%	\$ 75,528
Water Supply	Bob Bryan Park Site Phase I (Wells H and I)	424,853	1,224,000	9.66%	41,041
Water Supply	Bob Bryan Park Side Phase 2	1,462,720	1,152,000	9.66%	141,299
Water Supply	Initial Water Supply XS Ranch	2,000,000	2,677,808	9.66%	193,200
Water Supply	Well J & Monitoring Well	1,449,450	2,160,000	9.66%	140,017
Water Supply	Water Plant (XS Ranch)	11,751,624	3,600,000	9.66%	1,135,207
Water Supply	Add'l Wtr Supply (16" River Crossing Wtr Line)	1,000,000	1,058,400	9.66%	96,600
Water Supply	XS Ranch groundwater well construction (3 add'l wells)	6,732,876	3,600,000	9.66%	650,396
Water Pumping	Willow High Service 1	9,962	720,000	20.86%	2,078
Water Pumping	Willow High Service 2	9,962	720,000	20.86%	2,078
Water Pumping	Willow High Service 3	9,962	720,000	20.86%	2,078
Water Pumping	Willow High Service 4	19,638	768,000	20.86%	4,096
Water Pumping	Willow High Service 5	19,638	768,000	20.86%	4,096
Water Pumping	Willow High Service 6	19,638	768,000	20.86%	4,096
Water Pumping	Bob Bryant High Service 1	74,815	1,344,000	20.86%	15,606
Water Pumping	Bob Bryant High Service 2	74,815	1,344,000	20.86%	15,606
Water Pumping	Bob Bryant Transfer Pump 1	20,000	384,000	20.86%	4,172
Water Pumping	Bob Bryant Transfer Pump 2	20,000	384,000	20.86%	4,172
Water Pumping	Loop 150 Tank Yard Pump 1	4,862	384,000	20.86%	1,014
Water Pumping	Loop 150 Tank Yard Pump 2	4,862	384,000	20.86%	1,014
Water Pumping	XS Ranch Transmission Pump Station	4,023,552	11,282	20.86%	839,313
Ground Storage	Bob Bryant (Tank 4)	263,080	285,000	13.33%	35,069
Ground Storage	GST Re-Use at WWTP	128,762	40,000	13.33%	17,164
Ground Storage	Tank 1 at Willow Street	350,000	500,000	13.33%	46,655
Ground Storage	Tank 2 at Willow Street	350,000	500,000	13.33%	46,655
Ground Storage	Hwy 20 (along with Elev Tank)	1,142,100	250,000	13.33%	152,242
Elevated Storage	Est at Loop 150	375,000	250,000	12.17%	45,638
Elevated Storage	Standpipe at Loop 150	700,000	1,000,000	12.17%	85,190
Elevated Storage	GST at Loop 150	140,000	225,000	12.17%	17,038
Elevated Storage	Elevated tower west at Hwy 20 (supply)	1,490,800	250,000	12.17%	181,430
Transmission Lines	8-inch line on Old Austin Hwy	146,590	1,000	45.50%	66,698
Transmission Lines	12-inch line on Perkins/Higgins	96,491	1,000	45.50%	43,903
Transmission Lines	12-inch line on Eskew/Loop 150	48,904	1,000	45.50%	22,251
Transmission Lines	Hunters Crossing Blvd (16-inch)	100,160	1,200	45.50%	45,573
Transmission Lines	Downtown Feeder (8-inch)	148,500	450	45.50%	67,568
Transmission Lines	Willow/Wilson Connection (6-inch)	-	250	45.50%	-
Transmission Lines	Loop 150 Standpipe Feeder (10, 12 inch)	1,058,750	1,000	45.50%	481,731
Transmission Lines	SH 95 North (12-inch)	437,600	1,000	45.50%	199,108
Transmission Lines	Hoffman Road (8-inch)	77,000	450	45.50%	35,035
Transmission Lines	Loop 150 West Feeder (12-inch)	438,510	1,000	45.50%	199,522
Transmission Lines	Eskew St. (12-inch)	102,900	2,600	45.50%	46,820
Transmission Lines	Higgins St. (12-inch)	73,500	2,600	45.50%	33,443
Transmission Lines	SH 71 (North Line) (12-inch)	280,000	1,000	45.50%	127,400
Transmission Lines	SH 71 (South Line) (12-inch)	444,500	1,000	45.50%	202,248
Transmission Lines	Hasler Blvd (12-inch)	119,000	1,000	45.50%	54,145
Transmission Lines	Agnes Street (12-inch)	41,300	1,000	45.50%	18,792
Transmission Lines	Old Austin Hwy (8,12 inch)	647,700	1,000	45.50%	294,704
Transmission Lines	SH 71 (West Line) (12-inch)	13,050	1,000	45.50%	5,938
Transmission Lines	Hunters Point Drive (12, 16-inch)	57,750	1,200	45.50%	26,276
Transmission Lines	Elevated Tank Feeder (12, 16-inch)	852,500	1,200	45.50%	387,888
Transmission Lines	Hasler Shores Feeder (8 inch)	166,000	450	45.50%	75,530
Transmission Lines	SH 71 East / Buc-ee's (12-inch)	-	1,000	45.50%	-
Transmission Lines	Ground Storage Tank Feeder (12-inch)	375,900	1,000	45.50%	171,035
Transmission Lines	Bob Bryant Feeder (12-inch)	66,750	1,000	45.50%	30,371
Transmission Lines	Blair Avenue (12-inch)	19,500	1,000	45.50%	8,873
Transmission Lines	Phase II Infrastructure for Well & Transmission	5,800,000	2,500	45.50%	2,639,000

Exhibit D
Water Capital Improvements Plan

<u>Facility Type</u>	<u>Impact Fee Project Name</u>	<u>Total</u>	<u>Capacity</u>	<u>2020-2030</u>	<u>Recoverable</u>
		<u>Construction</u> <u>Cost</u>		<u>Demand</u>	<u>Cost</u>
Transmission Lines	16" watermain crossing under river	2,235,000	1,500	45.50%	1,016,925
Transmission Lines	Watermain Replacement Pine Street Size In...	250,000	100	45.50%	113,750
Transmission Lines	Riverwood Waterline Improvements (Size Ir...)	1,000,000	250	45.50%	455,000
Transmission Lines	Water Main ext. Arena Dr. to Pitt	350,000	250	45.50%	159,250
Transmission Lines	Water Main Ext. SH304 to WWTP 3	800,000	250	45.50%	364,000
Transmission Lines	18" line from XS Ranch Water Plant to Willow Plant	9,161,232	9,333	45.50%	4,168,361
	Water Impact Fee Update	9,250		100%	9,250
	Total	\$ 60,273,173	30,831,273		\$ 15,570,174

Exhibit E
Wastewater Capital Improvements Plan

<u>Facility Type</u>	<u>Impact Fee Project Name</u>	<u>Total Construction Cost</u>	<u>Capacity</u>	<u>2020-2030 Demand</u>	<u>Recoverable Cost</u>
WW Treatment	WWTP No. 1 & 2 Replaced headworks	\$ 451,274	1,400,000	17.36%	\$ 78,341
WW Treatment	2 MGD WWTP #3 Construction / Design	24,906,958	2,000,000	17.36%	4,323,848
WW Pumping	Home Depot LS	70,000	115,200	22.40%	15,680
WW Pumping	Riverside Grove LS	69,500	662,400	22.40%	15,568
WW Pumping	Old Austin LS	52,000	180,000	22.40%	11,648
WW Pumping	Central LS	255,730	1,339,200	22.40%	57,284
WW Pumping	Hunters Crossing LS	100,000	751,680	22.40%	22,400
WW Pumping	River LS	100,000	648,000	22.40%	22,400
WW Pumping	North Pecan LS	66,500	475,200	22.40%	14,896
WW Pumping	Lincoln LS	50,000	48,960	22.40%	11,200
WW Pumping	Wilson LS 1	15,000	72,000	22.40%	3,360
WW Pumping	Wilson LS 2	15,000	72,000	22.40%	3,360
WW Pumping	Fisherman Park LS	225,930	329,000	22.40%	50,608
WW Pumping	Main Street LS	100,000	648,000	22.40%	22,400
WW Pumping	Mauna LOA SL	284,000	432,000	22.40%	63,616
WW Pumping	WWTP	50,000	1,080,000	22.40%	11,200
WW Pumping	Gills Branch LS	250,000	648,000	22.40%	56,000
WW Pumping	Lift Station Emergency Generators	-	-	22.40%	-
Major Collection Lines	WW Main ext. Hwy 71 City Limits to Home Depot	800,000	1,650	100.00%	800,000
Major Collection Lines	12" Force Main and Central Lift Station	208,000	3,500	100.00%	208,000
Major Collection Lines	Westside Collection System Gravity Sewer Improvements	8,150,866	23,564	100.00%	8,150,866
Major Collection Lines	WWTP No. 1 & No. 2 Transfer Pipeline	6,440,387	5,600	100.00%	6,440,387
Major Collection Lines	Sewer Line replacement (Main St. & Maple, Mesquite, Magnolia, Locust)	150,000	400	100.00%	150,000
	Wastewater Impact Fee Update	9,250		100.00%	9,250
Total		\$ 42,820,395	10,936,354		\$ 20,542,312



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 9C

TITLE:

Consider action to approve resolution No. R-2020-72 of the City Council of the City of Bastrop, Texas, removing mowing and other related liens filed by the City of Bastrop against 1403 Water Street in the amount of five thousand seven hundred thirty-eight dollars and 44/100 cents (\$5,738.44) authorizing the City Manager to execute all necessary documents; providing for a severability clause; and establishing an effective date.

STAFF REPRESENTATIVE:

Trey Job, Assistant City Manager

BACKGROUND/HISTORY:

The City of Bastrop received a letter from Roy Herms who is the property owner of 1403 Water Street. He claims he was never notified properly about the lien on his property located at 1403 Water Street. I reviewed the file and see no evidence of his claim. He also disputes the amount of hour and the amount of equipment used to abate the nuisance on 5/18/2012 and 5/21/2012. He did not mention the work performed in 2013.

His claims about the hours and equipment used are not based on more than a gut feeling. However, I did notice in the file the abatement notice was sent to 1403 Hill Street and not 1403 Water Street. I simply looked up the property on the appraisal district website and it was very easy to find the correct address for Mr. Herms in Paige TX. The work I reviewed was sloppy and I opine that from the history in the file Mr. Herms paid the fee for nuisance abatement in 2015 in the amount of approximately \$605.00 once he was notified. I also looked up his taxes and they are in good standing.

POLICY EXPLANATION:

Bastrop City Charter, Section 3.01 City Council – Powers and Duties, Item 16 specifically enumerates for greater certainty that the Council has the authority to compromise and settle any and all claims and lawsuits of every kind and character in favor of or against the City. Clearly, finding a permanent solution to the ongoing care and maintenance of 1811 Street rather than continually being paid by Bastrop taxpayers through mowing liens is in the best interest of the community.

RECOMMENDATION:

Trey Job, Assistant City Manager recommends removing the mowing and other related liens filed by the City of Bastrop against 1403 Water Street.

ATTACHMENTS:

- Resolution

- Lien Back up
- Letter from property owner



RESOLUTION NO. R-2020- 72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, REMOVING MOWING AND OTHER RELATED LIENS FILED BY THE CITY OF BASTROP AGAINST 1403 WATER STREET IN THE AMOUNT OF FIVE THOUSAND SEVEN HUNDRED THIRTY- EIGHT DOLLARS AND 44/100 Cents (\$5,738.44) AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the property owner is interested in settling the lien on 1403 Water Street; and

WHEREAS, a sizable lien was placed on the property by the City of Bastrop of approximately \$ 5,738.44 against the current property owner for prior cleaning of the property by Code Enforcement and accrued charges for the failure of the owner to reimburse the City; and

WHEREAS, the City of Bastrop Staff has concerns about proper notification of the abatement process, for the work that was performed in 2012; and

WHEREAS, City of Bastrop City Charter, Section 3.01 City Council – Powers and Duties, Item 16 specifically enumerates for greater certainty that the Council has the authority to compromise and settle any and all claims and lawsuits of every kind and character in favor of or against the City; and

WHEREAS, the property known as 1403 Water Street has a pending sale that will fill a vacant property and resolve a long standing code compliance issue.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: The City Manager is authorized to execute all documents necessary to remove the outstanding lien on 1403 water street in the amount of five thousand seven hundred thirty- eight dollars and 44/100 cents (\$5,738.44).

Section 2: All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3: That this Resolution shall take effect immediately upon its passage, and it is so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 11th day of August 2020.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney



NOTICE TO COMPLY

May 10, 2012

*Ray Herms
1403 Hill Street
Bastrop, TX. 78602*

**VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED
#70081830000496271145**

RE: City of Bastrop Code Violation

Dear Property Owner and/or Occupant:

As a Bastrop resident and/or property owner, we know that you are directly concerned with problems that effect the community. The City of Bastrop makes a conscientious effort to ensure that Bastrop maintains its quality as a healthy, safe, and aesthetically pleasing city in which to live. In accordance with these goals, we have an obligation to advise you of the following ordinance violation(s) noted on your property located at property at 1403 Hill Street in Bastrop, TX. 78602

Accordingly, the following corrective measures must be taken:

Elimination of Tall Weeds and Grass, Dead Trees

If the violations are not corrected within 7 DAYS from the date you receive this notice, the City has authority to initiate appropriate court and other administrative actions as deemed necessary. The property has to **stay in compliance on or before the date of this notice**, the City may, without further notice correct the violation at the owner's expense if so you will be notified by a court summons.

Your cooperation in keeping Bastrop clean and beautiful city in which to live is appreciated. If you have any questions, please call my office at **(512)321-5550**.

