

# Bastrop, TX City Council Meeting Agenda

Bastrop City Hall City  
Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602

(512) 332-8800



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**December 8, 2020 at 6:30 P.M.**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT [WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM](http://WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM) BEFORE 5:00 P.M. ON DECEMBER 8, 2020. COMMENTS SUBMITTED BY THIS TIME WILL GENERALLY BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE –**

**TEXAS PLEDGE OF ALLEGIANCE**

*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**3. INVOCATION –** Grady Chandler, Police Chaplain

**4. PRESENTATIONS**

**4A.** Mayor's Report

**4B.** Council Members' Report

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4C. City Manager's Report

**5. WORK SESSION/BRIEFINGS**

5A. Discuss policy regarding repair of broken headstones located in the Fairview Cemetery. (Submitted by: Tracy Waldron, Chief Financial Officer)

**6. STAFF AND BOARD REPORTS**

6A. Receive presentation on the unaudited Monthly Financial Report for the period ending September 30, 2020. (Submitted by: Tracy Waldron, Chief Financial Officer)

6B. Receive presentation on the unaudited Monthly Financial Report for the period ending October 31, 2020. (Submitted by: Tracy Waldron, Chief Financial Officer)

**7. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council in person, please submit a fully completed request card to the City Secretary prior to the start of the meeting or to have it read from the dais, complete a citizen comment form with comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) before 5:00 p.m. on December 8, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

**8. CONSENT AGENDA**

*The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.*

8A. Consider action to approve City Council minutes from the November 10, 2020 Regular meeting. (Submitted by: Ann Franklin, City Secretary)

8B. Consider action to approve Resolution No. R-2020-120 of the City Council of the City of Bastrop, Texas approving the 2021 Council Meeting Schedule, attached as Exhibit A; and providing an effective date. (Submitted by: Ann Franklin, City Secretary)

- 8C. Consider action to approve the second reading of Ordinance No. 2020-31 of the City Council of the City of Bastrop, Texas amending Bastrop Building Block (B<sup>3</sup>) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates for Site Plans and Place Type Zoning Changes, and Bastrop Building Block (B<sup>3</sup>) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, establishing a repealing clause, providing severability, and providing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer) (Submitted by: Jennifer Bills, Assistant Director Planning)
- 8D. Consider action to approve Resolution No. R-2020-117 of the City Council of the City of Bastrop, Texas approving a CARES Act Funding Agreement with the Bastrop Economic Development Corporation, attached as Exhibit A, in an amount not to exceed One Hundred Twenty-Six Thousand Dollars (\$126,000); and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 8E. Consider action to approve Resolution No. R-2020-121 of the City Council of the City of Bastrop, Texas, stating that the City Council has determined the Construction Manager at Risk (CMAR) delivery method to provide the best value to the City and that the award of the Construction Manager At Risk Contract will be awarded based on best value to the City; and providing an effective date. (Submitted by: Trey Job, Assistant City Manager)
- 8F. Consider action to approve Resolution No. R-2020-119 of the City Council of the City of Bastrop, Texas awarding a contract for The Sidewalk Connectivity Project to 304 Construction, LLC, in the amount of two hundred twenty thousand and fifty three dollars (\$220,053.00); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Curtis Hancock, Director of Public Works)
- 8G. Consider action to approve Resolution No. R-2020-112 approving reappointment of Charles W. Carver, JD as Associate Judge, Bastrop Municipal Court, City of Bastrop; naming the appointed Judge to a term of two (2) years; authorizing the City Manager to execute a contract; attached as Exhibit A; providing for a repealing clause; and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 8H. Discuss and consider action to confirm standard forms and Rules of Procedure proposed by the Bastrop Board of Ethics. (Submitted by: Paul A. Hofmann, City Manager)

## **9. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9A. Consider and adopt on first and final reading Ordinance No. 2020-29 as an emergency measure ratifying temporary Emergency Orders enacted by the Mayor in her capacity as Emergency Management Director in regards to the current Local State of Disaster, for the immediate preservation of the public peace, health or safety.
- 9B. Consider action to approve Resolution No. R-2020-118 of the City Council of the City of Bastrop, Texas for a Speed Hump Policy, authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Curtis Hancock, Director of Public Works)



- 9C. Consider action to approve Resolution No. R-2020-125 of the City Council of the City of Bastrop, Texas, authorizing the City Manager to take certain actions regarding fitness and recreational facilities and programs as related to the Bastrop Young Men's Christian Association (Bastrop YMCA). (Submitted by: Paul A. Hofmann, City Manager)
- 9D. Consider action to approve the Ordinance No. 2020-32 of the City Council of the City of Bastrop, Texas authorizing the issuance of City of Bastrop, Texas Limited Tax Note, Series 2020; prescribing the form of the note; levying an ad valorem tax to pay the note; awarding the sales thereof; and enacting other provisions relating thereto. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 9E. Consider action to approve the first reading of Ordinance No. 2020-33 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2021 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the January 12, 2020 City Council consent agenda for a second reading. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 9F. Consider action to approve the first reading of Ordinance No. 2020-34 of the City Council of the City of Bastrop, Texas, amending the code of ordinances, affirming the creation of Assistant City Manager positions, addressing designation of an Acting City Manager, and removing the Director of Public Safety position by amending Sections 9.02.004 and 9.02.005, and repealing Article 9.05, Division 2, and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting; and move to include on the January 12, 2020 City Council consent agenda for a second reading. (Submitted by: Tanya Cantrell, Human Resources Director)
- 9G. Consider action to approve Resolution No. R-2020-122 of the City Council of the City of Bastrop, Texas, requiring a Professional Service Agreement be executed with NEU Community Bastrop LLC for the continued review of the NEU Community Bastrop Public Improvement District and NEU Community Bastrop Development Agreement, as attached in Exhibit A; authorizing the City Manager to execute necessary documents; providing for a repealing clause; and establishing an effective date.
- 9H. Hold public hearing and consider action to approve Resolution No. R-2020-123 of the City Council, of the City of Bastrop, Texas, authorizing the creation of the NEU Community Bastrop Public Improvement District within the City of Bastrop, pursuant to Chapter 372 of the Texas Local Government Code, as shown in Exhibit A, establishing findings of fact, authorizing and directing the publication of notice; and establishing an effective date. (Trey Job, Assistant City Manager and Jennifer Bills, Assistant Director of Planning)
- 9I. Consider action to approve Resolution No. R-2020-124 of the City Council of the City of Bastrop, Texas, approving a development agreement for NEU Community Bastrop LLC on 410.599 acres of the Nancy Blakey survey, Abstract A-98, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; and establishing an effective date. (Trey Job, Assistant City Manager and Jennifer Bills, Assistant Director of Planning)

**10. EXECUTIVE SESSION - NONE**

**11. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Friday, December 4, 2020 at 3:00 p.m. and remained posted for at least two hours after said meeting was convened.

*Ann Franklin*  
Ann Franklin, City Secretary

