MINUTES OF REGULAR COUNCIL MEETING
BASTROP CITY COUNCIL
AUGUST 11, 2015

The Bastrop City Council met in a Regular Meeting on Tuesday, August 11, 2015 at 6:30 PM at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Ken Kesselus, Council Members, Kelly Gilleland, Willie DeLaRosa, Kay Garcia McAnally, and Gary Schiff.

CALL TO ORDER

At 6:30 PM Mayor Kesselus called the Meeting to order with a Quorum being present. Council Member Jackson was absent.

PLEDGE OF ALLEGIANCE

Victor Gonzalez led the Pledge of Allegiance and the Pledge to the Texas Flag.

INVOCATION

Mayor Ken Kesselus gave the Invocation.

CITIZEN COMMENTS

Alice Perez – Spoke in support of the YMCA.

Noreen Taylor - Spoke in support of the YMCA.

Carolyn Ferguson - Spoke in support of the YMCA.

Grace Dacy - Spoke in support of the YMCA.

Sunday Thompson - Spoke in support of the YMCA.

Marti Buckwalter - Spoke in support of the YMCA.

Anthony Buckner - Spoke in support of the YMCA.

Jenna Fohn Thomas - Spoke in support of the YMCA.

Yvette Ramos - Spoke in support of the YMCA.

Jessica Reasbeck - Spoke in support of the YMCA.

Deborah Johnson – Spoke in support of the recommendation made by the Vision Task Force for the Destination Marketing Organization (DMO) for the purpose of promoting Bastrop as a tourist destination.

ANNOUNCEMENTS

A. **Update on Comprehensive Plan Steering Committee - Kay Garcia McAnally and Dock Jackson**

Council Member Garcia McAnally reported that the Vision Task Force would like to meet with the members of the Comprehensive Plan in order to work together on a couple of things to make sure they are on the same page.

CITY MANAGER'S INFORMATIONAL REPORT FOR THE AUGUST 11, 2015 CITY COUNCIL MEETING:

III. Other City Activities:

D. Update on the YMCA Program.

The City Manager reported that keeping the Council apprised of the YMCA activities is a constant item on his report.

Administrative - In the report for this meeting the Council was advised on August 7, 2015 there are 453 units and 1,490 active members, from the administrative point they are currently advertising for a part time sports coordinator and part time maintenance; volunteer has become certified to teach diabetes prevention program at the Y; one staff and one volunteer are now certified to lead a LiveStrong, Cancer Recovery program at the Y; and now have two certified lifeguard trainers on staff.

Monthly update – Currently in the third session of swim league, the session has twenty three students participating; and swim lessons will continue throughout August.

The City Manager explained that the partnership entered into with the Y by the City caused it to make a contribution toward the salary of the director and provide office space at City Hall specifically designated for the Y.

Summary of the Conversation with the Y on August 4, 2015 – The Y Executive Director from Austin met with Council. A discussion was held regarding the funneling of the shelter grant moving towards a building. The Y ask the Council to designate the $1.5 million of the shelter grant towards the Y building and contribute an additional $2 million towards the facility, the Y would contribute $2 to $3 million and handle the administrative and the daily operations of the facility. Any major maintenance on the building would be the responsibility of the City. Because the Y was requesting a 35,000 square foot building even with the previous amounts listed there was still a shortage of reaching the amount the Y projected by $1 million. The Y stated anything less than a 35,000 square foot building is not workable. The Council is not in a position today to make a $2 million contribution. The Comprehensive Plan will address recreation. When the Comprehensive Plan has been approved by Council it will be a launching pad for the City and the Y to get back together and discuss the size of the building. There was a phone conference held with Mayor Kesselus, City Manager Talbot, the Judge and the school superintendent in January, 2015. The County felt like they were already doing all that they could do by getting the $1.5 million grant. Did not speak to the school superintendent but did speak to the assistant school superintendent and they are not interested in participating not interested in adding a swimming pool to the facility because they do not have the funds with the other issues such as providing enough schools for the growing population.

D. NEW BUSINESS

D.1 **Consideration, discussion and possible action on approval of the proposed funding allocation to entity's requesting Community Support Funding for Fiscal Year 2015-16.**
The proposed funding allocation to entity's requesting Community Support Funding was approved on Council Member Schiff's motion, Mayor Pro Tem DelaRosa's second on a 4-0 vote.