Respectfully,


Farah Rasco
Code Compliance Officer

CITY OF BASTROP
CODE
ENFORCEMENT
NOTICE TO COMPLY

May 10, 2012

*Roy Herms
1403 Hill Street
Bastrop, TX. 78602*

VIA FIRST CLASS MAIL

RE: City of Bastrop Code Violation

Dear Property Owner and/or Occupant:

As a Bastrop resident and/or property owner, we know that you are directly concerned with problems that effect the community. The City of Bastrop makes a conscientious effort to ensure that Bastrop maintains its quality as a healthy, safe, and aesthetically pleasing city in which to live. In accordance with these goals, we have an obligation to advise you of the following ordinance violation(s) noted on the property located at property at 1403 Hill Street in Bastrop, TX. 78602

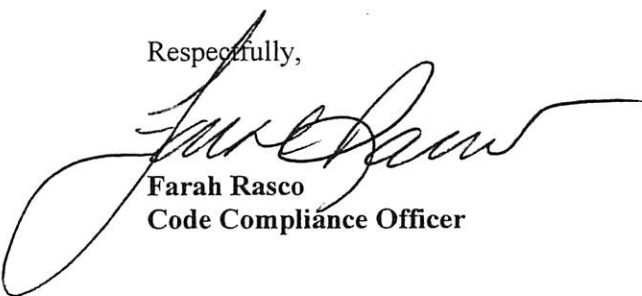
Accordingly, the following corrective measures must be taken:

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Your cooperation in keeping Bastrop clean and beautiful city in which to live is appreciated. If you have any questions, please call my office at **(512)321-5550**.

Respectfully,



**Farah Rasco
Code Compliance Officer**



104 Grady Tuck Lane
Bastrop, Texas 78602



7008 1830 0004 9627 1145



ZIP 78602 \$ 003.40⁰
02 1W
0001363617 MAY 11 2012



Roy Herms
1403 Hill Street
Bastrop, TX. 78602

Handwritten signature

Stamp: SEARCHED, SERIALIZED, INDEXED, FILED

Stamp: MAY 16 2012

Stamp: U.S. MAIL

Stamp: NO POSTAGE NECESSARY IF MAILED IN THE UNITED STATES

1st NOTICE 5/12
2nd NOTICE _____
RETURNED _____

78602301003



104 Grady Tuck Lane
Bastrop, Texas 78602



U.S. POSTAGE >> PITNEY BOWES



ZIP 78602 \$ 000.45⁰
02 1W
0001363617 MAY 11 2012



Roy Herms
1403 Hill Street
Bastrop, TX. 78602

NIXIE 787 SC 1 00 05/13/12
RETURN TO SENDER
NO SUCH NUMBER
UNABLE TO FORWARD
BC: 78602412104 *2710-85337-11-39

78602301003

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Roy Herms
1403 Hill Street
Bastrop, TX 78602

2. 7008 1830 0004 9627 1145

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

- ☐ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type.

- ☒ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

- ☐ Yes

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

City of Bastrop
Call Center Work Order – Code Enforcement

Task #: 22165

Task:	Resolve issue		
Inspection:	Tree trim, brush, mow - CE		
Date:	05/18 & 21/12	9:00 am	cervin
Property:	1403 Water		
Contact:	Code Enforcement		

Notes:

Please mow the property.

Completion Notes:

Done.

Expenditures – Code Enforcement:

Employee/Equipment	Hours	x Rate/Hour =	Totals
Jimmy Maxwell	10.00	25.84	258.40
Robert Hilcher	10.00	21.39	213.90
Rogelio Gamino	14.00	17.84	249.76
Leo Juarez	11.00	28.87	317.57
Paul Gonzales	13.00	20.32	264.14
Tomas Medina	11.00	17.83	196.13
Robert Campion	11.00	25.19	277.09
Stihl polesaw	8.00	1.75	14.00
Stihl chainsaw	8.00	1.75	14.00
Hustler mower	5.00	15.00	75.00
Stihl weed eaters x 4 @ 2.00 hours each	8.00	37.00	296.00
16-foot trailer	13.00	15	195.00
12-foot trailer	14.00	15	210.00
2002 Chevy truck	14.00	20	280.00
1989 Chevy ¾-ton truck	13.00	20	260.00
Total:			2854.61

Completed by: Public Works

Date: 05/21/12

Entered into Call Center: ☒

City of Bastrop
Call Center Work Order - Code Enforcement

Task	Resolve Issue		
Inspection	Clean up & mow		
Date	Reported	05/28/13	Completed 05/29/13
Property	1403 Water Street (RENTS)		
Contact	Farah Rasco, Code Enforcement	Phone #	332-8618 or 718-4495

Notes:

Please clean up and mow property.

Completion Notes:

Done.

Expenditures - Code Enforcement:

Item	Rate	Hours	Amount
Gamino, Rogelio	3.00	18.10	54.30
Medina, Tomas	3.00	18.82	56.46
Weedeaters x 2	6.00	3.70	22.20
Polesaw	3.00	1.75	5.25
Backpack blower	3.00	3.70	11.10
16-foot trailer	3.00	15.00	45.00
1998 1-ton Chevy truck	3.00	25.00	75.00

269.31

Completed by: Public Works

Date: 05/29/13

MAR 09 2015

06-February-2015

Roy Herms
323 Old Pin Oak Road
Paige, Texas 78659

NOTICE OF AMOUNT DUE

Dear Property Owner and/or Occupant:

THIS DOCUMENT HAS AN ORIGINAL WATERMARK PRINTED ON THE BACK. THE FRONT OF THIS DOCUMENT HAS A MICROFILM COPY. TURN OVER - ORIGINAL OF THIS DOCUMENT WILL INDICATE A COPY.

FIRST NATIONAL BANK
BASTROP COUNTY'S BANK SINCE 1869
AGENT FOR MONEYGRAM

PERSONAL MONEY ORDER

186084
3-4-15

PAY TO THE ORDER OF City of Bastrop \$ 605.00

REMITTER Roy Herms \$605.00

DRAWER: MONEYGRAM PAYMENT SYSTEMS, INC.
P.O. BOX 9476, MINNEAPOLIS, MN 55480
DRAWEE: FIRST INTERSTATE BANK
BILLINGS, MT

NOT VALID OVER \$1,000.00

PURCHASER, BY SIGNING YOU AGREE TO THE SERVICE AND OTHER TERMS ON THE REVERSE SIDE

PURCHASER'S SIGNATURE FOR DRAWER

⑈ 186084⑈ ⑆092005411⑆0170710860023⑈

Please make payment to City of Bastrop and send to the following address.

City of Bastrop / Finance Department
P.O. Box 427
Bastrop, Texas 78602

Failure to make payment on or before the payment due date will result in a lien being placed on this property. If you have any questions please call my office at (512) 332-8607.

Certified Mail [#] 7011 1570 0001 7750 7346

Respectfully,

Re: 791 - 02-05-2015

Registered: 7013 3020 0000 4787 7557

Troy Walters
Code Compliance

06-February-2015

Roy Herms
323 Old Pin Oak Road
Paige, Texas 78659

NOTICE OF AMOUNT DUE

Dear Property Owner and/or Occupant:

The following property was brought in to code compliance by the city.

Address	Property ID
1403 Water Street, Bastrop, Texas 78602	R27575

Description of Services	Amount
Maintain Lawn	50.00
Trim underbrush removal - 18 cubic yard	450.00
Debris removal – 3 cubic yard	105.00
Total Amount Due	\$605.00
Payment Due Date	03-06-2015

Please make payment to **City of Bastrop** and send to the following address:

City of Bastrop / Finance Department
P.O. Box 427
Bastrop, Texas 78602

Failure to make payment on or before the payment due date will result in a lien being placed on this property. If you have any questions please call my office at **(512) 332-8607**.

Respectfully,

Re: 791 – 02-05-2015

Registered: 7013 3020 0000 4787 7557

Troy Walters
Code Compliance

Wilson 5 Lawn Care

P.O. Box 68

Rosanky, TX 78953

Invoice

FEB 09 2015

Date	Invoice #
2/5/2015	791

Bill To
City Of Bastrop 1311 Chestnut St Bastrop Tx 78602

P.O. No.	Terms	Project
	Due on Receipt	

Quantity	Description	Rate	Amount
	Maintain Lawn	50.00	50.00T
	trim under brush	450.00	450.00T
	18 cubic yard		
	remove of debris	105.00	105.00T
	3 cubic yard		
	1403 water street		
	R27575		
	Sales Tax	0.00%	0.00
09-12-5561 <i>S. Salcock</i> POLICE DEPARTMENT 6 Feb 15 15-01951 91-45120			
Total			\$605.00

LIEN PAYOFF CALCULATION WORKSHEET (Payoff Date 8/14/2020)

PROPERTY ADDRESS	LIEN NUMBER	DATE LIEN FILED	LIEN AMOUNT	DATE USED TO CALCULATE INTEREST	# OF DAYS USED IN CALCULATION	INTEREST RATE	LIEN AMOUNT	TOTAL INTEREST	TOTAL PAYOFF DUE (H+I)
1403 Water Street	201313768	10/18/13	\$ 286.31	05/28/13	2635	0.0274%	\$286.31	\$ 206.71	\$ 493.02
1403 Water Street	201211379	09/07/12	\$ 2,874.61	05/18/12	3010	0.0274%	\$2,874.61	\$ 2,370.81	\$ 5,245.42
(R27575)									
									\$ 5,738.44
Total Liens Payoff	\$ 5,738.44								
Please note, the payoff amount is good through the end of business August 14, 2020.									

[illegible]



LIEN

201211379

2 PGS

NOTICE OF LIEN

Pursuant to Chapter 342 of the Texas Health and Safety Code, and Article 6.500 of the City of Bastrop Code of Ordinances, the City of Bastrop, a Home Rule City situated in the County of Bastrop, State of Texas, acting by its duly authorized representatives and under its authority, and after notice as required by said statute and ordinance, has caused valuable work, to-wit; **the cleaning on or about May 18, 2012, of the lot at Lot off of 1403 Water Street.** situated in the corporate limits of the City of Bastrop, Bastrop County, Texas, and described as follows:

Farm Lot 2 E M ST, Acres 0.233
Known as 1403 Water Street Bastrop, Texas 78602

Said property owned by:

Owned by: Roy Herms

Last known address: 1403 Water Street, Bastrop, TX. 78602

The City of Bastrop, in connection with such work or improvements, has expended and has heretofore determined the reasonable value of such work or improvements, including expenses to be the sum of **Two Thousand Eight Hundred and Fifty Four Dollars and Sixty One Cents (\$2,854.61)**. Plus the cost of filing with Bastrop County Clerk **twenty dollars (20.00)**. **Grand Total (\$2,874.61)** Pursuant to said statutes and ordinances, the City of Bastrop has become vested with, and by this instrument does hereby perfect, a privileged lien against the property hereinabove described, to secure the payment of the said sum stated above, plus interest hereon at the rate of ten percent (10%) per annum from the 18th day of May 2012, to the date of full payment for such work or improvements; the lien hereby created being inferior only to a valid and existing tax lien or assessment for street improvements.

Executed by me, by the authority of the City of Bastrop this 2th day of August.

CITY OF BASTROP

By: Michael H. Talbot

Michael H. Talbot, City Manager

ATTEST:

Teresa Valdez
Teresa Valdez, City Secretary

STATE OF TEXAS

§

ACKNOWLEDGMENT

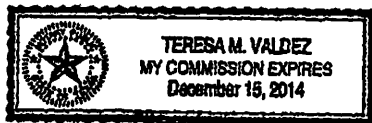
§

COUNTY OF BASTROP

§

BEFORE ME, the undersigned authority, on this day personally appeared Michael H. Talbot, a person known to me, in his capacity as City Manager of the City of Bastrop, a Texas Home Rule Municipality situated in Bastrop County, Texas, and acknowledged to me that he executed this Notice of Lien on behalf of the City of Bastrop, for the purpose therein expressed.

WITNESS MY HAND AND SEAL OF OFFICE THIS 13th DAY OF August, 2012.



Teresa Valdez
Notary Public In and For
The State of Texas

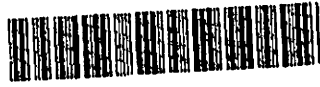
RETURN TO:
CITY SECERATARY
P. O. BOX 427
BASTROP, TEXAS 78602

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS

Rose Pietsch

September 07, 2012 09:41:28 AM
MARYC FEE: \$20.00 BOOK:2173 PAGE:1-2
ROSE PIETSCH, County Clerk
Bastrop, Texas
201211379

LIEN

LIEN
201313768
2 PGS**NOTICE OF LIEN**

Pursuant to Chapter 342 of the Texas Health and Safety Code, and Article 6.500 of the City of Bastrop Code of Ordinances, the City of Bastrop, a Home Rule City situated in the County of Bastrop, State of Texas, acting by its duly authorized representatives and under its authority, and after notice as required by said statute and ordinance, has caused valuable work, to-wit; the cleaning on or about May 28, 2013, of the lot at Lot off of 1403 Water Street. situated in the corporate limits of the City of Bastrop, Bastrop County, Texas, and described as follows:

Farm Lot 2 E M ST, Acres 0.233 (R27575)
Known as 1403 Water Street Bastrop, Texas 78602

Said property owned by:
Owned by: Roy Herms
Last known address: 1403 Water Street, Bastrop, TX. 78602

The City of Bastrop, in connection with such work or improvements, has expended and has heretofore determined the reasonable value of such work or improvements, including expenses to be the sum of Two Hundred and Sixty Nine Dollars and Thirty One Cents (\$269.31). Plus the cost of filing with Bastrop County Clerk twenty dollars (20.00). Grand Total (\$286.31) Pursuant to said statutes and ordinances, the City of Bastrop has become vested with, and by this instrument does hereby perfect, a privileged lien against the property hereinabove described, to secure the payment of the said sum stated above, plus interest hereon at the rate of ten percent (10%) per annum from the 28th day of May 2013, to the date of full payment for such work or improvements; the lien hereby created being inferior only to a valid and existing tax lien or assessment for street improvements.

Executed by me, by the authority of the City of Bastrop this 4th day of October 2013

CITY OF BASTROP

By: Michael H. Talbot
Michael H. Talbot, City Manager

ATTEST:

Traci Chavez
Traci Chavez, Interim City Secretary

STATE OF TEXAS

§

ACKNOWLEDGMENT

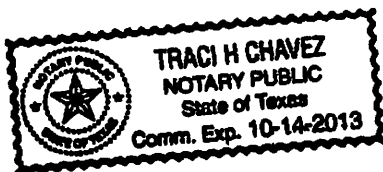
§

COUNTY OF BASTROP

§

BEFORE ME, the undersigned authority, on this day personally appeared Michael H. Talbot, a person known to me, in his capacity as City Manager of the City of Bastrop, a Texas Home Rule Municipality situated in Bastrop County, Texas, and acknowledged to me that he executed this Notice of Lien on behalf of the City of Bastrop, for the purpose therein expressed.