D.2 **Consideration, discussion and possible action on approval of the proposed funding allocation to entity's requesting Hotel Motel Funding for Fiscal Year 2015-16.**
Mayor Kesselus explained the process of the procedure for selecting the organizations to receive funds and how the scoring to determine the amount of funds were arrived at. Mayor Kesselus also read out the name of each organization and the amount of funds awarded for the Fiscal Year 2015-16.

Naseem Khonsari spoke on behalf of the Downtown Business Allowance (DBA) spoke to the Christmas ask in the preliminary funding, the DBA asked for $29,000 but the proposed funding from the City of Bastrop is $19,000. Ms. Khousari wanted to make it clear that this event was not a one weekend event but a month long event and it has been going on for nine years. Her question to Council was whether or not this was an event that Council is interested in putting resources into. Mayor Kesselus explained the process and referred to the scoring process stated previously and that the process as set has been followed in response to Ms. Khonsari's concern. Council Member Schiff also stated that the Council recently granted the DBA a fairly large Tier III grant for marketing left over grant from last year, $60,000 plus for this coming year $45,854 those two amounts together are over $100,000 in DBA backing. Ms. Khonsari made it clear to Council that it was not her intent to appear ungrateful and that she was not questioning the amount but speaking more on Christmas because this is a month long event. Council Member Schiff recommended the DBA coordinating with the Bastrop Marketing Corporation in order to get more efficient use of the dollar. Ms. Khonsari stated that it has always been a collaborative effort. Council Member Garcia McAnally stated the way money was given this year was that it was separated by events. The City Manager stated that the City does recognize that this is a month long event and on November 1st the entire Parks Department has to be converted in getting the River Walk trail lit up for the Christmas trail of lights during the month long season, the lights must be ready to be turned on the Friday after Thanksgiving. This is a very heavy contribution that the City is making to make downtown more attractive.

Deborah Johnson clarified when the City gives money for a specific item this has to be documented and it has to be shown where the money went to on the reports, it has to be kept in the realm of the event in which it was given for.

Johnny Sanders expressed his concern for the lack of transparency regarding the voting process for the fund allocation. The Mayor responded by saying there has been a motion approved to get an expert to come and help the Council work on the process and he invited Mr. Sanders to come. Mayor also stated the meeting will be the 3rd Tuesday of October or November to make changes to the system. It was stated that the score sheets were available to the public through an Open Records Request and there was no charge to file the request. The City Manager summarized the concern of Mr. Sanders by saying he believes he is asking for a copy of the tabulation sheet of how each Council Member voted.

Mr. Sanders stated that the sheets were not notarized when the Council Members turn them in. Mayor Kesselus confirmed that they were not and he asked the City Attorney if she would like to comment on this statement. Jo-Christy Brown, City Attorney stated that this is not a vote but a worksheet and it does not have to be notarized, the vote is taken in public as a response to a motion. There is constant work and communication that is ongoing and that is not illegal.

Mayor Kesselus recessed the Council Meeting for the Finance Department to obtain a copy of the scoring sheet to provide to Council to be read into record at 7:38 p.m.

Mayor Kesselus called the Council Meeting back to order at 7:50 p.m.

D.2 CONTINUED

A copy of the scoring sheet was passed out to Mayor, Council and the public in attendance of the meeting and shown on the overhead screen for viewing.

Mr. Sanders asked whether the City Council can vote tonight on a worksheet that was not provided to the public that was not part of a public meeting. Mr. Sanders was informed that the worksheet was not tabulated to present to the members tonight.

Jeanette Condray stated that an application for the HOT Funds money was submitted by the Bastrop Fine Arts Guild in a timely manner and that she has copies of the submission. Ms. Condray stated that she did not see the Fine Arts Guild on the list for funds and that she was informed that her application was not received by the City of Bastrop. Council Member Gilleland asked Ms. Condray if she made a presentation. Ms. Condray said she was not aware of any presentations being made.

Staff did not have any information at this time regarding the application from the Bastrop Fine Arts Guild. Tracy Waldron was instructed to research and verify the submission of the application and come back to Council with the results.

There was a motion made by Council Member Schiff and seconded by Council Member Gilleland to postpone this item to August 25, 2015 with a report from Finance to clarify the submission of the Bastrop Fine Arts Guild application for the 15-16 Hot Funds period. The motion passed on a vote of 4-0

D.3 Consideration, discussion and possible action regarding a request from the Bastrop County Historical Society for the City of Bastrop to provide funding for their "permanent exhibit's project".

City Manager Talbot gave an overview and stated a copy of the letter requesting funding from the Bastrop County Historical Society was included in the packet. The City Manager stated that the City has gone through the Tier III funding and if Council is inclined to fund this it would have to come out of the fund balance.

Mayor Kesselus clarified with the City Manager that there are three tiers that are funded with HOT funds and if there are any leftover items from the first two tiers the third tier is used for funding. Current process is it is dealt with after the audit is presented in April and we are now in August so the timing does not fit the current process. The Mayor clarified that the Tier III distribution had been done for this fiscal year and the next opportunity for the Tier I, II, and III would be in April of next year.

Mike Helmick stated that the Bastrop County Historical Society would make a request for funding from the tier after October 1, 2015 for the next scheduled distribution for April of 2016.

Sandra Chipley, President of the Bastrop County Historical Society Board of Trustees also asked that the Council keep the society in mind for funds during the next fiscal year.

No action was taken on this item.

D.4 Consideration, discussion and possible action regarding a request from the "Bastrop Fine Arts Guild" for the City of Bastrop to provide funding for the "Lost Pines Regional Arts Conference" to be held in the city of Bastrop.

City Manager Talbot summarized the letter received by the Office of the City Manager from the Bastrop Fine Arts Guild:

- The Guild is putting on a regional conference in Bastrop, September 18th through 20th ;
- Over 120 workshops; and
- Anticipate bringing 1,000 people to the community for the three day event.

The Guild is short in funding this project and is asking for additional funding from the Council in support of this regional conference.

Council Member Gilleland asked why this had not been requested previously because it appears to have been planned in advance. Council Member Gilleland also stated that it did not appear to qualify for a Tier III. Mayor Kesselus stated that anything that applies to the law and there is any money left in the Tier III level and Council wants to fund it, it could be anything that applies.

Donna Cunningham, President of the Guild explained that the plans were changed very late in the year. People that attend want more than art. The idea is to bring the artist here that want to further their education in art and the instructors. The shortage is in marketing and that is the ask of Council.

No action was taken on this item.

CITY MANAGER'S INFORMATIONAL REPORT FOR THE AUGUST 11, 2015 CITY COUNCIL MEETING CONTINUED:

Meetings and Events Attended:
A. Attended the Special City Council Meeting of August 4, 2015

I. Update on City Projects and Issues:

A. Discussion and Review of Water Usage for the period of July 22, 2015 through August 9, 2015.

- Water usage has gone up considerably, it is being monitored daily.
- Concern was expressed about sand bar at the boat ramp at Fisherman's Park and steps have been taken to remediate it. A court permit is required before dirt can be removed, the application has been filed. Money has been put into the budget for this year to help correct the problem.

B. Update on the "Sand Bar" at the Boat Ramp in Fisherman's Park.
C. Update on the AMI Project.
D. Update on a Meeting with the Boys & Girls Club.
E. Update on Current City Infrastructure Projects:
- **A. Farm Street Reconstruction Project [Smith Construction]**
- **B. Water, Haysel & Spring Streets Infrastructure Project. [Facility Maintenance]**
- **C. Tahitian Village Overpass Project**
- **E. Water Filtration Project**

F. Update on the Comprehensive Plan.
G. Update on the Creation of DMO for the City of Bastrop.
H. Update on the FY-16 Budget.

I. Update on the Quiet Zone Project
J. Update on the Rodeo Area
K. Update on the Shelter Project
L. Management/Administrative Activities

- The City Manager has been working closely with Progressive Waste Solutions and City staff on transition from the current solid-waste hauler to the new solid-waste hauler.
- The City Manager introduced Steve Shannon with Progressive Waste Solutions. Mr. Shannon gave a status report on the contract and the ordering of the equipment; waste audit; dates for transition and proactive plan.