WITNESS MY HAND AND SEAL OF OFFICE THIS 4th DAY OF October, 2013.



Traci H Chavez
Notary Public In and For
The State of Texas

RETURN TO:
CODE ENFORCEMENT:
FARAH RASCO
P. O. BOX 427
BASTROP, TEXAS 78602

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS

Rose Pietsch

October 18, 2013 11:37:15 AM
KRISTAB FEE: \$20.00 BOOK:2272 PAGE:597-598
ROSE PIETSCH, County Clerk
Bastrop, Texas
201313768

LIEN

To whom it may concern,

Regarding the property located on 1403 Water St. Bastrop TX 78602

I have never been notified of any liens against this property until recently. To the best of my knowledge I have not received any notifications of any actions taken towards this property.

Why weren't these liens brought to my attention when I paid the \$605 bill for yard work that Mr. Wilson did on 3/4/15 when they were there prior to this? Should they have not been noticed then, in the same folder perhaps?

The work that was supposedly done on 5/18 and 5/21 of 2012 was never mentioned. What work was done with 7 men putting in 10 to 14 hours each? Why does Mr. Jamino have more hours than any of the others? Why was so much equipment necessary for such a small yard that was normally mowed with an 18" push mower in approx. 30 minutes. The approximate size of this front yard is 69' wide minus a cement drive way and a side walk and is roughly 30' or less from the street to the front of the house.

Why then would it take 7 men a total of 77 hours to do the same amount of work with a laundry list of equipment? Pole saw, chain saw, hustler mower, 4 weed eaters, 16' and 12' trailer and 2 trucks. This is just for one cleaning. How was all of this equipment used for 83 hours total? Obviously the trucks and trailers were parked while all of this other work was going on. How is it that you take 54 hours for trucks and trailers to be parked that all of this other time is being put in?

Same front yard a different year and date but still a list of equipment. 2 men 6 hours with not nearly as much equipment but still the same

yard. 2 weed eaters, polesaw, backpack blower, 16" trailer and a truck. How can 2 men who put in a combined six hours use this equipment for a total of 18 hours.

This entire property front and back was just cleared very recently and it took 4 men no more then 7 hours to do the front and back yard, remove the hedges and haul off any and all rubbish. Where in the above paragraphs we were only discussing work and man power for the front yard ONLY.

I feel that this a gross abuse of hours and dollars. I do not feel that there is any possible way this much time or equipment was necessary for such a small yard to be mowed and have the hedges trimmed. The way that I am understanding these charges there is no possible way that the amount of time that is recorded for such equipment was necessary.

Thank you in advance for your time and effort in this matter.

Thank you,

Roy Herms

(512) 321-8551



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 10A

TITLE:

Consider and adopt on first and final reading Ordinance No. 2020-25 as an emergency measure ratifying temporary Emergency Orders enacted by the Mayor in her capacity as Emergency Management Director in regards to the current Local State of Disaster, for the immediate preservation of the public peace, health or safety.

STAFF REPRESENTATIVE:

Paul A. Hoffman, City Manager

BACKGROUND/HISTORY

A declaration of local disaster and public health emergency includes the ability to take measures to reduce the possibility of exposure to disease, control the risk, prevent the spread of the disease, and promote the health and safety of individuals in the City of Bastrop; and

POLICY EXPLANATION:

On March 16, 2020 the City Council Confirmed a Declaration of Disaster due to the novel coronavirus (COVID-19). Within that declaration the mayor is granted the authority to take extraordinary measures to protect the health and safety of the citizens of Bastrop.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Consider and adopt on first and final reading Ordinance No. 2020-25 as an emergency measure ratifying temporary Emergency Orders enacted by the Mayor in her capacity as Emergency Management Director in regards to the current Local State of Disaster, for the immediate preservation of the public peace, health or safety.

ATTACHMENTS:

- Ordinance No. 2020-25
- Emergency order of the Mayor

EMERGENCY ORDINANCE 2020-25

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, CONFIRMING AND RATIFYING THE EMERGENCY ORDERS ISSUED BY THE MAYOR AS THE EMERGENCY MANAGEMENT DIRECTOR, AS DESCRIBED IN EXHIBIT A; PROVIDING FOR FINDINGS OF FACT, REPEALER, SEVERABILITY, ENFORCEMENT, AND PENALTY; ESTABLISHING AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the novel coronavirus (COVID-19) has been recognized globally as a contagious respiratory virus; and

WHEREAS, on March 13, 2020, Texas Governor Greg Abbott declared a State of Disaster for all counties in Texas, and the President of the United States of America declared a national emergency in relation to COVID-19; and

WHEREAS, on March 16, 2020, the Mayor issued a Declaration of Local Disaster to allow the City of Bastrop to take measures to reduce the possibility of exposure to COVID-19 and promote the health and safety of Bastrop residents; and

WHEREAS, Section 418.108 of the Texas Government Code provides that a declaration of local disaster activates the City's Emergency Management Plan; and

WHEREAS, in furtherance of the declaration of local disaster, the Mayor issued certain orders pursuant to Chapter 418 of the Texas Government Code; and

WHEREAS, Section 3.15(b) of the Bastrop City Charter allows the City Council to adopt an emergency ordinance relating to the immediate preservation of the public peace, health or safety, and such emergency ordinances shall take effect immediately upon adoption and execution without a second consideration; and

WHEREAS, Section 54.001 of the Texas Local Government Code generally provides the maximum penalties for violations of municipal ordinances, rules, or police regulations; and

WHEREAS, Section 418.173 of the Texas Government Code provides that a local emergency management plan may provide that failure to comply with the plan or with a rule, order, or ordinance adopted under the plan is an offense punishable by a fine not to exceed \$1,000 or confinement in jail for a term not to exceed 180 days; and

WHEREAS, the City Council of the City of Bastrop, Texas, finds it reasonable and necessary for the protection of the health and safety of the residents of the City of Bastrop to confirm and ratify the orders issued by the Mayor pursuant to Chapter 418 of the Texas Government Code, as described in **Exhibit A**; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

SECTION 1. FINDINGS OF FACT: The foregoing recitals are incorporated into this Emergency Ordinance by reference as findings of fact as if expressly set forth herein.

SECTION 2. CONFIRMATION & RATIFICATION: The City Council of the City of Bastrop, Texas, in accordance with the authority vested in the governing body of the City of Bastrop, Texas, by Section 418.108 of the Texas Government Code, hereby confirms and ratifies the emergency orders issued by the Mayor in furtherance of the declaration of local disaster, as described in **Exhibit A**.

SECTION 3. PUBLIC NOTICE: The City Secretary is hereby directed to give prompt and general publicity to this Emergency Ordinance.

SECTION 4. CONFLICTS: In the case of any conflict between other provisions of this Emergency Ordinance and any existing Ordinance of the City, the provisions of this Emergency Ordinance will control.

SECTION 5. SEVERABILITY: If any provision of this Emergency Ordinance or the application thereof to any person or circumstance is held invalid, that invalidity or the unenforceability will not affect any other provisions or applications of this Emergency Ordinance that can be given effect without the invalid provision.

SECTION 6. ENFORCEMENT: The City shall have the power to administer and enforce the provisions of this Emergency Ordinance as may be required by governing law. Any person violating any provision of this Emergency Ordinance violates Section 1.08.011 of the Bastrop City Code. In accordance with Section 418.173 of the Texas Government Code, a violation is a misdemeanor punishable by a fine not to exceed \$1,000 or confinement in jail for a term not to exceed 180 days. Nothing in this ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this ordinance and to seek remedies as allowed by law and/or equity.

SECTION 7. EFFECTIVE DATE: In accordance with Section 3.15(b) of the Bastrop City Charter, this Emergency Ordinance shall be *effective immediately* upon passage.

SECTION 8. OPEN MEETING: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

READ, ACKNOWLEDGED & APPROVED on the First & Final Reading on this, the 11th day of August 2020.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

Exhibit A



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 10B

TITLE:

Consider action to approve Resolution No. R-2020-71 of the City Council of the City of Bastrop, Texas confirming appointments by the Mayor to the Hunters Crossing Local Government Corporation and the Parks Board/Public Tree Advisory Board, as required in Section 3.08 of the City's Charter, and establishing an effective date.

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager

BACKGROUND/HISTORY:

Section 3.08, Mayor and Mayor Pro Tem, of the City Charter states that the Mayor shall appoint members to all City boards and commissions, subject to confirmation by the City Council.

POLICY EXPLANATION:

Mayor Connie Schroeder has appointed Richard Gartman. to Place 5 of the Hunters Crossing Local Government Corporation and Kerry Fossler. to Place 2 of the Parks Board/Public Tree Advisory Board. The approval of this Resolution will provide confirmation of these appointments by Council as required by the Charter.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Consider action to approve Resolution No. R-2020-71 of the City Council of the City of Bastrop, Texas confirming appointments by the Mayor to the Hunters Crossing Local Government Corporation and the Parks Board/Public Tree Advisory Board, as required in Section 3.08 of the City's Charter, and establishing an effective date.

ATTACHMENTS:

- Resolution

RESOLUTION NO. R-2020-71

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS
CONFIRMING APPOINTMENTS BY THE MAYOR TO THE HUNTERS
CROSSING LOCAL GOVERNMENT CORPORATION AND THE PARKS
BOARD/PUBLIC TREE ADVISORY BOARD, AS REQUIRED IN SECTION 3.08
OF THE CITY'S CHARTER; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Section 3.08, Mayor and Mayor Pro Tem, of the City Charter states that the Mayor shall appoint members to all City boards and commissions, subject to confirmation by the City Council; and

WHEREAS, Mayor Connie Schroeder has appointed Richard Gartman to Place 5 on the Hunters Crossing Local Government Corporation and Kerry Fossler to Place 2 of the Parks Board/Public Tree Advisory Board; and

WHEREAS, City Council must confirm these appointments as required by the City Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: That Mayor Connie Schroeder has appointed Richard Gartman. to Place 5 on the Hunters Crossing Local Government Corporation and Kerry Fossler to Place 2 of the Parks Board/Public Tree Advisory Board.

Section 2: That the City Council of the City of Bastrop confirms Mayor Schroeder's appointment of Richard Gartman. to Place 5 on the Hunters Crossing Local Government Corporation and Kerry Fossler to Place 2 of the Parks Board/Public Tree Advisory Board.

Section 3: That this Resolution shall take effect immediately upon its passage, and it is so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 11th day of August, 2020.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 10C

TITLE:

Consider action to approve Resolution No. R-2020-70 of the City Council of the City of Bastrop, Texas adopting amended Budget Planning Calendar for Fiscal Year 2021, as shown in Exhibit A; repealing all resolutions in conflict; and establishing an effective date.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

Annually, staff provides Council with a calendar outlining the important dates for the upcoming fiscal year's budget process. Due to the significant changes made by the passing of Senate Bill 2, City Council approved two calendars for the FY2021 budget process at the December 10, 2019 Council Meeting.

The Senate Bill 2 has a provision that if any part of the city is located in an area declared a disaster area during the current year by the governor or by the president of the United States, the City Council may direct its designated officer to calculate the voter-approval rate in the manner provided for a special taxing unit (using 8 percent rate, instead of a 3.5 percent rate). City Council approved this change to the calendar and authorized the designated officer to calculate the voter-approval rate in this manner on April 14, 2020.

Since April, additional changes in the tax code have been recognized that change the timing of the public hearing on the tax rate. The previous calendar was changed to reflect only one public hearing but was still 14 days from the date of the vote on the tax rate. Staff recognized that the new tax code only allows for 7 days between the public hearing and the vote on the tax rate which is the purpose for this amendment.

POLICY EXPLANATION:

Texas Tax Code

- Chapter 26 Sec. 26.06 (d) The governing body may vote on the proposed tax rate at the public hearing. If the governing body does not vote on the proposed tax rate at the public hearing, the governing body shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate. (e) A meeting to vote on the tax increase may not be held later than the seventh (7) day after the date of the public hearing.

RECOMMENDATION:

Consider action to approve Resolution No. R-2020-70 of the City Council of the City of Bastrop, Texas adopting amended Budget Planning Calendar for Fiscal Year 2021, as shown in Exhibit A; repealing all resolutions in conflict; and establishing an effective date.

ATTACHMENTS:

- Resolution R-2020-70
- Exhibit A – Amended Budget Planning Calendars FY2020-2021



RESOLUTION NO. R-2020-70

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING AMENDED BUDGET PLANNING CALENDAR FOR FISCAL YEAR 2021, AS SHOWN IN EXHIBIT A; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Charter of the City of Bastrop, Texas states that it is the responsibility of the City Council to adopt the budget annually; and

WHEREAS, the Charter of the City of Bastrop, Texas, states that it is the responsibility of the City Manager to prepare and submit a budget to the City Council 30 days prior to the commencement of the fiscal year; and

WHEREAS, the Tax Code Chapter 26 Sec. 26.06 states (d) The governing body may vote on the proposed tax rate at the public hearing. If the governing body does not vote on the proposed tax rate at the public hearing, the governing body shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate. (e) A meeting to vote on the tax increase may not be held later than the seventh (7) day after the date of the public hearing; and

WHEREAS, the City Manager and the City Council of the City of Bastrop, Texas desire to have an amended budget planning calendar that establishes a timeline with specific dates to ensure compliance with the City Charter and all applicable laws.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

SECTION 1. The City Council hereby adopts the Fiscal Year 2020-2021 *Amended* Budget Planning Calendar as shown in the attached ***Exhibit "A"***. Dates are subject to adjustment due to scheduling requirements. Meetings will be posted in accordance with the Texas Open Meetings Act.

SECTION 2. Any prior resolution of the City Council in conflict with the provisions contained in this resolution are hereby repealed and revoked.

SECTION 3. Should any part of this resolution be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

SECTION 4. This resolution shall take effect immediately from and after its passage, and it is duly resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 11th day of August 2020.