Mayor Kesselus asked the City Manager for a brief explanation of what was going on with the brick on the fire station. The City Manager explained that a new roof had to be put on the building and due to the cost of the roof, the cost for the facing had to be put in the FY 15-16 budget. As soon as the budget is approved this will be one of the first projects that will be undertaken. The Mayor asked whether or not it was a safety issue with not having the facing on. The City Manager responded by saying the safety issue was the water standing on the roof and that is why the money had to be used for the roof which was not initially anticipated. A forensic architect was brought in to inspect and the architect reported that nothing should be done to the building until a new roof was placed on it.

II. Other City Activities:
A. City of Bastrop Convention Center Activities.
B. The City of Bastrop Main Street Program.
C. Planning Department – Inspection Report.
D. Update on the YMCA Program.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

A.1 **Consideration, discussion and possible action regarding approval of minutes from Regular Meeting of June 23, 2015, Special Meeting of July 21, 2015 and Regular Meeting of July 28, 2015.**

A.2 **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Administrative Plat of Harding Acres creating two lots located north of Mount Olive Road within the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

A.3 **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Amended Plat of Portions of Block 4, Riverview Heights combining Lots 8, 9, 10 and 11 into one residential lot located within the city limits of Bastrop, Texas.**

A.4 **Approval of the statutory denial, for a period of 180 days from the date of Council action on a request for the Preliminary Plat of the Colony MUD 1A, Section 1 creating 149 residential lots located within the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

A.5 **Consideration, discussion and possible action regarding the second reading of a resolution of the City Council of Bastrop, Texas, approving a project, using funds provided by The Bastrop Economic Development Corporation.**
To fund the Elliott Electric Supply Project in the Bastrop Business and Industrial Park in an amount not to exceed $75,645.

A.6 **Consideration, discussion and possible action on the second reading of a proposed ordinance of the City Council of the City of Bastrop, Texas, amending the Bastrop Economic Development Corporation's Fiscal Year 2015 budget in the amount of $231,700.**

A.7 **Approval of an extension request for the statutory denial, for a period of 365 days from the date of Council action for the XS Ranch Road Subdivision Section One Final Plat located within the Bastrop, Texas Extra Territorial Jurisdiction (ETJ).**

A.8 **Adoption of a Resolution setting dates, times, and places for public hearings on the proposed annexation of a certain property by the City of Bastrop, Texas authorizing and directing publication of notice of such public hearings and directing staff to prepare an annexation service plan.**

Mayor Pro Tem DeLaRosa made the motion to approve the Consent Agenda, seconded by Council Member Garcia-McAnally. The Consent Agenda was approved on a vote of 4-0.

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EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session.* 1. SECTION 551.071 – Consultations with Attorney related to legal matters

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B. PUBLIC HEARINGS, ORDINANCES, & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION

B.1 **Conduct a public hearing to receive citizens input on a request to rezone from C1, Commercial-1 and C2, Commercial-2 to PD, Commercial Planned Development allowing for commercial and multi-family for approximately 66.494 acres located south of Orchard Parkway and north of the proposed extension of Hasler Boulevard within the City limits of Bastrop, Texas.**
Public hearing was closed and no action was taken.

B.2 **First reading of an ordinance granting a zone change from C1, Commercial-1 and C2, Commercial-2 to PD, Commercial Planned Development allowing for commercial and multi-family development for approximately 66.494 acres within the Nancy Blakey survey, abstract no. 98, located south of Orchard Parkway and North of the proposed extension of Hasler Boulevard within the city limits of Bastrop, Texas as part of the overall Pecan Park conceptual plan; setting out conditions; and providing an effective date.**
Council Member Gilleland made the motion to approve the first reading of the Ordinance, seconded by Council Member Garcia McAnally. Motion passed on a vote of 3-0.

B.3 **Conduct a public hearing to receive citizens input on a request to rezone from SF7, Single Family Residential and A/OS – Agricultural/Open Space to PD, Residential Planned Development for approximately 204.576 acres within the Mozea Rousseau Survey, Abstract No. 56, located at the terminus of Childers Drive within the City limits of Bastrop, Texas.**
Melissa stated that the owner must meet the dedicate parkland requirement. The Mayor asked when the City would get the park. Melissa stated the park will be platted and dedicated when the owner gets more toward the section of the park. Council Member Garcia McAnally asked the owner if the Council could have a conversation regarding the use of the park at some time, he said yes.

Melissa stated it will be planned development for the 200 acres, it is plan development because it will allow multiple types of residential development. When the notices were sent out it was for the entire 280 acres, the commercial portion was included in the letter which has now been excluded to illiminate confusion. The owner is planning single family attached housing, patio homes and condominiums.

Council Member Schiff asked is there so many units per acre that is typical in a development and are there any controls over that in the documents as submitted? Melissa responded by saying there were a limited amount of acreage that can be utilized for that housing type. No more than 15% of the acreage can be used for condos, out of the 202 acres they can't have more than 30 acres being utilized.

The owner stated he is fine with not allowing condos just PD-SFC in section 6.

Jacob Henry asked that the owner agree to put only SFE or SFG on section 6.

Public hearing was closed.

B.4 **First reading of an ordinance granting a zone change from SF7, Single Family Residential and A/OS – Agricultural/Open Space to PD, Residential Planned Development for approximately 204.576 acres within the Mozea Rousseau Survey, Abstract No. 56, located at the terminus of Childers Drive within the City limits of Bastrop, Texas as part of the overall Pecan Park Conceptual Plan; setting out conditions; and establishing an effective date.**
Council Member Schiff made the motion to approve the first reading of the Ordinance with the amendment that section 6 would not allow condominiums or patio homes, seconded by Mayor Pro Tem DeLaRosa. Motion passed on a vote of 4-0.

B.5 **Conduct a public hearing to receive citizens input on a request by XS Ranch Fund VI, L.P., a Texas Limited Partnership requesting the formation of a public improvement district (PID) within XS Ranch.**
The Mayor asked for clarification of a statement made by the developer. The Mayor believed the developer stated that he wanted a provision that would prohibit the City from annexing this until 90% of the debt had been reduced. The developer stated he is scheduled to meet with the City staff in the near future to discuss the specifics but there is a provision in the existing development agreement that sets forth the agreement to prevent the City from annexing based on the timing figures and bonding percentage. The developer stated that they would more than likely propose the City staff's recommendation.

The Mayor asked the City Manager if he said the City agreed. The City Manager stated that he checked the developer's agreement and the language stated that we could not annex until they had recouped 90% of their investment. The City Manager stated he did an analysis and based on the current tax rate the entire scenario that was ran the City came out upside down at the 90% level, the City would still be taking on debt. Normally cities do not take on the annexed MUD until it is a positive where taxes exceed what is left on the debt. The Mayor stated it is different with a PID.

Mayor Pro Tem DeLaRosa expressed that this is a policy decision and would not accept a recommendation from City staff. He stated that he is against any negotiation with the staff. The developer stated that they were not saying that the City had to assume any debt. Mayor Pro Tem DeLaRosa is against the City assuming any debt. Mayor Pro Tem DeLaRosa stated that he interprets the language to mean that the City would be liable for any debt assumed. The developer clarified that this is only for any future discussions, when will the City be able to annex in the future.

The City Manager explained that the PID is different from the MUD, example when the developer receives 50% back from the PID bonds the City will annex and there would be the property tax and PID tax. Because the City is not responsible for that debt that would be an assessment against the property, which would be the issue of double taxation.

The developer stated that the City is involved in the assessment process. The developer will work with the City staff chose the appraiser to appraise the property. This is a very detailed process when it comes to the appraisal of each lot and how much land is able to go into this district.

Council Member Gilleland ask for an explanation regarding the annexation portion, what the benefit of setting out the percentage and the terms now rather than later to see how the economics work. The City Manager was asked if the percentage needed to be outlined at this point and he stated no.

Mayor Kesselus asked the developer why he would be concerned with whether it was 10% or 90%. The developer replied that it is about liability of the bond they are selling. If the City has the ability to annex at that point that homeowner will still have a tax record set. The homeowner will have to pay almost double tax.

Public hearing was closed.