APPROVED:

Connie Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

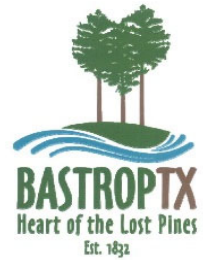
Alan Bojorquez, City Attorney

EXHIBIT A

City of Bastrop FY 2020-21 Budget Planning Calendar

(if proposed rate is 8% or less than voter-approval rate)

Amended from 3.5% adopted Dec. 10, 2019



Preparation	January 13	Staff Budget/CIP Planning Retreat
	March 3	Budget Kick-Off Meeting (Manuals Available)
	May 1	Receive preliminary notices of appraised value from Chief Appraiser
	May 7	Budgets due from Departments
	May 11	City Manager and Directors review of budget submittals
	May 15	Community Support Applications available at City Hall and on City's website
	May 18	City Manager and Directors review of department pages including performance measures
	May 25-27	Verify revenue projections of all funds; Meet with Non-Special Event HOT Tourism Related Organizations
	June 8	Budget book to City Manager
	June 15-19	City Manager and Directors - Discuss budget submittals and priorities
	June 22	City Manager and Directors review of budget priorities and 5 Year Financial Forecast
	June 30	Deadline - Community Support Applications & Non-Special Event HOT Organization funding requests 5:00pm
	July 14*	Community Support Organizations present their funding request to Council (limit 3 minutes)
	July 16*	Special Council Budget Workshop (if needed)
	July 20	CFO - Final review of revenue projections for all funds
	July 22	Hunter's Crossing Local Government Corporation Meeting to review budget and propose Special Assessments
	July 24	Deadline for Chief Appraiser to certify rolls to taxing units
Adoption	August 1	Publish Notice of proposed Special Assessments (must be posted 10 days prior to Public Hearing)
	August 4*	Meeting of the Governing Body to discuss the proposed tax rate; if proposed tax rate will exceed the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate (whichever is lower), take record vote and schedule public hearing
	August 11*	Council Meeting - Distribute Budget to Council in Work Session and highlight major topics Set date, time and place of a public hearing (considered filed with the City Secretary); Review Financial and Purchasing Policies.
	August 11*	Public Hearing Special Assessments for Hunter's Crossing PID; First Reading of the Amended and Restated Service and Assessment Plan.
	August 15	Publish Notice of proposed Tax Rate (must be posted 10 days prior to Public Hearing)
	August 18*	Budget Workshop - Review Proposed Budget
	August 19*	Budget Workshop#2 - Review Proposed Budget (if needed)
	August 25*	Council Meeting - Public hearing on Tax Rate ; Adopt Financial and Purchasing Policies; Second Reading of the Amended and Restated Service and Assessment Plan.
	August 29	Published Notice of Budget Hearing and Tax Rate (must be posted 10 days prior to Public Hearing - 5 days for Tax Rate notice)
	September 8*	Council Meeting - Public Hearing and First Reading on Tax Rate Ordinance; Budget Public Hearing; First Reading on Budget Ordinance.
	September 22*	Council Meeting to adopt tax rate and budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.
Implementation	October 1	Fiscal Year begins
	October 13	Distribute Final FY2021 Adopted Budget Book
	December 7	Begin FY2020 audit
	December 15	Presentation of preliminary unaudited financial report for FY2020

* Council Meeting



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 10D

TITLE:

Consider action to approve Resolution No. R-2020-69 of the City Council of the City of Bastrop, Texas approving and adopting the Investment Policy and Investment Strategies attached as Exhibit A; approving the list of Qualified Brokers attached as Exhibit B; making various provisions related to the subject; and establishing an effective date.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

This policy is required to be reviewed and approved annually by the governing body. The policy was submitted for review with the Governmental Treasurer's Organization of Texas and has received the Certification of Investment Policy recognition for a two-year period ending March 31, 2021. There were recommendations made in the review that staff has incorporated into this update. Most of them minor.

Due to the current rate of return, staff has increased the maturity of certificates of deposit to three (3) years from two (2).

The Fairview Cemetery Perpetual Care Fund was added as a fund and a money market investment option was added specifically for this fund. The nature of this fund is long term and staff needed the ability to invest this fund more aggressively with higher yields over a longer term.

All changes to this policy are in line with the Public Funds Investment Act. This policy will be submitted to the Governmental Treasurer's Organization of Texas in April 2021 for a review.

POLICY EXPLANATION:

Provided in the Public Funds Investment Act section 2256.005(e) the governing body will review the Investment Policy annually and provide a written instrument stating that it has reviewed the Policy. The Act requires that a list of qualified brokers be approved annually. No changes are recommended to this list.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Consider action to approve Resolution No. R-2020-69 of the City Council of the City of Bastrop, Texas approving and adopting the Investment Policy and Investment Strategies attached as Exhibit A; approving the list of Qualified Brokers attached as Exhibit B; making various provisions related to the subject; and establishing an effective date.

ATTACHMENTS:

- Resolution No. R-2020-69
- Investment Policy and Investment Strategies – Exhibit A
- List of Qualified Brokers – Exhibit B



RESOLUTION NO. R-2020-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, APPROVING AND ADOPTING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES ATTACHED AS EXHIBIT A; APPROVING THE LIST OF QUALIFIED BROKERS ATTACHED AS EXHIBIT B; MAKING VARIOUS PROVISIONS RELATED TO THE SUBJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Public Funds Investment Act, Texas Government Code Ann., Chapter 2256 (the "Act"), provides that the governing body of an investment entity shall adopt a written investment policy and investment strategies regarding the investment of its funds; and

WHEREAS, the Act provides that the governing body of an investing entity shall review its investment policy and investment strategies not less than annually; and

WHEREAS, the City Council has reviewed the investment policy and investment strategies; and

WHEREAS, the Act provides that the governing body of an investing entity shall review, revise and adopt its list of qualified brokers at least annually.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Section 1: The City Council of the City of Bastrop, Texas, approves and adopts the Investment Policy and Investment strategies attached hereto as Exhibit A and list of Qualified Brokers Exhibit B made a part hereof by this reference.

Section 2: Any prior resolution of the City Council in conflict with the provisions contained in this resolution are hereby repealed and revoked.

Section 3: Should any part of this resolution be held to be invalid for any reason, the reminder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

Section 4: This resolution shall take effect immediately from and after its passage, and duly resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop, Texas this 11th day of August 2020.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

City of Bastrop, Texas

Investment Policy

Draft
August 11, 2020



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I. INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Bastrop in order to achieve the goals of safety, liquidity, yield, and public trust for all investment activity. The City Council of the City of Bastrop shall review its investment strategies and policy annually. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Texas Government Code, Chapter 2256 (the "Act")) to define, adopt and review a formal investment strategy and policy. The policy provides conformance to all statutes, rules, and regulations governing the investment of public funds.

II. INVESTMENT STRATEGY

The City of Bastrop may maintain separate portfolios, or one commingled portfolio which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The investment objective for each portfolio will maintain the following priorities in order of importance: preservation and safety of principle, liquidity, diversification, understanding of the suitability of the investment to the financial requirements of the City, marketability of the investment and lastly yield.

Operating funds and commingled pools containing operating funds objective will assure that anticipated cash flows are matched with adequate investment liquidity. An additional objective is to create a diversified portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities, which will complement each other in a ladder or barbell maturity structure. The maximum dollar weighted average maturity of 1 year or less will be calculated using the stated final maturity date of each security.

Debt service funds shall have as their objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. No extended investment may be made unless the prior debt service dates are fully funded.

Debt service reserve funds primary objective is the ability to generate a revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through the purchase of securities, within the desired maturity and quality range.

Special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The state final maturity dates of securities held should not exceed the estimated project completion date.

Perpetual Care funds will have as the primary objective to ensure that the preservation and safety of the principle is the highest priority while experiencing higher yield over a longer period of time due to nature of the fund.

III. SCOPE

This investment policy applies to all financial assets of the City of Bastrop. These funds are accounted for in the City's Annual Financial Report and include the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise/ Proprietary Funds, Fairview Cemetery Perpetual Care Funds and any new fund unless specifically exempted by the City Council.

IV. OBJECTIVES

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they are from securities defaults or erosion of market value. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and local law.

The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, by investing in securities with active secondary markets.

The City's cash management portfolio shall be designed with the objective of regularly matching or exceeding the yield on comparable U.S. Treasury Bill. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

V. DELEGATION OF RESPONSIBILITY

A. Investment Officer

Under the direction of the City Manager, the Chief Financial Officer is designated as investment officer of the City and is responsible for investment decisions and activities. The investment officer shall attend at least ten (10) hours of one training session relating to the officer's responsibility under the Act within 12 months of taking officer or -after assuming duties. Thereafter, eight-ten (10) hours of training must be completed every two fiscal years. The training cycle is concurrent with the city's fiscal year. Training must be received from an independent source, approved by the entity's governing body or investment committee, and must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with PFIA.

The Investment Officer shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City, and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

B. City Council

The City Council holds ultimate fiduciary responsibility for the portfolio. It will receive and review quarterly reporting, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

VI. PRUDENCE

The standard of prudence to be applied by the investment officer shall be the “prudent investor” rule, which states:

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds, or funds under the City’s control, over which the officer has responsibility rather than a consideration as to the prudence of single investment.
2. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security’s credit risk or market price changes, provided that these deviations are reported immediately, and that appropriate action is taken to control adverse developments.

VII. REPORTING

The Chief Financial Officer shall submit a written and signed quarterly investment report of investment transactions for the preceding reporting period to the City Manager and City Council. The report will include a description in detail of the investment position of the City. To include:

1. describe in detail the investment position of the entity on the date of the report:
- 1-2. a summary of investments, and their beginning market value, additions and changes to the market value during the period, ending market value;
- 2-3. fully accrued interest for the reporting period;
- 3-4. a description of each investment;
- 4-5. The market value of the portfolio must be determined at least monthly. Market prices will be obtained from an independent source.

- ~~5-6.~~ state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- ~~6-7.~~ state the maturity date of each separately invested asset that has a maturity date;
- ~~7-8.~~ state the compliance of the investment portfolio to the investment policy and strategy and the Act.

If the City invests in other than money market mutual funds, investment pools or bank time and demand accounts in any bank the reports prepared by the investment officers under this section shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the governing body by that auditor.

VIII. INVESTMENT PORTFOLIO

A. Active Portfolio Management

The City shall pursue a conservative pro-active versus passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly. The City is not required to liquidate investments that were authorized investments at the time of the purchase. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

B. Investments

Assets of the City of Bastrop may be invested only in the following instruments as further defined in the Act. At least 3 competitive offers or bids must be obtained for all individual security purchases and sales. These bids can be obtained orally, in writing, electronically or any combination of these methods. (Transactions with money market mutual funds, local government investment pools and when- issued securities shall also be evaluated with comparable investments).

1. Authorized

- a. Obligations of the United States Government, or its agencies and instrumentalities ~~with a maximum stated maturity of three years, including the Federal Home Loan Banks excluding mortgage backed securities.~~
- b. General debt obligations of any US state or political subdivision rated AA or better. with a stated maturity not to exceed two years.
- c. Other obligations, the principal of and interest on which are unconditionally guaranteed ~~by the State of Texas or United States of America or their respective agencies or~~ insured by, or backed by the full faith and credit of, this state or the -United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States ~~with a maximum maturity of three years.~~
- d. FDIC insured or collateralized depository certificates of deposit from banks collateralized in accordance with this policy and with a maximum maturity of ~~two~~ three years.

- e. FDIC insured brokered certificate of deposit securities issued by any US state delivered versus payment to the City's safekeeping agent not to exceed ~~two-three~~ years to maturity. Before purchase, the investment officer must verify the FDIC status of the bank on www.fdic.gov to assure the bank is FDIC insured.
- f. AAA-rated, Local government investment pools in Texas which strive to maintain a \$1 net asset value (NAV) as defined by the Act and authorized by resolution of the City Council.
- g. Commercial paper, rated A1/P1 or equivalent by two rating agencies with a maximum maturity of ~~ninety-365~~ days or fewer from the date of the issuance.
- h. FDIC insured or collateralized Interest bearing and money market accounts in any bank in Texas.
- i. AAA-rated, SEC registered money market funds striving to maintain a \$1 NAV.
- ~~i.j.~~ No-load Money Market Mutual Fund for investment of the perpetual care funds only, that is registered with and regulated by the Securities and Exchange Commission, provides the investing entity with a prospectus and other information required by the Securities Exchange Act of 1934 and complies with Federal Securities and Exchange Commission Rules 2a-7.

2. Not Authorized

The City's authorized investments options are more restrictive than those allowed by state law. State law specifically prohibits investment in the following investment securities:

- a. An obligation whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- c. Collateralized mortgage obligations that have a state final maturity date of greater than 10 years.
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

C. Holding Period

The City of Bastrop intends to match the maturities with liability and liquidity needs of the City. In no case, will the average dollar-weighted maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed three years.

D. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification, which shall be achieved by the following general guidelines:

Risk of issuer default is controlled by limiting investments to those high credit quality instruments allowed by the Act, further restricted by policy.

Market risk can be limited by avoiding over-concentration assets in a specific maturity sector and limitation of average maturity of operating funds investment to two years.

IX. SELECTION OF BANKS AND DEALERS

A. Depository

At least every five years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the services, costs, earning potential and credit worthiness of institutions shall be considered. The Chief Financial Officer shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history.

B. Security Broker/Dealers

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of Texas registration
- policy certification of review of the City's investment policy signed by an authorized representative of the organization to include acknowledgment that the firm has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the entity and the organization that are not authorized by the entity's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards not to sell investments to the City unauthorized by policy.

C. List of Qualified Brokers

The City Council will annually adopt, by resolution a list of authorized brokers to engage in investment transactions with the City. Each broker/dealer will provide the required policy certification before any transaction can be executed.

X. COLLATERAL, SAFEKEEPING AND CUSTODY

A. Time and Demand Deposit Pledged Collateral

All bank time and demand deposits shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits less an amount insured by the FDIC. Evidence of the pledged collateral shall be provided by the Custodian. ~~Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Monthly R~~reports of collateral shall be provided directly from the custodian on a monthly basis.

Collateral pledged to secure deposits of the City shall be held by an independent financial institution outside the holding company of the depository in accordance with a written safekeeping agreement under the terms of FIRREA. The safekeeping agreement shall clearly define the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The safekeeping institution, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

~~B. Repurchase Agreements Owned Collateral~~

~~Collateral under a repurchase agreement is owned by the City. It will be held by an independent third party safekeeping agent approved by the City under an executed Bond Market Association Master Repurchase Agreement. Collateral with a market value totaling 102% of the principal and accrued interest is required and the counter party is responsible for the monitoring and maintaining of collateral and margins at all times.~~

C.B. Authorized Collateral Defined

The City of Bastrop shall accept only the following securities as collateral:

1. FDIC insurance coverage.
2. Obligations of the US Government, its agencies and instrumentalities including mortgage-backed securities and CMO which pass the bank test.
3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. Securities from any US state and its subdivisions rated as A or better by two national recognized rating agencies.

D.C. Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City's independent auditors.

XI. INTERNAL CONTROLS

The Chief Financial Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Chief Financial Officer shall establish a process for an

annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- ✓ Control of collusion.
- ✓ Separation of transaction authority from accounting and record keeping.
- ✓ Custodial safekeeping.
- ✓ Clear delegation of authority to subordinate staff members.
- ✓ Written confirmation for telephone (voice) transactions for investments and wire transfers.

Annually the Investment Officer shall perform an internal compliance audit to assure compliance with requirements of this Policy and the Act. Annually, the City's external auditor shall review the quarterly reports.

A. Cash Flow Forecasting

Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The Investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for Investment purposes.

B. Delivery vs. Payment Security Settlement

All securities shall be settled into City safekeeping using the delivery vs. payment method. That is, payments shall not be made until the correct security was received by the safekeeping agent. The security shall be held on behalf of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City by the safekeeping agent.

C. Loss of Credit Rating

The investment officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio requiring ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available.

D. Monitoring FDIC Coverage

The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the investment officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

XII. INVESTMENT POLICY ADOPTION

The City of Bastrop investment policy shall be reviewed and adopted by resolution of the City Council on at least an annual basis. Any changes made to the policy shall be reflected in the adopting resolution.

Last Adopted: September 10, 2019

XIII. GLOSSARY OF TREASURY TERMS

Agencies: Federal agency securities.

Asked: The price at which securities are offered to be sold to the City.

Bid: The price at which the City would sell its securities.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies and used to define the securities bought and sold under a repurchase agreement signifying ownership by the City.

Comprehensive Annual Financial Report (CAFR): The official annual report for the City of Bastrop. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and detailed statistical section.

Coupon: (a) The annual rate interest that a bonds' issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to bond evidencing interest due on a payment date.

Dealer: A dealer, as opposed to a broker, carries an inventory of securities and may act as a principal in all transactions, buying and selling for his own account.

Debenture: A bond secured only by the general credit of the issuer.

Delivery versus Payment (DVP): Delivery versus payment means delivery of securities with a simultaneous exchange of money for the securities. It guarantees that the City always has control of its security or its fund.

Discount: The difference between the cost price of security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities: Non-interest bearing, money market instruments that are issued at a discount and redeemed at maturity for full face value, for example: U.S. Treasury bills.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, for example: S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per depositor.

Federal Funds Rate (the "Fed Rate"): The rate of interest at which Federal funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks in relation to member commercial banks.

Federal National Mortgage Association (FNMA or Fannie Mae): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and secondary loans in addition to fixed-rate mortgages. FNMA's securities are highly liquid and widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The president of the New York Federal Reserve Bank is a permanent member while the other presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of government securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, D.C., twelve (12) regional banks, and about 5,700 commercial banks that are members of the system.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable quantities can be purchased at those quotes.

Local Government Investment Pool (LGIP): A local cooperative of a political subdivisions allowing for joint investment and reinvestment of assets.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Master Repurchase Agreement: A simultaneous buy-sell transaction used primarily for short term investing performed only under a Bond Market Association Master Repurchase Agreement. The master

agreement defines the transaction, identifies the relationship between the parties, establishes practices regarding ownership and custody of the securities during the term of the investment, provides remedies in the case of default, and clarifies ownership.

Maturity: The date on which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A primary dealer is designated by the NY Fed with strong restrictions which submits daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and is subject to its formal oversight. The list of current primaries is found on the www.nyfed.gov.

Prudent Person Rule: An investment standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Rate of Return: The rate obtainable on a portfolio or security based on its purchase price or its current market price. A rate of return portfolio is based on and traded to parallel an index and indicates active trading of the portfolio.

Repurchase Agreement (RP or REPO): A buy-sell transaction in which a holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money increasing bank reserves.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SEC Rule 15C3-1: See uniform net capital rule.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission (SEC): Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Treasury Bills (T Bills): A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

Treasury Bond: The longest U.S. Treasury securities being auctioned at the time – usually 30-year maturity.

Treasury Notes: Intermediate-term, coupon-bearing U.S. Treasury securities having initial maturities from two to ten years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called *net capital rule* and *net capital ratio*. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Yield: The rate of annual income returns on an investment, expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price of the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par.

EXHIBIT B

Eligible Broker/Dealer List *August 11, 2020*

BROKER
Financial Northeastern Companies
Multi-Bank Securities, Inc.



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 10E

TITLE:

Hold public hearing on the Hunters Crossing Public Improvement District ongoing service plan and proposed assessment levy, consider any objections to the proposed assessments and, consider action to approve the first reading of Ordinance No. 2020-23 of the City Council of the City of Bastrop, Texas approving the updated service plan, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a fiscal year 2021 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation and providing for an effective date and move to include on the August 25, 2020 City Council Meeting for a second reading.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

Texas Local Government Code section 372.013-.014 requires the advisory body, in this case the Hunter's Crossing LGC, to prepare an ongoing service plan and present the plan to the governing body of the municipality for review and approval. And, the HCLGC has done so at a meeting held on July 22, 2020. The plan must cover a period of at least five years and must also define the annual indebtedness and the projected costs for improvements. The plan presented accomplishes this task. The plan shall be reviewed and updated annually for the purpose of determining the annual budget for improvements. An assessment plan must be included in the annual service plan. The plan meets these statutory requirements.

POLICY EXPLANATION:

The Hunters Crossing Public Improvement District (the "PID") was created by the City of Bastrop, Texas and is operating under the authority of Chapter 372, Texas Local Government Code. The City previously determined the estimated cost of certain public improvements for the PID and the method of assessment for the costs of such Public Improvements and adopted a Service and Assessment Plan for the PID. Each year, the Hunters Crossing Local Government Corporation, to implement the Service Plan for the PID, reviews the service plan and proposes the assessment necessary to carry out the PID for purposes of the annual budget. This action fulfills the duty of the Corporation in carrying out its duties. Texas law requires the City Council approve the assessment roll by ordinance.

FUNDING SOURCE:

PID Assessments for FY2021

RECOMMENDATION:

Consider action to approve the first reading of Ordinance No. 2020-23 of the City Council of the City of Bastrop, Texas approving the updated service plan, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a fiscal year 2021 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation and providing for an effective date and move to include on the August 25, 2020 City Council Meeting for a second reading.

ATTACHMENTS:

- Ordinance 2020-23



ORDINANCE NO. 2020-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS RELATED TO THE HUNTERS CROSSING PUBLIC IMPROVEMENT DISTRICT; APPROVING THE 2020 SERVICE PLAN UPDATE AND FY2021 ASSESSMENT ROLL FOR THE DISTRICT; PROVIDING FOR RATIFICATION OF PRIOR COUNCIL ACTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas (the "City"), pursuant to and in accordance with the terms, provisions, and requirements of the Public Improvement District Assessment Act, Chapter 372, Texas Local Government Code, as amended (the "PID Act"), has previously established the "Hunters Crossing Public Improvement District" (the "District"), pursuant to Resolution No. R-2001-19 adopted by the City Council of the City (the "City Council") on September 11, 2001 (the "Original Creation Authorization"); and

WHEREAS, on November 11, 2003, the City Council passed and approved Resolution No. R-2003-34 amending the Original Creation Authorization by reducing the estimated costs of the public improvements for the PID (the "Public Improvements") and modifying the method of assessment; and

WHEREAS, on December 9, 2003, the City Council passed and approved Ordinance No. 2003-35 (the "Original Assessment Ordinance") levying assessments and adopting the Service and Assessment Plan, including the Assessment Roll for the PID attached thereto (collectively, the "Service and Assessment Plan"); and

WHEREAS, on December 14, 2004, the City Council passed and approved Ordinance No. 2004-42 (the Original Assessment Ordinance as amended by Ordinance No. 2004-42, and as the same may be amended from time to time, is referred to collectively as the "Assessment Ordinance"), to correct omissions or mistakes discovered in the Assessment Roll consisting of scrivener's and mathematical errors as well as a failure to denote the effects of rounding in the conversion of square feet; and

WHEREAS, the service plan and assessment roll contained in the Service and Assessment Plan are required to be reviewed and updated annually pursuant to the PID Act; and

WHEREAS, the Hunter's Crossing Local Government Corporation "HCLGC" was established by the City Council to operate the District and make recommendations to the City Council regarding District operation which is controlled by the City Council, including the District's annual service plan update and assessment roll.

WHEREAS, after staff and consultant preparation, the HCLGC conducted a public meeting in accordance with the Texas Open Meetings Act on July 22, 2020 where the Hunters Crossing Public Improvement District 2020 Annual Service Plan Update, including the FY2021 Assessment Roll (attached hereto as Exhibit A) was presented; where opportunity for public testimony was provided; and where the Board deliberated upon the item and unanimously

approved its recommendation to the City Council for adoption as the 2020 annual update to the Service Plan and FY2021 Assessment Roll.

WHEREAS, the City Council now desires to proceed with the adoption of this Ordinance to conduct the annual update to the Service and Assessment Plan and set forth the FY2021 Assessment Roll, in conformity with the requirements of the PID Act; and

WHEREAS, the City Council finds the passage of this Ordinance is required by the PID Act and is in the best interest for the citizens of Bastrop.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. Terms.

Terms not otherwise defined herein, including in the preambles to this Ordinance, have the meanings ascribed thereto as set forth in the FY2021 Annual Service Plan Update.

Section 2. Findings.

The findings and determinations set forth in the recitals hereof are hereby incorporated by reference and made a part of this Ordinance for all purposes as if the same were restated in full in this Section.

Section 3. Ratification of Previous City Council Actions.

The City Council does hereby approve and ratify all prior actions of the City Council taken related to the Hunters Crossing Public Improvement District, including the creation of the District and the levy of assessments.

Section 4. Service and Assessment Plan.

The City Council of the City of Bastrop, Texas does hereby approve and adopt the Service and Assessment Plan, dated July 22, 2020 as the FY2021 Annual Service Plan Update for the District, a copy of which is attached hereto as **Exhibit A** and is incorporated herein for all purposes.

Section 5. Assessment Roll.

The Assessment Roll attached to the FY2021 Annual Service Plan Update is hereby accepted and approved pursuant to the PID Act as the assessment roll of the District.

Section 6. Method of Assessment.

The method of apportioning the Costs of the Authorized Improvements is set forth in the FY2021 Annual Service Plan Update.

Section 7. Penalties and Interest on Delinquent Assessments.

Delinquent Assessments shall be subject to the penalties, interest, procedures, and foreclosure sales set forth in the Amended and Restated Service and Assessment Plan and as allowed by law.

Section 8. Lien Priority.

The City Council intends for the obligations, covenants and burdens on the landowners of the Assessed Property, including without limitation such landowners' obligations related to payment of the Assessment and the Annual Installments thereof, to constitute covenants that shall run with the land. The Assessment and Annual Installments thereof, which were levied by the Assessment Ordinance and which are described in and apportioned by the FY 2021 Annual Service Plan Update, shall be binding upon the landowners of the Assessed Property, and their respective transferees, legal representatives, heirs, devisees, successors and assigns in the same manner and for the same period as such parties would be personally liable for the payment of ad valorem taxes under applicable law. The Assessment shall have lien priority as specified in the PID Act.

Section 9. Appointment of Administrator and Collector of Assessments.

(a) Appointment of Administrator.

The Hunters Crossing Local Government Corporation was designated by the City as the Administrator of the Service and Assessment Plan and of the Assessment levied by the Assessment Ordinance (the "Administrator"). The Administrator shall perform the duties of the Administrator described in Service and Assessment Plan and in this Ordinance. The Administrator's fees, charges and expenses for providing such service shall constitute an Operational and Maintenance Supplemental Service. The City delegates authority to the City Manager (or her designee) to appoint the Administrator or a replacement Administrator.

(b) Appointment of Collector.

The Bastrop County Tax Assessor-Collector is hereby appointed and designated as the collector of the Assessment (the "Collector"). The City Manager, or her assignee, is directed to provide the Assessment Roll to the Collector no later than close of business on September 30, 2020, and to request that such assessments be assessed to and collected from Assessed Property in the PID.

Section 10. Applicability of Tax Code.

To the extent not inconsistent with this Ordinance, and not inconsistent with the PID Act or the other laws governing public improvement districts, the provisions of the Texas Tax Code shall be applicable to the imposition and collection of Assessment by the City.

Section 11. Filing in Land Records.

The City Secretary is directed to cause a copy of this Ordinance, including the FY2021 Annual Service Plan Update and Assessment Roll, to be recorded in the real property records of Bastrop County. The City Secretary is further directed to similarly file each Annual Service Plan Update approved by the City Council.

Section 12. Severability.

If any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance or the application to other persons or sets of circumstances shall not be affected thereby, it being the

intent of the City Council that no portion hereof, or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, or invalidity or any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 13. Conflict.

All other ordinances in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency.

Section 14. Public Meeting.

The City Council met in two public meetings conducted in compliance with the Texas Open Meetings Act, and which allowed the public to address the City Council on the passage of this Ordinance, the first on August 11, 2020 and the second on August 25, 2020, and took all necessary action to adopt this ordinance by majority vote of the City Council.

Section 15. Effective Date.

This Ordinance shall take effect and the provisions and terms of the FY2021 Annual Service Plan Update and Assessment Roll shall be and become effective upon passage and execution hereof.