Mayor Kesselus recessed the Council Meeting at 8:33 p.m.

Mayor Kesselus called the Meeting back to order at 8:37 p.m.

C. OLD BUSINESS

C.1 **Consideration, discussion and possible action regarding the second reading of an ordinance setting the contractual rates paid to Progressive Waste Solutions for residential and commercial garbage collection service performed by Progressive Waste Solutions; amending the rate of residential and commercial garbage service charged to the citizens Of Bastrop, Texas to include applicable administrative costs and solid waste disposal service rates; and providing an effective date.**

Council Member Gilleland made the motion to approve the second reading of the Ordinance, seconded by Council Member Schiff. Motion passed on a vote of 3-0.

D. NEW BUSINESS CONTINUED

D.5 **Consideration, discussion and possible action regarding the use of the vacant City lot immediately West of the Convention Center.**
Mayor Kesselus expressed the desire to make money on the land that is not being used at this time which will benefit the City and/or the Convention Center. Make it available to other possible commercial uses to make more money out of it than is being made at this time.

Council Member Schiff offered the idea of building an adjunct building using the $1.5 million grant money. Mayor Pro Tem DeLaRosa asked why not build a rec center at the Bob Ryan Park. Council Member Schiff stated if the rec center was built at the Bob Ryan Park there would have to be a kitchen, showers, restrooms etc. built whereas the Convention Center already has that.

Council Member Schiff stated that he had asked the City Manager to find out how much land was there, how much building could be built there, how much parking lot would be needed.

The Mayor believes the risk is that there is no idea as to what we need at this time.

Council Member Garcia McAnally stated that if the Farmers Market was out of the building the City would have do work on the building in order for another tenant to move in and the City would be out of a lot money that it does not have.

Council Member Schiff suggested maybe a mobile food court.

Mayor Kesselus stated that while a good use of the property for the Convention Center is being determined the property should be used. Council Member Schiff stated the way to do that would be to turn it over to a real estate agent, pay a commission.

The City Manager was directed to research the possibilities for the use of the property. The City Manager expressed that he does believe there opportunities that would generate revenue. Council Member Garcia McAnally agreed with the City Manager but would like to get the DMO up first and take a look at it.

D.6 **Consideration, discussion and possible action on the first reading of the ordinance amending the Fairview Cemetery ordinance no. 2012-15 and providing an effective date.**
This item was removed from the agenda.

D.7 **Consider and act upon a resolution of the City Council of the City Of Bastrop, Texas, to take a record vote to place a proposal for adoption of the fiscal year 2015-2016 budget and tax rate on the September 22, 2015 agenda; specifying the proposed property tax rate; establishing dates for public hearings on the proposed property tax rate; and providing for publication as provided by the Texas Property Tax Code.**
Council Member Schiff made the motion to approve the resolution with the proposed tax ceiling as agreed to in the last meeting, seconded by Council Member Gilleland. Motion passed on a roll call vote on a vote of 3-1. Mayor Pro Tem DeLaRosa voted nay.

D.8 **Consideration, discussion and possible action on acceptance of the unaudited Monthly Financial Reports and Quarterly Investment Report for the period ending in June 30, 2015.**
Mayor Pro Tem DeLaRosa made the motion to approve the second reading of the Ordinance, seconded by Council Member Gilleland. Motion passed on a vote of 4-0.

D.9 **Approval of Bastrop Marketing Corporation's request for reimbursement of funds for June 2015 in accordance with the agreement to be spent on advertising and marketing the City of Bastrop area.**
The approval of the Bastrop Marketing Corporation's request for reimbursement of funds for June 2015 was approved on Mayor Pro Tem DeLaRosa's motion, Council Member Schiff's second on a 4-0 vote.

Council Member Garcia McAnally expressed that she believes this is a workshop item. The Mayor disagreed. The Mayor stated that this should be looked at in open session.

E. EXECUTIVE SESSION – No Executive Session

ADJOURNMENT

At 10:20 p.m., Mayor Pro Tem DeLaRosa made the motion to adjourn, Council Member Schiff seconded the motion which passed on a 4-0 vote.

APPROVED:

Mayor Ken Kesselus

ATTEST:

City Secretary Ann Franklin