READ and ACKNOWLEDGED on First Reading on the 11th day of August 2020.

READ and ADOPTED on the Second Reading on the 25th day of August 2020.

ADOPTED:

By: _____
Connie Schroeder, Mayor

ATTEST:

By: _____
Ann Franklin, City Secretary

APPROVED AS TO FORM AND LEGALITY:

By: _____
George Hyde, Special Legal Counsel to City of Bastrop, Texas

EXHIBIT A

**HUNTERS CROSSING PUBLIC IMPROVEMENT DISTRICT
FY 2021 Annual Service Plan Update and Assessment Roll
[Attached]**

EXHIBIT A



HUNTER'S CROSSING
PUBLIC IMPROVEMENT DISTRICT
FY 2021 ANNUAL SERVICE PLAN UPDATE

July 22, 2020

INTRODUCTION

Capitalized terms used in this Annual Service Plan Update shall have the meanings set forth in the Hunters Crossing Public Improvement District 2019 Amended and Restated Service and Assessment Plan, dated September 24, 2019 (the “2019 Amended and Restated SAP”).

On September 11, 2001, the City passed and approved Resolution No. R-2001-19 authorizing the establishment of the Bastrop Hunters Crossing Public Improvement District in accordance with the Act, which authorization was effective upon publication as required by the Act. On November 11, 2003, the City Council approved Resolution No. R-2003-34 amending the Original Creation Authorization by reducing the estimated costs of the Authorized Improvements from \$14,500,000 to \$12,476,000 and modifying the method of assessment.

On December 9, 2003 the City passed and approved Ordinance No. 2003-35, the initial levy of assessments on the approximately 283.001 acre parcel comprising the District, at \$11,961,260 for Capital Assessments and \$5,400,000 for the operation and maintenance of the District (Assessment levied is a grand total of \$17,361,260 in the aggregate). The purpose of the District is to finance certain public improvement projects that confer a special benefit on approximately 283.001 acres within the corporate limits of the City, located south of State Highway No. 71, west of State Highway No. 304, and east of Bear Hunter Drive.

Incorporated in the Original Assessment Ordinance was the 2003 SAP and Assessment Roll for the District and levied in lump sum the assessments shown on the 2003 Assessment Roll. On December 14, 2004, the City Council passed and approved Ordinance No. 2004-42 to correct omissions or mistakes discovered in the Assessment Roll consisting of scrivener's and mathematical errors as well as a failure to denote the effects of rounding in the conversion of square feet. Section 4 of Ordinance No. 2004-42 states: All ordinances, parts of ordinances or resolutions in conflict herewith are expressly repealed.

Under the 2003 SAP, assessments were levied in lump sum on a 283.001-acre parcel of property comprising the District. Under the 2019 Amended and Restated SAP, the assessments were allocated on a parcel-by-parcel basis to 27.434 acres of commercial property, 24.523 acres of multi-family property, 510 single family lots, and 37.937 acres of undeveloped land. Parcel 90301 was excluded from the Capital Assessment portion of the 2019 Amended and Restated SAP because that property's Capital Assessment was reduced to zero by a developer contribution payment. Parcel 98555 was also excluded from the 2019 Amended and Restated SAP because its use is limited to drainage, so its Assessment was reduced to zero as it is non-benefitted property. The 37.937 acres of undeveloped property is anticipated to be developed with multi-family uses.

In the Fall of 2017, property owner inquiries regarding the operation of the District resulted in the Hunters Crossing Local Government Corporation and the new City Council to engage professionals to examine the state of the District and engage with the Original Developer and subsequently the current Developer to reconcile the District operation. Contemporaneously, approximately 15 residents of the District initiated legal action against a host of civil defendants alleging liability for flood damage to their homes in the District. The legal action placed the City, Hunters Crossing Local Government Corporation, the Original Developer, among several others in litigation as Defendants.

Municipal records prior to the Fall of 2017 do not demonstrate statutory compliance in the operation of the District. Legal counsel for the City, the Hunters Crossing Local Government Corporation and the Developer have found several provisions of the existing 2003 SAP unworkable, necessitating the 2019 Amended and Restated SAP.

The Original Developer issued written notice of assignment of the District Development and Reimbursement Agreement to TF Hunters Crossing, LP., the current Developer in February 2018, placing addition complexities into the examination. After months of examination, evaluation, and development of materials to reconcile the District operation, the preparation of amended and restated documentation including the 2019 Amended and Restated SAP, were necessary to support the continued operation of the District to its conclusion.

On September 10, 2019, the City Council approved Ordinance No. 2019-40, and on September 24, 2019, City Council adopted Ordinance No. 2019-40 , which approved and accepted the 2019 Amended and Restated SAP, including the updated Assessment Roll, which replaced the 2003 SAP in its entirety.

Pursuant to the PID Act, the 2019 Amended and Restated SAP must be reviewed and updated annually. This document is the Annual Service Plan Update for 2020. This Annual Service Plan Update also updates the Assessment Roll for 2020.

OUTSTANDING ASSESSMENTS

The 2019 Amended and Restated SAP identified the total unpaid Capital Assessment as \$4,903,878.58¹. A total of \$351,287.13² in Capital Assessment installments were billed for FY 2020, resulting in \$4,552,591.45 in Capital Assessments outstanding. The outstanding Capital Assessment per parcel is shown in the table below.

Property ID	Capital Assessment Unpaid	Capital Assessment FY 2020 Installment	Capital Assessment Unpaid After FY 2020 Installment
Commercial Lots			
		.071/square foot	.0317/square foot
90301	\$ -	\$ -	\$ -
90754	\$ 35,443.00	\$ 3,544.30	\$ 31,898.70
90302	\$ 31,267.80	\$ 3,126.78	\$ 28,141.02
97463	\$ 18,278.20	\$ 1,827.82	\$ 16,450.38
97464	\$ 29,752.40	\$ 2,975.24	\$ 26,777.16
90303	\$ 57,488.22	\$ 4,790.69	\$ 52,697.53
92325	\$ 39,247.10	\$ 3,924.71	\$ 35,322.39
95378	\$ 33,305.93	\$ 3,027.81	\$ 30,278.12
95379	\$ 48,247.10	\$ 4,824.71	\$ 43,422.39
115192	\$ 64,991.26	\$ 4,642.23	\$ 60,349.03
30102	\$ 278,116.12	\$ 19,862.96	\$ 258,253.16
114958	\$ 316,779.88	\$ 22,626.63	\$ 294,153.25
127995	\$ 194,345.57	\$ 9,593.74	\$ 184,751.83
114957	\$ 1,206.15	\$ 80.41	\$ 1,125.74
Multi-Family Lots			
		.068/square foot	.0317/square foot
104899	\$ 793,158.16	\$ 37,141.53	\$ 756,016.63
113268	\$ 830,451.69	\$ 35,497.57	\$ 794,954.12
Undeveloped Lots			
		.068/square foot	.0317/square foot
47760	\$ -	\$ -	\$ -
Single Family Lots			
Per Lot	\$ 4,180.00	\$ 380.00	\$ 3,800.00
Total (510 Lots)	\$ 2,131,800.00	\$ 193,800.00	\$ 1,938,000.00
DISTRICT TOTAL	\$ 4,903,878.58	\$ 351,287.13	\$ 4,552,591.45

¹ Parcel 47760 prepaid the Capital Assessment in full after the approval of the 2019 Amended and Restated SAP.

² Does not account for delinquencies.

ANNUAL INSTALLMENTS DUE 1/31/2021

- Capital Assessment** - The 2019 Amended and Restated SAP identified annual installment for each property type for the Capital Assessment. Commercial Property is billed at \$0.071 per square foot of land area, Multifamily Property is billed at \$0.068 per square foot of land area, and residential lots are billed at \$380 per unit. The undeveloped lot prepaid the Capital Assessment. The total installment relating to the Capital Assessment due January 31, 2021 equals \$351,287.12, and a breakdown by parcel is shown in the table below.
- Operation and Maintenance Supplemental Services Assessment** - The 2019 Amended and Restated SAP identified annual installment for each property type for the Operation and Maintenance Supplemental Services Assessment. Commercial, Multifamily, and Undeveloped Property is billed at \$0.0317 per square foot of land area, and residential lots are billed at \$23.16 per unit. The total installment relating to the Operation and Maintenance Supplemental Services Assessment due January 31, 2021 equals \$155,318.57, and a breakdown by parcel is shown in the table below.

Property ID	Square Feet	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
Commercial Lots				
		.071/square foot	.0317/square foot	
90301	611,233.92	\$ -	\$ 19,376.12	\$ 19,376.12
90754	49,919.76	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
90302	44,039.16	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
97463	25,743.96	\$ 1,827.82	\$ 816.08	\$ 2,643.90
97464	41,904.72	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
90303	67,474.44	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
92325	55,277.64	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
95378	42,645.24	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
95379	67,953.60	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
115192	65,383.56	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
30102	279,760.00	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
114958	318,684.96	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
127995	135,123.12	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
114957	\$ 1,132.56	\$ 80.41	\$ 35.90	\$ 116.31
Multi-Family Lots				
		.068/square foot	.0317/square foot	
104899	546,198.84	\$ 37,141.52	\$ 17,314.50	\$ 54,456.02
113268	522,023.04	\$ 35,497.57	\$ 16,548.13	\$ 52,045.70
Undeveloped Lots				
		.068/square foot	.0317/square foot	
47760	1,652,535.72	\$ -	\$ 52,385.38	\$ 52,385.38
Single Family Lots				
Per Lot	NA	\$ 380.00	\$ 23.16	\$ 403.16
Total (510 Lots)	NA	\$ 193,800.00	\$ 11,811.60	\$ 205,611.60
DISTRICT TOTAL		\$ 351,287.12	\$ 155,318.57	\$ 506,605.69

AUTHORIZED IMPROVEMENTS

The Authorized Improvements consist of water distribution system improvements, wastewater collection system improvements, storm drainage and detention improvements, public street improvements, and landscaping, open space, recreational, and park improvements. The Authorized Improvements are all complete.

SERVICE PLAN - FIVE YEAR BUDGET FORECAST

The PID Act requires the annual indebtedness and projected costs for the improvements to be reviewed and updated in the Annual Service Plan Update, and the projection shall cover a period of not less than five years.

Installment Due	1/31/2021	1/31/2022	1/31/2023	1/31/2024	1/31/2025
Capital Assessment Installment	\$ 351,287.12	\$ 351,287.12	\$ 351,287.12	\$ 351,287.12	\$ 351,287.12
O&M Assessment Installment	\$ 155,318.57	\$ 155,318.57	\$ 155,318.57	\$ 155,318.57	\$ 155,318.57
	\$ 506,605.69	\$ 506,605.69	\$ 506,605.69	\$ 506,605.69	\$ 506,605.69

ASSESSMENT ROLL

The list of Parcels within the District, the corresponding outstanding Assessments, and current Annual Installment are shown on the Assessment Roll attached hereto as **Exhibit A**. The Parcels shown on the Assessment Roll will receive the bills for the FY 2021 Annual Installments which will be delinquent if not paid by January 31, 2021.

INSTALLMENT SCHEDULES

The installment schedules for each parcel within the PID are shown on Exhibits B-1 through B-18.

Exhibit B-1 – Residential Lot Annual Installment Schedule

Exhibit B-2 – Parcel 90301 Annual Installment Schedule

Exhibit B-3 – Parcel 90754 Annual Installment Schedule

Exhibit B-4 – Parcel 90302 Annual Installment Schedule

Exhibit B-5 – Parcel 97463 Annual Installment Schedule

Exhibit B-6 – Parcel 97464 Annual Installment Schedule

Exhibit B-7 – Parcel 90303 Annual Installment Schedule

Exhibit B-8 – Parcel 92325 Annual Installment Schedule

Exhibit B-9 – Parcel 95378 Annual Installment Schedule

Exhibit B-10 – Parcel 95379 Annual Installment Schedule

Exhibit B-11 – Parcel 115192 Annual Installment Schedule

Exhibit B-12 – Parcel 30102 Annual Installment Schedule

Exhibit B-13 – Parcel 114958 Annual Installment Schedule

Exhibit B-14 – Parcel 127995 Annual Installment Schedule

Exhibit B-15 – Parcel 114957 Annual Installment Schedule

Exhibit B-16 – Parcel 104899 Annual Installment Schedule

Exhibit B-17 – Parcel 113268 Annual Installment Schedule

Exhibit B-18 – Parcel 47760 Annual Installment Schedule

EXHIBIT A – ASSESSMENT ROLL

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
90301	\$ -	\$ -	\$ 19,376.12	\$ 19,376.12
90754	\$ 31,898.70	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
90302	\$ 28,141.02	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
97463	\$ 16,450.38	\$ 1,827.82	\$ 816.08	\$ 2,643.90
97464	\$ 26,777.16	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
90303	\$ 52,697.53	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
92325	\$ 35,322.39	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
95378	\$ 30,278.12	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
95379	\$ 43,422.39	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
115192	\$ 60,349.03	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
30102	\$ 258,253.16	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
114958	\$ 294,153.25	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
127995	\$ 184,751.83	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
114957	\$ 1,125.74	\$ 80.41	\$ 35.90	\$ 116.31
104899	\$ 756,016.63	\$ 37,141.52	\$ 17,314.50	\$ 54,456.02
113268	\$ 794,954.12	\$ 35,497.57	\$ 16,548.13	\$ 52,045.70
47760	\$ -	\$ -	\$ 52,385.38	\$ 52,385.38
98372	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98370	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95416	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98355	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98380	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98354	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95395	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95386	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98373	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95415	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95390	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98356	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95396	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98374	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95414	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95389	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98359	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98352	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95397	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95384	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98351	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95398	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95412	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
95387	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98350	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95399	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95411	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98627	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95400	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95410	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98626	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95401	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95409	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98625	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95402	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98601	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95408	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95407	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95404	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98622	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98621	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98619	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98617	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104777	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98338	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98346	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104871	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95391	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98361	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98369	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95392	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98347	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98337	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98345	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104870	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98371	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98360	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98379	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104854	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98353	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95381	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95385	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95393	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98336	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98344	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98357	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98378	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95394	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98335	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98343	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98375	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95413	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95388	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
98358	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98377	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98366	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98342	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98376	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98365	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98333	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98341	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98364	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98340	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98602	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98339	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104857	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104856	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98624	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95403	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98600	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98623	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98599	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95405	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98598	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98638	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98620	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98628	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98597	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98604	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98639	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98596	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98640	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98618	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98630	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98595	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98641	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98631	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98594	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98616	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98632	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98593	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98643	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98615	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98592	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98644	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98614	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98634	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98591	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98645	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98613	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98635	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98590	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98646	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
98612	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98647	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98611	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98637	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98648	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95202	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104881	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99616	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98362	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104855	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104889	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104872	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104863	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104882	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99617	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104890	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98368	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104873	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104869	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104862	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104883	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99618	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104853	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104891	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98367	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104874	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104868	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104861	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104884	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99619	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104852	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104892	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104875	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98334	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104867	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104860	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104885	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99620	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104851	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104893	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104876	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104859	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104886	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99621	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104850	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109244	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104877	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104865	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104858	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104887	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
99622	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104849	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109243	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104846	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104878	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104888	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
99623	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104847	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104879	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109241	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104848	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109240	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95406	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98629	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98605	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98606	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98607	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98642	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98608	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109258	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98633	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98609	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98610	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98636	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98589	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104809	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104766	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104773	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104767	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104774	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104768	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104791	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104812	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104769	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104792	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104813	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104793	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104814	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104771	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104794	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104815	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104772	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104795	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104796	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104834	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104797	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104833	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104798	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104832	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104799	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
104831	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104800	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104830	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104801	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104829	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104828	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104802	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104827	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104803	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104826	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104804	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104825	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104806	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104866	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104864	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95380	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95383	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
95382	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104845	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109242	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109263	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109251	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109239	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109262	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109252	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109238	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109261	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109253	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109237	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109260	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109254	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109236	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109259	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109250	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109255	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109235	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109249	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109256	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109234	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109248	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109221	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109233	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104819	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104810	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109222	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109228	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109232	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104820	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104811	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109223	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
103255	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104786	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104775	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109227	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109231	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104821	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109224	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109246	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104787	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104776	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109226	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109230	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104822	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104770	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109225	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109247	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109229	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104823	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104778	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104824	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104779	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104816	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104780	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104817	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104781	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104818	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104782	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104783	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104785	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104805	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
98603	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104788	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104789	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104790	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
104784	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111961	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111986	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111987	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111974	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111988	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111973	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111989	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111971	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111970	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111991	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111964	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111966	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111968	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111983	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111969	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
111982	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111980	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111979	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111978	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115217	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115218	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115219	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115220	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115221	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115222	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115240	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115223	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115224	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115242	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115243	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115226	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111976	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115227	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111975	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111972	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111990	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
109644	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111962	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111992	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111963	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111965	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111967	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111984	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111981	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
111977	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115215	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115230	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115213	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115231	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115214	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115254	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115253	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115256	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115252	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115216	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115257	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115234	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115251	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115258	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115235	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115250	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115259	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115236	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115249	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115260	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
115237	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115261	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115238	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115247	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115262	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115239	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115246	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115263	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115245	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115241	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115244	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115229	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115228	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124637	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124639	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124640	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124642	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124643	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124644	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124645	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124648	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115233	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115248	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115265	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124660	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124673	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124661	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124674	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124659	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124662	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124638	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124675	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124663	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124676	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124657	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124664	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124677	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124656	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124665	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124641	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124678	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124655	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124666	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124679	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124654	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124667	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124680	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124653	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124668	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124681	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
124652	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124669	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124682	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124651	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124670	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124646	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124650	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124671	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124647	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124684	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124649	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124685	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127971	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127978	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127946	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127917	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127990	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127979	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127922	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127947	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127969	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127918	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127989	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127980	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127921	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127948	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127968	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127919	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127988	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127949	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127967	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127966	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127951	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127965	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127952	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127964	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127953	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127955	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127987	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127945	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
115232	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127986	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127944	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127957	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127985	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127943	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127984	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127942	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127959	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127983	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16

Property ID	Outstanding Capital Assessment	Capital Assessment FY 2021 Installment	O&M Assessment FY 2021 Installment	Total FY 2021 Installment
127941	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127960	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127991	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127982	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127940	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127961	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127981	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127939	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127962	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
113267	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127938	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127963	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127937	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127935	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127934	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127933	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124658	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
124683	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127924	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127923	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127910	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127911	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127915	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127914	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127913	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127936	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127970	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127920	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127950	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127954	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127956	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127958	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127992	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127908	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127909	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127916	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
127912	\$ 3,800.00	\$ 380.00	\$ 23.16	\$ 403.16
Total	\$ 4,552,591.45	\$ 351,287.12	\$ 155,318.57	\$ 506,605.69

EXHIBIT B-1 – RESIDENTIAL LOT ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Residential Lot Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 380.00	\$ 23.16	\$ 403.16
2022	\$ 380.00	\$ 23.16	\$ 403.16
2023	\$ 380.00	\$ 23.16	\$ 403.16
2024	\$ 380.00	\$ 23.16	\$ 403.16
2025	\$ 380.00	\$ 23.16	\$ 403.16
2026	\$ 380.00	\$ 23.16	\$ 403.16
2027	\$ 380.00	\$ 23.16	\$ 403.16
2028	\$ 380.00	\$ 23.16	\$ 403.16
2029	\$ 380.00	\$ 23.16	\$ 403.16
2030	\$ 380.00	\$ 23.16	\$ 403.16
Total	\$ 3,800.00	\$ 231.60	\$ 4,031.60

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP showed an outstanding balance of \$4,180 per lot, with an annual installment of \$380. Following the payment due 1/31/20, \$3,800 remains outstanding per residential lot.

² Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is a total of \$650.00 per Single Family Residential Lot. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council, and may extend beyond 2030.

EXHIBIT B-2 – PARCEL 90301 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 90301 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ -	\$ 19,376.12	\$ 19,376.12
2022	\$ -	\$ 19,376.12	\$ 19,376.12
2023	\$ -	\$ 19,376.12	\$ 19,376.12
2024	\$ -	\$ 19,376.12	\$ 19,376.12
2025	\$ -	\$ 19,376.12	\$ 19,376.12
2026	\$ -	\$ 19,376.12	\$ 19,376.12
2027	\$ -	\$ 19,376.12	\$ 19,376.12
2028	\$ -	\$ 19,376.12	\$ 19,376.12
2029	\$ -	\$ 19,376.12	\$ 19,376.12
2030	\$ -	\$ 19,376.12	\$ 19,376.12
2031	\$ -	\$ 19,376.12	\$ 19,376.12
2032	\$ -	\$ 19,376.12	\$ 19,376.12
2033	\$ -	\$ 19,376.12	\$ 19,376.12
2034	\$ -	\$ 19,376.12	\$ 19,376.12
Total	\$ -	\$ 271,265.61	\$ 271,265.61

¹ Parcel 90301 assessment was reduced to zero by a developer contribution payment.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-3 – PARCEL 90754 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 90754 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2022	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2023	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2024	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2025	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2026	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2027	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2028	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2029	\$ 3,544.30	\$ 1,582.46	\$ 5,126.76
2030	\$ 0.00	\$ 1,582.46	\$ 1,582.46
2031	\$ -	\$ 1,582.46	\$ 1,582.46
2032	\$ -	\$ 1,582.46	\$ 1,582.46
2033	\$ -	\$ 1,582.46	\$ 1,582.46
2034	\$ -	\$ 1,582.46	\$ 1,582.46
Total	\$ 31,898.70	\$ 22,154.44	\$ 54,053.14

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-4 – PARCEL 90302 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 90302 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2022	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2023	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2024	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2025	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2026	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2027	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2028	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2029	\$ 3,126.78	\$ 1,396.04	\$ 4,522.82
2030	\$ 0.00	\$ 1,396.04	\$ 1,396.04
2031	\$ -	\$ 1,396.04	\$ 1,396.04
2032	\$ -	\$ 1,396.04	\$ 1,396.04
2033	\$ -	\$ 1,396.04	\$ 1,396.04
2034	\$ -	\$ 1,396.04	\$ 1,396.04
Total	\$ 28,141.02	\$ 19,544.56	\$ 47,685.58

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-5 – PARCEL 97463 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 97463 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2022	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2023	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2024	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2025	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2026	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2027	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2028	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2029	\$ 1,827.82	\$ 816.08	\$ 2,643.90
2030	\$ -	\$ 816.08	\$ 816.08
2031	\$ -	\$ 816.08	\$ 816.08
2032	\$ -	\$ 816.08	\$ 816.08
2033	\$ -	\$ 816.08	\$ 816.08
2034	\$ -	\$ 816.08	\$ 816.08
Total	\$ 16,450.38	\$ 11,425.12	\$ 27,875.50

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-6 – PARCEL 97464 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 97464 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2022	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2023	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2024	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2025	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2026	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2027	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2028	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2029	\$ 2,975.24	\$ 1,328.38	\$ 4,303.62
2030	\$ 0.00	\$ 1,328.38	\$ 1,328.38
2031	\$ -	\$ 1,328.38	\$ 1,328.38
2032	\$ -	\$ 1,328.38	\$ 1,328.38
2033	\$ -	\$ 1,328.38	\$ 1,328.38
2034	\$ -	\$ 1,328.38	\$ 1,328.38
Total	\$ 26,777.16	\$ 18,597.32	\$ 45,374.48

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-7 – PARCEL 90303 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 90303 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2022	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2023	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2024	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2025	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2026	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2027	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2028	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2029	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2030	\$ 4,790.69	\$ 2,138.94	\$ 6,929.63
2031	\$ 4,790.63	\$ 2,138.94	\$ 6,929.57
2032	\$ -	\$ 2,138.94	\$ 2,138.94
2033	\$ -	\$ 2,138.94	\$ 2,138.94
2034	\$ -	\$ 2,138.94	\$ 2,138.94
Total	\$ 52,697.53	\$ 29,945.16	\$ 82,642.69

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-8 – PARCEL 92325 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 92325 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2022	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2023	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2024	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2025	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2026	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2027	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2028	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2029	\$ 3,924.71	\$ 1,752.30	\$ 5,677.01
2030	\$ -	\$ 1,752.30	\$ 1,752.30
2031	\$ -	\$ 1,752.30	\$ 1,752.30
2032	\$ -	\$ 1,752.30	\$ 1,752.30
2033	\$ -	\$ 1,752.30	\$ 1,752.30
2034	\$ -	\$ 1,752.30	\$ 1,752.30
Total	\$ 35,322.39	\$ 24,532.20	\$ 59,854.59

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-9 – PARCEL 95378 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 95378 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2022	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2023	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2024	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2025	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2026	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2027	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2028	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2029	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2030	\$ 3,027.81	\$ 1,351.85	\$ 4,379.66
2031	\$ 0.02	\$ 1,351.85	\$ 1,351.87
2032	\$ -	\$ 1,351.85	\$ 1,351.85
2033	\$ -	\$ 1,351.85	\$ 1,351.85
2034	\$ -	\$ 1,351.85	\$ 1,351.85
Total	\$ 30,278.12	\$ 18,925.90	\$ 49,204.02

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-10 – PARCEL 95379 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 95379 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2022	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2023	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2024	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2025	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2026	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2027	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2028	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2029	\$ 4,824.71	\$ 2,154.13	\$ 6,978.84
2030	\$ -	\$ 2,154.13	\$ 2,154.13
2031	\$ -	\$ 2,154.13	\$ 2,154.13
2032	\$ -	\$ 2,154.13	\$ 2,154.13
2033	\$ -	\$ 2,154.13	\$ 2,154.13
2034	\$ -	\$ 2,154.13	\$ 2,154.13
Total	\$ 43,422.39	\$ 30,157.82	\$ 73,580.21

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-11 – PARCEL 115192 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 115192 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2022	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2023	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2024	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2025	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2026	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2027	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2028	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2029	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2030	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2031	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2032	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2033	\$ 4,642.23	\$ 2,072.66	\$ 6,714.89
2034	\$ 0.04	\$ 2,072.66	\$ 2,072.70
Total	\$ 60,349.03	\$ 29,017.24	\$ 89,366.27

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-12 – PARCEL 30102 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 30102 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2022	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2023	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2024	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2025	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2026	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2027	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2028	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2029	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2030	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2031	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2032	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2033	\$ 19,862.96	\$ 8,868.39	\$ 28,731.35
2034	\$ 34.68	\$ 8,868.39	\$ 8,903.07
Total	\$ 258,253.16	\$ 124,157.46	\$ 382,410.62

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-13 – PARCEL 114958 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 114958 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2022	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2023	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2024	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2025	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2026	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2027	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2028	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2029	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2030	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2031	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2032	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2033	\$ 22,626.63	\$ 10,102.31	\$ 32,728.94
2034	\$ 7.06	\$ 10,102.31	\$ 10,109.37
Total	\$ 294,153.25	\$ 141,432.34	\$ 435,585.59

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-14 – PARCEL 127995 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 127995 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2022	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2023	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2024	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2025	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2026	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2027	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2028	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2029	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2030	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2031	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2032	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2033	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
2034	\$ 9,593.74	\$ 4,283.40	\$ 13,877.14
Total	\$ 134,312.36	\$ 59,967.60	\$ 194,279.96

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-15 – PARCEL 114957 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 114957 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 80.41	\$ 35.90	\$ 116.31
2022	\$ 80.41	\$ 35.90	\$ 116.31
2023	\$ 80.41	\$ 35.90	\$ 116.31
2024	\$ 80.41	\$ 35.90	\$ 116.31
2025	\$ 80.41	\$ 35.90	\$ 116.31
2026	\$ 80.41	\$ 35.90	\$ 116.31
2027	\$ 80.41	\$ 35.90	\$ 116.31
2028	\$ 80.41	\$ 35.90	\$ 116.31
2029	\$ 80.41	\$ 35.90	\$ 116.31
2030	\$ 80.41	\$ 35.90	\$ 116.31
2031	\$ 80.41	\$ 35.90	\$ 116.31
2032	\$ 80.41	\$ 35.90	\$ 116.31
2033	\$ 80.41	\$ 35.90	\$ 116.31
2034	\$ 80.41	\$ 35.90	\$ 116.31
Total	\$ 1,125.74	\$ 502.60	\$ 1,628.34

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.071 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-16 – PARCEL 104899 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 104899 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 37,141.52	\$ 17,314.50	\$ 54,456.02
2022	\$ 37,141.52	\$ 17,314.50	\$ 54,456.02
2023	\$ 37,141.52	\$ 17,314.50	\$ 54,457.02
2024	\$ 37,141.52	\$ 17,314.50	\$ 54,458.02
2025	\$ 37,141.52	\$ 17,314.50	\$ 54,459.02
2026	\$ 37,141.52	\$ 17,314.50	\$ 54,460.02
2027	\$ 37,141.52	\$ 17,314.50	\$ 54,461.02
2028	\$ 37,141.52	\$ 17,314.50	\$ 54,462.02
2029	\$ 37,141.52	\$ 17,314.50	\$ 54,463.02
2030	\$ 37,141.52	\$ 17,314.50	\$ 54,464.02
2031	\$ 37,141.52	\$ 17,314.50	\$ 54,465.02
2032	\$ 37,141.52	\$ 17,314.50	\$ 54,466.02
2033	\$ 37,141.52	\$ 17,314.50	\$ 54,467.02
2034	\$ 37,141.52	\$ 17,314.50	\$ 54,468.02
2035	\$ 37,141.52	\$ 17,314.50	\$ 54,469.02
2036	\$ 37,141.52	\$ 17,314.50	\$ 54,470.02
2037	\$ 37,141.52	\$ 17,314.50	\$ 54,471.02
2038	\$ 37,141.52	\$ 17,314.50	\$ 54,472.02
2039	\$ 37,141.52	\$ 17,314.50	\$ 54,473.02
2040	\$ 37,141.52	\$ 17,314.50	\$ 54,474.02
2041	\$ 13,186.23	\$ 17,314.50	\$ 30,519.73
Total	\$ 756,016.63	\$ 363,604.50	\$ 1,119,811.13

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.068 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-17 – PARCEL 113268 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 113268 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ 35,497.57	\$ 16,548.13	\$ 52,045.70
2022	\$ 35,497.57	\$ 16,548.13	\$ 52,045.70
2023	\$ 35,497.57	\$ 16,548.13	\$ 52,046.70
2024	\$ 35,497.57	\$ 16,548.13	\$ 52,047.70
2025	\$ 35,497.57	\$ 16,548.13	\$ 52,048.70
2026	\$ 35,497.57	\$ 16,548.13	\$ 52,049.70
2027	\$ 35,497.57	\$ 16,548.13	\$ 52,050.70
2028	\$ 35,497.57	\$ 16,548.13	\$ 52,051.70
2029	\$ 35,497.57	\$ 16,548.13	\$ 52,052.70
2030	\$ 35,497.57	\$ 16,548.13	\$ 52,053.70
2031	\$ 35,497.57	\$ 16,548.13	\$ 52,054.70
2032	\$ 35,497.57	\$ 16,548.13	\$ 52,055.70
2033	\$ 35,497.57	\$ 16,548.13	\$ 52,056.70
2034	\$ 35,497.57	\$ 16,548.13	\$ 52,057.70
2035	\$ 35,497.57	\$ 16,548.13	\$ 52,058.70
2036	\$ 35,497.57	\$ 16,548.13	\$ 52,059.70
2037	\$ 35,497.57	\$ 16,548.13	\$ 52,060.70
2038	\$ 35,497.57	\$ 16,548.13	\$ 52,061.70
2039	\$ 35,497.57	\$ 16,548.13	\$ 52,062.70
2040	\$ 35,497.57	\$ 16,548.13	\$ 52,063.70
2041	\$ 35,497.57	\$ 16,548.13	\$ 52,064.70
Total	\$ 745,448.97	\$ 347,510.73	\$ 1,093,149.70

¹ Pursuant to Ordinance No. 2003-35 levying the assessments on December 9, 2003 and as amended by Ordinance No. 2004-42 on December 14, 2004, the levied amount is calculated as the aggregate annual installment payments. The 2019 Amended and Restated SAP collects the Capital Assessments at a rate of \$0.068 per square foot.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.

EXHIBIT B-18 – PARCEL 47760 ANNUAL INSTALLMENT SCHEDULE

Hunter's Crossing PID - Parcel 47760 Annual Installments

Installment Due 1/31	Capital Assessment Installments ¹	O&M Assessment Installments ²	Total
2021	\$ -	\$ 52,385.38	\$ 52,385.38
2022	\$ -	\$ 52,385.38	\$ 52,385.38
2023	\$ -	\$ 52,385.38	\$ 52,386.38
2024	\$ -	\$ 52,385.38	\$ 52,387.38
2025	\$ -	\$ 52,385.38	\$ 52,388.38
2026	\$ -	\$ 52,385.38	\$ 52,389.38
2027	\$ -	\$ 52,385.38	\$ 52,390.38
2028	\$ -	\$ 52,385.38	\$ 52,391.38
2029	\$ -	\$ 52,385.38	\$ 52,392.38
2030	\$ -	\$ 52,385.38	\$ 52,393.38
2031	\$ -	\$ 52,385.38	\$ 52,394.38
2032	\$ -	\$ 52,385.38	\$ 52,395.38
2033	\$ -	\$ 52,385.38	\$ 52,396.38
2034	\$ -	\$ 52,385.38	\$ 52,397.38
2035	\$ -	\$ 52,385.38	\$ 52,398.38
2036	\$ -	\$ 52,385.38	\$ 52,399.38
2037	\$ -	\$ 52,385.38	\$ 52,400.38
2038	\$ -	\$ 52,385.38	\$ 52,401.38
2039	\$ -	\$ 52,385.38	\$ 52,402.38
2040	\$ -	\$ 52,385.38	\$ 52,403.38
2041	\$ -	\$ 52,385.38	\$ 52,404.38
Total	\$ -	\$ 1,100,092.98	\$ 1,100,282.98

¹ Parcel 47760 prepaid the Capital Assessment and is only subject to the O&M Assessment.

² Pursuant to the 2019 Amended and Restated SAP, since 2015, the City Council reduced that the Costs of the Operational and Maintenance Supplemental Services to \$0.0317 per square foot. It is anticipated to be levied in the same amount each year unless the City Council determines that the Costs of the Operational and Maintenance Supplemental Services should be adjusted in an Annual Service Plan Update. To date, the District has collected \$1,414,218.57 in the aggregate for the payment of Operational and Maintenance Supplemental Services. Of the original \$5,400,000 of the estimated Costs of the Operational and Maintenance Supplemental Services, 73.81% of remains to be levied on an annual basis for the maintenance and operation of the District. The O&M assessments levied may be adjusted annually by City Council.



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 10F

TITLE:

Consider action to approve the first reading of Ordinance No. 2020-24 of the City Council of the City of Bastrop, Texas, amending the Bastrop Economic Development Budget for the Fiscal Year 2020 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the August 25, 2020 City Council consent agenda for a second reading.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The FY2020 budget was approved by City Council on September 24, 2019. Since that approval, the Economic Development Corporation (EDC) made the following amendment:

Budget Amendment #1: Economic Development Corporation-Expenditures

The EDC passed Resolution R-2020-0017 on July 20, 2020 to amend their FY2020 budget to allocate \$320,000 from reserve funds for the distribution of funds to Bastrop businesses to assist with the retention and training of employees due to COVID-19.

POLICY EXPLANATION:

The Texas Local Government Code Sec. 501.073 states the corporation's authorizing unit (the city) will approve all programs and expenditures of a corporation.

The City Charter requires that when the budget is amended, that the amendment be made by Ordinance.

FUNDING SOURCE:

EDC

RECOMMENDATION:

Consider action to approve the first reading of Ordinance No. 2020-24 of the City Council of the City of Bastrop, Texas, amending the Bastrop Economic Development Budget for the Fiscal Year 2020 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the August 25, 2020 City Council consent agenda for a second reading.

ATTACHMENTS:

- Ordinance 2020-24
- Exhibit A
- EDC Resolution R-2020-0017

ORDINANCE NO. 2020-24

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BASTROP ECONOMIC DEVELOPMENT BUDGET FOR THE FISCAL YEAR 2020 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN EXHIBIT A; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop, Texas has submitted to the Mayor and City Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2020; and

WHEREAS, the Mayor and City Council have now provided for and conducted a public hearing on the budget as provided by law.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Section 1: That the proposed budget amendment(s) for the Fiscal Year 2020, as submitted to the City Council by the City Manager and which budget amendment(s) are attached hereto as Exhibit A, are hereby adopted and approved as the amended budget of said city for Fiscal Year 2020.

Section 2: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

Section 3: This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

READ and APPROVED on First Reading on the 11th day of August 2020.

READ and ADOPTED on Second Reading on the 25rd day of August 2020.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

EXHIBIT A

Budget Amendment #1: Economic Development Corporation-Expenditures

FY 2020 Budget Book (Page 314)

Original Budget as previously Amended	\$ 5,513,898
Real Property (601-70-00-5649)	<u>\$ 320,000</u>
New Total Expenditure	\$5,833,898

This amendment is using available reserve funds to allocate \$320,000 from reserve funds for the distribution of funds to Bastrop businesses to assist with the retention and training of employees due to COVID-19.

A RESOLUTION OF THE BASTROP ECONOMIC DEVELOPMENT CORPORATION APPROVING AND REQUESTING APPROVAL OF AN AMENDMENT TO THE BASTROP ECONOMIC DEVELOPMENT CORPORATION'S FY 2019/2020 ANNUAL BUDGET TO ALLOCATE THREE HUNDRED TWENTY THOUSAND DOLLARS (\$320,000.00) FROM RESERVE FUNDS FOR THE DISTRIBUTION OF FUNDS TO BASTROP BUSINESSES TO ASSIST WITH THE RETENTION AND TRAINING OF EMPLOYEES DURING THE COVID-19 PANDEMIC AND NATIONAL DISASTER; AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE ALL NECESSARY PAPERWORK; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Bastrop Economic Development Corporation ("BEDC") is a public instrumentality and non-profit industrial development corporation duly established and operating under Texas Local Government Code, Chapters 501 and 505, *et seq.*, as amended, known as the Development Corporation Act of 1979 (the "Act"); and

WHEREAS, the COVID-19 National Disaster has caused businesses in Bastrop, Texas, to temporarily close and/or experience reductions in sales, workforce, capital development and/or business enterprise retractions for all size businesses located within the City of Bastrop; and

WHEREAS, businesses in the City of Bastrop experienced a retraction brought on by the COVID-19 pandemic; and

WHEREAS, businesses desire to expand to the size, employment, enterprise and/or revenue levels experienced by those businesses prior to the retraction brought on by the National Disaster declaration and COVID-19 pandemic crisis; and

WHEREAS, the BEDC desires to offer a third round of "Relief Grants" as an incentive to City of Bastrop businesses to enable them to expand to the size, employment, enterprise and/or revenue levels experienced by those businesses prior to the National Disaster declaration and COVID-19 pandemic crisis, which promotes or develops new or expanded business enterprise that create or retain primary jobs in substantial conformity with the Act; and

WHEREAS, the BEDC provided Bastrop businesses with funds in Resolution-2020-0011 (the first round of Relief Grants approved April 13, 2020); and

WHEREAS, the BEDC provided Bastrop businesses with funds in Resolution-2020-0013 (the second round of Relief Grants approved May 11, 2020); and

WHEREAS, a third round of Relief Grants will contribute to the City of Bastrop by helping businesses expand to the size, employment, enterprise and/or revenue levels experienced by those businesses prior to the National Disaster declaration, creating a direct overall improvement/stimulus in the local economy; and

WHEREAS, the BEDC adopted its FY 2019/2020 Annual Budget on August 19, 2019, which was subsequently adopted and authorized by the City of Bastrop City Council in September 2019; and

WHEREAS, the FY 2019/2020 Annual Budget did not include adequate funding for Relief Grants, so the FY 2019/2020 Annual Budget must be amended to allocate this \$320,000.00 in reserve funds to expend the third round of Relief Grants; and

WHEREAS, the Board finds that those businesses who can demonstrate a loss of at least twenty-five percent (25%) in gross revenues for either the month of June or July 2020 will be eligible for a grant this third round and in accordance with this Resolution; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public, and public notice of the time, place and purpose at which it was read was given in accordance with Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BASTROP ECONOMIC DEVELOPMENT CORPORATION THAT:

SECTION 1. The Board hereby finds that all of the recitals above are true and correct and are incorporated herein as if restated in full.

SECTION 2. The Board approves an amendment to the FY 2019/2020 Annual Budget to allocate funds from the BEDC Reserve Fund Balance Account in the amount of \$320,000.00 to "SPL Disaster Relief Grants", 70-00-5649 (the "Budget Amendment") to be awarded to businesses who can demonstrate a loss of at least twenty-five (25%) in gross revenues for either the month of June or July 2020.

SECTION 3. The Board recommends and requests that the Budget Amendment approved hereby by the BEDC be considered and approved by the City of Bastrop City Council for the purposes stated herein.

SECTION 4. The Board authorizes BEDC's Chief Executive Officer to take all necessary actions and to execute all necessary documents to ensure the Budget Amendment is approved.

SECTION 5. This Resolution is effective upon passage.

PASSED AND APPROVED on the 20th day of July 2020 by the Board of Directors of the Bastrop Economic Development Corporation.

[SIGNATURE PAGE FOLLOWS]

BASTROP ECONOMIC
DEVELOPMENT CORPORATION

Kathryn Nash

Kathryn Nash, Board Chair

ATTEST:

Sam Kier

Sam Kier, Board Secretary

APPROVED AS TO FORM:

Robyn Katz

Denton, Navarro, Rocha, Bernal & Zech, P.C



STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 11A

TITLE:

City Council shall convene into closed executive session pursuant to Sections 551.071 and 551.072 of the Texas Government Code to deliberate the acquisition of property associated with Fairview Cemetery.

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager





STAFF REPORT

MEETING DATE: August 11, 2020

AGENDA ITEM: 12

TITLE:

Take any necessary or appropriate action on matters posted for consideration in closed/executive session

STAFF REPRESENTATIVE:

Paul A. Hofmann, City Manager

